

5:30 Public Hearing for the Acceptance of Expenditure of Unanticipated funds over \$10K

9/27/2021

PUBLIC HEARING FOR THE PURPOSE OF AUTHORIZING:

(1) **The acceptance for expenditure of unanticipated funds under RSA 31:95-b for the following:**

\$10,878.00 Federal Grant - NH Highway Safety Project #22-120
Funding for overtime for the Milford Highway Safety Grant FFY21 conducted from October 1, 2021-September 30, 2022.
This grant consists of DUI Patrols (\$4,148.00), Distracted Driving Patrols (\$3,330.00), Join the NH Clique Patrols (\$850.00), Drive Sober or Get Pulled Over Patrols (\$1,700.00), and U Drive, U Text, U Pay Patrols (\$850.00). These patrols will be conducted on specific dates during the grant period.

(2) **The acceptance of gifts of property under RSA 31:95-e for the following:**

None at this time.



Eagle Project Idea

By Collin Linderman

My plan was to put a flag retirement drop box at Bicentennial Park, The VFW, The Fire Hall and The American Legion





What is a Flag Retirement Dropbox ?

Flag Retirement DropBox Example



Thank You for your time

5:45 Approval of two (2) Land Use Tax Warrants, Map 3 Lot 12 and Map 7 Lot 10, and four (4) Veteran's Tax Credit Applications - Director Marti Noel

MEMORANDUM

DATE: April 26, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 2 parcels:**
Map 3 Lot 12
Map 7 Lot 10

Map 3 Lot 12 has 2 acres removed from Current Use for land under outbuildings and for an area where gravel removal activity has occurred.

Map 7-10 has .25 acres removed for land under a recently constructed outbuilding.

The property owners are aware of the action being taken tonight regarding their properties.

The Land Use Change Tax for the disturbed area is based on 10% of estimated market value of the affected area at the time of removal from Current Use.

The application must have original signatures as it is to be recorded at the Hillsborough County Registry of Deeds.

Thank You

MEMORANDUM

DATE: September 27, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Veteran's Tax Credit (4)**

The Board has chosen to liberally interpret RSA 72:33 and has indicated it wishes to review for approval any veteran's tax credit application regardless whether it submitted after April 15, (the final date of application stated in the attached RSA), and prior to finalizing values for the year.

Applications presented tonight for the veteran's tax credit have been received after that deadline of April 15, but are presented tonight based on that earlier BOS decision to accept such late-filed applications.

Thank You

72:33 Application for Exemption or Tax Credit. –

I. No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 28-b, 28-c, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefor, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application. The form shall include the following and such other information deemed necessary by the commissioner:

(a) Instructions on completing and filing the form, including an explanation of the grounds for requesting tax exemptions and credits pursuant to RSA 72.

(b) Sections for information concerning the applicant, the property for which the relief is sought, and other properties owned by the person applying.

(c) A section explaining the appeal procedure and stating the appeal deadline in the event the municipality denies the tax relief request in whole or in part.

(d) A place for the applicant's signature with a certification by the person applying that the application has a good faith basis and the facts in the application are true.

I-a. If any person, otherwise qualified to receive an exemption or credit, shall satisfy the selectmen or assessors that he or she was prevented by accident, mistake, or misfortune from filing a permanent application or amended permanent application on or before April 15 of the year in which he or she desires the exemption to begin, said officials may receive the application at a later date and grant an exemption or credit for that year; but no such application shall be received or exemption or credit granted after the local tax rate has been approved for that year.

I-b. Notwithstanding the April 15 application deadline in paragraph I, a person may apply for the tax credit for combat service under RSA 72:28-c at any point during the tax year in which the person is engaged in combat service. If the application is received and granted after the tax rate for the city or town is set, the credit shall be applied to the balance of tax payments due for that year. If a person is deemed eligible for the tax credit after taxes have been billed and paid for the tax year in which the person served, the credit shall be applied in the following year.

II. Any person who changes residence after filing such a permanent application shall file an amended permanent application on or before December 1 immediately following the change of residence. The filing of the permanent application shall be sufficient for said persons to receive these exemptions or tax credits on an annual basis so long as the applicant does not change residence.

III. If the selectmen or assessors are satisfied that the applicant has willfully made any false statement in the application to obtain an exemption or tax credit, they may refuse to grant the exemption or tax credit.

IV. [Repealed.]

V. In addition to the above requirements, applicants for exemption who claim ownership pursuant to RSA 72:29, VI shall file with their application an additional statement signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing they meet the requirements of RSA 72:29, VI.

VI. The assessing officials may require applicants for any exemption or tax credit to file the information listed in RSA 72:34, or the statement required by RSA 72:33, V periodically but no more frequently than annually. Failure to file such periodic statements may, at the discretion of the assessing officials, result in a loss of the exemption or tax credit for that year.

Source. 1947, 240:1, par. 29-d. RSA 72:33. 1969, 55:1. 1973, 544:8. 1977, 502:1. 1983, 155:8; 385:1. 1987, 325:1. 1991, 70:14. 1994, 102:2; 390:3, 8. 1995, 265:3, 20. 1996, 140:7. 1997, 281:1. 2003, 131:1; 299:6, 25, 26. 2007, 182:3, eff. April 1, 2007. 2016, 217:6, eff. Aug. 8, 2016. 2018, 151:4, 5, eff. Jan. 1, 2019.

2021 Veteran's Credit List (9/27/2021)

Map/Lot	Applicant	Veteran	72:28 (\$400)	72:28-b (\$400)	72-35 (\$1,500)	72:29-a (\$800)	72:36-a	72:28 (IV) (a)	72:28-b (IV)	Comments	Date Recieved
24/9-2	Kellett, David & Carla	Kellet, David s	X								8/25/2021
48/48-C-23	Haworth, David A	Haworth, David A	X								8/23/2021
45/21-2	Gibson, Charles & Christine	Gibson, Charles		X							9/3/2021
56/29	Norum, Kevin & Toddi	Norum, Kevin	X								9/7/2021
	Selectmen	Signature				Date					
	Gary Daniels					9/27/2021					
	Chris Labonte					9/27/2021					
	Paul Dargie					9/27/2021					
	Laura Dudziak					9/27/2021					
	David Freel					9/27/2021					
	72:28 - Standard Veteran's Tax Credit (\$400)										
	72:28-b All Veteran's Tax Credit (\$400)										
	72:35 -Tax Credit for Service-Connected Total Disability (\$1,500)										
	72-29-a -Tax Credit for Surviving Spouse (Veteran Killed or died while on Active Duty) (\$800)										
	72:36-a Certain Disabled Veterans (Total Credit for Assessed Value)										
	72:28 (IV) (a) -spouse or surviving spouse of Veteran qualified for Standard Veteran Tax Credit (\$400)										
	72:28-b (IV) -spouse or surviving spouse of Veteran qualified for All-Veteran Tax Credit (\$400)										

MEMORANDUM

DATE: September 27, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Departmental Update & MS-1 Report -2021**

The main focus of the Assessing department this year has been the completion of the 2021 revaluation. This effort is concluded with the submission to the Department of Revenue (DRA) the MS-1 report which is presented for signatures this evening.

Revaluation Results

The town is obligated by statute to conduct a full revaluation at least once every five years so that assessments are at “full and true value”. (RSA 75:8-a). The NH Department of Revenue has confirmed there are no exceptions to this statute, including volatile market conditions or pandemics. Milford’s last revaluation was 2016.

Methodology:

Some assessments are determined using formulas spelled out in various statutes ie: Current Use (RSA 79:A), Utilities (RSA 72:8-d), and certain Low Income Housing developments (RSA 75:1-a). For all other properties, the sales approach, the cost approach and the income approach are considered and developed as applicable. Over 320 qualified sales from 4/1/2020 through 3/21/2021, involving a wide variety of property types, were analyzed. Locally adjusted costs were developed and compared with industry recognized cost tables such as Marshall and Swift. Income & Expense Surveys were mailed to all commercial and industrial property owners, and their responses were used in conjunction with published known local data, data surveys for Commercial and Industrial properties as well as reviewing known sales of similar properties outside of Milford’s municipal boundaries.

Statistical formulas used to determine confidence in the results include the PRD, COD, and Equalization Ratio which are applied using the sales data. These standards are determined by the NH Assessing Standards Board, and align with the standards of the International Association of Assessing Officials (NHA AO).

As of 4/1/2021:

The Equalization Ratio is 1.01, or 101%. This measures how closely sale prices and assessments align. Acceptable assessing standards for the overall equalization ration are from 90-110%. Sales occurring after 4/1 of this year continue to show property values are increasing.

The COD is 6.02%. The COD (Co-efficient of Dispersion) measures how closely values align with sale prices. A visual of this would be a dartboard, where 0 is the bulls-eye. Acceptable standards for the overall COD are 0 to 20%.

