

5:30 Approval of Annual MS-1 Report

MEMORANDUM

DATE: August 20, 2018

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **MS-1 Report**

Attached is the MS-1 Report, otherwise known as the Summary Inventory of Value for the Department of Revenue. This is an annual report listing the total property value and covers the total exemptions, credits and specialty property valuations.

The report has two components – the town totals, and a break-out of the Fox Run Village District. Only the MS-1 main component needs the signatures of the full BOS.

Once you have all signed this report, it will be submitted to the Department of Revenue as one of the items needed in the determination of the tax rate. The statutory due date is September 1 each year.

Thank You



Milford Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Marti Noel (Town of Milford)

Municipal Officials		
Name	Position	Signature
Kevin Federico	Chairman, BOS	
Gary Daniels	Vice Chairman, BOS	
Mike Putnam	Member, BOS	
Laura Dudziak	Member, BOS	
Paul Dargie	Member, BOS	

Preparer		
Name	Phone	Email
Marti Noel	603-249-0615	mnoel@milford.nh.gov

Preparer's Signature



Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	5,795.74	\$570,454
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	0.00	\$0
1D	Discretionary Preservation Easements RSA 79-D	0.00	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.75	\$7,800
1F	Residential Land	5,027.60	\$264,636,090
1G	Commercial/Industrial Land	1,213.45	\$64,325,910
1H	Total of Taxable Land	12,037.54	\$329,540,254
1I	Tax Exempt and Non-Taxable Land	2,911.12	\$21,847,345
Buildings Value Only		Structures	Valuation
2A	Residential		\$825,149,890
2B	Manufactured Housing RSA 674:31		\$15,309,300
2C	Commercial/Industrial		\$198,934,787
2D	Discretionary Preservation Easements RSA 79-D	0	
2E	Taxation of Farm Structures RSA 79-F	13	\$190,200
2F	Total of Taxable Buildings		\$1,039,584,177
2G	Tax Exempt and Non-Taxable Buildings		\$87,896,600
Utilities & Timber			Valuation
3A	Utilities		\$25,037,600
3B	Other Utilities		\$0
4	Mature Wood and Timber RSA 79:5		
5	Valuation before Exemption		\$1,394,162,031
Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a	2	\$583,451
7	Improvements to Assist the Deaf RSA 72:38-b V		
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	1	\$48,590
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV		
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12		
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a		
11	Modified Assessed Value of All Properties		\$1,393,529,990
Optional Exemptions		Amount Per	Total Granted
12	Blind Exemption RSA 72:37		7
13	Elderly Exemption RSA 72:39-a,b		94
14	Deaf Exemption RSA 72:38-b		
15	Disabled Exemption RSA 72:37-b		
16	Wood Heating Energy Systems Exemption RSA 72:70		
17	Solar Energy Systems Exemption RSA 72:62		50
18	Wind Powered Energy Systems Exemption RSA 72:66		
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23		
20	Total Dollar Amount of Exemptions		\$9,471,950
21A	Net Valuation		\$1,384,058,040
21B	Less TIF Retained Value		\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value		\$1,384,058,040
22	Less Utilities		\$25,037,600
23A	Net Valuation without Utilities		\$1,359,020,440
23B	Net Valuation without Utilities, Adjusted to Remove TIF Re		\$1,359,020,440



Utility Value Appraiser

New Hampshire Department of Revenue Administration

The municipality **DOES** use DRA utility values. The municipality **IS** equalized by the ratio.

Electric Company Name	Valuation
PSNH DBA EVERSOURCE ENERGY	\$18,518,100
	\$18,518,100

Gas Company Name	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$4,157,700
	\$4,157,700

Water Company Name	Valuation
PENNICHUCK WATER WORKS INC	\$2,361,800
	\$2,361,800



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$300	463	\$138,600
Surviving Spouse RSA 72:29-a	\$700	0	
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,400	17	\$23,800
All Veterans Tax Credit RSA 72:28-b	\$300	40	\$12,000
		520	\$174,400

Deaf & Disabled Exemption Report			
Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	
Disabled Income Limits		Disabled Asset Limits	
Single		Single	
Married		Married	

Elderly Exemption Report								
First-time Filers Granted Elderly Exemption for the Current Tax Year		Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted						
	Age	Number		Age	Number	Amount	Maximum	Total
	65-74	9		65-74	30	\$69,000	\$2,070,000	\$1,904,300
	75-79	4		75-79	29	\$103,000	\$2,987,000	\$2,669,700
	80+	2		80+	35	\$137,000	\$4,795,000	\$4,292,950
				94			\$9,852,000	\$8,866,950
Income Limits			Asset Limits					
	Single	\$38,600		Single	\$85,000			
	Married	\$46,000		Married	\$85,000			

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? Yes **Number of Structures:** 0

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No **Number of Properties:**

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No **Number of Properties:**



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	763.58	\$154,942
Forest Land	4,297.67	\$397,215
Forest Land with Documented Stewardship	391.20	\$11,780
Unproductive Land	343.29	\$6,517
Wet Land		
	5,795.74	\$570,454

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,255.00
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	43.40
Total Number of Owners in Current Use	Owners:	152
Total Number of Parcels in Current Use	Parcels:	287

Land Use Change Tax

Gross Monies Received for Calendar Year		\$73,586
Conservation Allocation	Percentage: 0.00%	Dollar Amount:
Monies to Conservation Fund		
Monies to General Fund		\$73,586

Conservation Restriction Assessment Report RSA 79-B

	Acres	Valuation
Farm Land		
Forest Land		
Forest Land with Documented Stewardship		
Unproductive Land		
Wet Land		

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	
Parcels in Conservation Restriction	Parcels:	



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
	0.00	0	\$0

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
2	13	0.75	\$7,800	\$190,200	

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	
0	0	0.00			

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
BROX	3/14/2006	\$2,342,806	(\$35,282)		\$2,307,524

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$1,743.00	3.60
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
Housing Initiatives of NE	\$34,464
So. NH Medical Center	\$4,664
	\$39,128



Notes



Fox Run Road

Summary Inventory of Valuation

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<http://www.revenue.nh.gov/mun-prop/>

Assessor
Marti Noel (Town of Milford)

Preparer		
Name	Phone	Email
Marti Noel	603-249-0615	mnoel@milford.nh.gov

Preparer's Signature



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1C	Discretionary Easements RSA 79-C			
1D	Discretionary Preservation Easements RSA 79-D			
1E	Taxation of Land Under Farm Structures RSA 79-F			
1F	Residential Land	12.69	\$675,100	
1G	Commercial/Industrial Land			
1H	Total of Taxable Land	12.69	\$675,100	
1I	Tax Exempt and Non-Taxable Land			
Buildings Value Only		Structures	Valuation	
2A	Residential		\$1,634,200	
2B	Manufactured Housing RSA 674:31			
2C	Commercial/Industrial			
2D	Discretionary Preservation Easements RSA 79-D			
2E	Taxation of Farm Structures RSA 79-F			
2F	Total of Taxable Buildings		\$1,634,200	
2G	Tax Exempt and Non-Taxable Buildings			
Utilities & Timber			Valuation	
3A	Utilities			
3B	Other Utilities			
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5	Valuation before Exemption		\$2,309,300	
Exemptions		Total Granted	Valuation	
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7	Improvements to Assist the Deaf RSA 72:38-b V			
8	Improvements to Assist Persons with Disabilities RSA 72:37-a			
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV			
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12			
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Optional Exemptions		Amount Per	Total Granted	Valuation
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17	Solar Energy Systems Exemption RSA 72:62			
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23			
20	Total Dollar Amount of Exemptions			\$0
21A	Net Valuation			\$2,309,300
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$2,309,300
22	Less Utilities			\$0
23A	Net Valuation without Utilities			\$2,309,300
23B	Net Valuation without Utilities, Adjusted to Remove TIF Re			\$2,309,300





Notes

5:35 Approval of Land Use Change Tax (4 parcels)
Map 45, Lots 3-4, 3-42, 3-52 and 3-53

MEMORANDUM

DATE: August 20, 2018

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax – 4 parcels**

Map 45 Lots 3-4, 3-42, 3-52, 3-53 (Autumn Oaks Subdivision New Homes) –Two of these lots have been issued building permits, and construction has been started, and two were observed to have site work started for residential construction. The construction and/or site work disqualifies the lots from Current Use, and requires the Land Use Change Tax to be issued. A single developer owns ALL parcels, and is the party responsible for payment of the Warrant.

In each case the owners have had notice of this action being taken this evening. The Land Use Change Tax is 10% of estimated market value at the time of removal from current use.

Thank You

MEMORANDUM

DATE: August 20, 2018

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: **Current Use Application – Map 59 Lot 9**

The above referenced parcel owner is applying to have .15 acres placed into Current Use Status.

This parcel of land had previously been “undiscovered” in the Milford property records, but as a result of a survey conducted on an adjacent parcel has been determined to be a separate parcel on the Milford/Hollis line. (HCRD Plan 39767) The owner of this newly discovered parcel also owns additional larger parcels in Hollis directly adjacent which are already in Current Use. When contacted, the owner stated he would like this area to be in Current Use as well. The application is submitted for your signature this evening.

5:40 Approval of Intent to Excavate, Burbee Gravel Operation (23 Revised Applications)

MEMORANDUM

DATE: August 20, 2018

TO: Board of Selectmen

CC: Mark Bender

FROM: Marti Noel, Assessor

RE: Intent to Excavate (23 Revised Applications)

This evening I have submitted for your signature several revised “Notice of Intent to Excavate” for the Burbee Gravel Operation dating from the 2006/2007 time period through 2018/2019.

As a refresher on the process, once an operation plan is filed with, and approved by, the planning department, the gravel pit operators are required to file an “Intent” each year on *each* parcel that is expected to be involved in excavation, followed at the end of the period with a “Report of Materials Excavated”. Basically, the original plan filed and the annual “Intents” are estimates, where the “Reports” are actuals.

There is a \$100 fee collected with each “Intent” filed, which is submitted to the state DRA. At the end of the fiscal year, a “Report” is filed, the appropriate tax is calculated and the tax warrant issued. The taxes collected remain in the town and are added to the general fund.

