

## 5:30 - Election of New Chair and Vice Chair Positions

5:30 - Swearing in of New Selectmen/Selection of New Board of Selectmen, Chairman and Vice Chairman

New Selectman/Re-appointed Selectman procedure:

1. Town Administrator John Shannon calls BOS meeting to order, introduces the Board members and explains that he will conduct the swearing in of the Recently Elected Board Member, \_\_\_\_\_, and conducts the nomination for officers. Administrator Shannon leads the audience in the Pledge of Allegiance. Administrator Shannon notes that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.
2. Appointments:
  - a. Swearing in of Selectman \_\_\_\_\_ by Town Clerk, Joan Dargie.
  - b. Administrator Shannon asks for nominations for Chairman. After the Chairman is nominated, the Town Administrator steps down and hands the gavel to the Chairman to continue.
  - c. The Chairman then asks for nominations for Vice Chairman for this coming year.

**4. a) 1) Request to re-appoint Douglas Knott, Susan Robinson and Pete Basiliere to the Planning Board - Terms expire 2025**



Milford Planning Board

To: Gary Daniels, Chair and the Milford Board of Selectmen

From: Douglas Knott, Planning Board Chair

CC: Jason Cleghorn, Town Planner  
Darlene Bouffard, OCD Administrative Assistant  
Lincoln Daley, Community Development Director  
Tim Finan, Planning Board Vice-Chair

Date: February 15, 2022

Subject: Planning Board recommendations for member reappointments

At a meeting of the Milford Planning Board on February 15, 2022 the board discussed the upcoming end of appointed terms for three current full members of the Planning Board. We are pleased to report that Susan Robinson and Peter Basiliere, along with myself, Douglas Knott, all voiced interest in serving new three-year terms as full members of the Milford Planning Board.

Based on a unanimous vote by the Milford Planning Board, with more than a quorum present at the 2/15/22 meeting, the Planning Board recommends the re-appointments of Susan Robinson, Peter Basiliere, and Douglas Knott as full members of the Milford Planning Board. We hope that the Milford Board of Selectmen will look favorably on this recommendation for re-appointments at its earliest convenience.

If you have any questions regarding these recommendations, please contact Planning Board Chair Douglas Knott or Planning Board Vice-Chair Timothy Finan. Thank you in advance for your anticipated approval of these recommendations.

A large, stylized handwritten signature in black ink, which appears to read "Douglas Knott".

JL/cc D for filing

**4. a) 2) Request to re-appoint John Yule and Andrew Seale to the Conservation Commission - Terms expire 2025**

Town Hall  
1 Union Square  
Milford, NH 03055-4240  
(603) 249-0628  
Fax (603) 673-2273  
[www.milford.nh.gov](http://www.milford.nh.gov)  
[conservation@milford.nh.gov](mailto:conservation@milford.nh.gov)

**Town of Milford**  
CONSERVATION COMMISSION



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**MEMO**

**TO:** BOARD OF SELECTMEN  
**FROM:** John Yule, Conservation Chairman  
**SUBJECT:** CONSERVATION COMMISSION APPOINTMENTS  
**DATE:** 3/11/22

Chairman Daniels,

At its March 10, 2022 meeting, the Conservation Commission unanimously voted to recommend that the BOS re-appoint John Yule and Andrew Seale to full 3 year terms, expiring in 2025.

Both John Yule and Andy Seale have expressed a desire to serve another term. The commission greatly appreciates their time and looks forward to their re-appointment.

**Name:** John Yule  
**Address:** 201 Savage Road  
**Term:** Full Member; 3 year term expiring in 2025

**Name:** Andrew Seale  
**Address:** 54 West Street  
**Term:** Full Member; 3 year term expiring in 2025

Thank you

A handwritten signature in blue ink, appearing to read "John W. Yule", is written over the typed name.

John W. Yule – Chair  
Milford Conservation Commission

# TOWN OF MILFORD

BOARD OF SELECTMEN

Municipality of Milford,  
New Hampshire

## Parade Permit



Be it known that Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on February 9, 2021, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Memorial Day Parade to be held on **Monday, May 30, 2022**, commencing at approximately **10:00 a.m.**

The assembly area for the parade shall be the West Street Cemetery, Milford, New Hampshire and the parade route shall be limited as follows: from the West Street Cemetery, to Elm Street, stopping at the bridge on Elm Street, and the Milford Oval, and then proceed to the VFW, One VFW Way.

