

5:30 Light of the World Christian Church Request for waiver of Ordinance 7.16.070 - Cheryl Stuart-Vail

Date: July 24, 2019

To: Board of Selectmen, Mark Bender, Town Administrator

From: Cheryl Stuart-Vail

Subject: Request for waiver – Ordinance 7.16.070

Cheryl Stuart-Vail (with Light of the World Church Milford) would like to reserve an area near the pavilion at Keyes Field for an event starting on Thursday October 17, 2019 – Saturday October 19. This event includes setting up a small tent 10 X 20 near the pavilion and hosting multiple church musicians and prayer leaders for the 56 continuous hours between 9pm October 17-9pm Oct 19. This event is in conjunction with a nationwide annual event called Tent America. Each of our 50 states will host multiple town, state and college tents across America for continuous prayer and worship over that weekend.

The following are details regarding the event and what to expect during the event.

October 17 approximate 5 or 6pm 10-12 volunteers will erect a small 10-20 tent and chairs.

Musicians will arrive by 8pm for set up of the first 4-5 hour block/session (approximately 3-5 musicians at a time for each block/session)

A new set of musicians and prayer people will arrive approximately 15 minutes prior to the end of each set to take over for the outgoing team, and the next block/session will commence.

There will 1-2 people in leadership to oversee each team during each session.

If there are session blocks that cannot be covered during the 56 hour period, the only thing to remain at the tent will be the tent and the chairs until the next session/block can be filled.

On Saturday October 19 at 9pm 10-12 volunteers will arrive for the clean-up. Everything will be removed from the premises and completed by 10pm closing time of park on Saturday night.

Ordinance 7.16.010 states that Keyes Memorial Park is closed from the hours of 10pm to 6am except under the direction or permission of the board of selectmen. I am requesting the consideration of the Board in allowing the waiver of the ordinance for this event.

Thank you,

Cheryl Stuart-Vail

Chapter 7.16

COMMONS, PLAYGROUNDS, TOWN BUILDINGS, POOLS AND OTHER PUBLIC AREAS

Sections:

7.16.010	Short title
7.16.020	Alcohol
7.16.030	Softball or baseball
7.16.040	Trash or rubbish
7.16.050	Entertainment or exhibition
7.16.060	Town Hall public hours
7.16.070	Commons, parks, playgrounds, pools and cemeteries public hours
7.16.080	Vendoring activities
7.16.090	Keyes Field vendoring
7.16.100	Animals
7.16.110	Osgood Pond
7.16.115	Railroad Pond
7.16.120	Bicentennial Pathway and Emerson Park
7.16.130	Milford bandstand
7.16.140	Penalty

7.16.010 Short title

This chapter shall be known and may be cited as “Commons, Playgrounds, Pools, Town’s Buildings and Other Public Areas Regulations.” (Ord. 5-19-97 § 1)

7.16.020 Alcohol

No person(s) shall use, consume, or bring any alcoholic beverage in or on any of the foregoing areas listed in Section 7.16.010. (Ord. 5-19-97 § 2)

7.16.030 Softball or baseball

The playing of softball or baseball is strictly prohibited except at diamonds or other areas expressly set aside for this purpose. (Ord. 5-19-97 §3)

7.16.040 Trash or rubbish

No person(s) shall throw, leave, or discard any trash, rubbish, or garbage except in containers provided therefore. (Ord. 5-19-97 § 4)

7.16.050 Entertainment or exhibition

No person(s) shall give any entertainment or exhibition in any of the foregoing areas listed in Section 7.16.010 except under the direction or permission of the Milford board of selectmen. (Ord.5-19-97 § 5)

7.16.060 Town Hall public hours

Between the hours of nine p.m. and six a.m. the Town Hall building and grounds shall be closed, except under the direction or permission of the board of selectmen, or when it is necessary for access to or egress from the Town Hall. (Ord. 5-19-97 § 6)

7.16.070 Commons, parks, playgrounds, pools and cemeteries public hours

Between the hours of ten p.m. and six a.m. all commons, parks, playgrounds, pools, and cemeteries shall be closed, except under the direction or permission of the board of selectmen, or when it is necessary for access to or egress from the public facility. (Ord. 5-19-97 § 7)

7.16.080 Vending activities

No person(s) or organization(s) shall conduct vending activities without the expressed, written authorization of the Milford board of selectmen or their duly authorized agent. (Ord. 5-19-97 § 8)

7.16.090 Keyes Field vending

Keyes Field vending is limited solely to nonprofit organizations, associations, or corporations; charitable corporations or institutions; or other activities for charitable purposes in order to make a “gift” which comes within the definition of the term “charity;” or any other not-for-profit activity which the board of selectmen, in its sole discretion, views as falling within this category. For special town functions or events as identified by the board of selectmen or their agent, vendors not qualified in the previously mentioned categories would seek authorization in accordance with Section 7.16.080. (Ord. 5-19-97 § 9)

7.16.100 Animals

A. No person, organization or corporation shall allow or have in their physical control, any animal while in the geographical confines of Emerson Park.

B. Exception to subsection A of this section would be for animals used to assist individuals covered under the Americans with Disabilities Act or by exception of and waived by the board of selectmen. The animals shall be leased and under the control of the owner or person in custody of the animal. Likewise, the owner shall not permit such animal to defecate on any public property unless such defecation is removed immediately (as stated in the current ordinance) and disposed of in a lawful and sanitary manner.

C. Enforcement and penalty for violation issues are addressed in the current town ordinance or would be at the determination of the board of selectmen.

D. It shall be unlawful to permit any dog to defecate on any Town common or park. If a dog does defecate on any Town common or park, the owner or person in control of the dog shall clean up the defecated matter.

(Ord. 4-5-99 § 1 (part); Ord. 6-1-97 § D enacted; Ord. 5-19-97 § 10)

7.16.110 Osgood Pond

It is unlawful to discharge any firearm or air gun, BB gun, or any other type of gun projecting lead or any missiles or to utilize any other weapon projecting lead or any other type of missile, including but not limited to sling shots, bow and arrows, etc., on or about Osgood Pond, including the surface area of Osgood Pond, extending to the seasonal high-water mark, together with any other land abutting Osgood Pond which is seasonally flooded together with any other municipally-owned land abutting and adjacent to the greater Osgood Pond area. This section shall not be construed to prohibit any officer of the law from discharging a firearm in the performance of his or her duty nor to prevent any citizen from discharging a firearm when lawfully defending person or property. (Ord.5-19-97 § 11)

7.16.115 Railroad Pond

All persons shall be prohibited from engaging in “Angling” as defined in New Hampshire RSA 207:1 for the purpose of taking any “fish” as defined in New Hampshire RSA 207:1 VI, on a certain body of water located in said Town of Milford known as “Railroad Pond”, from town owned property known as Bicentennial Park (Map 25, Lot 33) or War Memorial Park (Map 25, Lot 48) for a period of one (1) week prior to the annual Michael McBriarty Fishing Derby which is co-sponsored by the Milford Police Department each year, until the Derby is finished. Whoever shall violate this ordinance shall be guilty of a violation and subject to a fine in the amount of fifty (\$50.00) dollars or to be determined by the court not to exceed five-hundred (\$500.00) dollars. (Ord. 5-8-09 § 115 enacted)

7.16.120 Bicentennial Pathway and Emerson Park

It is unlawful to ride a bicycle, roller skate, roller blade, skateboard, or perform any other activity of a similar nature, on or about Emerson Park or the Bicentennial Pathway that is located on the Milford Common. No person, organization or corporation shall allow or have in their physical control, any animal

while in the geographical confines of Emerson Park.

Exception to the above would be for animals used to assist individuals covered under the Americans with Disabilities Act or by exception of and waived by the Board of Selectmen. The said animals shall be leashed and under the control of the owner or person in custody of the animal. Likewise, the owner shall not permit said animal to defecate on any public property unless said defecation is removed immediately (as stated in the current ordinance) and disposed of in a lawful and sanitary manner. Enforcement and penalty for violation issues are addressed in the current Town Ordinance or would be at the determination of the Board of Selectmen. (Ord. 4-5-99 §1 (part); Ord. 5-19-97 § 12)

7.16.130 Milford bandstand

It is unlawful to climb or be on the bandstand that is located on the Milford Oval without permission from the board of selectmen. (Ord. 5-19-97 § 13)

Addiction Recovery Coalition of New Hampshire (ARCNH) residences are supervised sober environments where residents create a self-funded and self-managed recovery plan to reach graduation in 12-15 months. Recovery Residences have helped people with a substance use disorder (SUD) develop life skills since the early 1900s and it is our belief that self-funded recovery residences must play an ever increasing role if New Hampshire is to rise above the current escalating drug crisis.

ARCNH is an innovative residential addiction recovery program founded on three principles:

1. Personal responsibility inspires best efforts
2. Recovery teams support life-long sobriety
3. Healthy environments encourage healthy habits

The goal is help the person with addiction help themselves as they create a plan for life-long recovery.

ARCNH requires successful registrants to accept personal responsibility for the management, funding and outcome of their recovery while in an ARCNH residence. The sad reality of addiction is that many are simply not ready to accept responsibility for their condition. They drift in-and-out of treatment centers that are often researched, managed and paid for by the charity of others. Although well-meaning, the subtle message is that the person with a addiction is not responsible for their addiction. The person with a SUD motivation to enroll in a charity-funded recovery program is often a free escape from the painful consequences of jail, debt or homelessness rather than the earnest desire to do whatever-it-takes to find lasting recovery. Unfortunately, a recovery program that costs a person with a SUD nothing often does nothing to encourage their best efforts while in the program and results in relapse once they are released. The registrants' willingness to self-fund their recovery by working is an early sign they are willing to accept responsibility for their addiction and put in the hard work needed for lasting recovery. We have found are much more likely to work hard within a self-funded program and much less likely to leave prematurely.