The PRD is 1.01. The PRD (Price Related Differential) measures equity between low and high valued properties. A visual of this would be a seesaw. Acceptable standards for the overall PRD are between .98 and 1.03.

With all measures within acceptable levels, the values have been finalized, and are summed up in the MS-1, submitted for your signatures tonight.

Since the informal hearings are closed, if any person disagrees with the assessed value established for their property the abatement process may be used to present their concerns to the Assessing office. The abatement application time frame is from the date the tax bills are mailed through March 1 each year as determined by statute. (RSA 76:16)

Summary of the MS-1 Report:

Please review the MS-1 Report, otherwise known as the Summary Inventory of Value for the Department of Revenue. This is an annual report listing the total property value and covers the total exemptions, credits and specialty property valuations.

The report has two components – the municipality totals, and a break-out of the Fox Run Village District. The DRA requires both components to be signed.

The statutory due date for submission of the report to the DRA is September 1 each year. Milford had requested and received an extension through September 30 in order to comfortably accommodate the full statistical revaluation efforts including informal hearings and addressing any changes as a result of those hearings.

As of April 1, there are 5,982 parcels in Milford.

The 2021 total assessed value of all property is \$2,194,590,814.

The 2021 total assessed value of all taxable property is \$2,059,883,305

This represents an increase of 23.4% over 2020.

As discussed previously, 2.1% of that growth is attributable to New Construction and Building Permits.

Residential property value represents roughly 81% of our property base and Commercial property value represents roughly 17%. Utilities and Current Use Lands would account for the remainder.

Exemption and Credit Report

For 2020 there are a total of 91 **Elderly Exemption** recipients, down from 93 in 2020. A majority of recipients (51) are receiving the highest category of exemption amount. The total elderly exemption for 2021 is \$11,134,300 representing \$282,477 in taxes (using the 2020 tax rate).

The number of **Veteran's Tax Credit** recipients is slightly down for the 2nd year at 501 for 2021 from 513 for 2020.

Blind Exemption and **Solar Exemption** have had minor increases in # of recipients as well.

2021 Warrant Article for Consideration

Elderly Exemption.

The Board may decide that an increase to individual criteria may be warranted, and if so, a warrant article will be submitted for the 2022 budget year.

Elderly Exemptions are required in every NH municipality with a de minimus set in statute. Age categories are also determined in statute. Towns may set their own income, asset and benefit amounts.

When there is a valuation update or full revaluation, the elderly may be adversely affected. I have reviewed the following data.

For Income Levels:

Milford's income levels are \$38,600 for an individual and \$46,000 for a couple.

The latest published median household income in Milford was \$79,647. (2019)

NH DRA data indicates that Milford ranks 10st highest out of the 31 communities in Hillsborough. (within the top 68%) This was last increased in 2016.

For Asset Limits:

Milford's Asset Limit is \$100,000 for both groups.

NH DRA data indicates that Milford ranks 11th out of the 31 communities, or within the top 65%. This was last increased from \$85,000 in 2018.

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Exemption Benefit Amounts:

Milford's exemption amounts are \$83,000, \$124,000 and \$165,000 depending on age.

NH DRA data indicates that Milford ranks 7th out of the 31 communities or within the top 77%. These were last increased by 20% for 2018.

When considering the property value increase isolating the properties by those receiving the Elderly Exemption benefit, the average increase was 15%, which is below the average overall increase of 21.3%

A review of this data would indicate that Milford's current limits remain adequate. The Board, of course, may elect to increase any of these components. If the Board elects to make changes, I will prepare the warrant article for approval by town vote.



Milford Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
 NH DRA Municipal and Property Division
 (603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor
Marti Noel

Municipal Officials		
Name	Position	Signature
Gary Daniels	Select Board Chairman	
Chris Labonte	Select Board Vice- Chair	
Paul Dargie	Select Board Member	
Laura Dudziak	Select Board Member	
David Freel	Select Board Member	

Preparer		
Name	Phone	Email
Marti Noel	249-0615	mnoel@milford.nh.gov

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	5,699.28	\$791,732	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.75	\$9,300	
1F	Residential Land	5,048.85	\$362,286,723	
1G	Commercial/Industrial Land	1,214.18	\$80,617,325	
1H	Total of Taxable Land	11,963.06	\$443,705,080	
1I	Tax Exempt and Non-Taxable Land	2,949.68	\$25,795,509	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$1,276,934,358	
2B	Manufactured Housing RSA 674:31	0	\$22,972,800	
2C	Commercial/Industrial	0	\$274,196,567	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	13	\$187,900	
2F	Total of Taxable Buildings	0	\$1,574,291,625	
2G	Tax Exempt and Non-Taxable Buildings	0	\$108,912,000	
Utilities & Timber			Valuation	
3A	Utilities		\$41,886,600	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$2,059,883,305	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	1	\$702,193	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$2,059,181,112	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$30,000	6	\$180,000
13	Elderly Exemption RSA 72:39-a,b	\$0	91	\$11,134,300
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	66	\$660,000
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$11,974,300
21A	Net Valuation			\$2,047,206,812
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$2,047,206,812
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$2,047,206,812
22	Less Utilities			\$41,886,600
23A	Net Valuation without Utilities			\$2,005,320,212
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$2,005,320,212



Utility Value Appraiser

New Hampshire Department of Revenue Administration

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
PSNH DBA EVERSOURCE ENERGY	\$25,673,945	\$1,082,043		\$6,153,912	\$32,909,900
	\$25,673,945	\$1,082,043		\$6,153,912	\$32,909,900

Gas Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$6,459,800	\$93,600			\$6,553,400
	\$6,459,800	\$93,600			\$6,553,400

Water Company Name	Distr.	Distr. (Other)	Gen.	Trans.	Valuation
PENNICHUCK WATER WORKS INC	\$2,423,300				\$2,423,300
	\$2,423,300				\$2,423,300



Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$400	432	\$172,400
Surviving Spouse RSA 72:29-a	\$800	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$1,500	22	\$33,000
All Veterans Tax Credit RSA 72:28-b	\$400	47	\$18,800
Combat Service Tax Credit RSA 72:28-c	\$0	0	\$0
		501	\$224,200

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single		Single	
Married		Married	
Disabled Income Limits		Disabled Asset Limits	
Single		Single	
Married		Married	

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	2
75-79	1
80+	4

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	25	\$83,000	\$2,075,000	\$1,964,500
75-79	15	\$124,000	\$1,860,000	\$1,736,000
80+	51	\$165,000	\$8,415,000	\$7,433,800
	91		\$12,350,000	\$11,134,300

Income Limits

Single	\$38,600
Married	\$46,000

Asset Limits

Single	\$100,000
Married	\$100,000

Has the municipality adopted an exemption for Electric Energy Systems? (RSA 72:85)

Granted/Adopted? No Properties:

Has the municipality adopted an exemption for Renewable Gen. Facility & Electric Energy Storage? (RSA 72:87)

Granted/Adopted? No Properties:

Has the municipality adopted Community Tax Relief Incentive? (RSA 79-E)

Granted/Adopted? Yes Structures: 3

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? (RSA 79-H)

Granted/Adopted? No Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? (RSA 79-G)

Granted/Adopted? No Properties:

Has the municipality adopted the optional commercial and industrial construction exemption? (RSA 72:76-78 or RSA 72:80-83)

Granted/Adopted? Yes Properties: 1
 Percent of assessed value attributable to new construction to be exempted: 40
 Total Exemption Granted: \$1,465,200

Has the municipality granted any credits under the low-income housing tax credit tax program? (RSA 75:1-a)

Granted/Adopted? No Properties:
 Assessed value prior to effective date of RSA 75:1-a:
 Current Assessed Value:



Current Use RSA 79-A	Total Acres	Valuation
Farm Land	732.51	\$218,354
Forest Land	4,009.34	\$539,753
Forest Land with Documented Stewardship	636.49	\$26,147
Unproductive Land	320.94	\$7,478
Wet Land		
	5,699.28	\$791,732

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	1,282.00
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	30.12
Total Number of Owners in Current Use	Owners:	155
Total Number of Parcels in Current Use	Parcels:	248

Land Use Change Tax

Gross Monies Received for Calendar Year		\$148,730
Conservation Allocation	Percentage: 0.00%	Dollar Amount:
Monies to Conservation Fund		
Monies to General Fund		\$148,730

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land		
Forest Land		
Forest Land with Documented Stewardship		
Unproductive Land		
Wet Land		

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	
Parcels in Conservation Restriction	Parcels:	



Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
		2	

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F					
Number Granted	Structures	Acres	Land Valuation	Structure Valuation	
2	13	0.75	\$9,300	\$187,900	

Discretionary Preservation Easements RSA 79-D					
Owners	Structures	Acres	Land Valuation	Structure Valuation	

