

**5:30 Request to Appoint Tracy Quirk-Berube as an Alternate Member of the Library Trustees -
Term Expires 2021**



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

(P) 603-249-0645 (F) 603-672-6064

www.wadleighlibrary.org

wadleigh@wadleighlibrary.org

July 21,, 2020

To Whom It May Concern,

The Wadleigh Board of Trustees would like to recommend that Tracy Quirk-Berube be appointed as an alternate to our Board, effective immediately.

Feel free to contact me if you have any questions. Thank you.

Sincerely,

Kathryn Parenti, Chair
Wadleigh Library Board of Trustees
603.494.7648

Dear Board of Selectmen,

Thank you for your consideration for the position on the Board as an Alternate Library Trustee. I'm excited about the opportunity to contribute my time and knowledge as an alternate library trustee. I'm a long time resident of the Milford community. I've always valued our library and the resources and support that are available to our community. My two boys grew up exploring the library, attending story time and play groups.

I'm at a great point in my life where I have time to give back and I truly appreciate your consideration.

Sincerely

Tracy Quirk-Berube



TRUCK/TRACTOR MARKET REPORT

Phone: (888) 475-9975
Fax: (888) 475-9935

general@vvs.com
www.vvs.com

VVSi Request # 813001

Vehicle Summary: 2013 Ford F250 Crew Cab

Claim Reference: AU20202627699

FAIR MARKET VALUE: \$26,182.00

Prior Damage: 0.00

Deductible: 0.00

Owner Retained Salvage: 0.00

NET ADJUSTED MARKET VALUE: \$26,182.00

User ID: NN4049

Type of Loss: Collision

Carrier: Northern New England Appraisal Service

Date of Loss: 05/26/2020

PO Box 749

Insured: Town of Milfred NH

Meredith, NH

03253

Owner: Town of Milfred NH

Claim Representative: Karen Duval

Appraiser:

Type of Valuation: Fair Market Value

Valuation Date: 06/04/2020

Valuation Zone: 03055

Detailed Option, Equipment, Condition and Representative Information on Following Pages

This valuation report is based on the information provided by the requesting parties and should be verified for accuracy and completeness prior to presentation to the client.

The market value of this vehicle was determined by comparing it to other vehicles of similar make, model, equipment, mileage or hours and condition that are being offered for sale or have been recently sold in the market area specified. In the case of specialized or low production vehicles, the search may be expanded to provide additional support. The comparable vehicle values may have been adjusted to account for differences in component, equipment and condition. These sources have been verified at the time of valuation and noted as such on the following report. Additional information may include dealership market surveys and opinions as well as previous value history.

Tax rates contained are based on sales tax data provided by The Sales Tax Clearinghouse (www.thestc.com). Excise, use, registration, licensing and other taxes and fees that may be applicable are not included. Vehicle Valuation Services, Inc. makes no representations or warranties concerning the accuracy of such information.

THIS REPORT CONTAINS PROPRIETARY INFORMATION AND SHALL NOT BE DISCLOSED TO ANY THIRD PARTY (OTHER THAN THE INSURED OR CLAIMANT) WITHOUT VEHICLE VALUATION SERVICES, INC. PRIOR WRITTEN CONSENT.



SUBJECT VEHICLE DESCRIPTION

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Fax: (888) 475-9935

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www.vvs.com

VVSi Request # 813001

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Claim Reference: AU20202627699

BASIC INFORMATION

Insurer Description	VINsure™ ANALYSIS
VIN: 1FT7W2B65DEB14160	1FT7W2B65DEB14160
Year: 2013	2013
Make: Ford	Ford
Model: F250 Crew Cab	F-250 4 Door Cab; Crew
Style: Innercity	
Type: Conventional	
Use: Utility Body	Full-size Pickup
Engine Mfr: Ford	Ford
Engine Model: 8-6.2L	V8, 6.2L; FFV
Engine HP: **	
Trans Mfr: Ford	
# of Speeds: Automatic	
Trans Model: **	
Two Speed Rear: No	No
# Of Axles: 2	2
# Of Drive Axles: 2	2
# Of Tag Axles: 0	0
Front Axle: Standard	Standard
Rear Axle: Standard	Standard
GVW: Class 3 or less	Class 3 or less
Mileage Listed: 54,000	

VINsure™ Results: No Errors Detected

BODY INFORMATION

Year: 2013	Size: 8' Steel
Make: Warner	Use: Utility Body
Model:	Ladder Rack: No
Serial Number:	



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Claim Reference: AU20202627699

OPTIONS & EQUIPMENT

INTERIOR

Conv Sleeper Size: None
COE Sleeper Size: None
APU: No
Trim Level: XL

GPS: No
Air Ride Cab: No
AC: Yes

EXTERIOR

Front Wheels: Steel Disc
O/S Rear Wheels: Steel Disc
I/S Rear Wheels: None
Front Tire Size: 16
Rear Tire Size: 16
Suspension: Spring
Lift Gate: None

Lift Gate Capacity: None
Fifth Wheel: None
Hitch Type: Tow Package
PTO: No
Wet Line Kit (Tractor Only): No
Air Brakes: No
Engine Brake: No

AERODYNAMICS

Side Fairing: No
Wind Deflector: No

Tank Fairings: No
Full Aerodynamics: No

SUBJECT VEHICLE CONDITION

INTERIOR

Interior: 3 - Avg Retail

EXTERIOR

Body: 3 - Avg Retail
Glass: 3 - Avg Retail

Paint: 3 - Avg Retail

DRIVETRAIN

Engine: 3 - Avg Retail

Transmission: 3 - Avg Retail

TIRES

F Wear Rmg %: 25

R Wear Rmg %: 25

TITLE

Branded/Previous Salvage Title: No



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VALUATION NOTES

PLEASE NOTE: COMPONENTS AND/OR OPTIONS NOT SHOWN ON SUBJECT AND REPRESENTATIVE VEHICLES ARE EQUIPPED EQUALLY OR HAVE NO AFFECT ON THE RETAIL MARKET VALUE.

RETAIL MARKET VALUATION IS PREDICATED ON THE ASSUMPTION THAT THE VEHICLE DESCRIBED ABOVE DOES NOT HAVE ANY OPEN RECALLS.

- Options and conditions based on information provided by claim rep.
- No refurbishments reported.

-Searched Ford F250 crew cab gas utility body comparables.

VALUATION INCLUDES

Added for Plow prep(\$1,016), running boards(\$102), lightbar(\$75)

SIGNAGE REMOVAL

Please be advised that if you do not retain the vehicle it may be in your or your company's interest to have any and all identifying signage removed from your vehicle at this time. This signage includes any placards, decals and ICC or DOT numbers. The removal of any and all signage is at your own cost. Should you wish to have this work done, please contact the claims representative who can provide contact information for this service.



MARKET DATA INFORMATION

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VVSi Request # 813001

Vehicle Summary: 2013 Ford F250 Crew Cab

Claim Reference: AU20202627699

Representative #1 Source	Asking Price	Take Price	Distance from Valuation Zone
King of Cars & Trucks Inc.	\$27,500.00	\$27,000.00	276.2 mi.
Contact & Phone: Sales	WOODBURY NJ 08097	856-693-9370	https://www.commercialtrucktrader.com/listing/2013-FORD-

Image Archive URL: <http://images.vvs.com/388425.jpg>

BASE VEHICLE	Subject Vehicle	Representative #1	Adjustments
	VIN: 1FT7W2B65DEB14160	1FD7W2B68DEB01026	
	Year: 2013	2013	
	Make: Ford	Ford	
	Model: F250 Crew Cab	F250 Crew Cab	
	Engine Model: 8-6.2L	8-6.2L	
	# of Speeds: Automatic	Automatic	
	Front Tire Size: 16	17	
	Rear Tire Size: 16	17	
	Mileage: 54,000	95,894	628
	Valuation Includes: Added for Plow prep(\$1,016), running boards(\$102), lightbar(\$75)	running boards	1091
BODY INFORMATION	Subject Vehicle	Representative #1 (cont)	Adjustments
	Make: Warner	Reading	
	Use: Utility Body	Utility Body	
CONDITIONS	Subject Vehicle	Representative #1 (cont)	Adjustments
	Interior: 3 - Avg Retail	3 - Avg Retail	
	Body: 3 - Avg Retail	3 - Avg Retail	
	Paint: 3 - Avg Retail	3 - Avg Retail	
	Engine: 3 - Avg Retail	3 - Avg Retail	
	Transmission: 3 - Avg Retail	3 - Avg Retail	
	F Wear Rmg %: 25	50	-100
	R Wear Rmg %: 25	50	-100
ADJUSTED VALUE			\$28,519



MARKET DATA INFORMATION

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VVSi Request # 813001

Vehicle Summary: 2013 Ford F250 Crew Cab

Claim Reference: AU20202627699

Representative #2 Source

Corp Trucks . Com WEST CHESTER PA 19380

Asking Price Take Price Distance from Valuation Zone

\$25,995.00 \$25,395.00 283.5 mi.

Contact & Phone: Sales 610-425-1075

<https://www.commercialtrucktrader.com/listing/2014-FORD->

Image Archive URL: <http://images.vvs.com/388428.jpg>

BASE VEHICLE	Subject Vehicle	Representative #2	Adjustments
VIN: 1FT7W2B65DEB14160	1FT7W2B62EEB76956		
Year: 2013	2014		-2297
Make: Ford	Ford		
Model: F250 Crew Cab	F250 Crew Cab		
Engine Model: 8-6.2L	8-6.2L		
Engine HP: **	90		
# of Speeds: Automatic	Automatic		
Front Tire Size: 16	17		
Rear Tire Size: 16	17		
Mileage: 54,000	119,010		1200
Valuation Includes: Added for Plow prep(\$1,016), running boards(\$102), lightbar(\$75)			1193

BODY INFORMATION	Subject Vehicle	Representative #2 (cont)	Adjustments
Year: 2013	2014		
Make: Warner	Reading		
Use: Utility Body	Utility Body		

CONDITIONS	Subject Vehicle	Representative #2 (cont)	Adjustments
Interior: 3 - Avg Retail	3 - Avg Retail		
Body: 3 - Avg Retail	3 - Avg Retail		
Paint: 3 - Avg Retail	3 - Avg Retail		
Engine: 3 - Avg Retail	3 - Avg Retail		
Transmission: 3 - Avg Retail	3 - Avg Retail		
F Wear Rmg %: 25	50		-100
R Wear Rmg %: 25	50		-100

ADJUSTED VALUE \$25,291



MARKET DATA INFORMATION

Phone: (888) 475-9975
 Fax: (888) 475-9935

general@vvs.com
 www.vvs.com

VVSi Request # 813001

Vehicle Summary: 2013 Ford F250 Crew Cab

Claim Reference: AU20202627699

Representative #3 Source

Jakobsen Motors Ephrata PA 17522

Contact & Phone: Sales 717-431-8330

Asking Price Take Price Distance from Valuation Zone

\$20,950.00 \$20,550.00 297.6 mi.

<https://www.commercialtrucktrader.com/listing/2012-FORD->

Image Archive URL: <http://images.vvs.com/388433.jpg>

BASE VEHICLE	Subject Vehicle	Representative #3	Adjustments
VIN: 1FT7W2B65DEB14160	1FD7W2A67CEC57977		
Year: 2013	2012		2297
Make: Ford	Ford		
Model: F250 Crew Cab	F250 Crew Cab		
Engine Model: 8-6.2L	8-6.2L		
# of Speeds: Automatic	Automatic		
# Of Drive Axles: 2	1		450
Front Tire Size: 16	17		
Rear Tire Size: 16	17		
Mileage: 54,000	100,597		473
Valuation Includes: Added for Plow prep(\$1,016), running boards(\$102), lightbar(\$75)			1193
BODY INFORMATION	Subject Vehicle	Representative #3 (cont)	Adjustments
Year: 2013	2012		
Make: Warner	Knapheide		
Use: Utility Body	Utility Body		
CONDITIONS	Subject Vehicle	Representative #3 (cont)	Adjustments
Interior: 3 - Avg Retail	3 - Avg Retail		
Body: 3 - Avg Retail	3 - Avg Retail		
Paint: 3 - Avg Retail	3 - Avg Retail		
Engine: 3 - Avg Retail	3 - Avg Retail		
Transmission: 3 - Avg Retail	3 - Avg Retail		
F Wear Rmg %: 25	50		-100
R Wear Rmg %: 25	50		-100
ADJUSTED VALUE			\$24,763

Tina Philbrick

From: Ken Flaherty
Sent: Thursday, July 09, 2020 2:53 PM
To: Tina Philbrick
Subject: Fwd: F250 Pick Up
Attachments: image001.jpg

OMG Colonial

Sent from my iPhone

Begin forwarded message:

From: Michael Chase <mchase@buycmg.com>
Date: July 9, 2020 at 14:26:50 EDT
To: Ken Flaherty <kflaherty@milford.nh.gov>
Subject: F250 Pick Up

Chief,

32,313 for a White F250 Super Cab on the lot ready to go.

