

5:30 Keyes Field Skate Park Vending Machine - David Muise

December 3, 2021

David A Muise Jr.
54 Elm St, Unit A
Milford, NH 03055

To Whom It May Concern,

I hope this letter finds you well. I appreciate your time and consideration with my proposal in this month's meeting. My name is David Muise Jr. I'm a resident of Milford along with my wife and our two young children. Our home is located on Elm St., across the street from Keyes Memorial Park. Since moving here last year, we have been frequenting the park with our children fairly regularly; we love it. From the pool to the playground, to the newly built skatepark, childhood memories were meant to be made here.

With said, I'd like to propose a service for added convenience and refreshment to the park goers and all alike. I would like to install a public vending machine for all to enjoy. I personally will be restocking, maintaining, and monitoring this service. The vending machine will include an assortment of beverages including water, Gatorade, and soft drinks. I truly believe that this added benefit to the park will be greatly appreciated for years to come.

Upon potential approval of this proposal, I would like to ask the town if I would be allowed access to a power source for this machine. I am willing to negotiate a monthly or annual fee for this service as well. The specific location of the machine would be in relation to said power outlet.

In conclusion, I would like to note that this added benefit would be an asset to an already desirable town attraction. Families like yours and mine will be able to stay hydrated and stay longer with this refreshing bonus, in our beautiful town.

Yours truly,

David A Muise Jr.

5:40 Social Services Warrant Article - Welfare Director, Lisa Emerson

The Social Services Warrant Article Committee makes the following recommendations for inclusion in the 2021 Social Services Warrant:

Agency	Description	Amount of Award
Boys & Girls Club of Souhegan Valley	Provides scholarships for at risk school age Milford kids. Priorities include academic supports, encouraging healthy lifestyles (included drug and alcohol prevention programs) and developing good character and leadership.	\$5,000
Bridges	Funding will be used to provide much needed crisis intervention, support, education and advocacy services to survivors of domestic and sexual violence in Milford.	\$3,000
CASA (Court Appointed Special Advocates)	The purpose of CASA is to provide well-trained and caring Guardians ad Litem at no cost for abused and neglected children who come to the attention of NH's courts through no fault of their own.	\$3,000
Child Advocacy Center (CAC)	When abuse is reported to law enforcement or DCYF, CAC is the first agency contact. Their role is to coordinate the subsequent investigation. CAC staff conducts the forensic interview of the child that determines how a case progresses.	\$3,000
CAST (Community Action for Safe Teens)	This donation will assist the Children's Resiliency Retreat Program which is the only one of its kind in the area. It is a monthly retreat for school age youth affected by a loved one's alcohol or drug use.	\$5,000
Family Promise	Family Promise provides transitional living for families. They have recently moved to a bigger facility where they will be able to house even more families in crisis.	\$1,000
Greater Nashua Mental Health Center (GNMHC)	GNMHC is the designated community behavioral health center for southern Hillsborough County.	\$5,000
Harbor Care	Harbor Care is the new shared public name for Harbor Homes, Healthy at Home, Keystone Hall, and the Southern NH HIV/AIDS Task Force. This agency provides housing and case management services, healthcare services, and substance use disorder services.	\$3,000
Nashua Children's Home	Funding will be used to provide housing, as well as ongoing staff support and guidance for youth aging out of the child-protective or juvenile justice systems, thus needing to enter adulthood as 18 year olds absent any financial support from their families of origin.	\$1,000
Nashua Soup Kitchen & Shelter	NSKS provides emergency shelter and food to those in need and provides services to promote dignity and self-sufficiency among those they serve.	\$4,000
Share Outreach	SHARE works to ensure that low income residents of Milford are housed, fed and do not suffer from lack of heat, medicine, electricity, and other basic necessities.	\$5,000

St. Joseph Community Services – Meals on Wheels	Meals on Wheels provides a nutritious meal (comprising one-third of the daily nutritional requirements), a visit from a driver trained in emergency procedures and information pertinent to the population served, and access to additional community resources.	\$2,000
Total		\$40,000

The Committee began meeting in September to evaluate and refine the application process, and then to review completed applications. This year 14 applications were received and the Committee recommends funding 12 requests. Priority is given to those agencies who are based in Milford, and/or who work to provide housing and housing services, support for risk youth or the elderly, or address mental health and substance use disorder needs.

MEMORANDUM

DATE: December 13, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Elderly Exemption Criteria and Discussion**

I understand the Board would like to further discuss the Elderly Exemption Criteria and recommendations from the Assessing Dept which were provided to this Board at the September 27 public meeting.

Below, please find the excerpt (in italics) from that September 27 meeting as a starting point for that discussion:

Exemption and Credit Report

For 2020 there are a total of 91 Elderly Exemption recipients, down from 93 in 2020. A majority of recipients (51) are receiving the highest category of exemption amount. The total elderly exemption for 2021 is \$11,134,300 representing \$282,477 in taxes (using the 2020 tax rate).

2021 Warrant Article for Consideration

Elderly Exemption.

The Board may decide that an increase to individual criteria may be warranted, and if so, a warrant article will be submitted for the 2022 budget year.

Elderly Exemptions are required in every NH municipality with a de minimus set in statute. Age categories are also determined in statute. Towns may set their own income, asset and benefit amounts.

When there is a valuation update or full revaluation, the elderly may be adversely affected. I have reviewed the following data.

For Income Levels:

Milford's income levels are \$38,600 for an individual and \$46,000 for a couple.

The latest published median household income in Milford was \$79,647. (2019)

NH DRA data indicates that Milford ranks 10th highest out of the 31 communities in Hillsborough. (within the top 68%) This was last increased in 2016.

For Asset Limits:

Milford's Asset Limit is \$100,000 for both groups.

NH DRA data indicates that Milford ranks 11th out of the 31 communities, or within the top 65%. This was last increased from \$85,000 in 2018.

Exemption Benefit Amounts:

Milford's exemption amounts are \$83,000, \$124,000 and \$165,000 depending on age. NH DRA data indicates that Milford ranks 7th out of the 31 communities or within the top 77%. These were last increased by 20% for 2018.

When considering the property value increase isolating the properties by those receiving the Elderly Exemption benefit, the average increase was 15%, which is below the average overall increase of 21.3%

A review of this data would indicate that Milford's current limits remain adequate. The Board, of course, may elect to increase any of these components. If the Board elects to make changes, I will prepare the warrant article for approval by town vote.



Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola

Chief of Police



To: John Shannon, Town Administrator
Board of Selectmen
From: Chief Michael J. Viola
Date: November 29, 2021
Ref: Replacement of 2016 Police Vehicle (A16)

On October 5, 2021, one of the Town of Milford's Police vehicles (A16) was crashed into by an intoxicated driver while it was parked on the side of the road on a work detail. The driver of the other vehicle was at fault for the accident and was also arrested for driving under the influence. The damage that the Police vehicle sustained was extensive and it was later deemed to be totaled by Primex. The approximate amount that Primex will reimburse the Town of Milford for the 2016 Police vehicle is \$14,350.00. This is still an open claim with Primex so the amount could vary slightly.

Taking into consideration the need for vehicles that our department currently has, I am respectfully requesting the Board of Selectmen to consider and approve the replacement of this vehicle by using surplus funds that are currently available in the 2021 Police Department budget. The department recently received a quote from MHQ for a new 2022 Ford Utility Police Interceptor, which was \$48,251.14. Based on the quote, the department would need to pay the difference between the quote and the reimbursed payout amount that would be received from Primex for the wrecked vehicle. The amount that is being requested to replace our wrecked 2016 vehicle with a new 2022 vehicle is approximately \$33,901.14.

If this request is approved, the department will notify MHQ so that we can receive the vehicle in a timely manner. Any consideration that you give to this request is greatly appreciated.



QUOTE

CUSTOMER

Contact Name: Capt. Craig Frye
 Company/Dept: Milford Police Dept.
 Street Address: 19 Garden St.
 City, State, Zip: Milford, NH 03055
 Phone: 603-249-0630
 Email: cfrye@milford.nh.gov

Date: 10.25.21
 Valid For: 60 Days*
 Customer #: 11376
 Contract: PCC
 Sales Rep: Tim Barnes

Vehicle:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
K8A	2022 Ford Utility Police Interceptor - Optional Engine: (99B) 3.3L V6 Direct-Injection Gasoline (FFV) - 10 Speed Automatic Transmission - Heavy Duty 18" Steel Wheels Small Chrome Center Hub Caps- Heavy Duty Vinyl Flooring - 1st Row Police Grade Cloth Dual Front Bucket Seats (Driver's Side Six Way Power Seat; Passenger side Manual) - 2nd Row Vinyl 60/40 Split Bench Seats - 3 Year 36,000 mile Bumper to Bumper Warranty- 5 Year 100,000 mile Drivetrain Warranty	\$ 33,500.00	1	\$ 33,500.00
UM	Exterior Color: Agate Black	\$ -	1	\$ -
18D	Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	\$ -	1	\$ -
87R	Rear View Camera (Mirror Display)	\$ -	1	\$ -
153	License Plate Bracket - Front	\$ -	1	\$ -
52T	Trailer hitch wiring - Class III	\$ 78.40	1	\$ 78.40
43D	Dark Car Feature – Courtesy lamp disable when any door is opened	\$ 24.50	1	\$ 24.50
51R	Spot Lamp - Driver only (Unity LED)	\$ 387.10	1	\$ 387.10
549	Mirrors - Heated Side View	\$ 58.80	1	\$ 58.80
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows) Locks/windows operable from driver's door switches	\$ 156.80	1	\$ 156.80
76R	Reverse Sensing	\$ 269.50	1	\$ 269.50
Standard	Hands Free/ Bluetooth	\$ -	1	\$ -
Standard	Trailer hitch - Class III	\$ -	1	\$ -
VEHICLE TOTAL:				\$ 34,475.10

replace the 2016 (cash)

Equipment:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
Package C	Deluxe Graphics Package	\$ 695.00	1	\$ 695.00
FK	Fleetkey - key code: 128A566	\$ 195.00	1	\$ 195.00
1234	Setina PB450L2 - WHELEN ION Lighted Aluminum Push Bumper for Utility model # BK2017ITU12/BK2017ITU20 - Blue	\$ 985.00	1	\$ 985.00
294	Whelen (2) LED Vertex hideaway system, model # VTX609-2 mounted in headlight corners - Blue	\$ 250.00	1	\$ 250.00
Labor Hour	Activate Factory Headlight flasher: "Wig Wag"	\$ 108.00	1	\$ 108.00
99	Whelen ION V Series Surface Mount ION™ with Combination 180° Warning, Take Down and Puddle Light IONSV3B Mounted on sides of push bumper	\$ 255.00	2	\$ 510.00
114	Whelen DUO Inner Edge FST Twelve Super LED DUO™ Lamps, Upper Front Two Piece Interior lightbar, Individual Driver and Passenger Side Units Model # ISFW**X -Blue/White	\$ 1,295.00	1	\$ 1,295.00
1430	(Transfer rear 1/4 lights from Vehicle A16) Whelen Super LED IONB series lights, one pair model # IONB Mounted in Rear side 1/4 glass Windows - Blue	\$ 135.00	2	\$ 270.00
115	Whelen RST Series Single Color Super LED Rear Window Light Array, 8 Lamp model # ITRAYL8 - Blue	\$ 945.00	1	\$ 945.00
94	Whelen (2) Super LED ION Series Lights - Mounted on Bottom of liftgate - Blue	\$ 355.00	1	\$ 355.00
295	Whelen (4) LED Vertex hideaway system, model # VTX609* Mounted in tail lights (2) Red, (2) White	\$ 525.00	1	\$ 525.00
C399	Whelen CORE Amplifier C399, Flashing Outputs, Includes 3 CAN ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$ 1,075.00	1	\$ 1,075.00
CCTL7	Whelen CORE CCTL7 3 Section Control Head and 21 Push-Buttons, 4-Position Slide Switch,	\$ 255.00	1	\$ 255.00
C399K4	Whelen CORE C399K4 2022 Ford Interceptor Utility Gateway Installation Kit for use WITHOUT Ford 61B Factory Option	\$ 45.00	1	\$ 45.00
ADD 4	Whelen WeCanX Expansion Module 16 Output, 4 Input Model CEM16	\$ 195.00	1	\$ 195.00
CV2V	Whelen CV2V WeCanX™ Vehicle To Vehicle SYNC Module, Includes Internal Antenna	\$ 265.00	1	\$ 265.00
CANLITEB	Whelen Photo cell daylight sensor (required for interior light bar with Whelen CanTrol or Carbide System)	\$ 46.20	1	\$ 46.20
416	Whelen model # SA315P 123DB speaker, composite with mounting bracket	\$ 240.00	1	\$ 240.00
S4705UINT20OSB	Pro-gard Rear Transport Seats With Outboard Seat Belts Standard Transport Seat w/ 7 Ga. Steel Screen Window Cargo Barrier, and Outboard Seat Belts part# S4705UINT20OSB	\$ 1,899.20	1	\$ 1,899.20
476	Setina model # 10-S Horizontal sliding center section feature with coated polycarbonate with 2 piece recessed panel (Utility) model # PK0355ITU20SCA	\$ 945.00	1	\$ 945.00
517	Setina rear window barriers VS steel vertical, set for Utility model # WK0514ITU20	\$ 275.00	1	\$ 275.00
788	Havis Vehicle Specific Angled Console 2020 Ford Interceptor Utility 22" Console model # C-VS-1012-INUT-1, 2-C-MCB and 2-C-MC	\$ 500.00	1	\$ 500.00

