

6:45 Approval Request to Abate Outstanding Taxes
on two demolished manufactured homes.

MEMORANDUM

To: Board of Selectmen
Cc: Mark Bender

From: Kathy Doherty, Tax Collector

Date: April 25, 2019

Subject: Approval request to abate outstanding taxes

Please see attached abatement requests regarding two manufactured homes which were demolished by the park owners after demolition permits were issued.

Approval is required to clear the unpaid tax.

Respectfully,
Kathy Doherty

ABATEMENT REQUEST

Date: April 25, 2019
Owner: Anderson, Cindy, Heirs of, former owner
c/o Leisure Acres Mobile Home Park
Property Address: 26 Melendy Rd., Lot 5
Map/Lot: 42-73-M-5
Year of levy: 2018
Abatement Request: \$ 758.28

Reason for Abatement request:

Park owner, Leisure Acres Mobile Home Park, applied and received a demolition permit for the property listed above.

The property had been vacated by the heirs of Cindy Anderson and the property was given status of uninhabitable. The park has demolished the building.

As park owners are not responsible for property tax due from their former tenants, approval is needed to abate the outstanding balance.

BOARD OF SELECTMEN:

Date: 04/25/2019

Abatement Approved: _____
Gary Daniels

Abatement Denied: _____

Abatement Approved: _____
Paul Dargie

Abatement Denied: _____

Abatement Approved: _____
Mike Putnam

Abatement Denied: _____

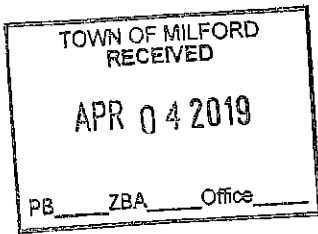
Abatement Approved: _____
Laura Dudziak

Abatement Denied: _____

Abatement Approved: _____
Chris Labonte

Abatement Denied: _____

OFFICE USE ONLY: Application #: 20190626 Permit #: 20190795



DEMOLITION PERMIT

BUILDING SAFETY & CODE ENFORCEMENT
Town Hall - One Union Sq
Milford, New Hampshire 03055
(603) 249-0620 · (603) 673-2273 (fax)
www.milford.nh.gov



Application must be accompanied by certified assessment and NHDES Asbestos Demolition/Renovation Notification Form

PROPERTY INFORMATION:
 Location: 26 Melendy Rd. #5
 Property Owner name: LAMHP Associates
 Property Owner address: 20 Cotton Rd, Nashua, NH 03063
 Map: 42 Lot: 73-M-5 Zone: R Year structure built: _____

APPLICANT INFORMATION: Gen. Partner Cell: (603) 494-6548
 Name: LAMHP Associates - Richard Cane Daytime phone #: (603) 595-7113
 Home mailing address: 22 Sandpiper Lane, Merrimack, NH 03054
 Email address: _____
 Applicant's signature: See Attached Sheet

PROJECT CONTRACTOR (if different from applicant): Cell: (603) 493-7450
 Name: Jennings Excavation, Inc Daytime phone #: (603) 883-9206
 Address: 14 Clinton Drive, Hollis, NH 03049
 Email address: dave@jennexc.com

SCOPE OF WORK: (See required submittal information on reverse)
 Minor (Interior walls, floors or ceilings): _____
 Major (Exterior walls of structure or complete demolition): Complete demolition & removal of mobile home

OFFICE USE:
 Permit Fee: \$ 50.00 Paid by: R. Cane Date: 4-4-19 Fee to be included w/ BP
 Additional comments: See attached asbestos analysis
 Department approval: [Signature] Date: 4/17/19

ILLEGIBLE OR OMITTED INFORMATION MAY RESULT IN DELAYS OR DENIAL

ABATEMENT REQUEST

Date: April 25, 2019

Owner: Gilman, Lawrence & Louise, former owners
c/o Souhegan Valley Manufactured Housing Co-Op

Property Address: 529 Nashua St., Unit 39
Map/Lot: 43-59-M-39

Years of levy: 2016 Tax Lien balance 189.94
2017 Tax Lien balance 1,475.88
2018 RE Tax 1,332.89

Abatement Request: \$ 2,998.71

Reason for Abatement request:

Park owner, Souhegan Valley Manufactured Housing Co-Op, applied and received a demolition permit for the property listed above.

The former owners are both deceased and the property had been vacated. The property was given status of being uninhabitable. The park has demolished the building.

As park owners are not responsible for property tax due from their former tenants, approval is needed to abate the outstanding balance.

