

5:30 Standard Veteran's Tax Credit (2)

Memorandum

To: Board of Selectman
From: Marti Noel, Assessor
Date: 6/28/2021
Re: Veterans Tax Credit Applications
Standard Veteran's Credit: 2

The attached list of property owners have applied for the various Veteran's Property Tax Credits as indicated on the spreadsheet attached. Both applications were received after the April 15 deadline.

Mr. Gagnon has had the Veteran's Credit since 2015. He has recently changed residences within Milford. Statute does allow for the transfer of the Veteran's credit to a new residence when the Veteran has moved within the same community. RSA 72:33 (II) See Below

Mr. Green purchased a property from his parent in August of 2020, and has lived in that home for many years prior to the purchase. In discussion, I explained to Mr. Green that a late filed application may be approved under specific statutory reasons which include ... "accident, mistake or misfortune..." Mr. Green submitted a letter explaining the reason for the late filed application was that he was unaware of the Credit until after the deadline. RSA 72:33 1-a See Below.

RSA 72:33 Application for Exemption or Tax Credit. –

I. No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 28-b, 28-c, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefor, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application. The form shall include the following and such other information deemed necessary by the commissioner:

- (a) Instructions on completing and filing the form, including an explanation of the grounds for requesting tax exemptions and credits pursuant to RSA 72.
- (b) Sections for information concerning the applicant, the property for which the relief is sought, and other properties owned by the person applying.
- (c) A section explaining the appeal procedure and stating the appeal deadline in the event the municipality denies the tax relief request in whole or in part.
- (d) A place for the applicant's signature with a certification by the person applying that the application has a good faith basis and the facts in the application are true.

I-a. **If any person, otherwise qualified to receive an exemption or credit, shall satisfy the**

selectmen or assessors that he or she was prevented by accident, mistake, or misfortune from filing a permanent application or amended permanent application on or before April 15 of the year in which he or she desires the exemption to begin, said officials may receive the application at a later date and grant an exemption or credit for that year; but no such application shall be received or exemption or credit granted after the local tax rate has been approved for that year.

I-b. Notwithstanding the April 15 application deadline in paragraph I, a person may apply for the tax credit for combat service under RSA 72:28-c at any point during the tax year in which the person is engaged in combat service. If the application is received and granted after the tax rate for the city or town is set, the credit shall be applied to the balance of tax payments due for that year. If a person is deemed eligible for the tax credit after taxes have been billed and paid for the tax year in which the person served, the credit shall be applied in the following year.

II. Any person who changes residence after filing such a permanent application shall file an amended permanent application on or before December 1 immediately following the change of residence. The filing of the permanent application shall be sufficient for said persons to receive these exemptions or tax credits on an annual basis so long as the applicant does not change residence.

III. If the selectmen or assessors are satisfied that the applicant has willfully made any false statement in the application to obtain an exemption or tax credit, they may refuse to grant the exemption or tax credit.

IV. [Repealed.]

V. In addition to the above requirements, applicants for exemption who claim ownership pursuant to RSA 72:29, VI shall file with their application an additional statement signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing they meet the requirements of RSA 72:29, VI.

VI. The assessing officials may require applicants for any exemption or tax credit to file the information listed in RSA 72:34, or the statement required by RSA 72:33, V periodically but no more frequently than annually. Failure to file such periodic statements may, at the discretion of the assessing officials, result in a loss of the exemption or tax credit for that year.

Source. 1947, 240:1, par. 29-d. RSA 72:33. 1969, 55:1. 1973, 544:8. 1977, 502:1. 1983, 155:8; 385:1. 1987, 325:1. 1991, 70:14. 1994, 102:2; 390:3, 8. 1995, 265:3, 20. 1996, 140:7. 1997, 281:1. 2003, 131:1; 299:6, 25, 26. 2007, 182:3, eff. April 1, 2007. 2016, 217:6, eff. Aug. 8, 2016. 2018, 151:4, 5, eff. Jan. 1, 2019.

Warren Green

To: Marti Noel & Milford Board Members
Subject: PERMANENT APPLICATION FOR PROPERTY TAX CREDITS/EXEMPTIONS

Dear Marti Noel and Milford Board Members,

I am hoping that you will forgive me for not requesting a Veteran's Tax Exemption earlier. I am a long time Milford resident living at 57 Great Brook Rd for the previous 16+ years. The home was previously owned by my mother, Devina Green, until I recently purchased it from her in August of 2020. This is the first home that I have purchased, and I didn't realize there was a tax credit offered to Veterans until a fellow Veteran mentioned it while I was filing my taxes last week.

I'm asking you to please consider granting me the 2021 tax season Veteran's tax credit.

Yours truly, Honorably Discharged, Persian Gulf War Combat Veteran – Warren Green



Encl. Copies: Perm App for Prop Tax Exmp, 2020 Tax Bill, DD Form-214

Thanks!

Warren

Warren Green | Information Technology Manager

Alene Candles LLC

51 Scarborough Lane | Milford, NH 03055

P. 603-673-5050 x7218 | W. www.alene.com



~ an ounce of prevention is worth a pound of cure ~

5:30 Land Use Change Tax: Map 51 Lot 23-2

MEMORANDUM

DATE: June 28 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 1 parcel: Map 51, Lot 23-2**

This parcel has been disturbed for construction of a new home. Construction on land in Current Use requires the affected areas to be removed from Current Use and a Land Use Change Tax Warrant be issued.

The property owner is aware of the action being taken tonight regarding their property. The Land Use Change Tax for the disturbed area is based on 10% of estimated market value of the affected area at the time of removal from Current Use.

The application must have original signatures as it is to be recorded at the Hillsborough County Registry of Deeds.

Thank You

5:30 Late Filed Residences in Industrial or Commercial Zone (4)

Memorandum

To: Board of Selectman
From: Marti Noel Assessor
Date: 6/28/2021
Re: Late filed Residences in Industrial or Commercial Zone

75:11 Appraisal of Residences. –

“I. The owner of record of any residence located in an industrial or commercial zone may apply on or before April 15 of each year to the selectmen or assessors for a special appraisal of the residence for that year, based upon its value at its current use as a residence...If any owner shall satisfy the assessing officials that the owner was prevented by accident, mistake or misfortune from filing said application on or before April 15, the officials may receive the application at a later date and classify the residence under this section; but no such application shall be received after the local tax rate has been approved by the commissioner of revenue administration for that year”.

II. The assessing officials shall notify the applicant on a form provided by the commissioner of revenue administration no later than July 1, or within 15 days if the application is filed after July 1, of their decision to classify or refusal to classify the applicant’s residence by delivery of such notification to the applicant in person or by mailing such notification to the applicant’s last and usual place of abode.

III. Prior to July 1 each year, the assessing officials shall determine if previously classified residences have been reapplied or have undergone a change in use. A list of all classified residences and their owners in each town or city shall be filed by the respective assessing officials each year. Such list shall be part of the inventory and subject to inspection as provided in RSA 76:7.

VI. The selectmen or assessors shall make such a special appraisal of any eligible residence whose owner correctly applies in accordance with paragraph I, and shall assess the tax for that year on that special appraisal.

I have reviewed the applications and I recommend that the Board of Selectman approve the attached list of applicants for Residences in a Industrial or Commercial Zone for the tax year 2021. The attached list identifies all applicants approved as a matter of public record and to expedite your decision making process.