Michael Chase
Sales Executive
Cell: (508)280-6603

www.buycmg.com/showroom/index.htm





QUOTE

CUSTOMER

Contact Name: Chief Ken Flaherty
 Company/Dept: Milford NH Fire Dept
 Street Address: 39 School St
 City, State, Zip: Milford, NH 03055
 Phone: 603-249-0680/603-673-0657
 Email: kflaherty@milford.nh.gov

Date: 6/10/2020
 Valid Until: 60 days*
 Customer #:
 Contract: Active MA
 Sales Rep: Kris Wright

Vehicle:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
X2B	2020 or current F-250 SRW (X2B) XL 4WD SuperCab 6.75' Box	\$ 29,750.00	1	\$ 29,750.00
996	Engine: 6.2L 2-Valve SOHC EFI NA V8 Flex-Fuel	\$ -	1	\$ -
44S	Transmission: Transmission: TorqShift-G 6-Spd Auto w/SelectShift	\$ -	1	\$ -
X3E	Electronic-Locking w/3.73 Axle Ratio	\$ 382.00	1	\$ 382.00
PQ	Exterior Color: Race Red	\$ -	1	\$ -
AS	Interior Color: Medium Earth Gray, HD Vinyl 40/20/40 Split Bench Seat	\$ -	1	\$ -
18B	Platform Running Boards	\$ 436.00	1	\$ 436.00
473	Snow Plow Prep Package	\$ 245.00	1	\$ 245.00
66S	Upfitter Switches	\$ 162.00	1	\$ 162.00
52B	Trailer Brake Controller	\$ 265.00	1	\$ 265.00
90L	Power Equipment Group -inc: Deletes passenger-side lock cylinder, upgraded door trim panel, Accessory Delay, Advanced Security Pack, SecuriLock Passive Anti-Theft System (PATS) and inclination/intrusion sensors, Power Locks, Remote Keyless Entry, Manual Telescoping/Folding Trailer Tow Mirrors, power heated glass, heated convex spotter mirror and integrated clearance lights and turn signal indicators, Power Front & Rear Seat Windows, 1-touch up/down driver/passenger window, Power Tailgate Lock	\$ 897.00	1	\$ 897.00
85S	Tough Bed Spray-In Bedliner	\$ 583.00	1	\$ 583.00
41P	Transfer Case & Fuel Tank Skid Plates	\$ 98.00	1	\$ 98.00
64A	Wheels: 17" Argent Painted Steel	\$ -	1	\$ -
TBM	Tires: LT245/75Rx17E BSW A/T	\$ 162.00	1	\$ 162.00
VEHICLE TOTAL:				\$ 32,980.00

Contract Equipment:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
Package C	Deluxe Graphics Package	\$ 695.00	1	\$ 695.00
287	Whelen (2) LED Vertex hideaway system, model # VTX609* Mounted in headlight corners - Red	\$ 320.00	1	\$ 320.00
76	Whelen Headlamp flasher positive or negative output Model UHF2150A	\$ 125.00	1	\$ 125.00
1200	Setina PB450 VS Aluminum Push Bumper with 2 Whelen ION Duo Lightheads (Red/White) mounted in front top bar for F250 model # BK2017FDT17F250	\$ 1,023.00	1	\$ 1,023.00
106	Whelen Super LED ION Series Dual Colored Light (I2*) - Mounted on side of push bumper - Red/White	\$ 230.00	2	\$ 460.00
106	Whelen Super LED ION Series Dual Colored Light (I2*) - Mounted on side of truck bed cap high - Red/White	\$ 230.00	2	\$ 460.00
107	Whelen Super LED ION series lights, one pair model # IONB Mounted inside rear bed cap upper window- Red	\$ 380.00	1	\$ 380.00
288	Whelen (4) LED Vertex hideaway system, model # VTX609* Mounted in Tail lamps - (2) Red (2) White	\$ 525.00	1	\$ 525.00
772	Havis Consolidator model # C-2410 & C-TMW-24, 24" console with 24" track mount and associated mounting brackets for radios, sirens and switching (Pickup Truck, Chassis, Large SUV, Van)	\$ 525.00	1	\$ 525.00
817	Havis Dual internal cup holder model # C-CUP2-I	\$ 45.00	1	\$ 45.00
785	Havis Armrest, console side mount style model # C-ARM-102	\$ 70.00	2	\$ 140.00
1065	Maglight model LED # RL2019 full size rechargeable flashlight w/cigarette lighter adapter	\$ 132.00	2	\$ 264.00
1398	Transfer 2-way radio and front mount antenna	\$ 235.00	1	\$ 235.00
1909	Fiberglass pick-up cap- Front and rear windows and painted to match the vehicle	\$ 1,995.00	1	\$ 1,995.00
COREPKG	Whelen Liberty II WC Lightbar IB8/2BBBB 54" with full Dual Color, Whelen Cencom Core Siren and light control, and Whelen SA315p Siren Speaker	\$ 3,600.00	1	\$ 3,600.00
Transfer	Transfer snow plow to include new vehicle mount: Includes labor and associated parts (Estimate)	\$ 2,700.00	1	\$ 2,700.00
EQUIPMENT TOTAL:				\$ 13,492.00

Vehicle & Equip Total:	\$ 46,472.00
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TERMS AND CONDITIONS

*This quote is valid for 60 Days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c.30B applies to the procurement of all commodities quoted. Plymouth County contract items have been collectively purchased pursuant to M.G.L. c 30B sec. 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible to determine the applicability of M.G.L. c 30B to off contract items, including, but not limited to off contract items that have already been properly procured under M.G.L. c 30B sec. 1c and M.G.L. c. 7 sec. 22A (purchases from a vendor on a contract with the Commonwealth), other contracts procured under M.G.L. c 30B sec 1c and M.G.L. c.7 sec. 22B, or any M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

IMPORTANT NOTE: Pricing shown requires membership into referenced contract. ** Denotes non contract item

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

TITLE

x

SIGNATURE

x

DATE

DAVE BLOOM
QUIRK CHEVROLET - GMC FLEET AND COMMERCIAL DEPARTMENT
1250 SOUTH WILLOW STREET
MANCHESTER, NH 03103
603-263-4939 FAX 603-669-0619 CELL 603-759-4910
E-MAIL: CSVCHEVY@AOL.COM
WEB SITE: WWW.QUIRKNH.COM

June 16, 2020
061613920

QUOTE#

QUIRK CHEVROLET - GMC FLEET AND COMMERCIAL DEPARTMENT IS PLEASED TO QUOTE THE NEW 2020 GMC SIERRA PICK UP TRUCK EQUIPPED AS SHOWN ON THE ATTACHED SPECS PLUS THE FOLLOWING:

STATE OF NEW HAMPSHIRE EMISSIONS AND INSPECTION FEE
DEALER PAINTED CODE G7C CARDINAL RED [2 STAGE PAINT]
LINE-X SPRAY IN BED LINER

*SALE PRICE \$44,916.00

ORDER# XSPBP3, SUBJECT TO AVAILABILITY. SCHEDULED TO BE BUILT THE WEEK OF 6/22/20.

*INCLUDES BID ASSISTANCE WHICH MUST BE APPROVED BY GM AND CERTAIN RESTRICTIONS APPLY. PRICES AND SPECIFICATIONS ARE SUBJECT TO CHANGE AT ANY TIME WITHOUT NOTICE.

SALE PRICE DOES NOT INCLUDE SALES TAX OR REGISTRATION FEES WHICH MAY APPLY.

IF THIS PROPOSAL IS ACCEPTED PLEASE SIGN, DATE AND SEND BACK.

SIGNED: _____

DATE: _____

NOTE: SEE OWNERS MANUAL FOR INFORMATION ON ALTERNATIONS AND WARRANTIES ON CHEVROLET COMMERCIAL VEHICLES. INSTALLATIONS OR ALTERATIONS TO THE ORIGINAL EQUIPMENT VEHICLE [OR CHASSIS] AS DISTRIBUTED BY GENERAL MOTORS ARE NOT COVERED BY THE GENERAL MOTORS NEW VEHICLE LIMITED WARRANTY. THE SPECIAL BODY COMPANY, ASSEMBLER, EQUIPMENT INSTALLER OR UPFITTER IS SOLELY RESPONSIBLE FOR WARRANTIES ON THE BODY OR EQUIPMENT AND ANY ALTERATIONS [OR EFFECT OF THE ALTERATIONS] TO ANY OF THE PARTS, COMPONENTS, SYSTEMS OR ASSEMBLIES INSTALLED BY GENERAL MOTORS.

5:45 Polling Location Change - Peter Basiliere, Town Moderator

To: Milford Board of Selectman
From: Pete Basiliere, Town Moderator
Date: July 23, 2020
Subject: September and November Polling Place Location

The Board unanimously voted on May 26th, just before the statutory deadline, to move the location of the September and November locations from the Middle School gym to the Hampshire Dome at Hampshire Hills.

The primary reason for the change was the fact the MS gym is too small to host an election when proper pandemic precautions are in place. While in pre-COVID times we have set up as many as 120 voting booths and tables, now we could fit no more than 33 voting booths and tables. Part of the problem with the MS is the fact the Supervisors of the Checklist require ample space to process Election Day voter registrations.

Tom Sapienza and Sean Wisbey of Hampshire Hills have been extremely helpful. I am very grateful for their support of my and your efforts to hold a safe, secure, and trustworthy election during the pandemic.

However, it became readily apparent as detailed work on the polling place layout began that enabling voters who do not wear a mask to the polls to cast their ballot would be extremely difficult. Fundamentally, the airlock design of the Dome's main entrance severely constrained the ability to design a layout that accommodated voters who will not wear a face mask or face shield in the polling place.

The Dome's main advantages were its size and the fact we could have two distinct voting areas. One would be for registered voters to check-in, receive their ballots and cast their ballots. The other area would be for new voters to register and, in a change from past practice, cast their ballots. Was there another option?

As I thought about it, I realized the High School gym and cafeteria offered exactly those spaces: the gym for registered voters and the cafeteria for new voters. I solicited input about the idea from Chairman Daniels as well as School Board Chairman Michael Hannon and Superintendent of Schools Jessica Huizenga. Using the High School does not impact the 2020/2021 school calendar. The SAU maintenance staff will be involved at the HS just as they would be at the MS.

While details are not final, the plan is for everyone to enter through the HS's main entrance on West St. Registered voters will pass through the right doors, walk to the gym, check-in using the ePoll books, and vote. They will depart through the exit near the football field, which has an ADA-compliant ramp.

New voters will enter through the left doors and walk to the cafeteria where they will register and vote. They will exit through the doors to the right of the stage.

All of the above assumes voters, workers and observers will be properly wearing face masks or face shields while in the HS polling place. Voters who choose not to wear a face mask/shield for medical or other reasons will use an alternate on-site process. The details of this process cannot be determined until the Secretary of State and state Attorney General provide their guidance.

In preparation for your July 27th meeting, I toured the HS with Bill Cooper and Jane Fortson of the SAU as well as John Shannon, Tina Philbrick, Jason Smedick, Troy Swanick, and Tim Finan. Our goal was to evaluate how this concept would work in reality. Detailed work on the polling place layout, equipment, and signage remains, but I am confident the HS will work well given the pandemic precautions that must be in place.

In summary, I respectfully ask the Board of Selectmen to,

- rescind its decision to hold the September primary and November general elections at the Hampshire Dome,
- designate Milford High School on West Street as the polling place and,
- direct the appropriate staff to post legal notices and create other signs and communications in multiple media that inform our citizens of the change

I appreciate your thoughtful consideration of this request,

/s/ Pete Basiliere

Town Moderator

6:00 – Labor Day Parade – Brendon Philbrick - VERBAL

4. a) 1) Request for Approval of Application for 2020 Reimbursement to Towns and Cities in Which Federal and State Forrest Land is Situated - \$127,300.

