

5:30 Ambulance Transport Fee Schedule Increase,(tabled from May 10, 2021) - Director, Eric Schelberg

MEMORANDUM

To: Board of Selectmen
From: Eric Schelberg, Director
Date: April 29, 2021
Subject: Ambulance Transport – Fee Schedule Increase



This memorandum serves to request the Board to approve an increase to the current ambulance transport fee schedule as noted below.

I am proposing the Board adopt a 10% increase as follows:

	<u>PROPOSED</u>	<u>CURRENT</u>
Basic Life Support (BLS) – Emergency:	\$ 710.00	\$ 645.00
Advanced Life Support (ALS1) – Emergency:	\$1,020.00	\$ 920.00
Advanced Life Support (ALS2) – Emergency:	\$1,600.00	\$1,459.00
Advanced Life Support (ALS1) – SCT:	\$1,875.00	\$1,784.00
Mileage:	\$ 15.75	\$ 14.25

As the Board may recall, the department implemented a 10% increase in March 2019.

I am requesting the Board adopt the proposed increases as noted or, as always, the Board could modify, defer for evaluation and discussion or take no action. Any approved increase can be put into place at any time the Board authorizes.

Please do not hesitate to contact me with questions regarding this subject.

MEMORANDUM



To: Board of Selectmen
From: Eric Schelberg, Director
Date: May 20, 2021
Subject: Ambulance Transport – Fee Schedule Increase

In reply to the Board’s request for additional information from the May 10, 2021 meeting regarding the above subject, following is the requested information.

Write-off by payor (%):

<u>2019</u>	Medicare	Medicaid	BC/BS	Insured	Uninsured
	50.55%	78.59%	23.17%	31.86%	86.63%
<u>2020</u>	Medicare	Medicaid	BC/BS	Insured	Uninsured
	52.89%	77.56%	28.15%	28.28%	91.95%

Additionally, following are the 2019 and 2020 department operational budget and revenue amounts:

<u>2019</u>	Budget	Revenue	<u>2020</u>	Budget	Revenue
	\$879,295	\$825,287		\$915,955	\$796,165

For the Board’s reference, following is the proposed ambulance transport fee schedule:

I am proposing the Board adopt a 10% increase as follows:

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Heritage Renovation

Milford, New Hampshire

LAUREL SCHOOL

Goals

- Shout out to Milford Heritage
- Tasteful restoration
- Maximize usefulness
- Education for the community

Shout out to Milford Heritage

- Built prior to 1846 as the Abbott School District #6
- Located on Ponemah Hill Rd. for farm children
- Moved 1 mile to educate the Italian quarry worker's children in 1898
- East Milford population peek at the turn of the century
- Popularly known as the Laurel School post WWII
- Hosted dances and local community events
- Provides a key focal point for Shepard Park ball fields and playground
- Serves the needs of the Scouts through a gift of the American Legion
- Memorial Tree on site to commemorate MCAA volunteer Edward Comolli & Ball field in memorial of Hugo Trentini

Tasteful Restoration

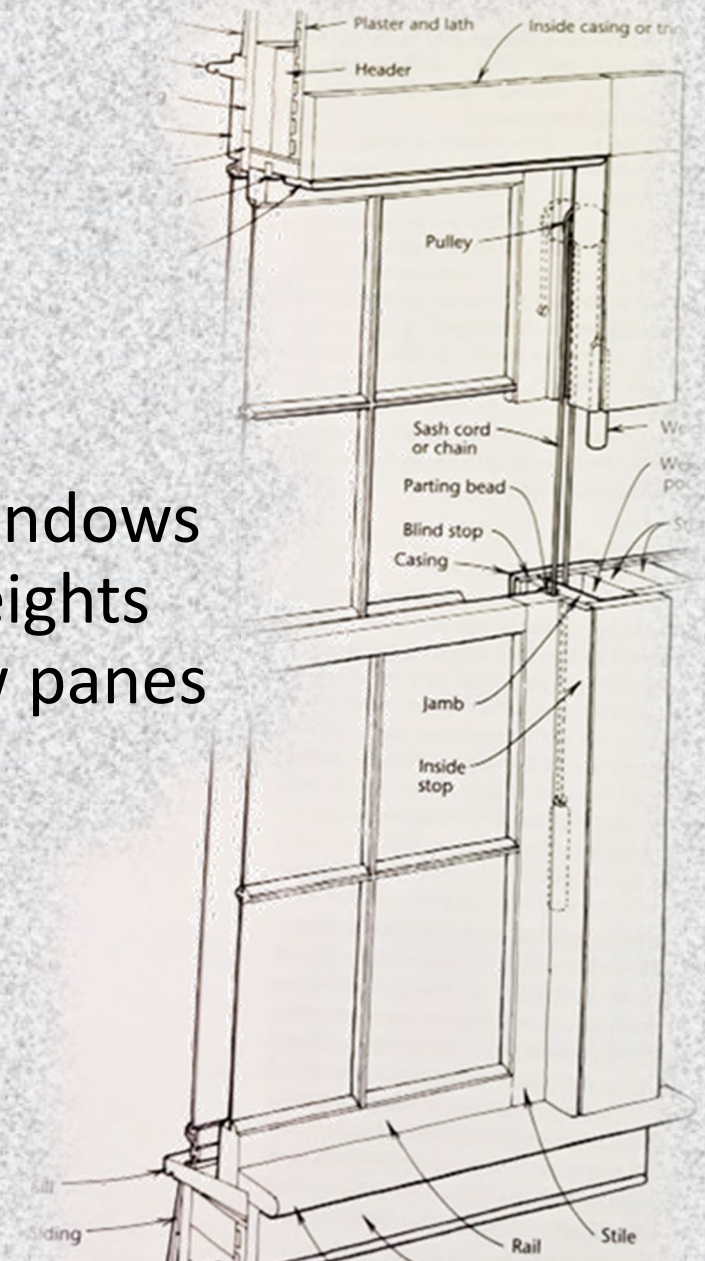
- Maintenance of the existing windows is preferable to replacement
 - Vinyl has a shorter life span than wood and will need to be replaced more often
 - Removing and replacing the existing windows has the potential to result in the need for additional work
 - The exterior shows visible signs of deterioration
- One of the four remaining windows is a very recent replacement that was tacked in place. It is not functional. This window should be replaced with a salvaged and properly restored window from the appropriate time period.

Maximize Usefulness

- The two largest windows represent the primary source of ventilation to the main building. They are also of greatest historical interest. Mechanical maintenance would enable these windows to become functional, allowing for appropriate ventilation. This would enable the Scouts to re-enter and utilize the building.
 - Minimize heat loss due to drafts
 - Maximize security from vandalism
 - Maintenance plan for future up-keep

Workshop for the Community

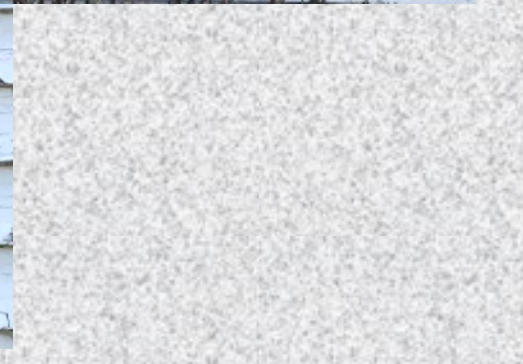
- Demystify window construction
- Encourage homeowners to restore vs replace
- Empower volunteers
 - Demonstrate the disassembly of double hung windows
 - Instruction for replacing cords and rehangng weights
 - Show the proper cleaning and glazing of window panes
 - Repair of muntons
 - Scraping and painting techniques



Phase by Phase Plan

I. Perform Mechanical Maintenance on Windows (2):	June 2021	\$
<ul style="list-style-type: none">• Removing the sash• Scraping & priming excess paint from edges & meeting rails• Spot priming• Replacing broken pane• Installing new parting beads• Re-roping & hanging sash• Final check for smooth operation		
II. Replace main entry door & steps	July 2021	\$
III. Restore Remaining Windows (4):	October 2021	\$
IV. Purchase & attach historically appropriate storm windows		
V. Assess & develop a plan for shell/exterior maintenance:		
<ul style="list-style-type: none">• Window jambs should be rebuilt/repared by someone with restoration experience• Window sills & casings should be evaluated for rot & repaired• Exterior clapboards require lead mitigation, repainting & replacement of rotted clapboards & sills		

Back-up Photos



Memorial tree and Park



Outside



Inside



LAUREL SCHOOL

Doors, Ceiling and floors



Historical Photo



References and Resource

- Andy Roeper, Winn Mountain Restorations LLC, 375 Jaffery Rd. Peterborough, NH, April 2021
- David Palance, Field Notes from Walkthrough, 17Apr2021
- Eric Sloane, A Museum of Early American Tools, 1964
- [Riverside Cemetery in Milford, New Hampshire - Find A Grave Cemetery](#)
- George Allen Ramsdell & William P. Colburn, The History of Milford, 1901
- George Nash, Renovating Old Houses, 1998
- Google Street Views
- Historical Maps of Milford including:
 - Woolford/Clark, Map of the Town of Milford, ca1854
 - Old Maps, Map of Hillsboro County, N.H., ca1858 reprinted in 1982
 - G.A. Worcester corrected and revised, Town of Milford, Hillsborough Co. N.H., 1901
 - D.H. Hurd & Co., Town and City Atlas of the State of NH, ca1892
- David Goodwin, Historical Sketch of the Town of Milford New Hampshire, 1846
- James Garvin, A Building History of Northern New England, 2001
- Kokko Builders, Record of plans of Waino Kokko
- Edith Hunter, A brief History of the Public Schools of Milford, New Hampshire 1738-1972
- New Hampshire Preservation Alliance, 7 Eagle Square PO Box 268 Concord, NH 03302
- Taxpayer Records of 1829 to 1888, digitized & compiled by David Palance ca2006
- The Hillsborough County Registry of Deeds
- Vision Documents, Town of Milford
- Winifred A. Wright, The Granite Town 1901/1978, 1979
- Leon Lemaire, Windows Exterior.pdf, 2021

5:55 Heritage Commission Overview – Chairman David Palance

MILFORD HERITAGE COMMISSION
PROPOSED BYLAWS
2002

ARTICLE I NAME

This Commission shall be called The Milford Heritage Commission

ARTICLE II PURPOSE

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use and protection of the unique cultural and historical resources of Milford, and also integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA 674:44 and referencing the Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It shall also be empowered to accept and expend funds for a non-lapsing heritage fund, and to acquire and manage property and property rights.

