

5:30 Formation of a Parking Facility Subcommittee –
Lincoln Daley

VERBAL

Memorandum

To: Board of Selectman

From: Marti Noel, Assessor

Date: May 28, 2019

Re: Elderly Exemption - For Approval

72:33 Late Filed Application for Exemption or Tax Credit. For Approval (2)

10. **No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefore, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application...”.**

72:34 Investigation of Application and Decision by Town Officials.

10. **On receipt of an application provided for in RSA 72:33 or RSA 72:38-a, the selectmen or assessors shall examine it as to the right to the tax exemption, tax deferral or tax credit, the ownership of the property listed, and, if necessary, the encumbrances reported.**

May request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

II. For those exemptions having income or asset limitations, the assessing officials may request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

III. The assessing officials shall grant the exemption, deferral, or tax credit if:

- (a) **They are satisfied that the applicant has not willfully made any false statement in the application for the purpose of obtaining the exemption, deferral, or tax credit; and**
- (b) **The applicant cooperated with their requests under paragraph II, if it applies.**

The documentation needed to verify eligibility is as follows:

IRS Federal Form 1040

NH Interest & Dividends Tax Return

Annual 1099 Social Security Statement(s)

All Other 1099 Statements

Property Tax Inventories from other Towns/States/Communities

72:40-b Publishing Prohibited.

The names of persons receiving an exemption under RSA 72:39-b (the Elderly Exemption) shall not be printed in any list for publication except as required under RSA 74:2

I have reviewed all elderly applications and I recommend that the Board of Selectman **approve** the attached list of applicants for Elderly Exemption for the tax year 2019. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process. Due to the

financial criteria governing these the elderly exemptions and in adherence to RSA 72:40-b, only file numbers will be listed excluding the names and addresses of the applicants.

File #	D.O.B	Exemption Amount	Status	Date Received
184366	10/12/1946	\$69,000	S	4/24/2019
184454	5/27/1944	69,000	M	5/20/2019

Although the application deadline is April 15, these tax payers have been receiving the elderly exemption for multiple years. Statute does allow for late filing due to accident, mistake or misfortune, and both applicants have explained either illness in one case and missing the reminder notices and reminder phone call due to misfortune and phone service difficulties.

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	DATE
GARY DANIELS		5/28/2019
PAUL DARGIE		5/28/2019
MIKE PUTNAM		5/28/2019
LAURA DUDZIAK		5/28/2019
CHRIS LABONTE		5/28/2019

MEMORANDUM

DATE: May 28, 2019

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: Approval for Elderly Exemption Applicant Exceeding Income Criteria
Applicant #1264

There is an elderly exemption applicant filing this year who has been receiving the exemption since 2012. This year the income of this applicant exceeds the maximum of \$46,000 by \$213 dollars.

The application indicates minimal assets from which to rely for sudden increase in expenses.

It is beyond the deadline for filing for either hardship abatement or elderly deferral, both deadlines being March 1.

The applicant has resided at this Milford home since 2001. Given the residency and exemption histories of this applicant, I would like to recommend an exception for this year.

I will notify the applicant that in future years, if income exceeds Milford's guidelines, the elderly deferral might be an option to consider. In any event, an exception this year will allow the applicant time to consider the available options for subsequent years should income continue to exceed the limits set by Milford's voters.

Memorandum

To: Board of Selectman

From: Marti Noel, Assessor

Date: May 28, 2019

Re: Elderly Exemption – EXCEEDING INCOME LIMITS - For Approval

72:33 Application for Exemption or Tax Credit. For Approval (1)

10. **No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefore, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application...”.**

72:34 Investigation of Application and Decision by Town Officials.

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May request true copies of any documents as needed to verify eligibility. Unless otherwise provided for by law, all documents submitted with an application or as requested, as provided for in paragraphs I and II, and any copies shall be considered confidential, handled so as to protect the privacy of the individual, and not used for any purpose other than the specific statutory purposes for which the information was originally obtained. All documents and copies of such documents submitted by the applicant shall be returned to the applicant after a decision is made on the application.

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I have reviewed all elderly applications and I recommend that the Board of Selectman **approve** the attached list of applicants for Elderly Exemption for the tax year 2019. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process. Due to the

financial criteria governing these the elderly exemptions and in adherence to RSA 72:40-b, only file numbers will be listed excluding the names and addresses of the applicants.

File #	D.O.B	Exemption Amount	Status	Date Received
1264	4/28/41	103,000	M	4/14/2019

PLEASE REFER TO ATTACHED MEMO BEFORE SIGNING

SELECTMEN PRINTED NAME	SELECTMEN SIGNATURES OF APPROVAL	SELECTMEN SIGNATURES OF DENIAL	DATE
GARY DANIELS			5/28/2019
PAUL DARGIE			5/28/2019
MIKE PUTNAM			5/28/2019
LAURA DUDZIAK			5/28/2019
CHRIS LABONTE			5/28/2019

5:45 Approval of LUCT - Map 45 Lot 3-54 and Map 45 Lot 3-1 and Release from CU of Green Space and Roadway in Autumn Oaks Subdivision

MEMORANDUM

DATE: May 28, 2019

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 2 parcels:
M 45 Lot 3-54 & M 45 L3-1, and
Release from CU of Green Space and Roadways in Autumn Oaks Subdivision**

Map 45 Lot 3-54 – This parcel is located in the Autumn Oaks Subdivision and construction for a new single family home has begun, rendering the lot ineligible for Current Use.

Map 45 Lot 3-1 is now a “stranded” building lot where it is no longer contiguous to adjacent parcels and on its own does not meet size requirements to remain in CU.

The property owners have been notified of the action being taken tonight.

The Land Use Change Tax is based on 10% of estimated market value at the time of removal from current use.

In addition, the roadways and Green Space area which is applied for density requirements to meet zoning regulations is being removed from Current Use status. There is no additional Land Use Change Tax for this land conversion as the contributory value is inherent in the individual parcels, however the appropriate paperwork still needs to be recorded at the Registry. The land owner has been informed of this action. There is no Tax Warrant associated with these parcels.

Thank You

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

A-5

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	SAN-KEN HOMES INC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS		
586 TURNPIKE RD			
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
NEW IPSWICH		NH	03071

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET				
	181 BOYNTON HILL RD				
	TOWN/CITY			COUNTY	
	MILFORD			HILLSBOROUGH	
	NUMBER OF ACRES	CHECK ONE:		BOOK #	PAGE #
1.85	PARTIAL RELEASE <input type="checkbox"/>	FULL RELEASE <input checked="" type="checkbox"/>	8826	2330	
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #
45	3-54				

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LORDEN LUMBER	BOOK # 2832	PAGE # 237
(b) Number of Acres Originally Classified	80.75	
(c) Number of Acres Previously Disqualified	50.7	
(d) Acres Disqualified per this Assessment	1.85	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	26.93	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: CONSTRUCTION OF SFR - ORIGINAL CU LOT 45-18	
(b) Actual Date of Change in Use (MM/DD/YYYY)	4/10/19
(c) Full and True Value at Time of Change in Use	\$ 85000
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 8500

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) GARY DANIELS, CHAIR	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) PAUL DARGIE	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) MIKE PUTNAM	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) LAURA DUDZIAK	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) CHRIS LABONTE	SIGNATURE (in black ink)	DATE 5/28/2019

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME SAN-KEN HOMES, INC	FIRST NAME	
	ADDRESS		
	ADDRESS (continued) 586 TURNPIKE RD		
	TOWN/CITY NEW IPSWICH	STATE NH	ZIP CODE+4 03071
(a) Date of Release (MM/DD/YYYY)		4/10/19	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	85000
(d) Total Tax Due		\$	8500

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF MILFORD			
(b) Mail To:	NAME TOWN OF MILFORD-TAX COLLECTOR		
	ADDRESS 1 UNION SQ		
	TOWN/CITY MILFORD	STATE NH	ZIP CODE+4 03055
(c) Tax Collector's Office Location: 1 UNION SQ			
(d) Tax Collector's Office Hours: 8:00AM - 4:00PM MONDAY-FRIDAY			
(e) Include a separate check in the amount of \$ 16.50 Payable to HILLSBOROUGH for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
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FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

A-5

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	SAN-KEN HOMES INC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS		
	586 TURNPIKE RD		
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
NEW IPSWICH		NH	03071

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET				
	0 BOYNTON HILL RD				
	TOWN/CITY			COUNTY	
	MILFORD			HILLSBOROUGH	
	NUMBER OF ACRES	CHECK ONE:		BOOK #	PAGE #
	2.13	PARTIAL RELEASE <input type="checkbox"/> FULL RELEASE <input checked="" type="checkbox"/>		8826	2330
MAP #	LOT #	MAP #	LOT #	MAP #	
45	3-1				

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified	BOOK #	PAGE #
LORDEN LUMBER	2832	237
(b) Number of Acres Originally Classified	80.75	
(c) Number of Acres Previously Disqualified	52.55	
(d) Acres Disqualified per this Assessment	2.13	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	24.8	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: INDIVIDUAL LOT NO LONGER ADJACENT TO CU LAND UNDER IDENTICAL OWNERSHIP (ORIG CU LOT 45-18)	
(b) Actual Date of Change in Use (MM/DD/YYYY)	4/10/19
(c) Full and True Value at Time of Change in Use	\$ 85000
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 8500

LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) GARY DANIELS, CHAIR	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) PAUL DARGIE	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) MIKE PUTNAM	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) LAURA DUDZIAK	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) CHRIS LABONTE	SIGNATURE (in black ink)	DATE 5/28/2019

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME SAN-KEN HOMES, INC	FIRST NAME	
	ADDRESS		
	ADDRESS (continued) 586 TURNPIKE RD		
	TOWN/CITY NEW IPSWICH	STATE NH	ZIP CODE+4 03071
(a) Date of Release (MM/DD/YYYY)		4/10/19	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	85000
(d) Total Tax Due		\$	8500