BOARD OF SELECTMEN:

Date: 04/25/2019

Abatement Approved: _____
Gary Daniels

Abatement Denied: _____

Abatement Approved: _____
Paul Dargie

Abatement Denied: _____

Abatement Approved: _____
Mike Putnam

Abatement Denied: _____

Abatement Approved: _____
Laura Dudziak

Abatement Denied: _____

Abatement Approved: _____
Chris Labonte

Abatement Denied: _____

OFFICE USE ONLY: Application #: 20190589 Permit #: 20190794

DEMOLITION PERMIT

BUILDING SAFETY & CODE ENFORCEMENT
Town Hall - One Union Sq
Milford, New Hampshire 03055
(603) 249-0620 • (603) 673-2273 (fax)
www.milford.nh.gov



Application must be accompanied by certified assessment and NHDES Asbestos Demolition/Renovation Notification Form

PROPERTY INFORMATION:

Location: 529 Nashua St. #39
Property Owner name: Souhegan Valley Manufacturing COOP
Property Owner address: 76 Bob Cook #28
Map: 43 Lot: 59-m-001 Zone: _____ Year structure built: _____

043-039-00W1-039

APPLICANT INFORMATION:

Name: Dale Van Valkenburg Daytime phone #: 603-213-3865
Home mailing address: 529 Nashua St. #31
Email address: _____
Applicant's signature: Dale Van Valkenburg

PROJECT CONTRACTOR (if different from applicant):

Name: _____ Daytime phone #: _____
Address: _____ Taxes being dealt with through
Email address: _____ Tax collector/assessor

SCOPE OF WORK: (See required submittal information on reverse)

Minor (Interior walls, floors or ceilings): _____

Major (Exterior walls of structure or complete demolition): Complete Demo...
All work as including removal & legal disposal
removal off site of all debris on site

OFFICE USE: Cash PAID
Permit Fee: \$ 50.00 Paid by: Dale Date: 3-27-19 Fee to be included w/ BP
Additional comments: Disconnect & cap all utility feeds
Department approval: [Signature] Date: 4/2/19

ILLEGIBLE OR OMITTED INFORMATION MAY RESULT IN DELAYS OR DENIAL

2. a) Public Hearing for (NH RSA (31:95)e) Appropriation for Personal Property Donated during the Year over \$5,000. Exofit Outdoor Fitness Equipment donated half the value of the fitness equipment in the amount of \$7,396 for fitness stations along a walking/biking trail at Keyes Memorial Park.

Board of Selectmen
Agenda Date: 4/29/19

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Town of Merrimack, NH	\$ 900.00	Donation to the Milford Police Department for the IPMBA Mountain Bike training to cover the costs of three Merrimack Police Officers. See attached memo from the Police Chief.
Special Hermetic Products, Inc.	\$ 100.00	Donation to the Milford Fire Dept. for the Fire/Life Safety Education Special Purpose Fund. See memo from the Fire Chief.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: EXOFIT OUTDOOR FITNESS GRANT
DATE: 04/03/2019



The Keyes Expansion Committee is planning to install fitness stations along a walking/biking trail at Keyes Memorial Park as part of phase I of the Keyes Memorial Park Expansion Committee Report.

Exofit Outdoor Fitness donated to Milford Recreation half the value of the fitness equipment, equaling \$7396.00.

The Recreation Department is in support of the acceptance of this contribution toward Keyes Memorial Park.

Thank you,

Arene Berry

**Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry0@milford.nh.gov**

2. b) Milford Town Marker (Tombstone) Discussion

2. c) Public Input Session Regarding Questions and Concerns about Dispatch

3. a) 1) Approval of Intent to Excavate - Map 58 Lot 2

TOWN OF MILFORD

FORM
PA-38
139

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

APR 17 2019

RECEIVED

YR - TOWN - OP# - E

- - - -

For Tax Year April 1, 19 to March 31 20

GENERAL INSTRUCTIONS FOR FILING THIS FORM ON REVERSE

PLEASE TYPE or PRINT (If filling in form on-line, use TAB key to move through fields)

- Town/City of: MILFORD
- Tax Map/Block/Lot #: 58-2
- Name of Road From Which Accessible:
MILE SLIP
- Total Acreage of Lot: 34
- Date of Permit per RSA 155-E:2: _____
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1(d): _____
- Permit Number per RSA 485-A:17, if any: PHASE 8
(Alteration of Terrain Permit)
- Incidental Construction/155-E Exception: Check if Yes
- Total Permitted Area (acres): 4
- Excavation Area (acres) as of April 1: 3
- Reclaimed Area (acres) as of April 1: 2
- Remaining Cubic Yards of Earth to Excavate: 14901
- Type of Ownership (Check only one):
 Owner of land
 Previous owner retaining deeded earth excavation rights
 Owner of earth or earth excavation rights on public lands (Fed, State, Municipal, etc) or, removes earth from public lands or right of way

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	14901
SAND	
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	14901

FOR DRA USE ONLY

15. CHECK ONLY THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100.00 FEE (check payable to State of New Hampshire)
 ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
 SUPPLEMENTAL WITH \$100.00 FEE (exceeding original estimate of 1,000 cubic yards or less)
 SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

A. Jane E Provins 4-15-19
SIGNATURE (in Ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
JANE E PROVINS
PRINT OWNER(S) OR CORPORATE OFFICER(S) NAME CLEARLY

B. _____
SIGNATURE (in Ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

PRINT OWNER(S) OR CORPORATE OFFICER(S) NAME CLEARLY

113 N MASON RD
MAILING ADDRESS
BROOKLINE MA 03033
CITY OR TOWN STATE ZIPCODE

E-MAIL ADDRESS _____

TELEPHONE 673-0807 CELL PHONE _____
(Type numbers only; no symbols) (Type numbers only; no symbols)

DATE INTENT SENT TO TOWN: 4-17-19

E-MAIL REPORT & CERTIFICATE? (Check if YES. If No, they will be mailed to the address above)

TO BE COMPLETED BY ASSESSING OFFICIALS

Amount of Security Required \$ _____

Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES & DATE OF ASSESSING OFFICIALS

The Selectmen/Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete and;
- Any bond required under RSA 72-B:5 has been received.