CPM124	Havis Console Mount for Brother PocketJet Printer in a for Ford Interceptor Utility Part # C-PM-124	\$ 185.30	1	\$ 185.30
824	Dual internal cup holder model # C-CUP2-I	\$ 45.00	1	\$ 45.00
793	Havis Armrest, console top mount flip up style model # C-ARM-103	\$ 115.00	1	\$ 115.00
MMSU1	Magnetic mic clip	\$ 41.00	2	\$ 82.00
1054	Streamlight Stinger model # 75812 DS LED compact rechargeable flashlight w/steady charger	\$ 175.00	1	\$ 175.00
SC9345A	Santa Cruz Rapid Adjust Universal Overhead Gun Rack with SC-6 XL Lock Model # SC-934-5-A	\$ 297.34	1	\$ 297.34
Labor Hour	Labor to install gun rack	\$ 108.00	1	\$ 108.00
1411	Transfer 2-way radio and front mount antenna	\$ 235.00	1	\$ 235.00
1443	Transfer mobile data terminal, modem, power supply, charge guard, mount and antenna	\$ 325.00	1	\$ 325.00
1452	Transfer radar system	\$ 150.00	1	\$ 150.00
155353909	RADAR CABLE RAPTOR RP-1 9' RADAR CABLE	\$ 85.00	1	\$ 85.00
MHQ0010	Large electronics equipment cover	\$ 100.00	1	\$ 100.00
EQUIPMENT TOTAL:				\$ 13,776.04

Vehicle & Equip Total:	\$ 48,251.14
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TERMS AND CONDITIONS

*This quote is valid for 60 days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c.30B applies to the procurement of all commodities quoted. Plymouth County contract items have been collectively purchased pursuant to M.G.L. c 30B sec. 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible for those items that have already been properly procured under M.G.L. c.30B sec. 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible for those items that have already been properly procured under M.G.L. c 30B sec 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible for those items that have already been properly procured under M.G.L. c 30B sec 1c and M.G.L. c.7 sec. 22B.

items, including, but not limited to off contract items (including items procured on a contract with the Commonwealth), other than items procured under the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any and all purchases by Buyer shall be inapplicable in regard to any purchase by Buyer.

shall constitute the complete and only terms and conditions printed anywhere including on, or with, Buyer's

IMPORTANT NOTE: Pricing shown requires membership in the

48,251.14
 14,350 Primex

 33,901.14

By signing this document you agree to the terms and conditions of this order from MHQ, Inc.

of this order from MHQ, Inc.

x _____

PRINT NAME

x _____

TITLE

x _____

SIGNATURE

x _____

DATE

APPROVED

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

January 25, 2021

This meeting was conducted pursuant to the State of New Hampshire Emergency Order #12 pursuant to Executive Order 2020-04, temporary modification of public access to meetings under RSA 91-A. As such, the meeting was conducted online using these connection instructions that were listed on the posted meeting agenda: "The Public is encouraged to participate remotely, call in on your phone @ 1-646-558-8656 and enter the meeting ID# 858 3608 0860 and the password is 680611 or join the Zoom Meeting @ https://zoom.us/j/82635714048. Please try to log in 5 minutes before the meeting's scheduled start time in case you run into any technical difficulties".

PRESENT: Gary Daniels, Chairman (Zoom) John Shannon, Town Administrator (Zoom)
Paul Dargie, Vice Chairman (Zoom) Tina Philbrick, Executive Assistant (Zoom)
Laura Dudziak, Member (Zoom)
Chris Labonte, Member (Zoom)
David Freel, Member (Zoom)

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels declared that an emergency exists and he was invoking the provisions of RSA 91-A: 2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to the community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, he also finds that this meeting is imperative to the continued operation of Town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location. Information for accessing this meeting can be found on the Town web site in the red banner.

Chairman Daniels welcomed members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Public comments will be limited to five minutes per person. Any person found to be disrupting this meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that person will be removed from the meeting.

All votes that are taken during this meeting must be done by Roll Call vote. Members who called in from home were asked to state their name and state whether there was anyone in the room with them during this meeting, which is required under the Right-to-Know law.

Roll call attendance: Selectman Dargie, yes, (zoom) no one is present. Selectman Dudziak, yes (zoom) Daughter Molly is in and out. Selectman Labonte yes, present in the BOS room, Selectman Freel, yes, no one is present, and Chairman Daniels yes, (zoom) no one is present.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – BROX Community Land Conservation Easement – Conservation Chair, Andy Hughes and Conservation Member, Chris Costantino.

In summary: In summary: An Alteration of Terrain Updated Permit (dated 10/26/20) was submitted by the Town for the sand and gravel operation on the property referred to as the Brox Community Land. One of the conditions of this permit is that the Town of Milford (Town) will put 75 +/- acres into a conservation easement (Plan sheet 1 of 9 note #11). The Board of Selectmen, at their October 14, 2019 meeting, accepted the Milford Conservation Commission's (MCC) offer to facilitate this easement process. The Conservation Commission is suggesting that the Board include the remaining cost of \$30,000 in their 2021 budget.

Chairman Daniels asked about a time-table on this. Chris said the grant expires June 1, 2021. Chairman Daniels asked where we were on the AoT permit. Lincoln Daley, Community Development Director, said the permit has been submitted to the state for review. It's between DES and Fish and Game and they are hoping for some resolution by next month.

Rick Riendeau, Director of Public Works, said the permit date was extended by 30 days because the wildlife portion of Fish and Game didn't get back to DES with their recommendations. Chairman Daniels asked if surveying was seasonal. Chris said it's year-round. We haven't talked to Meridian because we don't have any direction in which to move forward.

Selectman Dargie asked for a recap on the grant. Chris said the Commission received a grant for \$20,000 which will cover the survey cost, and there is a one-time \$30,000 cost to cover the stewardship easement fund which will be held by NH Fish and Game to do their annual monitoring. Lincoln said there is some flexibility but the easement is part of the AoT permit and there may need to be some negotiation and time allocated to the survey work. It would be good for the Board to act on it soon.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 1/25/2021

63 Chris said they can go ahead with the survey operating under the assumption that the boundaries won't change. Selectman
64 Dargie asked if we could work a deal with North East Sand and Gravel to get them to pay the \$30,000 and they can recoup
65 their money with some of the sand they are digging out.

66
67 Selectman Labonte said there is not supposed to be any cost to the tax-payers. Taking the money from revenue is still tak-
68 ing money from the tax-payers. Administrator Shannon said the language didn't cover easements. Selectman Labonte said
69 the easement is a condition of the permit; you can't get the permit without the easement. Lincoln said there was an appeal
70 of the permitting process which caused legal fees. The point being, there are unknown costs that arose during the permit
71 process. The suggestion of using some of the revenues to help assist the town is paying for some of the processes that were
72 unknown at the time of the permit would be beneficial.

73
74 Selectman Dargie asked again about working a deal. Lincoln said they can reach out to the contractor. Selectman Labonte
75 asked where we were in revenue expectations that we expect to get from the pit and how much we are down compared to
76 what we were originally told we would get. Lincoln said he would get that information to him.

77
78 Chairman Daniels said we will get some answers and revisit this at the next meeting.

79
80 **5:40 p.m. – Deliberative Session Update – Pete Basiliere, Town Moderator**

81 Pete said the Deliberative Session will be in person at Milford High School on Saturday, January 30th at 9:00 in the café.
82 Masks are required for the meeting. Those who will not or can't wear a mask will be housed in Windows on West Street,
83 this will be an enclosed space with a monitor to watch the proceeding. Voters can use a microphone to speak and an assis-
84 tant moderator will check them in.

85
86 Those wearing a mask will be set up in the café and spaced 6' apart. If needed, we will use an adjacent classroom. This
87 will also have a microphone to use. Everything will be broadcasted. Zoom access will be provided for employees of the
88 district as well as nonresident experts that may need to participate in the meeting. Residents of Milford will not have access
89 to zoom. We can't check in registered voters on zoom or allow them to vote.

90
91 Chairman Daniels asked if requested, how secret ballot voting is handled. Pete said he has a locked ballot box, row by row
92 participants will receive a slip and they can put them into the box. The same will be done in Window's on West Street for
93 the people who choose not to wear masks.

94
95 Selectman Dargie asked about food. Pete said people will have time to go get lunch or have someone bring them lunch and
96 they will have to eat it outside of the building. Tina Philbrick, Town Assistant said she will provide brown bag lunches to
97 the Board, BAC, BOS, and Department Heads that are attending.

98
99 Selectman Labonte asked how non-resident speakers get on the list. Pete said to contact Tina Philbrick.

100
101 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

102
103 **4. DECISIONS – Selectman Dargie made a motion to approve the consent calendar. Seconded by Selectman**
104 **Dudziak. A roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Se-**
105 **lectman Freel yes, and Chairman Daniels yes. All were in favor. The motion passed 5/0.**

106 **a) CONSENT CALENDAR.**

- 107 1. Approval of Intent to Cut Wood or Timber, Map 51 Lot 23
108 2. Request for Approval to Re-appoint as Full Members to the Recreation Commission – John Murphy, Lena LaBour, and
109 Patricia Nickerson with terms expiring March 2024.
110 3. Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)) – Fourth of 5 pay-
111 ments for the land purchase for the Keyes Expansion Project from the O'Connor Trust Fund - \$5,000.
112 4. Acceptance of Donation from Faye Riche to the (Conservation) Granit Town Rail Trail - \$500.

113
114 **b) OTHER DECISIONS – Draft Warrant Articles**

115
116 **Warrant Article 6 – TOWN OPERATING BUDGET**

117 Paul Calabria, Finance Director said we are updating the DRA portal while we are working on these warrants tonight. The
118 default budget number is now \$15,507,826. We previously included the four vehicles that the staff had asked to be encum-
119 bered. They are now removed as they should not have been in the default budget. The number before the change was

121
 122 Project 1: Nashua Street/Clinton Street/Tonella Road Improvements - This is to widen Nashua Street to accommodate a
 123 turning lane and connect sidewalks to the above streets.
 124
 125 Project 2: Milford Downtown Oval Improvements - This is to enhance pedestrian safety/access and improvement vehicular
 126 throughout the Oval area along Nashua Street, Elm Street, and Mont Vernon Street, and South Street and provide parking
 127 opportunities.
 128
 129 Chairman Daniels asked if it will come back to the Board for review before proceeding. Lincoln said yes. The final sign off
 130 will include the Board. Selectman Labonte asked about a traffic light next to CVS. Lincoln said originally they didn't meet
 131 the criteria to include a light. CVS contributed \$175,000 for a light and those funds will terminate in 2022. It's still TBD
 132 for the design.
 133
 134 Selectman Labonte asked for more information in the second project. Lincoln said the second project would focus on the
 135 Oval area along Middle Street, School Street, and Union Street. Selectman Labonte asked how we can get out of the
 136 agreement if we don't like it. Lincoln said we already have the 20% match for these two projects. This is relying on stake-
 137 holder involvement and he would be surprised if it doesn't go forward.
 138
 139 Selectman Labonte said if the Board doesn't feel it's a fit for Milford, they have no way to stop this. Lincoln said the de-
 140 sign should meet the needs of the town and the Board. Selectman Freel is against a traffic light. Selectman Freel said the
 141 \$400,000 could be used for something else; there are other priorities for the town. Lincoln said the money has already been
 142 appropriated, we are not asking for additional funding. The community has desired this for many years.
 143
 144 Chairman Daniels asked about the light at CVS. Lincoln said the light may not be warranted at that intersection. We have
 145 funds if needed but we won't know until we evaluate it further. Chairman Daniels asked about public hearings during the
 146 evaluation phase. Lincoln said yes, it will be a year-long process. Chairman Daniels asked if we were going to deal with
 147 the same construction company that engineered the Oval changes. Lincoln said no.
 148
 149 Chairman Daniels asked if Lincoln was looking for approval to start the engineering phase. Lincoln said he needs the ap-
 150 proval to start the overall process, phases 1 through 3. Selectman Freel said if this was to be approved, we can't get the
 151 \$400,000 back. Lincoln said the warrant articles were specifically for this project. Chairman Daniels said unused money
 152 will go back to where ever it came from and this remaining money would go back to the tax-payers.
 153
 154 Selectman Labonte clarified that this doesn't authorize the construction. Lincoln said this is to use the \$2,000,000 in all
 155 four phases. The Board has to sign off on the final design. This covers authorizing construction.
 156
 157 **Selectmen Dargie made a motion to move forward as proposed by the Community Development Director with the**
 158 **understanding that this will come before the Board before the construction stage. Seconded by Chairman Daniels.**
 159
 160 Pete Basiliere said all the warrant articles for this project were approved by voters. Some of these funds will be helping
 161 local workers and contractors that will be participating in the project. Selectman Labonte still has concerns about it being
 162 an acceptable plan for the Board.
 163
 164 **A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, Selectman Freel yes, and Chairman**
 165 **Daniels yes. All were in favor. The motion passed 4/0.**
 166
 167 **Selectmen Dargie made a motion to authorize Town Administrator Shannon to sign the documents. Seconded by**
 168 **Selectman Freel. A roll call vote was taken with Selectman Dargie yes, Selectman Labonte yes, Selectman Freel yes,**
 169 **and Chairman Daniels yes. All were in favor. The motion passed 4/0.**
 170
 171 **6:05 p.m. - BROX Community Land Conservation Easement - Conservation Chair, Andy Hughes and Conservation**
 172 **Member, Chris Costantino**
 173 In summary: An Alteration of Terrain Updated Permit (dated 10/26/20) was submitted by the Town for the sand and gravel
 174 operation on the property referred to as the Brox Community Land. One of the conditions of this permit is that the Town of
 175 Milford (Town) will put 75 +/- acres into a conservation easement (Plan sheet 1 of 9 note #11). The Board of Selectmen, at
 176 their October 14, 2019 meeting, accepted the Milford Conservation Commission's (MCC) offer to facilitate this easement

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 12/28/2020

177 process. The BOS tabled this until the second meeting in January. The Conservation Commission is suggesting that the
178 Board include the remaining cost of \$30,000 in their 2021 budget.