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF MILFORD			
(b) Mail To:	NAME TOWN OF MILFORD-TAX COLLECTOR		
	ADDRESS 1 UNION SQ		
	TOWN/CITY MILFORD	STATE NH	ZIP CODE+4 03055
(c) Tax Collector's Office Location: 1 UNION SQ			
(d) Tax Collector's Office Hours: 8:00AM - 4:00PM MONDAY-FRIDAY			
(e) Include a separate check in the amount of \$ 16.50 Payable to HILLSBOROUGH for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID
---	-----------

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

A-5

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME	FIRST NAME	INITIAL
	SAN-KEN HOMES INC		
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, I(e)]		
	STREET ADDRESS		
586 TURNPIKE RD			
ADDRESS (continued)			
TOWN/CITY		STATE	ZIP CODE+4
NEW IPSWICH		NH	03071

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET				
	0 BOYNTON HILL RD				
	TOWN/CITY			COUNTY	
	MILFORD			HILLSBOROUGH	
	NUMBER OF ACRES	CHECK ONE:		BOOK #	PAGE #
7.64	PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		8826	2330	
MAP #	LOT #	MAP #	LOT #	MAP #	LOT #
45	3-18				

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified O'DELL, ROBERT & RUTH	BOOK # 5360	PAGE # 476
(b) Number of Acres Originally Classified	30	
(c) Number of Acres Previously Disqualified	19.85	
(d) Acres Disqualified per this Assessment	7.64	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	2.51	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: COMMON AREA (REMOVED FOR DENSITY REQUIREMENTS) AND SUBDIVISION ROADS	
(b) Actual Date of Change in Use (MM/DD/YYYY)	12/22/17
(c) Full and True Value at Time of Change in Use	\$ 0
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 0

LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) GARY DANIELS, CHAIR	SIGNATURE (in black ink)	DATE 5/28/19
TYPE OR PRINT NAME (in black ink) PAUL DARGIE	SIGNATURE (in black ink)	DATE 5/28/19
TYPE OR PRINT NAME (in black ink) MIKE PUTNAM	SIGNATURE (in black ink)	DATE 5/28/19
TYPE OR PRINT NAME (in black ink) LAURA DUDZIAK	SIGNATURE (in black ink)	DATE 5/28/19
TYPE OR PRINT NAME (in black ink) CHRIS LABONTE	SIGNATURE (in black ink)	DATE 5/28/19

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME SAN-KEN HOMES INC	FIRST NAME
	ADDRESS 586 TURNPIKE RD	
	ADDRESS (continued)	
	TOWN/CITY NEW IPSWICH	STATE NH
(a) Date of Release (MM/DD/YYYY)	12/22/17	
(b) Date of Bill (MM/DD/YYYY)	N/A	
(c) Full and True Value at Time of Change in Use	\$	0
(d) Total Tax Due	\$	0

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to:	TOWN OF MILFORD		
(b) Mail To:	NAME TOWN OF MILFORD-TAX COLLECTOR		
	ADDRESS 1 UNION SQ		
	TOWN/CITY MILFORD	STATE NH	ZIP CODE+4 03055
(c) Tax Collector's Office Location:	1 UNION SQ		
(d) Tax Collector's Office Hours:	8:00AM - 4:00PM MONDAY-FRIDAY		
(e) Include a separate check in the amount of \$ 16.50	Payable to HILLSBOROUGH for recording fee at County Register of Deeds.		
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

A-5

LAND USE CHANGE TAX

STEP 1 PROPERTY OWNER(S) AND RESPONSIBLE PARTY (if applicable)

PLEASE TYPE OR PRINT	LAST NAME SAN-KEN HOMES INC	FIRST NAME	INITIAL
	LAST NAME	FIRST NAME	INITIAL
	RESPONSIBLE PARTY, IF OTHER THAN PROPERTY OWNER [RSA 79-A:7, II(e)]		
	STREET ADDRESS 586 TURNPIKE RD		
	ADDRESS (continued)		
TOWN/CITY NEW IPSWICH	STATE NH	ZIP CODE+4 03071	

STEP 2 PROPERTY LOCATION

PLEASE TYPE OR PRINT	STREET 0 BOYNTON HILL RD					
	TOWN/CITY MILFORD			COUNTY HILLSBOROUGH		
	NUMBER OF ACRES 15.41	CHECK ONE: PARTIAL RELEASE <input checked="" type="checkbox"/> FULL RELEASE <input type="checkbox"/>		BOOK # 8826	PAGE # 2330	
	MAP # 45	LOT # 3-18	MAP # 45	LOT # 3	MAP #	LOT #

STEP 3 LOCAL IDENTIFICATION OF LAND BEING DISQUALIFIED

(a) Owners Name of Record When Land Was First Classified LORDEN LUMBER	BOOK # 2832	PAGE # 237
(b) Number of Acres Originally Classified	80.75	
(c) Number of Acres Previously Disqualified	52.55	
(d) Acres Disqualified per this Assessment	15.41	
(e) Number of Acres Remaining in Current Use [3(b) minus 3(c) and 3(d)]	12.79	

STEP 4 ASSESSMENT OF LAND USE CHANGE TAX

(a) Narrative description of the disqualification: PART OF COMMON AREA (REMOVED FOR DENSITY REQUIREMENTS) AND SUBDIVISION ROADS	
(b) Actual Date of Change in Use (MM/DD/YYYY)	4/10/19
(c) Full and True Value at Time of Change in Use	\$ 0
(d) Land Use Change Tax [Step 4(c) x 10%]	\$ 0

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
LAND USE CHANGE TAX

STEP 5 SIGNATURES OF A MAJORITY OF SELECTMEN/ASSESSORS

TYPE OR PRINT NAME (in black ink) GARY DANIELS, CHAIR	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) PAUL DARGIE	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) MIKE PUTNAM	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) LAURA DUDZIAK	SIGNATURE (in black ink)	DATE 5/28/2019
TYPE OR PRINT NAME (in black ink) CHRIS LABONTE	SIGNATURE (in black ink)	DATE 5/28/2019

STEP 6 LAND USE CHANGE TAX NOTICE (TO BE COMPLETED BY LOCAL ASSESSING OFFICIALS)

PLEASE TYPE OR PRINT	LAST NAME SAN-KEN HOMES, INC	FIRST NAME	
	ADDRESS		
	ADDRESS (continued) 586 TURNPIKE RD		
	TOWN/CITY NEW IPSWICH	STATE NH	ZIP CODE+4 03071
(a) Date of Release (MM/DD/YYYY)		4/10/19	
(b) Date of Bill (MM/DD/YYYY)			
(c) Full and True Value at Time of Change in Use		\$	85000
(d) Total Tax Due		\$	8500

STEP 7 CHECKS PAYABLE TO AND MAILED TO (TO BE COMPLETED BY TAX COLLECTOR)

(a) Make Check Payable to: TOWN OF MILFORD			
(b) Mail To:	NAME TOWN OF MILFORD-TAX COLLECTOR		
	ADDRESS 1 UNION SQ		
	TOWN/CITY MILFORD	STATE NH	ZIP CODE+4 03055
(c) Tax Collector's Office Location: 1 UNION SQ			
(d) Tax Collector's Office Hours: 8:00AM - 4:00PM MONDAY-FRIDAY			
(e) Include a separate check in the amount of \$ 16.50 Payable to HILLSBOROUGH for recording fee at County Register of Deeds.			
(f) Payment of this tax is due no later than 30 days after mailing of this bill. Interest, at the rate of 18% per annum, shall be due if this tax is not paid on or before _____			

STEP 8 ACKNOWLEDGMENT OF PAYMENT

SIGNATURE (in black ink) OF TAX COLLECTOR	DATE PAID

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
Fax (603) 673-2273
www.milford.nh.gov
conservation@milford.nh.gov

6:00 Approval of Land Purchase of Map 52 Lot 4-1 Off Melendy Road



May 20, 2019

Board of Selectmen

Re: Land Purchase of Map52 Lot4-1 off Melendy Road

Request: The Conservation Commission respectfully requests the Board to give their permission to the Commission to proceed with the purchase of a 2.5 acre lot identified as Map52 Lot4-1.

The parcel is being sold by a group of landowners who previously donated nearly 40 abutting acres (M52L4) located along Melendy Road to the Town of Milford. This remaining 2.5 acres is located along the eastern boundary of the Granite Town Rail Trail south of Melendy Road. This parcel provides boundary security for the Rail Trail as well as flood storage capacity for Compressor Brook. Town ownership of this property supports the intent of the Town of Milford Master Plan and meets the Milford Conservation Commission land acquisition criteria.

The Milford Conservation Commission voted unanimously at their May 9, 2019 meeting to use existing funds in the Conservation Land Fund to pay \$13,000 for this property.

Respectfully,

Andy Hughes
Milford Conservation Commission, Chair

6:05 RTP Grant Application - Tunnel for Rail Trail

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
Fax (603) 673-2273
www.milford.nh.gov
conservation@milford.nh.gov

Town of Milford
CONSERVATION COMMISSION



May 20, 2019

Milford Board of Selectmen

Re: Recreational Trail Program (RTP) grant application for funds to re-establish a tunnel for the Granite Town Rail Trail under Melendy Road.

Dear Milford Board of Selectmen,

The Milford Conservation Commission is in the grant application process to receive funding from the Recreational Trails Program to help pay to reopen the filled underpass at Melendy Road. The abandoned rail bed that crossed under Melendy Road was filled in the early 1900's. This grant process is managed by the Bureau of Trails within the NH Department of Natural and Cultural Resources using funds from federal gas taxes paid on fuel for off highway use.