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, PROPERTY APPRAISAL DIVISION

3. a) 2) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000:

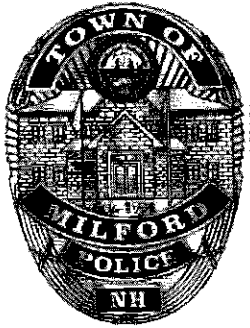
Board of Selectmen
Agenda Date: 4/29/19

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Town of Merrimack, NH	\$ 900.00	Donation to the Milford Police Department for the IPMBA Mountain Bike training to cover the costs of three Merrimack Police Officers. See attached memo from the Police Chief.
Special Hermetic Products, Inc.	\$ 100.00	Donation to the Milford Fire Dept. for the Fire/Life Safety Education Special Purpose Fund. See memo from the Fire Chief.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

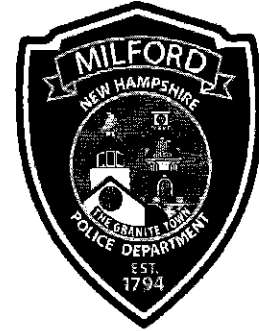


Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



To: Mark Bender, Town Administrator
Board of Selectmen
From: Chief Michael J. Viola
Date: April 17, 2019
Ref: Unanticipated Funds from the Town of Merrimack

On behalf of the Milford Police Department, I am respectfully requesting the Board of Selectmen to consider and approve unanticipated funds in the amount of \$900.00 (nine hundred dollars), from the Town of Merrimack. These unanticipated funds are being paid to cover the costs of three Merrimack Police Officers to attend the upcoming IPMBA Mountain Bike training that is being hosted by the Milford Police Department.

Your consideration in this request would be greatly appreciated.



Fire Department MEMORANDUM

TO: Finance, BOS

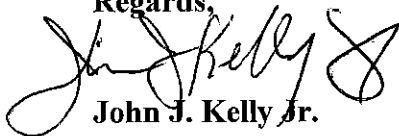
FROM: Milford Fire Department

DATE: 4/16/19

SUBJECT: Donation

The Milford Fire Department is in receipt of a contribution of \$100.00 from Special Hermetic Products, Inc for Fire Extinguisher training onsite. Please accept the donation and apply to Fire & Life Safety Education account # 48136.

Regards,


John J. Kelly Jr.

4. Approval of Final Minutes April 22, 2019

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

April 22, 2019

PRESENT: Gary Daniels, Chairman Mark Bender, Town Administrator
Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Tylor Berry, Videographer
Laura Dudziak, Member - excused
Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels informed the public that Selectmen Dudziak was excused. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. - Introduction to the New Finance Director. Chairman Daniels introduced the new Finance Director, Paul Calabria. Administrator Bender noted that Paul was an active resident of Milford and will be starting with the Town on May 13th. Paul is currently the Business Administrator for the Nashua School System and previously served as the Finance Director for the Town of Hollis. The Board welcomed Paul.

5:40 p.m. - Re-Approval for the Hitchiner and Mile Slip Conservation Easement – Conservation Member Chris Costantino.

This Conservation Easement approval is back before the Board of Selectmen because of edits which needed to be made. Due to the length of time it took to execute this Conservation Easement, the Milford CC lost a funding source of \$7,500. The State of NH Aquatic Resource Mitigation (ARM) Program grant awarded to the MCC in 2016 has expired. Since we will not be receiving any funding from the state, the ARM program staff asked that all references to their participation as a Third Party to this Conservation Easement be removed. These changes have been made and the resulting document awaits the Boards approval.

Selectman Dargie asked if there was replacement money available. Chris said the money won't be replaced, the Commission will pay that cost. The ARM staff said we could re-apply next grant round with a completed easement. The total cost is \$18,500. We are getting \$7,500 from the Moose Plate Grant and we were supposed to get the same amount from the ARM grant.

A motion was made by Selectman Putnam to re-approve the Hitchiner and Mile Slip Conservation Easement as amended. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.