ARTICLE III MEMBERSHIP

The Commission shall consist of not fewer than five nor more than seven members and not fewer than three nor more than five alternate members. All members shall be residents of Milford and must have demonstrated interest and ability to understand, appreciate and promote the purposes of this Commission. Membership shall include a Selectman and may include a member of the Planning Board. The Selectmen shall appoint all regular and alternate members and shall fill all vacancies within 60 days.

All regular and alternate members shall be appointed for three-year terms with the appointments staggered so that two (2) regular members and one (1) or two (2) alternate members shall be appointed each year (RSA). The term of the appointed selectman shall coincide with the official tenure term of the Selectman. Terms of office shall commence on April 1st and end on March 31st of the following year. Should a regular or alternate member's position become vacant, any appointment to fill it shall be made for the unexpired term of that position.

Alternate members may be designated by the Chair to vote in the place of regular members who are absent or disqualified for any reason (RSA). The Chair shall appoint an alternate at random. This alternate shall continue as a voting member until the end of the meeting unless a regular member whom an alternate has been appointed to replace subsequently joins the meeting, in which case that alternate shall continue as a voting member only until the immediate issue under discussion is completed. An alternate so appointed shall sit and vote on that issue at subsequent sessions concerning that issue but failure to follow this practice shall invalidate any decisions of the Commission. All voting and non-voting members may participate in all discussions.

Appointed members of the Heritage Commission may also serve on any other municipal board or commission, provided that such multiple membership does not result in two Heritage Commission members serving on the same board or commission (RSA).

A member of the Heritage Commission shall serve as a delegate to the Selectmen's Land Use Subcommittee to assist the cooperation between the Commission and other Land Use Boards in the Town and shall report on the activities to the Board or relevant town Commission at its regular meeting.

ARTICLE IV OFFICERS

The officers of the Commission shall be Chair, Vice Chair, Secretary and Treasurer. They shall serve for one year starting in April and shall be eligible for reelection (RSA673:9) They shall be elected annually by a majority vote of the members of the Commission at the first regular meeting of the Commission in April following the annual Town Meeting. Voting shall be done by ballot.

ARTICLE V DUTIES OF OFFICERS

The Chair shall preside over all meetings and hearings, approve agendas, call special meetings, appoint subcommittees of the Commission, prepare an annual report and perform other duties customary to the office.

The Vice Chair shall preside in the absence of the Chair and shall have the full powers of the Chair on matters that come before the Commission.

If both the Chair and Vice Chair are absent, any other member shall call the meeting to order and an acting Chair shall be elected from the total members present to preside.

The Chair shall sign documents of the Commission. The Vice Chair, in the absence of the Chair or as delegated by the Chair, shall have authority to sign documents of the Commission. In addition, the Treasurer shall have authority to sign documents pertaining to financial matters of the Commission.

A Secretary shall be elected annually by majority vote of the Commission. The Secretary shall handle all correspondence, post meetings, issue notices of meetings, keep minutes and maintain records of all meetings, transactions and decisions of the Commission and perform such other duties as the Commission may direct by vote.

A Treasurer shall be elected annually by majority vote of the Commission. The Treasurer shall keep track of expenditures, monitor the budget, and give monthly reports of the dispersal of funds and perform such other duties as the Commission may direct by vote.

ARTICLE VI MEETINGS

Regular meetings shall be held on the third Monday of the month at 7 :00 pm at the Wadleigh Memorial Library. Special meetings may be held at any time upon the request of the Chair, a majority of the voting members of the Commission, or by the Board of Selectmen. Such meetings shall be held only after proper posting for a public meeting and after at least twenty-four (24) hours adequate notice to all Commission members. A quorum shall be in attendance at any special meeting where official Commission action is to be taken.

All meetings shall be held in full compliance with the provisions of the State's Right To Know Law, the ordinances and regulations of the Town and these Rules of Procedure. Any non-public meetings shall be held in strict accordance with Statute (RSA 91-A).

At each regular meeting, the order of proceedings may be as follows:

- Call to order and quorum check. Appointment of alternates as needed.
- Approval of minutes of previous meeting
- Reports from Commission members
- Treasurer's Report
- Secretary's Report including reading and discussion of correspondence
- Unfinished business
- Public hearings as needed
- New business
- Establishment of date of next meeting
- Adjournment

ARTICLE VII QUORUM

Four (4) members present shall constitute a quorum which shall be required to conduct business (RSA 673: 10, III). In the absence or disqualification of a regular member, the Chair shall appoint an alternate to vote in that member's place. Only an alternate who has been designated by the Selectmen shall serve in that member's place.

ARTICLE VIII CODE OF ETHICS

Each Commission member will:

- Attend meetings regularly and punctually
- Not act as an individual in settling complaints registered with them but refer these complaints to the entire committee
- Pledge no action in advance, or place themselves in other than an openly neutral position until a decision has been voted on by a sub-committee or by the full Commission.
- Maintain an attitude of loyalty to the Commission and its decisions
- Not accept any favors or special privileges for themselves or their families
- Excuse him/herself from voting on any issue in which a conflict of interest, either personal or professional, may exist.

ARTICLE IX RECORDS

Records of the Commission shall be kept at the Selectmen's office and available to the public in accordance with RSA 91-A (RSA 673-17). Minutes of all meetings including names of members of the Commission, persons appearing before the Commission, and a brief description of the subject shall be open for public inspection within 144 hours of the public meeting. (RSA 91-A:2,II).

ARTICLE X ACQUISITIONS AND HOLDINGS

RSAs authorize the Heritage Commission to receive and acquire real property and other gifts and monies (RSA 677:44d)

Prior to the acquisition of any real estate the Heritage Commission will hold a Public Hearing. The Public Hearing -vi.11 be posted in two public places in town at least 10 calendar days before the hearing (not including the day it is posted or the day of the hearing) and describing the proposal and designating the place where the proposal is on file for public inspection.

Abutters will be notified by regular mail of the time and place of the hearing.

The Heritage Commission will do a Title Search including other due diligence protocol, on the property to be acquired by gift or by purchase.

In the case of other gifts of personal (as opposed to real) property no public hearing need be held. A record of the gift will be made in the minutes of the meeting and added to an inventory list of holdings of the Heritage Commission, but stored at or loaned to The Milford Historical Society.

Any gifts to the Heritage Commission of money or property shall be approved by the Board of Selectmen. (RSA)

ARTICLE XI AMENDMENTS

These By Laws may be amended by a majority vote of the Commission after the proposed amendments have been read and discussed at two successive regular meetings immediately preceding the meeting at which the vote is to be taken. Regular and alternate Selectmen's representative members are eligible to participate and vote.

6:10

Skateboard Repair Station

Eagle Scout Project

By Trevor Naun



Keyes Park



The Memo Foundation is currently helping improve Keyes Park Skatepark with a new bowl. I am going to install a Skateboard repair station on the orange dot in the photo. After the repair station is installed I will hold a clinic for fourth and fifth grade elementary students and teach them how to repair a skateboard with the station. The clinic will be sent out to the webelos and advertised on Facebook.(Milford NH residents page)

The Repair Station



Tools on the Bike Repair Station

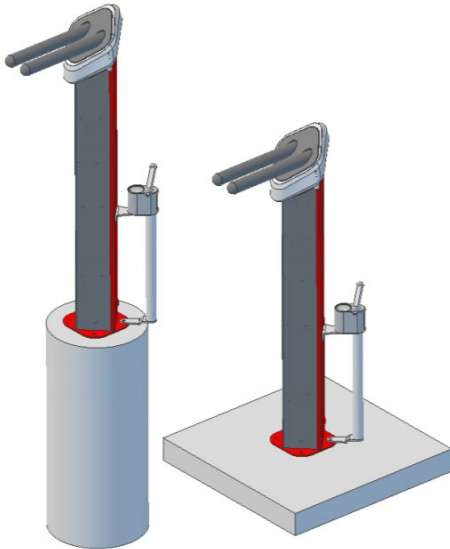
- Phillips screwdriver
- 5mm Hex driver
- 5/16" axle nut wrench
- 3/8" mount hardware nut wrench
- 9/16" kingpin nut wrench



Basics of the Project

Pad size

If you are pouring a new concrete pad, these are two recommended sizes. Option 1 is 36" x 36" x 4", option 2 is a 16" diameter cylinder that is 36" long.



A skateboard Will be installed on a concrete slab that is 36x36 inch square that is four inches deep. There will be a wire mesh implemented into the cement to keep structure and prevent the concrete from cracking in the future.

Fundraiser

- Car wash or two will be held at Advance Auto Parts in order to raise money to purchase the station
- My estimated total cost is \$1,075

Car Wash Flyer

Car Wash



Help raise funds for a
Skateboard Repair
Station at Keyes Park

Trevor Naun Eagle Scout Project

Clinic

- The Clinic will be held after the installation of the repair station and teach elementary school students how to fix a skateboard using the repair station.

