

5:30 –

CTA Dispatch Communication Presentation

**Copies of the report can be found on the front of
the Town of Milford's website @**

www.milford.nh.gov

4. a) 1) Request for Acceptance of donations to the Conservation Commissions Rail Trail Fund - Trail Animals Running Club - \$13,777.63

Town of Milford
CONSERVATION COMMISSION

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
www.milford.nh.gov
conservation@milford.nh.gov



Board of Selectmen
December 11, 2019

Re: Acceptance of Donation from Trail Animals Running Club (TARC)

The Conservation Commission requests permission from the Board of Selectmen to accept the proceeds of \$13,777.93 from the 2019 Ghost Train Rail Trail Race. This money will be put into the Rail Trail Fund which is used for maintenance and improvements to the Rail Trail.

This was the 10th year for the race which fielded 300+ runners, 46 of whom completed 100 miles. Two runners ran 115 miles in the 30 hour race. The runners enjoyed their time on the trail and are very grateful to the towns of Milford and Brookline and their Conservation Commissions for hosting such a great event.

Thank you for your continued support of the Conservation Commission.

Respectfully,

Chris Costantino,
Milford Conservation Commission

Town of Milford, NH 5. a) 2020 Budget Board Requested
 2020 Operating Budget Reductions
 Requested \$200,000 Reduction

	Proposed	Default	
2020 Budget as of December 9, 2019	15,465,695	15,287,249	
Potential Reductions			
Vehicles MPD & Com Dev	140,500		Encumber 2019
Con Com Stewardship Endowment	30,000		
Ambulance Billing Service	10,000		Revenue impact
Assessing Cyclical Review	10,000		Encumber 2019
Administration - Reduce TA Transition	5,000	5,000	
Administration - Other Contracted Services	5,000		
Administration - Eliminate TA 2% increase	2,500	2,500	
Police - Reduce OT various accounts	4,000	4,000	
DPW - Capital Vehicles	3,000		
Voter Registration - Wages	3,000	3,000	
Voter Registration - Supplies	1,000	1,000	
Total Reductions	214,000	15,500	
Revised 2020 Budget as of December 16, 2019	15,251,695	15,271,749	
2019 Operating Budget	14,764,173		
Difference to 2019	487,522		
	3.3%		

Keep in mind the budget was increased \$77,769 to fully fund MACC Base despite running a surplus exceeding \$100,000 in each of the past three years. The \$77,769 represents a 0.5% increase to the budget.

Town of Milford
Warrant & Financials
Budget and Bond Public Hearing

January 13, 2020

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the Budget & Bond Hearing Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2" (RSA 40:13), in said Milford, on Monday, the Thirteenth (13th) day of January 2020, in the Milford Town Hall Board of Selectmen's Meeting room at six-thirty o'clock (6:30 p.m.) in the evening to discuss bond and budget hearing Articles to be presented at the Deliberative Session.

Insert Attest sheet here

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 2, 2019

PRESENT:	Gary Daniels, Chairman	Mark Bender, Town Administrator
	Paul Dargie, Vice Chairman	Tina Philbrick, Recording Secretary
	Mike Putnam, Member	Nate Addonizio., Videographer
	Laura Dudziak, Member	
	Chris Labonte, Member	

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:30 p.m. – Social Services Warrant Article – Social Services Committee – Susan Drew and Clare Holston

Susan told the Board that Social Services Committee had six members this year, of various age groups. Requests were sent to prior applicants and ads were placed in the paper for new applicants. This year 17 applications were received and the Committee recommends funding 12 requests. Priority is given to those agencies who are based in Milford, and/or who work with at risk-youth or the elderly or address mental health and substance use disorder needs. Susan referred the Board to her hand out of the 12 recommendations for inclusion in the 2020 Social Services Warrant.

Selectman Putnam asked who the six members were. Susan said Claire Holston, Tina Philbrick, Jessica Trask, Marcia Nelson and Joelle Martin. Chairman Daniels asked if they track previous applicant's success. Susan said yes. The applicants are using the money for what was requested. Chairman Daniels asked how many people Bridges served. Susan said they served 129 residents from Milford; the money goes to the Milford office which is 48% of the people they see in Milford. Chairman Daniels asked how many Meals on Wheels served. Susan said 101 Milford residents.

Chairman Daniels asked if we have shelter in Milford to take care of the homeless. Susan said we have no shelters in the Town in Milford. We are asking for \$40,000 which is the same as last year. Administrator Bender asked who did we fund differently this year. Susan said they were not new, just different from last year. We funded Home Health and Hospice and CAST. CAST received a large grant last year so we didn't fund them. This year they asked for funding for their resiliency program which is outside the grant funding money. Chairman Daniels said he thought Hospice was covered by Medicare. Susan said there are some people who they work with who are not covered under Medicare.

5:40 p.m. – Conservation Warrant Article – Andy Hughes, Chris Costantino and Audrey Frasier

Andy presented the Conservation Land Fund Warrant Article for consideration in the 2020 warrants. The warrant article would be for \$20,000 and has always been supported by the Town voters. The fund accumulates from year to year and allows Conservation to take advantage of land acquisition opportunities. The BAC recommended it stay at a minimum of \$150,000; there is currently a balance of \$121,000 in the fund.

Selectman Putnam asked if they could do a year without an additional \$20,000. Andy said they don't have anything pending this year but we need money in reserves in case something happens and properties become available.

3. PUBLIC COMMENTS. Selectman Labonte said he received an e-mail from Rodny Richie who couldn't make it tonight. Rodny would like an update on Osgood Pond Dredging and the warrant article from last March authorizing funds for that purpose, what is the current status and plan. Chairman Daniels said it's on hold until spring per the vote that was taken by the Board. Rodny also wanted to know what the Boards plan of action and timeline in regards to a possible warrant article for changes and improvements to our dispatch center. He would like to see an opportunity for public participation more than just at scheduled Board meetings when the CTA report recommendation are presented. Chairman Daniels said that would be the next step and we will decide shortly after that. We will need to come up with a warrant article one way or another. Warrant articles are due before the Budget and Bond Hearing, so around the first week in January.

Administrator Bender said CTA will be making their presentation to The Milford Board of Selectmen on December 16th. This Board will need to make a decision fairly quickly on what direction we want to go. Selectman Labonte said there will be a lot of information to digest. Chairman Daniels said they would not be making a decision that night. Selectman Labonte said lots of people have asked if there will be discussions with the public or is the Board just going to take action on it. Chairman Daniels said he would invite the public who are concerned about this to be here on December 16th when CTA is doing their presentation. Both Mont Vernon and Wilton Board are also invited.

64 **4. DECISIONS.**

65 **a) CONSENT CALENDAR. There were not items for the consent calendar at this meeting.**

66
67 **b) OTHER DECISIONS.**

68 1) Open Space Conservation Easement – BROX

69
70 Chairman Daniels stated that at the last meeting he said there were three Attorneys that recommended that we not take a
71 vote on this until the State and Court came together on what was wrong with the permit. He was incorrect, it was only
72 our Attorney. He sent this information to the Board informing them that he was mistaken.

73
74 Chairman Daniels opened the floor for discussion. Andy Hughes, Chris Costantino and Audrey Frazier came up to
75 speak. Andy said the ARM Grant is \$20,000 and originally they wanted signatures on the three documents which do
76 not bind the town taking the easement, it just makes them be aware of the requirements. They originally insisted on a
77 Commitment agreement but as of now, that agreement is not required to be signed. In order to get the ARM grant on
78 the agenda for Governor and Counsel, the agreement needs to be signed by tomorrow or we risk losing the money.

