

LAW OFFICE OF
THOMAS F. QUINN
PROF. CORP.

62 Elm Street
Milford, NH 03055

E-MAIL: tquinn@tfqttitle.com

5:30 - 2nd Public Hearing
Acquisition of Land:
Melendy Rd. Map 52 Lot
4-1, in accordance with
NH RSA 41:14-a

February 12, 2019

Mark Bender, Town Administrator
Town of Milford
One Union Square
Milford, NH 03055

Re: Melendy Country – Lot 52-4-1/LUCT Bill – Lots 52-4-2 and 52-4-3

Dear Mark:

As you know, I represent the Melendy Country folks. Shortly after our closing on Lot 52-40, Mark pointed out that my clients still own Lot 52-4-1. The property is situated to the east of Lot 52-4, across from the rail trail. Also, recently my clients received the LUCT bill relative to the newly created Lot 52-4-3 and Lot 52-4-2.

My clients propose that they transfer to the Town title to Lot 52-4-1 in exchange for release of the LUCT. The LUCT is \$13,570.00. Lot 52-4-1 is approximately 2.5 acres of land and appears to have a pond located on it. I'm hopeful that instead of imposing restrictive covenants on the property, as we did on prior deeds, we could simply deed the property to the Town to be managed by the Conservation Commission. That would save a lot of time and expense. Also, given the proximity of the property to the rail trail and the existence of the pond, the Commission might want more flexibility in its use of the property.

I look forward to hearing from you with your thoughts.

Sincerely,

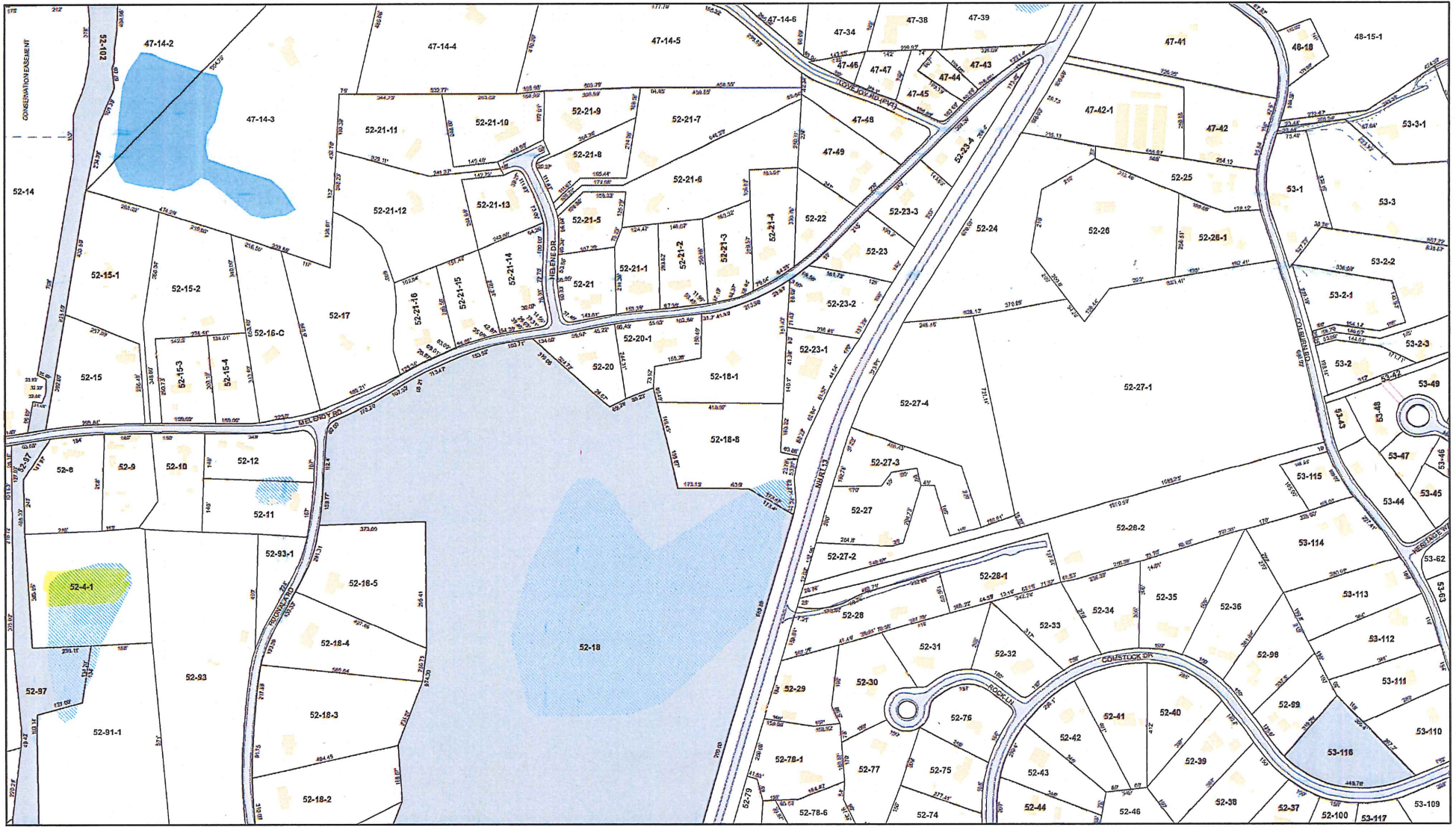


Thomas F. Quinn

TFQ:djl

cc: Ms. Chris Constantino

RECEIVED FEB 15 2019



REVISED & REPRINTED BY
CAI Technologies
 Precision Mapping, Geospatial Solutions
 11 Pleasant Street, Littleton, NH 03561
 800.322.4540 - www.cai-tech.com



- Parcel
- Town Owned Land
- Cemetery
- State
- Class VI
- Wetlands
- Water
- Road
- Abandoned/Discontinued Rd
- Conservation Easement
- Easement
- Private

MILFORD, NH

This document has been prepared to show approximate location only. Information shown is not to be used for deed descriptions. The Community Development Department maintains a continuing program to identify and correct errors. The Department makes no claims to the validity or reliability, or to any implied uses of this representation.



Date: April 2018
 1 inch approx. 300 feet

N
 15



Milford Planning Board

To: Kevin Federico, BOS Chair
Mark Bender, Town Administrator

CC: Lincoln Daley, Community Development Director
Darlene Bouffard, OCD Administrative Assistant

From: Douglas Knott, Planning Board Chair

Date: March 6, 2019

Subject: Recommendation for Donation of Tax Map 52 Lot 4-1, proposed donation of property in accordance with RSA 41:14a

The Milford Planning Board, at its meeting on March 5, 2019, voted unanimously to recommend that the Board of Selectmen accept the proposed donation of Tax Map 52, Lot 4-1 by the Melendy Country Community Landowners Association to the Town. The Board determined that the addition of the 2.5 acre property to the abutting Milford Rail Trail and the adjacent 30 acre conservation parcel previously donated by the property owners offers additional recreational opportunities/potential pedestrian amenities (e.g. picnic area for visitors, scenic views) and the preservation of the natural environment (wetland resource areas).

Further, the Planning Board encourages the Board of Selectmen to revisit the topic of constructing a parking area on the conservation property abutting the Milford Rail Trail off of Ponemah Hill Road. The parking area would greatly improve access, pedestrian safety, and encourage/increase the use of the trail system by residents, families, and hikers alike. The Planning Board hopes that the Board of Selectmen will consider moving forward with the project and complete the much needed parking area.

Please contact Lincoln Daley should you have any questions regarding this recommendation.

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
Fax (603) 673-2273
www.milford.nh.gov
conservation@milford.nh.gov
TDD Access:
Relay NH 1-800-735-2964

Town of Milford
CONSERVATION COMMISSION



MEMO

March 7, 2019

Board of Selectmen

RE: Recommendation to Accept Land Gift Map 52 Lot 4-1

To the Board:

The Milford Conservation Commission met with representatives for the landowners of Map 52 Lot 4-1. It is their desire to transfer this 2.5 acre parcel which abuts the Granite Town Rail Trail to the town.

The procedure outlined in NH RSA 41:14-a, Acquisition or Sale of Land, Buildings, or Both requires that the Conservation Commission make a recommendation to the BOS. **The Milford Conservation Commission recommends that the BOS accept this land transfer.** The property abuts the Granite Town Rail Trail south of Melendy Road and east of the rail trail. Town ownership of this parcel provides protection to the boundary of the Granite Town Rail Trail. The property is primarily wetland which provides flood storage capacity to protect the rail trail from Compressor Brook flooding events.

Respectfully,

Chris Costantino
Milford Conservation Commission

TITLE III

TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 41

CHOICE AND DUTIES OF TOWN OFFICERS

Selectmen

Section 41:14-a

41:14-a Acquisition or Sale of Land, Buildings, or Both. –

I. If adopted in accordance with RSA 41:14-c, the selectmen shall have the authority to acquire or sell land, buildings, or both; provided, however, they shall first submit any such proposed acquisition or sale to the planning board and to the conservation commission for review and recommendation by those bodies, where a board or commission or both, exist. After the selectmen receive the recommendation of the planning board and the conservation commission, where a board or commission or both exist, they shall hold 2 public hearings at least 10 but not more than 14 days apart on the proposed acquisition or sale; provided, however, upon the written petition of 50 registered voters presented to the selectmen, prior to the selectmen's vote, according to the provisions of RSA 39:3, the proposed acquisition or sale shall be inserted as an article in the warrant for the town meeting. The selectmen's vote shall take place no sooner than 7 days nor later than 14 days after the second public hearing which is held.