Clinic Flyer

Skateboard Repair Clinic



Date: TBD

Location: Keyes Park

Time: TBD

Trevor Naun Eagle Scout Project

Safety concerns

- I will contact Dig Safe to address installation concerns
- Everyone will wear masks
- All volunteers will be screened for Covid symptoms, close contact, and travel
- Everyone in the troop can use shovels and handheld electric screwdrivers. The concrete will be handled by only the older Scouts
- Everyone handling both the wood and the concrete will be wearing gloves.
- Frequent water breaks will be taken so that no one gets overheated during the day. I will have a rain date scheduled in case of bad weather
- I will also remind Scouts about sunscreen

6:20

Bulletin Board at Keyes

Eagle Scout Project
Zachary Naun

Project and Purpose

The project is to install a 43 x 6 x 100 inch bulletin at the entrance of Keyes Park in Milford

It is prebuilt and costs \$650

The Purpose is to provide park goers with information on town news and programs



Materials

concrete 80 lb bags (roughly 4 bags) \$5 a bag estimated

4 Sonno Tubes \$10 for each estimated



Tools

shovels

A wheelbarrow

A hoe

5 gallon buckets (2)

First Aid kit

Work Gloves

Soccer balls, nets and
cones

Non-Contact
Thermometer

Supplies

garbage bags

Masks

water for concrete and cleaning (10 gallons approximately)

If the item did not have a price it will be borrowed.

All supplies, materials, and tools will be transported in my advisor Mr.Carter's Trailer . The estimated cost is \$740

Fundraising

I am planning to run a youth soccer clinic in order to demonstrate leadership and raise the funds for the project.

MCAA Fields Soccer Clinic **Eagle Scout Project Fundraiser**



Location: MCAA Fields in Milford NH

Ages: 8-11 for one group 12-14 for the other

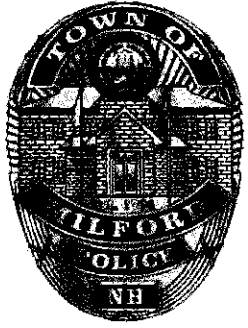
Date: TBD

4. a) 1) Acceptance and Appropriation of Unanticipated Revenues under \$10,000

Board of Selectmen
Agenda Date: 5/24/21

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
None at this time.		
Acceptance of Gifts of Property Under \$5,000 (31:95(e)) Jamie Christman and Service First HVAC		Donation of over 1,000 lbs of used dumbbells to the Milford Police Dept.'s gym. These have an estimated value of \$1,500.



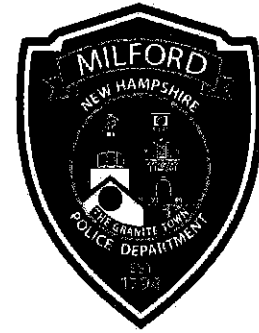
Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola

Chief of Police



To: John Shannon, Town Administrator
Board of Selectmen

From: Chief Michael J. Viola

Date: May 4, 2021

Ref: Donation of Weights from Jamie Christman and Service First HVAC

On behalf of the Milford Police Department, I am respectfully requesting the Board of Selectmen to consider and approve a donation of over 1000 pounds of used dumbbells, valued at approximately \$1500.00, from Jamie Christman and Service First HVAC. This equipment was donated to be used in the department's gym.

In an effort to ensure that our employees have the opportunity to keep both mentally and physically fit, we try to keep our gym supplied with various fitness related equipment. Throughout the time that we have had the department gym, we have been fortunate to have donations of new and used equipment for our employees to use. This donation of weights will assist us in moving forward with our fitness and well-being.

I behalf of the Milford Police Department, I would like to thank Mr. Christman and Service First HVAC for their donation to our department.

Your consideration in this request would be greatly appreciated.

4. a) 2) Approval of Gravel Tax Levy, Map 38 Lot 58

TOWN OF MILFORD, NH

OFFICE OF THE TAX COLLECTOR
 1 UNION SQUARE
 MILFORD, NH 03055
 603-249-0655

Map 3 Lot 12
 Operation # 20-303-05-E

Andrew & Krista Gardent
 19 Edwards St
 Wilton, NH 03086

EXCAVATION TAX ASSESSMENT PER RSA 72-B

Operation # 20-303-05-E

TAX YEAR: APRIL 1, 2020 - MARCH 31, 2021

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL			
Map 3 Lot 12				
	SAND	999	\$0.02	\$19.98
OPERATION NUMBER:				
Operation # 20-303-05-E				
	LOAM	0	\$0.02	\$0.00
ACCOUNT NUMBER:				
0	STONE PRODUCTS	0	\$0.02	\$0.00
SERIAL NUMBER:	OTHER	0	\$0.02	\$0.00
#				
	TOTAL EARTH:	999	TOTAL TAX:	\$19.98

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

***** 18% APR INTEREST WILL BE CHARGED AFTER May 12, 2021 ON UNPAID TAXES *****

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday - Friday 8:00 am to 4:00 pm

ORIGINAL WARRANT

GRAVEL TAX LEVY

TAX YEAR: APRIL 1, 2020 - MARCH 31, 2021

THE STATE OF NEW HAMPSHIRE

HILLSBOROUGH COUNTY, SS

TO: Kathy P. Doherty, Collector of Taxes for

TOWN OF MILFORD, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$19.98** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF MILFORD, NH

Gary Daniels

Chris Labonte

Paul Dargie

Laura Dudziak

David Freel

DATE: April 12, 2021

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
Andrew & Krista Gardent 19 Edwards St Amherst NH 03031	Map 38 Lot 58	19-303-01-E	\$19.98
TAXPAYER 2 ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 3 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 4 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 5 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00

DATE DUE: May 12, 2021

TOTAL DUE: \$19.98

4. a) 3) Approval of 2021 Preliminary Tax Warrant

MEMORANDUM

To: Board of Selectmen
Cc: John Shannon

From: Kathy Doherty, Tax Collector

Date: May 20, 2021

Subject: 2021 Preliminary Tax Warrant

The first real estate tax billing has been processed for 2021 with a net sum due of \$21,313,721.45.

Bills are scheduled to be mailed May 28, 2021 with a due date of July 1, 2021.

Please sign the attached warrant authorizing me to collect the committed taxes.

Respectfully,

Kathy Doherty

WARRANT
PROPERTY TAX LEVY
STATE OF NEW HAMPSHIRE

HILLSBOROUGH, ss:

TO: Kathy Doherty, Collector of Taxes for the Town of Milford, in said County:

In the name of the State, you are hereby directed to collect the first half year 2021 property taxes in the list herewith committed to you amounting in all, to the gross sum of **Twenty One Million Four Hundred Twenty Three Thousand Seventy Three Dollars and 99/100 [\$21,423,073.99]** less abatements [Veterans Credits] in the amount of **One Hundred Nine Thousand Three Hundred Fifty Two Dollars and 54/100 [\$109,352.54]** for a net sum to be collected in the amount of **TWENTY ONE MILLION THREE HUNDRED THIRTEEN THOUSAND SEVEN HUNDRED TWENTY ONE DOLLARS AND 45/100 [\$21,313,721.45]** and with interest at the rate of eight (8%) percent per annum from 1 July 2021 on all sums not paid on or before that date.

A tax collector shall remit all money collected to the town treasurer, or to the town treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total \$1500 or more.

Given under our hands and seal at Milford, New Hampshire this 24th day of May, in the year of our Lord, Two Thousand and Twenty One.

Chairman

Vice-Chairman

Selectman

Selectmen of Milford, New Hampshire

Selectman

Selectman

5. Town Status Report

Town Status Report – May 24, 2021

- 1. Town Swimming Pool** – The Town swimming pool at Keyes Park will be opening this summer. The pool will be opening on June 12, 2021 and registration for programs and passes is now open. It will be necessary to put guidelines and procedures into place to address the health and safety of the community and staff due to the pandemic and these can be found on the Town webpage on the Recreation page. These procedures may change at any time in accordance with State guidelines and recommendations. Any questions or concerns can be directed to the Town Administrator's Office or to the Recreation Department.
- 2. Town Re-Opening** – Town Hall is now open during normal business hours. The Transfer Station will also be looking at making some adjustments such as the opening of the Still Good Shed. The Town has decided that all mask and social distancing requirements are still in effect for the time being. These requirements will be continuously reviewed and will be relaxed at the appropriate time. All other options for obtaining Town Hall services (i.e. drop boxes, online, appointments, by phone) are available at all times. Any questions or concerns about the project can be directed to the Town Administrator's Office.

6. 1) Recycling Committee Ordinance (Enforcement)

Town of Milford NH

Chapter 5.20 Recycling/Solid Waste

Sections

- 5.20.010 Establishment of Recycling - Passage of Ordinance
- 5.20.020 Permits
- 5.20.030 Compliance
- 5.20.040 Origin of Material
- 5.20.050 Recycling Center/Transfer Station
- 5.20.060 Penalties
- 5.20.100 No-Cost Recyclable Material
- 5.20.110 Aluminum Cans
- 5.20.120 Batteries
- 5.20.130 Corrugated Cardboard
- 5.20.140 Glass
- 5.20.150 Light Bulbs
- 5.20.160 Metal Food Cans
- 5.20.170 Mixed Metals
- 5.20.180 Mixed Paper
- 5.20.190 Oil
- 5.20.200 Plastic Bottles
- 5.20.210 Printer Ink Cartridges
- 5.20.220 Yard Waste
- 5.20.400 Fee-Based Recyclable Material
- 5.20.410 Automotive Batteries
- 5.20.420 Electronics
- 5.20.430 Tires
- 5.20.600 Solid Waste
- 5.20.610 Household Trash
- 5.20.620 Demolition Materials
- 5.20.630 Bulky Waste
- 5.20.640 Wood
- 5.20.650 Commercial Solid Waste Haulers - Agreements and Fees
- 5.20.700 Unacceptable Materials
- 5.20.710 Hazardous Waste

5.20.010 Establishment of Recycling - Passage of Ordinance

Passed by majority voice vote at the March 14, 1989 Milford Town Meeting.