The operator of this gravel pit had filed each year under a single lot, however, the operation expands over 3 lots, and excavation activity occurred on multiple lots most years. Statute requires that a separate “Intent” must be filed annually for each parcel where there is excavation activity.

The error was discovered when I was conducting a recent current use review, and aerial imagery showed expansion of the gravel operation on one of the involved parcels that appeared outside the permitted area. Subsequent communication between the pit operator, the owner, the planning department, me, and the state gravel inspector resulted in the revised filings which are before you for signature this evening. The additional filing fees accompanying these new “Intents” will be submitted to the State of NH.

The “Reports of Excavated Materials” have been filed each year with correct amounts of materials in total, although the amounts from the individual lots were combined into the single “Report”. Because the totals correctly stated the amount of excavated material, there is no need to include revised “Reports” as Milford has received the appropriate amount of total taxes for each year. The owner has now provided calculations on the

revised “Intents” to help distinguish the amount of material removed from and remaining in each parcel so that going forward we have correct amounts to work with.

The pit operator has submitted plans and is in the process of seeking approval from the Milford planning board for the expansion area. Land Use Change Tax Warrants for any expansions will be issued once the expansion has gone through proper channels and the submitted plan is approved.

Thank You



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

STAFF MEMORANDUM

Date: August 15, 2018
To: Mark Bender, Town Administrator
From: Lincoln Daley, Community Development Director
Project: 127 Elm Street Property and Building

The Keyes Memorial Park Expansion Subcommittee and Recreation Commission seek to continue the recent Board discussions involving the 127 Elm Street property and reintroduce the key concepts/recommendations from the 2016 Keyes Memorial Park Expansion Committee Report. As part of this discussion, members will provide a brief presentation summarizing the key recommendations of the report, provide updated cost construction information, and detail current and future recreation programming requirements, needs and challenges.

Below please find the general outline for the brief presentation and resulting discussion.

Presentation Outline (Approximately 10 min.)

1. Keyes Memorial Park Expansion Committee - Purpose/Charge
2. 2016 Committee Report – Summary of Recommendations
3. Renovation of the Facility vs. Reconstruction
4. Updated Construction Cost Information
5. An Alternative Approach – Partial Renovation
6. Recreation Department Programming Spatial Requirements & Challenges
7. Identifying the Next Steps

4. a) 1) Request for the Southern NH Branch of the American Association of University Women to conduct a fundraising raffle in accordance with RSA 287-A:7.

8/1/18

To whom it may concern,

The Southern Branch of the American Association of University Women (AAUW) plans to sell raffle tickets for a Patriot Quilt from now until September 4, 2018. The tickets are sold for \$5.00 each or 5 tickets for \$20.00. ALL PROCEEDS go to scholarships for local girls attending college.

We plan to sell at

Shaw's Market in Merrimack on August 3 from 10:00 am to 12:00 PM

Shaw's Market Milford on August 11, from 11:00 to 1:00 PM

In front of Milford Town Hall during the Labor Day Parade from 12:00 to 3:00 PM

August 11 Through Labor Day 2018

Since Shaw's has been incredibly gracious in offering their facilities, there may be other dates in August.

We request your approval to sell raffle tickets in your town until Tuesday September 4.


Elizabeth MacMillan

Fundraising Chairperson

Southern NH Branch American Association of University Women (AAUW)



4. a) 2) Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000.

Board of Selectmen
Agenda Date: 8/20/18

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Pep Response Systems LLC	\$ 150.00	Donation to the Milford Fire Dept. for the Fire/Life Safety Education Special Purpose Fund. See memo from the Fire Chief.
Cirtronics Corporation	\$ 300.00	Donation to the Milford Fire Dept. for the Fire/Life Safety Education Special Purpose Fund. See memo from the Fire Chief.
JB Barber LLC	\$ 50.00	Donation to support the Labor Day Parade.
Cardoza Flooring, LLC	\$ 500.00	Donation to support the Labor Day Parade.
Sons of the American Legion, Squadron No. 23	\$ 250.00	Donation to support the Labor Day Parade.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

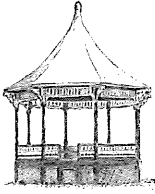
Town Status Report – August 20, 2018

Budget and Warrant Article Guidance – It's our Finance Director's favorite time of the year – Budget Season. We will attempt a fairly flat budget. This will be Jack's final budget for the Town of Milford as he plans to retire in July 2019, so we will have to plan that staffing transition in the budget along with the two FT Firefighters that were hired mid-year 2018. MS4 requirements also escalate in 2019 so we will have to project those costs. What other thoughts on the budget do you have?

Draft Warrant Articles will include the typical items – budgets, capital reserves, parades, fireworks, etc. Additionally, we should have warrant articles for dispatch equipment (\$2.0 - \$2.5 million), Osgood Pond Phase II (\$350K - town share is 50% or \$175K) and other CIP items including a plow truck (\$185K) ambulance (\$285K), Town Hall HVAC system (\$450K), Keyes pool repair (\$200K) and a TAP project to be discussed next (\$750K – town share is 20% or \$150K). Any other warrant articles?

NH DOT Transportation Alternative Program (TAP) Projects – We submitted three projects for funding consideration this year. Lincoln has been advised that we are limited to one project, so we would like the board's guidance selecting the project. Minimum funding limitation is \$400,000 and the maximum is \$1,000,000. Projects require a 20% match. These are reimbursement programs, so the town funds the entire project and is then reimbursed by the state. Lincoln will present the project details for consideration.

5. 2) NH DOT Transportation Alternative Program (TAP) Guidance



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

STAFF MEMORANDUM

Date: August 15, 2018
To: Mark Bender, Town Administrator
From: Lincoln Daley, Community Development Director
Project: Transportation Alternatives Program – Prioritization of Milford Project Submittals

The New Hampshire Department of Transportation (NHDOT) has started a new competitive selection round for pedestrian and bicycling infrastructure projects under the federally funded Transportation Alternatives Program (TAP). The Community Development Office submitted letters of interest in July for three (3) separate projects in Milford that would qualify for the program. Please see attached letters of interest summarizing the project and associated project area maps.

I recently attended the mandatory NHDOT TAP seminar detailing the application process and learned that some elements of the program have changed. Of most relevance was the limitation of one project application per community. Due to said change and need to prioritize the three projects, I am seeking guidance from the Board of Selectmen, Planning Board, and Capital Improvements Program Advisory Committee to select a project and complete the required application for submittal to NHDOT.

TOWN OF MILFORD

Office of Community Development
Planning • Zoning • Building Safety • Code Enforcement • Health
Economic Development • Active Projects



July 11, 2018

Mr. Thomas Jameson, P.E.
TAP Program Manager
NHDOT Bureau of Planning & Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box
483 Concord, NH 03302-0483

RE: Transportation Alternatives Program (LOI) – Pedestrian Bridge and Riverwalk Trail

Dear Mr. Jameson:

Please accept this correspondence on behalf of the Town of Milford signaling our interest in applying for the Transportation Alternatives Program funds in the recently announced application cycle.

The Town has a desire to build a new 200 linear foot pedestrian bridge over the Souhegan River from the privately owned property located at 135 Elm Street to the Town owned property located at 34 North River Road and construct a 3,000 linear foot non-vehicular path/trail connecting to the adjacent Keyes Memorial Park and Milford Community Athletic Association (MCAA) fields. The project creates direct pedestrian linkages to the Souhegan River, existing trail network systems, Jacques Memorial Elementary School, Boys and Girls Club, two additional Town park, and downtown Milford. The project also includes the construction of a 20 linear foot pedestrian footbridge across a drainage swale between the Town owned property located at 127 Elm Street and the property located at 135 Elm Street. The project would require an easement from the property owner of 135 Elm Street to construct/maintain the bridges and trail system.

This proposed project is intended to provide safe pedestrian and bicycle access and connectivity to municipal and private facilities, recreational programs, athletic fields/events, and natural resources heavily used by the schools, residents, and general public for sports, practice fields, passive recreation opportunities, and linkages to downtown Milford. The proposed project has been part of the Town's Capital Improvement Program since 2016 and has been identified in the Milford Master Plan and the 2014 Town-wide Connectivity Plan.

The estimated cost of the project is \$650,000.00. The Town will be requesting \$520,000 (80%) from the Transportation Alternatives Program funding.

This project meets the TAP eligible activity: Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other users of non-motorized forms.

The contact person for this application process will be:

Town Hall – 1 Union Square – Milford, NH 03055-4240 – (603) 249-0620 – FAX (603) 673-2273
TDD Access: Relay NH 1-800-735-2964
website: www.milford.nh.gov

Mark Bender, Town Administrator
1 Union Square
Milford, NH 03055
Phone 603-249-0620
Email mbender@milford.nh.gov

Thank you for your consideration of this Letter of Interest and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Lincoln Daley". The signature is written in black ink and extends to the right with a long, sweeping underline.

Lincoln Daley
Community Development Director

Enclosure: Project Location Map

**TOWN OF
MILFORD
NEW HAMPSHIRE**
NH DOT Transportation
Alternatives Program
PROJECT LOCATION MAP
Souhegan Pedestrian Bridge
&
Riverwalk Project
July 2018



NORTH
1 inch = 300 feet

TOWN OF MILFORD

Office of Community Development
Planning • Zoning • Building Safety • Code Enforcement • Health
Economic Development • Active Projects



July 10, 2018

Mr. Thomas Jameson, P.E.
TAP Program Manager
NHDOT Bureau of Planning & Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box
483 Concord, NH 03302-0483

RE: Transportation Alternatives Program (LOI) – Osgood Road and Melendy Road
Pedestrian Sidewalk and Multi-Use Lane

Dear Mr. Jameson:

Please accept this correspondence on behalf of the Town of Milford signaling our interest in applying for the Transportation Alternatives Program funds in the recently announced application cycle.