Dispersal area for the parade shall be the VFW Post, One VFW Way, Milford, New Hampshire.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

# TOWN OF MILFORD

BOARD OF SELECTMEN

Municipality of Milford,  
New Hampshire

## Parade Permit



Be it known that Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on February 8, 2021, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Labor Day Parade to be held on **Monday, September 5, 2022**, commencing at **1:00 p.m.**

The assembly area for the parade shall be at the Milford High School, 100 West Street, New Hampshire and the parade route shall be limited as follows: from West Street, to the Milford Oval via Elm Street, around the Oval, and then proceed to the Harley Sanford Veterans of Foreign Wars (VFW) Post 4368, One VFW Way, Milford, NH.

Dispersal area for the parade shall be the VFW Post, One VFW Way, Milford, New Hampshire.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

# TOWN OF MILFORD

BOARD OF SELECTMEN

Municipality of Milford,  
New Hampshire

## Parade Permit



**Be it known that** Hunter Philbrick, individually and in conjunction with the Ricciardi Hartshorne Post 23 of the American Legion, 15 Cottage Street, of Milford, County of Hillsborough and State of New Hampshire, in accordance with a written application for a Parade Permit submitted to the Board of Selectmen on February 8, 2021, and subject to all rules and regulations of the municipality, is hereby issued a Parade Permit for a Veterans Day Parade to be held on **Friday, November 11, 2022**, commencing at **10:45 a.m.**

The assembly area for the parade shall be the American Legion at 15 Cottage Street, in said Milford, New Hampshire and the parade route shall be limited as follows: from the American Legion on Cottage Street to the Milford Oval via Garden Street and Union Street, then onto the World War I & World War II Memorials. From there, the parade will proceed back to the American Legion on Cottage Street.

Dispersal area for the parade shall be the American Legion at 15 Cottage Street, Milford, New Hampshire.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Chairman, Board of Selectmen

**4. a) 4) Acceptance and Appropriation of Unanticipated Revenues under \$10,000.**

Board of Selectmen  
Agenda Date: 3/14/2022

**Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))**

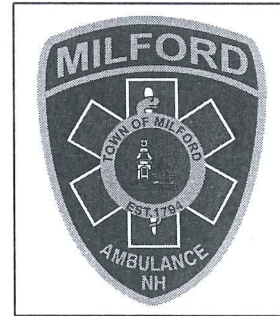
Source	Amount	Purpose
Katherine Bauer	\$ 25.00	General donation to the Milford Ambulance Department. The Ambulance Dept. wishes to designate the donation to the For the Benefit of the Ambulance Dept. Special Purpose Fund. See attached memo.
Arthur & Dale Faint	\$ 50.00	General donation to the Milford Ambulance Department. The Ambulance Dept. wishes to designate the donation to the For the Benefit of the Ambulance Dept. Special Purpose Fund. See attached memo.
Dina Weber	\$ 50.00	General donation to the Milford Ambulance Department. The Ambulance Dept. wishes to designate the donation to the For the Benefit of the Ambulance Dept. Special Purpose Fund. See attached memo.

**Acceptance of Gifts of Property Under \$5,000 (31:95(e))**

None at this time.

# MEMORANDUM

**To:** Kathy Townsend  
**From:** Eric Schelberg, Director *ES*  
**Date:** March 3, 2022  
**Subject:** 31:95b Hearing – Fletcher Seagroves Donations



With the recent passing of Fletcher Seagroves, a founding member of the department, his last wishes included requesting donations be made to Milford Ambulance Service in lieu of flowers.

I respectfully request the acceptance of the donations noted below to be deposited into the department Special Purpose Fund titled 'Ambulance – for Benefit of Department' account # 48139 to be used for future department needs.

Following are four donations and amounts received to date:

- Katherine Bauer \$25.00
- Arthur & Dale Faint \$50.00
- Dina Weber \$50.00

Feel free to contact me with any questions you may have regarding this subject.



**4. b) 1) Request for Input and Approval of 2022 - 2023 Board of Selectmen's Meeting Schedule.**

**Board of Selectmen  
Info. At a Glance  
2022– 2023**

All scheduled meetings are subject to change at the discretion of the Board of Selectmen. All meetings will begin at 5:30 pm unless otherwise noted.