The recovery plan is self-funded and it is also self-managed. A self-managed recovery plan means that the resident is responsible to set up a personal calendar of 12 step recovery meetings, select a sponsor, establish a scheduled time to work on the 12 steps, and secure a job that will fund his expenses while in an ARCNH home. The ARCNH house manager will provide assistance but it's the resident who is ultimately responsible to create and then complete the recovery plan.

The first foundational principle of personal responsibility is balanced by the second foundational principle that the resident needs to recruit a recovery team to support life-long recovery. ARCNH encourages each resident to identify, recruit and sustain a team of people that will support their recovery. Each ARCNH resident is encouraged to include at least one team member from a 12 step program, business community and the faith community. Each of these communities bring important strength and support during challenging times and are essential to the goal of life-long recovery.

The third foundational ARCNH principle is that healthy environments create healthy habits. It is important that we create environments that will be similar to those the resident will face upon graduation. ARCNH environments must not be scrubbed of the stress of real-life challenges otherwise the resident will have no opportunity to develop the habits to overcome these challenges upon graduation. One of the primary goals for recovery plans is for the resident to develop positive habits to replace the drug habit when problems come into their life. Most people with as SUD use drugs to escape real-life problems. A monitored drug-free residence and workplace means the person with SUD is faced with a habit vacuum that must be filled. Healthy environments in an ARCNH Residence allow real-life challenges in order to develop these healthy habits. We want the resident to experience the financial pressure of making rent, paying-off debt, and facing the normal conflicts that arise from living and working with others. It is in the midst of this healthy environment that the resident will learn from their recovery team to develop habits that will support life-long recovery.

We believe the three ARCNH foundational principles of personal responsibility, recovery teams, and healthy environments in supervised sober environments are essential to the success rates of ARCNH residents to maintain life-long recovery from misuse.



SPONSOR CORPORATE PACKAGE

30 MERRIMACK ROAD, AMHERST, NH

WWW.ARCNH.ORG | 413.752.7263



March 2019

Dear Business Leader:

As a business leader in our community, you understand the urgent need for addiction recovery solutions in the state of New Hampshire. New Hampshire's lack of treatment funding, rural surroundings and high prescription rates contribute to make New Hampshire second in the country in opioid-related deaths each year.

As a veteran and citizen, I am leading the Addiction Recovery Coalition of New Hampshire (ARCNH) to help save the lives of those caught up in addiction. As the President of this non-profit organization, I am reaching out to you today in hope of gaining support from you as a member of our community.

ARCNH was founded by a group of concerned NH citizens with a desire to empower communities with new recovery options for those that are willing. While no one solution can possibly address the magnitude of this crisis, we believe we have and can continue to make a difference through the establishment of a recovery residence.

The goal is to help the addict help themselves as they create a plan for life-long recovery. Over the last 2 1/2 years, more than 20 men have lived clean and sober lives while living in the ARCNH recovery residence in Hancock. While we enjoyed great success with our program, it was no longer feasible for us to operate in the rental property due to major repairs that were needed.

Keeping these individuals sober and active citizens keeps them out of jail, off government aid, and in safe, healthy relationships and environments. We believe ARCNH can make that difference and provide a practical, affordable and reproducible solution to the present addiction crisis in New Hampshire.

But, we need your help. We are raising funds to purchase a permanent residence for our men's program. We need to raise \$400,000 and are looking for partners like you to join us. I have enclosed information on becoming a partner and sponsor of our building campaign. I would be happy to sit down and discuss further our plans and answer any questions.

To make a donation or to learn more about ARCNH, visit our website at www.arcnh.org. Click DONATE in the top-right-hand corner to make your donation. Or you can mail a check to ARCNH at 5 NH-101A, Amherst, NH 03031

If you have any questions, please feel free to contact me directly. Thank you for your time and support.

Warm regards,
Bradford Volz
Addiction Recovery Coalition
bvolz@arcnh.org
413.752.7263

THIS IS WHY!

"My name is James. I began drug use and drinking and drugging at a very young age. I was a kid who never felt like I fit in anywhere, but was the cool kid because of the drugs and alcohol I could provide. Drugs and alcohol gave me all the confidence I'd never had.

ARCNH helped me to see one thing crystal clear -- my recovery had to be the most important thing in my life. They say whatever you put ahead of your recovery will be the second thing you lose.



James with his wife and two children

I learned that I had to get sober not for other people or to look good in the face of my wreckage, but that I had to get sober for myself. Most importantly, I had to learn that I was worth it and ARCNH did just that for me."



Jared with his daughter

"Hello I'm Jared. In my early twenties, I finally came to grips with the fact that I had an unmanageable addiction. I had trapped myself in a hopeless paradox of having to do illegal activities to support my habit. I've lived in my own prison, my own hell for so long that I forgot what it felt like to feel good. I remember thinking I would die before I reached the age of 30, but thankfully God had other plans for my life.

By His grace I was introduced to ARCNH. During my stay, I was provided with the tool set that I needed to live a life second to none. Spiritually, physically, and mentally, I'm a new person and I am proud of myself for a change. Going to ARCNH was the greatest decision of my life."



BUILDING CAMPAIGN PARTNERSHIP OPPORTUNITIES

PLATINUM - \$10,000

- Logo on Donor Wall at Building
- Name Listed in Annual Report
- Logo on Home Page of Website and on Social Media
- Logo on all Promotional Materials for Building

GOLD - \$5,000

- Name Listed on Donor Wall at Building
- Name Listed in Annual Report
- Logo on Website and on Social Media

SILVER - \$2,500

- Name Listed on Donor Wall at Building
- Name Listed in Annual Report
- Logo on Website

BRONZE - \$1,000

- Name Listed on Donor Wall at Building
- Name Listed in Annual Report

For Partnership inquiries, please contact Brad Volz at BVolz@ARCNH.org



GET INVOLVED

YOUR SUPPORT IS CRUCIAL TO OUR SUCCESS!

We are currently working to raise \$400,000 to purchase our first permanent ARCNH Recovery Residence.

With your donation we will achieve our mission to provide safe, affordable housing to those working diligently towards life-long sobriety.

HERE'S HOW TO GET INVOLVED:

- Send a check made payable to ARCNH to 30 Merrimack Road, Amherst, NH 03031.
- Visit ARCNH.org/donate to make a donation easily online!

WHAT WE OFFER

ARCNH offers support in a variety of ways that many people in early recovery require.

HOLISTIC RECOVERY IS ABOUT MORE THAN JUST GETTING SOBER; IT'S ABOUT REBUILDING A LIFE OF QUALITY AND PURPOSE.

At an ARCNH residence, individuals can expect access to or assistance with the following:

- 12-Step Communities
- Career Preparation
- Continuing Education Opportunities
- Family Relationship Management
- Financial Management
- Health and Wellness Education
- Management of Legal Repercussions
- Recovery Coaches
- Relapse Prevention Programs
- Spiritual Communities
- Veteran Support and Services

WHO WE ARE

We are a 501(c) (3) non-profit organization. The foundation of ARCNH is the belief that life-long recovery from substance misuse is rooted in personal responsibility.

ARCNH was founded in 2015 by a New Hampshire pastor and group of Christian men. Some of these men struggled with addiction and overcame their illness through the power of a spiritual awakening. Knowing this was the key in their recovery, they founded ARCNH based on faith and responsibility.

ARCNH takes an innovative approach to recovery from substance misuse utilizing a diverse network of resources to promote long-term sobriety. ARCNH offers safe affordable living facility providing a beacon of healing, happiness, and success for veterans and civilian people in recovery.

ARCNH guides those struggling with addiction using these three founding principles:

- Personal responsibility inspires best efforts
- Recovery teams support life-long sobriety
- Healthy environments encourage healthy habits

ARCNH provides residency for an extended period of 6-18 months and only accepts applicants who are willing to be responsible for the management, funding and outcome of their recovery. An addict is more likely to achieve long-term sobriety if they are financially invested in their program and participate in the creation of their own custom treatment plan.

OUR VISION

TO TRANSFORM THE LIVES OF THOSE STRUGGLING WITH SUBSTANCE ABUSE AND TO PROVIDE SAFE, SOBER, AND AFFORDABLE LIVING TO THOSE IN RECOVERY.

Overdose deaths continue to cripple the state of New Hampshire amidst scant treatment options. While no one solution can possibly address the magnitude of this crisis, ARC/NH residences will make a significant impact.

ARC/NH successfully developed a program of sober living that had been implemented in its own men's recovery residence in Hancock, NH and for two and a half years provided safe and sober living for over 20 men. However, the program was operating out of a temporary rental property and in late 2018, ARC/NH made the decision to search for a new home.

ARC/NH is currently working to secure its first permanent location for the men's facility. Over the next several years, it is our vision to expand across the state of New Hampshire to establish additional homes for men and women.

5:55 Heart for God Ministries Gospel at the Oval
- Linda Catano

July 25, 2019

Town of Milford

1 Union Square

Milford NH 03055

Attn: Tina Philbrick- Town Administrator Assistant

Subject: Oval Reservation- August & September 2019

Hi Tina,

I met briefly with you last month requesting space reservation at the Oval. Our organization, Heart for God Ministries, is small Christian ministry that is quite involved in the proclamation of the Gospel of our Lord Jesus Christ. We are embedded in the different communities of the state, working along with other churches including abroad to help educate, invite and support the lost.