179
180 Selectman Labonte asked if it was appropriate for the town to come up with \$30,000 seeing that this is a condition of the
181 AoT permit in regards to the Gravel Operation that was at no cost to the tax-payers. If there was no gravel operation there
182 would be no reason to have this. Andy Hughes said what was written was an assurance from the town that one way or an-
183 other either out of the budget or through payment from the gravel operation, that the \$30,000 would be paid for by the town
184 to the Fish and Game for the Stewardship fund.

185
186 Selectman Labonte repeated, it was put in front of the voters at no cost and that doesn't mean it should be taken out of the
187 profits. The Town of Milford doesn't pay for the permit. Lincoln said the contractor is paying for the AoT permit.

188
189 Chairman Daniels asked how much was in the Conservation fund and how come we can't take the \$30,000 from that fund.
190 Andy said the town went forward to do the Gravel Extraction Project. This is a State-imposed condition as part of doing
191 this project. We have about \$95,000 in the Conservation Land Fund and we don't believe the land fund balance should be
192 used for this project.

193
194 Selectman Dargje asked what the status was of the AoT permit. Administrator Shannon said the state has it and they are
195 going through their process right now. They have not given us any indication of which way they were leaning. Selectman
196 Labonte repeated that the warrant article wasn't going to cost the tax-payers any money, that's his concern. We are losing a
197 third of the year's income just to pay for this. He agrees that this shouldn't fall on Conservation.

198
199 Chris Costantino, Conservation member, asked about a line item that carries expenses for the gravel operation, how does
200 that get funded. Paul Calabria, Finance Director said a token amount was left in the line item in case something came up.
201 There is only \$100 in there. Anything in the operating budget is funded through the tax-payers. Chris asked how that mon-
202 ey gets tracked. Paul said when the gravel operation was in process we had a line item for the revenue. No revenue went
203 in this year.

204
205 Selectman Freel clarified that when the Gravel operation is in full swing, the town is making over \$100,000. Does the
206 easement have to be in place before we get the AoT permit and start pulling gravel out again? Andy said no. For the
207 \$20,000 grant to come in from the state, the easement has to be in place by June 30th. Selectman Freel asked why we can't
208 add it to the contract of who's hauling out the gravel. Chris said that is why we are here, to figure out how to pay for this.

209
210 Selectman Labonte said there was a line in the contract that said the contractor was to pay all expenses that came up. Lin-
211 coln said that was an understanding of the cost of the permit associated with the contract. The easement was unforeseen as
212 part of the overall process. Selectmen Freel said we should add this into the budget and add a little more per yard when the
213 gravel operation starts back up.

214
215 **Selectman Freel made a motion to add \$30,000 to the operating budget to cover the stewardship easement for next**
216 **year. Seconded by Selectman Dargje.**

217
218 Selectman Dargje said this is the cost of doing business. If it isn't done and the operation doesn't start up again then we
219 would not be selling gravel. Selectman Freel agrees. Selectman Labonte said we should hold off until Town Council re-
220 views this. Chairman Daniels said there is already a contract in place and this would change the terms of the contract in the
221 middle of it.

222
223 Selectman Labonte read some of the contract and said this cost is a result of the permit. He repeated that he thinks the
224 Board should hold off until we are advised by Town Counsel. He asked Andy when he needed an answer on this? Andy
225 said it can be put off but lawyers take a long time so it can't be held off until the last minute.

226
227 Selectman Freel removed his motion. **Selectman Dargje made a motion to table this until the second meeting in Janu-**
228 **ary. Seconded by Selectman Freel. A roll call vote was taken with Selectman Dargje yes, Selectman Labonte yes,**
229 **Selectman Freel yes, and Chairman Daniels yes. The motion passed 4/0.**

230
231 **6:15 p.m. - Deliberative Session and March Election - Town Moderator, Pete Basiliere**
232 In Summary: Pete Basiliere gave an overview of what to expect to host the Deliberative Session and Town Vote.

121 Administrator Bender said he likes the site picked because it is quiet and peaceful. He agrees with Selectman Dargie
122 that people will walk right by it. Chairman Daniels said he's supportive of recognizing the service of the men for Vi-
123 etnam. In memorializing the service that they have given, he also feels that we are recognizing the conflict and he isn't
124 comfortable with that. He asked if the Veterans had any comments on that. Jerry said for the most part, they thought it
125 was okay. The country was divided in half. We are trying to say it was hard for people to come back. War is difficult
126 and we want people to know that there is something to be learned from it.

127
128 Chairman Daniels asked if Jerry feels that this memorial would change the feelings of those who came back. Would
129 they feel that their country would accept them more than they did back then? Jerry said it tells the history of what went
130 on. It's important to show what happened and a lot to be learned from it. They have been working with the VFW and
131 Legion and they support this.

132
133 Selectman Dudziak said she likes the location and the design. Through the three surveys, people seem to be in favor of
134 the design. Jerry said it's about 6 feet tall and each panel would be about 8 feet wide. Chairman Daniels asked if they
135 have an estimated cost on this. Jerry said not yet. They hope to get the money to build the first part and sell bricks to
136 pay for more of it. They will also be relying on volunteerism.

137
138 **6:15 p.m. – Open Space Conservation Easement BROX – Audrey Fraizer, Betsy McNaughten and Kim**
139 **Rimalover (tabled from 10/14/19)**

140 In summary: The Aot-1313 permit dated September 18, 2017 for the sand and gravel operation on the BROX communi-
141 ty lands requires the Town to put 75+/- acres into a conservation easement. The Board accepted the Milford Conserva-
142 tion Commission's offer to facilitate this process.

143
144 Administrator Bender said he received information from Betsy on Friday and sent it to Attorney Drescher. He just heard
145 back from him late this afternoon. He can give them his comments. Betsy asked if they were completely different.
146 Administrator Bender said they were on the right track. He wasn't sure of a couple of things. Audrey also sent an e-
147 mail out late this afternoon that contained additional information about the survey. Audrey said that was a different
148 topic, they want to talk about item number 1, the commitment agreement so they don't lose the \$20,000 grant. Betsy
149 said there is a risk of losing that because of the Governor and Councils schedule. She thinks there are only 2 meetings
150 left and they require the information at least 2 weeks prior to the meeting.

151
152 Administrator Bender said under item 4, language was removed that Attorney Drescher included regarding RSA 41:14a.
153 Betsy said she didn't do this, she sent it to Attorney General Chris Aslins office. Administrator Bender said the Board
154 needs to follow RSA 41:14-a in setting up a conservation easement on this property. This requires two public hearings
155 and a vote. The meetings could be over the next two Board meetings. Betsy asked if the 2 public meetings need to oc-
156 cur before the Board signs the agreement. Administrator Bender said that was Attorney Dreschers opinion. Betsy sug-
157 gest that Attorney Drescher and Attorney Aslin talk. Administrator Bender said RSA 41:14-a doesn't exempt the State
158 as a holder of the easement for a waiver from that statute. Betsy agreed.

159
160 Administrator Bender talked about the survey and ARM grant. He said if we are going to use the ARM grant for the
161 survey in full, it's something they can work around. He asked how they came up with \$30,000 for the Stewardship en-
162 dowment. Betsy said this is one of their most complicated easements. They contract their easements through the Office
163 of Strategic Planning. We asked them for an estimate of what it would cost because they don't know until they look at
164 the terms of the easement. She understood that the \$30,000 was not a surprise to the town. Administrator Bender clari-
165 fied that the commitment on the town is a minimum of \$30,000. He asked if we've ever had an easement anywhere
166 close to that amount. Audrey said she didn't know. Many land organizations saw this as very difficult and that is why
167 we turned to the State.

168
169 Administrator Bender said it's up to the Board on how they want to handle the minimum \$30,000 and if we could strike
170 the word minimum, at least we would know what the amount was. Right now, the Board is not authorized to expense
171 that. We can put it in the budget next year and we can put language in the document so that if the budget is not ap-
172 proved, the option would be to use Conservation funds to guarantee that easement can be done. He can give them the
173 language tomorrow and they can talk about it. He said he just received the information around 4:30 today.

174
175 Audrey suggests that they ask the State if this could be done in payments. Betsy said she could ask it would have to be
176 formally proposed to them. For clarification, language would be put in the document for a three year payment of
177 \$10,000 to the State for the endowment, and it would be in the town budget. Administrator Bender said the word "base
178 minimum" needs to be settled. Betsy said they don't know the amount until they know what the boundaries look like.
179 Administrator Bender said if the boundaries are as identified like in this plan, is it \$30,000. Betsy said that plan just got

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180 confirmed, if this is what we are going to settle on, she will need to go back to the Conservation Land Stewards and talk
181 to them about very specific numbers. The ground is still changing, you are still excavating out there, and it may change
182 five years from now.

183
184 Selectman Labonte clarified that until the gravel operation is done it will need to keep being updated on maps. Betsy
185 said the south side is the area of concern, it's ever changing. It will need to be re-looked at. Selectman Labonte said if
186 we have a plan on what the area will look like when it's done. Audrey referred to the plan that she has, but she doesn't
187 know if it actually occurred because they ran into ledge. Administrator Bender said its close.

188
189 Chairman Daniels said the way it's written it seems it will be on-going. Betsy said no, endowments are a one-time
190 thing and we won't come back years later for more money. Chairman Daniels said we need to find out what the price
191 is and if we can do installments. Betsy said the most she's seen for an endowment was \$45,000 but it was a large parcel;
192 she doesn't anticipate this being that much.

193
194 Betsy said the public hearings could be part of the conditions precedence for the town because if this doesn't get signed
195 the town loses the \$20,000 they won't have that money to continue this process. She asked if the town has \$20,000 to
196 continue with the process? Selectman Dudziak said they want to avoid losing the \$20,000. Betsy said by having a
197 commitment prior to the public hearing, it allows us to move forward. Time is running out for Governor and Council to
198 get this approved. The more conditions put into this commitment, the less likely it will get finalized.

199
200 Audrey said Attorney Dresher's e-mail said there are no serious concern. Administrator Bender asked what Audrey was
201 talking about. Audrey referred to an e-mail received on October 23rd. Selectman Labonte asked for a copy as they have
202 not received anything on this. Chairman Daniels said they have the agreement from the last time they met, but haven't
203 seen the changes yet. Betsy said she asked for the agreement to be sent to the Board in an email she sent out on Friday.
204 Administrator Bender said he would do that after Attorney Dreschers comments were read.

205
206 Betsy isn't opposed of coming here outside a Board meeting for signatures. The project isn't easy for anyone. She will
207 try to get the endowment answer. Administrator Bender said he will talk to the Attorneys and Chris tomorrow. Admin-
208 istrator Bender said they would still need two public hearings. They can be done on November 12th and November 25th
209 with a decision to be made on either December 2nd or December 9th. Betsy repeated that Attorney Aslin said it was un-
210 necessary.

211
212 Audrey spoke about the survey and referred to a map she had. They started straightening the maps to make it easier for
213 the survey. The Board needs to approve the interior boundaries before moving forward with the survey. Chairman Dan-
214 iels asked how much more land would this take. Audrey said it doesn't take any more, it may take slightly less. There
215 was some discussion about the gravel area. Area 2 was removed. Now there are clear boundaries so they can put pins in
216 and monitor it better. There are GPS coordinates to help monitor this even when doing the gravel operation next year.
217 It was suggested to put something like a fence post as a marker to make sure it was visible.