5:50 p.m. – Notification of New Deputy Town Clerk – Joan Dargie CANCELLED

5:45 p. m. - Approval of Multiple Exemptions and Tax Credits – Assessing Director Marti Noel

Application for Elderly Exemption Applicant Exceeding Income Criteria (1)

This elderly exemption applicant has resided at this residence since 1995 and has been receiving the exemption since 2008. This year the income of this applicant exceeds the maximum of \$38,600 for an unmarried applicant by \$323 dollars. The application indicates minimal assets from which to rely on for any sudden increase in expenses. It is beyond the deadline for filing for either hardship abatement or elderly deferral, both deadlines being March 1. Based on criteria, the Board has grounds to deny this application. However, given the residency and exemption histories of this applicant, Marti recommends an exception for this year.

A motion was made by Selectman Putnam to approve the application for Elderly Exemption Exceeding Income Criteria. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.

Application for Exemption or Tax Credit for Approval (1)

All the paperwork is in order; Marti recommends that the Board approve this application.

A motion was made by Selectman Putnam to approve the application for Exemption or Tax Credit. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.

Applications for Exemption or Tax Credit for Approval (36)

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/22/2019

63 All the paperwork is in order; Marti recommends that the Board approve these applications.
64

65 A motion was made by Selectman Dargie to approve the (36) applications for Exemption or Tax Credit. Seconded by
66 Selectman Labonte. All were in favor. The motion passed 4/0.
67

68 **Application for Tax Credit for Service Connected Total Disability for Approval (1)**

69 All the paperwork is in order; Marti recommends that the Board approve this application. This will need the PA-29
70 signed.
71

72 A motion was made by Selectman Putnam to approve the Tax Credit for Service Connected Total Disability application.
73 Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.
74

75 **Applications for All Veterans Tax Credit for Approval (5)**

76 All the paperwork is in order, Marti recommends that the Board approve these applications. These will need the PA-29
77 signed.
78

79 A motion was made by Selectman Putnam to approve the (5) All Veterans Tax Credit Applications. Seconded by Se-
80 lectman Dargie. All were in favor. The motion passed 4/0.
81

82 **Applications for Veterans Change in Status (trust related) for Approval (2)**

83 All the paperwork is in order; Marti recommends that the Board approve these applications. Change in Status- Veterans
84 who have placed their property into a trust.
85

86 A motion was made by Selectman Putnam to approve the (2) Veterans Change in Status (trust related) Applications.
87 Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.
88

89 **Application for Tax Credit for Service Connected Disability – Spouses for Approval (1)**

90 All the paperwork is in order; Marti recommends that the Board approve this application. This will need the PA-29
91 signed.
92

93 A motion was made by Selectman Putnam to approve the Tax Credit for Service Connected Disability Application.
94 Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.
95

96 **Applications for Veterans Tax Credit - Spouses Approval for (2)**

97 All the paperwork is in order, Marti recommends that the Board approve these applications. A widow or widower is
98 entitled to continue receiving benefits of a qualified veteran.
99

100 A motion was made by Selectman Putnam to approve the (2) Veterans Tax Credit – Spouses Applications. Seconded
101 by Selectman Dargie. All were in favor. The motion passed 4/0.
102

103 **Applications for Standard Veterans Tax Credit for Approval (13)**

104 All the paperwork is in order; Marti recommends that the Board approve these applications. These will need the PA-29
105 signed.
106

107 A motion was made by Selectman Putnam to approve the (13) Standard Veterans Tax Credit Applications. Seconded
108 by Selectman Dargie. All were in favor. The motion passed 4/0
109

110 **Applications for Exempt Properties for Approval (35)**

111 All the paperwork is in order; Marti recommends that the Board approve these applications. Chairman Daniels asked to
112 excuse himself from voting on Map 43 Lot 13.
113

114 A motion was made by Selectman Putnam to approve the all the Exempt Properties Applications except for Map 43 Lot
115 13. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.
116

117 A motion was made by Selectman Putnam to approve the Exempt Properties Application for Map 43 Lot 13. Seconded
118 by Selectman Dargie. The motion passed 3/0/1 with Selectman Daniels abstaining.
119

120 **Applications for Solar Exemptions for Approval (5)**

121 All the paperwork is in order; Marti recommends that the Board approve these applications.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/22/2019

122 A motion was made by Selectman Putnam to approve the (5) Solar Exemption Applications. Seconded by Selectman
123 Dargie. All were in favor. The motion passed 4/0.

124
125 **Applications for Residences in Industrial or Commercial Zone for Approval (37)**

126 All the paperwork is in order; Marti recommends that the Board approve these applications.

127
128 A motion was made by Selectman Putnam to approve the (37) Residences in Industrial or Commercial Zone Applica-
129 tions. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.

130
131 **6:00 p. m. – Skate Park for Brandon “Memo” Kluz – Derek Mossey**

132 The Brandon "Memo" Kluz Memorial Group would like to build a new feature in memory of Brandon at the Milford
133 Skate Park. We are going to fund the entire project ourselves, with help from The Lions Club, and donations from local
134 businesses. The feature would be a bowl in the far left corner of the skate park within the park's original footprint. The
135 group would also like to be responsible for making repairs to the existing features, and in collaboration with Parks and
136 Rec, create a contingency plan for adding more features in the future.

