

Memorandum

To: Board of Selectman
CC: John Shannon
From: Marti Noel, Assessor
Date: May 10, 2021
Re: Elderly Exemption - For Approval
**RSA 72:33 Application for Exemption or Tax Credit.
For Approval (37, including 6 new applications)**

No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefore, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application...”.

72:34 Investigation of Application and Decision by Town Officials.

On receipt of an application provided for in RSA 72:33 or RSA 72:38-a, the selectmen or assessors shall examine it as to the right to the tax exemption, tax deferral or tax credit, the ownership of the property listed, and, if necessary, the encumbrances reported.

May request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

II. For those exemptions having income or asset limitations, the assessing officials may request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

III. The assessing officials shall grant the exemption, deferral, or tax credit if:

- (a) They are satisfied that the applicant has not willfully made any false statement in the application for the purpose of obtaining the exemption, deferral, or tax credit; and
- (b) The applicant cooperated with their requests under paragraph II, if it applies.

The documentation needed to verify eligibility is as follows:

IRS Federal Form 1040

NH Interest & Dividends Tax Return

Annual 1099 Social Security Statement(s)

All Other 1099 Statements

Property Tax Inventories from other Towns/States/Communities

72:40-b Publishing Prohibited.

The names of persons receiving an exemption under RSA 72:39-b (the Elderly Exemption) shall not be printed in any list for publication except as required under RSA 74:2

I have reviewed all elderly applications and I recommend that the Board of Selectman **approve** the attached list of applicants for Elderly Exemption for the tax year 2021. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process. Due to the financial criteria governing elderly exemptions and in adherence to RSA 72:40-b, only reference numbers will be listed excluding the names and addresses of the applicants. As a reminder to the Board members, the assessing office is on a bi-annual schedule for applications.

File #	Exemption Amount	Assessed Value	Date of Application	Code		Code By Age
59	83000	226600	3/3/2021	Eld1		Eld1
1204	83000	254500	3/19/2021	Eld1		Eld1
681	83000	211800	4/13/2021	Eld1		Eld1
877	83000	212100	2/23/2021	Eld1		Eld1
3775	83000	126500	3/1/2021	Eld1		Eld1
2783	83000	151900	4/15/2021	Eld1		Eld1
2891	83000	210100	3/5/2021	Eld1		Eld1
938	83000	197500	4/1/2021	Eld1		Eld1
789	83000	194700	3/19/2021	Eld1		Eld1
165	83000	262900	4/6/2021	Eld1		Eld1
1734	83000	212200	4/22/2021	Eld1		Eld1
184019	83000	142900	3/17/2021	Eld1		Eld1
4385	83000	217400	3/3/2021	Eld1		Eld1
1958	83000	153900	2/10/2021	Eld1		Eld1
69	124000	208800	3/1/2021	Eld2		Eld2
3796	124000	129600	3/2/2021	Eld2		Eld2
2016	124000	294000	4/15/2021	Eld2		Eld2
184027	124000	231200	3/3/2021	Eld2		Eld2
1264	124000	229400	3/22/2021	Eld2		Eld2
2695	124000	224600	3/19/2021	Eld2		Eld2
965	124000	194300	3/9/2021	Eld2		Eld2
184454	124000	125700	4/5/2021	Eld2		Eld2
2476	124000	184900	3/1/2021	Eld2		Eld2
2477	124000	200400	3/1/2021	Eld2		Eld2
1986	124000	245500	2/16/2021	Eld2		Eld2
2497	124000	226100	3/22/2021	Eld2		Eld2
508	165000	246000	3/16/2021	Eld3		Eld3
1855	165000	170000	3/16/2021	Eld3		Eld3
762	94000	94000	3/1/2021	Eld4	Override	Eld3
184376	122500	122500	4/12/2021	Eld4	Override	Eld3
3086	69000	69000	4/12/2021	Eld4	Override	Eld3

The following is a list of **new** applicants for the 2021 tax year. I recommend that the Board of Selectman **approve** the attached list of applicants for Elderly Exemption for the tax year 2021.

File #	Exemption Amount	Assessed Value	Date of Application	Code		Code By Age
3059	83000	131000	4/2/2021	Eld1		Eld1
183821	124000	221300	3/3/2021	ELD2		ELD2
3225	165000	178100	3/26/2021	ELD3		ELD3
3340	165000	206300	3/29/2021	ELD3		ELD3
684	41500	209800	3/23/2021	ELD4	50%	ELD 1-TENANTS IN COMMON
664	79600	79600	2/24/2021	ELD4	OVERRIDE	ELD3

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
GARY DANIELS		5/10/2021
CHRIS LABONTE		5/10/2021
PAUL DARGIE		5/10/2021
LAURA DUDZIAK		5/10/2021
DAVID FREEL		5/10/2021

5:30 Application for Approval of Elderly Exemption Late Filed (1) & Exceeds Income Limit (1)- Assessing Director, Marti Noel

Memorandum

To: Board of Selectman
CC: John Shannon
From: Marti Noel, Assessor
Date May 10, 2021
RE: Elderly Exemption:
1 Application - Late Filed
1 Application - Exceeds Income Limit

Late filed:

The following exemption is a late filed application. The applicant has received the exemption since The 2021 paperwork indicates the applicant does qualify under age, income and asset criteria. The late filed application was due to medical and personal issues preventing a timely filing. I do recommend approval of this application.

Statute does allow for approval of late filed applications under RSA 72:331-a. *If any person, otherwise qualified to receive an exemption or credit, shall satisfy the selectmen or assessors that he or she was prevented by accident, mistake, or misfortune from filing a permanent application or amended permanent application on or before April 15 of the year in which he or she desires the exemption to begin, said officials may receive the application at a later date and grant an exemption or credit for that year; but no such application shall be received or exemption or credit granted after the local tax rate has been approved for that year.*

File #	Exemption Amount	Assessed Value	Date of Application	Code		Code By Age
184366	83000	89500	5/4/2021	Eld1		Eld1

SELECTMEN	SELECTBOARD SIGNATURES	Approve	Deny	Date
GARY DANIELS				5/10/2021
CHRIS LABONTE				5/10/2021
PAUL DARGIE				5/10/2021
LAURA DUDZIAK				5/10/2021
DAVID FREEL				5/10/2021

Exceeds Income Limit

The applicants qualify under age and assets criteria, but exceed the income limits by \$534.14. The Board approved the use of the stimulus check as income earlier this year with the stipulation that any applicant whose income exceeds the limitation because of the stimulus check would be reviewed on a case by case basis. The applicants have indicated they cannot attend this evening because of on-going issues with poor health and discomfort with using the Zoom attendance feature. For the applicant, health issues have been debilitating on many levels: physically, financially, and emotionally. They ask that the Board consider their circumstances and make exception in this instance. The benefit of the stimulus income above the limit (\$534.14) is significantly less than the burden of the resulting property taxes, (\$3,209.31 based on current assessment and tax rate). I do recommend approval of this application.

File #	Exemption Amount	Assessed Value	Date of Application	Code		Code By Age
3786	126500	126500	4/7/2021	Eld4	Override	Eld3

SELECTMEN	SELECTBOARAD SIGNATURES	Approve	Deny	Date
GARY DANIELS				5/10/2021
CHRIS LABONTE				5/10/2021
PAUL DARGIE				5/10/2021
LAURA DUDZIAK				5/10/2021
DAVID FREEL				5/10/2021

5:30 Application for Approval of Residences in Industrial or Commercial Zone (39) - Assessing Director, Marti Noel

Memorandum

To: Board of Selectman
From: Marti Noel Assessor
Date: 5/10/2021
Re: Residences in Industrial or Commercial Zone – For Approval (39)

75:11 Appraisal of Residences. –

“I. The owner of record of any residence located in an industrial or commercial zone may apply on or before April 15 of each year to the selectmen or assessors for a special appraisal of the residence for that year, based upon its value at its current use as a residence...If any owner shall satisfy the assessing officials that the owner was prevented by accident, mistake or misfortune from filing said application on or before April 15, the officials may receive the application at a later date and classify the residence under this section; but no such application shall be received after the local tax rate has been approved by the commissioner of revenue administration for that year”.

II. The assessing officials shall notify the applicant on a form provided by the commissioner of revenue administration no later than July 1, or within 15 days if the application is filed after July 1, of their decision to classify or refusal to classify the applicant’s residence by delivery of such notification to the applicant in person or by mailing such notification to the applicant’s last and usual place of abode.

III. Prior to July 1 each year, the assessing officials shall determine if previously classified residences have been reapplied or have undergone a change in use. A list of all classified residences and their owners in each town or city shall be filed by the respective assessing officials each year. Such list shall be part of the inventory and subject to inspection as provided in RSA 76:7.

VI. The selectmen or assessors shall make such a special appraisal of any eligible residence whose owner correctly applies in accordance with paragraph I, and shall assess the tax for that year on that special appraisal.

I have reviewed the applications and I recommend that the Board of Selectman approve the attached list of applicants for Residences in a Industrial or Commercial Zone for the tax year 2019. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process.