A by-law establishing mandatory recycling in the Town of Milford; establishing the rules and regulations for the separation of specific materials from the solid waste stream for the purpose of recycling, promulgating rules and regulations for the collection of said specific materials and prescribing penalties for the violation thereof:

WHEREAS, pursuant to the authority vested in the Town of Milford by RSA 31:39 and 149-M:13 (II).

WHEREAS, the separation and removal of certain designated materials for the purpose of recycling, will serve the public interest by reducing solid waste and conserving our material resources; WHEREAS, it is necessary to establish the rules and regulations for the separation, collection and disposal of said designated acceptable materials; and directives of the Town Meeting as well as the responsibility of the Town under RSA 149-M:13; and NOW, THEREFORE, BE IT ORDAINED by the Town of Milford, in the County of Hillsborough and state of New Hampshire that Mandatory Recycling is hereby established as a program for the separation of certain recyclable materials from garbage or rubbish by the residents of the Town of Milford and the collecting of these recyclables.
(Ord. 7-10-06)

A. Definitions

- a. “recycling” as used herein shall mean the process by which designated materials, which otherwise would become solid waste, are collected, separated, processed, and returned to the economic mainstream in the form of raw materials or products.
- b. “commercial and industrial establishments” as used herein shall be deemed to include all public and private establishments including, but not limited to, those manufacturing, retailing, and/or service establishments; food establishments in business for the purpose of consumption, on or off premises, as well as food distribution and/or processing; and professional and/or corporate entities.
- c. “dwelling unit” as used herein shall be deemed to include any one-family, two-family or multi-family home; apartments and high rises; condominiums and/or cooperatives.
- d. “public or private institutions” as used herein shall be deemed to include all municipal and state government facilities; all religious, educational and healthcare facilities; and all public and/or private civic organizations.
- e. “commercial hauler” as used herein shall mean any business that picks up solid waste and recyclable materials from homes, businesses, or institutions for the purpose of disposal at the Recycling Center/Transfer Station and has a written agreement with the Town.

(Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part); Ord. 3-14-89 § 1)

5.20.020 Permits

- A. Permits are required for the use of the Recycling Center/Transfer Station. **Proof of residency in the town is required**—for every permit issued. Except for temporary permits, permits will be issued on a biennial basis and will expire on June 30th every other year. These biennial solid waste permits must be attached to the driver’s side of the vehicle’s windshield. Permits may be obtained at the Recycling Center/Transfer Station scale house at no cost.
- B. Temporary permits are available for residents/property owners utilizing the services or vehicles of others for the disposal of their (the residents/property owner’s) solid waste. They may obtain temporary permits at no cost, which shall be valid for a single day at a time provided he or she presents a letter of request for the same duly signed by the

resident/property owner. This temporary permit is subject to the requirements in the town's Recycling/Solid Waste Ordinance.

(Ord. 5-23-94 (part))

5.20.030 Compliance

All owners, lessees and occupants of dwelling units, business, commercial and/or industrial establishments, private, public and governmental institutions and facilities that utilize the Milford Transfer Station shall separate recyclable materials from the solid waste and shall recycle all recyclable materials.

(Ord. 2012-006, 12-07-23)

5.20.040 Origin of Material

Only material collected within the limits of the town, or such other towns as approved by the Milford Board of Selectmen in an annual agreement, shall be disposed of at the Recycling Center/Transfer Station. Failure to adhere to this shall constitute a violation of this chapter.

(Ord. 5-23 -94 (part))

5.20.050 Recycling Center/Transfer Station

- A. Supervision: The director of public works or his or her designee, shall have the right to refuse the use of the solid waste transfer station to any person, corporation, or other user, who in the judgment of the director or his or her designee, is misusing the transfer station, violating this chapter, or who does not have a proper permit. Any such user who refuses to obey these legitimate orders shall be guilty of a violation of this chapter.
- B. Location, Hours of Operation, and Miscellaneous Provisions
 - a. The Recycling Center/Transfer Station is located on North River Road.
 - b. The hours of this facility's operation are posted on the gate and with the Town Hall and Department of Public Works. The hours are subject to change.
 - c. Hours of closure will be determined through a collaborative effort of the Town Administrator, Department of Public Works Director, and the Recycling Center/Transfer Station manager, with the approval of the Board of Selectmen.
 - d. Attendants will be present during operational hours. They have the authority to direct the proper placement of both solid waste and recyclable materials, and they may deny use of the facility to any person violating this regulation.
 - e. Dumping is strictly prohibited when the Recycling Center/Transfer Station is closed. Persons leaving trash and/or recyclables at the gate or along the roadway when the Recycling Center/Transfer Station is closed will be subject to prosecution for trespassing and/or littering as the case may be.
- C. Trespass: The gate shall be locked at all times when the Recycling Center/Transfer Station is not open to the public. Anyone entering the site when the gate is locked shall be trespassing and shall be charged with violating the terms of this chapter.
- D. Burning: No burning shall be allowed except at the discretion of the fire chief. Recycling Center/Transfer Station brush burning is regulated by New Hampshire Department of Environmental Services rules and guidelines.

- E. Disposal: Unless otherwise indicated in the specific recyclable category, recycled items shall be disposed of in the designated recycling area at the Recycling Center/Transfer Station.
- F. Disposal Fees: Fees are assessed for certain items. These items include but are not limited to vehicle tires; vehicle rims; automotive batteries; Freon-containing refrigerators, air conditioners, and dehumidifiers; propane cylinders; mattresses; computer monitors, CPUs and printers, TVs, VCRs, demolition waste and bulky household waste. Fees are also assessed to commercial trash haulers. The fees are posted at the Recycling Center/Transfer Station. See the attendant for weigh-in before disposing of material subject to a disposal fee, and after disposal of the material to pay the disposal fee.
- G. Disposal Fee Exemption: In special circumstances, fees may be waived by the Board of Selectmen.

(Ord. 2012-006, 12-07-23; Ord. 7-10-06 (part); Ord. 5-23-94 (part))

5.20.060 Penalties-- To be updated by Selectmen

Failure to abide by any term or provision of this chapter shall be considered a violation as defined by NH RSA 625:9 and shall be administered as follows:

- A. A first violation will result in a written warning being given to the violator.
- B. A second violation shall be prosecuted as an offense under the criminal code of the state of New Hampshire and on conviction, a fine shall be levied as further described in Milford Municipal ~~Appendix B [Appendix B no longer exists]~~ Fines.

***From Milford Municipal Fines: closest fine described=Streets, Sidewalks & Public Places
Depositing Trash or Refuse 7.30 Depositing Trash or Refuse per violation \$50.00 10-11-08***

- C. A third violation shall be prosecuted as an offense under the criminal code of the state of New Hampshire and on conviction, a fine shall be levied as further described in Milford Municipal ~~Appendix B~~ Fines, and future admission to the Recycling Center/Transfer Station denied.
- D. In accordance with NH RSA 31:39 III all fines so collected shall inure to the town to defray the costs of solid waste management programs.
- E. Any individual accessing the Recycling Center/Transfer Station after revocation of their access rights to the facility and before instatement of those rights shall be guilty of trespassing.

(Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part))

5.20.100 Recyclable Materials

- A. Definition - "recyclable material" as used herein shall include all materials designated by the municipality to be separated from the solid waste stream for the purpose of recycling, which may be recycled at no cost to the individual or business recycling such material, and shall include the following:

- Aluminum cans
- All batteries except automotive, especially Nickel-cadmium, lithium and mercury containing Batteries
- Corrugated cardboard
- Glass bottles & Food jars
- Fluorescent Light bulbs and ballasts
- Metal food cans
- Mixed paper
- Mixed metals
- Motor Oil
- Plastic bottles #1 and #2
- Printer ink cartridges
- Yard waste, as defined and natural wood less than 5” diameter

5.20.110 Aluminum Cans

- A. Definition – “aluminum cans” as used herein shall mean soda or juice beverage containers made entirely of aluminum.
- B. Exclusions - Aluminum cans shall not include:
 - a. Aerosol cans
 - b. Aluminum foil
 - c. Food trays

5.20.120 Batteries

- A. Definition - “batteries” as used herein shall include the following:
 - a. Non-rechargeable batteries
 - b. Rechargeable batteries
- B. Exclusions - Batteries shall not include Automotive batteries, which are a fee-based recyclable item

5.20.130 Corrugated Cardboard

- A. Definition - “corrugated cardboard” as used herein shall mean non-waxed, non-glossy corrugated cardboard boxes and brown paper bags.

5.20.140 Glass

- A. Definition - “glass” as used herein shall include all glass bottles and jars with no metal attached
- B. Exclusions - Glass shall not include:
 - a. Auto glass or headlights
 - b. Household glass from windows
 - c. Broken glass (except auto glass)

- d. Ceramics and porcelain items (without fixtures),
 - e. Opaque glass, Pyrex, crystal
 - f. Crockery
- C. Preparation
- a. Glass bottles shall be rinsed clean of all residues and shall have all caps removed.
 - b. Labels do not have to be removed from glass bottles
- D. Disposal - Glass shall be deposited in the glass recycling bins at the recycling drop-off.