	MAP/LOT	ADDRESS	PROPERTY OWNER	ZONE	DATE RECEIVED
X	25-82	15 Ash St	Janowiec, Sebastian	C	6/10/2021
X	26-116	50 High St	Ward, Rodger	C	5/24/2021
X	26-134	71 High St	Bissonnette, Lisa	C	6/10/2021

X	29-105	181 South St	Richard, Peter	C	5/19/2021
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SELECTMEN	SELECTMEN SIGNATURES	APPROVE	DENY	DATE
GARY DANIELS				6/28/2021
CHRIS LABONTE				6/28/2021
PAUL DARGIE				6/28/2021
LAURA DUDZIAK				6/28/2021
DAVID FREEL				6/28/2021

5:30 Supplemental Notice of Excavation: Map 50 Lot 4-4 and Map 42 Lot 1

MEMORANDUM

DATE: June 28, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: Supplemental Notice of Excavation M 50 L 4-4 and M 42 L1

Supplemental Notice of Intent has been submitted for parcels 50-4-4 and 42-1 as required by statute:

Supplemental notices have been submitted as required by Every owner who has filed a Form PA-38 under RSA 72-B:8 shall file a supplemental Form PA-38 for the amount of earth which exceeds the original amount of earth estimated. If the owner originally stated an estimate of 1,000 cubic yards or less and was exempt from the \$100 enforcement fee, the owner shall provide the \$100 enforcement fee with the supplemental Form PA-38 if the total excavated volume exceeds 1,000 cubic yards. If the owner paid the \$100 enforcement fee with the original Form PA-38, no additional fee is required for the supplemental Intent. Failure to file a supplemental Form PA-38 and failure to provide the required enforcement fee shall constitute a violation by the owner or any other person doing the excavation, or both.

The original applications underestimated the actual demand for product provided in the original application, which is submitted at the start of the year. The Board has already approved the Warrant for the full amount of excavated materials. The supplemental notices were delayed as the operator had to contact the owners of the land to sign the forms. Signing these forms serves to update the original applications and no further action is required beyond the Board's signatures as acknowledgement of the actual amount of materials excavated.

Thank You

5:30 Property Abatement Applications for Denial (11)

MEMORANDUM

DATE: June 28, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **2020 Property Abatement Applications
Recommendations for Denial - 11**

Property Abatement Application:

As a refresher on the Abatement process, if a property owner feels their assessment is incorrect or inequitable, an abatement application may be submitted to the assessing office between the date the final tax bill is mailed and March 1st of the following year. The deadline for filing for abatement for the 2020 tax year was March 1, 2021.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level, either the BTLA or Superior Court.

FOR DENIAL: The taxpayer has the burden to demonstrate that the assessment is disproportionate. There are 11 abatement requests submitted tonight. Of the 11, 8 of these abatements include individual condominium units owned by the original builder/investors, having never been sold, but kept as rental units. The representative for the property owners has not provided sufficient information to substantiate an adjusted assessment. The remaining 3 abatements are commercial properties. Again, the owners' representatives, in each case, did not provide adequate information to justify a reduction in the assessed value.

I recommend the Board Deny the 11 abatements presented tonight.

The owners' representatives for the properties whose abatements are being considered tonight have been notified of my recommendations and reasoning, and were informed the BOS would be considering their requests tonight. They have been offered the opportunity to address the Board directly.

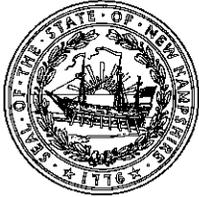
Thank You

TY 2020 Abatement Recommendations

App #	Map/ Lot	Address	Property Owner Request	Recommend	Reason	Letter Sent	2020 Assessed Value	Adjusted Assesed Value	Abatement Amount @ \$25.97 rate
2005	44/10	599 Nashua St	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	7,158,900	7,158,900	0
2006	8/52-1C-14	3 Abby Ln #5	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	169,700	169,700	0
2007	8/52-1C-15	3 Abby Ln #1	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	160,600	160,600	0
2008	8/52-1C-16	3 Abby Ln #6	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	169,700	169,700	0
2009	8/52-1C-17	3 Abby Ln #2	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	151,500	151,500	0
2010	33/1	128 Savage Rd	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	5,759,000	5,759,000	0
2011	44/6	586 Nashua St	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	14,368,100	14,369,100	0
2012	8/52-1C-20	3 Abby Ln #8	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	169,700	169,700	0
2013	8/52-1C-21	3 Abby Ln #4	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	160,600	160,600	0
2014	8/52-1C-19	3 Abby Ln #3	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	160,600	160,600	0
2015	8/52-1C-18	3 Abby Ln #7	Value is too high.	Deny	Owner's representative provided insufficient data to support a change in assessment.	6/14/2021	169,700	169,700	0
					Total Amount of Abatement Recommended for Approval this Session				0

					Total from prior granted 2020 Abatements				9,108.79
					Appeals Resolved in 2020				
					Total				9,108.79

4. a) 1) Request Approval to NOT USE the PA-28 Form for Assessing in 2022.



State of New Hampshire
Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



Lindsey M. Stepp
Commissioner

Carolynn J. Lear
Assistant Commissioner

June 15, 2021

MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director

Samuel T. Greene
Assistant Director

TOWN OF MILFORD
OFFICE OF SELECTMEN
1 UNION SQUARE
MILFORD NH 03055

Re: PA-28 Inventory of Taxable Property Form for 2022

Dear Assessing Official,

This is our annual request to municipalities to determine whether the municipality will be utilizing the Form PA-28, Taxpayer Inventory Blank in accordance with RSA 74:4 for 2022. If Yes, please check the "WILL" Box below and indicate the number of forms needed. If your municipality has elected Not to use the Inventory form, in accordance with RSA 74:4-a, please check the "WILL NOT" Box below.

Please return this entire form with the section below completed and signed no later than August 16, 2021 to the Department of Revenue Administration, PO Box 487, Concord, NH 03302-0487 or e-mail to equalization@dra.nh.gov.

If you are electing to use the form, it is our suggestion that you indicate your municipalities telephone number on your return-mailing label, should the taxpayers need to contact your municipality.

Please feel free to contact Cindy Paige at (603) 230-5971 if you require additional information.

Sincerely,
Linda C. Kennedy, Supervisor VII
Municipal & Property Division

<input checked="" type="checkbox"/> WILL NOT be using the PA-28 Form in 2022 Or <input type="checkbox"/> WILL be using the PA-28 Form in 2022.
Number of PA-28 Forms Requested by the Municipality for 2022. # (Our print order is based upon what is needed, so please be sure to order an adequate amount.)

<u>MARTI Noel</u>	<u>6/28/2021</u>	<u>(603) 249-0615</u>
Print Name of Contact Person	Date	Contact Telephone #
_____	_____	_____
Signature of Assessing Official	Date	
_____	_____	_____
Signature of Assessing Official	Date	
_____	_____	_____
Signature of Assessing Official	Date	

4. a) 2) Approval for Two (2) Yield Tax Levy Forms: Map 38 Lots 10 and 10-1 and Map 41 Lot 40-2C.