Map	Lot	Block	%	Description
<i>This municipality has no Discretionary Preservation Easements.</i>				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
<i>This municipality has no TIF districts.</i>					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357	\$1,504.00	3.60
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
<i>This municipality has not adopted RSA 72:74 or has no applicable PILT sources.</i>	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
Southern NH Medical Ctr	\$6,185
Dartmouth Hitchcock	\$6,282
Housing Initiatives of NE	\$38,245
	\$50,712

Notes



Fox Run Road Summary Inventory of Valuation

Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor		
Marti Noel		

Preparer		
Name	Phone	Email
Marti Noel	249-0615	mnoel@milford.nh.gov

Preparer's Signature



Land Value Only		Acres	Valuation	
1A	Current Use RSA 79-A	0.00	\$0	
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0	
1C	Discretionary Easements RSA 79-C	0.00	\$0	
1D	Discretionary Preservation Easements RSA 79-D	0.00	\$0	
1E	Taxation of Land Under Farm Structures RSA 79-F	0.00	\$0	
1F	Residential Land	12.99	\$880,400	
1G	Commercial/Industrial Land	0.00	\$0	
1H	Total of Taxable Land	12.99	\$880,400	
1I	Tax Exempt and Non-Taxable Land	0.00	\$0	
Buildings Value Only		Structures	Valuation	
2A	Residential	0	\$2,337,100	
2B	Manufactured Housing RSA 674:31	0	\$0	
2C	Commercial/Industrial	0	\$0	
2D	Discretionary Preservation Easements RSA 79-D	0	\$0	
2E	Taxation of Farm Structures RSA 79-F	0	\$0	
2F	Total of Taxable Buildings	0	\$2,337,100	
2G	Tax Exempt and Non-Taxable Buildings	0	\$0	
Utilities & Timber			Valuation	
3A	Utilities		\$0	
3B	Other Utilities		\$0	
4	Mature Wood and Timber RSA 79:5		\$0	
5	Valuation before Exemption		\$3,217,500	
Exemptions		Total Granted	Valuation	
6	Certain Disabled Veterans RSA 72:36-a	0	\$0	
7	Improvements to Assist the Deaf RSA 72:38-b V	0	\$0	
8	Improvements to Assist Persons with Disabilities RSA 72:37-a	0	\$0	
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV	0	\$0	
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12	0	\$0	
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a	0	\$0	
11	Modified Assessed Value of All Properties		\$3,217,500	
Optional Exemptions		Amount Per	Total	Valuation
12	Blind Exemption RSA 72:37	\$0	0	\$0
13	Elderly Exemption RSA 72:39-a,b	\$0	0	\$0
14	Deaf Exemption RSA 72:38-b	\$0	0	\$0
15	Disabled Exemption RSA 72:37-b	\$0	0	\$0
16	Wood Heating Energy Systems Exemption RSA 72:70	\$0	0	\$0
17	Solar Energy Systems Exemption RSA 72:62	\$0	0	\$0
18	Wind Powered Energy Systems Exemption RSA 72:66	\$0	0	\$0
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23	\$0	0	\$0
19A	Electric Energy Storage Systems RSA 72:85	\$0	0	\$0
19B	Renewable Generation Facilities & Electric Energy Systems	\$0	0	\$0
20	Total Dollar Amount of Exemptions			\$0
21A	Net Valuation			\$3,217,500
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$3,217,500
21D	Less Commercial/Industrial Construction Exemption			\$0
21E	Net Valuation Adjusted to Remove TIF Retained Value and Comm/Ind Construction			\$3,217,500
22	Less Utilities			\$0
23A	Net Valuation without Utilities			\$3,217,500
23B	Net Valuation without Utilities, Adjusted to Remove TIF Retained Value			\$3,217,500



Notes

TOWN OF MILFORD
DEPARTMENT OF PUBLIC WORKS

Buildings • Cemeteries • Highway • Parks
Recycling Center • Transfer Station

September 23, 2021

To: John Shannon

From: Christopher D. Anton 

RE; Re - appropriation of in budget funds for equipment needs

Our new 2022 approved 6 wheel plow unit has been delayed numerous times throughout the year due to parts supplies and economic issues out of our control. Our chassis was to be built in April of 2021 and is now scheduled for late December and will probably be pushed even further. I do not anticipate this new unit being completed before spring / summer of 2022.

Our 2003 replacement was placed on consignment in the spring of 2021 and hence been sold and now creating a shortfall of equipment for the upcoming winter season. I am forced to reassign our equipment to meet our winter needs and will need to up fit our new CV515 medium duty chassis with a wing and plow to accommodate our winter response fleet.

I am requesting to re - appropriate in budget funds in the amount of \$34,900.00 to have this equipment installed on this unit prior to the winter season. This is an unforeseen expense out of our control which must be overcome for us to continue to provide our residents, visitors and safety forces a safe path of travel during inclement winter weather.

I have reached out to (3) vendors for this up fit request:

HP Fairfield	\$29,550.00	Did not supply correct equipment or availability
Viking Cives	\$34,900.00	Current vendor building our new unit, items in stock
Tenco	\$43,944.00	Mid Dec. to begin install not all parts in stock

Viking Cives is the best vendor for this project request as they are already in contract to build our new unit on order, all parts are in stock and build availability can be immediately scheduled upon approval.

I have attached all three written quotations for your review and we thank you for your understanding and continued support.



NEW HAMPSHIRE
 554 Maple Street
 Hopkinton, NH 03229
 P: (603) 225-9576
 F: (603) 228-5246

Sales Quote

IMPORTANT: All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods. LATE CHARGE: A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

CUSTOMER NO	826629	TERRITORY	393	PAGE 1 of 1
ORDER DATE	09/22/2021	CUSTOMER PO	79328KAULBACH	
QUOTE DATE	09/22/2021	SHIPPED VIA		
SALES ORDER	6256477 - SQ	FREIGHT TERMS	EXW- CUSTOMER FRT ACCOUNT DIRECT BILL TRANSER AT ORIGIN	
PAYMENT TERMS	Net 30 Days from Invoice Date	CODE	002	
DELIVERY INSTRUCTIONS:				
			REQUESTED SHIP DATE	09/22/2021

SOLD TO:
 TOWN OF MILFORD NH CHP
 TRANSFER STN
 1 UNION SQ
 MILFORD NH 03055-4230

SHIP TO:
 TOWN OF MILFORD NH CHP
 TRANSFER STN
 1 UNION SQ
 MILFORD NH 03055-4230

DESCRIPTION/REMARKS

Price for plow gear installation on international CV chassis.

Everest CV low mount front plow hitch.

Everest ACPLF/ACP12/ST/60 safety trip wing system with Fixed rear patrol wing post and 12" hydraulic slide lifting front post. Standard High intensity plow lights mounted to front hitch.

American FTP120 10' Poly trip edge front plow

Everest W120P Poly wing

HPF Custom hydraulics package to include engine mounted clutch driven pump. Manual lever controls in cab with sealed push pull cables. Gresen v20 series hydraulic valves. 25 gallon carbon steel hydraulic tank with filter and shut off mounted to frame. Hydraulic valve body mounted on top of tank. Muncie MESP Electronic spreader controls mounted in cab.

Plow gear painted black.
 1 year warranty

Quote Valid for 45 days

ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC%	EXTENDED AMOUNT
6HDHPF	9958	19501-26000 GVW TRUCK		1	29,550.00	0	29,550.00

R E M A R K S	NET DUE	CASH DISC.	IF PAID BY	SUB-TOTAL	29,550.00
	29,550.00	0.00	10/22/2021	FREIGHT & HANDLING	0.00
				SALES TAX	0.00
				TOTAL(USD)	29,550.00
				PREPAID AMOUNT	

IMPORTANT: Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.