The Town has a desire to build a paved sidewalk and multi-use connection for pedestrians and non-motorized vehicles beginning at the intersection of West Street/Osgood Road extending to Adams Field & Osgood pond and ending at the Leisure Acres mobile home park on Melendy Road. The proposed sidewalk and pedestrian/bicycle lane is approximately 3,000 linear feet in length and 5 feet wide and will consist of new sidewalks, striped lanes, detached pathways, and road crossings. This project is intended to provide safe non-vehicular access along high-traffic routes that connect a municipal recreation area heavily used by the schools and public for sports and practice fields, the Osgood Pond natural area of which the Town recently completed a dredging and habitat restoration project, the historic Hazel Adams Burns Park, and established residential neighborhoods. See attached project map for details.

This proposed project is a continuation of the an improvement plan of which the first phase was funded by a Transportation Enhancement grant awarded in 2003 to construct a sidewalk on West Street and Osgood Road connecting the High School to the Middle School. Further, this proposed project has been part of the Town's Capital Improvement Program since 2011 and has been identified as a high priority improvement in the 2014 Town-wide Connectivity Plan.

The estimated cost of the project is \$425,000.00. The Town will be requesting \$340,000.00 (80%) from the Transportation Alternatives Program funding.

This project meets the TAP eligible activity: Construction, planning and design of infrastructure related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

The contact person for this application process will be:

Mark Bender, Town Administrator
1 Union Square
Milford, NH 03050
Phone 603-249-0620
Email mbender@milford.nh.gov

Thank you for your consideration of this Letter of Interest and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Lincoln Daley". The signature is written in dark ink and has a long, sweeping horizontal line extending to the right.

Lincoln Daley
Community Development Director

Enclosure: Project Location Map

**TOWN OF
MILFORD
NEW HAMPSHIRE**
NHDOT Transportation
Alternatives Program
PROJECT LOCATION MAP
Sidewalk and Multi-Use Lane Project
Osgood & Melendy Road
July 2018



Existing Sidewalks

Proposed Sidewalk
Pedestrian Lane

Adams Park
Athletic Fields

Osgood Pond

Leisure Acres
Mobile Home Park

Milford High School

Milford Middle School

NORTH

1 inch = 500 feet

TOWN OF MILFORD

Office of Community Development
Planning • Zoning • Building Safety • Code Enforcement • Health
Economic Development • Active Projects



July 11, 2018

Mr. Thomas Jameson, P.E.
TAP Program Manager
NHDOT Bureau of Planning & Community Assistance
John O. Morton Building
7 Hazen Drive, PO Box
483 Concord, NH 03302-0483

RE: Transportation Alternatives Program (LOI) – Nashua Street & Ponemah Hill Road
Pedestrian Sidewalk and Multi-Use Lane

Dear Mr. Jameson:

Please accept this correspondence on behalf of the Town of Milford signaling our interest in applying for the Transportation Alternatives Program funds in the recently announced application cycle.

The Town has a desire to build a paved sidewalk and multi-use connection for pedestrians and non-motorized vehicles between 504 Nashua Street (Medlyn Monument) and 571 Nashua Street (Walgreen's Pharmacy). The proposed sidewalk and pedestrian/bicycle lane is approximately 2,600 linear feet in length and 5 feet wide and will consist of new sidewalks, striped lanes, and road crossings. The project may also include the signalization and related intersection improvements for the intersection of Nashua Street and Ponemah Hill Road. See attached project map for details.

This proposed project is intended to provide safe pedestrian and non-vehicular access along a high-traffic, high-density commercial and residential section of the Nashua Street corridor to improve safety, traffic management, and connectivity to needed goods and services. The project will connect two existing sidewalk networks in close proximity to an expanding number of large-scale, multi-family developments. The proposed project has been part of the Town's Capital Improvement Program since 2009 and has been identified as a high priority improvement the Town Master Plan and in the 2014 Town-wide Connectivity Plan.

The estimated cost of both components is \$760,000. The Town will be requesting \$608,000.00 (80%) from the Transportation Alternatives Program funding.

This project meets the TAP eligible activity: Construction, planning and design of infrastructure related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.

The contact person for this application process will be:

Mark Bender, Town Administrator
1 Union Square
Milford, NH 03050
Phone 603-249-0620
Email mbender@milford.nh.gov

Thank you for your consideration of this Letter of Interest and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lincoln Daley", with a long horizontal flourish extending to the right.

Lincoln Daley
Community Development Director

Enclosure: Project Location Map

**TOWN OF
MILFORD
NEW HAMPSHIRE**
NH DOT Transportation
Alternatives Program
PROJECT LOCATION MAP
Nashua Street & Ponemah Hill Road
Sidewalk & Signalization Project
July 2018



Multi-Family Development

Existing Sidewalks

Milford Water Utilities Department

Multi-Family Development

Multi-Family Development

Giorgios Restauraunt

Signalization and
Intersection
Improvements
Nashua St. & Ponemah
Hill Rd.

Proposed Sidewalks

Lorden Plaza

Existing Sidewalks

Proposed Sidewalks

Mobile Home Park

Multi-Family Development
Quarrywood Green

124 Multi-Family
Unit Development
Under Construction

Walgreen's

Richmond Plaza

US Post Office

Multi-Family Unit Development
Existing

101



1 inch = 300 feet

**6. 1) Hartshorn Bridge Discussion
– tabled from July 30, 2018**



Memorandum

TO: All NHMA Members

FROM: Judy Silva, Executive Director
Cordell A. Johnston, Government Affairs Counsel

DATE: June 20, 2018

RE: 2019-2020 Legislative Policy Process *Important Dates!*

FLOOR POLICIES DUE: August 10 ♦ **POLICY CONFERENCE: September 14**

The NHMA legislative policy process is moving forward! Enclosed with this memo is a copy of the policy recommendations made by NHMA's three policy committees. This document will also be posted on NHMA's website, www.nhmunicipal.org.

The policy recommendations are listed by committee: (1) General Administration and Governance; (2) Finance and Revenue; and (3) Infrastructure, Development, and Land Use. Each committee's recommendations are listed in order of priority, as "action," "priority," or "standing" policy recommendations. Also enclosed is a list of NHMA's Legislative Principles, which will be considered for re-adoption at the Legislative Policy Conference, along with the recommended policies.

We urge each municipality's governing body, prior to the Legislative Policy Conference, to vote a position on the recommendations and floor proposals (see reverse) to provide direction to your voting delegate at the conference. Otherwise, your delegate is free to cast your municipality's vote as he or she chooses. For more information about the legislative policy process and the Legislative Policy Conference, please see the enclosed Questions and Answers document.

NOTE: Please do not send your governing body's vote results or opinions to NHMA. Your governing body's discussions and votes are only for the direction of your voting delegate. The only

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way a municipality may vote on these policies is to send a voting delegate to the policy conference on September 14.

Floor Proposals

The deadline for submitting floor proposals is **Friday, August 10**. A floor proposal will be accepted only if it is ***approved by a majority vote of the governing body*** (board of selectmen, aldermen, or council) of the town or city submitting the proposal, is submitted in writing, and is received **no later than August 10**. We will mail all floor proposals to each municipality so there will be an opportunity to take a position on them before the Legislative Policy Conference. Floor proposals should be in the same format as proposals submitted to the policy committees.

A floor policy proposal form has been included for your convenience, or you may find it on the NHMA website. (Go to www.nhmunicipal.org, click on "Advocacy," scroll down to "NHMA Policy-Setting Process," and click on the link to "2019-2020 floor policy proposal form.") To submit a floor proposal, please send it to NHMA, 25 Triangle Park Drive, Concord, NH 03301, or e-mail it to governmentaffairs@nhmunicipal.org.

Legislative Policy Conference

The 2019-2020 Legislative Policy Conference is scheduled for **Friday, September 14, 2018, at 9:00 a.m. at NHMA's office, 25 Triangle Park Drive in Concord**. We will include with the floor proposal mailing a card for each town or city to return indicating who has been appointed as the municipality's voting delegate.

Please call the Government Affairs Department at 800-852-3358 if you have any questions.

2019-2020 NHMA Legislative Policy Process Questions & Answers

1. What is the purpose of establishing NHMA legislative policy? The New Hampshire Municipal Association (NHMA) is the voice of New Hampshire's cities and towns before the state legislature and state agencies. Adoption of legislative policy allows your municipal voice to be heard through the actions of your organization – NHMA. By adopting legislative policy, local officials can tell elected representatives what they feel are the major concerns of cities and towns.

The NHMA Board of Directors oversees NHMA's advocacy activities. Legislative policy positions direct the board and NHMA staff in representing municipalities before the legislature and state agencies.

2. How are legislative policy recommendations prepared? In the spring of each even-numbered year, NHMA forms legislative policy committees addressing different aspects of municipal government. The three committees this year are:

1. Finance and Revenue;
2. General Administration and Governance; and
3. Infrastructure, Development, and Land Use.

These three policy committees consider issues and problems derived from their own experience as local officials, issues sent in by other members or brought to them by staff, past policy positions, and issues resulting from the most recent legislative session. Each committee holds several meetings during the spring and develops policy recommendations to be voted on by member municipalities at the Legislative Policy Conference.

3. Who votes on adoption, amendment, or rejection of these recommendations, and when? On Friday, September 14, 2018, at 9:00 a.m., the 2019-2020 NHMA Legislative Policy Conference will be held at NHMA offices (25 Triangle Park Drive) in Concord. ***Each member municipality will be asked to appoint a voting delegate to cast its vote at this conference.*** Each member municipality, regardless of size, has one vote on all policy matters.

In the absence of any other designation by the board of selectmen, aldermen, or council, a voting delegate card will be issued at the door (in order of priority determined by the NHMA Municipal Officials Directory) to:

Mayor/Chair of Board of Selectmen/Council Chair

OR

Mayor Pro Tem/Vice or Assistant Mayor/Council Vice Chair

OR

Selectman/Alderman/Councilor

OR

City or Town Manager/Town Administrator/Administrative Assistant

4. Will other policy proposals be voted on at the conference? Yes, municipalities will have the opportunity to submit floor policy proposals for consideration at the conference. Each floor policy proposal must be approved by the governing body of the municipality submitting it, but the

proposals will not be reviewed or recommended by NHMA's legislative policy committees. Floor policy proposals will be voted on separately at the conference.