79
80 Chairman Daniels clarified that the commitment agreement is not conditional. Andy said correct. Chairman Daniels
81 asked if we get the \$20,000, when does the survey have to be completed. Andy said it needs to be completed by the end
82 of this year. Chris said that is part of the commitment agreement and she doesn't have an answer for that. The ARM
83 grant money is a reimbursement. We have to submit an invoice and we wouldn't get any money until we get an invoice
84 from the survey work. Chairman Daniels said his concern is that if we spend the money and things fall apart and we
85 will need to return it. Where would the money come from? Andy said it would come from the Land Fund if it needed
86 to be returned. Everything is going ahead and its unlikely things will stop. There isn't going to be any significant
87 change to the AOT permit.

88
89 Selectman Dargie said they received a cease and desist order today so we've stopped work. Administrator Bender said
90 it not really a cease and desist order, it was just a letter from DES, not the court.

91
92 Audrey said the grant is to put the property into conservation, if it doesn't happen, we won't receive the money. We
93 asked the surveyor to not spend more than \$5,000, and it's currently on hold. She agrees with Andy that things will go
94 forward with the Sand and Gravel. The species are in hibernation until about April. She recommends going to DES and
95 asking them, if we could continue through the winter where there is no impact to the species right now.

96
97 Selectman Dargie asked if it was possible to postpone it to 2020, or is getting the grant contingent on having the work
98 done in December. Audrey said the survey is part of the commitment agreement, she doesn't think the ARM people are
99 requiring the survey by December 31st and she feels they are being flexible based on the circumstances. Chris said she
100 would find out. Selectman Dargie said he would sign the agreement but not actually spend any money until we are sure
101 we are spending the money the right way. Andy and Chris agreed. Chris said the state agency is the one asking for the
102 deadline of December 31st.

103
104 Administrator Bender said the scope of services under exhibit A in the ARMS agreement includes a deadline of June
105 30, 2021. To utilize the funds wherein by the State of New Hampshire acting through DES for the acquisition and re-
106 cordation of a Conservation easement on the property as soon as possible. The project shall be completed by June 30,
107 2021. Regarding the Commitment agreement, if we don't sign anything tonight, which is his advice, when you go back
108 into this process, you will have to do the first and second public hearings and the vote all over again.

109
110 Chairman Daniels said they didn't want to lose the \$20,000; he had concerns about the words that were used. Select-
111 man Dargie said as long as we are not spending money on a survey, there's no downside to signing the agreement. We
112 can always change our mind and we won't be out any money. If we did a survey, spent the money and didn't do any-
113 thing that would be a waste. Chairman Daniels said he heard Chris say she wasn't sure if it needed to be complete by
114 the end of the year. Chris repeated that the Commitment Agreement from Fish and Game was an initial requirement for
115 the December 3rd deadline and now it's not. Chairman Daniels asked if there was a deadline for the survey to be done
116 now. Chris said she doesn't know. Chairman Daniels said he would like everything finalized before we start doing
117 something.

118
119 Audrey said she didn't read the ARM agreement and asked if there was anything in there about a survey being done by
120 the end of December? Andy said no.

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123 Selectman Dargie made a motion to approve the ARM agreement tonight and hold off on the Committeemen Agree-
124 ment until later. Seconded by Dudziak. The motion passed 4/1 with Selectman Putnam opposed.
125

126 **5. TOWN STATUS REPORT –**

127 **a. 2020 DRAFT Warrant Articles**

128 Administrator Bender said a VERY ROUGH draft of the warrant articles is in the Board package. This is to give you an
129 idea of the warrant articles that staff is proposing and some carryovers from prior years. The warrant article for Milford
130 Dispatch is still a place holder until we hear from CTA. There was discussion about roads last week and Director
131 Riendeau is working on a road plan. We will have the same maps as before of road work that has been completed over
132 the past few years and what we plan for the first year of a road bond. Read at your leisure.
133

134 Selectman Dargie proposed that when we go to vote on warrant articles, we do it in two stages. One vote to put the
135 warrant article on the warrant and a second vote as to if we support it or not. It's possible that someone supports going
136 forward with a warrant article but actually be opposed to the warrant article. Selectman Dudziak agreed.
137

138 Chairman Daniels said in some ways it seems like a cop out because the people who elected us look to us for our rec-
139 ommendation on something and if you don't have a voice strong enough one way or another, and leave it up to them.
140 Selectman Dargie said your vote will be on there. There are some things that you do want the voters to vote on. We did
141 it that way every year on the School Board. Chairman Daniels said we will consider that process as we go forward.
142

143 **b. Vehicle Proposal**

144 Administrator Bender said the proposed 2020 Operating Budget includes \$140,499 for vehicles.

- 145 • \$110,499 for the Milford Police Department
- 146 • \$ 30,000 for Community Development

147 During the Saturday budget review meeting, Captain Frye presented an option to lease/purchase six vehicles for use
148 over a four year period. Jason Cillo volunteered to represent the BAC to discuss options. Jason, the Town Administra-
149 tor, Captain Frye, Chief Viola and Paul Calabria meet twice to discuss this.
150

151 Jason reviewed with the BAC and their recommendation is to purchase, not lease purchase, the six vehicles for the Po-
152 lice Department and repurpose one of their vehicles for DPW. This would save us interest cost of \$14,608. The cost is
153 \$326,099.

- 154 • \$318,653 for six Police Vehicles
- 155 • \$ 7,446 for Milford Police Department to DPW Vehicle.

156 Funding would be:

- 157 • \$140,499 removed from the 2020 Budget providing we can encumber 2019 budgeted funds. 2019 expendi-
158 tures are running slightly below budget and these funds should be available. We would need a final decision to
159 be made by December 16th or the 23rd.
- 160 • \$185,600 allocated from the anticipated 2020 State Municipal Aid money that we will be receiving next Octo-
161 ber.
162

163 Selectman Labonte asked if the \$30,000 for Community Development would be coming out of the budget. Administra-
164 tor Bender said yes, and they would keep their two vehicles. Selectman Labonte asked why we don't take the \$7,446
165 from DPW's budget under the line item for new vehicles; they have \$13,000 in that line item. Administrator Bender
166 said the \$13,000 was not for a vehicle, it's for a plow frame, and it's under capital expenditure. Paul said it's for a heavy
167 duty plow assembly.
168

169 Selectman Dargie asked what the plan would be over the next four years if you are getting six vehicles now. Adminis-
170 trator Bender said it would be six now and over the next three years we would pick two other vehicles from the PD and
171 refurbish them so that we still stay with the two vehicles every year. We've had very good success with the vehicle that
172 we refurbished last year and it would be good to continue that for another couple of vehicles.
173

174 Selectman Labonte asked how much was added in for refurbishment each year. Administrator Bender said it would
175 have to be budgeted in 2021 and 2020 and it would be about \$15,000 per year. Selectman Labonte asked if it would be
176 enough. Captain Frye said it's a start. Administrator Bender said they will have an opportunity to select the best two
177 vehicles for refurbishment.
178

179 Selectman Dargie said if we just stuck with the two vehicles and didn't try to front load it with six now and none for a
180 while, would that be a problem? Jason said that was a thought but we were thinking if we take \$140,000 out it drops the

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181 budget down about .9%. For years two, three and four, we are not adding to the budget for vehicle cost. We are using
182 appropriated funds from the 2019 budget plus anticipated funds from the mutual aid. We could appropriate those funds
183 for a need rather than a want.