Cives Corporation, dba
 Viking Cives (USA)
 14331 Mill Street
 Harrisville, NY 13648
 Phone: (315) 543-2321
 Fax: (315) 543-2366
 www.vikingcives.com

QUOTATION

Quote ID: 90010

Page 1 of 2

Fall '08 Factory Install
 Catalog

Customer: TOWN OF MILFORD
Contact: Chris Anton
Address: 289 SOUTH STREET
 MILFORD, NH 03055

Phone: 603-673-1662
Fax:
Attn: Chris Anton

Quote Number: 90010
Quote Date: 08/13/2021
Quote valid until: 02/13/2022
For:
Terms: Net 30 Days
Salesperson: Mike Murray
FOB: Williston, VT

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	LD Power Tilt Hitch w/Wing Mount	\$0.00	\$0.00
1	FAH18 Hydraulic Front Post	\$0.00	\$0.00
1	Full Trip Hinge	\$0.00	\$0.00
1	Patrol Rear Post	\$0.00	\$0.00
1	HD LD Full Trip Hydraulic Push Arms	\$0.00	\$0.00
1	120WLD Wing	\$0.00	\$0.00
1	HD Sabre Blades	\$0.00	\$0.00
1	Moldboard Shoes (Pair)	\$0.00	\$0.00
1	R103242LDFE Full Trip Moldboard	\$0.00	\$0.00
1	PRR Hydraulic Ram Reversing Drive Frame	\$0.00	\$0.00
1	Standard Push Lug Swivel	\$0.00	\$0.00
1	Two Chain Lift	\$0.00	\$0.00
1	HD Sabre Blades	\$0.00	\$0.00
1	Frame Shoes (Pair)	\$0.00	\$0.00
1	Rubber Deflector	\$0.00	\$0.00
1	Engine Mounted Clutch Pump	\$0.00	\$0.00
1	Stainless Steel Frame Mounted Oil Reservoir	\$0.00	\$0.00
1	Six Section Implement/Spreader Valve in Stainless Enclosure	\$0.00	\$0.00
1	Electronic Joystick Mounted Implement Controls	\$0.00	\$0.00
1	Electronic Spreader Control	\$0.00	\$0.00
1	LED Heated Plow Lights	\$0.00	\$0.00
1	LED Heated Wing Light	\$0.00	\$0.00
			\$34,900.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
OPT		\$0.00	\$0.00

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	



Cives Corporation, dba
Viking Cives (USA)
14331 Mill Street
Harrisville, NY 13648
Phone: (315) 543-2321
Fax: (315) 543-2366

www.vikingcives.com

QUOTATION

Quote ID: 90010

Page 2 of 2

Fall '08 Factory Install
Catalog

The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material and all other causes beyond our control. Prices are based on costs and conditions existing on date of quotation and are subject to change by the Seller before final acceptance.

- ◆ Typographical and stenographic errors subject to corrections. Purchaser agrees to accept either overage or shortage not in excess of ten percent to be charged pro-rata. Purchaser assumes liability for patent and copyright infringement when goods are made to Purchaser's specifications. When quotation specifies material to be furnished by the purchaser, ample allowance must be made for reasonable spoilage and material must be of suitable quality to facilitate efficient production.
- ◆ Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on Purchaser's formal order will not be binding on the Seller.
- ◆ Unless otherwise stated, Installation charges do not include modifications to exhaust systems, cab protectors or bumpers.



September 22nd 2021
Town of Milford, NH
Attn: Chris Anton

Dear Mr. Anton,

Tenco New England is pleased to offer the following equipment for your consideration:

- [1] **H20-FFH30 Tilting** front hitch with a 30" hydraulic front wing post and 30 degree trip block.
- [2] **TCW-9T-30**, a nine foot cutting edge wing with a Tenelene moldboard, 13" wing arms and a Patrol rear wing post, with a KUPER XT carbide cutting edge.
- [2] **TCP-10-T-36-E1-H-F1**, Trip Edge Reversible plows with Tenelene moldboard, rubber deflector and an adjustable parking leg, with KUPER XT carbide edge.
- [3] Hydraulic system to include a belt-driven clutch pump, 4 section Rexroth Valve with a CS106 electronic plow & wing controls and a CS520 electronic spreader control, stainless steel hydraulic piping, hydraulic couplers for all removable attachments and a 30-gallon frame mount oil reservoir with sight level gauge, temperature gauge, shut off and filter assy.
- [4] Lighting system to include ABL LED plow lights with turn signals, and four heated LED work lights.
- [5] Poly wheel covers and painting the plow gear black.

Your price for the above equipment on a truck provided by the
Town of Milford, N.H. is **\$43,944.00**

All equipment is professionally installed and supported by Tenco's factory trained parts and service staff.

Chassis must be delivered in a manner which allows the above listed equipment to be installed without modification to the chassis.

All prices and freight are, F.O.B. Barre, VT.

This quote is valid for 30 days.



Thank you for the opportunity to quote,

Greg Murray

Greg Murray
Sales Representative
Tenco New England Inc.

I, _____, as a representative of

The Town of Bethel, VT, accepts the quotation listed above.

Signature

6:15 – Finance Overview – Director, Paul Calabria

VERBAL

4. a) 1) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 and Gifts of Property under \$5,000

Board of Selectmen

Agenda Date: 9/27/2021

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Steele Associates	\$ 150.00	Donation to support the Labor Day Parade

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

United Way of Greater Nashua	Donation of the following items with a total value of \$720.. See attached memo from the Milford Recreation Dept. 8,000 Disposable Masks - \$480 30 bottles of Hand Sanitizer - \$240.
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TOWN OF MILFORD

OFFICE OF THE SELECTMEN

TO: Board of Selectmen
FROM: Tina M. Philbrick, Executive Assistant
DATE: September 27, 2021
SUBJ: Labor Day Parade Donations



Please accept this donation for the Labor Day Parade.

1. Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)) Labor Day Parade Donations.
\$150.00 – Steele Associates.

Thank you

Tina M. Philbrick
Executive Assistant

TOWN OF MILFORD

RECREATION DEPARTMENT



TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: DONATIONACCEPTANCE
DATE: 9/20/21

The Milford Recreation Department requests acceptance of a donation from the United Way of Greater Nashua of the following items:

- 8,000 disposable masks valued at \$480.00
- 30 bottles of hand sanitizer valued at \$240.00

Thank you,

Arene Berry, Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov



PUBLIC NOTIFICATION OF PROPOSED
MILFORD MUNICIPAL CODE – TITLE 5 HEALTH AND SAFETY
CHAPTER 5.35 SAVAGE MUNICIPAL WATER SUPPLY SUPERFUND
GROUNDWATER MANAGEMENT ZONE

FOR
SAVAGE MUNICIPAL WATER SUPPLY SUPERFUND SITE
ELM STREET AREA
EPA PROJECT ID: NHD980671002, NHDES Site #198505002

In consultation with the United State Environmental Protection Agency (US-EPA) and the New Hampshire Department of Environmental Services (NH-DES) in regards to the Savage Municipal Water Supply Superfund Site, the Town of Milford (Town) is hereby providing notice [per the New Hampshire Code of Administrative Rule Env-Or 607.02 (b)(2)] that your property is proposed for inclusion within a Groundwater Management Zone (“GMZ”). A GMZ is an area within which groundwater use must be controlled and/or monitored due to the presence of groundwater contaminants that exceed the State’s Ambient Groundwater Quality Standards (“AGQS”). The Town is proposing to fulfill the requirement for institutional controls on the use of groundwater at the subject site via a Municipal Ordinance under the existing Health and Safety Chapter 5.35 Savage Municipal Water Supply Superfund Groundwater Management Zone.

Due to the number of parcels affected by the GMZ, the Town, in consultation with US-EPA and NH-DES, determined that it was more efficient to establish a Municipal Ordinance in lieu of acquiring a Groundwater Management Permit (Permit), whereby it is required to record a notice of the Permit in the chain of title for each property located within the GMZ. The purpose of the Municipal Ordinance is to protect the public health and to meet the requirements of New Hampshire’s “Groundwater Protection Act,” (RSA 485-C:4 XI) and associated administrative rules (Env-Or 607). The Municipal Ordinance will remain in effect until such time as groundwater is restored to drinking water quality (below AGQS) within the GMZ and the US-EPA and NH-DES approve release of the ordinance prohibitions.

Attached is the draft Municipal Ordinance with associated figure that shows the properties that are proposed for inclusion within the GMZ.

On August 9th, the Board of Selectmen will hold a Public Hearing at Town Hall, Board of Selectmen Meeting Room, 1 Union Square to discuss and seek to adopt the proposed Groundwater Management Zone. Your participation is encouraged.

This meeting will be a hybrid meeting where people may attend in person at Town Hall or by Zoom. All appropriate mask and social distancing rules will be in place for in person attendees.

For remote participation, call in on your phone at 1-646-558-8656 and enter the meeting ID# - 821 0579 8174. The password is 344086. You may also join the Zoom Meeting at: <https://us02web.zoom.us/j/82105798174?pwd=dDIlc1IwS0NYUmJaL1ZDSGZaVXNmdz09>. Please log in five minutes before the meeting’s scheduled start time in case there are any technical difficulties.

Please contact Lincoln Daley, Community Development Director at ldaley@milford.nh.gov or 603-249-0620 with any questions and/or comments.

**SAVAGE MUNICIPAL WATER SUPPLY SUPERFUND SITE
GROUNDWATER MANAGEMENT ZONE**

Adopted _____ by the Town of Milford (“Town”) Board of Selectmen (hereafter “Board”).

I. AUTHORITY AND PURPOSE

Pursuant to RSA 147:1, Local Regulations, and RSA 31:39, Power to Make Bylaws, the Board adopts a Groundwater Management Zone in consultation with the United States Environmental Protection Agency (US-EPA) and New Hampshire Department of Environmental Services (NH-DES) to be entitled, “Savage Municipal Water Supply Superfund Site Groundwater Management Zone” (SMWS-GMZ).