January	10	&	24	&	31*	2022 Budget & Bond
February	14	&	28			2022
March	14	&	28			2022
April	11	&	25			2022
May	9	&	23	&	31**	2022
June	13	&	27			2022
July	11	&	25			2022
August	8	&	22	&	29*	2022
September	12	&	26			2022
October	10	&	24	&	31*	2022
November	12					(Saturday Dept. Head & BOS/BAC Budget Meeting 9:00 am)
November	14	&	28			2022
December	12	&	27**			2022
January	9	&	23	&	30*	2023 Budget & Bond
February	13	&	27			2023
March	13	&	27			2023

\* 5<sup>th</sup> Monday Public Forum (7:00 pm)

\*\* Tuesday Meeting due to a holiday

#### 4. b) 2) Request for update to the Board of Selectmen's Representatives Listing 2022 - 2023

### **BOS Representatives on 2022 - 2023 Committees, Commissions, Boards, & Organizations**

- 
- 
- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Dudziak (**Liaison**)
  - Economic Development Advisory Committee (Varied) – Selectman Dargie (**Voting member**)
  - Granite Town Media (Formerly PEG Access) Advisory Committee (4<sup>th</sup> Thursday, 6:00 p.m., Town Hall, BOS Room) - Selectman Labonte (**Voting member**)
  - Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Library) – Representative Tina Philbrick (**Voting member**)
  - Joint Loss Management Committee (quarterly, March 2<sup>nd</sup>, June 1<sup>st</sup>, Sept 7<sup>th</sup> and Dec. 7<sup>th</sup>), 9:00 a.m., Police Facility, Community Room) - Selectman Labonte (**Liaison**)
  - Library Trustees (3<sup>rd</sup> Tuesday, 6:30 p.m., Library) – Selectman Dudziak (**Liaison**)
  - NHMA (Varied) – Town Administrator John Shannon & Selectman Dargie (Alternate)
  - MACC Base Meeting time and dates TBD at each meeting – Captain Frye (**Voting member**)
  - Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Freel (**Voting member**)
  - Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) – Selectman Dargie (**Liaison**)
  - Recycling/Solid Waste Committee (3<sup>rd</sup> Tuesday, 6:30 p.m. – Selectman Daniels (**Voting member**)
  - Traffic Safety Committee (Varied as items are sent for consideration, Police Facility, Community Room, 19 Garden Street) - Selectman Daniels (**Voting member**)
  - Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Dargie (**Liaison**)
  - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) – Selectmen Labonte & Selectmen Dargie (Alternate)
  - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) – Selectmen Freel & Selectman Dudziak (Alternate)

## 9. Approval of FINAL Minutes - February 28, 2022

DRAFT

### MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

February 28, 2022

**PRESENT:** Gary Daniels, Chairman John Shannon, Town Administrator  
Chris Labonte, Vice Chairman Tina Philbrick, Executive Assistant  
Laura Dudziak, Member Andy Kouropoulos, Videographer  
Paul Dargie, Member  
David Freel, Member

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:**  
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

#### 2. APPOINTMENTS – (Approximate times)

##### 5:30 p.m. – Standard Power – Bob Hayden and Ryan Polson

Bob Hayden from Standard Power & Good Energy gave a brief power point presentation. New program is Community power which changes how a community can buy electricity. Eversource still delivers the power, fixes things and bills you. Electricity can be lower in a community buy-in plan. Benefits are; local control, consumer protections, energy planning, innovative local program and education and awareness.

Options would be based on the majority of the community. You can appoint a community power committee to review/research the program. The program goes to the Selectmen for approval and has to be approved at town meeting. Mr. Hayden's company helps handle the complexity and mitigates risk.

Chairman Daniels asked how this plan differs from North America Power. Mr. Hayden said they are a supplier and third party suppliers buy power directly from them. Chairman Daniels said if a committee would have a problem keeping up with changes. Mr. Hayden said they hope that the committees would be on going and they should be able to keep up.

Chairman Daniels asked if there is there a charge to have Mr. Hayden as a consultant if a Committee needs additional information. Mr. Hayden said no charge for consulting. They do charge .10% of kilowatt hour if you chose to buy their power.

Selectman Dargie asked about Community Power Collation. Mr. Hayden said they want to start pieces that already exist from scratch, and those expenses will have to be paid for by early residences who adopt those programs and their expenses will be high.

Janet Langdell, a Milford resident, asked if this proposal has any connection to the Energy Aggregation program Milford participates in through NRPC. Mr. Hayden said they service that group. They provide the member communities .05 cents from their hydro program.

