

12/23/19

PUBLIC HEARING FOR THE PURPOSE OF AUTHORIZING:

(1) **The acceptance for expenditure of unanticipated funds under RSA 31:95-b for the following:**

- | | |
|-------------|--|
| \$10,000.00 | Recreation Bus Special Purpose Fund
Donation from Hitchiner Manufacturing to the Recreation Dept. See attached memo from the Recreation Director. |
| \$15,000.00 | Recreation Bus Special Purpose Fund.
Donation from the Frank E. Kaley Fund to the Recreation Dept. See attached memo from the Recreation Director.
See attached memo from the Recreation Director. |
| \$15,000.00 | Recreation Bus Special Purpose Fund
Donation from the Milford Recreation Commission for the purchase of a Recreation Bus.
See attached memo from the Recreation Director. |

(2) **The acceptance of gifts of property under RSA 31:95-e for the following:**

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: DONATION ACCEPTANCE
DATE: 12/20/19
NOTE: RECREATION BUS SPECIAL PURPOSE FUND



The Milford Recreation Commission approved a donation of \$15,000 to the special purpose fund for a Recreation Bus at their meeting on August 14, 2019. Please accept the following:

From	Revolving Fund	
	\$2,100.00	45395 Transportation
	\$12,900.00	45303 General
To	\$15,000.00	48940 Recreation Bus Special Purpose Fund

Thank you,

Arene Berry

**Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov**

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 12/3/19
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

Hitchiner Manufacturing	\$10,000
Leta Markham	\$5,000
Frank E. Kaley Fund	\$15,000

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov



HITCHINER®

Since 1946

November 25, 2019

Mark Bender, Town Administrator
Town of Milford
1 Union Square
Milford, NH 03055

RE: Contribution

Dear Mark:

Hitchiner is pleased to make the enclosed contribution, in the amount of \$10,000.00, in support of the Milford Recreation Department's purchase of a 15 passenger bus.

Sincerely,
HITCHINER MANUFACTURING CO., INC.

Timothy C. Sullivan, Esq.
Vice President, Corporate Affairs and Services

enclosure

NOV 27 2019 10:00 AM
MILFORD NH 03055

594 Elm Street, Milford, New Hampshire 03055, USA

Tel: 1 (603) 673-1100 / Fax: 1 (603) 672-6172

www.hitchiner.com

5:35 Community Media Personnel Addition

The Granite Town Media Advisory Committee (GTMAC) and the IT Department are seeking your approval to add a full time Media Technician to the Community Media Department. This position would be completely funded (salary & benefits) by the Community Media Revolving Fund. This fund is the result of the PEG access fee that Milford Comcast customers pay on a monthly basis. A new position would fit comfortably under the annual fund income that is currently generated.

Our current Community Media Manager, Chris Gentry, was hired a year ago. One of the main items he was tasked with was to expand the Community Media department. He has accomplished that and more since he's been here. He has added or expanded on...

- Social Media Presence
 - Facebook & YouTube
 - Podcasts
 - Live Streaming of events
- Greatly expanded event coverage
 - MACC Base meetings
 - Live streaming of voting coverage & results
 - Live broadcasts of Football game with play-by-play announcing by volunteer
 - Parade coverage
- Drone program - Chris is a FAA certified pilot and GTM has purchased a fully featured drone complete with a camera, Infrared Sensors, searchlight & speakers. This provides a valuable tool for our Police, Fire and Ambulance for search & rescue purposes. Video and picture coverage for events, hiking trails, storm water mapping, building roof inspections and downtown parking inventory are also in the works.
- Web Site
 - Major cleanup of old and broken links
 - Trained and incorporated more Department use
- New TV Programming server
- On the list for HD Local channels – One of the 1st in NH
- Started a Milford Resident produced content program

Chris has worked long & late hours to accomplish this. He is also a single dad with primary coverage to a son in 1st grade. Many of these late and weekend hours involve his son tagging along with him. The GTMAC board and I both feel that a full time person is needed to continue the expansion and coverage the Community Media department provides. We envision this new position with a modified 2nd shift that would start at noon. This would provide coverage and technical support to the meeting/event start times. Our current videographer staff is comprised of HS students that leave us after a year or two. The turnover, recruiting and training of new videographers is a time drain. A full time person would allow us to have a “go-to” videographer for important meetings and events. It would also help with...

- Meeting/Event editing and turnaround
- Training the student videographers
- Setup & coverage of key events like Town & School deliberative sessions
- Further expansion Town event coverage
- Provide after-hours assistance to Town Residents who would like to produce content
- Freeing up Chris to help the IT department during the week

An active Media department will increase the awareness and participation in Town events of our Milford residents. It will also help to attract new residents & businesses to Milford.

Thank you for your consideration,

Tim Finan (GTMAC Chairman) & Bruce Dickerson (IT Director)

5:50 – Pumpkin Festival De-brief – Wade Scott Campbell

Verbal

6:05 – Library Presentation for Warrant Article

Verbal

4. a) 1) Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000

Board of Selectmen
Agenda Date: 12/23/19

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
Phyllis Baker	\$ 100.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Leta Markham	\$ 5,000.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
June Ramsey	\$ 100.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Jerrie Rollins (cash donation)	\$ 30.00	Donation for the Recreation Bus Special Purpose Fund. See attached memo from the Recreation Director.
Faye Richey	\$ 250.00	Donation to the Police K-9 Special Purpose Fund.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

None at this time.

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 12/10/19
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

June Ramsey	\$100.00	check 3002
Jerrie Rollins	\$30.00	cash

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDS ACCEPTANCE
DATE: 12/16/19
NOTE: RECREATION BUS



Please deposit the following donations for the purchase of a Recreational Bus into account #48940-470820.

Phyllis Baker \$100.00 check 4916

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

4. a) b) Other Decisions – Communication Dispatch Decision

Town of Milford
Warrant & Financials
Budget and Bond Public Hearing

January 13, 2020

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the Budget & Bond Hearing Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2" (RSA 40:13), in said Milford, on Monday, the Thirteenth (13th) day of January 2020, in the Milford Town Hall Board of Selectmen's Meeting room at six-thirty o'clock (6:30 p.m.) in the evening to discuss bond and budget hearing Articles to be presented at the Deliberative Session.

Insert Attest sheet here

ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

WARRANT ARTICLE 3 - WADLEIGH LIBRARY RENOVATION AND EXPANSION PROJECT – \$3,400,000 (\$2,800,000 BOND and \$600,000 DONATIONS)

Shall the Town vote to raise and appropriate the gross project budget sum of \$3,400,000 for the repair, renovation, and expansion of the William Y Wadleigh Memorial Library building and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 as well as additional funds raised – a minimum of **\$100,000** - and borrowing not more than \$2,800,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33). Further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, with such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to take all other necessary action to carry out this project. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees supports this Article (7-0). The Board of Selectmen supports this Article (2-2). The Budget Advisory Committees supports this Article (0-0). This Article no tax impact in 2020**

WARRANT ARTICLE 4 – MILFORD EMERGENCY COMMUNICATIONS DISPATCH CENTER, INFRASTRUCTURE AND EQUIPMENT PROJECT - \$2,400,000 BOND

Shall the town vote to raise and appropriate \$2,400,000 for upgrades and replacement of the emergency services dispatch center and related infrastructure/equipment? This article adopts the recommendation of the consultant engaged to study dispatch operations as approved by voters in March 2019. The project establishes a Milford Emergency Communications Dispatch Center replacing MACC Base and allows connectivity by neighboring towns if they choose to participate. In accordance with the Municipal Finance Act (RSA 33), the article further authorizes the Selectmen to issue and negotiate bonds or notes with a term not to exceed 15 years and to determine the rate of interest and other conditions in their judgement. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 3/5 affirmative vote to pass. **The Board of Selectmen supports this article (0-0). The Budget Advisory Committee supports this article (0-0). The article has no tax impact in 2020.**

WARRANT ARTICLE 5 - RECONSTRUCTION OF APPROXIMATELY 11 MILES OF TOWN ROADS - \$2,000,000 BOND

Shall the town vote to raise and appropriate the sum of \$2,000,000 to reconstruct approximately 11 miles of roads as detailed using Cartegraph Data by the Department of Public Works and to authorize the issuance of bonds or notes therefore of not more than \$2,000,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact this year.**

WARRANT ARTICLE 6 - COLLECTION SYSTEM CAPACITY MANAGEMENT, OPERATION AND MAINTENANCE PROGRAM DEVELOPMENT - \$218,305 BOND

Shall the Town vote to raise and appropriate the sum of \$218,305 for the purpose of automation improvements for the wastewater treatment facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The Automation improvements will replace aging and outdated controls to ensure uninterrupted essential operations and to develop a sewer collection system management plan. Note: As this is for issuance of long term debt, this vote requires, under State law, 3/5 affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32. **The Board of Commissioners support this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE 7 - TOWN OPERATING BUDGET - \$15,261,695