PA-16

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
**APPLICATION FOR REIMBURSEMENT TO TOWNS AND CITIES
 IN WHICH FEDERAL AND STATE FOREST LAND IS SITUATED
 2020**



**TOWN OF MILFORD
 OFFICE OF SELECTMEN
 1 UNION SQUARE
 MILFORD NH 03055**

The Town/City of MILFORD hereby makes application for reimbursement pursuant to RSA 227-H based on the facts as set forth herein.

List the name of the state or federal forest, eligible* number of acres of state or federal forestland in town/city and per acre assessed value if land were taxable. (Insert assessed value and not current use values.)

Name of State or Federal Forest	Number of Acres (per DRED)	Value Per Acre	Total Assessed Valuation	FOR DEPT OF REVENUE USE ONLY
Federal Hill Fire Tower	3.60		127,300	

If your municipality is having a revaluation or statistical update for April 1, 2020, please indicate this so that we will use the proper ratio when we compute the forestland reimbursement. *Eligible State and Federal forestlands are those owned by NH DRED at the acreage noted above and the White Mountain National Forest.

Full Reval
 Cyclical Reval (values updated)
 Cyclical In Progress
 Partial
 Update/Statistical
 Other: Please Explain

(Please check appropriate box, if applicable)

Signature of Selectmen/Assessors (Sign in Ink)

Date Signed: _____

THE APPLICATION FOR REIMBURSEMENT MUST BE RETURNED TO MANAGER, EQUALIZATION BUREAU, PROPERTY APPRAISAL DIVISION, DEPARTMENT OF REVENUE ADMINISTRATION, PO BOX 487, CONCORD NH 03302-0487 OR E-MAIL TO EQUALIZATION@DRA.NH.GOV BY SEPTEMBER 3, 2020 OR REIMBURSEMENT CANNOT BE MADE.

4. a) 2) Request for Approval to **NOT USE** the PA-28 Form in 2021.

MEMORANDUM

DATE: July 27, 2020

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **PA-28/Inventory of Taxable Property Form for 2020**

RSA 74:4-a Choice to Eliminate Inventory Blanks. –

I. Any municipality, by vote of its board of selectmen, city council or board of aldermen may elect not to utilize the inventory form or procedure. Such a vote shall automatically exempt all property owners and others within that municipality from all requirements and provisions of law relating to the inventory form.

II. Every municipality so electing shall notify the department of revenue administration in writing, no later than October 1 each year of its decision affecting the following prescribed filing period.

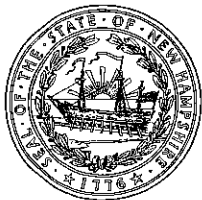
Source. 1982, 17:1, eff. March 3, 1982. 2011, 206:2, eff. July 24, 2011.

For several years now the town of Milford has elected not to utilize this form. The assessing department annually reviews properties with open building permit or where a transfer has occurred. This practice, along with the cyclical review program and property review during the Revaluation year assures that properties are reviewed at least once in every five year cycle, as required by statute.

In the past, this form carried some implication in that if utilized, an inventory form is mailed to each taxpayer, and the form was required to be returned within 30 days. At one time, if the form was not returned by the property owner, they had no recourse for abatement or appeal. However, this penalty has been eliminated, and non-compliance on the property owners' part carries no penalty. To my mind, this form is considered an unnecessary cost (over \$5000 in postage alone) with little enforcement power, and lacks the thoroughness, objectivity and consistency that can be applied through physically visiting the property.

I recommend the Board remain consistent with past years and elect to NOT use the PA-28 Inventory form for 2021.

Thank You



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



Lindsey M. Stepp
Commissioner

Carolynn J. Lear
Assistant Commissioner

July 8, 2020

MUNICIPAL AND PROPERTY
DIVISION
James P. Gerry
Director

Samuel T. Greene
Assistant Director

TOWN OF MILFORD
OFFICE OF SELECTMEN
1 UNION SQUARE
MILFORD NH 03055

Re: PA-28 Inventory of Taxable Property Form for **2021**

Dear Assessing Official,

This is our annual request to municipalities to determine whether the municipality will be utilizing the Form PA-28, Taxpayer Inventory Blank in accordance with RSA 74:4 for **2021**. If Yes, please check the "**WILL**" Box below and indicate the number of forms needed. If your municipality has elected Not to use the Inventory form, in accordance with RSA 74:4-a, please check the "**WILL NOT**" Box below.

Please return this entire form with the section below completed and **signed** no later than **August 28, 2020** to the Department of Revenue Administration, PO Box 487, Concord, NH 03302-0487 or e-mail to equalization@dra.nh.gov.

If you are electing to use the form, it is our suggestion that you indicate your municipalities telephone number on your return-mailing label, should the taxpayers need to contact your municipality.

Please feel free to contact Cindy Paige at (603) 230-5971 if you require additional information.

Sincerely,
Linda C. Kennedy, Supervisor VII
Municipal & Property Division

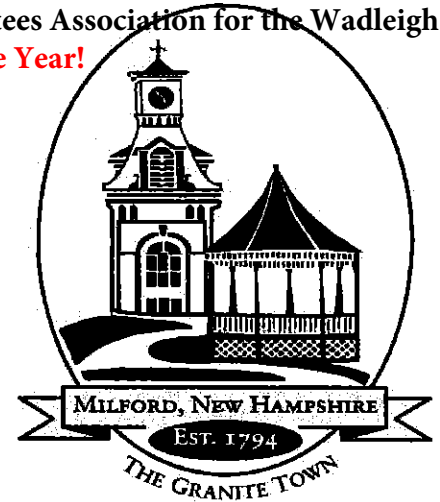
<input checked="" type="checkbox"/> WILL NOT be using the PA-28 Form in 2021 Or <input type="checkbox"/> WILL be using the PA-28 Form in 2021
Number of PA-28 Forms Requested by the Municipality for 2021 <u> </u> # (Our print order is based upon what is needed, so please be sure to order an adequate amount.)

<u>MARTI Noel</u>	<u>7/27/2020</u>	<u>603-249-0615</u>
Print Name of Contact Person	Date	Contact Telephone #
Signature of Assessing Official	Date	
Signature of Assessing Official	Date	
Signature of Assessing Official	Date	

4. a) 3) Request for Approval to submit Nomination to the NH Library Trustees Association for the Wadleigh Library for **Library of the Year!**

TOWN OF MILFORD

Office of Selectmen



July 27, 2020

Trustees of the Wadleigh Memorial Library
49 Nashua Street
Milford, NH 03055

Dear Trustees:

We understand that you are submitting a nomination to the New Hampshire Library Trustees Association for the Wadleigh Library to be named "Library of the Year." This is one of several annual awards made by NHLTA, and selection is based on the nominating letter and any accompanying documents and pictures.

You have shared that one of the several criteria for selection is that the library: "has proven value to the community measured by relationships with and support from town officials and members of the community."

The ongoing relationships between our town and our library are exemplary. We whole-heartedly support and are proud of the library, its talented staff and its outstanding programs which bring so much enjoyment and knowledge to all age groups. We also know that its meeting areas and welcoming atmosphere have provided a place for our community to share joy and entertainment, as well as to find comfort in times of trouble.

In sum we are glad to encourage you in making this nomination and very much hope that NHLTA will give you favorable consideration.

Sincerely,

Milford Board of Selectmen

Town Status Report – July 27, 2020

- a. Osgood Pond Dredging Project Phase II** – Phase II of the Osgood Pond Dredging Project, as voted on by the citizens of Milford, is continuing on schedule. The dredging is going well and good progress is being made on a weekly basis. The Town will continue to work with the appropriate state partners to ensure the work is done in accordance with all appropriate state regulations and best practices. Any questions or concerns about the project can be directed to the Town Administrator's Office.
- b.** The Town's 2021 Budget preparation will begin in late July when the initial budget proposals are sent out to all necessary departments. A timeline for the entire budget process has been established. Please note that the timeline may be adjusted if needed. Any questions or concerns about the 2021 budget can be directed to the Town Administrator's Office.

TOWN OF MILFORD

TOWN ADMINISTRATION



MILFORD TOWN HALL PLAN TO RE-OPEN TO THE PUBLIC

We hope you and your families are well and have managed to stay healthy during the COVID-19 pandemic. The Town has developed the following “re-opening” plan, which will enable the safe re-opening of Town Hall as follows in concert with public health guidelines as of:

Monday, July 27, 2020 (STAFF ONLY)

Starting July 28, 2020 on Tuesdays and Thursdays (PUBLIC WALK-INS for all departments will be open from 09:00-1:00). Please note: Temporary office for the Town Clerk during these hours for vehicle registrations only, will be located on Middle Street at the elevator entrance. All other Town Clerk services will continue to use the drop boxes located in the glass entrance on Nashua Street. All other departments can be accessed through the regular entrance. Town Hall will continue to be by APPOINTMENT ONLY during the remainder of the work week.

NOTE: In order to minimize foot traffic in Town Hall, maximize social distancing and reduce the risk of exposure to both residents and employees, we strongly encourage residents to continue to make use of our website (www.milford.nh.gov), drop boxes, appointments and phone system during the rest of the week.

To accommodate re-opening the building and in conjunction with our Emergency Management Director, we have developed the following Standard Operating Procedures (SOPs) which will be in effect until further notice. These practices are based upon public health guidelines, and are designed to keep both our employees and the public safe.

Please note that certain departments may need to adapt procedures specific to their facilities and services. We will learn, adjust and adapt as we move forward, and ask for your help and patience during this time.

PROCESS/FACILITY ADAPTATION PRIOR TO REOPENING

The following shall be in place for the re-opening of Town Hall:

- Town Hall has been sanitized, and will continue to be thoroughly cleaned every evening.
- Hand sanitizer is available in the building and members of the public are asked to use such hand sanitizer prior to entering any Department.
- Plexiglas guards have been installed at customer service counters.
- Prior to reporting back to work, employees will let supervisors know if they need a mask, and masks will be provided to employees that need them. Masks will be worn by staff in public areas i.e. Lobby.
- When possible, workstations will be separated by at least six feet. Wherever needed, 6' demarcations will be added to areas where people often wait for service.
- To the extent possible, we will maintain only one public entrance to Town Hall (via the glass door on Nashua Street), where masks and hand sanitizer will be available to the public.
- The door that goes to the Town Hall elevator on Middle Street shall be reserved and demarcated for the Town Clerk to assist people in person from 0900-1300 on Tuesday and Thursdays. The elevator will be open during those hours for the public to access departments located on the 2nd floor of the Town Hall.

All visitors to Town Hall must wear masks. Signage for the public entrance will be posted which includes the following information:

ATTENTION ALL VISITORS:

For your health and the health of others, we require that you use **HAND SANITIZER AND WEAR A MASK OR CLOTH FACE COVERING** while in the building. If you do not have a mask or cloth face covering, one will be provided to you. Visitors without masks or cloth face coverings **will not** receive service from Town employees. We want all Town employees and visitors to feel as safe as possible.

If you are not feeling well, we ask that you refrain from entering the building and instead make use of our other service options which can be found at www.milford.nh.gov or call 249-0600 for assistance.

Thank you, in advance, for your patience and cooperation.

EMPLOYEE REOPENING PROTECTIONS

Monitor Your Health

Employees must be vigilant in monitoring their health, and those who are sick or not feeling well must stay home. Possible symptoms of COVID-19 include:

- Fever
- Respiratory symptoms such as runny nose, sore throat, cough, or shortness of breath
- Flu-like symptoms such as muscle aches, chills, and severe fatigue
- Changes in a person's sense of taste or smell

PRIOR TO LEAVING HOME EACH DAY, employees should ask themselves the following 5 questions:

1. Have I been in close contact with a confirmed case of COVID-19?
2. Do I have a fever of 100 degrees Fahrenheit (100.0° F) or above (please take your own temperature every morning at home, and if you are unable to do so, we have a touchless thermometer available at Town Hall) or have I felt feverish (chills, clammy) in the last 72 hours?
3. Am I experiencing any new respiratory symptoms including a runny nose, sore throat, cough, or shortness of breath?
4. Am I experiencing any new muscle aches or chills?
5. Have I experienced any new change in your sense of taste or smell?

IF the answer to any of these questions is **YES**, the employees should **STAY HOME**, and notify their supervisor and HR via phone, email or text. HR will then assist you, evaluating your return to Town Hall, and the application of our leave policies.