184
185 Selectman Dargie said, in his opinion, the anticipated mutual aid money should go to the tax rate. Jason said by doing a
186 lease program, if we go to default next year, the money won't be in there.

187
188 Chairman Daniels said he looks at the budget as being the operating cost to the town. His problem is that you are get-
189 ting \$185,000 in one-time money and now you're going to start using it for operating cost. That's not how it should be
190 used. It should be put into things like roads or something like that. We have a regular cycle on replacement of police
191 cruisers and he doesn't know if four years from now, your plan will work because we don't know what condition the
192 cars will be in four years from now. Jason said, that can be said about a lot of things. You are reducing the budget by
193 almost 1% and taking care of a need for four years on vehicles. We saw the stats on the Saturday meeting.

194
195 Selectman Dargie said it doesn't reduce the budget. The \$185,000 is revenue but the money to buy the vehicles would
196 be in the budget. Selectman Labonte asked if they would be taking the \$110,000 out of the Police Departments budget.
197 Jason said yes. Selectman Labonte said they would take that money out for four year then. Jason said no, only the 2020
198 budget. Selectman Labonte said if we wouldn't need to buy cruisers for four years then we wouldn't need to put money
199 back in that line item for four years. Administrator Bender said correct.

200
201 Paul said to Selectman's Dargies point, we would have to gross appropriate the funds if we were going to earmark that
202 as opposed to what we were talking about earlier where we would be having the same discussion at the end of Decem-
203 ber on whether or not we had surplus.

204
205 Selectman Labonte asked if they were six marked cruisers. Chief Viola said four are marked and two are admin vehi-
206 cles. Selectman Dargie said he's in favor of taking the \$140,000 out of the budget and spending the money this year and
207 that's it, so there are no more cruisers next year and then just go back into the rotation like we've been doing.

208
209 Administrator Bender clarified that Selectman Dargie would buy the two cruisers and the Community Development
210 vehicle and move the Community Development vehicle to Public Works. Selectman Dargie said yes or maybe do the
211 conversion thing instead of buying a vehicle for them. Administrator Bender said the two cruiser vehicles are not in
212 good enough conditions to move over to Public Works. Selectman Dargie suggests a third cruiser. Administrator Bend-
213 er said it would be more than \$30,000. Police vehicles are \$55,000 outfitted. Selectman Dargie said they were convert-
214 ing one.

215
216 Administrator Bender said if they did six they would reach deeper into the Police fleet and get one of the better vehicles
217 but they would not be one of the first two that we would replace. Selectman Dargie said in that case, he would be in
218 favor of just doing the original plan and not add anything to the budget for next year. The way that you are talking
219 about bumps up the budget from \$110,000 to \$185,000 next year.

220
221 Administrator Bender said you are allocating general funds to purchase the remaining vehicles. The anticipated munic-
222 ipal aid is going to become part of the general fund. Selectman Dargie said that is a separate topic. It's revenue, which
223 is good but this is an expense. Administrator Bender said you have to spend that money in the 2020 budget, anticipated
224 money has to be spent in the same year. Selectman Dargie disagreed. We put it to the general fund this year for tax re-
225 lief. With unanticipated revenue you need to do someone with it, anticipated revenue you don't have to, it just comes in.
226 Paul said Selectman Dargie is correct.

227
228 Chris Pank reminded the Board that they are looking at a difference of 4.8% and 4% and if they are trying to get a
229 budget through this town the lower the budget, the happier the people are. Selectman Dargie said they are misunder-
230 standing. This actually increases the percent increase. Now we have \$140,000 for next year. The way he's saying it, is
231 the \$140,000 goes away. Doing it this way, the \$140,000 changes to \$185,000 so you're actually increasing the
232 amount.

233
234 Selectman Labonte asked why we are buying a vehicle for Community Development that is ultimately going to go sup-
235 ply DPW with a vehicle when Community Development doesn't need a vehicle. Administrator Bender said Communi-
236 ty Development has two vehicles and they use both of them daily. The vehicle currently in Public Works was repur-
237 posed from Ambulance. We are having engine/transmission problems with that. The repair will be very expensive.
238 We thought we would take one of the Community Development vehicles; they have a 2006 and a 2007 and move it to
239 Public Works where it can be utilized and maintained and get a little bit of space between years on the vehicles in

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240 Community Development. Those vehicles are used by the Building Inspector, the Electrical Inspector, the Assessor,
241 anyone in Town Hall can use one of those vehicles if it's available. Selectman Labonte said if you go to the initial plan
242 as far as the cruisers it will take the Community Development vehicle out of the mix, pull the \$30,000 out so now you
243 are still utilizing the \$30,000 but not changing the dynamic of the vehicles in Community Development anymore. Ad-
244 ministrator Bender said the reason we couldn't do the police vehicles now is the two we would be replacing under the
245 scenario we originally discussed are not worth transitioning to Public Works.
246

247 Chairman Daniels asked what we were looking at for Bridge Repairs, Mason Road is a big one. Administrator Bender
248 said he wasn't prepared to discuss Bridge Repair information tonight. We will look at that when we do the Capital Re-
249 serve Review. Mason Road will be an expensive one in line with state aid. Chairman Daniels is just looking ahead at the
250 \$185,000 coming in anticipated revenue and one time projects.
251

252 Selectman Labonte said the line item for vehicles under the Public Works budget would still cover vehicles right. He
253 understands that it's for a plow frame this year. Paul said yes. Selectman Labonte said he doesn't know why you would
254 put a plow frame under a vehicle line. Administrator Bender said if we were buying a truck with a plow frame the total
255 cost would be in that line. Selectman Labonte said it doesn't make sense to him. Administrator Bender said it's the
256 capital expenditure line.
257

258 Selectman Labonte said we have surplus money this year, could we be looking at a deficit next year due to the Gravel
259 Operation stopping. Could we possibly have no revenue out of the Gravel Operation next year? We should be thinking
260 about it.
261

262 Selectman Dargie summarized; the scenario here adds \$185,600 to the budget. Jason said, and you lose \$220,000 for
263 years three and four. You need to look at it at both two years and four years. Selectman Dargie said when the voters
264 are presented with a budget they are not seeing the budget for 2021 or the other years. This adds \$186,000 to it which is
265 11 cents on the tax rate. Jason said you're taking out \$140,000. Paul said you have to gross appropriate when we do
266 our budget so we have to put the \$185,000 in as an anticipated expenditure so it would raise the budget. If we are in the
267 same situation as we are right now, next year looking at a surplus could buy the two cruisers out of incumbent funds but
268 it's not a given. Selectman Dargie is correct. Selectman Dargie said the only way around it is to do a lease purchase,
269 then you're spending in in the future.
270

271 Selectman Labonte clarified that there is nothing to prevent the money from being added back in. Chairman Daniels
272 said that's correct. No Boards can tie the hands of a future Board. Selectman Labonte asked if we've raised the ques-
273 tions to all the departments on their wants. Administrator Bender said we have with some departments and he will be
274 bringing it up at the staff meeting on Thursday. He plans to ask them to forecast any big expenditures that for the rest of
275 the year so they can refine the surplus. We can put a list a wants together but there is nothing wrong with putting it
276 back in the general fund.
277

278 Selectman Dargie said he's in favor of spending something this year for something that's in the budget and pulling it
279 out of the budget early. He's not in favor of going on a spending spree and buying stuff that you didn't think was good
280 enough to get into the budget. Administrator Bender asked for a consensus on the Board for that or do you want to
281 think about it for a week or so? The Board will think about it.
282

