

The Social Services Warrant Article Committee makes the following recommendations for inclusion in the 2019 Social Services Warrant:

Agency	Description	Amount of Award
Boys & Girls Club of Souhegan Valley	Provides scholarships for at risk school age Milford kids. Priorities include academic supports, encouraging healthy lifestyles (included drug and alcohol prevention programs) and developing good character and leadership.	\$5,000
Bridges	Funding will be used to provide much needed crisis intervention, support, education and advocacy services to survivors of domestic and sexual violence in Milford.	\$3,000
CASA (Court Appointed Special Advocates)	The purpose of CASA is to provide well-trained and caring Guardians ad Litem at no cost for abused and neglected children who come to the attention of NH's courts through no fault of their own.	\$3,000
Child Advocacy Center (CAC)	When abuse is reported to law enforcement or DCYF, CAC is the first agency contact. Their role is to coordinate the subsequent investigation. CAC staff conducts the forensic interview of the child that determines how a case progresses.	\$3,000
Family Promise	A family shelter that also provides comprehensive housing and financial plans that identify obstacles to a sustainable lifestyle and objectives to overcome these obstacles.	\$2,5000
Greater Nashua Mental Health Center (GNMHC)	GNMHC is the designated community behavioral health center for southern Hillsborough County.	\$5,000
Keystone Hall	Keystone is the greater Nashua region's only comprehensive substance use disorder detoxification, assessment, and treatment center.	\$3,000
Nashua Children's Home	Funding will be used to provide housing, as well as ongoing staff support and guidance for youth aging out of the child-protective or juvenile justice systems, thus needing to enter adulthood as 18 year olds absent any financial support from their families of origin.	\$2,000
Nashua Soup Kitchen & Shelter	NSKS provides emergency shelter and food to those in need and provides services to promote dignity and self-sufficiency among those they serve.	\$2,500
Share Outreach	SHARE works to ensure that low income residents of Milford are housed, fed and do not suffer from lack of heat, medicine, electricity, and other basic necessities.	\$8,000
St. Joseph Community Services – Meals on Wheels	Meals on Wheels provides a nutritious meal (comprising one-third of the daily nutritional requirements), a visit from a driver trained in emergency procedures and information pertinent to the population served, and access to additional community resources.	\$3,000
Total		\$40,000

The Committee began meeting in September to evaluate and refine the application process, and then to review completed applications. This year 16 applications were received and the Committee recommends funding 10 requests. Priority is given to those agencies who are based in Milford, and/or who work with at risk youth or the elderly, or address mental health and substance use disorder needs.

5:40 Wilton Board of Selectmen

Verbal

WARRANT ARTICLE - CONSERVATION LAND FUND - \$20,000

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town's natural resources. This is a Special Warrant Article in accordance with RSA 32.

Explanation: An additional \$20,000 continues to build a base of funds to work with other organizations in the event that prime properties become available, to work with landowners needing assistance in placing an easement on a property or for quick responsive action by the Conservation Commission. The Conservation Land Fund has a balance of \$120,000. The American Farmland Trust found that the cost of services for open spaces and working farms and forests are at least half the cost of services for residential properties. This Land Fund request has been repeatedly supported by the town residents.

6:05 Request to Combine 4 lots at Keyes Field - Recreation Director Arene Berry and Community Development Director Lincoln Daley.



Community Development Office

To: Board of Selectmen
Mark Bender, Town Administrator

From: Lincoln Daley, Director of Community Development

Date: November 28, 2018

Subject: Voluntary Lot Merger of Map/Lot 19-10, 25-133, 25-11-1, and 25-12 into Map 25 Lot 133, Keyes Memorial Park

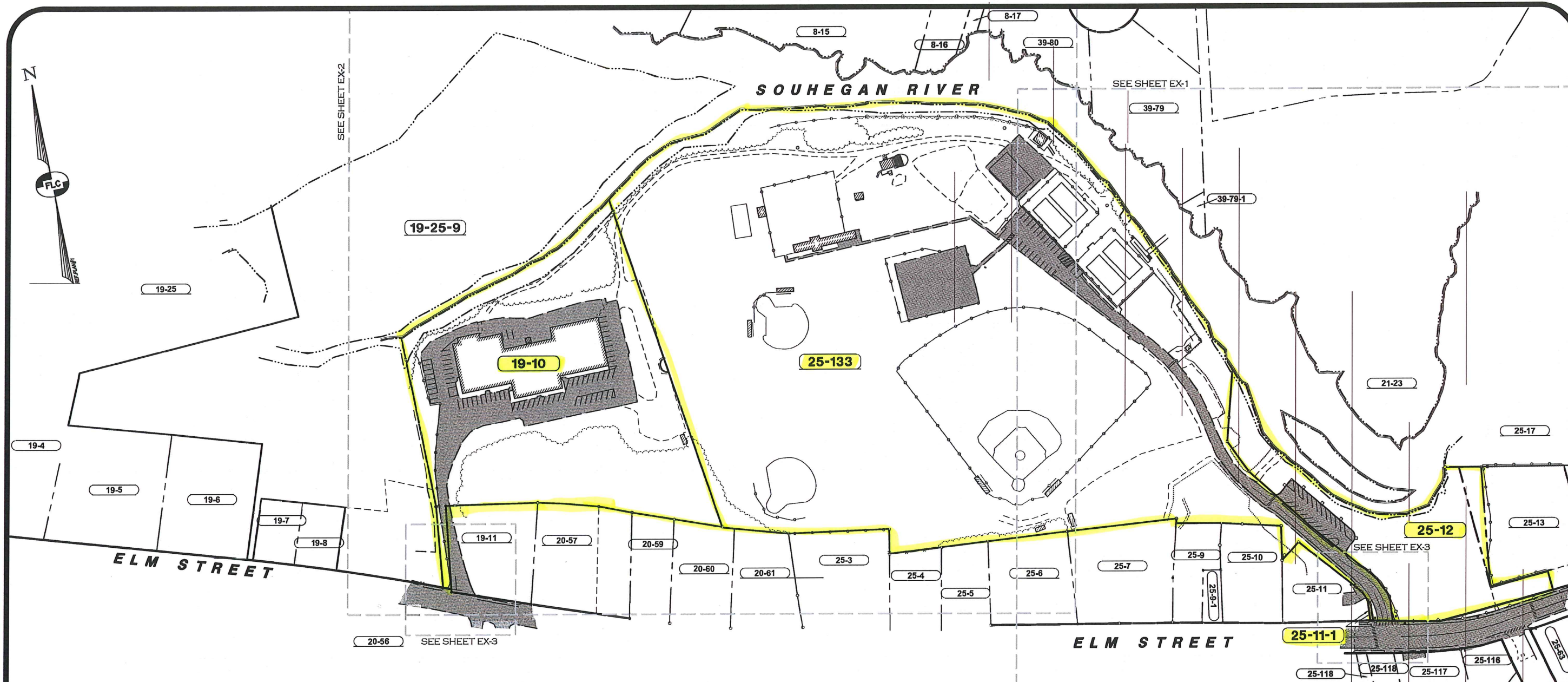
The purpose of this agenda item is to present the survey/existing conditions plan completed for the Keyes Memorial Park Subcommittee by Fieldstone Engineering and to ask the Board for their support to merge the following Town properties into one parcel, Map 25, Lot 133:

- Map 25, Lot 33, 45 Elm Street (Keyes Memorial Park)
- Map 19, Lot 10, 127 Elm Street (Former Permatach Facility)
- Map 25, Lot 11-1, 0 Elm Street
- Map 25, Lot 12, 39 Elm Street (East Entrance, former Fletcher Superfund Site)

The purpose of the plan was to provide a planning/engineering tool to effectuate short- and long-term recommendations cited in the 2016 Keyes Memorial Park Expansion Committee Report. One of first recommendations stated in the report was to merge/consolidate the lots to improve public awareness/communication and integrate the properties into the Keyes Memorial Park.

Attached please find the survey/existing conditions and Voluntary Lot Merger Form Application for your review and consideration. If the members are in agreement, we would ask the Board to formally vote to merge the subject parcels and sign the document.

Per RSA 674:39.a, Voluntary Merger, any owner of two or more contiguous preexisting approved or subdivided lots or parcels who wish to merge them for municipal regulation and taxation purposes may do so by applying to the Planning Board or its designee. I will forward the signed application and plan to the attention of the Planning Board for their approval/signature at the next scheduled meeting.



CERTIFICATION:

"I HEREBY CERTIFY THAT THE EXISTING IMPROVEMENTS SHOWN ARE THE RESULT OF A FIELD SURVEY PERFORMED BY FIELDSTONE LAND CONSULTANTS, PLLC DURING THE MONTH OF SEPTEMBER 2018."

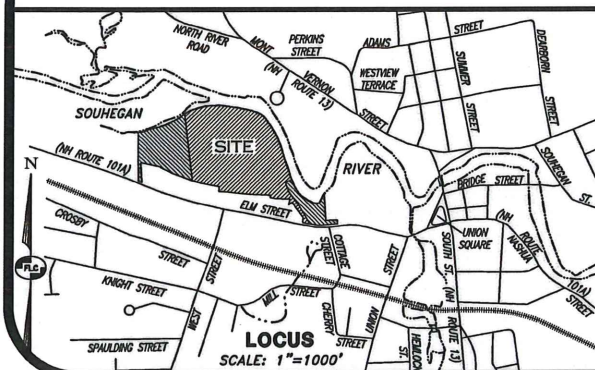
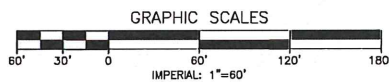
DATE: _____

FINAL

NOTE:

SEE SHEETS EX-1 AND EX-2 FOR 1"=60' VIEW OF COMPILATION BOUNDARY & EXISTING CONDITIONS

SEE SHEET EX-3 FOR 1"=20' DETAILS OF ENTRANCEWAYS TO KEYES FIELD AND THE PERMATECH PROPERTY



CERTIFICATION:

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DATE: _____

REV.	DATE	DESCRIPTION	C/O	DR	CK
A	10/17/18	FINAL VERSION		TJB	MDP

COMPILATION BOUNDARY AND EXISTING CONDITIONS PLAN
TAX MAP LOTS 25-12, 25-133, 19-10
(39 ELM ST., 45 ELM ST. AND 127 ELM ST.)
MILFORD, NEW HAMPSHIRE
 PREPARED FOR AND LAND OF:
TOWN OF MILFORD
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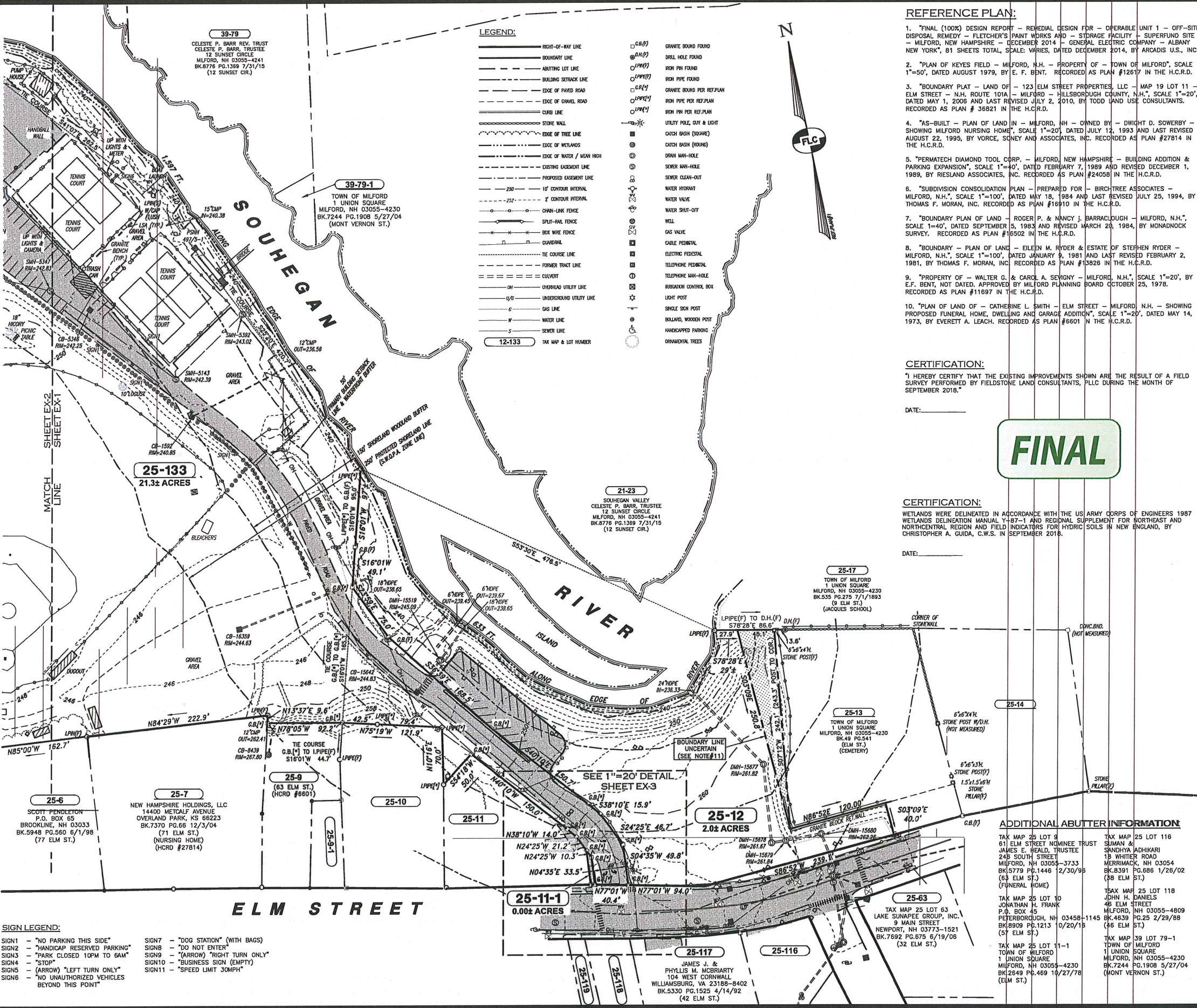
SCALE: 1" = 100' SEPTEMBER 18, 2018

Surveying + Engineering + Land Planning + Permitting + Septic Designs

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FILE: 493EX02A.dwg PROJ. NO. 493.02 SHEET: CV-1 PAGE NO. 1 OF 4



- REFERENCE PLAN:**
- "FINAL (100%) DESIGN REPORT - REMEDIAL DESIGN FOR - OPERABLE UNIT 1 - OFF-SITE DISPOSAL REMEDIATION - FLETCHER'S PAINT WORKS AND STORAGE FACILITY - SUPERFUND SITE - MILFORD, NEW HAMPSHIRE - DECEMBER 2014 - GENERAL ELECTRIC COMPANY - ALBANY NEW YORK", 81 SHEETS TOTAL, SCALE VARIES, DATED DECEMBER 2014, BY ARCADIS U.S., INC.
 - "PLAN OF KEYES FIELD - MILFORD, N.H. - PROPERTY OF - TOWN OF MILFORD", SCALE 1"=50', DATED AUGUST 1979, BY E. F. BENT. RECORDED AS PLAN #12617 IN THE H.C.R.D.
 - "BOUNDARY PLAN - LAND OF - 123 ELM STREET PROPERTIES, LLC - MAP 19 LOT 11 - ELM STREET - N.H. ROUTE 101A - MILFORD - HILLSBOROUGH COUNTY, N.H.", SCALE 1"=20', DATED MAY 1, 2008 AND LAST REVISED JULY 2, 2010, BY TODD LAND USE CONSULTANTS. RECORDED AS PLAN # 36821 IN THE H.C.R.D.
 - "AS-BUILT - PLAN OF LAND IN - MILFORD, NH - OWNED BY - DWIGHT D. SOWERBY - SHOWING MILFORD NURSING HOME", SCALE 1"=20', DATED JULY 12, 1993 AND LAST REVISED AUGUST 22, 1995, BY VORCE, SONEY AND ASSOCIATES, INC. RECORDED AS PLAN #27814 IN THE H.C.R.D.
 - "PERMATECH DIAMOND TOOL CORP. - MILFORD, NEW HAMPSHIRE - BUILDING ADDITION & PARKING EXPANSION", SCALE 1"=40', DATED FEBRUARY 7, 1989 AND REVISED DECEMBER 1, 1989, BY RIESLAND ASSOCIATES, INC. RECORDED AS PLAN #24058 IN THE H.C.R.D.
 - "SUBDIVISION CONSOLIDATION PLAN - PREPARED FOR - BIRCH TREE ASSOCIATES - MILFORD, N.H.", SCALE 1"=100', DATED MAY 18, 1984 AND LAST REVISED JULY 25, 1994, BY THOMAS F. MORAN, INC. RECORDED AS PLAN #16910 IN THE H.C.R.D.
 - "BOUNDARY PLAN OF LAND - ROGER P. & NANCY J. BARRACLOUGH - MILFORD, N.H.", SCALE 1"=40', DATED SEPTEMBER 5, 1983 AND REVISED MARCH 20, 1984, BY MONADNOCK SURVEY. RECORDED AS PLAN #16502 IN THE H.C.R.D.
 - "BOUNDARY - PLAN OF LAND - EILEEN M. RYDER & ESTATE OF STEPHEN RYDER - MILFORD, N.H.", SCALE 1"=100', DATED JANUARY 9, 1981 AND LAST REVISED FEBRUARY 2, 1981, BY THOMAS F. MORAN, INC. RECORDED AS PLAN #13826 IN THE H.C.R.D.
 - "PROPERTY OF - WALTER G. & CAROL A. SEVIGNY - MILFORD, N.H.", SCALE 1"=20', BY E.F. BENT, NOT DATED, APPROVED BY MILFORD PLANNING BOARD OCTOBER 25, 1978. RECORDED AS PLAN #11697 IN THE H.C.R.D.
 - "PLAN OF LAND OF - CATHERINE L. SMITH - ELM STREET - MILFORD, N.H. - SHOWING PROPOSED FUNERAL HOME, DWELLING AND GARAGE ADDITION", SCALE 1"=20', DATED MAY 14, 1973, BY EVERETT A. LEACH. RECORDED AS PLAN #6601 IN THE H.C.R.D.

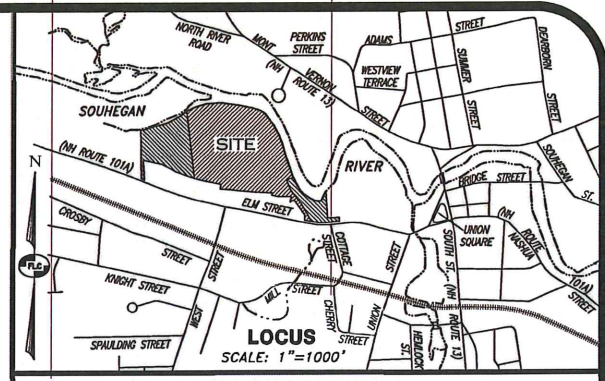
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DATE: _____

FINAL

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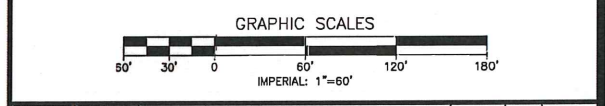


- NOTES:**
- THE OWNER OF RECORD FOR TAX MAP LOTS 25-12, 25-133 AND 19-10 IS THE TOWN OF MILFORD, 1 UNION SQUARE, MILFORD, NH 03055. DEED REFERENCE TO PARCEL 25-12 IS BK.5183 PG.1964 DATED NOVEMBER 27, 2012 IN THE H.C.R.D. THE DEED REFERENCE FOR TAX MAP LOT 12-133 IS BK.1820 PG.395 DATED MARCH 22, 1985 AND THE DEED REFERENCE FOR TAX MAP LOT 19-10 IS BK.8816 PG.476 DATED DECEMBER 17, 2015.
 - THE PURPOSE OF THIS PLAN IS TO SHOW A COMPLETION OF BOUNDARY LINES AND MONUMENTATION FOR EXISTING TAX MAP LOTS 25-12, 25-133 AND 19-10 AS SHOWN AS WELL AS TO SHOW THE EXISTING CONDITIONS AND IMPROVEMENTS ON THE LOTS. BOUNDARY INFORMATION SHOWN WAS COMPILED ENTIRELY FROM THE REFERENCE PLANS CITED HEREOF TOGETHER WITH GPS LOCATION OF THE MAJOR LOT CORNERS. THIS PLAN IS NOT THE RESULT OF A PRECISE BOUNDARY SURVEY BY THIS OFFICE.
 - THE TOTAL AREA OF TAX MAP LOT 25-12 IS 2.0± ACRES; LOT FRONTAGE IS 333.1' ALONG ELM STREET. THE TOTAL AREA OF TAX MAP LOT 25-133 IS 21.3± ACRES PER REFERENCE PLAN WITH 40.4 FT. OF FRONTAGE ALONG ELM STREET. THE TOTAL AREA OF TAX MAP LOT 19-10 IS 5.5± ACRES WITH 17.4 FT. OF FRONTAGE ALONG ELM STREET.
 - ALL THREE LOTS ARE LOCATED WITHIN THE COMMERCIAL ZONING DISTRICT (C).

LOT REQUIREMENTS INCLUDE:
 MIN LOT SIZE: 20,000 S.F. FOR AREAS SERVICED BY MUNICIPAL SEWER AND WATER.
 ROAD FRONTAGE: 150 FT. ON A CLASS V OR BETTER ROAD
 BUILDING SETBACKS: FRONT- 30', SIDE AND REAR- 15'

THE WETLAND CONSERVATION DISTRICT OVERLAY REQUIRES A 25' BUFFER SETBACK.