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$15,261,695? Should this Article be defeated, the default budget shall be \$15,271,749 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This article has an estimated tax impact of \$0.046 over the 2019 Budget or (\$4.60 on an assessed valuation of \$100,000).**

WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,607,007

Shall the Town vote to raise and appropriate the sum \$1,607,007 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$000, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE 9 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,024,735

Shall the Town vote to raise and appropriate the sum of \$2,024,735 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$000, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).**

WARRANT ARTICLE 10 - NASHUA STREET PEDISTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 (State pays \$600,000; Town pays \$150,100)

Shall the Town will vote to raise and appropriate the sum of \$750,500 with \$150,100 to be raised by general taxation and \$600,400 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering, potential right-of-way acquisition, and construction of approximately 3,500 linear feet of new five-foot (5') wide sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street beginning from 486 Nashua Street (Near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (Near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Board of Selectmen supports this Article (2-1-1). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$9.38 on an assessed valuation of \$100,000**

WARRANT ARTICLE 11 - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 (State pays \$610,400; Town pays \$152,600) BOND

Shall the Town vote to raise and appropriate the sum of \$763,000, with \$152,600 to be raised by general taxation and \$610,400 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program) for the engineering of, potential right-of-way acquisition of, and construction of approximately 4,000 linear feet a new five-foot (5') wide sidewalk with vertical granite curbing, a dedicated striped bicycle lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road. The pedestrian improvement project will begin at intersection of West Street and Osgood Road and continue southwest along Osgood Road past Adams Field, Osgood Pond, and Mason Road to the intersection of Osgood Road, Melendy Road and Armory Road. The pedestrian improvements will continue eastward along Armory Road to intersection with the Granite Town Rail-Trail, and to authorize the issuance of bonds or notes therefore of not more than \$763,000 in accordance with the provisions of the Municipal Finance Act (RSA 33)? This reimbursement program

provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Board of Selectmen supports this Article (2-1-1) The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$9.53 on an assessed valuation of \$100,000

WARRANT ARTICLE 12 - AMBULANCE AND EQUIPMENT LEASE-PURCHASE - \$45,180 (Annual Lease Payment \$45,180: \$75,000 Paid From Capital Reserves; Total Purchase Price \$296,400)

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause, which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing one ambulance with the appropriate equipment for Ambulance Department operation to replace the current 2001 LifeLine ambulance and to raise and appropriate the sum of **\$45,180** for the first year's payment for this purpose. The total purchase price of this vehicle is \$296,400. Approval of this warrant article will further authorized the expenditure of \$75,000 from the Ambulance Capital Reserve Fund to arrive at the net/lease/purchase amount of \$221,400. If this article passes, future years' payments will be included in the operating budget and the 2001 ambulance will be sold. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-1). The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$2.60 on an assessed valuation of \$100,000

WARRANT ARTICLE 13 - PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price (\$145,000)

Shall the Town vote to authorize the Board of Selectmen to enter into a 3-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a Wheel Bucket Loader and to raise and appropriate the sum of **\$22,980** for the first year's payment for this purpose. The total purchase price of this vehicle is \$145,000. Approval of this warrant article will further authorized the expenditure of \$80,000 from the DPW Vehicles and Heavy Equipment Capital Reserve to arrive at the net/lease/purchase amount of **\$65,000**. If this article passes, future years' payments will be included in the operating budget and the 2002 Caterpillar loader will be retained by Public Works, eliminating a need for a winter rental. **The Board of Selectman supports this Article (3-1). The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000

WARRANT ARTICLE 14 - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$75,000

Shall the town vote to raise and appropriate the sum of \$75,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The \$75,000 adds to the Bridge Replacement Capital Reserve approved by voters in 2014. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$4.68 on an assessed valuation of \$100,000

WARRANT ARTICLE 15 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$2.28 on an assessed valuation of \$100,000

WARRANT ARTICLE 16 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0).** This Article has an estimated tax impact of \$1.34 on an assessed valuation of \$100,000

WARRANT ARTICLE 17 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (4-0). This Article has an estimated tax impact of \$1.34 on an assessed valuation of \$100,000**

WARRANT ARTICLE 18 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (4-0). This Article has an estimated tax impact of \$1.34 on an assessed valuation of \$100,000**

WARRANT ARTICLE 19 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$1.34 on an assessed valuation of \$100,000**

WARRANT ARTICLE 20 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$20,000 adds to the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$1.03 on an assessed valuation of \$100,000**

WARRANT ARTICLE 21 - POLICE AND FIRE DEPARTMENT PORTABLE RADIO REPLACEMENTS from THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$22,800

Shall the Town vote to expend the sum of \$22,800 from the Public Safety Communication Equipment Replacement Capital Reserve to replace Portable Radios for the Police and the Fire Departments. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article does not have a tax impact.**

WARRANT ARTICLE 22 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000

Shall the Town vote to raise and appropriate the sum of \$15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The \$15,000 adds to the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.71 on an assessed valuation of \$100,000**

WARRANT ARTICLE 23 - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$2.28 on an assessed valuation of \$100,000**

WARRANT ARTICLE 24 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$1.78 on an assessed valuation of \$100,000**

WARRANT ARTICLE 25 - PUMPKIN FESTIVAL SUPPORT - \$23,000

Shall the Town vote to raise and appropriate the sum of \$000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000**

WARRANT ARTICLE 26 - CONSERVATION FUND - \$20,000

Shall the town vote to raise and appropriate the sum of \$000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$1.03 on an assessed valuation of \$100,000**

WARRANT ARTICLE 27 - ANNUAL LABOR DAY PARADE SUPPORT - \$10,000

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-1). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.40 on an assessed valuation of \$100,000**

WARRANT ARTICLE 28 - SUMMER BAND CONCERTS SUPPORT - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.34 on an assessed valuation of \$100,000**

WARRANT ARTICLE 29 - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-1). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.31 on an assessed valuation of \$100,000**

WARRANT ARTICLE 30 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.18 on an assessed valuation of \$100,000**

WARRANT ARTICLE 31 - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT

Shall the town, pursuant to RSA 72:27-a, vote to increase the Optional Veteran's Tax Credit (RSA 72:28) and the All Veteran's Tax Credit (RSA 72:38-b) from \$300 to \$400. *RSA 72:28 I. The standard veterans' tax credit shall be \$50. II. The optional veterans' tax credit, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$51 up to \$750. The optional veterans' tax credit shall replace the standard veterans' tax credit in its entirety and shall not be in addition thereto.*
RSA 72:28-b II. The credit granted under this section shall be the same as the amount of the standard or optional veterans' tax credit in effect in the town or city under RSA 72:28. The Board of Selectmen supports this Article (3-0-1). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$3.33 on an assessed valuation of \$100,000

WARRANT ARTICLE 32 - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN

Shall the town, pursuant to RSA 72:27-a, vote to increase the tax credit for the Surviving Spouse of a veteran who was killed or died while on active duty (RSA 72:29-a) from \$700 to \$800.
72:29-1 II. ... the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28, shall receive a tax credit in the amount from \$701 up to \$2,000 for the taxes due upon the surviving spouse's real and personal property, whether residential or not, in the same municipality where the surviving spouse is a resident. The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.000 on an assessed valuation of \$100,000

WARRANT ARTICLE 33 - TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY

Shall the Town, pursuant to RSA 72:27-a, vote to increase the tax credit for veteran's who have total and permanent service-connected disability (RSA 72:35) from \$1400 to \$1500.
RSA 72:25 I-a. The optional tax credit for service-connected total disability, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$701 up to \$2,000. The optional tax credit for service-connected total disability shall replace the standard tax credit in its entirety and shall not be in addition thereto.
The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.000 on an assessed valuation of \$100,000

WARRANT ARTICLE 34 - INCREASE THE PROPERTY TAX EXEMPTION FOR ELDERLY - \$0

Shall the Town, pursuant to RSA 72:27-a, vote to modify the elderly exemption from property tax based on assessed value for qualified taxpayers to be as follows: for persons 65 years of age up to 75 years - \$83,000; for a person 75 years of age up to 80 - \$124,000; for persons over 80 year of age - \$165,000; and to modify the maximum asset limit for both individual and married persons to \$100,000 (excluding the value of the person(s) residence). To qualify, the person must satisfy all of the conditions of RSA 72:39-a&b that pertain to eligibility for this exemption as well as those contained in any other applicable statute including without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly, of if the real estate is owned by such persons spouse, that they must have been married to each other for at least 5 years, and that they reside at the property as their primary residence. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600, or if married, a combined net income of not more than \$46,000.

Note: The recommended increase (20% over current limits) in the exemption amount categories is to offset the impact of the 2019 Statistical Update where the average home increase was 19.6%. There is no anticipated tax impact due to this recommendation.

The recommended increase in asset limits (from \$85,000) is to provide a reasonable "cushion" against unanticipated expenses. There is no recommended increase for the current income limits. There is no way to determine any tax impact from this recommendation.