137 The project will be broken into the following phases:

- 138 • Phase one of the project would be to make repairs to make it safe (filling cracks and re-welding rails that are cracked)
- 139 • Phase two would be the construction of the bowl.
- 140 • Phase three would be an ongoing project to revitalize the skate park for the next generation of residents to enjoy.

141
142 Derek was also part of the Milford Riders Committee ten years ago, and their focus was keeping the skate park open.
143 The skate park is one of the most used parks in town and they have the manpower to fix it.

144
145 Chairman Daniels gave some history on the skate park; The Lions Club made the skate park 19 years ago. Riders said
146 they would take care of it. There was a point in time where someone was cutting the fence and destroying it. The park
147 was closed for a while and the Riders came in and asked to take control of it, sign in and developed rules of conduct
148 required to be part of it. He was excited to have this group come forward with their proposal.

149
150 Selectman Putnam made a motion to approve the work at the Skate Park. Selectman Dargie seconded. Selectman Dargie
151 said he’s a member of the Milford Lions Club who will be working with the group. If anyone would like to donate
152 money for this, they can donate it to the Lions Club and they can contact him. All were in favor. The motion passed
153 4/0.

154
155 Administrator Bender asked Derek what their timing would be for the three phases. Derek said phase I should happen
156 as soon as possible this summer. Phase II he would like to accomplish by next spring depending on fundraising etc. He
157 has skate park builders that will also be involved. Phase III would be ongoing. The bowl would be is approximately
158 43’ wide x 54’ long, it will be smaller than that. They would like to raise it up two feet so no one will fall into it.

159
160 Noah Saari, a Merrimack resident feels the first phase is very crucial to the park because it’s dangerous and isn’t safe.

161
162 **3. PUBLIC COMMENTS.** - There were no public comments at this time.

163
164 **4. DECISIONS.**

165 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the consent calen-
166 dar. Chairman Daniels had a request to remove item 4. a) 2) for discussion. Selectman Putnam moved to approve the
167 consent calendar except for item 4. a) 2). Selectman Dargie seconded. All were in favor. The motion passed 4/0.

168 1) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000:

169 – Donation to the Milford Police Department for the IPMBA Mountain Bike training - \$600.00

170 –Donation to the K-9 Unit Special Purpose Fund - \$58.89

171 2) Request for Approval of Keyes Field Art Wall

172 3) Request for Approval of Intent to Cut - Map 3 Lot 10 and Right of Way on Map 3 Lot 11

173 4) Approval of Two (2) Yield Tax Levy for Excavation - Map 58 Lot 1 and Map 58 Lot 2

174
175 Discussion on 4. a) 2 – Keyes Field Art Wall. Selectman Dargie stated that Eric Escobar from Wicked Ways Inc. would
176 like permission to paint the big receding wall at Keyes Field. He will do something nice on one side and the other side
177 would be an active Legal Art Wall. This area would be a legal spot for anyone of all ages to practice the art of murals,
178 appropriate graffiti, and large scale stenciling. There are Legal walls in Nashua and Manchester. Chairman Daniels
179 said the Eric would monitor the wall, meaning, if artists would like to paint at the wall, they would need to come to him
180 for approval. He would also like to host art lessons at the wall. He would make sure if the wall was misused that he

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/22/2019

181 would clean it up. Selectman Putnam said that Eric painted the Milford Pumpkin Festival mural this past fall. Eric can
182 be reached at his place of business or www.wickedwaysinc.com.

183
184 Selectman Putnam made a motion to approve 4. a) 2. Seconded by Selectman Dargie. All were in favor. The motion
185 passed 4/0.

186
187 **b) OTHER DECISIONS**

188 1) Acquisition of Land: Melendy Road, Map 52 Lot 4-1. Chairman Daniels said that we had two public hearings on this
189 and tonight we need to make a decision. Selectman Dargie moved that acquisition of Land for Melendy Road be ap-
190 proved. There was not a second motion in favor of this.

191
192 A motion was made by Selectman Putnam that the acquisition of Land for Melendy Road be rejected. Chairman Dan-
193 iels seconded for discussion. Chairman Daniels said his reasons for not voting for this is because the owners of the
194 property have given large portions previously but the Tax Assessor indicated to them that this remaining part would be
195 taxable. He also feels that we appropriate money every year to the Conservation Commission during our voting in
196 March to buy land that they see worthy of purchasing. If we were to take this land in exchange for them not paying the
197 taxes, the Conservation Commission would end up with the land, the owners would pay nothing but the town would get
198 nothing out of it. The amount is approximately \$13,570. This is money that can be used for something for the needs of
199 the town. The town, through the Conservation Commission, can still get the land by purchasing it. In the end, the own-
200 ers will not have paid anything and the Conservation Commission will do what they do normally by purchasing the
201 land. Doing it both ways, the taxpayers lose out.