Objectives of the SMWS-GMZ are:

- A. To prevent use of groundwater drawn from within a designated federal Superfund site, as defined under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), 42 U.S.C. § 9601 *et seq.*, until the cleanup goals required under CERCLA decision documents for the Savage Municipal Water Supply Superfund Site are achieved.
- B. To protect the public health and safety of the residents of Milford in the vicinity of the Savage Municipal Water Supply Superfund Site by preventing the possible use of contaminated groundwater as drinking water.

II. ZONE BOUNDARIES

- A. The SMWS-GMZ is superimposed over the existing underlying zoning districts and comprises of twenty-eight (28) parcels, those being shown on a plan entitled “Savage Municipal Water Supply Groundwater Management Zone / Town Ordinance Area”, dated _____, and shall extend to any newly-created lot and map numbers created as a result of a legal subdivision or other change of the designated parcels within the defined area. The extent of the boundary of the SMWS-GMZ shall be reviewed as necessary based on the results of sampling but no less frequently than every five years. Subsequent to such review, lots may be removed from or added to the SMWS-GMZ after consultation with US-EPA and NH-DES.
- B. When the actual boundary of the SMWS-GMZ is in dispute by any owner or abutter affected by such boundary, the Town will engage, at the owner or abutter's expense, a professional geologist or hydrogeologist to determine more accurately the precise boundary of the SMWS-GMZ. The Town shall consult with the US-EPA and NH-DES, before making any modification to the SMWS-GMZ.

III. PROHIBITED USES

- A. Additional to the prohibited uses of the underlying zoning district in which the SMWS-GMZ is located, all use of groundwater for any purpose whatsoever in this district is prohibited without prior written approval from the Town, US-EPA and the NH-DES. No wells of any nature whatsoever shall be dug, installed, or otherwise created within the district without prior written approval from the Town, US-EPA and the NH-DES. No groundwater shall be drawn or captured by any means whatsoever or for any use whatsoever from within the Zone without prior written approval from the Town, US-EPA and the NH-DES.
- B. No disturbance of wetlands within the SMWS-GMZ shall be permitted except in accordance with applicable local, state, and federal laws and regulations.
- C. These restrictions do not apply to activities authorized under CERCLA for the Savage Municipal Water Supply Superfund Site within the GMZ, undertaken by US-EPA, NH-DES, and Settling Defendants under the Consent Decree executed by Hitchiner Manufacturing Company, Hendrix Wire & Cable, US-EPA and the State of New Hampshire in February 1994 and approved by the United States District Court for the District of New Hampshire in or about May 1994, Civil Action No. 94-174-JD.
- D. Nothing in this regulation shall prohibit a property owner from developing property within the SMWS-GMZ, provided that any development proposal requiring on-site water shall demonstrate the ability to connect to town water or another acceptable water supply located outside of the boundaries of the SMWS-GMZ at the applicant's expense.
- E. Temporary dewatering activities for construction or maintenance activities within the SMWS-GMZ are permissible with prior written approval by the Town, US-EPA, and NH-DES.

IV. ADMINISTRATION

- A. The provisions of the SMWS-GMZ shall be administered by the Board acting through the Code Enforcement or Health Officer.
- B. Any element of this ordinance may be waived upon application to, and written approval by the Board, US-EPA, and NH-DES, provided that the granting of such waiver does not adversely affect any adjoining property or the performance of the remedy in the groundwater.
- C. The Town shall conduct annual review of SMWS-GMZ property transfers and provide notice of the ordinance to new property owners.

Milford Municipal Code - Title 5 Health & Safety
Chapter 5.35 Savage Municipal Water Supply Superfund Site Groundwater Management Zone

V. ENFORCEMENT

The Board shall be responsible for enforcement of the provisions of the SMWS-GMZ and may pursue all legal and equitable remedies to ensure compliance with this ordinance.

VI. EFFECTIVE DATE

This Article shall become effective upon passage.

The SMWS-GMZ shall remain in effect until the cleanup goals required under CERCLA decision documents for the Savage Municipal Water Supply Superfund Site are achieved. Except for any modifications allowed by the ordinance, the Town shall consult with the US-EPA and NH-DES before modifying or terminating the SMWS-GMZ.

Adopted _____.

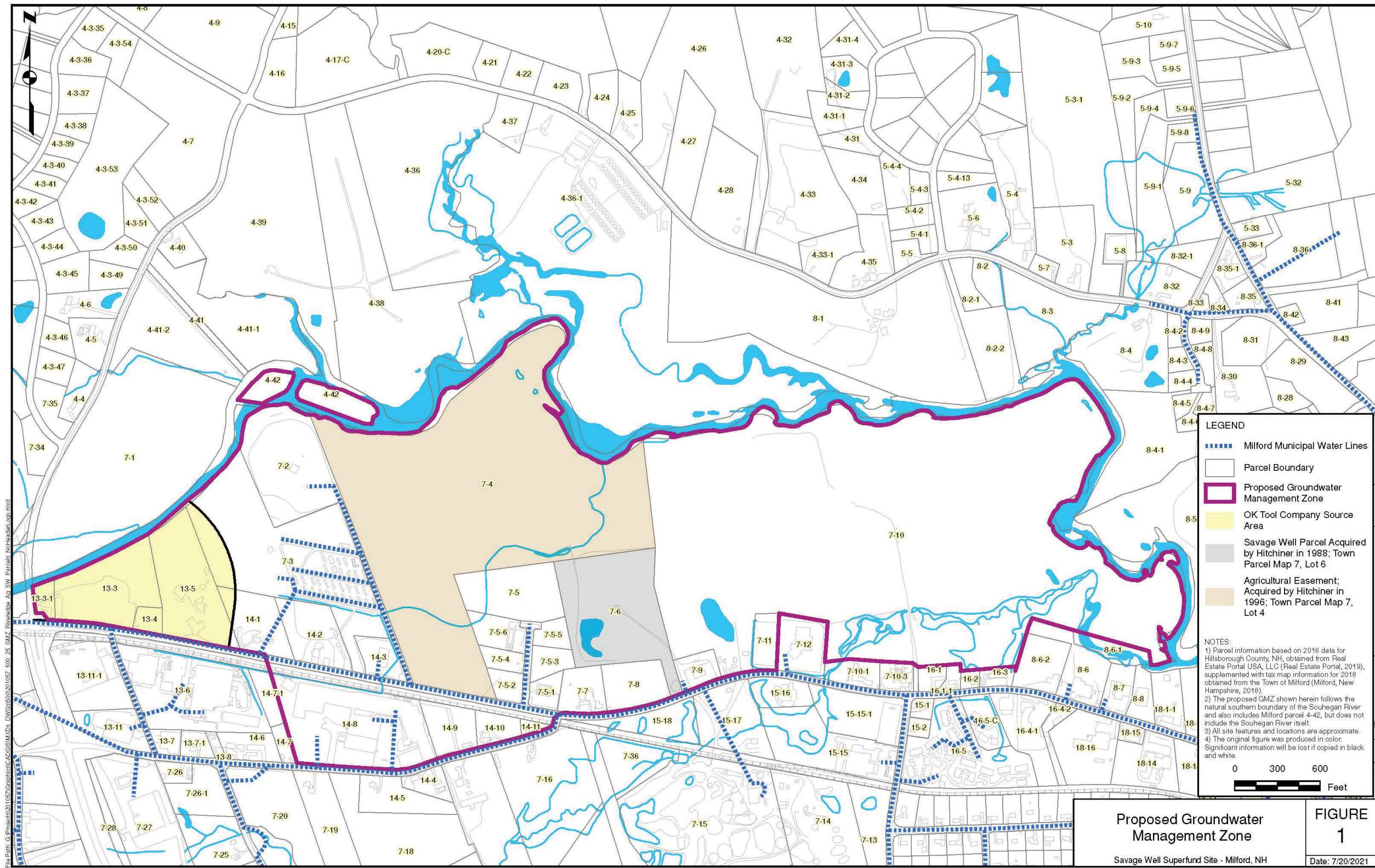
Gary Daniels, Chairman

Paul Dargie, Vice Chairman

Laura Dudziak, Member

Christopher Labonte, Member

David Freel, Member



Savage Municipal Water Supply Superfund Site Fact Sheet

Overview

In order to continue a comprehensive remediation program related to soil and groundwater contamination at and around the former OK Tool Company property, the United States Environmental Protection Agency (US EPA) and New Hampshire Department of Environmental Services (NHDES) are working with the Town of Milford to create a "Groundwater Management Zone" (GMZ) that would apply to portions of the Savage Well Superfund Site and immediately surrounding area.