283 Chairman Daniels asked Paul if he had a chance to get more information on Workman's Comp. Paul said he called and
284 hasn't heard back yet. He will follow up again.
285

286 Selectman Labonte asked where we are on paving as far as Nashua Street, Union Street and Elm Street. He thought
287 they were originally going to be paved from curb to curb. Administrator Bender said the section of Nashua Street was
288 curb to curb and Union Street was curb to curb. Elm Street was never curb to curb. Selectman Putnam asked Select-
289 man Labonte if he received his e-mail on a payment. Selectman Labonte said yes and asked if they got the bill for the
290 \$150,000 or the whole thing. Selectman Putnam said it was for \$8,000 more than what we agreed on and we are just
291 paying for what we agreed on. We need more documentation for the additional \$8,000. Administrator Bender said the
292 additional \$8,000 was for work on King St. and that area that you agreed to when we were doing the drainage and you
293 did the water project.
294

295 Selectman Labonte questioned when the puddle next to NAPA, will be fixed due to a paving imperfection. Administra-
296 tor Bender said he doesn't know if there is anything they can do. He spoke to Rick and Chris about it and they will
297 watch it during the winter. Selectman Labonte said he measured the puddle and it was 2 1/2 inches deep, does it put us at
298 a liability when it turns to ice. He's been asking this question since October when there was plenty of time to fix it.

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299 **6. DISCUSSIONS: N/A**

300
301 **7. PUBLIC COMMENTS:**

302
303 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

304 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

305 **b. OTHER ITEMS (that are not on the agenda).**

306
307
308 **9. APPROVAL OF FINAL MINUTES.** No minutes were presented for approval at this meeting.

309
310 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

311 **11. NOTICES.** Notices were read.

312
313 **12. NON-PUBLIC SESSION.**

314
315 **13. ADJOURNMENT:** Selectman Putnam moved to adjourn at **6:40**. Selectman Dudziak seconded. All were in favor.
316 The motion passed 5/0.

317
318
319
320 _____
321 Gary Daniels, Chairman

322 _____

323 _____

324 Paul Dargie, Vice Chairman

325 _____

326 _____

327 Mike Putnam, Member

Laura Dudziak, Member

Chris Labonte, Member

draft

ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

WARRANT ARTICLE – WADLEIGH LIBRARY RENOVATION AND EXPANSION PROJECT – \$3,400,000 (\$2,800,000 BOND and \$600,000 DONATIONS)

Shall the Town vote to raise and appropriate the gross project budget sum of \$3,400,000 for the repair, renovation, and expansion of the William Y Wadleigh Memorial Library building and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 as well as additional funds raised – a minimum of **\$100,000** - and borrowing not more than \$2,995,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33). Further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, with such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to take all other necessary action to carry out this project. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees supports this Article (7-0).** The Board of Selectmen supports this Article (0-0). The Budget Advisory Committees supports this Article (0-0). **This Article no tax impact in 2020**

WARRANT ARTICLE - MILFORD EMERGENCY COMMUNICATIONS DISPATCH CENTER EQUIPMENT and INFRASTRUCTURE UPGRADES - \$2,500,000 BOND or MILFORD AREA EMERGENCY COMMUNICATIONS DISPATCH CENTER EQUIPMENT and INFRASTRUCTURE UPGRADES.

Shall the town vote to raise and appropriate the sum of \$000 This project request is for the anticipated upgrades and/or replacement of Town emergency dispatch equipment and infrastructure or to establish a Milford Emergency Communications Dispatch Center replacing MACC Base in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 15 years, and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, 3/5affirmative vote to pass. **Boards of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact in 2020.**

WARRANT ARTICLE – RECONSTRUCTION OF APPROXIMATELY 11 MILES OF TOWN ROADS - \$2,000,000 BOND

Shall the town vote to raise and appropriate the sum of \$2,000,000 to reconstruct approximately 11 miles of roads as detailed using Cartegraph Data by the Department of Public Works and to authorize the issuance of bonds or notes therefore of not more than \$2,000,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact this year.**

WARRANT ARTICLE – NASHUA STREET PEDISTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 BOND (State pays \$600,000; Town pays \$150,100)

Shall the Town will vote to raise and appropriate the sum of \$750,500 (\$150,100) to be raised by general taxation and \$600,400 from the federal Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering, potential right-of-way acquisition, and construction of approximately 3,500 linear feet of new five-foot (5') wide sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street beginning from 486 Nashua Street (Near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (Near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street, and to authorize the issuance of bonds or notes therefore of not more than \$750,500 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and

negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact this year.**

WARRANT ARTICLE – OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 BOND (State pays \$610,400; Town pays \$152,600)

Shall the Town vote to raise and appropriate the sum of \$763,000, (\$152,600) to be raised by general taxation and \$610,400 from the federal Congestion Mitigation and Air Quality Improvement (CMAQ) Program) for the engineering of, potential right-of-way acquisition of, and construction of approximately 4,000 linear feet a new five-foot (5') wide sidewalk with vertical granite curbing, a dedicated striped bicycle lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road. The pedestrian improvement project will begin at intersection of West Street and Osgood Road and continue southwest along Osgood Road past Adams Field, Osgood Pond, and Mason Road to the intersection of Osgood Road, Melendy Road and Armory Road. The pedestrian improvements will continue eastward along Armory Road to intersection with the Granite Town Rail-Trail, and to authorize the issuance of bonds or notes therefore of not more than \$763,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact this year.**

WARRANT ARTICLE – COLLECTION SYSTEM CAPACITY MANAGEMENT, OPERATION AND MAINTENANCE PROGRAM DEVELOPMENT - \$218,305 BOND

Shall the Town vote to raise and appropriate the sum of \$218,305 for the purpose of automation improvements for the wastewater treatment facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgment? The Automation improvements will replace aging and outdated controls to ensure uninterrupted essential operations and to develop a sewer collection system management plan. Note: As this is for issuance of long term debt, this vote requires, under State law, 3/5 affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32. **The Board of Commissioners support this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$15,465,695

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$15,465,695? Should this Article be defeated, the default budget shall be \$15,287,249 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.096 over the 2019 Budget or (\$9.66 on an assessed valuation of \$100,000)**

WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$1,607,007

Shall the Town vote to raise and appropriate the sum \$1,607,007 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$000, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,024,735

Shall the Town vote to raise and appropriate the sum of \$2,024,735 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$000, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE – AMBULANCE AND EQUIPMENT LEASE-PURCHASE - \$45,180 (Annual Lease Payment \$45,180; \$75,000 Paid From Capital Reserves; Total Purchase Price \$296,400)

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause, which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing one ambulance with the appropriate equipment for Ambulance Department operation to replace the current 2001 LifeLine ambulance and to raise and appropriate the sum of \$45,180 for the first year's payment for this purpose. The total purchase price of this vehicle is \$296,400. Approval of this warrant article will further authorized the expenditure of \$75,000 from the Ambulance Capital Reserve Fund to arrive at the net/lease/purchase amount of \$221,400. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.026 over the 2019 Budget or (\$2.60) on an assessed valuation of \$100,000**

WARRANT ARTICLE – PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price (\$145,000)