The Conservation Commission hereby respectfully requests the approval of the Board of Selectmen to re-establish a tunnel for the Granite Town Rail Trail under Melendy Road. In addition, please re-authorize the Conservation Commission to seek funding to cover the costs, estimated to be \$75K to \$125K, to replace the tunnel. The re-establishment of this tunnel has been part of the Granite Town Rail Trail long range plan as the best solution for a challenging road crossing at this location for users of the rail trail. Authority was granted by this Board to the Commission in 2017, when the Commission requested authority to pursue a Land and Water Conservation Fund (LWCF). This grant application is still pending.

Respectfully,

Andy Hughes
Milford Conservation Commission, Chair

FORM
PA-38
139

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

APR 17 2019

RECEIVED

YR - TOWN - OP# - **E**

For Tax Year April 1, 19 to March 31, 20

GENERAL INSTRUCTIONS FOR FILING THIS FORM ON REVERSE

PLEASE TYPE or PRINT (if filling in form on-line; use TAB key to move through fields)

- Town/City of: MILFORD
- Tax Map/Block/Lot #: 58-1
- Name of Road From Which Accessible:
MILE SLIP
- Total Acreage of Lot: 40
- Date of Permit per RSA 155-E:2: PHASE 9
(Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1(d): _____
- Permit Number per RSA 485-A:17, if any: AOT-1588
(Alteration of Terrain Permit)
- Incidental Construction/155-E Exception: Check if Yes
- Total Permitted Area (acres): 4.8
- Excavation Area (acres) as of April 1: 2
- Reclaimed Area (acres) as of April 1: 0
- Remaining Cubic Yards of Earth to Excavate: 79016
- Type of Ownership (Check only one):
 Owner of land
 Previous owner retaining deeded earth excavation rights
 Owner of earth or earth excavation rights on public lands (Fed, State, Municipal, etc) or, removes earth from public lands or right of way

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	20000
SAND	20000
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	40000

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, PROPERTY APPRAISAL DIVISION

15. CHECK ONLY THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100.00 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100.00 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

A. Jane E Provins 4-15-19
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

JANE E PROVINS
PRINT OWNER(S) OR CORPORATE OFFICER(S) NAME CLEARLY

B. _____
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

PRINT OWNER(S) OR CORPORATE OFFICER(S) NAME CLEARLY

113 N MASON RD
MAILING ADDRESS

BROOKLINE NH 03033
CITY OR TOWN STATE ZIPCODE

E-MAIL ADDRESS _____

TELEPHONE 603-6867 CELL PHONE _____
(Type numbers only; no symbols) (Type numbers only; no symbols)

DATE INTENT SENT TO TOWN: 4-17-19

E-MAIL REPORT & CERTIFICATE? (Check if YES. If No, they will be mailed to the address above)

TO BE COMPLETED BY ASSESSING OFFICIALS

Amount of Security Required \$ _____

Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES & DATE OF ASSESSING OFFICIALS

The Selectmen/Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete and;
- Any bond required under RSA 72-B:5 has been received.

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

SIGNATURE (IN INK) _____

MAY 17 2019

RECEIVED

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE
RSA 72-B

For Tax Year April 1, 2019 to March 31, 2020

(Assigned by Municipality)

YR - TOWN - OP# - **E**

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot #: m-50 Lot 4-4
- Name of Access Road: Mason Road
- Total Acreage of Lot: 27
- Date of Permit per RSA 155-E:2: 10-22-2012
or (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d): _____
- Permit Number per RSA 485-A:17, if any: _____
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 20
- Excavation Area (acres) as of April 1: 10
- Reclaimed Area (acres) as of April 1: 10
- Remaining Cubic Yards of Earth to Excavate: 14,000
30,000
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways
- DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	<u>18,000</u>
SAND	<u>12,000</u>
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	<u>30,000 14,000</u>

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Spring Creek Sand + Gravel LLC
PRINT CLEARLY OR TYPE NAME OF OWNER
Paul Cresto, manager 5-4-19
SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S)

DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

320 Mile Slip Road
MAILING ADDRESS

Milford NH 03055
CITY OR TOWN STATE ZIPCODE

pamato@alene.com
E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) 603-493-9240
CELL PHONE (Enter number without dashes)

DATE INTENT SENT TO TOWN: 5-5-19

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____
Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

4. a) 2) Approval of Yield Tax Levy - Map 58 Lot 1

TOWN: Milford
 COUNTY: Hillsborough
 OWNER: Jane E Provins
 OWNER: Jane E Provins
 ADDRESS: 113 North Mason Rd
 ADDRESS: Brookline, NH 03033

INTENT FILED DURING TAX YEAR: April 1, 2019 to March 31, 2020

ACCOUNT & SERIAL #: 1
 MAP & LOT #: Map 58 Lot 1
 OPERATION #: 19-303-02-T
 DATE OF BILLING: May 28, 2019

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
HEMLOCK	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
RED PINE	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
SPRUCE & FIR	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
HARD MAPLE	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
WHITE BIRCH	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
YELLOW BIRCH	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
OAK	\$250.00	\$340.00			\$90.00	0.66	\$ 309.40	5.000			
ASH	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
SOFT MAPLE	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
BEECH/PALLET/TIE LOGS	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.66	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
HARDWOOD & ASPEN	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
PINE	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
HEMLOCK	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
BIOMASS CHIPS	\$0.50	\$2.00			\$1.50		0.66	\$ 1.49		180.000	
HIGH GRADE SPRUCE	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
CORD WOOD/FUELWOOD			\$12.00	\$25.00		\$13.00	0.66		\$ 20.58		10.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

4. a) 2) Approval of Yield Tax Levy - Map 58 Lot 1

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2019 to March 31, 2020

TOWN / CITY OF: Milford
 COUNTY OF: Hillsborough
 CERTIFICATION DATE: May 28, 2019

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

 (Selectmen/assessor)

# 1	# 4	# 5	# 6	#6	#7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
Jane E Provins Jane E Provins 113 North Mason Rd Brookline, NH 03033	WHITE PINE	0.000			\$0.00	\$0.00	\$0.00	
	HEMLOCK	0.000			\$0.00	\$0.00	\$0.00	
	RED PINE	0.000			\$0.00	\$0.00	\$0.00	TOTAL TAX
ACCOUNT OR SERIAL #: 1	SPRUCE & FIR	0.000			\$0.00	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$0.00	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT MAP & LOT NUMBER Map 58 Lot 1	WHITE BIRCH	0.000			\$0.00	\$0.00	\$0.00	(TOTAL OF COL. # 9)
	YELLOW BIRCH	0.000			\$0.00	\$0.00	\$0.00	
	OAK	5.000			\$309.40	\$1,547.00	\$154.70	
	ASH	0.000			\$0.00	\$0.00	\$0.00	
	SOFT MAPLE	0.000			\$0.00	\$0.00	\$0.00	
	BEECH/PALLET/TIE LOGS	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		\$202.10
# 3 OPERATION NUMBER 19-303-02-T	SPRUCE & FIR		0.00		\$ -	\$0.00	\$0.00	
	HARDWOOD & ASPEN		0.00		\$ -	\$0.00	\$0.00	
	PINE		0.00		\$ -	\$0.00	\$0.00	
	HEMLOCK		0.00		\$ -	\$0.00	\$0.00	
	BIOMASS CHIPS		180.00		\$ 1.49	\$268.20	\$26.82	
	HIGH GRADE SPRUCE		0.00		\$ -	\$0.00	\$0.00	
	CORDWOOD			10.00		\$ 20.58	\$205.80	\$20.58
						\$2,021.00	\$202.10	

**ORIGINAL WARRANT
YIELD TAX LEVY
May 28, 2019
THE STATE OF NEW HAMPSHIRE**

Hillsborough

TO: Kathy Doherty, Collector of Taxes for Town of _____ Milford _____, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$202.10** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Milford

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

(Selectmen/assessor)

DATE SIGNED: May 28, 2019

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Jane E Provins Jane E Provins 113 North Mason Rd Brookline, NH 03033	Map 58 Lot 1	19-303-02-T	\$202.10

TAX DUE DATE: June 27, 2019 TOTAL YIELDTAX: \$202.10

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2019 to March 31, 2020

TOWN OF MLFORD

1 Union Square
Milford, NH 03055
(603) 249-0655

Jane E Provins
Jane E Provins
113 North Mason Rd
Brookline, NH 03033

YIELD TAX ON TIMBER CUT

TAX ACCOUNT & SERIAL I.D. NUMBER: 1
TAX MAP & LOT NUMBER: Map 58 Lot 1
YIELD TAX OPERATION NUMBER: 19-303-02-T
DATE OF YIELD TAX BILL: 5/28/2019
AMOUNT COMMITTED TO ME
FOR COLLECTION PER RSA 79: **\$202.10**

***** 18% APR INTEREST WILL BE CHARGED AFTER 6/27/2019 ON UNPAID TAXES *****

APPEAL: an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 79:10 and 11. (RSA 79:8)

TAX OFFICE HOURS: MONDAY 9-12 & 7-8:30, WEDS & FRIDAY 9-4, THURSDAY 9-12
THURSDAY EVENING: 7-8:30

Sincerely,

Kathy Doherty
Tax Collector

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
REPORT OF WOOD OR TIMBER CUT

RSA 79:11

See instructions on back of form

OPERATION # 19-303-02 T

For Tax Year April 1, 2019 to March 31, 2020

Mailing Address:

JANE PROVINS
113 NORTH MASON ROAD
BROOKLINE NH 03033

1. City/Town of: MILFORD
2. Tax Map/Lot # or USFS sale name/unit #:
58 LOTS 1
3. Exact Acreage of Cut: 3 Acres
4. Is the cutting complete? Yes No
5. If yes, date cutting was completed? 4-12-2019
6. Names of ALL purchasers that the forest products were sold to:

NAME _____

NAME _____

NAME _____

NAME _____

7. I hereby report the wood or timber cut under penalty of perjury.
(If a corporation, an officer must sign)

Jane C Provins 5/5/19
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER DATE

CORPORATE OFFICER NAME AND TITLE DATE

JANE PROVINS
PRINT OWNER(S) NAME - (Attach a signature page for additional owners).