5. How does our voting delegate determine a position on these recommendations? We urge each municipality's governing body to discuss the recommendations in advance of the Legislative Policy Conference and vote to take a position on each one, in order to give direction to the voting delegate. Otherwise, your voting delegate is free to cast your municipality's vote as he or she desires. ***You do not need to notify NHMA of your positions on the policy recommendations; just provide that information to your voting delegate.***

6. How are the policy recommendations presented and voted on at the Legislative Policy Conference? The chair of the board of directors, as the presiding officer of the Legislative Policy Conference, introduces the entire set of recommendations of each policy committee, one committee at a time, as a slate. The chair and vice chair of each committee will be available to address questions. Any voting delegate may ask that a recommendation be set aside to be debated and voted on separately. The remaining recommendations are voted upon as a slate. After the slate from each policy committee has been voted, the voting delegates will return to those items set aside for separate debate and vote. It is at this time that individual items can be killed, amended, passed over, laid on the table, etc. Votes are by a display of voting delegate cards.

7. Are policies adopted by a simple majority vote? No. NHMA's by-laws require a two-thirds affirmative vote of those members present and voting for approval of any NHMA legislative policy.

8. Why is the Legislative Policy Conference separate from the November annual meeting? The Legislative Policy Conference must be held before the annual conference to meet the legislative deadlines for the filing of new bills. The staff needs time after adoption of policies to draft bills and secure sponsors.

9. How will I know what policies are adopted if I don't go to the Legislative Policy Conference? The final 2019-2020 NHMA Legislative Policies will be printed as a supplement in the November/December 2018 issue of *Town & City* magazine. We will also post them on NHMA's web site at www.nhmunicipal.org.

10. What happens if an issue that is not covered by any of these policies comes before the legislature? The NHMA Board determines the position that the staff will advocate on issues not covered by specific NHMA legislative policies. The policy conference also endorses a set of Legislative Principles, which augment the specific legislative policy positions by setting forth general principles that guide staff in their advocacy efforts.



**New Hampshire Municipal Association
2019-2020 Legislative Policy Process**

Floor Policy Proposal

Submitted by (name) _____ Date _____

City or Town _____ Title of Person Submitting Policy _____

Floor Policy Proposal approved by vote of the governing body on (date) _____

To see if NHMA will SUPPORT/OPPOSE:

Municipal interest to be accomplished by proposal:

Explanation:

A sheet like this should accompany each proposed floor policy and should record the date of the governing body vote approving the proposal. It should include a brief (one or two sentence) policy statement, a statement about the municipal interest served by the proposal, and an explanation which describes the nature of the problem or concern from a municipal perspective and discusses the proposed action which is being advocated to address the problem. Mail to 25 Triangle Park Drive, Concord, NH 03301; or email to governmentaffairs@nhmunicipal.org. **Must be received by August 10, 2018.**

**New Hampshire Municipal Association
Legislative Policy Process 2019-20**

**Final Policy Recommendations for Legislative Policy Conference
September 14, 2018**

General Administration and Governance

Action Policy Recommendations

1. Funding for the Police Standards and Training Council

To see if NHMA will SUPPORT the continued operation of the New Hampshire Police Academy and the high-quality uniform training it provides for all law enforcement officers in the state, including municipal police officers, which aids in the delivery of quality policing services and interagency cooperation to the benefit of all citizens. As part of this, to see if NHMA will SUPPORT continued funding at the state level for the Police Academy and the Police Standards and Training Council. Local law enforcement agencies produce considerable funds through fines and penalty assessment monies which accrue to the State and are used for State purposes. Further, to see if NHMA will OPPOSE any increase in municipal costs for police officers to participate in the training, recognizing that municipalities now pay salary, benefits, and all employment-related costs for trainees while at the Academy, as well as providing staff and instructors at no cost to the Academy. **Existing policy, revised by the committee.**

2. Absentee Voting Expansion

To see if NHMA will SUPPORT allowing absentee voting without requiring a reason.

Explanation: At present, 27 states plus the District of Columbia permit absentee voting without requiring an excuse. Maine and Vermont are among the 27. Why not New Hampshire? People are kept from the polls because they are reluctant to say they are “disabled” (especially when they are just elderly) or otherwise find it difficult to vote in person. Voting should not require having to struggle with one’s conscience over whether they fit into one of the state-approved “legitimate” reasons for an absentee ballot. **Submitted by Gail Cromwell, Co-chair, Temple Select Board.**

3. Electronic Poll Books

To see if NHMA will SUPPORT legislation that would enable the use of electronic poll-books for municipalities, with funding coming from the HAVA funds made available to the New Hampshire Secretary of State by the United States Election Assistance Commission specifically for the purpose of improvement to the administration of federal elections in the state, as well as supporting legislative changes to statutes to make the use permissible under state laws. **Existing policy.**

Priority Policy Recommendations

4. Building Plans Under RSA Chapter 91-A

To see if NHMA will SUPPORT an amendment to RSA 91-A:5, IV to specifically add building plans/construction drawings contained within a building permit file and/or building plans/construction drawings submitted as part of a building permit application as an exempt record under the statute. **Existing policy.**

5. Municipal Regulation of Firearms

To see if NHMA will SUPPORT legislation that would allow for limited local authority regarding possession and use of firearms on municipal property.

- Legislation that would allow municipalities to regulate or limit the use of firearms on municipal property.
- Legislation that would allow municipalities to regulate the carrying of firearms by employees while they are performing the functions of their office or employment.

Explanation: Local governing bodies are best positioned to determine the most appropriate use of municipal land and the actions of their employees. **Submitted by Joan Dargie, Town Clerk, Milford, and revised by the committee.**

6. Welfare Lien Priority

To see if NHMA will SUPPORT legislation to give liens for local welfare payments arising under RSA 165:28 a higher priority position, so that those liens fall immediately after the lien for the first mortgage. **Existing policy.**

7. Municipal Departments and MV Information

To see if NHMA will SUPPORT legislation to make it clear that municipalities may obtain information about motor vehicles registered to an individual for all governmental purposes such as verifying asset levels when the individual is applying for general assistance or asset-based tax relief and in order to determine the ownership of vehicles for official purposes. **Existing policy.**

Standing Policy Recommendations

8. SB 2 Adoption Process

To see if NHMA will SUPPORT amending RSA 40:14, III, regarding adoption of the official ballot referendum (SB 2) form of town meeting, to provide that the question shall be voted on by ballot at the annual meeting, but shall not be placed on the official ballot.

Explanation: Adoption of the official ballot referendum form of town meeting is a fundamental change in a town's governance. It is an action that should be undertaken only after thorough discussion and debate, with an opportunity for the legislative body to be fully informed. Current law requires that the question be placed on the official ballot, so that it is voted on in the voting booth on election day, with no opportunity for discussion or debate. The statement of the question is simply, "Shall we adopt the provisions of RSA 40:13 (known as SB 2) to allow official ballot voting on all issues before the town on the second Tuesday of March?" This provides almost no information about how the SB 2 form of meeting works.

Although the current law does require a public hearing on the question between 15 and 30 days before town meeting, those hearings are poorly attended, so the overwhelming majority of those voting on the question will have heard little or no discussion, and many of them will have a very poor understanding of the issue. Other matters of profound importance to town governance—such as establishing a budget committee and adoption of a tax cap—are voted on at the business session, rather than by official ballot. Adoption of SB 2 is an even more serious step and should be subject to at least a similar level of consideration. Discussion and debate at the business session will help to ensure that voters understand the issues better before voting on the question. **Submitted by Jim Belanger, Moderator, Hollis, and Frank Sterling, Selectman, Jaffrey.**

9. Allowing Towns to Adopt Ordinances Under City Statutes

To see if NHMA will SUPPORT legislation giving towns the same authority to adopt ordinances that cities have under RSA 47:17.

Explanation: State law (RSA 44:2, 47:1) gives cities all of the authority that towns have, but there is no reciprocal statute giving towns the authority that cities have. City councils have broad authority to adopt ordinances under RSA 47:17. Town ordinance authority is governed primarily by RSA 31:39, which grants more limited authority. There seems to be no logical reason for cities to have broader ordinance authority than towns. When towns want to exercise authority that cities already have, it is necessary to amend RSA 31:39 or add a new section in RSA 39. This policy would avoid that necessity and eliminate illogical distinctions between municipal ordinances, which are especially troublesome when a town is unable to adopt the same ordinance that the city next door has adopted. This would not eliminate all distinctions between cities and towns—just the difference between their respective ordinance powers. **Submitted by Tom Irving, Planning Director, Conway.**

10. Public Area "No Smoking" Local Option

To see if NHMA will SUPPORT legislation to authorize the designation of "No Smoking" zones in public areas by local option.

Explanation: Municipalities are charged with the responsibility for provision of the services and to ensure safe secure access to those services. Currently, some services may not be as accessible as they should due to the presence of smoke. There are also the associated costs in keeping areas litter free. The legislation would allow municipalities to define No Smoking zones in a way that meets the community's needs and would include the ability to implement them for health purposes.

Currently New Hampshire permits municipalities to enact ordinances for fire safety and sanitation purposes, but not health purposes, and New Hampshire's state smoking law preempts local

governments from doing so. Access to services is obstructed by the presence of smokers and their associated litter, and that litter might constitute a sanitation issue. The presence of smoke where non-smokers need to pass is objectionable and not supportive of a community's healthy community goal. Each community would have the opportunity for itself to enact local legislation on this issue. Submitted by Andrew Bohanan, Parks, Recreation, and Facilities Director, and Nancy Vincent, Library Director, Keene.

11. Public Notice Requirements

To see if NHMA will SUPPORT legislation to amend all public notice requirements to allow the choice of electronic notification and/or newspaper print, as well as posting in public places, for official public legal notification. Existing policy.

12. Appointment of Town Clerks or Town Clerk/Tax Collectors

Legislative Body: To see if NHMA will SUPPORT legislation to allow the legislative body to authorize the governing body to appoint town clerks and town clerk/tax collectors.