Shall the Town vote to authorize the Board of Selectmen to enter into a 3-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing one Caterpillar (or similar) Wheel Bucket Loader and to raise and appropriate the sum of \$22,980 for the first year's payment for this purpose. The total purchase price of this vehicle is \$145,000. Approval of this warrant article will further authorized the expenditure of \$80,000 from the DPW Vehicles and Heavy Equipment Capital Reserve to arrive at the net/lease/purchase amount of \$65,000. If this article passes, future years' payments will be included in the operating budget. **The Board of Selectman supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0121 over the 2019 Budget or (\$1.21) on an assessed valuation of \$100,000**

WARRANT ARTICLE - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$150,000

Shall the town vote to raise and appropriate the sum of \$150,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The \$150,000 adds to the Bridge Replacement Capital Reserve approved by voters in 2014. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0915 over the 2019 Budget or (\$9.15) on an assessed valuation of \$100,000**

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0228 over the 2019 Budget or (\$2.28) on an assessed valuation of \$100,000**

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0134 over the 2019 Budget or (\$1.34) on an assessed valuation of \$100,000**

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0134 over the 2019 Budget or (\$1.34) on an assessed valuation of \$100,000**

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0134 over the 2019 Budget or (\$1.34) on an assessed valuation of \$100,000**

WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0134 over the 2019 Budget or (\$1.34) on an assessed valuation of \$100,000**

WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$20,000 adds to the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0103 over the 2019 Budget or (\$1.03) on an assessed valuation of \$100,000**

WARRANT ARTICLE – POLICE AND FIRE DEPARTMENT PORTABLE RADIO REPLACEMENTS from THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$22,800

Shall the Town vote to expend the sum of \$22,800 from the Public Safety Communication Equipment Replacement Capital Reserve to replace Portable Radios for the Police and the Fire Departments. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article does not have a tax impact.**

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

Shall the Town vote to raise and appropriate the sum of \$15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The \$15,000 adds to the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0071 over the 2019 Budget or (\$0.71) on an assessed valuation of \$100,000**

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0228 over the 2019 Budget or (\$2.28) on an assessed valuation of \$100,000**

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0178 over the 2019 Budget or (\$1.78) on an assessed valuation of \$100,000**

WARRANT ARTICLE - PUMPKIN FESTIVAL SUPPORT - \$23,000

Shall the Town vote to raise and appropriate the sum of \$000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0121 over the 2019 Budget or (\$1.21) on an assessed valuation of \$100,000**

WARRANT ARTICLE - CONSERVATION FUND - \$20,000

Shall the town vote to raise and appropriate the sum of \$000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0103 over the 2019 Budget or (\$1.03) on an assessed valuation of \$100,000**

WARRANT ARTICLE – ANNUAL LABOR DAY PARADE SUPPORT - \$10,000

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.004 over the 2019 Budget or (\$0.40) on an assessed valuation of \$100,000**

WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0034 over the 2019 Budget or (\$0.34) on an assessed valuation of \$100,000**

WARRANT ARTICLE – INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0031 over the 2019 Budget or (\$0.31) on an assessed valuation of \$100,000**

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0018 over the 2019 Budget or (\$0.18) on an assessed valuation of \$100,000**

WARRANT ARTICLE - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT

Shall the town, pursuant to RSA 72:27-a, vote to increase the Optional Veteran's Tax Credit (RSA 72:28) and the All Veteran's Tax Credit (RSA 72:38-b) from \$300 to \$400. RSA 72:28 I. The standard veterans' tax credit shall be \$50. II. The optional veterans' tax credit, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$51 up to \$750. The optional veterans' tax credit shall replace the standard veterans' tax credit in its entirety and shall not be in addition thereto.
RSA 72:28-b II. The credit granted under this section shall be the same as the amount of the standard or optional veterans' tax credit in effect in the town or city under RSA 72:28. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.0333 over the 2019 Budget or (\$3.33) on an assessed valuation of \$100,000**

WARRANT ARTICLE - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN

Shall the town, pursuant to RSA 72:27-a, vote to increase the tax credit for the Surviving Spouse of a veteran who was killed or died while on active duty (RSA 72:29-a) from \$700 to \$800.
72:29-1 II. ... the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28, shall receive a tax credit in the amount from \$701 up to \$2,000 for the taxes due upon the surviving spouse's real and personal property, whether residential or not, in the same municipality where the surviving spouse is a resident. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.000 over the 2019 Budget or (\$0.00) on an assessed valuation of \$100,000**

WARRANT ARTICLE – TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY

Shall the Town, pursuant to RSA 72:27-a, vote to increase the tax credit for veteran's who have total and permanent service-connected disability (RSA 72:35) from \$1400 to \$1500.

RSA 72:25 l-a. The optional tax credit for service-connected total disability, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$701 up to \$2,000. The optional tax credit for service-connected total disability shall replace the standard tax credit in its entirety and shall not be in addition thereto.

The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).

This Article has an estimated tax impact of \$0.000 over the 2019 Budget or (\$0.00) on an assessed valuation of \$100,000

WARRANT ARTICLE – INCREASE THE PROPERTY TAX EXEMPTION FOR ELDERLY - \$0

Shall the Town, pursuant to RSA 72:27-a, vote to modify the elderly exemption from property tax based on assessed value for qualified taxpayers to be as follows: for persons 65 years of age up to 75 years - \$83,000; for a person 75 years of age up to 80 - \$124,000; for persons over 80 year of age - \$165,000; and to modify the maximum asset limit for both individual and married persons to \$100,000 (excluding the value of the person(s) residence). To qualify, the person must satisfy all of the conditions of RSA 72:39-a&b that pertain to eligibility for this exemption as well as those contained in any other applicable statute including without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly, of if the real estate is owned by such persons spouse, that they must have been married to each other for at least 5 years, and that they reside at the property as their primary residence. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600, or if married, a combined net income of not more than \$46,000.

Note: The recommended increase (20% over current limits) in the exemption amount categories is to offset the impact of the 2019 Statistical Update where the average home increase was 19.6%. There is no anticipated tax impact due to this recommendation.

The recommended increase in asset limits (from \$85,000) is to provide a reasonable "cushion" against unanticipated expenses. There is no recommended increase for the current income limits. There is no way to determine any tax impact from this recommendation.

The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).

This Article has an estimated tax impact of \$0.000 over the 2019 Budget or (\$0.00) on an assessed valuation of \$100,000

WARRANT ARTICLE – WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0

Shall the town vote, pursuant to RSA 162:K, to dissolve the West Milford Tax Increment Financing District comprised of Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14 (the so-called BROX industrial property owned by the Town of Milford) and Map 7, Lot 16-1 and Map 38 Lot 6 (two parcels owned by Hendrix Wire & Cable Inc.), and to further dissolve the Advisory Board for said District, in accordance with RSA 162:K:14, or take other action relative thereto. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

WARRANT ARTICLE – BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND REVOCATION - \$0

Shall the town vote, pursuant to RSA 31:19-a, to revoke the BROX Properties Public Infrastructure Improvement Fund established in 2012 to defray costs of construction for municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the so-called BROX Industrial Properties owned by the Town of Milford identified as Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14, located in the West Milford Tax Increment Financing District. Said fund contains a \$0 balance. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