	MAP/LOT	ADDRESS	PROPERTY OWNER	ZONE	DATE RECEIVED
X	7-19	84 Old Wilton Rd	Matthew & Stephanie Renda	ICI2	4/13/2021
X	11-16	92 Wilton Rd	Perkins, David	ICI	3/1/2021
X	11-17	94 Wilton Rd	Christopher Watson	ICI	3/11/2021

X	14-5	60 Old Wilton Rd	Sokkhorn Khuth	ICI2	3/16/2021
X	18-6	210 Elm St	Thomas & Xhevit Bifsha	C	4/5/2021
X	20-56	122 Elm St	Janet Langdell	C	3/23/2021
X	21-5	35 Mont Vernon St	Hays Junkins	C	2/25/2021
X	25-65	10 Cottage St	Parquette, Robert	C	3/17/2021
X	25-78	33 Union St	David Griffiths	C	2/23/2021
X	25-87	15 Cherry St	Likas, Roger & Cynthia	C	2/26/2021
X	25-88	38 Cottage St	Seth Russell	C	4/22/2021
X	25-123	58 Elm St	Ann Wright	C	2/23/2021
X	25-129	4 West St	Brown, JoAnn & Laura	C	2/23/2021
X	26-94	140 Bridge St	Gingerlee & Beth Riddle	C	2/26/2021
X	26-98	170 Bridge St	Lovett, Joshua	C	3/23/2021
X	26-118	130 Franklin St	Stephen Steeves	C	4/1/2021
X	26-121	15 Clinton St	Thomas & Sandra Staiti	C	2/26/2021
X	26-131	40 Franklin St	Russell, Betti	C	5/3/2021
X	26-138	130 High St	Hubbard & Margaret Seward	C	3/1/2021
X	29-84	5 Cherry St	Lafreniere, Gary & Michelle	C	3/2/2021
X	29-87	19 Lincoln St	Russell & Ellen Works	C	2/26/2021
X	29-94	225 South St	John Greenhow	C	2/23/2021
X	26-98	170 Bridge St	Lovett, Joshua	C	3/23/21
X	30-3	336 Nashua St	Hudon, Roland	LC	3/24/2021
X	30-4	340 Nashua St	Pettingill, Justin & Linda Jo	LC	2/22/2021
X	30-127	234 South St	Daniel & Catherine Clark	C	2/17/2021
X	30-128	246 South St	James & Kathryn Heald	C	3/12/2021

X	30-133	17 Marshall St	Riley Smith	C	4/1/2021
X	31-5	415 Nashua St	Sean Sullivan	LC	
X	32-14	22 Medlyn St	Wayne Smith	LC	2/19/2021
X	32-14-1	26 Medlyn St	Stephen & Patricia Medlyn	LC	2/26/2021
X	32-15	19 Medlyn St	Jenifer Fisher	LC	3/16/2021
X	32-16-2	11 Medlyn St	Edward & Christina Medlyn	LC	
X	32-23-6	5 Charles St	Daniel McFarland	LC	3/24/2021
X	32-29	451 Nashua St	Gloria Maguire	LC	3/3/2021
X	35-3-1	268 South St	Steven St Cyr	C	3/17/2021
X	48-4	26 Old Brookline Rd	Charles & Deanna Carter	ICI	3/8/2021
X	48-12	484 NH Rte 13 S	Taylor, Nelson	ICI	2/26/2021
X	48-19-1	498 NH Rte 13S	Duane & Andrea Chappell	ICI	2/26/2021

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
GARY DANIELS		5/10/2021
CHRIS LABONTE		5/10/2021
PAUL DARGIE		5/10/2021
LAURA DUDZIAK		5/10/2021
DAVID FREEL		5/10/2021

5:30 Application for Denial of Exempt Property (1) - Assessing Director, Marti Noel

Memorandum

To: Board of Selectman

Cc: John Shannon

From: Marti Noel, Assessor

Date: 5/10/2021

Re: Exempt Properties For Denial - 1

A review of the application, including the charter, by-laws, and/or articles of incorporation do not demonstrate compliance to the statutory definition for approval for property tax exemption. While the applicant's organizational stated purpose is to benefit its own members through charitable works, there was not expanded requirement to benefit... "by its charter or otherwise, to perform some service of public good or welfare advancing the spiritual, physical, intellectual, social or economic well-being of the general public or a substantial and indefinite segment of the general public that includes residents of the state of New Hampshire,..." (See the full RSA 72:23-1 wording below).

I recommend the Board **deny** the following applicant for the 2021 tax year. I have discussed my recommendation with the applicant who may seek remedy to their charter and re-submit next year.

Map/Lot	Address	Name
26/183	45 Union Sq	Custos Morum Lodge IOOF #42

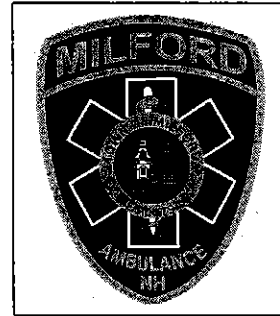
SELECTMEN	SELECTMEN SIGNATURES	Approve	Deny	DATE
GARY DANIELS				5/10/2021
CHRIS LABONTE				5/10/2021
PAUL DARGIE				5/10/2021
LAURA DUDZIAK				5/10/2021
DAVID FREEL				5/10/2021

RSA 72:231 Definition of "Charitable". – The term "charitable" as used to describe a corporation, society or other organization within the scope of this chapter, including RSA 72:23 and 72:23-k, shall mean a corporation, society or organization established and administered for the purpose of performing, and obligated, by its charter or otherwise, to perform some service of public good or welfare advancing the spiritual,

physical, intellectual, social or economic well-being of the general public or a substantial and indefinite segment of the general public that includes residents of the state of New Hampshire, with no pecuniary profit or benefit to its officers or members, or any restrictions which confine its benefits or services to such officers or members, or those of any related organization. The fact that an organization's activities are not conducted for profit shall not in itself be sufficient to render the organization "charitable" for purposes of this chapter, nor shall the organization's treatment under the United States Internal Revenue Code of 1986, as amended. This section is not intended to abrogate the meaning of "charitable" under the common law of New Hampshire. **Source.** 1991, 111:4. 1994, 378:3, eff. April 1, 1994.

MEMORANDUM

To: Board of Selectmen
From: Eric Schelberg, Director
Date: April 23, 2021
Subject: EMS Week Proclamation



The third week in May is designated as the national EMS Week to raise the public's awareness of and promote EMS.

With the above said, I am requesting the BOS to endorse EMS Week 2021 by signing the attached proclamation. The proclamation emphasizes the importance of EMS, the commitment involved in being an EMS provider, the benefit of quality emergency care, and will demonstrate to the community the Board's continuing commitment to the department of its delivery of pre-hospital emergency care and EMS' vital role in society as a whole.

If there are any questions regarding the above matter, please contact me at your earliest convenience.

Thank you in advance for your attention to this matter.

A PROCLAMATION

TO DESIGNATE

THE WEEK OF MAY 16 - 22, 2021

AS

EMERGENCY MEDICAL SERVICES WEEK

- WHEREAS,** Emergency medical services is a vital public service; and
- WHEREAS,** The members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS,** Access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS,** Emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and
- WHEREAS,** Emergency medical services teams consist of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and
- WHEREAS,** The members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS,** It is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now
- NOW, THEREFORE,** We, the Milford Board of Selectmen, in recognition of this event do hereby proclaim the week of May 16-22, 2021 as

EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, **THIS IS EMS: Caring for Our Communities**, we encourage the community to observe this week with appropriate programs, ceremonies, and activities.

GIVEN under our hands and seal this 10th day of May, in the year Two Thousand and Twenty One.



Town of Milford
POLICE DEPARTMENT

Milford Police Department
Application for Special Event
Permit

Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 675-7742
Fax (603) 672-6025
www.milford.nh.gov

Chief of Police
Mike Viola

Date of Application: April 17, 2021
Event Dates & Hours: August 21, 2021 from 11:00am to 8:00pm
Event Location: Keyes Memorial Park
Anticipated Number of Attendees: To be determined by Covid
Start Time: 11:00am End Time: 8:00pm
Activity & Title of Event: Skatepark Fundraiser Art and Music Festival

Request for Security or Traffic Control (check one)

Sponsored By: The Memo Foundation (supported by The Milford Lions Club and the Granite Town Festivities Committee)

Organizers/Contacts: Name: Monica Kluz Home Phone #: 672-6229

Work Phone #: _____ Cell Phone #: 801-5753

Address: 20 Myrtle Street

City, State, Zip Code: Milford, NH 03055

Secondary Contact: Name: Zoë Lantaff Home Phone #: _____

Work Phone #: _____ Cell Phone #: 943-1068

OFFICIAL USE ONLY

Number of Law Enforcement Officers Required: _____

Date Officers Detailed: _____ Start Time: _____

Type of Service Required: Security _____ Traffic _____ (Check one)

Authorized by (Name/Rank): _____

EQUAL AND EXACT JUSTICE TO ALL

DESCRIPTION OF EVENT

The Memo Foundation, along with support from the Milford Lions Club and the Granite Town Festivities Committee, would like to host a Skatepark Fundraiser Art and Music Festival down a Keyes Memorial Field on Saturday, August 21st, 2021 from 11:00 am until 8:00 pm. with a rain date of Sunday, August 22nd, 2021 (same times). We are planning on having Live Musical Performances, Art/Craft Vendors, Food Trucks, Skateboarding and BMX Bike Exhibitions, and Eric Escobar will be creating a large Memorial piece on his Legal Art Wall in Brandon's Memo-ry.