II. The provisions of this section shall not apply to the sale of and the selectmen shall have no authority to sell:

- (a) Town-owned conservation land which is managed and controlled by the conservation commission under the provisions of RSA 36-A.
- (b) Any part of a town forest established under RSA 31:110 and managed under RSA 31:112.
- (c) Any real estate that has been given, devised, or bequeathed to the town for charitable or community purposes except as provided in RSA 498:4-a or RSA 547:3-d.

Source. 1994, 197:3. 1997, 38:1. 2001, 187:2. 2005, 80:1. 2007, 221:2. 2008, 109:1, eff. July 27, 2008.

MEMORANDUM

DATE: April 8, 2019

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **2018 Property Abatement Applications
Recommendations for Approval -10**

Property Abatement Application:

As a reminder of the Abatement process, if a property owner feels their assessment is incorrect or inequitable, an abatement application may be submitted to the assessing office between the date the final tax bill is mailed and March 1st of the following year. The deadline for filing for abatement for the 2018 tax year was March 1, 2019.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level, either the BTLA or Superior Court.

The following abatements 1808 thru 1815 address values at the Hutchinson point condominium for the garden style units. All of the units are 1-bedroom units. A review of market sale for single bedroom units indicated a reduced assessment was warranted.

Abatement 1816 is the old colonial (known as the Nathaniel Hutchinson House) that still exists on the remainder lot after subdivision. This has been listed on the market for several months. While historic, the home is dated inside, and the subdivision of the land has left the house with very little yard remaining; some condos butt nearly right up against the home. This has reduced the overall appeal of the home as indicated by its listing and sales history.

Abatement 1821 is an abatement request after a fire destroyed the home at 25 Crosby St. RSA 76:21 allows for filing an abatement request after fire damage by March 1 or 60 days after the event, whichever is later. This abatement request was received in the Assessing Office on March 22, 2019 which is within the 60 day time frame. According to Fire Dept. records, the fire occurred on 1/21/2019; the home is classified as a total loss. The abatement amount covers the portion of taxes attributable to the structure for 69 days of the 2018 tax year.

I recommend the Board Approve the 10 abatements presented with this memo.

TY 2018 Abatement Recommendations				4/8/2019					
App #	Map/ Lot	Address	Property Owner Request	Recommend	Reason	Letter Sent	2017 Assessed Value	Adjusted Assesed Value	Abatement Amount @ \$29.23 rate
1808	8/52-1C-15	3 Abby Ln #1	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	186,100	141,900	1,291.97
1809	8/52-1C-17	3 Abby Ln #2	Market Value Supports a lower value; this unit has been fitted for handicap access	Approve	A review of market data for 1 bedroom units does support a reduced assessment; this unit has been outfitted with lowered c-tops etc for handicap use, limiting market appeal to a smaller group of buyers	3/14/2019	186,100	133,800	1,528.73
1810	8/52-1C-14	3 Abby Ln #5	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	186,100	149,900	1,058.13
1811	8/52-1C-15	3 Abby Ln #6	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	186,100	149,900	1,058.13
1812	8/52/1C-19	3 Abby Ln #3	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	179,600	141,900	1,101.97
1813	8/52-1C-21	3 Abby Ln #4	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	179,600	141,900	1,101.97
1814	8/52-1C-18	3 Abby Ln #7	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	179,600	149,900	868.13
1815	8/52-1C-20	3 Abby Ln #8	Market Value Supports a lower value	Approve	A review of market data for 1 bedroom units does support a reduced assessment	3/14/2019	179,600	149,900	868.13
1816	8-52	15 North River Rd	After subdivision of land the property lost appeal to market	Approve	The subject has been listed on the market for several months at an asking price lower than the assessment. This supports the argument that a lower assessed value is warranted.	3/14/2019	311,700	250,000	1,803.49
1821	20/38	25 Crosby St	House was destroyed by fire on 1/21/2019	Approve	RSA 76:21 allows for abatement of taxes for days remaining after fire through end of tax year. For this property that is 69 days. The abatement represents taxes on the building assessment only, not the land. Only the land will be taxed for the 2019 tax year as the home is totally destroyed and will need to be demolished and re-built, an effort which will after April 1, 2019.	Conversation w/ property owner on 3/19/19			598.98
									-
					Total Amount of Abatement Recommended for Approval this Session				11,279.62
					Total from prior granted 2018 Abatements				11,620.76
					Appeals Resolved in 2019				
					Total				22,900.38

5:40 - Two (2) Land Use Change Tax Applications,
Map 45 Lot 3-49 and Map 43 Lot 69-1

MEMORANDUM

DATE: April 8, 2019

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 2 parcels:
M 45 Lot 3-49 & M 43 L69-1**

Map 45 Lot 3-49 – This parcel is located in the Autumn Oaks Subdivision and construction for a new single family home has begun, rendering the lot ineligible for Current Use.

Map 43 Lot 69-1 is a newly created lot of Nathaniel Dr. in the Hammond Road area, zoned Commercial use. This lot is 5.03 acres, of which .472 was not in CU and the remainder was in CU as there were contiguous lots under identical ownership; this allowed a sub-sized lot to remain in CU. The recent sale of this property has left this parcel too small to be eligible for Current Use classification under the new ownership. It is therefore necessary to remove the parcel from CU and submit the Land Use Change Tax Warrant. The LUCT is based on the purchase price of the entire parcel with consideration for the area that was not in Current Use.

The property owners have been notified of the action being taken tonight.

The Land Use Change Tax is based on 10% of estimated market value at the time of removal from current use.

Thank You

5:50 - Eagle Scout Bike Rack Presentation - Cameron Mitchell

Eagle Scout Covered Bike Rack Project

Cameron Mitchell

Troop 4

4-8-2019

Locations



Outside of Town Hall: specific location to be determined by beneficiary
Options: front or side of Town Hall



Inside Bicentennial Park near the road (visible to pedestrians)

Bike Racks

Outside of Town Hall - 7
Bike Rack
Estimated Cost: \$362.00



At Bicentennial Park - 10
Bike Rack
Estimated Cost: \$478.00

Covered Bike Rack Structure



Over the bike rack at
Bicentennial Park
Estimated Cost: TBD

Options under the bike
rack: hard pack, gravel or
wood chips

Possibility for an
informational box on the
side of one of the posts
(Rail Trail map or shop
and restaurant info.)

4. a) 1) Request for Approval of Yield Tax Levy, Map 54 Lot 2

ORIGINAL WARRANT
YIELD TAX LEVY
April 8, 2019
THE STATE OF NEW HAMPSHIRE

HILLSBOROUGH

TO: Kathy Doherty, Collector of Taxes for Town of MILFORD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : \$645.02, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at MILFORD

Gary Daniels

Mike Putnam

Laura Dudziak

Paul Dargie

Chris Labonte

DATE SIGNED: April 8, 2019

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Ponemah Properties, LLC 0 Stable Rd MILFORD, NH 03055	M54- L 2	18-303-05-T	\$645.02

TAX DUE DATE: May 8, 2019 TOTAL YIELDTAX: \$645.02

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2018 to March 31, 2019

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2018 to March 31, 2019

TOWN / CITY OF: MILFORD
 COUNTY OF: HILLSBOROUGH
 CERTIFICATION DATE: April 8, 2019

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

 Gary Daniels

 Mike Putnam

 Laura Dudziak

 Paul Dargie

 Chris Labonte

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
Ponemah Properties, LLC 0 0 Stable Rd MILFORD, NH 03055	WHITE PINE	5.310			\$154.70	\$821.46	\$82.15	
	HEMLOCK	0.000			\$0.00	\$0.00	\$0.00	
	RED PINE	0.000			\$0.00	\$0.00	\$0.00	TOTAL TAX
	SPRUCE & FIR	0.000			\$0.00	\$0.00	\$0.00	DUE ON THIS
ACCOUNT OR SERIAL #: 1	HARD MAPLE	0.000			\$0.00	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT MAP & LOT NUMBER M54- L 2	WHITE BIRCH	0.000			\$0.00	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	YELLOW BIRCH	0.280			\$179.60	\$50.29	\$5.03	
	OAK	7.975			\$424.50	\$3,385.39	\$338.54	
	ASH	0.000			\$0.00	\$0.00	\$0.00	
	SOFT MAPLE	0.000			\$0.00	\$0.00	\$0.00	
	BEECH/PALLET/TIE LOGS	10.460			\$88.95	\$930.42	\$93.04	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
						TONS CORDS		\$645.02
# 3 OPERATION NUMBER 18-303-05-T	SPRUCE & FIR		0.00		\$ -	\$0.00	\$0.00	
	HARDWOOD & ASPEN		0.00		\$ -	\$0.00	\$0.00	
	PINE		0.00		\$ -	\$0.00	\$0.00	
	HEMLOCK		0.00		\$ -	\$0.00	\$0.00	
	BIOMASS CHIPS		625.00		\$ 1.02	\$640.00	\$64.00	
	HIGH GRADE SPRUCE		0.00		\$ -	\$0.00	\$0.00	
	CORDWOOD			55.00	\$ 11.32	\$622.60	\$62.26	
						\$6,450.16	\$645.02	