**ORIGINAL WARRANT
YIELD TAX LEVY
June 28, 2021
THE STATE OF NEW HAMPSHIRE**

Hillsborough

TO: COLLECTORS NAME, Collector of Taxes for Town of Milford, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$1,901.63**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Milford

Gary Daniels - Chair

Chris Labonte

Laura Dudziak

Paul Dargie

David Freel

DATE SIGNED: June 28, 2021

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Hansen, Anders & Evelyn c/o Granite Staate Forestry PO Box 129 Wilton, NH 03086	38-10 & 38-10-1	20-303-01 T	\$1,901.63

TAX DUE DATE: July 28, 2021 TOTAL YIELDTAX: \$1,901.63

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2020 to March 31, 2021

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2020 to March 31, 2021

TOWN / CITY OF: Milford
 COUNTY OF: Hillsborough
 CERTIFICATION DATE: June 28, 2021

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

 Gary Daniels - Chair

 Chris Labonte

 Laura Dudziak

 Paul Dargie

 David Freel

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10	
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %		
Hansen, Anders & Evelyn c/o Granite Staate Forestry PO Box 129 Wilton, NH 03086	WHITE PINE	92.280			\$200.00	\$18,456.00	\$1,845.60		
	HEMLOCK	4.560			\$75.00	\$342.00	\$34.20		
	RED PINE	0.000			\$0.00	\$0.00	\$0.00	TOTAL TAX	
	SPRUCE & FIR	0.000			\$0.00	\$0.00	\$0.00	DUE ON THIS	
	HARD MAPLE	0.000			\$0.00	\$0.00	\$0.00	OPERATION	
	WHITE BIRCH	0.000			\$0.00	\$0.00	\$0.00	(TOTAL OF	
	YELLOW BIRCH	0.000			\$0.00	\$0.00	\$0.00	COL. # 9)	
	OAK	0.230			\$425.00	\$97.75	\$9.78		
	ASH	0.000			\$0.00	\$0.00	\$0.00		
	SOFT MAPLE	0.000			\$0.00	\$0.00	\$0.00		
	BEECH/PALLET/TIE LOGS	2.295			\$52.50	\$120.49	\$12.05		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
						TONS	CORDS		\$1,901.63
	BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT MAP & LOT NUMBER 38-10 & 38-10-1	SPRUCE & FIR		0.00		\$ -	\$0.00	\$0.00	
HARDWOOD & ASPEN			0.00		\$ -	\$0.00	\$0.00		
PINE			0.00		\$ -	\$0.00	\$0.00		
HEMLOCK			0.00		\$ -	\$0.00	\$0.00		
BIOMASS CHIPS			0.00		\$ -	\$0.00	\$0.00		
HIGH GRADE SPRUCE			0.00		\$ -	\$0.00	\$0.00		
OPERATION NUMBER 20-303-01 T	CORDWOOD			0.00	\$ 12.62	\$0.00	\$0.00		
						\$19,016.24	\$1,901.63		

INTENT FILED DURING TAX YEAR: April 1, 2020 to March 31, 2021

TOWN: Milford
 COUNTY: Hillsborough
 OWNER: Hansen, Anders & Evelyn
 OWNER: c/o Granite Staate Forestry
 ADDRESS: PO Box 129
 ADDRESS: Wilton, NH 03086

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 38-10 & 38-10-1
 OPERATION #: 20-303-01 T
 DATE OF BILLING: June 28, 2021

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$75.00	\$200.00			\$125.00	1.00	\$ 200.00	92.280			
HEMLOCK	\$15.00	\$75.00			\$60.00	1.00	\$ 75.00	4.560			
RED PINE	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
SPRUCE & FIR	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
HARD MAPLE	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
WHITE BIRCH	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
YELLOW BIRCH	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
OAK	\$180.00	\$425.00			\$245.00	1.00	\$ 425.00	0.230			
ASH	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
SOFT MAPLE	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
BEECH/PALLET/TIE LOGS	\$20.00	\$85.00			\$65.00	0.50	\$ 52.50	2.295			
White Oak	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	1.00	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
HARDWOOD & ASPEN	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
PINE	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
HEMLOCK	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
BIOMASS CHIPS	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
HIGH GRADE SPRUCE	\$0.00	\$0.00			\$0.00		0.66	\$ -		0.000	
CORD WOOD/FUELWOOD			\$8.00	\$15.00		\$7.00	0.66		\$ 12.62		0.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

**ORIGINAL WARRANT
YIELD TAX LEVY
June 28, 2021
THE STATE OF NEW HAMPSHIRE**

Hillsborough

TO: COLLECTORS NAME, Collector of Taxes for Town of **Milford**, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Yield Tax set against their name(s), amounting in all to the sum of : **\$505.78**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day. We further order you to pay all monies collected to the treasurer of said town, or treasurer's designee as provided in RSA 41:29, VI, at least on a weekly basis, or daily when receipts exceed \$1,500.00 or more often when directed by the Commissioner of Revenue Administration.

Given under our hands and seal at Milford

Gary Daniels - Chair

Chris Labonte

Laura Dudziak

Paul Dargie

David Freel

DATE SIGNED: June 28, 2021

NAME & ADDRESS	MAP & LOT	OPERATION #	YIELD TAX DUE
Great Brook Condominium Association Resolution Property Management #REF! 360 Rte 101 #3A, Bedford NH 03110	41/40-2C	20-303-04 T	\$505.78

TAX DUE DATE: July 28, 2021 TOTAL YIELDTAX: \$505.78

TIMBER CUT FOR INTENTS FILED DURING: April 1, 2020 to March 31, 2021

CERTIFICATION OF YIELD TAXES ASSESSED
INTENT FILED DURING TAX YEAR: April 1, 2020 to March 31, 2021

TOWN / CITY OF: Milford
 COUNTY OF: Hillsborough
 CERTIFICATION DATE: June 28, 2021

Gary Daniels - Chair

Chris Labonte

Laura Dudziak

Paul Dargie

David Freel

SEND SIGNED COPY TO: DEPT. OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487
 CONCORD, NH 03302-0487

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10	
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %		
Great Brook Condominium Association Resolution Property Management #REF! 360 Rte 101 #3A, Bedford NH 03110 <u>ACCOUNT OR SERIAL #:</u> 1	WHITE PINE	31.115			\$95.00	\$2,955.93	\$295.59		
	HEMLOCK	6.140			\$24.60	\$151.04	\$15.10		
	RED PINE	0.000			\$0.00	\$0.00	\$0.00	TOTAL TAX	
	SPRUCE & FIR	0.000			\$0.00	\$0.00	\$0.00	DUE ON THIS	
	HARD MAPLE	0.000			\$0.00	\$0.00	\$0.00	OPERATION	
	WHITE BIRCH	0.000			\$0.00	\$0.00	\$0.00	(TOTAL OF	
	YELLOW BIRCH	8.030			\$82.00	\$658.46	\$65.85	COL. # 9)	
	OAK	0.865			\$219.20	\$189.61	\$18.96		
	ASH	0.095			\$103.00	\$9.79	\$0.98		
	SOFT MAPLE	3.230			\$70.00	\$226.10	\$22.61		
BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT <u>MAP & LOT NUMBER</u> 41/40-2C	BEECH/PALLET/TIE LOGS	0.000			\$30.40	\$0.00	\$0.00		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00		
					TONS	CORDS			\$505.78
	SPRUCE & FIR		0.00		\$ -	\$0.00	\$0.00		
	HARDWOOD & ASPEN		0.00		\$ -	\$0.00	\$0.00		
	PINE		0.00		\$ -	\$0.00	\$0.00		
	HEMLOCK		0.00		\$ -	\$0.00	\$0.00		
	BIOMASS CHIPS		3.40		\$ 0.16	\$0.54	\$0.05		
	HIGH GRADE SPRUCE		0.00		\$ -	\$0.00	\$0.00		
# 3 <u>OPERATION NUMBER</u> 20-303-04 T	CORDWOOD			95.00	\$ 9.12	\$866.40	\$86.64		
						\$5,057.87	\$505.78		