We would like to bring the message of Gospel at the Oval- There will be 3 to 4 of our members of our organization on the day of the event.

We will be offering prayers and provide literature to those who may request it. We will like make use of a voice amplifier. The estimated time for our message will be for a couple of hours from 12pm to 2pm. We will not be selling any literature, foods or beverages.

Tina, you mentioned that our request will be possibly be reviewed by the town counsel. I'll be very glad to attend to answer any questions, they may have at the time of the meeting.

If you have further questions, please let me know. I can be reached any time via email at lcetano144@gmail.com or via cell at 603-864-9265.

Thank you so much! I look forward to hearing from you soon.

Kind regards,



Linda Catano-

Heart for God Ministries.Net

4. a) 1) Request for Approval to change Kierstyn Williamson from an alternate to a full member of the Recreation Commission. Term shall remain the same.

TOWN OF MILFORD

RECREATION DEPARTMENT



To: Board of Selectman
CC: Mark Bender, Town Administrator
From: Arene Berry, Recreation Director
Date: August 5, 2019
Subject: Milford Parks & Recreation Commission Board

On behalf of the Milford Parks & Recreation Commission Board, I am requesting the Board of Selectman consider the following re-appointments.

Kierstyn Williamson from alternate to full member.

Thank you for your consideration.

4. a) 2&3) Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b)) and Gifts of Property under \$5,000 (31:95(e)).

Board of Selectmen
Agenda Date: 8/19/19

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Haywards Trading Post & Country Store, Inc.	\$ 50.00	Donation to support the Labor Day Parade.
Cardoza Flooring, LLC	\$ 500.00	Donation to support the Labor Day Parade.
Milford Market LLC	\$ 50.00	Donation to support the Labor Day Parade.
Auxiliary V.F.W., Harley-Sanford Post 4368	\$ 250.00	Donation to support the Labor Day Parade.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

Paul Amato

Donation of a desk to the Community Development for the Town Planner. This has an approximate value of \$50. See attached memo.

MEMORANDUM

Date: 8/12/19
To: Kathy Townsend
Cc: Lincoln Daley
From: Darlene Bouffard
RE: Gift of property

This letter is to request Board of Selectman approval for acceptance of a gift of property at the next Board of Selectman meeting.

Community Development requests the Board to accept the gift of property; a desk valued at \$50, from Paul Amato being given to the Town of Milford for use in the Community Development Office for the Town Planner.

Thank you

4. a) 4) Approval of two (2) Notice of Intent to Excavate - Map 42 Lot 1 & Map 38 Lot 58

FORM
PA-38

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO EXCAVATE

TOWN OF MILFORD

RSA 72-B

For Tax Year April 1, 2019 to March 31, 2020

AUG 12 2019

(Assigned by Municipality)

YR TOWN OP#

- -

- -

PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Milford
- Tax Map/Block/Lot #: Tax Map 42 Lot 1
- Name of Access Road: Perry Rd
- Total Acreage of Lot: TOTAL 1.5 Acres Phase 1
- Date of Permit per RSA 155-E:2: _____
or _____ (Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d): ADT 1437
- Permit Number per RSA 485-A:17, if any: 2018-0125-011
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 10.4 acres Phase 1
- Excavation Area (acres) as of April 1: 5 acres
- Reclaimed Area (acres) as of April 1: 0
- Remaining Cubic Yards of Earth to Excavate: 313,000
287,835 (M)
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands
 - (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	
SAND	<u>50,000</u>
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	<u>50,000</u>

15. CHECK THE BOX THAT DESCRIBES THIS PERMIT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Thomas Lorder (Dale A. White operator)
PRINT CLEARLY OR TYPE NAME OF OWNER

Dale White
SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

Thomas
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

SIGNATURE (in ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

138 Elm St
MAILING ADDRESS

Milford NH 03055
CITY OR TOWN STATE ZIP CODE

dale.white@leightonwhite.com
E-MAIL ADDRESS

HOME PHONE (Enter number without dashes) 603-493-6888
CELL PHONE (Enter number without dashes)

DATE INTENT SENT TO TOWN: _____

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____

Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of Intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE
SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL	DATE

FOR DRA USE ONLY

SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN

SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS

SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

NOTICE OF INTENT TO EXCAVATE

RSA 72-B

AUG 14 2019

For Tax Year April 1, 2019 to March 31, 2020

RECEIVED

(Assigned by Municipality)

YR TOWN OP#

1	MILFORD	6	E
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PLEASE TYPE or PRINT (If filling in form on-line; use TAB key to move through fields)

- Town/City of: Milford, NH
- Tax Map/Block/Lot #: M38 L58
- Name of Access Road: Perry Rd.
- Total Acreage of Lot: 43
- Date of Permit per RSA 155-E:2: 9/18/2017
or
(Municipal Excavation Permit)
- Date of Report, if required, per RSA 155-E:2, 1 (d): _____
- Permit Number per RSA 485-A:17, if any: AOT-1313
(Alteration of Terrain Permit)
- Incidental Construction/155-E:2-a Exception: Check if YES
- Total Permitted Area (acres): 43
- Excavation Area (acres) as of April 1: 9
- Reclaimed Area (acres) as of April 1: 6
- Remaining Cubic Yards of Earth to Excavate: 543,324
- Type of Ownership:
 - Owner of land
 - Previous owner retaining deeded earth excavation rights
 - Owner of earth or earth excavation rights on public lands (Fed., State, Municipal, etc) or, removes earth from public lands or right-of-ways

14. DESCRIPTION OF EARTH TO BE EXCAVATED DURING TAX YEAR

EARTH TYPE	ESTIMATED CUBIC YARDS (CY)
GRAVEL	
SAND	<u>125,000</u>
LOAM	
STONE PRODUCTS	
OTHER ()	
TOTAL	

15. CHECK THE BOX THAT DESCRIBES THIS INTENT

- ORIGINAL WITH \$100 FEE (check payable to State of New Hampshire)
- ORIGINAL WITH NO FEE (excavation of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH \$100 FEE (exceeding original estimate of 1,000 cubic yards or less)
- SUPPLEMENTAL WITH NO FEE (fee previously paid with original intent)

16. We hereby assume responsibility for reporting all earth excavated within 30 days of completion or by the end of the tax year, whichever comes first. (If a Corporation, an Officer must sign.)

Northeast Sand and Gravel LLC
PRINT CLEARLY OR TYPE NAME OF OWNER

[Signature] 7/16/19
SIGNATURE (In ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

Kevin Brown - member
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

[Signature] 7-16-19
SIGNATURE (In ink) OF OWNER(S) OR OFFICER(S) DATE SIGNED

Michael Brown member
PRINT SIGNATORY NAME (AND TITLE IF APPLICABLE)

17 Old Nashua Rd Suite 14
MAILING ADDRESS

Amherst NH 03031
CITY OR TOWN STATE ZIPCODE

Kevin@nesand.com
E-MAIL ADDRESS

603-878-0035 603-508-8091
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

DATE INTENT SENT TO TOWN: 7/16/19

E-MAIL REPORT & CERTIFICATE? YES NO
If NO, Report and Certificate will be mailed to the address above.

TO BE COMPLETED BY MUNICIPAL ASSESSING OFFICIALS

Amount of Security Required \$ _____

Security Posted (Bond, Certified Check, etc.) \$ _____

SIGNATURES OF MUNICIPAL ASSESSING OFFICIALS & DATE

The Municipal Assessing Officials hereby acknowledge receipt of the Notice of intent to Excavate and certify that:

- All owners of record have signed the Intent;
- If the land is in Current Use, the land use change tax shall be assessed on the non-qualifying land;
- The form is complete; and
- Any bond required under RSA 72-B:5 has been received.
- The Tax Collector shall be notified within 30 days of signing the Intent pursuant to RSA 72-B:8

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

FOR DRA USE ONLY


SIGNED ORIGINAL COPY - RETAINED BY CITY/TOWN
SIGNED COPY TO - OWNER, RETURNED BY MUNICIPAL ASSESSING OFFICIALS
SIGNED COPY TO - DEPT. OF REVENUE, MUNICIPAL & PROPERTY DIVISION

4. a) 5) Approval of Escrow Reduction - Steve Desmarais
Construction Inc.

MEMORANDUM

Date: August 19, 2019

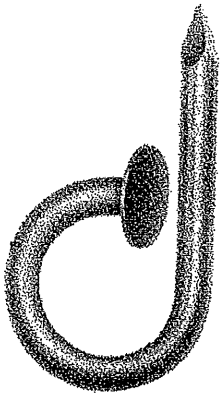
To: Board of Selectmen

From: Lincoln Daley 

Re: Escrow Reduction – Steve Desmarais Construction Inc.

It is requested that the escrow taken out by Steve Desmarais Construction Inc. be reduced for the Nathaniel Drive and Stoneyard Drive projects since they are nearing completion. This request is to reduce the amount of \$150,000 to \$50,000 as of September 1, 2019 in order that the top coat be installed after its first winter.

cc: Finance Director
Steve Desmarais Construction Inc.



Steven A. Desmarais Construction Inc.

307 Elm Street
Milford NH 03055

t 603-673-7751
f 603-673-9631

Town of Milford NH
8/9/2019

To Whom It May Concern;

Attached is a spreadsheet of the work complete
I understand the town requests the binder go through the winter
before the top coat is installed. Therefore I request that the cash
bond that I posted be reduced to \$50,000.00.