I have received and read a copy of the Town of Milford Requirements for Special Events document and understand I am responsible for compliance with the Towns Requirements.

Monica Kly

Signature

April 18, 2021

Date



APPLICATION FOR SPECIAL EVENT PERMIT

Date of Application: April 17, 2021 Event Date & Hours: August 21, 2021 from 11:00am to 8:00pm

Event Location: Keyes Memorial Park

Anticipated number of attendees: To be determined by Covid

Set up Time: 9:00am Clean up Time: 8:00pm

Activity & Title of Event: Skatepark Fundraiser Art and Music Festival

Sponsored By: The Memo Foundation (supported by The Milford Lions Club and the Granite Town Festivities Committee)

Organizers/Contacts: Name: Monica Kluz Home Phone #: 672-6229

Cell ~~Work Phone~~ #: 801-5753 Email: kluzfam@comcast.net

Address: 20 Myrtle Street

City, State, Zip Code: Milford, NH 03055

Secondary Contact: Name: Zoë Lantaff Cell ~~Home Phone~~ #: 943-1068

Work Phone #: _____ Email: zoelantaff@msn.com

Number of tents or temporary membrane structures exceeding 200 square feet: 0

Dimensions _____

Number of tents or temporary membrane structures exceeding 400 square feet: 0

Dimensions _____

Number of Food Concessions and/or Food Prep area (s) 15

Please attach a copy of the certificate of flame resistance.

Please attach a copy of the engineers statement on structural stability (If Applicable)

Please attach 2 copies of the floor and site plans if applicable.

Tentative Field/Facility Reservation Form

ACTIVITY RESERVATION & SCHEDULING FORM

Town of Milford
Recreation Department
1 Union Square
Milford, NH 03055
603-249-0625 (PH)
603-673-2273 (FAX)

INITIAL CONTACT DATE:

Field or facility space is not reserved until this form, payment, and insurance certificate have been received and permit approved by Milford Recreation Dept.

NEW ACTIVITY & SCHEDULE:

Contact Person: Monica Kluz	Telephone:(Day) 801-5753
Organization/Sponsor: The Memo Foundation	Telephone:(Evening) SAME
Mailing Address, Town, Zip: 20 Myrtle Street, Milford, NH 03055	
Activity: Skatepark Fundraiser Art and Music Festival	Number Participants: TBD by Covid
Requested Field or Facility: Skatepark, N. Field, S. Field, Multipurpose Field, Mural Wall area	Age Group: All
Day(s) & Date(s): Sat. Aug 21 (with a rain date of Sun. Aug 22)	
Time(s) of Activity: 11:00am - 8:00 pm (with setup starting at 9:00am)	
All start dates contingent upon season opening date of the park. Notice will be given from the Town allowing access to fields.	
Special Needs/Equipment (check all requested):	
<input checked="" type="checkbox"/> Electricity: [110V] [220V] # circuits: _____	<input checked="" type="checkbox"/> Trash: [Carry Out] Town Removal Schedule: _____
<input checked="" type="checkbox"/> Water: # Connections: _____	<input type="checkbox"/> Keys: [Gate] [Facility] Which Facility: _____
<input type="checkbox"/> Portable Toilets: [Addl. Cleaning] [Addl.Units-2 per 500]	<input checked="" type="checkbox"/> Parking: [Town] [Other] Written Permission: _____
<input type="checkbox"/> Tent setup: # and Size of Tents: _____	
<input type="checkbox"/> Other (Please List):	Applicant Signature: <i>Monica Kluz</i>

OFFICE INSTRUCTIONS:	DATE:	INITIAL:	COMMENTS:
1. Entered on Facility Calendar			
2. Insurance Certificate			
3. Other fees/charges			\$
4. Field/Facility use fee			\$
5. Recreation Approval/Permit #			#
DEPARTMENTAL SIGN OFF:	YES/NO:	DEPT DESIGNEE:	REASON:
1. Public Works (673-1662): location access & needs/equipment			
2. Police (249-0630): event notification, traffic, security			
3. Fire (249-0640): event notification, special events requirements			
4. Ambulance (249-0610): event notification, health, safety			
5. Code Enforcement (249-0620): special events, health			
6. Conservation (249-0628): special events, health			
7. Water Utilities (249-0660): water hook up			
8. BOS (249-0600): insurance, vending/concessions and event approval			
9. Recreation Commission - event approval			

*Insurance certificate required 30 days prior to field use if affiliated with a group/organization. Individual/personal reservations not subject to insurance provisions

MEMORANDUM



To: Board of Selectmen
From: Eric Schelberg, Director
Date: April 29, 2021
Subject: Ambulance Transport – Fee Schedule Increase

This memorandum serves to request the Board to approve an increase to the current ambulance transport fee schedule as noted below.

I am proposing the Board adopt a 10% increase as follows:

	<u>PROPOSED</u>	<u>CURRENT</u>
Basic Life Support (BLS) – Emergency:	\$ 710.00	\$ 645.00
Advanced Life Support (ALS1) – Emergency:	\$1,020.00	\$ 920.00
Advanced Life Support (ALS2) – Emergency:	\$1,600.00	\$1,459.00
Advanced Life Support (ALS1) – SCT:	\$1,875.00	\$1,784.00
Mileage:	\$ 15.75	\$ 14.25

As the Board may recall, the department implemented a 10% increase in March 2019.

I am requesting the Board adopt the proposed increases as noted or, as always, the Board could modify, defer for evaluation and discussion or take no action. Any approved increase can be put into place at any time the Board authorizes.

Please do not hesitate to contact me with questions regarding this subject.

4. a) 1) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000

Board of Selectmen
Agenda Date: 5/10/21

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

	Source	Amount	Purpose
HealthTrust		\$ 200.00	Donation to the Milford Administration Department for the Town Wellness Campaign Special Purpose Fund. See attached memo.
Citronics Corporation		\$ 450.00	Donation to the Milford Fire Dept. for the Fire/Life Safety Education Special Purpose Fund. See attached memo from the Fire Chief.
Town of Goffstown, NH		\$ 300.00	Donations to the Milford Police Dept. for the upcoming IPMBA Mountain Bike training to
Town of New Boston, NH		\$ 300.00	cover the costs of Police Officers from these municipalities. See attached memo from the
City of Lebanon, NH		\$ 600.00	Police Chief.
Town of Hollis, NH		\$ 300.00	
Town of Merrimack, NH		\$ 600.00	
		Total: \$ 2,100.00	

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

TOWN OF MILFORD

OFFICE OF THE SELECTMEN

TO: Board of Selectmen
FROM: Tina M. Philbrick, Executive Assistant
DATE: May 10, 2021
SUBJ: Coordinator Reward Money



Please accept this donation of \$200 from Health Trust. The Town of Milford accomplished two of the four 2020 Wellness Coordinator Stretch Goals from Health Trust and earned an additional \$200 towards our wellness program.

Please deposit check #77836 in the amount of \$200 into account number 48274-55900.

Thank you

Tina M. Philbrick
Executive Assistant



Fire Department MEMORANDUM

TO: Finance, BOS


FROM: Milford Fire Department

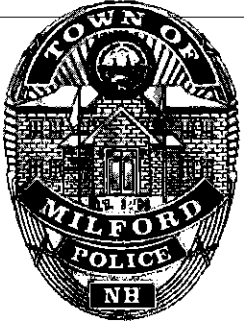
DATE: 5/4/2021

SUBJECT: Donation

The Milford Fire Department received a donation from Cirtonics Corporation, in the amount of \$450.00. The donation is for Fire Extinguisher Training, performed at Cirtonics at 528 Route 13 South, Milford on May 4th, 2021. We ask that this donation be accepted and applied to Fire/Life Safety Education account #48136.

Regards,


Kenneth Flaherty
Chief of Department



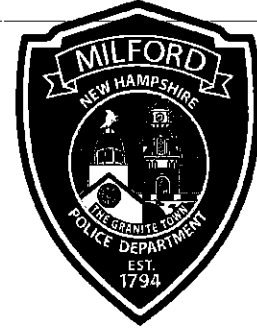
Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola

Chief of Police



To: John Shannon, Town Administrator
Board of Selectmen

From: Chief Michael J. Viola

Date: May 4, 2021

Ref: Unanticipated Funds from the Towns of Goffstown, New Boston, Hollis,
Merrimack and the City of Lebanon

On behalf of the Milford Police Department, I am respectfully requesting the Board of Selectmen to consider and approve unanticipated funds in the amount of \$2100.00 (two thousand one hundred dollars), from the Towns of Goffstown, New Boston, Hollis, Merrimack and the City of Lebanon. These unanticipated funds are being paid to cover the cost of Police Officers from these departments to attend the upcoming IPMBA Mountain Bike training that is being hosted by the Milford Police Department.

Your consideration in this request would be greatly appreciated.

4. a) 2) Approval of Intent to Cut Wood or Timber Map 51 Lot 1 - Woodhawk Dr

RECEIVED

MAY 03 2021

TOWN OF MILFORD

For Tax Year April 1, 2021 to March 31, 2022

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)
YR TOWN OP# T

PLEASE TYPE OR PRINT (If filling in form on-line; use TAB Key to move through fields)

- Town/City of: MILFORD
- Tax Map/Block/Lot or USFS Sale Name & Unit No.
LOT 51-1
- Intent Type: Original Supplemental (Original Intent Number)
- Name of Access Road: WOODHAWK DR.
- 5a. Acreage of Lot 85.36 Acreage of Cut: 5
- 5b. Anticipated Start Date: 4/29/2021
- Type of ownership (check only one):
 - Owner of Land and Stumpage (Sole Owner)
 - Owner of Land and Stumpage (Joint Tenants)
 - Owner of Land and Stumpage (Tenants in Common)
 - Previous owner retaining deeded timber rights
 - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:
OWNER OR LOGGER / FORESTER
BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.

