

Return to:
Prunier & Prolman, P.A.
Account 026

SUBORDINATION
(Pine Valley Mill, Milford, New Hampshire)

FOR VALUE RECEIVED, the **Town of Milford**, a New Hampshire municipal corporation with an address of 1 Union Square, Milford, New Hampshire 03055, holder of a Mortgage by and between it and **Pine Valley Residential, LLC**, dated May 16, 2013 and recorded in the Hillsborough County Registry of Deeds at Book 8561, Page 540, (the "Mortgage"), hereby subordinates and renders the Mortgage junior to the Access and Utility Easement from Pine Valley Residential, LLC to **Pine Valley Hydroelectric Company, LLC** dated _____, 2018 and recorded in said Registry at Book _____, Page _____.

It is an express condition of this Subordination that it shall not negate, abridge, or otherwise amend the "Covenant of Long Term Availability for Low and Moderate Income Households," which Covenant shall remain in full force and effect, the same being contained in Section 3 of the "Subrecipient Agreement," compliance with the terms of which being a condition of the Mortgage, said Subrecipient Agreement being referenced and incorporated in said Mortgage.

The effect of this Subordination is to render subordinate and junior the Mortgage to the Access and Utility Easement, to have the same effect as if the Access and Utility Easement was executed and recorded prior to the execution and recordation of the Mortgage.

IN WITNESS WHEREOF, the Town of Milford has caused this instrument to be duly executed this ____ day of _____, 2018.

Town of Milford

Witness

By: Mark Bender
Its: Town Administrator

Duly Authorized

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

This instrument was acknowledged before me this ____ day of _____, 2018 by
Mark Bender, Town Administrator of the Town of Milford, on its behalf.

Justice of the Peace/Notary Public
My Commission Expires:

PRUNIER & PROLMAN, P.A.

ATTORNEYS AT LAW
20 Trafalgar Square, Suite 626
Nashua, New Hampshire 03063-1981
TEL (603) 883-8900
FAX (603) 883-7959
www.prunierlaw.com

GERALD R. PRUNIER
gprunier@prunierlaw.com

ANDREW A. PROLMAN
aprolman@prunierlaw.com

April 11, 2018

By email

Gigi Liu, Senior Portfolio Manager
Pacific Life Insurance Company
700 Newport Center Drive
Newport Beach, CA 92660

Mark Bender, Town Administrator
Town of Milford
1 Union Square
Milford, NH 03055

Re: Pine Valley Lofts/Mill, Milford, Hillsborough County, New Hampshire
Wells Fargo/Pacific Life **Loan No. 33003881**

Dear Ms. Liu and Mr. Bender:

This office represents your Borrower, Pine Valley Residential, LLC with respect to the above Property. Wells Fargo, Trustee, holds the first Mortgage on the Property; the Town of Milford holds the second Mortgage through a CDBG loan.

For purposes of the pending transaction described below, this office also represents PVM Commercial Center, LLC, and Pine Valley Hydroelectric Power Company, LLC. The purpose of this letter is to respectfully request: (1) Wells Fargo/Pacific Life's consent to a certain Third Amendment to the Declaration of the Pine Valley Mill Condominium; and (2) the subordination of both of your respective mortgages to a Use and Access Easement to benefit Pine Valley Hydroelectric Power Company, LLC.

Ms. Gigi Liu
Mr. Mark Bender
April 11, 2018
Page 3 of 3

Numbered Attachments:

1. Declaration of Condominium, Pine Valley Mill Condominium
2. First Amendment to Declaration (regarding insurance matters)
3. Second Amendment to Declaration (authorizing subdivision of Unit 2)
4. Proposed Third Amendment – creating Unit 3
5. Subdivision Plan – creating Unit 3
6. Easement Plan – establishes penstock and utility easements
7. Proposed Access and Utility Easement
8. Proposed Wells Fargo Subordination
9. Proposed Town of Milford Subordination
10. FERC Order Approving Transfer of License

Greater Nashua Public Health Network Quarterly Update September 2018



This newsletter is a publication of the Greater Nashua Public Health Network. There are five programs that are part of the Public Health Network Services program: Public Health Advisory Council (PHAC), Public Health Emergency Preparedness (PHEP), Substance Misuse Prevention, SUD Continuum of Care, and Young Adult Leadership. Community Health programs, including Healthy Homes, also serve the Greater Nashua Region.

2018 Infection Connection

The Third Annual Greater Nashua Health Conference was a success! With over 100 attendees, The Infection Connection: Past, Present, and Future was very informative.

The conference focused on describing the emerging trends in infectious disease. It featured discussion on clinical features, pathophysiology, epidemiology, and prevention. The goal was to showcase how vaccination has been a successful public health strategy for disease eradication.

Katie Hatcher shared with the participants a very emotional and personal account of her family's experience with pneumococcal meningitis. Her 20 month old son fought for his life ... and won. She discussed her never ending quest for answers and has used her strength to teach others about the benefits of vaccination.

Wendy Wright enlightened the audience with her presentation on improving vaccination rates. She reminded providers they have the

power to make it happen. Parents want to feel as though they are making informed decisions that are best for their children—they need knowledge and a provider push. She identified the 2018 recommended vaccinations and necessity of good scheduling. She also discussed the impact of various vaccines on morbidity and mortality. Her energetic presence left the audience armed and ready to advocate.

Dr. Abigail Mathewson's presentation explored the changing epidemiology of tickborne disease in NH and examined the environmental change and impact of human behavior. She also highlighted the importance of maintaining state response plans pertaining to vectorborne and zoonotic disease.

Dr. Elizabeth Talbot, an infectious disease and tropical medicine trained internist, spoke about the importance of maintaining awareness of infectious disease. She reviewed theories for the rapid emergence of infectious disease. Furthermore, she described the

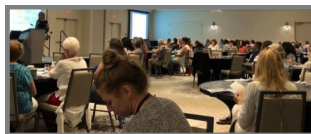
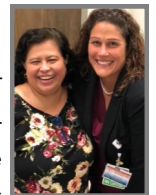
epidemiology, clinical features, treatment, and prevention strategies for international pathogens that impact US providers and patients.



The conference featured an array of vendors offering information and swag to at-

tendees.

We are grateful for the months the planning committee worked to make this night happen. Stay tuned for next



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Dimensions of Gender

This summer, some of the DPHCS staff attended the Regional Public Health Conference. We participated in an *Understanding Identity* session. We hope to share our takeaways in this piece.

While our gender may begin with the assignment of our sex, it doesn't end there. A Cisgender person has a gender identity consistent with the sex they were assigned at birth. A Transgender person has a gender identity that does not match the sex they were assigned at birth.

A person's gender is the complex interrelationship between three dimensions:

- Body: our body, our experience of our own body, how society genders bodies, and how others interact with us based on our body.
- Identity: our deeply held, internal sense of self as male, female, a blend of both, or neither; who we internally know ourselves to be.
- Expression: how we present our gender in the world and how society, culture, community, and family perceive, interact with, and try to shape our gender. Gender expression is also related to gender roles and how society uses those roles to try to enforce conformity to current gender norms.

Each of these dimensions can vary greatly across a range of possibilities. A person's comfort in their gender is related to the degree to which these three dimen-



sions feel in harmony. Let's explore each of these dimensions in a little more detail.

Descriptors for gender identities are rapidly expanding; youth and young adults today no longer feel bound to identify strictly with one of two genders, but are instead establishing a growing vocabulary for gender. More than just a series of new words, however, this shift in language represents a far more nuanced understanding of the experience of gender itself.

Because expectations around gender expression are so rigid, we frequently assume that what someone wears, or how they move, talk, or express themselves, tells us something about their gender identity. But expression is distinct from identity -we can't assume a person's gender identity based on their gender expression.

One final distinction to make is the difference between gender and Sexual orientation, which are often incorrectly thought to be the same thing. However, gender and sexual orientation are two distinct aspects of our identity. Gender is personal (how we see ourselves), while sexual orientation is interper-

sonal (who we are physically, emotionally and/or romantically attracted to).

Gender diversity has existed throughout history and all over the world. One of the most fundamental aspects of a person's identity, gender deeply influences every part of one's life. Where this crucial aspect of self is narrowly defined and rigidly enforced, individuals who exist outside of its norms face innumerable challenges. Even those who vary only slightly from the norm can become targets of disapproval.

This does not have to be the case. Through a thoughtful consideration of the uniqueness and validity of every person's experiences of self, we can develop greater acceptance for all. Not only will this create greater inclusion for individuals who challenge the norms of gender, it will create space for all individuals to more fully explore and celebrate who they are.

To learn more and discover how your facility can become more gender inclusive visit www.genderspectrum.org

2018 Greater Nashua PhotoVoice Project

PhotoVoice is a program in which participants take photos as a means of telling a story. PhotoVoice is used around the world to give people without a voice an opportunity to tell their story. Over the years, Nashua has expanded the project from the Nashua Police Athletic League to include the Boys and Girls Club of Greater Nashua and the Boys and Girls Club of Souhegan Valley with the hopes that the project will continue to expand each year.



This summer, 24 Greater Nashua youth participated and completed a total of 18 projects. The theme of this year's project was "Dear Future Me... What are you

doing today to ensure a healthier tomorrow?".

As part of the program, participants received a public health presentation from the City of Nashua Division of Public Health and Community Services where they were able to learn more information about what public health prevention looks like. The goals of this project were to increase participants understanding of public health in the community, promote critical dialogue and knowledge about personal and community issues within Public Health through large and small group discussions, and to provide visual representation(s) of community experience and problems within the Public Health context.



The participating youth spent four

weeks this summer learning about photography and capturing photos to



show actions they are taking to ensure a healthier tomorrow for themselves and their communities. Over 50 Greater Nashua community members joined us to view the final artwork at a photo gallery on August 17, 2018 at the Nashua Public Library.

This is what Substance Misuse Prevention looks like; building up the youth, increasing their social skills and their relationship network, educating them on healthy living and making sure their self-esteem is in a positive place. Those are the true goals of all prevention programs to build up healthy, successful youth that in turn create healthy and successful communities.

2018 GREATER NASHUA PUBLIC HEALTH ADVISORY COUNCIL ANNUAL MEETING

Wednesday, October 10, 2018

8AM – 5PM

Location: The Event Center at the Courtyard Marriott - Nashua, NH

Connect with Greater Nashua Public Health Network partners to get the latest information about programs, services and initiatives that are contributing to improving the health of our communities.



Greater Nashua • Greater Health

REGISTER at

bit.ly/2018GNPHACAM

Registration fee \$25/per person

CEUs/CMEs available pending approval

For further information or any questions, contact Nicole Viau at viaun@nashuanh.gov or 603-589-4508.

#BeThe1To

September is National Suicide Prevention Awareness Month—a time to share resources and [stories](#) in an effort to shed light on this highly taboo and stigmatized topic. We use this month to reach out to those affected by suicide, raise awareness and connect individuals with suicidal ideation to treatment services. It is also important to ensure that individuals, friends and families have access to the resources they need to discuss suicide prevention.

#BeThe1To is the National Suicide Prevention Lifeline's message for National Suicide Prevention Month and beyond, which helps spread the word about actions we can all take to prevent suicide. The Lifeline network and its partners are working to change the conversation from suicide to suicide prevention, to actions that can promote heal-

ing, help and give hope.

Ask: Research shows people who are having thoughts of suicide feel relief when someone asks after them in a caring way. Findings suggest acknowledging and talking about suicide may reduce rather than increase suicidal ideation.

Keep Them Safe: A number of studies have indicated that when lethal means are made less available or less deadly, suicide rates by that method decline, and frequently suicide rates overall decline.

Be There: Individuals are more likely to feel less depressed, less suicidal, less overwhelmed, and more hopeful by after speaking to someone who listens without judgment.

Help Them Stay Connected: Helping someone at risk create a network of resources and individuals for support and safety can help

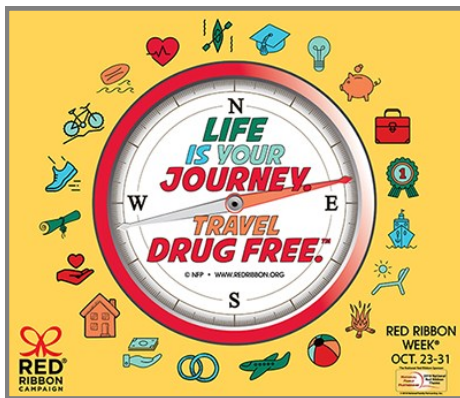
them take positive action and reduce feelings of hopelessness.

Follow Up: Studies have also shown that brief, low cost intervention and supportive, ongoing contact may be an important part of suicide prevention, especially for individuals after they have been discharged from hospitals or care services.



For more information visit:
www.suicidepreventionlifeline.org

Life is your Journey: Travel Drug Free 2018 Red Ribbon Week - October 23-31

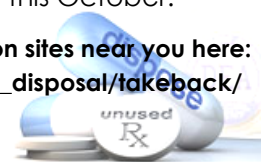


Since 1988, The National Family Partnership sponsors Red Ribbon Week. It is an education and prevention initiative that serves as a catalyst to mobilize communities to educate youth and encourage participation in drug prevention activities. Visit their website for more information - www.redribbon.org

Drug Take Back Day—October 27, 2018

Do you have old, unused medication in your home that you don't know what to do with? You're in luck. The National Prescription Drug Take Back Day aims to provide a safe, convenient, and responsible means of disposing of prescription drugs, while also educating the general public about the potential for misuse and medications. In April, during the 15th National Take Back Day, there were 5,842 take back sites with a total collection weight of **949,046 pounds** or 474.5 tons. In NH, there were 122 take back sites with a total collection weight of 14,895 pounds. Some larger states had collection weights of over 82,000 pounds collected. Over 4,500 law enforcement employees participated in this event Nationally. NH was lucky to have 120 law enforcement employees take part. Do your part by disposing of your medications safely this October.

As of October 1st, you can locate collection sites near you here:
https://www.deadiversion.usdoj.gov/drug_disposal/takeback/



Be Wise - Immunize!

Back-to-school season is here. It's time for parents to gather school supplies and backpacks. It's also the perfect time to make sure your children are up to date on their vaccines.



One of the most important things a parent can do to protect their child's health is getting their child vaccinated according to the recommended immunization schedule. Whether parents have a baby starting at a new child care facility, a toddler heading to preschool, a student going back to elementary,

middle or high school – or even a college freshman – parents should check their child's vaccination records.

Serious health consequences can arise if children are not vaccinated. Without vaccines, children are at increased risk for disease and can spread disease to others in their play groups, child care centers, classrooms and communities. This includes spreading diseases to babies who are too young to be fully vaccinated and people with weakened immune systems due to cancer and other health conditions.

Vaccinating according to the recommended immunization schedule provides your child with safe and effective protection against preventable diseases. If you haven't already, check your child's immunization record and schedule a visit

to their physician or clinic. Doing so now will avoid a potential last-minute rush and will help ensure there are no surprises on the first day of school.

Vaccines are thoroughly tested before licensing, and carefully monitored after they are licensed, to ensure they are very safe. Vaccines are the safest and most effective way to prevent several diseases. They not only protect vaccinated individuals, but also help protect entire communities by preventing and reducing the spread of infectious diseases. Currently, the United States has the safest vaccine supply in its history. The country's long-standing vaccine safety system ensures vaccines are as safe as possible.

Parents can find more about recommended vaccines by visiting www.cdc.gov/vaccines/parents

September is National Food Safety Education Month!

This year's theme focuses on *The Culture of Food Safety*. As a focal point within the restaurant industry, food safety is now synonymous with an operation's reputation. Check out the four weeks!

Week 1: What is Food Safety?



The scientific discipline describing handling, preparation, and storage of food in ways that prevent food-borne illness. To keep food safe, it is important to control the five most common risk factors that can cause a food-borne illness.

1. Purchasing food from unsafe sources
2. Failing to cook food correctly
3. Holding food at incorrect temperatures
4. Using contaminated equipment
5. Practicing poor personal hygiene

Week 2: Handwashing

Handwashing is the most important part of personal hygiene and is an important part of an operation's food safety culture. Correct handwashing is critical to preventing the spread of pathogens.

Make handwashing an essential part of your operation's culture by: Modeling correct behaviors, giving positive reinforcement, and identifying corrective actions.

Week 3: The Role of Food Safety Training

All employees, from managers to servers to cooks, need to be trained correctly in food safety. Make sure that employees understand risks, there are procedures in place, and food handlers understand correct hygiene.