5.20.150 Light Bulbs

- A. Definition - "light bulbs" as used herein shall include the following:
- a. Incandescent (household) light bulbs
 - b. Fluorescent tube lights
 - c. Compact Fluorescent Light (CFL) bulbs
 - d. Light-emitting-diode (LED) bulbs
- B. Exclusions - Light bulbs shall not include:
- a. Automotive headlights
 - b. Flood lights

5.20.160 Metal Food Cans

- A. Definition - "metal food cans" as used herein shall mean cans made entirely of steel or tin.
- B. Exclusions – Metal food cans shall not include:
- a. Aerosol cans
 - b. Aluminum foil
 - c. Metal food trays
- C. Preparation
- a. Metal food cans shall be rinsed clean of all residues and shall have all labels removed.

5.20.170 Mixed Metals

- A. Definition - "mixed metals" as used herein shall mean items made entirely of aluminum, brass, copper, cast iron or other metals, or items made entirely of a combination of these metals.

5.20.180 Mixed Paper

- A. Definition - "mixed paper" as used herein shall include the following:
- a. Catalogs
 - b. Cereal boxes and outside food cartons
 - c. Color printed boxes and cartons
 - d. Drawing paper

- e. Envelopes (with and without windows)
 - f. Junk mail
 - g. Manila folders
 - h. Newspapers and inserts
 - i. Non-corrugated and printed cardboard, including paper tubes
 - j. Notebook paper
 - k. Office and fax paper of all colors
 - l. Paperback books
 - m. Phone books
- B. Exclusions - Mixed paper shall not include:
- a. Blueprints
 - b. Carbon paper
 - c. Foil or foil-lined boxes
 - d. NCR paper
 - e. Mylar
 - f. Plastic coated paper
 - g. Plastic laminated paper
 - h. Self-sealing envelopes
 - i. Tissues or napkins
 - j. Tyvek
 - k. Wax coated paper
 - l. Food soiled containers

5Definition - “oil” as used herein shall mean new or used automotive oil that has not been mixed with any other substance (i.e. anti-freeze).

- A. Disposal - Oil shall be left in a container at the Recycling Processing Building. Recycling Center/Transfer Station staff shall be responsible for subsequently disposing of the oil.

5.20.200 Plastic Bottles

- A. Definition - “plastic bottles” as used herein shall mean only #1 and #2 plastic bottles with an opening smaller than the body. Plastic bottles shall be clean and dry and not include bottle caps.
- B. Preparation
 - a. Plastic bottles shall be rinsed clean of all residues
 - b. Labels do not have to be removed from plastic bottles

5.20.210 Printer Ink Cartridges

- A. Definition - “printer ink cartridges” as used herein shall include all new or recycled printer ink cartridges.
- B. Disposal - Printer ink cartridges shall be placed in a plastic bag and deposited at the designated area of the Recycling Center & Transfer Station.

5.20.220 Yard Waste and Natural Wood

- A. Definition - “yard waste ” as used herein shall include:
 - a. Leaves
 - b. Grass clippings
 - c. Garden vegetables
 - d. Coffee grounds
 - e. Woody brush <5” in diameter
- B. Exclusions - Yard waste shall not include woody brush > 5” diameter
- C. Definition- “Natural Wood” as used herein shall include unpainted, unstained, unvarnished lumber and clean pallets.
- D. Exclusions: Natural wood does not contain metal hardware nor include plywood or pressboard (see Demolition materials).
- E. Disposal - Yard waste and natural wood shall be deposited at the designated composting area of the Recycling Center/Transfer Station.
- F. (Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part))

5.20.400 Fee-Based Recyclable Material

- A. Definition - “fee-based recyclable material” as used herein shall include all materials designated by the municipality to be separated from the solid waste stream for the purpose of recycling which may be recycled at a cost to the individual or business recycling such material, and shall include the following:
 - a. Automotive batteries
 - b. Electronics
 - c. Tires
 - d. Appliances
 - e. Propane tanks ≤ 25 lbs. in size

5.20.410 Automotive Batteries

- A. Definition - “automotive batteries” as used herein shall include the following:
 - a. New or used automotive batteries
- B. Disposal - Automotive batteries shall be deposited in the designated recycling area after the appropriate disposal fee has been paid.

5.20.420 Electronics

- A. A. Definition - “electronics” as used herein shall include the following:
 - a. Computer monitors
 - b. Computer CPUs
 - c. TVs
 - d. Printers
- B. Disposal - Electronics shall be deposited in the electronics recycling storage container after the appropriate disposal fee has been paid.

5.20.430 Tires

- A. Definition - “tires” as used herein shall include the following:
 - a. New or used automotive tires made of rubber, on or off the rim
 - b. New or used equipment tires (i.e. riding lawn mower, snowblower) made of rubber, on or off the rim
- B. Exclusions - Tires shall not include tires made of non-rubber material.
- C. Disposal - Tires shall be deposited in the designated recycling area after the appropriate disposal fee has been paid.
(Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part))

5.20.440 Appliances

- A. Appliances include refrigerators, air conditioners, freezers, and dehumidifiers.

5.20.600 Solid Waste

- A. Definition - “solid waste” as used herein shall include all non-recyclable material accepted by the contractor that receives Milford’s solid waste.
- B. Exclusions - Solid waste shall not include:
 - a. Solid or dissolved materials in irrigation return flows
 - b. Cut or uprooted stumps
 - c. Woody brush >5” in diameter
 - d. Municipal and industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act, as amended
 - e. Radioactive materials as defined and regulated by the New Hampshire rules for the control of radiation, He-P 2000 and He-P 4000
 - f. Septage as defined in NH RSA 485-A:2, IX-a
 - g. Sludge as defined in NH RSA 485-A:2, XI-a, namely “the solid or semi-solid material produced by water and wastewater treatment processes, excluding domestic septage; provided, however, sludge which is disposed of at solid waste facilities permitted by the department shall be considered solid waste and regulated under NH RSA 14
 - h. Bodies of deceased persons and animals
 - i. Waste-derived products which are certified for distribution and use pursuant to Env-Sw 1500 and actively managed
 - j. Hazardous waste as defined in NH RSA 147-A:2, including a solid waste which the generator formally declares in accordance with Env-Wm 502.01(c)(2) to be a hazardous waste and which is subsequently managed as a hazardous waste pursuant to the requirements of NH RSA 147-A

(Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part))

5.20.610 Household Trash

- A. Definition - “household trash” as used herein shall mean all non-recyclable, non-hazardous waste material accepted by the contractor that receives Milford’s solid waste.

5.20.620 Fee-Based Materials

5.21.621 Demolition Materials

- A. Definition - “demolition materials” as used herein shall include:
 - a. Glued, painted, varnished, stained or treated wood
 - b. Pressed board
 - c. Plywood
 - d. Shingles
 - e. Sheet rock
- B. Disposal - Demolition materials shall be deposited in the designated demolition materials disposal bin after the vehicle with materials has been weighed at the Recycling Center/Transfer Station scale house. Subsequent to disposing of the material, the vehicle shall be re-weighed at the scale house to determine the disposal fee.

5.20.622 Bulky Waste

- A. Definition - “bulky waste” as used herein shall include:
 - a. Insulation
 - b. Large plastic items
 - c. Mattresses and box springs
 - d. Padding
 - e. Rugs and carpeting
 - f. Upholstered furniture
- B. Disposal - Bulky waste shall be deposited in the designated bulky waste disposal bin after the vehicle with materials has been weighed at the Recycling Center/Transfer Station scale house. Some bulky waste items are charged a ‘per item’ fee rather than weight. Subsequent to disposing of the material, the vehicle shall be re-weighed at the scale house to determine the disposal fee.

5.20.700 Unacceptable Materials

- A. Definition - “unacceptable materials” as used herein shall mean those materials that are not accepted at the Recycling Center/Transfer Station and shall include:
 - a. Items listed in Section **5.20.600**
 - b. Cement, bricks, concrete and cement blocks
 - c. Any items precluded by the contactor that accepts Milford’s solid waste
 - d. Any material which in the opinion of the director of public works or his or her designee, constitutes a serious hazard to other users of the facility, to the property of the town or to the operation of the solid waste transfer station
 - e. Hazardous Waste as defined and described in 5.20.710
- B. (Ord. 5-23-94 (part))

5.20.710 Hazardous Waste

- A. Definition - “hazardous waste” as used herein means any solid, semi-solid, liquid or contained gaseous waste, or any combination of these wastes, which (a) May cause or

contribute to an increase in irreversible or incapacitating reversible illness; (b) Poses a present or potential threat to human health or the environment if improperly managed; (c) Has been identified as a hazardous waste by the DES Waste Management Division.

Hazardous materials include but are not limited to the following:

- a. Anti-freeze, gasoline, and brake fluid
- b. Asbestos
- c. Asphalt and driveway sealer
- d. Creosote
- e. Explosives and fireworks
- f. Infectious waste as defined by New Hampshire Code of Administrative Rules, Chapter Env-Sw 900, Management of Certain Wastes, Statutory Authority: NH RSA 149-M:7
- g. Lead or oil based paint
- h. wood preservatives, stains and varnish
- i. Pathological wastes and any wastes that have had contact with body parts or fluids generated by the care of patients by hospitals, nursing homes, doctors/dentists' offices, laboratories and health care facilities of any nature. These require certified contractors for disposal.
- j. Pesticides, insecticides, and herbicides
- k. Organic chemicals
- l. polyurethane
- m. Pool chemicals and acids
- n. Propane and gas cylinders > 25 lbs.
- o. Solvents and thinners
- p. Radioactive waste

5.20.800 Commercial Solid Waste Haulers - Agreements and Fees

Commercial haulers as defined in Section 5.20.010 A, 5 shall execute an agreement with the Town of Milford to allow them to dispose of solid waste at the Milford Recycling Center/Transfer Station. The disposal fee shall be set by the Board of Selectmen and may change from time to time as conditions dictate.