The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has an estimated tax impact of \$0.000 on an assessed valuation of \$100,000

WARRANT ARTICLE 35 - WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0

Shall the town vote, pursuant to RSA 162:K, to dissolve the West Milford Tax Increment Financing District comprised of Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14 (the so-called BROX industrial property owned by the Town of Milford) and Map 7, Lot 16-1 and Map 38 Lot 6 (two parcels owned by Hendrix Wire & Cable Inc.), and to further dissolve the Advisory Board for said District, in accordance with RSA 162:K:14, or take other action relative thereto. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

WARRANT ARTICLE 36 - BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND REVOCATION - \$0

Shall the town vote, pursuant to RSA 31:19-a, to revoke the BROX Properties Public Infrastructure Improvement Fund established in 2012 to defray costs of construction for municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the so-called BROX Industrial Properties owned by the Town of Milford identified as Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14, located in the West Milford Tax Increment Financing District. Said fund contains a \$0 balance. **The Board of Selectmen supports this Article (4-0). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

WARRANT ARTICLE 37 - NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID BY AN ADDITIONAL AUTO REGISTRATION FEE - \$0

Shall the Town vote to adopt the provisions of NH RSA 261:153 (VI) to levy an additional motor vehicle registration fee in the amount of five dollars (\$5.00) per registration to be used to support a municipal and transportation improvement fund, and to further provide that with the adoption of this article the town shall create a Capital Reserve Fund pursuant to RSA Chapter 35 to receive these funds, and further that the Capital Reserve Fund shall be known as the Municipal and Transportation Capital Reserve Fund, said reserve fund to be used to fund, wholly or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, electric vehicle charging stations, and for operating and capital costs of public transportation only, and to further name the Board of Selectmen as agents to expend this Capital Reserve Fund. The funds may be used for engineering, right-of-way acquisition, and construction costs of transportation facilities, including electric vehicle charging stations, and for operating and capital costs of public transportation only. The funds may be used as matching funds for state or federal funds allocated for local or regional transportation improvements. Such funds shall not be used to offset any other non-transportation appropriations made by the municipality. This additional motor vehicle registration fee shall be collected starting with motor vehicle registration permits obtained on or after May 1, 2020. **The Board of Selectmen supports this Article (2-2). The Budget Advisory Committee supports this Article (0-0). This Article has no tax impact.**

MILFORD 2020 RECONSTRUCTION PROPOSAL

OPTION 1

BUDGET	PAVING	\$196,800
	CHIP	\$65,000
	HOT TOP	\$60,000
	Total Paving	\$321,800
	DRAINAGE MAT	\$20,000
	STORMWATER	\$21,000

PROPOSED BUDGET \$362,800

	R-Chip (SY)	2.5" BASE	1.5" TOP	
Ponemah Hill Rd 1.79	\$105,692			
Union St 0.15			\$16,711	RAISE STRUCTURES
Garden St 0.11			\$12,246	RAISE STRUCTURES
Osgood Rd 0.87	\$55,718			
West St 0.35			\$35,358	RAISE STRUCTURES
	\$161,410	\$0	\$64,315	\$225,725

	Reclaim (SY)				
Cottage St 0.14	\$10,935	\$28,577	\$19,051	\$58,563	RAISE STRUCTURES
	Mill (SY)				
Elm Street 0.07	\$5,250		\$9,147	\$14,397	

DRAINAGE & PAVING

	ESTIMATE	
ARMORY ROAD	\$45,000	\$45,000
BALL HILL ROAD	\$35,000	\$35,000

	\$378,685	
	(\$19,051)	Top for Cottage
3.48 MILES TOTAL	\$359,634	

MILFORD 2020 RECONSTRUCTION PROPOSAL

OPTION 2

BUDGET	PAVING	\$196,800
	CHIP	\$65,000
	HOT TOP	\$60,000
	Total Paving	\$321,800
	DRAINAGE MAT	\$20,000
	STORMWATER	\$21,000

ROAD APPROPRIATION \$400,000

PROPOSED BUDGET \$762,800

R-Chip (SY)	2.5" BASE	1.5" TOP	
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Ponemah Hill Rd 1.79		\$174,448	
Union St 0.15		\$16,711	RAISE STRUCTURES
Garden St 0.11		\$12,246	RAISE STRUCTURES
Osgood Rd 0.87		\$91,963	
West St 0.35		\$35,358	RAISE STRUCTURES
	\$0	\$0	\$330,726

Reclaim (SY)

Cottage St 0.14	\$10,935	\$28,577	\$19,051	\$58,563	RAISE STRUCTURES
Ball Hill Rd 0.57	\$29,294		\$76,554	\$105,848	

Mill (SY)

Elm Street 0.07	\$5,250		\$9,147	\$14,397	
MT Vernon Rd 0.15	\$6,646		\$18,948	\$25,594	
Amherst St 0.09	\$3,661		\$10,438	\$14,099	
Grove St 0.1	\$4,275		\$12,189	\$16,464	

AMHERST ST ENGINEERING \$45,000 \$45,000

DRAINAGE & PAVING

		ESTIMATE	
ARMORY ROAD		\$45,000	\$45,000
BALL HILL ROAD		\$35,000	\$35,000

DRAINAGE

MT VERNON RD		\$25,000	\$25,000
AMHERST/MT V		\$10,000	\$10,000

4.39 MILES TOTAL

\$725,691

MILFORD 2020 RECONSTRUCTION PROPOSAL

OPTION 3

BUDGET	PAVING	\$196,800
	CHIP	\$65,000
	HOT TOP	\$60,000
	Total Paving	\$321,800
	DRAINAGE MAT	\$20,000
	STORMWATER	\$21,000

ROAD APPROPRIATION OR BOND \$600,000

PROPOSED BUDGET **\$962,800**

	R-Chip (SY)	2.5" BASE	1.5" TOP	
Ponemah Hill Rd			\$174,448	
1.79				
Union St			\$16,711	RAISE STRUCTURES
0.15				
Garden St			\$12,246	RAISE STRUCTURES
0.11				
Osgood Rd			\$91,963	
0.87				
West St			\$35,358	RAISE STRUCTURES
0.35				
	\$0	\$0	\$330,726	\$330,726

	Mill(SY)			
Elm Street	\$5,250		\$9,147	\$14,397 RAISE STRUCTURES
0.07				
	Reclaim (SY)			
Cottage St	\$10,935	\$28,577	\$19,051	\$58,563
0.14				

AMHERST ST				
	Reclaim (SY)	2.5" BASE	ESTIMATE	
ENGINEERING			\$45,000	\$45,000
DRAINAGE			\$237,227	\$237,227
PAVING	\$43,142	\$112,745		\$155,887 RAISE STRUCTURES
0.59				

DRAINAGE & PAVING				
ARMORY ROAD			\$45,000	\$45,000
BALL HILL ROAD			\$35,000	\$35,000

4.07 MILES TOTAL **\$921,800**

MILFORD 2020 RECONSTRUCTION PROPOSAL

OPTION 4

BUDGET	PAVING	\$196,800
	CHIP	\$65,000
	HOT TOP	\$60,000
	Total Paving	\$321,800
	DRAINAGE MAT	\$20,000
	STORMWATER	\$21,000

ROAD APPROPRIATION OR BOND \$600,000

PROPOSED BUDGET **\$962,800**

	R-Chip(SY)	2.5" BASE	1.5" TOP	
Ponemah Hill Rd 1.79	\$105,692			
Union St 0.15			\$16,711	
Garden St 0.11			\$12,246	RAISE STRUCTURES
Osgood Rd 0.87	\$55,718			RAISE STRUCTURES
West St 0.35			\$35,358	RAISE STRUCTURES
	\$161,410	\$0	\$64,315	\$225,725

Elm Street 0.07	Mill(SY)				
	\$5,250		\$9,147	\$14,397	RAISE STRUCTURES
Cottage St 0.14	Reclaim (SY)				
	\$10,935	\$28,577	\$19,051	\$58,563	

CONTINGENCY - AMHERST ST

	Reclaim (SY)	2.5" BASE	ESTIMATE	
ENGINEERING			\$45,000	\$45,000
DRAINAGE			\$262,228	\$262,228
PAVING 0.59	\$43,142	\$112,745		\$155,887 RAISE STRUCTURES

DRAINAGE			ESTIMATE	
ARMORY ROAD	\$45,000		\$45,000	\$90,000
BALL HILL ROAD	\$35,000		\$35,000	\$70,000

4.07 MILES TOTAL **\$921,800**

2020 Town Operating Budget

Town of Milford
2020 Operating Budget
Expense Bridge Analysis

	2019	2020	Difference to 2019		2020 Default Budget	Difference to 2019	
Operating Budget	14,764,173	15,261,695	497,522	3.4%	15,271,749	507,576	3.4%