Charter Towns: To see if NHMA will SUPPORT legislation allowing towns that have adopted a charter under RSA chapter 49-D to determine how the town will choose its town clerk.

Existing policy, revised by the committee.

13. Consolidated Policy on Collective Bargaining Items

Evergreen Clause: To see if NHMA will OPPOSE legislation to enact a mandatory so-called "evergreen clause" for public employee collective bargaining agreements.

Binding Arbitration: To see if NHMA will OPPOSE mandatory binding arbitration as a mechanism to resolve impasses in municipal employee collective bargaining.

Right to Strike: To see if NHMA will OPPOSE a right to strike for public employees.

Mandated Employee Benefits: To see if NHMA will OPPOSE any proposals to mandate employee benefits, including any proposal to enhance retirement system benefits that may increase employer costs in future years, for current or future employees.

Contracted Services: To see if NHMA will SUPPORT legislation to give public employers greater flexibility to privatize or use contracted services.

Existing policy, revised by the committee.

14. Maintenance and Policing of State-Owned Property

To see if NHMA will SUPPORT legislation requiring the State to maintain and adequately support operations on state properties so those properties do not place undue burdens on the host municipalities. This would include legislation

- to enable municipalities to recover expenses of providing municipal services on state-owned property, such as policing relative to illegal activities and allowing municipalities to receive reimbursement/compensation from individuals engaged in the illegal activity; and
- to require the state to adequately maintain its property, including the removal/remediation of abandoned, deficient, hazardous, or blighted structures/facilities.

Existing policy, revised by the committee.

15. Independent Redistricting Commission

To see if NHMA will SUPPORT the establishment of an independent redistricting commission for the appointment of representative, senatorial, executive council, and congressional districts. **Existing policy.**

Finance and Revenue

Action Policy Recommendations

1. Use of RSA 83-F Utility Values

To see if NHMA will:

- a) **SUPPORT** legislation that clarifies, under RSA 83-F, that no determination of utility value by the Department of Revenue Administration can be used in any way by the utility taxpayer in any application for abatement of tax under RSA 76:16 or any appeal thereof under RSA 76:16-a or RSA 76:17;
- b) **OPPOSE** any mandate that calls for the exclusive use of the unit method of valuation in the appraisal of utility property, by either administrative or legislative action; and
- c) **SUPPORT** the continuing right of municipalities to use any method of appraisal upheld by the courts.

Revised by the committee to combine two existing policies.

2. New Hampshire Retirement System (NHRS)

To see if NHMA will SUPPORT the continuing existence of a retirement system for state and local government employees that is strong, secure, solvent, fiscally healthy, and sustainable, that both employees and employers can rely on to provide retirement benefits for the foreseeable future. Further, **to see if NHMA will SUPPORT** continuing to work with legislators, employees, and the NHRS to accomplish these goals.

To that end, to see if NHMA will:

- a) **SUPPORT** legislation that will strengthen the health and solvency of the NHRS, ensure the long-term financial sustainability of the retirement system for public employers, and consider options and alternatives that provide reasonable changes in contribution rates;
- b) **OPPOSE** any legislation that: 1) expands benefits and would result in increases to municipal employer costs; 2) assesses additional charges beyond NHRS board-approved rate changes on employers; or 3) expands the eligibility of NHRS membership to positions not currently covered;
- c) **SUPPORT** the restoration of the state's 35% share of employer costs for police, teachers, and firefighters in the current defined benefit plan and any successor plan;
- d) **SUPPORT** the inclusion of municipal participation on any legislative study committee or commission formed to research alternative retirement system designs and the performance of a complete financial analysis of any alternative plan proposal in order to determine the full impact on employers and employees; and
- e) **OPPOSE** any action to further restrict municipalities' ability to employ NHRS retirees in part-time positions, either through hours restrictions or through imposition of new fees/costs.

Existing policy, revised by the committee.

3. Expansion of Local Authority to Institute Fees

To see if NHMA will **SUPPORT** legislation that allows a municipality to exercise local control of non-property tax revenue streams with local legislative body approval to meet demands for services and/or infrastructure. Examples of such legislation may include such actions as: (a) allowing a municipal to adopt an additional surcharge under the meals and rooms tax on hotel occupancy within the municipality; and (b) allowing a municipality to increase the maximum optional fee for transportation improvements when collecting motor vehicle registration fees. **Existing policy, revised by the committee (existing policy supports a local option meals and rooms tax surcharge).**

Priority Policy Recommendations

4. Enforcement of Motor Vehicle Registration Laws

To see if NHMA will **SUPPORT** amending motor vehicle registration laws to strengthen the enforcement of those laws (through stepping up law enforcement and increasing penalties, including fines) to ensure collection of all state and local registration fees owed by New Hampshire residents.

Explanation: Municipalities are realizing a significant and growing annual revenue loss of motor vehicle permit fees and other fees, due to NH residents registering their automobiles, trucks and all other types of trailers through non-government agents in the State of Maine. Currently, RSA 261:140

only requires a \$100 fine for these violations, an insignificant amount when compared to the much greater savings a resident realizes when obtaining low-cost "multi-year" registrations (up to a 12-year period) through the State of Maine. Municipalities all over the state are vulnerable to online registrations. Businesses with fleets are specifically targeted. **Submitted by Portsmouth City Council.**

5. Lien for Uncollected Ambulance/EMS Billings

To see if NHMA will SUPPORT legislation to ensure the collection of unpaid bills for ambulance and other emergency services.

Explanation: Municipal EMS, unlike hospitals and home health care providers, have no remedy available for the collection of unpaid billing for ambulance service except through a collection agency (@33% fee) or small claims court. These mechanisms do not guarantee the municipality will be made whole and can be punitive to the responsible party when they can least tolerate it. Ambulance service has evolved dramatically from simply transporting individuals to the hospital. Today, early medical intervention significantly increases a patient's survival probability; therefore municipal EMS is expected to provide costly basic and advanced life support before and during transport. Currently when faced with an unpaid ambulance billing, municipalities have to choose between sending the bill to collections, small claims court, or writing off the bill. Collections or small claims potentially exposes the responsible party to a burden at an inopportune time. To write off the debt unfairly places the financial burden on the taxpayers of the responding municipality. **Submitted by: Barbara Lucas, Town Administrator, and Neil Irvine, Selectman, Town of New Hampton.**

6. Ownership Name Changes

To see if NHMA will SUPPORT legislation requiring entities to file name changes and ownership changes at the registry of deeds to ensure that property taxes are assessed to the proper owner.

Explanation: Presently, name changes and property acquisitions by stockholders are not filed at the registry of deeds. Municipalities don't know if ownership has changed, resulting in bills and other notices going to improper property owners. **Submitted by: Kathryn Temchack, Director of Real Estate Assessments, City of Concord**

7. Collection of Delinquent Taxes on Manufactured Housing

To see if NHMA will SUPPORT legislation to create a study commission to address municipal concerns regarding delinquent property taxes and/or municipal utility fees on manufactured housing on land of another. Such commission to include appropriate interested stakeholders. **Existing policy.**

8. Tax Exemptions for Charitable Organizations

To see if NHMA will SUPPORT creating a commission to study reimbursement through payments in lieu of taxes (PILOTs) for municipal services provided to exempt charitable properties, including charitable non-profit housing projects under RSA 72:23-k, and **SUPPORT** reimbursement from the state for the costs of municipal services provided to state-owned properties. **Revised by the committee to combine two existing policies.**

9. Clarification of Elderly Exemption, Prorating Disabled, Deaf and Blind Exemptions

To see if NHMA will SUPPORT

- a) Changes in RSA 72:39-a, 72:29, and 72:39-b to define “household income” for elderly exemption qualification consistent with the definition of “household income” used by the state in qualifying residents for the Low & Moderate-Income Homeowners Property Tax Relief Program under RSA 198:56-57 and Rev 1200; and
- b) Legislation prorating the disabled, deaf and blind exemptions under RSA 72:37, 37-b, and 38-b when a person entitled to the exemption owns a fractional interest in the residence, in the same manner as is allowed for the elderly exemption under RSA 72:41.

Revised by the committee to combine two existing policies.

Standing Policy Recommendations

10. Assessment Methodology for Big Box Stores

To see if NHMA will SUPPORT legislation clarifying the assessment methodology for big box stores if used and occupied for the purpose for which they were built. This methodology would not employ comparisons to “dark store” properties abandoned or encumbered with deed restrictions on subsequent use.

Explanation: Large box stores such as Walmart, Lowe’s, Home Depot, Target, etc. have been successful in other states in obtaining large assessment reductions by using comparable sales or rentals of abandoned or deed-restricted properties. **Submitted by:** Kathryn Temchack, Director of Real Estate Assessments, City of Concord.

11. Income Approach on Appeal

To see if NHMA will SUPPORT legislation that prohibits the use of the income approach by a taxpayer in any appeal of value if the taxpayer, after request by the municipality, has not submitted the requested information. **Existing policy.**

12. Charitable Definition and Mandated Property Tax Exemptions

To see if NHMA will OPPOSE legislation that expands the definition of “charitable” in RSA 72:23-/, unless the state reimburses municipalities for the loss of revenue. **Existing policy.**

13. Sale of Tax Deeded Property

To see if NHMA will SUPPORT amending RSA 80:89 to require proof that the municipality *sent* the required notice of impending tax deed rather than proof that the taxpayer actually *received* the notice. **Existing policy.**

14. State Revenue Structure and State Education Funding

To see if NHMA will **SUPPORT** asking the state to use the following principles when addressing the state's revenue structure in response to its responsibility to fund an adequate education:

- That revenues are sufficient to meet the state's responsibilities as defined by constitution, statute, and common law;
- That revenue sources are predictable, stable, and sustainable and will meet the long-term needs and financial realities of the state;
- That changes to the revenue structure are least disruptive to the long-term economic health of the state;
- That the revenue structure is efficient in its administration;
- That changes in the revenue structure are fair to people with lower to moderate incomes.