(Ord. 2012-006, 12-07-23; Ord. 5-23-94 (part))

9. Approval of Final Minutes - May 10, 2021

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
May 10, 2021

This meeting was conducted pursuant to the State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04. As such, the meeting was conducted online and in person.

PRESENT:

Gary Daniels, Chairman	John Shannon, Town Administrator (Zoom)
Chris Labonte, Vice Chairman	Tina Philbrick, Executive Assistant (Zoom)
Laura Dudziak, Member (Zoom)	Nate Addonizio, Videographer
Paul Dargie, Member (Zoom)	
David Freel, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels declared that an emergency exists and he was invoking the provisions of RSA 91-A: 2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, he also finds that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted with some members participating via Zoom and some members attending in person. Information for accessing this meeting can be found on the Town website in the red banner.

Chairman Daniels welcomed members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Public comments will be limited to five minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that person will be removed from the meeting.

All votes that are taken during this meeting must be done by Roll Call vote. Members who called in from home were asked to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

Roll call attendance: Selectman Dargie, yes, (zoom) no one is present. Selectman Dudziak, yes, (zoom) no one is present. Selectman Labonte yes, present in the BOS room, Selectman Freel yes, present in the BOS room, and Chairman Daniels yes, present in the BOS room

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Application for Approval of Exemption or Tax Credit (37), Application for Approval of Elderly Exemption Late filed (1) and Exceeds Income Limit (1), Application for Approval of Residences in Industrial or Commercial Zone (39) and Application for Denial of Exempt Property (1) - Director, Marti Noel

Application for Approval of Exemption or Tax Credit (37) - Marti presented a list of properties for Exemption or Tax Credit.

Selectman Labonte made a motion to accept the recommended 37 Exempt Properties. Seconded by Selectman Dargie. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

Application for Approval of Elderly Exemption Late filed (1) - The 2021 paperwork indicates the applicant does qualify under age, income, and asset criteria. The late-filed application was due to medical and personal issues preventing a timely filing. Marti recommends approval of this application.

Selectman Dargie made a motion to accept the late Elderly Exemption. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

Exceeds Income Limit (1) - The applicants qualify under age and assets criteria but exceed the income limits by \$534.14. The Board approved the use of the stimulus check as income earlier this year with the stipulation that any applicant whose income exceeds the limitation because of the stimulus check would be reviewed on a case by case basis. The applicants have indicated they cannot attend this evening because of ongoing issues with poor health and discomfort with using the Zoom attendance feature. For the applicant, health issues have been debilitating on many levels: physically, financially,

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 5/10/2021

63 and emotionally. They ask that the Board consider their circumstances and make an exception in this instance. Marti rec-
64 ommends approval of this application.

65
66 **Selectman Dargie made a motion to accept one (1) exceeds limit application. Seconded by Selectman Labonte. A roll**
67 **call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte yes, Selectman Freel**
68 **yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.**

69
70 **Application for Approval of Residences in Industrial or Commercial Zone (39)** – Marti reviewed the applications and
71 recommends that the Board of Selectman approve the attached list of applicants for Residences in an Industrial or Commer-
72 cial Zone for the tax year 2021.

73
74 Chairman Daniels asked if these people get notified each year. Marti said yes. Chairman Daniels said questioned a couple
75 on the third page not having a received date. Marti said the applications were in on time are the paperwork is in the Board’s
76 folder.

77
78 **Selectman Dargie made a motion to accept the 39 Applications for Residences in Industrial or Commercial Zone.**
79 **Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes,**
80 **Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.**

81
82 **Application for Denial of Exempt Property (1)** - Marti reviewed the application, including the charter, by-laws, and/or
83 articles of incorporation do not demonstrate compliance to the statutory definition for approval for property tax exemption.
84 They don't have the requirements in their paperwork. They are looking to revise their by-laws. Marti recommends the
85 Board deny the following application for the 2021 tax year. She discussed her recommendation with the applicant who may
86 seek remedy to their charter and re-submit next year.

87
88 Selectman Dargie said pre COVID this group had charitable work going on with the building, specifically with the cub
89 scouts. He feels we should approve them for this year and notify them to have their documentation for next year. Marti
90 said they do good work but most of what they've done has been for their group. They allow certain groups to rent their hall
91 but their charter doesn't require them to do good work which is needed per statute.

92
93 Selectman Labonte asked if the request is denied, what recourse they have to go back. Marti said they can appeal. Select-
94 man Dargie asked how much is the exemption dollar value. Marti said she didn't have it right now. It wouldn't be a full
95 exemption because they lease out a portion of their building for a communications tower which would not be eligible. Se-
96 lectman Dargie asked if they have applied before. Marti said no, this is the first time applying.

97
98 **Selectman Labonte made a motion to accept the recommendation of the Assessor to deny the exempt property. Se-**
99 **conded by Selectman Freel. A roll call vote was taken with Selectman Dargie, no, Selectman Dudziak, yes, Selectman**
100 **Labonte yes, Selectman Freel yes, and Chairman Daniels yes. The motion passed 4/1 with Selectman Dargie op-**
101 **posed.**

102
103 **5:40 p.m. – EMS Week Proclamation** –Chairman Daniels read the EMS Week Proclamation to Designate the week of
104 May 16 thru 22 as Emergency Medical Services Week–

- 105
106 WHEREAS, Emergency medical services is a vital public service; and
107 WHEREAS, The members of emergency medical services teams are ready to provide lifesaving care to those in need
108 24 hours a day, seven days a week; and
109 WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who expe-
110 rience sudden illness or injury; and
111 WHEREAS, Emergency medical services has grown to fill a gap by providing important, out of hospital care, includ-
112 ing preventative medicine, follow-up care, and access to telemedicine; and
113 WHEREAS, Emergency medical services teams consist of first responders, emergency medical technicians, paramed-
114 ics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital
115 nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital
116 medical care providers; and
117 WHEREAS, The members of emergency medical services teams, whether career or volunteer, engage in thousands of
118 hours of specialized training and continuing education to enhance their lifesaving skills; and

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 5/10/2021

119 WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers
120 by designating Emergency Medical Services Week; now
121

122 NOW, THEREFORE, We, the Milford Board of Selectmen, in recognition of this event do hereby proclaim the week of
123 May 16 THRU 22, 2021 as EMERGENCY SERVICES WEEK

124 With the EMS Strong theme, THIS IS EMS: Caring for Our Communities, we encourage the community to observe this
125 week with appropriate programs, ceremonies, and activities. GIVEN under our hands and seal this 10th day of May, in the
126 year Two Thousand and Twenty-One.
127

128 **Selectman Dargie made a motion to declare May 16 thru May 22 Emergency Services Week. Seconded by Select-**
129 **man Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte**
130 **yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.**
131

132 **5:45 p.m. – Approval of Application for Special Event – Skate park Fundraiser Art and Music Festival – Mona Kluz**
133 **Mona Kluz requested approval for a fundraiser to benefit the skate park on August 21st at Keyes Field.**
134

135 Chairman Daniels asked how many people they would be expecting. Mona said she doesn't have that number yet. Select-
136 man Labonte asked if the park would be closed to the public that day. Mona said no, many areas of the park would still be
137 open. Selectman Freel asked if the police would be needed. Mona said yes. Arene Berry, Recreation Director said she is in
138 favor of this but would like DPW's approval of the layout.
139

140 **Selectman Freel made a motion to approve the application for a skate park fundraiser. Seconded by Selectman La-**
141 **bonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte yes, Se-**
142 **lectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.**
143

144 **5:55 p.m. – Ambulance Transport Fee Schedule Increase – Director, Eric Schelberg.** Eric is proposing the Board adopt
145 a 10% increase as follows, the last time an increase was proposed was in March 2019.
146

	PROPOSED	CURRENT
147		
148 Basic Life Support (BLS) – Emergency:	\$ 710.00	\$ 645.00
149 Advanced Life Support (ALS1) – Emergency:	\$1,020.00	\$ 920.00
150 Advanced Life Support (ALS2) – Emergency:	\$1,600.00	\$1,459.00
151 Advanced Life Support (ALS1) – SCT:	\$1,875.00	\$1,784.00
152 Mileage:	\$ 15.75	\$ 14.25

153
154 Selectman Dargie asked what the net loss for the department last year, what was collected versus expenses. Eric said about
155 \$90,000 to \$100,000 but he would have to check.
156

157 Selectman Freel asked what the reason for the increase was. Eric said they were one of the lowest charges in the area. Be-
158 fore the 2019 increase, they had not raised their rates since 2016. The cost of employment, supplies, and fuel are increas-
159 ing.
160

161 Selectman Labonte asked if Eric's numbers include benefits. Eric said no. Selectman Freel asks what happens if someone
162 doesn't have insurance and can't pay for the services. Eric said they have an abatement process that individuals can apply
163 for. Selectman Freel asked if there was a maximum cap that insurance companies pay. Eric explained the four major pay-
164 ers; Medicare, Medicaid, Commercial Insured, and Uninsured. The first two cap what they pay up. Medicare pays 80% and
165 the patient pays for the remaining 20%. Medicaid only pays a certain amount, usually \$185.00 and we have to write off the
166 rest. Commercial Insured usually pays the full amount depending on the insurer. The uninsured have to pay out of pocket.
167

168 Selectman Dargie asked how they were doing on collections. Eric said they had a 56% collection rate from Comstar and
169 they just changed to another collection agency in April and are hoping to increase that.
170

171 Chairman Daniels asked historically what is the percentage of residents that pay a bill. Eric said it depends on the individ-
172 ual. The uninsured usually don't pay. We brought in just under \$800,000 last year and we billed out about \$1,200,000.
173

174 There was more discussion about payments and the Board requested a breakdown of each item and tabled this for the next
175 meeting.