4. a) 2) Request for Approval of Intent to cut, Map 1 Lot 10

TOWN OF MILFORD

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

APR 05 2019

(Assigned by Municipality)

YR TOWN OP#
 - - - T

For Tax Year April 1, 19 to RECEIVED

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

1. Town/City of: Milford

2. Tax Map/Block/Lot or USFS Sale Name & Unit No.
1-10

3. Intent Type: Original Supplemental (Original Intent Number)

4. Name of Access Road: christmastree lane

5a. Acreage of Lot: 102.87 Acreage of Cut: 50

5b. Anticipated Start Date: 5/1/19

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Joint Tenants)
 - b. Owner of Land and Stumpage (Tenants in Common)
 - c. Previous owner retaining deeded timber rights
 - d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER
 BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

Dave Riley 4-5-19
 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
Riley Bros. Lumber Inc.
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

XMAS TREE LANE
 MAILING ADDRESS

Milford NH 03055
 CITY OR TOWN STATE ZIP CODE

E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	150	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Beech/Pallet/Tie Logs		MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	500	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species fire wood Amount: 10 cord

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Alex Jordan 4/5/19
 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Alex Jordan
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

337 Schoolac rd
 MAILING ADDRESS

Warner NH 03278
 CITY OR TOWN STATE ZIP CODE

603 456 6029 alex@nhbgging.com
 PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and
 - Any timber tax bond required has been received.
 \$ _____ Date: _____
 - The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
 - This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055
(P) 603-249-0645 (F) 603-672-6064
Email: wadleigh@wadleighlibrary.org
www.wadleighlibrary.org

4. a) 3) Request for
Approval to re-appoint
Chris Costantino as an
alternate member of the
Library Board of Trustees.

March 28, 2019

Milford Select Board
Milford Town Hall
Milford, NH 03055

Dear Members of the Select Board,

On March 26, the Wadleigh Memorial Library Board of Trustees approved the reappointment of Chris Costantino as an Alternate Trustee on our Board. Please feel free to call me if you have any questions. Thank you.

Best,
Judy Gross
Co-Chair, Wadleigh Board of Trustees
603-321-5931

4. a) 4) Request for Approval to re-appoint Tim Finan, Lisa Griffiths and Dave Alcox to the Granite Town Media Advisory Committee.

To: Board of Selectman

CC: Mark Bender, Town Administrator

From: Granite Town Media Advisory Committee

Date: March 28, 2019

Subject: GTA re-appointments

On behalf of the Granite Town Media Advisory Committee, I am requesting the Board of Selectman consider the following re-appointments to a new 3 year term.

Tim Finan

Lisa Griffiths

Dave Alcox

Thank you for your consideration.

Joe Kasper, Chairman

4. a) 5) Request to approve two (2) Chauffeurs Licenses for William LaBell and Edward LaBell of Milford Taxi LLC.

RECEIVED
MAR 21 2019

BY:

Milford Taxi LLC
32 Johnson Street
Milford New Hampshire 03055
Phone- 603-672-3344

03/20/2019

Dear Board of Selectmen,

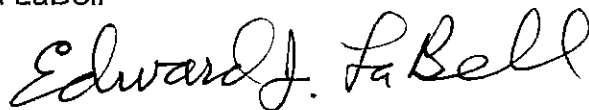
Please review the applications for 2019 Chauffeurs Licenses for applicants William LaBell, and Edward LaBell of Milford Taxi LLC.

Thank You,

William LaBell



Edward LaBell





Town of Milford

POLICE DEPARTMENT
19 Garden Street
Milford, NH 03055
603 249-0630

Michael J. Viola
Chief of Police



TOWN OF MILFORD, NH APPLICATION FOR TAXICAB OPERATOR'S PERMIT

Name: LaBell William G.
Last First Middle Maiden

Address: 32 Johnson St. Milford NH
03055 Phone: (603) 672-3344

D.O.B.: 06/06/1981 Age: 37

NH License Number: 06LLW81061 Expiration Date: 06/06/22

List Any License Restrictions: Glasses

Have you ever been arrested, indicted, or convicted for any violation of the law?
Yes No . If answer is yes, state circumstances below.

See Attached

List any sickness, injury, or disabilities during the last ten (10) years.

Diabetes

For whom will you be driving a taxicab (Application must be accompanied by a letter from the above stating intent to hire).

Milford Taxi LLC

SIGNATURE, CERTIFICATION AND RELEASE OF INFORMATION

YOU MUST SIGN THIS APPLICATION: Read the following carefully before you sign. A false statement on any part of this application will be just cause for refusal of any application and is punishable under New Hampshire Revised Statutes Annotated (NH RSA) 641:3.

- I understand that any information I give may be investigated as allowed by law.
- I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

William G. LaBell

Approved: [Signature]



John J. Barthelmes
Commissioner of Safety

State of New Hampshire

DEPARTMENT OF SAFETY DIVISION OF MOTOR VEHICLES

STEPHEN E. MERRILL BUILDING
23 HAZEN DRIVE, CONCORD, NH 03305
Telephone: (603)227-4000 TDD Access Relay NH 7-1-1



Elizabeth A. Bielecki
Director of Motor Vehicles

Driver Record Report – Driver History

Date of Print: 03/18/2019

Requestor:

WILLIAM G LABELL
32 JOHNSON ST
MILFORD NH - 030554819

Driving Record of: WILLIAM G LABELL

32 JOHNSON ST
MILFORD NH - 030554819
06/06/1981
NHI11997171

CERTIFIED COPY SHOWING CONVICTIONS, ACCIDENTS, HEARINGS, MAIL RETURN ADDRESS UPDATES AND SANCTIONS.
NO PROOF OF FINANCIAL RESPONSIBILITY (SR-22) IS REQUIRED
ADDRESS SHOWN REFLECTS MOST CURRENT ADDRESS APPEARING ON THE FILES OF THE DIVISION OF MOTOR VEHICLES.
NOT UNDER SUSPENSION OR REVOCATION AS OF THIS DATE
ACCIDENT INVOLVEMENT INDICATED ON THIS REPORT DOES NOT MEAN THIS INDIVIDUAL WAS AT FAULT OR GIVEN A SUMMONS.

ID Number: 06LLW81061	Credential Type: DRIVER LICENSE	DL Class: D
Issue Date: 4/12/2017	Expiration Date: 6/6/2022	
Restrictions: CORRECTIVE LENSES		

08/03/2013	ACCIDENT: PDAR145444	CASE NUMBER/LOCAL USE NUMBER:
	NUMBER OF VEHICLES: 2	TYPE: INJURIES/PROPERTY DAMAGE
	OBJECT STRUCK: NON-COLLISION	LOCATION: NASHUA

Date	Certified Copy Requested by:
04/01/2017	MILFORD TAXI LLC

*** END OF DRIVER HISTORY ***

CERTIFIED - TRUE & CORRECT

Director of Motor Vehicles



Town of Milford

POLICE DEPARTMENT
19 Garden Street
Milford, NH 03055
603 249-0630

Michael J. Viola
Chief of Police



TOWN OF MILFORD, NH

APPLICATION FOR TAXICAB OPERATOR'S PERMIT

Name: LaBell Edward James
Last First Middle Maiden

Address: 43 Crosby St Milford N.H. 03055

Phone: _____
D.O.B.: 4/2/1958 Age: 61

NH License Number: NHL14803396 Expiration Date: 4/2/2024

List Any License Restrictions: Glasses B

Have you ever been arrested, indicted, or convicted for any violation of the law?
Yes No . If answer is yes, state circumstances below.

DWI 1983

List any sickness, injury, or disabilities during the last ten (10) years.

Type II Diabetes

For whom will you be driving a taxicab (Application must be accompanied by a letter from the above stating intent to hire).

Milford Taxi LLC.

SIGNATURE, CERTIFICATION AND RELEASE OF INFORMATION

YOU MUST SIGN THIS APPLICATION: Read the following carefully before you sign. A false statement on any part of this application will be just cause for refusal of any application and is punishable under New Hampshire Revised Statutes Annotated (NH RSA) 641:3.

- I understand that any information I give may be investigated as allowed by law.
- I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

Edward James LaBell

Approved: [Signature]



John J. Barthelmes
Commissioner of Safety

State of New Hampshire

DEPARTMENT OF SAFETY
DIVISION OF MOTOR VEHICLES
STEPHEN E. MERRILL BUILDING
23 HAZEN DRIVE, CONCORD, NH 03305
Telephone: (603)227-4000 TDD Access Relay NH 7-1-1



Elizabeth A. Bielecki
Director of Motor Vehicles

Driver Record Report – Driver History

Date of Print: 03/18/2019

Requestor:

EDWARD J LABELL
43 CROSBY ST
MILFORD NH - 03055

Driving Record of: EDWARD J LABELL

43 CROSBY ST
MILFORD NH - 03055
04/02/1958
NHI13157701

CERTIFIED COPY SHOWING CONVICTIONS, ACCIDENTS, HEARINGS, MAIL RETURN ADDRESS UPDATES AND SANCTIONS.
NO PROOF OF FINANCIAL RESPONSIBILITY (SR-22) IS REQUIRED
ADDRESS SHOWN REFLECTS MOST CURRENT ADDRESS APPEARING ON THE FILES OF THE DIVISION OF MOTOR VEHICLES.
SUSPENSION/REVOCAION IN EFFECT FOR COMMERCIAL PRIVILEGE AS OF THE DATE OF THIS RECORD.