Description

Significant Cost Increases

Description	Amount	Comments
Employee Benefits - Health Insurance	187,108	Health Trust 18.8% increase; Teamsters 6% increase
Wage Adjustment with payroll taxes	106,181	AFSCME 4% \$47,251; Teamsters 2.5% \$12,266; Town 2% \$46,664
Employee Benefits - Other Contracted Services	28,238	Holding spot for wage survey adjustment - 7 salaried employees & 4 sergeants
Employee Benefits - Workers Compensation	70,583	2019 Budget too low
Voter Registration/Elections	43,425	Four 2020 elections
MS4 Compliance	44,000	Planning Other Prof Services \$15,000 & DPW Admin Part Time \$29,000
DPW Highway & Streets Wages	36,850	Foreman/Lead Person offset with Part Time & Contracted Plowing reductions
MPD - Admin - Wages - FT AFSCME	33,000	Additional cost for patrol officer added during 2019 to reach full staff
Library	21,102	
Employee Benefits - Retirement	19,998	Town \$2,995; Police \$14,915; Fire \$2,088
MACC Base	17,769	
Solid Waste - Transfer Station -Trash & Demo Disposal	17,742	
Various Departments - Gasoline & Diesel	16,016	
Property & Liability Insurance	12,882	
Ambulance - Billing Service	10,000	New supplier - projecting improved collection rate
Subtotal Increases	<u><u>664,894</u></u>	

Significant Cost Decreases

DPW - Highway & Streets - Capital - Vehicles	47,000	1 ton truck purchased in 2019
MPD - Vehicles	45,193	Encumbered purchase of 2 vehicles in 2019
DPW - Highway & Streets - Contracted Plowing	23,000	See Highway wages above
DPW - Highway & Streets - Part Time Wages	17,000	See Highway wages above
Debt Service	13,817	
Solid Waste - Transfer Station - Machinery & Equip	10,000	Dumpsters in 2019 Budget
Subtotal Decreases	<u><u>156,010</u></u>	

Difference	<u><u>508,884</u></u>
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Paving

	2019	2020
Resurfacing	196,800	196,800
Stone Chip & Seal	65,000	65,000
Hot Top Supplies	60,000	60,000
Total	<u><u>321,800</u></u>	<u><u>321,800</u></u>

**MILFORD MUNICIPAL BRIDGES
2019**

DOT BRIDGE NUMBER	ROAD NAME	OVER	LENGTH	RECOMMENDED POSTING
052/135	Wilton Road	Souhegan River	152' - 4"	E-2
069/118	Whitten Road	Tucker Brook	22' - 0"	E-2
073/154	Purgatory Road	Purgatory Brook	23' - 3"	E-2
074/128	Perry Road	Tucker Brook	17' - 0"	No Posting Req'd.
087/137	Elm Street	Tucker Brook	13' - 0"	No Posting Req'd.
089/106	Mason Road	Great Brook	11' - 0"	E-2 - Planned 2023
096/147	North River Road	Hartshorn Brook	16' - 2"	E-2
099/150	Jennison Road	Hartshorn Brook	31' - 0"	No Posting Req'd., Replaced 2015
102/165	Hartshorn Road	Hartshorn Brook	13' - 0"	Red List E-2 - Planned 2019 - 2020
103/163	Hartshorn Road	Hartshorn Brook	18' - 0"	Red List Weight Limit 6 tons
110/110	Osgood Road	Great Brook	18' - 0"	No Posting Req'd.
122/126	Lincoln Street	Great Brook	44' - 7"	No Posting Req'd.
122/130	Elm Street	Great Brook	23' - 0"	E-2
123/106	Union Street	Great Brook	13' - 0"	E-2
123/133	NH 13	Souhegan River	112' - 0"	E-2
056/096	Mason Road	Tucker Brook	22' - 0"	Replaced 2018
057/109	Savage Road	Brook	17' - 0"	Replaced 2015
062/138	Jones Crossing	Souhegan River	152' - 0"	Super Structure removed 2015
	Swing Bridge	Souhegan River	200' - 0"	Pedestrian - Planned 2025

Note: E-2 Normal load, (up to 80,000 lbs.) vehicles only. Certified, (up to 99,000 lbs.) are prohibited.

Town of Milford, NH
Bridge Capital Reserve Fund Analysis

2019 Activity

W/A 11	75,000
Interest	3,295
Engineering Hartshorn Road over Hartshorn	(20,288)
Mason Road Culvert (Completed 12/2018)	(77,532)
Total 2019 Activity	<u>(19,525)</u>

Balance 12/3/19	<u>607,631</u>
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2020 Planned Activity

W/A	75,000
Hartshorn Road over Hartshorn	(100,000)
Emergency Culvert replacement	(90,000)
Engineering Mason Rd over Great Brook (2023)	(50,000)
Total 2020 Planned Activity	<u>(165,000) (165,000)</u>
Projected Balance 12/31/20	<u>442,631</u>

Total cost is \$685,000. Town share is \$137,000.

2021 Planned Activity

W/A	75,000
Emergency Culvert replacement	(90,000)
Engineering Mason Rd over Great Brook (2023)	(50,000)
Total 2020 Planned Activity	<u>(65,000) (65,000)</u>
Projected Balance 12/31/21	<u>377,631</u>

**Town of Milford, New Hampshire
Capital Reserve Expenditures**

As of December 3, 2019	Beginning Balance	Funds Added	Funds Expended	Interest Income	Ending Balance	BOS Authority	Town Vote
Bridge Repair and/or Replacement CR	\$ 627,155.27	\$ 75,000.00	\$ 97,819.78	\$ 3,295.41	\$ 607,630.90	X	
DPW Vehicles & Heavy Equipment CR	\$ 40,000.00	\$ 40,000.00	\$ -	\$ 156.51	\$ 80,156.51		X
Public Safety Communication Equipment Replacement CR	\$ 60,000.00	\$ 20,000.00	\$ -	\$ 329.02	\$ 80,329.02		X
Fire Apparatus Replacement CR	\$ 50,000.00	\$ 25,000.00	\$ -	\$ 271.61	\$ 75,271.61		X
Town Facilities Renovation and Major Repair Replacement CR	\$ 50,000.00	\$ 25,000.00	\$ -	\$ 271.61	\$ 75,271.61		X
Ambulance Vehicle Replacement CR	\$ 50,000.00	\$ 25,000.00	\$ -	\$ 271.61	\$ 75,271.61		X
Keyes Park Expansion Committee Project CR	\$ 50,000.00	\$ 25,000.00	\$ 15,589.85	\$ 228.52	\$ 59,638.67	X	
Assessing CR	\$ 30,000.00	\$ 15,000.00	\$ -	\$ 162.97	\$ 45,162.97	X	

2020 Bridge Priority Projects

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

December 9, 2019

PRESENT: Gary Daniels, Chairman
Paul Dargie, Vice Chairman
Mike Putnam, Member
Laura Dudziak, Member
Chris Labonte, Member
Mark Bender, Town Administrator
Tina Philbrick, Recording Secretary
Tyler Berry, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS: (Approximate times)

5:00 p.m. – Non-Public (RSA 91-A:3, II(c)) Reputation – Prior to the public meeting the Board attended a non-public session. No decisions were made. Selectman Putnam made a motion to seal the non-public minutes in accordance with (RSA 91-A:3, II(c)) Reputation. Selectman Dudziak seconded. All were in favor. The motion passed 5/0.

5:30 p.m. – Maine Trailer Registrations – Joan Dargie

In summary: in the last six or seven year, companies in Milford are registering their trailers in Maine through companies that are a Maine non-registering agent which means that they are an agent for the state but are not necessarily registering trailers for the state. This is being done for very little money to avoid paying their trailer fees in Milford. Maine doesn't care because they are getting revenue and these trailers are not driving on Maine roads. The issues with registering out of state is that the trailers are garaged here, and by law, if your trailer is garaged in NH, within 60 days of them being garaged in NH, they must be registered.

Joan testified at the state house on and offered suggestions for an amendment on HB 563-FN which pertains to the fees for failing to register certain motor vehicles. Milford is losing between \$25,000 to \$50,000 in revenue yearly because of this. Right now the only way to enforce it is the Police have to stop the vehicle, look at where they are addressed, verify it and then they can give the person \$100 fine. All of these trailers being registered in Maine are still titled in NH because Maine can't title them because they don't have a Maine address. The state came up with a computer system can now identify those trailers that still hold a valid title in NH that are not registered in NH.

The proposal is to identify the trailers and send the owners a letter. They will be given 60 days to register them and if they don't, it's a \$10 per day per trailer fine. The DMV will also send out letters and Joan is putting together a list for them. People have come in to the Town Clerks office to ask why some local businesses are driving around with Maine plates on their trailers and if it's legal. Some major companies register their vehicles all the time and it isn't fair to others. She is also concerned about insurance. How are insurance companies insuring the trailers that are not registered in the state where they reside?