M. J. [Signature] 04/27/2021
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

MARK MCNULLA 04/27/2021
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
[Signature] 04/27/2021
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

MARK MCNULLA
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
79 WOODHAWK DRIVE
MAILING ADDRESS
MILFORD NH 03055
CITY OR TOWN STATE ZIPCODE
mmcnulta@gmail.com
E-MAIL ADDRESS
HOME PHONE (Enter number without dashes) (978) 758-1560
CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and

- Any timber tax bond required has been received.
3 _____ Date: _____
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to ORA within 30 days.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	20	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple	3	MBF
Beech/Palm/Tie & Mat Logw Pine Box	3	MBF
Other (Specify)		MBF
Pulpwood	Tons	
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	400	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	14	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount
---------	--------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest laws.

Karen Moulton 4/22/21
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

KAREN MOULTON
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT
150 LONDONDERRY TPK
MAILING ADDRESS
HOOKSETT NH 03106
CITY OR TOWN STATE ZIPCODE
(603) 396-4572 burlandclearing@aol.com
PHONE NUMBER E-MAIL ADDRESS

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

4. a) 3) Approval of Intent to Cut Wood or Timber Various lots Map 3-5 Lot 23 thru 234 Falcon Ridge 1 of 3

MAY 04 2021

FORM PA-7

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

(Assigned by Municipality)

YR TOWN OP#

- - - T

For Tax Year April 1, 21 to March 23

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

1. Town/City of: Milford
 2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 3-5-23 thru
including 3-5-26 + 3-5-32, 3-5-33 + 3-5-34
 3. Intent Type: Original Supplemental
 4. Name of Access Road: Falcon Ridge Rd. (Original Intent Number)
 5a. Acreage of Lot: 1.0 Acreage of Cut: 7
 5b. Anticipated Start Date: 6/12/2021

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Sole Owner)
 - b. Owner of Land and Stumpage (Joint Tenants)
 - c. Owner of Land and Stumpage (Tenants in Common)
 - d. Previous owner retaining deeded timber rights
 - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (if a corporation, an officer must sign.)
 Attach a signature page for additional owners.

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	<u>4.85</u>	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Beech/Pale/White & Mat Logs/ Pine Box		MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	<u>400</u>	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	<u>12</u>	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-J, the timber harvest law.

SIGNATURE (In Ink) OF PERSON RESPONSIBLE FOR CUT: [Signature] DATE: 5/3/21

PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT: John Brown & Sons Inc - W. Peter Henck, Jr.

MAILING ADDRESS: 14 B + B Lane

CITY OR TOWN: Weare STATE: NH ZIP CODE: 03281

PHONE NUMBER: 603-529-7979 E-MAIL ADDRESS: Pete @ BrownBrants.com

SIGNATURE (In Ink) OF OWNER(S) OR CORPORATE OFFICER(S): [Signature] DATE SIGNED:

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S): Marick Land Company LLC

SIGNATURE (In Ink) OF OWNER(S) OR CORPORATE OFFICER(S): [Signature] DATE SIGNED:

PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S): Marick Land Company LLC

MAILING ADDRESS: 1 Continental Dr.

CITY OR TOWN: Londonderry STATE: NH ZIP CODE: 03053

E-MAIL ADDRESS: Rcharbonneau @ Continental paving.com

HOME PHONE (Enter number without dashes): 603-437-5387 CELL PHONE (Enter number without dashes): 603-370-0140

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- All owners of record have signed the intent;
- The land is not under the Current Use Unproductive category;
- The form is complete and accurate; and
- Any timber tax bond required has been received. \$ Date:
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

PA-7 Rev 04/2019

4. a) 3) Approval of Intent to Cut Wood or Timber Various lots Map 3-5 Lot 23 thru 234 Falcon Ridge 2 of 3

FORM PA-7 (Assigned by Municipality) NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION NOTICE OF INTENT TO CUT WOOD OR TIMBER

YR - TOWN - OFF# - T

For Tax Year April 1, 21 to March 31, 22

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot or USFS Sale Name & Unit No.: 3-5-27 thru & including 3-5-31
- Intent Type: Original Supplemental
- Name of Access Road: Falcon Ridge Rd (Original Intent Number)
- Acres of Lot: 1.00 Acres of Cut: 5
- Anticipated Start Date: 5/12/2021
- Type of ownership (check only one):
 - a. Owner of Land and Stumpage (Sole Owner)
 - b. Owner of Land and Stumpage (Joint Tenants)
 - c. Owner of Land and Stumpage (Tenants in Common)
 - d. Previous owner retaining deeded timber rights
 - e. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:
 OWNER OR LOGGER / FORESTER
 BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.
Robert R. Moheban (Trustee)
 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
Robert R. Moheban & Cynthia Moheban
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S) TR

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
Moheban 2016 Revocable Trust
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
PO Box 528
 MAILING ADDRESS
Nashua MA 03061
 CITY OR TOWN STATE ZIP CODE
 E-MAIL ADDRESS
 HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	<u>4.85</u>	MBF
Hemlock		MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple		MBF
White Birch		MBF
Yellow Birch		MBF
Oak		MBF
Ash		MBF
Soft Maple		MBF
Bamboo/Pallet/Tie & Mail Log/ Pine Box		MBF
Other (Specify)		MBF
Pulpwood		Tons
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Biomass Chips	<u>275</u>	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood	<u>8</u>	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.
 Species Amount:

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-A, the timber harvest laws.
M. Peter Henk 5/6/21
 SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE
John Brown & Sons Inc - W. Peter Henk, Jr.
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT
14 B+B Lane
 MAILING ADDRESS
Weare MA 03281
 CITY OR TOWN STATE ZIP CODE
603-529-7979 Pete C Brown Bonto.com
 PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

The Selectmen/Municipal Assessing Officials hereby certify that:

- All owners of record have signed the intent;
- The land is not under the Current Use Unproductive category;
- The form is complete and accurate; and
- Any timber tax bond required has been received. \$ _____ Date: _____
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10;
- This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
 SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

RECEIVED
 MAY 04 2021
 TOWN OF MILFORD

4. a) 3) Approval of Intent to Cut Wood or Timber Various lots Map 3-5 Lot 23 thru 234 Falcon Ridge 3 of 3

RECEIVED

MAY 07 2021

TOWN MILFORD

FORM PA-7
 (Assigned by Municipality)
 YR TOWN OP#
 [] - [] - [] - T

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
 NOTICE OF INTENT TO CUT WOOD OR TIMBER

For Tax Year April 1, 21 to March 31, 22

PLEASE TYPE OR PRINT (If filling in form on-line, use TAB Key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot or USFS Sale Name & Unit No.: Rot W adjacent to 3-5-23 thru 3-5-34
- Intent Type: Original Supplemental
- Name of Access Road: Falcon Ridge Rd (Original Intent Number)
- Acres of Lot: 1/2 Acres of Cut: 1/2
- Anticipated Start Date: 5/12/2021
- Type of ownership (check only one):
 - Owner of Land and Stumpage (Sole Owner)
 - Owner of Land and Stumpage (Joint Tenants)
 - Owner of Land and Stumpage (Tenants in Common)
 - Previous owner retaining deeded timber rights
 - Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:
 OWNER OR LOGGER / FORESTER
 BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Attach a signature page for additional owners.
 SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S): White Hill Realty Tr. DATE SIGNED
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED
White Hill Realty Trust
 PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)
740 Pine St
 MAILING ADDRESS
Manchester NH 03104
 CITY OR TOWN STATE ZIP CODE
forellette@hastonbuilding.com
 E-MAIL ADDRESS
603-361-8510 603-361-8510
 HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut
White Pine	MBF
Hemlock	MBF
Red Pine	MBF
Spruce & Fir	MBF
Hard Maple	MBF
White Birch	MBF
Yellow Birch	MBF
Oak	MBF
Ash	MBF
Soft Maple	MBF
Beech/Pale/White/Red Log/ Pine Box	MBF
Other (Specify)	MBF
Pulpwood	Tons
Spruce & Fir	
Hardwood & Aspen	
Pine	
Hemlock	
Biomass Chips	40
Miscellaneous	
High Grade Spruce/Fir	Tons
Cordwood & Fuelwood	Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species	Amount
---------	--------

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner, and certifies that they are familiar with RSA 227-A, the timber harvest laws.

SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE SIGNED
John Brown & Sons Inc - W. Peter Henck, Jr 5/6/21
 PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT
14 B+B Lane
 MAILING ADDRESS
Weare NH 03281
 CITY OR TOWN STATE ZIP CODE
603-529-7979 Peter.C.Brown@brown10.com
 PHONE NUMBER E-MAIL ADDRESS

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and
- Any timber tax bond required has been received.
 \$ _____ Date: _____
 - The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
 - This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE
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4. a) 4) Approval of annual Request for LGBTQ Pride Display on June 25 - 27, 2021.