113 NORTH MASON RD
MAILING ADDRESS

Brookline N.H 03033
CITY/TOWN STATE ZIP CODE

TELE NO.: 603-673-6807

8. Description of Wood or Timber Cut

SPECIES	EXACT SCALE CUT USE INTERNATIONAL 1/ RULE LOG SCALE					
	MBF = (THOUSAND BOARD FEET)					
White Pine						
Hemlock						
Red Pine						
Spruce & Fir						
Hard Maple						
White Birch						
Yellow Birch						
Oak						5.000
Ash						
Soft Maple						
Beech/ Pallet/ Tie Logs						
Others (Specify)						
PULPWOOD			TONS			
Spruce & Fir						
Hardwood & Aspen						
Pine						
Hemlock						
Biomass Chips						180.
MISCELLANEOUS:						
High Grade Spruce/Fir =TONS						
Cordwood & Fuelwood =CORDS						10

9. Species and Amount of Wood or Timber for Personal Use or Exempt. See exemptions on back of form.

Species:	Amount
----------	--------

10. Under penalty of perjury, I (the logger/forester or person responsible for cutting) declare that all information in Sections 6, 8, & 9 are true and correct

[Signature]
SIGNATURE (IN INK) OF LOGGER/FORESTER RESPONSIBLE FOR CUTTING

DATE: 4-15-19

PENALTY: Pursuant to RSA 21-J:39, a person who fails to file a Report of Wood or Timber Cut with the proper assessing officials or fails to send copies to the Department of Revenue administration, in accordance with RSA 79:11, may be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a report or willfully falsifies a report, the assessing officials shall assess doamage which is two times what the tax would have been if the report has been properly filed. Refer to RSA 79:12 for the complete statute on doamage.

FORM

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

MAY 17 2019

PA-39

REPORT OF EXCAVATED MATERIAL

RSA 72-B:9

RECEIVED

See instructions on back of form

OPERATION # 18-303-01 - E

For Tax Year : April 1, 2018 to March 31, 2019

Mailing Address:

**SPRING CREEK SAND & GRAVEL LLC
PAUL K AMATO**

**462 MASON ROAD
MILFORD NH 03055-**

1. Town/City of: MILFORD, NH

2. Tax Map/Lot # or Road Project Name or #:
M50 LOT 4-4

3. Total permitted area under RSA 155-E (acres): 20

4. Excavation area as of April 1 : 10

5. Reclaimed area as of April 1 : 10

6. Remaining cubic yards of earth to excavate:
16,000

8. EXEMPT EARTH

Excavated earth that was used on the parcel of land, or other parcel that is contiguous and in common ownership, in the construction, reclamation, reconstruction or alteration of such parcel of land during the tax year is exempt from the excavation tax. Excavation of earth from a parcel of land which does not exceed 1,000 cubic yards during the tax year is also exempt from the excavation tax but must be reported.

The amount of exempt earth should not be included in # 7.

EXEMPT EARTH TYPE	CUBIC YARDS EXCAVATED

7. DESCRIPTION OF EARTH EXCAVATED DURING TAX YEAR

EARTH TYPE	EXACT CUBIC YARDS EXCAVATED
GRAVEL	4500
SAND	8880
LOAM	
STONE PRODUCTS	
OTHER:	
TOTAL	13,380

I / We hereby report the amount of earth excavated under penalty of perjury (If Corporation, an Officer must sign) :

Spring Creek Sand + Gravel LLC
PRINT OWNER(S) NAME OR CORPORATION CLEARLY

Paul Amato, Manager 3-5-19
SIGNATURE (IN INK) OF OWNER(S) OR CORPORATE OFFICER & TITLE DATE

Paul Amato
PRINT OWNER(S) NAME CLEARLY

SIGNATURE (IN INK) OF OWNER(S) DATE

320 Mile Slip Rd
MAILING ADDRESS

Milford, N.H. 03055
CITY / TOWN STATE ZIP CODE

603-493-9240
PHONE # CELL #

PENALTY: Any person who fails to file a Report of Excavated Material (PA-39) with the proper municipal assessing officials or fails to send copies to the Department of Revenue Administration in accordance with RSA 72-B:9 shall be guilty of a misdemeanor.

DOOMAGE: If an owner neglects to file a Report of Excavated Material (PA-39) or willfully falsifies a report, the assessing officials shall assess doamage which is two (2) times what the tax would have been if the report had been properly filed. Refer to RSA 72-B:10 for the statute on doamage.

TOWN OF MILFORD, NH

OFFICE OF THE TAX COLLECTOR

1 UNION SQUARE

MILFORD, NH 03055

603-249-0655

Map 50 Lot 4-4
Operation # 18-303-01-E

Spring Creek Sand & Gravel, LLC
Paul K Amato
462 Mason Rd
Milford, NH 03055

EXCAVATION TAX ASSESSMENT PER RSA 72-B

Operation # 18-303-01-E

TAX YEAR: APRIL 1, 2018 - MARCH 31, 2019

PARCEL DATA	EARTH TYPE	CUBIC YARDS EXCAVATED	TAX PER CUBIC YARD	TAX DUE
PARCEL I.D./ TAX MAP NUMBER:	GRAVEL	4,500	\$0.02	\$90.00
OPERATION NUMBER:	SAND	8,880	\$0.02	\$177.60
ACCOUNT NUMBER:	LOAM	0	\$0.02	\$0.00
0	STONE PRODUCTS	0	\$0.02	\$0.00
SERIAL NUMBER:	OTHER	0	\$0.02	\$0.00
#	TOTAL EARTH:	13380	TOTAL TAX:	\$267.60

Per RSA 72-B:4 - Interest as provided in RSA 72-B:6 shall be charged 30 days after the bills are mailed.

***** 18% APR INTEREST WILL BE CHARGED AFTER June 27, 2019 ON UNPAID TAXES *****

APPEAL: Pursuant to RSA 72-B:13, an owner may, within 90 days of notice of the tax, appeal to the assessing officials in writing for an abatement from the original assessment, but no owner shall be entitled to an abatement unless he has complied with the provisions of RSA 72-B:8, RSA 72-B:8-a and RSA 72-B:9.

TAX OFFICE HOURS: Monday - Friday 8:00 am to 4:00 pm

ORIGINAL WARRANT

GRAVEL TAX LEVY

TAX YEAR: APRIL 1, 2018 - MARCH 31, 2019

THE STATE OF NEW HAMPSHIRE

HILLSBOROUGH COUNTY, SS

TO: Kathy P. Doherty, Collector of Taxes for

TOWN OF MILFORD, NH , in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Gravel Taxes set against their name(s), amounting in all to the sum of : **\$267.60** , with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at TOWN OF MILFORD, NH

(Selectmen/Assessors)

DATE: **May 28, 2019**

NAME & ADDRESS	MAP & LOT	OPERATION #	GRAVEL TAX DUE
Spring Creek Sand & Gravel, LLC Paul K Amato 462 Mason Rd Milford, NH 03055	Map 50 Lot 4-4	18-303-01-E	\$267.60
TAXPAYER 2 ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 3 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 4 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00
TAXPAYER 5 ADDRESS ADDRESS TOWN, CITY, STATE ZIP	MAP & LOT	03-000-00-G	\$0.00

DATE DUE: **June 27, 2019**

TOTAL DUE: **\$267.60**

4. a) 4) (NH RSA 31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000.

Board of Selectmen
Agenda Date: 5/28/19

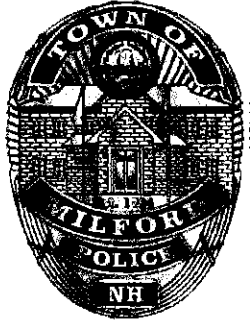
Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Sons of the American Legion, Squadron No. 23	\$ 100.00	Donation to be used for the Annual Milford Fishing Derby. See attached memo from the Police Chief.
Annual Milford Police Fishing Derby	\$ 219.00	Proceeds from Fishing Derby raffle ticket sales to be used towards future Fishing Derbies.
Town of Hollis, NH	\$ 300.00	Donation to the Milford Police Department for the IPMBA Mountain Bike training to cover the costs of one Hollis Police Officer. See attached memo from the Police Chief.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

4. a) 4) (NH RSA 31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000.

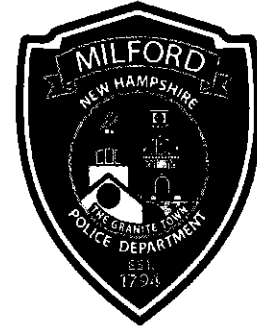


Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



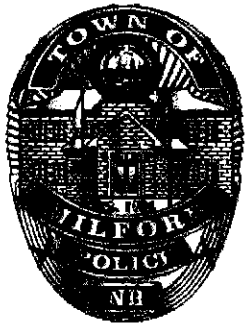
To: Mark Bender, Town Administrator
Board of Selectmen
From: Captain Craig Frye
Date: May 20, 2019
Ref: Donation for the Milford Police Department: Fishing Derby

On May 16, 2019, we received a check from the members of the Sons of the American Legion, Squadron 23 in reference to their appreciation to the Milford Police Department for hosting the annual Fishing Derby in memory of Michael McBriarty.

On behalf of the Milford Police Department, I am respectfully requesting the Board of Selectmen to consider and approve a donation in the amount of \$100.00 (one hundred dollars), from the Sons of the American Legion, Squadron 23, to be donated to the Milford Police Department's fishing derby fund.

On behalf of the Milford Police Department, I would like to thank the members of the Sons of the American Legion, Squadron 23 for their donation to the Milford Police Department.

Your consideration in this request would be greatly appreciated.