Selectman Putnam asked how many trailers in Milford are registered in Maine. Joan said there are about eight companies that have gone to Maine so about 25 to 30 trailers. So far, she has only looked at the bigger ones, she hasn't researched the under 3,000 lb. trailers yet.

Chairman Daniels asked under which statute does it say the title and trailer have to be registered in the same state. Joan said RSA 261:40. Chairman Daniels said in looking at the amendment, he doesn't see that it's going to do anything. Joan said RSA 269 says it must be registered where it's garaged. RSA 261:40 says you must be registered in the state where the trailer is garaged. Selectman Dargie said this amendment is just showing what is changing, there are other aspects to it with RSA 269 and RSA 261 that talk to that issue.

Selectman Labonte said Joan mentioned the trailers that never go into Maine, what about the trailers that are in Maine and throughout the states everywhere. Not every time is a trailer actually garaged anywhere. How do you determine which trailer is garaged here. You can come here for a day and leave. Joan said those trucks have apportioned plates on them for going all over and they are excluded. Selectman Labonte said you can have a trailer that is pulled by an interstate or intrastate truck. Joan said another thing that was discussed is that the owner of the trailer can sign an affidavit explaining that and they will be exempt.

Selectman Labonte asked if it was a common practice to send letters to people if they don't register their cars. Joan said when you sell a vehicle it puts the title in a non-status. It's either transferred or destroyed. This is only about trailers.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/9/2019

64 Selectman Putnam said he didn't register one of his trucks one year and he receive a visit from two State Police Officers
65 who took the plates back and wanted to see evidence on why it wasn't registered. Joan said part of the bill is to also
66 form a study to look into this further to work out all the issues.

67
68 Bob Labonte, Milford resident said the registrations in Maine don't have a fiction address. Joan said it has an address of
69 the registering agent in Maine. If you have an office and a business in Maine it's fine. Bob said it's all fine and there is
70 nothing illegal about this situation. You would be putting a burden on the Police Department if they have to stop every
71 trailer that has a Maine plate. Joan said a list will be produced and the Police Department will work off that list of valid
72 NH titles with out of state plates. Bob said you just said that the Police Department has the right to stop the vehicle.
73 Joan said that is the law they are trying to amend. The only way to enforce it is to have the Police Department stop the
74 vehicle. Bob said that would be impossible and it's like the dog ordinance Joan was trying to pass. Joan said both laws
75 that Bob is talking about have been in existence for the past twenty five years.

76
77 Bob said it's totally legit to do this. Joan said it is not. Bob said he could get Oklahoma plates, run that truck here in
78 NH and park it in Milford. Joan said if you have a business in Oklahoma or apportioned plates you can do that, it's le-
79 gal. Bob said Maine and Oklahoma are known as trailer states. Joan said Maine and Oklahoma are stealing funds from
80 all the other states by doing something that is not legal in NH.

81
82 **5:40 p.m. – CIP Overview – Lincoln Daley**

83
84 Lincoln presented an overview of the CIP and the top seven priority project listing and recommendations for the 2020
85 Town Warrant and Budget Consideration. There is a public hearing scheduled with the Planning Board on December
86 17th to receive public input and adopt this plan.

87
88 **1. Nashua Street Sidewalk Improvements \$750,000 (Cash)**

89 This project request is to support the construction approximately 3,500 linear feet of sidewalk along the southerly and
90 northerly sides of Nashua Street from Medlyn Monument which will link with sidewalks constructed as part of the
91 Richmond Plaza, East Ridge Apartments, Walgreen's, and Lorden Plaza developments.

92
93 An application was submitted in 2019 for the project to the NHDOT Congestion Mitigation and Air Quality (CMAQ)
94 Program. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The
95 project was selected and has been awarded the federal funding. The project as presented to the Advisory Committee has
96 a total estimated cost of \$750,050. The Town's 20% share equates to \$150,100.

97
98 **2. Osgood/Armory/Melendy Roads Pedestrian and Bicycle Improvements – \$763,000 (Cash)**

99 This project request is for approximately 4,000 linear feet of multi-purpose striped lanes, 5' asphalt sidewalk, and
100 crosswalks to create a safe pedestrian and bicycle connection from the intersection of West Street and Osgood Road,
101 along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acre s mobile home park,
102 and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by both
103 motorized vehicles, pedestrians and cyclists and includes a walking route from a high-density mobile home park to the
104 High and Middle Schools.

105
106 An application was submitted in 2019 for the project to the NHDOT Congestion Mitigation and Air Quality (CMAQ)
107 Program. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The
108 project was selected and has been awarded the federal funding. The project as presented to the Advisory Committee has
109 a total estimated cost of \$763,000. The Town's 20% share equates to \$152,600.

110
111 Chairman Daniels clarified that the Town has to appropriate the full 100%. Lincoln said yes. The Town would be reim-
112 bursed upon or during completion of the project and the money would go back into the general fund.

113
114 **3. Bridge Repair Upgrade Capital Reserve Account - \$75,000.**

115 This is for the continued annual funding of the comprehensive 10 year Town wide Bridge Repair and Upgrade program
116 developed in 2014 by Hoyle, Tanner Associates, Inc.

117
118 **4. Caterpillar (or similar) Wheel Bucket Loader - \$145,000 (Cash)**

119 This project request is enter into a five year lease agreement for a new Caterpillar (or similar) wheel bucket loader. This
120 piece of equipment will replace a 2002 Caterpillar bucket loader that will be will be 23 years old at time of replacement
121 in 2025. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow
122 removal. The request is consistent with the Public Works Department vehicle replacement program.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/9/2019

123 Administrator Bender said it will be 18 years old in 2020. And the replacement to 2020. Lincoln will fix the infor-
124 mation.
125

126 **5. Ambulance Purchase - \$296,392 (5 Year Lease)**

127 This project request is for the replacement of the 2013-A (3A) ambulance as a front line ambulance. This replacement
128 will permit the resumption of staggered replacement of the two 2013 ambulances versus purchasing two ambulances at
129 one time in 2023, or sooner, as was done in 2013.

130 Selectman Dargie said the ambulance that is leaving is a 2001. The 2013 will go to a backup status but we are going to
131 keep it. Administrator Bender said it's a replacement of a 2013 ambulance as a front line ambulance. Lincoln will get
132 further clarification on this.
133

134 **6. Milford Emergency Services Comm. Infrastructure - \$2,500,000 (20 Year Bond)**

135 This project request is for the anticipated upgrades and/or replacement of Town emergency dispatch equipment and
136 infrastructure. The committee understands that there will be a presentation on December 16th where the consultant will
137 present their findings to this Board. It was ranked low due to minimal information.
138

139 **7. Roads – Catch up Project - \$2,000,000 (10 Year Bond)**

140 The Roads – Catch Up Project request is intended to address necessary Town road repairs and maintenance. A 2014
141 evaluation of the Town's entire roadway system by Cartegraph provided a road by road overall condition index (OCI)
142 score based on both the classification of the road or street and its physical condition.
143

144 **8. Addition & Renovation of Wadleigh Memorial Library - \$3,400,000 (20 Year Bond)**

145 This project is the result of many years of planning, study, analysis, review of options, receipt of community input, land
146 acquisition, and consensus building to develop a plan that the Wadleigh Library Board of Trustees feels meets the cur-
147 rent needs of the community and anticipated evolution of library services into the future based on the Library's Strategic
148 Plan. The Trustees have \$500,000 in contributions towards the total amount and they are also fund raising to reduce the
149 overall total cost.
150

151 Lincoln said the remainder of the projects deal with Water and Sewer which has no tax impact on the Town. Adminis-
152 trator Bender asked what the total of those projects were. Lincoln said approximately \$6,000,000 and the Town's por-
153 tion is about \$7,000,000.
154

155 Chairman Daniels clarified that the Water was \$6,000,000 but of that \$6,000,000 the town portion was \$7,000,000?
156 Lincoln the Water Utilities Project total about \$6,000,000 the projects discussed total about \$7,000,000. Lincoln re-
157 ferred the Board to Page 27 of the report which has the estimated tax impact table over the years through 2025.
158

159 Lincoln said there is a place holder with the school system in 2021 for a \$5,000,000 bond for school maintenance. They
160 will get more information next year.
161

162 Selectman Dargie asked if there was any discussion at the CIP of individual projects as to whether the group supported
163 or not supported them. Lincoln said the most discussion was about the Ambulance and Milford Dispatch. All projects
164 were reviewed extensively.
165

166 Selectman Labonte asked if they knew we just put a new motor in the ambulance. Lincoln said yes. If anyone has addi-
167 tional questions, they can e-mail him.
168

169 Chairman Daniels asked if the committee for 127 Elm Street every looked into partnering with other towns to have a
170 regional center. Lincoln said that would be part of the feasibility study.
171

172 **3. PUBLIC COMMENTS.**

173 Rodny Richie, Milford resident referred to the last meeting which indicated a surplus in the budget. He would like to
174 know what was approved for expenditure and was not spent and what that value might be. Chairman Daniels said we
175 would know later in December better what the surplus would be. Administrator Bender said the surplus is coming from
176 multiple departments and he can't really look at it and say, it's one big item that's driving it. The Board didn't make any
177 decisions about encumbering funds for any specific purchase at the last meeting. The numbers are being looked at on a
178 weekly basis and will make a recommendation to the Board by December 23rd meeting as to the status of the surplus.
179

180 Rodny said we've had a couple of windfalls this year, one being a surplus from MACC Base and the Aid to Towns. He
181 understands that those funds are not being included as far as surplus goes and he asked where they are being held.