- HORIZONTAL AND VERTICAL ORIENTATIONS ARE BASED ON REFERENCE PLAN #1. HORIZONTAL DATUM IS BASED ON NEW HAMPSHIRE STATE PLANE COORDINATE SYSTEM OF 1983. VERTICAL DATUM IS BASED ON NORTH AMERICAN VERTICAL DATUM OF 1988. THE REFERENCE BENCHMARKS ARE A SPIKE FOUND IN UTILITY POLE (NET#3) KNOWN AS "ML-B" AND A SPIKE FOUND IN UTILITY POLE (PSNH#9) KNOWN AS "ML-A" AND A CHISELED "X" ON THE ARROW NUT OF A HYDRANT KNOWN AS "EL-B". "ML-A" AND "ML-B" ARE LOCATED ON THE NORTH SIDE OF MILL STREET AND ARE SHOWN ON SHEET 03 OF REFERENCE PLAN #1. "EL-B" IS LOCATED ON THE NORTH SIDE OF ELM STREET AND IS SHOWN ON SHEET G2 OF REFERENCE PLAN #1.
- THE SURFACE FEATURES AND SITE TOPOGRAPHY SHOWN ARE THE RESULT OF AN ON SITE FIELD SURVEY BY THIS OFFICE DURING THE MONTHS OF JULY 2017 AND SEPTEMBER 2018.
- THE UNDERGROUND UTILITIES SHOWN HAVE BEEN COMPILED IN PART FROM PLANS OF RECORD AND FIELD LOCATION. THE LOCATION OF UNDERGROUND UTILITIES SHOULD BE CONSIDERED APPROXIMATE AND SHALL BE FIELD VERIFIED PRIOR TO ANY EXCAVATION OR CONSTRUCTION ACTIVITIES.
- JURISDICTIONAL WETLANDS WERE MAPPED AND LOCATED BY THIS OFFICE DURING THE MONTH OF SEPTEMBER 2018.
- PORTIONS OF ALL THREE LOTS LIES WITHIN THE AE ZONE OF THE FLOOD HAZARD AREA PER FEMA F.I.R.M. PANELS 3301C0458D AND 3301C0459D DATED SEPTEMBER 25, 2009. THE CALCULATED BASE FLOOD ELEVATION LIES APPROXIMATELY BETWEEN THE 244 AND 246 CONTOURS.
- THE SUBJECT PARCEL LIES WITHIN THE GROUNDWATER PROTECTION DISTRICT 1.
- TITLE TO THE SHADED AREA IS UNCERTAIN AT THIS TIME. NO BOUNDARY LINE AGREEMENT HAS BEEN FOUND, FIRST MENTIONED IN VOL.791 PG.477 DATED MAY 25, 1921.



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SCALE: 1" = 60' SEPTEMBER 18, 2018

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FILE: 493EX02A.dwg PROJ. NO. 493.02 SHEET: EX-1 PAGE NO. 2 OF 4

- SIGN LEGEND:**
- SIGN1 - "NO PARKING THIS SIDE"
 - SIGN2 - "HANDICAP RESERVED PARKING"
 - SIGN3 - "PARK CLOSED 10PM TO 6AM"
 - SIGN4 - "STOP"
 - SIGN5 - (ARROW) "LEFT TURN ONLY"
 - SIGN6 - "NO UNAUTHORIZED VEHICLES BEYOND THIS POINT"
 - SIGN7 - "DOG STATION" (WITH BAGS)
 - SIGN8 - "DO NOT ENTER"
 - SIGN9 - (ARROW) "RIGHT TURN ONLY"
 - SIGN10 - "BUSINESS SIGN (EMPTY)"
 - SIGN11 - "SPEED LIMIT 30MPH"

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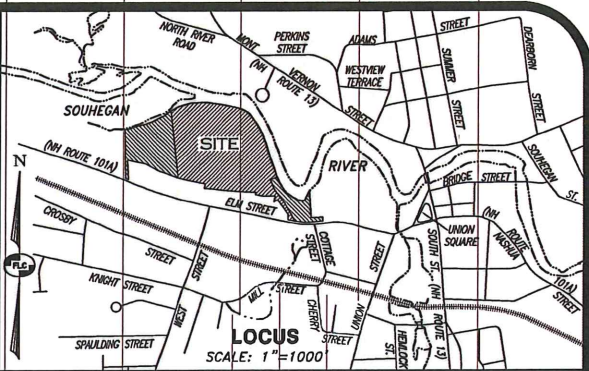
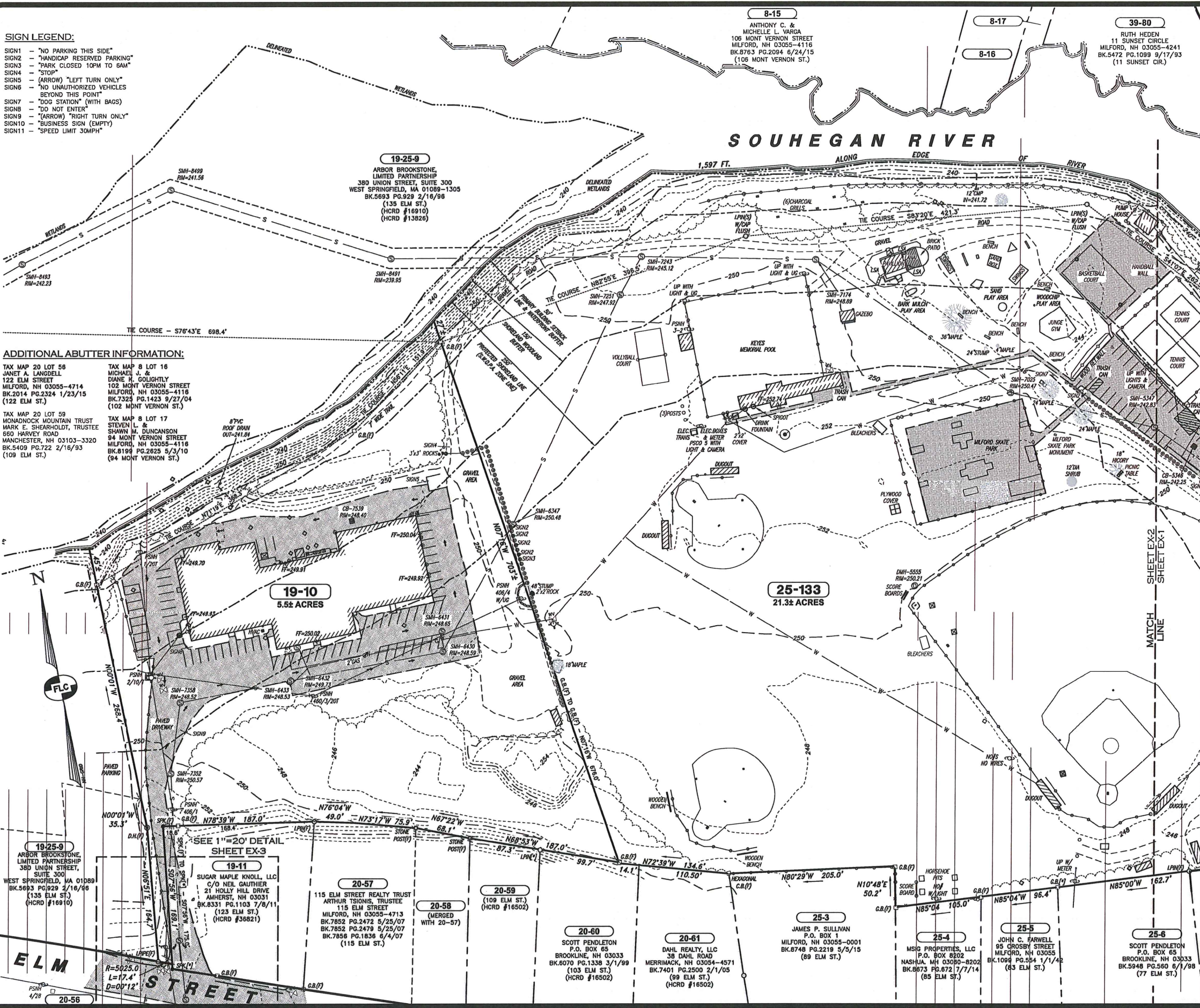
ADDITIONAL ABUTTER INFORMATION:

TAX MAP 20 LOT 56
 JANET A. LANGDELL
 122 ELM STREET
 MILFORD, NH 03055-4714
 BK.2014 PG.2324 1/23/15
 (122 ELM ST.)

TAX MAP 20 LOT 59
 MONADNOCK MOUNTAIN TRUST
 MARK E. SHEARHOLDT, TRUSTEE
 650 HARVEY ROAD
 MANCHESTER, NH 03103-3320
 BK.5409 PG.722 2/16/93
 (109 ELM ST.)

TAX MAP 8 LOT 16
 MICHAEL J. &
 DIANE M. GOUGHLY
 102 MONT VERNON STREET
 MILFORD, NH 03055-4118
 BK.7325 PG.1423 9/27/04
 (102 MONT VERNON ST.)

TAX MAP 8 LOT 17
 STEVEN L. &
 SHAWN M. DUNCANSON
 94 MONT VERNON STREET
 MILFORD, NH 03055-4118
 BK.8199 PG.2825 5/3/10
 (94 MONT VERNON ST.)



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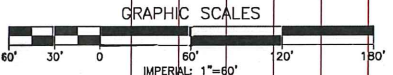
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NOTE:
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 FOR NOTES, REFERENCE PLANS
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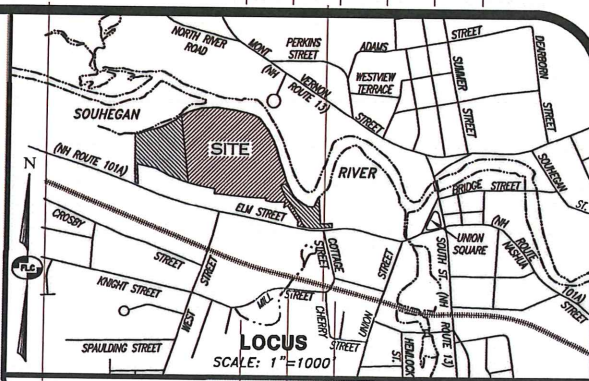
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LEGEND:

- | | | | | | |
|-----------------------------|---------------------|-------------|----------------------------|---|------------------------|
| — RIGHT-OF-WAY LINE | — CHAIN-LINK FENCE | □ G.B.(?) | GRANITE BOUND FOUND | ⊕ | WATER HYDRANT |
| — BOUNDARY LINE | — SPLIT-RAIL FENCE | ⊙ G.B.(?) | DRILL HOLE FOUND | ⊕ | WATER VALVE |
| — ABUTTING LOT LINE | — BOX WIRE FENCE | ⊙ I.P.P.(?) | IRON PIN FOUND | ⊕ | WATER SHUT-OFF |
| — BUILDING SETBACK LINE | — GUARDRAIL | ⊙ I.P.P.(?) | IRON PIPE FOUND | ⊕ | WELL |
| — EDGE OF PAVED ROAD | — TIE COURSE LINE | ⊙ G.B.(?) | GRANITE BOUND PER REF.PLAN | ⊕ | GAS VALVE |
| — EDGE OF GRAVEL ROAD | — FORMER TRACT LINE | ⊙ I.P.P.(?) | IRON PIPE PER REF.PLAN | ⊕ | CABLE PEDESTAL |
| — CURB LINE | — | ⊙ I.P.P.(?) | IRON PIN PER REF.PLAN | ⊕ | ELECTRIC PEDESTAL |
| — STONE WALL | — | ⊙ I.P.P.(?) | UTILITY POLE, CUY & LIGHT | ⊕ | TELEPHONE PEDESTAL |
| — EDGE OF TREE LINE | — | ⊙ I.P.P.(?) | CONCRETE (SQUARE) | ⊕ | TELEPHONE MAN-HOLE |
| — EDGE OF WETLANDS | — | ⊙ I.P.P.(?) | CATCH BASIN (ROUND) | ⊕ | TELEPHONE MAN-HOLE |
| — EDGE OF WATER / NEAR HIGH | — | ⊙ I.P.P.(?) | DRAIN MAN-HOLE | ⊕ | IRRIGATION CONTROL BOX |
| — EXISTING EASEMENT LINE | — | ⊙ I.P.P.(?) | SEWER MAN-HOLE | ⊕ | LIGHT POST |
| — PROPOSED EASEMENT LINE | — | ⊙ I.P.P.(?) | SEWER CLEAN-OUT | ⊕ | SINGLE SIGN POST |
| — 250' 10' CONTOUR INTERVAL | — | ⊙ I.P.P.(?) | | ⊕ | BOLLARD, WOODEN POST |
| — 250' 2' CONTOUR INTERVAL | — | ⊙ I.P.P.(?) | | ⊕ | HANDICAPPED PARKING |
| | | | | | ORNAMENTAL TREES |