A GMZ does NOT change the existing uses of any property, but instead, strengthens the limitations designed to protect the public and continue progress made over the last four decades.

Through the issuance of a Town ordinance, the proposed GMZ would:

- Protect the public health and safety of the residents of Milford by preventing the use of groundwater in the GMZ, while preserving existing water use conditions, until the cleanup goals are achieved.
- Establish a protective measure to ensure continued health and safety of those who live or work on these properties.

The properties encompassed within the proposed ordinance will continue to have access to clean, public water provided by the Milford Water Utilities Department.

Institutional Controls and the Proposed GMZ

Institutional Controls (ICs) and the proposed GMZ are non-engineered instruments such as administrative and legal controls that help minimize the potential for human exposure to contamination and/or protect the integrity of the remedy. The following existing ICs help minimize exposure to impacted groundwater:

- NHDES regulation prohibits siting of a community water system in contaminated areas.
- The GMZ is largely zoned industrial/commercial and falls within the Town of Milford's Groundwater Protection District; and
- Large portions of the GMZ are owned or controlled by the State or entities involved in the remediation.

The GMZ would function as an additional IC, implemented through a Town ordinance that would prohibit the withdrawal and use of groundwater and the installation of wells within the GMZ without prior written approval from the Town of Milford, US EPA, and NHDES.

Background

The "Savage Well" is a former Town of Milford municipal water supply well. In 1983 certain industrial chemical solvents including, primarily, a volatile organic compound (VOC) known as tetrachloroethylene (commonly referred to as PCE or PERC), were detected in the Savage Well. The Town of Milford stopped using the Savage Well immediately after the contamination was discovered and the impacted area became a federal Superfund Site in 1984.

PCE, an industrial cleaning solvent commonly used in the past, is the main contaminant of concern in the GMZ. The former OK Tool Company used PCE and other solvents in the fabrication of metal machinery before it went out of business in the 1980s. OK Tool disposed of the solvents to the ground, which resulted in heavily contaminated soil and groundwater at its property. Contaminated groundwater eventually spread beyond the OK Tool property. The operation of industrial water supply wells, which are no longer in use, contributed to this migration to some extent.

The highest levels of contaminated groundwater are present in the OK Tool Source Area. The remaining area of groundwater contamination that has migrated east/northeast of the OK Tool Source Area, which has significantly lower levels of PCE, is referred to as the "Extended Plume Area."

US EPA and NHDES are actively remediating the OK Tool Source Area. The current remedy includes an underground containment system (referred to as a slurry wall) to prevent further spreading of PCE in groundwater. Groundwater treatment in the OK Tool Source Area has been ongoing since the early 1990s to contain and reduce the concentrations of VOCs remaining within the slurry wall. Overall, the remedy has been largely successful in reducing and controlling the concentrations of PCE and other VOCs in groundwater.

Shallow soil above the groundwater table in the Extended Plume Area is not impacted. Groundwater in the Extended Plume Area has been remediated by use of a pump and treat system, which operated from October 2004 to December 2015, and successfully reduced PCE concentrations in groundwater. Groundwater continues to be monitored on a regular basis.

Though significant progress has been made, PCE contamination is still present in groundwater, primarily within the OK Tool Source Area slurry wall, and in groundwater within the deep bedrock. Groundwater PCE concentrations exceed State and federal drinking water standards. The goal of the proposed GMZ is to ensure that no one is exposed to PCE via drinking the groundwater before groundwater cleanup standards are met, and to ensure the proper functioning of the ongoing remedy.

Public Meetings

A series of public meetings will be held to discuss the proposed GMZ ordinance and to solicit citizen feedback. The Milford Board of Selectmen will then vote on the proposed ordinance. The public meeting schedule is as follows:

- Monday, August 9, 2021 at 5:30 p.m.
- Monday, August 23, 2021 at 5:30 p.m.
- Monday, September 13, 2021 at 5:30 p.m.

MEMORANDUM

DATE: August 23, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: Value impacts in the Groundwater Management Zone (GMZ)

Property owners in the affected area of the proposed DMZ are rightfully concerned about valuation impacts on their properties. The concern is the existing plume, deep in the ground at the bedrock level, and that it is the expectation that this will eventually, over time, clear itself. If I understood the presentation at the last BOS meeting, a monitoring program has already indicated this is occurring naturally, albeit slowly.

There have been dozens of contaminated sites in NH since the 1970's that have been discovered and remediated. The general consensus is that the impact of a contaminated site is significant only until remediation can be implemented. Once remediation has been implemented the impact becomes nominal.

A current example of this is the PFC's found in well water in nearby communities from industrial or government contamination. Remediation, in the form of providing potable water to the effected sites, sufficed to alleviate any valuation impact on those homes.

In Milford, a previous case, the Fletcher site clean-up showed no impact on property values at all, in large part, I believe, because the remediation solution of providing potable water was already in place.

As I understand it, the only limitation on the properties located in this proposed zone is that property owners cannot drill wells. I don't believe any of these properties have existing wells, and most of these properties are already on town water, so there is no impact to the pot-ability of the water, and no perceived impact to the property values.

The two larger properties that are undeveloped are both in an agricultural classification. To my knowledge, these properties have operated for years without irrigation, which is the case for most of our agricultural properties in town. Their assessed value is already minimal as they are enrolled in the Current Use program and are assessed without the benefit of irrigation. For these properties then, the question might be: how is the development potential of these sites affected? It is my understanding that any wide-scale development would require connection to town water as part of the requirements. Now, with the implementation of this zone, any development would require connection to town water. Realistically, there is minimal impact to any development.

In summary, there is no anticipated valuation impact to the affected properties as remediation is already in place.

Town Status Report – September 27, 2021

- 1. Town 2022 Budget Cycle** – The Town's 2022 Budget preparation began in August when the initial budget proposals are sent out to all necessary departments. A timeline for the entire budget process has been established. Please note that the timeline may be adjusted if needed. The Budget Advisory Committee has been set and will begin their weekly meetings on Wednesdays. Any questions or concerns about the 2022 budget can be directed to the Town Administrator's Office.
- 2. 2021 Milford Pumpkin Festival** – Milford Pumpkin Festival will be held on October 8-10, 2021. The festival will feature many events including giant pumpkin weigh-in contest, pumpkin painting, live music and entertainment, pumpkin sales, pumpkin catapult, crafter, pumpkin carving, scarecrow making, haunted trail, face painting, and food vendors. Hours: Fri (10/8) 5pm-9pm; Sat (10/9) 10am-9pm; Sun (10/10) 10am-3pm.

6. 1) The Use of Volunteers

VERBAL

TOWN OF MILFORD

OFFICE OF THE SELECTMEN



TO: Board of Selectmen

FROM: Tina M. Philbrick, Executive Assistant

DATE: Monday, September 27, 2022

PAGE: 1

SUBJ: Key Dates for 2022 Town Meeting

The following are key dates pertaining to the March Town Meeting for 2022

Petition Warrant Articles

- ❖ Tuesday, January 11, 2022 Last day for voters to petition selectmen to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 7, 2022 [RSA 39:3;40:13, II-a (b)]

Budget and Bond Public Hearing

- ❖ Monday, January 10, 2021 - 6:30 p.m., Board of Selectmen's Meeting Room

Candidacy Filing

- ❖ Wednesday, January 19, 2022 First day for candidates in towns with non-partisan official ballot systems to file declaration of candidacy with town clerk, {RSA 669:19: 652:20; 40:13, VII}
- ❖ Friday, January 28, 2022 Last day for filing of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m.{RSA 669:19: 652:20; 40:13, VII}

Deliberative Session

- ❖ Saturday, February 5, 2022 - 9:00 a.m., earliest date to hold First Session of town meeting. Governing body sets date. (RSA 40:13,III) Snow date will be Saturday, February 8, 2020.

Town Voting

- ❖ Tuesday, March 8, 2022 at the Milford Middle School on 33 Osgood Road **(tentative)**, Milford from 6:00 a.m. until 8:00 p.m.

Thank you,

Tina M. Philbrick, Executive Assistant

6. 3) Traffic Safety Concern - West Meadow Court

September 9, 2021

Mr. Gary Daniels
Chairman
Board of Selectmen
1 Union Square
Milford, N.H. 03055

Dear Mr. Daniels,

I am writing to request the placement of a sign setting a lower speed limit for West Meadow Court. I confronted a Fed Ex driver who I felt was going too fast. The driver informed me he was going the stated speed limit on secondary roads in Milford set at 30 mph. This seems too high considering the layout of our neighborhood.

West Meadow Court is a residential development. Along its length of .33 miles are a bend and a curve that limits line of sight. The development ends in a cul de sac. There are 30 children elementary school age or younger, along with 5 high school students. The safety of the cul de sac encourages people to walk, run, and push baby carriages. Children bike, scooter, and skateboard down our street in a continuous stream. In all neighborhoods, the number of delivery vehicles has skyrocketed adding to the normal traffic. A visible reminder to caution people to slow down should help keep our street safe for everybody.