Further, to see if NHMA will **SUPPORT** legislation prohibiting retroactive changes to the distribution formula for adequate education grants after the notice of grant amounts has been given. **Existing policy.**

15. Changes to the Official Ballot Process and Default Budget

To see if NHMA will **OPPOSE** changes to the official ballot process (SB2) including changes to the calculation of the default budget, unless such changes are a local option presented to the legislative body for approval. **Revised by the committee (existing policy opposed any increase in the 60% bond vote requirement in SB 2 municipalities).**

Infrastructure, Development and Land Use

Action Policy Recommendations

1. Municipal Use of Structures in the Right-of-Way

To see if NHMA will **SUPPORT** legislation granting municipalities a designated space to use for any purpose, including leasing to a private entity, upon all poles, conduit, and other structures within the rights-of-way without paying make-ready costs. This includes a requirement that the owners of utility poles and conduit do the necessary work to make that space available. **Existing policy, revised by the committee.**

2. Municipal Authority to Adopt More Recent Codes

To see if NHMA will SUPPORT legislation enabling municipalities at their discretion to adopt more recent editions of national/international building and fire codes than the current state-adopted editions.

Explanation: Allowing municipalities to adopt current codes will promote best practices for health, safety, and welfare. **Submitted by Portsmouth City Council.**

3. Municipal Cooperation

To see if NHMA will SUPPORT legislation clarifying that municipalities and other political subdivisions may cooperate to perform together any functions that they may perform individually, including but not limited to providing services, raising revenue, constructing and maintaining infrastructure, and engaging in economic development efforts. **Existing policy.**

Priority Policy Recommendations

4. Regulation of Short-Term Rentals

To see if NHMA will SUPPORT legislation authorizing municipalities to regulate short-term rental of residential properties, including licensing requirements and health and safety protections. This should not be interpreted to limit existing authority to regulate such uses through municipal zoning ordinances and land use regulations.

Explanation: Municipalities across the country are increasingly forced to address problems associated with short-term rental of residential housing units, which are typically facilitated through the online platforms of AirBnB, VRBO, Home Away, and others. Problems arise often in single-family residential neighborhoods, in which transient residential occupancy introduces instability and conflict (e.g., noise complaints with no recourse other than to call the police).

Some jurisdictions have already addressed this through legislation, sometimes accompanied by comprehensive agreements with the online platform operators to submit to regulation. A related issue is whether the state is able to collect meals and rooms tax for such temporary uses, which are similar in some regards to B&B operations and hotels/motels. **Submitted by Ben Frost, Planning Board Chairman, Town of Warner.**

5. Highway Funding

To see if NHMA will SUPPORT a state transportation policy that ensures adequate and sustainable funding for state and municipal highways and bridges to promote safe and reliable transportation and corridors and economic development for the citizens of our state and for the travelling public. The policy should include:

- Maintenance of the proportionate share of the state highway fund that is distributed to cities and towns under current law;

- No further diversion of state highway funds for non-highway purposes; and
- Increased funding, which may include the state road toll, highway tolls, local option fees, user assessments, and other revenue sources as necessary.

Existing policy, revised by the committee.

6. Water Quality and Infrastructure

To see if NHMA will SUPPORT legislation that ensures adequate and sustainable investment to maintain or make necessary improvements to the state's critical water infrastructure (public drinking water, wastewater, and stormwater systems, and dams); that works to provide affordable water, wastewater, and stormwater services; that encourages regional and innovative solutions to water, wastewater, and stormwater issues; that supports decisions that rely on science-based standards; that supports local decision making; and that supports economic progress in the state while protecting public health and safety. **Combination of existing policies, revised by the committee.**

7. State Adoption of Building and Fire Codes

To see if NHMA will SUPPORT a policy encouraging the state to: (1) adopt updated editions of national/international building and fire codes; (2) streamline the code adoption process while facilitating examination of changes that benefit the state economy; (3) encourage training opportunities for local code enforcement personnel.

Explanation: Multiple versions of codes are confusing for all parties. The state's adoption of updated codes would simplify municipal decision making in scheduling code ordinance updates. The quality of enforcement varies significantly among municipalities due to different levels of experience and training. Better training would lead to more consistent enforcement. **Submitted by Portsmouth City Council.**

Standing Policy Recommendations

8. Current Use

To see if NHMA will OPPOSE any legislative attempt to undermine the basic goals of the current use program and **OPPOSE** any reduction in the 10-acre minimum size requirement for qualification for current use, beyond those exceptions now allowed by the rules of the Current Use Board. **Existing policy.**

9. Scientific/Technical Standards for Regulatory Legislation

To see if NHMA will OPPOSE regulatory legislation that is not based on relevant scientific and technical standards that are broadly accepted by peer review and feasibly achieved.

Explanation: In the past legislative session, bills were filed that attempted to supersede standards set by regulatory agencies without the applicable deliberation and processes associated with creating regulations. **Submitted by Portsmouth City Council.**

10. Land Use and Environmental Regulation and Preemption

To see if NHMA will **SUPPORT** legislation that (a) recognizes municipal authority over land use and environmental matters, (b) limits the establishment of comprehensive statutory schemes that supersede local regulation, and (c) recognizes that even when local environmental regulation is preempted, compliance with other local laws, such as zoning and public health ordinances and regulations, is still required. **Existing policy.**

11. Energy, Renewable Energy and Energy Conservation

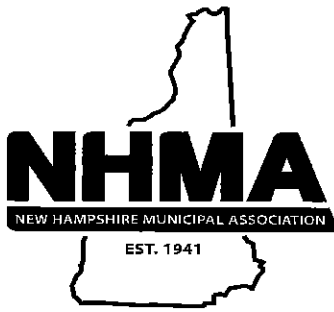
To see if NHMA will **SUPPORT** legislation encouraging state and federal programs that provide incentives and assistance to municipalities to adopt energy use and conservation techniques that will manage energy costs and environmental impacts, promote the use of renewable energy sources, and promote energy conservation, and **OPPOSE** any legislation that overrides local regulation. **Existing policy.**

12. Oppose Statewide Zoning Mandates

To see if NHMA will **SUPPORT** a policy recognizing the legislature's authority to establish statewide priorities in zoning and land use regulation, but **OPPOSE** legislation that limits reasonable local control in implementing those priorities, or that unreasonably mandates specific criteria that municipalities must follow. **Existing policy, revised by the committee.**

13. Conservation Investment

To see if NHMA will **SUPPORT** permanent funding for the Land and Community Heritage Investment Program and **OPPOSE** any diversion of such funds to other uses. **Existing policy.**



Legislative Principles

In addition to the established Legislative Policy positions adopted by the New Hampshire Municipal Association membership, the following principles should guide staff in setting priorities during any legislative biennium:

1. Consider unfunded mandate issues that violate Part 1, Article 28-a of the New Hampshire Constitution to be paramount. Identify them and oppose them.
2. Work to maintain existing revenue streams to municipalities, (i.e. revenue sharing, meals and rooms tax, highway, and other state aid). Be especially watchful of proposals to reduce local aid in order to meet other funding commitments.
3. Advocate to maintain existing local authority.
4. Support issues which provide greater authority to govern more effectively, efficiently and flexibly at the local level, including local option legislation. If the legislature is considering adopting a program that is particularly controversial at the local level, support a requirement that a local legislative body vote is necessary before full implementation of the measure.
5. Support bills proposed by individual municipal members, except when they conflict with these principles or other NHMA policies. Staff should prioritize time and resources when there are competing demands in order to focus on NHMA's broad agenda first.
6. Encourage exemptions from state taxes rather than local property taxes when legislative intent is to preserve statewide resources.
7. Advocate for municipal representation on all state boards, commissions, and study committees which affect municipal government and have non-legislative members.
8. Work cooperatively with other groups and associations to support efforts to improve the delivery of services at the local level.
9. Support municipal efforts toward effective regional cooperation and delivery of municipal services.
10. Support efforts to develop a statewide technology network that fosters increased communication and greater compatibility among levels of government and within and between agencies in all levels of government.

TOWN OF MILFORD RULES DISTRIBUTION 2018-001

TO : ALL DEPARTMENT HEADS, BOARDS, COMMISSIONS, COMMITTEES AND THE GENERAL PUBLIC

FROM: MARK BENDER, TOWN ADMINISTRATOR

SUBJ : MUNICIPAL OVAL FLAG RULE

DATE: AUGUST 20, 2018

At a meeting of the Milford Board of Selectmen held on _____ the Board of Selectmen voted to adopt the rule regarding Flags on the Milford Oval

The Town of Milford is committed to recognizing significant dates, occasions and contributions of non-profit or charitable organizations and public awareness campaigns.

PURPOSE:

To establish a consistent protocol for the flying of flags/banners on the Milford Oval and Bandstand.

DEFINITIONS:

Flag(s): Include the American Flag, POW Flag, Purple Heart Flag, and any United States Military flag.

MUNICIPAL FLAGPOLE: The flagpole over the WWI Memorial on the Milford Oval under the care or control of municipal staff.

SCOPE/STAFF PRIMARILY AFFECTED:

This policy is to be followed by all Town staff.

RULE DETAILS:

Only the American Flag, POW Flag, Purple Heart Flag and any United States Military flag will be allowed to fly over the WWI Memorial on the Milford Oval.

Only the American Flag and other United States Military flags will be allowed on the 22 footings around the Milford Oval.

All flags will be flown or displayed in accordance with the dignity and general rules of etiquette for flying and displaying the American Flag.

Flags shall be flown or displayed in good condition. Any soiled, frayed or torn flags shall be replaced immediately.

Flags representing private organizations, events, and causes shall **NOT** be displayed on the flagpole over the WWI Memorial or in the 22 footings around the Milford Oval.

All flags flown on the Milford Oval require prior approval from the Board of Selectmen.

BANDSTAND: Roofed platform on the Milford Oval.

RULE DETAILS:

Flags representing private organizations, events, and causes will be allowed on the bandstand at the discretion of the Milford Board of Selectmen.

Flags/banner requests for the bandstand must come before the Board of Selectmen for approval at least one month before the date(s) requested. The Board of Selectmen meet every 2nd and 4th Monday of the month.

Flags/banner requests for the bandstand will need to be requested annually.