Steve Desmarais Pres
Steven Desmarais Const Inc

Road completion schedule of values

Nathaniel		\$ 43,475	\$ 43,687
Crush Gravel	\$ 32,000		
equipment to place	\$ 5,000		
loam and seed	\$ 5,000		
erosion stone	\$ 2,000		
Pave base	\$ 60,000	\$ 60,000	\$ 60,000
Pave finish	\$ 40,000	\$ 40,000	
Stoneyard Drive			
Base grade	\$ 15,000		
Crush Gravel	\$ 22,000	\$ 15,000	\$ 15,000
Equip	\$ 5,000	\$ 5,000	\$ 5,000
Hammer ledge	\$ 4,000		
Loam and seed	\$ 5,000	\$ 4,500	\$ 4,500
Water line	\$ 35,000		
Sewer	\$ 18,000		
Drainage	\$ 4,000		
Guard Rails	\$ 4,000	\$ 4,000	
As builts / bounds	\$ 2,000	\$ 2,000	
	<u>\$ 258,000</u>	<u>\$ 130,500</u>	<u>\$ 84,500</u>
Contingency		\$ 13,050	\$ 12,050
		<u>\$ 143,550</u>	<u>\$ 96,550</u>

Suggested reduction \$ 100,000 Requisition to release

Suggested Bond \$ 150,000 \$ 50,000 Remaining Bond

Town Status Report – August 19, 2019

Hartshorn Lower Bridge Update – This is a follow-up to our meeting last year when the selectmen deferred action to allow residents on Hartshorn Mill Road to pursue alternatives to reducing the lower bridge to one lane or closing the bridge. Community Development Director Lincoln Daley met with these residents to discuss the status and will provide an update.

Eversource 314 Line – Eversource has started work to replace structures on the 314 line through Heron Pond. They had substantive discussions with school officials, conservation commission representatives and other stakeholders prior to the start of work. Appropriate measures have been taken to protect the environment and species. Work is being monitored closely and should be complete prior the start of school.

2020 Budget and Warrant Articles – As discussed last meeting, Finance Director Paul Calabria and I would like the Board’s guidance for the 2020 Operating Budget and specific Warrant Articles. Thoughts?

DPW 1 ton truck purchase – Our 2019 Operating Budget includes \$60,000 for a 1 ton truck. We secured 3 bids using the state bid system. The truck is a 2019 International CV515 SFA 4X4 with GVW of 19,500 lbs. Total price is \$59,016 including a 10’ Fischer Plow, 11’ Aluminum Flat Bed and a trade in allowance on the 2008 Ford F450. Staff recommends the purchase and is requesting board approval

One final item – Last week we learned that Rick Riendeau, Public Works Director was among 50 of his peers from around the country selected to attend The Public Works Summit this November in St. Augustine, FL. This is not a trade show, but a series of meetings, case studies and roundtable discussions addressing public works issues. We are very proud of Rick for being selected for this. It is a great recognition and there is no cost to the town.

5. a) Hartshorn Lower Bridge Update



Community Development Office

To: Board of Selectmen
Mark Bender, Town Administrator

From: Lincoln Daley, Director of Community Development

Date: July 24, 2019

Subject: Discontinuance of Hartshorn Bridge (NHDOT No. 103/63)

The purpose of this memorandum is to update the Board of Selectmen on the recent public meeting involving the potential discontinuance of the Hartshorn Bridge (NHDOT No. 103/63). On December 10, 2018, Town staff and the property owners met with the Board to discuss potential options for the bridge and Hartshorn Mill Road. Three primary options (with their associated cost estimates) were presented for review and consideration. (See attached 12/5/18 memorandum)

At the conclusion of the meeting, Members avowed that additional information and input was required by the affected property owners before taking further action on the subject bridge. The Board then requested that the Community Development Director continue to work with the affected property owners and ascertain their preferred option/alternative.

On June 27, 2019, Town Staff conducted a public meeting with the property owners impacted by the closure of the bridge. All affected property owners were notified in advance of the public meeting/input session. A total of 8 property owners were in attendance. The following represents a summary of the meeting highlighting the concerns raised, alternatives discussed, and recommendations for consideration by the Board of Selectmen.

CONCERNS RAISED BY PROPERTY OWNERS:

The property owners in attendance reiterated a number of concerns that currently impact their properties and under the scenario that the subject bridge was discontinued.

Current Conditions:

- Current pavement and road conditions of Hartshorn Mill Road are less than satisfactory and require maintenance/replacement.
- Increased vandalism to properties on Hartshorn Mill Road in proximity to the subject bridge.
- Increased disposal of trash and debris on Hartshorn Mill Road in proximity to the subject bridge.

Potential Bridge Closure:

- Impacts and limits access to the properties on Hartshorn Mill Road.
- Impacts emergency services by limiting access and to safely maneuver/turnaround.
- Electrical services may be impacted due to the location and access to the utilities on Hartshorn Mill Road and Route 13.

HARTSHORN BRIDGE ALTERNATIVES:

Property owners stated they preferred that the Town not discontinue the bridge and to keep the Hartshorn Mill Road open as a public road. Owners further questioned the estimated \$500,000 cost to replace the bridge and sought potential less expensive alternatives and updated estimates for further investigation by the Town.

After consideration and discussion of the three alternatives, the property owners are recommending the following:

- Hartshorn Mill Road to remain a public way and replace the Hartshorn Bridge. Privatization of the public road was not considered a viable option.
- Alternatives 1 and 2 detailed in the December 5, 2018 memorandum were supported to extend the life of the bridge, but not viewed as a long-term solution.
- Prefer a long-term solution to improve the structural integrity and life of the Hartshorn Bridge
 - Acquire cost estimates to engineer and construct a one lane bridge to replace the current two-lane bridge.
 - Willingness to develop a public / private partnership involving the evaluation and cost estimate for a new bridge.
- Possible funding for the bridge from the Bridge Capital Reserve account or item included in capital improvements program.



Community Development Office

To: Board of Selectmen
Mark Bender, Town Administrator

From: Lincoln Daley, Director of Community Development

Date: December 5, 2018

Subject: Discontinuance of Hartshorn Bridge (NHDOT No. 103/63)

The purpose of this memorandum is to update the Selectmen on the recent public meeting involving the potential discontinuance of the Hartshorn Bridge (NHDOT No. 103/163). On December 3, 2018, Town Staff conducted a public meeting with the property owners impacted by the closure of the bridge and solicit their input. All affected property owners were notified in advance of the public meeting/input session. A total of 8 property owners were in attendance. The following represents a summary of the meeting highlighting the concerns raised, alternatives discussed, and subsequent corresponding cost estimates for each alternative.

CONCERNS RAISED BY PROPERTY OWNERS:

The property owners in attendance identified a number of concerns that would impact their properties if the subject bridge was discontinued.

- Increased vandalism to properties on Hartshorn Mill Road in proximity to the bridge closure.
- Increased disposal of trash and debris on Hartshorn Mill Road in proximity to the bridge closure.
- Municipal maintenance and storage of snow would be impacted.
- Electrical services may be impacted due to the location and access to the utilities on Hartshorn Mill Road and Route 13.
- Impact emergency services by limiting access and a location to safely maneuver/turnaround.
- Construction/repair of the second bridge (NHDOT No. 102/65) located in proximity to the Hartshorn Pond in conjunction with the closure of the subject bridge will lead to access/egress issues.

If the bridge was discontinued, the property owners suggested that the barriers preventing through traffic be placed in close proximity to the two closest driveways on either side of the bridge.

HARTSHORN BRIDGE ALTERNATIVES:

The property owners stated that they preferred the Town not discontinue the bridge and to keep the Hartshorn Mill Road open. Owners questioned the estimated \$500,000 cost to replace the bridge and suggested several potential less expensive alternatives for consideration and further investigation by the Town.

- Reduce the bridge from a two lane to a one lane bridge.
- Repair bridge using a combination of steel plates or steel "I" beams installed over the existing bridge across the entire existing 18 foot span.
- Privatize Road. The property owners would assume responsibility, costs, and maintenance of the Hartshorn Mill Road which would include the subject bridge.

PROJECTED COST ESTIMATES:

Alternative 1 – Reduction of Bridge to One Lane (Short Term Solution).

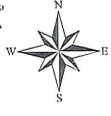
- Total Estimated Cost: \$10,000 - \$15,000
- The project would include the installation of guard rails (\$9,000) and additional signage (TBD).
- The lane reduction would be completed by the Town (Cost TBD) and not require the assistance of a structural engineer.
- Alternative would not improve the structural integrity of the bridge.

Alternative 2 – Construct Bridge Overlay (Longer-Term Solution).

- Total Estimate Cost: \$35,000 - \$40,000.
- The project would include the installation of guard rails (\$9,000), four 40' foot steel I beams (\$3,000), two 12'x15' steel plates (\$8,000) placed on over/on top of the 18' span of the existing bridge.
- The project would require a licensed a structural engineer to design/stamp the bridge improvements at an estimated cost of \$5,000.
- Construction costs completed by the Town at an estimated cost of \$10,000.
- Alternative may improve the structural integrity of the bridge and potentially extend the life of the bridge (TBD).

Alternative 3 – Privatization of Hartshorn Mill Road.