INTENT FILED DURING TAX YEAR: April 1, 2020 to March 31, 2021

TOWN: Milford
 COUNTY: Hillsborough
 OWNER: Great Brook Condominium Association
 OWNER: Resolution Property Management
 ADDRESS: 360 Rte 101 #3A, Bedford NH 03110
 ADDRESS:

ACCOUNT & SERIAL #: 1
 MAP & LOT #: 41/40-2C
 OPERATION #: 20-303-04 T
 DATE OF BILLING: June 28, 2021

SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
WHITE PINE	\$75.00	\$200.00			\$125.00	0.16	\$ 95.00	31.115			
HEMLOCK	\$15.00	\$75.00			\$60.00	0.16	\$ 24.60	6.140			
RED PINE	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
SPRUCE & FIR	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
HARD MAPLE	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
WHITE BIRCH	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
YELLOW BIRCH	\$50.00	\$250.00			\$200.00	0.16	\$ 82.00	8.030			
OAK	\$180.00	\$425.00			\$245.00	0.16	\$ 219.20	0.865			
ASH	\$75.00	\$250.00			\$175.00	0.16	\$ 103.00	0.095			
SOFT MAPLE	\$50.00	\$175.00			\$125.00	0.16	\$ 70.00	3.230			
BEECH/PALLET/TIE LOGS	\$20.00	\$85.00			\$65.00	0.16	\$ 30.40	0.000			
White Oak	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
OTHERS:	\$0.00	\$0.00			\$0.00	0.16	\$ -	0.000			
TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
SPRUCE & FIR	\$0.00	\$0.00			\$0.00		0.16	\$ -		0.000	
HARDWOOD & ASPEN	\$0.00	\$0.00			\$0.00		0.16	\$ -		0.000	
PINE	\$0.00	\$0.00			\$0.00		0.16	\$ -		0.000	
HEMLOCK	\$0.00	\$0.00			\$0.00		0.16	\$ 0.16		3.400	
BIOMASS CHIPS	\$0.00	\$1.00			\$1.00		0.16	\$ -		0.000	
HIGH GRADE SPRUCE	\$0.00	\$0.00			\$0.00		0.16	\$ -			
CORD WOOD/FUELWOOD			\$8.00	\$15.00		\$7.00	0.16		\$ 9.12		95.000

* STUMPAGE VALUE = % RATING X RANGE DIFFERENCE + LOW RANGE VALUE

4. a) 3) Approval of Recommendations for Appointment of Deputy Forest Fire Warden(s) and Issuing Agent for the Milford Fire Department



**Fire Department
MEMORANDUM**

TO: Town Administrator and Board of Selectman

FROM: Milford Fire Department

DATE: 6/22/21

SUBJECT: Deputy Forest Fire Warden Appointment Forms

I have attached (3) forms for the appointment of Deputy Forest Fire Warden(s) and Issuing Agent for the Milford Fire Department. I am requesting your signatures based on my recommendation.

Thank you,

A handwritten signature in black ink, appearing to read "Kenneth Flaherty", with a long horizontal line extending to the right.

Chief Kenneth Flaherty

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

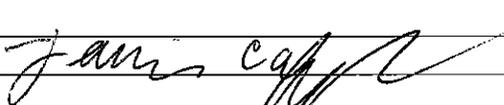
ISSUING AGENT APPOINTMENT FORM (To issue fire permits only)

Date	06/22/2021	Town	Milford	District	
------	------------	------	---------	----------	--

CANDIDATE INFORMATION

Name	Francis Coffey III				
Mailing Address	99 Homestead Circle, Milford, NH 03055				
E-mail Address	fcoffey@milford.nh.gov				
Home Phone	() -	Cell Phone	(603)769-7295		
Work Phone	(603)249-0680	Date of Birth	10/26/1990		

By signing below, I understand and agree to being recommended for appointment to the position of Issuing Agent, and furthermore, that any ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

Candidate Signature		6/22/2021 Date
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MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden recommends the above named person for appointment by the Director of the Division of Forests and Lands

Forest Fire Warden Signature	6/23/21 Date
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DELETE PREVIOUS APPOINTMENT OF	
--------------------------------	--

DIVISION APPROVAL

	/ /
Forest Ranger Signature	Date
	/ /
Director, NH Division of Forests and Lands Signature	Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	06/22/2021	Town	Milford	District	
------	------------	------	---------	----------	--

CANDIDATE INFORMATION

Name	Ray Anderson				
Mailing Address	27 Cypress Road, Milford, NH 03055				
E-mail Address	andersor88@gmail.com				
Home Phone	() -	Cell Phone	(603)943-1765		
Work Phone	(603)249-0680	Date of Birth	12/08/1988		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands


Candidate Signature

6/22/2021
Date

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**



6 / 25 / 21

Forest Fire Warden Signature

Date

Chairperson, Mayor, Town/City Manager Signature

Date

Selectman Signature

Date

Selectman Signature

Date

DELETE PREVIOUS APPOINTMENT OF Jason Smedick

DIVISION APPROVAL

Forest Ranger Signature

Date

Director, NH Division of Forests and Lands Signature

Date

State of New Hampshire
 Department of Natural and Cultural Resources
 Division of Forests and Lands
FOREST PROTECTION BUREAU

DEPUTY FOREST FIRE WARDEN APPOINTMENT FORM

Date	06/22/2021	Town	Milford	District	
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CANDIDATE INFORMATION

Name	John O'Connor				
Mailing Address	294 Mason Road, Milford, NH 03055				
E-mail Address	milfordeng3@gmail.com				
Home Phone	() -	Cell Phone	(603)5336451-		
Work Phone	(603)249-0680	Date of Birth	08/29/1973		

By signing below, I understand and agree to being recommended for appointment to the position of Deputy Forest Fire Warden, and furthermore, that any vehicle plate, ID card and/or other equipment issued to me by the state of New Hampshire is the property of the state of New Hampshire and will be returned at the conclusion of my appointment, as determined by the Director of the Division of Forests & Lands

 Candidate Signature	6/22/2021 Date
--	-------------------

MUNICIPALITY RECOMMENDATION

By signing below, the Forest Fire Warden, Selectmen/Mayor/Town/City/Manager recommend the above named person for appointment by the Director of the Division of Forests and Lands

Candidate Authorized to Issue: **Fire Permits** **Official Warnings**

 Forest Fire Warden Signature	6/25/21 Date
---	-----------------

 Chairperson, Mayor, Town/City Manager Signature	/ / Date
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 Selectman Signature	/ / Date
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 Selectman Signature	/ / Date
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DELETE PREVIOUS APPOINTMENT OF	Brian Charest
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DIVISION APPROVAL

 Forest Ranger Signature	/ / Date
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 Director, NH Division of Forests and Lands Signature	/ / Date
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5.0 Town Status Report

Town Status Report – June 14, 2021

- 1. Independence Day Fireworks – The Town has scheduled the annual fireworks show for Friday, July 2nd, 2021. As the event grows closer, more details will be released to the public. Any questions or concerns about the project can be directed to the Town Administrator's Office.**

6. Discussions

1. Communications – VERBAL (Nothing was received for placement in the BOS package this week)

9. Approval of Draft Final Minutes - June 14, 2021

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DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
June 14, 2021

This meeting was conducted pursuant to the State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04. As such, the meeting was conducted online and in person.