Flags/banner requests for the bandstand will only be allowed for up to a 7 day period.

Flags/banners to be flown or displayed on the bandstand shall be maintained in good condition by the requesting organization.

Displaying of flags/banners on the bandstand **shall not** be approved for:

- Political parties or political organizations
- Religious organizations or the celebration of religious events
- If the intent is to defame the integrity of the Town of Milford
- An event or organization that has no direct relationship to the Town of Milford

This rule is documented under the Municipal Code/Rule section of Town of Milford's web site www.milford.nh.gov, and any other place deemed necessary.

Chairman

Vice-Chairman

Selectman

Selectman

Selectman

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

July 30, 2018

PRESENT: Kevin Federico, Chairman
 Gary Daniels, Vice Chairman
 Mike Putnam, Member
 Laura Dudziak, Member
 Paul Dargie, Member

Mark Bender, Town Administrator
 Tina Philbrick, Recording Secretary
 Hazen Soucy, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Osgood Pond – Councilor Dave Wheeler and Ray Green, Fish & Game Commissioner Hillsborough County. Councilor Wheeler gave a brief overview of the Osgood Pond Restoration. The original grant was approved for \$150,000 and the Town matched it for \$150,000, this grant will expire on 12/31/18. There are still a few minor things that need to be completed before any reimbursement is processed, this will complete Phase I for the first 5 acres. There may be another \$175,000 in grant money to increase the original dredging area by 6 acres. The State is waiting for confirmation of matching funds from the Town before they enter into any agreement for increase of funds and allow the increase of scope to take place. The Fish & Game also may possibly add some grant money.

Chairman Federico asked about the remaining work to be completed. Administrator Bender said the remaining work involves the ADA requirements; making the pathway wider, and more development of the picnic area with ADA compliant picnic tables. Selectman Dargie said he's in on Phase II, going after more grant money and possibly a warrant article for next year. Selectman Dudziak agrees. Selectman Daniels asked if there was a timeline on Phase II. Councilor Wheeler said before December 31st. If you show a commitment, they might be able to write an extension. There is \$175,000 that can be matched. Selectman Daniels asked if we could only raise \$150,000, would we still be able to use it. Councilor Wheeler said they could match what is raised.

Selectman Daniels asked if in kind work not used on Phase I could be used for Phase II. Councilor Wheeler said he didn't know. Work done by DPW to include labor can be a soft match. If you wanted to send the orange trucks there to haul out materials, a soft match would apply at the rate the DOT per hour hires orange trucks. If someone wants the dredging's and wanted to haul it out, we could get \$65 to \$70 per hour credit of soft match for those truck to haul materials out. You could your soft match for Phase I and if there are any appropriations left over use it for Phase II.

Selectman Putnam said he isn't in favor of spending money on Recreation when there are other areas that need it. Chairman Federico said he would like to see it move forward but he would like to see what else we could use for soft match. He doesn't know if he would be in support of a warrant article moving forward. If we can get an extension while we are moving forward, he would be in favor of that. Councilor Wheeler said they need a commitment by December, and then they would possibly extend it.

Selectman Dargie made a motion to put a warrant article in place in 2019 for up to \$175,000 for Phase II of Osgood Pond. Selectman Dudziak seconded. The motion passed 4-1 with Selectman Putnam opposed. Administrator Bender said we will have to find a place to dispose of the dredging's and we can't put it at BROX's. Ray asked for all information available on the project so he could review it going forward.

5:45 p.m. – Denial of Property Abatement Application – Assessing Director Marti Noel

Map 7/8, 7/1-1 Sanfred Realty LLC – Marti recommends denial of the 2017 abatement request. The property owner listed multiple reasons for the request including incorrect data. The data was misinterpreted not incorrect. There was not enough information provided. Selectman Putnam made a motion to deny the abatement request as recommended by the Assessing Director. Selectman Daniels seconded. All were in favor. The motion passed 5-0.

5:50 p.m. – Approval of Current Use Application – Assessing Director Marti Noel

59 Map 51 Lot 17. The application was submitted on time. The owner is applying to have .5 acres of land area placed
60 into Current Use Status. Selectman Daniels made a motion to approve the abatement request as recommended by the
61 Assessing Director. Selectman Putnam seconded. All were in favor. The motion passed 5-0.
62

63 **3. PUBLIC COMMENTS. (Items not on the agenda).**

64 Chris Labonte, Milford resident asked who is responsible for fixing the class 6 portion of Perry Road in front of
65 Marcodies Machine Shop. Chairman Federico said the Town doesn't maintain a class 6 road and it's the property
66 owner's responsibility. Chris asked if any of the gravel operations could be responsible for it. Chairman Federico
67 said if there is an issue out there it needs to be brought forward. Chris said there are several 36" potholes. Chairman
68 Federico said he would look into it. Administrator Bender said he would look at the map to see if it was class 5 or
69 class 6. Chris asked if the DPW Director be able to clarify if that section was class 5 or class 6. Chairman Federico
70 said not tonight, he isn't here to do that tonight.
71

72 **4. DECISIONS.**

73 a) **CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the Con-
74 sent Calendar for discussion. Selectman Putnam asked to remove 4.a) 2) for further discussion. Selectman Put-
75 nam moved to approve the rest as presented. Selectman Daniels seconded. All were in favor. The motion
76 passed 5-0.

- 77 1) Request for Approval for the Sacred Place Inc. to conduct a fundraising raffle for Homelessness, in
78 accordance with RSA 287-A:7.
- 79 2) Approval to **NOT** use the PA-28 Inventory Form for 2019.
- 80 3) Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b)) to support the
81 Labor Day Parade
 - 82 • Donation from EZ Mart Foods of NH Inc. - \$100.00
 - 83 • Donation from Haywards Trading Post - \$100.00
 - 84 • Donation from I Do, Again LLC. - \$ 50.00
 - 85 • Donation from L.D.N. Auto Repair, Inc. - \$100.00
- 86 4) Request for Approval for New Hampshire American Physical Therapy Association to do a day of
87 Service at Keyes Field.
- 88 5) Notification of Intent to Cut for MAP 57 LOTS 10&11 signed July 25, 2018 to meet new statute re-
89 quirements per RSA 79:10(1)(b).

90 Selectman Putnam said the PA-28 memo was copied to the previous Town Administrator, he asked if it was a
91 typo. Administrator Bender said yes. Selectman Putnam made a motion to approve 4.a) 2). Selectman Daniels
92 seconded. All were in favor. The motion passed 5-0.
93

94 **b) OTHER DECISIONS.**

- 95 1) N/A
96

97 **5. TOWN STATUS REPORT – Town Administrator Mark Bender**

98 **1. Purple Heart Flag Display** - At the March 26, 2018 board meeting the Selectmen approved a request
99 from Kevin Willette that Milford become a Purple Heart Community, designate August 7th as Purple Heart
100 Day, and fly the Purple Heart flag on the Oval flagpole for that day. Kevin is organizing a Purple Heart Bike
101 Run on August 5th that will include other communities and end at the VFW in Milford (flyer included in
102 packet). He has provided, and is asking that we fly 10 Purple Heart flags around the Oval from Friday,
103 August 3rd through Tuesday, August 7th Administration is asking for the Boards guidance.
104

105 Selectmen Putnam is okay with hanging the Purple Heart Flags on the bandstand like we did for Gay Pride, but
106 not in the footings on the oval. Selectman Dargie said he's okay with the request to use the flag footings but he
107 would like to hang them from August 5th through the 7th, not the 3rd and 4th. Selectman Dudziak asked what their
108 reasoning was for August 3rd through the 7th. Administrator Bender said it was just for additional days in recogni-
109 tion for the Purple Heart Veterans. Selectman Dudziak said she would be okay hanging them on the footings
110 from the 5th through the 7th.
111

112 Chairman Federico thought the categories that we specified last time were that something that is military or hon-
113 oring military was acceptable on the flag poles. Selectman Putnam said we don't have a policy indicating that.

114 Chairman Federico said not yet, but he thought that was the intent they were leaning towards. Selectman Putnam
115 said we should work on a policy. Selectman Dargie said the original discussion was about the main flagpole. We
116 already authorized the Purple Heart Flag to go on the main flagpole. Chairman Federico said we didn't want to
117 take away from honoring our Military and we didn't want other flags on the flagpoles of any sort to be flown
118 around the oval. We are more than happy to put other flags that are not military on the band stand.
119

120 Selectman Daniels said he didn't recall saying we were okay on the flagpoles, just the one over the WWI Memo-
121 rial. Chairman Federico said it started with the main flagpole then the 22 footings and then the bandstand and
122 everything up to the bandstand said that's all military honors. Selectman Daniels said we didn't discuss the foot-
123 ings until Selectman Dargie sent it out as a possibility. His comments were that we not do the footings. We
124 needed to have a policy before moving forward. Since its August 7th is Purple Heart day, if they want to put the
125 additional flags around the bandstand he thinks that is okay.
126

127 Selectman Dargie moved to allow the 10 Purple Heart flags on the footings around the ova from August 5th
128 through August 7th. Selectman Dudziak seconded. Chairman Federico asked if there were any other discussion.
129 Selectman Daniels reminded the Board that they are opening the door for any organization to come in and say,
130 you allowed these people to fly their flag without a policy so we should have the same right. Selectman Dudziak
131 said it isn't any organization; there is a difference because these are military flags. She agrees that we need a pol-
132 icy but she's okay with this. Chairman Federico said he has already started working on a policy. His thoughts
133 were to fly just military flags and the American Flags around the 22 footings on the oval and over the memorial,
134 and use the bandstand for other organizations. It's a work in process. We can move forward with this if it's a
135 general consensus of this Board. Selectman Putnam said he wasn't comfortable with doing anything until we
136 have a policy agreed upon by all of us. Selectman Daniels said he is only good with flying the Purple Heart Flag
137 for one day on the oval, which is what we did for the Welcome Home Vietnam Veterans.
138