Selectman Freel asked if they did a study on how many kilowatts hours the town of Milford uses. Mr. Hayden said the school district uses 4 million and the town uses 3 million. They find that residents are usually between 9 to 10 times that amount per year.

Selectman Dargie asked if there is a recommended size for a committee. Mr. Hayden said about 6, made up of business owners, a Selectman and others.

Ms. Langdell asked if this is just residential and business or can it be municipal involved as well. Mr. Hayden said either way. The municipal can choose to part of their community plan. Keene is doing that, Wilton is not. Ms. Langdell said the committee would have to look into this. Mr. Hayden said

Mike Thornton, a Milford resident, asked if they had a program that would allow people to integrate solar and battery storage from solar development. Mr. Hayden said we only have one overall program in NH which is the net meter program, he further explained the program. Mr. Thornton asked if they would be able to help broker battery storage for solar. Mr. Hayden said yes but not right away. Mr. Thornton said the schools have large boiler systems and property which would be a good fit for a community type geo thermal. Mr. Hayden said geo thermal is great for his house which is tucked into the side of a hill. The ability to drive wells into the ground to suck out heating and cooling energy is expensive. It's good on new construction but hard on current structures. Open space and fields are better for solar. The profiles of the municipal and schools are good and they get a good rate that runs consistently smooth. The residential is tougher and doesn't get a good rate because they use more in the morning and at night.

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 02/28/2022**

64 **5:45 p.m. – Inclusive Playground Project at Keyes Park – Recreation Director, Arene Berry**

65 Ms. Berry gave a brief power point presentation about the playground equipment at Keyes Memorial Park and an inclusive  
66 playground going forward.

67  
68 The playground is between 15 - 20 year old and needs work. Many things have been replaced between 2019 and 2021.  
69 They would like to do fundraising to replace the equipment with community involvement in all the areas including:

- 70 • Planning
- 71 • Meeting with vendors
- 72 • Selecting design – equipment and surfacing
- 73 • Setting the budget/goal
- 74 • Fundraising/grants
- 75 • Marketing
- 76 • Installation

77  
78 They need Board approval to move forward. Selectman Labonte asked how this fits into the Keyes Memorial park expansion.  
79 Ms. Berry said they would bring that forward if there is a subcommittee approved for this. She explained some ideas  
80 that she had. Selectman Freel asked how she going to find out what the community wants. Ms. Berry said once they start  
81 talking about this, they will have participation, surveys, meetings, etc.

82  
83 Selectman Freel asked how Ms. Berry will get the community involved. Ms. Berry said community forums, open houses,  
84 social media and run surveys. If the community doesn't want this, she will move onto something else.

85  
86 Selectman Freel said it's hard to give support if you don't know where it's going or how much it's going to cost. He would  
87 like to see a budget. Ms. Berry is looking something to bring the community together. Selectman Freel wants to see a plan,  
88 what are we replacing and where are we putting it. Ms. Berry said she isn't looking for tax payer's money; she wants to  
89 fund it through grant, donations and fundraising.

90  
91 Selectman Labonte asked if the Board would have additional interaction in this process. Ms. Berry said this would come  
92 back to the Board once they figured out what they were looking at. Chairman Daniels asked what Ms. Berry would expect  
93 from the committee. Ms. Berry said their input, if they want to fund raise, what types of events they want to do, if they  
94 want to be included in the events, where it should be located, etc. Chairman Daniels would like Ms. Berry to come back  
95 with a charge before moving forward. Ms. Berry said she intends to come back to the Board in each step of the process.  
96 Chairman Daniels gave some suggestions of types of people Ms. Berry could have on the committee.

97  
98 Selectman Dargie is in favor. He would also like people not to expect that this will be rubber stamped.

99  
100 **6:00 p.m. – Dog Park – Recreation Director, Arene Berry and Community Development Director, Lincoln Daley**

101 Mr. Daley gave the Board a brief overview of the dog park process and discuss for review and consideration by the Board,  
102 the potential acceptance of a land donation by Brookstone Manor, LLC to the Town totaling approximately six (6) acres of  
103 undeveloped land for permanent conservation and creation of the 1 acre dog park. The property is located at 135 Elm  
104 Street, Tax Map 19, Lot 29-5. Access to the dog park would be through the 127 Elm Street property. Funding for the construction  
105 and installation of the dog park would be through donations by the Milford Dog Park Association. The park would  
106 be covered under the Town's Primex insurance and Liability policy. The park would fall under the responsibility of the  
107 Public Works and Recreation Department for general maintenance, i.e.: trash removal. The Milford Dog Park Association  
108 would continue to raise funds for the maintenance/repair of fencing and future needs of the dog park. The town would have  
109 to accept the donation of 6 acres and record a deed restriction to preserve the identified conservation and recreational use.  
110 The remaining acres would be used for walking paths connecting to the park.