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PRESENT: Gary Daniels, Chairman
Chris Labonte, Vice Chairman
Laura Dudziak, Member
Paul Dargie, Member
David Freel, Member

John Shannon, Town Administrator (Zoom)
Tina Philbrick, Executive Assistant (Zoom)
Nate Addonizio, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

Chairman Daniels welcomed members of the public accessing this meeting remotely. He intends to continue using zoom at the Board meetings because there is more participation using this tool. All votes that are taken during this meeting must be done by Roll Call vote. Members who called in from home were asked to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Conservation Commission Overview – Andy Hughes and John Yule

Andy gave a brief overview of what the Conservation Commission is about:

Established in 1968. They are responsible for the Proper Utilization & Protection of Natural Resources. They have 7 full members plus associates. They work closely with the town's OCD, DPW, Zoning Board, Planning Board, and Board of Selectmen. They currently protect 1100 acres in the town including 19 plus miles of trails.

Recently they received permanent protection on Mile Slip and Hitchiner Town Forest. They received 40 acres of property from the Melendy Landowners Association and purchased an additional 2 acres that buffer the Granite Town Rail Trail. They have a Trails Committee that keeps busy repairing bridges on the trails as well as annually hosting the Ghost Train Rail Trail Races.

The Commission participates in public outreach programs, is active at the Pumpkin Festival, partners with Milford Thrive Programs hosts monthly hikes, and participates in Milford Middle School Health Fairs. They also complete annual training at conferences and workshops to keep up with rules and regulations as well as endangered species. Additional money is raised through warrant articles although they didn't put one in this past year.

Chairman Daniels asked if ATVs were still allowed. Andy said yes if they are organized properly. Chairman Daniels asked if there were certain criteria they look at if people want to donate land. Andy said yes, they have criteria that they follow.

Chairman Daniels asked if they were looking for new members. Andy said they have a full member board currently but people can volunteer as an alternate member. Chairman Daniels asked how Conservation deals with state departments that just don't respond, like NH Fish and Game. Andy said the appeal to the Selectman to try to have some influence. You just have to keep after them.

Selectman Freel joined the Board at this time.

5:45 p.m. - Keyes Memorial Park Feasibility – Bill Hickey

A presentation was provided as an update on the status of the Feasibility Assessment for a regional, multi-generational community center.

Recommendations:

- Remove the existing non-functional buildings at 127 Elm Street
 - Install a paved, universally accessible walkway around the park
 - Significantly increase parking space, and explore the option of a through-road to better serve all that the property has to offer
 - Using a phased approach, construct a regional, multi-generational community center to fulfill the town's needs
- 58
59
60
61
62

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 6/14/2021

- 63 • Improve athletic fields to maximize playability while reducing recovery time and maintenance demands
- 64 • Provide new and expanded offerings and programs for residents of all ages
- 65 • Improve overall safety and security, and
- 66 • Relocate paved surfaces and park features that are currently in the floodplain

67
68 Jeff Hyland, Ironwood, Senior Landscape Architect gave an overview of the existing buildings and site. There will also be
69 access to the future dog park.

70
71 Chairman Daniels asked if the survey used to gain input identified the cost of the project. Dan Hall said no. Chairman
72 Daniels had concerns about the balls from the baseball games being close to the playground. Jeff said the likelihood of the
73 balls going into the playground would be low.

74
75 Dan Hall said this would be done in phases, he gave an overview of the footprint study for the 23,285 SF building. Phase II
76 would include a gym and locker rooms. He highlighted the current structure with recommendations to demo or not to
77 demo. They feel it would be better to start fresh.

78
79 Cost of the demo only = \$380K - \$450K. New Building w/Gym \$9,989,800. New Building w/o Gym \$7,920,800.

80
81 **6:05 p.m. – Recreation Commission Overview – Zach Williamson**

82 Zack gave a brief overview of what the Recreation Commission is about: They have 9 full members and 3 alternate spots.

83
84 **The mission of the Milford Recreation Commission is to serve as advocates on behalf of the Milford community in**
85 **promoting recreation and leisure activities for all ages and interests by:**

- 86 • Providing a forum for communication and coordination of recreation programs and issues:
- 87 • Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of exist-
88 ing park and recreation facilities
- 89 • Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate
90 recreation programs
- 91 • Providing recommendations for long-range community recreation capital improvements.

92
93 The commission tries to help Recreation with all of the ongoing events. Most events break even in cost, some events make
94 a profit. Selectman Labonte asked about the new bus. Arene said the bus is currently at the DPW facility. Once the pool is
95 open the bus will get undercoated and lettered and hopefully start trips back up early fall. The pool will be open on
96 Wednesday at 12:30.

97
98 Chairman Daniels asked if they were still looking for volunteers. Arene said always. Chairman Daniels asked if they run
99 programs with the intent of making a profit. Arene said some of the programs yes. The Recreation Department has their
100 town budget which pays for her salary and 1/2 of the Program Coordinators' salary. The revolving fund pays for the other 1/2
101 of the Program Coordinators' salary plus any expenses that the programs have and all the credit card fees, including the
102 ones for pool passes that go into the general fund. We need to cover those expenses. We have an Easter Egg hunt that we
103 don't charge for, but we spend about \$500 for chocolate. In 2019 we launched a sponsorship program where different
104 businesses could sponsor an event. We identified where we have losses. Businesses stepped forward and we covered our
105 losses. This didn't happen in 2020 due to COVID. We are hoping to bring this back in 2022, hoping businesses will come
106 back to help. We are not building our budget planning on getting this because they don't want to put businesses in that po-
107 sition if they are not ready to start supporting this.

108
109 Chairman Daniels asked what the time frame was for the Keyes Memorial Park Feasibility Project. Arene said it will be
110 presented in a phased approach. She doesn't have an exact number of years. She is hoping to have a timetable in the final
111 report. Chairman Daniels suggested adding an approximate cost in the next survey.

112
113 Chairman Daniels asked about fireworks. Arene said they will be on July 2nd this year. They couldn't find a company to
114 do them on the 4th. A company will get back to her for next year. There is a company that may do it on the 4th if we had a
115 larger budget. She plans to approach the Board about this in the fall.

116
117 Selectman Labonte asked about the pool pass credit card fees going into the general fund. Arene said pool pass revenue
118 goes in the general fund. DPW maintains the pool. Recreation takes care of the staffing. The revenue from the pool pass
119 covers DPW's expenses which also include chemicals and maintenance, electricity, and water.