- The property owners seek to privatize the roadway which would include the bridge.
- The property owners would assume all liability, enforcement, year-round maintenance, and repair of the private road and bridge.
- The privatization of the Hartshorn Mill Road would require the creation of a home owner association and legal instrument codifying the responsibilities and financial obligations for the property owners.



Milford, NH

1 inch = 200 Feet



November 7, 2018

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

2019 International

CV515 SFA 4X4

Truck Chassis	\$56,353.00
10' Fisher HC Plow	\$6,423.00
11' Aluminum Flat Bed	\$6,640.00
Bed Installation	\$1,600.00
2008 F450 Trade Allowance	(\$12,000.00)
Total	\$59,016.00
Budget Amount	\$60,000.00
	\$984.00 under budget

Chassis is available for immediate delivery.

Aluminum flatbed is a 6 to 8 week order time.

Plow is in stock but will need to reserve and pick up

All can be completed and truck will be in service for 2019 – 2020 Winter Season.

Truck Quotes		Body Quotes	
Clark's Truck Center	\$56,353.00	Global Truck Traders	\$6,640.00
Liberty International	\$67,309.00	Dejana	\$9,845.00
Brattleboro Auto Mall (Chevy 5500)	\$62,744.00	Iroquois – Body & Plow	\$16,692.00
Plow Quotes			
HP Fairfield	\$6,423.00		
Donovan's	\$6,600.00		
Chapdelaine	\$7,797.90		
Madigan's	\$7,650.00		

**6. a) Dispatch – MACC Base
Intermunicipal Agreement (IMA)
UPDATE**

9. Approval of final minutes July 29, 2019

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

July 29, 2019

PRESENT: Gary Daniels, Chairman Mark Bender, Town Administrator - excused
Paul Dargie, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Tyler Berry, Videographer
Laura Dudziak, Member
Chris Labonte, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Approval of New Member to the Milford Recycle and Solid Waste Committee.

Nancy Amato was previously a Selectman and a Selectman's Representative on the Recycling committee. After attending the Sustainability Fair in Wilton this past spring she became interested in becoming a member of Milford's Recycling and Solid Waste Committee. She was surprised to learn that something as simple as a plastic toothbrush takes 400+years to decompose in a landfill while the impact of a bamboo toothbrush is much, much less. There are many simple things we as citizens of Milford can do to reduce the amount and therefore the cost of solid waste, recyclable and non-recyclable items that we bring to our Transfer Station and she would like to help with that effort.

Selectman Dudziak made a motion to approve Nancy Amato as a new member of the Recycle and Solid Waste Committee. Seconded by Selectman Putman. All were in favor. The motion passed 5/0.

5:35 p.m. – Approval of Two (2) Land Use Change Tax (LUCT) Forms, Map 45 Lots 3-31 & 3-32.

Marti said that both lots are located in the Autumn Oaks Subdivision on Boynton Hill and construction for new single family homes has begun, rendering the lots ineligible for Current Use.

Selectman Putnam made a motion to approve the two Land Use Change Tax (LUCT) Forms for Map 45 Lots 3-31 & 3-32. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

5:40 p.m. – Request to Re-visit and Approve Abatement Denial for NNE Telephone/Consolidated Communications Map 30.

In summary: In June of 2019, the Board denied this abatement request based on calculations using the prior year's equalization ratio, which is the only ratio available at the time of final tax billing. The annual equalization ratio is determined by the DRA usually the January or February following the tax billing. This ratio is often used for abatements to determine reasonableness.

The recently developed statutes, rules and formula for calculating assessed value for taxable communication property is silent on the application of the equalization ratio, but it is reasonable to conclude that the same rights to abatement apply in the instance of tele-communication property as any other property.

A correction for that calculation error in determining the assessed value has been identified, resulting in a slightly reduced assessment for 2018 and requiring an abatement.

Selectman Dudziak made a motion to approve the Abatement for NNE Telephone/Consolidated Communications Map 30. Seconded by Selectman Dargie. All were in favor. The motion passed 5/0.

6:00 p.m. – Dispatch Discussion with Milford, Wilton and Mont Vernon Boards of Selectmen.

Chairman Daniels Introduced the Select Boards

Milford Select Board – Chairman Gary Daniels, Vice Chairman Paul Dargie, Selectman Mike Putnam, Selectman Laura Dudziak and Selectman Chris Labonte.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 7/29/2019

61 **Mont Vernon Select Board** – Chairman Jack Esposito and Selectman Kim Roberg

62
63 **Wilton Select Board** – Chairman Kermit Williams, Selectman Matthew Fish and Selectman Kellie-Sue Boissonnault
64 and Town Administrator Paul Branscombe,

65
66 **Ground Rules**

- 67 • **Leave past history at the door**
- 68 • **The three towns that comprise the membership of MACC have important decisions to make regarding**
69 **the future of our emergency communication services and it will be more productive for us to focus our**
70 **collective efforts on seeking mutual solutions rather than rehashing our past differences**
- 71 • **Maintain decorum**
- 72 • **To enable clarity for those who are following our discussion, either live or remotely, strict decorum of**
73 **the meeting will be maintained**
- 74 • **Every member of each board will have the opportunity to speak**
- 75 • **Be recognized by the chair, so that only one person is talking at a time**
- 76 • **Be respectful of other individual or board opinions**
- 77 • **Be patient when listening to others speak and do not interrupt them**
- 78 • **Stay on topic**
- 79 • **Address any concerns to the chair**
- 80 • **Maintain a positive attitude**

81
82 **Discussion**

83 **1. How does your town use MACC?**

84 **Wilton** – Chairman Williams said they are full users of MACC Base except highway. They are happy with MACC
85 Base. Fire Department is still on low band radio and will transitioning to high band soon. They have three other towns
86 that they service on their Ambulance.

87
88 **Mont Vernon** – Chairman Esposito said they use Amherst for Ambulance Service. They use MACC Base for Police,
89 Fire and DPW. There have been very little problems over the years with MACC Base.

90
91 **Milford** – Chairman Daniels said they use MACC Base for Fire, Police and Ambulance. They also use MACC Base
92 for Water Utilities and DPW only for notification purposes. All three towns serve each other with mutual aid. Chief
93 Viola, Milford Police said they have no problem with the personnel of MACC Base. The problem they have is with
94 hearing communication back and forth with MACC Base and between officers.

95
96 **2. Does the current MACC service fulfill all your communication needs? If not, what communication needs**
97 **are deficient or non-existing?**

98
99 **Wilton** – Chairman Williams said some dead spots and some concern with ability to broadcast from multiple places at
100 once. Sometimes someone from MACC Base has to actually search for someone from Wilton to figure out which an-
101 tenna site they are closest to.

102
103 Chairman Daniels asked if the dead spots were from all the services or just some. Don Nourse, Wilton Deputy Fire
104 Chief said there are challenges in infrastructure which is low band, old and undependable. They are looking to move to
105 high band for better coverage. They have a lot of challenges communicating. They have been working with Jason,
106 MACC Base Director to come up with a good plan. Chairman Daniels asked if going to high band fix the problems.
107 Deputy Fire Chief Nourse they won't have to carry two radios like they do now. The infrastructure changes will fortify
108 the high band capability for us to move off the low band frequency completely. Chief Olesen, Wilton Chief of Police
109 said MACC Base does a great job and they know if they can't get in touch with us on one antenna, they will switch to
110 another antenna. The bottom line is if we are out there and are in need of help, no matter what department, and MACC
111 Base can't hear us, that's an issue. He had an officer in a dead spot and couldn't contact MACC Base, he ended up
112 pushing the panic button on his portable which should have locked up MACC Base and no one responded. He then
113 pushed the panic button on his laptop computer in the cruiser and he still couldn't reach MACC Base. He didn't have
114 any idea if anyone could hear or come for him. This is a huge infrastructure issue and we need to resolve this matter to
115 keep our people safe.

116
117 Chairman Daniels asked if this was a common in all services with MACC Base. Selectman Fish said it's geographical-
118 ly related to dead spots across all services. Administrator Bender asked if the incident Chief Olesen spoke about was

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 7/29/2019

119 recent. Chief Olesen said it was a couple of years ago. They now stress to their officers that if they are going to conduct
120 a traffic stop in an area that they know if un-functional, try to put their lights on a little later to get the car to go a little
121 further so that MACC Base can hear you.

122
123 **Mont Vernon** –Chairman Esposito said there are some dead spots in their town but it’s not a significant issue. They are
124 currently looking to get a transmitter put up in a cell tower at Lampson Farm which should solve all their problems.
125 They don’t have any problems with the communications with MACC Base. Selectman Roberg said their Police Chief
126 has been happy with the services with MACC Base. In the past we had dead spots and they installed repeaters in the
127 trunks of the cruisers. Mont Vernon has three cruisers. It isn’t ideal because the radios have to be changed manually but
128 it is successful. Wilton’s Fire Chief is on the Board of Governors and he’s frustrated that improvements to the infra-
129 structure haven’t been funded.

130
131 **Milford** – Chief Viola said his officers work with Wilton and there is a communications problem. He doesn’t have an
132 issue with MACC Base and the service he has an issue with the interoperability that we are dealing with. His officers
133 can’t communicate with one another on occasion and also communicating with MACC Base on occasion. They have to
134 use their cell phones at times to contact MACC Base. For safety reasons, it’s not the way to do it. They don’t want to
135 keep putting Band-Aids on it; all officers and emergency services need to feel safe on the road. If we are staying region-
136 al we need to hear the officers from the other towns, if we can’t hear what they are doing there isn’t any reason to be
137 regional. A couple of years ago, all the Police Chiefs said the reason they want to stay on the same channels is because
138 they want to hear what’s going on with everyone. Our officers communicate with each other as well as with other de-
139 partments.