218
219 Laura clarified what was needed for tonight, an agreement of the interior area. Audrey said yes. Administrator Bender
220 said the gravel plan has a grading plan that would show you the slopes. Betsy asked if it was part of the original set that
221 was given to Mike. Audrey said yes. Administrator Bender asked how many land outfits did we talk to about this
222 easement. Audrey said five and they all turned it down for various reasons which is why they went to the State.

223
224 Selectman Labonte said he assumes the boundary map won't be complete until the gravel operation is done. Betsy said
225 the survey can be done before the gravel is done, the boundaries will be done after. The contract will stay open until the
226 gravel operation is done. Audrey said there are some areas that could be completed now.

227
228 Selectman Dudziak and Selectman Putnam are fine with the interior. Selectman Labonte said he was fine with it but
229 asked what the negatives were on this by going straight line. Betsy said it makes it cleaner for future generations to take
230 care of it. Audrey said it's 75 +/- . The state took off 3.4 acres so drawing the line straight would offset that. Select-
231 man Dargie asked why easement area I was not included. Audrey said that piece never showed up on any of the plans.
232 The turtles won't live in that area because it's too wet.

233
234 The Board gave their consensus for the interior boundaries. Audrey asked if the Board had any objection to using Me-
235 ridian for the survey. They sent out bid requests and received 2 bids. Meridian wasn't the lowest but they were the
236 most thorough. The difference between bids was about \$2,000 to \$3,000. Meridian gave a not to exceed quote of
237 \$20,000.

238

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239 Selectman Putnam made a motion to approve Meridian. Selectman Dudzak seconded. All were in favor. The motion
240 passed 5/0.

241
242 **3. PUBLIC COMMENTS.**

243 Rodny Richie, asked why a special meeting regarding Osgood Pond dredging was held last week. He wanted to know
244 the rational for having the special meeting and the results. Chairman Daniels said the rational was time sensitive in try-
245 ing to select someone to do the dredging and laying out silt fence this year so we could make the deadline on the permit.
246 The vote was 2/2 resulting in a tie. The motion failed. The issue is now tabled and we can't do anything this year. We
247 will take it up at the November meeting since it's no longer time sensitive. We will look to still choose a vendor to
248 complete the project prior to the permit ending in September 2020.

249
250 Rodny expressed concerned about the dredging of another 5 acres. Chairman Daniels said the plan was for dredging
251 Phase II, someone came up with 5.5 acres and the warrant didn't speak about 5.5 acres. The Board will have to decide
252 if we go forward doing as much as we can or other options.

253
254 Paul Bartolomucci, Milford resident asked if the Board made the voters aware of the process they will use in choosing
255 another Town Administrator. He feels the public should have a say in the selection and the Board should be transparent.
256 Chairman Daniels said the process being used is what we've always used. The Town Administrator reports to the
257 Board and there has never been public input in the selection of any Town Administrators in the past. We have our set of
258 expectations and are still collecting resumes through November 1st.

259
260 Paul asked if there is a written process that people can look at. Chairman Daniels said no, the process isn't any different
261 than choosing a department head, just in the people making the selection. Paul asked if all the Board members be in-
262 volved in reading the applications and will the final candidates be interviewed in public. Chairman Daniels said all Se-
263 lectman will be able to read all of the applications. We will not be holding it in public primarily for the applicants whose
264 employment may be in jeopardy if their place of employment knows they are looking elsewhere. Paul asked when it
265 comes down to the last three or four candidates, will that be public. Chairman Daniels said no, for the same reasons he
266 just said.

267
268 Karen Blow, HR Director said the process used is gathering applicants and separating them by individuals that are not
269 qualified, the ones to move forward for discussion will be those who have completed their application packet. There are
270 55 applicants and only 14 have completed the entire applicant packet. The Board can look at all the applicants and it's
271 their decision on who goes into the next phase of selection. Paul asked what the timeline would be in selecting the new
272 Town Administrator. Karen said they would like to extend an offer in late December and have the new person over-lap
273 for a few weeks before the current Administrator leaves on February 20, 2020.

274
275 **4. DECISIONS.**

276 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the consent calen-
277 dar. There were no items to be removed. **Selectmen Putnam made a motion to accept the consent calendar. Se-**
278 **lectman Dudziak seconded. All were in favor. The motion passed 5/0.**

- 279
280 1) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b))
281 • Milford Pumpkin Festival Fund raiser for the Labor Day Parade - \$827.50
282

283 There was one item missing from the Agenda. The Board voted separately on this item.
284 • Funding through the NH Dept. of Safety for two Police Officers to attend the ALERT Active Shooter
285 Level 1 Training Class - \$2,046.28.
286

287 **Selectmen Putnam made a motion to accept the other part of the consent calendar. Selectman Dudziak second-**
288 **ed. All were in favor. The motion passed 5/0.**

289
290 **b) OTHER DECISIONS.**

- 291 1) N/A
292

293 **5. TOWN STATUS REPORT – Administrator Bender**
294 **1) 2020 Operating Budget**

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120 Chairman Daniels said if you give back \$5,000 and you have \$6,000 remaining and the \$10,000 warrant article fails,
121 you only have \$6,000 for the next parade. Brendan feels it should be part of the operating budget. They could still raise
122 money to help.

123
124 Chairman Daniels said they will put this with the other warrant articles that they will be considering. He asked Brendan
125 to get him an updated donation list before November. Brendan said we should have a committee to look into a carnival
126 for fundraising. Chairman Daniels said the Jeff Odhner, the owner of the old police station would be interested in hav-
127 ing a carnival at that location.

128
129 Selectman Dargie said they should build up their balance to around \$15,000 or \$18,000, which would give them the
130 option to do something different.

131
132 **5:55 p.m. – Open Space Conservation Easement BROX – Chris Costantino, Audrey Fraiser and Betsey**
133 **McNaughten (New Hampshire Fish and Game).**

134
135 In summary, the Aot-1313 permit dated September 18, 2017 for the sand and gravel operation on the BROX community
136 lands requires the Town to put 75+/- acres into a conservation easement. The Board accepted the Milford Conservation
137 Commission's offer to facilitate this process.

138
139 New Hampshire Fish and Game has agreed to hold the easement. In 2018, the Commission applied for and received an
140 Aquatic Resources Mitigation (ARM) grant for \$20,000 to help cover the cost of the easement. Several things have to
141 happen before it expires in December.

- 142 1. The town must agree and sign the commitment agreement.
- 143 2. The Town and State need to agree on interior boundaries of the area of the easement.
- 144 3. The Town must have an exterior and interior boundary survey done and signed with boundary markers.
- 145 4. A baseline survey has to be completed.
- 146 5. The Town and State must agree on conservation easement language.
- 147 6. The easement must be filed and recorded.

148
149 Betsy said the commitment agreement was created as a timeline. This is a complicated project. Chairman Daniels point-
150 ed out a couple of typos in the agreement. He questions number 9, Stewardship Endowment where the Town shall pro-
151 vide the State with a minimum of \$30,000 of non-federal origin for future monitoring of the easement. He asked where
152 the \$30,000 will come from. Audrey said all easements have a stewardship endowment. There is usually a survey and
153 sometimes a title search and recording fees. They have \$20,000 to contribute to the cost and she suggests that the other
154 cost come out of the Sand and Gravel profit and loss because it's the cost of the permit.

155
156 Chairman Daniels asked if this was something that would come out of the Conservation fund. Audrey said they could
157 talk about that later but the Conservation Commission hasn't discussed that in detail.

158
159 Administrator Bender said the Sand and Gravel funds are part of our revenue budget. You can't just allocate revenue
160 for this project. It would have had to have been budgeted in 2019, for both the survey cost as well as the Stewardship
161 endowment. Audrey said the requirement for the easement is part of the AoT permit. The remaining cost is a Town is-
162 sue. If the Town wants to discuss it with the Conservation Commission we can do that.

163
164 Betsy said it's important to get the agreement signed as soon as possible. The complexity of this project is that the land
165 has a chunk being taken out of it and it's important to have the interior boundaries marked. It's different from our usual
166 easements.

167
168 Selectman Dudziak asked if the same language used for all agreements. Betsy said no, this is a first of a commitment
169 agreement. Selectman Dudziak asked for an explanation on number 3, Purchase Price, the Town hereby agrees to do-
170 nate to the State all conservation rights, title and interest in the Premises. Betsy said the "title" can go away. She used a
171 purchase and sales agreement as a template. The language was changed last week and we didn't put it on paper yet.

172
173 Administrator Bender said he just got this on Thursday and he had a brief conversation with the Town Attorney and
174 they will be meeting again and will come back with proposed changes.

175
176 Selectman Dargie asked if the easement changes the master plan, scope of the property. The master plan had a variety of
177 things identified for future use, like cemetery, schools, DPW and Fire Station, etc. Audrey said it may. Cemeteries may
178 not be needed as much. What gets used out there are still community lands. The easement was a stipulation of the AOT

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 10/14/2019

179 permit. If the town doesn't put the easement on it, they are in violation of their permit. The uses will still be there but
180 how they are designed may be different.

181
182 Selectman Dargie asked if the amount of acreage dedicated for those things a lot less now. Lincoln Daley, Community
183 Development Director said the core layout remains the same; it accommodates the easement and proposed usage for that
184 area. Chris showed the Board a map of the 2014 Master Plan and it shouldn't change that much. Audrey said there will
185 most likely be another map drawn making changes.

186
187 Betsy asked when they could anticipate an answer back. Administrator Bender said they have to wait for the attorney.

188
189 Selectman Dargie asked if they have to come up with the \$40,000 by the end of December. Audrey said no. The pur-
190 pose of the commitment is to retain the \$20,000. The \$20,000 will cover the survey. Betsy said for the ARM grant
191 Laurie has to go to Governor and Council in December and they only have one meeting due to the holidays. It needs to
192 move forward. This is also a commitment to Fish and Game by moving forward to accept the easement.

193
194 Selectman Dudziak asked when they need the commitment agreement. Betsy said before December. Selectman Dargie
195 asked if it was possible to do the commitment and have the funding in the next calendar year so they could add it to the
196 budget. Administrator Bender said the survey has to be done by December 31st. Betsy said that was the date she got
197 from the Conservation Commission; it wasn't the Fish and Game date.

198
199 Selectman Dargie said he doesn't know how they would come up with the money this year. It would be much easier to
200 have it in next year's budget. Selectman Dudziak said the commitment agreement is step 1. Chairman Daniels said with
201 the commitment agreement, it's not only solidifying of the \$20,000 but it's also committing to the rest of it and that is
202 where we are trying to find a timeline that works for everything. Selectman Dudziak said if we don't get it done soon,
203 we lose the \$20,000.

204
205 Administrator Bender asked if they discussed funding this from Conservation Funds. Audrey said they discussed the
206 survey which is part of the ARM grant, they hope to cover that. They haven't discussed any other amount.

207
208 Selectman Labonte asked if there was every any funds from the Gravel Operation that was set aside for cost occurred
209 related to the AoT permit. Administrator Bender said they budgeted the wild life survey as expense in 2019 and we will
210 budget the balance in 2020. We did not budget any expense for surveys or stewardship funds because we didn't know
211 what to budget. Administrator Bender said somewhere we have to come up with \$40,000 either in a Town operating
212 budget if you want to put it on tax payers or use money in the Conservation Fund.

213
214 Betsy will make some changes, updates and corrections on her end and send it to Administrator Bender. Administrator
215 Bender asked her to hang on to it for a few days as there will likely be other changes. Betsy said she will also find out
216 what date Laurie will be attending the meeting in December.

217
218 **6:05p.m. – PFAS Update – Kevin Stetson**

219
220 In Summary, Kevin gave an update on PFAS a Water Utility Emerging Contaminants of concern.

221 **What are they:** A group of man-made chemicals found in
222 non-stick cookware, water-repellent clothing, stain resistant fabrics, carpets, some cosmetics, some firefighting foams,
223 and products that resist grease, water, and oil

224 **PFAS can be found in:**

225 Food, The Workplace (especially manufacturing environments) and drinking water

226 **Why are they important:**

227 Most people have been exposed to PFAS. Evidence that exposure to PFAS can lead to adverse health outcomes in hu-
228 mans. Drinking water and Wastewater identified as containing PFAS

229 **PFOA and PFOS can cause:**

230 Reproductive and developmental issues, liver and kidney issues, and immunological effects in laboratory animals

231 **Some findings are:**

232 Increased cholesterol levels, infant birth weights, effects on the immune system, cancer and thyroid hormone disruption.

233 Our water system provides your community with safe drinking water. Our water system samples the water for these
234 PFAS.