MASKS/CLOTH FACE COVERINGS

- An employee must don a mask any time you are unable to maintain a 6' distance between you and your co-workers and/or someone from the public.
- Care should also be taken when putting masks on and taking them off; for example, hands should be washed or disinfected prior to putting a mask on and taking one off.
- While in an office with closed doors or working alone or at distance from other staff, masks can be removed. Masks must be worn in hallways and common areas.
- Care should be taken to keep your mask clean and uncontaminated.

AVOID OR MINIMIZE FACE-TO-FACE CONTACT WHEN POSSIBLE

- Unless it is necessary for face-to-face contact when responding to an inquiry from the public, **please respond via telephone or email**. Please refrain from communicating with the public via text because the Town is subject to Right-to-

Know requests and retrieving texts may require inspection of an employee's telephone.

- Unless it's necessary for face-to-face contact with co-workers, consider a phone call or email, even if your offices/workspaces are next to each other.
- If an in-person conversation occurs, remain at their door if applicable or maintain a 6' distance whenever possible, and if not possible, you must wear a mask (for example, if you are picking up mail or other documents in the clerks' office space, dropping off items to individual desks, etc.).
- Maximum use of electronic meetings shall continue until further notice. Employees should avoid congregating in any area of all facilities unless social distancing can be maintained.
- Staff should stagger breaks and maintain social distance (6') and when possible, breaks should be taken separately.
- Employees should continue to encourage and help the public to use on-line resources to the maximum extent and to the extent possible, work to minimize the time spent conducting in-person transactions with the public and each other (e.g. keep non-task-related conversation to a minimum).

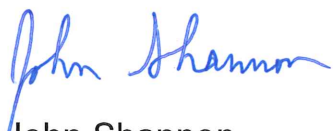
CONTINUE TO PRACTICE GOOD HAND HYGIENE AND OTHER CLEANING

- Continue to practice good hand hygiene, washing your hands often, especially after using shared equipment, and try to avoid touching your face, nose or mouth.
- Practice good respiratory etiquette. This includes coughing and sneezing into a tissue or your elbow rather than into your hands.

BE PREPARED AND BE FLEXIBLE

Please keep in mind that these protocols will be in place until further notice. We thank you in advance for your cooperation – working together, we hope to have a safe and healthy re-opening to the public. Again, please note that departments may need to adapt procedures specific to their facilities and services. Do not hesitate to contact us if you have any suggestions as to how we may help to keep our employees and residents safe and well!

Sincerely,



John Shannon
Town Administrator
Milford, NH 03055
603-249-0602

6. a) Position Statement of the Milford Board of Selectmen (BOS) Regarding Dispatch

Position Statement of Milford Board of Selectmen (BOS) Regarding Dispatch

- The Town of Milford hired CTA Consultants LLC in 2019 to do a study of our dispatch needs focusing on two main areas: radio systems and operations. CTA is a national vendor-neutral consultant company that specializes in the analysis of dispatch services. They issued a 262-page comprehensive report late in 2019 with their findings and recommendations, and the report is available on the town web site. The BOS supports the implementation of the recommendations that are listed in the report.

Their radio systems recommendations were: “It is CTA’s opinion that a VHF P25 Phase 1 Conventional Radio System is the best fit for Milford, as it provides the needed coverage, capacity, and interoperability for all public safety users. Additionally, if the Towns of Wilton, Mont Vernon, and Lyndeborough desire to upgrade their radio systems, we recommend a Regional VHF Simulcast P25 Phase 1 Conventional Radio System as the best fit.”

Their dispatch operations recommendations were: “It is CTA’s opinion that a Milford Police Department Location and Town of Milford-only Operations is the best fit for the Town of Milford, as it will provide the needed public safety grade facility and dispatch communications for all public safety user agencies. ... Additionally, if the Towns of Wilton, Mont Vernon, and Lyndeborough desire to upgrade their operational environment, it is CTA’s opinion that a Milford Police Department Location and Town of Milford Regional Operations is a best fit for the Region. ...”

- Warrant article 4 on the 2020 Milford ballot was consistent with a plan to implement the CTA recommendations. This warrant article received a 53% favorable vote, but because it was a bond, 60% was needed for approval, so it was defeated. We plan to submit a similar warrant article on the 2021 ballot with the expectation that it will pass this year. We are going out for bid on the system this fall, so we will have solid cost numbers this year as compared to the good, but estimated, figures that were used last year.
- One of the details contained in the report is that the proposed system will be a public safety grade system that is compliant with NFPA 1221 to the extent that is economically feasible. The Milford BOS does not support major renovations to the current MACC base operation located on the 4th floor of Milford town hall even if the renovations are grandfathered in and are therefore legally possible to be done, since grandfathered renovations that do not address the structural deficiencies of town hall would not be compliant with NFPA 1221 and it would not be considered a public safety grade system.
- Assuming that the 2021 warrant article passes, then the new center and other needed infrastructure enhancements will be implemented with an expected system completion date of roughly September 2022, and a go-live date of January 1, 2023.
- Assuming that the 2021 warrant article passes, then the new system will begin development almost immediately thereafter since there will be quotes in place to be executed. A program status assessment will be made in the fall of 2021. If everything is on track for a September 2022 or so system completion date, then Milford will file a notice to MACC Base in December

47 2021 of our intent to withdraw from MACC Base at the end of December 2022. This notice
48 could be delayed a year if there are enough uncertainties at that time to make withdrawal risky.
49

50 • The Milford infrastructure will be designed such that additional towns will be able to tie into it.
51 Milford welcomes the connection of towns such as Wilton, Mont Vernon, and Lyndeborough as
52 customers of the Milford service. The incremental cost to service additional towns will be small,
53 and the additional of these towns will help to lower the overall cost of the system. There is also
54 the advantage of improving communications between the towns for regional issues. Any such
55 towns that connect in would be responsible for providing their own infrastructure that is
56 needed to make the connections. The cost of providing these ongoing services on a customer
57 basis will need to be negotiated, but it is possible that the costs would be roughly the same as
58 the current cost arrangement.

59
60 • Once Milford leaves MACC base it is reasonable to guess that the remaining service will be
61 uneconomic to maintain. Milford urges the other connected to MACC Base towns to assess
62 their options for alternative services for a January 1, 2023 change-over effectivity date. If they
63 want to contract with Milford as a customer, then they should consider putting a warrant article
64 on their 2021 ballot for any infrastructure upgrades that are needed to connect into the Milford
65 system. The advantage of doing it in 2021 instead of in 2022 is that there might be some cost
66 savings to be had if their purchasing can be piggybacked onto the Milford purchases.
67

68 • The rent for the Milford town hall MACC Base space will remain at the bargain rate of \$3,000
69 per year until the end of 2022. It will be increased at that time to a roughly market level amount
70 that is to be determined.
71

72 • The proposal that will be on the Milford ballot in 2021 will include as part of the system design a
73 roughly 100-foot tower at the Milford police station that will replace the existing 60-foot tower.
74 This tower would then connect to another tower or towers to provide area coverage.
75

76 As a separate issue that is not part of the proposal, there is the possibility of installing a larger
77 tower at the Milford Police station that would be closer to 190-feet in height that would not
78 require connecting to another tower or towers to provide coverage. The purpose of this larger
79 tower would be to provide FirstNet coverage in Milford. This tower would be paid for and
80 installed by a private company and then given to the Town of Milford. If this happens, then
81 Milford would save several hundred thousand dollars in installation costs along with obtaining
82 space rental revenues on an ongoing basis from other organizations that might want to lease
83 sections of the tower.
84

85 • Milford wants to extend the existing IMA that was originally written in 2013 for a small number
86 of years with some minor modifications. Milford is not interested in implementing the
87 modifications that were contained in the IMA that was proposed in 2018, as it is Milford's intent
88 to transition to a Milford owned and operated dispatch center.

9. Approval of Draft Minutes - discussion between Milford, Mont Vernon & Wilton on MACC Base - June 29, 2020

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN JOINT TOWN DISCUSSION ON
MACC Base

June 29, 2020

This meeting was conducted pursuant to State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04, temporary modification of public access to meetings under RSA 91-A. As such, the meeting was conducted online using these connection instructions that were listed on the posted meeting agenda: "The Public is encouraged to participate remotely, call in on your phone @ 1-646-558-8656 and enter the meeting ID# 893 1515 6853 and the password is 773938, or join the Zoom Meeting @ <https://zoom.us/j/89315156853>. Please try to log in 5 minutes before the meeting's scheduled start time in case you run into any technical difficulties".

PRESENT: Gary Daniels, Chairman
Paul Dargie, Vice Chairman
Laura Dudziak, Member
Chris Labonte, Member
Dave Freel, Member
John Shannon, Town Administrator
Andrew Kouropoulos, Videographer

Chairman Daniels declared that an emergency exists and he was invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, he also finds that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location. Information for accessing this meeting can be found on the Town web site in the red banner.

Chairman Daniels welcomed members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Public comments will be limited to three minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from the meeting.

All votes that are taken during this meeting must be done by Roll Call vote. **Roll call attendance: Paul Dargie, no one present. Selectman Dudziak, no one present. Selectman Labonte, no one present. Selectman Freel, no one present and Chairman Daniels, present Andrew Kouropoulos, Videographer.**

Dispatch Discussion with Milford, Wilton and Mont Vernon Boards of Selectmen.

1. CALL TO ORDER: Chairman Daniels called the work session to order at 5:00 p.m. Chairman Daniels said this is a work session and it will be recorded and minutes will be taken. This meeting is open to the public. The purpose of this work session is to discuss current 2013 Dispatch Inter-Municipal Agreement, (IMA).

Mont Vernon Select Board – Chairman Jack Esposito, Selectman Tim Berry and Selectman Kim Roberg.

Wilton Select Board – Chairman Matthew Fish, Selectman Kermit Williams and Selectman Kellie-Sue Boissonnault and Town Administrator Paul Branscombe.

Discussion:

54 Milford is suggesting three changes:

- 55 1. Section 9. E) page 10: Strike “shall not receive any rebate, payback, or other refund or credit
56 against charges and amounts paid by it pursuant to this agreement, and”. It would say, “It is clear-
57 ly agreed and understood by all parties hereto that any town withdrawing from participation in
58 this agreement shall in fact forfeit any rights to any of the assets or income acquired by the mem-
59 ber own in the course of the operation of this agreement, except as otherwise provided with re-
60 spect to the designated member towns”.
- 61 2. Update Appendix A so it conforms to the by-laws
- 62 3. We accept a 3-year extension to the current 2013 IMA.

63
64 Selectman Boissonnault, (Wilton), asked why the 2013 IMA and not the 2018 which was signed by Mont
65 Vernon and Wilton two years ago. Chairman Daniels said the 2018 version was problematic to Milford.

66
67 Selectman Boissonnault said we are not addressing the borrowing of funds for upgrades. It’s a short term
68 fix and she asked if Milford still wants to go on their own and disband MACC Base? Chairman Daniels
69 said the three year extension addresses the borrowing. Selectman Boissonnault asked if the police com-
70 munications issue has been corrected. Captain Frye, Milford Police Department, said there are still prob-
71 lems with mobile and portable communications. Chairman Daniels said there isn’t much they can do un-
72 til the next town meeting.

73
74 Chairman Esposito, (Mont Vernon) asked what the issues were with the 2018 IMA. Chairman Daniels
75 said the ten year term and loss of one vote. Chairman Fish, (Wilton), said Milford voters didn’t show
76 their support with a new dispatch. Chairman Daniels said we are looking at this on an ongoing basis.

77
78 Selectman Labonte said his Board didn’t discuss the 2018 IMA, only the 2013 IMA. It wasn’t decided by
79 the whole Board. Chairman Daniels said it was decided by the majority to discuss the 2013 IMA.

80
81 Selectman Boissonnault said Wilton will agree to a three year agreement. They would be willing to go
82 with a five year agreement which would help with MACC Base upgrades. Milford is tying everyone’s
83 hands by not putting money into upgrades. If Milford’s Police Department is having issues why didn’t
84 they go to the Police Union. Milford’s previous Fire Chief said there wasn’t any problems with the Fire
85 Department’s communication. This isn’t a fair partnership. Milford is holding the vote and tying their
86 hands. We need equal votes to move forward. We need to allow other communities to join in. An even
87 vote number doesn’t work.

88
89 Selectman Williams, (Wilton), said a three year extension isn’t really an extension, it’s a new agreement.
90 All towns should be able to submit changes. Chairman Daniels said it was his hope that the other towns
91 were looking at changes that they wanted. Selectman Williams said that is what was done in the 2018
92 agreement.