111  
112 Cost includes: fencing @ \$29,000 to \$33,000  
113 Excavation: tree removal, leveling and grading, \$10,000 - \$15,000  
114 Trash bins - \$100 - \$600 each  
115 Blueberry Plants \$1,000 - \$2,000 (\$25 each for a total of 40 plants)

116  
117 The dog park association has raised in excess of \$27,000, and will continue to fund raise and accept donations. Rules for  
118 the park will be posted around the property. This is a public dog park and no fees are associated with using it. There may  
119 be needs for a small shed for equipment eventually. Two public hearings are required in accordance with RSA 41:14a, as

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 02/28/2022**

120 long with planning and zoning approval. Town employees will work with the dog park association on the design and loca-  
121 tion of the park. They hope to begin as early as late spring early summer.

122  
123 Chairman Daniels asked about zoning changes to include a dog park. Mr. Daley said no, this falls within the proper zoning  
124 requirements and it's an extension to the park and conservation. Chairman Daniels asked about recycling containers. Ms.  
125 Berry said it could be considered, as they are already doing recycling at the park. Chairman Daniels asked who would be  
126 doing the excavation and tree removal. Mr. Daley said they reached out to DPW and they would have to contract with a  
127 third party in order to do this, this is part of the donations from the dog park association. Mr. Williamson said they have  
128 been in touch with a couple excavation companies' already interested in helping. The number may be less. Mr. Daley said  
129 it will be similar to the stage project as far as donations.

130  
131 Chairman Daniels asked about the blueberry plants. Mr. Daley said the plants treat the soil and ground water to help with  
132 animal waste. Mr. Williamson said the Conservation Commission recommended them.

133  
134 Chairman Daniels asked about winter maintenance. Mr. Williamson said it would be closed unless volunteers can clear it.  
135 If DPW can help that would be good, but they are busy in the winter. Chairman Daniels asked for more clarification on the  
136 6 acres. Mr. Daley said the total property is 12 acres. Brookstone can't use all of it so they are donating 6 acres to the  
137 town.

138  
139 Selectman Freel asked if there were any plans to do tax discounts for the donated land. Mr. Daley said there will be minor  
140 tax benefits for the property owner because it's undeveloped land. This is basically an access to the land. The owners of  
141 the property already have a small dog park behind their property this being larger might attract other residents to use the  
142 facilities.

143  
144 Selectman Freel asked what will be done with the remaining acres. Mr. Daley said this gives the town more flexibility to  
145 do things with the remaining acres. There are already conservation trails that would allow us to connect to them.

146  
147 Selectman Labonte asked about utilities and lights and water. Mr. Daley said we can extend that out there but we are not  
148 thinking about that right now. The dog park would close at dusk. There was discussion about security and there is a pos-  
149 sibility about putting camera's out there in the future.

150  
151 **Selectman Dargie moved that the Board support the donation of 6 acres from Brookstone LLC and that we move**  
152 **forward with the dog park activities. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak**  
153 **yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed**  
154 **5/0.**

155  
156 **6:15 p.m. - Approval of Application for Special Event – Skate park Fundraiser Art and Music Festival – Mona Kluz**  
157 Ms. Kluz presented her packet to the Board. This event would be similar to what was held last year but bring it in closer.  
158 We will be utilizing more of the park. The location of the food trucks will be available to all using the park this year.

159  
160 Selectman Dargie encourages everyone to go on September 17<sup>th</sup>.

161  
162 **Selectman Freel moved to go forward with the Memo Foundation Event. Seconded by Selectman Labonte. Select-**  
163 **men Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All**  
164 **were in favor. The motion passed 5/0.**

165  
166 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

167 Mike Thornton, a Milford Resident, asked why a zero dollar safety clause wasn't put into the permitting process. Would  
168 the current 1 year ARPA is there a study being done for the town so that we can know what we are getting? Where can  
169 citizens read the test and evaluation plan? Is there a reason to hurry the 10 year lease before we know of good results? Is  
170 there another Board meeting to sign the sole source contract with Two Way?