139 Chairman Federico asked Rick Riendeau if the flags clip on and off the poles or is it something that is fixed.
140 Rick said he didn't know and he pointed out, that anyone removing the flags needed to follow flag etiquette. Se-
141 lectman Dargie said they were held on with carabiners and very easy to remove. Tina Philbrick, Milford resident
142 said in regards to the Welcome Home Vietnam Flag, it was only flown for one day because no one requested it
143 for more than that. If you are planning to put a policy in place, it would be nice to have it in place by the next
144 Board meeting. She sees no reason to not have the Purple Heart flags put in the footings for at least August 5th
145 through the 7th.
146

147 Chairman Federico said a motion was made and seconded. Selectman Dargie withdrew his first motion and made
148 a motion to allow the 10 Purple Heart flags on the footings around the bandstand from August 5th through August
149 7th and he would like to allow the Purple Heart Flag to fly on the main pole for the same days. Selectman Dudzi-
150 ak seconded. The motion passed 3-2 with Selectman Putnam and Daniels opposed.
151

152 **2. Osgood Pond Phase II** - Discussion was not needed because of the 5:30 appointment with Councilor
153 Dave Wheeler and Ray Green
154

155 **3. Hampshire Dome** - Administrator Bender referred the Board to the email included in their packets, the
156 Hampshire Dome is in the process of applying for a liquor license to serve beer and wine. They have
157 requested a letter of support from the town. He asked if there were any objections to the request. The Board
158 had no objections.
159

160 **4. MRI DRAFT Report** - The Municipal Resources, Inc. draft report on Public Safety
161 Telecommunications - Sustainability Analysis & Feasibility Study relating to the Dispatch service was
162 received this past week. Staff is reviewing the material prior to finalizing the report.
163

164 **6. DISCUSSIONS**

165 1. **Traffic Safety Concern** – Prospect Street – Joanne Laychak, who lives on Prospect Street, has concerns
166 about speed on Prospect Street and is asking the Board to change the speed limit from 30 mph to 25 mph.
167 Chairman Federico suggested giving this complaint to the Traffic Safety Committee. Selectman Daniels said
168 he thinks this issue has been before the Traffic Safety Committee at least once, maybe twice. The issues ha-

169 ven't changed; it's always about children and people going too fast. He isn't sure making the speed limit
170 lower would make a difference. Selectman Dudziak said she doesn't think it will make a difference if the
171 speed limit was lowered to 25 mph from 30 mph, people will still drive the same. The Board decided not to
172 send this to the Traffic Safety Committee.
173

- 174 2. **Traffic Safety Concern** – Clinton Street – Sandy Staiti sent in an e-mail Sunday, July 29th asking the Board
175 to reconsider Clinton Street as a on way, implement a “no thru trucking” ordinance and clean the street up at
176 the vacant station. Chairman Federico suggested giving this complaint to the Traffic Safety Committee. Se-
177 lectman Putnam said he would rather not waste their time. Clinton Street was originally a two way street and
178 was changed to one way in the 80's, then back to two way around 1992 because there was a lot of traffic go-
179 ing up over High Street which wasn't designed for that type of traffic. He lived on Clinton Street when it was
180 both one way and two ways and in his opinion, it's much better as a two way. He would not be in favor of
181 changing it. Selectman Dudziak agrees with Selectman Putnam. Administrator Bender asked what direction
182 was Clinton Street when it was one way. Selectman Putnam said South Street to Nashua Street. The Board
183 decided not to send this to the Traffic Safety Committee.
184
- 185 3. **Hartshorne Bridge Discussion** – Chairman Federico asked if there was any more information that anyone
186 needed before making a decision. Selectman Dargie would be in favor of a lower cost fix, guardrails and or
187 single lane. Administrator Bender said the cost to make it a one lane bridge and install guard railing would be
188 approximately \$13,000 to \$15,000. Selectman Daniels feels it should be closed. He doesn't like the intersec-
189 tion at Joslin Road, but it's not as bad as others. We have other bridges that we need to fix in town. Select-
190 man Dudziak asked if it would be safe if we make it one lane. Chairman Federico said we would have to
191 have an engineering company come in, which is a lot of money. Selectman Dudziak said she would be in fa-
192 vor of closing it. Selectman Putnam agrees.
193

194 Selectman Dargie said he would be okay with spending \$15,000 to make it a one lane. He is concerned
195 about the Joslin Road intersection. If there is an accident there could be liability on the Town. Selectman
196 Putnam said the intersection is in Amherst and we don't have any control over it. Chairman Federico said he
197 would like to not close it, but he also doesn't want to spend \$350,000 on it. Closing it just shifts liability
198 from the bridge to the intersection. He would like to find a way to keep it open. Selectman Putnam asked if
199 there was money to fix it in bridge repair. Chairman Federico said we are not making a decision to have it
200 done today; DPW would have to plan it out. Administrator Bender said it would have to come from the Op-
201 erating Budget if the cost is less than \$75,000, not the Bridge Repair Capital Reserve account. There was
202 some discussion and more clarification is needed.
203

204 Chris Labonte, Milford resident asked if the Board had information that he previously requested about put-
205 ting steel plates on the bridge, if they had to be engineered or not. If we close the bridge, do we have to con-
206 struct, for safety purposes, a hammerhead for a turnaround at the end of it like we would building any road in
207 town. Chairman Federico said he would have to get that information from the DPW Director. Chris said a
208 firetruck would have a difficult time backing out, with a hammerhead you could at least turn around. He
209 agrees with Selectman Dargie that we have an obligation for safety in this town. Administrator Bender said,
210 in regards to the steel plates, the bridge study on Perry Road was funded by the two operators out there, not
211 by the town. Prior to that, we put the steel plates down on Public Works recommendation to provide some
212 additional support to the bridge. We didn't have an engineering study and he wouldn't recommend paying
213 for an engineering study on Hartshorne Bridge because there isn't enough traffic using it. Chris said you still
214 have the safety concern on Hartshorne, if you were to steel plate it, you could possibly keep it a 6 ton. An
215 ambulance could still go over it, how would it get back out. Selectman Putnam said they would back out.
216 Chris said if you build a new road today, you have to put in a hammerhead or a tomahawk. We as a town we
217 should be showcasing to anyone building, what the responsibilities are in town. This town has basically gone
218 through and done whatever the hell they wanted to. Everyone should be held to the same level.
219

220 Selectman Dargie move to go forward with the low cost approach to fix the bridge, make it one lane and put
221 in some guardrails up to \$17,000. If it can't be done, the DPW Director can come back to let us know what
222 can be done. Selectman Dudziak seconded. Selectman Putnam asked if we have the money in the operating
223 budget. Administrator Bender said he would have to look. Chairman Federico said it doesn't have to be done
224 this year. It's been an issue for a while. The DPW Director and Town Administrator are looking for direc-

225 tion so they can plan accordingly. Selectman Putnam said we are taking on a liability for something that
226 could collapse at any time if we leave it open until next year. It should be something that needs to be done
227 sooner than later. Chairman Federico said a decision needs to be made on what course of action to take.
228 There are other red listed bridges not being addressed this year and at least we will have a direction to move
229 forward on this one. Selectman Dargie asked if this was a red listed bridge. Chairman Federico said yes. Se-
230 lectman Daniels feels he doesn't have all the information he needs to make a decision to move forward or
231 not. Selectman Dudziak agrees with Selectman Daniels. Selectman Daniels moved to table for additional in-
232 formation. Selectman Putnam seconded. The motion passed 4/1 with Selectman Dargie opposed. Adminis-
233 trator Bender will post questions for the next meeting on August 20th.

234
235 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

236 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

237 Selectman Dudziak told the Board that if you are parking in the library parking lot and you're not a patron of the Li-
238 brary, your vehicle will be towed during library hours. This includes if you are on a committee at the town hall for a
239 meeting and you park at the library, you will be towed. If they don't recognize a vehicle, they walk around the library
240 to see who owns it, it they can't find the owner they call for a tow. This is effective during library hours only. This is
241 legal because the Library Trustees are elected officials.

242
243 Selectman Daniels is still working on the Labor Day Parade. The new court house is taking shape. Selectman Putnam
244 said the fire station will be starting destruction soon.

245
246 Chairman Federico said that Granite Town Media is working on the new agreement between the Town and Comcast.
247 A draft will be before the Selectman in September. GTA is recommending a public hearing with Comcast representa-
248 tives so the public can talk about question or concerns that they may have. The public channel is up and running. We
249 have 3 channels, public, education and government.

250
251 **b) OTHER ITEMS (that are not on the agenda).**

252 **Note:** At the July 9th non-public meeting, the Board of Selectmen voted to unseal the non-public minutes of Novem-
253 ber 23, 2015 for (RSA 91-A:3,II(c)) Reputation and (RSA 91-A:3, II(e)) Legal, December 14, 2015 for (RSA 91-
254 A:3,II(a)) Personnel and February 8, 2016 for (RSA 91-A:3,II(e)) Legal.

255
256 **8. APPROVAL OF FINAL MINUTES.** Selectman Dargie moved to approve the minutes of July 9, 2018 as amend-
257 ed. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

258
259 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

260
261 **10. NOTICES.** Chairman Federico read the notices.

262
263 **11. NON-PUBLIC SESSION.** Selectman Daniels made a motion to enter into non-public meeting for approval of
264 non-public minutes at 6:45 in accordance with (RSA 91-A:3, II(c)) Reputation July 9, 2018 and review of non-public
265 minutes for unsealing May 30, 2018 (partial), August 22, 2016, September 26, 2016 and January 30, 2017. Select-
266 man Dargie seconded. All were in favor. The motion passed by roll call vote 5/0 Selectman Dargie – yes, Selectman
267 Dudziak – yes, Selectman Daniels – yes, Selectman Putnam – yes and Chairman Federico – yes.

268
269 **12. ADJOURNMENT:** Selectman Putnam moved to adjourn at 7:15 p.m. Selectman Daniels seconded. All were in
270 favor. The motion passed 5/0.

271
272 _____
273 Kevin Federico, Chairman

272 _____
273 Gary Daniels, Vice Chairman

274
275 _____
276 Mike Putnam, Member

275 _____
276 Laura Dudziak, Member

277
278 _____
279 Paul Dargie, Member