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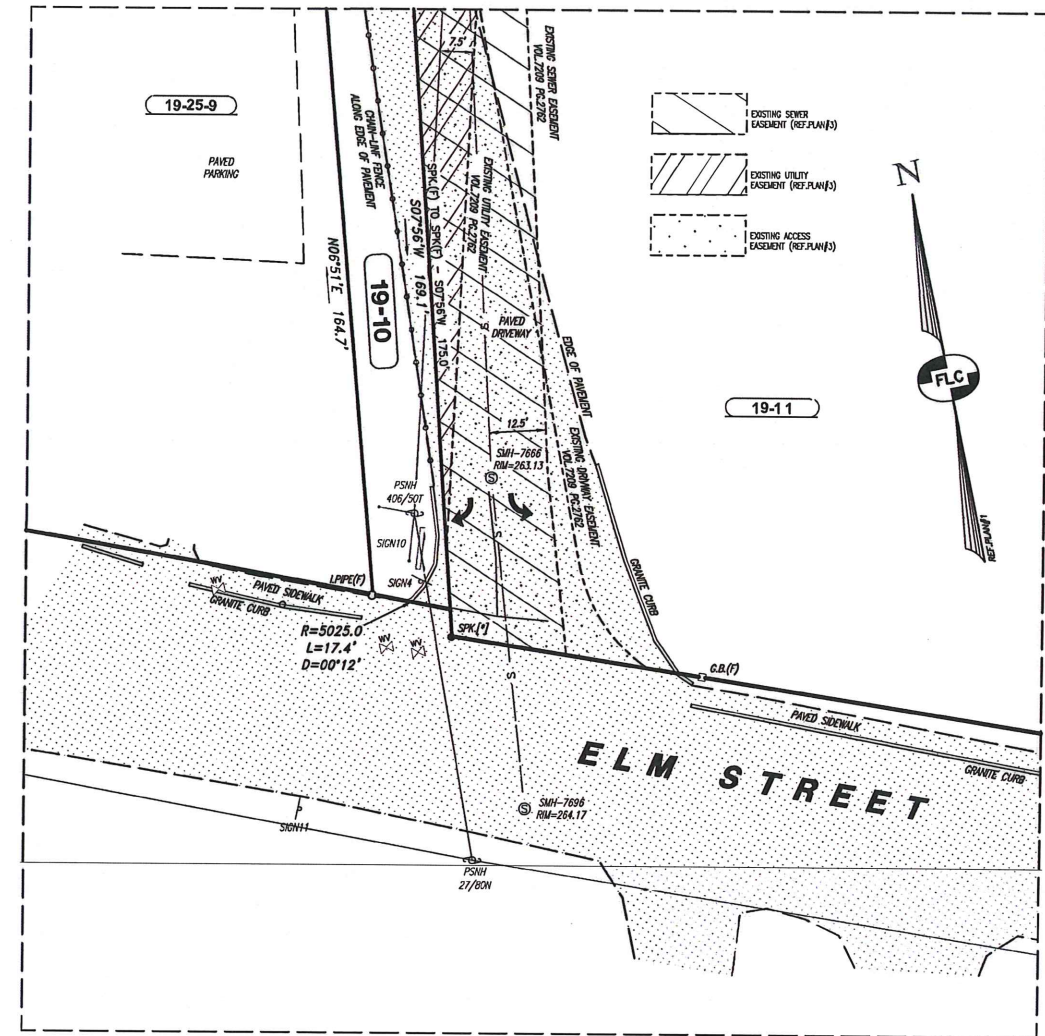
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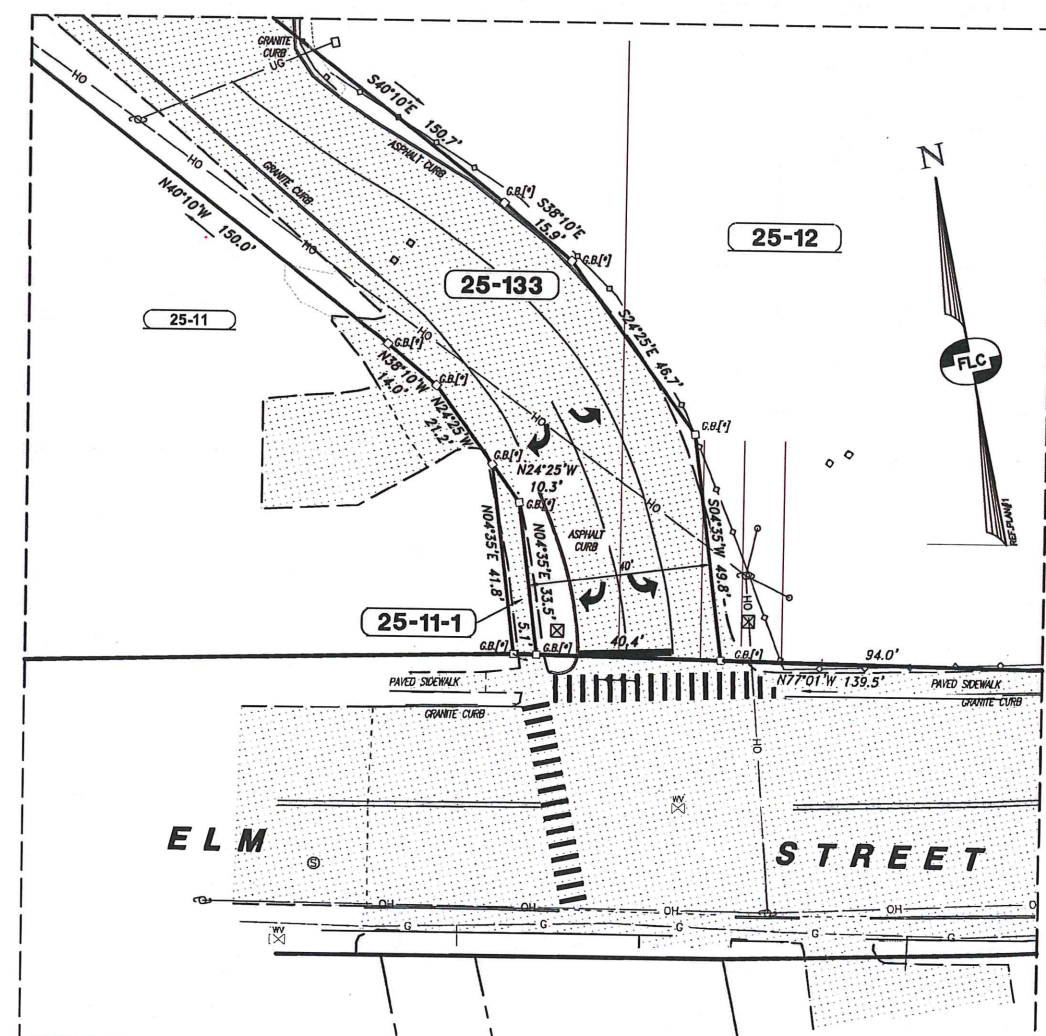
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PERMATECH
 ENTRANCE DETAIL
 (SHEET EX-2)
 1"=20'



KEYES FIELD
 ENTRANCE DETAIL
 (SHEET EX-1)
 1"=20'

**PETITION AND POLE LICENSE
PETITION**

RECEIVED
NOV 20 2018
TOWN OF MILFORD

Manchester, New Hampshire

November 19, 2018

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 115/2X on Middle St in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY

BY: *Pamela Gaudreault*
Pam Gaudreault, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 19th day of November, 2018, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 12-0723, dated 11/8/2018, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____

Town Clerk

PSNH #: 12-0723

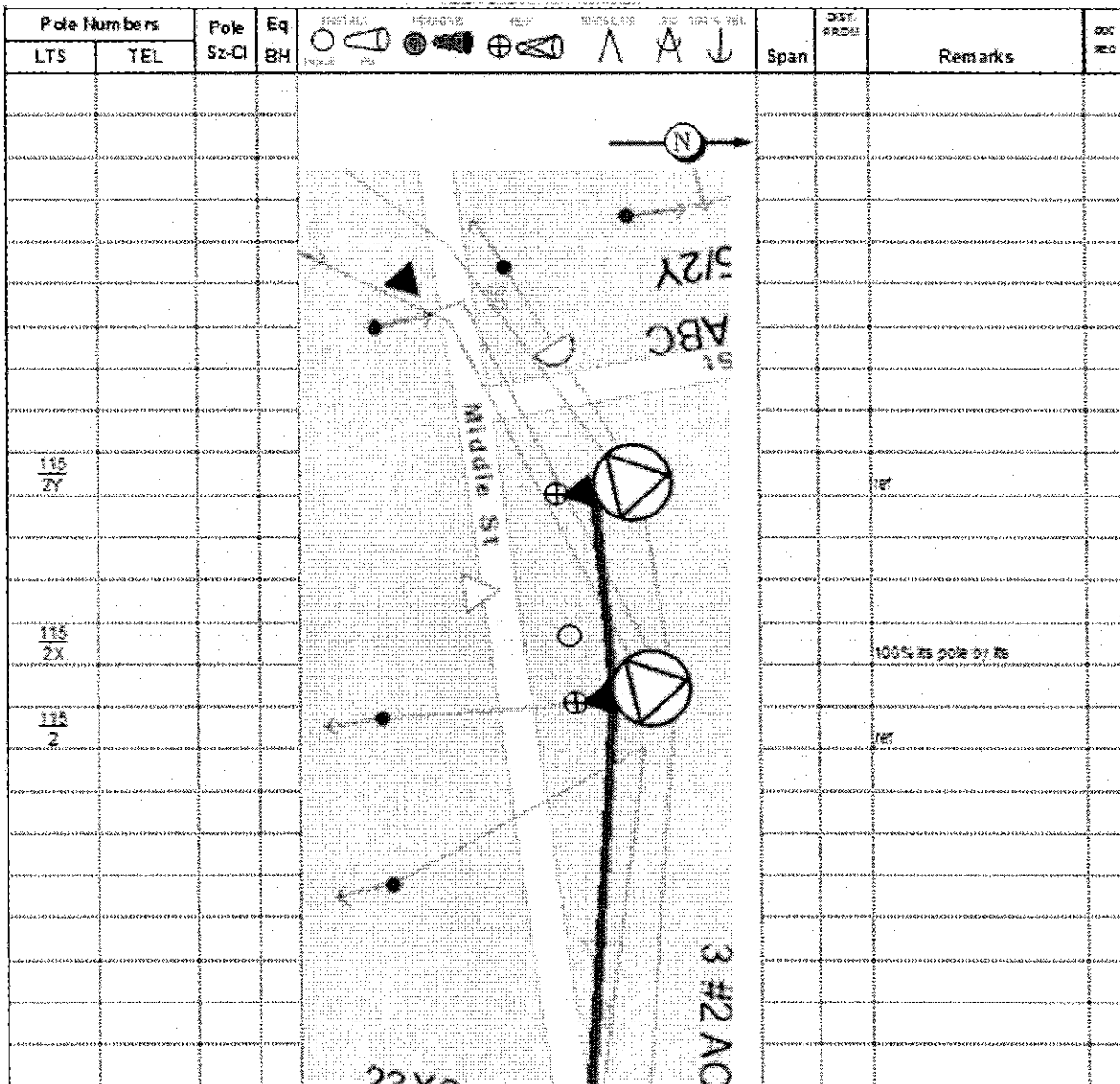
Milford

“In accordance with the requirements of RSA 72:23, I(b) the licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed personal and real property taxes no later than the due date. Failure to pay duly assessed personal and real property taxes when due shall be cause to provide a written notice to said licensee to show cause by a date certain specified in the notice to said license should not be terminated for nonpayment of the sums due.