171  
172 Administrator Shannon said Two Way already bought the equipment. He will get Mr. Thornton answers to his other ques-  
173 tions.

174  
175 **4. DECISIONS**

176 **a) CONSENT CALENDAR**

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 02/28/2022**

- 1) Request to re-appoint Tim Finan and Dave Alcox as Full Members of the Granite Town Media Committee - Terms expire 2025
- 2) Request to re-appoint Kierstyn Williamson and Melissa Sherman to the Recreation Commission – Terms expire 2025
- 3) Request to re-appoint Chris Costantino as an alternate member to the Library Trustees – Term expires 2023
- 4) Request to appoint Shirley Wilson as an alternate member to the Library Trustees – Term expires 2023
- 5) Acceptance of Donation to the Milford Conservation Fund - \$100 in memory of Hub Seward by Marie Nickerson
- 6) Acceptance of Donation to the Granite Town Rail Trail - \$1,100 from the Richey Family
- 7) Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b))
  - HealthTrust donation to the Milford Police Department for the Town Wellness Campaign Special purpose fund - \$500
  - HealthTrust donation to the Town of Milford for the Town Wellness Campaign Special purpose fund - \$1,000
  - HealthTrust donation to the Milford Fire Department for the Town Wellness Campaign Special purpose fund - \$500
  - Donation to the Milford Ambulance Department Special Purpose Fund in honor of Fletcher Seagroves:
    - Robert & Susan Hart \$50
    - Mark & Kathryn Parenti \$100
    - Kathleen Russell \$50
    - Margaret M. Seward Revocable Trust \$100
  - Donation to the Milford Fire Department Fire-Rescue Special Purpose Fund from NH Charitable Foundation – Turtle Island Fund - \$1,000.

Selectman Dargie moved to approve the consent calendar except for 4. a. 6). Seconded by Selectman Freel. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

Selectman Dargie questioned the spelling of the Richey family name. Tina will look into it.

**Selectman Labonte moved to approve 4. a) 6 on the consent calendar. Seconded by Selectman Dargie. Selectmen Labonte yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**

**b) OTHER DECISIONS**

1. N/A

**5. TOWN STATUS REPORT –**

**1. Town Report and Voters Guide Update – Tina Philbrick**

Ms. Philbrick said the 2021 Town Reports can be picked up at the town hall and Library. The Town Report can also be found on the town’s website under the 2nd tab, 2022 Voter Information, it’s the 4th link down. She will also post the link on some social media sites.

The Voters guide is at the printers. The printing company is in charge of sending them through the mail. The Voters Guide can also be found on the town’s website under the 2nd tab, 2022 Voter Information, it’s the 1st link down. She will post the link on some social media sites.

She will be happy to answer any questions about the warrant articles. My e-mail is tphilbrick@milford.nh.gov and my office number is 603-249-0600.

**2. Communications – Town Administrator, John Shannon**

Mr. Shannon said the Town is currently in the process of improving its emergency communications system. As of today, Two-Way Communications has received much of the needed equipment and will begin installation in the near future. This will greatly improve emergency services radio reception and transmission throughout the town. There is also Warrant Article 24 on the ballot that will amend the existing one year contract for tower space and will only cost the taxpayers approximately \$22,000 per year over the next ten years. There will be a non-appropriation clause put into the contract. It will be \$1,600 per month down from \$2,000 per month. The total cost over 10 years will be just over 221,000. Once the installation is completed and evaluated, additional phases will be studied and presented, if needed. Any questions or concerns can be directed to his office.1:22.

**DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 02/28/2022**

234 Selectman Freel asked when the contract will start and what the estimated date of everything being done is. Administrator  
235 Shannon said our current contract is already in effect. The date for the 10 year contract will be January 1, 2023. He is hop-  
236 ing around April. Captain Frye said they will know more soon. All radios will be working together. We still have one ra-  
237 dio down so they will do that one right away. The tower stuff will go up first. Administrator Shannon said Two Way has  
238 already been in touch with MACC Base and Beltronics.

239  
240 Selectman Labonte asked if we are paying on the lease now. Administrator Shannon said yes.

241  
242 **6. DISCUSSIONS**

243 **1. N/A**

244  
245 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**

246 Mr. Thornton asked if the new equipment allow officers to speak mobile to mobile and mobile to portable. Captain Frye  
247 said yes.