120
121 Selectman Freel asked what was the intention of taking over the building on 127 Elm Street. Arene explained the process.
122 Most of the money raised was by donations only. The property was bought for Recreational purposes. The original docu-
123 ments and report can be found on the website and she encourages the Board to read it if they haven't already.
124

125 **6:20 p. m. – 2-Way Communications – William (Bill) Bartlett**

126 Mr. Bartlett didn't have a specific agenda; he was there to answer questions about Milford's radios.
127

128 Captain Frye said there are many radio problems and they have been documenting them for months. Some Selectman
129 wanted repeaterize systems so he presented prices. All the radios were checked, some antennas had to be replaced but there
130 were no major issues found. The equipment list was reviewed and they came up with steps to get our communication work-
131 ing. Bill is here to help the Selectmen understand how the equipment works. He's been Milford's vendor for over 20
132 years.
133

134 Bill said he had slides but they were to be used for more technical questions. They have been through several solutions for
135 Milford. The radios have been assessed and they are working fine. A full upgrade of the communications system would be
136 an extreme and costly fix. They are looking for a balance to increase officer safety on the street. They are trying to find a
137 middle ground. A weak spot in the communications system today is that there is no communications system. There is
138 nothing that repeats the audio out into the area. Nothing allows multiple units to hear each other. We want to help the units
139 communicate with each other as well as make communications to and from MACC Base successful. The slides would be
140 useful in helping him to explain this type of stuff.
141

142 He's proposed, in the equipment list that he put together, (it isn't an official proposal), it's just a design equipment list. It's a
143 scaled-down piece of the bigger project that was put together. It's a single-site system leveraging DRAM CUP which is
144 central to all towns. The original RFP determined that a single site at DRAM CUP would cover the entire community. He
145 feels that outdoors it will help the community, but he has concerns that downtown would need further infrastructure devel-
146 opment. Their thought was to develop Police, Fire, EMS, and DPW resources at DRAM CUP. This would increase the
147 coverage and performance throughout the community. This would include resources that would be plugged into and housed
148 at MACC Base and allow them to talk through the system.
149

150 Selectman Labonte asked if the system we now operate on falls more into the simplex operation. Bill said yes, it's basic,
151 unit to unit. Selectman Labonte said some of the issues say that we have officers from portable to portable being on the
152 same site and theirs couldn't make it back. That isn't a failure of the system because those radios will be connecting from
153 one to the other. Bill said they should be able to communicate, but VHF is tricky. Some buildings create horrible situa-
154 tions for VHF and it doesn't travel well. It issue could also be the portable trying to communicate to MACC Base. Line of
155 site inside a school is a common scenario with VHF. The signal doesn't prorogate well indoors. It may cancel its self out
156 because of the structure. Selectman Labonte said his example was outside the school. Bill said some type of device was
157 causing the issues.
158

159 Chairman Daniels asked about a troubleshooting process if there are issues not communicating. Bill said yes and it's a
160 simple process. There are only so many things that can cause a lack of communication. If you want to troubleshoot a prob-
161 lem, you need to replicate it.
162

163 Katherine Kokko, a Milford resident said this sounds like a proposal for Milford to build its infrastructure, and is this the
164 road that they are going down. Chairman Daniels said there hasn't been any of that discussion. This was set up due to
165 questions regarding communications. Katherine said there was a reference to an equipment list, is it available. Chairman
166 Daniels asked if it was a list of equipment we have now or a suggested list. Bill said he was asked to throw out some ideas
167 and thoughts on ways to fix some of the issues. This is a design for a solution to fix the problem. It's not a proposal; it's a
168 list of things that would help.
169

170 Katherine Kokko asked what kind of check was done on the radios and if they were checked live at points of failure. Bill
171 said they have a program called SPMP, subscriber preventive maintenance; the techs put the radios through this program.
172 A report is generated that shows what might require service or attention, it's extensive. Katherine asked if it's a revolving
173 program or just a one-time thing. Bill said it's recurring.
174

175 Selectman Labonte asked if we would be better off bringing this to MACC Base versus bringing it to the Board if it has the
176 potential to fix the problem. Captain Frye said that the other towns said they are not going to fix Milford's problems so that

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 6/14/2021

177 is the way we are going with this. We have a chance to fix our infrastructure which needs to be done. Selectman Labonte
178 said he didn't get that from the meetings that he watched. Captain Frye said it was the meetings that Selectman Labonte
179 was in. Selectman Labonte said he still didn't get an impression that they won't fix anything. Captain Frye repeated that
180 said they won't fix Milford's problem.
181

182 Chairman Daniels said the information that Mr. Bartlett has presented may help give us a better understanding if something
183 isn't working, troubleshooting, etc. We need to make sure it isn't our problem before we elevate it to MACC Base. Docu-
184 mentation is everything. All emergency services need to document failures.
185

186 Selectman Labonte asked to discuss his radio issue problems now instead of later during this meeting. Selectman Labonte
187 presented a draft radio process to the Board.

- 188 1. Define what qualifies as a radio system issue?
- 189 2. Document the issue.
- 190 3. Notify OIC and MACC Base of issue.
- 191 4. Attempt to replicate the issue with OIC.
- 192 5. If it can be replicated: report the result to MACC Base and ask the town's radio vendor to evaluate.
- 193 6. Have MACC Base vendor verify signal availability at the location.
194

195 Selectman Freel said this is a great list but at what point are our officers, officers, or troubleshooters. Does this fall under
196 their job description? We pay money to have vendors take care of our equipment. Officers are busy with what they are sup-
197 posed to be dealing with and should they be taking their time to go back and try to replicate the problem. Selectman La-
198 bonte said he doesn't have a problem having the vendor check it and duplicate it. The officers can check the simple stuff.
199 He doesn't have a problem changing this, we need a start point. Selectman Labonte said the radio problems were sent to
200 the Board they never got sent to MACC Base. Selectman Freel said he feels that MACC Base should be taking care of a lot
201 of this but if it has something to do with our radios, MACC Base has nothing to do with it. It's a fine line.
202

203 Chairman Daniels said we will take about this process. Everyone should be working together. Mike Thornton, Milford
204 resident, said we were told that these problems were simplex. We don't have a true definition of the problem and if there is
205 an offending radio, it should be removed and replaced by a good radio. A test should be done on the non-working radio.
206

207 Chief Viola said he agrees with Selectman Freel. He doesn't want his officers to do the follow-up on the radios; it's not
208 their job responsibility. There are more issues. You can still have a line of sight with another officer but the biggest prob-
209 lem is, when he is talking to MACC Base, he can't hear what's going on some occasions. To him, that's an infrastructure
210 issue. The officer's job is to bring the problems forward. Bill said that is what he usually hears for complaints. It's about
211 situational awareness. You may be having a conversation with MACC Base and other people who are supposed to be sup-
212 porting you hear nothing. MACC Base has height, power, and proximity, most of the time they can communicate back and
213 forth but the units can't communicate amongst each other. We need to fix that weak point and build an infrastructure that
214 works with everyone. We don't have that now. There is nothing to expand and nowhere to go. We do have some devices
215 that need work. Most of what the Police are using today is in good health.
216

217 Eric Schelberg, Ambulance Director said in regards to why part of this process of looking at infrastructure was based on
218 Selectman Labonte's idea of putting repeaters in the vehicles, and for the amount of money that would have been expended,
219 looking at an infrastructure deal may have offered a broader solution for all four agencies as well as meeting the needs of
220 the Police Department.
221