93
94 Selectman Roberge, (Mont Vernon), said she is confused, the 2018 agreement was approved unanimously
95 by the Board of Governors and given to the towns. MACC Base holds most of the licenses. What is the
96 benefit for the Milford taxpayers for a standalone system and why does the Milford feel there is a tax
97 benefit, she doesn’t see any. Chairman Daniels said our recent study showed numbers differently. If they
98 decide to stay then Milford commits to paying 71% to fix Wilton’s dead zones. Selectman Roberge said
99 the 2013 IMA prevents others from joining MACC Base, the 2018 IMA allows other towns to become
100 partners. Chairman Daniels said he hasn’t heard of anyone else wanting to join.

101
102 Selectman Freel said Milford town’s people voted to have a study done with CTA and CTA came back to
103 say a standalone system was the best fit for Milford. He asked if the other towns had thoughts on how the
104 system can be fixed.

105

DRAFT MINUTES OF BOARD OF SELECTMEN WORK SESSION – 06/29/20

106 Selectman Berry, (Mont Vernon), asked what Milford wanted to do? What is your long range plan for
107 Dispatch service? We know you don't want to sign a long range agreement or make any equitable chang-
108 es. Are you just going to slop along until your voters approve a stand alone? We need to know so we can
109 negotiate in good faith. Selectman Freel said he would hope it isn't personal.

110
111 Chairman Daniels said the tall tower wasn't part of what CTA looked at. Selectman Berry said he sat
112 through talks and heard about the tower several times. Selectman Freel asked if the other towns went out
113 to get numbers. Selectman Roberge said in 2017 MACC Base received numbers in a draft report from
114 Beltronics and Motorola. Milford didn't think those numbers were beneficial at that time.

115
116 Selectman Dudziak said the Milford Board needs to look out for what is in the best interests of Milford.
117 Are the other towns willing to chip in a third to upgrade MACC Base? They were told that any money
118 put into MACC Base would be merely a band aid fix.

119
120 Chairman Fish, said they weren't asking Milford to subsidize Wilton. A study can come up with any out-
121 come that you want. Selectman Esposito said Mont Vernon solved their own problems at their own costs,
122 not MACC Bases's. Mont Vernon is concerned about borrowing funds.

123
124 Chairman Daniels said he's asked before whether MACC Base was to be a system or a service. It would
125 help to know if the towns were willing to pay for their own towers. Selectman Boissonnault said they
126 should ask the BOG to look into it.

127
128 Chairman Daniels said CTA hired a private firm to look into it. They looked at the modifications to see if
129 it would trip the NFPA 1221 and to see if the town hall would need to be renovated. Based on what was
130 seen, upgrading equipment doesn't constitute a renovation. We are currently grandfathered in on an
131 emergency service on the 4th floor of an old building. He asked if the other towns were willing to keep
132 MACC Base up their knowing it wasn't up to standards. Both warrant articles failed at the last meeting.
133 We want a solution to our communication problems. Milford's Board will review the differences be-
134 tween the 2013 and 2018 IMA to understand what the position of Mont Vernon and Wilton are.

135
136 Selectman Roberg said we already went through this. The biggest reason for the 2018 IMA is the financ-
137 ing for upgrades. We can't do them until we come to an agreement on the borrowing of funds. If Milford
138 is really concerned about officer safety, they wouldn't be blocking upgrades.

139
140 Selectman Freel said if it's going to be \$1 million to update MACC Base, it would be like throwing water
141 down the drain. Would other towns be willing to pay 1/3 of the cost? If Milford leaves, the equipment
142 stays and will still need to be upgraded. Selectman Williams said the cost is based on usage and Milford
143 uses 78% of the system. If we all pay 1/3, we will be subsidizing Milford. The upgrade costs should be
144 specific to the towns. Why hasn't Milford bought repeaters for their cars. Spending money to fix indi-
145 vidual problems should be the responsibility of the towns.

146
147 Selectman Freel asked Cheryl Giggets, CTA Consultant, why they feel it would be a waste of money for
148 Milford. Cheryl said to put repeaters in the existing system, which is currently not fixable, will extend the
149 portable coverage but won't fix the problem. They will now work with the new P25 system. It would be
150 a waste of money to buy repeaters if they plan to go with a standalone system. Selectman Dudziak said it
151 would be cheaper for Milford to do a standalone system.

152
153 Cheryl said it was \$2.9 million to do a standalone. It would be \$2 million to be part of a regional system.
154 Selectman Labonte asked if a regional system would be \$2 million to Milford is that at MACC Base.
155 Cheryl said that would be putting up a dispatch center in Milford. Selectman Labonte said if we use the
156 existing center, we'd save a half a million dollars. Cheryl said they're concerned with areas of the build-
157 ing that are not up to public safety codes. A manufacturer won't warranty equipment in a building not up
158 to code.

DRAFT MINUTES OF BOARD OF SELECTMEN WORK SESSION – 06/29/20

159 Selectman Williams said it sounds like it will be three years before Milford could put something new into
160 place. How can you let three years go by without fixing anything? Chairman Daniels while we could go
161 and replace all of the equipment we have at MACC Base, is it acceptable when you have a wet sprinkler
162 system?
163

164 Selectman Berry thanked Chairman Daniels for letting them know about the other things. Selectman
165 Boissonnault said some of the issues are confusing. You are looking at a term of at least three years be-
166 fore Milford can go out on their own. They will need to overlap coverage. She asked them to consider at
167 least five years. Beltronics came into Wilton and gave a very good presentation. She doesn't think there
168 are any problems; we need to do upgrades but if they'd been done over the years we wouldn't be looking
169 at the costs we're looking at now. She is asking Milford to look at the 2018 IMA and move forward with
170 it.
171

172 Selectman Dudziak said they were told it would only take a year to get a new system up and running.
173 Selectman Boissonnault said if CTA had been hired by all of the partners, we might have gotten a more
174 nonbiased answer. The other towns were not asked to participate. We were given a few hours to give
175 input but it didn't give a true picture.
176

177 Jason Johnson, MACC Base Director, asked Cheryl about the waiting time for the different options. He
178 didn't think it was adequately explained how the number came about. Cheryl said they developed a list of
179 attributes and then asked the towns to rank them. Jason asked when they came up with the numbers for
180 the other towns to join, did the numbers include infrastructure as well as portables, mobiles and pagers?
181

182 Selectman Roberge said Milford needs to decide, she is tired of having these meetings. Step away from
183 MACC Base or look at the 2018 IMA and work through it. Chairman Fish said we're a partnership; we
184 always have been. There is value in that. As partners, we are asking if you want to deal with us or not.
185

186 Chairman Daniels said the votes were a sticking point before, we can have a discussion on that again.
187 The Milford Board will take another look at it. Selectman Labonte asked what does anyone propose our
188 next step is to try to stay as partners. We can look at the IMA again. Chairman Daniels said the Milford
189 Board was not in favor of the 2018 IMA the last time they reviewed it.
190

191 David Bossonnault, Emergency Management for the town of Wilton, said he worked with MACC Base
192 since 1982 and never had a problem with them.
193

194 Chairman Esposito said Milford needs to make up their mind. Chairman Daniels said it isn't just the
195 Board, it's the voters. Selectman Roberg said the bottom line is: is Milford still willing to continue the
196 partnership and move forward with improvements with MACC Base.
197

198 Selectman Berry said he stands with the other two members of his Board and would like to know were
199 Milford stands. If they plan on ditching MACC Base, they will not be saving their taxpayers any money.
200 He will wait to hear back on their opinion of the 2018 IMA.
201

202 Selectman Roberg asked about a \$4.9 million figure for an upgrade, which wasn't presented to the other
203 towns or MACC Base. She said if Milford had brought just on issue before the voters, there would have
204 been a different outcome. There was confusion with two warrant articles. Both warrant articles didn't
205 have anything to do with the other two partners. We need to communicate through our BOG so that all
206 the towns can bring the proper values before our voters.
207

208 Selectman Labonte said the petition warrant article was increased at the deliberative session. He feels
209 that number was inflated due to the cost of the notion that the town hall needed to be upgraded. We've
210 now decided that was no validity to that. Chairman Daniels said it depends on if you want your building
211 to be brought up to code. Selectman Labonte said it's up to code because it's grandfathered. Selectman

DRAFT MINUTES OF BOARD OF SELECTMEN WORK SESSION – 06/29/20

212 Roberge asked what the original warrant article number was. Selectman Labonte said he thought it was
213 \$1.8 million. Selectman Roberge said the number need to come from MACC Base.

214
215 Selectman Williams said the Wilton Select Board would like to see Milford start with the 2018 IMA and
216 make suggestions for modifications if necessary. Wilton and Mont Vernon are in agreement with how it
217 is today. We would like Milford’s issues sent to us so that when we address it again we will have time to
218 understand what the issues are.

219
220 Chairman Daniels asked both Mont Vernon and Wilton to look at the 2013 IMA to see what Milford’s
221 position is. He will send them the changes; they are in the minutes of the June 3rd meeting.

222
223 **3. ADJOURNMENT:** There being no further business to come before this Meeting, Chairman Daniels
224 adjourned the meeting.

225
226 _____
227 Gary Daniels, Chairman Paul Dargie, Vice Chairman

228
229 _____
230 Laura Dudziak, Member Chris Labonte, Member

231
232 _____
233 Dave Freel, Member

234
235
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237
238

9. Approval of Draft Minutes - July 13, 2020

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
July 13, 2020

This meeting was conducted pursuant to State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04, temporary modification of public access to meetings under RSA 91-A. As such, the meeting was conducted online using these connection instructions that were listed on the posted meeting agenda: “The Public is encouraged to participate remotely, call in on your phone @ 1-646-558-8656 and enter the meeting ID# 873 4562 9185 and the password is 659783, or join the Zoom Meeting @ <https://zoom.us/j/87345629185>. Please try to log in 5 minutes before the meeting’s scheduled start time in case you run into any technical difficulties”.

PRESENT:	Gary Daniels, Chairman	John Shannon, Town Administrator
	Paul Dargie, Vice Chairman	Tina Philbrick, Recording Secretary
	Laura Dudziak, Member	Andrew Kouropoulos, Videographer
	Chris Labonte, Member	
	David Freel, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels declared that an emergency exists and he was invoking the provisions of RSA 91-A: 2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, he also finds that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location. Information for accessing this meeting can be found on the Town web site in the red banner.

Chairman Daniels welcomed members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Public comments will be limited to three to five minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that person will be removed from the meeting.

All votes that are taken during this meeting must be done by Roll Call vote. He started the meeting by taking roll call attendance. He asked each member to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

Roll call attendance: Paul Dargie, no one present. Selectman Dudziak, no one present. Selectman Labonte, no one present, Selectman Freel, was not present at this time, and Chairman Daniels, present was Andrew Kouropoulos, videographer.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – PILOT Agreement 2020 – Dartmouth Hitchcock – Marti Noel, Assessing Director

Overview: Dartmouth Hitchcock owns a facility at 14 Armory Rd, identified as Map 48 Lot 2, and containing a medical office and treatment facility on 3.48 acres of land with an 8,624 SF building and parking lot.

Dartmouth has been denied for exemption in prior years for failure to provide full documentation (articles of Incorporation, financial data, etc.) from which to make a determination. Dartmouth has now provided the necessary documentation and while preferring a full exemption, has agreed to a PILOT agreement.

This PILOT with Dartmouth Hitchcock being presented this evening is essentially identical in terms to another medical facility in town (Southern NH Medical Center), which the Board approved at the June 22, 2020 meeting. The PILOT payment is equal to 35% of a full tax payment. This amount essentially covers all but the school portion of the taxes and is a 5 year agreement, providing Dartmouth provides documentation annually to support their request as an exempt property. RSA 72:23-n provides the governing body authority to enter a PILOT agreement with otherwise fully or partially exempt properties.

Marti recommends the Board approve the Exempt status with PILOT payment for the Dartmouth Hitchcock Facility.

A motion was made by Selectmen Dargie to approve a PILOT Agreement 2020 for Dartmouth Hitchcock. Seconded by Selectman Dudziak. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, and Chairman Daniels yes. The motion passed 4/0.

61 **5:40 p.m. – Keyes Pool Update – Arene Berry, Recreation Director**

62 Milford Recreation Department is pleased to announce the Keyes Memorial Pool will be opening for the summer of 2020!
63 As of today, it will be opening on July 18th.