Week 4: Time and Temp Control

Make taking temperatures an essential part of your operation's culture by having calibrated thermometers readily available and making sure equipment temperatures are correct.

For More Information Visit:
<https://www.servsafe.com/Landing-Pages/National-Food-Safety-Month>

NATIONAL PREPAREDNESS MONTH 2018



Disasters Happen

PREPARE NOW

LEARN HOW



September 2018

National Preparedness Month

September is National Preparedness Month! Every year, NPM reminds all of us that we must take action to prepare ourselves and our families for disasters that can impact our communities.

This year's overarching theme is "**Disasters Happen. Prepare Now. Learn How.**" Throughout the month, preparedness staff with the Greater Nashua Public Health Network will be offering activities for community members to learn about preparedness and how to take action to be more prepared.

Week 1: Make and Practice Your Plan

In Week 1, all are encouraged to make and discuss an Emergency Plan with their families. Plan with your household, your neighbors, and those in your emergency support network.

Want to learn more? Join the Greater Nashua Public Health Network in a webinar to discuss how to make an Emergency Action Plan on *Thursday, September 6th at 6pm.*

Week 2: Learn Life Saving Skills

During this week, the Greater Nashua Public Health Network will offer two trainings: *Until Help Arrives* and *Narcotic Administration and Substance Use Awareness*. The skills you learn in these classes just may save a life!



Week 3: Check Your Insurance

Your home, your personal belongings, and your business are meaningful and valuable assets. If a disaster strikes, having insurance for your home or business property is the best way to ensure you will have the necessary financial resources to help you repair, rebuild, or replace whatever is damaged. *Follow us on social media* to learn more about insurance, quick tips, and actions you can take to protect what really matters most.

Week 4: Save For an Emergency

Over 40 percent of all Americans don't have \$400 in savings according to the Federal Reserve. What will you do if there is a disaster? During the final week of National Preparedness Month, take time to assess, gather, review, safeguard, and update important financial information. Complete an *Emergency Financial First Aid Kit* and learn more at www.ready.gov/financial-preparedness.

Sign Up for classes and learn more about National Preparedness Month activities at www.NashuaNH.gov/PHEP.

Follow Greater Nashua Public Health on Social Media!



GreaterNashuaPH



@NashuaDPHCS

What are you are doing for National Preparedness Month?

#GNPHPrepares

Community Health Improvement Plan Progress Update

The 2015-2018 Community Health Improvement Plan (CHIP) identified the top eight health issues in the GNPHR and provided specific goals and objectives for improving health conditions in the priority areas of suicide prevention, mental health, substance misuse, obesity, heart disease and stroke, diabetes, access to healthcare, and public health emergency preparedness.

As the 2015-2018 CHIP planning period comes to a close and the development of the 2018-2021 CHIP begins, evaluating the effective-

ness of the previously initiated 2015-2018 CHIP is essential. While program specific advances can be measured and evaluated, systemic change (or lack thereof) is difficult to attribute to individual programs.



Of the eight priority areas identified in the 2015-2018 CHIP, three goals were completely met, while the other five priority areas were addressed through the completion of objectives and strategies. The goals that were completed were; to increase awareness of suicide prevention, indicators, and prevention resources in the GNPHR, to conduct a comprehensive analysis of the

mental health system capacity in the GNPHR, including gaps/needs, identifying mental health resources, and indicating priority areas for improvement, and to increase the capacity of the Greater Nashua Public Health Advisory Council/PHNS to prepare for, respond to and recover from public health incidents.

The Division of Public Health and Community Services is currently working collaboratively with the Greater Nashua Public Health Advisory Council Executive Committee on the 2018-2021 CHIP development process and will use the previous CHIP to inform that process.

What Does Substance Use Look Like in Greater Nashua?

The Division of Public Health and Community Services (DPHCS), based on self-reported studies conducted by the CDC, estimates that about 18% of the Nashua population actively uses substances (not including alcohol), and of that percentage about 5% use opioids. This would mean that about fifteen thousand people in Nashua use substances and of those people about four thousand use opioids. It is likely that this number is underreported due to the self-reported nature of the study design and that the true rate of substance use disorder is in fact higher.

Having an accurate estimate of the extent of substance use disorder is essential in order for DPHCS

to track the effectiveness of prevention and intervention based strategies in the community. An accurate estimate of the rate of substance use disorder in conjunction with demographic information about the population may also inform the development of programs and policies to better serve and protect the substance use disorder population itself and the community at large.

In order to develop an accurate estimate of the extent of substance use disorder in the Greater Nashua, DPHCS has begun the process of creating focus groups with the objective of understanding what substance use really looks like in Greater Nashua. The target population will be community members

who are already engaged with DPHCS outreach staff.

After the focus group series is complete, a generalizable online survey will be available for all community members to participate in. The community survey will ask similar questions that will be asked in the focus groups. Statistically, DPHCS will utilize multiplier methods in order to get an accurate estimate of the substance use disorder population size in Nashua and the region.

Stay tuned!



Division of Public Health and Community Services Community Health Department

DPHCS Clinic Schedule

Tuesdays:

Blood Pressure: 1:30-3:30 pm
 Immunization: 4:00-7:00pm
 TB Testing: 4:00-7:00pm

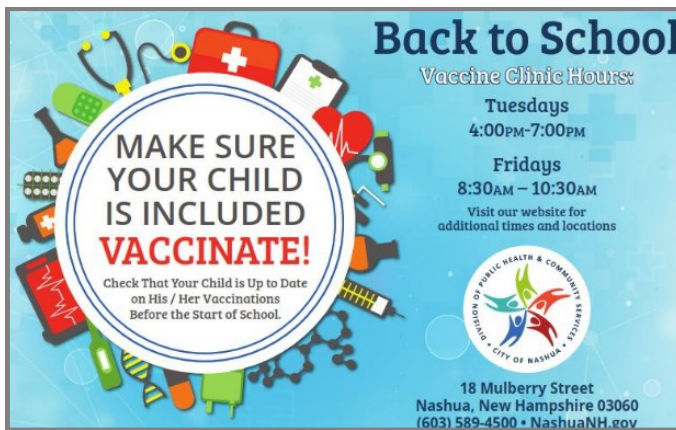
Friday:

Blood Pressure: 8:30-10:30am
 Immunization: 8:30-10:30am
 TB Testing: 8:30-10:30am
 *Lead Testing 8:30—10:30am

Thursdays:

STD/HIV/HCV; 3:00-6:00pm
 Blood Pressure: 3:00-6:00pm

*Call for more information prior
 to visiting DPHCS clinic



Clinic Services Available

Always private and confidential

Immunizations (\$10 per person)

- Pneumonia
- Hepatitis A
- Hepatitis B
- Shingles *call to check availability
- Td (Tetanus, Diphtheria)
- Tdap (Tetanus, Pertussis, Diphtheria)
- Influenza (Flu) \$15 for adults and free for children & uninsured adults

Free Blood Pressure Screening

HIV/HCV Screening, Testing, and Counseling

Although a fee is requested, no one will be denied immunization treatment due to inability to pay.
 Please bring in past immunization records if available.

For more information: 603.589.4500

NH RESPONDS

NHResponds is the system used pre-register health and general volunteers who have indicated their interest in responding in an emergency. The New Hampshire Emergency System for the Advance Registration of Volunteer Health Professionals (ESAR-VHP) is an electronic database of emergency volunteer health professionals using a common national credentialing system so volunteers can be easily identified to assist in an emergency response.

For more information:

<https://www.nhresponds.org/nhhome.aspx>



The New Hampshire Public Health Association (NHPHA) supports science based public health policy and has a goal of informing citizenry of changes needed in the laws and government in order to improve public health. They track bills and attend hearings on public health issues. To check the status of NHPHA's position on current NH bills or to subscribe to the "Health in All Policies" E-News, check out their website:

<http://nhpha.org/advocacy/current-activities/bill-tracking>

Upcoming Events

September

Preparedness Month, Recovery Month, Childhood Obesity Awareness Month, Food Safety Education Month

20

9AM-2PM: Stand Down for Homeless Vets
Harbor Homes, 77 Northeast Blvd., Nashua

October

National Substance Abuse Prevention Month, Breast Cancer Awareness Month

5

5-7:30PM: Community Food Celebration
SNHMC 10 Prospect St., Nashua
Register here: <https://bit.ly/2wbrU31>

10

8AM-5PM: Greater Nashua PHAC Annual Meeting
Courtyard by Marriott, Nashua

16

5:30-6:30PM: Narcan Training
Harbor Homes, 45 High St., Nashua
Register here: <https://bit.ly/2P5C3FB>

22-28

Lead Prevention Week

23

8:30-3:30: NH Healthy Homes Annual Conference
Concord Grappone Conference Center.
To Register: <https://nhhealthyhomes.com/>

23-31

Red Ribbon Week

25

8-4:30PM: Safe Stations Academy Conference
Sky Meadow Country Club.
Register here: http://harborhomes.org/events/ssa_conference/

November

American Diabetes Month

24

5-10PM: Holiday Stroll, Main Street Nashua

Interested in having your event added to our calendar?

Please contact Courtney at ellisonc@nashuanh.gov or 603.589.4552

Trainings

Trainings and Presentations Available

The Division of Public Health and Community Services has the ability to provide trainings, presentations, and webinars. Trainings can be conducted at the Division of Public Health and Community Services, at your organization, conference, or online.

Our trainings and presentations can be adaptable to most audiences and if you don't see a training that fits your needs, we are happy to work with you.

For a full listing of our trainings visit: <http://bit.ly/28KWBy0>

To schedule a presentation or for more information, contact Courtney Ellison ellisonc@nashuanh.gov 603.589.4552

Stay Informed—Get Connected!



GreaterNashuaPH

NashuaDPHCS



@NashuaPHealth

Help Spread the Word!

If you like this newsletter, please share with your friends, family, and colleagues!



Nashua Public Health



Instagram

NashuaDPHCS

Published by:
City of Nashua
Division of Public Health and Community Services
18 Mulberry St. Nashua, NH 03060 - (603) 589-4560



Funding for these materials was provided in whole or in part by the NH DHHS and US DHHS/CDC

PREVENTION OF SUBSTANCE USE IS A COMMUNITY RESPONSIBILITY

WHAT CAN COMMUNITIES DO TO PREVENT SUBSTANCE MISUSE?

- LOCK UP YOUR PRESCRIPTIONS
- SUPPORT LOCAL EFFORTS TO KEEP YOUTH HEALTHY
- LEARN & SHARE RESOURCES
- GET INVOLVED, VOLUNTEER!



THE COMMUNITY IS HEALTHIER & SAFER WITH YOUR PARTICIPATION. WE ARE ALL PART OF THE SOLUTION.

Addressing Substance Misuse in the Greater Nashua Region

Substance Misuse is a national topic of concern. "In 2015, 66.7 million people in the United States reported binge drinking in the past month and 27.1 million people were current users of illicit drugs or misused prescription drugs"¹ The effects of substance use in an individual reverberate throughout the community. The cost of substance use include decreased mental and physical health, lost productivity, increased crime and violence, child abuse and neglect, healthcare costs, increased motor vehicle crashes with the most impactful cost being the lives lost to this disease. Every year in the United States 88,000 deaths are attributed to alcohol misuse². In addition, in 2014 there were 47,055 drug overdose deaths including 28,647 people who died from a drug overdose involving some type of opioid —more than in any previous year on record³. In the Greater Nashua Region the concerns are the same. In Nashua, the number of overdose deaths increased from 19 in 2015 to 37 in 2016⁴. According to the Nashua Police Department Annual report, the number of Drug Offenses has increased from 404 offenses in 2015 to 574 in 2016⁵. Hope is not lost to turn the tide on the substance use crisis facing the Greater Nashua Community. All citizens have a role to play in addressing substance misuse within the community. Substance misuse prevention works. treatment is effective and people recover! If you want to become part of the solution, learn more about the substance misuse prevention and continuum of care efforts in the Region.

Substance Misuse Prevention

In 2007, the State of New Hampshire launched a progressive Regional Network System for alcohol and drug misuse prevention. The Greater Nashua Prevention Network also known as *Beyond Influence* was created through this statewide initiative to deliver comprehensive, multi-level, data driven, community based prevention to the Greater Nashua Region.

Continuum of Care

In coordination with a whole-person approach, the NH Bureau of Drug and Alcohol Services (BDAS) is committed to developing comprehensive, effective, and accessible continuum of care in every region of the state that includes prevention, identification, early intervention, treatment, and recovery supports, that is integrated with primary and behavioral health.

Substance Misuse Prevention

“Prevention is the word is the word, that you heard. It’s got groove, it’s got meaning”

New Hampshire is going through a Public Health crisis involving opioids. In times of crisis it’s understandable that people may want to find an easy and fast fix to a problem. The issue of substance use disorders (SUD) is not an easy one to solve. SUD is a complex disease that impacts brain function. Mental health is often intertwined with SUD making the issue even more complex. The most comprehensive way to address SUD is through a multi-level, data driven community based approach. Successful outcomes can be achieved by applying that approach throughout the continuum of care starting in

community based prevention system by convening stakeholders within the community. The SMP Coordinator along with community stakeholders convened to create the Greater Nashua Strategic Plan for Prevention 2016-2019. This document is available on-line at (<http://www.dhhs.nh.gov/dcbcs/bdas/documents/nashua-workplan.pdf>). The SMP Coordinator also promotes prevention within the community, promotes mental health awareness and suicide prevention. The Principles of Substance Misuse Prevention promote building people up by strengthening leadership, community engagement, self-



Prevention Presentations Available

- **Prevention at Home** - the objective of this presentation is to understand that substance misuse prevention starts at home and give tools to discuss substance misuse at different ages in order to promote communication and keep children safe. This presentation is given in separate sessions focusing on diverse age groups.
 - Prenatal to 5 year olds
 - Six to 12 year olds
 - Teens and young adults
- **Substance Use Disorder and Language** - The objectives include understanding how the brain is impacted by substance use and learning the difference between helpful and unhelpful language regarding substance use disorders.
- **Drug-Free Workplace Policy** - The objectives of this presentation include understanding the financial toll that substance use has on the workplace, how to establish policies that support a drug-free workplace and support employees in recovery.
- **Prevention in Parental Support Services**—Objectives include understanding substance use disorder and supporting children’s substance misuse prevention from a parental support role.

Did you know in the Greater Nashua Region...

No age is too young to start the conversation

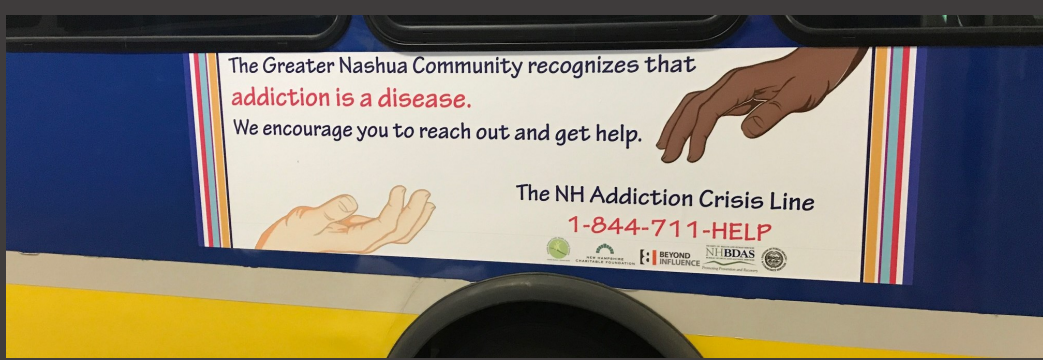
For tips on how to better communicate with your child visit: drugfreenh.org

prevention work but extending it into intervention, treatment and recovery supports. The Prevention Framework which ensures that prevention work follows certain steps which include:

- Assessing the needs of the community.
- Building capacity for prevention services
- Planning the who, where, what, when and how services are being offered.
- Implementing the programs, services or strategies
- Evaluating the effectiveness of the work

The Prevention Framework also follows the guiding principles of cultural competence and sustainability. The Substance Misuse Prevention (SMP) Coordinator’s task is to create a multi-level, data driven and commu-

esteem and healthy lifestyles. It does not use scare tactics to achieve its goal of creating a healthier and safer community. Because this is a community based approach we encourage anyone who wants to become involved to be part of the solution. Community members can start by becoming more informed about substance use disorders by scheduling a training or presentation. You can also join the regional prevention team or a local coalition. For more information about local coalitions please see page four of this document for contact information and locations of active coalitions within the Greater Nashua Region. To learn more about scheduling a training contact the SMP Coordinator or COC Facilitator, contact information on page four. Prevention works. Treatment is effective and people recover!



