

MEMORANDUM



To: Board of Selectmen
From: Eric Schelberg, Director
Date: May 5, 2022
Subject: Full-Time Employee Scheduled Hour Change

This memorandum serves in follow up, at the Board's request, for cost information for hiring an additional full-time EMS provider to compare to the proposed request to increase the weekly hours of the current four full-time 40-hour per week employees to 48-hours per week to assist with filling chronic weekly schedule shortfalls.

NET COSTS

- Proposal cost (annual): \$24,000 – [wages: \$15,600 and wage driven benefits: \$8,400]
- Full-time cost – one employee (annual): \$15,066 – [wage and **single person** plan health and dental benefits]
- OR
- Full-time cost – one employee (annual): \$31,076 – [wage and **family** plan health and dental benefits]

The request to understand the cost difference between the above two options, needs to take into account the value of hours that could be covered if a current department employee is selected versus an external candidate as noted in the following paragraph.

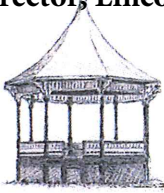
An internal candidate may be a per-diem employee with no regularly scheduled weekly hours to an employee scheduled for 24-hours weekly. If a 24-hour employee applies and is selected, this will net only 16-hours of shift coverage, thereby possibly requiring a second full-time employee to achieve 32-hours of requested coverage as put forth in the original proposal. The total benefits cost for two full-time providers ranges between \$30,133 to \$62,152 **.

** Reviewing current department personnel, I believe three or four part-time providers may apply, who would either opt-out of, or take a single person benefit plan.

I would like to take this opportunity to address a concern of the Board as to why this proposal is just now coming forward and was not part of the proposed 2022 budget. When the budget was submitted in August of 2021, presented in November and put forth at the January 2022 Budget hearing, the department only had 12-hours of open weekly coverage. On Friday, February 4, 2022, the day before the Deliberative session, an employee scheduled for a weekly 24-hour shift requested to transition to per-diem status at the end of February to return to school on a full-time basis. In the later half of March 2022, another employee advised they were obtaining full-time employment and would need to drop 4-hours of weekly shift coverage. These two unanticipated events opened 28-hours of additional weekly shift coverage.

Additionally, it should be noted in the last two weeks, an additional 28-hours per week of shift coverage is now open with the resignation of a part-time employee scheduled for 16-hours/week and a second part-time employee reducing their weekly scheduled hours by 12-hours per week. This brings the total number of weekly open hours on the schedule to 56 hours.

I look forward to answering questions you may have regarding this update.



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

STAFF MEMO

Date: May 4, 2022

To: Board of Selectmen

John Shannon, Town Administrator

From: Lincoln Daley, Community Development Director

Subject: Milford Community Revitalization Tax Relief Incentive Program Application

Wilsky Investments, LLC, Tax Map 19, Lot 14, 154 Elm Street

PROPOSAL

The applicant, Wilsky Investments, LLC, is before the Board seeking approval of their Milford Community Revitalization Tax Relief Incentive Program Application related to the 5,400 square foot building addition and related external and intern rehabilitation of the existing 2,400 square foot building. Total cost of the project totals approximately 2.8 million dollars. See application for details and breakdown of costs. The applicant is seeking a five (5) year property tax exemption period. The applicant previously received Site Plan Approval from the Milford Planning Board for said project.

APPLICATION STATUS:

The application was submitted on March 29, 2022 and the structure is currently being renovated and nearing completion.

STAFF COMMENTS:

To qualify for tax relief under this program, the proposed substantial rehabilitation must provide a minimum of one of the public benefits listed in RSA 79-E:7.

1. Enhancement of the economic vitality of the downtown; (RSA 79-E:7, I).

The qualifying structure will significantly enhance and expand an established business along one the primary commercial corridors in Milford. When completed, the building addition and the internal/external renovations will greatly enhance the visual and physical character of the commercial district and extended downtown. The project will add to the diversity of uses and economic vitality of the extended downtown area by creating additional employment opportunities and expanded services to residents and the region.

2. Enhancement or improvement of a culturally or historically important structure; (RSA 79-E:7, II)

Not applicable.

3. Promotion of the preservation and reuse of existing building stock; (RSA 79-E:7, II-a).

The project will reuse and expand to an already established and known building.

4. Promotion of the development of municipal centers, providing for efficiency, safety, and a greater sense of community (RSA 79-E:7, III); or

When completed, the addition and internal/external renovations will greatly enhance the visual and physical character of the commercial district and extended downtown. The project will add to the diversity of uses, economic vitality of the downtown, and contribute to the sense of community.

5. Growth of residential housing in urban or town centers. (RSA 79-E:7, IV)

No housing is being proposed for the site.

STAFF RECOMMENDATIONS:

Staff supports the granting of the requested tax exemption period as it meets several of the required criteria pursuant to RSA 79-E. Barring any further questions and comments from the Board, staff would recommend the following motion for consideration:

1. The Board of Selectmen finds that the proposed use is consistent with the Town's Master Plan, Zoning Ordinance, and development/land use regulations.
2. The Board of Selectmen finds that the qualifying structure satisfies the public benefit requirements set forth RSA 79-E:7 by:
 - a. Enhancing the economic vitality of the downtown.
 - b. Promoting the preservation and reuse of existing building stock;
 - c. Promoting development of municipal centers, providing for efficiency, safety, and a greater sense of community.
3. The public benefit shall be preserved through the recordation of the required covenant in accordance with the provisions of RSA 79-E for a term of five (5) years, beginning on April 1, 2022.

Aerial Photographs of the Subject Property:

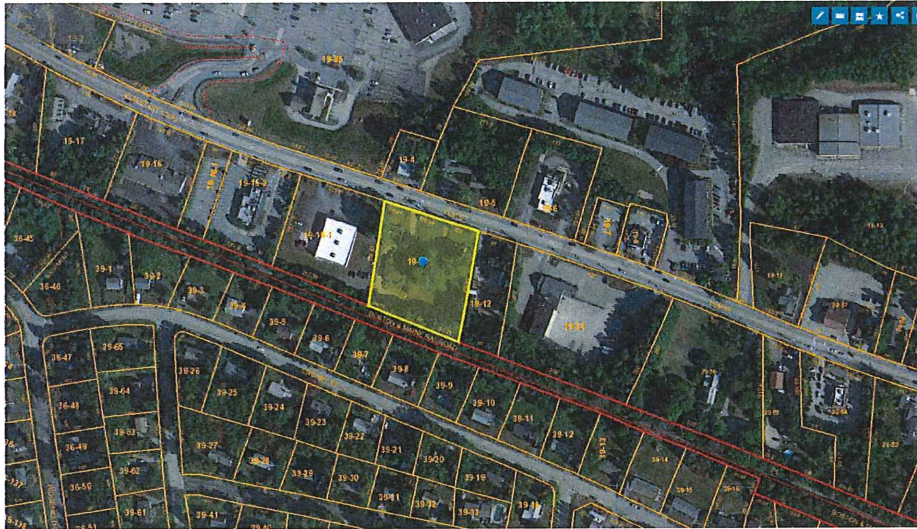


Photo of Current Building & Site: Elm Street Looking North



Photo of Building Addition and Renovations:

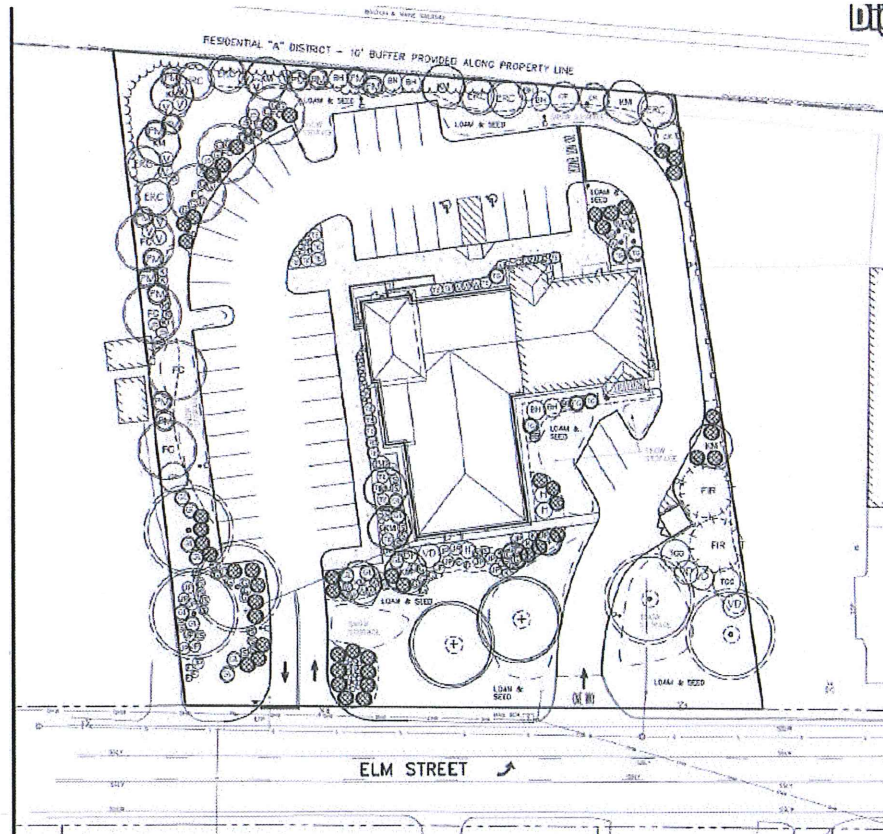
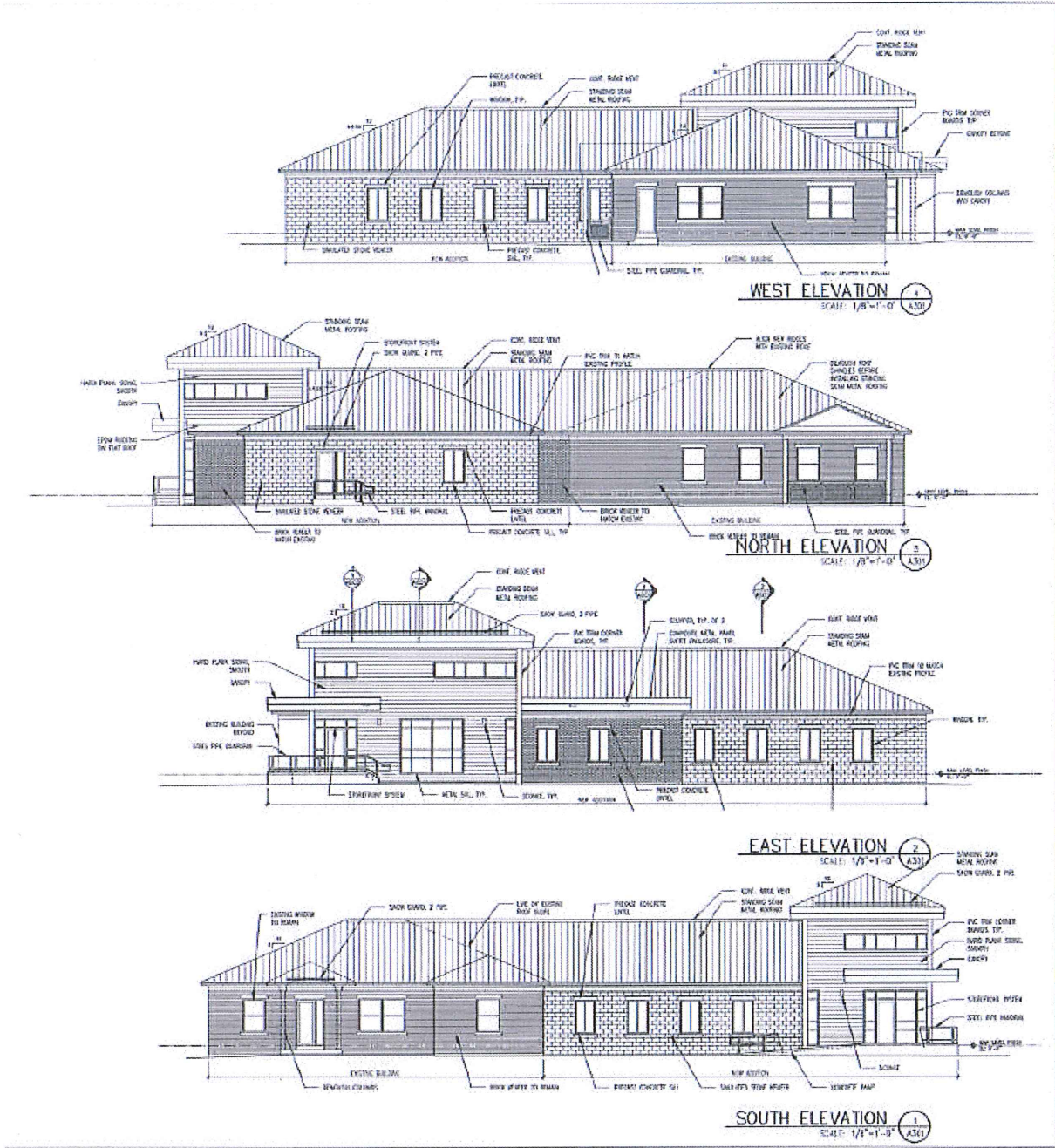


Photo of Architectural Plan:



**NOT FOR
CONSTRUCTION
SCHEMATIC
DESIGN**

ADDITIONAL REVISIONS TO:
FAMILY DENTAL CARE OF MILFORD
158 ELM STREET
MILFORD, NEW HAMPSHIRE

EXTERIOR ELEVATIONS

NO.	DATE	REVISIONS

A501



TOWN OF MILFORD, NH
BOARD OF SELECTMEN

**Community Revitalization Tax Relief Incentive
REVIEW/DECISION**

QUALIFYING STRUCTURE (79-E: 2)		YES	NO
1	To be a <i>qualifying structure</i> , the structure must be 50 years or older, and must be located in the designated parcels, as defined by the Milford Zoning Ordinance. Does the structure meet these requirements?		
2	Will the qualifying structure's rehabilitation be substantial; that is, will it cost at least 15 percent of the pre-rehabilitation assessed valuation or at least \$75,000, whichever is less?		
3	Does the proposed rehabilitation project meet Master Plan goals and local development regulations?		
PUBLIC BENEFIT (79-E:7) (Must provide at least one of four benefits)		YES	NO
1	Does the proposed rehabilitation enhance downtown economic vitality (Extended Milford Oval and Downtown Area)? (RSA 79-E:7, I)		
2	Does the proposed rehabilitation enhance and improve a structure that is culturally or historically important. (RSA 79-E:7, II)		
3	Does the proposed rehabilitation promote the development of a municipal center, providing for efficiency, safety, and a greater sense of community?(RSA 79-E:7, III).		
4	Does the proposed rehabilitation increase residential housing in the Milford Oval and Extended Downtown Area? (RSA 79-E:7, IV)		
THE APPLICATION IS:		Granted <input type="checkbox"/>	Denied <input type="checkbox"/>

TAX RELIEF PERIOD (assessment freeze up to 5 years) PLUS		
1	Additional 2 years (project resulting in new residential units)	_____ Years
2	Additional 4 years (project including affordable housing)	_____ Years
3	Additional 4 years (rehabilitation of structure in accordance with the Secretary of the Interior's Standards for Rehabilitation)	_____ Years
TOTAL YEARS GRANTED TAX RELIEF: (Covenant to be prepared under RSA 79:E 8)		_____ Years

The above decision was made by majority vote of the Milford Board of Selectmen on _____ after a public held on _____.

Chair, Milford Board of Selectmen

Date

Milford 79-E Application



TOWN OF MILFORD, NH
 OFFICE OF COMMUNITY DEVELOPMENT

APPLICATION FOR COMMUNITY REVITALIZATION TAX RELIEF PROGRAM

Instructions to the Applicant:

You will need to fill out the application, provide required documentation, take part in a public hearing before the Board of Selectmen and execute a covenant with the Town of Milford, which will be recorded in the Hillsborough County Registry of Deeds. To the extent that may be required by your specific application, you may also need to submit your proposal to the Planning Board, the Zoning Board of Adjustment and/or the Heritage Commission.

The Office of Community Development will be available to respond to questions the applicant(s) may have regarding the application form, drawings and plans. Legal assistance should be obtained from the applicant's personal attorney.

If you have any questions with the application, the process, or what to expect, please call the Director of Community Development at (603) 249-0620 or email: DirComDev@Milford.nh.gov.

Thank you for your interest in the Community Revitalization Tax Relief Incentive, and good luck with your application and restoration project.

Office Use Only

Date Application Submitted: 3/29/22 Received By: CD (Initials)
 Applicant: Wilksky Investments, LLC Application Fee Received: Yes No
 Board of Selectmen Action: Approved Denied Date: _____

COMMUNITY REVITALIZATION TAX RELIEF PROGRAM (RSA79-E)

(To be completed by the Applicant)

Property/Building Information

Building Name (if any): Family Dental care of Milford (Wilsky Investments)
Property/Building Address: 154 Elm St, Milford, NH 03055
Zoning District: Commercial Tax Map: 19 Lot: 19 Registry Book: 2043 9327 Page: 1999 595

Contact throughout this application process will be made through the applicant listed below.

The property owner may designate an agent as the coordinator for the project. This person (the applicant) shall attend public hearings, will receive comments, recommendations, staff reports, and will communicate all case information to other parties as required.

The Property Owner may act as the Applicant. If so, list under Applicant's Name, "Owner", and complete owner's information as requested.

Applicant's Name: owner

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

E-mail: _____

Owner's Name: Wilsky Investments, LLC

Address: 154 Elm St

City: Milford State: NH Zip: 03055

Phone: 603.673.3332 Fax: n/a

E-mail: Marcey@fdcmilford.com

Existing Property/Building Information:

Existing Uses (describe present use, size, and number of employees, etc.):

General dental practice - approx 5000 sq ft total
9 operatories, 28 team members.

Is the building listed on, or eligible for listing, on the National Register of Historic Places or located within a locally designated State or National Register Historic district? Yes No

If yes, provide a copy of the approved designation by the State or National Register of the building or the district.

Is the building located within and important to a locally designated historic district? Yes No

Existing Property/Building Information (Continued):

Gross Square Footage of Building: 5000 Year Building was built: 1990
Gross Square Footage of Parcel: +/- 1 acre (1.98 acres) Area of Parcel to be impacted: 1
Square footage of building to impacted: 2,192 SF
Total assessed value of parcel as of date of application: 527,300
Assessed value of building: NA Assessed value of land: NA

Project Description

Proposed Uses (describe use, size, number of employees, etc.):

expansion of dental office

Is this a change of use associated with this project? Yes No

Will the project include new residential units? Yes No

If yes, please describe:

Will the project include affordable residential units? Yes No

If yes, please describe:

Has an abatement application been filed or has an abatement been awarded on this property within the past year?
 Yes No

Will any state or federal grants, low income subsidies, or any other tax credits be used with this project?
 Yes No

If yes, describe and detail the amount of the aid and terms of repayment:

Number of years of requested tax relief: 5

For any request for tax relief for up to an additional four (4) years for historic buildings, the project described must meet the Secretary of Interior's Standards for Rehabilitation. (See NH RSA 79-E:5, III)

Replacement of Qualifying Structure:

Does the project involve the replacement of a qualifying structure? Yes No

If yes, the owner shall submit with this application the following:

1. A New Hampshire division of historical resources individual resource inventory form, prepared by a qualified architectural historian.
2. A letter from the Milford Heritage Commission that identifies any and all historical, cultural, and architectural value of the structure or structures that are proposed to be replaced and the property on which those structures are located.

Note: The application for tax relief shall not be deemed to be complete and the governing body shall not schedule the public hearing on the application for replacement of a qualifying structure as required under RSA 79-E:4, II until the inventory form and the letter, as well as all other required information, have been submitted, if required.

Public Benefit (RSA 79:E-7)

In order to qualify for tax relief under this program, the proposed substantial rehabilitation must provide at least one of the public benefits listed below. Any proposed replacement must provide one or more of the public benefits listed below to a greater degree than would a substantial rehabilitation of the same qualifying structure.

Does the project provide the following public benefits? (Check all that apply)

Enhances the economic vitality of the designated area? Yes No

If yes, please describe:

We will be able to offer up to 20 new jobs to the area, as well as provide healthcare to hundreds more residents

Enhances and improves a culturally or historically important structure? Yes No

If yes, please describe:

Promotes development of the designated area, providing for efficiency, safety, and a greater sense of community, consistent with RSA 9-B? Yes No

If yes, please describe:

Improving and revitalizing the Elm St. Corridor. Many businesses have left the area.

Increases residential housing in urban or town centers? Yes No

If yes, please describe:

Promotes preservation and reuse of existing building stock by rehabilitation of historic structures Yes No

If yes, please describe:

Other issues and matters applicant deems relevant to this request? Yes No

If yes, please describe:

We were able to "save" our current building and add on to it rather than moving and starting from scratch.

<p>Substantial Rehabilitation</p> <p>Describe the work to be done and estimated costs.</p> <ol style="list-style-type: none"> 1. Attach additional sheets if necessary and any written construction estimates. 2. Attach any project narratives, plot plans, building plans, sketches, renderings, or photographs that will help explain this application 	
<p>Structural (both exterior and interior):</p>	<p>Estimated Cost: <u>1,897,200</u></p>
<p>Electrical:</p>	<p>Estimated Cost: <u>270,000</u></p>
<p>Plumbing/Heating:</p>	<p>Estimated Cost: <u>100,000</u></p>
<p>Mechanical:</p>	<p>Estimated Cost: <u>432,800</u></p>
<p>Other: <i>See attached estimate (estimate was prior to COVID and winter conditions increases)</i></p>	<p>Estimated Cost: <u>300,000</u></p>
<p>Total Estimated Project Cost:</p>	<p><u>+/- 3,000,000</u></p>
<p>Expected Project Start Date: <u>10/1/2020</u></p>	<p>Expected Project Completion Date: <u>01/31/22</u></p>

**Milford Family Dental
Dental Office Addition**
March 27, 2020

DESCRIPTION	TOTAL
EXISTING CONDITIONS	
-Sitework	\$250,000
-Demolition	\$4,290
-Landscaping	\$52,500
-Fencing	\$13,110
CONCRETE	
-Material	\$33,147
-Formwork	\$45,600
-Flatwork	\$28,970
-Reinforcing	\$13,018
-Accessories	\$12,726
Masonry	
-Masonry	\$109,391
METALS	
-Structural Steel	\$34,009
CARPENTRY	
-Rough Carpentry	\$124,992
-Rough Carpentry Material	\$70,578
-Trusses	\$49,350
-Finish Carpentry / Architectural Woodwork	\$104,229
THERMAL & MOISTURE	
-Building Insulation	\$35,250
-Waterproofing	\$45,785
-Roofing	\$152,300
-Siding	\$94,127
-Composite Metal Panel	w/ siding
-Joint Sealants	\$5,090
DOORS & WINDOWS	
-Doors/Frames/Hardware	\$92,695
-Glass / Storefronts	\$111,435
FINISHES	
-Drywall	\$75,302
-Acoustical Ceilings	\$44,400
-Flooring	\$103,806
-Painting	\$19,540
SPECIALTIES	
-Toilet Accessories	\$78,400
MECHANICAL	
-Fire Protection	NIC
-Plumbing & HVAC	\$432,800
ELECTRICAL	
-Electrical	\$270,514
GENERAL REQUIREMENTS	
-General Conditions	\$161,438
-General Liability Insurance	\$8,006
-Building Permit Costs	NIC
-Contractor Mark-up	\$120,456
TOTAL PROJECT COST	\$2,797,255


Optional attachments to this application include the following:

Sketches, renderings, photographs, plot plans, building plans, elevations, construction details/costs not included in application, and multi-year cash flow pro forma showing all revenues and expenditures for the project, which might help explain the project.


Applicant/Owner Signature

To qualify for this tax relief incentive, the costs of the project must be at least 15% of the pre-rehabilitation assessed value or \$75,000, whichever is less.

I/we certify the estimated costs are reasonable and the costs of the project meet the above requirement.

Initial here:  _____

I/We understand that failure to meet this threshold or the listing unreasonable construction costs will result in the denial of the application and forfeiture of the application fee.

Initial here:  _____

I/we have read and understand the Community Revitalization Tax Relief Incentive, RSA 79-E, and am/are aware that this will be a public process including a public hearing to discuss the merits of this application and the subsequent need to enter into a covenant with the Town and pay all reasonable expenses associated with the drafting/recording of the covenant.

Initial here:  _____

Note: The application for tax relief shall not be deemed to be complete and the governing body shall not schedule the public hearing on the application as required under RSA 79-E:4, II until the inventory form and letter required by RSA 79-E:4, I-a, and all other required information, have been submitted, if required

Initial here:  _____

IMPORTANT

Per RSA 79-E:13(II), the Base or "Original" Assessed Value for any tax relief is only set after the following two conditions are met:

1. Approval by the Board of Selectmen.
2. The Applicant's entering into a Covenant with the Town of Milford to protect the public benefit.

Therefore, the Applicant and/or property owner shall not commence any of the improvements included in this application until such time as he/she has secured the above. This prohibition shall include any demolition to an existing structure.

Affidavit

I/we have read and understand the RSA 79-E, Community Revitalization Tax Relief Incentive and the March 11, 2017 Town vote and am/are aware that this will be a public process including a public hearing to be held to discuss the merits of this application and the subsequent need to grant a covenant in the deed to the property to the Town and pay all reasonable expenses associated with the drafting/recording of the covenant. The undersigned hereby certifies the foregoing information is true and correct;



Signature

Marcey Masm

(printed name)

3/30/22

Date

Signature

(printed name)

Date

Signature

(printed name)

Date

Signature

(printed name)

Date

Signature

(printed name)

Date

EXHIBIT A

EXHIBIT A

LEGAL DESCRIPTION

Property Address: 154 Elm Street, Milford NH 03055

Tract One:

A certain tract or parcel of land with buildings thereon, situated on Elm Street in the Town of Milford, County of Hillsborough and State of New Hampshire, and bounded and described as follows:

Beginning at a stone bound at the northeast corner of the land hereby conveyed and the northwest corner of land of Coburn at State Highway Route 101; thence

South twenty-four degrees west, two hundred fifty-nine and 3/10 (259.3) feet by land of said Coburn to a stone bound; thence

North fifty-four degrees thirty minutes west, one hundred (100) feet by a wall bounding property of Boston & Maine Railroad Company to a stone bound in a drill hole in center of wall at land of Laxson, formerly of Annabell C. Secombe; thence

Northeasterly by land of said Laxson, formerly of said Secombe, two hundred fifty-two and 8/10 (252.8) feet to a stone bound at State Highway Route 101; thence

Southeasterly one hundred (100) feet by said Highway to the point of beginning.