To: Town of Milford
Board of Selectmen
1 Union Square
Milford, NH 03055

From: Paul Dargie
136 Prospect St
Milford, NH 03055

Date: May 6, 2021

Re: Request for LGBTQ Pride Display on June 25-27, 2021

This June is the 52st anniversary of the Stonewall riots that occurred in New York City in 1969, and those riots are recognized as the start of the Gay Pride movement. In honor of this event, June is established as Pride month in many jurisdictions. Milford has celebrated Pride month for each of the past three years, and this request is to continue this recognition for a fourth year.

This request is for two actions. The first is to allow for the display of Pride flags on the bandstand from the evening of Friday June 25th to the evening of Sunday June 27th. This display will be substantially the same as the display of the previous years as shown below.

The second action is to allow for a get-together to occur on the bandstand on Sunday June 27th starting at noon and lasting about an hour. People will be invited to speak to attendees to discuss any issues relating to LGBTQ topics. Attendees will be required to wear masks to the event and to practice social distancing.



4. b) 1) Decision - Keyes Memorial Park, East Entrance Performance Stage Donation of equipment, personnel/labor and materials.



TOWN OF MILFORD
OFFICE OF COMMUNITY DEVELOPMENT

STAFF MEMORANDUM

Date: March 16, 2021
To: Milford Board of Selectmen
From: Lincoln Daley, Community Development Director
Project: Keyes Memorial Park, East Entrance - Performance Stage. Donation of equipment, personnel/labor, and materials to the Town pursuant to RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both for the assembly/construction of the performance stage. (*First Public Hearing*)

PURPOSE:

The purpose of this public hearing is for the Board to determine whether to accept the donation of equipment, personnel/labor, and materials used for the assembly and construction of the performance stage located at the Keyes Memorial Park – East Entrance (former Fletcher Paint Superfund site). Although the stage has been constructed, in order to formally accept said donation (categorized as property), the Board of Selectmen is required to hold two public hearings in accordance with NH RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both. The first of two public hearings is scheduled for April 12th followed by a second hearing on April 26th. The Selectmen's final vote would take place at the May 10th meeting.

BACKGROUND:

As the Board may recall, the Demontigny family had previously donated granite stone material from a 30' x 60' stone structure building on their property. The material was used to construct the performance stage. Through the collected efforts and coordination of eighteen (18) local companies, they disassembled/removed the material from Demontigny property and then reassembled the material at the Keyes Memorial Park – East Entrance to create the 30' x 30' (approx.) performance stage.

The construction of the performance stage was included as an important element of the 2016 Keyes Memorial Park East Entrance Master Plan. The granite stone material, equipment and services used to relocate the material and the construction of the project was donated by the referenced individuals/companies at no expense to the Town. The total approximated cost of the donated equipment, materials, and labor is approximately \$100,000. (See Attachment 1)

REVIEW/RECOMMENDATIONS:

The donation of equipment, personnel/labor, and materials is the result of a mutually beneficial and collaborative process involving the property owner, Town, and vested private parties. Said donation represents a unique opportunity to preserve Milford's historic character, public enjoyment, and revitalization efforts on a former Superfund site. Staff supports the donation and recommends that the Board vote to accept/approve.

Staff recommends that the Board review the request, receive public comments, and then continue the public hearing to April 12th.

Enclosed, please find the following:

- Attachment 1: List of individuals/companies who donated materials, equipment, and labor towards the construction of the performance stage.
- Attachment 2: Keyes Memorial Park – East Entrance Conceptual Master Plan.
- Attachment 3: Photographs of the performance stage.

Attachment 1: Company Listing

Below please find the breakdown of the individuals/companies who donated materials, equipment, and labor towards the construction of the performance stage located at the Keyes Memorial Park – East Entrance (former Fletcher Paint Superfund Site) and their associated estimated value.

	Party/Company	Donated Item/Service	Estimated Value of Donation
1	Demontigny Family	Stone structure/material	\$65,000
2	Fieldstone Engineering Land Consultants	Engineering & Design	\$1,200
3	Sandford Engineering	Structural Engineering	\$1,200
4	Leighton A. White, Inc.	Site construction	\$4,000
5	Sinotte Concrete	Materials/Labor	\$1,200
6	Granite State Concrete	Materials	\$1,200
7	Swenson's Granite	Materials	\$1,200
8	Chappell Farms	Equipment/Labor	\$5,500
9	Ciardelli Fuel	Fuel	\$500
10	Milford Lumber	Materials	\$1,400
11	Empire Sheet Metal	Equipment/Labor	\$1,200
12	Chappell Tractor, LLC	Equipment/Labor	\$4,000
13	Kent's Towing	Materials/Labor	\$2,000
14	Mark Bartrum Masonry	Materials/Labor	\$4,000
15	Gen Masonry	Materials/Labor	\$4,000
16	Freel & Sons Electric	Materials/Labor	\$600
17	Milford Electric	Materials/Labor	\$600
18	Balcom Brothers Landscaping	Materials/Labor	\$1,200
		Total	\$100,000

Attachment 3: Photographs of the performance stage.



Aerial Photo of Project Site (Under Construction)



Street Photo - Site Under Construction



Street Photo - Site Under Construction



Street Photo - Completed Stage Construction

Town Status Report – May 10, 2021

1. **ARPA Funding** – The American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first responders, frontline health workers, and other providers of vital services safely on the job as states, local governments, Tribes, and territories to fight to rebuild Main Street economies. The rules are still being developed by the US Department of the Treasury and are due out by May 10th. Once the rules promulgated and the Town receives the funding, the BOS will work to identify the most effective way to utilize these monies.
2. **Independence Day Fireworks** – The Town has scheduled the annual fireworks show for Friday, July 2nd, 2021. As the event grows closer, more details will be released to the public. Any questions or concerns about the project can be directed to the Town Administrator's Office.
3. **Town Hall Re-Opening** – Town Hall will be re-opening on May 17, 2021. The Town has decided that all mask and social distancing requirements will stay in affect for the time being. These requirements will be continuously reviewed and will be relaxed at the appropriate time. All other options for obtaining services (i.e. drop boxes, online, appointments, by phone) are available at all times. Any questions or concerns about the project can be directed to the Town Administrator's Office.

6. 1) Mail Box Policy Discussion (tabled from 4/26/2021)

TOWN OF MILFORD, NEW HAMPSHIRE

Mail and Newspaper Delivery Box Installation and Maintenance Policy

Purpose:

The purpose of this policy is to allow the placement and maintenance of mail and newspaper delivery boxes (hereinafter jointly referred to as mailbox) within the right-of-way of public roads in such a manner that does not interfere with the safety of the traveling public or the Public Works department performing road maintenance.

Authority:

The authority of the Board of Selectmen to adopt this policy is derived from RSA 41:11.

General:

The municipality is not responsible for damage to private property that is located within the public right of way (RSA 231:92-a). The right of way (ROW) is often 50' wide, but varies based on original layout, and is often confused by property owners as their property. In most cases, the ROW often extends 25 feet of either side of the centerline of the road.

Mailboxes that are located within the highway limits, ROW (town right of way), are the responsibility of the property owner.

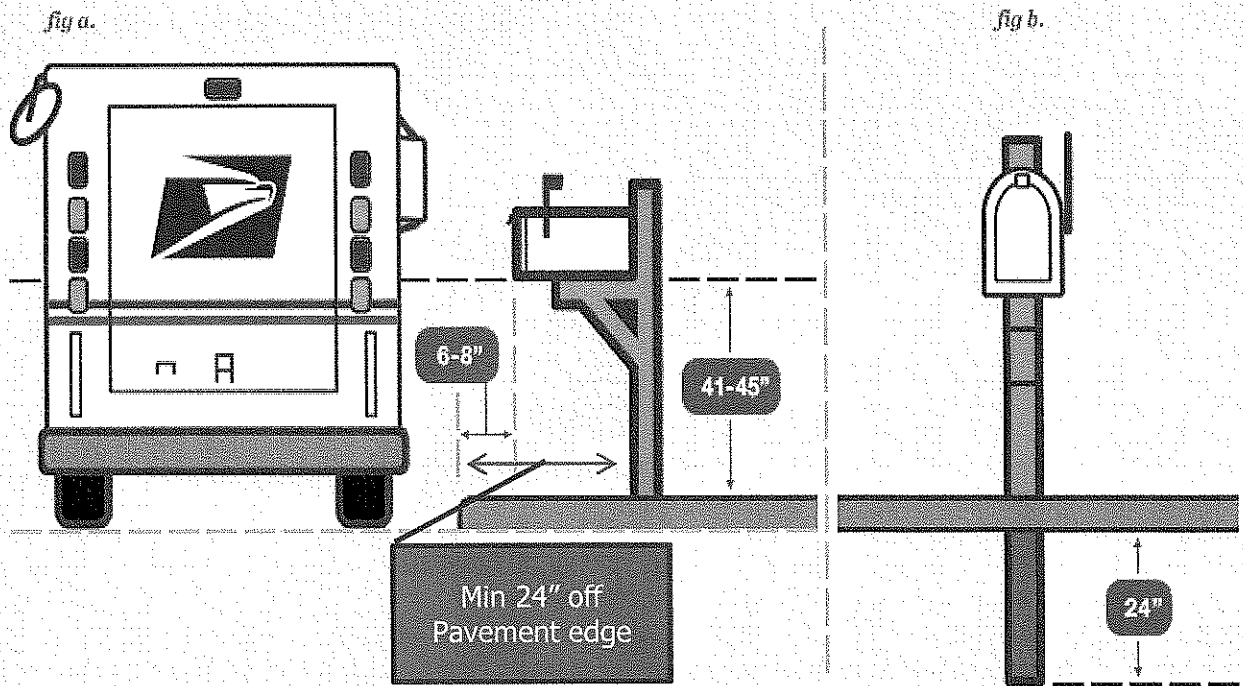
Residents shall be responsible for cleaning snow around their mailbox to assure delivery of mail. The town's primary obligation is to insure that roadways are kept free of snow and ice.