ID Number: NHL14803396	Credential Type: DRIVER LICENSE	DL Class: D
Issue Date: 2/20/2019	Expiration Date: 4/2/2024	
Restrictions: CORRECTIVE LENSES		
Endorsements: MOTORCYCLE		

Also Known As /Formerly Known As [AKA/FKA]				
Last Name	First Name	Middle Name	Suffix	Date of Birth
LABELL	EDWARD	J		04/02/1958
LABELL	EDWARD JAMES			04/02/1958

SANCTION START DATE: 01/31/2010	PRIVILEGE TYPE: COMMERCIAL DRIVER	SANCTION TYPE: SUSPENSION
RSA/ACD: XXX	RSA/ACD DECSRIPTION: RECIPROCITY	DATE OF NOTICE: 12/31/2009
SUSPENSION DURATION: INDEFINITE SUSPENSION	JURISDICTION CODE: NH	
SOURCE OF SANCTION: ADMINSTRATIVE		

Date	Certified Copy Requested by:
03/28/2018	EDWARD J LABELL
03/28/2018	EDWARD J LABELL
04/01/2017	MILFORD TAXI LLC
04/06/2016	EDWARD JAMES LABELL
03/26/2015	MILFORD TAXI LLC
03/26/2014	WILLIAM LABELL

*** END OF DRIVER HISTORY ***

CERTIFIED - TRUE & CORRECT

NHI13157701

Director of Motor Vehicles Page 1 of 1

TAXI CAB LICENSE

License # 12

This is to certify that the Board of Selectmen of the Town of Milford, State of New Hampshire, have granted a license to set up and operate a service entitled "Taxi Cab" to:

William G. Luffell Milford Taxi LLC
(Name of Owner) (Company Name)

All licenses expire - and are to be renewed - on or before the 30th of April yearly

Fee: \$25.00 for each vehicle licensed.

* * * * *

Vehicle Information:

- Make 2008 Dodge grand caravan Year 2008
- NH Registration No. 451 4997 Color yellow
- Proof of Insurance (Copy must be attached) Expiration of Same 10/20/19

Signed this 21 day of March 20 19

Chairman, Milford Board of Selectmen

I hereby certify that the information provided on this Application is true and accurate to the best of my knowledge and belief and hereby authorize the Milford Police Department to conduct both a criminal and motor vehicle records check on me.

William G. Luffell
(Name)

3/21/19
(Date)

TAXI CAB LICENSE

License # 11

This is to certify that the Board of Selectmen of the Town of Milford, State of New Hampshire, have granted a license to set up and operate a service entitled "Taxi Cab" to:

William G. LaBell Milford Taxi LLC
(Name of Owner) (Company Name)

All licenses expire - and are to be renewed - on or before the 30th of April yearly

Fee: \$25.00 for each vehicle licensed.

* * * * *

Vehicle Information:

- Make Chevy impala Year 2008
- NH Registration No. 3837710 Color yellow
- Proof of Insurance (Copy must be attached) Expiration of Same _____

Signed this _____ day of _____ 20____

Chairman, Milford Board of Selectmen

I hereby certify that the information provided on this Application is true and accurate to the best of my knowledge and belief and hereby authorize the Milford Police Department to conduct both a criminal and motor vehicle records check on me.

William G. LaBell
(Name)

3/21/19
(Date)



VEHICLE OR EQUIPMENT CERTIFICATE OF INSURANCE

DATE (MM/DD/YYYY)

03/19/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

This form is used to report coverages provided to a single specific vehicle or equipment. Do not use this form to report liability coverage provided to multiple vehicles under a single policy. Use ACORD 25 for that purpose.

PRODUCER Morin Insurance Agency 416 Daniel Webster Hwy Suite I Merrimack NH 03054		CONTACT NAME: Robert Prior PHONE (A/C, No., Ext): (603) 875-1200 FAX (A/C, No.): (603) 377-7678 E-MAIL ADDRESS: bob@MorinAgency.com PRODUCER CUSTOMER ID #:	
INSURED Milford Taxi LLC 32 Johnson St Milford NH 03055		INSURER(S) AFFORDING COVERAGE INSURER A: National Indemnity Company INSURER B: INSURER C: INSURER D: INSURER E:	

DESCRIPTION OF VEHICLE OR EQUIPMENT

YEAR	MAKE / MANUFACTURER	MODEL	BODY TYPE	VEHICLE IDENTIFICATION NUMBER
2008	Dodge	Caravan		1D8HN44H08B191996
DESCRIPTION				SERIAL NUMBER

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICY(IES) OF INSURANCE LISTED BELOW HAS/HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD(S) INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICY(IES) DESCRIBED HEREIN IS/ARE SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICY(IES).

INSR LTR	ADD'L INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/>	VEHICLE LIABILITY	70 APR 369818-01	10/20/2018	10/20/2019	COMBINED SINGLE LIMIT	\$ 300000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE	\$
		GENERAL LIABILITY				EACH OCCURRENCE	\$
		<input type="checkbox"/> OCCURRENCE				GENERAL AGGREGATE	\$
		<input type="checkbox"/> CLAIMS MADE					\$
INSR LTR	LOSS PAYEE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS / DEDUCTIBLE	
A	<input checked="" type="checkbox"/>	VEH COLLISION LOSS	70 APR 369818-01	10/20/2018	10/20/2019	<input checked="" type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
						<input type="checkbox"/> STATED AMT	\$ 500 DED
A	<input checked="" type="checkbox"/>	VEH COMP <input type="checkbox"/> VEH OTC	70 APR 369818-01	10/20/2018	10/20/2019	<input checked="" type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
						<input type="checkbox"/> STATED AMT	\$ 500 DED
		PROPERTY				<input type="checkbox"/> ACV <input type="checkbox"/> AGREED AMT	\$ LIMIT
		<input type="checkbox"/> BASIC <input type="checkbox"/> BROAD				<input type="checkbox"/> RC <input type="checkbox"/> STATED AMT	\$ DED
		<input type="checkbox"/> SPECIAL					\$ DED

REMARKS (INCLUDING SPECIAL CONDITIONS / OTHER COVERAGES) (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Also coverage for: 2008 Chevy Impala VIN#2G1WB56K181334588 - LIABILITY ONLY

ADDITIONAL INTEREST**CANCELLATION**

Select one of the following: <input type="checkbox"/> The additional interest described below has been added to the policy(ies) listed herein by policy number(s). <input type="checkbox"/> A request has been submitted to add the additional interest described below to the policy(ies) listed herein by policy number(s).		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
VEHICLE / EQUIPMENT INTEREST:		DESCRIPTION OF THE ADDITIONAL INTEREST	
NAME AND ADDRESS OF ADDITIONAL INTEREST TOWN OF MILFORD BOARD OF SELECTMAN 1 UNION SQUARE MILFORD NH 03055		<input type="checkbox"/> ADDITIONAL INSURED <input type="checkbox"/> LOSS PAYEE <input type="checkbox"/> LENDER'S LOSS PAYEE	
		LOAN / LEASE NUMBER	
		AUTHORIZED REPRESENTATIVE 	

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4. a) 6) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000.

Board of Selectmen
Agenda Date: 4/8/19

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Arthur L. Keyes Memorial Trust	\$9,712.00	Donation to the Milford Recreation Department for the Outdoor Fitness Equipment at the Keyes Park Walking/Biking Trail Special Purpose Fund. See attached memo.
Arthur L. Keyes Memorial Trust	\$ 1,000.00	Donation to support the Labor Day Parade.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: UNANTICIPATED FUNDS ACCEPTANCE
DATE: 03/25/2019



The Keyes Expansion Committee is planning to install fitness stations along a walking/biking trail at Keyes Memorial Park as part of phase I of the Keyes Memorial Park Expansion Committee Report.

The Keyes Memorial Trust has made a donation of \$9,712.00 to be used for this equipment purchase. The attached check #804 in the amount of \$9,712.00 is to be deposited into a special purpose fund (48405-574000) for this equipment.

The Recreation Department is in support of the acceptance of this contribution toward Keyes Memorial Park.

Thank you,

Arene Berry

**Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov**

Arthur L. Keyes Memorial Trust

P.O. Box 363 Milford, New Hampshire 03055-0363

April 2, 2019

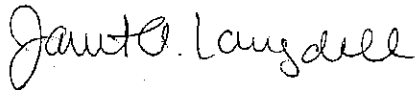
Gary Daniels, Chairman
Milford Board of Selectmen
Milford Town Hall
1 Union Square
Milford, NH 03055

Dear Chairman Daniels and members of the Board of Selectmen,

Enclosed please find a check for \$1000 from the Arthur L. Keyes Memorial Trust These funds are being donated specifically in support of the 2019 Labor Day Parade. We understand that the Town manages the donations and funding for this parade on behalf of the volunteer committee that organizes this annual community event. It is our hope that this funding will assist the Labor Day Parade committee in their efforts to secure the bands and other forms of entertainment that make Milford's Labor Day Parade such a special community event.