235 *If any drinking water standard is not met we must promptly notify our customers and provide water that meets drink-
236 ing water standards*

237 **Rules for a public water supply do not apply to private well owners**

4. a) 1) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000

Board of Selectmen
Agenda Date: 12/13/2021

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Marchesi (Town) Trust Fund	\$ 2,732.00	Donation to the Milford Ambulance Department towards the cost of purchasing two Zoll Z Vent ventilators. See attached memo from the Ambulance Director.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

MEMORANDUM

To: Kathy Townsend
From: Eric Schelberg, Director *ES*
Date: December 1, 2021
Subject: 31:95b Hearing – Ventilator Donations



The department has received a donation in the amount of \$2,732.00 from the Marchesi Town Trust Fund toward the purchase of two Zoll Z Vent ventilators.

The Zoll ventilators will replace the current two Newport HT-70 home ventilators owned by NH Department of Health and Human Services and leased to the department at no cost. The HT-70 ventilators are approaching their end-of-life and will no longer be serviceable.

The Zoll Z Vent maintains the same capability but specifically designed for EMS operations.

The acceptance of these donations will allow continued advanced treatment of patients requiring mechanical ventilation provided to patients by the department.

Feel free to contact me with any questions you may have regarding this subject.

4. a) 2) Approval of Recommendations for Police Officer Promotions



Town of Milford

POLICE DEPARTMENT
19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



To: John Shannon, Town Administrator
Board of Selectmen
From: Chief Michael J. Viola
Date: December 3, 2021
Ref: Sergeant Promotional Process

The Milford Police Department recently completed a promotional process for the rank of Sergeant. After a thorough review of this process, I would respectfully make the recommendations that the following officers be promoted to fill the two vacant Sergeant positions:

Officer Michael LaCure
Officer Ryan Rothhaus

Both officers, along with Officer William Morrow did an excellent job and represented themselves well during the entire promotional process. I would like to commend all of them for their participation in this process and their overall professionalism that they displayed.

Please contact me should you have any further questions or concerns.

4. a) 3) Approval of Tree Removal - Eversource

Tina Philbrick

From: Leo Lessard
Sent: Thursday, December 09, 2021 11:31 AM
To: Tina Philbrick
Subject: FW: Melendy Rd Milford outage
Attachments: IMG_0409.jpg; IMG_0410.jpg

Good morning Tina,
Melendy road had a very large tree come down last week during the storm that caused the are to be without power, Eversource had to replace poles and wires. In doing so Eversource noticed that there is a another large tree in the area, that must be removed as soon as possible so it doesn't fall on the wires and create more damage. Seeing that this is a scenic road we must have approval from the BOS to remove under emergency situation. I have attached the emails below and pictures from Cristal Franciosi Consulting Utility Forester, contracted to Eversource Energy ISA Certified Utility Specialist NE-7375AU NHAA 433.

If this could be present to the BOS for an emergency approval, so the tree can be removed ASAP

Thank you very much

Leo Lessard
Public Works Director
Town of Milford
289 South Street
llessard@milford.nh.gov
Phone 603-673-1662
Fax 603-673-2206

From: Leo Lessard
Sent: Thursday, December 9, 2021 8:42 AM
To: Lincoln Daley
Cc: 'Crystal Franciosi'
Subject: RE: Melendy Rd Milford outage

Hi Lincoln,
Not sure if you seen the email below that I sent on Monday from Eversource. Crystal is the contact, they have a tree that needs to be removed on Melendy which is a Historic road I am told. I am just looking on who I need to contact so we can get it removed before it creates more damage to the wires as the other one did the other day. I have also attached pictures from Crystal Franciosi

Thank you very much
Leo

From: Leo Lessard
Sent: Monday, December 6, 2021 3:29 PM
To: Lincoln Daley
Subject: FW: Melendy Rd Milford outage

Hi Lincoln

Hopefully you can help me with this? Can you look at the email below from eversource ? I guess the road is a scenic road? Who do I have to get a hold of for them to remove this tree? I just got off the phone with Crystal after sending her an email. She stated the tree is real bad shape and wants to remove it before it causes another outage in that area. I told her I would try and get her an answer as soon as I can. If you can lead me to whom I should talk to please.

Thanks
Leo

From: Crystal Franciosi [mailto:cfranciosi@acrtinc.com]
Sent: Monday, December 6, 2021 3:21 PM
To: Leo Lessard; Rick Riendeau
Cc: Chris Anton
Subject: Re: Melendy Rd Milford outage

Good afternoon Leo,

Thank you very much for responding so quickly. Eversource operations is hoping to mitigate any further issues on Melendy.

I look forward to speaking with you,

Thank you,

Crystal Franciosi
Consulting Utility Forester, contracted to Eversource Energy
ISA Certified Utility Specialist NE-7375AU NHAA 433

ACRT | 4500 Courthouse Blvd, Suite 150, Stow OH
C 603-831-9806 | **E** cfranciosi@acrtinc.com | **W** acrt.com

THIS MESSAGE IS INTENDED ONLY FOR THE PERSONAL AND CONFIDENTIAL USE OF THE INDIVIDUAL OR ENTITY TO WHOM IT IS ADDRESSED AND MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL, AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering the message to the intended recipient, you are hereby notified that you have received this message in error and that any review, dissemination, distribution, or copying of this communication is strictly prohibited.

From: Leo Lessard <llessard@milford.nh.gov>
Sent: Monday, December 6, 2021 3:12 PM
To: Crystal Franciosi <cfranciosi@acrtinc.com>; Rick Riendeau <rriendeau@milford.nh.gov>
Cc: Chris Anton <canton@milford.nh.gov>
Subject: RE: Melendy Rd Milford outage

[EXTERNAL EMAIL - Please use caution]

Good afternoon Crystal,
My name is Leo Lessard I am the new PWD. Rick is no longer with the town. I will look into this for you and get back to you right away. Or Chris the supervisor will
Thanks
Leo

From: Crystal Franciosi [mailto:cfranciosi@acrtinc.com]
Sent: Monday, December 6, 2021 2:41 PM
To: Rick Riendeau
Subject: Melendy Rd Milford outage

Good afternoon Rick,

Recently we had a large outage caused by double leader pine in which one leader broke off and took out 2 spans of primary.

After assessing the area, I discovered another large pine that has extensive rot going up from the base, and weak root structure, and leans toward the line. It is growing in the stone wall. I marked it with blue and white tape. It's near 244 Melendy Rd, pole 83/24-25.

This looks like it's in the town ROW. I know this is a scenic road - I am wondering if I can get permission from you and the board members to remove this rotted pine? Is it possible to remove it without the scenic hearing, if it is deemed an imminent threat?

Thank you,

Crystal Franciosi

Consulting Utility Forester, contracted to Eversource Energy
ISA Certified Utility Specialist NE-7375AU NHAA 433

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RSA 231:158 states that a road agent or his designee may, without such hearing, but only with the written permission of the selectmen, remove trees or portions of trees which have been declared a public nuisance pursuant to RSA 231:145 and 231:146, when such trees or portions of such trees pose an imminent threat to safety or property, and provided, further, that a public utility when involved in the emergency restoration of service, may without such hearing or permission of the selectmen, perform such work as is necessary for the prompt restoration of utility service which has been interrupted by facility damage and when requested, shall thereafter inform the selectmen of the nature of the emergency and the work performed, in such manner as the selectmen may require.

231:145 Removal of Certain Hazardous Trees. – Notwithstanding the provisions of other sections of this subdivision and subject to the provisions of RSA 231:157 and RSA 231:158, the commissioner of transportation on class I and III highways, and state maintained portions of class II highways, and the governing bodies of cities and towns and the county commissioners for unorganized places on class IV, V, and VI highways and town maintained portions of class II highways may declare any tree, either alive or dead, situated within the limits of highways, roads, or streets to be a public nuisance by reason of danger to the traveling public, spread of tree disease, or the reliability of equipment installed at or upon utility facilities authorized under RSA 231:160 or RSA 231:160-a. After such declaration by such authority and notice to the abutting landowner on whose property such tree is located the said authority shall within a reasonable time remove the same without compensation or cost to the abutter. However, no such declaration and notice shall be required when the delay entailed by such declaration and notice would pose an imminent threat to safety or property, including electric transmission and distribution lines

231:146 has to do with when the tree is on private property.





4. a) 4) Approval of JLMC change to Safety Data Sheet Location

MEMO

To: Milford Board of Selectmen
From: John Shannon on behalf of the JLMC Committee
Date: 12/9/2021
Subject: Review of the JLMC Manual

The JLMC Committee has to review the JLMC Manual every two years. The manual has been reviewed and one recommendation has been made at the JLMC meeting on 12/1/2021.

Page 34, 3 Procedural Overview – Safety Data Sheets, #2

Previously read:

2. The Safety Data Sheets shall be kept on file in a convenient office location <note location(s)> and made available, upon request, for examination and reproduction.

Changed to:

2. The Safety Data Sheets shall be kept on file in a convenient office location that is readily accessible and made available, upon request, for examination and reproduction.

No other changes have been made to the manual nor have any other recommendations been made by Primex in reference to updating the manual.

Respectfully,

John Shannon, Town Administrator

On behalf of the JLMC Committee

STATEMENT OF SAFETY POLICY

REVISED JANUARY 2021

The welfare and safety of all Town of Milford employees is of prime concern to management. Accidents result in unnecessary suffering and loss of wages and, all too often, in permanent disability. Therefore, it is the policy of the Town of Milford to provide and maintain safe and healthy working conditions and to require safe work practices.

To assure that our best efforts are going toward the prevention of accidents, we have established a comprehensive Loss Prevention Management Program for Town employees.

Each of us shares a responsibility for the prevention of accidents and we expect everyone will participate fully to ensure that this will be a safe organization in which to work.

Board of Selectmen:

Chairman – Gary Daniels

Vice-Chairman – Christopher Labonte

Selectman – Laura Dudziak

Selectman – Paul Dargie

Selectman – David Freel

Department Heads:

Town Administrator – John Shannon

Ambulance Service Director – Eric Schelberg

Assessor – Marti Noel

Community Development Director – Lincoln Daley

Finance Director – Paul Calabria

Community Media Manager – Chris Gentry

Fire Chief – Ken Flaherty

Human Resources Director – Karen Blow

IT Director – Bruce Dickerson

Library Director – Elizabeth Solon

Police Chief – Michael Viola

Public Works Director – Leo Lessard

Recreation Director – Arene Berry

Town Clerk – Joan Dargie

Director of Water Utilities – Jim Pouliot

**Town of Milford
2021 Operating Budget
Expense Bridge Analysis**

5. 1) Revenue Forecast for all Revenue Sources

Revenue Item	'22 Projected Revenues:	'21 Budgeted Revenues:	Delta:
Meals/Rooms	1,120,000	815,000	305,000
Railroad	1,800	900	900
Forest	1,500	1,750	-250
Impact Fees	20,000	20,000	0
SPF X-fer	0	15,000	-15,000
BOS-Misc	6,000	6,000	0
WWTF	7,600	7,600	0
MACC Surplus	5,000	5,000	0
Town Clerk	3,400,000	3,132,670	267,330
State-HAVA	350	350	0
Interst Income	20,000	50,000	-30,000
Rtrnd Ck Fee	1,500	1,500	0
WWTF	23,085	21,000	2,085
WWTF	29,805	28,200	1,605
HR-Misc	2,500	2,500	0
Ins-Misc	392	392	0
Land Use	70,000	140,000	-70,000
Gravel	1,500	1,500	0
Timber	5,000	5,000	0
PILOT	50,712	42,088	8,624
Int-Taxes	135,000	145,000	-10,000
Tax Lien Fees	5,000	5,000	0
Tax Copies	25	25	0
WWTF	1,876	1,800	76
WWTF	1,876	1,800	76
Assess Copies	180	180	0
WWTF	17,100	16,000	1,100
WWTF	22,078	22,000	78
WWTF	3,114	2,400	714
WWTF	5,945	5,600	345
Planning Rev	27,300	27,300	0
Zone-App Fees	4,000	4,000	0
Bldg Permits	80,000	94,990	-14,990
Storm Permits	400	400	0
Elect Permits	27,000	27,000	0
Plumb Permits	8,000	8,000	0
ReInspect Fees	500	500	0
Sign Permits	1,100	1,100	0
Strm Plan Fees	400	400	0
MPD Rev	152,000	152,000	0
AMB Rev	801,650	801,650	0
MFD Rev	45,925	45,925	0

Town of Milford
2021 Operating Budget
Expense Bridge Analysis

Bldg Rental	40,000	40,000	0
Cemetery Rev	42,500	42,500	0
Block Grant	265,010	265,010	0
MSW Disposal	8,000	4,000	4,000
Recyclables	25,000	32,000	-7,000
Demo Disposal	130,000	91,970	38,030
Sludge Hauling	0	17,000	-17,000
Misc Disposal	15,000	9,000	6,000
Welfare Rcvrys	10,000	10,000	0
Pool Tags	<u>29,000</u>	<u>29,000</u>	<u>0</u>
	<u>6,671,723</u>	<u>6,200,000</u>	<u>471,723</u>