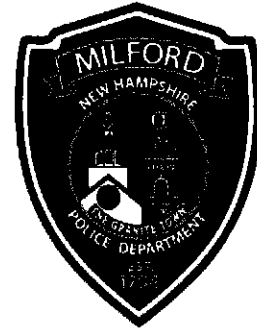


Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



To: Mark Bender, Town Administrator
Board of Selectmen
From: Chief Michael J. Viola
Date: May 7, 2019
Ref: Unanticipated Funds from the Town of Hollis

On behalf of the Milford Police Department, I am respectfully requesting the Board of Selectmen to consider and approve unanticipated funds in the amount of \$300.00 (three hundred dollars), from the Town of Hollis. These unanticipated funds are being paid to cover the cost of one Hollis Police Officer to attend the upcoming IPMBA Mountain Bike training that is being hosted by the Milford Police Department.

Your consideration in this request would be greatly appreciated.

4. a) 5) Approval of 2019 Preliminary Tax Warrant

MEMORANDUM

To: Board of Selectmen
Cc: Mark Bender

From: Kathy Doherty, Tax Collector

Date: May 23, 2019

Subject: 2019 Preliminary Tax Warrant

The first real estate tax billing has been processed for 2019 with a net sum of \$20,409,699.74.

Bills are scheduled to be mailed May 31, 2019 with a due date of July 1, 2019.

Please sign the attached warrant authorizing me to collect the committed taxes.

Respectfully,

Kathy Doherty

WARRANT
PROPERTY TAX LEVY
STATE OF NEW HAMPSHIRE

HILLSBOROUGH, ss:

TO: Kathy Doherty, Collector of Taxes for the Town of Milford, in said County:

In the name of the State, you are hereby directed to collect the first half year 2019 property taxes in the list herewith committed to you amounting in all, to the gross sum of **Twenty Million Four Hundred Ninety Five Thousand Four Hundred Fifteen Dollars and 20/100** [\$20,495,415.20] less abatements [Veterans Credits] in the amount of **Eighty Five Thousand Seven Hundred Fifteen Dollars and 46/100** [\$85,715.46] for a net sum to be collected in the amount of **TWENTY MILLION FOUR HUNDRED NINE THOUSAND SIX HUNDRED NINETY NINE DOLLARS AND 74/100** [\$20,409,699.74] and with interest at the rate of eight (8%) percent per annum from 1 July 2019 on all sums not paid on or before that date.

A tax collector shall remit all money collected to the town treasurer, or to the town treasurer's designee as provided by RSA 41:29, VI, at least on a weekly basis, or daily whenever tax receipts total \$1500 or more.

Given under our hands and seal at Milford, New Hampshire this 28th day of May, in the year of our Lord, Two Thousand and Nineteen.

Chairman

Vice-Chairman

Selectman

Selectmen of Milford, New Hampshire

Selectman

Selectman

4. a) 6) Approval for Request for LGBTQ Pride Display on June 29th and June 30th.

To: Town of Milford
Board of Selectmen
1 Union Square
Milford, NH 03055

From: Paul Dargie
136 Prospect St
Milford, NH 03055

Date: May 22, 2019

Re: Request for LGBTQ Pride Display on June 29th and June 30th

This year marks the 50th anniversary of the Stonewall Riots which occurred on June 28th, 1969. This event is recognized as the start of the Gay Pride movement. In honor of this, June is recognized as Pride month in many jurisdictions.

Nashua is hosting a large event on Saturday June 29th to commemorate this occasion, and I would like to host a much smaller event here in Milford to complement the Nashua experience. I request permission to hang rainbow Pride flags on the bandstand from the morning of Saturday June 29th to the evening of Sunday June 30th. This flag display would be very similar to the display that was presented last year.

I also request permission to hold a gathering on the oval (including the bandstand) on Sunday June 30th from about noon to about 1 pm. This again would be very similar to the event that was held last year.

Town Status Report – May 28, 2019

Town Hall Rekeying – Over the past few years, the Public Works Director, Facilities Manager and I have been discussing security at Town Hall. Keys to exterior doors have been provided to many people over the years, including selectmen, employees, chairs and vice-chairs of various boards and committees. Unfortunately, some of the keys were not collected when service ended. We have explored an electronic lock solution that would provide ease to initiate and decommission access when appropriate. Rick can provide the details.

Transfer Station Operations & Rate Review – The Finance Director, Transfer Station Manager, Public Works Director and I have been meeting since January to review Transfer Station Operations. Rick is here to provide an update.

Update on Drainage/Paving Project – The drainage and paving project on South, Prospect and Webster Streets is progressing nicely. We anticipate completion in June. On a related note, Liberty Utilities had explored an extension of natural gas service in this same area. The town was fully supportive and provided a copy of our work plans to Liberty early in their process so they were aware of the extent of our work. Liberty recently abandoned their project telling Rick that they did not want to pave the trench for the area we were not paving.

One additional item – Potholes – I just want to remind residents that we appreciate their input on potholes and other road hazards. There are three ways to provide input:

1. On the town website under Department of Public Works – report a road hazard
2. Call DPW at 249-0685
3. Email mdickson@milford.nh.gov

5. a) Town Hall RE-keying Summary

TOWN HALL RE-KEY SUMMARRY						
BIDDERS		GOFFSTOWN LOCK & KEY		ONE SOURCE		BSISS
BASE BID		\$19,342.00		\$19,435.48		\$32,585.00
FOBS - 50/EA		\$590.00		\$325.00		?
INTERIOR DOORS		Included		\$4,500.00		INCL
LABOR	\$45/HR	20 hrs only @ \$45 = \$900.00		INCL		INCL
		\$20,832.00		\$24,260.48		\$32,585.00
BREAKDOWN COSTS						
EXTERIOR DOOR SECURITY				\$19,435.48		\$23,440.00
INTERIOR DOORS				\$4,500.00		\$11,450.00
LOCKSETS TOTAL		50		69		70
LOCKSET REPLACEMENTS		?		10		10
KEYS SUPPLIED		93		95		100
FOB COSTS		\$11.80		\$6.50		NO PRICE

Request for Rate Increase – Transfer Station

Our rates have been in place since 2007 and due to the increasing costs of disposal staff is recommending an increase effective July 1st, 2019.

Background – This year's disposal rate, we calculate our cost to be \$140/ton or \$0.07/pound.

- Includes disposal at (\$88/ton) and trucking costs of (\$214/load)

Items as follows;

1. Bulky rate – Now is \$10, recommend **raise to \$15** for each separate item
 - a. Hide-a-beds are charged as 1 unit. Recommend we should **charge as 2 pieces**, (couch and mattress).
 - b. Sectional sofas should be **charge as each separate piece**, not as 1 unit.
2. Resident rate for Demo – stay at \$100/ton or \$0.05/ per pound
3. Commercial rate – Now \$100/ton, recommend **raise to \$180/ton** or \$0.09/per pound
 - a. If we raise commercial it will help average the costs.
4. Recommend changing rate card to reflect per pound price, every30#'s.
5. Questions - minimum charge at the scale?? Flat rate up too?? Divide rate sheet??

Updates from Transfer Station Operations

Demo – Started detailed tracking in 2019

- Improvements noted in tons/load. On 3/30/2019 a goal of 4.5 to 5 tons/load out was set. Since goal was set, the average weight is 4.75, compared with 3.66 tons/load in January 2019.
- Available useful data is much improved
 - Bulky Items – weighing of items
 - Tons in / Tons out each week
- Cameras have improved oversight and tracking of demo and other activities.
- Weekly entries of all recyclables information for tracking

5. c) Prospect/Webster Street Update

VERBAL

5. d) MACC Base Update

VERBAL

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

23 STREET MAINTENANCE

23.8 OPERATIONS AND MAINTENANCE

ROADWAY CENTERLINE MARKINGS

FUNCTION AND LIMITATIONS

FHWA (Federal Highway Administration)

As documented in the ~~MUTCD~~ (Manual on Uniform Traffic Control Devices (MUTCD)), markings on highways and on private roads open to public travel have important functions in providing guidance and information for the road user. Major marking types include pavement and curb markings, delineators, colored pavements, channelizing devices, and islands. In some cases, markings are used to supplement other traffic control devices such as signs, signals, and other markings. In other instances, markings are used alone to effectively convey regulations, guidance, or warnings in ways not obtainable by the use of other devices.

Markings have limitations. Visibility of the markings can be limited by snow, debris, and water on or adjacent to the markings. Marking durability is affected by material characteristics, traffic volumes, weather, and location. However, under most highway conditions, markings provide important information while allowing minimal diversion of attention from the roadway.

Each standard marking shall be used only to convey the meaning prescribed for that marking in this MUTCD Manual. When used for applications not described in this Manual, markings shall conform in all respects to the principles and standards set forth in this Manual.

As documented in the FHWA's Factors Influencing Operating Speeds and Safety on Rural and Suburban Roads (Publication No. FHWA-HRT-15-030), pavement markings provide guidance for roadway users along travel paths and inform them of regulations. Studies have shown that adding center line and edge line pavement markings can reduce fatal and injury crashes. In addition, striping center line and edge markings have been shown to reduce 85th percentile speeds.

LOCAL AUTHORITY

STATE OF NH RSA Section 265:22 Highway Markings

- I. The commissioner of transportation and, subject to his approval, selectmen of any town or board of mayor and aldermen or group having similar powers in any city, having

MILFORD PUBLIC WORKS

STANDARD OPERATING PROCEDURES

control of any highway may order such marking of ways, by painted lines, as is deemed necessary to the safe and efficient use of any such way. In ordering or approving such marking the commissioner of transportation insofar as is practicable shall conform to nationally accepted standards and any marking of the way by painted lines shall prima facie be deemed to be approved or ordered by the commissioner of transportation. When the single center line highway marking method is used, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line marked on the way by order of or with the approval of the said commissioner, except as herein otherwise provided and when the barrier line highway marking system is employed, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line marked on the way in such driver's lane by order of or with the approval of said commissioner except:

- (a) In an emergency; or
- (b) To permit ingress or egress to side roads or property adjacent to the highway; or
- (c) In case such driver has an unobstructed view and can see the end of the said unbroken painted line; or
- ~~(e)~~(d) In order to pass a pedestrian or a device moved by human power, including bicycle, skateboard, or foot-scooter, provided such movement can be made safely.