64 It is necessary to put guidelines and procedures into place to address the health and safety of the community and staff so it
65 will look a little different. Here are the details:

- 66
- 67 There will be signage that anyone experiencing symptoms of COVID-19 not to enter the facility.
- 68 Occupancy will be limited to allow for social distancing. We will section the deck into “pods” which are areas approxi-
69 mately 9x10 feet for families while on the deck. Initially, twenty (20) of the twenty-five (25) pods will be available on the
70 deck for families to reserve. Patrons will be able to reserve a pod for a one hour and fifteen minute time block in advance.
71 Walk-ins will be accepted if there is an available pod. Additional pods will open as space is available.
- 72 Reservations for pods will be open seven days in advance and can be completed online. The link can be found at mil-
73 fordrec.com
- 74 If a person is not present for their reservation, the pod may be released 15 minutes after the start of the time block.
- 75 Staff will be performing cleanings of facilities and high touch areas between time blocks.
- 76 Facemasks will be encouraged but not mandated. No facemasks while in the pool. Staff will have facemasks with the
77 exception of lifeguards while they are in a guard chair. An area around the guard chair will be closed to allow for this.
- 78 Patrons must arrive ready to swim. Changing will not be allowed at the pool. Restrooms will be for toilet use only and
79 showers will not be available.
- 80 Pool chairs will not be available but patrons may bring their own.
- 81 There will not be any swim lessons offered for the duration of the summer. Swim team is being discussed.
- 82 Under the Governor’s guidelines, people must maintain a distance of at least 6 feet from others at all times even while in
83 the pool.

84

85 Chairman Daniels asked how many passes have been sold so far. Arene said a total of 56 passes have been sold so far for a
86 total of \$780.

87

88 **Selectmen Dudziak made a motion to adopt the pool guidelines put in place by Recreation. Seconded by Selectman**
89 **Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Se-**
90 **lectman Freel yes, and Chairman Daniels yes. The motion passed 4/0. There were technical difficulties with Select-**
91 **man Dudziak’s zoom access so she was unable to vote. Selectman Freel joined the meeting and had no one present**
92 **at his zoom meeting.**

93

94 **5:45 p.m. – Fire Department Replacement Utility 1 Vehicle – Ken Flaherty, Fire Chief**

95

96 Chief Flaherty referenced a vehicle lost due to a fire on May 26th. Primex is giving the town \$25,000 for replacement cost.
97 The used market is between \$30,000 and \$35,000 thousand for something comparable without having to be painted. We
98 can get a new one for around \$32,000 thousand and we would have to outfit it.

99

100 He will need about \$15,000 to \$16,000 in additional funds. Ken said he would prefer to go new because it’s less expensiv-
101 er. The new one would be \$32,980, its red, and they would have to up-fit it with some lights and things. They kept the
102 light bar and radio to put in the new vehicle. He gave comparisons of some used 2013 vehicles. Selectman Freel said they
103 wouldn’t want a seven year old vehicle. He doesn’t know what a light would be to install in a new vehicle. He asked about
104 utility boxes. Ken said it doesn’t have any, it cost about \$9,000 thousand to add them in and we really didn’t get the value
105 out of the last utility body. The pickup space is needed more.

106

107 Chairman Daniels asked if there were any capital reserves that this vehicle can be taken from. Tina Philbrick, Administra-
108 tive Assistant said the Fire Department Capital Reserve requires a town vote. Selectman Labonte asked if the extra money
109 is in the Fire Department’s budget. Chief Flaherty said they don’t have any money in their budget for this because last year
110 they cut \$17,000 from the budget.

111

112 Chairman Daniels asked when he would need an answer on this. Selectman Freel asked if there was anything in vehicle
113 maintenance that can be used for this. Ken said his maintenance budget is already shot; we are putting \$7,200 into a fire
114 truck. Chairman Daniels asked if he could wait two weeks until we get answers. Ken said they have already been waiting
115 since May. This vehicle is the second support vehicle that they have and it does all of the inspections. Chairman Daniels
116 said our only choice is to take it out of fund balance and we need to talk to our Finance Director first.

117

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 07/13/2020

118 Selectman Labonte asked about finding the money elsewhere in the budget. Selectman Freel asked about money from the
119 road bond. Administrator Shannon said if this is needed then we can find it. Selectman Dargie said he's in favor of buying
120 a new vehicle.

121 Selectman Labonte asked to hold off until the next meeting for a vote to see where it's going to come from. Chairman Daniels
122 said he would comfortable with that. Selectman Freel asked if we wait two weeks will the price go up. Chief Flaherty
123 said he will find out tomorrow. MHQ has a red one which he would rather have. He will see if they can get better pricing.
124

125 **5:50 p.m. – Marmon Utilities LLC, Fee Reduction Request – Kevin Boette, Plant Engineer**

126 Marmon Utility, LLC, also known as Hendrix Wire, is before the Board to request a reduction to building permit fee for the
127 construction of a 32,924 square foot concrete slab to provide needed additional storage and to improve operational efficien-
128 cies. Marmon Utility recently appeared before both land-use boards and received the required Variance and Site Plan Ap-
129 proval to construct the concrete pad (see attached site plan). With the approvals in place, they then filed for a building per-
130 mit to construct the concrete slab. For new construction (proposed concrete slab), the non-residential building permit fee is
131 \$.25/sf resulting in a total cost of \$8,231. They have approval from the Planning Board and Zoning Board.
132

133 Town Staff recently met with Kevin Boette, Plant Engineer for Marmon Utility, LLC. to discuss the estimated building
134 permit cost and possible alternatives. Mr. Boette explained that the \$.25/sf permit fee applies to the construction of a build-
135 ing. Applying the same permit fee for a concrete slab would be excessive as it represents a small percentage of the total
136 amount of construction and costs for a typical building. In addition, the project requires less involvement by Town staff in
137 the administrative review/approval and number of inspections. As such, Mr. Boette is asking the Board to consider a reduc-
138 tion to the building permit fees to reflect the type of construction and use.
139

140 The Building Permit fee schedule was developed to fairly and effectively capture the range of the commercial and industrial
141 development. However, there are circumstances and types of non-residential development that do not easily fit within the
142 established fee schedule. For Board consideration, Staff recommends a reduction of the building permit fee to \$.15/sf for a
143 total cost of \$4,938.60. Marmon Utility, LLC would then be assessed the remaining \$.10/sf. upon receipt of a building per-
144 mit to construct a building on the concrete slab. Said reduction provides financial relief to the company while accounting
145 for the services provided by the Building Department to administer, review/approval, and inspect the project.
146

147 Selectman Labonte said what triggers a meeting to have a building permit. Lincoln Daley, Community Development Di-
148 rector said expansion of the non-commercial portion of that building and other developments that require initial founda-
149 tions. Selectman Labonte said if they chose to just pave it would they need a permit? Lincoln said no, but a concrete pad
150 does because it requires engineering analysis and a stamp plan to install it. There was some discussion about what
151 Hitchiner Manufacturing paid for their slabs, which was their first floor. Selectman Labonte doesn't see the difference and
152 doesn't understand. Lincoln explained the structural analysis and expansion of the commercial operation especially if there
153 is a long term plan to put a building on the slab.
154

155 Selectman Dudziak said she doesn't have a problem with doing this but we need to be consistent going forward and revise
156 the fees. Lincoln said he agrees. Selectman Freel asked if the slab of concrete going to add to the assessed value of the
157 property. Lincoln said yes. Selectman Freel if the slab isn't for a structure, the fees are excessive. Lincoln agreed but it is
158 part of a building process.
159

160 Selectman Labonte said it's no different than using sand and concrete. Selectman Freel agrees. Selectman Dargie feels the
161 \$4,900 is too high, we should charge town services for it but at a much lower rate.
162

163 Selectman Dudziak asked if the Planning Board had a definition for structure. Lincoln said the Zoning Board does and this
164 falls in that category. Selectman Freel asked for the definition. Selectman Labonte asked if Hitchiners paid on every square
165 foot of concrete. Lincoln said they paid for the majority of their expansion; Lincoln will look into it further.
166

167 Chairman Daniels asked Kevin when he wanted to get started on this. Kevin said the bids will be completed tomorrow and
168 he would like to prepare a capital request for Marmon as well. Lincoln said they are supportive of a reduction. His goal is
169 not to generate national revenue, just to cover the cost of the inspections and application. They will modify their schedule
170 to reflect some of these items that don't fit right now.
171

172 Selectman Dargie moved to approve a reduction in the building permit fee to the amount that is expended by the town to
173 process everything. That amount to be determined by the Planning Department and would be no more than the 15 cents
174 square. Chairman Daniels seconded for discussion.
175

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176 Selectman Freel made a motion to allow Marmom to continue with production. We could have a discussion with Lincoln
177 and re-visit this and come up with an amount. It's like going backwards. Selectman Labonte asked how many inspections
178 would this need. Lincoln said about three. Selectman Labonte asked about guidelines. Lincoln said it requires an engi-
179 neering plan. Selectman Labonte said he would like to see something put there that a building would never be put on this
180 slab.

181
182 Selectman Dargie disagrees with Selectman Labonte. If they want to design the slab so that they can put a building on it,
183 that's up to them. Analyzing and reviewing it from the towns perspective is all the same. Selectman Labonte said it would
184 need to be built to spec., you can't put a building on an inappropriate slab. Selectman Dargie said they would apply for a
185 building permit if they wanted to put a building on at a future date.

186
187 Chairman Daniels asked Kevin if he was comfortable with the Board allowing him to move ahead and he pay the fees later.
188 Kevin said he was fine with that. He understands the rules of putting a building on the slab if they decided later to do so.
189

190 Chairman Daniels asked Lincoln if he had a maximum amount if they were too proceed with a fee amount. Lincoln said
191 under \$500. Selectman Freel asked Lincoln to work on the working for a structure.
192

193 **Selectmen Dargie made a motion to reduce the building permit fees for Marmom Utilities LLC to \$500. Seconded**
194 **by Chairman Daniels. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman La-**
195 **bonte yes, Selectman Freel yes and Chairman Daniels yes.**
196

197 **3. PUBLIC COMMENTS** – There were no public comments at this time.
198

199 **4. DECISIONS** –
200

201 **a) CONSENT CALENDAR.**

- 202 **1. Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b)) –**
203 • Donation of 10 -3D printed face masks to the Milford Fire Department from Amherst Market Place - \$80.00
204 • Donation of 10 cases of water to the Milford Fire Department from Maria Perez - \$49.40
205 • Donation of 10 - 8 packs of Gatorade to the Milford Fire Department from Maria Perez - \$52.90
206 • Donation of 1 case of surgical masks to the Milford Police Department from an anonymous donor - \$100.00
207 • Donation of 4 gallons of Decco hand sanitizer to the Milford Police Department from Decco – No estimated value
208 • Donation of several boxes of masks to the Milford Police Department from Ocean State Job Lots - \$25.00
209 • Donation of 1 case of 8 oz. bottles of Signature hand sanitizer to the Milford Police Department from Shaws - \$25.00
210 • Donation of 25 small bottles of hand sanitizer to the Milford Police Department from LaShanta Magnusson - \$25.00
211 • Donation of 7 plastic containers of disinfectant wipes to the Milford Police Department from Peniel Environmental -
212 \$25.00
213 • Donation of 24 small bottles of hand sanitizer to the Milford Police Department from Peniel Environmental - \$24.00
214 • Donation of Pasta Loft gift card to the Milford Police Department from an anonymous donor - \$200.00
215 • Donation for poison ivy removal by Poison Ivy Removal Company to be used at Emerson Park by Nancy Amato - esti-
216 mated value between \$1,500 and \$2,500.

217 **2. Request for Approval of Intent to Cut Wood or Timber Map 51 Lot 23**
218

219 **Selectman Dargie made a motion to approve the consent calendar. Seconded by Selectman Dudziak. A roll call vote**
220 **was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and**
221 **Chairman Daniels yes. All were in favor. The motion passed 5/0.**
222

223 **b) OTHER DECISIONS.**

224 **1. N/A**
225

226 **5. TOWN STATUS REPORT – John Shannon**
227

228 **a. Large Events** - At the request of the BOS, we are tracking the Town's large events for 2020. Due to the current envi-
229 ronment, we do not currently know what events will and won't take place. The table below includes the events we are
230 currently tracking. Decisions concerning events will be made with the event organizers and in accordance with the
231 Governor's Emergency Orders.
232

Event	Next Decision Point	STATUS
Labor Day	7/27/2020	In Progress
Veterans' Day	9/4/2020	In Progress

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b. **Osgood Pond** - Phase II of the Osgood Pond Dredging Project, as voted on by the citizens of Milford, is continuing on schedule. The dredging began on July 6th and is scheduled to last from six to eight weeks. The Town will continue to work with the appropriate state partners to ensure the work is done in accordance with all appropriate state regulations and best practices. Contractor has until the end of September to complete the work.