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3. PUBLIC COMMENTS (regarding items that are not on the agenda) There were no public comments at this time
4. DECISIONS – Selectman Labonte made a motion to approve the consent calendar. Seconded by Chairman Daniels. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

a) CONSENT CALENDAR

1. NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 –
 - Donation from HealthTrust to the Town of Milford Wellness Campaign - \$200.00.
 - Donation from Cirtronics Corporation to the Milford Fire Department for Fire/Life Safety Education - \$450.00.
 - Donation from the towns of Goffstown, New Boston, Hollis, Merrimack and the City of Lebanon to cover the cost of the IPMBA Mountain Bike training that is being hosted by the Milford Police Department - \$2,100.00.
2. Approval of Intent to Cut Wood or Timber Map 51 Lot 1 - Woodhawk Drive.
3. Approval of Intent to Cut Wood or Timber various lots Map 3-5 Lot 23 thru 34
4. Approval of Annual Request for LGBTQ Pride Display on June 25-27, 2021

b) OTHER DECISIONS

- 1) Decision - Keyes Memorial Park, East Entrance - Performance Stage. Donation of equipment, personnel/labor, and materials to the Town pursuant to RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both for the assembly/construction of the performance stage.

Selectman Freel made a motion to approve the Keyes Memorial Park, East Entrance - Performance Stage. Donation of equipment, personnel/labor, and materials. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

5. TOWN STATUS REPORT – Town Administrator, John Shannon

1) American Rescue Plans Funds - The American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first responders, frontline health workers, and other providers of vital services safely on the job as states, local governments, Tribes, and territories to fight to rebuild Main Street economies. The rules are still being developed by the US Department of the Treasury and are due out by May 10th. Once the rules are promulgated and the Town receives the funding, the BOS will work to identify the most effective way to utilize these monies. Milford’s share will be about \$1.6 million. The guidelines just came out today and we need to review it. We will be prepared to go over it by the next meeting.

2) Fireworks Update - Recreation Director, Arene Berry - The Town has scheduled the annual fireworks show for Friday, July 2nd, 2021. As the event grows closer, more details will be released to the public.

3) Town Hall Re-opening - Town Hall will be re-opening on May 17, 2021. The Town has decided that all mask and social distancing requirements will stay in effect for the time being. These requirements will be continuously reviewed and will be relaxed at the appropriate time. All other options for obtaining services (i.e. drop boxes, online, appointments, by phone) are available at all times.

Selectman Labonte asked if the Town Clerk will be open. Administrator Shannon said yes.

6. DISCUSSIONS

1) Mail Box Policy Discussion – Tabled from April 26, 2021, reference e-mail – Town Administrator John Shannon said that Rick Riendeau, Public Works Director could not be at the meeting tonight. Rick asked John to let the Board know the implications of fixing a structure (i.e.: mailbox) with a granite post, we the town assume responsibility if someone hits it and gets hurt. All across the US, almost all of the states only allow the US postal service standard 4x4 wooden post, 2" metal post or some form of a breakaway post such as sign that is required to have per MUTCD. That is the only thing most Department of transportation allows. His recommendation is to continue to follow our signed policy. DPW will replace the granite post with the 4x4 wooden standard that is recommended by the USPS. If it is changed, he is afraid that other things such as fences, walls, sprinkler heads, etc. might start a trend that is not appropriate and could lead to significant costs to the town.

Selectman Freel said we should put a cap on the mailbox post to at least cover most of the cost. Selectman Labonte said the plow backed into the mailbox while snow plowing and he feels we should fix the mailbox. Chairman Daniels asked how

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232 many mailboxes usually get hit in the winter. Administrator Shannon said he would get that number. This is the only one
233 brought to his attention this year.

234
235 Selectman Freel said hitting one to three mailboxes a year is a cost of doing business and these people are paying taxes. He
236 questioned the cost of a granite post. Selectman Labonte said the cost is \$611 including delivery and installation. There
237 was more discussion about price and who's at fault. Chairman Daniels said if there is damage done on someone's property;
238 the liability should be on the town. People should follow any space requirements. This should be done on a case-by-case
239 basis. Selectman Freel said it should be capped at \$600 and dealt with on a case-by-case basis. People should also be clear-
240 ing around their mailboxes.

241
242 Selectman Dudziak agrees that this should be looked at on a case by case basis but for the town to be liable there has to be
243 some type of negligence. The plow truck sliding in the road into someone's mailbox is an accident. She doesn't agree that
244 the town should pick up every mailbox that is hit, it depends on the circumstances she also feels that \$600 is high. If you
245 are driving 10 mph and acting reasonably in light of the conditions, insurance companies don't always find you liable.
246 Chairman Daniels said it is still the insurance company that pays to fix the mailbox. Selectman Dudziak said she still feels
247 that the town shouldn't be held liable. There was more discussion on what is or isn't an accident and who's liable.

248
249 Paul Calabria, Finance Director said that the town is covered by Primex for negligence and liability. If we were to have an
250 incidence where a mailbox was damaged by no negligence, we could put in a claim. Selectman Freel asked what the town's
251 deductible is. Paul said we don't have one; it goes against our rate experience. Chairman Daniels asked for clarification of
252 "no negligence". Paul said there could be damage but not at the fault of the drive because of road conditions. Selectman
253 Freel asked if Primex could cancel us for multiple claims. Paul said no it goes against our experience rate and could drive
254 up our rates.

255
256 Selectman Labonte asked if we should compensate this person out of pocket rather than putting it through our insurance.
257 Paul said it depends on the amount and what the Board chooses to cap it at. Administrator Shannon said he would rather
258 pay out of pocket and not mess with the insurance, we can find \$600 out of a \$15,000,000 budget.

259
260 Chairman Daniels said they should determine if the Board is in favor of reimbursing the person and waiving the policy.

261
262 **Selectman Freel made a motion to reimburse the individual for \$611 to pay for her mailbox. Seconded by Selectman**
263 **Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Dudziak, no, Selectman Labonte yes,**
264 **Selectman Freel yes, and Chairman Daniels yes. The motion passed 4/1 with Selectman Dudziak opposed.**

265
266 Chairman Daniels asked if we want to change the policy or just treat this on an individual basis. Selectman Labonte sug-
267 gests waiting to change the policy until Rick can be part of the conversation. It was decided that they would work on lan-
268 guage and bring it back to the Board.

269
270 **2) Emergency Communications** - Chairman Daniels wants to give direction to Milford's representative on what we will
271 accept or not accept on the IMA per our previous meeting with the Boards from the other Towns.

272
273 Selectman Dargie is in favor of continuing to support the report that we paid from CTA to have Milford run their dispatch
274 and have the other towns as customers. He isn't in favor of a long-term IMA agreement for about two or three years. He's
275 not in favor of a 10 or 15-year agreement. We need to move forward with what's in the best interest of Milford. Selectman
276 Dudziak is also not in favor of a long-term IMA agreement, she would prefer two or three years.

277
278 Captain Frye said plan B was for each town to take care of its infrastructure. There isn't any reason to sign a long-term
279 IMA. We started to break down the IMA current in place to determine if we are a call center then the only thing we are go-
280 ing to fix is what's up in the Town Hall which is shared property but not anything out in the field.

281
282 Selectman Dargie said we should work towards becoming a public safety grade system which isn't possible by renovating
283 Town Hall. We need to move out of Town Hall. He isn't in favor of spending a lot of money to renovate where they are
284 now. Captain Frye said they are not talking about renovating Town Hall.

285
286 Chairman Daniels asked if all MACC Base's documents are current and up to date. Captain Frye said the by-laws haven't
287 been touched since 2009 when Amherst left. Chairman Daniels said there was never a definition of if MACC Base was a
288 system or a service. Captain Frye said correct. The only thing that would make sense to go to a long-term IMA would be

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289 to have MACC Base go to an infrastructure business where we could bond out something for 10 years or longer. If each
290 town does its own infrastructure, then each town can bond out whatever they need for repairs. We are working at the begin-
291 ning stages of this. We need to see what kind of IMA agreement that the other two towns, as far as the BOG are looking at
292 to write up and determine if we are just a call center. Chairman Daniels asked if Captain Frye has agreement among the
293 BOG for that definition. Captain Frye said no, he just brought it up at the last meeting.

294
295 Selectman Labonte said establishing what MACC Base is the first step and determining who owns what now. Chairman
296 Daniels said we've asked for an appendix of that in the past. There isn't much owned jointly. Captain Frye said we need a
297 clean break, everything in each town will be owned by the individual towns, we will share the MACC Base and call center.
298 Selectman Freel asked what the consensus of the BOG about that. Captain Frye said they didn't argue against it. We have
299 stuff up at MACC Base and if it breaks, it's Milford that pays for it because we own it. We have consoles that are shared
300 by all towns which is a shared cost. We have things that need to be worked out.

301
302 Chairman Daniels said once they determine if MACC Base is a service or system, they can set their documents to accom-
303 modate what service needs to be provided. Selectman Labonte said how would it be worked out if something broke at mid-
304 night and you were responsible for Milford, who would they call if they can't get ahold of whoever is responsible to ap-
305 prove the fix not knowing if Milford was willing to foot the bill. Captain Frye said they would continue to do what they are
306 currently doing. They go to a run sheet and figure out who they go to. We do have Primex. You don't have much discre-
307 tion to say "don't fix it". Each town will have its person they contracted to fix their equipment. That is where you get into
308 the call center. There was more discussion about different scenarios that could happen.