Continuum of Care Presentations Available

Naloxone/Narcan Training—The objective for this training is to learn the signs of an overdose and how to administer Narcan/Naloxone. Participants of this training will receive a Narcan kit .

Talking ‘Bout My Generation—The objective on this presentation is to discuss and gain an understanding of Substance Use in New Hampshire focused on 18-25 year olds (who compose the largest demographics of substance misuse in New Hampshire).

Harm Reduction and Syringe Service Presentation—What is Harm Reduction in the context of Substance Use Disorder. What services are considered harm reduction? What are the benefits of a syringe service program.

SUD Assessments for Adolescents—What are the most common forms of assessments available for adolescents and in what settings are they used.

Continuum of Care for Substance Use Disorders

Substance Misuse Continuum of Care

The Continuum of Care (CoC) is an integrated framework that depicts synergy, collaboration, and communication with key stakeholders involved in promotion, prevention, treatment, and recovery. It “encourages communities to support resiliency and recovery and to lay the foundation for public health regions to begin to address the gaps in the continuum over time” (Bureau of Drug and Alcohol Services -BDAS, 2016). Whole-person and whole-community support is vital for the CoC’s success in promoting health, preventing the misuse of substance and overdoses, assuring access to patient-centered and individualized treatment, and helping those suffering from SUD achieve supported, long term recovery.

Continuum of Care Facilitator

Throughout this public health crisis New Hampshire has seen a significant rise in substance use, followed by an increase in demand for SUD services. This increase in demand for services exposed major gaps and barriers within the network of services and the CoC. In response to identifying and acknowledging these gaps in access, BDAS created a position with the main commitment to “developing comprehensive, effective, and accessible continuum of care in every region of the state that includes prevention

identification and early intervention, treatment, and recovery supports, and integrated with primary and behavioral health” (BDAS, 2016).

Every public health region in New Hampshire now has a Continuum of Care Facilitator. In addition to engaging and networking within the region, the CoC Facilitator is tasked with developing a regional gaps assessment and CoC plan. The regional gaps assessment analyzes data collected within the community to expose barriers and breaches within the continuum. New Hampshire’s 2016 Substance Use Disorder Continuum of Care Assets and Gaps Assessment Result is available to read online at <https://www.dhhs.nh.gov/dcbcs/bdas/documents/coc-assessts-gap.pdf>.

The Language of Recovery

INSTEAD OF...	TRY...
Addict, junkie, alcoholic	Person with a substance use disorder (SUD)
Addiction	Substance use disorder (SUD)
Clean	Abstinent, not using
Former addict	Person in recovery
Relapse	Resurgence/re-occurrence
Drug abuse	Drug use or drug misuse
Dirty	Actively using
Crazy	Experiencing a mental health crisis
Suicidal	Having thoughts of self-harm/suicide



Citations and References

- 1 Center for Behavioral Health Statistics and Quality. (2016). Results from the 2015 National Survey on Drug Use and Health: Detailed tables. Rockville, MD: Substance Abuse and Mental Health Services Administration.
- 2 Stahre, M., Roeber, J., Kanny, D., Brewer, R. D., & Zhang, X. (2014). Contribution of excessive alcohol consumption to deaths and years of potential life lost in the United States. Preventing Chronic Disease, 11(E109).
- 3 Rudd, R. A., Aleshire, N., Zibbel, J. E., & Gladden, R. M. (2016). Increases in drug and opioid overdose deaths — United States, 2000–2014. MMWR, 64(50), 1378-1382.
- 4 American Medical Response, Overdose Report for Nashua, June 2017.
- 5 Nashua Police Department Annual Report 2016.

Additional Resources available.:

Your Recovery is Our Priority!
 Call the NH Statewide Addiction Crisis Line
1-844-711-HELP
 hope@keystonehall.org

Local Coalitions

Nashua Prevention Coalition

Meets the first Wednesday of the month at 20 Broad St. Nashua NH at 3:00pm
 For more information contact Jan Valuk via email at: NPCDirector@unitedwaynashua.org

Merrimack Safeguard

Meets the first Thursday of the month at 646 Daniel Webster Hwy, Merrimack, NH at 6pm
 For more information contact Tom Prentice via email at: tprentice@merrimacknh.gov

Community Action for Safe Teens (CAST)

Meets the second Wednesday of the month at 66 Elm St, Milford, NH at 3:30pm
 For more information contact Monica Gallant at: mgallant4@aol.com

Pelham Community Coalition

Meets the third Thursday of the month at 36 Village Green, Pelham, NH at 6:00pm
 For more information contact the coalition via email at: pelhamcoalition@gmail.com

Litchfield Community Coalition

Meets quarterly at Litchfield town hall.
 For more information contact Kelly Fraser at: Kfraser@litchfieldsd.org



Beyond Influence

18 Mulberry Street
 Nashua, NH 03060

SMP Coordinator 603.589.4538 phone
 VasquezL@NashuaNH.gov
 603.594.3452 fax





What is Public Health?

Public Health is the science of protecting and improving the health of communities through education, promotion of healthy lifestyles, and research for disease and injury prevention.

Who We Are

The Division of Public Health and Community Services is the public health entity for the City of Nashua. It is the first accredited Health Department in New Hampshire. All of the Departments within the Division offer services that directly impact the health, social, and economic well-being of the residents of the City of Nashua and the surrounding communities.

We provide trainings, presentations, and webinars on a variety of health topics

Learn more here:

<http://bit.ly/DPHCSTrainings>

Office Hours

Monday - Friday

Community Services

8am-5pm

Community Health

8am-5pm

Environmental Health

8am-12pm, 1-5pm

City Welfare

8:30am-12pm, 1pm-4:30pm

Contact Information

Environmental Health

603.589.4530

Community Services

603.589.4560

City Welfare

603.589.4555

Community Health

603.589.4500

Community Health Clinic Hours

Tuesdays:

Blood Pressure 1:30-3:30pm

Immunization* 4-7pm

TB Testing 4-7pm

Thursdays:

STD/HIV/HCV 3-6pm

Blood Pressure 3-6pm

Fridays:

Blood Pressure 8:30-10:30am

Immunization* 8:30-10:30am

TB Testing 8:30-10:30am

* 10\$ fee requested, but no one will be denied immunizations due to inability to pay

Find us and follow!



Nashua Public Health



@NashuaPHealth



Nashua DPHCS



Greater Nashua Public Health

Nashua DPHCS



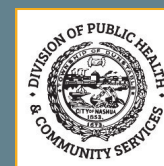
Scan the QR code to visit our website!



**City of Nashua
Division of Public Health
and Community Services**

**18 Mulberry Street
Nashua, NH 03060**

Nashuanh.gov/DPHCS



**City of Nashua
Division of Public Health
and Community Services**

Promote. Protect. Prevent.

Environmental Health Department 603.589.4530

The mission of the Environmental Health Department is to protect the health of the public by defining, eliminating, controlling and managing environmental hazards. This is accomplished through the enforcement of laws and ordinances that protect the public from harmful environmental factors, often in collaboration with other City or State partners. This department:

- Licenses and inspects food service establishments, swimming pools and spas
- Inspects child care, foster homes and schools
- Responds to complaints regarding sanitation and environmental health hazards
- Oversees Rabies Control activities
- Approves demolition, septic and subdivision plans



- Provides education to the public

Community Services Department 603.589.4560

The Community Services Department coordinates cross-departmental projects such as Public Health Accreditation, Strategic Planning, the Community Health Assessment, and the ongoing work of The Community Health Improvement Plan. The activities help community members gain an understanding of the health concerns and needs of residents, community's assets, and resources by analyzing and disseminating public health data. This department houses the Regional Public Health Network Services, which includes initiatives related to Substance Misuse, Public Health Emergency Preparedness, the Public Health Advisory Council, and Health Promotion & Education.

Community Services staff facilitate efforts of the **Greater Nashua Public Health Advisory Council (PHAC)**. The Greater Nashua Regional Public Health Network Services program coordinates and facilitates the Greater Nashua PHAC, a network of organizations and individuals that work together to improve the health of the Region and its residents. The PHAC informs the development of regional Community Health Assessments and its partners are integral in the successful implementation of the Community Health Improvement Planning process.

The Public Health Promotion Specialist Plans, organizes, and implements health edu-

cation programs through the organization of and participation in community outreach events, trainings and maintenance of the Division's website and social media presence.

The **Public Health Emergency Preparedness** program coordinates with partners to increase the capacity of the Greater Nashua Public Health Region to efficiently and effectively prevent, protect against, prepare, respond to, and recover from emergencies and disasters that will potentially impact the health of our residents. Planning includes mass dispensing of medication or vaccine in response to a disease outbreak.

DPHCS houses the Substance Misuse Services Program for the Greater Nashua Public Health Region, called **Beyond Influence**. The program has two staff members, one who focuses on **Prevention (SMP Coordinator)** and the other who focuses on the **Substance Misuse Continuum Facilitator (COC)**.

The **SMP Coordinator** focuses on education and awareness within our community to understand the prevalence and increase protective factors against substance use disorder. The SMP Coordinator provides technical assistance to stakeholders and agencies looking to implement evidence based prevention programs.

The **COC Facilitator** brings partners, providers and stakeholders together to build relationships, share resources and collaborate on initiatives to increase substance misuse services within the Region

Welfare Department 603.589.4555

The Welfare Department provides interim

emergency assistance for income eligible residents. Assistance is available with rent, food, utilities and medications. Each applicant will be interviewed confidentially to review household circumstances and eligibil-

Community Health Department 603.589.4500

The Community Health Department provides services that protect the public's health by ensuring that individuals are tested, treated, and/or provided vaccinations that protect the entire community from communicable disease. This department is comprised of nurses, outreach workers, and a LADC who provide regional services.

- Child and Adult Immunizations
- Flu Clinics
- Blood Pressure Clinics
- Tuberculosis Testing
- Sexually Transmitted Disease (STD), Hepatitis C (HCV), and HIV testing and counseling
- Communicable Disease Investigation
- Asthma Home Visiting Program
- Drug and Alcohol Counseling with Licensed Drug and Alcohol Counselor

In collaboration with Community Development, **The Healthy Homes Program** provides childhood lead poisoning case management and healthy homes activities in the Greater Nashua Region.

2015-2018 GREATER NASHUA COMMUNITY HEALTH IMPROVEMENT PLAN

WORKING TOWARDS A HEALTHIER NASHUA REGION

The work of community health improvement in the Greater Nashua region is supported by an ongoing three year process where local health information and data is assessed, priority issues are identified and strategies for improvement are implemented. The Greater Nashua region completed a

Community Health Assessment (CHA) in 2011, that was followed by the 2012 Community Health Improvement Plan (CHIP) and by implementation efforts supported by the community. A second CHA was completed in 2014, followed by the 2015 CHIP plan. Community

partners from all sectors participate on a Public Health Advisory Council that guides the process and will lead improvement initiatives over the 2015-2018 period. The next CHA will be published in 2017.

Read the complete CHIP
www.nashuanh.gov



PUBLIC HEALTH ADVISORY COUNCIL

The 2015-2018 CHIP is an aggressive, yet realistic, plan that will assist the network of community partners known as the Public Health Advisory Council (PHAC) as they work collaboratively to improve health in the greater Nashua Region. As part of efforts to formalize the council and to improve visibility and recognition for public health efforts, CHIP initiatives are identified with the PHAC branding logo.



Greater Nashua Community Health Improvement Plan

2015-2018

Summary Brochure



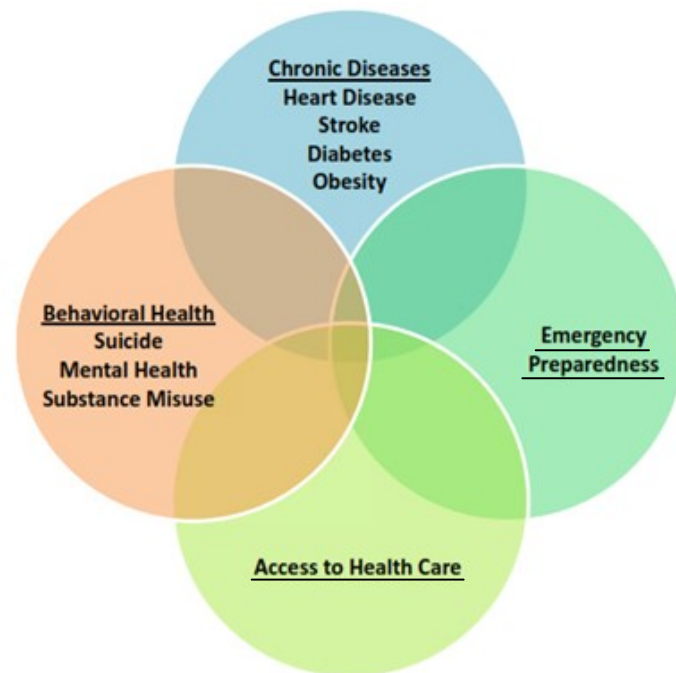
What is a Community Health Improvement Plan?

A CHIP details goals, objectives, and strategies for addressing health needs identified by the Community Health Assessment. Topic areas are prioritized, and action plans are implemented.

Why CHIP?

Engage community partners • Provide a framework for addressing community-wide issues • Provide information to the public • Work systematically to improve health status • Monitor changes and trends

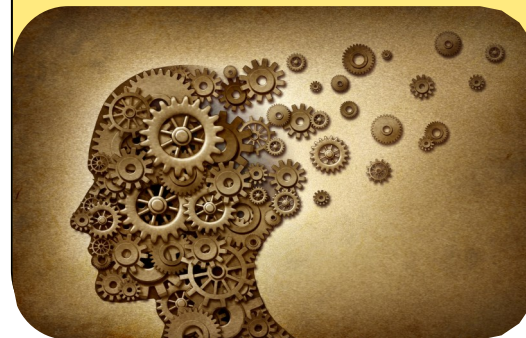
Build partnerships and coalitions



The Greater Nashua community supports the CHIP through commitments of staff time and resources. See the complete CHIP report for more details.



Suicide, Mental Health, and Substance Misuse have been combined as Behavioral Health.



Chronic disease is a leading health issue in the United States. The CHIP will guide regional efforts to reduce obesity, diabetes, heart disease and stroke.



A Collaborative Effort

The Public Health Advisory Council Executive Committee members identified four main priority areas for the 2015-2018 improvement cycle. These areas are broken down below.

Priority Topic	2015-2018 CHIP Goals
1) Behavioral Health	
Suicide	Increase awareness of suicide prevention, indicators, and prevention resources in the Greater Nashua Public Health Region
Mental Health	Conduct a comprehensive analysis of the mental health system capacity in the Greater Nashua Public Health Region, including gaps/needs, identifying mental health resources, and indicating priority areas for improvement
Substance Misuse	Decrease substance misuse in the Greater Nashua Public Health Region
2) Chronic Disease	
Obesity	Reduce overweight and obesity in the Greater Nashua Public Health Region
Heart Disease and Stroke	Provide chronic disease education and screening opportunities in the Greater Nashua Public Health Region to increase awareness and reduce rates of heart disease and stroke
Diabetes	Provide chronic disease education and screening opportunities in the Greater Nashua Public Health Region to increase awareness and reduce rates of diabetes
3) Access to Healthcare	Enhance access to quality, comprehensive healthcare services in the Greater Nashua Public Health Region
4) Emergency Preparedness	Increase capacity of the Greater Nashua Public Health Advisory Council/Public Health Network Services to prepare for, respond to and recover from public health incidents

Information and Resources:

More information on the CHIP report can be found on the City of Nashua, Division of Public Health and Community Services website at <http://bit.ly/1m4HBSc>

Look for examples of CHIP programs in the community:

- ◆ Million Hearts Campaign: <http://1.usa.gov/1cWpxAc>
- ◆ 5-2-1-0 Program: healthy guidelines for nutrition and physical activity: <http://www.lets-go.org/>
- ◆ My Health My Care Video Series: increasing knowledge on access to care <http://bit.ly/1OGNhsa>

Contact:

City of Nashua
Div. of Public Health and Community Services
18 Mulberry St.
Nashua, NH, 03060
Tel: 603-589-4560



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

STAFF MEMORANDUM

Date: October 3, 2018
To: Board of Selectmen
From: Lincoln Daley, Community Development Director
Project: North River Road Properties, Tax Map 17, Lot 11-1, 0 Chase Lane.
Granting of Lot Load Easement Pursuant to RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both.