6. DISCUSSIONS:

a. Citizens Complaint – Federal Hill Road Conditions

The letter concerns both the speed and road conditions. Captain Frye said there hasn't been anything new on the road speed. Chairman Daniels said he agrees that the road is deplorable. Rick Riendeau, Public Works Director said it's on the radar but not planned for this year or next. It's all ledges in one area and needs some review. He feels more engineering is needed before we spend money on that road. Amherst Street is going to take a lot of money so it jumps first. Other roads fall in the same category and some are very expensive.

Selectman Dudziak asked if they could put up another speed limit sign from Foster Road and the Hollis line. Chairman Daniels said there is a sign coming from Hollis there is a 30 mph sign and then another sign just after that. You may see that traffic will increase with a fixed road.

Rick said signs won't slow them down. More signs area a distraction. Selectman Labonte asked why the top coat was put on Ponemah Road instead of going to a place like Federal Hill. Rick said Federal Hill was also going to cost a lot more money in Engineering than the other one. Selectman Labonte interrupted and said we put a base on Ponemah Hill and to put a top coat on it would be finishing the reconstruction of Ponemah Hill to where it's done. He wasn't trying to go after Rick for not paving Federal Hill. Finishing Ponemah Hill would be the right way to go. Rick stated, that it makes their initial investment in the base last longer by doing the top sooner. We are behind in town. We've come a long way in the last four years but he still can't keep up.

Chairman Daniels asked if the cost for engineering in the road plans. Rick said it's reviewed every year. We did the three year plan and it needs another look. He may need to do another five year plan. Selectman Freel asked if Federal Hill road will be done in the next 5 years. Rick said yes, Federal Hill is a big pass through road and a lot of people cut through it.

Chairman Daniels said we will follow through and have some off-line discussions.

b. Review of Town of Milford's Ethics Policy

This policy hasn't been reviewed since 2012. There was some discussion on Section 2006.04.050 Filing the Complaint. Chairman Daniels cited (RSA 91-A: 3, II(c)) Reputation under the right to know, hearings and things like that exempt members of the public board. Selectman Dargie asked if there have been any issues with any ethics complaints that would have needed changes in the procedures. Chairman Daniels the dealings of the ethics committee are confidential. He has been reviewing them to see if there are any conflicts. He does not have a problem something that is a violation being made public, but he has a problem with it but if there is an allegation that is found not to be a violation he doesn't think it needs to be made public.

Selectman Dargie recommends that we send an e-mail to the Ethics Committee to see if they had any issues with this and or changes on this policy. Chairman Daniels and Selectman Labonte agreed.

c. 2013 & 2018 Inter-Municipal Agreement (IMA) Comparison

Chairman Daniels sent the Board a side by side comparison after the Mont Vernon and Wilton meeting last week. The other two towns meet prior to our meeting. We started with the 2013 IMA and made three changes: Removed the text that prohibited surplus going back to a member town, update Appendix A so it conforms to the by-laws, and a 3-year extension to the current 2013 IMA. He still stands with the Boards decisions and we've received no comments back from the other towns as to whether they agree or not. The other towns want a 10 year agreement, to take away one of Milford's two votes on non-financial matters, give MACC Base borrowing authority, go from 12 to 24 months' notice for leaving the agreement and something to do with non-voting members which is why they wanted to go with the 2018 IMA. MACC Base is supposed to be looking for new members on an ongoing basis anyway. The minutes from the Mont Vernon/Wilton meeting suggested that Lyndeborough might want to be a member.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 07/13/2020

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Chairman Daniels asked if anyone wanted to discuss these things, we know where all towns stand on things. Selectman Dargie suggest that we develop a statement on what our plans are going forward. He wants to proposed warrant article 4 again next year and get away from having a MACC Base governing body. He would like to have the process run by Milford but encourage the other towns to be customers but still have a regional dispatch system. We need to have a document about our plans and match it with the IMA agreement. He proposes that we work on this at our next meeting. He's in agreement with the 2013 IMA and our changes. He's not in agreement with the 2018 agreement.

Selectman Freel suggest going through the differences, vote on the individually and be done with it. We talk about the same thing every meeting. Administrator Shannon said we already went through this agreement and voted on the three changes for the 2013 IMA. Going through this again negates the vote that you had two weeks ago.

Selectman Labonte is in favor of going through the 2018 IMA. It's a negation, we did the 2013 IMA, they didn't like it and we should go through the 2018 IMA. Selectman Dudziak said we just did this two meetings ago. She has a problem with the other two towns meeting in a joint meeting prior to our meeting; it doesn't show good faith at all. This Board in 2018 rejected the 2018 IMA because it wasn't good for Milford. It's still not good for Milford which is why we started with the 2013 IMA. She isn't in favor of any of the provision of 2018.

Chairman Daniels said when we met last time, there was a comment that this partnership should be like a marriage in that we should all share in it. If each town paid 33% would you be in support of keeping a contract in a longer term than three years. Selectman Dudziak said no.

Selectman Freel asked if he meant 33% of the operating cost. Chairman Daniels said yes, he's is talking about all cost. Selectman Labonte asked for clarification on all cost, like radios. Chairman Daniels said that is another discussion. Selectman Labonte said our current IMA doesn't include radios and portables through MACC Base. Chairman Daniels said there was a comment made by a Selectman in Wilton that indicated that they may be willing to look at infrastructure as a local thing, not a MACC Base thing. He mentioned months ago that we need to determine if MACC Base is going to be a system or a service. A system means that MACC Base would be taking care of the entire infrastructure for all of the towns. That means that if Wilton had dead spots then Milford would be paying 71% to fix those dead spot problems. Wilton would be paying 18% of Milford's problems to fix Milford. This hasn't been done.

Selectman Labonte said MACC Base puts a system out, are you saying that MACC Base does all the radio or they would be just responsible for putting a signal out. Chairman Daniels said he would say that things like radios would be local. If a tower needs to put up, who is going to pay for that tower? The town that has the dead spot or MACC Base in which case everyone has to pitch in their share. That is what he's calling a system.

Selectman Labonte said in the current situation said he is hearing that MACC Base is failing but our radios are 20 years old. How come we've never done anything on a local level? Chairman Daniels said we start with a difference of opinion. Wilton and Mont Vernon indicated that MACC Base doesn't have a problem but the CTA report indicates otherwise and the equipment needs to be updated. Each town should take care of its local thing. If there are dead spots in Wilton and Wilton doesn't want to fix those and we have agreed that antennas and things are the responsibility of the towns then that's one issue. If we are saying that those antennas or the need for additional antennas has become the responsibility of MACC Base and the member towns, that's irresponsible to write a blank check not knowing what it's going to cost to cover those things.

Selectman Labonte said if Milford put a tower at Crown Castle, it could fix Milford's problem but it could also fix Wilton's problem then you end up in a stand-off to see if the other town fixes theirs and it fixes ours. Michael Thornton, Milford resident, agrees with Selectman Labonte about looking at the needs of all the member towns and what could a tower that we jointly pay for serve both of our needs instead of Wilton builds a tower and we build a tower.

Chairman Daniels said there were discussions in the past that have been made to share towers to fix dead spots in some of the other towns. He asked how the Board felt about MACC Base borrowing money. We can do one of two things, once we find out what the cost of equipment is going to be we could put it on a warrant for each town to pass or to put a warrant on to allow MACC Base to do the borrowing which would commit each town to a ten year plan as desired by Mont Vernon.

Selectman Labonte said there was a discussion in the past that if all three towns agreed to borrowing, even it was a ten year note and one pulled out after three years, you would still be obligated to pay the note. He thought all three towns were in agreement with that. Chairman Daniels said the towns agreed on the concept of that and if dropped out you would be re-

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346 sponsible for the cost but we didn't agree to the ten year. Selectman Labonte said the philosophy of ten years is, if you are
347 going to agree to ten years, one would hope you would stay for the ten years.
348

349 Selectman Dudziak said she thought that Attorney Drescher said that long term borrowing by MACC Base was not legal.
350 Selectman Dargie said he understood that there was a law that came in effect last year and the individual towns would do
351 their own version of the bond on top of MACC Base. Administrator Shannon said any solution that allows MACC Base to
352 spend Milford's taxpayers' money on Wilton or Mont Vernon without Milford taxpayers having a say in it would not be
353 accepted well.
354

355 Chairman Daniels asked the Board about the other Towns wanting to take away one of Milford's votes for non-financial
356 matters. Selectman Freel would be fine with that as long as the other towns paid 1/3 of a share or every one paid an equal
357 amount no matter how many towns are involved. Administrator Shannon said the other towns said they would not pay 1/3.
358 We are talking about things that they flatly refused to do. Chairman Daniels said the other towns did say that they wanted
359 to be equal partners. Administrator Shannon said equal partners who want equal votes but don't want to pay equal shares.
360 Do you want to give them equal voting rights and still pay 71% of the cost and then get out voted every time? They have
361 shown numerous that they don't really want to work with us most recently when Wilton and Mont Vernon met prior to our
362 tri-town meeting two weeks ago to strategize. It will be those two towns against us and they will be spending our money
363 when they vote as a block.
364

365 Selectman Labonte said this is what negotiation is, to see what is what. If we look at it your way we can say we put it in
366 front of the voters and they voted it down. Selectman Freel it's about negotiating and if we were willing to give something,
367 maybe they would give something back. If you can't see eye to eye, go back to article four again. Either we go Milford
368 only or we stay with MACC Base and keep regional. Everything we are doing right now is a waste of everyone's time.
369

370 Selectman Dargie said we should get rid of MACC Base as a governing body and move forward with a Milford system.
371 We can have the IMA match up with that plan. It's time to move on and go it alone and have them as customers and still
372 have a regional system. Selectman Labonte disagrees. Milford has spent the last two year without discussing with Wilton
373 and Mont Vernon saying they are going to come as customers, they have no choice. There is reason they have resentment
374 over this.
375

376 Jason Johnson, MACC Base Director, clarified the voting question. It does not take away your two votes on financial is-
377 sues; they are asking for one vote per town on procedural matters. It is two separate issues. It's in the red letter section of
378 the package presented tonight. They are trying to fix the issue of having a four vote board on all matters.
379

380 Selectman Dudziak said she agrees with Selectman Dargie. We need to come together as a Board and tell the other towns
381 what we want to do moving forward. She is in favor of a Milford stand alone and doing away with MACC Base. It isn't
382 working.
383

384 Selectman Labonte said hypothetically, if a warrant article got put on in March and didn't pass do you just regroup and hit
385 it again the following year. At least five of us on this zoom meeting are elected by the public to work for the public. His-
386 torically we just keep putting things in front of voters until they pass, he doesn't agree with that. Selectman Freel said if
387 Selectman Labonte is right and it fails again, what we do at that point. Maybe we come up with a third plan that will work
388 for everyone. If we do a \$2,500,000 system and we all share it, it may pass.
389

390 Chairman Daniels doesn't want it to get fixed to Milford's decrement. Selectman Dargie said we paid CTA to do an elabo-
391 rate analysis and it was very clear that the least cost was a Milford standalone system. We should go with what they rec-
392 ommended. It's important that we go with NFPA 1221 which you can't get by just doing a renovation in town hall. It may
393 be legal to not upgrade things in town hall but we need a system that meets NFPA 1221 and have it for the next twenty
394 years and not just try to get by as cheaply as we can and leave it in the town hall. We will have better numbers this year;
395 RFP bid numbers allow for more certainty with the plan.
396

397 Selectman Labonte said in 2018 the voters change a proposal to \$85,000 for a study because it was the lesser of two evils
398 and they were not paying \$2,500,000. Going with that it did get voted down in 2019 and 2020. He disagrees that with hav-
399 ing more than one option causes confusion. He is not in favor of a Milford only option.
400

401 Chairman Daniels said at our next meeting he will draft up a general statement on this and we can accept or not accept this
402 so they can move forward. He asked for the consensus of working off the CTA study. We've had many studies in the past
403 and CTA seems to be the most comprehensive one he's seen, it was the most non-biased one.
404