309
310 Selectman Dargie is in favor of implementing the P25 system recommended by CTA. If we change our infrastructure to
311 match up with CTA's recommendation, what does that mean to the other towns? What they have might not be interopera-
312 ble to ours. Chief Flaherty, Milford Fire Chief, said as far as cost-sharing, the Milford Fire Department owns their repeaters
313 as well as their antenna sites, when breaks we fix it.

314
315 Chairman Daniels said if we are renting out an antenna site and something goes wrong, it would be part of the rental
316 agreement to decide that the person who owns the tower is going to fix it or because it's our equipment, we would fix it. It's
317 clear-cut. Chairman Daniels asked Captain Frye if he could anticipate any of the questions that he might be asked. Captain
318 Frye said they are still looking into things and breaking apart the IMA. The two big towns are looking in the same direction
319 to have their infrastructure.

320
321 Selectman Labonte said Mont Vernon was okay with what they have now. He is for a longer IMA agreement. He doesn't
322 feel we should put this in front of the voters again. Selectman Freel said it isn't going to get any better. He isn't for Milford
323 paying for 71% of any equipment. It should be even across the board. We should try to keep the towns together. The other
324 towns could stay on to our system if we go to a P25 system. If something is in Milford, we fix it, we own it. He's fine with
325 the cost of 71% to run it, but the equipment should be even cost. He thinks an IMA for two or three years is a waste of
326 time, it should be 10 years at the max. Selectman Labonte said things discussed over the past few years can be put into the
327 IMA. If we are not happy with the service we can add an escape clause.

328
329 Captain Frye the biggest thing in the 2018 IMA was how to bond. The length of the IMA should be 2 to 3 years, maybe 5
330 years max. It has nothing to do with bonding or infrastructure anymore. You take the bonding and infrastructure out and
331 MACC Base is just a call center and they won't be responsible for what's outside. We have to define what MACC Base is.
332 If you want MACC Base to be a regional system and have them in the infrastructure business then you should sign a 10 to
333 20-year agreement, let them bond out everything and we just continue to pay our 71%. By taking care of our infrastructure
334 for each town, we won't need these agreements and if a town is unhappy once they have their entire infrastructure, they can
335 just leave. Most IMA's around this area is like that. We would all be customers to MACC Base. You have more independ-
336 ence owning your infrastructure.

337
338 Selectman Freel asked what is the biggest problem with the 2 to 1 vote, is it for spending the money or running it in gen-
339 eral. Captain Frye said in the past they said Milford doesn't like to spend money, we are about to spend \$53,000 this year
340 on infrastructure. He hasn't said no that much, as far as needed improvements to MACC Base. If it's 2/2 it just stays the
341 same. We are moving in the right direction where the 3 BOG's are looking at fixing their infrastructure. If they can't af-
342 ford to fix it, it only affects their town. We are looking at P25 and we are not going backward. The next BOG meeting is
343 on May 19th. The current IMA is good until December of 2022.

344

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345 Selectman Labonte said there is an upgrade that is going to cost money and there was talk about people wanting to know
346 about a new IMA by July or August. Captain Frye said Chairman Wilson said we may have an idea on what direction we
347 are going in by then but a hard copy for each town wouldn't be ready to go until spring. Selectman Labonte said there will
348 be a warrant article next year for some type of communications. Chairman Daniels said we will keep this on each agenda so
349 we can get updates.

351 Selectman Labonte asked about the process when a radio complaint comes in. Captain Frye, we put warrant articles out. He
352 doesn't know what they want him to do when reception isn't working. They are trying to get on Crown Castle for antennas.
353 Selectman Labonte made a spreadsheet of all the radio complaints by officer and location. He asked if they try to deter-
354 mine what the problem is. Captain Frye said the radios have been diagnosed, so it isn't our radios. In reality, you are only
355 getting 1/3 of all the radio complaints. It's an everyday issue where someone has a problem where they can't hear.

357 Chairman Daniels asked if the problems they are having with the hearing are brought to the BOG to discuss. Captain Frye
358 said everyone realizes that the infrastructure needs to be updated, it is failing. When a dispatcher says, "can you go to a
359 window and hold your radio to a window or step out of a building so someone can hear you", that is a problem. Selectman
360 Labonte said out of the complaints that he has, there were 18 complaints from one officer. His first thought is, buy that
361 officer a radio. Captain Frye said his radio was sent out and it came back with no problems. It's a problem and we are try-
362 ing to do the best we can to get something passed through the voters.

364 Officer LaCure, Milford Police Officer, said it's so common that the radios are not picking up that they just assume they are
365 not going to work. If it's an arrest or serious incident, you have that time to while processing paperwork to remember that
366 you have to send Captain Frye an e-mail about a non-working radio. This is a common occurrence, but some may not send
367 out a report because they are moving on to the next thing. Some guys are better than others about sending out radio com-
368 plaints that may be why you got 18 complaints from one officer. They know that in some areas, their radios are just never
369 going to work. You just bring in your phone because you know what will happen. Sometimes MACC Base says, "When
370 you get to your cruiser, give us a phone call". He might be wrestling with someone and doesn't have time to do that.

372 Selectman Labonte said he isn't questioning if it's the police officers, he is questioning the process on how to fix them.
373 Officer LaCure said the town and the department has done that and the CTA study has told us, here is why it isn't working,
374 here's where it doesn't work, here's where it's okay and it still wasn't good enough. We know why it isn't working, why we
375 just discounting the CTA study, he just doesn't understand.

377 Chairman Daniels said the emergency services are an important part of the solution. You need to mark it down when it
378 doesn't work because you know the problem areas. Selectman Labonte said CTA never put a cause in their report. They
379 didn't do any technical studies.

381 **7. PUBLIC COMMENTS. (regarding items that are not on the agenda)** There were no public comments at this time
382 Selectman Labonte said that Jay Duffy would like to invite the Board to a Milford Day of Remembrance at Riverside
383 Cemetery on May 22, 2021, at 8:45 am.

385 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

386 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

387 **b. OTHER ITEMS (that are not on the agenda)**

388 **9. APPROVAL OF FINAL MINUTES - Selectman Dargie moved to approve the minutes of April 26, 2021, as**
389 **amended. Seconded by Selectman Freel. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak**
390 **yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed**
391 **5/0.**

392 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

393 1. N/A

394 **11. NOTICES.** Notices were read.

395 **12. NON-PUBLIC SESSION a motion made by Selectman Freel to enter into a non-public session in accordance**
396 **with (RSA 91-A:3, II(e)) Legal, (RSA 91-A:3, II(c)) – Reputation and approval of non-public minutes RSA 91-A:3, II**
397 **(c) Reputation – April 26, 2021. Seconded by Selectmen Labonte. A roll call vote was taken with Selectman Dargie**
398 **yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. The motion**
399 **passed 5/0.**

400 In non-public, the Board made two decisions and approved minutes for April 26, 2021.

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13. ADJOURNMENT: Selectman Labonte moved to adjourn at 8:03 pm. Seconded by Selectman Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Paul Dargie, Member

Chris Labonte, Vice-Chairman

David Freel, Member

Laura Dudziak, Member

10. Treasurer's Report - April 2021

TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
4/30/2021
(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 04/01/21	(185,477.79)	42,716.52	211,623.77	3,959.27	6,941.78	10,678.08	10,801,748.19	\$ 10,892,189.82
Receipts:								
Taxes and Interest	238,795.28	-	-	-	36,150.19	-	-	\$ 274,945.47
Water & Sewer User Fees	127,212.56	-	-	-	34,176.00	-	-	\$ 161,388.56
Other Revenues	162,986.13	452,752.54	-	-	6,267.50	-	-	\$ 622,006.17
Ambulance	-	-	-	-	71,091.85	-	-	\$ 71,091.85
Recreation	-	-	-	-	6,080.00	-	-	\$ 6,080.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Interest Income	-	-	13.59	0.07	-	0.45	904.78	\$ 918.89
Investment Transfers	3,534,000.00	-	-	-	-	-	682,251.81	\$ 4,216,251.81
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
Total Receipts:	<u>\$ 4,062,993.97</u>	<u>\$ 452,752.54</u>	<u>\$ 13.59</u>	<u>\$ 0.07</u>	<u>\$ 153,765.54</u>	<u>\$ 0.45</u>	<u>\$ 683,156.59</u>	<u>\$ 5,352,682.75</u>
Disbursements:								
Accounts Payable Warrants	(984,355.65)	(104,728.22)	-	-	(7,402.04)	-	-	\$ (1,096,485.91)
Payroll Warrants	(655,081.54)	-	-	-	-	-	-	\$ (655,081.54)
Milford School District Appropriation	(2,034,498.00)	-	-	-	-	-	-	\$ (2,034,498.00)
Hillsborough County Appropriation	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Investment Transfers	(203,251.81)	(334,000.00)	-	-	(145,000.00)	-	(3,534,000.00)	\$ (4,216,251.81)
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	-	-	-	-	-	-	-	\$ -
Bank Charges	(1,487.53)	(6.00)	-	-	-	-	-	\$ (1,493.53)
Voided Checks	711.01	-	-	-	-	-	-	\$ 711.01
Total Disbursements:	<u>\$ (3,877,963.52)</u>	<u>\$ (438,734.22)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (152,402.04)</u>	<u>\$ -</u>	<u>\$ (3,534,000.00)</u>	<u>\$ (8,003,099.78)</u>
Ending Balance as of 4/30/21	<u>\$ (447.34)</u>	<u>\$ 56,734.84</u>	<u>\$ 211,637.36</u>	<u>\$ 3,959.34</u>	<u>\$ 8,305.28</u>	<u>\$ 10,678.53</u>	<u>\$ 7,950,904.78</u>	<u>\$ 8,241,772.79</u>

Allen White 4/30/21
ALLEN WHITE
TOWN TREASURER