The changes to the within license set forth in the preceding paragraph shall take effect April 1, 2005, and shall remain in effect until changed in accordance with the requirements of RSA 231:163.”

POLE LOCATION PLAN

EVERSOURCE DATE	11/08/2018	LICENSE NO.	12-0723
MUNICIPALITY:	Milford	STATE HWY. DIV. NO.	5
STREET / ROAD:	Middle St	STATE LICENSE NO.	
PSNH OFFICE:	Bedford	WORK REQUEST#	3179643
PSNH ENGINEER:	John Farrar	WORK FINANCIAL #	9Z821716
TELCO ENGINEER:	Yew Chai	TELCO PROJECT #	





Milford Heritage Commission

**Town Hall
1 Union Square
Milford NH 03055**

4. a) 2) Request for approval of donation to the Heritage Commission "Save the Swing Bridge" fund: Turkey Trot Fund Raiser \$116.00

Board of Selectmen
Town of Milford
1 Union Square
Milford NH 03055

1 December 2018

The Heritage Commission is pleased and honored to accept the gift of \$116.00 from the Tim Barr, Turkey Trot Fundraiser to be used toward upkeep and restoration of the celebrated John McLane Swing Bridge. The commission recommends the entering of these funds into the Swing Bridge Account and to be restricted for the purpose so stated.

Thank you for the consideration.

Respectfully

David Palance
Chairman
Milford Heritage Commission

Meets 2nd Wednesday of each month 7:00PM
Wadleigh Memorial Library
Lull Room

Town Status Report - December 10, 2018

2019 Operating Budget - The Budget Advisory Committee has proposed adding \$50,000 to the operating budget for an additional police cruiser as detailed in a November 29 email from Chris Pank (copy attached). We understand the need, but equipment at Public Works is in more dire condition than our police fleet. We are looking for direction from the Board.

Mark Bender

From: Kevin Federico <kfederico@msn.com>
Sent: Monday, December 3, 2018 2:06 PM
To: Mark Bender
Subject: Fwd: Rationale and vote of BAC for an additional police car

Begin forwarded message:

From: Christopher Pank <NHSTATE87@msn.com>
Subject: Rationale and vote of BAC for an additional police car
Date: November 29, 2018 at 8:33:15 AM EST
To: "kfederico@msn.com" <kfederico@msn.com>, Christopher Pank <NHSTATE87@msn.com>

Kevin,

As mentioned at the meeting last night, our group feels strongly that a second police car should be put into the budget for next year.

The Police Department has a fleet of 19 vehicles. Of that number, 7 have over 100,000+ miles on them (1 has 178,000+ miles). They also have 3 with 90,000+ miles. The Police Department needs reliable transportation. They are our FIRST defense against crime in our town. Over the past several years, the Police Department has requested 2 new vehicles each year. This year they requested 1. It is our feeling that they did that as a cost saving mechanism for the town. We appreciate their help with the budget, but this is not a place to save money.

Peg Seward made a motion that 2 police cars, not 1, be acquired for next year. It was discussed and voted on. The vote was 7-0 in favor (unanimous). Two of our committee member were absent from this meeting.

Also taken into consideration were the maintenance records on these vehicles. Total maintenance for these 7 vehicles last year was \$10,352.55. The 3 police vehicles over 90,000 miles had maintenance costs of \$4281.73. So for 10 vehicles the total maintenance was \$14,634.28. I rest my case!! Vote for 2 vehicles for the police dept. It only makes sense.

Thanks,

Chris Pank, Chairman of the BAC

PS: Please let me know that you got this email, otherwise I will need to send it to you again.

Sent from [Mail](#) for Windows 10

6. Discussions

1) Hartshorn Road Bridge

2) DPW Equipment



Community Development Office

To: Board of Selectmen
Mark Bender, Town Administrator

From: Lincoln Daley, Director of Community Development

Date: December 5, 2018

Subject: Discontinuance of Hartshorn Bridge (NHDOT No. 103/63)

The purpose of this memorandum is to update the Selectmen on the recent public meeting involving the potential discontinuance of the Hartshorn Bridge (NHDOT No. 103/163). On December 3, 2018, Town Staff conducted a public meeting with the property owners impacted by the closure of the bridge and solicit their input. All affected property owners were notified in advance of the public meeting/input session. A total of 8 property owners were in attendance. The following represents a summary of the meeting highlighting the concerns raised, alternatives discussed, and subsequent corresponding cost estimates for each alternative.

CONCERNS RAISED BY PROPERTY OWNERS:

The property owners in attendance identified a number of concerns that would impact their properties if the subject bridge was discontinued.

- Increased vandalism to properties on Hartshorn Mill Road in proximity to the bridge closure.
- Increased disposal of trash and debris on Hartshorn Mill Road in proximity to the bridge closure.
- Municipal maintenance and storage of snow would be impacted.
- Electrical services may be impacted due to the location and access to the utilities on Hartshorn Mill Road and Route 13.
- Impact emergency services by limiting access and a location to safely maneuver/turnaround.
- Construction/repair of the second bridge (NHDOT No. 102/65) located in proximity to the Hartshorn Pond in conjunction with the closure of the subject bridge will lead to access/egress issues.

If the bridge was discontinued, the property owners suggested that the barriers preventing through traffic be placed in close proximity to the two closest driveways on either side of the bridge.

HARTSHORN BRIDGE ALTERNATIVES:

The property owners stated that they preferred the Town not discontinue the bridge and to keep the Hartshorn Mill Road open. Owners questioned the estimated \$500,000 cost to replace the bridge and suggested several potential less expensive alternatives for consideration and further investigation by the Town.

- Reduce the bridge from a two lane to a one lane bridge.
- Repair bridge using a combination of steel plates or steel "I" beams installed over the existing bridge across the entire existing 18 foot span.
- Privatize Road. The property owners would assume responsibility, costs, and maintenance of the Hartshorn Mill Road which would include the subject bridge.

PROJECTED COST ESTIMATES:

Alternative 1 – Reduction of Bridge to One Lane (Short Term Solution).

- Total Estimated Cost: \$10,000 - \$15,000
- The project would include the installation of guard rails (\$9,000) and additional signage (TBD).
- The lane reduction would be completed by the Town (Cost TBD) and not require the assistance of a structural engineer.
- Alternative would not improve the structural integrity of the bridge.

Alternative 2 – Construct Bridge Overlay (Longer-Term Solution).

- Total Estimate Cost: \$35,000 - \$40,000.
- The project would include the installation of guard rails (\$9,000), four 40' foot steel I beams (\$3,000), two 12'x15' steel plates (\$8,000) placed on over/on top of the 18' span of the existing bridge.
- The project would require a licensed a structural engineer to design/stamp the bridge improvements at an estimated cost of \$5,000.
- Construction costs completed by the Town at an estimated cost of \$10,000.
- Alternative may improve the structural integrity of the bridge and potentially extend the life of the bridge (TBD).

Alternative 3 – Privatization of Hartshorn Mill Road.

- The property owners seek to privatize the roadway which would include the bridge.
- The property owners would assume all liability, enforcement, year-round maintenance, and repair of the private road and bridge.
- The privatization of the Hartshorn Mill Road would require the creation of a home owner association and legal instrument codifying the responsibilities and financial obligations for the property owners.



Milford, NH



November 7, 2018

1 inch = 200 Feet

www.cai-tech.com



Hartshorn Bridge
NHDOT No. 102/165
(To Remain Open)

Proposed Bridge Closure
Hartshorn Bridge NHDOT
No. 103/163

Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

6. 2) DPW Equipment

DPW EQUIPMENT HISTORY SHEET

MODEL YEAR	MAKE & BODY TYPE	PURCHASE PRICE	REPLACEMENT TARGET YEARS	2015 CONDITION INDEX (24-30)	Cost as of 11/15/2018	REPAIR COSTS TOO DATE	2018 CONDITION INDEX REPLACE (24-30)	2018 HRS	2018 MILEAGE	REPLACEMENT TARGET DATE	2018 CIP DATE
35,000 GVWR DUMP TRUCKS											
2002	INTERNATIONAL 6WHL	\$90,659	12	38	\$1,351	\$22,635	39	7,903	74,550	2014	2019
2003	INTERNATIONAL 6WHL	\$91,757	12	38	\$6,205	\$40,813	42	9,464	89,814	2015	2021
2008	STERLING 6WHL	\$112,678	12	26	\$7,540	\$39,016	32	5,870	59,545	2018	2023
2008	INTERNATIONAL 6WHL	\$134,383	12	20	\$23,003	\$42,389	26	3,973	43,185	2020	2025
2009	INTERNATIONAL 6WHL	\$125,662	12	20	\$11,917	\$30,561	25	5,517	61,938	2021	2027
					\$555,049	\$50,015					
26,000 GVWR DUMP TRUCKS											
2014	FREIGHTLINER 6WHL 2 WD	\$126,109	12	10	\$1,707	\$11,490	15	2,108	18,148	2026	
2015	FREIGHTLINER 6WHL 4 WD	\$145,603	12	10	\$856	\$5,125	13	1,304	19,099	2027	
					\$271,712	\$2,563					
60,000 GVWR TRUCK											
2004	PETERBILT	\$118,730	12	28	\$7,031	\$7,804	36	9,863	174,640	2016	
					\$118,730	\$7,031					
MAKE & BODY TYPE SWEEPER											
2013	FREIGHTLINER	\$222,440	12	10	\$2,021	\$7,648	14	2372	14,545	2025	
					\$222,440	\$2,021					
MAKE & BODY TYPE ONE TON TRUCKS											
2004	FORD F-350 4WD	\$29,538	10	34	\$3,805	\$36,000	32		95,607		
2018											
2008	CHEVY-3500	\$55,487	10	8			8	696		2028	
2008	FORD F-350 4WD	\$32,999	10	26	\$9,669	\$29,744	30		61,735	2016	
2008	FORD F-450 SUPER DUTY 4WD	\$37,889	10	25	\$9,416	\$39,497	26		78,573	2018	
2011	FORD F-350 PKUP 4WD	\$29,726	10	11	\$2,462	\$13,080	17		56,633	2021	
2017	DODGE RAM 5500 4WD	\$51,000	10		\$2,071	\$2,071	9	17	2,018	2027	
					\$236,633	\$27,423					
MAKE & BODY TYPE 3/4 TON PICKUPS											
2003	CHEVY 2500 4WD PU/PLow	\$20,600	8	35	\$2,159	\$21,309	27		154,932		
2008	FORD F-250 4WD	\$23,399	8	19	\$723	\$6,407	20		52,684		
					\$43,999	\$2,882					
MAKE & BODY TYPE 1/2 TON PICKUP											
2000	GMC 1500 4WD PUJ	\$22,719	8	35	\$865	\$11,085	26		104,961		
2002	FORD EXPEDITION	\$0	8		\$273	\$1,794	21		85,502		
					\$22,719	\$1,138					
MAKE & BODY TYPE TRACTORS LOADERS BACKHOES											
2012	VOLVO GRADER	\$108,000	15		\$49,373	\$53,765	23	3812		2024	
1993	FORD TRACTOR 4WD	\$13,449		35	\$419	\$774	36	4339			
1999	NEW HOLLAND RT TRAC	\$42,700	12		\$4	\$4,226	34	6257			
2018											
2002	JOHN DEERE TLB	\$118,301	12				8	2213		2030	
2002	CAT 924G	\$92,000	12	38	\$18,865	\$54,345	45	12022		2014	
2005	NEW HOLLAND SKID STEER	\$36,219	12	17	\$1,704	\$18,031	30	3669		2017	
2011	KUBOTA L3800 4WD	\$19,208		10		\$495	12	691		2023	
2012	NEW HOLLAND TLB	\$101,900	12	19	\$9,318	\$18,680	20	3682		2024	2024
					\$531,769	\$79,683					
MAKE & BODY TYPE SIDEWALK TRACTORS											
2018	PRINOTH SW45	\$154,700	10			\$0	6			2028	
2013	HOLDER	\$144,000	10	10	\$3,580	\$9,794	13	1380		2023	2023
					\$288,700						