PURPOSE:

North River Road Properties LLC, is the owner of the undeveloped property Tax Map 17, Lot 11-1 located on Chase Lane (see attached Tax Map). The property owner is asking the Town to grant an easement over a portion of Chase Lane (a Town owned road in the Patch Hill Subdivision), the purpose of which is to allow the easement area to serve as area to increase the 'deemed' lot size for purposes of complying with NH Department of Environmental Services (NHDES) Lot Loading requirements. The designed septic system (tank and leach field) for a proposed house will be located entirely with the property boundaries. There will be no discharge and/or physical improvements/impacts within the Town owned Chase Lane right-of-way.

In order for the Board to grant the easement over Chase Lane and the record the deed, the Selectmen are required to hold two public hearings in accordance with NH RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both. This will be the second of two public hearings on the proposal. The Selectmen's final vote would take place at the October 22nd meeting.

BACKGROUND:

When the previous property owner subdivided the property to create Map 17, Lot 11-1, the plan (Plan No. 35682) contained a note, Note 9, which required that '... New Lot 17-11-1 shall be serviced by municipal water and sewer. ...'. This requirement was inserted in recognition of the minimum lot size in the District, which, pursuant to Section 5.02.4 of the Milford Zoning Ordinance requires 40,000 as a minimum lot size for lots serviced by septic systems.

Municipal sewer and water, while nearby, have not been constructed to serve this lot. The property owner met with the Town's Water & Waste Water Department to discuss options for extending the municipal sewer to the property. The existing municipal sewer line located in the Patch Hill development (west of the subject property) cannot be extended as it only serves the booster pump station within the development. The municipal sewer line to the east of the subject property cannot be extended due to concerns involving the overcapacity of the existing system servicing the properties along Lee An Drive, Falconer Avenue, Mayflower Drive, and Summer Street. In addition, the Department did not support constructing a private sewer connection within the Chase Land right of way. Maintenance/repair of said private line within a Town right of way would become the responsibility of the Town.

Due to these challenges, the Water Utilities Department and the property owner determined the most viable option was to seek approval for the construction of an onsite private septic system. However, without municipal water and sewer, this lot is deemed a non-conforming lot. The lot was approved by the Planning Board in 2007 with a condition that it be serviced by municipal utilities and, since that is not the case, the owner would not be able to develop this lot for housing without obtaining a variance from the 40,000 square foot minimum lot size requirement contained in the ordinance.

The property owner received the required Variance in April of 2018 and subsequently generated the proposed private sewage disposal system plan and lot loading easement deed (attached). NH DES, Staff, and Town Counsel have reviewed the plan and easement deed. It is staff's understanding that NH DES is satisfied with the plan and only requires the recordation of deed to formally approve the design. Staff and Counsel are satisfied with the plan and deed.

REVIEW / RECOMMENDATIONS:

The proposed easement is the direct result of a collaborative process/solution involving the property owner and the Town. Staff and counsel have no issues regarding the request and unique situation.

The Conservation Commission met on September 13, 2018 and upon review and consideration voted unanimously in support of the Board granting the easement. Similarly, the Planning Board met on October 3, 2018 and upon review and consideration voted unanimously in support of the Board granting the easement. See attached letters of recommendation.

Staff recommends that the Board review the request, receive public comments, and then move to continue the Selectmen's final vote to the October 22nd meeting.



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

STAFF MEMORANDUM

Date: October 3, 2018
To: Board of Selectmen
From: Lincoln Daley, Community Development Director
Project: Jessica Hudson / deMontigny Family, Tax Map 43, Lots 25-1, Tonella Road. Donation of Stone Structure to the Town Pursuant to RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both

PURPOSE:

The purpose of this public hearing is for the Board to discuss the donation of the stone structure/material by the deMontigny Family. In order to accept the donation of the structure/materials (categorized as property), the Board of Selectmen is required to hold two public hearings in accordance with NH RSA 41:14-a Acquisition or Sale of Land, Buildings, or Both. This will be the second of two public hearings on the proposal. The Selectmen's final vote would take place at the October 22nd meeting.

BACKGROUND:

The deMontigny Family, owners of Map 43, 25-1 received approval from the Planning Board in May 2018 to construct a sixteen townhouse style, multi-family unit project located along Tonella Road (See Attachment 1). One of the elements of the project included the removal of the 30' x 60' stone structure building from the property and possible donation to the Town. (See Attachment 2) The discussions included relocating the structure/material to the eastern entrance of Keyes Memorial Park (former Fletcher Paint Superfund site) and repurposing it into a hatch shell structure/stage for future events and performances.

After several conversations with Town staff and their desire to preserve an important piece of Milford's history, the Demontigny family is seeking to donate said stone structure/material to the community. The value of the structure is estimated to be approximately \$60,000 - \$75,000. The donation is conditional upon recognition of the family by naming the hatch shell structure after the family or family member and majority of the material given to the Town.

The project would entail disassembling/removal of the material and reassembling a portion of the stone structure at the Keyes Memorial Park East Entrance to construct a 30' x 30' (approx.) hatch shell/stage. The structure would be reassembled on a constructed foundation and a stage floor would then be installed. Staff is scheduled to meet with the EPA and NHDES officials to discuss the options for the installation of the foundation as not to impact the engineered remediation cap over portions of the site.

The construction of performance area was included as an important element of the 2016 Keyes Memorial Park East Entrance Master Plan. (See Attachment 3) The equipment and services used to complete the project are being donated by private parties at no expense to the Town. In return for their donations, the Town would receive more than ½ of the stone structure and the remaining material would be given to the private parties.

REVIEW/RECOMMENDATIONS:

The donation of stone structure is the result of a mutually beneficial and collaborative process involving the property owner, Town, and vested private parties. The donation of the structure represents a unique opportunity to preserve Milford's historic character, public enjoyment, and revitalization efforts on a former Superfund site. Staff supports the donation of stone structure and recommends that the Board accept the donation as described.

The Conservation Commission met on September 13, 2018 and upon review and consideration voted unanimously in support of the Board accepting the donation. Similarly, the Planning Board met on September 25, 2018 and upon review and consideration voted unanimously in support of the Board accepting the donation. See attached letters of recommendation.

Staff recommends that the Board review the request, receive public comments, and then move to continue the Selectmen's final vote to the October 22nd meeting.

Enclosed, please find the following:

Attachment 1: Sheets 1 and 2 of the approved site plan and existing conditions plan showing the location of the stone structure.

Attachment 2: Photographs of the stone structure.

Attachment 3: Keyes Memorial Park - East Entrance Conceptual Master Plan.

Attachment 4: Letters of Support

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
Fax (603) 673-2273
www.milford.nh.gov
conservation@milford.nh.gov
TDD Access:
Relay NH 1-800-735-2964

6:15 Melendy Land Gift Map 52 Lot 4

Town of Milford
CONSERVATION COMMISSION



MEMO

October 4, 2018

Board of Selectmen

RE: Land Gift Map52 Lot4 Melendy Country Community Landowners

To the Board:

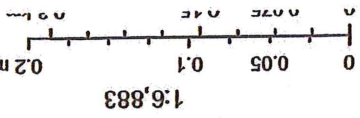
The landowners of Map52 Lot4 have worked intensely and at their expense to give their property to the Town of Milford to be managed by the Conservation Commission. This 30 acre parcel is located adjacent to the Melendy Road crossing of the Granite Town Rail Trail. The proximity to the rail trail makes it an excellent location for a small parking area for trail users. The landowners purchased the lot in the late 1970's. They created 6 small house lots and left 40 acres undeveloped as open space; which they would like to protect from future development as they have managed it for the last decades.

The Melendy Country Community landowners put a conservation easement on Map52 Lot 4 which will allow agriculture and forestry uses and the construction of a small parking area for Rail Trail users. The landowners are giving this protected parcel to the Town of Milford. The Conservation Commission is grateful for this gift; which is a continuation of a long friendly relationship between the Melendy Country Community landowners and the Conservation Commission.

This project was initially brought to the Board of Selectmen at the June 26, 2017 meeting. At the time, no further action was taken until all the legalities were completed. The deed and easement are completed and have been reviewed by the town attorney. The landowners will have a closing of both the easement and land transfer on October 16, 2018.

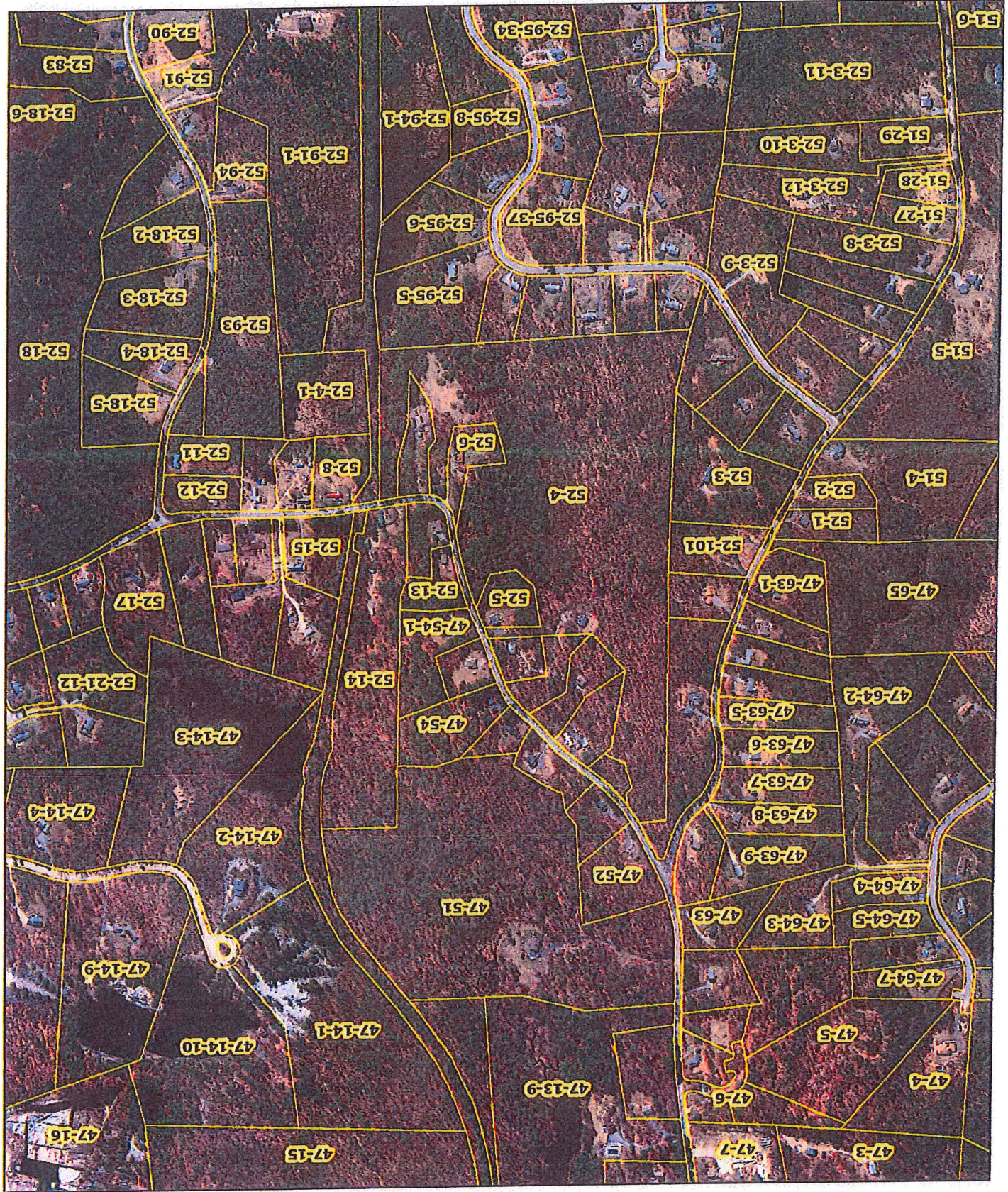
Respectfully,

Chris Costantino
Milford Conservation Commission

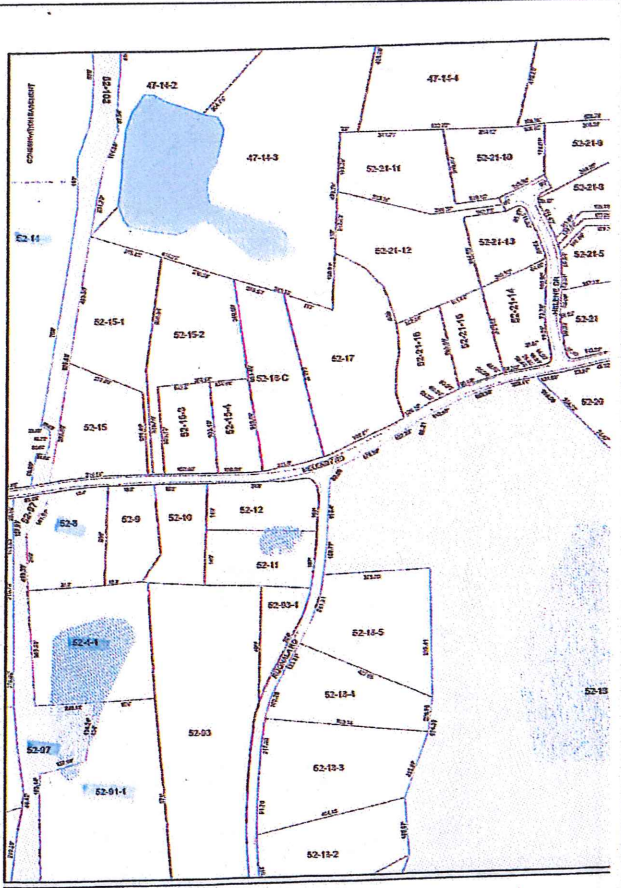
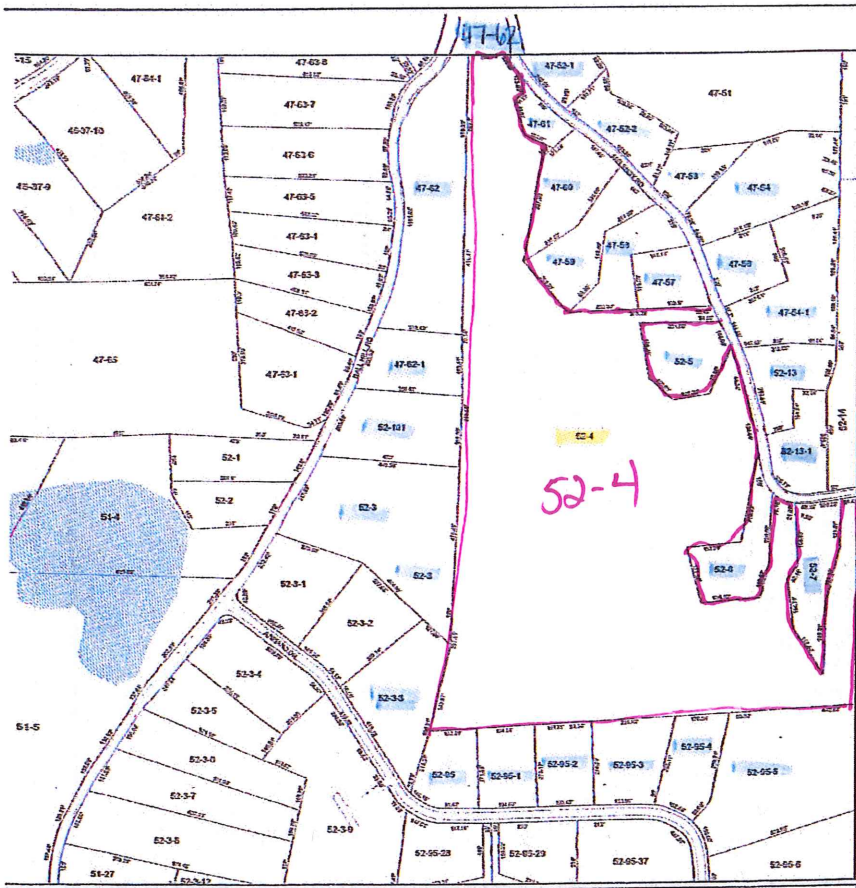


The Town of Millard shall assume no liability for any errors, omissions, or inaccuracies in the information provided regardless of how caused by any, double check or errors or omissions by reader in reliance upon any information of this kind.