If additional information is needed, please contact me by telephone at (603)673-2876 or by email at Langdell508@comcast.net.

Sincerely,



Janet A. Langdell, Trustee
On behalf of James Infanti and Timothy Finan, Trustees

5. Town Status Report

Town Status Report – April 8, 2019

Bid Update on Drainage/Paving Project – We discussed the drainage and paving project on South, Prospect and Webster Streets during our March 11, 2019 meeting. Bid responses were due April 3. Three companies picked up bid packets, but only one, S. U. R. Construction West, LLC from Winchester NH, bid on the job. The engineers estimate was \$443,008 and the bid is \$456,411. This is difference of \$13,403 or 3.0%. Rick has made inquiries and verified references. While we are disappointed to have only one bid, the contractor checks out and the overall difference is relatively small. There is no guarantee we would get additional bidders if we rebid the job. To avoid delay, staff recommends we accept the bid and award the job.

8. Approval of Final Minutes - March 25, 2019

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

March 25, 2019

PRESENT: Gary Daniels, Chairman Mark Bender, Town Administrator
Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member
Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Town Administrator Mark Bender called the meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Mark Bender indicated this is the one time every year that he opens the Board of Selectmen meeting for the swearing in of new selectmen and the selection of Chairman and Vice Chairman. Mark Bender indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Swearing in of New Selectmen/Selection of New Board of Selectmen, Chairman and Vice Chairman.

Town Administrator Mark Bender requested that Town Clerk Joan Dargie please step up to swear in newly elected Selectman Chris Labonte. Ms. Dargie swore in Mr. Labonte. Town Administrator Mark Bender then asked for nominations for the position of Chairman of the Board of Selectmen. Selectman Putnam nominated Selectmen Daniels for the position of Chairman. Selectman Dudziak seconded. All were in favor. The motion passed 5/0. Mark Bender handed over the meeting to Chairman Daniels. Chairman Daniels then asked for nominations for the position of Vice Chairman of the Board of Selectmen. Selectman Dudziak nominated Selectmen Dargie as Vice Chairman. Selectman Putnam seconded. All were in favor. The motion passed 5/0. This concluded the swearing in ceremony and the selection of Board of Selectmen Chairman and Vice Chairman.

5:40 p.m. - 1st Public Hearing – Acquisition of Land: Melendy Road, Map 52 Lot 4-1, in Accordance with NH

RSA 41:14-a – Attorney Quinn’s clients are proposing that they transfer to the Town, the title to Lot 52-4-1 in exchange for release of the LUCT. His clients owned several lots and in 2017 they were given approval of a lot line adjustment and sub division plan. Three lots abutting lot 4 were enlarged to be compliant with current zoning standards and at the same time, two lots were newly created which resulted in a LUCT bill for both lots in the amount of \$13,570. The balance of the land, about 30 acres was subject to a Conservation easement in favor of the Amherst Land Trust and then the Milford Conservation Commission in 2018. The lot is approximately 2.5 acres with a pond located on it and abuts the Granite Town Rail Trail south of Melendy Road and east of the rail trail, and there are some wetlands on it as well. The property would be managed by the Conservation Commission. Both the Planning Board and Conservation Commission recommend that the Board accept the land transfer. The land could be used for a picnic area for visitors as well as a kiosk for trail information. This transaction will take two public hearings and the Select board will vote at the third meeting. He asked if there were any questions.

Chairman Daniels asked if the Board had any questions, hearing none, he opened up the public hearing. There were no other questions so he closed the public hearing. The next public hearing will be on Monday, April 8th at 5:30 in the Board of Selectmen’s meeting room.

5:50 p.m. - Ambulance Fee Increase – Eric Schelberg – Eric referred the Board to a memo which outlined the most recent survey of fee schedules from six other communities in the surrounding area. The proposed increases will put MAS in line with the average of the six surveyed communities. As the Board may recall, the department implemented a 20% increase in February 2016 after a two year hiatus. Eric is proposing the Board adopt the revised fee schedule as follows:

Basic Life Support (BLS) - Emergency:	\$ 644.80 (10% increase)
Advanced Life Support (ALS1) - Emergency:	\$ 919.51 (20% increase)
Advanced Life Support (ALS2) -Emergency:	\$1,459.45 (20% increase)
Advanced life Support (ALS1) - SCT:	\$1,783.72 (10% increase)
Mileage: \$14.25 (10% increase)	

Eric said these rates are still well below in areas of services. If approved, he would like to start the increases as of April 1, 2019. This would increase our rates and we will be looking at about \$71,000 in revenue over the next 8 months if our volume of transport stays the same.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

62 Selectman Dudziak asked if their operation cost have gone up. Eric said yes around 3%. Selectman Putnam asked if this
63 would bring them closer to self-supporting. Eric said from an operations budget standpoint yes, but not for all the other
64 cost associated with the department. It should cover all if not more of our budget. Selectman Dargie asked Eric to round
65 off the numbers. Eric agreed, but he asked to keep the mileage rate the same. The new numbers are:
66

67	Basic Life Support (BLS) - Emergency:	\$ 645.00 (10% increase)
68	Advanced Life Support (ALS1) - Emergency:	\$ 920.00 (20% increase)
69	Advanced Life Support (ALS2) -Emergency:	\$1,459.00 (20% increase)
70	Advanced life Support (ALS1) - SCT:	\$1,784.00 (10% increase)
71	Mileage: \$14.25 (10% increase)	

72
73 Chairman Daniels asked what percentage of the charges don't get paid. Eric said he would get the numbers to the
74 Board. Medicaid is covered 100% and Medicare is covered 80%. Commercial insurance depends on where they are in
75 the year. Selectman Labonte asked which communities Eric reviewed. Eric replied, Amherst, Goffstown, Hollis, Mer-
76 rimack, Hudson, Peterborough and Wilton. Chairman Daniels asked how our rates compare to the private sector. Eric
77 replied, significantly lower. Selectman Dargie asked what percent of the time are the above items used. Eric said the
78 ALS1 is about 65%, He will get the breakdown to the Board. Selectmen Labonte asked if each Department used the
79 same set of towns for estimates? Chairman Daniels said they try to keep it regional. Selectman Dargie said it also var-
80 ies depending on the topic. You want to try to find towns that are similar to Milford. Administrator Bender said they
81 also look at communities that are comparable in size and communities that offer similar services.
82

83 Eric said with the approval of the 2019 budget, he had previously mentioned to the Board and Budget Advisory Com-
84 mittee in November that there would be an addition to the budget of two full-time AEMT's. This would be taking 80
85 hours of existing part-time hours and converting them to two full-time 40 hour positions. There is no increase to the
86 budget, just the administration side for related benefits. This would be internal applications only for existing employees.
87

88 Management structure change includes two captain positions sometime in early June. Chairman Daniels asked if the
89 changes in management structure titles had a cost increase associated with them. Eric said yes, \$10,000 was set aside to
90 be split between the two positions. Selectman Labonte asked how often Ambulance goes up on their rates. Eric said
91 about every two years or so, this time it's been almost three years. There are 11 different steps to get to some type of
92 revenue at the end. It's highly regulated by the federal and state government when it comes to Medicaid and Medicare,
93 they cap our rates. For example: the bill may be \$1,000 with mileage and the base rate, he will receive \$150 for the bill
94 period. The other \$850 is written off. Medicare has a geographical rate and they pay 80% of that. We lose 30 plus per-
95 cent of what we bill out, if not more. The patient is responsible for the remaining 20% and if they're covered by Medi-
96 caid, it's written off. He looks at their revenue stream as an opportunity to try to reduce their cost of readiness not to
97 make money, not to make a profit. The fact that they are able to offset their budget for the most part is very positive.
98

99 Hearing no other questions Selectman Dargie made a motion to approve the Ambulance rate increase, as amended. Se-
100 lectmen Dudziak seconded. All were in favor. The motion passed 5/0.
101

102 **6:05 p.m. - RFQ Feasibility Study – Arene Berry and Lincoln Daley** - Lincoln and Arene are part of the Keyes Me-
103 morial advisory sub-committee. They've been actively meeting to move ahead with phase I of the 2016 Keyes Memori-
104 al Park advisory committee report. This phase includes the location and installation of exercise stations on a pedestrian
105 trail around the park. They have been working together to develop a request for qualifications, (RFQ) for a feasibility
106 analysis/needs assessment to figure out what to do with the structure at 127 Elm Street for a community center/ senior
107 center.
108

109 They reached out to several communities around the state that followed a similar process. They used a model developed
110 by Keene to develop a feasibility needs assessment. They are asking the Board for their support to review and finalize
111 the draft and to form a subcommittee that would help with what to do with that structure. If we find at the end that the
112 structure can't be used, we will look at other alternatives to create the community center/senior center. They will be
113 reaching out to the Boys and Girls Club, School System, Church groups, MCAA and Hampshire Hills to look at what's
114 being offered for recreation and community programs with assets. We would like to identify what we can share. Once
115 we understand what we have for assets and programs we offer as public and non-profit groups, we can then identify our
116 spatial needs. Keene and Concord took this approach to develop their centers. From this we can develop a cost analysis
117 and then look at funding mechanisms for programs and the space itself. We would like to submit the RFQ by April in
118 this year.
119