248  
249 Katherine Kokko, a Milford resident, followed up on her previous comment at Deliberative session about the number being  
250 incorrect for MACC Base. It was put in the voters guide incorrectly. She verified the information from MACC Base and it  
251 was a \$21,000 increase from one year to the next. Administrator Shannon said MACC Base is two years' worth of increases  
252 because they were late getting us the information. Ms. Kokko repeated that it is still incorrect. Administrator Shannon will  
253 verify with the Finance Director.

254  
255 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

256  
257 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

258 **b) OTHER ITEMS (that are not on the agenda)**

259  
260 **9. APPROVAL OF FINAL MINUTES – Selectman Dargie moved to approve the minutes of February 14, 2022 as**  
261 **amended. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes,**  
262 **Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**

263  
264 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

265 **1. N/A**

266 **11. NOTICES.** Notices were read.

267  
268 **12. NON-PUBLIC SESSION – N/A**

269 **13. ADJOURNMENT: Selectman Freel moved to adjourn at 7:03 pm. Seconded by Selectman Dargie. A roll call**  
270 **vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and**  
271 **Chairman Daniels yes. All were in favor. The motion passed 5/0.**

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276 \_\_\_\_\_  
Gary Daniels, Chairman

\_\_\_\_\_   
Paul Dargie, Member

277

278

279 \_\_\_\_\_  
Chris Labonte, Vice-Chairman

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David Freel, Member

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282 \_\_\_\_\_  
Laura Dudziak, Member

# 10. a) Treasurers Report - January 2022

TREASURER'S REPORT ✓  
TOWN OF MILFORD, NEW HAMPSHIRE  
1/31/2022  
(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 1/01/22	72,384.46	38,074.95	110,488.71	3,959.90	13,614.43	10,682.03	21,446,628.79	\$ 21,695,833.27
<b>Receipts:</b>								
Taxes and Interest	144,572.81	-	-	-	78,078.38	-	-	\$ 222,651.19
Water & Sewer User Fees	141,130.90	-	-	-	47,824.77	-	-	\$ 188,955.67
Other Revenues	241,214.93	341,798.28	-	-	2,453.20	-	-	\$ 585,466.41
Ambulance	-	-	-	-	75,904.48	-	-	\$ 75,904.48
Recreation	-	-	-	-	2,387.00	-	-	\$ 2,387.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Interest Income	-	-	9.35	0.07	-	0.46	1,623.47	\$ 1,633.35
Investment Transfers	3,587,000.00	-	-	-	-	-	655,371.21	\$ 4,242,371.21
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
<b>Total Receipts:</b>	<b>\$ 4,113,918.64</b>	<b>\$ 341,798.28</b>	<b>\$ 9.35</b>	<b>\$ 0.07</b>	<b>\$ 206,647.83</b>	<b>\$ 0.46</b>	<b>\$ 656,994.68</b>	<b>\$ 5,319,369.31</b>
<b>Disbursements:</b>								
Accounts Payable Warrants	(1,672,049.91)	(104,442.15)	-	-	(7,487.97)	-	-	\$ (1,783,980.03)
Payroll Warrants	(463,840.02)	-	-	-	-	-	-	\$ (463,840.02)
Milford School District Appropriation	(2,053,014.00)	-	-	-	-	-	-	\$ (2,053,014.00)
Hillsborough County Appropriation	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Investment Transfers	(268,371.21)	(248,000.00)	-	-	(199,000.00)	-	(3,527,000.00)	\$ (4,242,371.21)
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	-	-	-	-	-	-	-	\$ -
Bank Charges	(1,871.02)	-	-	-	-	-	-	\$ (1,871.02)
Voided Checks	850.00	-	-	-	-	-	-	\$ 850.00
<b>Total Disbursements:</b>	<b>\$ (4,458,296.16)</b>	<b>\$ (352,442.15)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (206,487.97)</b>	<b>\$ -</b>	<b>\$ (3,527,000.00)</b>	<b>\$ (8,544,226.28)</b>
<b>Ending Balance as of 1/31/22</b>	<b>\$ (271,993.06)</b>	<b>\$ 27,431.08</b>	<b>\$ 110,498.06</b>	<b>\$ 3,959.97</b>	<b>\$ 13,774.29</b>	<b>\$ 10,682.49</b>	<b>\$ 18,576,623.47</b>	<b>\$ 18,470,976.30</b>

*Allen White*  
ALLEN WHITE  
TOWN TREASURER

10 March 2022