1:6,883



231 Melendy



MILFORD, NH

This document has been prepared as a general information only. It is not intended to be used as a legal document. The Department is not responsible for any errors or omissions in this document.



Date: April 2015

14
46,47,51,52



- Parcel
- Town Owned Land
- County
- State
- Road
- Class VI
- Wetlands
- Water
- Abandoned/Overgrown Rd
- Concentration Easement
- Easement
- Private



APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/26/2017

1 and PCGov as well as local used equipment sellers. Bigger projects accomplished include the door security and a
2 camera surveillance system (independent systems) at the PD both of which were over ten years old and beginning to
3 fail. At DPW the cartograph system has been incorporated and has rapidly become a major system in our network.
4 This cartograph system is being migrated to a cloud based system using the GIS online account which is his next
5 project. The town has been looking for help with the GIS system for a while and a company called CAI has been
6 identified and so far they have been tremendous and have helped a lot in a short amount of time. With their help we
7 will be moving our GIS from an inhouse service to an online GIS system. The beauty of integrating cartograph with
8 GIS is a specialist will not be needed to put in the GIS information, they will work together to update changes; it
9 will be much easier. The other major problem last year was the phone system which crashed in 2016 and we have
10 found a great company out of New York that will support the phone system. Two new phone servers have been put
11 in place because we could no longer upgrade the existing system, it was too old, with that change, the domain re-
12 quires updates which will require downtime in every department except the Library-it is a major project.

13 The town website is currently being redesigned by an in-house committee with the help of a local volunteer
14 Mooky Jones who is a web designer who has been very helpful in pushing the town in the right direction. We are
15 also moving to a new town web developer called Virtual Town Hall Schools; they have been doing municipalities
16 and schools for years and have an extraordinary tool set that is tailored to exactly what our town site needs. The
17 design is pretty well set and push it over to Virtual Town Hall Schools and move forward from there.

18 The Recreation Department has been upgraded, they are upgraded to a Cloud based system. We now take on-
19 line payments for tax bills, water utilities bills and town clerks transactions as well. In town clerk they can accept
20 credit cards right at the counter. Network security is still at the forefront of everybody, it's a constant battle. It's
21 crazy how it has expanded so he has pretty much blocked up the problem countries including Russia which could
22 not be done in the beginning. A tremendous amount of junk and spam comes from Russia and he uses Kaspersky
23 antivirus as the corporate anti-virus and after he identified where that was out of, he was able to just allow
24 Kaspersky through and block the rest of Russia, it is an ongoing battle. Microtime is still being utilized for assis-
25 tance in IT one day a week and also fills in when Bruce is on vacation. The kid that he has now is learning the ropes
26 and he hopes to have him for a while.

27 In the next six months, the plan is to finish the phone server, the website makeover and some virtual machine
28 network. Chairman Fougere asked if there are any questions from the Board. Selectman Daniels asked when you
29 take down the domain controllers, do you have to take down all four at once? Bruce responded no he can replace
30 them one at a time. The Milford domain is made up of an Ambulance domain, a Police domain, a Water Utility do-
31 main and a Town Hall domain which all make up the Milford forest. He needs to do a lot of research before he
32 takes down the oldest domain to change over that functionality, as it affects every department

33
34 **6:20 p.m. - Conservation Potential Land Donation Review Map 52 Lot 4.** Conservation Commission Chair
35 Andy Hughes and Conservation Commission Coordinator Chris Costantino were present for this appointment to
36 discuss the landowners of lot 52-4 who wish to give this property to the town of Milford to be managed by the Con-
37 servation Commission with a conservation easement with the help by the Amherst Land Trust (the easement is usu-
38 ally held by a third party). This parcel is 30 acres and at the moment it is forested land. One of the advantages to
39 the Conservation Commission is that it would allow a parking area to be put in to allow users of the Rail Trail,
40 which goes right through this parcel along the southeastern edge. Right now parking for that portion of the rail trail
41 is virtually nonexistent. When logging was done out there within the last year or so, they actually cleared that area.
42 It would be great to put parking access in there since there is none right now. The lot right now only generates taxes
43 of \$80 per year. If the Board wishes to move forward with this, two public hearings are required. Chairman Foug-
44 ere asked if this was open space land that was part of the subdivision process? Ms. Costantino said that is correct.
45 Chairman Fougere said this has been dedicated open space anyway, there are no buildings on this parcel. Ms. Cos-
46 tantino was not sure if any landowners were here tonight, but looking around, there were not.

47 Mr. Bender asked what is necessary prior to the public hearings? He feels we should have a recommendation
48 from the Conservation Commission and also the Planning Board. Ms. Costantino said they are still working on the
49 language for the easement with the attorney and the Milford Conservation Commission has been in contact with the
50 Amherst Land Trust and who is waiting on the easement and it is felt on the surface they are willing to accept this
51 but they have to see the details. Selectman Daniels asked how long should we expect for this to come together;
52 should we set up a first hearing now or wait until we have the information and then set it up. Ms. Costantino rec-
53 ommended waiting until we get the information, they just sent it to the attorney. Chairman Fougere pointed out this
54 board is only meeting twice before Labor Day, once in July and once in August. Ms. Costantino does not anticipate
55 anything until August. Chairman Fougere asked that they coordinate with the Town Administrator and we will
56 work together to have those meetings

**4. a) 1) Request for Approval of
DRA Form MS-535, Financial
Report of the Town**

**(report not available at the time the
Board package was completed,
handouts will be available on
Monday, October 8th if requested)**

**4. a) 2) Request for Approval of
DRA Form MS-434, Revised
Estimated Revenues Adjusted**

**(report not available at the time the
Board package was completed,
handouts will be available on
Monday, October 8th if requested)**



The mission of Community Action for Safe Teens (CAST) is to prevent substance abuse and promote healthy choices for youth throughout Souhegan Valley.

4. a) 3) Request for Approval of Annual Red Ribbon Campaign CAST (Community Action for Safe Teens) Red Ribbon Week Campaign.

September 20, 2018

Milford Board of Selectmen
Milford Town Hall
1 Union Square
Milford, NH 03055

RE: Red Ribbon Week – Ribbons on the Oval

Dear Milford Board of Selectmen:

I am writing to request permission for the Community Action for Safe Teens (CAST) Youth Empowerment and Service (YES) team to hang red ribbons around the oval in recognition of Red Ribbon Week. Red Ribbon Week is a national drug prevention campaign which runs from October 23 – 31 each year. The youth would like to hang the ribbons on October 22 and will plan to remove them by November 1st.

We greatly appreciate your consideration of this request.

Sincerely,

Monica Gallant,
CAST YES Team

Avery Sidilau, Dario Sidilau, Devan Watson, Bailey Claar, Megan Bancroft, Jacob Lacasse, Abby Forrence, Ella Forrence, Claire Sullivan, Danny Sullivan, Tommy Sullivan, Liam Smith, Jen Korkuc, Melissa Sidilau, and Monica Gallant

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
Fax (603) 673-2273
www.milford.nh.gov
conservation@milford.nh.gov

4. a) 4) Request for Approval for Conservation Commission
to Host the Ghost Train Rail Trail 15 Miler and Ultra Race.

Town of Milford
CONSERVATION COMMISSION



September 21, 2018

Board of Selectmen

RE: GHOST TRAIN RAIL TRAIL RACE 2018

Dear Board,

The Milford Conservation Commission is looking forward to the 10th running of the Ghost Train Rail Trail Race on October 19-21. As usual, the Commission is partnering with the Brookline Conservation Commission to host 350+ runners who are looking for a 100 Mile event in New Hampshire. This has become a successful fundraiser for both Commissions; last year each Commission received \$15,000 which is put into a fund for maintenance of this popular trail. The Ultra Race, any distance longer than 26 miles, starts in Brookline on Saturday morning. The runners have 30 hours to accomplish their distance target; 40 of whom completed 100 miles last year. The 15Miler race starts in Milford at the DPW station on Sunday, October 21.

The MCC manages a corps of volunteers who keep this race safe and fun for the runners. We have volunteers at the three road crossings to caution runners and post signs alerting motorists to the ongoing race. Several teams of volunteers keep the aid station at the trailhead next to the DPW station operating for the 30 hours of the race providing food, water, rest, and encouragement. And there is a team of first aid certified mountain bikers who patrol the trail and provide assistance as needed. Altogether, more than 50 volunteers assist both Commissions to make this race such a fun event that we currently have 158 runners on a wait list.

The Commission appreciates the continued support of the BOS for this event. The funds generated from this race continue to pay for maintenance and improvement of the trail. The funds also serve as a match for any grant opportunities.

Thank you,
Chris Costantino
Milford Conservation Commission

4. a) 5) Approval of Notification of Intent to cut Map 1 Lot 10

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION
NOTICE OF INTENT TO CUT WOOD OR TIMBER

For Tax Year April 1, 18 to March 31, 19

FORM PA-7

(Assigned by Municipality)

YR TOWN OFF
[] - [] - [] - T

PLEASE TYPE OR PRINT (If filing in form on-line, use TAB Key to move through fields)

1. Town/City of: Milford NH

2. Tax Map/Block/Lot or USFS Sale Name & Unit No. 1-10

3. Intent Type: Original Supplemental

4. Name of Access Road: Christmas Tree Lane

5a. Acreage of Lot: 100 Acreage of Cut: 40

5b. Anticipated Start Date: 10/15/18

6. Type of ownership (check only one):
- a. Owner of Land and Stumpage (Joint Tenants)
 - b. Owner of Land and Stumpage (Tenants in Common)
 - c. Previous owner retaining deeded timber rights
 - d. Owner/Purchaser of stumpage & timber rights on public lands (Fed., State, municipal, etc.) or Utility Easements

REPORT OF CUT / CERTIFICATE TO BE SENT TO:

OWNER OR LOGGER / FORESTER

BY MAIL OR E-MAIL

7. I/We hereby accept responsibility for reporting all timber cut within 60 days after the completion of the operation or by May 15, whichever comes first. I/We also assume responsibility for any yield tax which may be assessed. (If a corporation, an officer must sign.)

Taxpayer Tax Information is Available at www.revenue.nh.gov
Questions?? Call (603) 230-8950

X Dee Riley 10-1-18
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

X Riley Bros Lumber Inc
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

X Dee Riley
SIGNATURE (in ink) OF OWNER(S) OR CORPORATE OFFICER(S) DATE SIGNED

X Dee Riley
PRINT CLEARLY OR TYPE NAME OF OWNER(S) OR CORPORATE OFFICER(S)

X 40 Xmas Tree Lane 10-1-18
MAILING ADDRESS

X [] [] []
CITY OR TOWN STATE ZIP CODE

X []
E-MAIL ADDRESS

X 396-2710
HOME PHONE (Enter number without dashes) CELL PHONE (Enter number without dashes)

FOR MUNICIPAL ASSESSING OFFICIALS ONLY

- The Selectmen/Municipal Assessing Officials hereby certify that:
- All owners of record have signed the Intent;
 - The land is not under the Current Use Unproductive category;
 - The form is complete and accurate; and

- Any timber tax bond required has been received.
- The tax collector will be notified within 30 days of receipt pursuant to RSA 79:10.
- This form to be forwarded to DRA within 30 days.

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE SIGNATURE OF MUNICIPAL ASSESSING OFFICIAL DATE

8. Description of Wood or Timber To Be Cut

Species	Estimated Amount To Be Cut	
White Pine	100	MBF
Hemlock	20	MBF
Red Pine		MBF
Spruce & Fir		MBF
Hard Maple	5	MBF
White Birch	5	MBF
Yellow Birch	5	MBF
Oak	5	MBF
Ash	5	MBF
Beech & Soft Maple	5	MBF
Pallet or Tie Logs	5	MBF
Other (Specify)		MBF
	Tons	Cords
Spruce & Fir		
Hardwood & Aspen		
Pine		
Hemlock		
Whole Tree Chips	200	
Miscellaneous		
High Grade Spruce/Fir		Tons
Cordwood & Fuelwood		Cords

9. Species and Amount of Wood or Timber For Personal Use or Exempt. See exemptions on back of form.

Species Firewood Amount: 20

10. By signing below, the Logger/Forester or person responsible for cutting hereby accepts responsibility for verifying the volumes of wood and timber to be reported by the owner. I have become familiar with RSA 227-J, the timber harvest laws.

Alex Jordan 10/11/18
SIGNATURE (in ink) OF PERSON RESPONSIBLE FOR CUT DATE

Alex Jordan
PRINT CLEARLY OR TYPE NAME OF PERSON RESPONSIBLE FOR CUT

337 Schoodic rd
MAILING ADDRESS

Warner NH 03278
CITY OR TOWN STATE ZIP CODE

603 456 6029 Alex@NH_logging.com
PHONE NUMBER E-MAIL ADDRESS

4. a) 6) Request for Approval of Petition and Pole Licences's

PSNH#: 21-1303
PSNH

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

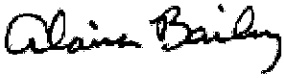
September 27, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 92/35PB on 311 Mile Slip Rd in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 27th day of September, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1303, dated 7/16/2018, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

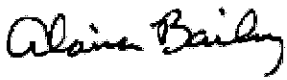
July 5, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 5301/1-1 on Chase Ln in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 5th day of July, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 12-0670, dated 1/26/2018, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

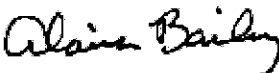
July 16, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 409/4 on Hollow Oak Rd in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 16th day of July, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 12-0675, dated , attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

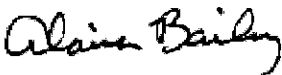
July 30, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License eight (8) pole(s), 6303/2, 6303/3, 6303/4, 6303/5, 6303/6, 6303/7, 6303/8, 6303/9 on Timber Ridge Dr in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 30th day of July, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 12-0678, dated 11/17/2016, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

PETITION AND POLE LICENSE
PETITION

Manchester, New Hampshire

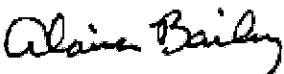
January 10, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 52/29 on Summer St in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: 
Alaina Bailey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 10th day of January, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 12-0652, dated 1/2/2018, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

4. b) 1) Eversource Access Easement - Water Utilities Lot, Curtis Well
Decision

Return to:

Attn: Eugenia N. Snyder
Eversource Energy Real Estate Dept.
780 North Commercial Street
Manchester, NH 03101

ACCESS EASEMENT DEED

The **Town of Milford**, a body politic and corporate, with a mailing address of 1 Union Square, Milford, New Hampshire 03055, by and through its duly elected Board of Selectmen, acting pursuant to authority granted to them under RSA 41:14-a, (“Grantor”), for consideration paid, grants, with quitclaim covenants only, to **Public Service Company of New Hampshire, doing business as Eversource Energy**, a New Hampshire corporation, with a principal place of business at 780 North Commercial Street, Manchester, New Hampshire 03101 (“Grantee”), and its successors and assigns:

The permanent, non-exclusive RIGHT and EASEMENT to pass and repass and to travel with personnel, vehicles and equipment on, over and across a certain twenty-foot (20’) wide strip of land of the Grantor which is situated off Merrimack Road in the Town of Amherst,, in the County of Hillsborough and State of New Hampshire (Amherst Tax Map 3, Block 166, Lot 4), for access, ingress and egress to and from Merrimack Road and multiple locations on the 100 and 150-foot-wide existing easements of the Grantee (the “Easement”). Grantee shall use said Easement for access, ingress and egress to and from Merrimack Road and multiple locations on the 100 and 150-foot-wide existing easements of the Grantee conveyed to the Grantee by deed of George H. Gautier, dated August 21, 1967 and recorded in the Hillsborough County Registry of Deeds in Book 1932, Page 135, and by deed of Daniel J. & Bridget O. Mahoney, dated September 14, 1937 and recorded in the Hillsborough County Registry of Deeds in Book 982, Page 289, and by deed of Margaret W. Pearson, dated October 1, 1937 and recorded in the Hillsborough County Registry of Deeds in Book 982, Page 307, and by deed of Henry Curtis and Anna Curtis, dated June 12, 1967 and recorded in the Hillsborough County Registry of Deeds in Book 1953, Page 204, and by PUC Order #8724 dated September 18, 1967 and recorded in the Hillsborough County Registry of Deeds in Book 1947, Page 242, said strip being more particularly bounded and described according to an access easement plan entitled “Variable Width Access Easement” on a plan entitled “Easement Plan for Public Service Co. of NH d/b/a/ Eversource Energy, over land of Town of Milford, Tax Map 3, Lot 166-4, Merrimack Road, Amherst, New Hampshire”, dated February, 2017 drawn by Doucet Survey, Inc., and recorded in the said Hillsborough County Registry of Deeds as Plan No. _____ (hereinafter the “Plan”), as follows:

A certain parcel of land lying on the southerly side of Merrimack Road in the town of Amherst, County of Hillsborough, and the State of New Hampshire, bound and described as follows;

Beginning at a point along Merrimack Road, said point being the northwesterly corner of the herein described land, and furthermore being located N 80° 01' 45" E a distance of 2.00 feet from a 1-1/2" iron pipe;

Thence along Merrimack Road, N 80° 01' 45" E a distance of 20.89 feet to a point;

Thence, S 06° 53' 17" W a distance of 384.65 feet to a 5/8" rebar set;

Thence, S 10° 00' 00" W a distance of 361.60 feet to a point;

Thence, S 05° 12' 56" W a distance of 106.79 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of 18° 11' 21", having an arc length of 17.46 feet, having a radius of 55.00 feet, and whose long chord bears S 03° 52' 45" E a distance of 17.39 feet to a point;

Thence, S 12° 58' 25" E a distance of 5.50 feet to a point at the beginning of a curve;

Said curve turning to the right through an angle of 27° 02' 43", having an arc length of 44.84 feet, having a radius of 95.00 feet, and whose long chord bears S 00° 32' 56" W a distance of 44.43 feet to a point;

Thence, S 14° 04' 18" W a distance of 346.35 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of 41° 03' 51", having an arc length of 39.42 feet, having a radius of 55.00 feet, and whose long chord bears S 06° 27' 38" E a distance of 38.58 feet to a point;

Thence, S 26° 59' 34" E a distance of 255.08 feet to a 5/8" rebar set;

Thence, S 22° 05' 53" E a distance of 328.72 feet to a point;

Thence, S 72° 23' 42" W a distance of 298.15 feet to a 5/8" rebar set;

Thence, S 83° 37' 17" W a distance of 190.87 feet to a point at an existing 150 foot wide electric & intelligence easement;

Thence along said 150 foot wide electric & intelligence easement, N 12° 53' 39" E a distance of 21.19 feet to a point;

Thence, N 83° 37' 17" E a distance of 181.91 feet to a 5/8" rebar set;

Thence, N 72° 23' 42" E a distance of 257.71 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of $94^{\circ} 29' 36''$, having an arc length of 25.68 feet, having a radius of 15.57 feet, and whose long chord bears $N 25^{\circ} 08' 55'' E$ a distance of 22.86 feet to a point;

Thence, $N 22^{\circ} 05' 53'' W$ a distance of 289.39 feet to a $5/8''$ rebar set;

Thence, $N 26^{\circ} 59' 34'' W$ a distance of 45.15 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of $71^{\circ} 37' 36''$, having an arc length of 33.06 feet, having a radius of 26.44 feet, and whose long chord bears $N 62^{\circ} 48' 22'' W$ a distance of 30.95 feet to a point;

Thence $S 81^{\circ} 22' 50'' W$ a distance of 186.73 feet to a point at an existing 150 foot wide electric & intelligence easement;

Thence along said 150 foot wide electric & intelligence easement, $N 12^{\circ} 53' 39'' E$ a distance of 21.50 feet to a point;

Thence, $N 81^{\circ} 22' 50'' E$ a distance of 174.58 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of $108^{\circ} 22' 24''$, having an arc length of 22.80 feet, having a radius of 12.05 feet, and whose long chord bears $N 27^{\circ} 11' 38'' E$ a distance of 19.55 feet to a point;

Thence, $N 26^{\circ} 59' 34'' W$ a distance of 152.21 feet to a point at the beginning of a curve;

Said curve turning to the right through an angle of $41^{\circ} 03' 51''$, having an arc length of 53.75 feet, having a radius of 75.00 feet, and whose long chord bears $N 06^{\circ} 27' 38'' W$ a distance of 52.61 feet to a point, said point is located $S 06^{\circ} 38' 00'' E$ a distance of 63.34 feet from a $4'' \times 4''$ granite bound found with drill hole;

Thence, $N 14^{\circ} 04' 18'' E$ a distance of 346.35 feet to a point at the beginning of a curve;

Said curve turning to the left through an angle of $27^{\circ} 02' 43''$, having an arc length of 35.40 feet, having a radius of 75.00 feet, and whose long chord bears $N 00^{\circ} 32' 56'' E$ a distance of 35.07 feet to a point;

Thence, $N 12^{\circ} 58' 25'' W$ a distance of 5.50 feet to a point at the beginning of a curve;

Said curve turning to the right through an angle of $18^{\circ} 11' 21''$, having an arc length of 23.81 feet, having a radius of 75.00 feet, and whose long chord bears $N 03^{\circ} 52' 45'' W$ a distance of 23.71 feet to a point;

Thence, $N 05^{\circ} 12' 56'' E$ a distance of 107.63 feet to a point;

Thence, $N 10^{\circ} 00' 00'' E$ a distance of 361.88 feet to a $5/8''$ rebar set;

Thence, $N 06^{\circ} 53' 21'' E$ a distance of 378.06 feet to the point of beginning.

Said parcel having an area of 51,251 square feet or 1.18 acres.

The within access easement is granted for the non-exclusive use and enjoyment by Grantee, and Grantee's successors and assigns, for travel, ingress and egress to and from Merrimack Road and multiple locations on the existing easement of the Grantee located on the Grantors' land as referenced above and shown on the Plan, and specifically includes and grants the rights to improve said easement, at Grantee's sole expense, with the construction of a suitable gravel driveway and associated grading, slopes and drainage improvements meeting the Grantee's engineering standards, needs and requirements, pending approval from the Grantor, which approval shall not be unreasonably withheld, conditioned or delayed. In advance of any construction, Grantee shall provide to Grantor any and all engineering plans which Grantee has for the construction of the gravel driveway and associated improvements, and Grantee's planned construction must take into consideration and must not interfere with the reserved right to farm in favor of Carl E. Chappell and his heirs as set forth in the conveyance to the Grantor by Annie M. Curtis referenced below. This access easement shall be partially or wholly assignable and transferable by Grantee, but assignment of this easement requires prior written consent of the Town Selectmen, the Town Water Commissioners as well as the holder of the farm reservation, which consent will not be unreasonably withheld, conditioned or delayed, but only for the same or similar uses and purposes as granted herein.

EXCEPTING and RESERVING to the Grantor, and its successors and assigns, the rights at all times to use the granted access easement, in common with the Grantee and its successors and assigns, for all uses and purposes which will not otherwise interfere with the use of the access easement by the Grantee, its successors and assigns, for the purposes for which it is granted herein.

Meaning and intending to describe and convey an access easement on, over and across a part or portion of the land conveyed to the Grantor by deed of Annie M. Curtis, dated July 15, 1983, recorded at the Hillsborough County Registry of Deeds in Book 3063, Page 104.

By the acceptance and recording of this Access Easement Deed, the Grantee, for itself and its successors and assigns, covenants and agrees to and with the Grantor, and its successors and assigns, as follows:

(a) Grantee may not pile any snow or construction materials or store any equipment on or within the access easement. Following construction and/or maintenance of the driveway, Grantee will dispose of all waste material outside Grantor's property; grade, resoil and reseed in a reasonable manner wherever necessary; employ any necessary erosion control measures; and restore and maintain the access easement area in a condition reasonably acceptable to Grantor.

(b) Any underground digging or excavation within the access easement area shall require compliance with all applicable "Dig Safe" laws and requirements and the prior written approval of the Director of the Milford Water Utility, which approval shall not be unreasonably withheld, conditioned or delayed.

(c) Grantee shall be obligated, at Grantee's sole expense, to obtain and to keep in force any and all permits or approvals required by any authority having jurisdiction over Grantee's use of the access easement or any construction or installations therein under any law, statute, regulation or ordinance affecting the access easement as shown on the Plan.

(d) Grantee agrees to indemnify, defend and save harmless Grantor from and against any and all loss, cost, damage, expense, and against any and all claims, actions or proceedings for property damage, personal injury or death arising out of or resulting from the use or exercise of the access rights and easement granted herein, and not resulting from the negligent acts or omissions of Grantor or its successor or assigns, or its or their agents or contractors.

The grant, execution and delivery of this Access Easement Deed by the undersigned was duly approved by vote of the Board of Selectmen on _____, 2018.

EXECUTED this ____ day of _____, 2018.

TOWN OF MILFORD

By: _____

Name: _____

Title: _____

Duly Authorized

State of New Hampshire
County of Hillsborough

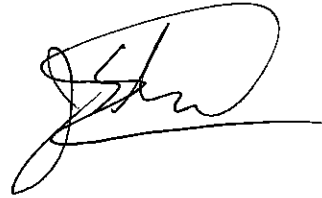
The foregoing instrument was acknowledged before me this ____ day of _____, 2018 by _____, duly authorized, on behalf of the Town of Milford, New Hampshire.

My commission expires:

Notary Public/Justice of the Peace

Memo

To: Board of Selectmen
From: Jack Sheehy, Director of Financial Operations
Date: 10/4/2018
Re: Reassignment of Town Treasurer Positions



I have been asked by Town Treasurer Brian Sanborn and Deputy Town Treasurer Allen White that they be allowed to exchange positions with Allen White becoming Town Treasurer and Brian Sanborn becoming Deputy Town Treasurer. The Milford Town Treasurer has been an appointed position, appointed by the Board of Selectmen, since March of 2013.

I am asking the Board of Selectmen to appoint Allen White Treasurer for the Town of Milford and to approve Brian Sanborn as Deputy Treasurer effective as of October 8, 2018.

With the Board's approval, please sign the attached "Notification of Appointment by Board of Selectmen".

Thank you.

TOWN OF MILFORD

BOARD OF SELECTMEN



STATE OF NEW HAMPSHIRE
TOWN OF MILFORD

NOTIFICATION OF APPOINTMENT BY BOARD OF SELECTMEN

TO: Allen G. White of 54 Reserve Way Milford NH, 03055

The Milford Board of Selectmen, at their meeting of October 8, 2018, voted to appoint you to fill the vacancy existing in the office of Treasurer. Upon your taking the Oath of Office and having this appointment and Certificate of Oath of Office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office until you or the Town terminates this appointment.

BOARD OF SELECTMEN FOR THE TOWN OF MILFORD

By:

Chairman

Vice-Chairman

Selectman

Selectman

Selectman

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all of the duties incumbent upon me as the Treasurer for the Town of Milford, NH, according to the best of my ability and agreeable to the rules and regulations of the Constitution of the State of New Hampshire. **SO HELP ME GOD.**

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this the _____ day of _____ personally appeared the above-named Allen G. White who took and subscribed the foregoing oath. Before me,

Received and Recorded:

Town Clerk

TOWN OF MILFORD

BOARD OF SELECTMEN

STATE OF NEW HAMPSHIRE
TOWN OF MILFORD

NOTIFICATION OF APPOINTMENT BY
BOARD OF SELECTMEN



TO: Brian Sanborn of 101 Oak Street, Milford NH, 03055

At a meeting of the Board of Selectmen held on October 8, 2018, the Board of Selectmen voted to appoint you to the office of Deputy Treasurer. Upon your taking the Oath of Office and having this appointment and Certificate of Oath of Office recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office, until another person shall be chosen and qualified in your stead.

BOARD OF SELECTMEN FOR THE TOWN OF MILFORD

By:

Chairman

Vice-Chairman

Selectman

Selectman

Selectman

I, _____, do solemnly swear that I will faithfully and impartially discharge and perform all of the duties incumbent upon me as a Deputy Treasurer according to the best of my ability and agreeable to the rules and regulations of the Constitution of the State of New Hampshire. **SO HELP ME GOD.**

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this the _____ day of _____ personally appeared the above-named Brian Sanborn who took and subscribed the foregoing oath. Before me,

Received and Recorded:

Town Clerk

- 5. Town Status Report –**
- a) Budget Update (verbal)**
 - b) Mason Road Culvert Update
(verbal)**

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

September 24, 2018

PRESENT:	Kevin Federico, Chairman	Mark Bender, Town Administrator
	Gary Daniels, Vice Chairman	Kathryn Parenti, Recording Secretary
	Mike Putnam, Member	Hazen Soucy, Videographer
	Laura Dudziak, Member	
	Paul Dargie, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Prior to the meeting the Board entered into a non-public in accordance with (RSA 91-A: 3, II (b)) Reputation, one decision was made. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. He noted on the agenda the item for Public Comment was placed there in order for all comments to be heard; this was because he had forgotten public comments at the last meeting.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – 2nd Public Hearing - Eversource Water Utilities - Brian Emerson & Patty Quinn

Chairman Federico asked Brian and Patty to provide a quick overview of what they are hoping to accomplish. Brian stated Eversource is looking for a permanent access agreement over the Water Utilities Department access road that leads into Amherst. They have had agreements in the past. Eversource has an initiative throughout New Hampshire and Massachusetts and they are trying to monument temporary access agreements. They have identified areas where there might be some obstructions in the right of way that would prohibit or make difficult, right of way travel. They will work around that issue with permanent access easements. They've been working with the town for a couple of years and it was in the board's hands now.

Chairman Federico asked if there were any comments or questions from the public; there were none. He closed the public hearing portion. He then asked if there were any comments or questions from the board. Selectman Putnam asked if they needed a letter from the Chairman. Town Administrator Mark Bender replied yes and a check would have to be reissued as the current one had expired. Patty stated they have it. Selectman Dargie asked what the check was for. Brian replied he believed it was to help with the administrative costs to the town. Chairman Federico thought it was around \$7,500. He noted the board would vote on this at the next meeting on October 8, 2018.

5:45 p.m. – 1st Public Hearing: Pine Valley Mill Mortgage Subordination

Attorney Andy Prolman of Prunier and Prolman in Nashua stated they are looking for town approval to subordinate the mortgage for the easement. Dakota Partners of Waltham, MA purchased and renovated the Pine Valley Mill and they manage low income housing. While they are good at that, they are not good at managing a hydroelectric power facility and they would like to sell that portion of the mill off. In order to do that they have created a separate condo unit, Pine Valley Mill Hydroelectric Company, and it is 1700 square feet. To make this work, the easement runs into this particular portion of the mill and back out of the mill. In the conveyance of the hydroelectric power facility it will include the dam in Wilton, all the penstocks and across the parking lot so that the water dumps into unit 3 of the condo, which has the turbine. There will be easements exiting unit 3 into the grid. If they create an easement today, it would be behind and adjutant to the mortgage the town has secured. They are looking to have the mortgage subordinate just to the easement; nothing else changes. As part of this, Wells Fargo, which has provided multiple funding, would also subordinate its mortgage. Town Counsel Attorney Drescher looked at this and found it agreeable. CDFR has also authorized the proposed subordination. This does not affect any of the apartments or commercial units in the mill. They are trying to create an easement in the proper order at the Registry of Deeds so that the owner of unit 3 will know the easements are in place and will remain in place forever more.