Tract Two:

A certain tract or parcel of land with the buildings thereon, situated in Milford, County of Hillsborough and State of New Hampshire, and being shown as Lot #19-13 on a certain Plan of Land entitled "Boundary Plan Prepared for William B. and Sandra C. Newbold, Milford, N.H., Scale: 1"=50', dated January 25, 1989", Prepared by Thomas F. Moran, Inc. and recorded in the Hillsborough County Registry of Deeds as Plan #25866, being bound and described as follows:

Beginning on the Southerly side of Elm Street, so-called, in said Milford at a point being the Northeast corner of the within described premises at land now or formerly of Roger D. Moge, said point being South 10° 49' 00" West a distance of 0.87 feet from a stone bound found with drill hole set on the Southerly side of Elm Street as shown on said Plan; thence

South 10° 49' 00" West a distance of 275.83 feet to a granite bound with drill hole set as shown on said Plan; thence

North 68° 17' 00" West a distance of 141.21 feet to a granite bound found as shown on said Plan; thence

North 09° 10' 35" East a distance of 266.73 feet to a point on the Southerly side of Elm Street said point being North 09° 10' 35" East a distance of 7.94 feet from a granite bound found shown on said Plan; thence

South 72° 21' 51" East a distance of 147.34 feet to the place of beginning.

Reference is made to voluntary merger of lots recorded at the Hillsborough County Registry of Deeds in Book 9327, Page 595.

EW
#570
MILford
PLANNING

Edward Sapienza
Register of Deeds, Hillsborough County

TOWN OF MILFORD, N.H.
VOLUNTARY LOT MERGER FORM

(Applicant must file two originals; please type or print legibly in black ink)
Applicant is responsible for Registry of Deeds Fee(s)

As provided for in RSA 674:39-a, the undersigned applicant requests that the Town of Milford, New Hampshire, hereby merge the following contiguous parcels of land for the purposes of land assessment and recognized for regulatory purposes as a single tract or parcel of land:.

Name of record owner(s) (must be identical for all lots consolidated):

Mailing address of owner(s): 154 Elm Street Milford NH 03055

The following existing parcels are to be consolidated into a single parcel:

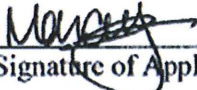
Map#	Lot#	Street Address	Plan#	Deed References:		
				Book	Page	
<u>19</u>	<u>14</u>	<u>154 Elm Street</u>	_____	_____	_____	_____
<u>19</u>	<u>13</u>	<u>150 Elm Street</u>	_____	_____	_____	_____

(Attach additional sheet if necessary)

It is a condition of this application that each of the above parcels shall (i) not be subject to separate liens or mortgages, or (ii) any such liens apply equally to all parcels merged. In

addition, all real estate taxes on all parcels shall be current. By signing below, the owner(s) certifies as to the facts of either (i) or (ii) above.

Dated: 7/28/20


Signature of Applicant/Owner

MARCEY MASON on behalf of WILSKY Inv. LLC
Printed Name of Applicant/Owner

By signing below, the applicant agrees that (i) this request is subject to approval of the Planning Board* to assure such merger does not create a violation of the current zoning ordinance or subdivision regulations, (ii) that upon approval, this agreement shall be recorded in the Hillsborough County Registry of Deeds, and (iii) subsequent to the approval of this agreement, the owner(s) shall not separately convey or encumber any of the previously existing parcels. Any attempt to separately convey any parcel or part of a parcel submitted hereunder shall require subdivision approval from the Milford Planning Board, (iv) that this merger be effective as to the foregoing tract(s) and that the same constitute a covenant that shall run with the land and shall be binding on the heirs, successors and/or assigns of the undersigned.

Dated this _____ day of _____, 20_____.

Owner's Signature(s): _____

Print Name(s): _____

(For Municipal Use Only)

By signing below, the application has been reviewed by the Milford Planning Board* and the lot merger shall not result in a violation of the current zoning ordinance or subdivision regulations.

Date: 7/27/20


Planning Board Chairperson (or designee)

This request has been reviewed by the Milford Tax Assessor, who has assigned the following tax map and

lot number to the resulting parcel: Map #: 19 Lot #: 14

Date: 7/27/2020


Tax Assessor/designee

One original to be retained in the Tax Assessor's and Community Department files. One original shall be forwarded to the Hillsborough County Registry of Deeds for recording upon approval. The Recorded Copy will be returned to the Owner(s).

* Or the Community Development Director or Town Planner, to whom the Planning Board could delegate this responsibility.

DECLARATION OF COVENANTS
TOWN OF MILFORD, NEW HAMPSHIRE
COVENANT TO PROTECT PUBLIC BENEFIT
Per RSA 79-E:8 (Community Revitalization Tax Relief Incentive)

KNOW ALL MEN BY THESE PRESENTS that Wilsky Investments, LLC., a New Hampshire Limited Liability Company/Corporation, having a principal place of business at 154 Elm Street, New Hampshire (the “Grantor”), for consideration of tax relief granted by the Town of Milford, a municipal corporation with a principal place of business at 1 Union Square, Milford, New Hampshire, 03055 (the “Grantee” or “Town”), pursuant to the provisions of RSA Chapter 79-E, grants and agrees to the following COVENANTS for the public benefit of the Town,

These covenants are made in exchange for property tax relief granted with respect to a certain property owned by Grantor, identified in the Town’s records as 154 Elm Street, Milford, NH 03055 and as Map 19, Parcel 14 on the Town’s tax maps, and further described by *Exhibit A*, attached hereto and incorporated herein (the “Property”). This property tax relief has been granted as the result of the substantial rehabilitation or replacement of a qualifying structure located on the Property by Grantor in accordance with Grantor’s Application For Community Revitalization Tax Relief Program (on file with the Town of Milford, NH Office of the Community Development) (the “Project”), as approved by the Milford Board of Selectmen on May 9, 2022.

The Milford Board of Selectmen has approved tax relief for a term of five (5) years, beginning April 1st of the tax year coming immediately after the completion of the Project, unless otherwise terminated as described herein. Notwithstanding the foregoing, the tax relief shall be null and void if the Project is not completed by March 31, 2026. These Covenants are to protect the public benefit in accordance with the provisions of RSA 79-E and shall be in effect for twice the number of years of tax relief approved by the Milford Board of Selectmen.

The Grantee agrees that the substantial rehabilitation or replacement of a qualifying structure in accordance with the Project as proposed by Grantor and approved by the Town, provides a demonstrated public benefit in accordance with the provisions of RSA 79-E:7 because the substantial rehabilitation of the Property:

- I. Enhances the economic vitality of the extended Milford Downtown Area.
- II. Promotes the preservation and reuse of existing building stock.
- III. Promotes development of the extended Milford Oval and downtown areas, providing for efficiency, safety and a greater sense of community consistent with RSA 9-B.

The terms of these Covenants hereby granted by the Grantor to the Town with respect to the Property and are stated as follows:

1. REHABILITATION/REPLACEMENT OF A QUALIFYING STRUCTURE LOCATED ON THE PROPERTY. Grantor agrees to substantially rehabilitate or replace a qualifying structure located on the Property in accordance with Grantor's Project as approved by the Milford Board of Selectmen on May 9, 2022.

a) Grantor shall secure a building permit for the project and commence construction no later than May 5, 2022, unless otherwise extended by the Town in writing;

b) The substantial rehabilitation or replacement, as approved, shall be completed and a certificate of occupancy obtained by the Grantor on or before March 31, 2026;

c) All work on the Project must be completed in order for the tax relief to become effective. Should the Project be only partially completed prior to March 31st of any year prior to final completion, the Property shall be fully assessed for the value of the work completed during that year and any subsequent year prior to final completion;

d) If the Property or any portion of the Project at any time is fully or partially exempt from real or personal property tax, the owner of the Property shall make payments in lieu of taxes (PILOT) in an amount equal to the ad valorem tax that would be payable on real and personal property if the Property were not exempt from such tax;

e) [Project specific requirements, such as affordable housing]

2. MAINTENANCE OF THE PROPERTY. Grantor agrees to maintain, use and keep the Property, including any structures thereon, in a condition that furthers the public benefits for which the tax relief was granted.

3. REQUIRED INSURANCE, USE OF INSURANCE PROCEEDS AND TIMEFRAME TO REPLACE OR REMOVE DAMAGED PROPERTY. Grantor agrees and is required to obtain and maintain property and casualty insurance, as well as flood insurance, if appropriate, to ensure proper restoration or replacement of the Project and the Property for twice the number of years of tax relief granted, which shall name the Town as an additional insured by endorsement and shall provide the Town with certificates of insurance. Grantor agrees to collaterally assign to the Town, subject to the rights of any current or future mortgagee of the Property and any structures thereon, all rights to the proceeds of any property or casualty insurance coverage, which collateral assignment may be exercised by the Town to ensure proper and timely restoration or demolition of the Property, including any damaged structures thereon. Grantee further requires that restoration or demolition commence within one year following the date of any occurrence or incident for which an insurance claim is made; otherwise the Grantor shall be subject to the termination provisions set forth in RSA 79-E9, I. The collateral assignment of proceeds and obligation to name the Town as an additional insured shall remain in effect for twice the number of years of tax relief granted.

4. RECORDING. Grantee shall record this Declaration of Covenants at the Hillsborough County Registry of Deeds at the sole expense of the Grantor.

5. ASSESSMENT OF THE PROPERTY. Upon completion of the Project, Grantee agrees that the Property, including all such improvements related to the Project, shall be assessed, during the term of the tax relief period, based on the pre-rehabilitation assessed value, unless Grantor fails to comply with terms of these Covenants or otherwise fails to maintain or utilize the Property and any structures thereon in accord with the Project documents.

6. TERMINATION OF COVENANTS. Pursuant to RSA 79-E:9, if Grantor, its agents, employees, successors, assigns, legal representatives or transferees fails to abide by the terms of these Covenants or otherwise fails to maintain or utilize the Property and any structures thereon in accord with the Project documents, the Town Board of Selectmen shall, after a duly noticed public hearing, determine whether and to what extent the public benefit of the Project has been diminished and shall further determine

whether to terminate or reduce the tax relief period in accordance with such determination. If these Covenants are terminated, the Town shall assess all taxes to the owner as though no tax relief was granted, with interest, in accordance with RSA 79-E:9, II.

Grantor shall be bound by all applicable provisions of RSA Chapter 79-E for the term of these Covenants. These Covenants are a burden upon the Property and shall bind all agents, employees, successors, assigns, legal representatives or transferees of Grantor. Such Covenants may not be amended, modified or terminated except by consent of the Town.

Witness my hand this _____ day of _____, 2022.

Wilsky Investment, LLC

By: _____

On this the ___ day of _____, 20___, before me, the undersigned officer, personally appeared Marcey Mason, who acknowledged herself to be a Member of Wilsky Investments, LLC, and that she, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing as Member.

In Witness Whereof, I hereunto set my hand and official seal.

Justice of the Peace/Notary Public

My commission expires:

5:55 Standard Veteran's Credit (1), Service Connected Disability (1), Elderly Exemptions for Approval (10), Elderly Exemption for Denial (1) and Exempt Property for Approval (1) Correction - Assessing Director, Marti Noel

Memorandum

To: Board of Selectman
From: Marti Noel, Assessor
Date: 4/25/2022
Re: Veterans Tax Credit – **For Approval**
Standard Veteran's Credit: 1
Service Connected Disability - 1

The attached property owners have applied for the Veteran's Property Tax Credits as indicated on the spreadsheet attached.

Memorandum

To: Board of Selectman
CC: John Shannon
From: Marti Noel, Assessor
Date: May 9, 2022
Re: Elderly Exemption - For Approval
72:33 Application for Exemption or Tax Credit.
For Approval - 10 (8 New Applicants)

No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefore, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application...”.

72:34 Investigation of Application and Decision by Town Officials.

On receipt of an application provided for in RSA 72:33 or RSA 72:38-a, the selectmen or assessors shall examine it as to the right to the tax exemption, tax deferral or tax credit, the ownership of the property listed, and, if necessary, the encumbrances reported.

May request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

II. For those exemptions having income or asset limitations, the assessing officials may request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

III. The assessing officials shall grant the exemption, deferral, or tax credit if:

- (a) They are satisfied that the applicant has not willfully made any false statement in the application for the purpose of obtaining the exemption, deferral, or tax credit; and**
- (b) The applicant cooperated with their requests under paragraph II, if it applies.**

The documentation needed to verify eligibility is as follows:

IRS Federal Form 1040

NH Interest & Dividends Tax Return

Annual 1099 Social Security Statement(s)

All Other 1099 Statements

Property Tax Inventories from other Towns/States/Communities

72:40-b Publishing Prohibited.

The names of persons receiving an exemption under RSA 72:39-b (the Elderly Exemption) shall not be printed in any list for publication except as required under RSA 74:2

I have reviewed all elderly applications and I recommend that the Board of Selectman **approve** the attached list of applicants for Elderly Exemption for the tax year 2022. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process. Due to the financial criteria governing elderly exemptions and in adherence to RSA 72:40-b, properties will be listed excluding the names and addresses of the applicants. As a reminder to the Board members, the assessing office is on a bi-annual schedule for applications.