Thank you for your consideration.

Sincerely,



Martha Bianco
76 West Meadow Court
Milford, N.H. 03055
jbiancojmz@gmail.com

6. 4) Traffic Safety Concern - Federal Hill And Foster Road

Lincoln -

Thank you for your time today. I would like to see a stop sign added on Federal Hill Road at the intersection of Federal Hill and Foster Road.

Cars are flying up Federal Hill Road and it is becoming more and more dangerous. Drivers are taking the backroad (Federal Hill) to avoid 101a to get to Nashua and other parts of Southern NH and MA. The road is getting busier and busier and many of the cars drive on this road at a speed significantly higher than what is posted to drive at

There are numerous children who ride their bikes on this road and it is a danger for them with cars speeding up and down the hill. Having a stop sign would help eliminate some of the speed and bring more safety to the area

Thank you

Tanja Owen

6. 5) Traffic Safety Concern - Clinton Street

As all of you are aware or maybe should be made aware, Clinton Street is a dangerous raceway for all vehicles. Years ago an ordinance was passed (in which Gary Daniels was unable to find) for NO THRU TRUCKING. When I spoke with Gary, I informed him that the signs are there for NO THRU TRUCKING but faded. It is not unforced nor is the speed. Last week a tractor trailer almost hit a car. Could we please not wait for someone to be seriously hurt or killed? The street is a shortcut, traffic has increased and cars are in and out of businesses and hidden driveways.

Sandy Staiti

673-6853

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
September 13, 2021

PRESENT: Gary Daniels, Chairman John Shannon, Town Administrator
Chris Labonte, Vice Chairman Tina Philbrick, Executive Assistant
Laura Dudziak, Member Andy Kouropoulos, Videographer
Paul Dargie, Member
David Freel, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

Chairman Daniels welcomed members of the public accessing this meeting remotely. He intends to continue using zoom at the Board meetings because there is more participation using this tool.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – New Appointment to the Planning Board as an Alternate Member – Elaine Cohen

Ms. Cohen is offering her 24 years of experience as a preeminent builder/developer specializing in building single-family residences in large-scale, master-planned communities. Recently retired, she would be honored to contribute to the Planning Board.

The Board asked a couple of questions about Ms. Cohen's background. She said her decisions would be based on a case-by-case basis. She found the Planning Board meetings that she attended were interesting.

Selectman Freel moved to approve Ms. Cohen as an Alternate Member of the Planning Board. Seconded by Selectman Dudziak. All were in favor. The motion passed 5/0.

5:35 p.m. – Information Technology Overview – IT Director, Bruce Dickerson

Bruce provided an overview of IT activities.

Previous Year Highlights

- Hiring of full-time IT Assistant
- Update Microsoft Network & Servers to “supportable” level (Server 2012)
- Update & Migrate Exchange Server to supportable level (Exchange 2013)
- Update and upgrade our VMware virtual system (hardware & software)
- Plan and start the process of moving the IT department (including the server room) to the Town hall basement break-room/kitchen area

Goals for the upcoming year

- Upgrade our security hardware, software & policies
- Upgrade our NEC Phone system (including handsets)
- Start the process of upgrading our 14 Town Servers to the latest level (Server 2021) by acquiring the necessary licensing
- Upgrade our Microsoft Office 2010 to Office 365
- Upgrade many of our old network switches which I bought 2nd hand years ago

Selectman Freel asked what the cost would be to get into the Microsoft licensing. Bruce is working with someone to find out. The \$87,000 he spoke about would be for a security overhaul. Selectman Freel asked about the approximate cost. Bruce said he doesn't want to give a number until he has better information.

Selectman Dudziak asked about updating Office 365. Bruce said there are two different 365's. Exchange 365 is the e-mail server and Office 365 is word, excel, PowerPoint, etc., which is all cloud-based and will become an annual fee that we don't have currently.

Selectman Dargie asked about pending bandwidth issues. Bruce said no. Selectman Labonte asked about Consolidated running fiber. Bruce said that's a whole different thing, he explained the difference. Chairman Daniels asked if Bruce knew about the trucks around town running wires. Bruce said they are stringing fiber cables either above or underground. This will make phone calls and everything else much clearer and faster.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 9/13/2021

63 Selectman Labonte asked about e-mails to include more town committees and things. Bruce said they are going on a per-
64 user basis. The fewer e-mails we have the cheaper it will be. Selectman Freel asked if anything was spent from the last
65 warrant article. Bruce said they haven't spent anything yet. They will be adding a little to that capital reserve every year.
66

67 **5:50 p.m. – Replacement Ballot Counting Machines – Town Moderator, Pete Basiliere, and Town Clerk Joan Dargie**
68

69 Pete thanked all the department and people that made the 9/11 ceremony meaningful.
70

71 **In summary:** Milford and other NH communities are at risk of the AccuVote ballot-counting machines ("tabulators") not
72 being available for use at some point during the 2024 election season. Milford should collaborate with state officials to test
73 alternatives to the AccuVote tabulators.
74

75 Milford has successfully used AccuVote tabulating machines to count town, school, state, and national Votes. The town
76 owns four machines. AccuVote is no longer making these machines. The software for these machines is no longer sup-
77 ported.
78

79 The Board of Selectmen is responsible for equipping (arranging) the polling place. It's suggested that an alternative is in
80 place before the 2024 Presidential primary election.
81

82 Milford provides an excellent environment to test an alternative tabulator. The Board of Selectmen has several options go-
83 ing forward:

- 84 a. Ask the Ballot Law Commission for permission to use an alternative tabulating machine during the 2022 elections.
 - 85 1. The BOS would work with the moderator, town clerk, and vendor representatives to assess which alternative
 - 86 tabulating machine to submit for the Commission's approval.
- 87 b. Notify the Ballot Law Commission and the Secretary of State that Milford is willing to support their work to ensure the
88 latest secure and accurate technology is approved for use in NH elections.
 - 89 1. Our involvement could range from providing input on the tabulating machine's design, security features, and
 - 90 ease of use by voters and election officials to testing tabulators in one or more 2022 elections.
- 91 c. Await the Ballot Law Commission's approval of new tabulating machine(s) before acting.
92

93 Milford's elections are safe, secure, and trustworthy. We should participate in the state's certification of new tabulators to
94 ensure residents may continue relying on the integrity of our elections.
95

96 Chairman Daniels asked if the Secretary of state allows each town to use different machines or do they try to standardize it.
97 Pete said they prefer everyone to use the same.
98

99 Joan said she's hoping that this Board will approve and asked permission from the Ballot Law Commission to try out the
100 new machines. There is no extra cost; the equipment would be loaned to us.
101

102 **Selectman Freel made a motion to authorized Joan Dargie, Town Clerk, and Pete Basiliere, Town Moderator, to ask**
103 **the Ballot Law Commission for permission to use an alternative tabulating machine during the 2022 elections. Se-**
104 **conded by Selectman Dudziak. All were in favor. The motion passed 5/0.**
105

106 **6:05 p.m. – Fire Department Overview – Fire Chief, Ken Flaherty**
107

108 Ken provided an overview of Fire Department activities.

109 **2021 Statistic (1/01/21- 9/06/21)**

110 Call for Service – 787 (76 ahead of 2020)

111 Inspections – 721 (152 ahead of 2020)

112 Health Complaints – 25 (not COVID related).

113 The Fire Department is also the Health Office. It could be standalone and self-sufficient. The initial investigation for res-
114 taurant complaints goes through the Fire Department then the state gets involved. He is in discussions with Community
115 Development about this. It could be self-funded. The Fire Department does not issue permits, they come from the state.
116 The permits can be from \$465 to \$500 per permit, which would be about \$45,000 in revenue to help with offsetting the
117 cost. There are currently 15 communities that have health departments. This could also include environmental health, like
118 what Fred Elkind did.
119

120 **Station -The facility is now two years old as of last month.**

121 **Apparatus**

122 The average age of apparatus 2003

123 Rescue 1 - 1988 CIP Replacement 2020 – They are thinking of bringing this forward next year as a warrant since it
124 failed last year. We swapped engines 1 and 4.

125 Engine 1 – 2012 CIP Replacement 2028

126 Engine 2 - 2006 CIP Replacement 2022

127 Engine 3 - 2006 CIP Replacement 2023

128 Engine 4 - 1993 CIP Replacement 2027

129 Ladder 1 - 2015 CIP Replacement 2034

130

131 **Staffing**

132 6 Full-Time Employees – (Chief, Captain, Fire Inspector, and two firefighters). 25 Call Firefighters which is 14 members
133 short.