202
203 Chris Costantino. Conservation Member and Milford resident said she didn't say anything at the two public hearings
204 because they didn't have the Town Attorneys information regarding the tax abatement. She asked if the Board saw the
205 e-mails that she sent about this. The Board said yes. Chairman Daniels said one of the things that didn't come up was
206 that the statue said "you can abate the taxes for good cause". Chairman Daniels said he doesn't think that applies to this.
207 Conservation knows the value of the land and how it protects the rail trail. There would be a little piece of land coming
208 out that would be adjacent to it. For the length of the rail trail, it's a small piece in comparison with a large portion of
209 wetlands.

210
211 Chris said another piece of good cause is flood storage. That's one of the sections of the rail train that is under threat
212 from the brook. Having that area whether we own it, or don't own it, the water is still going to flow down. It makes it a
213 little easier if the Commission owns it to manage the property. The Melendy land owners have been very helpful and
214 have worked with us over the years with that. The Melendy land owners set out to give us a gift. The ball started rolling
215 and by giving us the 40 acres before they sold the house lots caused the house lots to be separated out which is why they
216 have the taxes that they wouldn't have had if they had held off and waited. That's a good cause. That land will allow us
217 to have parking down on Melendy road what has been a need for a while. We have tax incentives for commercial and
218 industrial developments in town, she sees this as a tax incentive, it's unanticipated funds. It wasn't \$13,000 that we were
219 going to have in our pockets anyway. She feels that we should allow the land owners to give this gift in exchange for
220 the abatement.

221
222 Selectman Labonte understands that there are two options; you can abate the taxes and receive the gift or if we don't
223 abate the taxes, would we buy the land through Conservation. Chairman Daniels said he believes that Conservation
224 could buy the land for the \$13,570. Chris said they only discussed it being given as a gift. Selectman Dargie said in a
225 previous discussion there was a discussion about working out the way it was done whether it was an abatement of taxes
226 or just buying it. He's confident that it could be bought for the \$13,570.

227
228 Selectman Labonte asked if it could be tabled to see if buying it through Conservation is an option. Chairman Daniels
229 said he didn't think we needed to do that. Conservation could seek to buy it. Selectman Labonte said it would be at the
230 risk of losing the opportunity of buying 40 acres for that amount. Chairman Daniels said it isn't 40 its 2.5 acres. Chair-
231 man Daniels believes that the Conservation Commission is interested in the land and they know the owners are interest-
232 ed in getting rid of it, because otherwise, they will continue to have a tax bill. If the offer were rejected, it could always
233 be brought back to the Board for reconsideration.

234
235 Administrator Bender said the statue after the two public hearings is that the Selectman shall vote within 7 to 14 days
236 after the second public hearing. Chairman Daniels said there is a motion on the floor to reject the exchange of the land.
237 The motion passed 3/1 with Selectman Dargie against the motion.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/22/2019

239 Chris asked if they would need to go back to the same two public hearings if the Commission chooses to buy the prop-
240 erty. The Board said yes.

241
242 2) Transfer Station Signs – Chairman Daniels said the state recently came down to look at the Transfer Station and part
243 of their requirements is that different places be identified. Tammy put up pink signs but they were paper. They would
244 like metal ones to identify the areas where people need to put their items. There are seven areas that need signs and the
245 cost would be around \$500. He feels the \$500 can be found within the budget.

246
247 Selectman Putnam made a motion to approve up to \$500 the signage for the Transfer Station as recommended by the
248 Recycling Committee. Seconded by Selectman Dargie but he wanted to approve a slightly higher number in case it
249 cost more. Chairman Daniels said he was confident that the cost would be around \$500. Chairman Daniels said the
250 cost of the signs would be approximately \$68 each. It may be less through the Department of Corrections.

251
252 Selectman Labonte asked why buying signs for the Transfer Station had to come before the Selectmen for a vote when
253 so many things in town don't. Chairman Daniels said for transparency purposes. Selectman Labonte asked if the camer-
254 as came before the Board. Selectman Putnam said he didn't see them. Selectman Labonte said the cost for the cameras
255 were 10 times more. Selectman Dargie said they could probably just do it. Selectman Labonte said what made this go
256 before the Board. Selectman Putnam said it's, professional courtesy between the Board and the Recycling Committee.
257 Chairman Daniels said the Recycling Committee asked if this could be brought before the Board for approval.

258
259 All were in favor. The motion passed 4/0.

260
261 Selectman Putnam asked if the camera was moved in the break room at the Transfer Station. Administrator Bender said
262 yes.

263

264 **b) OTHER DECISIONS.**

265 1) N/A

266
267 **5. TOWN STATUS REPORT – Administrator Bender**

268 **a. 2019 Road Reconstruction Plan** – in summary; this year our paving plan is to top coat approximately 6 miles of
269 roads that were previously reconstructed and reclaim a little less than 1 mile. If the Board approves the 2019 Road Plan,
270 reconstruction during the past three years will total almost 13 miles compared with the 11 miles that we projected in the
271 warrant article that voters had approved. We have slightly under three miles that have been base paved only and still
272 need top coated which will happen next year. The total funding available for the 2019 plan for road work is about
273 \$1,005,000. This includes budget line items and the balance of the road bond. The projected 2019 cost is slightly over
274 \$900,000 which gives us a balance of about \$104,000 for unanticipated cost or contingencies that will need in executing
275 the plan. We've made good progress with our road infrastructure and hope the Selectmen will consider a 2020 warrant
276 article to continue road funding construction.