Chairman Federico asked the board if they had any questions. Selectman Dargie asked if the Town Administrator had any view on the matter. Administrator Bender replied he has no objection with the subordination as they have gone through it with Attorney Drescher; the town is protected in terms of the loans. Selectmen Putnam asked about the land between the mill and the Wilton Dam. Attorney Prolman replied it is not town property; it has been owned by West Milford Self Storage since 2016 along with two (2) separate limited liability companies. All easements are in place. Administrator Bender asked about the condition of the penstock. Attorney Prolman replied when Dakota Partners purchased the mill, the penstock was leaking and they wanted to sell. The future owner of the hydroelectric facility has put a liner on the inside of the penstock and there are no leaks; it's in good shape. Selectman Putnam asked if

60 this was run by the Fire Department. Administrator Bender replied it was not. Selectman Putnam stated the fire de-
61 partment used to require access on the left side of the road in order to drop a line to access water. He didn't know if
62 they still did that today. Attorney Prolman stated the canal was open up to the mid 1980's but it would be hard to tap
63 into it now. Chairman Federico stated they would look into that before the next public hearing. Administrator Bender
64 stated the agreement lists himself as the executor but it should be authorized by the Board for him to sign the docu-
65 ment. Attorney Prolman said either way was fine. Chairman Federico asked if there were any comments from the
66 public; there were none so he closed the public hearing; the second public hearing will be on October 8, 2018.
67

68 **6:00 p.m. – 1st Public Hearing - Stone Structure in Accordance with 41:14-a Acquisition or Sale of Land, Buildings,**
69 **or Both - Community Development Director Lincoln Daley.**

70 Community Development Director Lincoln Daley stated this was part of a site plan that was approved in May 2018 to
71 construct 16 townhomes off Tonella Road. Part of the discussion was the potential re-use of the stone cutting shed,
72 part of the King Quarry, by the town. The DeMontigny family was very kind to donate the structure to be repurposed
73 at Keyes Field for a bandstand/pavilion. The structure is 30'x60', is in fair condition but has no roof. The initial intent
74 is to use half of the building for a hatch shell and stage close to the entrance of Keyes Field, near the parking area to
75 maximize the views of the river; this was part of the 2016 Master Plan for the Fletcher site. The town has to work
76 with the EPA and DES to avoid impacting the structure of the existing cap of the Super Fund site. There is approxi-
77 mately \$65,000 to \$75,000 worth of material that interested parties have offered to move at no cost to the town. They
78 are contemplating the type of cover to the structure, maybe a sail or a fixed roof. The final location and design are
79 still to be discussed. It is imperative the donating family be acknowledged, as well as the parties moving the stones,
80 by a plaque or something similar. The majority of the material needs to remain with the town and a small portion of
81 the stones go to the individuals assisting in the project. The plan may also include park benches along with the struc-
82 ture.
83

84 Chairman Federico asked if the board had any questions or comments; they did not. He then opened the hearing for
85 public comment.
86

87 Wade Campbell, 162 Mile Slip Road, asked what size the stage would be, and what the design would be. Lincoln
88 replied it would be 30'x30' and the structure would look as it looks now, facing the park; a separate stage would be
89 the site for concerts and plays, etc. Wade thought at one point this would be an amphitheater facing toward the river.
90 Lincoln replied it will face the majority of the park. Chairman Federico clarified that the location wouldn't be in the
91 middle of the circle but close, due to the cap. Lincoln stated this is a collaborative project and a win/win situation for
92 the town and the property owner. Use of the other portion of the building is still being discussed; it will be used but
93 the family wants the town to use the material; the town can't sell it. Selectman Dargie asked if it would be possible to
94 use the benches throughout the town as there may not be space in Keyes to put them. Lincoln replied he would talk
95 with the family. Selectman Daniels asked if there was any issue with the weight of the pavilion being on or near the
96 cap of the Super Fund site. Lincoln replied he will be talking with EPA to determine the best location for it. Admin-
97 istrator Bender stated he spoke with the contractor, Maximillian, who worked on the Super Fund site and he thought
98 locating the pavilion at the lower area should be fine. It is a good structure to preserve and a good addition to the
99 town. He asked about support from Conservation and Planning. Lincoln replied they have full support for this from
100 the Conservation Commission. The Planning Board will be meeting on September 25, 2018 but he anticipates they
101 will be on board as well; he will have the Planning Board's opinion for the next public hearing.
102

103 Chairman Federico then closed the public hearing; the second public hearing will be on October 8, 2018.
104

105 **6:15 p.m. – 1st Public Hearing Lot Load Easement - Map 17 Lot 11-1, 0 Chase Lane - Community Development Di-**
106 **rector Lincoln Daley**

107 Community Director Lincoln Daley stated the lot was created in 2007 and a condition of the subdivision was the
108 property was to be served by municipal utilities. In reality, the two (2) stubs do not meet and would be very expensive
109 and very complicated to connect. After meeting with the water department, it was determined an on-site septic sys-
110 tem would be the best solution but the lot is too small for that. The owner applied for a variance from the Zoning
111 Board of Adjustment to allow for a septic system on a lot that is less than 40,000 square feet (a non-conforming lot)
112 and it was approved. The septic system will have to meet state regulations. They are working with DES to incorpo-
113 rate part of Chase Lane into the septic system calculations. The DES has no issues with this but it requires that the
114 Board of Selectmen grant an easement to meet the lot load requirements of the state. He is satisfied with the language
115 of the draft easement and this proposal requires two (2) public hearings.

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Chairman Federico asked if the easement was for the septic system load calculations. Lincoln replied the physical septic system will not be in the town right of way; it only needs to meet the calculations set by the state of NH. The actual system will be on the lot itself. Chairman Federico asked if the board had any questions or comments; they did not. He then opened the hearing up for public comment.

Craig Frye, 29 Patch Hill Lane, asked if Chase Lane will be widened to allow for two-way traffic. Lincoln replied it is a one way street. Selectman Putnam asked if there was signage indicating it was one way. Craig replied there was a “do not enter” sign posted to avoid traffic coming up Chase Lane when it is busy on Mont Vernon Street.

Chris Brown, owner of the above mentioned property, replied he understood the road would remain a one-way, with no access from Chase Lane.

Chairman Federico asked if there were any additional comments; there were none so he closed the public hearing. The second public hearing will be October 8, 2018.

6:25 p.m. – Approval of Revised Intent to Excavate, Map 58 Lots 3 and 1 and Approval of Jeopardy Tax Warrant, Map 47 Lot 30-A. – Assessing Director Marti Noel.

Assessor Marti Noel stated this was a quick item for the board to sign. When the “Intents to Excavate” was returned, the gravel appraiser realized she had made an error, requesting a duplicate filing (map 58, lot 3), rather than a new filing (map 58, lot 1) for the 2013-2104 filing year. The “Intent to Excavate” before the board is to correct an error from the previous Department of Revenue request. Chairman Federico asked if they needed a vote to sign the “Intent”. Administrator Bender replied they did.

Chairman Federico asked if there was a motion to approve the signing of the “Intent to Excavate” for Map 58, Lots 3 & 1. Selectman Putnam made the motion, Selectman Daniels seconded. All were in favor with none opposed.

Assessor Marti Noel stated the property owner would like to move the mobile home at 95 Old Brookline Road but needs the Jeopardy Tax Warrant issued so he can have a certificate of taxes paid. This requires taxes be paid in full prior to removal or demolition of a mobile or manufactured home. Selectman Dargie stated the June tax bill is half of the last year’s taxes and the December bill is typically higher. He asked if the bill would be based on last year’s bill. Marti replied yes, the second bill of the year is typically higher; she doesn’t yet know the new tax rate but she will base it on the prior year’s taxes. Selectman Dargie noted there is no coming back after the fact. Marti replied in most cases, the difference in tax is minor.

Chairman Federico asked if the board had any additional questions; they did not. He then asked for a motion. Selectman Dargie made the motion to approve the Jeopardy Tax Warrant for Map 47, Lot 30-A, 95 Old Brookline Road. Selectman Daniels seconded the motion. All were in favor with none opposed.

6:30 p.m. – Comcast Franchise Renewal Agreement – Tom Schmidt and Mike McInerney

Tom Schmidt and Mike McInerney were representing Granite Town Media. Tom Schmidt began by stating Milford has had cable television since September 2003, provided by Adelphia. When Adelphia went bankrupt, it was taken over by Comcast in 2005. The current agreement expired on September 7, 2018; this is the second renewal. This renewal franchise agreement has been adopted by Bedford, Rochester and Concord. Most agreements run for ten (10) years and the past town agreements have lasted seven (7) years. Comcast covers much of the town except sparsely populated areas. Their criteria for installation is a house every 150 feet; if the area doesn’t meet that criteria, the homeowners can pay hefty fees to get cable to the house. Since the equipment is at multiple locations, there are battery backups. They do provide generators in case of loss of power for an extended period of time but that can be a challenge since the generators have a tendency to disappear. All town buildings qualify for free cable television access. The town has three (3) PEG channels. He’s been asked when HD is coming; Bedford did a trial run and it was approved. Mike stated if they renew at ten (10) years, the town can get an HD channel by the end of the month. Milford would be one of the first communities to get an HD channel. This is a non-exclusive agreement. It takes 18-24 months to get the equipment and infrastructure they need at the locations in town. This would be one of the first communities in NH to have an HD channel. Comcast will take away one (1) of the four (4) channels and make one (1) of the remaining three (3) channels HD. They would make the educational channel HD due to extensive sports coverage; he was not sure what number the channel would be. Tom noted some communities have gotten their elec-

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 09/24/2018

172 tronic program guide upgraded as well. Bryan Christiansen, Government and Regulatory Affairs at Comcast, said this
173 guide serves multiple communities and they can't distinguish between individual towns at this point. Tom said Bruce
174 Dickerson, IT for the Town, would like to link all anchor buildings with a fiber network. There is Metrocast ethernet
175 service in the town but that is outside of this agreement, which is only for cable television. Granite Town Media is
176 funded by the franchise fee, which is 3% of the cable bill. The gross revenue refers to solely what the users are pay-
177 ing for television. The fee can be 0% - 5%, which is limited by the FCC. The Board can change the number up or
178 down through the life of the agreement. The franchise fee brings in around \$170,000 per year which covers operating
179 expenses and planned capital improvements. Selectman Daniels asked if people can pay to have a show on the public
180 channel. Mike replied if they produce a show, they need to contact him to schedule it. Selectman Dargie asked what
181 streets aren't covered by cable. Tom replied mostly gravel roads aren't covered, due to their sparse population. Se-
182 lectman Dargie asked if the franchise fee will stay the same. Tom replied it would. Mike stated it was 3% in 2007 but
183 the money coming in is increasing, due to population growth and added cable services. Tom noted they were totally
184 funded by the franchise fee. Chairman Federico asked if the town had the equipment for HD. Mike replied they were
185 85 – 90% there. They need to expend approximately \$4000 for the town equipment and \$7500 for the school equip-
186 ment. The entire signal is HD until it gets to Comcast. Selectman Daniels asked what the operating costs were and
187 noted their revolving fund is around \$300,000. Tom replied it was \$100,000, exclusive of capital. Selectman Daniels
188 replied it was a good argument to lower the franchise fee. Tom replied they had restricted capital improvements with
189 the understanding that there would be some town hall renovations but that hasn't happened. They did update lighting
190 in the meeting room and have cabled the high school to record at multiple locations. Some of those cables are very
191 long and they would like to change them to fiber. They also want to equip mobile cameras so they can broadcast from
192 anywhere, live. The Committee is working with Bruce to share costs in upgrading systems throughout town build-
193 ings; unfortunately those costs are not yet available. Mike noted they have been very careful with capital expendi-
194 tures; they only replace equipment as needed. Tom stated "cord cutting" is new trend with people relying on internet
195 and not cable; if this continues at a high rate, it will dramatically impact the franchise fee. The town continues to
196 grow so he does not think it will be a problem; it would be best to keep the franchise fee as it is because if it was low-
197 ered and then raised at a later date, no one will remember it was lowered at one point.

198
199 Tim Finan, Granite Town Media Advisory Committee, stated there is a \$75,000 grant that was part of the last two (2)
200 contracts, paid for by the consumers. He recommended they remove that in the current contract and keep the fran-
201 chise fee as it is. Selectman Daniels stated he didn't realize they were hit twice with fees. Tom stated the grant was in
202 place to build a studio but now there is less need for it with all the ways people can produce quality videos without a
203 studio. Mike stated the fees are listed on the bill in two (2) spots; it's \$2.70 per year over ten (10) years that would be
204 eliminated. Tom stated the franchise fee will generate enough revenue to eliminate the grant; the entire Committee
205 was in favor of eliminating this. They felt the franchise fee would be enough to fund Granite Town Media. Select-
206 man Putnam asked if the grant is shown on the bill. Tom replied the line item would go away. Tim Finan stated, as a
207 customer, the line item is not there at this point since the contract has expired but it would show up if the contract is
208 renewed with the grant in place.

209
210 Tom noted Comcast rights-of-ways are valued at \$550,000 and generate \$16,000 in property taxes, which goes into
211 the general revenue for the town. He said there are no guarantees given the on-going "cord-cutting", but this franchise
212 fee is so convenient. He did not expect the revenue to dramatically reduce but ten (10) years is a long time in technol-
213 ogy. Mike noted some people who do leave cable do come back. Chairman Federico stated the franchise fee is only
214 based on the cable portion of the bill. There is always a risk as there is more and more content available on the inter-
215 net but it is a chance they have to take. Tom stated the next step would be a public hearing with a Comcast repre-
216 sentative. Mike noted the discussion with Comcast is limited to certain predetermined items. Administrator Bender
217 asked about community satisfaction with Comcast. Mike replied he gets one (1) call every couple of months, usually
218 about a bill or if service goes out. Comcast has been able to satisfactorily answer all questions. He fields the ques-
219 tions and has been able to facilitate the subscriber in the right direction. Chairman Federico agreed it would be a
220 good idea to have a representative come in; if citizens have issues, they can talk with the representative. Mike stated
221 Bryan Christiansen has had one or two people come to his public hearings. Mike stated the cable environment has
222 gone from hostile customers to satisfied customers over the years. Selectman Dargie asked when the contract expires.
223 Tom replied it expired on September 30, 2018. Mike stated as long as they are taking steps in the right direction and
224 making a good faith effort in coming to an agreement, there is no issue with the expiration per Comcast. Selectman
225 Dargie asked if they needed to vote now or wait until after the public hearing with Comcast. Tom said they are expe-
226 ditiously addressing this and it is a good time for public input. Selectman Putnam asked if the agreement had any

227 bearing on infrastructure improvements. Tom replied the agreement enumerates technology and industry standards;
228 they replace equipment as needed.
229

230 Chairman Federico stated they will schedule a public meeting with Comcast in October and the Committee will come
231 back in November with the agreement. The board will then vote to ratify the agreement or not. He said the Commit-
232 tee needs to coordinate with the Town Administrator to generate a date, advertise it and have the public hearing. Tom
233 asked if Town Counsel had a chance to look at the agreement. Chairman Federico replied he had not yet but they
234 need time to make sure everything is in order.
235

236 **6:45 p.m. – Vietnam Memorial Update – Jerry Guthrie and John Weidmen**

237 Jerry Guthrie represented the Vietnam Memorial Committee. A year ago they formed a committee and met with the
238 Recreation Department to see what they could come up with in regard to a memorial honoring Vietnam veterans. The
239 memorial design is almost complete; the objective tonight was to obtain design approval as well as a warrant article
240 allowing them to collect money to fund the memorial. The money will be from donations and not from taxes.
241 Community Development Director Lincoln Daley stated they had conducted two (2) surveys describing the intent of
242 the memorial; the first was in April – June, the second was June – July. The first survey had 18 questions and re-
243 ceived 141 responses. The size and scale of the memorial will be similar to the existing Korean War and World War
244 II memorials and will be located by the former Fletcher Super Fund site. Preferred design elements are a walkway, a
245 seating area, a water feature and lighting and will be built using locally sourced materials. The preferred design will
246 be a linear book theme, black granite. The second survey respondents indicated they whether they would prefer the
247 open book design, one side dedicated to Vietnam veterans and the other side dedicated to the War on Terror veterans.
248 The preference was to have separate memorials. Jerry noted it would be located to the left of the Korean War memo-
249 rial. The site plan shows a water feature, which is 15’ long, 5-6’ high. One side (looking at the memorial) is dedicat-
250 ed to the people back home and the other side is dedicated to the people who served in the war. Milford granite will
251 be used for the memorial itself. There will be pavers with verbiage pertaining to each side of the memorial with dates
252 and events both here and in Vietnam, starting in 1959 with the first soldiers killed in Vietnam and end with soldiers
253 returning home in 1975 along with pertaining events that happened at home during that time, like the Kent State inci-
254 dent. The walkway, Walkway of Remembrance, will be of brick pavers; people will be able to buy bricks, similar to
255 those at the other memorials. There would also be a plaque dedicated to Roger McAllister, a Milford resident who
256 died in the war. There will be a tree dedicated to him as well.
257

258 Lincoln stated there will be a natural flow from the Korean War memorial through the Vietnam memorial to the
259 bandstand area to complete the integration of the park and be part of the Master Plan of the Super Fund site. Jerry also
260 stated there would be granite benches near the memorial as well. He stated the memorial will be two (2) sided, the
261 same treatment on both sides, one dedicated to those at home, like Gold Star Families, the other side to those in Vi-
262 etnam, Laos and Cambodia. The verbiage still needs to be completed. There is one stumbling block: they would like
263 to include the names of the Milford veterans but the Department of Defense says that information is classified. There
264 will also be seals from all branches of the service; the title will be “The War in Vietnam Memorial”. They need to get
265 cost estimates and would like approval for the warrant article. Selectman Dargie asked about the symbolism of the
266 water design element. Jerry replied it represents the Pacific Ocean, thus the division between the home side and the
267 Vietnam side of the memorial. It will muffle noise and provide some peacefulness and be a simple design, down lit
268 with LED lighting. Selectman Dargie asked about the War on Terror memorial; was it gone from the design. Jerry
269 Guthrie stated that will be located at another spot, close but near the park. They are close to submitting a design;
270 they’ve come up with a concept and will present it to the board on October 22, 2018. Selectman Dargie said it
271 shouldn’t be difficult to approve a warrant article to set up a capital account for the memorial; we’re not putting any
272 money into it. Selectman Putnam noted they had done that in the past. Selectman Dudziak thought they had done a
273 nice job with the design. Chairman Federico stated they could establish a capital reserve account not to be funded by
274 the town but to take donations.
275