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

120 Selectman Dargie asked what it would cost to do this review. Lincoln said it depends on the level of analysis and scope
121 of the work. Right now the RFQ will identify qualified individuals to work with us. Keene paid 10's of thousands of
122 dollars. Selectman Dargie asked how those dollars would be raised and mentioned monies that we've been allocating
123 each year. Lincoln said that's one way. We are looking at the Boards support to develop the RFQ and send it out.
124

125 Chairman Daniels asked about their timeline to complete the study. Lincoln said he doesn't want to put pressure on
126 other large items on the community so he would like to submit the RFQ by April then work through the scope for the
127 rest of the year as defined by the consultant. He would like to present it by early next year. Chairman Daniels asked if
128 the subcommittee would be working with them before they determine who the consultant will be or with the consultant
129 after you hire him. Lincoln said the Keyes Memorial Park subcommittee will focus on the phase I development, field
130 maintenance, exercise stations and pedestrian walkway around the entire community and be part of the other committee
131 to work with the consultant and define alternatives for 127 Elm Street facility.
132

133 Chairman Daniels asked if the senior center will be part of the community center or will the study be to determine if a
134 senior center will be part of it. Lincoln said there are many unknowns. We are trying to get the biggest bang for our
135 buck. We would like a combined facility if possible. Selectman Dudziak asked who Lincoln would like on the commit-
136 tee. Lincoln replied, a Board of Selectmen member, Recreation Commission member, Recreation staff, Planning Board
137 member, a Boys and Girls club staff member and MCAA staff member.
138

139 Administrator Bender said we've owned 127 Elm Street for four years. What is the focus of this subcommittee as it per-
140 tains to the 127 Elm Street building. Lincoln said their focus would be to exhaust all options to reuse that existing facili-
141 ty. We may be only be able to use portions of the building and may use a phase approach to use the building. Adminis-
142 trator Bender said the Concord facility was a reconditioned elementary school, it's an impressive facility. Our facility
143 sitting with nothing being done with it is not good. Chairman Daniels asked if it was Lincoln's intention to fix the build-
144 ing in phases. Lincoln said it's a viable option from a cost prospective. We discussed moving Recreation to the building
145 which could be part of phase I. Arene said moving their offices to 127 Elm as well as some of the programs and then
146 maybe more programs in time will help to alleviate some of the parking on the oval.
147

148 Selectman Dargie asked if they were just looking for a vote of support or authorization to spend money. Lincoln said
149 for support initially and then to formulate the sub-committee to work with staff to finalize the RFQ, send it out and then
150 work with the consultant going forward. The consensus of the Board was to have Lincoln move forward. Selectman
151 Putnam said he would be the Selectmen's representative.
152

153 **6:25 p.m. - Recreation Logo – Arene Berry** – Arene is in to ask the Board if they would allow Milford Town Recrea-
154 tion to have their own logo separate from the Town, as way to stand out. Many Recreation Departments have their own
155 logo. They would like something to use for social media, the website, staff shirts and letterhead that identifies Milford
156 Recreation to be able to use it for branding and marketing purposes. The Recreation Commission is in support of this
157 and they had a great idea to put a contest out to the community to have a community member design the logo. She's
158 looking for a consensus from the Board before moving forward. Granite Town Media and some of the emergency ser-
159 vices also have their own logo.
160

161 Selectmen Putnam asked who would make the decision on the logo winner. Arene said the Recreation Commission.
162 Selectman Putnam asked how many were on the Commission. Arene said 7 full-time, 3 alternates plus she and her staff
163 and Selectman Dargie is the Selectman's representative.
164

165 Selectman Dargie said Arene would not have to come back to the Board but she should run it by the Town Administra-
166 tor. Chairman Daniels asked that she make it clear that the logo is just for Recreation and it won't replace the Town's
167 logo. Arene agreed. The consensus of the Board was to have Arene move forward to obtain a Recreation logo.
168

169 **6:30 p.m. - Proposed Private Police Detail Increase – Chief Viola** – Chief Viola referred to Board to a memo he
170 submitted for their package. Article XV of the 2019-2023 AFSCME Police Union Contract stipulates compensation for
171 Private Details that are worked by sworn Police Officers of the Milford Police Department. During the recent contract
172 negotiations, both the town and the AFSCME representatives agreed that the Private Detail Rate for Police Officers of
173 the Milford Police Department should be increased from \$42.00 per hour to \$50.00 per hour, pending the approval of
174 the Board of Selectmen.
175

176 The proposed detail compensation rate of \$50.00 per hour was based on detail rate information that was obtained from
177 other neighboring Police Departments. Currently, the neighboring towns of Amherst and Wilton have a detail rate of
178 \$50.00. Mont Vernon is in the process of increasing their detail rate to \$45.00, which goes into effect on May 1st.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

179 Brookline Police Department’s detail rate is currently \$47.50. We work a lot with Amherst on our details. If a Wilton
180 officer comes over to one of our details, they are being paid \$50.00 per hour while our officers are only getting \$42.00
181 per hour. If we go to their place, we are still getting \$42.00.

182
183 The Chiefs department did a survey back in July of 99 departments’ fee rates and details. The average rate was \$48.00
184 per hour.

185
186 Taking into consideration the information that was obtained during the 2019-2023 AFSCME Police Union Contract
187 negotiations and the length of this contract; He would respectfully request that the Board of Selectmen approve the in-
188 crease of the Milford Police Department’s detail rate to \$50.00 per hour.

189
190 With the approval of the new rate, He would also respectfully request that the Board approve the new detail billing rate
191 of \$65.00 per hour. It is currently \$55.00 per hour. This would cover the officers pay and associated benefits. Thirteen
192 of our officers are currently in the retirement system and some of the detail rate goes towards that. Thirteen of our of-
193 ficers are not in the retirement system. Broken down, it would cost the town \$66.59 for the officers in the retirement
194 system. If they are not in the retirement system it’s \$51.78. The \$65.00 is to make sure we are covering all the cost so
195 the town is not losing money.

196
197 Chairman Daniels asked if someone was working with DPW on a town project, does that company doing the work get
198 to choose where they have their police come from to do the detail? Chief Viola said if it’s in our town, we are responsi-
199 ble for it. Our town has a Traffic Direction Control Guideline that we give to all the companies. We mandate which
200 roads need details. There are some that don’t need details and we work with the companies contracting in. If we decide
201 they don’t need an officer, they can go with a flagger. Chairman Daniels asked if we raise our rates won’t the compa-
202 nies just raise their rates? Chief Viola said the companies would have to add it into their contracts. Captain Frye said he
203 talks to them and they know going in what, if any changes are made.

204
205 Chairman Daniels asked if Eversource was doing cutting along 101, would they have to use Milford Officers. Captain
206 Frye said yes. Selectman Labonte asked if DPW or a town entity pay the same rate as an outside contractor in town.
207 Chief Viola said everyone pays the same rate; the difference is, on a town project, like school basketball, etc., it’s a
208 three hour minimum. Captain Frye said when he was working the crossing signal; they paid for his time, not the police
209 car because it was going through DPW. We don’t charge the town for the town car.

210
211 Administrator Bender said he frequently see our officers in surrounding towns, especially Amherst. Is it because the
212 Amherst PD has chosen not to fill that detail and they default to us? Chief Viola said if they can’t get it covered, we are
213 usually one of the first departments that they call. Captain Frye said we do the same if we can’t get one of ours to cover
214 a detail.

215
216 Selectman Dargie asked out of the various officers we have, he assumes some love the details and some hate the details.
217 How many are in the loving category? Chief Viola said about 6 or 7. Selectman Dargie asked how the decision is made
218 for who gets the detail. Chief Viola said they have a list, once you take a detail; your name is put at the bottom so they
219 rotate the names. Chairman Daniels asked if the cost of details go towards the NH Retirement system. Chief Viola said
220 yes, for 13 of the officers. There were no further questions.

221
222 Selectman Putnam made a motion to approve the increase in the Police Department detail rate. Selectman Dudziak se-
223 conded. All were in favor. The motion passed 5/0.

224
225 **6:40 p.m. - Mile Slip and Hitchiner Easement – Andy Hughes and Chris Costantino** – In Summary, the Milford
226 Conservation Commission requests that the Board of Selectmen approve the attached Conservation Easement (CE) that
227 will be placed on the Mile Slip and Hitchiner Town Forests. This permanent protection was approved by Milford resi-
228 dents at the 2016 and 2018 Town Votes. The funds to purchase this easement were obtained from grants awarded from
229 the Moose plate Fund and the Aquatic Resource Mitigation Fund.

230
231 The Conservation Easement is a document which governs the activities and uses that can occur on either of these town
232 forests. It allows the Town of Milford to continue to use these properties to harvest timber, engage in agricultural activi-
233 ties, offer quiet passive recreation, and provide educational opportunities. It restricts the Town of Milford from further
234 development on either of these two properties. The CE will be held by the New England Forestry Foundation (NEFF).
235 NEFF’s role in this land protection is to ensure that the activities at either of these town forests abide by the uses includ-
236 ed in the Conservation Easement. We still retain the rights as a Town to decide what can and cannot be done on the
237 property, including but not limited to timbering rights, controlling recreational access, etc. NEFF does not have the right

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 3/25/2019

238 to use the property. The easement covers procedures in the event that a breach of easement occurs and a procedure in
239 the event that the CE is extinguished.