277
278 Rick Riendeau, Public Works Director provided additional detail. Rick said the drainage problem on South, Webster
279 and Prospect Streets roll into the total factors of reconstruction of the roads. Garden and Cottage Streets will be re-
280 claimed. West Street will be a mill and fill. King, George, Clinton and Ford Streets will be overlaid. Savage, Mason and
281 McGettigan, and Whitten Roads will be chip sealed giving us another five to seven years on the top treatments on those
282 roads. School Street will be overlaid in conjunction with the Fire Departments construction.

283
284 Selectman Dargie asked Rick to explain the difference between chip seal and overlay. Rick said overlay is asphalt
285 pavement; it gives the roads ten to twelve years. Chip seal is a surface treatment which is emulsion and stone, it gives
286 the roads five to seven years.

287
288 Selectman Labonte asked in doing chip seal vs. overlay are you not adding the rest of the structural integrity to the road
289 that the 1 ½ inch top coat does. Are you taking strength away from the road? Rick said no, we have a 2 ½ inch base on
290 those when we put them in. By reclaiming them, we enhanced the substructure of the soil to give it more strength. Go-
291 ing through two winters we haven't seen any kind of defect other than some small cracking. Chip sealing the road will
292 get down into the cracks and prevent it from going further.

293
294 Selectman Labonte asked if the fire station bond covered the digging up of School Street. When Water Utilities does an
295 upgrade, they put the road back to where it was and it's included in the quote. Rick said School Street wasn't part of the
296 bond. Work was previously done down there and drainage was replaced and part of the road was paved. We are doing
297 it in conjunction with the work being done now so it will still look good.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/22/2019

298
299
300
301
302
303
304
305
306
307
308
309
310
311
312
313
314
315
316
317
318
319
320
321
322
323
324
325
326
327
328
329
330
331
332
333
334
335
336
337
338
339
340
341
342
343
344
345
346
347
348
349
350
351
352
353
354
355

Chairman Daniels said in recent past we did some water work on King Street, where are we on that one. Rick said it's in base right now. We will be topping that section. Chairman Daniels asked if there was a process on how long you leave something as a base and chip seal before putting on the top coat. Rick said no. they observe it over the past two years. We looked at Savage and Whitten Roads recently and they are starting to do a little cracking. In order to save these roads from getting any worse, if we can chip seal them we get another five to seven years out of them we gain. We don't want to lose what we've already fixed.

Selectman Labonte said the numbers reflect a \$100,000 difference between what they are proposing if you come in at budget, what happens to the \$100,000. Rick said it's still in the fund and we can expend it for additional work this year or use it next year. Administrator Bender said they could do more drainage work or additional paving. Selectman Labonte asked how much was in the total drainage project. Administrator Bender said they started with \$75,000 and have we committed \$35,000 to this project. Selectman Labonte asked where else would we doing drainage work. Administrator Bender said it's under other MS4 requirements that we have. Rick said it's tough to say because it's a combined line item with a bunch of stuff in it. It includes catch basin stuff, MS4 stuff, and other things. He can get a list.

Selectman Labonte mentioned the original warrant article that passed for the reconstruction of roads and said we used part of that money to appropriate for the Prospect Street project. He asked if the main reason for that project is drainage, not the reconstruction of roads. We appropriated the road bond in 2017 and he took it to mean it was to repair roads, not to do drainage projects. Rick said it's deeper than that. As far as drainage, you are not going to repair the top before fixing the problem below. Prospect and Webster Street all need paving. South Street drainage has been an issue for longer than he's been with the town which is ten years. We ended up with problems on Prospect Street with water coming out of manholes. Webster Street had problems with water washing out a home owner's side and back yard into Marshall Street. There are a lot of issues that developed late last year and at that time the budget was already in place. For him to include another \$450,000 in his budget when he didn't have all the information he needed wouldn't have been good. Selectman Labonte said he's just looking at warrant articles and funding and how we can change uses for them and what we can't do.

Chairman Daniels said as we get into the budget for next year we can have discussions on what big projects that may be taking into consideration and include the money for them. Selectman Labonte said he agrees with the Prospect Street project, that it needs to be done but it takes a quarter of our road bond. Chairman Daniels asked what pocket did he want it to come out of. Rick said the problems on Prospect and Webster Street just developed. While inspecting some of the pipelines and drainage systems we found lots of issues that will surface at some point. We will have to look at the issues and it will be expensive. Drainage is going to be a big issue especially in the sections of town that are over 100 years old. We've had sections with multiple subdivisions added onto the same small pipes that we had and now we have issues with it. There will need to be lots of discussions on how to take care of all the issues.