TOWN OF MILFORD

2022 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION

Preliminary Budget Discussion

	2022	ESTIMATED	FED. GRANTS	USE OF	AMOUNT TO			
	GROSS	NON-PROPERTY	&	FUND	BE RAISED IN	TAX		
	APPROPRIATION	TAX REVENUE	BONDS	BALANCE	PROPERTY TAXES	\$		
Art #	OPERATING BUDGETS:- (See Budget Detail)							
5	Town Operating Budget	16,416,151	\$ (6,671,723)			9,744,428	4.721	0.05
	SEPARATE & SPECIAL WARRANT ARTICLES							
3	WADLEIGH LIBRARY HVAC/Electrical Repair	1,320,000	(325,000)	(995,000)	-	-	-	
4	TOWN HALL HVAC REPAIR	674,000		(674,000)		-	-	
8	FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE	75,000		-		75,000	0.036	3.63
9	RECONSTRUCTION OF TOWN ROADS	300,000		-		300,000	0.145	14.53
10	SOCIAL SERVICES	40,000				40,000	0.019	1.94
11	DPW VEHICLES & HEAVY EQUIPMENT CAPITAL RESERVE	40,000				40,000	0.019	1.94
12	WAGE & BENEFIT SURVEY	40,000				40,000	0.019	1.94
13	NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SV	32,000				32,000	0.016	1.55
14	TOWN FACILITIES RENOVATION CAPITAL RESERVE	25,000				25,000	0.012	1.21
15	AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE	25,000				25,000	0.012	1.21
16	FIRE APPARATUS REPLACEMENT CAPITAL RESERVE	25,000				25,000	0.012	1.21
17	KEYES PARK EXPANSION COMMITTEE PROJECT CRF	25,000				25,000	0.012	1.21
18	TEAMSTERS COLLECTIVE BARGAINING AGREEMENT (CBA	11,540				11,540	0.006	0.56
19	ASSESSING REVALUATION CAPITAL RESERVE	22,500				22,500	0.011	1.09
20	CONSERVATION FUND APPROPRIATION	20,000				20,000	0.010	0.97
21	INFORMATION TECHNOLOGY INFRASTRUCTURE CRF	20,000				20,000	0.010	0.97
22	SUMMER BAND CONCERTS SUPPORT	9,000				9,000	0.004	0.44
23	INDEPENDENCE DAY CELEBRATION FIREWORKS	8,500		-		8,500	0.004	0.41
24	MEMORIAL, VETERANS & LABOR DAY PARADES	6,500		-		6,500	0.003	0.31
25	CROWNE ATLANTIC CO CELL TOWER LICENSE CONTRACT	21,600		-		21,600	0.010	1.05
26				-		-	-	-
						-	-	-
						-	-	-
	<i>Proof formula----></i>	-				-	-	-
	TOTAL PER WARRANT	\$ 19,156,791	\$ (6,996,723)	\$ (1,669,000)	\$ -	\$ 10,491,068	5.08	
	TAX RATE CREDITS AND ADJUSTMENTS							
	Overlay - (Reserve for Abatements)	75,000				75,000	0.036	
	Veteran's Credits	224,200				224,200	0.109	
	County Portion of Shared Revenue	-				-	-	
	TOTAL CREDITS & ADJUSTMENTS	\$ 299,200	\$ -		\$ -	\$ 299,200	0.14	
	AMOUNT OF TAXES TO BE RAISED					\$ 10,790,268	5.23	
	LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES							
						-	-	
	TOTAL:	\$ 19,455,991	\$ (6,996,723)	\$ (1,669,000)	\$ -	\$ 10,790,268	\$ 5.23	
	TAXABLE NET ASSESSMENT (est.)					\$2,064,207,020	\$5.23	2021 acutal w/M.N. p
	2022 ESTIMATED TAX RATE					\$ 5.23		
	2021 ACTUAL TAX RATE					\$ 4.03		
	ESTIMATED INCREASE/(DECREASE) OVER 2020 TAX RATE					\$ 1.20	29.8%	

6. 1) Traffic Safety Concern - Nye Drive

Hello Board of Selectmen,

Richard DeMidio (obs683@hotmail.com) has sent you a message via your contact form (<https://www.milford.nh.gov/user/49/contact>) at Milford NH.

Dear Selectmen,

We live on 23 NYE DR and have concerns about our street being a blind area for oncoming traffic. There is a hill that peaks about 300 feet from our road. If one is making a left turn from nye onto Osgood, there is a window of opportunity to be pulling out just as oncoming traffic has crested the hill. This situation is exacerbated since many times oncoming traffic is exceeding the speed limit. I'm concerned about a potential accident.

I am requesting a study which will hopefully result in a sign being put up before the crest indicating to oncoming traffic to be on alert. Whether that is a blind road or simple marker for an oncoming road is best left to the traffic engineers.

Thank you for your time,

Richard R. DeMidio

23 NYE DR

603-318-1336

Town of Milford Warrant & Financials DRAFT Budget and Bond Hearing

January 10, 2022

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the **Town Hall Auditorium** on Saturday, February 5, 2022, at 9:00 am, to transact all business other than voting, and on Tuesday, March 8, 2021, at the **Milford Middle School Gymnasium**, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 8, 2022, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

WARRANT ARTICLE 3 - WADLEIGH LIBRARY HVAC/ Electrical System Upgrades - \$1,320,000 BOND

To see if the Town shall vote to raise and appropriate the sum of \$1,320,000 for the purpose of the replacement and reconstruction of the New Wadleigh Library HVAC/Electrical systems to include replacement of the HVAC chiller, new controls, heat recovery, new fan coil units, updating the electrical panels and the electrical system to improve effectiveness of heating/cooling and to provide energy savings, and to authorize the issuance of not more than \$995,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept federal, state or other aid and/or donations, if any, which may be available for said project and to comply with all laws applicable to said project, including but not limited, to a donation in the amount of \$325,000 from the Library Trustee Trust Funds; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further, to authorize the Selectmen to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees recommends this Article (0-0). YES/NO The Board of Selectmen recommends this Article (0-0). YES/NO The Budget Advisory Committee recommends this Article (0-0). YES/NO This Article has no tax impact in 2022 however; beginning in 2023 this article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$_____. Should this Article be defeated, the default budget shall be \$16,111,582 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$_____ over the 2021 Budget or (\$_____ on an assessed valuation of \$100,000).**

WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate the sum of \$_____ to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$_____ which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.**

WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate the sum of \$_____ to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$_____, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.**

WARRANT ARTICLE - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$735,000 (Annual Lease Payment \$???: \$??? Paid from Fire Apparatus Replacement Capital Reserve the Total Purchase Price (\$???)

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$735,000 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$_____ from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$_____ for the first years payment for this purpose. With the passage of this article, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 50% affirmative vote to pass. **CHECK NON-APPROPRIATION CLAUSE LANGUAGE** The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - RECONSTRUCTION OF TOWN ROADS - \$ 300,000

Shall the Town vote to raise and appropriate the sum of \$300,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE – WAGE BENEFIT SURVEY - \$40,000

Shall the town vote to raise and appropriate the amount up to \$40,000 to be used for professional services in connection with a wage and benefit survey for the town? A compensation survey was outsourced and conducted in 2006. While the Town has made incremental adjustments over the years to our wage schedule, we believe it is overdue for a formalized comprehensive evaluation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2022 — 2023) — \$_____

Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2022 and 2023 (1 April 2022 – 31 March 2023) which calls for the following increases in benefits, and to further raise and appropriate the sum of _____ for fiscal year 2022? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$_____ is to be raised by general taxation, \$_____ is to be raised by Water User Fees, and \$_____ to be raised by Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports/does not support this Article (0-0).

TEAMSTERS UNION COST ITEMS FROM GENERAL OPERATING BUDGET

	2022	2023 <u>Estimated*</u>
Fringe Benefits	\$11,540	\$2,885

TEAMSTERS UNION COST ITEMS FROM WATER & SEWER USER FUNDS

	2022	2023 <u>Estimated*</u>
Fringe Benefits	\$5,280	\$1,320

*These figures represent the estimated increases for the first three months of 2022 to cover benefits increases.

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$22,500

Shall the Town vote to raise and appropriate the sum of \$22,500 to be placed in the Assessing Revaluation Capital Reserve Fund? **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee support this Article (0-0). YES/NO.** This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - CONSERVATION LAND FUND - \$20,000

Shall the town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.** This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$ 20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Information Technology Infrastructure Capital Reserve Fund? The Board of Selectmen has authority to expend from this fund. The \$20,000 adds to the Information Technology Infrastructure Capital Reserve Fund approved by voters in 2021. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.** This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.** This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.** This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days before Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article

in accordance with RSA 32. This is a non lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT - \$0

Shall the Town vote to ratify the August 24, 2021, ten (10) year cell tower license contract between the Town of Milford and Crown Atlantic Company, LLC? The contract provides the Town with the right to install Police, Fire, Ambulance and Department of Public Works communications equipment on the cell tower and within a building on the land at the base of the cell tower. The license agreement contract includes four (4) renewal terms of five (5) years each. The cell tower location at 168 McGettigan Road, site BU 807204 is an important location for the Town's public safety departments to maintain public safety communications coverage over a significant portion of the Town of Milford. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$_____ on an assessed valuation of \$100,000.**

WARRANT ARTICLE - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE- \$0

Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.**

WARRANT ARTICLE - HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT - \$0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Hutchinson Family Memorial Project Trust. Said trust fund shall be known as the Town of Milford Hutchinson Family Memorial Project Trust Fund of 2022 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable charitable organization of the Board of Selectmen's choice, which shall then utilize said funds for the support of other monuments or memorials generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a, (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust. **The Board of Selectmen support this Article (0-0). The Budget Advisory Committee support this Article (0-0). This Article has NO TAX IMPACT.**

WARRANT ARTICLE - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$0

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to appoint the Library Trustees as agents to expend from this fund? **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.**

9. Approval of final minutes - November 22, 2021

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

November 22, 2021

PRESENT: Gary Daniels, Chairman John Shannon, Town Administrator
Chris Labonte, Vice Chairman Tina Philbrick, Executive Assistant
Laura Dudziak, Member Andy Kouropoulos, Videographer
Paul Dargie, Member
David Freel, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

Chairman Daniels welcomed members of the public accessing this meeting remotely. He intends to continue using zoom at the Board meetings because there is more participation using this tool.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Municipal Assessment Data Sheets Report – Assessing Director, Marti Noel

Ms. Noel presented the 2021 Ratio Study Summary Report. The revaluation was at 101% as of April 1st. Things are still going up. Chairman Daniels asked if the state specifies the titles on the form. Ms. Noel said yes, she can't change it. Selectman Labonte asked why a property would be assessed at a higher value than sold at. Ms. Noel said sometimes there is no answer. When they do an assessment they look at all the sales and some are higher or lower, it's the way the market works. She verifies the information and if it's correct she leaves it. She isn't going to change the tables for one sale; anyone who feels their information is incorrect can file for abatement from now until March 1st. That is a hard deadline and there are no exceptions.

Selectman Dudziak moved to approve the Municipal Assessment Data Sheets Report (MADS). Seconded by Selectman Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

5:50 – Landlord/Agent Registration and Business Registration – Town Clerk, Joan Dargie, and Community Development Director, Lincoln Daley

In summary: The Community Development Department and the Town Clerk's office are proposing registration for landlords and business owners. The landlord/agent registration is state required under RSA 540:1-b. The business owner's registration is not required. The fee is a one-time \$15. This information can be used if there is an issue with the property so that the correct person can be contacted. This was instituted in 2011 but Milford has never done it.

Exempt are US Government agencies and departments, post office, State of NH agencies and departments, nonprofit and charitable entities, public and private schools, churches located within the town, and any entity or individual that isn't required to file a federal tax return. This will have to be reviewed by the Town Clerk and Community Department before a business can be registered. This compiles information so that if there is a problem with the property or businesses, we know who to contact. This helps with safety and other issues. This was brought before the Board before.

Selectman Freel asked what the purpose was for the \$15 fee. Ms. Dargie said administrative to process paperwork. It should generate about \$6,000. The \$15 is the standard fee that other cities and towns are charging. Chairman Daniels asked why registration for a business not be granted. Ms. Dargie said if they had to go before zoning for authorization at that location. Mr. Daley said the registration process is like a check and balance sheet to make sure that they are compliant with what is needed. It's a communication tool.

Chairman Daniels said we haven't enforced it for 10 years, what will happen if we find a business already in process that doesn't meet the qualifications. Mr. Daley said it the business will be evaluated to make sure it meets the qualifications needed. Chairman Daniels asked if a business could be shut down due to this. Mr. Daley said if it violates health codes, yes.

Selectman Freel feels like this is coming to play because you want a full-time health officer. Mr. Daley said this is independent of that. Ms. Dargie gave a couple of examples. This also makes a list of businesses in town which will help promote them. It helps keep businesses in compliance with what is needed to run their business. The landlord is the only one required by the state. Selectman Dudziak asked if most towns/cities around us have this. Mr. Daley said no. Selectman

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63 Labonte said if this has been in place since 2011 there are no penalties for not having this. He feels that this is making more
64 work for both departments.