140
141 Jason Johnson, MACC Base Director explained the reason the officer in Wilton wasn’t recognized is because another
142 officer in another town was transmitting at the same time and had the radio tied up. Our system didn’t recognize the
143 panic button being pushed either time because of the minute long transmission from another town. One of the key things
144 is to be able to have officers from one end of the jurisdiction talk to officers on another end. The solutions that we’ve
145 suggested all along, is a true simulcast system where an officer on a portable in Milford at the Amherst town line can
146 hear an officer at the Temple Town line. This is not something that exists currently because it hasn’t been funded. It
147 needs to be done whether you stay with MACC Base or go on your own; all the infrastructure needs to be replaced.

148
149 Selectman Roberg referred to her notes from 2018, the cost to put in a multi-site repeater system for the towns for the
150 Police Department was estimated at about \$250,000, she asked Jason if that would solve the problems. Jason said one
151 solution the Board of Governors wanted them to look at a one shot deal as far as a multi-site repeaterized system that
152 would help like he mentioned earlier with officers talking from one end to another. It would feed off of all the transmit
153 sites at the same time. It was put together as a number of options and this was about \$200,000 to \$250,000 for a three
154 site repeaterized system Police Department only channel.

155
156 Chairman Daniels said the only thing that our Fire Department expressed concern about was if the tower on federal hill
157 would remain or not. Our Ambulance Department expressed concerns about contacting with MACC Base when they
158 are at some hospital locations.

159
160 Selectman Labonte said that Ambulance Department communication issues were basically from the Manchester hospi-
161 tals to MACC Base. He thinks that falls outside the scope. At some point we need to look at where we want to have
162 radio communication.

163
164 **3. A December 2018 estimate by Motorola Solutions and 2-Way Communications Service (handout) esti-
165 mated a \$3.0 million capital equipment cost for a regional solution. This is being used only for reference. Under-
166 standing that this estimate could increase or decrease depending on the identification of issues that need to be
167 addressed or the solutions chosen to resolve issues, how willing is our boards, to propose that your town bond
168 MACC capital equipment costs at their current apportionment to achieve a \$3.0M regional solution?**

169
170 **As a reference only, Wilton is at 18% and it would be about \$540,000 -** Chairman Williams said it’s been talked
171 about and if it fixes the problem then we are willing to do our share. He asked if Lyndeborough, who is not a member of
172 MACC Base, only a customer who uses the equipment, would also be charged a fee for using the upgrades. They use
173 about 8% of the service. Chairman Daniels said it would be up to MACC Base’s Board of Governors to decide what if
174 any cost would be charged with some input from all Boards.

175
176 Chairman Daniels asked if Wilton’s Board was willing to propose such a warrant, how viable would your voters be to-
177 wards it. Chairman Williams said their residents are concerned with the service and if we were able to say it is an ap-

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 7/29/2019

178 appropriate solution that would take them into the future, their voters would support it. Selectman Fish said safety is very
179 important and a major cost but they do prioritize these things and he feels the Town of Wilton would be on board. It's
180 important that it's done right. He looks forward to Wilton moving forward with MACC Base.

181

182 **As a reference only, Mont Vernon is at 11% and it would be about \$330,000 –**

183 Chairman Esposito said Mont Vernon is the smallest town. We have done some exploration of what it would cost if
184 MACC Base dissolved and we had to go somewhere else. The biggest problem in the past with the working agreement
185 with MACC Base is the time period to repay these commitments. Mont Vernon's commitment would be \$330,000, how
186 long a period would that be on the payback. That would be the determining factor. From the information that we've
187 received, it would take about \$70,000 to change over to someone else which is less than we are paying now in annual
188 fees. That investment would be about a three to four year payback. They don't have an issue with MACC Base, just the
189 cost.

190

191 Chairman Daniels said he was thinking about a 10 year bond but each town could do whatever they wanted to. Chair-
192 man Esposito clarified that each town would do their own bond not one bond. Chairman Daniels said yes. Chairman
193 Esposito said that each town has vested interest in the equipment and would lose it if we left; we need to look at that as
194 well. Selectman Roberg stated, the Board of Selectmen in Mont Vernon haven't put this to a vote. Except for the above
195 number she hasn't received anything stating the cost of anything or what is included in that number. In her research,
196 Concord Emergency services handle 22 different communities. She doesn't know if her mobile radios are the responsi-
197 bility of the communications center or the departments using them. What does the \$3,000,000 make up for the infra-
198 structure? She can't answer the question. The Concord Emergency service said that when the 22 communities go to
199 buy their mobile radios, it's the individual communities cost, not the centers cost. They just need approval from the center
200 in order for their infrastructure to work on that communication. We know that there needs to be some infrastructure
201 which is why we got a grant for the microwave system that we are looking to put on a tower at Lampson Farm. They
202 are also looking at licensing. We can't survive on our own. She can't answer for the town or herself until she has more
203 information.

204

205 Chairman Daniels said he views MACC Base as a system. They own the equipment upstairs and they are either leasing
206 or own the towers. He's basically looking at the centralized equipment that everyone is going to use and receive a signal
207 from. Basically MACC Base or the towns would take care of the communication on the towers. Each town would
208 contribute to this pool of money so that MACC Base worked as a system not just as an individual town. Selectman
209 Roberg said Milford is getting a good deal of it all, it uses maybe 80% or more. Mont Vernon and Wilton are not. Our
210 stuff works and our officers are not at risk.

211

212 **As a reference only, Milford is at 71% and it would be about \$2,130,000**

213 Chairman Daniels said they have dealt with the communication problem long enough. He thinks people would accept.
214 As far as the \$2,100,000, it would be around that much if we went on our own versus going with a regional. He doesn't
215 know that it makes that much of a difference. It's hard to draw a line because a tower in Mont Vernon may help Mil-
216 ford. There is so much overlap. Communication has been set as our top priority.

217

218 Selectman Dudziak agrees we need a complete solution and she feels the voters are ready. Selectman Labonte agreed
219 with Selectman Dudziak, communication has been on everyone's thoughts. He agrees that these numbers still don't
220 spell what we get. It's a great start but he also questions terms on bonds and things. If we stay with MACC Base,
221 shouldn't we be looking at the IMA and make it compatible and acceptable to all towns. He thinks the voters are ready
222 to do something with communications but it needs to be clear as to what we are getting.

223

224 Chairman Daniels said these numbers were just a starting point and the IMA will be something we need to address.

225

226 Selectman Fish said it's important that our Boards jointly and independently recognize that we are never going to slice
227 this accurately as a specific percent every year. We need to look at this as a moving average and as long as we are with-
228 in that reasonable window of use by each community, that's how an effective IMA works. There are savings and effi-
229 ciencies and synergies that go above and beyond that quantified number of trying to get to the exact amount. Selectman
230 Roberg repeated that Mont Vernon can't go on their own. They understand that there is a price for not being able to do
231 it on their own.

232

233 **4. Should MACC be a system (owning all equipment and infrastructure) or a service (the three towns own-**
234 **ing the central equipment, with towns providing their own remote equipment and infrastructure)?**

235

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236 **Wilton** – Chairman Williams said he assumes that you pay for your own radios. Who maintains and pay for for the
237 antenna sites. Every antenna site is going to service more than one community and you can't really divide it percentage
238 wise. It should be a system and owned and maintained by MACC Base. The maintenance and repair for equipment fail-
239 ing will need to be fixed immediately. MACC Base will know when something fails and send someone right away.

240
241 Selectman Fish agreed with Chairman Williams and feels MACC Base should maintain the infrastructure.

242
243 **Mont Vernon** – MACC Base operates all the antennas and maintains what needs to be done already. Towns buy their
244 own equipment that they need for their vehicles.

245
246 Jason said if there is an issued with a transmitter site MACC Base handles the maintenance side of it as well as preven-
247 tive maintenance. He doesn't think what Chairman Daniels was suggesting included equipment in the car or on officer
248 equipment. The one case were that is different is the one piece owned by the Milford Fire Department. That mainte-
249 nance is the Fire Departments responsibility. If there is an issue, it gets taken care of right away. We lease the site from
250 the state. The State is responsible for their equipment. The biggest problem with Federal Hill is security and moving
251 from low band to high band.

252
253 Chairman Esposito said MACC Base isn't broken; it just needs to be adjusted. If the towns buy their own equipment
254 like they do now, that was the biggest bone of contention that started a year and a half ago. Chairman Daniels said it
255 was because of Mont Vernon that he brought up the question. You are sitting in a better position than the other two
256 towns. For you, it might be better to pay for centralized equipment so you can get a signal out of MACC Base and you
257 can take care of your own infrastructure which you've already done. That's a question you will need to answer if we
258 stay as a system because everyone will have to contribute money into the pool to take care of everyone's problems.
259 Chairman Esposito said the town has never had an objection to doing that. He repeated that they feel MACC Base isn't
260 broken. We have to make it better and fix it. We know there is cost involved in upgrading. If there is cost involved in
261 the town's equipment, other towns shouldn't have to pay for it.

262
263 Chairman Daniels said we can all agree that upgrades need to be made. If we are going to put money into it, he wants to
264 make sure the problems are fixed.