222 Katherine Kokko followed up on officers not hearing, she understands that the system that we have now is not designed to
223 allow that type of real-time communication so what you are suggesting is augmenting that system so that we can address
224 that weak point. Bill said that is correct. The system today is the most basic of communication types. Units can't hear each
225 other. The devices are at the mercy of what is in between them. He explained it a little more. Katherine said communica-
226 tion has been lost over the past year on what constitutes a radio issue and what the system we currently have is built to do.
227 What are we qualifying that this is a failure of a system and this is something that the system wasn't built to do in the first
228 place that we need to address? Bill agrees. We want to make a system that allows us to answer these problems and give us
229 a future foundation.
230

231 Selectman Freel asked if new towers and equipment were incorporated would it still work with the outdated equipment at
232 MACC Base. MACC Base won't be looking to upgrade their equipment unless all towns pay for their share. Bill said you
233 need to determine the coverage of the infrastructure. At this time he has focused on what will best serve Milford. For this

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 6/14/2021

234 to expand enough to cover all the towns currently served by MACC Base, there would need to be more sites and infrastruc-
235 ture. Everything that he has on paper would be compatible with the systems at MACC Base except for his thoughts of go-
236 ing digital for the Police. We included in his sketches, resources that would be placed at MACC Base. They would be able
237 to control the "system" with new resources at their facility.
238

239 Katherine Kokko asked if 2-Way worked with communities that require their heavy buildings to be built with the correct
240 infrastructure for communications. Bill said yes. Katherine asked if what he engineered as a solution for the radios would
241 fully address the heavy building issues that we have in town. Bill said yes. The current system will not work with what you
242 are referring to. Most large cities have ordinances for in-building coverage called a bidirectional amplifier. They are com-
243 mon and he's helped write the ordinances for them. The BDA requires a duplex system to function the way it's intended. It
244 won't function with the system we currently have. The Fire Department has a duplex system. The Police channel would
245 not.
246

247 Chairman Daniels said in talking about simplex, if MACC Base is talking to a radio, does that mean that radio is the only
248 one that can hear MACC Base? Bill said no. Simplex means you are using one single frequency, which is common. When
249 MACC Base addresses its broadcast on a single frequency, that same frequency responds to MACC Base. A duplex system
250 conversation is two-sided.
251

252 Selectman Labonte clarified to Director Schelberg, that he did push repeaters in the beginning because he felt they would
253 fix the problem. Over the last year, there have been multiple discussions about repeaters not being for the town of Milford.
254 He never said he was against repeaters. Bill said Director Schelberg was correct when he mentioned repeaters. Vehicle
255 repeaters are a way to help augment coverage. It would put technology in every mobile vehicle. Portable handheld radios
256 with that technology wouldn't talk directly to MACC Base, they would only need to talk to the vehicle in the parking lot.
257 The vehicle would relay that audio to dispatch. When he saw the cost of outfitting the vehicles he thought that if we were
258 to take less than that money, we could invest it in some infrastructure and take us in a better direction instead of spending
259 money on a band-aid.
260

261 Selectman Labonte said he believes the \$2.4 million put in front of the voters in March didn't include repeaters. Bill said it
262 included fixed repeaters; it did not include vehicular repeaters. Selectman Labonte assumed that repeaters are repeaters.
263 Bill said there are different types.
264

265 Chairman Daniels said we are finished for tonight. We will have communications on the agenda throughout the year to be-
266 come better educated on this. Selectman Labonte asked if we could give Captain Frye a directive to run this by the Board
267 of Governors to see if this is something that can be put through all the towns and become a solution to be paid for by all of
268 the towns. Chairman Daniels said he doesn't know what MACC Base has been discussing lately. He would think that Cap-
269 tain Frye, as our representative, would be looking for ways to work together with the other towns. He also heard that each
270 town was fixing its infrastructure. Selectman Labonte repeated his original question. Chairman Daniels said he doesn't
271 think the Board needs to tell Captain Frye to do that. He can share the information that was shared with us. The other
272 towns can also contact Mr. Bartlett if they want to. Selectman Labonte said if this fix was through MACC Base instead of
273 through Milford, we would only be responsible for our radios. Doing it through MACC Base will only cost us 71%.
274 Chairman Daniels said we still question if MACC Base is a system or a signal. As a system, they are not responsible for
275 the different infrastructure for the towns.
276

277 Katherine Kokko said she thought that was settled two meetings ago. She understood that it's a system. Going forward is
278 "do we want it to continue to be a system" or do we want to turn it into a service and separate the infrastructure. There have
279 been no decisions with the Board of Governors that they want to go ahead and have everyone handle their infrastructure
280 separately. Chairman Daniels repeated that he heard that the towns would be responsible for their infrastructure, which
281 means that MACC Base is not a system. He is against writing a blank check especially since Wilton hasn't identified what
282 their problem is. Katherine said we need to ask if that decision has been made and where has that been documented.
283

284 Chairman Daniels said the report from Captain Frye was that each town has decided to take care of its infrastructure. He
285 asked Captain Frye to correct him if he's incorrect. Captain Frye said he was incorrect. In the last two joint meetings, both
286 towns have come out and publicly said that they will not pay any portion of Milford's problem. That indicates to him that
287 everyone should fix their infrastructure. Mont Vernon fixed their infrastructure repeaters. Wilton hasn't done anything,
288 they may have a group looking at it, but they don't share much. He brought up that since they want us to do it, then we
289 should step in the right direction to fix our problems. What Bill has put together isn't a price for MACC Base or an idea fix
290 for MACC Base, it's just for Milford. We have not identified if it is a system or not. The right step for the Town of Mil-

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291 ford is to come up with our infrastructure fix and yes, it can be used by MACC Base. If the other towns want to use the
292 towers, they can fix the infrastructure in their towns. It's simple, but we complicate it with the IMA.
293

294 Katherine Kokko said she would refer back to the meeting minutes. She said Captain Frye is correct, no decision has been
295 made going forward about what MACC Base will be. When you talk about dismantling a system, you start talking about
296 duplication of services and cost and it becomes complicated. Captain Frye said Bill figured that out, by letting MACC Base
297 have access to all that equipment and be able to talk to us.
298

299 Chairman Daniels said MACC Base will have to come up with an answer because it will have a direct impact on whatever
300 IMA they come up with. Selectman Labonte asked for Bills list. Chairman Daniels asked if Bill could share. Bill yes, said
301 it's just nuts and bolts; there isn't much explanation that goes with it. Chairman Daniels asked Bill to send it to the Town
302 Administrator.
303

304 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)** There were no public comments at this time.
305 William Langille, a Wilton resident is calling on behalf of his mother who lives in Milford. They have an issue with the
306 Cemetery Trustees have not put flowers on graves for the past 2 years. There are at least 100 signed contracts that state that
307 flowers would be put out per perpetual care. His mother takes care of 4 of those graves. Woodman's had been placing the
308 flowers on the graves for years, and in 2020, they were told they no longer have the contract and we should speak to DPW.
309 DPW said they were not going to do it in 2020. We spoke to the Town Clerk in May of this year and the Town Adminis-
310 trator, both of who offered to get involved. We are still waiting for answers. This money is in a trust fund and we want to
311 know who is responsible and how to correct this. Chairman Daniels asked Tina Philbrick to respond.
312