182
183 Administrator Bender said the surplus from MACC Base went into the general fund and the Municipal Aid was accept-
184 ed by the Board and used to reduce taxes. They didn't have any impact in the operating expense budget. Rodney clari-
185 fied that it was to reduce taxes for 2020. Administrator Bender said it went into the calculation in the most recent tax
186 bill for 2019. Rodney asked if the MACC Base surplus that went into the general fund considered revenue so that the
187 taxes will go down. Administrator Bender said the Board can decide where to utilized funds from the general fund to
188 reduce taxes as we go through the year. Administrator Bender said we are required by statue to maintain a certain per-
189 centage in the fund balance. We are well over the minimum and well under the maximum and pretty close to where we
190 should be. The Board can look at the total amount in the fund when we close out the year and decide to allocate some
191 for taxes.

192
193 **4. DECISIONS.**

194 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the consent calen-
195 dar. There were no items to be removed. **Selectmen Putnam made a motion to accept the consent calendar as pre-**
196 **sented. Selectman Dudziak seconded. All were in favor. The motion passed 5/0.**

197
198 1) Application for Milford Industrial Tax Exemption Program – RSA 72:81, Hitchiner Manufacturing Map 13 Lot 6,
199 594 Elm Street.

200
201 **b) OTHER DECISIONS. N/A**

202
203 **5. TOWN STATUS REPORT –**

204 **a. 2020 DRAFT Warrant Articles –** Chairman Daniels said Selectman Dargie suggested having two votes for
205 warrant articles, one for supporting the article and one for putting the article on the warrant. Traditionally the Board has
206 only put warrant articles on that the Selectman supported. If we started taking positions early, that would leave enough
207 time for someone to do a petition warrant article if they saw that the Board was not supporting something. Petition war-
208 rant articles must go on the warrants. Petition warrant articles are due the Thursday prior to the Budget and Bond Hear-
209 ing. Selectman Dargie still supports having two votes. Most of the time they will be the same, but there could be situa-
210 tions where a majority of the Board would support having it on the warrant, but not support it. Chairman Daniels said
211 we need to be cautious about what we are putting on for warrant articles. Selectman Putnam agrees. We don't get a big
212 voter turnout so it isn't really being left to all the voters. There has been a lot of spending in the last three years.

213
214 **Selectman Dargie made a motion to have two votes, one for supporting the warrant article and one for putting**
215 **the article on the warrant. Seconded by Selectman Dudziak. The motion failed 2/3 with Chairman Daniels, Se-**
216 **lectman Putnam and Selectman Labonte opposed.**

217
218 **Chairman Daniels made a motion to have only one vote to place only positive articles on the warrant. Seconded**
219 **by Selectman Putnam. The motion passed 3/2 with Selectman Dargie and Selectman Dudziak opposed.**

220
221 The Board will wait another week before taking a final position on the warrants. Warrants are still in draft format and
222 changes are still being made.

223
224 **WARRANT ARTICLE - LIBRARY BUILDING PROJECT - \$3,400,000 BOND**

225 Kathy Parentis, Milford resident and Library Trustee Chair asked if they were going to talk about the library. Chairman
226 Daniels said it's in here; he overlooked it when they were talking about Dispatch. Selectman Dargie said he hasn't seen
227 anything on the library yet so he doesn't have an opinion one way or another. Kathy said everyone was invited to their
228 open house, no one showed. The Library Trustees will be at the Board meeting on December 23rd to present an over-
229 view.

230
231 **WARRANT ARTICLE - MILFORD DISPATCH EQUIPMENT - \$2,500,000 BOND**

232 We will have more information on this after the December 16th meeting when CTA presents their Dispatch findings to
233 the Milford Board of Selectmen.

234
235 **WARRANT ARTICLE - RECONSTRUCTION OF TOWN ROADS - \$2,000,000 BOND**

236 Selectman Dargie is not in favor of another road bond. It makes more sense to increase the amount of money in the
237 budget each year and not borrow the money and pay interest. He would like to put a warrant article in as a regular allo-
238 cation of \$400,000 for roads for 2020. That would give roughly \$700,000 for roads with what we already budgeted. We
239 need to be spending roughly \$700,000 each year to do our roads.

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/9/2019

241 Selectman Putnam said he kind of agrees but asked if we could take a break from the roads for one year, come up with a
242 plan and figure out where the \$700,000 is going in a year. Selectman Labonte feels we spend too much money in inter-
243 est and we are still paying for the last road bond for a few more years, we need a very rigid plan.
244

245 Administrator Bender said Rick has been working on a plan and we plan to discuss it in detail on Wednesday. He spoke
246 to Rick about the idea of taking one year off and taking more time to develop the plan. We have some roads that really
247 need some work, like Amherst Street. There are some voids and potential issues that could be really costly. He wanted
248 to get the Boards opinion on taking the time to develop a good plan. Infrastructure is very important and it needs to be
249 done right.

250 We had three good years where we got more work done than originally presented and we would like to continue with
251 that.
252

253 Selectman Dargie isn't in favor of taking a break and just doing the \$300,000. There is easily \$5,000,000 of road work
254 needed. We do need to plan but we need to be spending the money on an on-going basis. Selectman Dudziak agrees
255 and asked if this means you don't even want the bond for next year? Selectman Labonte asked if they could get from
256 Rick, what are we going to do with the \$300,000 if that's all that's appropriated next year and what could we do for an
257 additional \$400,000.
258

259 Selectman Putnam said Rick could figure what it would cost for Amherst Street and we could take that one project and
260 fund that on top of the \$300,000. Selectman Labonte said other towns present a plan on what they want to do.
261

262 Chairman Daniels agrees we need a plan and to find out what it will cost. He's looking at how much can we put in here,
263 (warrants) before we kill Dispatch. Selectman Labonte agrees but we still need information on what we need for roads.
264 Chairman Daniels agrees with Selectman Dargie about the interest. He is also concerned about the debt the town is tak-
265 ing on. We still have some discussion here.
266

267 Administrator Bender said in adding \$400,000 to the paving, you are increasing the budget by another 2.5 percent. Ad-
268 ministrator Bender will have Rick work up a plan for the budgeted \$300,000 and an additional \$400,000. The last time
269 Rick did this, he presented a map that showed completed road work, and what was planned for the next year.
270

271 Selectman Putnam repeated that we need to target Amherst Street. Chairman Daniels asked if the plan would be ready
272 for the next meeting and have Rick here. Administrator Bender said yes but the next meeting is going to be busy with
273 Dispatch; he suggests having it by the 23rd. Selectman Dargie agreed. Administrator Bender said the concern with
274 Amherst Street is that drainage will need to be repaired, it needs a major upgrade and there are a lot of unknowns.
275

276 **WARRANT ARTICLE - NASHUA STREET PEDISTRIAN SIDEWALK IMPROVEMENT PROJECT -**
277 **\$750,500 BOND (town's portion \$150,000)**

278 Selectman Putnam said there is no urgency for this, a few more years isn't going to hurt. Selectman Labonte said he
279 heard Lincoln say it could be done within the next three years. Selectman Dargie said we will lose the 80% funding if
280 we don't put a warrant article in for these next year. Selectman Dudziak agreed. Selectman Putnam asked why they
281 were needed. Selectman Dudziak said for safety. There was some discussion on what the project was going to be. Paul
282 said it has to happen next year or we will lose the funding on both projects. Selectman Labonte said the voting has to
283 happen the construction can happen in the next couple of years. Selectman Dargie said at 80% funding doesn't happen
284 often. Chairman Daniels said you get the 80% but the 80% goes back into fund balance and sometimes you use it and
285 sometimes you don't. People are going to get hit with \$1,500,000 worth of sidewalk projects that comes out of their
286 taxes.
287

288 Selectman Dargie said the only thing that hits the taxes is the Towns portion of \$302,000. You have to appropriate the
289 money, but in terms of taxes it isn't the entire \$1,500,000. Chairman Daniels asked how it's appropriated without hit-
290 ting the taxes; you have to get it from the people. Selectman Dargie said appropriate means you have to get it from
291 something, not necessarily the people. Paul said correct, it gets gross appropriated on one side going into our revenue
292 and on the other side grants and revenues.
293