65
66 Andrea Kokko Chappell, a Milford resident, asked if the Board had a copy of the cited RSA 540:1-b. Chairman Daniels
67 said no. Ms. Chappell said that the RSA says that when we purchase a property we have to tell our local municipality that
68 we have bought it, we are a landlord, and this is how to get in touch with us. We need to give all contact information. This
69 is for contacting an owner when they violate a health code, zoning violation, or legal violation. What are we going to do to
70 the landlord who doesn't register? The town already has most of this information. She feels that this isn't needed, it's re-
71 dundant. All businesses have to file with the state and be registered. They have to meet all criteria to be able to function.
72 All this is public information. She has a lot of concerns with this application. We should not have to pay \$15 to file for a
73 business that we already pay the state for.

74
75 Ms. Dargie said this would create a local database to help find information about a business in Milford. This helps for
76 grants and it saves time having it local. There was additional discussion about the RSA.

77
78 **Selectman Dargie moved to approve the Landlord/Agent Registration Fee of \$15. Seconded by Selectman Dudziak.**
79 **Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte no, Chairman Daniels no and Selectman Freel no.**
80 **The motion failed 3/2 with Chairman Daniels, Selectman Labonte and Selectman Freel opposed.**

81
82 **Selectman Labonte made a motion to not institute the Business Registration. Seconded by Selectman Freel. Select-**
83 **men Dargie no, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes.**
84 **The motion failed 4/1 with Selectman Dargie opposed.**

85
86 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

87
88 Katherine Kokko, a Milford resident, asked if the Police Department continues to report radio issues. Captain Frye said
89 yes. Ms. Kokko asked if those reports are being sent to the Board. Captain Frye said they will be sent to the Board when
90 they are complete. Ms. Kokko asked if there's been an analysis of failures with the mobiles specifically. Captain Frye said
91 yes.

92
93 Selectman Labonte asked that 4. a) 1) be removed for discussion. He asked why it was being approved now when the tax
94 bills were always sent out. Paul Calabria, Finance Director, said there isn't enough time to review it before we get the tax
95 rate. We have to send the tax bills out on time per RSA.

96
97 Selectman Dargie said the initial tax effort in 2020 was \$9.5 million and in 2021 it was \$8.2 million. A lot of that was due
98 to the use of fund balance to help lower taxes. If he had known it was going to be this much he wouldn't have been in favor
99 of the \$500,000. Next year there may be a big spike. He would rather have it stay level. He would like an analysis done
100 next year before we use any fund balance.

101
102 Selectman Labonte asked what was used from the fund balance for 2020. Mr. Calabria replied \$350,000. Selectman La-
103 bonte said there was \$700,000 that was going to be used for a warrant article this past year and if it wasn't for that, there
104 may have been more used to offset taxes. We shouldn't just be holding money in fund balance just to lower taxes.

105
106 **Selectman Dargie moved to approve the consent calendar. Seconded by Selectman Freel. Selectmen Dargie yes, Se-**
107 **lectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The**
108 **motion passed 5/0.**

109
110 **4. DECISIONS**

- 111 a) **CONSENT CALENDAR**
- 112 1. Request for Approval of 2021 Property Tax Warrant.
- 113 b) **OTHER DECISIONS**
- 114 1. N/A

115 **5. TOWN STATUS REPORT –**

116 **1. Municipal Tax Breakdown**
117 Municipal tax rate \$4.03, county \$0.90, Local Education \$13.62, and State Education \$1.60 for a total of \$20.15.

118

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119 Chairman Daniels said with the revaluation some of the elderly no longer qualify with their exemption. Chairman Daniels
120 said we've increased the exemptions, but we don't have all the data in March, valuation, or tax rate. Is there some way to
121 deal with this? Mr. Calabria said he discussed this and they could find a timeline to make this work going forward. It's
122 nothing to do with how the tax bills are generated and the tax rate is set. Selectman Freel asked if it was possible to give
123 them a tax credit for the following year. He would like to see how many people are affected by this. Chairman Daniels
124 asked that Ms. Noel is at the next meeting in December to talk about this and any ideas that we may need to put in place for
125 March.

126
127 **6. DISCUSSIONS**

128 **1. 2022 Draft Warrant Articles –**
129 Administrator Shannon said these are in DRAFT form. They will be on every meeting until they are completed. Any
130 changes need to be given to him or Tina Philbrick as soon as possible. We didn't expect them to be reviewed in detail to-
131 night.

132
133 Chairman Daniels asked Chief Flaherty about FEMA money for purchasing a fire engine. He understands that those grants
134 were available for local communities. Chief Flaherty said they have applied for them before and have been unsuccessful.
135 The grants are for replacing vehicles that are over 25 to 30 years old and that are single-use vehicles, not specialty use appa-
136 ratus. You usually don't get the specific requirement for your replacement vehicle until after the grant is awarded. Chair-
137 man Daniels recommends that we put in for these grants every year whether we need them or not. Chief Flaherty said he is
138 the one who writes the grants, if we hired a grant writer that may be helpful. They go to all the seminars for this infor-
139 mation. There was additional discussion about grants.

140
141 Kathy Parenti, Library Trustee Chairman, will be changing the wording of the Library HVAC warrant article. She will get
142 that information to Tina Philbrick as soon as possible. Mr. Calabria said he will send the DRAFT warrant articles to the
143 DRA on Tuesday to get a head start on verbiage.

144
145 Selectman Labonte thought that the HVAC wasn't going on the warrants. Administrator Shannon said it was in the CIP
146 along with the sidewalk. Selectman Dargie said it's worth talking about. Selectman Freel said anything that is an estimate
147 should have at least two or three bids and not just guesses. Chairman Daniels asked how much it cost to buy 127 Elm
148 Street. Arene Berry, Recreation Director said we paid \$190,000. She doesn't know what the back taxes were.

149
150 Selectman Freel questioned why we would need the capital reserve for Town Facilities Renovation and Major Repair Re-
151 placement if we were doing an HVAC warrant article. Administrator Shannon said they are two different things. Select-
152 man Labonte said it would be for any town-owned building. Administrator Shannon said it's good to build up the capital
153 reserves. Selectman Freel said he would rather skip some of the smaller ones and focus on the larger warrant articles.

154
155 Chairman Daniels said if you had some of the smaller items in the budget, they would be the first cut if we went into a de-
156 fault budget. This gives people a chance to keep them if they want them. Selectman Freel said he isn't against the small
157 things, he's talking about the capital reserve warrants.

158
159 Selectman Labonte asked Mr. Calabria if he could do a draft update on the tax rate before the deliberative session. Mr.
160 Calabria said yes. Selectman Freel said he would like actual quotes on the Library warrant article. Ms. Parenti said they
161 already have them, it's a 10% increase from last year.

162
163 There was some discussion about 127 Elm Street and what they were going to do. Selectman Dargie asked to put an addi-
164 tional \$100,000 for paving in the regular budget and do a warrant article for \$300,000. Everyone agreed.

165
166 Chairman Daniels asked if the highlighted language will be updated by December 13th. Ms. Philbrick said yes, as long as
167 we have the information back from the DRA. She highlighted things that she felt needed more of an explanation. Chair-
168 man Daniels would like to remove the warrant articles for the sidewalk. He would rather the extra money be used for
169 roads.

170
171 **Chairman Daniels made a motion to remove the Osgood/Armory/Mason/Melendy Roads Pedestrian and Bicycle**
172 **Improvements warrant article. Seconded by Selectman Freel. Selectmen Dargie no, Selectman Dudziak no, Select-**
173 **man Labonte yes, Chairman Daniels yes and Selectman Freel yes. The motion passed 3/2 with Selectman Dargie**
174 **and Selectman Dudziak opposed.**

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176 Selectman Labonte is confused as to why we can't do the wage benefit survey in-house, or NHMA. How is hiring a com-
177 pany going to get us those answers if it's tough to get some of this information from other towns? Administrator Shannon
178 said he would get clarification from Ms. Blow. Selectman Freel isn't in favor of the wage benefit warrant article.
179

180 Selectman Dargie isn't in favor of the 127 Elm Street Building warrant article. It was originally put on the CIP for two
181 years from now and the CIP committee moved it forward. Ms. Parentis said they moved forward to make the tax rate more
182 even. In two years there will be a lot of water utility projects that will be expensive so they moved this forward. Selectman
183 Dargie feels we should wait, we also need an actual quote.
184

185 Mike Thornton, a Milford resident said part of the reason to put this on sooner was because of public safety and liability
186 issues. Chief Viola said they have had minor issues in the past especially in the winter months; they work with DPW on
187 correcting any issues. It's sometimes kids and sometimes homeless people. We have very few calls for that area. It's not a
188 public safety issue right now.
189

190 **Selectman Dargie made a motion to remove the Raze and Remove 127 Elm Street Building warrant article. Second-**
191 **ed by Selectman Freel. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels**
192 **yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**
193

194 Selectman Labonte asked why there needs to be a warrant article for the ratification of 10-year public safety cell tower li-
195 cense contract. He thought we already signed it. Administrator Shannon said the town council said we need this because it
196 encumbers future town meetings.
197

198 Ms. Kokko said as far as the public safety cell tower license contract, if the reason it has to go before the voters is that there
199 is a long term lease in place, then there is a cost associated with the lease and this warrant article states there is no tax im-
200 pact, how is that possible. Administrator Shannon said these are a DRAFT, they are not complete yet. Ms. Kokko asked if
201 the warrant article be described in a way that tells people when the cost will be assumed by the taxpayer. Administrator
202 Shannon said yes, once it's approved by the DRA and town council. Ms. Philbrick explained to Ms. Kokko that this is a
203 DRAFT; the final information will be in the warrants when they are completed.
204

205 **2. Community Service** – Chairman Daniels said the diversion and work fair programs are overseen by the Milford Police
206 Department and Welfare. Are these programs in place so people can get their hours and we can get the help that we need?
207 Chief Viola said they are not involved with the diversion program. The Prosecutor works with the Court to recommend
208 community service hours. A person doing community service can do their hours anywhere they want; it doesn't have to be
209 in the Town of Milford. Upon completion of their hours, that person has to bring a form back to the prosecutor on a signed
210 letterhead stating that they completed their hours. She then contacts the court. That's all his department does. He doesn't
211 feel it should be a part of the volunteer program. Chairman Daniels said it sounds like something could be put in place
212 now. Administrator Shannon said everything is good to go.
213

214 **3. MACC Base Budget Review** – Chairman Daniels said there was a budget meeting for MACC Base 2 weeks ago and
215 they will have another one on the 29th. He asked if anyone had any questions to take back. They will vote on the budget
216 after the 29th. Administrator Shannon asked if they just add 3% every year with no burn rate. Captain Frye said no, more
217 goes into it than that. \$695,000 is pay and benefits, which all went up. This year it went up 3.74%, last year it went up
218 4.3% and the year before last was 3.8%.
219

220 Selectman Freel asked about the overpayment this year. Captain Frye said Milford got back \$73,000 out of \$100,000. Se-
221 lectman Labonte said a majority of the overage is from when they have an open position; there is a surplus of monies left
222 from not filling that position. Mr. Calabria said it's from attrition. There was some discussion about leaving the leftover
223 money with MACC Base or putting it back into the general fund. Wilton took most of their money back except for \$4,000
224 to use for frequencies, MACC Base owns the frequencies. They are doing the same thing as Milford is doing, trying to get
225 up on Crown Castle.
226

227 Ms. Kokko said she thinks the licenses are co-leased by both MACC Base and Wilton. She said MACC Base is trying to
228 make their wage scale comparable to other dispatch agencies. Everyone is having a hard time recruiting people right now.
229 She looked at their survey data from two years ago and they are below the scale by either 8% to 6% or 10% to 13% depend-
230 ing on their position. They discussed increases at the last meeting and a Board of Governors member said that no one
231 should get more than a 3% increase in a given year. MACC Base proposed a 3.74% increase to get closer to where they

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232 should be on the wage scale and Milford vetoed that and said, “no, it needed to be at 3%”, she asked Captain Frye if that
233 was correct. Captain Frye said no.

234
235 Ms. Kokko said she would like to understand why we are not looking to keep MACC Base competitive if we are looking to
236 stay there. Captain Frye said some of the raises were around 3% to 5% and they wanted to do the COLA on top of that de-
237 pending on their merit base. Guaranteed 3% for 6 years and they can go up based on the COLA. The two-year survey that
238 Ms. Kokko was talking about had a wage adjustment done and they did another one now and then added the 3% 6 years on
239 top of it. Selectman Freel asked what the previous wage adjustment was. Captain Frye said some got around 3% to 7%.
240 They still have to work out the IMA and the handbook and there is nothing to back anything other than just giving them
241 money. That is why he voted no. Ms. Kokko said something needs to be done to bring MACC Base’s pay rates up to
242 where they are competitive.