File #	Exemption Amount	Assessed Value	Date of Application	Code	Code By Age
2852	165000	218300	4/25/2022	Eld3	Eld3
149	165000	381400	4/14/2022	Eld3	Eld3
NEW APPLICANTS					
2502	83000	306900	4/3/2022	Eld1	Eld1
2324	83000	146200	4/14/2022	Eld1	Eld1
80	124000	229800	4/13/2022	Eld2	Eld2
2135	124000	235500	3/23/2022	Eld2	Eld2
26	34400	34400	4/15/2022	Eld4	Eld1
1330	18400	18400	4/12/2022	Eld4	Eld1
2537	25400	25400	1/24/2022	Eld4	Eld2
411	120000	120000	4/13/2022	Eld4	Eld3

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
PAUL DARGIE		4/25/2022
TIM FINAN		4/25/2022
GARY DANIELS		4/25/2022
LAURA DUDZIAK		4/25/2022
DAVID FREEL		4/25/2022

Memorandum

To: Board of Selectman
CC: John Shannon
From: Marti Noel, Assessor
Date: May 9, 2022
Re: Elderly Exemption - For Approval
72:33 Application for Exemption or Tax Credit.
For DENIAL - 1

No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefore, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application...”.

72:34 Investigation of Application and Decision by Town Officials.

On receipt of an application provided for in RSA 72:33 or RSA 72:38-a, the selectmen or assessors shall examine it as to the right to the tax exemption, tax deferral or tax credit, the ownership of the property listed, and, if necessary, the encumbrances reported.

May request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

II. For those exemptions having income or asset limitations, the assessing officials may request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

III. The assessing officials shall grant the exemption, deferral, or tax credit if:

- (a) They are satisfied that the applicant has not willfully made any false statement in the application for the purpose of obtaining the exemption, deferral, or tax credit; and**
- (b) The applicant cooperated with their requests under paragraph II, if it applies.**

The documentation needed to verify eligibility is as follows:

IRS Federal Form 1040

NH Interest & Dividends Tax Return

Annual 1099 Social Security Statement(s)

All Other 1099 Statements

Property Tax Inventories from other Towns/States/Communities

72:40-b Publishing Prohibited.

The names of persons receiving an exemption under RSA 72:39-b (the Elderly Exemption) shall not be printed in any list for publication except as required under RSA 74:2

I have reviewed all elderly applications and I recommend that the Board of Selectman deny the attached list of applicants for Elderly Exemption for the tax year 2022. Due to the financial criteria governing elderly exemptions and in adherence to RSA 72:40-b, properties will be listed excluding the names and addresses of the applicants. As a reminder to the Board members, the assessing office is on a bi-annual schedule for applications.

Recommend for Denial:

File #	Exemption Amount	Assessed Value	Date of Application	Code	Code By Age
688	0	742,900	4/15/2022		

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF DENIAL	DATE
PAUL DARGIE		4/25/2022
TIM FINAN		4/25/2022
GARY DANIELS		4/25/2022
LAURA DUDZIAK		4/25/2022
DAVID FREEL		4/25/2022

5:55 – Elderly Exemption for Denial (1)
 This page was inadvertently left out of the
 BOS package.

Memorandum

To: Board of Selectman

From: Marti Noel, Assessor

Date: May 9 2022

Re: Exempt Properties For Approval (1 Correction)

This is a Correction for the Exemption Application for the Milford Historical Society where there are three properties owned by the Entity, but only 2 were presented on April 25, 2022. This is intended to clear up any confusion that may have entailed during the earlier

72:23 Real Estate and Personal Property Tax Exemption. – The following real estate and personal property shall, unless otherwise provided by statute, be exempt from taxation:

I. (a) Lands and the buildings and structures thereon and therein and the personal property owned by the state of New Hampshire or by a New Hampshire city, town, school district, or village district unless said real or personal property is used or occupied by other than the state or a city, town, school district, or village district under a lease or other agreement the terms of which provide for the payment of properly assessed real and personal property taxes by the party using or occupying said property. The exemption provided herein shall apply to any and all taxes against lands and the buildings and structures thereon and therein and the personal property owned by the state, cities, towns, school districts, and village districts, which have or may have accrued since March 31, 1975, and to any and all future taxes which, but for the exemption provided herein, would accrue against lands and buildings and structures thereon and therein and the personal property owned by the state, cities, towns, school districts, and village districts.

(b) All leases and other agreements, the terms of which provide for the use or occupation by others of real or personal property owned by the state or a city, town, school district, or village district, entered into after July 1, 1979, shall provide for the payment of properly assessed real and personal property taxes by the party using or occupying said property no later than the due date. This subparagraph shall not apply to leases of state-owned railroad properties which are subject to railroad taxes under the provisions of RSA 82 or which provide revenue to the state, a portion of which is distributed to cities and towns pursuant to RSA 228:69, I(a). All such leases and agreements shall include a provision that “failure of the lessee to pay the duly assessed personal and real estate taxes when due shall be cause to terminate said lease or agreement by the lessor.” All such leases and agreements entered into on or after January 1, 1994, shall clearly state the lessee’s obligations regarding the payment of both current and potential real and personal property taxes, and shall also state whether the lessee has

an obligation to pay real and personal property taxes on structures or improvements added by the lessee.

(c) If the lessee using or occupying the property fails to pay the duly assessed personal and real estate taxes on the due date, the tax collector of the taxing district involved shall notify the lessor that the same remains unpaid. Upon receipt of said notification from the tax collector, the lessor shall terminate said lease or agreement and pay over to the tax collector from amounts received from said lease such sums as are necessary to satisfy the tax due.

(d) The exemptions provided in subparagraph (a) shall apply to the lands and the buildings and structures thereon and therein and personal property owned by the university system of New Hampshire. The requirements of subparagraph (b) shall apply to all leases and other agreements entered into or renewed on or after April 1, 2006, the terms of which provide for the use or occupation by others of real or personal property owned by the university system of New Hampshire. The remedies set forth in subparagraph (c) shall be available to enforce the payment of real and personal property taxes assessed against the lessees of property owned by the university system of New Hampshire pursuant to this subparagraph.

II. Lands and buildings and personal property owned and used by any county for governmental purposes, including hospitals, court houses, registry buildings, and county correctional facilities except that county farms and their lands, buildings and taxable personal property shall be taxed.

III. Houses of public worship, parish houses, church parsonages occupied by their pastors, convents, monasteries, buildings and the lands appertaining to them owned, used and occupied directly for religious training or for other religious purposes by any regularly recognized and constituted denomination, creed or sect, organized, incorporated or legally doing business in this state and the personal property used by them for the purposes for which they are established.

IV. The buildings and structures of schools, seminaries of learning, colleges, academies and universities organized, incorporated or legally doing business in this state and owned, used and occupied by them directly for the purposes for which they are established, including but not limited to the dormitories, dining rooms, kitchens, auditoriums, classrooms, infirmaries, administrative and utility rooms and buildings connected therewith, athletic fields and facilities and gymnasiums, boat houses and wharves belonging to them and used in connection therewith, and the land thereto appertaining but not including lands and buildings not used and occupied directly for the purposes for which they are organized or incorporated, and the personal property used by them directly for the purposes for which they are established, provided none of the income or profits are divided among the members or stockholders or used or appropriated for any other purpose than the purpose for which they are organized or established; provided further that if the value of the dormitories, dining rooms and kitchens shall exceed \$150,000, the value thereof in excess of said sum shall be taxable. A town at an annual town meeting or the governing body of a city may vote to increase the amount of the exemption upon dormitories, dining rooms and kitchens.

V. The buildings, lands and personal property of charitable organizations and societies organized, incorporated, or legally doing business in this state, owned, used and occupied by them directly for the purposes for which they are established, provided that none of

the income or profits thereof is used for any other purpose than the purpose for which they are established.

V-a. The real estate and personal property owned by any organization described in paragraphs I, II, III, IV or V of this section and occupied and used by another organization described in said paragraphs, but only to the extent that such real estate and personal property would be exempt from taxation under said paragraphs if such property were owned by the organization occupying and using the property, as long as any rental fee and repairs, charged by the owner, are not in clear excess of fair rental value.

VI. Every charitable organization or society, except those religious and educational organizations and societies whose real estate is exempt under the provisions of paragraphs III and IV, shall annually before June 1 file with the municipality in which the property is located upon a form prescribed and provided by the board of tax and land appeals a statement of its financial condition for the preceding fiscal year and such other information as may be necessary to establish its status and eligibility for tax exemption.

VII. For the purposes of this section, the term “charitable” shall have the meaning set forth in RSA 72:23-1.

I have reviewed the following Exempt/Charitable applications and I recommend you **approve** the following applicants for the 2018 tax year.

25-50	6 Union St	Milford Historical Society
13/1	0 Elm St	Milford Historical Society – Historical marker monument
13/1-2	0 Elm St	Milford Historical Society – Historical marker monument

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
PAUL DARGIE		5/9/2022
TIM FINAN		5/9/2022
GARY DANIELS		5/9/2022
LAURA DUDZIAK		5/9/2022
DAVID FREEL		5/9/2022

6:05 Residences in Industrial or Commercial Zone (1), Solar Exemption (7) new, (2) Change of ownership, Application for Current Use, Map 42, Lot 1 and Abatement of Land Use Change Tax Map 8 Lot 42. - Assessing Director, Marti Noel

Memorandum

To: Board of Selectman
From: Marti Noel Assessor
Date: 5/9/2022
Re: Residences in Industrial or Commercial Zone – For Approval (1)

Attached, please find one applicant who has applied for Special Appraisal for an owner occupied single family residence located in a Commercial or Industrial zone.

75:11 Appraisal of Residences. –

“I. The owner of record of any residence located in an industrial or commercial zone may apply on or before April 15 of each year to the selectmen or assessors for a special appraisal of the residence for that year, based upon its value at its current use as a residence...If any owner shall satisfy the assessing officials that the owner was prevented by accident, mistake or misfortune from filing said application on or before April 15, the officials may receive the application at a later date and classify the residence under this section; but no such application shall be received after the local tax rate has been approved by the commissioner of revenue administration for that year”.

II. The assessing officials shall notify the applicant on a form provided by the commissioner of revenue administration no later than July 1, or within 15 days if the application is filed after July 1, of their decision to classify or refusal to classify the applicant’s residence by delivery of such notification to the applicant in person or by mailing such notification to the applicant’s last and usual place of abode.

III. Prior to July 1 each year, the assessing officials shall determine if previously classified residences have been reapplied or have undergone a change in use. A list of all classified residences and their owners in each town or city shall be filed by the respective assessing officials each year. Such list shall be part of the inventory and subject to inspection as provided in RSA 76:7.

VI. The selectmen or assessors shall make such a special appraisal of any eligible residence whose owner correctly applies in accordance with paragraph I, and shall assess the tax for that year on that special appraisal.

I have reviewed the applications and I recommend that the Board of Selectman **approve** the attached list of applicants for Residences in an Industrial or Commercial Zone for the tax year 2019. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process.

RES IN CI 2022

RES IN CI 2022												
2022 PA-42	REM_PR CL_ID	MAP	BLOCK	SUB LOT	REM_OWN_NAME	REM_PRCL_LOCN	MAD_MAIL_ CITY	REM_US E_CODE	LND_Z ONE	LND_N BHD	LND_NBHD_ ADJ	LND_NOTE
X	1326	20	56		LANGDELL, JANET	122 Elm St	MILFORD	1010	C	R04	1.5	75:11-Res in C/I
	Selectman				Signature			Date				
	Paul Dargie							5/9/2022				
	Tim Finan							5/9/2022				
	Gary Daniels							5/9/2022				
	Laura Dudziak							5/9/2022				
	David Freel							5/9/2022				

Memorandum

To: Board of Selectman

CC: John Shannon

From: Marti Noel, Assessor

Date May 9, 2022

RE: Solar Exemption- Application for Solar Exemption for Approval (7 New Residential, 2 Residential Change of Ownership)

In March of 2016 the Town voted to approve the Warrant Article changing the amount of the solar exemption from the *cost* of the system to the *contributory value* of the system. Included below are the RSA's that address Solar Exemption. The filing deadline is April 15.

The following list of property owners have applied for the Solar Exemption. I have reviewed their applications along with the supporting documentation and recommend that the selectmen **approve** the following applicants for the 2022 tax year based on the RSA listed below.

Map/ Lot	Address	Property Owner	Amount	Date Received
New Applications				
17/58	51 Falconer Ave	Gooden, Stephen	\$10,000	3/10/2022
29/28	12 Ford St	Lloyd, Marilyn Trust	\$10,000	4/3/2022
51/6	169 Ball Hill Rd	Borne, Bruce & Susan	\$10,000	2/28/2022
51/26/171	155 Timber Ridge Dr	Pinazo, Christina	\$10,000	3/21/2022
20/2-4	17 Wright Rd	Reynolds, Kristopher & Kelly	\$10,000	4/11/2022
3/5-7	97 Falcon Ridge	Jasper, Philip	\$10,000	4/19/2022
47/63-2	47 Ball Hill Rd	Duncan, Chris	10,000	4/26/2022
Change of Ownership Status (existing exemption /new property owners)				
18/67	86 Ridgefield Dr	Worcester, Sarah	\$10,000	3/9/2022
53/35-33	6 Wildflower Way	Barber, Daniel & Jennifer	\$10,000	10/26/2021

SELECTMEN	SELECTBOARD SIGNATURES OF APPROVAL	DATE
PAUL DARGIE		5/9/2022
TIM FINAN		5/9/2022
GARY DANIELS		5/9/2022
LAURA DUDZIAK		5/9/2022
DAVID FREEL		5/9/2022

MEMORANDUM

DATE: May 9, 2022

TO: Board of Selectmen

FROM: Marti Noel, Assessor

RE: **Application for Current Use**
Map 42 Lot 1 (Phase 1 of gravel removal operation- reclaimed)

Attached is an application to place land in Current Use. When considering land for Current Use, RSA 79:A, Current Use Board (Cub) rules, and the Current Use handbook are consulted to determine if property qualifies for Current Use assessment.