TOTAL CAPITAL EQUIPMENT COSTS \$2,301,750

2018

OUT OF SERVICE EQUIPMENT	
2000	STERLING 6WHL
1898	KOBELCO OUT OF SERVICE

REPLACEMENT TARGET YEARS
12
12

REPLACEMENT TARGET DATE	2018 CIP DATE
2012	2017
2008	2020

TRADE-IN EQUIPMENT

2004	FORD F350 4WD
2001	NEW HOLLAND TLB

Mark Bender

To: Mark Bender
Subject: RE: Equipment Issues

From: Mark Bender
Sent: Tuesday, November 20, 2018 2:11 PM
To: BOS Members
Cc: Rick Riendeau
Subject: Equipment Issues

Selectmen,

Rick and I just finished reviewing equipment after the first snow event last week. There are many issues detailed below. Our fleet is aging and the staff has done a good job trying to keep the trucks on the road, but there are limits. A big problem is shown with truck 16 where a rear wheel shattered from metal fatigue. Rick will inspect all machines again (we did this in September for the state inspection), but this type of problem is a safety issue for employees and residents. Our fears are that an equipment issue could cause an accident or the day will come when we can't keep up with the snow because we have too many breakdowns and malfunctions. We could be in real trouble.

I ask that you reconsider using SB 38 funds for a new truck. The town has invested in paving, but we need dependable equipment to keep the roads clear.

Thanks,

Mark & Rick

FIRST PLOW EVENT NOVEMBER 2018

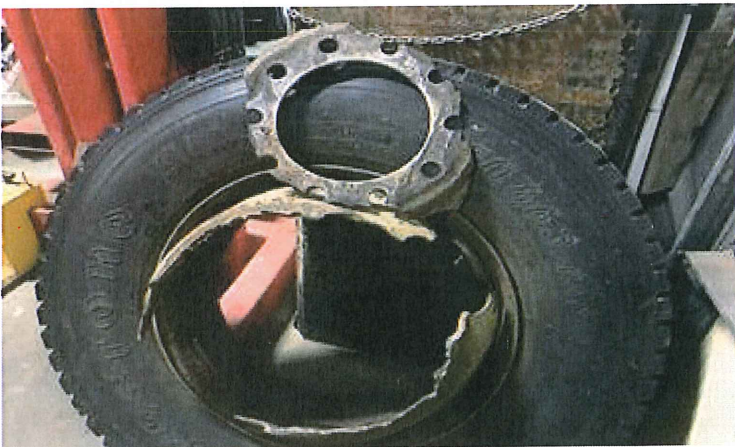
- TRUCK 5 DOWN, LARGE MOTOR OIL LEAK, UNABLE TO FIND
- ONE TON TRUCK 40 – SANDER UNIT(8 YRS OLD)MOTOR ISSUES TOOK PARTS FROM OLD ENGINE, RAN IN MANUAL MODE



- TRUCK 11 SANDER – SANDER UNIT 15 YEARS OLD, REPLACED MOTOR ONCE, NEEDS ANOTHER, TOOK PARTS FROM OLD ENGINE, RAN IN MANUAL MODE



- TRUCK 39 (LARGE) SANDER CONTROL UNIT, NOT WORKING PROPERLY, ELECTRICAL, ONLY WORK IN MANUAL MODE
- TRUCK 6 (LARGE) SANDER UNIT, NOT WORKING PROPERLY, ELECTRICAL, ONLY WORK IN MANUAL MODE, BLOWN MAIN HYDRAULIC LINE, TIME DOWN 2HR
- TRUCK 16(LARGE) SANDER UNIT, NOT WORKING PROPERLY, ELECTRICAL, ONLY WORK IN MANUAL MODE, REAR WHEEL ISSUE (2 HRS DOWN)



- TRUCK 63 ISSUE WITH SANDING BED CHAIN, BINDING UP, NOT RUNNING TRUE, ADJUSTED, NEED TO LOOK AT, DOWN(1 HR)

2 OUT OF 5 ONE TON SANDERS WORKING, ONE BANDADED TOGETHER

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

November 26, 2018

PRESENT: Kevin Federico, Chairman Mark Bender, Town Administrator
Gary Daniels, Vice Chairman Tina Philbrick, Recording Secretary
Mike Putnam, Member Hazen Soucy, Videographer
Laura Dudziak, Member- ABSENT
Paul Dargie, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Federico called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Federico indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Public Hearing for the Acceptance for Expenditure of Unanticipated Funds over \$10K NH (RSA(31:95)b) – The 2018-2019 Milford Highway Safety Grant - \$14,206.

Administrator Bender said that these are funds we receive every year for Police operations. Chairman Federico opened the public hearing. No one came forward to speak. Chairman Federico closed the public hearing. Selectman Dargie asked if we had the \$3,551.50 available in the budget. Administrator Bender said yes. Selectman Putnam made a motion to accept the Highway Safety Grant of \$14,206. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

5:35 p.m. – Public Hearing: Comcast Citizens Outreach Final Hearing.

Chairman Federico said this is a second public hearing. We only needed one but at the first meeting, questions came up of who was supposed to be in the room and was it posted. It was posted correctly and the appropriate quorum was in the room. The process was followed correctly. Our government representative from Comcast could not make the hearing due to prior obligations. If there are any questions, we will pass them along to him. The last public hearing had a good turnout. Chairman Federico opened the public hearing. No one came forward to speak. Chairman Federico closed the public hearing.

Selectman Putnam made a motion to accept the Comcast Contract as presented and amended by Granite Town Media. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

5:45 p.m. – Application for Current Use Map 42, Lot 55, Land Use Change Tax – 7 Parcels, Acceptance of Municipal Assessment Data Sheets (MADS) - Assessing Director Marti Noel

Application for Current Use Map 42, Lot 55

Marti said the property owner had a lot line adjustment which added sufficient land to qualify for current use status. Selectman Daniels made a motion to approve the Current Use Application as presented. Selectman Putnam seconded. All were in favor. The motion passed 4/0.

Land Use Change Tax – 8 Parcels

Marti said there were several properties coming out of Land Use. **Map 52 Lot 91** recently sold and they submitted a check to the tax collector in anticipation of this warrant.

Map 51 Lot 4-1 is a landlocked parcel; an adjacent parcel was recently transferred, leaving this lot inadequate in size to remain in current use.

Map 52 Lots 4-2 & 4-3 are two recently created parcels which do not have adequate lot size to remain in current use.

Map 52 Lots 5,6, & 7 recently went through lot line adjustments and are now at an inadequate size to meet current use criteria.

Map 45 Lot 3-43 is located in the Autumn Oaks Subdivision and construction for a new single family home has begun rendering the lot ineligible for current use.

Selectman Daniels asked if Map 52 Lots 4-1 through 7 are all owned by the same person. Marti said some have multiple owners and some have individual owners. Selectman Daniels asked for more clarification on the first 6 parcels. Marti said the 6 parcels are on Plan #39941.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 11/26/2018

58 Selectman Putnam made a motion to accept the Land Use Change Tax Parcels as presented. Selectman Daniels
59 seconded. All were in favor. The motion passed 4/0.

60 Municipal Assessment Data Sheets (MADS)

61 Marti said the sales are reviewed every year from October 1st through September 30th. The information is used to
62 measure the level of assessment within the community and provide the basis for the Equalization Ratio. From
63 this, we can determine if properties are being assessed properly, between 90% and 100% is acceptable. Our resi-
64 dential sales have fallen to 83% due to the good economy. This is all unaudited and a rough draft. There may be
65 slight changes but it's usually close to the DRA's assessment.

66
67 Marti said she would like to complete a mid-cycle partial update. She surveyed 2 contractors who have worked
68 with the Milford Assessing Department in order to anticipate the cost of this mid-cycle update and to ensure the
69 work can be done in a timely and workmanlike manner. She would like the Board to approve a contract to have
70 someone come in to help with the adjustment.

71
72 Selectman Dargie asked if everyone gets a percent increase when the update is done, or do you adjust all the
73 parameters. How complicated is the process? Marti said she's been doing some surveying, some are not as hot.
74 It's not a blanket adjustment. Selectman Dargie asked about the cost. Marti said she invited two companies to
75 give a quote. One came in at \$40,000 and the other came in at \$20,000. She has this money in this year's budget
76 so it won't add any cost to her 2019 budget.

77
78 Selectman Daniels made a motion to accept the Municipal Assessment Data Sheets (MADS) as presented. Se-
79 lectman Dargie seconded. All were in favor. The motion passed 4/0.

80 81 **6:00 p.m. – Pumpkin Festival De-brief – Wade Campbell and Zoe Lantaff**

82 Wade began by thanking the Lions Club for decorating the Oval this past weekend. They don't have all the fi-
83 nancials for the Pumpkin Festival yet so they plan to attend a Board meeting in January to present it. Overall
84 everything went well. The turnout was great. They are planning a total briefing with all departments in January
85 to see what can be added or changed.