294 Chairman Daniels asked what gross appropriated means. Paul said we have to put the whole amount of the warrant arti-
295 cle on even though we will only be withdrawing the portion that the town will pay. For the sidewalks we would have to
296 appropriate \$750,000 but conversely on the revenue aspect we would add the 80% that the state affords us with the
297 grant. Selectman Dargie said the sidewalks are a great deal.
298

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/9/2019

299 Selectman Putnam said you have to draw the line somewhere, it's all money. We need to set our priorities; we have a
300 lot of debt now. Taxes for the town have gone up and just because we have a good deal from the state, you want to add
301 another to their taxes just so we can put in a sidewalk that hasn't existed for years. It doesn't make sense.
302

303 Selectman Dargie said side- walks are very valuable. Selectman Putnam said we are adding maintaining and plowing to
304 them as well.
305

306 **WARRANT ARTICLE - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD SIDEWALK AND**
307 **BICYCLE LANE PROJECT - \$763,000 BOND (towns portion \$152,600)**
308

309 **WARRANT ARTICLE - TOWN OPERATING BUDGET - \$15,465,695**

310 Selectman Labonte asked if the default budget was correct on this warrant. Administrator Bender said no. Paul said it's
311 now \$15,287,249. This is lower than the proposed budget by just under \$178,000. If the Board goes forward and au-
312 thORIZES the two Police vehicles and the Community Development vehicle, the default budget would be just under
313 \$38,000 less than the proposed budget
314

315 Selectman Labonte said he feels that when you have a \$15.4 million dollar budget if the town was asked to take
316 \$200,000 from the budget, where could they take it from? Selectman Dargie said that's an off the cuff kind of question.
317 Selectman Labonte said he isn't looking for an answer tonight. Administrator Bender said they could take the \$140,000
318 from the Police vehicles and the Community Development vehicle, we still have the \$30,000 in there from the steward-
319 ship Conservation easement so there is \$170,000. He needs a vote from the Board on what to do with the budget.
320

321 Selectman Labonte said this is a proposed budget, it's what we want; it doesn't mean it's a need. Administrator Bender
322 said we spent all day on a Saturday explaining what the needs are and we answered every question that came up.
323 Chairman Daniels said he looks at the budget as, this was prepared by the Town Administrator and the Department
324 Heads feeling what they needed. Ultimately it's up to the Board to decide if we feel it's too high and we wanted to low-
325 er it, his feeling is that they should all go through and come back with proposals on where we want to decrease. We can
326 vote on whether to lower and get the direction from the Town Administrator who deals with the day to day operations as
327 to where he feels we may be able to cut back.
328

329 Selectman Dargie said he went through the budget in great detail and he would like to have the Police vehicles and the
330 Community Development vehicle brought into this thing. At the last meeting it was mentioned that there may be other
331 items in the proposed budget that we may be able to purchase this year. He would be open to looking at those. He's ok
332 with the budget as presented.
333

334 Selectman Labonte made a motion to see what we could take out if we lowered the budget by \$200,000. Chairman
335 Daniels said he needed more clarification from Selectman Labonte. Selectman Labonte asked what is still the most
336 efficient you could run the town with taking \$200,000 away from the proposed budget. Chairman Daniels said we can
337 play the game either way. We can have the Town Administrator find the \$200,000 and we can say no, we don't want to
338 cut that or we can find the \$200,000 and the Town Administrator may say maybe you really shouldn't cut that. He sug-
339 gest that they all try to target \$200,000 except those who are satisfied with the amount and come to the next meeting to
340 see what we can agree on.
341

342 Chairman Daniels asked Paul if when he looks at salaries and wages are the benefits included in the wages. Paul said
343 no.
344

345 **WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - Did not have numbers yet.**

346 **WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - Did not have numbers**
347 **yet.**
348

349 **WARRANT ARTICLE - AMBULANCE LEASE/PURCHASE - \$296,392 (Annual Payment \$45,180/Total Pur-**
350 **chase Price (\$296,392))**

351 Administrator Bender said we removed the line "withdraw \$75,000 from the Ambulance Capital Reserve account" be-
352 cause its covered on the next page. Staffs thoughts were to utilize \$75,000 from the Ambulance Capital Reserve Fund
353 and bring the net purchase price down to \$221,392 and that's what the annual lease payments are based on.
354

355 Selectman Labonte asked if we have a firm price of what the ambulance is going to cost and what we are going to get
356 for the 2001 trade in. Eric said bids are due back on December 30th. We have rough idea but there are three venders

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/9/2019

357 who's prices are within \$10,000 apart. We send out to eight vendors. One vendor indicated giving \$3,500 for the 2001
358 ambulance, but they haven't committed yet. Equipment numbers have come in and they are firm numbers.

359
360 Selectman Labonte asked if the trade amount for the ambulance can be added to the warrant article. He would like the
361 same scenario with the loader's warrant article. Chairman Daniels said yes, it could be put in the warrant article or the
362 BOS Minority/Majority report. Selectman Labonte would rather have it in the warrant article.

363
364 **WARRANT ARTICLE - CATERPILLAR (OR SIMILAR) WHEEL BUCKET LOADER LEASE/PURCHASE -**
365 **\$145,000 (Annual Payment - \$29,580/Total Purchase Price (\$145,000))**

366 Administrator Bender said we did not build in capital reserve on this but he feels we should. Rick is getting final pricing
367 on it but the \$145,000 is close. We have \$80,000 in the capital reserve account that we could use all or some of and the
368 tax payers have already paid for this.

369
370 Selectman Labonte asked if it would make a difference if we use all the capital reserve and skip a contribution year.
371 Selectman Dargie said he would like to show that we are doing an annual payment on that. He would rather use what
372 we have in the capital reserve account to lower the payment.

373
374 Selectman Labonte asked what is forecasted down the road for DPW. Administrator Bender said there is information in
375 the CIP for a truck in 2021 and he doesn't remember beyond that. For tonight he will re-write the article reflecting the
376 capital reserve. Chairman Daniels said it's important to use the capital reserve accounts, which is why we have them.

377
378 **WARRANT ARTICLE - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$150,000**

379 Administrator Bender is recommending we lower this to \$75,000 like last year. The only thing pending is the Hartshorn
380 Bridge liner and the state has been moving slowly on bridges. We have over \$600,000 in the account now.

381
382 Selectman Dargie, jumping ahead to the lasts warrant article, (auto registration fees), that can be used for bridges and
383 other things. It's kind of a replacement for the bridge funds. It will generate roughly \$90,000 per year. He is also rec-
384 ommending that the blue bus be paid out of those funds. The blue bus is \$32,000. The remaining dollars can be used
385 for roads or bridge related things. He would support \$75,000 this year.

386
387 Selectman Labonte asked what would the Mason Road bridge cost. Administrator Bender said it is a big ticket item and
388 we want to use state funds for that. Selectman Labonte is okay with skipping a year on the bridge fund. After spending
389 \$97,000 on it this year, he would like to think we would be just about there. Selectman Dargie this is risky, we could
390 have a bridge wash out and have a big expenditure to replace it. He is in favor of continuing to put money in that fund.

391
392 Selectman Labonte asked if we have anything in the budget for larger culverts. Administrator Bender said if something
393 happened and it fell into the in \$75,000 capital reserve limit the Board could fund it from that. Selectman Labonte said
394 if you have \$60,000 worth of work that needs to be done you can't take it out of capital reserve. Chairman Daniels
395 asked Administrator Bender for a list and status of the bridges in town, this may determine if we need to fund this again
396 this year. Selectman Dargie said the state is slow in funding the 80% and something could happen where we would
397 have to fund the whole amount.

398
399 Administrator Bender said the next bunch of warrant articles are capital reserve funds.

400
401 **WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

402 We are considering depleting this for the loader warrant article.

403
404 **WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

405 We have purchases coming up for Fire down the road.

406
407 **WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT**
408 **CAPITAL RESERVE - \$25,000**

409
410 **WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**

411 We will be depleting this for the ambulance warrant article.

412
413 **WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE -**
414 **\$25,000**

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/9/2019

415 We've had some expenditures from this account this year. This is a good working fund as we continue to work on 127
416 Elm Street.

417
418 **WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL**
419 **RESERVE - \$20,000**

420 There are two warrant articles one to add to the capital reserve, the second one is to expend \$22,800 for some portable
421 radio equipment identified at the Saturday meeting. He doesn't think we can put both under the same warrant article.
422 We have pulled this out of the budget already. Selectman Labonte said the balance on this is \$80,300 dollars, if we are
423 going to pull \$22,800 for equipment we would still have \$57,000 in there. What would be a recommended amount to
424 keep in here if it's just for radios? Selectman Dargie said when it was setup originally it was estimated that they would
425 need about \$400,000 worth of equipment. It's \$22,800 now but it might be more later. The \$400,000 is for all emer-
426 gency services.