Mailbox design:

Mailbox shall be U.S. Postal Service Approved

Mailbox locations:

Below is a USPS guideline diagram of placement (see <https://www.usps.com> for guidelines and specifications.)



Damage and Snow Removal:

Generally Milford DPW is not responsible for damage and does not repair, replace or re-erect boxes that are located within the highway right-of-way.

Occasionally mailboxes or other devices are damaged by snow plowing operations due to poor visibility, the mailbox being buried in a snow bank or the weight/volume of the snow being plowed. This damage is not deliberate and in most cases is unavoidable.

There may be some unusual circumstances where the Department of Public Works determines that the town is responsible for damages and will attempt to repair or replace a mailbox. Replacement of mailboxes shall be limited to furnishing and delivering a minimum standard U.S. Post Office approved mailbox and standard 4"x4" treated wood post. Special decorative mailboxes and/or posts will not be provided.

Milford DPW will work with the box owners to locate the box in the safest possible location and offer advice on its design to minimize damage

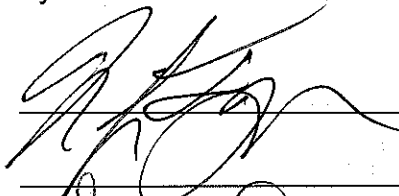
If the owner wishes to use a decorative mailbox and/or post that meet's Post Office standards, it shall be at the owner's expense. There will be no compensation for the difference in cost between the decorative installation and the standard installation.

Enforcement:

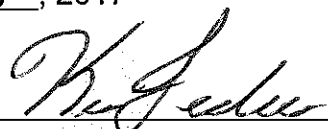
An owner of a non-conforming installation will assume all risks and liabilities associated with such installation.

Adoption:

This policy, encompassing standard operating procedures, have been adopted by the Milford Board of Selectmen on Feb 13, 2017



Gary L. Daniels



Kathleen Bauer
M.H. Art

Tina Philbrick

From: Paul Dargie <pauldargie@gmail.com>
Sent: Thursday, April 22, 2021 9:52 AM
To: Tina Philbrick
Subject: Fwd: Mailbox Replacement Request

----- Forwarded message -----

From: Jennifer Hannon <jennifer.hannon23@gmail.com>
Date: Sun, Apr 11, 2021 at 7:57 AM
Subject: Mailbox Replacement Request
To: <gdaniels@milford.nh.gov>, <clabonte@milford.nh.gov>, <ldudziak@milford.nh.gov>, <pdargie@milford.nh.gov>, <dfreel@milford.nh.gov>

Dear Board of Selectmen,

I am writing to ask for an exception to the mailbox installation and maintenance policy. On 2/20/21, at approximately 4:40am, a Town of Milford snow plow hit our mailbox and severed the granite post. Due to it being a Saturday, and the first time something like this has occurred, I did not know who to call to report the damage so I contacted the Milford Police Department. The officer came out and took my statement, took pictures of the mailbox and tire tracks and then contacted the DPW on my behalf. Additionally he requested a quote for replacement for the report. In addition, he asked for the video feed from my Ring doorbell which shows the accident occurring.

Knowing that we had to have the mailbox replaced quickly in order to continue to receive our mail delivery we replaced the mailbox with a temporary post on Sunday, February 21st. On Monday, February 22 I heard back from the officer and he told me to contact the DPW to have the mailbox replaced. On Tuesday February 23rd I contacted the DPW. It was at that time I heard that the town would replace the mailbox with a standard, wooden mailbox post. I inquired and was told it was the policy of the town but that it would be looked into to see if anything could be done. The following day I heard back and that was all they could do. Additionally, they had come out to replace my mailbox and since we had already done it they had left. It was suggested that I revisit the request in the spring.

I have ordered a replacement mailbox that matches what was destroyed by the snowplow. The cost is \$611.00 which includes the delivery and labor to install it. I am asking for reimbursement by the town as this was not our fault. The mailbox was installed in the required area and was well marked with reflectors. In the video footage the mailbox can be seen as the plow driver comes down the street and is plowing the cul-de-sac. The plow driver then backs up to push the snow forward and hits the mailbox, severing the post. When doing a final sweep along the side, the driver sees the mailbox has been hit and gets out of the truck to inspect it. I understand that mistakes happen. However, If I had committed this act on another person's property it would be considered a crime, specifically a hit and run according to the responding officer. I feel that by replacing my mailbox with a standard post, but not comparable to what was destroyed, is wrong. It admits guilt but does not show responsibility. I am asking for full restitution.

Thank you for your consideration in the matter.

6. 2. Emergency Communications - Verbal

9. Approval of Final Minutes - April 26, 2021

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
April 26, 2021

This meeting was conducted pursuant to the State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04. As such, the meeting was conducted online and in person.

PRESENT: Gary Daniels, Chairman
Chris Labonte, Vice Chairman
Laura Dudziak, Member EXCUSED
Paul Dargie, Member
David Freel, Member EXCUSED

John Shannon, Town Administrator (Zoom)
Tina Philbrick, Executive Assistant EXCUSED
Nate Addonizio, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels declared that an emergency exists and he was invoking the provisions of RSA 91-A: 2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, he also finds that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted with some members participating via Zoom and some members attending in person. Information for accessing this meeting can be found on the Town website in the red banner.

Chairman Daniels welcomed members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Public comments will be limited to five minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that person will be removed from the meeting.

All votes that are taken during this meeting must be done by Roll Call vote. Members who called in from home were asked to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

Roll call attendance: Selectman Dargie, yes, (zoom) no one is present. Selectman Labonte yes, present in the Auditorium room, and Chairman Daniels yes, present in the Auditorium

2. APPOINTMENTS – (Approximate times)

6:00 p.m. – Joint Discussion of Dispatch Options – Selectmen from the Town of Milford NH, Mont Vernon NH, and Wilton New Hampshire.

Milford Selectman present: Chairman Daniels, Selectman Labonte and Selectman Dargie (zoom). Wilton Selectman Present: Chairman Kellie-Sue Boissonnault, Selectman Kermit R. Williams and Selectman Matt Fish (zoom). Mont Vernon Selectman present: Chairman John M. Esposito (zoom), Selectman Tim Berry and Selectman Kim Roberge (zoom).

Chairman Daniels said tonight's meeting was being held to discuss the IMA and ideas going forward, for what we can agree on and what we will have to work on.

Chairman Boissonnault feels they are not at a point to discuss the IMA. She feels that the Board of Governors, (BOG) should come up with an agreement and bring it before all the Select boards. She feels that an IMA doesn't work for the towns at this point. She suggests turning the IMA over to the BOG with instructions that they start looking at avenues that will benefit all of the communities as partners and also look at a mutual aid district. She encourages the Select Boards to form a sub-committee of people who are involved with MACC Base to come up with a plan that will be successful for all the communities. NOTE: This is something that Chairman Daniels previously suggested. She asked Chairman Daniels to explain Milford's issues with MACC Base.

Chairman Daniels said the main problem is that the equipment is not acceptable for the coverage that we need in town. This started a discussion on Milford not adding upgrades to MACC Base by Chairman Boissonnault. Chairman Daniels proceeded to talk about Milford paying 71% to fix the other town's problems. Milford spent \$85,000 to find out what they needed for coverage and the other towns have not done that. Mont Vernon has stated that they are all set, but Wilton has dead spots and other issues.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/26/2021

63 Chairman Boissonnault said that is why this should be handed over to the BOG so that they can determine those things.
64 Wilton is aware of their dead spots but it isn't a huge problem and they know they are not going to get 100% coverage no
65 matter what is put out there.

66
67 Selectman Fish said it should be addressed at a higher level. He would like to see a commitment to MACC Base from Mil-
68 ford. He brought up the two failed warrant articles from Milford. He thinks we can come to a mutual agreement and there
69 are no hurdles we can't overcome. There is no reason to talk about this if Milford is not going to go with MACC Base.

70
71 Selectman Esposito agrees with Wilton, he doesn't want to start over from 10 years ago. Mont Vernon is only interested in
72 being a partner with MACC Base, re-writing the IMA for a period of 5 to 7 years, and changing the present wording of
73 payback extensive equipment that they have to buy. They can't afford a large payment for a 1-year term. He would like
74 things resolved this year and start with a new agreement.

75
76 Selectman Fish asked what some of the tough issues are. Chairman Boissonnault repeated that this should be handed over
77 to the BOG. She believes that Milford is still stonewalling and not moving forward.

78
79 Chairman Daniels said they give direction to their BOG, he can't speak for the other towns. We are getting together be-
80 cause it was the other towns that asked for this meeting. He isn't ready as a Board member to tell the BOG to go off and do
81 what they want. Chairman Boissonnault said we try to give leeway to our BOG so his hands are not tied and he can work
82 with MACC Base.