265
266 Selectman Roberg said Mont Vernon owns their tower and site but MACC Base owns the antenna. They are looking to
267 explore their own frequency and put an antenna up on Lamson farm which will benefit us. Our Board of Governor
268 said that all radio licenses for our existing tower should be maintained by MACC Base and all equipment should be the
269 same with no exceptions. The existing towers that are operated by MACC Base should stay under their control. We
270 can still have our own stuff and be part of MACC Base. The maintenance would pin us down. We were fortunate to get
271 a grant and move forward.

272
273 Selectman Labonte said Mont Vernon having their own site is no different than Milford Fire having their own. If we
274 went forward with this plan tonight, Milford Fire wouldn't have their own site, how would that work? Chairman Espos-
275 ito said they want their own tower to enhance their communication not to change it. Selectman Labonte said he as-
276 sumes Milford Fire put their antenna on Federal to also enhance their commutations. Chairman Esposito this is not a
277 precursor to leaving MACC Base. We have spots in town that don't get a signal and that's why we are doing this. It
278 isn't our intention to leave MACC Base.

279
280 Chairman Daniels said this was the purpose of the original question, if you have dead spots in Mont Vernon should it be
281 MACC Bases responsibility to put up an antenna to fix your dead spot problem or should it be Mont Vernon's responsi-
282 bility. Selectman Roberg said they are not looking to wait two years to address any problems; we are looking into it
283 now.

284
285 Jason said in the event that the Town of Mont Vernon brought in a new frequency, regardless of where they wanted to
286 put it or own the equipment, its fine. We only ask that they make sure we can communicate with it and have room for it
287 in the consoles. As long as we can come to an agreement on how it's maintained, there are no issues. Mont Vernon's
288 cell site would potentially be a good site to repurposing everything currently located at the Fire Station. There is room to
289 grow for everyone on this.

290
291 Selectman Labonte asked if MACC Base can borrow money? How long of a term would the other towns be willing to
292 sign for an IMA contract if it could happen? Chairman Daniels said 10 years. Chairman Esposito the former agreement
293 said it had to be paid in 1 year and it's prohibited for them. Ten years would spread it out. Selectman Fish said it would

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294 depend on how long would this take us to where we need to go. He doesn't see it being a short term bond; he suggests a
295 10 years minimum.
296

297 Chairman Daniels said a lot can happen in 10 years, the technology can be completely different. Chairman Williams
298 said there wouldn't be that much difference between each town having their own bond or doing a bond that was man-
299 aged by MACC Base. Each town would still have to vote on the bond. The problem would be if in one town the bond
300 didn't pass. The IMA should be for a longer period of time and hopefully last longer than 10 years especially with a long
301 term investment. Selectman Fish said would seem logical that we would synchronize the bond issuance to consistent
302 terms. If we had one town go for 5 year and one town go for 10 years then the stars are not aligned when we need to
303 upgrade the system or provide additional funding going forward. Chairman Daniels said or it would become the re-
304 sponsibility of that town to put money away until it's needed. He agreed that there wasn't much of a difference in each
305 town or MACC Base doing a 10 year bond. In 2020 the apportionment will be reviewed again.
306

307 Selectman Dudziak asked if it would be the indivial towns bonding or MACC Base. Chairman Daniels said that was
308 the question that was asked. Selectman Dudziak said she thought Attorney Drescher said MACC Base couldn't bond.
309 Selectman Roberg said they can't based on how the IMA is written now. It could be the individual towns or be re-
310 written in the IMA.
311

312 Selectman Putnam said the question is would you guys be willing sign a 10 year contract in the IMA that would allow
313 MACC Base to borrow that money for the 10 year bond and pay on the percentages based on the population like its set
314 up now. Chairman Esposito said that is what they proposed a while back, they would support that. Wilton would sup-
315 port it. Selectman Putnam said if we had that clause in the IMA we would do a bond for whatever the amount, and all
316 towns were willing to do their percentages, he doesn't see an issue with that. As far as the longevity of the equipment
317 we can look into what would be needed then.
318

319 Selectman Labonte asked if Milford would support it. Chairman Esposito said if it was approved it would be an annual
320 assessment and would not require a bond vote from the town. Chairman Daniels said the 10 year MACC Base bonding
321 is one element of the proposed IMA, it is not the only thing. He would not be prepared to answer the questions tonight.
322 Chairman Esposito said the funding would be through an assessment to each town so you wouldn't have to have the 2/3
323 majority vote for a bond issue.
324

325 Chairman Williams said he doesn't think we could do this without each town voting on the bonding unless we set up a
326 multi-town structure that could vote as a group. It would still require a 2/3 vote for long term borrowing through each
327 towns process. Whether it's MACC Base that's processing the payments or each town who handles their own bond and
328 contributes money towards the capital expense, he doesn't think it makes a lot of difference.
329

330 Selectman Roberg said that Mont Vernon and Wilton signed the IMA with the 10 year numbers on it and Milford did
331 not. She asked if Milford's individual Board members would weigh in on the 10 years. There has been concern about
332 open communication and this is a large part of it. Chairman Daniels said for himself, there are some flaws in the pro-
333 posed IMA that need to be corrected, for example each town shall pay their share on January 1st, they can't do that. We
334 as a Board haven't talked about the ramifications of getting into a ten year commitment. We are the largest town and
335 still growing. The IMA stated if a town pulls out they have to be committed to paying their share for the remaining
336 years. What happens if other towns join? What provisions will be in there to split that up to lower the cost of the three
337 towns currently in there. This is a whole discussion in itself. Maybe we want to go there the next time we meet; this is
338 just the first of many meetings.
339

340 Selectman Putnam said it can be hammered out down the road, the question is, are we willing to sign a 10 year contract.
341 We need to know that answer. The only problem is the equipment and how we will pay for it. Selectman Dudziak is in
342 favor of a solution as long as it addresses all of Milford's communication needs. Selectman Dargie said his main prob-
343 lem with the agreement is the voting percentages. Milford has 50% of the vote and pays 71% of the cost. He feels the
344 voting percentages should be based on the cost breakdown. He thinks that's been a lot of the trouble for the past 15
345 years. He doesn't have a problem changing the number from 71 percent to a higher number and instead of just doing
346 population, incorporating usage as a factor. In the last proposal there was a change in the voting percentages on the
347 operational side that he objected to. The agreement went from two votes to one vote for Milford. He thinks a 10 year
348 contract is fine, it needs to be a long term agreement to catch up to whatever bonding occurs. Selectmen Labonte said
349 there are a lot of things to work out in the IMA. This is a good start to sit at the table. He's for regional as long the de-
350 tails can make everyone happy. We are partners need to work together. He would consider a 10 year program as long as
351 everyone was agreeable going into the details.
352

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353 Chairman Williams said working as partners is the key. He wouldn't agree with a huge shift where Milford gets control
354 of the vote because if there is a dispute, you always win. We can shift and do things on the IMA to work out the details.
355

356 Selectman Fish said it's important that we have some type of variable to figure out each town's individual problems.
357 There are multiple variables that come up with a different value each time. Somehow in this agreement we should fig-
358 ure out a mechanism where we address that so it's fair to the people that don't have the dead spots that are paying for
359 the one that want them fixed. The emergency services have very specific needs to what they want. If we are going to go
360 with the system we talked about where MACC Base owns all of the sites and major equipment and each town deals with
361 their own personal equipment that will be key to a successful agreement.
362

363 Selectman Roberg said a formula should be included in the IMA for new customers coming in from a shared cost. She
364 also feels we need to come up with a way for MACC Base to retain some of the surplus for the improvements. She
365 agrees that Milford having more than 50% from a town standpoint wouldn't be a joint partnership and that has to be
366 discussed. Chairman Esposito said MACC Base has been working for 30 years, there is a lot of experience there and we
367 really don't want to dissolve it. We need to work the best we can to resolve the problems that we do have which is fi-
368 nancing and go on from there. He doesn't want to see it disappear because of a few petty things.
369

370 In summary, Chairman Daniels said we laid out where our towns use MACC Base and the problems that we are having.
371 We are in agreement that we would be willing to put something before the voters asking for cost. It hasn't been deter-
372 mined whether it will be in a ten year bond of some sort with the towns or a MACC Base. He's hearing that we would
373 be willing to put something before the voters and feel they would support it for the sake of communications and the
374 towns would like to keep MACC Base together as long as it fixes our problems. We can't continue on like we've done
375 in the past. We will go forward with discussion on the IMA. He asked what areas would people like to get into talking
376 about at future meetings that will build upon what we started tonight.
377

378 Selectman Fish said he would like to talk about the IMA top to bottom, use common sense and work towards a
379 mutually beneficial agreement. Chairman Williams said we need an equipment plan, what we are going to spend our
380 money on. He referenced Milford's consultant and the results of that hopefully include something that is a multi-town
381 version. There was some question as to what would be produced from that, it's a key component to this.
382

383 Chairman Daniels said he expects that the consultant will focus on Milford but if Wilton has their own problems, you
384 may see something in the proposal that might fix some of your problems. The boundary of what we've asked our con-
385 sultant to do is not a regional type thing. Our consultant will not be out there assessing the needs of each town. Select-
386 man Williams said from a dead spot perspective, he's seen the analysis by vendors for free when we meet here before.
387 The information showed what antennas needed to be and how, etc. No one had to pay them thousands of dollars to do
388 that. Those problems can be solved; the question is what we have to do to rebuild the MACC Base system. We need a
389 hardware plan that covers the whole system, not just for Milford if we are discussing doing an upgrade.
390