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405 Michael Thornton said we've kicked this can down the road. The dead spots are there and someone stands to get hurt. We
406 should get concerned citizens to sit down in our town and the other towns should do the same. The procedural vote chang-
407 es the way the organization works. Milford has to look out for Milford. We are better off with each town investing with the
408 items that we that we can share.
409

410 Kevin Federico, Milford resident, said this conversation has been spoken by the previous five Boards and has been going
411 on for fifteen years. Thirty years ago MACC Base worked and was what was needed. It's no longer working. You've
412 spent almost \$100,000 of Milford's taxpayers' money on a study that told you that a Milford only situation was the best
413 option for Milford. It didn't say that the other towns can't come in as customers and can't do their own financial thing.
414 You have been told what is best for Milford. By ignoring the CTA study, you are wasting almost \$100,000 of his tax mon-
415 ey. He encourages the Board not to do that.
416

417 Selectman Labonte said as being an elected official, Kevin Federico knows that it gets challenging and you can't always
418 keep every tax payer happy. He isn't discerning CTA's study, he feels we should go back to the prior studies that MACC
419 Base did. At this time, Selectman Labonte interrupted himself and called out Tina Philbrick and asked if she had a com-
420 ment, then told her she would have to wait until he finished. She told him she didn't say she would interrupt him. Chair-
421 man Daniels told Selectman Labonte not to call on another person that is the Chairman's job. Selectman Labonte said if the
422 Chair was jumping in he wouldn't have had to. He feels it's a matter of opinion on where we should go, CTA has their
423 opinion but he doesn't agree with it.
424

425 Tina Philbrick, Milford resident, said we spent \$85,000 that Selectman Labonte said, "was the only option, the lesser of two
426 evils" last year, was not the only option. It was the option that people asked for so that we could have more information
427 going forward. We received the information and it didn't go the way some people wanted it to and they didn't like it.
428 There was one warrant article on the ballot that a majority of the Board approved, the minority didn't approved of it so they
429 went and supported a bogus warrant article that shouldn't have been on the warrants in the first place. This is just her opin-
430 ion. She told Selectman Labonte that if she is shaking her head it's because she agrees or disagrees with something some-
431 one is saying. He does the same thing so don't call her out again. It was disrespectful and he should be better than that as a
432 Selectman.
433

434 Selectman Labonte said two more weeks have gone by and the Board has received more e-mails from the Police Depart-
435 ment about communication problems. What are we going to do about it? He says he is the one that is here trying to do
436 something now. Whether people call it wasted money or not, he calls it protecting our employees. CTA sent us prices but
437 did we look into our vendors to see what they would charge us for repeaters. He doesn't understand how they say our sig-
438 nal is weak. If we have a weak signal, what is weak about it, why is it weak and what can we or why haven't we done any-
439 thing about it.
440

441 Chairman Daniels said his understanding from this exact discussion before, is that we get a weak signal because we have
442 old equipment that needs to be upgraded. Cheryl Giggetts, CTA Consultant, said the equipment is old, it's not located in
443 the proper location, and it's not the proper equipment. It doesn't work together as a system. It works independently de-
444 pending on where the equipment is located. The fact that you are receiving all of this information from the Police Depart-
445 ment indicating that they are having problems should tell you about your weak signal. It's not anecdotal or engineering
446 which is what CTA did for you, its actual people on the street telling you where your signal is not working.
447

448 As an update, on where CTA is, they have completed all of the specification with the exception of one section. This is on
449 the shared point site. We will be having a review meeting tomorrow with Captain Frye to explain what the sections are and
450 ask some final questions. We will have the remaining section and appendices by the end of next week. Once reviewed by
451 everyone it can be published. It will take about two months to get good solid responses from the vendor community and
452 then about a month after they are received, you will have good solid pricing.
453

454 Selectman Labonte asked if any of the Board members were attending that meeting. Cheryl said this is a meeting where we
455 explain the documents and what's missing. All of you have been given access and can be read this informaiton at any time.
456 Once all the documents are complete we will have a meeting with everyone. They are still working documents at this time.
457

458 Michael Thornton asked if could attend that meeting. Captain Frye said the meeting will just be himself, Chief Viola, Chief
459 Flaherty and Director Schelberg to review all of their needs to make sure that they are covered. Cheryl repeated that these
460 are still working documents; they are not even draft documents. Once they are draft documents then they can meet with
461 anyone.
462

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463 Selectman Labonte asked if MACC Base has done anything with any of their vendors to try and see what the problem is
464 and what even a temporary solution could be. Cheryl said the proposals they received from Two Way and Beltronics were
465 in fact their solutions to that. It wouldn't be a long term solution but something that you can enact that will most likely take
466 you a year and a half to enact, cost quite a bit of money and not be a 15 year solution for you. Selectman Labonte asked if
467 their output gets tested from MACC Base. Captain Frye said Jason Johnson just had Beltronics test everything. Captain
468 Frye said there is a document with the results but he doesn't know if it's a public document yet.
469 Jason said the document isn't public. This is done annually and as needed preventative maintenance done on all of their
470 sites and it does include signal strength. Some of our sites start with a mobile radio and goes to 100 watt amplifier which is
471 why they are pushing the amplifiers on the five separate towers that they use for the Police. We have things that we are
472 changing at our sites right now to improve things. We also have suggestions with other improvements.
473

474 Selectman Labonte asked what Beltronics thoughts were on the dead spots as it seems like they are getting worse. They
475 have done comprehensive plans that were suggested through the years but not this year. Wilton and Mont Vernon have
476 been doing their own research for individual town solutions. At one point Beltronic offered for Milford Police to try a single
477 site repeater in town similar to what CTA is suggesting and it would be an easily accomplished trial period. Milford
478 Police would have had to move to a different frequency but they could still monitor the other towns like they do now.
479

480 **d. Dredging from Phase I of Osgood Pond** – Mr. Trombly offered to pay for materials from the Osgood Pond Phase I
481 dredging so we would have room for the Phase II wet materials. Selectman Labonte isn't in favor of it. He feels there is
482 enough room to put additional spoils. Keeping it is more of an asset with the future reclaiming of the Brox pit and the crea-
483 tion of a new cemetery in the master plan. He doesn't feel the amount is enough. Selectman Dargie said he understands
484 that there isn't enough room at the pit to put all the spoils. If there is room to store the spoils he would agree with Select-
485 man Labonte. Selectman Labonte thinks there is definitely room.
486

487 Chairman Daniels said it was partly an opportunity to dredge Osgood Pond with the revenue coming in. The other Board
488 members didn't understand that to be a factor. Selectman Dudziak asked the DPW Director weigh in on if there was
489 enough room at the pit for the spoils.
490

491 Rick said there isn't enough room. We will need about three and a half acres and it will take up a lot of room that he
492 doesn't have. He lost some of the pit due to the sand operation, the playing fields and the turtle habitat. Mike Thornton
493 asked if we could we put some at the Transfer Station.
494

495 Selectman Labonte suggests starting the stacking process and when we get to the point where we see if there is or isn't
496 enough room, we deal with it at that point. Administrator Shannon repeated what Rick said about needing three and a half
497 acres but we also have restrictions such as T&E species. We had a nice big area picked out but Fish and Game asked us not
498 to put anything there until mid-September. There are laws and restrictions on that property that don't allow us to put it
499 wherever we like. Mr. Trombly asked to buy 6,000 cubic yards and once it's removed we will add the new spoils to that
500 area. At the end of the day we are still going to have about 22,000 cubic yards of material from the pond. Once September
501 comes around, we can use another area that everyone saw was fenced off during our site visit. Mr. Trombly will also truck
502 this himself. There is a ticking clock on getting the dredging project done.
503

504 Chairman Daniels clarified that we need about 15,000 for reclamation. Administrator Shannon said yes, if we kept 20,000
505 we would have more than enough. Selectman Labonte said when we get to the point of doing the cemeteries, which is coming
506 fast in Milford, why wouldn't we stockpile it now. He still feels there is room to put the new materials out there. He
507 repeated concerns about selling the loam for that price.
508

509 Administrator Shannon asked Rick if we use a lot of loam and are we hurting ourselves if we got rid of these 6,000 cubic
510 yards? Rick said no. Selectman Dudziak asked how much Mr. Trombly wanted to purchase. Administrator Shannon said
511 6,000 cubic yards.
512

513 Selectman Dudziak made a motion to allow Mr. Trombly to purchase the 6,000 cubic yard of the Phase I spoils from Os-
514 good Pond. Seconded by Selectman Dargie.
515

516 Selectman Labonte said it's not worth it. It's more beneficial to keep it. We owe it to our community not to sell it. Se-
517 lectman Freel asked if Mr. Trombly would be willing to just buy half. Administrator Shannon said the offer was just for the
518 6,000 cubic yards. We will still have the other 4,000 cubic yards plus out there plus the 22,000 plus more coming.
519

520 Selectman Dargie said we should sell the whole amount to him; it would make the refilling process harder if we just sold
521 half. There was more speculation about how much you could dig out and how much more you fill in with. Selectman La-

522 bonte asked if the pile was surveyed to see how many yards were there. Administrator Shannon said no. Selectman La-
523 bonte said he asked that question at the site meeting. Selectman Labonte asked how many yards were dredged in the first
524 phase. If it was around 20,000, that means we utilized 14,000 yards in two years. Administrator Shannon said there is an-
525 other 4,000 cubic yard pile in the back. Selectman Labonte said then we used 10,000 in two years. Rick said no we did not
526 use 10,000 cubic yards in two years. We don't even use 5,000 yards in a year. Selectman Labonte asked where the missing
527 10,000 yards are. Rick said the remaining yardage is just a guess, he didn't go through and measure the whole pile.
528 Suzanne Fournier, Milford resident, said that in 2016 some 24,000 cubic yards went to the Brox pit. Maybe there was
529 shrinkage, the water has left it. She can confirm that Mr. Riendeau did not remove quantities as she keeps a close eye out
530 there and she didn't see large quantities leave. It hasn't been touched. No one really measured. It takes up a lot of acreage;
531 what is out there is sitting on about two acres. She agreed with Rick that Phase II dredging would take another two or three
532 acres.

533
534 Selectman Freel said it could be 15,000 yards, we don't know. We are just selling him 6,000, correct? Administrator
535 Shannon said we will make sure he gets 6,000 yards only. Selectman Labonte asked, "Is everything for sale in the Town of
536 Milford?" Selectman Dudziak called the motion.

537
538 A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Selectman Freel no
539 and Chairman Daniels yes. The motion passed 3/2 with Selectman Freel and Selectman Labonte opposed.

540
541 Selectman Labonte asked if anyone else was interested in buying some would they approach the Town Administrator, he is
542 sure there will be a list. Chairman Daniels said ultimately it will be the Boards decision.

543
544 **7. PUBLIC COMMENTS:** There were no public comments at this time.

545
546 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

547
548 Administrator Shannon said we should have the equipment on hand to do a hybrid meeting for the next Board of Select-
549 men's meeting on July 27th. It will be held in the Auditorium and people can attend in person or on zoom. The equipment
550 will be tested the week of the 23rd.

551
552 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

553
554 **b. OTHER ITEMS (that are not on the agenda).**

555
556 **9. APPROVAL OF FINAL MINUTES.** Selectman Dargie moved to approve the minutes of the June 22 and June 29th as
557 amended. Seconded by Selectman Dudziak. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes,
558 Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.

559
560 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

561 **a.** Treasurer's Report – May 2020

562
563 **b.** NHMA Legislative Policy Process – Important Dates – The Board should take a look at these policies to see if they
564 would be good for Milford.

565
566 **11. NOTICES.** Notices were read.

567
568 **12. NON-PUBLIC SESSION.** Selectman Dudziak made a motion to go into non-public in accordance with (RSA 91-A: 3,
569 II (a)) – Personnel, and approval of Non-public minutes (RSA 91-A: 3, II (a)) – Personnel from June 22, 2020. Seconded
570 by Selectman Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte
571 yes, Selectman Freel yes and Chairman Daniels yes. The motion passed 5/0

572
573 **3. ADJOURNMENT:** Selectman Dudziak moved to adjourn at 8:55. Seconded by Selectman Dargie. All were in favor. A
574 roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes,
575 and Chairman Daniels yes. All were in favor. The motion passed 5/0.

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Gary Daniels, Chairman

Chris Labonte, Member

Paul Dargie, Vice Chairman

David Freel, Member

Laura Dudziak, Member

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