83
84 Selectman Berry agrees, the members of the BOG represent the town's interest and they should work out the details of our
85 dispatch service. We already discussed these goals. He gives Milford credit for finding out what they need and Mont
86 Vernon hasn't done that. We are having this meeting because the chances of Milford moving off on their own are less than
87 they were last year. He agrees that the BOG should setup something up and come up with some ideas. He heard today that
88 MACC Base has an idea to completely change the structure of the dispatch service and Lyndeborough would-be partners
89 and there would be 4 partners and 5 votes.

90
91 Selectman Roberge asked if there has been a discussion on this with the Milford Board since the March vote. Is Milford
92 looking to engage in an IMA that extends this to a 5 to 7 year time or is Milford open to the BOG, if they were tasked with
93 changing something with a regional mutual district? Other than that, this is wasting her time and her town's time. If Milford
94 isn't looking at something long-term, then they are wasting our time.

95
96 Chairman Daniels said his Board has not discussed the IMA since the March vote. He finds it hard to believe that the other
97 Boards would send a representative to MACC Base, tell him to work out the deal, and not know what the elements are
98 without guidance.

99
100 Selectman Berry said they are not going to fly blind and that they will get some type of guidance. They will give their Se-
101 lect Boards feedback. The people who we ask to be representatives for MACC Base are responsible for MACC Base; they
102 are the ones that utilize the service. Selectman Roberge interrupted Selectman Berry and asked if Chairman Daniels could
103 answer her question. If Milford isn't interested in the long term, she doesn't know why they are here tonight. She brought up
104 towers, which no one previously brought up, and said it's workable unless Milford isn't looking for a long-term agreement.
105 If Milford isn't interested then Selectman Berry can return to Wilton because we have work to do.

106
107 Chairman Daniels said if that's her attitude, he can adjourn the meeting now and Selectman Roberge can attend to her busi-
108 ness. Milford hasn't talked about this. We wanted to get the Boards together; obviously, some people feel we shouldn't
109 have done that. Chairman Boissonnault said the IMA isn't working and Milford isn't willing to work with the other towns
110 to try and fix it and that they are tying their representative's hands by not allowing him to visit other avenues. They are the
111 experts, we are not. The BOG will come back for our approval; they know they don't have the authority to go forward
112 without our approval.

113
114 Selectman Labonte said he doesn't have a problem negotiating a long-term agreement or having the BOG try to facilitate
115 the negotiations. The Select Board wouldn't lose control by letting the BOG do this. Selectman Dargie supports the CTA
116 report; it was comprehensive and looked at the total picture. He supports a public safety grade system which we don't cur-
117 rently have. Moving dispatch to the Police Station ensures that you have a public safety grade system; it can't be done
118 where it is now. He isn't in favor of continuing with a new IMA, the old one doesn't work very well, it's complicated and
119 we need something simpler. He's open to discussing a mutual aid system.

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120 Selectman Esposito said Mont Vernon and Wilton want a long-term IMA and want to be partners, not tenants. Milford
121 wants to go on their own and we won't be tenants to them.

122
123 Jeff Marshall, Milford resident, said neither RSA 53:A (IMA) or RSA 154:30 NH Fire Mutual Aid specifies any contractual
124 language. When the towns get together to construct contractual language they get that language from either the Attorney
125 General's office or the Fire Marshalls office to make sure it doesn't violate laws. It doesn't matter what RSA it's written
126 under other than if it goes under RSA 154:30, the Fire Chiefs are in charge. The agreement can be polished to fit under
127 either RSA. He feels that one of the problems with the agreement is that it doesn't have any language at all of what MACC
128 Base is supposed to do. In 1984 it wasn't responsible for infrastructure at all, just dispatch services. It changed in 1987. In
129 1992 Brookline left because their infrastructure needs were not being met. The agreement said they would fix Brookline's
130 radio issues and it was never done. It was an animosity-based exit. In 2004 Lyndeborough and Amherst had the same
131 problems. Is the agreement responsible for infrastructure or is it a dispatch service/call center? In the IMA, they don't have
132 to provide any service at all. Let's fix the agreement by understanding how the towns are going to work together and what
133 the purpose of the agreement is. Without that statement, these Boards won't get anywhere. What Milford has is infrastruc-
134 ture problems. All emergency services should have the responsibility to tell you what they need. In his opinion, MACC
135 Base should be out of the infrastructure business

136
137 Selectman Fish said we are stronger together and staying together is the right solution. He would still like big picture dis-
138 cussions. He thanked Milford for inviting them. Chairman Daniels said he's open to letting each town do what they want
139 with their BOG representative. The BOG needs to decide what MACC Base is going to be.

140
141 Selectman Williams said there are a lot of details to determine what we want to end up with. Getting all these Boards to-
142 gether isn't an efficient way of doing it. Starting with something proposed from the BOG's would help start that discus-
143 sion. Chairman Daniels agreed.

144
145 Selectman Berry liked what Jeff Marshall said. We need people like him to come up, with our input to come up with what
146 we need. Selectman Roberge agreed. She still has questions about the length of time; Mont Vernon needs a longer-term to
147 spread out the cost.

148
149 Selectman Labonte asked if we can put forth some direction to what is our next step instead of leaving like we accom-
150 plished nothing. Chairman Daniels said we have determined that we will work through our BOG. Selectman Esposito re-
151 peated that they didn't want MACC Base dissolved, they want to remain a partner. Our problems can be solved. Mont
152 Vernon can't afford a big hit on an annual basis. Selectman Roberge asked about a time frame to follow for our BOGs as to
153 when we expect something back.

154
155 Chairman Daniels said he doesn't think we will resolve the time frame tonight. It's something we need to get started on
156 how to move things forward.

157
158 Chairman Boissonnault made a motion to adorn. Seconded by Selectman Labonte. All towns were in favor. 9/0.

159
160 **6:40 p.m. – 2nd Public Hearing - Keyes Memorial Park, East Entrance - Performance Stage. Donation of equipment,**
161 **personnel/labor, and materials to the Town pursuant to RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both**
162 **for the assembly/construction of the performance stage.**

163
164 Chairman Daniels opened the public hearing. Lincoln Daley, Community Development Director gave a brief overview.
165 In Summary: the Demontigny family had previously donated granite stone material from a 30' x 60' stone structure build-
166 ing on their property. The material was used to construct the performance stage. Through the collective efforts and coordi-
167 nation of eighteen (18) local companies, they disassembled/removed the material from Demontigny property and then reas-
168 sembled the material at the Keyes Memorial Park – East Entrance to create the 30' x 30' (approx.) performance stage.

169
170 The construction of the performance stage was included as an important element of the 2016 Keyes Memorial Park East
171 Entrance Master Plan. The granite stone material, equipment, and services used to relocate the material and the construction
172 of the project was donated by the referenced individuals/companies at no expense to the Town. The total approximated cost
173 of the donated equipment, materials, and labor is approximately \$100,000.

174
175 The purpose of this public hearing is for the Board to determine whether to accept the donation of equipment, person-
176 nel/labor, and materials used for the assembly and construction of the performance stage located at the Keyes Memorial

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177 Park – East Entrance (former Fletcher Paint Superfund site). Although the stage has been constructed, to formally accept
178 said donation (categorized as property), the Board of Selectmen is required to hold two public hearings in accordance with
179 NH RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both. The first of two public hearings is scheduled for April
180 12th followed by a second hearing on April 26th. The Selectmen's final vote would take place at the May 10th meeting.
181

182 Chairman Daniels closed the public hearing. A decision will be made on at the next Board of Selectmen's meeting on May
183 10, 2021.
184

185 Selectman Labonte asked if it was common to accept stuff after it was done. Lincoln said it's a technicality, the Board al-
186 ready accepted the material but not the labor and equipment used to assemble the stage for the project. This is for account-
187 ing purposes. Chairman Daniels asked if this covers everything. Lincoln said no. We are working with the parties on the
188 final design elements and cost for the roof. He will be coming back before the Board when that is complete.
189

190 **6:45 p.m. – Approval of Land Use Change Tax (LUCT) Map 3, Lot 12, Veterans Tax Credit (Housekeeping), Stand-
191 ard Veterans Credits (13), All Veteran's Tax Credits (4), Veterans Service Connected Disability Tax Credits and
192 Veterans Change of Status Tax Credit, Exempt Properties (34), Exempt Properties (1) Little Arrows Child Care
193 Services and Solar Exemption and Abatement Map 3 Lot 12 – Assessing Director, Marti Noel**
194

195 **Approval of Land Use Change Tax (LUCT) Map 3, Lot 12** - This parcel has been disturbed for construction of a new
196 home. The property owner is aware of the action being taken tonight regarding their property. The parcel includes 13.5
197 acres, and 1.5 acres are being removed as the area needed to support the home and curtilage.
198

199 **Selectman Dargie made a motion to accept the recommended LUCT for Map 3 Lot 12. Seconded by Selectman La-
200 bonte. All were in favor. The motion passed 3/0.**
201

202 **Veterans Tax Credit (Housekeeping)** - During a recently conducted audit of Veteran's Tax Credit Applications, it was
203 discovered that 12 forms PA-29 (Permanent Applications) had erroneously been left unsigned. I have reviewed the applica-
204 tions and have presented these PA-29 forms to be signed this evening.
205