Comment [PJ1]: RSA 265:22 was updated to include (d) on 7/14/18

II. The fine for a violation of this section shall be \$100.

Yellow Center Line Pavement Markings and Warrants (3B.01) MUTCD

Center line pavement markings, when used, **shall be** the pavement markings used to delineate the separation of traffic lanes that have opposite directions of travel on a roadway and shall be yellow.

- Center line pavement markings may be placed at a location that is not the geometric center of the roadway
- On roadways without continuous center line pavement markings, short sections may be marked with center line pavement markings to control the position of traffic at specific locations, such as around curves, over hills, on approaches to grade crossings, at grade crossings, and at bridges

Standard:

- Center line markings **shall be** placed on all paved urban arterials and collectors that have a traveled way of **20 feet or more in width and an ADT of 6,000 vehicles per day or greater.** Center line markings shall also be placed on all paved two-way streets or highways that have three or more lanes for moving motor vehicle traffic.

Guidance:

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

- Center line markings **should be placed** on paved urban arterials and collectors that have a traveled way of **20 feet or more in width and an ADT of 4,000 vehicles** per day or greater. Center line markings should also be placed on all rural arterials and collectors that have a traveled way of **18 feet or more in width and an ADT of 3,000 vehicles** per day or greater. Center line markings should also be placed on **other traveled ways** where an **engineering study indicates** such a need.
- **Engineering judgment should be used** in determining whether to place center line markings on traveled ways **that are less than 16 feet wide** because of the potential for traffic encroaching on the pavement edges, traffic being affected by parked vehicles, and traffic encroaching into the opposing traffic lane.

Options:

- Center line markings may be placed on other paved two-way traveled ways that are 16 feet or more in width.
- If a traffic count is not available, the ADTs described in this Section may be estimates that are based on engineering judgment.

~~ROADWAYS THAT REQUIRE CENTERLINE PER MUTCD~~

~~Shall be 20 feet or more in width and an ADT of 6,000 vehicles per day or greater.~~

- ~~1. NASHUA ST @ Bypass (2015) 20,122~~
- ~~2. OVAL (2006) 18,042~~
- ~~3. NASHUA ST @ Linden St (1998) 18,000~~
- ~~4. NASHUA ST @ Oval (2013) 15,473~~
- ~~5. ELM ST @ West St (2013) 14,158~~
- ~~6. MT VERNON @ Amherst St (1996) 9,941~~
- ~~7. MT VERNON RD @ N. River Rd (2015) 9,151~~
- ~~8. AMHERST ST @ Summer St (2013) 9,000~~
- ~~9. ELM ST @ Old Wilton Road (2015) 7,551~~

~~Per information above and based on available traffic counts, the following roads shall be (standard) striped per MUTCD guidelines~~

- ~~• Nashua St~~
- ~~• Elm St~~
- ~~• Mt Vernon St~~
- ~~• Oval~~
- ~~• Amherst (portion)~~

~~ROADWAYS THAT SHOULD BE CENTERLINE PER MUTCD~~

~~20 feet or more in width and an ADT of 4,000 vehicles~~

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

18 feet or more in width and an ADT of 3,000 vehicles

10. SOUTH ST @ Union (2013) 5,705
11. SOUTH ST @ Oval (1996) 5,529
12. AMHERST ST @ Town Line (1997) 4,976
13. OSGOOD RD @ Mason Rd (2014) 4,394
14. UNION ST @ Oval (1997) 4,261
15. MASON RD @ Burns Rd (2014) 3,762
16. OSGOOD @ Union St (1999) 3,430

Per information above and based on available traffic counts, the following roads should be (guidance) striped per MUTCD guidelines

- South St
- Union St
- Osgood Rd (portion)
- Mason Rd (portion)
- Amherst St (portion)

Comment [PJ2]: Tabulated at end.

Other Roadways to Be Considered

Based on ITE (Institute of Transportation Engineers (ITE) documentation (Unsignalized Intersection Improvement Guide; Designing Walkable Urban Thoroughfares: A Context Sensitive Approach; Lines, Signs, signals...What Do People Really Know and Do; Integration of Safety in the Project Development Process and Beyond: A Context Sensitive Approach; etc.),

Comment [PJ3]: Removed to be more generalized.

center lines are used to separate traffic lanes of motorized travel, these pavement markings promote proper vehicle placement and attract attention to the intersection ahead. Center line striping can help in reducing vehicular crashes that involve opposing left turn, right angle, sideswipe (opposite direction), and head-on collisions. The use of center line striping is generally dictated by the roadway section itself, the type of transportation activity (passenger vehicles, buses, trucks, bicycles, and pedestrians), and the presence of motorized (e.g., on-street parking and bus stops) and non-motorized facilities (e.g., sidewalks and bike lanes).

A traffic engineering study should may be conducted to determine the necessity of center line striping on the roadways that do not meet the MUTCD criteria. For example, on paved roadways with vertical and/or horizontal curves, faster vehicular travel speeds, and higher functional classifications (e.g., collectors and arterials). The FHWA (Synthesis of Pavement Marking Research) has suggested that more aggressive criteria than those currently in MUTCD can be used by agencies interested in increasing safety on low volume roadways.

It has been common practice to enhance paved and/or seal-coated roadways with pavement markings (e.g., a yellow centerline, white edge lines, or both):
STREET PRESENTLY STRIPED

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

Street	-	-	Street	-
Colburn	-	-	Westchester (to Ridgefield)	-
Powers St	-	-	Ridgefield St	-
Ponemah Hill to town line	-	-	Crosby St	-
Emerson (town section)	-	-	West St	-
Federal Hill (to town line)	-	-	South St	-
Armory Rd	-	-	Clinton St	-
Melendy Rd	-	-	Prospect (to Gilson)	-
Osgood Rd (to Young)	-	-	Amherst St	-
Osgood Rd (Young to Woodhawk)	-	-		-
Union St	-	-	North River Rd	-
Union St Extension	-	-	Jennison Rd	-
Mason	-	-	Purgatory Rd (only Milford part)	-
Whitten Rd	-	-	Phelan Rd	-
Savage Rd	-	-	Jones Rd	-
Old Wilton Rd	-	-	Hitchiners Way	-
Wilton Rd	-	-	Ball Hill	-
Merrimack Rd	-	-		-
Lincoln St	-	-	Amherst (Mt Vernon Summer)	-500
Grove St	-	-	Mt Vernon St	-2970
Westchester (to Wellesley)	-	-	Elm St	-14212
Heron Pond Road	-	-	Nashua	-9000

Comment [PJ4]: Tabulated at the end.

Conflict Statements

MUTCD – A single solid yellow line **shall not** be used as a center line marking on a two-way roadway, as shown under section 3B.01. In accordance with FHWA, a single solid yellow center line for bi-directional traffic does not have legal definition and introduces ambiguity to the motorist. Although individual State laws may define the legal connotation ~~of~~ the single solid yellow line, these legal definitions vary from state to state thereby resulting in non-uniformity nationwide.

RSA – When the single center line highway marking method is used, no driver of a vehicle shall, while proceeding along a way, drive any part of such vehicle to the left of or across an unbroken painted line

Review Requirements

This document shall be reviewed, updated, and approved by the Board of Selectmen annually prior to any annual or bi-annual centerline striping.

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

If authorized, the Board of Selectmen may review and/or amend the striping of streets listed in this Standard Operating Procedure and identify additional roadways within the Town of Milford based on the criteria described herein and public discussion.

Roadway centerline markings shall be implemented per the most current version of the MUTCD.

See Appendix A for the listing of streets where annual or bi-annual centerline striping maintenance is performed under the direction of the Town.

Comment [PJ5]: New to provide summary and more clarification on process.

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

APPENDIX A

Roadways That Shall Be Centerline Striped Per MUTCD

20 feet or more in width and an ADT of 6,000 vehicles per day or greater.

<u>Street</u>	<u>Width</u>	<u>Vehicle Count</u>	<u>Year Counted</u>	<u>Striping Status</u>	<u>Date Approved</u>	<u>Distance</u>
<u>Nashua Street:</u>				<u>YES per MUTCD</u>		
<u>@ Bypass</u>		<u>20,112</u>	<u>2015</u>			
<u>@ Linden Street</u>		<u>18,000</u>	<u>1998</u>			
<u>@ Oval</u>		<u>15,473</u>	<u>2013</u>			
<u>Oval:</u>				<u>YES per MUTCD</u>		
<u>In Oval</u>		<u>18,042</u>	<u>2006</u>			
<u>Elm Street:</u>				<u>YES per MUTCD</u>		
<u>@ West Street</u>		<u>14,158</u>	<u>2013</u>			
<u>@ Old Wilton Road</u>		<u>7,551</u>	<u>2015</u>			
<u>Mont Vernon Street:</u>				<u>YES per MUTCD</u>		
<u>@ Amherst Street</u>		<u>9,941</u>	<u>1996</u>			
<u>@ North River Road</u>		<u>9,151</u>	<u>2015</u>			
<u>Amherst Street:</u>				<u>YES per MUTCD</u>		
<u>@ Summer Street</u>		<u>9,000</u>	<u>2013</u>			

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

Roadways That Should Be Centerline Striped Per MUTCD

20 feet or more in width and a minimum ADT of 4,000 vehicles per day.

18 feet or more in width and a minimum ADT of 3,000 vehicles per day.