86
87 Chairman Federico complemented the three major organizations that were involved, Granite Town Media, and
88 the Lions and Rotary Clubs. They worked very well together. Wade said they played a huge part and it couldn't
89 have happened without them. Chairman Federico said it was the largest town event advertised about 70%
90 through social media. He asked Wade if they will need the \$23,000 that is usually put forward in a warrant arti-
91 cle for the Pumpkin Festival. Wade said they will have that answer in January. Zoe said their first post Pumpkin
92 Festival meeting with Rotary and the Lions Club is this coming Friday in the BOS room at 7:00.

93
94 Selectman Daniels asked if they would have a financial update before the Deliberative Session. Wade said yes.
95 Selectman Daniels said the town mandates recycling and it's always a challenge to separate the items from regu-
96 lar trash. He asked if next year at the Pumpkin Festival, the recycle mobile could be placed closer to the oval
97 where people could see it instead of the end of Middle Street. Wade said yes.

98
99 Selectman Putnam said everything was well organized. Selectman Dargie said good work and he's looking for-
100 ward to next year. Wade said next year is the 30th anniversary of the Pumpkin Festival and they want to make it
101 even better.

102
103 Administrator Bender said the town cost from the Pumpkin Festival warrant article this year was \$21,742.01,
104 with \$1,257.99 under expended. He felt that the group did a great job. Wade said the DPW, Police, Fire and
105 Ambulance Departments did a great job putting everything together, they know what they are doing. Chairman
106 Federico said everyone does a great job, after 29 years they have it down to a good process. Zoe thanked the
107 Board for allowing them to have the Pumpkin Festival again this year.

108

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 11/26/2018

109 Janet Langdell, Milford citizen, asked if the \$21,742.01 from the warrant article included the building inspec-
 110 tor’s time. Administrator Bender said no, the warrant article includes Fire, DPW, Police, Ambulance salaries
 111 and benefits, we don’t allocate for the building inspector.
 112

6:10 p.m. – Health Insurance Overview – HR Director Karen Blow

113 Karen gave a brief overview of the town’s insurance. Last year they offered two plans, and no one took the sec-
 114 ond one because it was too expensive. We are also transitioning their dental plan from Cigna to Delta Dental.
 115 This year they are offering the same plan that everyone took last year and a new one. The new one,
 116 ABSOS25/50 would have a \$3,000/\$9,000 deductible. Currently, the town pays 85% and the employees pay
 117 15% of the insurance plans. We have 65 employees that take the town insurance and 21 that opt out.
 118
 119

120 For 2019, the health insurance increased by 13.5%. It went down 15.6% last year so we are still ahead of the
 121 game. The new plan would have a low monthly rate. We would like to recommend that the town pay 100% of
 122 the 2nd choice new plan if an employee chooses to change plans. The employees would have to utilize facilities
 123 that are recommended. If they chose to go to a hospital for things like blood work and x-rays, they would have
 124 to pay for it, but it would be applied to their deductible. The chart below shows both the employee and Town’s
 125 savings.

Employee saves

Town saves per person

EE Mthly Rate	EE Annual Savings if they go to SOS Plan (EE Mthly rate x 12)	Town Share 2019 AB	Town Share 2019 SOS	Town Savings per person/mth that opts for SOS (2019AB - 2019SOS)
Single \$ 108.87	\$ 1,306.39	Single \$ 616.90	\$ 493.65	\$ 123.25
2Pers \$ 217.73	\$ 2,612.79	2Pers \$ 1,233.82	\$ 987.30	\$ 246.52
Fam \$ 293.94	\$ 3,527.26	Fam \$ 1,665.65	\$ 1,332.86	\$ 332.79

128 We won’t know who is interested until after open enrollment which is scheduled for November 29th. Selectman
 129 Daniels asked if Karen had a percentage of people who reach the \$1,000 deductible. Karen said no. Administra-
 130 tor Bender asked if employees could set up a health savings account with the SOS plan. Karen said no. They
 131 could set up an FSA account where they could put \$2,700 pre-taxed dollars to help with their deductibles start-
 132 ing January 1st. Depending on the interest with the sight of service plan, we could check out a HSA the follow-
 133 ing year. SOS is directed behavior, you have to shop around.
 134
 135

136 Administrator Bender asked if Karen needed a decision for the new plan. Karen said she would like input. She
 137 thinks that a single employee or a two-person employee may move over, but not employees with a family plan.
 138 It’s based on the standalone facilities that don’t have the overhead that the hospitals do. Selectman Dargie asked
 139 if the Milford Medical Center would qualify as a stand-alone facility. Karen said no, but there are Convenient
 140 MD’s around the area and several Quest facilities. Chairman Federico said if you can shop around it’s in your
 141 best interest.
 142

143 Karen said the Wellness Committee has been working with employees who have questions with Smart Shopper
 144 and other ways to save money. Selectmen Daniels said he’s fine with the town covering the 100% on the second
 145 plan because there’s an incentive for the employee to be conscious of the cost. Selectman Putnam agrees with
 146 Selectman Daniels. Selectman Dargie said it’s good for the town, less money.
 147

148 Selectman Daniels made a motion to approve the ABSOS25/50 option to be placed before the employees. Se-
 149 lectmen Putnam seconded. All were in favor. The motion passed 4/0.
 150

6:30 p.m. – Nashua Area Radio Society request for waiver of Ordinance 7.16.070 – Fred Kemmerer and Recreation Director Arene Berry

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 11/26/2018

153 Arene said according to the Ordinance, parks are closed between the hours of 10 pm until 6 am. She has a re-
154 quest from the Nashua Area Radio Society to do a Winter Field Day activity and they would need to be in the
155 park overnight for the last weekend in January.

156
157 Chairman Federico asked Fred to give a brief overview of their organization. Fred said amateur radio's primary
158 purpose is to prepare for emergency communications readiness. We own all the equipment you would need in
159 an emergency. They are a 501 3C and raise money to keep things going. We encourage and help people to be-
160 come licensed and active in the Amateur Radio service and try to spark interest among young people in STEM
161 Education and Careers through Ham Radio.

162
163 All our people will be at the park for the entire time. We would setup Friday around 2 pm EST; operations begin
164 at 2 pm Saturday and end at 2 pm on Sunday. The equipment will be removed by the end of the day on Sunday.
165 We are hoping to have this area be the number one spot in the state.

166
167 Selectmen Putnam thinks it's great and he made a motion to grant the waiver of Ordinance 7.16.070. Selectmen
168 Daniels seconded. Fred said the good thing about Keyes Field is the closed structure that will help with the
169 weather. Selectman Dargie asked how tall would the tower be. Fred said 40 feet. It's assembled on the ground
170 and lifted. It will be roped off for a fall zone, but no one has ever had an accident. Selectman Daniels asked if
171 the exercise ties in with emergency management. Fred said yes. Selectman Dargie asked how many people
172 would be there over that weekend. Fred said maybe 20. There will be 5 or 6 people running the equipment. It's
173 open to the public and we will invite the local paper. There was a motion and a second. All were in favor. The
174 motion passed 4/0.

175
176 **3. PUBLIC COMMENTS.** Chairman Federico asked if there were any public comments.
177 Rodney Richie, Milford Resident had questions about RFP for the Public Safety Communication Dispatch Cen-
178 ter.

- 179 1. Does the issue with the RFP confirm the Boards intent to withdrawal from MACC Base? Chairman
180 Federico said no intent has been made to the Board of Governors or the other two towns. We have to
181 give a 1 years notice prior to us not wanting to participate in the Inter-municipal Agreement per the lan-
182 guage written in the agreement.
- 183 2. If Milford was to withdrawal from the agreement when do you plan to take action since an RFP's been
184 issued, which incurs a cost, and you are planning, at least in a draft, to put a \$2,500,000 warrant article
185 out for a public vote, what is your intent? Chairman Federico said the way the agreement is written, by
186 December 31st of the previous year is when you have to state, one year from then that you no longer
187 wish to be a part of the agreement. The decision to do that would have to be December 31, 2018. This
188 Board has no intention of withdrawing from the agreement this year. The RFP is simply a request for
189 proposal. Things have to keep running because we don't have any other options at this point. The next
190 option is an RFP to see what we would need. We need additional information before moving forward.
- 191 3. What does the RFP say as far as this Board is concerned? Chairman Federico said this Board voted two
192 meetings ago to look at other options to move forward to take care of the communications issues that
193 had been brought to us by our Police, Fire and Ambulance Departments. We also recognize that our De-
194 partment of Public Works does not have appropriate frequency and radio equipment to work with. These
195 problems have been ongoing for years so this Board voted to move forward with an RFP to get a final-
196 ized price of what it would be if we were to do that.
- 197 4. What do you anticipate budgeting in the operating budget for 2019 for dispatch center operations and
198 does that number include money for equipment purchases? Chairman Federico said there is money in
199 the budget for MACC Base for next year. Selectman Putnam said there is no money in the budget for
200 equipment upgrades next year except for \$50,000 for emergency repair not equipment to be purchased.
- 201 5. The RFP schedule is very aggressive on the front end, then a delay, why? Chairman Federico said they
202 were not set to be aggressive. We informed those looking at the RFP of our time crunch if we were to
203 move forward with a warrant article for 2019 that we would need numbers in by the end of January. If
204 it's not possible, we can change it.

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- 205 6. If you decide to withdrawal and establish your own dispatch center, why can't you use the same people
206 working the center now and the current location? Chairman Federico said the agreement doesn't allow
207 them to withdraw and keep the equipment and run it ourselves according to the last man standing clause
208 in the contract. The equipment will stay with the existing people in that agreement and the other two
209 towns. Rodney said he didn't think the other two towns would be able to fund the amount needed to
210 operate the dispatch center. Chairman Federico said he can't provide an expectation for the other two
211 towns. Selectman Putnam said the other two towns would not be able to afford to run the dispatch cen-
212 ter as it stands now. They would have to bring in additional funding.
- 213 7. What department will operate if there is a Milford Dispatch Center? Chairman Federico said it depends
214 on what the RFP tells us. He feels it may be under the Police Department. Two different vendors who
215 build these infrastructures said you can't build a new one on top of an old one. One needs to be running
216 while you build the other before making the switch.

217
218 Administrator Bender said in answer to Rodney's earlier question, the 2019 budget for MACC Base is
219 \$511,285, an increase of \$21,566 or 4.4%.

220
221 Terry Larouche, Milford Resident would like the town to put a "blind driveway sign" next to her brother's prop-
222 erty at 483 Ponemah Hill Road, Milford. There have been many near misses, and they do a lot of 4H activities
223 with children out there. She has cleared all the brush back to make it easier to see, but it's not working.

224
225 Selectman Dargie said they can refer this to the Traffic Safety Committee for review. The Board agreed to send
226 this to the Traffic Safety Committee.

227
228 Chris Labonte, Milford Resident said he went to the MACC Base Board of Governors meeting and the Wilton
229 Selectman meeting about the communications center and he asked what conversations have the Milford Board
230 of Selectman had with Wilton and Mont Vernon on this subject. Chairman Federico said, two Aprils ago we set
231 up a meeting with Mont Vernon, Wilton, Lyndeborough and the Board of Governors when we first starting talk-
232 ing about equipment, proposals etc. and we were told that we were wasting their time because they didn't have
233 communication issues. We moved forward to see what it would take to get us off 30-year-old equipment which
234 is what prompted the MRI report. We would love to keep all the towns together on an upgraded system.