240
241 The easement has been reviewed extensively by Town Council, the NEFF lawyer, Conservation and the Town Adminis-
242 trator. It's been approved with the exception of language on payment of taxes. Included in the BOS's information pack-
243 et is a document consisting of the e-mail thread/trail between Attorney Drescher, Attorney Lyons and Andy Hughes on
244 this topic This is supplied so that you may examine the detail of these communications if you so desire. The Conserva-
245 tion Commission requests that the BOS exercise their judgement and choose to approve this Conservation Easement.
246 We ask that they take into account that the Town does not tax itself on its own properties, and that the current language
247 follows recent direct precedent.

248
249 The cost of the easement is a payment to the New England Forestry Foundation for \$18,000. \$16,000 will go to the
250 Stude Chip Fund and the other \$2,000 will pay for baseline documentation. Some of the \$18,000 will come from the
251 Moose place Grant (they already received it in the amount of \$7,500). Unfortunately they are not sure if they will get
252 another \$7,500 from the state because of the time that's it's taken to get to this point. The balance will come from the
253 MCC land fund. Andrew Bentley, the Conservation Easement lawyer is in the audience if anyone wishes to ask him any
254 questions.

255
256 Selectman Dargie asked for clarification that Attorney Drescher is ok with the language as it stands now. Selectman
257 Dudziak said Attorney Drescher is ok with all of the provisions except for Section 7 with respect to taxes. The NEFF
258 Attorney made some changes to the language to state that NEFF would not be responsible for any taxes instead of say-
259 ing that the grantor, (Town of Milford) would be responsible for taxes. She understands that Attorney Drescher still
260 isn't satisfied with the proposed language but it was accepted by Attorney Lyons. That exact language was accepted last
261 year on another easement. There were issues between the two Attorneys. Selectman Dargie asked what Selectman
262 Dudziaks opinion was on that clause. Selectman Dudziak said she's fine with it. She agrees with Attorney Lyons posi-
263 tion.

264
265 Chris said conservation easements are not taxed so there wouldn't be a tax bill sent out to NEFF for this easement.
266 There are risks and that's what Attorney Drescher is concerned about. As long as the Town owns the easement, we will
267 not be sending out a tax bill. There is no taxable rate for a conservation easement.

268
269 Chairman Daniels said his understanding was that it was up to the Board of Selectmen. He doesn't know if a future
270 Board of Selectmen would decide to tax it. Chris repeated that conservation easements are not taxed; there are no taxa-
271 ble rates for a conservation easement. It's a piece of paper that says that you won't use the property in specific ways.

272
273 Andy said there is no way you can make any money on this easement. Chairman Daniels clarified that if something
274 happens to NEFF they would be granted 50% because they are the holder of the easement but they would have to spend
275 that money back on conservation in Milford. Andy said yes.

276
277 Administrator Bender said this was a difficult negotiation at times but he believes that the document is fair. NEFF does
278 have tax exempt status now so technically they would not be obligated to pay any taxes on it. The statute that Attorney
279 Drescher is referring to states that annually they should prepare a document requesting an exemption and that's really
280 the technicality. The likelihood of a situation occurring that would result in a tax liability is low. That's where the
281 Board of Selectman are entitled or obligated to make a decision on this. Selectman Dudziak added that Attorney
282 Drescher did say that this provision should not be a deal killer.

283
284 A motion was made for the acceptance of Mile Slip and Hitchiner Easement by Selectman Putnam. Selectman Dudziak
285 seconded. All were in favor. The motion passed 5/0.

286
287 **3. PUBLIC COMMENTS.** - There were no public comments at this time.

288
289 **4. DECISIONS.**

290 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the Consent Calendar
291 for discussion. There were no items to be removed. Selectman Dargie moved to approve the consent calendar as
292 presented. Selectman Dudziak seconded. All were in favor. The motion passed 5/0.

- 293 1) Request for re-appointment of Gil Archambault to Recycling/Solid Waste Committee
- 294 2) Request for re-appointment of Audrey Fraizer and Hub Steward to the Conservation Commission
- 295 3) Request for Approval to use the Town Owned Municipal Parking Lot to host an International Police Mountain
296 Bike Class.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

- 297 4) Request for Approval of Intent to Cut, Map 38 Lot 1.
- 298 5) Approval of NH DRA form MS-232, Report of Appropriations Actually Voted
- 299 6) Approval of Application for Reimbursement – Federal and State Forest Land 2018

b) OTHER DECISIONS.

1) Request for Input & Approval of 2019 – 2020 Board of Selectmen’s Meeting Schedule (draft calendar)

300
301
302 After some deliberation, the Selectmen approved their yearly calendar with the following changes noted:
303 Normal July meeting dates are July 8th, July 22nd and July 29th (5th Monday Forum). The Selectmen are omitting the July
304 22nd date and making July 29th a regular meeting. There will not be a 5th Monday Forum in July.
305 Normal August meeting dates are August 12th and August 26th. The Selectmen are omitting both those dates and adding
306 August 19th as a regular meeting. There will be only one Selectmen’s meeting in August.
307
308

309
310 Selectman Dargie made a motion to approve the 2019 – 2020 Board of Selectmen’s Meeting Schedule as presented.
311 Selectman Dudziak seconded. All were in favor. The motion passed 4/0. Note: Selectman Putnam left the room. The
312 Selectman’s calendar will be posted on the web.
313

**2) Request for Update to the Board of Selectmen’s Representatives Listing 2019 – 2020 Boards, Commis-
sions, etc. (Draft Listing)**

314
315
316 After much deliberation, the Selectmen approved the Selectmen’s Representatives Listing 2019 – 2020 Boards, Com-
317 missions, etc. with the following changes: New Selectmen Labonte will be a Selectman’s representative on the Granite
318 Town Media Advisory Committee, the Heritage Commission and an alternate for payroll signoff.
319

320
321 Selectman Dargie moved to be a Selectman’s representative on the Zoning Board of Appeals, EDAC, Recreation Com-
322 mission, Tax Increment Finance District and an alternate on the Planning Board and Manifest Sign off.
323

324
325 Selectman Putnam moved to be a Selectman’s representative on the Joint Loss Management Committee, Payroll Sign
326 off and the Manifest Sign off.

327
328 Selectman Dudziak moved to be a Selectman’s representative on the Planning Board, Conservation Commission and the
329 Library Trustees.

330
331 Chairman Daniels moved to be a Selectman’s representative on the Recycling/Solid Waste Committee and the Traffic
332 Safety Committee.

333
334 Town Administrator Bender will remain a representative on the New Hampshire Municipal Association

335
336 Captain Frye will remain a representative for MACC Base.

5. TOWN STATUS REPORT – Administrator Bender

337
338 **a. Transfer Station Cameras** - Cameras have been installed at the Transfer Station to allow the manager and Public
339 Works Director to better oversee the operation. One thing we are trying to resolve is a large disparity in weight between
340 demo leaving the transfer station and demo received - year to date we have received 76 tons and shipped 126 tons. That
341 is a difference of 50 tons. We are trying to close this gap. Some of the difference is classified as bulky items – mattress-
342 es, sofas, upholstered chairs, etc. We estimate that these bulky items account for 11 tons YTD. Town demo disposal is
343 also part of the difference. Additionally, we are trying to maximize load weights to reduce the number of loads and
344 shipping costs. Shipments have ranged from 1.8 tons to 5.9 tons. Each shipment costs over \$200. We set a goal of 4.5 to
345 5.0 tons per load and that would save \$6K to \$11K annually in freight cost.

- 346 • We are restricting access to the trailer at the Transfer Station to employees only.
- 347 • We are installing a Nest Camera that will provide a live video feed on the Town Website showing the que at the
- 348 Transfer Station. Residents can view the feed and hopefully reduce their wait time. This should be operational this
- 349 week.

350
351 Chairman Daniels asked if the camera would be just looking at the people waiting to dump their stuff in the dumpster or
352 the recycling line too. Administrator Bender said both lines. Selectman Dargie questioned the average number of tons
353 per loads; he asked how that would be done. Couches take up a lot of space. Administrator Bender said we would use
354 the backhoe to compact as best we can and try to fill in the dead spaces with other materials.
355

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

356 Chairman Daniels asked how many cameras are they putting up and what is the cost. Administrator Bender replied
357 slightly over \$5,600 and he wasn't sure how many. Chairman Daniels asked if it was in the budget. Administrator
358 Bender said yes.

359

360 **6. DISCUSSIONS:**

361 **1) 2018 Audit Schedule** - Selectman Dargie asked if they could get the yearly audit complete before our current Fi-
362 nance Director leaves in June. Administrator Bender said that he and Jack previously discussed this. There are still
363 things that the finance group has to complete. Things are needed from the March quarterly Water Utility billings before
364 the auditors can schedule their time. We will try to complete it before he retires.