276 Lincoln said he liked the design. Selectman Daniels asked if the survey respondents indicated they liked the design
277 and if they wanted the memorial or not. Lincoln replied there were a variety of responses regarding location; the ma-
278 jority replied this location was suitable. He noted the tree would not be planted on the cap on the Super Fund site.
279 Administrator Bender asked if this would affect the view looking down Elm Street. Jerry replied it would not; there
280 is no wall, just some sort of sculpture or pergola. Lincoln said it was important to enhance and respect the view and
281 make it accessible. The cap ends away from where the memorials would go. When they went through this process,

282 this was the most logical area for the memorial and it would enhance the Super Fund site. The location choices were
283 limited on the survey but this site was well received.
284

285 Jay Duffy, 491 Nashua Street, stated he was in support of the memorial and applauded the committee. He met with,
286 prior to his death, Sarooch Riccardi, Brendan Philbrick, Wayne Moser, a Vietnam veteran and Nate Botazzi who all
287 agreed this memorial should be simple. He wasn't sure the water feature was in the best interest of the town; he
288 would hate to see it overshadow the Korean memorial. He was concerned with the cost of winterization and mainte-
289 nance of the fountain. He would rather see that money go toward math books in the schools. With regard to images
290 of war, Sarooch was not in favor and Wayne stated he didn't want to relive that time, as many vets have said. The list
291 of names should include all branches of service and no images of the Tet offensive should be used; maybe a map of
292 Vietnam and images of the branches of service would be better. He agreed the memorial to the War of Terrorism
293 shouldn't be a part of this memorial; it should be separate. Chairman Federico asked why the Committee wasn't
294 communicating with the American Legion and the VFW. Jerry replied Wayne Moser was part of the committee for a
295 while but stopped coming to meetings. The water feature is very simple and small, 4' by 2', and much reduced from
296 the original plan. The survey indicated a water feature was desired. The memorial was reduced from 40' to 20' to 12'
297 with pillars – the same size as the Korean memorial. This memorial should not be stymied by what is already there.
298 There are no images of war, dates and shadows only – a shadow of a helmet and rifle, simple to make people think.
299 The Korean memorial has names and is nice. This might be a place where one will return, simple to reflect. Lincoln
300 said the design has been modified over the past few months, but this design is not the final design. This is the simpli-
301 fied version of what's been discussed; it will be a benefit to the community. Selectman Dargie asked if they have
302 gotten the opinion of the American Legion to see if they approve or disapprove. He understood the images could be a
303 problem and they need to be careful they don't do the wrong thing. Have they done a survey of the Legion and the
304 VFW? Jerry replied one member of the committee was from the Legion but he dropped out after three (3) meetings.
305 They could get this design out to the public and see what their response is. Chairman Federico said they have a de-
306 sign and need public input, but not tonight; he had no problem putting this design out for public comment. Selectman
307 Daniels said they want public opinion but wasn't sure why they want to go forward with this design. Chairman Feder-
308 ico stated they could put a more conceptual design or idea on the website. Gary thought that didn't make sense to
309 have Jerry go forward with more detail. Chairman Federico stated they need more input on what has been presented.
310 Lincoln agreed. Selectman Dargie said this was a good start but before they spend a lot of money, they need a gen-
311 eral consensus of the design, especially from the Vietnam vets. Chairman Federico said that is what they are asking;
312 to get more buy-in to the overall design before they move forward. Jerry stated he told the vets what they were plan-
313 ning and that they were meeting tonight but communication has fallen apart; he is a Vietnam vet himself and is pas-
314 sionate about this. They will do what the community wants.
315

316 Chairman Federico stated they can set up an account and move forward. He asked the board if they were in favor of
317 that; all were in favor, none were opposed. He said it was not something they need to vote on tonight.
318

319 Jay Duffy stated he was a Son of the American Legion and noted Wayne Moser, Commander of the VFW and Bob
320 Valentine, Commander of the American Legion, would be cooperative. Chairman Federico suggested Jay and Jerry
321 get together and have that conversation.
322

323 **3. PUBLIC COMMENTS.**

324 Chris Labonte, Marcy's Way, asked why the public comments were kept to one section of the meeting. Chairman
325 Federico replied he had missed the public comment section at the last meeting because they had skipped all around;
326 he wasn't sure how well this would go. He wanted to have it at this point in the meeting to allow everyone to express
327 their views. Chris proposed a second public comment section at the end of the meeting mainly to have the ability to
328 speak at that time rather than in at the next meeting. He asked if there were any follow ups with regard to the front
329 end loader discussion from the last meeting. Chairman Federico replied they would be discussing the Purchasing
330 Policy, but didn't have anything to discuss about the loader. Chris felt that the proposed changes to the policy were
331 the result of the past loader discussion. Chairman Federico said, stepping back from the loader discussion, what does
332 the town do for leases on copiers, rack servers etc. As they pay for these things month to month, year to year, how is
333 it handled? They expect the department heads and the Town Administrator to do what is best for the town. This is
334 pure policy, the concept he wants to talk about, appropriate procedures and policies they want them to follow. Chris
335 reiterated this conversation has been possibly brought to light by the loader, when you look at the description of
336 what's being changed. Chairman Federico noted this policy language discussion was brought to light after the discus-
337 sion at the last meeting regarding the loader. Chris asked if they would open the meeting to public comment after the

338 policy discussion. He asked if they would be voting on the policy changes tonight. Chairman Federico replied he had
339 no consensus they would be voting tonight. Chris asked if the Chairman would open the discussion to public com-
340 ment. Chairman Federico said he could voice his opinion now. Chris felt he was being shut down by not being al-
341 lowed to speak without knowing what would be brought to light by the Board. Discussion could bring to light some-
342 thing that would not have been seen. He asked if the limitation of public comment was the Chairman’s idea or the
343 Board’s. Chairman Federico replied it was his idea because of what happened at the last meeting; he was trying this
344 to keep the meeting orderly. Chris replied, they shouldn’t skip around the agenda and it would be wrong if they shut
345 out public comments. He asked what the town was thinking about with regard to the loader; if the town entertained
346 any other prices for the loader. Chairman Federico replied he did not know. Administrator Bender stated he doesn’t
347 have the figures tonight but two (2) weeks ago the lowest price was to rent it. Chris stated that doesn’t mean it would
348 be the best value for the town.

349
350 Bob Labonte, 27 Ridgefield Drive, asked how they could say it may not be the best price for the town and vote on it.
351 Chairman Federico asked if he was talking about the loader. Bob replied he was. Chairman Federico stated they will
352 be discussing the Purchasing Policy and not the loader.

353
354 **4. DECISIONS.**

355 a) **CONSENT CALENDAR.** There were no items to present on the consent calendar for this meeting.

356
357 b) **OTHER DECISIONS.**

358
359 **5. TOWN STATUS REPORT – Town Administrator Mark Bender:**

360 1) **Purchasing Policy Revision** – Administrator Bender informed the Board that a revised Purchasing Policy
361 was included in your packets. Changes, noted in red, include:

- 362 • **Section IV: Objectives – Item B added language clarifying that when using State contracts for**
363 **goods and services, there is no need to secure competitive bids.**

364
365 Administrator Bender stated the above were suggested revisions to the policy, which were discussed at the September
366 10, 2018 meeting. Two (2) sections were changed which is in regard to the point of using state contracts. Chairman
367 Federico stated he had a problem with the first section. He noted Selectman Daniels had brought up the issue with
368 state fuel contract years ago. The town used WEX cards and the state had a contract for a certain price of fuel. The
369 town sought an alternate route for fuel and saved a considerable amount of money. The state might not provide the
370 best product or price for the town. He didn’t like the language. He noted he was in the same discussion at work; they
371 do their part by putting contracts out for bid but not with contractors they have no intention of working with, due to
372 reputation. They might get a better deal from a competitor but they need to ask if the current vendor can match prices
373 and if they can’t, they need to go with whoever can provide the best price. They need to provide the best customer
374 service but this language doesn’t read to this. Administrator Bender noted it they go out for any type of bid and then
375 try to negotiate a better price, that can’t be done. Chairman Federico stated there is no haggling after the fact when
376 they go out to bid. Administrator Bender stated, with regard to the fuel situation, oil, gas and diesel prices decreased
377 and the State didn’t reduce their prices. The Town went out and found a better price, thanks to Selectman Daniels.
378 He suggested the word “maybe” instead of “is no” would allow for some flexibility. Selectman Dargie stated a dump
379 truck could cost \$180,000; they should put that out for bid and find the best deal. The State may offer a better deal
380 but it might not. Administrator Bender stated he was under the impression the State had already searched for the best
381 deal and secured the lowest price and were extending it to us. If you put that out for bid, it would be redundant. Se-
382 lectman Dargie replied he didn’t know if the State gives the best deal. Selectman Putnam noted after spot checks
383 over the years, most often the State had the lowest bid. Selectman Dudziak stated the way it was worded, you could
384 get other bids; you’re just not required to. Selectman Daniels said the language was problematic. It could be worded
385 to “whenever possible, use State contracts”. He wasn’t sure if it was good policy to use the State, but in most cases it
386 probably is. Some types of services with the State could be done less expensively privately.

387
388 Chairman Federico agreed with Selectman Daniels; it reads “dump everything and go with the State”. They need to
389 get an official bid, three (3) quotes, and look at the market. Selectman Daniels thought the original language was
390 probably ok. Chairman Federico wanted to make sure they are looking at the whole field. He asked for a vote: all
391 were in favor of keeping the original language; none were opposed.

- **Section VIII: Additional Provisions – added Item D Cost Savings to encourage existing and new vendors to identify potential cost savings. The town would have the discretion to waive competitive bidding or extend contracts when justified by realized cost savings.**

Chairman Federico was not in favor of waiving competitive bidding. He wants to have the ability to extend a contract if there is something they feel they are going to lose out on good pricing for. Selectman Daniels suggested they change “actively” to “continuously”. “Actively” doesn’t give a time frame; it is saying if we need to buy a piece of equipment, we don’t need to get competitive bids versus someone coming to us saying “I’ll give you this for that”. Selectman Dargie said the board has the authority to waive competitive bidding. It is an open discussion and they need to leave it that way. Administrator Bender stated it does not apply to capital purchases. Selectman Dargie noted with the loader, as an example, they were going from an annual rental to a five (5) year lease. It’s not capital but is still an expense. The new lease should fall under standard signature authorization policy with competitive bidding. Chairman Federico replied that’s why he wanted to avoid talking about specific items. If they start talking about what the dollar value is, what is their purview? Selectman Dargie replied whatever the new lease is, where it falls on the charts, whether it required bidding or not. Selectman Dudziak asked: How would they know if there is a cost savings if there is no competitive bidding? Administrator Bender stated in the case of the cost of the loader lease, it was reduced from \$16,000 to \$14,000 per year.

Chris Labonte stated Administrator Bender was comparing two (2) different loaders. This discussion all comes back to the loader and the current payment; it is broken and needs to be replaced. Chairman Federico stated he understood Chris thought he was skirting the issue of the loader. Chris interrupted and said he was. Chairman Federico replied Chris was out of order and asked him to be seated.

Administrator Bender stated he was taking the loader out of the equation; they are renting a piece of equipment for \$x. A competitor comes in and says they could rent similar equipment for less money, more time and thus save money; he is trying to save money.

Bob Labonte stated the three (3) bid process all started with the loader; why that piece of equipment? He felt they Board needed to have all the information on paper to show the public the entire process. Selectman Putnam replied they haven’t looked at this policy in 11 years. They need a couple of weeks to look at it. Chairman Federico stated this discussion was about policy language, not the loader. He proposed the Board table this discussion so Selectman Putnam can come up with some revisions. He asked if there was a motion. Selectman Daniels made the motion to table this discussion; Selectman Putnam seconded the motion. All were in favor with none opposed.

2) Mason Road Culvert Update – Administrator Bender informed the Board that DPW received emergency authorization this past Thursday to replace the culvert on Mason Road near the Wilton Town line. We had identified issues with this culvert earlier this year, placed steel sheeting on the roadway and ordered pipe back in July. The intense storm we experienced on Tuesday, September 18 washed out the road at this culvert and Mason Road is now closed to thru traffic. Emergency Service departments have contingency plans in place. DPW expects delivery of the pipe next week and will affect repairs within two – three weeks. We apologize for the inconvenience. That was one heck of a storm and our rainfall total on Tuesday made the national news. DPW will make the repairs as quickly as they can. Chairman Federico noted it was not the bridge that was recently replaced; it was the next one up. Selectman Putnam noted it would be repaired as it was before, no redesign is needed.

6. DISCUSSIONS

1. Traffic Safety Concern – Line of Site issues @ Park Street at Union Street

Chairman Federico noted this was a request from a taxpayer and wondered if it was something the Traffic Safety Committee could look at. Selectman Putnam said he was concerned with the use of a mirror; he was in favor of sending it to the TSC. Chairman Federico agreed. Selectman Daniels asked if Police Chief Viola could come in with information regarding accidents at this location.

Captain Craig Frye stated there have been no accidents there. All the foliage shown in the photos is on private property. There would be town liability if they install a mirror there. He noted the pole in the photo is marked to be replaced. He wasn’t sure what the TSC could do; there is already a stop sign at that location. There is a definite concern pulling out from Park Street; you can’t see traffic coming from the left.

449 George Skuse, 24 Park Street, stated there is always a line of sight issue whether the leaves are there or not. He has to
450 pull out onto Union Street to see up the hill. Something does need to be done and he thought this would be the least
451 obtrusive solution to get a little visibility to see to the left off Park Street. Drivers don't heed the stop sign on Union
452 and the problem is much worse between 6:30 and 7:00 am with school traffic.

453 Captain Frye stated he had texted Rick Riendeau, DPW Director, who told him the town can't install a mirror on a
454 utility pole.

455
456 Selectman Putnam suggested they let the TSC take a look at this and see if they can come up with a reasonable solu-
457 tion.

458
459 Chairman Federico made the motion to send this item to the TSC for discussion. Selectman Putnam seconded; all
460 were in favor with none opposed.

461
462 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

463 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

464
465 **b) OTHER ITEMS (that are not on the agenda).**

466
467 **PUBLIC COMMENT:**

468 Chairman Federico opened the meeting up again for public comments:

469
470 Chris Labonte, Marcy's Way, asked when was it ever a bad thing for the town to put items out for three (3) bids. Se-
471 lectman Daniels replied he did not ever recall anyone coming to the town with a better deal. Chris asked if they use
472 that policy with services, like plowing. Chairman Federico replied the town did not. Chris noted the loader issue was
473 still an issue. Selectman Putnam replied this was a situation they had never encountered before and as a result, they
474 are looking at the purchasing policy in order to revise it. Chris asked why they don't do the same thing with every
475 service done in house that could be done cheaper. Another question with the loader is after paying the full cost over
476 five (5) years, do they walk away from it at the end or is there a buy out at the end? Selectman PUTnam replied that
477 will be part of the research.

478
479 **8. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of September 10, 2018.
480 Selectman Daniels seconded. All were in favor. The motion passed 5/0.

481
482 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

483
484 **10. NOTICES.** Chairman Federico read the notices.

485
486 **11. NON-PUBLIC SESSION.** Non-Public in accordance with (RSA 91-A: 3, II (e)) Legal, and Approval of Non-
487 Public Minutes (RSA 91-A: 3, II(c)) – Reputation, August 20, 2018.

488
489 **12. ADJOURNMENT:** Selectman Dargie moved to adjourn at 9:02p.m. Selectman Dudziak seconded. All were in
490 favor. The motion passed 5/0.

491
492
493 _____
494 Kevin Federico, Chairman

493 _____
494 Gary Daniels, Vice Chairman

495
496 _____
497 Mike Putnam, Member

496 _____
497 Laura Dudziak, Member

498
499 _____
500 Paul Dargie, Member