391 Chairman Daniels said we are working off a warrant article that was changed to give us an idea of what cost us. It will
392 be looking at MACC Base and a Milford standalone as well. We have our set of problems and we are trying to figure
393 out what it would cost us. Selectmen Roberg said her notes for the next session would be to work on the IMA. She
394 would like the MACC Base Board of Governors and MACC Base to update their plan for bringing the infrastructure to
395 where it should be, it's a MACC Base task, not a Milford consultant task.
396

397 Chairman Daniels said the question is, at this point and time, does MACC Base have the resources to be able to do
398 that. We received some things several years ago that didn't include some of the things we've talked about today.
399 Whatever we have we need to throw it on the table and look at it and sort it out. It's time for our dispatch to be fixed; it
400 will take money and a bond.
401

402 Selectman Labonte said would it be wrong to have each of the three towns to put forward their problems to MACC Base
403 and ask them to provide a solution versus having Milford's consultant come up with a solution.
404

405 Chairman Esposito asked if the consultant hired to look at Milford is going to solve Milford's problem or MACC Bases
406 problem or both. Chairman Daniels said we are looking at both sides of it. We didn't task them to solve MACC Base
407 problem, we looked at the possibility of Milford possibly being a regional dispatch. We didn't go over the boundaries
408 to say that we will spend Milford tax payer's money to do research in another town to find out their needs. We would
409 assume that each Board knows what's best and what they need to fix their problems. That information can be given to
410 the Board of Governors with a proposal that fixes everyone's problems.
411

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412 Chairman Esposito agrees with working on the IMA, but if Milford withdraws from MACC Base that could change the
413 whole thing. Chairman Daniels said that statement is true with every town. Chairman Esposito said as long as Milford
414 is committed to stay we can make a commitment to see what it's going to cost us to stay but if there is doubt that you
415 are going to stay with MACC Base, everything else is mute.

416
417 Selectman Roberg the infrastructure in MACC Base is old and we need to move forward. She would hope that the
418 Board of Governors and MACC Base would guide her on whatever is needed to move forward. Chairman Williams
419 said they don't have equipment experts in house. We are looking for someone from a vendor or consultant to tell us
420 what we need to correct our problems. Jason isn't going to draw up an equipment plan that is what vendors and consult-
421 ants are for.

422
423 Jason said he and the MACC Base Board of Governors have hired consultants and between them and the MRI report,
424 they stated that all the infrastructure needs to be overhauled. It's just a matter of which vendor to go with and who's
425 suggestions to take. The best you can get is 95% coverage. There are going to problems no matter what we do. We
426 have all the reports. He just needs the people sitting around this table to agree on a solution. Starting the dialog like this
427 is huge, we've come a long way from where we were two years ago. He would like to see this cooperative spirit contin-
428 ue to get to something positive.

429
430 Chairman Daniels proposed that they start looking at the IMA next. Selectman Bissonnault asked that all meetings tele-
431 vised. Chairman Daniels said he already stated that they would be. Selectman Bissonnault asked if the vendors coming
432 forward with their findings would be televised. Chairman Daniels repeated anything in the future that has to do with
433 dispatch would be televised. Selectman Bissonnault said she was disappointed that the pre-consultant meeting wasn't
434 televised last month. Chairman Daniels said that meeting was for questions that the consultants had to clarify their
435 charge. The consultants were invited to this meeting and any additional public meeting having to do with dispatch.

436
437 After some discussion, the Milford Board of Selectmen will be hosting an IMA work session on August 12th at 6:00.
438 Selectman Bissonnault said they would be inviting the Board of Governor as well as MACC Base. Chairman Daniels
439 said it's a public meeting; they can invite who they want. They are the ones who can give us answers.

440
441 Bobby Jones, ASFME Council 93 asked the status of the consultant RFQ. Captain Frye said they would be pushing it
442 out and responses are due around the 22nd. The consultants wanted to watch this meeting to see what direction every-
443 thing was going in.

444
445 Rodney Richie asked for better audio for next time. Chairman Daniels said they would work on it.

446
447 **3. PUBLIC COMMENTS.** - There were no public comments at this time.

448
449 **4. DECISIONS.**

450 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the consent calen-
451 dar. Selectman Dargie asked that 4. a) 4 be removed for discussion. Selectmen Putnam made a motion to accept the
452 consent calendar except for 4.a) 4. Selectman Dudziak seconded. All were in favor. The motion passed 5/0.

- 453
454 1) Permission for Community Action for Safe Teens (CAST) to display purple flags/ribbons on the Milford Oval
455 in observance of International Overdose Day, August 31st.
456 2) Approval to NOT use the PA-28 Inventory Form for 2020
457 3) NH RSA (31:95(b)) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 –
458 Donation to the Milford Police Department Training-Equipment Special Purpose fund \$250.
459 4) NH RSA (31:95(e)) Acceptance of Gifts of Property Under \$5,000 – Donation of a custom made kitchen table
460 to the Milford Fire Department \$4,500.

461
462 Selectman Dargie formally recognized Scott Breeyear, former member of the Milford Fire Department and thanked him
463 for the custom table.

464
465 Selectmen Putnam made a motion to accept the consent except for 4.a) 4. Selectman Dudziak seconded. All were in
466 favor. The motion passed 5/0.

467
468 **b) OTHER DECISIONS.**

- 469 1) N/A
470

471 **5. TOWN STATUS REPORT – Administrator Bender**

472 a. Paving Update – Administrator Bender said we want to thank residents for their patience during our summer road-
473 work. This week we will be top paving Prospect, Webster, Clinton and South Streets. This will be followed by paving
474 on Ford, King, George and West Streets. Nashua Street will be mill and paved later in August. Paving on the 101A in-
475 tersection started yesterday and will be on going until complete.

476
477 Selectman Labonte asked when Union Street will be paved. Administrator Bender said it’s been delayed by the Water
478 Department because of some work that needs to be done.

479
480 b. 2020 Operating Budget – Just a heads up, we are starting the 2020 budget process. Finance Director Paul Calabria
481 will join us at the August 19th meeting to solicit board input/guidance for the operating budget and warrant articles.

482
483 **6. DISCUSSIONS:**

484 a) N/A

485
486 **7. PUBLIC COMMENTS:** There were no public comments at this time.

487
488 **8. SELECTMEN’S REPORTS/DISCUSSIONS.**

489 a. **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

490 b. **OTHER ITEMS (that are not on the agenda).**

491
492 **9. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of June 27, 2019 (special
493 meeting), July 8, 2019, and July 17, 2019 (work session). Selectman Labonte seconded for discussion and referenced
494 some changes. All were in favor. The motion passed as amended 5/0.

495 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

496
497 **11. NOTICES.** No notices were read.

498
499 **12. NON-PUBLIC SESSION.**

500
501 **13. ADJOURNMENT:** Selectman Putnam moved to adjourn at 7:50. Selectman Dudziak seconded. All were in favor.
502 The motion passed 5/0.

503
504
505
506 _____
507 Gary Daniels, Chairman Laura Dudziak, Member

508
509 _____
510 Paul Dargie, Vice Chairman Chris Labonte, Member

511
512 _____
513 Mike Putnam, Member

10. Treasurer's Report - January

TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
1/31/2019
(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 1/1/19	1,107,683.27	95,067.65	59,308.88	93.11	19,901.69	10,662.10	13,592,364.20	\$ 14,885,080.90
Receipts:								
Taxes and Interest	127,594.99	-	-	-	76,810.40	-	-	\$ 204,405.39
Water & Sewer User Fees	136,325.45	-	-	-	20,281.91	-	-	\$ 156,607.36
Other Revenues	263,654.08	349,601.75	-	-	50.00	-	-	\$ 613,305.83
Ambulance	-	-	-	-	97,674.82	-	-	\$ 97,674.82
Recreation	-	-	-	-	5,030.00	-	-	\$ 5,030.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	-	-	\$ -
Interest Income	-	-	15.10	0.19	-	0.73	14,042.34	\$ 14,058.36
Investment Transfers	3,666,000.00	-	-	-	-	-	-	\$ 3,666,000.00
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
Total Receipts:	\$ 4,193,574.52	\$ 349,601.75	\$ 15.10	\$ 0.19	\$ 199,847.13	\$ 0.73	\$ 14,042.34	\$ 4,757,081.76
Disbursements:								
Accounts Payable Warrants	(1,468,410.38)	(60,344.12)	-	-	(5,947.44)	-	-	\$ (1,534,701.94)
Payroll Warrants	(404,818.25)	-	-	-	-	-	-	\$ (404,818.25)
Milford School District Appro:	(2,108,548.00)	-	-	-	-	-	-	\$ (2,108,548.00)
Hillsborough County Appropri:	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	(242,000.00)	-	-	(174,000.00)	-	(3,250,000.00)	\$ (3,666,000.00)
Investment Transfers	-	-	-	-	-	-	-	\$ -
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	(1,533.59)	(1,757.92)	-	-	-	-	-	\$ (3,291.51)
Bank Charges	53.00	-	-	-	-	-	-	\$ 53.00
Voided Checks	-	-	-	-	-	-	-	\$ -
Total Disbursements:	\$ (3,983,257.22)	\$ (304,102.04)	\$ -	\$ -	\$ (179,947.44)	\$ -	\$ (3,250,000.00)	\$ (7,717,306.70)
Ending Balance as of 1/31/19	\$ 1,318,000.57	\$ 140,567.36	\$ 59,323.98	\$ 93.30	\$ 39,801.38	\$ 10,662.83	\$ 10,356,406.54	\$ 11,924,855.96


 ALLEN WHITE
 TOWN TREASURER