365

366 **2) 2019 Selectmen Goals**

367

368 **1. Resolve emergency dispatch operations for 2019/2020. Discuss implementation of Warrant Article 3 for a**
369 **communication consultant. Additional activity involves working closely with IMA member towns (Wilton &**
370 **Mont Vernon), MACC Base Board of Governors, MPD, MFD, Milford Ambulance and DPW.**

371

372 Chairman Daniels said this will require an additional workshop or two. We don't want to wait until the end of the year.
373 Selectman Labonte asked if we have heard from the other towns. Chairman Daniels said not since the last meeting.

374

375 **2. Structure a team to define a strategy to move forward with the 127 Elm Street property. Members should**
376 **include Selectman, staff (TA, OCD & Rec), BAC, Rec Commission, Planning Board and resident(s).**

377

378 **3. Key staff changes.**

379

380 **4. Work with TA to negotiate the solar lease option/lease as authorized by voters.**

381

382 **5. Oversee next phase of Osgood Pond dredging. Key requirements will include finding additional matching**
383 **funds, preparing an RFP and finding a disposal location for spoils.** We will be looking for additional matching
384 funds and grants to help offset the cost.

385

386 **6. Review & revise BOS Rules of Procedure. Consider adding Policy for using Fund Balance.** Something should
387 be in place so we don't have to have long discussions.

388

389 **7. Department efficiency analysis** - Chairman Daniels said we put a lot of faith in our Department Heads and they do
390 a good job but it never hurts to go back and look at things to see if something could be done differently. The Selectmen
391 are overseers of this and the Town Administrator is in charge of the day to day operations. If we see things that can be
392 made better we should bring them to the Town Administrator, don't try working with the Department Head. We need
393 to follow the chain of command. His intent going into the next budget season is to eliminate any comments coming
394 from the public saying that we haven't taken a look to see if departments can be more efficient.

395

396 Selectman Dargie asked if they had to do anything in respect to the Fire Department Building. Chairman Daniels said
397 no, it's doing well on its own.

398

399 **7. PUBLIC COMMENTS:** There were no public comments at this time.

400

401 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

402

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

403 Captain Frye – MACC Base representative brought up the surplus at MACC Base, they still want to wait for the Audi-
404 tors final input of why it grew as large as it is. In the mean-time, one of the Mont Vernon Selectman wants to know
405 how much will be left for surplus. According to the bank, the surplus is \$228,000. We need to keep 20,000 for the mi-
406 crowave warranty and \$15,000 for the generator, (it may be a little more but they have it in their budget) in the surplus
407 account. Doing the math at 71% it's a return of about \$137,000 to the town of Milford. He would like to know what the
408 guidance is on this. MACC Base is asking to keep it. In his opinion, it's been two years of keeping it. Future dispatch-
409 ing needs are unknown and the taxpayers should have their money back.

410

411 Chairman Daniels asked if we should wait until the audit is complete. Captain Frye said they are just going to find out
412 why it was there. We are into another year and the towns have all deposited their money for another budget. Take out
413 the money that was supposed to be in there for expenditures and you are at about \$193,000. Chairman Daniels said the
414 contract said that any surplus should go back to the towns unless told otherwise. Selectman Dargie asked if they need

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 3/25/2019

415 some level of working capital. Captain Frye said they are well into another budget season and have well over \$350,000
416 in the account. Selectman Dargie said in the regular budget there is about \$50,000 for equipment failure and unknown
417 expenses is that still there. Captain Frye said yes. For years, they would have about \$5,000 left over at the end of the
418 year. It's a non-profit; it should be close to their budget.

419
420 Selectman Putnam asked if the Director gave him any indication of why that amount of money was there? Captain Frye
421 said his words were, "he's not an accountant". They said it was all agreed upon by the Boards in years past, it's a large
422 amount of money without oversight. Chairman Daniels said he thinks we should take it back and put it into fund bal-
423 ance.

424
425 Selectman Labonte said at the last BOG meeting they stated that if the town voted to allow them to keep the money,
426 they had something to spend it on but it has to be a unanimous vote. It isn't a must that they have to give it back. Not
427 knowing where we are going with the communications center, there are issues that need to be solved in communication
428 whether they are solved through Milford Police Dispatch or MACC Base, as long as we are covering ourselves from a
429 dispatch standpoint no matter which system we are using. Chairman Daniels said his thought is if it's sitting in fund
430 balance while we are sorting through everything, it's not being spent. When we choose a path to go down, the money is
431 there if necessary. Captain Frye agrees. He was at the meeting when MACC Base said it would be about \$200,000 to
432 fix Milford's problem, and all of a sudden, they have \$200,000 that they are willing to ask us to spend. He feels it
433 should go back to all the towns and it shouldn't have been in there anyway.

434
435 Selectman Labonte said everyone is in agreement, each of the towns is actually willing to take their money back. Se-
436 lectman Putnam made a motion to take Milford's share, of the surplus money back and put it in fund balance until eve-
437 rything is sorted out. Selectman Dudziak seconded. Further discussion included: Selectman Dargie wants to make sure
438 they have enough money to run things. Selectman Putnam said they will be ok. Administrator Bender said all the
439 towns make quarterly payments to MACC Base based on the current year's operating budget. Selectman Labonte said,
440 hypothetically if we put it in fund balance, how do we get it back, do we have to wait until March vote. Chairman Dan-
441 iels said we would take a vote, we don't have to wait. Selectman Dargie said it's considered unanticipated revenue and
442 we would have a hearing to allocate and spend the unanticipated revenue so we could turn it around and send it back.

443
444 A motion was made to request that Milford's share of the surplus money be returned to the Town of Milford. All were
445 in favor. The motion passed 5/0.

446
447 At this time, Captain Frye gave the Board copies of a stronger DRAFT RFP for the Board to review. Selectman Dargie
448 asked if it went to Attorney Drescher. Captain Frye said it was just a draft, he asked the Board to please review it. He
449 included the wording from Warrant Article 3:

450
451 **MILFORD DISPATCH EQUIPMENT - \$85,000**

452
453 **Shall the town vote to raise and appropriate the sum of \$85,000 for the cost of a communication consultant to**
454 **identify all of the issues, concerns and potential solutions to possibly establish a Milford Emergency Dispatch**
455 **Center, to improve and expand the emergency dispatch communication system and then to provide a detailed**
456 **RFP including contract terms? This Special Warrant Article is in accordance with RSA 32.**

457
458 Selectman Dargie said there is some question of what they can actually do with regards to the RFP. He request that it be
459 sent to Attorney Drescher for his opinion as to whether we are even authorized to do this. Selectman Putnam replied,
460 why wouldn't we be; we are spending money that we don't need to spend. Selectman Dargie said it isn't clear that the
461 authorization that was done allows us to look at keeping MACC Base. He hasn't looked at the RFP yet but he wants to
462 make sure we are doing things legally.

463
464 Administrator Bender said he questioned Attorney Drescher about it and his guidance was that the \$85,000 could be
465 spent by the Board for a Milford Only Dispatch Center Study. Anything beyond that would be a change of the subject
466 matter of the warrant article which would be illegal. Chairman Daniels clarified that they couldn't spend any of the
467 \$85,000 seeking to see if there is a solution with the current MACC Base. Administrator Bender said that's correct, it's
468 the Attorney's opinion. Chairman Daniels said that opinion seems to be in direct conflict with the intent of the voters at
469 the deliberative session. Administrator Bender said if you would have inserted MACC Base into the warrant article,
470 that would have been a change to the intent of the subject from the original warrant article and he would not have al-
471 lowed it. Chairman Daniels said the subject matter was dispatch. Administrator Bender said for a Milford only solution.
472 Selectman Putnam said we need to get an engineer in here to give us an itemized report on what it will cost the town of
473 Milford to bring our radio communications up to date. Administrator Bender suggests reading the draft RFP and having

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2019

474 a work session. He would be happy to take it to the Attorney, but there may be other comments and questions and then
475 he could take it to him. Chairman Daniels said he would like to read it. Selectman Dargie clarified that it was for a
476 Milford Only Dispatch Center and doesn't address MACC Base. Captain Frye said correct, it doesn't address MACC
477 Base, they had a consulting engineering firm do theirs already.
478

479 **b. OTHER ITEMS (that are not on the agenda).**

480
481 **8. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of March 11, 2019. Se-
482 lectman Putnam seconded. All were in favor. The motion passed 4-0-1 with Selectman Dudziak and Selectman Labonte
483 abstaining.
484

485 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

486
487 **10. NOTICES.** Chairman Daniels read the notices.
488

489 **11. NON-PUBLIC SESSION.** Selectman Putnam made a motion to enter into a non-public meeting for approval of
490 non-public minutes in accordance with (RSA 91-A:3, II(c)) Reputation March 11, 2019 and (RSA 91-A:3, II(e)) Legal
491 March 11, 2019. Selectman Dudziak seconded. All were in favor. The motion passed by roll call vote 4/0. Chairman
492 Daniels – yes, Selectman Dargie – yes, Selectman Putnam – yes, and Selectmen Dudziak – yes. And Selectman Labonte
493 – yes.
494

495 **12. ADJOURNMENT:** Selectman Putnam moved to adjourn at 7:16. Selectman Dudziak seconded. All
496 were in favor. The motion passed 5/0.
497

498
499 _____
500 Gary Daniels, Chairman

Laura Dudziak, Member

501
502 _____
503 Paul Dargie, Vice Chairman

Chris Labonte, Member

504
505 _____
506 Mike Putnam, Member
507