134

135 He will bring forward a suggestion of bringing on 3 more full-time employees for next year because we are understaffed
136 and not meeting the minimum standards to get out the door. He explained why they need additional people. Milford also
137 doesn't take other members from other communities because it makes those communities short-staffed.

138

139 Selectman Labonte asked if the pay is an issue for on-call firefighters. Ken said no, they do this because they want to. Se-
140 lectman Labonte asked about upping the call pay. Ken said they could try; it would certainly help the people already here.
141 They have lost 21 people in the last four years due to retirement or leaving town. There was some discussion about leas-
142 ing/bonding. Paul Calabria, Finance Director said it's 3/5th or 60%. If you don't use the capital reserve, it's 50%.

143

144 Selectman Dargie provided the new RSA for lease-purchase vehicles. RSA 35:50 III, senate bill 87

145

146 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

147 Janet Langdell, a Milford resident put a plugin for the citizen of the year. They have some nominations but can entertain
148 more. Forms can be found in the town hall lobby or online at www.milfordpumpkinfestival.org.

149

150 Ms. Mongeon, NH DES, reminded people why we should put the GMZ ordinance in place. Chairman Daniels said she
151 could speak later in the meeting.

152

153 Katherine Kokko, a Milford resident, asked how the ARPA funds fit into the budget. She asked when they can be spent.
154 Administrator Shannon said they have to be obligated by the end of 2023. Ms. Kokko mentioned a contract for the com-
155 munications project for ten years using ARPA funding. She understands that if something is being added to the municipal
156 budget, it has to go through the regular budget cycle approval process and she said it hasn't been done yet. How can the
157 Town of Milford make a ten-year commitment for expenditure over that period based on funds that have to be obligated
158 within three years?

159

160 Captain Frye said license agreements can be approved by the Board of Selectmen. Selectman Dargie said that expenditure
161 is similar to other leases that we encumbered and the Board has authority to do that. Ms. Kokko questions the ten-year
162 lease. Chairman Daniels said they would get more information to Ms. Kokko.

163

164 Selectman Labonte said in the initial proposal that the Board approved, we approved the first-year cost of \$1,500 a month
165 for a 12-month lease for a total of \$18,000. The contract that was signed was for \$1,600 per month, would that fall into the
166 motion that was approved by the Board. Chairman Daniels said we will discuss that later in the meeting.

167

168 **4. DECISIONS – Selectman Labonte moved to approve the consent calendar. Seconded by Selectman Dargie. All**
169 **were in favor. The motion passed 5/0.**

170

a) CONSENT CALENDAR

171

1) Request for Approval of Milford Pumpkin Festival Beer, Wine & Spirits Tasting Tent.

172

2) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)) Labor Day Parade
173 Donations. - \$250.00 – Sons of the American Legion

174

3) Request for Acceptance of Gifts of Property Under \$5,000 (31:95(e)) GBC Ultima 65 Refurbished Laminator -
175 \$398.83 (approximate resale value) – Milford High School

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 9/13/2021

- 176 4) Approval of Release Deed under Article 26, Discontinuance of Linden St. Extension on March 8, 2016.
- 177 5) Approval of Curtis Commons Subdivision Maintenance Surety Reduction/Release – Map 42 Lot 37.

178
179 **b) OTHER DECISIONS**

- 180 1) Milford Municipal Code, Title 5 Health & Safety, Chapter 5.35 Savage Well Superfund Groundwater Management
- 181 Zone Ordinance Decision.

182 Ms. Mongeon summarized why the GMZ is needed. They want to restrict the use of groundwater contaminants. They can
183 make allowances and review more than the standard five years. They are preserving water beyond the GMZ. This is simi-
184 lar to the Fletcher Paint Site. It's easier to do an ordinance. The other option would be to add notices to all deeds within
185 the GMZ.

186
187 The Board raised additional questions to address the boundaries of the GMZ and concerns raised by property owners. Ms.
188 Mongeon will come back to the Board with answers to some of the questions on September 27, 2021.

189
190 **5. TOWN STATUS REPORT – Town Administrator, John Shannon**

191 **1) Communications Update** – The Town is currently in the process of improving its emergency communications system
192 following a vote of the BOS. As of today, the Town has signed a contract to place antennae and other equipment at Crown
193 Castle and is waiting on a final contract from 2-Way Communications. This will greatly improve emergency services radio
194 reception and transmission throughout the town and with MACC Base. Once this phase is completed and evaluated, addi-
195 tional phases will be studied and presented as needed. All information, including contracts, has been or will be placed on
196 the Town website once finalized.

197
198 Administrator Shannon said he will reach out to Town Council about Ms. Kokko's question on the 10-year lease. Adminis-
199 trator Shannon said currently, the lease isn't funded by ARPA money. We only approved ARPA funding of \$359,000.
200 Additional money will either come from the operating budget, possible ARPA funding next year, a warrant article from
201 Town vote, or an unencumbered fund balance that we can get permission to use from the state. Ms. Kokko said then we
202 don't exactly know where it's coming from, so why are we moving ahead. She questions the need to have a contract.

203
204 Administrator Shannon explained the process to Ms. Kokko again.

205
206 Selectman Labonte repeated his question asked during public comments: in the initial proposal that the Board approved, we
207 approved the first-year cost of \$1,500 a month for a 12-month lease for a total of \$18,000. The contract that was signed
208 was for \$1,600 per month, would that fall into the motion that was approved by the Board. Administrator Shannon said
209 they approved a bottom-line number and it's fine as long as that number doesn't go up. Selectman Labonte disagrees; a line
210 item had a specific cost on it.

211
212 Captain Frye said in a discussion with 2-Way, batteries were mentioned and it was the Boards suggestion that we get a gen-
213 erator. The Crown Castle space is money, and a generator needs to be put on the outside of the building, not inside. That is
214 where the cost of \$100 came in because we were going to use batteries.

215
216 Selectman Labonte said then the cost went up because the generator cost more than batteries and a generator wasn't includ-
217 ed in the cost. Administrator Shannon said correct, but this Board approved up to a certain number and as long as the final
218 cost comes in at that number.

219
220 Captain Frye said the bottom line number Administrator Shannon is speaking about, other than the \$100 more for the gen-
221 erator will still stay the same. They have placed purchase orders for the cost of the electrician, propane tanks, a mini-split, a
222 generator, and the first month's rent which will come out of the Police Departments' budget at approximately \$27,752.

223
224 **2) Hiring Process DPW** - The Town is currently in the process of hiring a new Director of Public Works. The position is
225 currently advertised on the Town's website. Once a list of candidates has been compiled, a three-member committee will
226 interview the most qualified people and a new hire will be made. Any questions or concerns can be directed to the Town
227 Administrator's Office.

228
229 **6. DISCUSSIONS**

- 230 1) N/A

232 7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)

233

234 8. SELECTMEN’S REPORTS/DISCUSSIONS

235

236 FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES

237

a. OTHER ITEMS (that are not on the agenda)

238

239

240

9. APPROVAL OF FINAL MINUTES - Selectman Dudziak moved to approve the minutes of August 23, 2021, and August 30, 2021, (5th Monday Forum). Seconded by Selectman Dargie. All were in favor. The motion passed 5/0.

241

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

242

1. N/A

243

244

245

246

11. NOTICES. Notices were read. Chairman Daniels asked to change the 5th Monday forum on August 30th to 6:00 instead of 7:00. Selectman Labonte said he may not attend. MACC Base is holding a meeting at 5:00 and he will be attending that one instead.

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250

12. NON-PUBLIC SESSION a motion made by Selectman Dudziak to enter into a non-public session in accordance with (RSA 91-A:3, II(c)) Reputation and unsealing of non-public minutes for March 8, 2021, and April 12, 2021. Seconded by Selectmen Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. The motion passed 5/0.

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Selectman Labonte made a motion to leave the non-public session. Seconded by Selectmen Freel. A roll call vote was taken, Selectman Dargie yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 4/0. Selectman Dudziak left the meeting before the vote.

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259

Selectman Dargie made a motion to unseal the non-public minutes of March 8, 2021, as amended, and April 12, 2021. Seconded by Selectman Labonte. A roll call vote was taken with Selectman Dargie, yes, Selectman Labonte no, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 4/0.

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263

Selectman Dargie made a motion to seal the non-public minutes of September 13, 2021. Seconded by Selectman Freel. A roll call vote was taken with Selectman Dargie, yes, Selectman Labonte no, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 4/0.

264

265

266

In non-public, the Board discussed the non-public minutes and decided that they could unseal them. No further decisions were made by the Board.

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13. ADJOURNMENT: Selectman Freel moved to adjourn at 9:45 pm. Seconded by Selectman Dargie. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, Selectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 4/0.

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Gary Daniels, Chairman

Paul Dargie, Member

Chris Labonte, Vice-Chairman

David Freel, Member

Laura Dudziak, Member