206 **Selectman Dargie made a motion to accept the recommended 12 PA29 forms. Seconded by Selectman Labonte. All
207 were in favor. The motion passed 3/0.**
208

209 **Standard Veterans Credits (13), All Veteran's Tax Credits (4), Veterans Service Connected Disability Tax Credits** –
210 Marti presented a list of property owners who have applied for the various Veteran's Property Tax Credits as indicated on
211 the spreadsheet attached.
212

213 **Selectman Dargie made a motion to accept the recommended 29 Various Veteran's Tax Credits. Seconded by Se-
214 lectman Labonte. All were in favor. The motion passed 3/0.**
215

216 **Exempt Properties (34), Exempt Properties** – Marti presented a list of properties to be exempt from taxation.
217

218 **Selectman Dargie made a motion to accept the recommended 34 Exempt Properties. Seconded by Selectman La-
219 bonte. All were in favor. The motion passed 3/0.**
220

221 **Exempt Properties (1) Little Arrows Child Care Services** - This property listed below is separated from the majority of
222 exempt properties as Chairman Daniels is on its Board of Directors and has historically recused himself from the vote on
223 this property. Marti recommends the Board approves the following applications for the 2021 tax year.
224

225 **Selectman Dargie made a motion to accept the recommended Exempt Property (1) Little Arrows Child Care Ser-
226 vices. Seconded by Selectman Labonte. The motion passed 2/0/1 with Chairman Daniels abstaining.**
227

228 **Solar Exemptions** – Marti presented a list of properties that qualify for Solar Exemptions.
229

230 **Selectman Dargie made a motion to accept the recommended 9 Solar Exemptions. Seconded by Selectman Labonte.
231 All were in favor. The motion passed 3/0.**

232 **Abatement Map 3 Lot 12** - A Land Use Change Tax Warrant was signed by the BOS on March 22, 2021. Although the
233 owners had received notice this action was taking place, they did not contact me until after the warrant was issued. This

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234 Abatement is to cancel the warrant until a few details can be worked out with the property owners who are finalizing pa-
235 perwork for an Excavation permit with the Planning Board. A new LUCT warrant will be issued after the 155E and AoT
236 permit is in place.
237

238 **Selectman Dargie made a motion to rescind the previous LUCT warrant for Map 3 Lot 12. Seconded by Selectman**
239 **Labonte. All were in favor. The motion passed 3/0.**
240

241 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)** There were no public comments at this time
242

243 **4. DECISIONS** – Selectman Dargie asked that 4. a) 8) be removed from the consent calendar. Selectman Labonte asked
244 that 4. a) 1) be removed from the consent calendar. Administrator Shannon asked that 4. a) 4) be removed from the consent
245 calendar. Selectman Labonte made a motion to approve the remaining items on the consent calendar. Seconded by Se-
246 lectman Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes.
247 All were in favor. The motion passed 3/0.

248 **a) CONSENT CALENDAR**

249 **1) Request for Approval of Appropriations Voted MS-232**

250 **2) Request for Acceptance of Investment Policy Review and Re-Adoption, and Treasurer’s Delegation**

251 **3) Approval of Report of Wood or Timber Cut, Map 56-52 Lot 1**

252 **4) Approval of Intent to Cut Wood or Timber, Map 3 Lot 6, and Map 3-5 Lot 21 through 29**

253 **5) Approval of Intent to Excavate Map 58 Lot 1**

254 **6) Approval of Reports of Excavation Map 58 Lot 1 and Map 58 Lot 2**

255 **7) Request to use the Oval for a 9/11 Memorial Service**

256 **8) Approval of Teamsters Request for Temporary Change in position status from Union to non-Union.**

257 **9) NH RSA (3:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 –**

258 • Donation to Milford Fire Department Special Purpose fund from "Three Wonder Children", Lola Van Germert,
259 Cooper Pare, and Emily Vance-Blais - \$69.10.

260 • Donation of a tree to the Milford Cemetery Department from Allen and Lisa Durant - \$275.00.

261 • Donation of Goods and Services for the Town of Milford from Eversource, Lucus Tree, and Asplundh - \$3,490
262

263 In regards to item 4. a) 1), Selectman Labonte asked if this was due 20 days after the annual meeting. Paul Calabria, Fi-
264 nance Director said yes but some leeway is given depending on what goes on at the town meetings and making sure there is
265 proper documentation and ballot count verification.
266

267 **Selectman Labonte made a motion to approve 4. a) 1) consent calendar. Seconded by Selectman Dargie. A roll call**
268 **vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes. All were in favor.**
269 **The motion passed 3/0.**
270

271 In regards to item 4. a) 4, Administrator Shannon said the intent for M 3-5-21 through 3-5-29 has some late discovered is-
272 sues and the Assessor asked that the Board not vote on that section. Map 3 Lot 6 was fine and the Board could vote on that
273 section.
274

275 **Selectman Dargie made a motion to approve 4. a) 4) consent calendar for the Intent to Cut Timber on Map 3 Lot 6**
276 **only. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte**
277 **yes, and Chairman Daniels yes. All were in favor. The motion passed 3/0.**
278

279 In regards to item 4. a) 8, Selectman Dargie asked for more clarification on who was making this request. Karen Blow, HR
280 Director said it should read, “Approval of request for temporary changing union position, “teamster” to a non-union posi-
281 tion. It’s a request by the Water Utilities Department.
282

283 **Selectman Dargie made a motion to approve 4. a) 8) consent calendar to change the union position to a non-union**
284 **position. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte**
285 **yes, and Chairman Daniels yes. All were in favor. The motion passed 3/0.**
286

286 **b) OTHER DECISIONS**

287 **1) N/A**

288 **5. TOWN STATUS REPORT**

289 **1) Town Hall Re-opening** - Town Hall will be re-opening on May 17, 2021. The Town has determined that all mask
290 and social distancing requirements will stay in effect for the time being. These requirements will be continuously re-

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viewed and will be relaxed at the appropriate time. All other options for obtaining services (i.e. drop boxes, online, appointments, by phone) are available at all times.

2) American Rescue Plan Funds - The American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first responders, frontline health workers, and other providers of vital services safely on the job as states, local governments, Tribes, and territories to fight to rebuild Main Street economies. The rules are still being developed by the US Department of the Treasury and are due out by May 10th. Once the rules are promulgated and the Town receives the funding, the BOS will work to identify the most effective way to utilize these monies. Milford's share will be about \$1.6 million.

6. DISCUSSIONS

1) Mail Box Policy Discussion – Tabled from April 12, 2021, reference e-mail – Chairman Daniels said we need to make some changes to this policy. The situation needs to be taken on an individual basis. He would like to discuss this when all the Board is together. Selectman Labonte and Selectman Dargie agreed. This discussion is tabled until the May 10th Board of Selectmen's meeting.

Rick Riendeau would also like to table it. There are liability issues that he would like the Board to be aware of as well.

Selectman Dargie made a motion to table the Mail Box Policy Discussion until May 10th. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes. All were in favor. The motion passed 3/0.

3) Communications - Chairman Daniels said this is in line with the earlier IMA discussions.

Chairman Daniels made a motion to have Captain Frye continue as our Board of Governors Representative for Milford. Seconded by Selectman Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte no, and Chairman Daniels yes. The motion passed 2/1 with Selectman Labonte opposed.

Chairman Daniels said he will set up a meeting with Captain Frye to go over some of the ground rules. He doesn't like the idea of sending out our representative to decide how we are going to spend \$500,000 to \$700,000 a year without. Selectman Labonte asked if he means having the BOG representative have too much authority. Chairman Daniels said no. It isn't fair for our representative to go into a meeting without knowing what this Board wants.

Selectman Labonte said he agrees we should let our representative know how we feel but as long as we set parameters it's still going to come back to the Board for final approval. Chairman Daniels said the more guidance we can give, the better it is, and this is going to take time.

7. PUBLIC COMMENTS. (regarding items that are not on the agenda) There were no public comments at this time

8. SELECTMEN'S REPORTS/DISCUSSIONS

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

Selectman Labonte said Granite Town Media had a meeting and they are still cleaning up the website.

b. OTHER ITEMS (that are not on the agenda)

9. APPROVAL OF FINAL MINUTES - Selectman Dargie moved to approve the minutes of April 12, 2021. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes. All were in favor. The motion passed 3/0.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

1. Treasurers Report March 2021

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION a motion made by Selectman Labonte to enter into a non-public session in accordance with (RSA 91-A:3, II(b)) Personnel, (RSA 91-A:3, II(c)) – Reputation and approval of non-public minutes RSA 91-A:3, II (a) Personnel – April 12, 2021. Seconded by Selectmen Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes. The motion passed 3/0.

In non-public, the Board addressed one vote under reputation for approval of minutes

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 4/26/2021

345 **13. ADJOURNMENT: Selectman Labonte moved to adjourn at 7:47 pm. Seconded by Selectman Dargie. A roll call**
346 **vote was taken with Selectman Dargie yes, Selectman Labonte yes, and Chairman Daniels yes. All were in favor.**
347 **The motion passed 3/0.**

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Gary Daniels, Chairman

Paul Dargie, Member

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Chris Labonte, Vice-Chairman

David Freel, Member EXCUSED

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Laura Dudziak, Member EXCUSED