235
236 Chris said he was embarrassed to be a Milford citizen at the Board of Governors and Wilton meeting. Two
237 towns came forward and said that no one has talked to them and they are being left out of the loop. They've
238 been given no indication that we are staying or leaving. Wilton said an organization like this runs on trust and
239 Milford isn't stepping up to the table. If the voters vote a Milford Dispatch Center down, why would we go
240 back to something that isn't working? Why hasn't the question been asked, if all three towns were to put in a set
241 amount of money, could this correct the problem. It hasn't been put out publically. Is the warrant article for
242 Milford Communications or MACC Base? Half the public doesn't even know what MACC Base is or if Milford
243 owns it, why isn't there any communication.

244
245 Chairman Federico said Chris is right in a couple of things. We started conversations. The contract is expiring
246 on December 31 and it's a separate issue from the warrant article and do we move out on our own. We don't
247 have enough information on that yet. As far as a response to the Board of Governors, we responded to them on
248 the 14th about extending the contract forward, we are still working on that. We did receive a letter from Mont
249 Vernon and Wilton on November 13th and we turned it over to town counsel. We are waiting for council to re-
250 view it, and give us a response. Chris clarified that we have until the 31st to sign with MACC Base. Chairman
251 Federico said correct. The way it's written, all three towns have to be in unanimous agreement and if it's not
252 unanimous, the agreement has to move forward because no one has said they are going to alter the agreement.
253 Chris asked if it would continue with the new agreement, or the old one. In the most recent letter, Mont Vernon
254 and Wilton have no interested in signing under the old agreement.

255
256 Chairman Federico said in October of 2017, Milford sent a letter of things we would like to see changed and we
257 received no response to those changes. It would have to be the existing agreement that moves forward because

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258 the way the inter-municipal agreement works is all the towns have to unanimously agree on alteration of the
259 agreement and we haven't yet. Chris asked why put out a preliminary warrant article if you don't know what
260 you're going to do. Chairman Federico said because we need a realistic dollar amount. Chris agrees with Rod-
261 ney that there isn't enough time between now and when you're asking for the RFP information. He feels there
262 should be more communication from the presentation of MRI and more conversations, even after meeting with
263 the Chief of Police and the Town Administrator. He talked to the other towns, we are not high on their list right
264 now. He doesn't blame them. We should try to work this out. Has anyone discussed meeting with them on a
265 different date? Chairman Federico said an invitation on different dates went out, we haven't received a re-
266 sponse. Chris said that MACC Base can't commit to renewing their leases or insurance because the Town of
267 Milford is holding them back. He feels it's disrespectful.

268
269 Chris asked when the pot-holes will be filled on Perry Road. A request has been in for three weeks. Chairman
270 Federico said he would ask the DPW Director tomorrow.

271
272 Peggy Steward, Milford Resident is confused on the MACC Base and Communication. You indicated that you
273 have no intention to withdraw, but you are reviewing proposals, interviewing firms and selecting a contract.
274 What will stop that process? According to the RFP, there is a procedure indicating that you're going to pick a
275 firm, pick a design and just do it. Chairman Federico said nothing can be done without approval from the tax-
276 payers. Peggy asked if it would be based on a yes or no vote from the town, for the equipment? The warrant ar-
277 ticle only indicates spending money on equipment and upgrades. Chairman Federico said the warrant article
278 hasn't even been written yet. Peggy is basing her information on what CIP received. CIP voted with the under-
279 standing that it was for equipment and upgrade. Peggy said it better be clarified on the warrant.

280
281 Ron Carvel, Milford Resident asked when the budget from the Town was going to be released. Chairman Fed-
282 erico said it's usually released prior to the Deliberative Session. Administrator Bender said we usually don't put
283 the DRAFT budget on the web site, no one has ever asked us. Selectman Dargie moved that we put the DRAFT
284 budget on the town's website tomorrow. Jack Sheehy, Finance Director said it won't be on for tomorrow. Se-
285 lectman Dargie said then soon. Selectman Putnam seconded the motion. Jack said, let it be noted that it's a
286 DRAFT, and it can change. Chairman Federico said a DRAFT copy of the Town Budget will be put on the web-
287 site soon.

288
289 Ron reminded the Board that at the meeting with the Senator on MACC Base, there were grants discussed and
290 there may be money available to possibly assist with that. Chairman Federico thanked him for the reminder.

291
292 **4. DECISIONS.**

293 **a) CONSENT CALENDAR.** Chairman Federico asked if there were any items to be removed from the
294 Consent Calendar for discussion. There were no items to be removed. Selectman Putnam moved to approve
295 the consent calendar as presented. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

296 1) Request for Acceptance and Appropriation of Unanticipated Revenues Under \$10,000

297 (31:95(b)) – Donation to the Fire-Rescue Special Purpose Fund:

- 298 • Ellen Cook, Family of Gregory Cook - \$50.
- 299 • Charles Berry and Carol Carter - \$50
- 300 • Patricia & Craig Starbard - \$50

301 **b) OTHER DECISIONS. N/A**

302
303 **5. TOWN STATUS REPORT – Town Administrator Mark Bender: 2019 Operating Budget, Selectmen**
304 **Comments, and Proposed Changes:** Administrator Bender said he was following up from the joint
305 BOS/BAC Saturday meeting to see if there were any changes to be proposed. The Board didn't have any
306 changes.

307
308 **2019 DRAFT Warrant Articles -** Administrator Bender said he was presenting a list of 2019 **DRAFT** Warrant
309 Articles. There isn't any proposed wording at this time as it's still in the DRAFT/planning stage. These can be
310 changed or deleted if the Board wishes to do so.

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311 **WARRANT ARTICLE – MILFORD DISPATCH EQUIPMENT - \$2,500,000 BOND THIS IS A PLACEHOLDER** – This was
312 included in the CIP for 2020.
313 **WARRANT ARTICLE – DEWATERING UPGRADE – \$1,096,000 BOND** – This is a Water Utilities warrant article paid for by
314 water user fees. This was included in the CIP for 2019.
315 **WARRANT ARTICLE – WATERMAIN IMPROVEMENTS - \$835,000 BOND** – This is a Water Utilities warrant article paid for
316 by sewer user fees. This was included in the CIP for 2019.
317 **WARRANT ARTICLE – TOWN HALL HVAC REPLACEMENT - \$450,000 BOND** - This was included in the CIP for 2019 and
318 ranked #3 on the list.
319 **WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ 14,777,225**
320 **WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$ TBD** - This is a Water Utilities warrant article paid
321 for by water user fees.
322 **WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ TBD** - This is a Water Utilities warrant
323 article paid for by water user fees
324 **WARRANT ARTICLE - BRIDGE REPLACEMENT CAPITAL RESERVE - \$ 175,000** - This was included in the CIP for 2019
325 and ranked #5 on the list.
326 **WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**
327 **WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**
328 **WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL**
329 **RESERVE - \$25,000**
330 **WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**
331 **WARRANT ARTICLE 29 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**
332 **WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE -**
333 **\$20,000** – This isn't for dispatch, it's for mobile radios and equipment.
334 **WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**
335 **WARRANT ARTICLE – KEYES MEMORIAL PARK POOL AND MAINTENANCE PUMP - \$200,000** - This was included in
336 the CIP for 2019 and ranked #2 on the list.
337 **WARRANT ARTICLE – OSGOOD POND PHASE II - \$ 350,000** – The town's share of matching funds is \$175,000 but we have to
338 put the warrant article in for the full amount. We will be reimbursed for \$175,000. This was included in the CIP for 2019 and ranked #4
339 on the list.
340 **WARRANT ARTICLE – PLOW TRUCK, 36K GVW, 8 CY, W/PLOW, SANDER, WET SYSTEM – 5-YEAR**
341 **LEASE/PURCHASE - \$180,000 (Annual Payment \$ TBD /Total Purchase Price \$180,000)** - This was included in the CIP for 2019
342 and ranked #1 on the list.
343 **WARRANT ARTICLE - SOCIAL SERVICES - \$40,000**
344 **WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES –**
345 **\$30,000**
346 **WARRANT ARTICLE - PUMPKIN FESTIVAL - \$23,000**
347 **WARRANT ARTICLE – AFSCME CONTRACT - \$ TBD** – We are working on the dollar amounts and have tentative agreements.
348 **WARRANT ARTICLE –TEAMSTERS CONTRACT - \$ TBD** - We are working on the dollar amounts and have tentative agree-
349 ments.
350 **WARRANT ARTICLE – CONSERVATION LAND FUND - \$20,000** – May not happen
351 **WARRANT ARTICLE - SUMMER BAND CONCERTS - \$9,000**
352 **WARRANT ARTICLE - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000**
353 **WARRANT ARTICLE – FIREWORKS - \$8,500**
354 **WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT -**
355 **\$6,500**
356 **WARRANT ARTICLE – DISCONTINUANCE OF HARTSHORN MILL ROAD BRIDGE (NH DOT Bridge No. 103/163. - \$0**
357 This is the bridge farthest away from the dam closer to Joslin Road. Any discontinuance requires a vote at town meeting. There is a pub-
358 lic meeting scheduled for Monday, December 3rd at 6:00 in the Board of Selectmen's meeting room to discuss this item. All abutters to
359 that property have been notified and invited to this meeting.
360 **WARRANT ARTICLE – MULTI-YEAR LEASE OF TOWN PROPERTY FOR A SOLAR FARM - \$0** – This has a potential for
361 some significant revenue for the town.
362

363 This list will be presented to the Budget Advisory Committee on Wednesday. Chairman Federico said this is
364 still in DRAFT form but they wanted to put it together so people could start seeing what's out there. **Again, it's**
365 **in DRAFT form and it will change.**

366 Selectman Daniels asked why the Milford Dispatch Equipment scheduled for 2020 was put on the 2019 war-
367 rants. Administrator Bender said it was in CIP for 2020 but we are out with an RFP and there's a possibility we
368 may have enough information to go forward with it for 2019 so we put it in as a placeholder. Selectman Dargie
369 said it was originally presented to the CIP for 2019, but the committee moved it to 2020.

370 6. DISCUSSIONS

371 a) N/A

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7. SELECTMEN’S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

Selectman Dargie said Recreation is moving forward with the skating rink and Breakfast with Santa.

b. OTHER ITEMS (that are not on the agenda).

8. APPROVAL OF FINAL MINUTES. Selectman Putnam moved to approve the minutes of November 13, 2018. Selectman Daniels seconded. All were in favor. The motion passed 4/0.

9. INFORMATION ITEMS REQUIRING NO DECISIONS. N/A

10. NOTICES. Chairman Federico read the notices.

11. NON-PUBLIC SESSION. Selectman Daniels made a motion to enter into a non-public meeting for review of non-public minutes for unsealing. September 24, 2018, October 8, 2018, and October 29, 2018. Selectman Dargie seconded. All were in favor. The motion passed by roll call vote 4/0. Selectman Dargie – yes, Selectman Putnam - yes, Selectman Daniels – yes, and Chairman Federico – yes.

12. ADJOURNMENT: Selectman Daniels moved to adjourn at 7:16. Selectman Dargie seconded. All were in favor. The motion passed 4/0.

Kevin Federico, Chairman

Gary Daniels, Vice Chairman

Mike Putnam, Member

ABSENT
Laura Dudziak, Member

Paul Dargie, Member