313 Tina Philbrick, Executive Assistant said she is aware of the issue. It isn't the Trustees of the Trust Funds that oversees the
314 flowers being put on the graves. We just write out a check when the work is complete. We have looked into this, and if
315 Mr. Langille gave us a little more time, we would have had an answer for him. The Town Clerk just received a list of
316 graves to include an outline where the flowers need to be placed from the previous owners of Woodman's. She will go to
317 the next Cemetery Trustees meeting because they and the Public Works Department should be overseeing this. Woodman's
318 has always been gracious to do this but because they don't own it anymore, it's been a process to find out who should be
319 taking it over. As of 5 years ago, they no longer accept any new graves for flowers to be put on through perpetual care.
320 Sadly, the flowers have not been put out. There is a meeting scheduled for this month on June 16th. The Cemetery Trustees
321 are an elected position, they work for the Town. She asked if Mr. Langille would like to attend that meeting and asked him
322 to give her a call so he could be invited to the meeting.
323

324 Chairman Daniels said the Trustees like the Selectman are elected so they report to the people.
325

326 Kerrie Walker, a Milford resident is having problems with the gravel pit behind their home. She has spoken with the Town
327 Administrator and Community Development Director both have been very helpful. She was supposed to be on a zoom
328 meeting with the Planning Board but it was canceled. The Planning Board was supposed to come out to evaluate the dam-
329 age, the shaking of her home, and the dust, noise, etc. Recently the Planning Board said they decline the site walk on the
330 property. Mr. White promised many things to the abutters and nothing has happened. She feels she's a prisoner in her
331 home. She just paid \$700 to the vet because of the dust affecting her dog. She is reaching out to the Board because she
332 doesn't feel she is getting anywhere. She reached out to Mr. White and he told her to hire a lawyer because she will not
333 win.
334

335 Selectman Freel said he sits on the Planning Board and he would do a site walk on her property. He said they have a meet-
336 ing tomorrow, the last one was canceled. He hasn't had time to look at the agenda. Kerrie said she has documentation from
337 both John Shannon and Lincoln Daley. She would love to have someone from the Planning Board come out to her proper-
338 ty. This has been going on for over a year. She was just informed by Jason Cleghorn, who was very nice, that the permits
339 are renewed every year and she should have received a letter last year about the renewal. She spoke to several neighbors
340 and no one received anything to go to the Planning Board to have a chance to speak. All the neighbors are complaining
341 about the same thing. She has videos and Mr. White doesn't want to see anything. The State came out because of the dust,
342 but it rained that day so they didn't see anything. She would like Selectman Freel to come out. Kerrie provided her address
343 as 224 Mile Slip Road.
344

345 Wade Campbell, Milford resident echoes with what Kerrie is saying. It doesn't bother him as bad because he lives further
346 away. The rock pounding sounds like a 50 caliber and goes on for hours. The rock tumbler is also just as loud. His wife

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347 listens to it all day and they keep their windows closed. Selectman Freel said he wonders what they can do if permits are in
348 place.
349

350 **4. DECISIONS – Selectman Labonte asked to have 4. a) 3) removed from the calendar. Selectman Labonte made a**
351 **motion to approve all except for 4. a) 3) from the consent calendar. Seconded by Selectman Dudziak. All were in**
352 **favor. The motion passed 5/0.**

353 **a) CONSENT CALENDAR**

- 354 1) Approval of Sewer Wastewater Secondary Clarifiers Replace Mechanisms Bond - \$1,459,000 BOND
- 355 2) Approval of Gravel Tax Levy – Map 42 Lot 1 and Map 50 Lot 4-4.
- 356 3) Approval to host the 32nd Annual Milford Pumpkin Festival scheduled for October 8, 9, and 10, 2021
- 357 4) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 – Do-
358 nation to the Milford Police Department IPMBA Mountain Bike Training from the City of Franklin NH - \$300.00

359 Selectman Labonte asked if the remaining \$8,000 approved last year would be used for the support side of the Pumpkin
360 Festival. Wade Scott Campbell said yes, and the rest would be funded by the Granite State Festivities Committee. The Fes-
361 tival won't be huge due to vendors that have backed out, but they have been able to fill spots. **Selectman Labonte made a**
362 **motion to accept 4. a) 3) of the consent calendar. Seconded by Selectman Freel. All were in favor. The motion**
363 **passed 5/0.**

364 **5. OTHER DECISIONS**

- 365 1) N/A

366
367 **5. TOWN STATUS REPORT – Town Administrator, John Shannon**

368 **1) American Rescue Plan Funding -**

369 The American Rescue Plan Act of 2021 created new Coronavirus State and Local Fiscal Recovery Funds to keep first re-
370 sponders, frontline health workers, and other providers of vital services safely on the job as states, local governments,
371 Tribes, and territories to fight to rebuild Main Street economies. The amount should be around \$1.6 million and we haven't
372 received the first payment yet. Water and Sewer Commissioners as well as the Library and some Departments in town have
373 been meeting to come up with a list of projects for the Board to look at. Once the Town receives the funding, the BOS will
374 work to identify the most effective way to utilize these monies and will discuss this topic at the June 28th BOS Meeting.
375 The monies have to be spent by 2026.

376
377 **2) Pool Opening -**

378 The Town swimming pool at Keyes Park will be opening during normal business hours. The pool will be opening on June
379 16, 2021, and registration for programs and passes is now open. It is necessary to put guidelines and procedures into place
380 to address the health and safety of the community and staff due to the pandemic and these can be found on the Town
381 webpage on the Recreation page. These procedures may change at any time per State guidelines and recommendations.
382 Any questions or concerns can be directed to the Town Administrator's Office or to the Recreation Department.
383

384 Selectman Freel asked if there was an update on the roads/paving project starting soon. Administrator Shannon said he will
385 check with DPW. Bids were received on time. Selectman Labonte asked what the process was with the compost at the
386 Transfer Station. There isn't any place to dump compost anymore. Captain Frye said he was told that the people that chip it,
387 instead of mixing it, will put it all in there and chip it. They are making it at the Transfer Station. Administrator Shannon
388 will confirm everything and send out an e-mail.
389

390 **6. DISCUSSIONS**

- 391 1) **Communication was discussed earlier in the meeting.**
- 392
- 393 2) **Radio Issue Process – (Selectman Labonte) – discussed earlier in the meeting.**
- 394

395 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)** There were no public comments at this time.
396

397 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

398
399 **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

- 400 **a. OTHER ITEMS (that are not on the agenda)**

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401 **9. APPROVAL OF FINAL MINUTES -** Selectman Dargie moved to approve the minutes of May 24, 2021, as
402 amended. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

403
404 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**
405 1. N/A

406 **11. NOTICES.** Notices were read.

407 **12. NON-PUBLIC SESSION** a motion made by Selectman Dudziak to enter into a non-public session for approval of
408 minutes in accordance with (RSA 91-A:3, II(e)) Legal, (RSA 91-A:3, II(c)) as amended – Reputation May 24, 2021.
409 Seconded by Selectmen Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Se-
410 lectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

411
412 In non-public, the Board approved minutes for May 24, 2021.

413
414 **13. ADJOURNMENT:** Selectman Labonte moved to adjourn at 8:00 pm. Seconded by Selectman Dudziak. A roll
415 call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes,
416 and Chairman Daniels yes. All were in favor. The motion passed 5/0.

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418

419
420

421 _____
Gary Daniels, Chairman

422
423

424 _____
Chris Labonte, Vice-Chairman

425
426

427 _____
Laura Dudziak, Member

428
429

Paul Dargie, Member

David Freel, Member