This property is the location of an on-going gravel removal operation located off Mason and Perry Roads in Milford. The operation was approved in two phases. Five acres in phase 1 was removed from Current Use in or around January of 2019 at the start of the operation. The operation has now moved into Phase 2, where the 5 acres for Phase 2 has been removed in April of 2022. The 5 acres in Phase 1 has been reclaimed and returned to Current Use as farm land where hay has been reportedly planted for 2022. The operator has provided a statement from Fieldstone Land consultants PLLC attesting to the reclaimed condition of this area.

Current Use statute and rules allow for land where any earth removal operation must be removed from Current Use, it further allows that once reclaimed, that land may then be returned to Current Use status by filing an A-10 (Application for Current Use Assessment). See RSA 79-A:7,IV,2 and Cub 303.03

I have verified that the necessary criteria for this action have been met, and that the application is complete.

At this time, I recommend the Board approve the application.

Thank You

72:62 Exemptions for Solar Energy Systems. – Each city and town may adopt under RSA 72:27-a an exemption from the assessed value, for property tax purposes, for persons owning real property which is equipped with a solar energy system as defined in RSA 72:61.

72:61 Definition of Solar Energy Systems. – In this subdivision “solar energy system” means a system which utilizes solar energy to heat or cool the interior of a building or to heat water for use in a building and which includes one or more collectors and a storage container. “Solar energy system” also means a system which provides electricity for a building by the use of photovoltaic panels.

MEMORANDUM

DATE: May 9, 2022

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: Abatement of **Land Use Change Tax (LUCT) Warrant issued
Map 8 Lot 46**

In July of 2021, and again in December of 2021, the Assessing office did request the property owner of Twelve 5 Properties, Map 8 Lot 46, containing 7.41 acres, provide documentation supporting the use of the land for agricultural purposes in accordance with RSA 79-A:4 and Cub 304 (a tract of land of any size, actively devoted to the growing of agricultural or horticultural crops with an annual gross income from the sale of crops normally produced thereon totaling at least \$2,500 may be classified in Current Use.)

When the requested documentation was not provided, the affected land was removed from Current Use classification and a Land Use Change Tax Warrant was signed by the Board of Selectmen on Dec 27, 2021.

When the Land Use Change Tax was not paid, the Tax Collector began the liening process against the property.

On April 28, 2022, the tax payer did come to the Assessing office and provided the requested documentation to declare the property has been used for agricultural purposes and asked that the LUCT Warrant be rescinded and the land returned to Current Use status.

At the request of the tax collector, the abatement form is presented for the Board to sign, giving the tax collector authority to negate the LUCT warrant and remove the lien.

Thank You

BOARD OF SELECTMEN

MEETING

LINE STRIPING TOWN WIDE

5/9/22

I am coming to the BOS to present the safety line striping for the 2022 season. The lines in town have not been striped since 2020, they are very much in need to be updated. The striping in towns as state roads are done yearly. I have revised the list of roads and lines to be painted.

On the existing list you will see the highlighted in yellow blocks are the roads I have added. The red lettered words are the fog lines on the major arteries I have added. The price is an estimate taken from the 2020 cost. By putting out to bid will give an exact price.

The stop bars and most of the parking lines will be painted by the DPW hopefully. With the little man power we will do our best to achieve.

My recommendations are that the DPW puts out to bid the list I have attached for town wide line striping. This is a large safety hazard in the conditions that they are in, installing a fog line in areas that does not have them at this time is also a great safety concern for night time driving, especially when it rain for site. As we all do when a car come on to us at night with their high beams on with the rain the rain it's very hard to see the edge of the roadway. The fog line rectifies sight bar far in this situation. Fog lines are a must for safety.

I am hoping that the Board sees the concern for this.

Thank you

Leo

Line Striping 2022

footage

Amherst Street	4127	3563	Yellow/white
Armory Road	5544	5436	Yellow/ white
Ball Road	5885	5886	Yellow/white
Clinton Street	1230	1231	Yellow/white
Colburn Road	6558	6560	Yellow/ white
Crosby Street	2681	2682	Yellow/ white
Elm Street	1540	14540	Yellow (Oval to #127 Elm/Public Service
Elm Street			Yellow/White (from #127 Elm/Public Service to Hitchiner Way)
Emerson Road	4170	4025	Yellow (town section/Federal Hill Rd to Ponemah Hill Road)
Federal Hill Road	12987	9469	Yellow/white (to Milford/Hollis town line) 3409 is states
Foster Road	3277	2966	Yellow/White
Grove Street	532	532	Yellow
Heron Pond Road	1904	1193	Yellow
Hitchiner Way	949	949	Yellow/White
Jennison Road	6879	6833	Yellow/White
Jones Road	1380	1380	Yellow
Ledgewood Road		2165	Yellow/White
Lincoln Street	908	908	Yellow
Mason Road	17769	17213	Yellow/White (to Whitten Rd), Yellow (to Milford/Wilton town line)
McGettigan Road	5649	1539	Yellow/White
Merrimack Road	1508	1347	Yellow/White
Mont Vernon Street	14081	2951	Yellow
Melendy Road	10660	10659	Yellow/White
Nashua Street	10347	9022	Yellow/White
North River Road	12389	5718	Yellow/White
Old Wilton Road	4106	3604	Yellow/White
Osgood Road	17191	16248	Yellow/White (to Mason Rd) Yellow/White (to Young Road)
Osgood Road			(Young to Woodhawk) Yellow/White
Phelan Road	838	837	Yellow/White
Ponemah Hill Road	14437	13212	Yellow/White (to Milford/Amherst town line)
Powers Street	3003	2340	Yellow
Prospect Street	3588	875	Yellow (to Gilson)
Purgatory Road (Milford only)	4370	4873	Yellow/White
Ridgefield Drive	4710	4711	Yellow
Savage Road	11222	10039	Yellow/White (to Wilton Rd) Yellow (to McGettigan Rd)
South Street	1137	6344	Yellow/White
Tonella Road	1675	1675	Yellow
Union Street	7840	2162	Yellow
Union Street Ext.	4666	4707	Yellow/White
Union Square		1494	White
West Street	4413	4413	Yellow/White
Westchester Drive (to Ridgefield Dr)	4847	1770	Yellow
Westchester Drive (to Wellesley Dr)		2551	Yellow
Whitten Road	6524	6226	Yellow/White
Wilton Road	2486	2486	Yellow

Linear Feet Single	230007	209334		
Miles		39.65		
Double Yellow		418668	\$35,586.78	0.085
Miles		79.29		
Fog Line Double (per side)		418668	\$17,165.39	0.041
Miles		79.2932	\$52,752.17	Total
Total Footage to Paint		837336	\$0.06	total cost per foot
		158.59		

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

Appendix A

ROADWAYS THAT **SHALL BE** CENTERLINE STRIPED PER MUTCD

20 feet or more in width and an ADT of 6,000 vehicles per day or greater.

Street	Width	Vehicle Count	Year Counted	Striping Status	Date of BOS Approval	Distance
Nashua Street				YES per MUTCD		
@ Bypass		20,112	2015			
@ Linden St		18,000	1998			
@ Oval		15,473	2013			
Oval				YES per MUTCD		
In Oval		18,042	2016			
Elm Street				YES per MUTCD		
@ West St		14,158	2013			
@ Old Wilton Rd		7,551	2015			
Mont Vernon Street				YES per MUTCD		
@ Amherst St		9,941	1996			
@ North River Rd		9,151	2015			
Amherst Street				YES per MUTCD		
@ Summer St		9,000	2013			

Traffic Safety Committee Approves

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

ROADWAYS THAT SHOULD BE CENTERLINE STRIPED PER MUTCD

20 feet or more in width and an ADT of 4,000 vehicles

18 feet or more in width and an ADT of 3,000 vehicles

Street	Width	Vehicle Count	Year Counted	Striping Status	Date of BOS Approval	Distance
South Street				YES per TSC		
@ Union		5,705	2013			
@ Oval		5,529	1996			
Amherst Street				YES per TSC		
@ Town Line		4,976	1997			
Osgood Road				YES per TSC		
@ Mason Rd		4,394	2014			
@ Union St		3,430	1999			
Union Street				YES per TSC		
@ Oval		4,261	1997			
Mason Road				YES per TSC		
@ Burns Rd		3,762	2014			

Traffic Safety Committee Approves

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

UNDESIGNATED

Street	Width	Vehicle Count	Year Counted	Striping Status	Date of BOS Approval	Distance
Clinton Street				YES per TSC		
Prospect Street (to Gilson)				YES per TSC		
N River Road – Milford Portion (between Veterans Bridge and Wilton Rd)				YES per TSC		
Jennison Road				YES per TSC		
Purgatory Road – Milford Portion (North of Lyndeborough Line)				YES per TSC		
Phelan Road (Rt 101 to Jones)				State		
Phelan Road (Jones to Savage)				YES per TSC		
Jones Road				YES per TSC		
Hitchiner’s Way				YES per TSC		
Colburn Road (Up To Comstock)				YES per TSC		
Powers Street				YES per TSC		
Ponemah Hill Road (to Emerson)				YES per TSC		
Ponemah Hill Road (Emerson to town line)				NO per TSC		
Emerson Road (town section)				YES per TSC		
Federal Hill Road (to town line)				State portion		
Armory Road				YES per TSC		
Melendy Road (Ball Hill to Rte. 13)				NO per TSC		
Melendy Road (at Ball Hill to Armory Rd)				YES PER TSC		
Osgood Road (to Armory)				YES per TSC		
Osgood Road (to Young)				NO per TSC		
Osgood Road (Young to Woodhawk)				NO per TSC		
Union Street				YES per TSC		
Union Street Extension				YES per TSC		
Whitten Road				YES per TSC		
Savage Road (to Whitten)				YES per TSC		
Savage Road (Whitten to McGettigan)				YES per TSC		
Old Wilton Road				YES per TSC		
Wilton Road				YES per TSC		
Merrimack Road				YES per TSC		
Lincoln Street				YES per TSC		
Grove Street				YES per TSC		

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

Westchester Drive (to Wellesley)				NO per TSC		
Heron Pond Road				YES per TSC		
Westchester Drive (to Ridgefield)				YES per TSC		
Ridgefield Drive				YES per TSC		
Crosby Street				YES per TSC		
West Street				YES per TSC		
South Street				YES per TSC		
Ball Hill Road				YES per TSC		

STREET PRESENTLY STRIPED

Street	-	-	Street	-
Colburn	-	-	Westchester (to Ridgefield)	-
Powers St	-	-	Ridgefield St	-
Ponemah Hill to town line	-	-	Crosby St	-
Emerson (town section)	-	-	West St	-
Federal Hill (to town line)	-	-	South St	-
Armory Rd	-	-	Clinton St	-
Melendy Rd	-	-	Prospect (to Gilson)	-
Osgood Rd (to Young)	-	-	Amherst St	-
Osgood Rd (Young to Woodhawk)	-	-		-
Union St	-	-	North River Rd	-
Union St Extension	-	-	Jennison Rd	-
Mason	-	-	Purgatory Rd (only Milford part)	-
Whitten Rd	-	-	Phelan Rd	-
Savage Rd	-	-	Jones Rd	-
Old Wilton Rd	-	-	Hitchiners Way	-
Wilton Rd	-	-	Ball Hill	-
Merrimack Rd	-	-		-
Lincoln St	-	-	Amherst (Mt Vernon-Summer)	-500
Grove St	-	-	Mt Vernon St	-2970
Westchester (to Wellesley)	-	-	Elm St	-14212
Heron Pond Road	-	-	Nashua	-9000

PAVING 2010

STREET	YELLOW	WHITE	COMMENTS
NASHUA	8358	10000	
POWERS STREET	2281		
PONEMAH HILL (TO TOWN LINE)	13265		3720 (Nashua to Emerson) 11743 to Town line
EMERSON (TOWN SECTION)	1828		1828 (Town) 2085 (State) Total 3913
FEDERAL HILL (TO TOWN LINE)	13178		
ARMORY ROAD	5420		
MELENDY ROAD	10540		
OSGOOD (TO ARMORY)	4097	4124	
UNION STREET	3061	1707	
UNION STREET EXTENSION	4666	4700	
MASON	17182	8266	
WHITTEN	6489	6485	
SAVAGE	9984		
OLD WILTON	3547		
WILTON ROAD	2371		
ELM STREET TO BLUE SEAL	6626	3667	
ELM STREET BLUE TO STATE	7432	7433	
WESTCHESTER TO RIDGEFIELD	898		
RIDGEFIELD	4690		
CROSBY	2652		
WEST	4349	4314	
SOUTH STREET	6085	4830	
CLINTON	1171		
PROSPECT TO GILSON	874		
AMHERST STREET	3392		
MT VERNON	2328		
NORTH RIVER ROAD	5700		
JENNISON ROAD	6827		
Purgatory	4500		Full length including Lyndeboro
Phelan Road	815		
Jones Road	1198		
Hitchner's Way	861	861	