WARRANT ARTICLE – NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID BY AN ADDITIONAL AUTO REGISTRATION FEE - \$0

Shall the Town vote to adopt the provisions of NH RSA 261:153 (VI) to levy an additional motor vehicle registration fee in the amount of five dollars (\$5.00) per registration to be used to support a municipal and transportation improvement fund, and to further provide that with the adoption of this article the town shall create a Capital Reserve Fund pursuant to RSA Chapter 35 to receive these funds, and further that the Capital Reserve Fund shall be known as the Municipal and Transportation Capital Reserve Fund, said reserve fund to be used to fund, wholly or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, electric vehicle charging stations, and for operating and capital costs of public transportation only, and to further name the Board of Selectmen as agents to expend this Capital Reserve Fund. The funds may be used for engineering, right-of-way acquisition, and construction costs of transportation facilities, including electric vehicle charging stations, and for operating and capital costs of public transportation only. The funds may be used as matching funds for state or federal funds allocated for local or regional transportation improvements. Such funds shall not be used to offset any other non-transportation appropriations made by the municipality. This additional motor vehicle registration fee shall be collected starting with motor vehicle registration permits obtained on or after May 1, 2020. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

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MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 2, 2019

PRESENT: Gary Daniels, Chairman
 Paul Dargie, Vice Chairman
 Mike Putnam, Member
 Laura Dudziak, Member
 Chris Labonte, Member

Mark Bender, Town Administrator
 Tina Philbrick, Recording Secretary
 Nate Addonizio., Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)**5:30 p.m. – Social Services Warrant Article – Social Services Committee – Susan Drew and Clare Holston**

Susan told the Board that Social Services Committee had six members this year, of various age groups. Requests were sent to prior applicants and ads were placed in the paper for new applicants. This year 17 applications were received and the Committee recommends funding 12 requests. Priority is given to those agencies who are based in Milford, and/or who work with at risk-youth or the elderly or address mental health and substance use disorder needs. Susan referred the Board to her hand out of the 12 recommendations for inclusion in the 2020 Social Services Warrant.

Selectman Putnam asked who the six members were. Susan said Claire Holston, Tina Philbrick, Jessica Trask, Marcia Nelson and Joelle Martin. Chairman Daniels asked if they track previous applicant's success. Susan said yes. The applicants are using the money for what was requested. Chairman Daniels asked how many people Bridges served. Susan said they served 129 residents from Milford; the money goes to the Milford office which is 48% of the people they see in Milford. Chairman Daniels asked how many Meals on Wheels served. Susan said 101 Milford residents.

Chairman Daniels asked if we have shelter in Milford to take care of the homeless. Susan said we have no shelters in the Town in Milford. We are asking for \$40,000 which is the same as last year. Administrator Bender asked who did we fund differently this year. Susan said they were not new, just different from last year. We funded Home Health and Hospice and CAST. CAST received a large grant last year so we didn't fund them. This year they asked for funding for their resiliency program which is outside the grant funding money. Chairman Daniels said he thought Hospice was covered by Medicare. Susan said there are some people who they work with who are not covered under Medicare.

5:40 p.m. – Conservation Warrant Article – Andy Hughes, Chris Costantino and Audrey Frasier

Andy presented the Conservation Land Fund Warrant Article for consideration in the 2020 warrants. The warrant article would be for \$20,000 and has always been supported by the Town voters. The fund accumulates from year to year and allows Conservation to take advantage of land acquisition opportunities. The BAC recommended it stay at a minimum of \$150,000; there is currently a balance of \$121,000 in the fund.

Selectman Putnam asked if they could do a year without an additional \$20,000. Andy said they don't have anything pending this year but we need money in reserves in case something happens and properties become available.

3. PUBLIC COMMENTS. Selectman Labonte said he received an e-mail from Rodny Richie who couldn't make it tonight. Rodny would like an update on Osgood Pond Dredging and the warrant article from last March authorizing funds for that purpose, what is the current status and plan. Chairman Daniels said it's on hold until spring per the vote that was taken by the Board. Rodny also wanted to know what the Boards plan of action and timeline in regards to a possible warrant article for changes and improvements to our dispatch center. He would like to see an opportunity for public participation more than just at scheduled Board meetings when the CTA report recommendation are presented. Chairman Daniels said that would be the next step and we will decide shortly after that. We will need to come up with a warrant article one way or another. Warrant articles are due before the Budget and Bond Hearing, so around the first week in January.

Administrator Bender said CTA will be making their presentation to The Milford Board of Selectmen on December 16th. This Board will need to make a decision fairly quickly on what direction we want to go. Selectman Labonte said there will be a lot of information to digest. Chairman Daniels said they would not be making a decision that night. Selectman Labonte said lots of people have asked if there will be discussions with the public or is the Board just going to take action on it. Chairman Daniels said he would invite the public who are concerned about this to be here on December 16th when CTA is doing their presentation. Both Mont Vernon and Wilton Board are also invited.

64 **4. DECISIONS.**

65 **a) CONSENT CALENDAR. There were not items for the consent calendar at this meeting.**

66
67 **b) OTHER DECISIONS.**

68 1) Open Space Conservation Easement – BROX

69
70 Chairman Daniels stated that at the last meeting he said there were three Attorneys that recommended that we not take a
71 vote on this until the State and Court came together on what was wrong with the permit. He was incorrect, it was only
72 our Attorney. He sent this information to the Board informing them that he was mistaken.

73
74 Chairman Daniels opened the floor for discussion. Andy Hughes, Chris Costantino and Audrey Frazier came up to
75 speak. Andy said the ARM Grant is \$20,000 and originally they wanted signatures on the three documents which do
76 not bind the town taking the easement, it just makes them be aware of the requirements. They originally insisted on a
77 Commitment agreement but as of now, that agreement is not required to be signed. In order to get the ARM grant on
78 the agenda for Governor and Counsel, the agreement needs to be signed by tomorrow or we risk losing the money.

79
80 Chairman Daniels clarified that the commitment agreement is not conditional. Andy said correct. Chairman Daniels
81 asked if we get the \$20,000, when does the survey have to be completed. Andy said it needs to be completed by the end
82 of this year. Chris said that is part of the commitment agreement and she doesn't have an answer for that. The ARM
83 grant money is a reimbursement. We have to submit an invoice and we wouldn't get any money until we get an invoice
84 from the survey work. Chairman Daniels said his concern is that if we spend the money and things fall apart and we
85 will need to return it. Where would the money come from? Andy said it would come from the Land Fund if it needed
86 to be returned. Everything is going ahead and its unlikely things will stop. There isn't going to be any significant
87 change to the AOT permit.

88
89 Selectman Dargie said they received a cease and desist order today so we've stopped work. Administrator Bender said
90 it not really a cease and desist order, it was just a letter from DES, not the court.

91
92 Audrey said the grant is to put the property into conservation, if it doesn't happen, we won't receive the money. We
93 asked the surveyor to not spend more than \$5,000, and it's currently on hold. She agrees with Andy that things will go
94 forward with the Sand and Gravel. The species are in hibernation until about April. She recommends going to DES and
95 asking them, if we could continue through the winter where there is no impact to the species right now.

96
97 Selectman Dargie asked if it was possible to postpone it to 2020, or is getting the grant contingent on having the work
98 done in December. Audrey said the survey is part of the commitment agreement, she doesn't think the ARM people are
99 requiring the survey by December 31st and she feels they are being flexible based on the circumstances. Chris said she
100 would find out. Selectman Dargie said he would sign the agreement but not actually spend any money until we are sure
101 we are spending the money the right way. Andy and Chris agreed. Chris said the state agency is the one asking for the
102 deadline of December 31st.

103
104 Administrator Bender said the scope of services under exhibit A in the ARMS agreement includes a deadline of June
105 30, 2021. To utilize the funds wherein by the State of New Hampshire acting through DES for the acquisition and re-
106 cordation of a Conservation easement on the property as soon as possible. The project shall be completed by June 30,
107 2021. Regarding the Commitment agreement, if we don't sign anything tonight, which is his advice, when you go back
108 into this process, you will have to do the first and second public hearings and the vote all over again.