<u>Street</u>	<u>Width</u>	<u>Vehicle Count</u>	<u>Year Counted</u>	<u>Striping Status</u>	<u>Date Approved</u>	<u>Distance</u>
<u>South Street:</u>				<u>YES per BOS</u>		
<u>@ Union Street</u>		<u>5,705</u>	<u>2013</u>			
<u>@ Oval</u>		<u>5,529</u>	<u>1996</u>			
<u>Amherst Street:</u>				<u>YES per BOS</u>		
<u>@ Amherst Town Line</u>		<u>4,976</u>	<u>1997</u>			
<u>Osgood Road:</u>				<u>YES per BOS</u>		
<u>@ Mason Road</u>		<u>4,394</u>	<u>2014</u>			
<u>@ Union Street</u>		<u>3,430</u>	<u>1999</u>			
<u>Union Street:</u>				<u>YES per BOS</u>		
<u>@ Oval</u>		<u>4,261</u>	<u>1997</u>			
<u>Mason Road:</u>				<u>YES per BOS</u>		
<u>@ Burns Road</u>		<u>3,762</u>	<u>2014</u>			

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

Undesignated

<u>Street</u>	<u>Width</u>	<u>Vehicle Count</u>	<u>Year Counted</u>	<u>Striping Status</u>	<u>Date Approved</u>	<u>Distance</u>
<u>Clinton Street</u>						
<u>Prospect Street (to Gilson)</u>						
<u>N River Road</u>						
<u>Jennison Road</u>						
<u>Purgatory Road (town section)</u>						
<u>Phelan Road</u>						
<u>Jones Road</u>						
<u>Hitchiner's Way</u>						
<u>Colburn Road</u>						
<u>Powers Street</u>						
<u>Ponemah Hill Road (to town line)</u>						
<u>Emerson Road (town section)</u>						
<u>Federal Hill Road (to town line)</u>						
<u>Armory Road</u>						
<u>Melendy Road</u>						
<u>Osgood Road (to Young)</u>						
<u>Osgood Road (Young to Woodhawk)</u>						
<u>Union Street</u>						
<u>Union Street Extension</u>						
<u>Whitten Road</u>						
<u>Savage Road</u>						
<u>Old Wilton Road</u>						
<u>Wilton Road</u>						
<u>Merrimack Road</u>						
<u>Lincoln Street</u>						
<u>Grove Street</u>						
<u>Westchester Drive (to Wellesley)</u>						
<u>Heron Pond Road</u>						
<u>Westchester Drive (to Ridgefield)</u>						
<u>Ridgefield Drive</u>						
<u>Crosby Street</u>						
<u>West Street</u>						
<u>South Street</u>						
<u>Ball Hill Road</u>						

MILFORD PUBLIC WORKS STANDARD OPERATING PROCEDURES

The Town of Milford Board of Selectmen supports Milford Public Works Standard Operating Procedure (SOP) #23 for Roadway Centerline Markings.

BOARD OF SELECTMEN FOR THE TOWN OF MILFORD

Given under our hands and seal, this _____ day of _____, 20197
By:

Chairman

Vice-Chairman

Selectman

Selectman

Selectman

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

May 13, 2019

PRESENT: Gary Daniels, Chairman
 Paul Dargie, Vice Chairman
 Mike Putnam, Member
 Laura Dudziak, Member
 Chris Labonte, Member
 Mark Bender, Town Administrator - excused
 Tina Philbrick, Recording Secretary
 Hazen Soucy, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels informed the public that Town Administrator Bender was excused. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. - Review of Water/Waste Water Projects and Road Impact – Director Kevin Stetson

Kevin gave the Board a brief presentation of the project: This project was recommended after review of the 2018 Water System 10-Year Master Plan. The project will be a benefit to Milford is to improved water pressure and flow.

The Water Main Improvements Project is planned to begin on May 13, 2019.

LOCATION	ANTICIPATED DATES
Nashua Street (Linden/Shepard)	May 13 – June 7
Nashua Street (High/Clinton)	June 3 – July 5
Elm Street (Union)	July 1 – July 19
Union Street (Elm)	July 15 – August 23

Highlights -

- All work will be coordinated with Milford Police and Fire departments along with Milford DPW for any traffic restrictions.
- One-way alternating traffic is anticipated throughout the project, with the exception of the jack and bore work on Union Street (estimated 5-10 days). (Railroad track crossing)
- The most traffic disruptive work will be done at night (7pm-7am).
- Traffic flow priority will always be given to emergency services (and buses on school days)

Chairman Daniels reminded people that they can find road closures and other notices if they sign up for NIXLE. Directions are on the web site under Fire Department.

5:45 p.m. - Approval of Souhegan Site for Future Dog Park – Community Development Director Lincoln Daley, Recreation Director Arene Berry and Milford Dog Park President, Kierstyn Williamson.

Lincoln gave the Board a brief overview of the project: they are here today to update Board members regarding (1) the status and proposed location of the dog park and (2) to seek a letter of support by the elected body as required by the PetSafe “Bark for Your Park” grant program application.

The Milford NH Dog Park Association and Town staff members were before the Board last July to discuss/prioritize locations for a dog park. Upon conclusion of the discussion, members selected the undeveloped rear 6 acre portion of the property owned by Brookstone Manor located at 135 Elm Street. Unfortunately, we were informed by the owner that the property is being listed for sale and would not be available at this time as a location for the park. Given the uncertainty of the property’s availability, we are recommending that the Board Members consider the second prioritized site located off of Souhegan Street (Tax Map 26, Lot 110, 0 Souhegan Street).

The 8.5 acre, Town owned property directly abuts the Souhegan River to the south and west and residential properties to the north. The property is accessed from two locations, a pathway from the Swing Bridge and a dedicated Right-of-Way from Souhegan Street. We are seeking Board support to construct the dog park on the subject property.

To fund the construction and fencing of the dog park, the Milford NH Dog Park Association will be submitting an application for the 2020 PetSafe “Bark for Your Park” grant program. This will be in addition to fund raising efforts. A requirement of the grant application is a letter from the governing body stating their support for the project and that the

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56 selected property can be used for a dog park. We are also requesting that the Board authorize the Town Administrator to
57 sign said letter of support (to be drafted) on behalf of the Town.
58

59 Selectman Dudziak asked if the property was completely wooded, and would they be leaving any of the trees along the
60 river. Lincoln said it was partially field space but mainly wooded. The physical location and designed have not been
61 completed yet. Tonight is just to allow the Milford Dog Park people to go forward with the application. They will pre-
62 serve as many of the trees on the property as possible. With any kind of dog park location, there will be noise but we
63 will minimize it as much as possible. As previously discussed, there will be a set of rules that will be enforced for hours
64 of operation.
65

66 Selectman Putnam asked about the two means of access. Lincoln said there is a foot path directly off swing bridge and a
67 dedicated area on the right side of the property which is a right of way to the property itself. We envision a parking lot
68 on the first portion of the town owned property; the dog park would be to the left of that area. Selectman Putnam said
69 the foot path is steep and could be a hazard. Lincoln said it would have to be modified to be a safe passage area.
70

71 Chairman Daniels asked how far would this be off the river. Lincoln said as far as possible because of potential flood-
72 ing due to it being in a flood zone. Lincoln said they would have to consult with NH DES to make sure the location
73 doesn't impact the river.
74

75 Selectman Labonte asked if any contact has been made with the neighbors to see what their thoughts are on this. Lin-
76 coln said no. Part of going forward would be to do an outreach program with the neighborhood to identify concerns and
77 make sure everything is addressed. Selectman Labonte said he would like to hear the neighborhoods opinion before
78 voting on this.
79

80 Selectman Dargie asked if this would be going to the Planning Board. Lincoln said yes as it will be a non-profit on
81 Town property. Selectman Dargie is okay with voting to support this but only after it goes through planning, design,
82 Planning Board and a public discussion about it.
83

84 Selectman Dudziak asked if there was a deadline for the grant. Lincoln said May of 2020, we have some time. Arene
85 said they were trying to get it in for this year, but they are not opening up the grant process for this year. We still want
86 to move forward to get the project going because the association has held off on any large fundraisers/donations because
87 they don't want to collect large amounts of money and have to return it.
88

89 Selectman Putnam said the area they want is a big area for drugs and alcohol, he asked if it's been discussed with the
90 Police Department and would it be a problem with people taking their dogs to this area. Lincoln said they would contact
91 the Police Department with those questions.
92

93 Dale White, Milford resident has concerns about additional traffic going through the entrance area every day. The en-
94 trance goes down to his shop which has been there since the late 1800's. He has had multiple dogs and he isn't against
95 dogs. His concern is that there are a lot of people working out of that facility and it's not always a normal business day
96 depending on the time of year and would it be safe to add more people there. He knows we own the property but the
97 driveway that comes from Souhegan Street into that facility is Leighton Whites property and the Town has the right of
98 way on it. The area is already congested and they have 47 registered vehicles that go through there, although not all at
99 the same time, they try to respect it. They have never had a complaint on truck traffic or noise. He said it's a good spot,
100 but not maybe the best spot.
101

102 Chairman Daniels asked Lincoln what the process was for this, it appears as though there are many things that haven't
103 been looked at yet. Lincoln said if they wanted a design first. Chairman Daniels said he would like answers to some of
104 the questions raised tonight. Lincoln said these questions would be asked of any other location so they will go back and
105 do some more homework.
106

107 Chairman Daniels clarified that it would be privately funded. Kierstyn said yes. They won't take in big donations with-
108 out a permanent location. They were hoping some of the clearing could be done by DPW but most of it would be done
109 through donations. Chairman Daniels asked how much time they thought DPW would need to help. Kierstyn said she
110 didn't know. Arene said it would depend on the location and how much clearing would be needed. It would have been
111 minimal at Brookstone. Perry Road would have been significant. At the Souhegan lot, quite a bit is cleared already. It
112 wouldn't be much of an impact.
113

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114 Lincoln said dog parks on water bodies are also not uncommon. There is one in Concord and a few other places; it isn't
115 unique to New Hampshire. Chairman Daniels said he is more concerned with the state laws governing clearing near a
116 river. Arene said they would obtain all the necessary permits needed.