Linear Feet single	166,665.00	56,387.00		
Miles	31.57			
Double LF	333,330.00	112,774.00	333330 x .0385 = \$12833.20	112774 x .0385 = \$4341.80
Miles	63.13	21.36		

PAVING 2011

STREET	YELLOW	WHITE	COMMENTS
NASHUA	8358	10000	
POWERS STREET	2281		
PONEMAH HILL (TO TOWN LINE)	13265		
EMERSON (TOWN SECTION)	1828		
FEDERAL HILL (TO TOWN LINE)	13178		
ARMORY ROAD	5420		
MELENDY ROAD	10540		
OSGOOD (TO ARMORY)	4097	4124	
UNION STREET	3061	1707	
UNION STREET EXTENSION	4666	4700	
MASON	17182	8266	
WHITTEN	6489	6485	
SAVAGE	9984		
OLD WILTON	3547		
WILTON ROAD	2371		
ELM STREET TO BLUE SEAL	6626	3667	
ELM STREET BLUE TO STATE	7432	7433	
WESTCHESTER TO RIDGEFIELD	898		
RIDGEFIELD	4690		
CROSBY	2652		
WEST	4349	4314	
SOUTH STREET	6085	4830	
CLINTON	1171		
PROSPECT TO GILSON	874		
AMHERST STREET	3392		
MT VERNON	2328		
NORTH RIVER ROAD	5700		
JENNISON ROAD	6827		
Purgatory	4500		
Phelan Road	815		
Jones Road	1198		
Hitchner's Way	861	861	

Linear Feet single	166,665.00	56,387.00		
Miles	31.57			
Double LF	333,330.00	112,774.00	333330 x .0385 = \$12833.20	112774 x .0385 = \$4341.80
Miles	63.13	21.36		

TOWN OF MILFORD

ROADWAY CENTERLINE MARKINGS GUIDELINES

FUNCTION AND LIMITATIONS

FHWA (Federal Highway Administration)

As documented in the MUTCD (Manual on Uniform Traffic Control Devices) current edition, markings on highways and on private roads open to public travel have important functions in providing guidance and information for the road user. Major marking types include pavement and curb markings, delineators, colored pavements, channelizing devices, and islands. In some cases, markings are used to supplement other traffic control devices such as signs, signals, and other markings. In other instances, markings are used alone to effectively convey regulations, guidance, or warnings in ways not obtainable by the use of other devices.

Markings have limitations. Visibility of the markings can be limited by snow, debris, and water on or adjacent to the markings. Marking durability is affected by material characteristics, traffic volumes, weather, and location. However, under most highway conditions, markings provide important information while allowing minimal diversion of attention from the roadway.

Each standard marking shall be used only to convey the meaning prescribed for that marking in this MUTCD Manual. When used for applications not described in this Manual, markings shall conform in all respects to the principles and standards set forth in this Manual.

As documented in the FHWA's Factors Influencing Operating Speeds and Safety on Rural and Suburban Roads (Publication No. FHWA-HRT-15-030), pavement markings provide guidance for roadway users along travel paths and inform them of regulations. Studies have shown that adding center line and edge line pavement markings can reduce fatal and injury crashes. In addition, striping center line and edge markings have been shown to reduce 85th percentile speeds.

STATE OF NH RSA Section 265:22 Highway Markings

The commissioner of transportation and, subject to his approval, selectmen of any town or board of mayor and aldermen or group having similar powers in any city, having control of any highway may order such marking of ways, by painted lines, as is deemed necessary to the safe and efficient use of any such way. In ordering or approving such marking the commissioner of transportation insofar as is practicable shall conform to nationally accepted standards and any marking of the way by painted lines shall prima facie be deemed to be approved or ordered by the commissioner of transportation. When the single center line highway marking method is used, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line marked on the way by order of or with the approval of the said commissioner, except as herein otherwise provided and when the barrier line highway marking system is employed, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line marked on the way in such driver's lane by order of or with the approval of said commissioner except:

TOWN OF MILFORD

- a) In an emergency; or
- b) Permit ingress or egress to side roads or property adjacent to the highway; or
- c) In case such driver has an unobstructed view and can see the end of the said unbroken painted line.

The fine for a violation of this section shall be \$100.

Yellow Center Line Pavement Markings and Warrants (3B.01) **MUTCD**

Center line pavement markings, when used, shall be the pavement markings used to delineate the separation of traffic lanes that have opposite directions of travel on a roadway and shall be yellow.

- Center line pavement markings may be placed at a location that is not the geometric center of the roadway
- On roadways without continuous center line pavement markings, short sections may be marked with center line pavement markings to control the position of traffic at specific locations, such as around curves, over hills, on approaches to grade crossings, at grade crossings, and at bridges

Standard:

Center line markings **shall be placed** on all paved urban arterials and collectors that have a traveled way of **20 feet or more in width and an ADT of 6,000 vehicles per day or greater.** Center line markings shall also be placed on all paved two-way streets or highways that have three or more lanes for moving motor vehicle traffic.

Guidance:

- Center line markings **should be placed** on paved urban arterials and collectors that have a traveled way of **20 feet or more in width and an ADT of 4,000 vehicles** per day or greater. Center line markings should also be placed on all rural arterials and collectors that have a traveled way of **18 feet or more in width and an ADT of 3,000 vehicles** per day or greater. Center line markings should also be placed on **other traveled ways** where an **engineering study indicates** such a need.
- **Engineering judgment should be used** in determining whether to place center line markings on traveled ways **that are less than 16 feet wide** because of the potential for traffic encroaching on the pavement edges, traffic being affected by parked vehicles, and traffic encroaching into the opposing traffic lane.

TOWN OF MILFORD

Options:

- Center line markings may be placed on other paved two-way traveled ways that are 16 feet or more in width.
- If a traffic count is not available, the ADTs described in this Section may be estimates that are based on engineering judgment

ROADWAYS THAT REQUIRE CENTERLINE PER MUTCD

Shall be 20 feet or more in width and an ADT of 6,000 vehicles per day or greater.

1. NASHUA ST - @ Bypass (2015) 20,122
2. OVAL – (2006) 18,042
3. NASHUA ST - @ Linden St (1998) 18,000
4. NASHUA ST - @ Oval (2013) 15,473
5. ELM ST - @ West St (2013) 14,158
6. MT VERNON - @ Amherst St (1996) 9,941
7. MT VERNON RD - @ N. River Rd (2015) 9,151
8. AMHERST ST - @ Summer St (2013) 9,000
9. ELM ST - @ Old Wilton Road (2015) 7,551

Per information above and based on available traffic counts, the following roads shall be (standard) striped per MUTCD guidelines

- Nashua St
- Elm St
- Mt Vernon St
- Oval
- Amherst (portion)

ROADWAYS THAT SHOULD BE CENTERLINE PER MUTCD

20 feet or more in width and an ADT of 4,000 vehicles

18 feet or more in width and an ADT of 3,000 vehicles

10. SOUTH ST - @ Union (2013) 5,705
11. SOUTH ST - @ Oval (1996) 5,529
12. AMHERST ST - @ Town Line (1997) 4,976

TOWN OF MILFORD

ROADWAYS THAT SHOULD BE CENTERLINE PER MUTCD (cont)

13. OSGOOD RD - @ Mason Rd (2014) 4,394
14. UNION ST - @ Oval (1997) 4,261
15. MASON RD - @ Burns Rd (2014) 3,762
16. OSGOOD - @ Union St (1999) 3,430

Per information above and based on available traffic counts, the following roads should be (guidance) striped per MUTCD guidelines

- South St
- Union St
- Osgood Rd (portion)
- Mason Rd (portion)
- Amherst St (portion)

OTHER ROADWAYS TO BE CONSIDERED

Based on ITE (Institute of Transportation Engineers) documentation (Unsignalized Intersection Improvement Guide; Designing Walkable Urban Thoroughfares: A Context Sensitive Approach; Lines, Signs, signals... What Do People Really Know and Do; Integration of Safety in the Project Development Process and Beyond: A Context Sensitive Approach; etc.), center lines are used to separate traffic lanes of motorized travel, these pavement markings promote proper vehicle placement and attract attention to the intersection ahead. Center line striping can help in reducing vehicular crashes that involve opposing left turn, right angle, sideswipe (opposite direction), and head-on collisions. The use of center line striping is generally dictated by the roadway section itself, the type of transportation activity (passenger vehicles, buses, trucks, bicycles, and pedestrians), and the presence of motorized (e.g., on-street parking and bus stops) and non-motorized facilities (e.g., sidewalks and bike lanes).

A traffic engineering study should be conducted to determine the necessity of center line striping on the roadways that do not meet the MUTCD criteria, for example, on paved roadways with vertical and/or horizontal curves, faster vehicular travel speeds, and higher functional classifications (e.g., collectors and arterials). The FHWA (Synthesis of Pavement Marking Research) has suggested that more aggressive criteria than those currently in MUTCD can be used by agencies interested in increasing safety on low volume roadways.

The Board of Selectmen may review and/or amend the streets listed in these guidelines and identify additional roadways in Milford, based on the criteria mention herein and public discussion.

See Appendix A for listing of streets where annual or bi-annual striping maintenance is performed by the town.

TOWN OF MILFORD

Conflict Statements

MUTCD - A single solid yellow line **shall not** be used as a center line marking on a two-way roadway, as shown under section 3B.01. In accordance with FHWA, a single solid yellow center line for bi-directional traffic does not have legal definition and introduces ambiguity to the motorist. Although individual State laws may define the legal connotation of the single solid yellow line, these legal definitions vary from state to state thereby resulting in non-uniformity nationwide.

RSA - When the single center line highway marking method is used, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line.

The Town of Milford Board of Selectmen supports these guidelines for Roadway Centerline Markings.

BOARD OF SELECTMEN FOR THE TOWN OF MILFORD

Given under our hands and seal, this 11 day of Sept., 2017

By:


Chairman


Vice-Chairman


Selectman


Selectman


Selectman

TOWN OF MILFORD

APPENDIX A

It has been common practice to enhance paved and/or seal-coated roadways with pavement markings (e.g., a yellow centerline, white edge lines, or both).

STREET PRESENTLY STRIPED ON AN ANNUAL OR BI-ANNUAL BASIS DEPENDING ON CONDITION.

Street			Street	
Colburn			Westchester (to Ridgefield)	
Powers St			Ridgefield St	
Ponemah Hill to town line			Crosby St	
Emerson (town section)			West St	
Federal Hill (to town line)			South St	
Armory Rd			Clinton St	
Melendy Rd			Prospect (to Gilson)	
Osgood Rd (to Young)			Amherst St	
Osgood Rd (Young to Woodhawk)				
Union St			North River Rd	
Union St Extension			Jennison Rd	
Mason			Purgatory Rd (only Milford part)	
Whitten Rd			Phelan Rd	
Savage Rd			Jones Rd	
Old Wilton Rd			Hitchiners Way	
Wilton Rd			Ball Hill	
Merrimack Rd				
Lincoln St			Amherst (Mt Vernon-Summer)	500
Grove St			Mt Vernon St	2970
Westchester (to Wellesley)			Elm St	14212
Heron Pond Road			Nashua	9000

BOARD OF SELECTMEN

MEETING

EMPLOYEE WAGE INCREASE

5/9/22

The Department of Public Works is going through a large turnover due in part because of the rate of pay wages in town. I would like to increase the wage scale to bring the existing employees that we have remaining, up to halfway decent wage; and to help the department attract new employees.

As of Friday the 6th the highway department will not have any truck drivers? The department has two mechanics and should have three. The department has been down one mechanic for almost two months with no applicants applying. Of the two existing mechanics, one has a CDL, but he needs to be in the shop working on the equipment and trucks. The other mechanic does not have a CDL.

The highway with two operators and two labors. The highway department is down five employees that all would have had CDL licenses. The highway foreman will be leaving in June.

Park and Recreation Department is operating with two labors without a CDL license and one Foreman. They are also down at least one employee. I am currently advertising for summer help to get through the summer months.

Prior to my employment, some people were hired at a higher rate than current employees that have been in the department over 21 years doing the same job. To me, this is unacceptable and very poor management skills. I have been trying to get the other employees up to a pay scale that would be fair, but not succeeding.

In order to recruit people for the department I have to start them off at a reasonable wage or I will be doing what I am doing now, which is waiting months for applicants. I need to fight the best I can for the department and the town.

My recommendation to the Board is, to raise the pay scale to a somewhat decent amount so I can raise the entry level pay to attract more applicants. I can't hire people for more money than a veteran truck driver, laborer, and equipment operator, as was done in the past.

HR and I have been working together to provide a spread sheet with my suggestions. The highlighted columns in yellow show the 2022 hourly set wage, years employed, and my recommendation and the difference. According to the current pay scale in private industry I am not asking for much, just to be fair so I can hire at a fair price.

I am proposing to use the money from the Highway Mangers position. His pay was about \$80,000.00 without insurance. I will not replace this position because I feel I can hire a foreman and the two of us can run the operation instead of having three people running it as we did in the past. I do not want to eliminate the position entirely, I just don't want to fill it

The total cost would be in around of \$57,500. I have the money in my department at this time and it won't cause an increase to my budget. We will have about \$23,000.00 left in the line.