109
110 Chairman Daniels said they didn't want to lose the \$20,000; he had concerns about the words that were used. Select-
111 man Dargie said as long as we are not spending money on a survey, there's no downside to signing the agreement. We
112 can always change our mind and we won't be out any money. If we did a survey, spent the money and didn't do any-
113 thing that would be a waste. Chairman Daniels said he heard Chris say she wasn't sure if it needed to be complete by
114 the end of the year. Chris repeated that the Commitment Agreement from Fish and Game was an initial requirement for
115 the December 3rd deadline and now it's not. Chairman Daniels asked if there was a deadline for the survey to be done
116 now. Chris said she doesn't know. Chairman Daniels said he would like everything finalized before we start doing
117 something.

118
119 Audrey said she didn't read the ARM agreement and asked if there was anything in there about a survey being done by
120 the end of December? Andy said no.

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123 Selectman Dargie made a motion to approve the ARM agreement tonight and hold off on the Committeemen Agree-
124 ment until later. Seconded by Dudziak. The motion passed 4/1 with Selectman Putnam opposed.
125

126 **5. TOWN STATUS REPORT –**

127 **a. 2020 DRAFT Warrant Articles**

128 Administrator Bender said a VERY ROUGH draft of the warrant articles is in the Board package. This is to give you an
129 idea of the warrant articles that staff is proposing and some carryovers from prior years. The warrant article for Milford
130 Dispatch is still a place holder until we hear from CTA. There was discussion about roads last week and Director
131 Riendeau is working on a road plan. We will have the same maps as before of road work that has been completed over
132 the past few years and what we plan for the first year of a road bond. Read at your leisure.
133

134 Selectman Dargie proposed that when we go to vote on warrant articles, we do it in two stages. One vote to put the
135 warrant article on the warrant and a second vote as to if we support it or not. It's possible that someone supports going
136 forward with a warrant article but actually be opposed to the warrant article. Selectman Dudziak agreed.
137

138 Chairman Daniels said in some ways it seems like a cop out because the people who elected us look to us for our rec-
139 ommendation on something and if you don't have a voice strong enough one way or another, and leave it up to them.
140 Selectman Dargie said your vote will be on there. There are some things that you do want the voters to vote on. We did
141 it that way every year on the School Board. Chairman Daniels said we will consider that process as we go forward.
142

143 **b. Vehicle Proposal**

144 Administrator Bender said the proposed 2020 Operating Budget includes \$140,499 for vehicles.

- 145 • \$110,499 for the Milford Police Department
- 146 • \$ 30,000 for Community Development

147 During the Saturday budget review meeting, Captain Frye presented an option to lease/purchase six vehicles for use
148 over a four year period. Jason Cillo volunteered to represent the BAC to discuss options. Jason, the Town Administra-
149 tor, Captain Frye, Chief Viola and Paul Calabria meet twice to discuss this.
150

151 Jason reviewed with the BAC and their recommendation is to purchase, not lease purchase, the six vehicles for the Po-
152 lice Department and repurpose one of their vehicles for DPW. This would save us interest cost of \$14,608. The cost is
153 \$326,099.

- 154 • \$318,653 for six Police Vehicles
- 155 • \$ 7,446 for Milford Police Department to DPW Vehicle.

156 Funding would be:

- 157 • \$140,499 removed from the 2020 Budget providing we can encumber 2019 budgeted funds. 2019 expendi-
158 tures are running slightly below budget and these funds should be available. We would need a final decision to
159 be made by December 16th or the 23rd.
- 160 • \$185,600 allocated from the anticipated 2020 State Municipal Aid money that we will be receiving next Octo-
161 ber.
162

163 Selectman Labonte asked if the \$30,000 for Community Development would be coming out of the budget. Administra-
164 tor Bender said yes, and they would keep their two vehicles. Selectman Labonte asked why we don't take the \$7,446
165 from DPW's budget under the line item for new vehicles; they have \$13,000 in that line item. Administrator Bender
166 said the \$13,000 was not for a vehicle, it's for a plow frame, and it's under capital expenditure. Paul said it's for a heavy
167 duty plow assembly.
168

169 Selectman Dargie asked what the plan would be over the next four years if you are getting six vehicles now. Adminis-
170 trator Bender said it would be six now and over the next three years we would pick two other vehicles from the PD and
171 refurbish them so that we still stay with the two vehicles every year. We've had very good success with the vehicle that
172 we refurbished last year and it would be good to continue that for another couple of vehicles.
173

174 Selectman Labonte asked how much was added in for refurbishment each year. Administrator Bender said it would
175 have to be budgeted in 2021 and 2020 and it would be about \$15,000 per year. Selectman Labonte asked if it would be
176 enough. Captain Frye said it's a start. Administrator Bender said they will have an opportunity to select the best two
177 vehicles for refurbishment.
178

179 Selectman Dargie said if we just stuck with the two vehicles and didn't try to front load it with six now and none for a
180 while, would that be a problem? Jason said that was a thought but we were thinking if we take \$140,000 out it drops the

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181 budget down about .9%. For years two, three and four, we are not adding to the budget for vehicle cost. We are using
182 appropriated funds from the 2019 budget plus anticipated funds from the mutual aid. We could appropriate those funds
183 for a need rather than a want.

184
185 Selectman Dargie said, in his opinion, the anticipated mutual aid money should go to the tax rate. Jason said by doing a
186 lease program, if we go to default next year, the money won't be in there.

187
188 Chairman Daniels said he looks at the budget as being the operating cost to the town. His problem is that you are get-
189 ting \$185,000 in one-time money and now you're going to start using it for operating cost. That's not how it should be
190 used. It should be put into things like roads or something like that. We have a regular cycle on replacement of police
191 cruisers and he doesn't know if four years from now, your plan will work because we don't know what condition the
192 cars will be in four years from now. Jason said, that can be said about a lot of things. You are reducing the budget by
193 almost 1% and taking care of a need for four years on vehicles. We saw the stats on the Saturday meeting.

194
195 Selectman Dargie said it doesn't reduce the budget. The \$185,000 is revenue but the money to buy the vehicles would
196 be in the budget. Selectman Labonte asked if they would be taking the \$110,000 out of the Police Departments budget.
197 Jason said yes. Selectman Labonte said they would take that money out for four year then. Jason said no, only the 2020
198 budget. Selectman Labonte said if we wouldn't need to buy cruisers for four years then we wouldn't need to put money
199 back in that line item for four years. Administrator Bender said correct.

200
201 Paul said to Selectman's Dargies point, we would have to gross appropriate the funds if we were going to earmark that
202 as opposed to what we were talking about earlier where we would be having the same discussion at the end of Decem-
203 ber on whether or not we had surplus.

204
205 Selectman Labonte asked if they were six marked cruisers. Chief Viola said four are marked and two are admin vehi-
206 cles. Selectman Dargie said he's in favor of taking the \$140,000 out of the budget and spending the money this year and
207 that's it, so there are no more cruisers next year and then just go back into the rotation like we've been doing.

208
209 Administrator Bender clarified that Selectman Dargie would buy the two cruisers and the Community Development
210 vehicle and move the Community Development vehicle to Public Works. Selectman Dargie said yes or maybe do the
211 conversion thing instead of buying a vehicle for them. Administrator Bender said the two cruiser vehicles are not in
212 good enough conditions to move over to Public Works. Selectman Dargie suggests a third cruiser. Administrator Bend-
213 er said it would be more than \$30,000. Police vehicles are \$55,000 outfitted. Selectman Dargie said they were convert-
214 ing one.