243
244 Chairman Daniels asked if Ms. Kokko just compared wages or a total compensation comparison. Ms. Kokko said just a
245 wage survey that she was given to work with. Selectman Labonte clarified that the COLA proposed for the town of Mil-
246 ford’s employees was 3.5%. He asked Captain Frye if MACC Base was going for a straight COLA. Captain Frye said 3%
247 and the next 5 years 3% each year whether it’s lower or not. Chairman Daniels asked if it was possible to have a STEP pro-
248 gram without an IMA. Captain Frye said yes, that is why they want to keep adding things on with an IMA or updated
249 handbook.

250
251 Selectman Freel asked if people were leaving MACC Base because they are getting better jobs elsewhere. Captain Frye said
252 they give longevity pay. They had people leave but they have one opening for a full-time employee. Chairman Daniels
253 will go to the next meeting on November 29th.

254
255 **4. 2022 Town Budget** – The budget is on the website. If anyone has any questions or concerns they can direct them to the
256 Town Administrator and Finance Director. Selectman Labonte asked about surplus money. Mr. Calabria said rough guess,
257 not set in stone, around \$150,000.

258
259 **5. Town of Milford’s Recycling Ordinance** – Chairman Daniels said the Recycling Committee review the ordinance and
260 made proposed amendments. He explained the changes and asked if the Board had any questions. They took out the penal-
261 ties/fine section.

262
263 Selectman Freel asked if the town has ever looked into having trash pickup for the residents. Chairman Daniels said yes.

264
265 **Selectman Freel made a motion to approve the Updated Recycling Solid/Waste Updated. Seconded by Selectman**
266 **Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman**
267 **Freel yes. All were in favor. The motion passed 5/0.**

268
269 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**
270 Katherine Kokko, a Milford resident, asked if the radio issue analysis had been provided to the DRA. Administrator Shan-
271 non said no it hasn't because he doesn't have it.

272
273 **8. SELECTMEN’S REPORTS/DISCUSSIONS**

274
275 Recycling Committee met with the new Public Works Director and discussed opening up the Transfer Station. Much of
276 this depends on the Volunteer policy which will be discussed at the 5th Monday Forum. They are also focusing on com-
277 posting.

278
279 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

280 **b) OTHER ITEMS (that are not on the agenda)**
281 Selectman Labonte asked about a document on the website. Administrator Shannon said he needs someone to help him
282 with it.

283
284 **9. APPROVAL OF FINAL MINUTES** – Selectman Dargie moved to approve the minutes of October 25 2021 as
285 amended. Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes,
286 Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

287

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 11/22/2021

288 **Selectman Dargie moved to approve the minutes of November 8, 2021. Seconded by Selectman Dudziak. Selectmen**
289 **Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All**
290 **were in favor. The motion passed 5/0.**

291
292 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

293 1. N/A

294 **11. NOTICES.** Notices were read.

295
296 **12. NON-PUBLIC SESSION N/A**

297
298 **13. ADJOURNMENT:** Selectman Labonte moved to adjourn at 7:30 pm. Seconded by Selectman Freel. A roll call
299 **vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and**
300 **Chairman Daniels yes. All were in favor. The motion passed 5/0.**

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Gary Daniels, Chairman

Paul Dargie, Member

Chris Labonte, Vice-Chairman

David Freel, Member

Laura Dudziak, Member

9. Approval of final minutes - November 29, 2021

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING 5TH MONDAY FORUM

November 29, 2021

PRESENT:	Gary Daniels, Chairman	John Shannon, Town Administrator excused
	Paul Dargie, Vice Chairman	Andrew Kouropoulos, Videographer
	Laura Dudziak, Member	Tina Philbrick, Executive Assistant
	Chris Labonte, Member	
	David Freel, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

2. APPOINTMENT: (Approximate times)

Prior to the start of the meeting, Finance Director Paul Calabria announced that the Department of Revenue Administration, (DRA) called to say that they approved the use of Fund Balance to help with the functionality of the Town’s emergency Services Communication System.

7:00 p.m. Town of Milford’s Volunteer Policy – Citizens Input – Karen Blow, HR Director, gave a brief overview of how easy it would be to fill out the volunteer form online. The policy has some language that is provided by Primex. Selectman Freel had concerns about volunteers being covered if they were to get hurt. Selectman Dudziak clarified that if the Town wasn’t negligent in a volunteer getting hurt then the volunteer is responsible, if the town is negligent, the town would be responsible.

There was discussion about the types of volunteering and what constitutes volunteering. Ms. Blow said she is putting forward this policy as she believes it’s in the best interest of the town and it mitigates liability. The Board can either choose to accept or reject any part of this policy. Selectman Dargie said it needs to be decided as to whether it’s optional or required. Selectman Dudziak said you can’t have a policy that optional.

Arene Berry, Recreation Director, explained the one day events that Recreation has and she feels that this policy should have been setup many years ago. Having a volunteer sign a sign in on a sheet at the beginning of a function is not a big deal. She fully supports this policy. Her volunteers at the ice rink setup signed a one page sheet and read the paragraph at the top of the sheet releasing liability to the town.

A majority of the Board feels that it’s too much information for a volunteer to read and they would rather have it simplified. There were concerns that people won’t read the policy. Ms. Blow said it would be up to the department heads to inform on going volunteers that there is something they should read when they have a chance. Selectman Dudziak said it isn’t their job to make sure people read things; it’s our job to provide the information for them to have. She thinks it’s a good idea to have some type of policy in place.

Ms. Blow said the policy is broken up into 4 sections, Board of Selectmen’s policy, volunteer guide, application and volunteer acknowledgement, both would be good to have on file and for ongoing volunteerism and the forth section is a guide for department heads to use as examples if they want to. It’s important to have a list of who your volunteers are to help with grants and things.

There was discussion about youth volunteers and Ms. Blow said youth forms have to be on file. Anyone under the age of 18 must submit that form which is located on the DOL web site. Selectman Dargie feels it should be part of the package.

Selectman Freel is for a one page sign in sheet for each department, anything else is just overkill. Ms. Berry said she isn’t comfortable with that. She asked if a one pager was implemented, would a department head be able to implement stronger restrictions or would they be held to just that one page document, depending on the type of work that the volunteer does. Chairman Daniels said whatever the Board comes up with for a policy would be the minimum required and it could be adjusted. Selectman Dargie would like to have it simpler. He’s okay with special requirements.

Dave Palance, a Milford resident, agrees to keep it simple. We don’t want to deter people from volunteering. What is our risk or exposure, have we been sued. What does it cost the town by not having a policy so far. Training should be in place or it shows negligence on the town’s part. Ms. Blow said this policy is in line Primex’s expectations. They feel that it’s good practice to have a policy in place, but they don’t require it.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 11/29/2021

64 Selectman Dargie asked if there have been any law suits or compensation or issues regarding any kind of volunteering. Ms.
65 Blow said she doesn't know about other towns and cities, we have not any claims against us. In the past, volunteers were
66 utilized in some departments regularly on an ongoing basis for years. That can cause issues with the DOL depending on if
67 the volunteer is considered an employee or volunteer, he suggests writing a policy around that. Chairman Daniels said that
68 can be put in the policy.

69
70 Selectman Labonte suggest coming back with something simple that Primex would accept, that people can sign off on to
71 exempt us from liability. Ms. Blow said we will do whatever the Board decides. We are looking out for the town and plan
72 for the future. Chairman Daniels said one common form used by all departments then each department can do their own
73 forms to comply with what their needs are. He also feels that if a person is under 18, they need to have their parents' per-
74 mission. At this point, other suggestions were offered.

75
76 Ms. Blow said they will review everything with the suggestions and bring it back to the Board. She asked the Board to
77 send her anything they else they may have.

78
79 **7:00 p.m. OPEN FORUM**

80
81 Katherine Kokko, a Milford resident, has two issues as a concerned citizen; misunderstanding and misinformation from this
82 Board. She's is frustrated that she doesn't get clear communication and transparency in regards to a question about fre-
83 quencies she brought up last week. She spoke with Wilton and their BOG representative and found out that they co-lease
84 the frequencies that they needed with MACC Base. According to Ms. Kokko, Wilton doesn't foresee the issues that this
85 Board does if they were to leave MACC Base. She heard comments that there will be a fight between the organizations.
86 Milford could have done the same thing as Wilton but chose to put their returned funds from MACC Base, back into their
87 taxpayers' general fund.

88
89 Ms. Kokko is not happy that the DRA approved Milford's request to use some of their fund balance for emergency Com-
90 munications issues. She questions the "new radio issues" that the Police Department told the Budget Advisory Committee
91 that they had when it wasn't brought up in the October meeting. She questions if we had a "public hearing" in October in
92 accordance with the RSA. She will be speaking with the DRA about her concerns.

93
94 Joan Dargie, a Milford resident, asked whatever happened to the decorations and second tree that used to be put on the
95 poles downtown. Selectman Dargie said the monies were included in the pumpkin festival warrant article years ago and it
96 was removed several years ago. Chairman Daniels doesn't have any history to tell her why it was discontinued.

97
98 Ms. Dargie asked if it was something that could be added back into the budget. Chairman Daniels said yes, we can add it in
99 at the Deliberative session or in our budget discussions prior to then. Ms. Dargie asked the Board to re-look at the sidewalk
100 warrant article. With all the money spent on Osgood Pond, it would make it safer for everyone. She feels that it failed the
101 last two years because the Board didn't support it.

102
103 **3. DECISIONS**

104 **a. CONSENT CALENDAR**

105 1) N/A

106
107 **4. ADJOURNMENT:** Selectman Dargie moved to adjourn at 8:09. Seconded by Selectman Dudziak. All were in favor. A
108 roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes,
109 and Chairman Daniels yes. All were in favor. The motion passed 5/0.

110
111 _____
112 Gary Daniels, Chairman Paul Dargie, Member

113
114
115 _____
116 Chris Labonte, Vice Chairman David Freel, Member

117
118
119 _____
120 Laura Dudziak, Member

10. Treasurer's Report - October 2021

TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
10/31/2021
(unaudited)

	CHECKING ACCOUNT	TOWN CLERK ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	BAR HARBOR ACCOUNTS	INVESTMENT ACCOUNT	TOTAL
Beginning Balance as 10/01/21	(154,238.80)	53,485.82	211,699.76	3,959.69	(16,769.71)	10,680.71	12,606,335.00	\$ 12,715,152.47
Receipts:								
Taxes and Interest	199,457.84	-	-	-	31,740.05	-	-	\$ 231,197.89
Water & Sewer User Fees	165,257.53	-	-	-	40,057.48	-	-	\$ 205,315.01
Other Revenues	155,566.29	372,077.76	-	-	4,013.40	-	-	\$ 531,657.45
Ambulance	-	-	-	-	25,496.82	-	-	\$ 25,496.82
Recreation	-	-	-	-	2,561.00	-	-	\$ 2,561.00
Escrow Deposit	-	-	-	-	-	-	-	\$ -
Escrow Transfers	101,331.56	-	-	-	-	-	-	\$ 101,331.56
Interest Income	-	-	101.52	0.07	-	0.45	961.13	\$ 1,063.17
Investment Transfers	4,257,666.56	-	-	-	-	-	691,331.56	\$ 4,948,998.12
TAN Deposit	-	-	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	-	-	\$ -
21 ARPA-LFRF Comm Equip.	-	-	-	-	-	-	-	\$ -
21 ARPA-LFRF Sewer Equip.	-	-	-	-	-	-	-	\$ -
Total Receipts:	\$ 4,879,279.78	\$ 372,077.76	\$ 101.52	\$ 0.07	\$ 103,868.75	\$ 0.45	\$ 692,292.69	\$ 6,047,621.02
Disbursements:								
Accounts Payable Warrants	(1,570,074.53)	(89,150.05)	-	-	(7,415.73)	-	-	\$ (1,666,640.31)
Payroll Warrants	(697,245.53)	-	-	-	-	-	-	\$ (697,245.53)
Milford School District Appropriation	(2,387,774.00)	-	-	-	-	-	-	\$ (2,387,774.00)
Hillsborough County Appropriation	-	-	-	-	-	-	-	\$ -
Escrow Transfers	-	-	(101,331.56)	-	-	-	-	\$ (101,331.56)
Investment Transfers	(313,331.56)	(282,000.00)	-	-	(96,000.00)	-	(4,257,666.56)	\$ (4,948,998.12)
TAN Disbursement	-	-	-	-	-	-	-	\$ -
Suntrust Disbursement	-	-	-	-	-	-	-	\$ -
Bank Charges	(1,346.12)	-	-	-	-	-	-	\$ (1,346.12)
Voided Checks	14,541.59	-	-	-	-	-	-	\$ 14,541.59
Total Disbursements:	\$ (4,955,230.15)	\$ (371,150.05)	\$ (101,331.56)	\$ -	\$ (103,415.73)	\$ -	\$ (4,257,666.56)	\$ (9,788,794.05)
Ending Balance as of 10/31/21	\$ (230,189.17)	\$ 54,413.53	\$ 110,469.72	\$ 3,959.76	\$ (16,316.69)	\$ 10,681.16	\$ 9,040,961.13	\$ 8,973,979.44

Allen White 12/9/21
ALLEN WHITE
TOWN TREASURER