The pay range at this time for :

Truck driver laborer is \$15.78 to \$25.31

Laborer is \$14.28 to \$22.95

Foreman is \$19.17 TO \$30.75

Equipment operator is \$17.38 to \$27.88. I currently have an operator at \$28.86 because he was hired before I came in. He was hired at a higher rate of pay than a 21 year veteran of the department and the difference is about \$4.50 per hour. I would like to bring the veteran employee up to least \$28.86. Should he get more than the new operator??

The other noticeable position that would be off shows an increase to \$30.33 to a operator, truck driver, mechanic and a 35 year veteran of the town. This individual is well worth the increase for knowledge and experience.

I am hoping that the Board sees my concern for this request.

Thank you

Leo

FULL-TIME

DEPT	LastName	FirstName	Occupation	Replaced		# hrs wrkd	2021 Hrly	2021 bi-Wkly	To 2021 Annual	2022 % Increase	2022 \$ increase	2022 Annual	2022 bi-Wkly	2022 Hrly	years	Leo recomends	Leo Difference	DOE	Date in Position	GR	
DPW	VACANT		Highway Manager	C Anton	SAL	2080+		\$ -	\$ -	0.00%	\$ -	\$ -	\$ -	\$ -					8/4/2014	12/27/2015	22

DPW - VERIFIED	Last	First	Position			# hrs wrkd	2021 Hrly	2021 bi-Wkly	To 2021 Annual	2022 % Increase	2022 \$ increase	2022 Annual	2022 bi-Wkly	2022 Hrly				DOE	Date in Position	GR
DPW-TR			Transfer Station Supervisor		FT	2,080	29,570.00	2,365.60	61,505.60	5.0%	\$ 3,075.28	\$ 64,580.88	\$ 2,483.88	\$ 31.05	36	\$ 31.48	\$ 0.43	07/01/1987	01/01/2002	18
DPW			Foreman, Cemetery	T Swanick	FT	2,080	24,000.00	1,920.00	49,920.00	5.0%	\$ 2,496.00	\$ 52,416.00	\$ 2,016.00	\$ 25.20	5	\$ 28.00	\$ 2.80	12/17/2015	8/1/2021	15
DPW-TEAM			H&S General Foreman		FT	2,080	26,360.00	2,108.80	54,828.80	5.0%	\$ 2,741.44	\$ 57,570.24	\$ 2,214.24	\$ 27.68	5	\$ 28.00	\$ 0.32	9/11/2017	1/3/2021	19
DPW - TEAM			Equipment Operator - DPW TEAM		FT	2,080	28,330.00	2,266.40	58,926.40	4.0%	\$ 2,357.06	\$ 61,283.46	\$ 2,357.06	\$ 29.46	35	\$ 30.13	\$ 0.67	11/2/2003	5/12/1986	15
DPW-TR			Equipment Operator - TR		FT	2,080	27,130.00	2,170.40	56,430.40	5.0%	\$ 2,821.52	\$ 59,251.92	\$ 2,278.92	\$ 28.49	24	\$ 29.86	\$ 1.37	1/20/1997	1/20/1997	15
DPW - TEAM			Equipment Operator/DPW TEAM		FT	2,080	23,500.00	1,880.00	48,880.00	4.0%	\$ 1,955.20	\$ 50,835.20	\$ 1,955.20	\$ 24.44	21	\$ 28.86	\$ 4.42	8/21/2000	7/1/2007	15
DPW-TR			Equipment Operator	M O'Brien	FT	2,080		0.00	0.00	0.0%	\$ -	\$ -	\$ -	\$ 20.00		\$ 22.00	\$ 2.00			15
DPW-TEAM			Mech/Truck Driver TEAM	M Ayers	FT	2,080		0.00	0.00	0.0%	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -			13
DPW			Mech/Truck Driver TEAM		FT	2,080	20,400.00	1,632.00	42,432.00	4.0%	\$ 1,697.28	\$ 44,129.28	\$ 1,697.28	\$ 21.22	1.5	\$ 22.32	\$ 1.10	11/22/2020	1/9/2019	13
DPW			Admin. Ass't. II - DPW		FT	2,080	23,690.00	1,895.20	49,275.20	5.0%	\$ 2,463.76	\$ 51,738.96	\$ 1,989.96	\$ 24.87	30	\$ 25.68	\$ 0.81	1/5/2004	1/5/2004	13
DPW-TEAM			Truck Driver/Laborer TEAM		FT	2,080	19,520.00	1,561.60	40,601.60	4.0%	\$ 1,624.06	\$ 42,225.66	\$ 1,624.06	\$ 20.30				10/24/2016	10/24/2016	13
DPW-TEAM			Truck Driver/Laborer TEAM	R Gagne	FT	2,080	19,000.00	1,520.00	39,520.00	4.0%	\$ 1,580.80	\$ 41,100.80	\$ 1,580.80	\$ 19.76	1	\$ 20.50	\$ 0.74		9/13/2021	13
DPW - TEAM-TR			Laborer - DPW TEAM		FT	2,080	20,090.00	1,607.20	41,787.20	4.0%	\$ 1,671.49	\$ 43,458.69	\$ 1,671.49	\$ 20.89	18	\$ 21.00	\$ -	11/9/2008	11/9/2008	11
DPW-TEAM-TR			Laborer - DPW (to full time 4/6/14) TEAM		FT	2,080	18,230.00	1,458.40	37,918.40	4.0%	\$ 1,516.74	\$ 39,435.14	\$ 1,516.74	\$ 18.96	9	\$ 21.00	\$ 2.04	3/28/2011	4/6/2014	11
DPW			Laborer - DPW TEAM		FT	2,080	16,500.00	1,320.00	34,320.00	4.0%	\$ 1,372.80	\$ 35,692.80	\$ 1,372.80	\$ 17.16	1	\$ 20.50	\$ 3.34		12/20/2020	3
DPW			Laborer - DPW TEAM		FT	2,080	16,500.00	0.00	0.00	4.0%	\$ 0.66			\$ 17.16	1	\$ 20.50	\$ 3.34	12/18/2019	3/14/2021	3
DPW - TEAM			Custodian TEAM		FT	2,080	18,550.00	1,484.00	38,584.00	4.0%	\$ 1,543.36	\$ 40,127.36	\$ 1,543.36	\$ 19.29		\$ 20.50	\$ 1.21	8/4/2013	8/4/2013	11

LPT, RPT and SEASONAL

	LastName	FirstName	Occupation			# hrs wrkd	2021 Hrly	2021 bi-Wkly	To 2021 Annual	2022 % Increase	2022 \$ increase	2022 Annual	2022 bi-Wkly	2022 Hrly				DOE	Date in Position	GR
							22,240.00			0.0%						\$ 23.00	\$ 0.76			
							25,000.00			0.0%						\$ 26.00	\$ 1.00			
							30,000.00			0.0%						\$ -	\$ -			

INCREASES LATER IN THE YEAR

	LastName	FirstName	Occupation			# hrs wrkd	2021 Hrly	2021 bi-Wkly	To 2021 Annual	2022 % Increase	2022 \$ increase	2022 Annual	2022 bi-Wkly	2022 Hrly				DOE	Date in Position	GR
DPW - TEAM			Equip Op/Truck Driver TEAM	S Paro	FT	2,080	27,750.00	2,220.00	57,720.00	4.0%	\$ 2,308.80	\$ 60,028.80	\$ 2,308.80	\$ 28.86		\$ -	\$ -	10/31/2021	10/31/2021	15
DPW			Director	R Riendeau	SAL	2080+	\$ 49,0385	\$ 3,923.08	\$ 102,000.00	5.00%	\$ 5,100.00	\$ 107,100.00	\$ 4,119.23	\$ 51,490.4		\$ -	\$ -	11/8/2021	11/8/2021	28
DPW			Facilities Manager	R Works	FT	2,080	26,000.00	2,080.00	54,080.00	5.0%	\$ 2,704.00	\$ 56,784.00	\$ 2,184.00	\$ 27.30		\$ 28.00	\$ 0.70	11/29/2021	11/29/2021	19
DPW-TEAM			Truck Driver/Laborer TEAM	C Brickley	FT	2,080	19,000.00	1,520.00	39,520.00	0.0%	\$ -	\$ 39,520.00	\$ 1,520.00	\$ 19.00		\$ -	\$ -	2/28/2022	02/28/2022	13
DPW - TEAM			Laborer- DPW TEAM		FT	2,080	20,590.00	1,647.20	42,827.20	4.0%	\$ 1,713.09	\$ 44,540.29	\$ 1,713.09	\$ 21.41		\$ 22.00	\$ 0.59		4/3/2006	11
																\$ 27.64	\$ 57,488.08	hourly		
																\$ -	\$ -	yearly		

Department Head _____

Date _____

Town Administrator _____

Date _____

4. a) 1) Approval of Annual Request for LGBTQ Pride Display on the Oval, June 17th through June 19th, 2022

To: Town of Milford
Board of Selectmen
1 Union Square
Milford, NH 03055

From: Paul Dargie
136 Prospect St
Milford, NH 03055

Date: May 5, 2022

Re: Request for LGBTQ Pride Flag Display on June 17-19, 2022

This June is the 53rd anniversary of the Stonewall riots that occurred in New York City in 1969, and those riots are recognized as the start of the Gay Pride movement. In honor of this event, June is established as Pride month in many jurisdictions. Milford has celebrated June as Pride month for each of the past four years, and this request is to continue this recognition for a fifth year.

This request is to allow for the display of Pride flags on the Oval bandstand from the evening of Friday June 17th to the evening of Sunday June 19th. This display will be substantially the same as the display of flags in the previous years as shown below, except that a newer more-inclusive flag design will be used this year.

There will not be a get-together on the Oval this year as had occurred in previous years. Instead, there will be a LGBTQ event held on the Milford Community House lawn at 5 Union Street on the afternoon of Sunday June 19th. The details of the event are still being developed. The event will be advertised on Facebook once it is fully developed.



4. a) 2) Notification of 2021 Real Estate Tax Liens

MEMORANDUM

To: Board of Selectmen
Cc: John Shannon

From: Kathy Doherty, Tax Collector

Date: May 3, 2022

Subject: 2021 Real Estate Tax Liens

Pursuant to RSA 80:61, I am formally notifying the Board of Selectmen of the Real Estate Tax Liens placed against properties with an unpaid balance.

Please find an affidavit pursuant to RSA 80:61 of the real estate tax lien execution for unpaid 2021 tax due the Town of Milford. A Notice of Impending Tax Lien was sent to the referenced taxpayer(s). This notice demanded payment of taxes and other charges identified therein no later than May 2, 2022. The named taxpayer(s) did not respond with payment as demanded and, accordingly, I have now executed to the Town, by yourselves, a 100% interest in the property. I have also forwarded an appropriate report of said action for recording at the Hillsborough County Registry of Deeds.

86 liens were executed for the unpaid 2021 tax levy totaling \$329,884.93.
99.2% of 2021 real estate tax was collected prior to the lien execution

Please contact me should you have any questions or require additional information

Respectfully,

Kathy Doherty

AFFIDAVIT OF EXECUTION OF REAL ESTATE TAX LIEN

Town of Milford, NH

May 2, 2022

Date of Execution: May 2, 2022

Levy of 2021

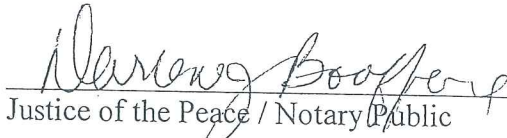
I Kathy P. Doherty, Tax Collector for the Town of Milford, certify under oath that I gave notice of the impending lien on the 31st day of March, 2022. Being at least 30 days prior to the execution of the lien. Said notice was sent by certified mail return receipt requested, to the last known address of the current owner, if known, or of the person against whom the tax was assessed.

In accordance with provisions of RSA 80:59, Real Estate Tax Liens were executed to the municipality.


Tax Collector

State of New Hampshire, Hillsborough County

Personally appearing Kathy P Doherty, Tax Collector, who swore that the foregoing affidavit was true to the best of her recollection, knowledge and belief, and acknowledged the foregoing instrument to be his/her voluntary act and deed.
Signed before me:


Justice of the Peace / Notary Public

DARLENE J. BOUFFARD, Notary Public
State of New Hampshire
My Commission Expires September 27, 2022

5. 1) Request to Increase Personal Time

Hi Karen,

This is a tough one to estimate!

Basically we determined during negotiations that an increase in 4 hours of Personal Time, wouldn't amount to much during the typical budget year.

The MPD, DPW & WWTF chiefs don't always back fill time off with overtime due to current staffing conditions. So the EE isn't receiving any extra pay and the Town isn't incurring much in coverage costs.

Where this would be a factor is during separation. An EE could take an extra 4 hours of pay with them. This too is tough to estimate.

Anecdotally, thinking about the last several payouts that I signed off on, most use all their Personal Time because it's a use it or lose it at year end.

And because of that fact, many EE's take their personal time before Vacation, because Vacation Time rolls over at year-end.

If pressed for a cost estimate...I would say \$5,000. (4 hours X \$25/pay rate X 50 employees)

Hope this helps and please let me know if you have any questions!

Thanks!