215
216 Administrator Bender said if they did six they would reach deeper into the Police fleet and get one of the better vehicles
217 but they would not be one of the first two that we would replace. Selectman Dargie said in that case, he would be in
218 favor of just doing the original plan and not add anything to the budget for next year. The way that you are talking
219 about bumps up the budget from \$110,000 to \$185,000 next year.

220
221 Administrator Bender said you are allocating general funds to purchase the remaining vehicles. The anticipated munic-
222 ipal aid is going to become part of the general fund. Selectman Dargie said that is a separate topic. It's revenue, which
223 is good but this is an expense. Administrator Bender said you have to spend that money in the 2020 budget, anticipated
224 money has to be spent in the same year. Selectman Dargie disagreed. We put it to the general fund this year for tax re-
225 lief. With unanticipated revenue you need to do someone with it, anticipated revenue you don't have to, it just comes in.
226 Paul said Selectman Dargie is correct.

227
228 Chris Pank reminded the Board that they are looking at a difference of 4.8% and 4% and if they are trying to get a
229 budget through this town the lower the budget, the happier the people are. Selectman Dargie said they are misunder-
230 standing. This actually increases the percent increase. Now we have \$140,000 for next year. The way he's saying it, is
231 the \$140,000 goes away. Doing it this way, the \$140,000 changes to \$185,000 so you're actually increasing the
232 amount.

233
234 Selectman Labonte asked why we are buying a vehicle for Community Development that is ultimately going to go sup-
235 ply DPW with a vehicle when Community Development doesn't need a vehicle. Administrator Bender said Communi-
236 ty Development has two vehicles and they use both of them daily. The vehicle currently in Public Works was repur-
237 posed from Ambulance. We are having engine/transmission problems with that. The repair will be very expensive.
238 We thought we would take one of the Community Development vehicles; they have a 2006 and a 2007 and move it to
239 Public Works where it can be utilized and maintained and get a little bit of space between years on the vehicles in

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240 Community Development. Those vehicles are used by the Building Inspector, the Electrical Inspector, the Assessor,
241 anyone in Town Hall can use one of those vehicles if it's available. Selectman Labonte said if you go to the initial plan
242 as far as the cruisers it will take the Community Development vehicle out of the mix, pull the \$30,000 out so now you
243 are still utilizing the \$30,000 but not changing the dynamic of the vehicles in Community Development anymore. Ad-
244 ministrator Bender said the reason we couldn't do the police vehicles now is the two we would be replacing under the
245 scenario we originally discussed are not worth transitioning to Public Works.
246

247 Chairman Daniels asked what we were looking at for Bridge Repairs, Mason Road is a big one. Administrator Bender
248 said he wasn't prepared to discuss Bridge Repair information tonight. We will look at that when we do the Capital Re-
249 serve Review. Mason Road will be an expensive one in line with state aid. Chairman Daniels is just looking ahead at the
250 \$185,000 coming in anticipated revenue and one time projects.
251

252 Selectman Labonte said the line item for vehicles under the Public Works budget would still cover vehicles right. He
253 understands that it's for a plow frame this year. Paul said yes. Selectman Labonte said he doesn't know why you would
254 put a plow frame under a vehicle line. Administrator Bender said if we were buying a truck with a plow frame the total
255 cost would be in that line. Selectman Labonte said it doesn't make sense to him. Administrator Bender said it's the
256 capital expenditure line.
257

258 Selectman Labonte said we have surplus money this year, could we be looking at a deficit next year due to the Gravel
259 Operation stopping. Could we possibly have no revenue out of the Gravel Operation next year? We should be thinking
260 about it.
261

262 Selectman Dargie summarized; the scenario here adds \$185,600 to the budget. Jason said, and you lose \$220,000 for
263 years three and four. You need to look at it at both two years and four years. Selectman Dargie said when the voters
264 are presented with a budget they are not seeing the budget for 2021 or the other years. This adds \$186,000 to it which is
265 11 cents on the tax rate. Jason said you're taking out \$140,000. Paul said you have to gross appropriate when we do
266 our budget so we have to put the \$185,000 in as an anticipated expenditure so it would raise the budget. If we are in the
267 same situation as we are right now, next year looking at a surplus could buy the two cruisers out of incumbent funds but
268 it's not a given. Selectman Dargie is correct. Selectman Dargie said the only way around it is to do a lease purchase,
269 then you're spending in in the future.
270

271 Selectman Labonte clarified that there is nothing to prevent the money from being added back in. Chairman Daniels
272 said that's correct. No Boards can tie the hands of a future Board. Selectman Labonte asked if we've raised the ques-
273 tions to all the departments on their wants. Administrator Bender said we have with some departments and he will be
274 bringing it up at the staff meeting on Thursday. He plans to ask them to forecast any big expenditures that for the rest of
275 the year so they can refine the surplus. We can put a list a wants together but there is nothing wrong with putting it
276 back in the general fund.
277

278 Selectman Dargie said he's in favor of spending something this year for something that's in the budget and pulling it
279 out of the budget early. He's not in favor of going on a spending spree and buying stuff that you didn't think was good
280 enough to get into the budget. Administrator Bender asked for a consensus on the Board for that or do you want to
281 think about it for a week or so? The Board will think about it.
282

283 Chairman Daniels asked Paul if he had a chance to get more information on Workman's Comp. Paul said he called and
284 hasn't heard back yet. He will follow up again.
285

286 Selectman Labonte asked where we are on paving as far as Nashua Street, Union Street and Elm Street. He thought
287 they were originally going to be paved from curb to curb. Administrator Bender said the section of Nashua Street was
288 curb to curb and Union Street was curb to curb. Elm Street was never curb to curb. Selectman Putnam asked Select-
289 man Labonte if he received his e-mail on a payment. Selectman Labonte said yes and asked if they got the bill for the
290 \$150,000 or the whole thing. Selectman Putnam said it was for \$8,000 more than what we agreed on and we are just
291 paying for what we agreed on. We need more documentation for the additional \$8,000. Administrator Bender said the
292 additional \$8,000 was for work on King St. and that area that you agreed to when we were doing the drainage and you
293 did the water project.
294

295 Selectman Labonte questioned when the puddle next to NAPA, will be fixed due to a paving imperfection. Administra-
296 tor Bender said he doesn't know if there is anything they can do. He spoke to Rick and Chris about it and they will
297 watch it during the winter. Selectman Labonte said he measured the puddle and it was 2 1/2 inches deep, does it put us at
298 a liability when it turns to ice. He's been asking this question since October when there was plenty of time to fix it.

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6. DISCUSSIONS: N/A

7. PUBLIC COMMENTS:

8. SELECTMEN’S REPORTS/DISCUSSIONS.

a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.

b. OTHER ITEMS (that are not on the agenda).

9. APPROVAL OF FINAL MINUTES. No minutes were presented for approval at this meeting.

10. INFORMATION ITEMS REQUIRING NO DECISIONS.

11. NOTICES. Notices were read.

12. NON-PUBLIC SESSION.

13. ADJOURNMENT: Selectman Putnam moved to adjourn at **6:40**. Selectman Dudziak seconded. All were in favor. The motion passed 5/0.

Gary Daniels, Chairman

Laura Dudziak, Member

Paul Dargie, Vice Chairman

Chris Labonte, Member

Mike Putnam, Member

draft