Administrator Bender asked Rick how long has it been since the chip and seal was done on Jennison Road and how is it holding up. Rick said about three years and it's holding up very well. Administrator Bender asked if an asphalt overlay can be put over chip and seal. Rick said yes and you can do multiple coats of chip and seal if you want. He tries to get the most out of the money that we have. Selectman Labonte said he wants to make sure we are not giving up quality to try to accomplish quantity. Selectman Labonte asked if the paving has gone out to bid yet. Rick said not yet. He will follow the normal process with three bids. If this is approved tonight he will send out information as early as tomorrow to get the bids.

Selectman Labonte asked when the work will start. Rick said summer time and the drainage project is set for an end date prior to school. It has to be warm to do the chip and seal. Reclaiming will be done right away. He meets Wednesday with the Engineer and the bidder and he will get that information to the Board. Chairman Daniels asked if anything is recycled. Rick said yes, it goes into the ground to enhance the subbase. If needed, they also add stone to the mix. Selectman Labonte asked what we do with the millings. Rick said millings go back to the pit to be mixed with gravel and are used for shoulders and parking lots.

A motion was made by Selectman Putnam to approve Road Reconstruction Plan. Seconded by Selectman Dargie. All were in favor. The motion passed 4/0.

- 6. DISCUSSIONS:**
a) Milford Historical Society Request to place the recently removed "Milford Town Marker" on the Grounds at the Carey House.

356 Chairman Daniels said the Milford Historical Society asked to place the Milford Town Marker also known as the tomb
357 stone on their grounds at the Carey House. He would like to allow the opportunity for people to come in to give their
358 opinion at the 5th Monday Forum. The Historical Society would cover the cost of moving it and it would be located cen-
359 trally. Selectman Labonte asked if there was any chance of getting it put back where it was. Chairman Daniels said he
360 wasn't sure if people wanted it put back because there wasn't any future place for it, or they just want it visible.

361
362 **7. PUBLIC COMMENTS:** There were no public comments at this time.

363
364 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

365 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

366
367 Selectman Putnam said the Water and Sewer Commissioners have been exploring new locations for a well because we
368 are down to only the Curtis well. There may be a water source at the BROX property but it may get in the way of the
369 Solar Farm. For now, we want to drill some test wells to see if there is water there. Administrator Bender said the
370 Board has authorized that we sign a letter of intent for the commercial and industrial property for a solar farm. If we are
371 going to do something other than that, that request has to be made to the Board of Selectmen. Selectman Putnam said
372 that's what he's doing. Water Utilities would like permission to drill some test holes.

373
374 Chairman Daniels asked if this violates that letter of intent. Administrator Bender asked if Water Utilities has decided
375 which lots they want to drill on. Selectman Putnam said yes. Administrator Bender said there could be a conflict. Se-
376 lectman Putnam said they won't know if they want anything out of that until they drill the test wells. The process takes a
377 couple of hours and they put a pump on it, it might be a week at the most. Selectman Dargie asked if it was something
378 that can be removed. Selectman Putnam said yes. There would only be an issue if they find a very viable water supply
379 up there. Administrator Bender said he will notify the Solar Company. It's something we will have to work around.

380
381 Selectman Dargie asked what kind of a zone would have to be around it for protection. Selectman Putnam said 400
382 square foot radius around the well and a small road to get to the pump house for maintenance. Selectman Labonte
383 asked how if the solar was in place, how far away would the panels have to be. Selectman Putnam said he would have
384 to look at the panels and see what's in them. If there is no oil or hazardous stuff in them they could be right on top of
385 things.

386
387 Chairman Daniels said no motion was needed. We will need to have a discussion with the Solar Company to let them
388 know. There should be no objection to spending a week of testing. Selectman Labonte said this important if we are
389 down to one well. Selectman Putnam said we have three wells, but they are all on the same aquaphor.

390
391 Administrator Bender asked what other sources are a possibility. Selectman Putnam said there are a couple areas but
392 the property owner won't let us on their property. There are a couple potential areas down the south end of town but
393 they are still looking into them.

394
395 Selectman Dargie said Recreation is doing well.

396
397 **b. OTHER ITEMS (that are not on the agenda).**

398
399 **8. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes as amended of April 8,
400 2019. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

401
402 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

403
404 **10. NOTICES.** Chairman Daniels read the notices.

405
406 **11. NON-PUBLIC SESSION.** Selectman Putnam made a motion to enter into a non-public meeting in accordance
407 with (RSA 91-A:3, II(e)) Legal. Selectman Dargie seconded. All were in favor. The motion passed by roll call vote 4/0.
408 Chairman Daniels – yes, Selectman Dargie – yes, Selectman Labonte – yes and Selectman Putnam Yes.

409
410 **12. ADJOURNMENT:** Selectman Putnam moved to adjourn at 7:05. Selectman Labonte seconded. All
411 were in favor. The motion passed 4/0.

412
413

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 4/22/2019

414
415
416
417
418
419
420
421
422
423

Gary Daniels, Chairman

Paul Dargie, Vice Chairman

Mike Putnam, Member

Excused
Laura Dudziak, Member

Chris Labonte, Member

draft