Paul

9. Approval of Draft Minutes - April 25, 2022

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

April 25, 2022

PRESENT: Paul Dargie, Member John Shannon, Town Administrator
Tim Finan, Member Tina Philbrick, Executive Assistant
Gary Daniels, Member Andy Kouropoulos, Videographer
Laura Dudzkak, Member - Excused
Dave Freel, Member - Excused

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Dargie called the meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. - Request Approval to Appoint Stacy Cusack as an Alternate Member of the Recreation Commission – Term Expires 2025

Ms. Cusack has been a member of our community since 2014 and has participated in many recreation events as a photographer. She would like to become more involved by volunteering on the Recreation Commission.

Selectman Daniels made a motion to appoint Stacy Cusack as an Alternate Member of the Recreation Commission. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.

5:35 p.m. - Request Approval to Appoint Fred Hobbs as a Full Member of the Recycling & Solid Waste Committee – Term Expires 2025.

Mr. Hobbs feels he will bring unique skills and personal experience to the Recycling Committee and hopes to further the committee's progress in educating Milford's citizens on recycling.

Selectman Daniels made a motion to approve Fred Hobbs as a Full Member of the Recycling & Solid Waste Committee. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.

5:40 p.m. - Standard Veterans Credits (10), All Veteran's Tax Credits (2) Tax Credit for Total Service Connected Disability (3), Change of Status for Spouse for Veteran's Credit (2) – Assessing Director, Marti Noel

Ms. Noel recommends approval on all Standard Veterans Credits (10), All Veteran's Tax Credits (2) Tax Credit for Total Service Connected Disability (3), and Change of Status for Spouse for Veteran's Credit (2). The application time is from January until April.

Selectman Daniels made a motion to approve the Standard Veterans Credits (10), All Veteran's Tax Credits (2) Tax Credit for Total Service Connected Disability (3), and Change of Status for Spouse for Veteran's Credit (2). Seconded by Selectman Finan. All were in favor. The motion passed 3/0.

5:45 p.m. - Exempt Properties for Approval (30), Payment in Lieu of Taxes (PILOTS) (4), and Certain Exempt Properties (1) – Assessing Director, Marti Noel

Ms. Noel explained the exempt Properties and her recommendation for Approval. Selectman Daniels asked Ms. Noel to correct a date on the third page.

Selectman Finan asked if there were some charitable organizations that would qualify that didn't apply. Ms. Noel said she wasn't aware of any that didn't apply. Most of these organizations are well aware of these exemptions. Selectman Finan asked if the people asking for PILOTS would qualify if they were not offered a PILOT. Ms. Noel said it depends on the statute. Chairman Dargie asked the status of the Odd Fellows Building. Ms. Noel said they needed to review their articles and corporation and be in compliant with the state requirement for eligibility. They haven't presented anything to her yet. The deadline was April 15th. The Board can extend the application date if they want to.

Dave Palance, a Milford resident, feels that Burns Rock is the third property of the Milford Historical Society. Ms. Noel said she doesn't have that information with her. She presented what she has for the Milford Historical Society. If that is their property also, it would need to be reviewed and she hasn't received anything from them as of yet.

Selectman Daniels made a motion to approve 30 Exempt Properties and 4 PILOTS properties. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.

Ms. Noel explained why she listed Little Arrows Child Care Services separately.

64 Selectman Finan made a motion to approve Certain Exempt Property, Little Arrows Child Care Services. Seconded
65 by Chairman Dargie. The motion passed 2/0/1 with Selectman Daniels abstaining.

66
67 **5:55 p.m. – Residences in Industrial or Commercial Zone for Approval (33), for Denial (1) – Assessing Director,**
68 **Marti Noel**

69 Ms. Noel recommends 33 Residences in Industrial or Commercial Zone for Approval. She is recommending 1 for denial as
70 it's no longer occupied by the owner. Selectman Finan asked if this restricts their use of the property if they decide to open
71 up a home business. Ms. Noel said they can apply for the exception.

72
73 **Selectman Daniels made a motion to approve 33 Residences in Industrial or Commercial Zone and deny 1 applica-**
74 **tion. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.**

75
76 **6:00 p.m. – Elderly Exemption Tax Credits for Approval (49) – Assessing Director, Marti Noel**

77 Ms. Noel explained her recommendation for 49 Elderly Exemption Tax Credits. Chairman Dargie asked what the differ-
78 ence is between the exemption amounts. Ms. Noel said it's based on age. Ms. Noel explained the age amounts.

79
80 **Selectman Daniels made a motion to approve 49 Elderly Exemption Tax Credits. Seconded by Selectman Finan. All**
81 **were in favor. The motion passed 3/0.**

82
83 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

84 Mike Thornton, a Milford resident, said since the old information will be lost once Crown Castle antenna goes active, the
85 town should keep records of this so the town can be aware of the changes. Selectman Daniels said the information can be
86 checked once the new equipment is installed. Mr. Thornton is concerned that it won't pick up everything and there may
87 still be dead spots. It will let us know that we have achieved something for the money, we have communications and if we
88 still have dead spots.

89
90 **4. DECISIONS**

91 **a) CONSENT CALENDAR**

- 92 1. Approval of Investment Policy Review and Re-Adoption, and Treasurer's Delegation
93 2. Approval of Gravel Tax Levy Map 58 Lot 1
94 3. Approval of Gravel Tax Levy Map 42 Lot 1
95 4. Approval of Gravel Tax Levy Map 50 Lot 4-4.
96 5. Approval of Notice of Intent to Excavate Map 58 Lot 1 Phase 9
97 6. Approval of Notice of Intent to Excavate Map 42 Lot 1
98 7. Approval of Notice of Intent to Excavate Map 50 Lot 4-4
99 8. Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))
100 - \$8,461.71 from the Police Benevolent Association to the Milford Police Department for the purchase of 6 Tasers.
101 - \$300.00 from the Recreation Commission Revolving Fund to the Recreation Bus Special Purpose Fund.

102 **Selectman Daniels made a motion to approve the consent calendar. Seconded by Selectman Finan. All were in fa-**
103 **vor. The motion passed 3/0.**

104
105 **b. OTHER DECISIONS**

- 106 1. N/A

107
108 **5. TOWN STATUS REPORT –**

109 **1. Commercial Yard Waste – Public Works Director, Leo Lessard (tabled from 3/28/22)**

110 Mr. Lessard discussed this previously with the Board and was asked to bring back additional information. Mr. Lessard
111 supplied the Board with a list of towns and how they deal with contractors bringing in brush and leaves. The town does not
112 currently charge contractors for dumping their yard waste materials. DPW has in the past years paid as high as \$13,000.00
113 of the chipping and removal of the material, sometimes twice per year. Previously Mr. Trombly took some of the materials
114 but he can't commit to taking more materials in the future. Mr. Lessard recommends stopping contractors from dumping
115 the brush and leaves. He recommends charging and putting the money in a revolving fund to help pay for the mulching in
116 the future. Provided in the Board's package was a listing of what other towns charge for commercial dumping of yard
117 waste.

119 **Selectman Daniels made a motion to remove the Commercial Yard Waste from the table. Seconded by Selectman**
120 **Finan. All were in favor. The motion passed 3/0.**

121
122 Selectman Finan asked if Mr. Lessard know how often the contractors bring materials in. Mr. Lessard said materials are
123 brought in daily. Selectman Finan agrees that we shouldn't be doing it for free and we could charge. Mr. Lessard said any-
124 thing that the Transfer Station brings in goes into the general fund. He would like to see those monies go into a revolving
125 fund. Selectman Finan said there isn't any reason the Selectman can't give that money back to be used at the Transfer Sta-
126 tion.

127
128 Chairman Dargie recommends doing what Amherst does. No charge for the leaves and charge \$200 a ton for brush for
129 commercial in one ton trucks or bigger and letting the public dump in smaller trucks. Chairman Dargie said if a resident
130 brings in a dump truck load, charge them. The details can be worked out.

131
132 Selectman Daniels asked how much brush is commercial versus residential. Mr. Lessard said no. Chairman Dargie said
133 Tammy Scott said about 1/3 is commercial. Selectman Daniels asked how much the Transfer Station would charge, not
134 necessary using the cost that Amherst uses. He would like to see the cost covered but he would like to see what would be
135 charged. Chairman Dargie said weight is straight forward; it's hard to make that calculation. You can do it by the cubic
136 yard but it's harder.

137
138 Chris Labonte, a Milford resident, said the \$13,000 had to do with grinding the brush and leaves. We paid between \$5,000
139 to \$8,000 for just brush. He feels this is punishing people. He feels that Board is segregating helping local businesses. If he
140 has to pay \$200 a ton, he's just going to dump it in the demo section for \$150. As a landscaper, he doesn't charge for dis-
141 posal of brush so someone is going to have to pay for it and it will go back on the tax payers. Chairman Dargie said the
142 Transfer Station employees can tell you where to place his materials. \$200 is an extreme number. If he has to pass this cost
143 onto his customers, he will tell them that they are already paying for this in their taxes and now he's charging them. Ad-
144 ministrator Shannon asked what Mr. Labonte feels is reasonable. Mr. Labonte said it depends. There was additional discus-
145 sion about what is reasonable.

146
147 Mr. Lessard said charging by the cubic yard is more expensive. Administrator Shannon said we can set a price now and
148 make a change in the fall when we have more data. Mr. Labonte suggested separating the commercial and residential yard
149 waste. Mr. Lessard said there isn't room.

150
151 Mike Thornton said they can easily determine **density** of brush by cutting it into finer pieces. The weight goes up per vol-
152 ume. People with property can either dispose of it on town cleanup days or burn it either it outside or in a wood stove.

153
154 **Selectman Daniels made a motion to approve the Public Works Directors recommendation for Commercial Yard**
155 **Waste and charge \$100 per ton. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.**

156
157 There was additional discussion of what constitutes a load to get charged. Mr. Lessard will review, make recommendations
158 and supply signage. Administrator Shannon said they will bring the rules back to the Board.

159
160 **6. DISCUSSIONS**

161 **1. Traffic Safety Concern – Wallingford Road/Ponemah Hill Road**

162 Ms. Shannon Dilsa, a Milford resident, asked about adding an additional stop sign on Wallingford Road/Ponemah Hill
163 Road. There is limited visibility.

164
165 Captain Frye said there have been 4 accidents in that area but only one was an intersection accident since 2015. He said it
166 might require taking some of the Ciardelli property in order for this to fit in. It's a blind corner which is why they put Wall-
167 ington Road in. The berm will have to be taken down, and the road may need to be reworked.

168
169 Ms. Shannon asked if a stop sign could be put up as an interim suggestion until things are figured out. Chairman Dargie
170 said you may not be able to put a stop sign there if it's on private property. There is a procedure you need to go through.

171
172 **Selectman Daniels made a motion to send this to Traffic Safety Concern on Wallingford Road/Ponemah Hill Road**
173 **to the Traffic Safety Committee. Seconded by Selectman Finan.**

174

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 04/25/2022

175 Captain Frye said that he and Mr. Lessard can review it and figure it out. Selectman Daniels withdrew his motion. Chair-
176 man Dargie asked Captain Frye to come back with a recommendation.

177
178 **2. Milford Marker Survey Results**

179 The Town Administrator was tasked with providing a survey to the public to see where people wanted the granite stone.
180 The survey was sent out via social media and also put on the town’s web site.

181

182 The Carey House (Historical Society)	20
183 The Oval	83
184 The Scout House at Shepard Park	4
185 Next to the Front Steps of Town Hall	22

186 **Other**

187 101 Bypass to Amherst	1
188 Keyes Park Entrance (Close to new stage)	4
189 Original spot	10
190 Town’s Graveyard	1
191 Rt 13 North at Brookline Town Line	1
192 Total:	146 valid votes

193
194 Administrator Shannon said the back of the marker says “you are now leaving Milford”. We can put a bush around it or
195 something.

196
197 Dave Palance, a Milford resident, Heritage Commission said this was discussed at their last meeting. The oval is a busy and
198 congestive area, anything more put there will take away from some other activity. He asked for a law that he could site that
199 removes the marker from its original site. From his research he feels that the sign can be put back from where it was.

200
201 There was further discussion about just where the marker should go on the oval. It was determined that a shrub wasn’t
202 needed. Administrator Shannon said they would let the Board know exactly where the marker is going.

203
204 Janet Langdell, a Milford resident, thanked the Board for not covering the back of the marker with a shrub.

205
206 **Selectman Daniels made a motion to place the Milford Marker on the Oval. Seconded by Selectman Finan. All were**
207 **in favor. The motion passed 3/0.**

208
209 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**
210 There were no public comments at this time.

211
212 **8. SELECTMEN’S REPORTS/DISCUSSIONS**
213 The Planning Board will be addressing the master plan over the next year to 18 months and would like the Board to be
214 heavily involved.

- 215
216 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
217 **b) OTHER ITEMS (that are not on the agenda)**

218
219 **9. APPROVAL OF FINAL MINUTES – Selectman Daniels moved to approve the minutes of April 11, 2022, as pre-**
220 **sent. Seconded by Selectman Finan. All were in favor. The motion passed 3/0.**

221
222 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**
223 **a. N/A**

224
225 **11. NOTICES.** Notices were read.

226
227 **12. NON-PUBLIC SESSION – N/A**

228
229 **13. ADJOURNMENT: Selectman Daniels moved to adjourn at 6:42 pm. Seconded by Selectman Finan. All were in**
230 **favor. The motion passed 3/0.**

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 04/25/2022

232
233
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237
238
239

Paul Dargie, Chairman

Laura Dudziak, Member - EXCUSED

Tim Finan, Vice-Chairman

Dave Freel, Member - EXCUSED

Gary Daniels, Member