117
118 Lincoln asked if they wanted to include public outreach as part of their efforts also. Chairman Daniels said all infor-
119 mation they could bring to the Board would be good. Selectman Dargie clarified the acres on the lot; Lincoln said it was
120 8.5 acres. Selectman Dargie asked how many acres would be fenced in for the dog part. Kierstyn said they would need
121 up to $\frac{3}{4}$ of an acre.

122
123 Dale White referred to the map and asked what the red and blue lines were. Lincoln said the blue lines were the 100
124 year floodplain and the red was the 500 year floodplain.

125
126 **3. PUBLIC COMMENTS.** - There were no public comments at this time.

127
128 **4. DECISIONS.**

129 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the consent calen-
130 dar. There were no items removed. Selectmen Putnam made a motion to accept the consent calendar as presented. Se-
131 lectman Dudziak seconded. All were in favor. The motion passed 5/0.

132 1) Request Authorization for Town Administrator to sign the Clean Water State Revolving Loan Application for the
133 Wastewater Collection System Asset Management Plan - \$30,000

134 2) Request Authorization for Town Administrator to sign the Clean Water State Revolving Loan Application for the
135 Wastewater CIP Phase 2 Upgrades – Dewatering - \$503,635

136 3) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 –

137 - O'Connor Trust Fund - \$5,000 Third of 5 payments for Keyes Expansion Project

138 - American Legion-Ricciardi Hartshorn Post 23 - \$500 Milford Annual Fishing Derby

139 - Silva Properties - \$100 Milford Annual Fishing Derby

140 **b) OTHER DECISIONS.**

141 1) N/A

142
143 **5. TOWN STATUS REPORT – N/A**

144
145 **6. DISCUSSIONS:**

146 **a) Traffic Safety Concern – Prospect Street Speed Limit** – Chairman Daniels said a request has come in from a resi-
147 dent on Prospect Street for the speed limit to be lowered. This has been before the Board and the Traffic Safety Com-
148 mittee many times since 2012. The history includes:

149 • In 2012 – Chief Viola stated that when directed patrols in that area were done over a total of 7 hours, they en-
150 countered 71 cars. Thirty nine traveled at a speed of less than 20 mph. Twenty seven traveled between 25 and
151 30 mph and three were over 30 mph. At that time the request to reduce the speed limit was denied and it was
152 recommended that the speed limit stay the same.

153 • In June 10, 2013 – The Traffic Safety Committee reviewed a request to lower the speed to 20 mph. It was de-
154 termined that 20 mph was too low because that is the speed in school zones. The Board of Selectman took that
155 request up later that day and asked the Police Department monitor that area to see if there was a problem. The
156 Board also put out a letter to the general public regarding the speed on Prospect Street as well as Philips Way.

157 • On October 12, 2013 another request came in to lower the speed limit to 20 mph and again on July 30, 2018.
158 At that time it was decided not to send it to the Traffic Safety Committee as it was the third or fourth time it
159 was brought forward.

160
161 Chief Viola said that from September 14, 2018 through September 24, 2018 the Milford Police completed a traffic study
162 on Prospect Street. Officers observed the following:

- 163 • A total of 5 directed patrols were recorded in this area.
164 • 7 vehicles were observed traveling at 25 mph or less.
165 • 15 vehicles were observed traveling between 31 mph and 35 mph.
166 • 1 vehicle was observed traveling between 36 mph and 40 mph.

167
168 Another study was conducted from May 9, 2019 to May 13, 2019. Officers observed the following:

- 169 • A total of 5 directed patrols were recorded in this area.
170 • 31 vehicles were observed traveling at 25 mph or less
171 • 19 vehicles were observed traveling between 25 mph and 30 mph.

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- 172 • 2 vehicles were observed traveling between 31 and 35 mph.
- 173 • 1 vehicle was observed traveling between 36 mph and 40 mph.

174 After the construction project is complete on Prospect Street, the Milford Police will continue the study for approxi-
175 mately a week. It's a hard area to patrol and not one what we usually go into.

176
177 Selectman Labonte asked if we ever considered using the radar trailers on Prospect Street. You wouldn't have to tie up
178 a cruiser and may get a different perspective. Chief Viola said they just got a new radar trailer with the data box inside
179 to record information. There really isn't an area on Prospect Street to place a radar trailer and it's being used on Perry
180 Road at this time. Selectman Labonte said it would still be a good idea to leave it on Prospect Street for a couple of
181 days. Chairman Daniels said Prospect Street isn't a wide road and it's a matter of where we would put it. Selectman
182 Labonte suggested putting it on the easement on Prospect Street, it may solve the problem. Chairman Daniels said by
183 the reports, it doesn't sound like they are traveling at unreasonable speed. The speed limit is 30 mph. He asked a ques-
184 tion back in 2013, if the speed was posted at 20 mph and drivers still violated the speed limit. Residents said they
185 would come back and ask for additional Police presence, which we've been doing all along.

186
187 Selectman Labonte said a sign wouldn't tie up people and if we have the equipment we can accomplish this. Chief Viola
188 said it's something he will look at in the future. He said one of the biggest issues through the years is that residents are
189 saying it's mostly workers and delivery drivers coming from the Ledgewood area. We focus on that and people who
190 live in the neighborhood. Chairman Daniels said with all the construction going on around Prospect Street, they've al-
191 lowed two-way traffic on Phillips Street so the rules are slightly out of order. Chief Viola said that's why they had more
192 vehicles in this last survey that they recently completed.

193
194 Selectman Dudziak asked if the complaints have been from multiple residents on that street. Chief Viola said the com-
195 plaints have been from the same person but he has spoken to other residents and they feel cars are traveling too fast.
196 When you are walking, cars look like they are traveling faster but when we are there we are not finding that to be so.
197 Selectman Labonte asked if any of the ones who complained would let the Police Department put the radar sign in their
198 yard. Chief Viola said he didn't know. They have also used motorcycle radar which people don't really see until the
199 end, as well as unmarked vehicles; we still don't catch people speeding. Selectman Labonte repeated his suggestion of
200 putting the sign there for a few days. Chief Viola repeated that it's something he will look at in the future. The trailer is
201 dedicated to another location right now.

202
203 Selectman Putnam said it's been looked at five or six times and nothing's changed. He made a motion to leave every-
204 thing as it is at this time. Selectman Dudziak seconded. The motion passed 3-1-1 with Selectman Labonte opposed and
205 Selectman Dargie abstaining.

206
207 Captain Frye said once Prospect Street is paved they will go back and do another week of study with a cruiser and after
208 school is out we can use the motorcycle. Later we can put the trailer up and record any target area. The trailer is al-
209 ready being reserved for several roads in town. Chairman Daniels clarified that the Police Department doesn't need the
210 Boards approval for any of this.

211
212 Before moving on to discussions, Selectman Labonte asked if they heard anything from DRA in the last two weeks.
213 Chairman Daniels said no. Selectman Labonte said his other concern in the future is if there are other things that are
214 being held up at DRA and the Town Administrator is aware of them, he would like to be made aware before the meet-
215 ing, not after the meeting.

216
217 **7. PUBLIC COMMENTS:** There were no public comments at this time.

218
219 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

220 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

221 **b. OTHER ITEMS (that are not on the agenda).**

222
223 **9. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of April 29, 2019 as
224 amended. Selectman Dargie seconded. All were in favor. The motion passed 5/0.

225
226 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

227
228 **11. NOTICES.** Chairman Daniels read the notices.

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230 **12. NON-PUBLIC SESSION.** Selectman Putnam made a motion to enter into non-public meeting for Approval of non-
231 public minutes in accordance with (RSA 91-A:3,II (a)) Personnel, (RSA 91-A:3,II (c)) Reputation and (RSA 91-A:3,II
232 (e)) Legal - April 8, 2019 and (RSA 91-A:3,II (e)) Legal – April 22, 2019 and review and unsealing of non-public
233 minutes from August 20, 2018. Selectman Dudziak seconded. All were in favor. The motion passed by roll call vote 5/0
234 Chairman Daniels – yes, Selectman Dargie – yes, Selectman Putnam – yes and Selectman Dudziak – yes and Selectman
235 Labonte – yes.
236

237 **13. ADJOURNMENT:** Selectman Putnam moved to adjourn at 6:40 . Selectman Dudziak seconded. All were in fa-
238 vor. The motion passed 5/0.
239

240
241
242
243 _____
244 Gary Daniels, Chairman

243 _____
244 Laura Dudziak, Member

245
246 _____
247 Paul Dargie, Vice Chairman

245 _____
246 Chris Labonte, Member

248
249 _____
250 Mike Putnam, Member

draft

9. Approval of Final Minutes - May 21, 2019 (Special Meeting)

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

May 21, 2019 – SPECIAL MEETING

PRESENT:	Gary Daniels, Chairman	Mark Bender, Town Administrator
	Paul Dargie, Vice Chairman - excused	Tina Philbrick, Recording Secretary
	Mike Putnam, Member	Tyler , Videographer
	Laura Dudziak, Member	
	Chris Labonte, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:49 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels informed the public that Vice Chairman Dargie was excused.

Chairman Daniels said the reason for this meeting is to authorize a Tax Anticipation Note of up to \$7,000,000 to provide short-term borrowing for current needs that will be repaid with tax revenue expected in mid-June. The primary reason for the note is a temporary cash flow deficiency resulting from unfunded bonds for road reconstruction, fire station, etc.

Selectman Putnam made a motion to approve the Tax Anticipation Note of up to \$7,000,000. Selectman Dudziak seconded. All were in favor. The motion passed 4/0.

2. ADJOURNMENT: Selectman Putnam moved to adjourn at 5:52. Selectman Dudziak seconded. All were in favor. The motion passed 4/0.

_____	_____
Gary Daniels, Chairman	Laura Dudziak, Member

<u>EXCUSED</u>	_____
Paul Dargie, Vice Chairman	Chris Labonte, Member

Mike Putnam, Member