427
428 Selectman Labonte asked why do you still keep building a savings account out of tax payer's money. Selectman Dargie
429 said that is the whole point of a capital reserve account. This has been funded since 2017. Administrator Bender said
430 the first two years we funded \$30,000 each and then it was reduced to \$20,000. This is the first time we've drawn out
431 of it.

432
433 Selectman Labonte asked if there was a way to look ahead at what needs to be replaced. Administrator Bender asked
434 the fire department should be replacing more and he asked Chief Viola how many radios he replaces each year. Chief
435 Viola said four on the portables this year and we are putting two consoles into the vehicles as of right now. The porta-
436 bles are going to start going due to wear and tear.

437
438 **WARRANT ARTICLE - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL**
439 **RESERVE - \$**

440
441 **WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**
442 This is to fund the 5 year statutory re-valuation.

443
444 **WARRANT ARTICLE - SOCIAL SERVICES - \$40,000**
445 This was presented at the last meeting.

446
447 **WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES -**
448 **\$32,000**
449 This is for the Blue Bus.

450
451 **WARRANT ARTICLE - PUMPKIN FESTIVAL SUPPORT - \$23,000**
452 Wade Campbell, Milford resident will give an overview to the Board on December 23rd.

453
454 **WARRANT ARTICLE - CONSERVATION FUND - \$20,000**
455 Selectman Putnam doesn't think we should do this warrant article this year. They have over \$120,000 in their account
456 and over 1,100 acres. It's nice to have money in case something pops up, but we should be doing that across the board
457 with a whole list of warrant articles. They can always put in a petition warrant article.

458
459 **WARRANT ARTICLE - FUNDING OF THE ANNUAL LABOR DAY PARADE - \$10,000**
460 Chairman Daniels asked what the balance was for the Labor Day parade. Tina said a little over \$12,000. There was dis-
461 cussion about putting it in for \$5,000. Selectman Labonte said the Labor Day committee is looking for ways to give
462 back money but it's getting harder and harder to get donations for this because they use the same list as the pumpkin
463 festival. They didn't want to have their warrant article reduced. If it's reduced to \$5,000 they could come back next
464 year and ask for \$15,000. Chairman Daniels said they've never asked for more than \$10,000. Selectman Dargie said he
465 would like to leave it at \$10,000 for another year. Selectman Dudziak said that asked to leave it at \$10,000. Chairman
466 Daniels said that's also what they asked for last year, one more year at \$10,000.

467
468 **WARRANT ARTICLE - SUMMER BAND CONCERTS - \$9,000**

469 **WARRANT ARTICLE - FIREWORKS - \$8,500**

470 **WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION -**
471 **TOWN SUPPORT - \$6,500**

472 **WARRANT ARTICLE - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT**

473 **WARRANT ARTICLE - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN**

474 **WARRANT ARTICLE – TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY**
475 **WARRANT ARTICLE - ADJUSTMENT TO EXEMPTION AMOUNT FOR ELDERLY EXEMPTION - \$0**
476

477 **WARRANT ARTICLE – WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0**
478 Selectman Labonte asked why we are taking this away. Administrator Bender said if we the solar project there won't be
479 a need. The TIFF district has been inactive for many years. Selectman Labonte said even with doing solar, he thought
480 we were still going to retain ninety acres and may have an opportunity to do something with it. Administrator Bender
481 said we would have to re-write for that and re-activate the board. Selectman Dargie said it's never worked and it's never
482 going to work so we should just eliminate it.
483

484 **WARRANT ARTICLE – BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND**
485 **REVOCATION - \$0**
486

486 This has no balance associated with it.
487

488 **WARRANT ARTICLE - ADDITIONAL AUTO REGISTRATION FEE**

489 Chairman Daniels asked if we can start filling in the tax impact information on the warrant articles. Paul said he will
490 have them for the next meeting.
491

492 Selectman Dargie said this warrant article relates to RSA 261:153 V1, this allows any town to vote and add anywhere
493 from .50 to \$5 to auto registrations. He's recommending the \$5. This should generate in \$90,000 in revenue and it can
494 be used offset existing expenses. It's moving cost from property tax payers to auto owners. We could fund the Blue Bus
495 which is \$32,000 which would eliminate that warrant article. The remaining monies can be used towards bridge repairs.
496 This article copies everything from the RSA and is as flexible as possible. We could also use the money towards a
497 parking facility in the future. This goes into effect as of May 1, 2020.
498

499 Selectman Putnam clarified that he wants to take something that's utilized by everyone in town, bridges, etc., and
500 you're taking the tax that's spread out among everyone that uses it and putting it into vehicle owners. Selectman Dargie
501 said yes. Selectman Putnam said it doesn't sound right. You're putting a burden on something that benefits the entire
502 town onto one specific group of vehicle owners. People who have multiple vehicles will pay even more.
503

504 Selectman Labonte asked if trailers were included. Selectman Dargie said yes but motorcycles, ATV's and antique cars
505 are excluded. Selectman Labonte agrees with Selectman Putnam.
506

507 Rodny Richie asked why we need this, with bridges and roads included in it when we already have capital reserve ac-
508 counts that cover all of this, including a current road bond and another one being considered. He sees the blue bus
509 more as a social service support situation than transportation. There are some good ideas in the RSA but it's a regres-
510 sive tax no matter what the age of the vehicle. The property tax, to some degree, is on the basis of the value of the
511 house. He's also concerned about the projects and how you would determine where they came from and who was man-
512 aging them. Most of the current capital reserve accounts are by specific departments. This would have a broad situa-
513 tion and he isn't sure who would manage it. Selectman Dargie said the authorization to spend would be on the Board
514 of Selectmen, they may give the management of it to the Town Administrator.
515

516 Bob Labonte asked where registration money goes now. Selectman Dargie said it goes into the general fund. Bob said
517 that helps all of the people, what you are proposing won't help all of the people. Selectman Dargie said it does indirectly
518 where the property taxes will be lowered by the amount that goes into this fund. Bob said now your targeting specific
519 people. Selectman Dargie said owning a vehicle is pretty common.
520

521 Chairman Daniels said he isn't sure of Selectman Dargie's statement of property taxes being lowered because of this. If
522 he has three vehicles he will pay \$15 more but he doubts his property taxes will decrease by \$15. Property taxes are the
523 same people that you are taxing for the auto registrations. Selectman Dargie said assuming we get \$90,000, it's 5.6
524 cents on the tax rate so about \$12 on a \$200,000 home. Selectman Labonte said he has seven vehicles so he gets penal-
525 ized. Selectman Dargie said other people have zero.
526

527 Selectman Putnam said that is a permanent tax, something that will never go away. If we tax for roads and bridges, it's
528 a ten year bond and ends in ten years. Selectman Dargie said we spend well over \$90,000 a year on roads, bridges and
529 the Blue Bus. Selectman Putnam said you are still penalizing vehicle owners. Selectman Dargie said if you don't own
530 vehicles you make out well and if you own many vehicles, you lose on the deal. The typical person has two vehicles in
531 the household so it's \$10. For most people it's a wash and is just spent a different way. If someone doesn't own vehi-

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING - 12/9/2019

532 cles, they make out with this. In New Hampshire, we rely on the property taxes too much. This is a way to find some-
533 thing else to generate revenue.

534
535 Karen Blow, Milford resident asked why motorcycles, ATV's and antique cars are excluded. Selectman Dargie said he
536 doesn't know the rationale; it's what the law says. Chairman Daniels said one benefit of the way it's done now is there
537 are designated accounts where things are going into. With this warrant article, it's being left up to the Board as to how
538 it's going to go and it doesn't necessarily have to go to bridge repair, it can go for a number of things. If he has to pay
539 taxes it's nice to know where the money is going and what I expect to see for it.

540
541 Administrator Bender said that Selectman Dargie mentioned that this was generically written based on the statute. We
542 can modify that part of it to be more specific. Selectman Dargie said he wanted to leave it open so, didn't want to tie
543 the hands of people ten years from now. It can also be used for matching funds for sidewalks as well. Selectman Put-
544 nam said he doesn't agree with this or support it.

545
546 **6. DISCUSSIONS: N/A**

547
548 **7. PUBLIC COMMENTS:**

549
550 **8. SELECTMEN'S REPORTS/DISCUSSIONS.**

551 **a. FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

552
553 **b. OTHER ITEMS (that are not on the agenda).**

554
555 **9. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of November 25, 2019 as
556 presented. Seconded by Selectman Dargie. All were in favor. The motion passed 5/0.

557
558 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

559 **11. NOTICES.** Notices were read.

560
561 **12. NON-PUBLIC SESSION.**

562
563 **13. ADJOURNMENT:** Selectman Putnam moved to adjourn at **6:20**. Selectman Dudziak seconded. All were in favor.
564 The motion passed 5/0.

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569 _____
570 Gary Daniels, Chairman

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569 _____
570 Laura Dudziak, Member

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572 _____
573 Paul Dargie, Vice Chairman

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572 _____
573 Chris Labonte, Member

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575 _____
576 Mike Putnam, Member