

5:30 2021 Property Abatement Applications for Approval (5). Land Use Change Tax (LUCT) Map 8 Lot 46 - Assessing Director, Marti Noel

MEMORANDUM

DATE: December 27, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **2021 Property Abatement Applications
Recommendations for Approval – 5**

As a refresher on the Abatement process, if a property owner feels their assessment is incorrect or inequitable, an abatement application may be submitted to the assessing office between the date the final tax bill is mailed and March 1st of the following year. The deadline for filing for abatement for the 2021 tax year is March 1, 2022.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level, either the BTLA or Superior Court.

Of the Abatements presented tonight all are due to a correction to a neighborhood classification that was erroneously changed during the revaluation effort earlier this year. A review of 38 properties within this neighborhood classification ascertained that the 5 submitted for **approval** are the only properties affected by this error. A letter has been sent to these property owners advising them of this action filed by the assessing department on their behalf. The correction has been made for these properties going forward for 2022, and this action tonight corrects an overpayment of taxes for 2021 due to the change.

Parties have been advised that this action does not preclude their right to file abatement on their own for good cause shown over and above this correction.

Thank You

MEMORANDUM

DATE: Dec 27, 2021

TO: Board of Selectmen

CC: John Shannon

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax (LUCT) for 1 parcel:
Map 8 Lot 46**

In accordance with RSA 79-A:4 and Cub rules 304, a tract of land of any size, actively devoted to the growing of agricultural or horticultural crops with an annual gross income from the sale of crops normally produced thereon totaling at least \$2,500 may be classified in Current Use.

The owner of this land has had 5.74 acres of land classified as farm land but after two separate requests this year to provide documentation, once in July and again in December, the owner has failed to provide any proof of income attributable to the land. Without such documentation, the land cannot remain in Current Use.

The property owners are aware of the action being taken tonight regarding their property.

The Land Use Change Tax for the disturbed area is based on 10% of estimated market value of the affected area at the time of removal from Current Use.

Thank You

5:40 Water Utilities Warrant Article - Director, Jim Pouliot

WARRANT ARTICLE – WASTE WATER TREATMENT FACILITYF INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - \$390,000 BOND

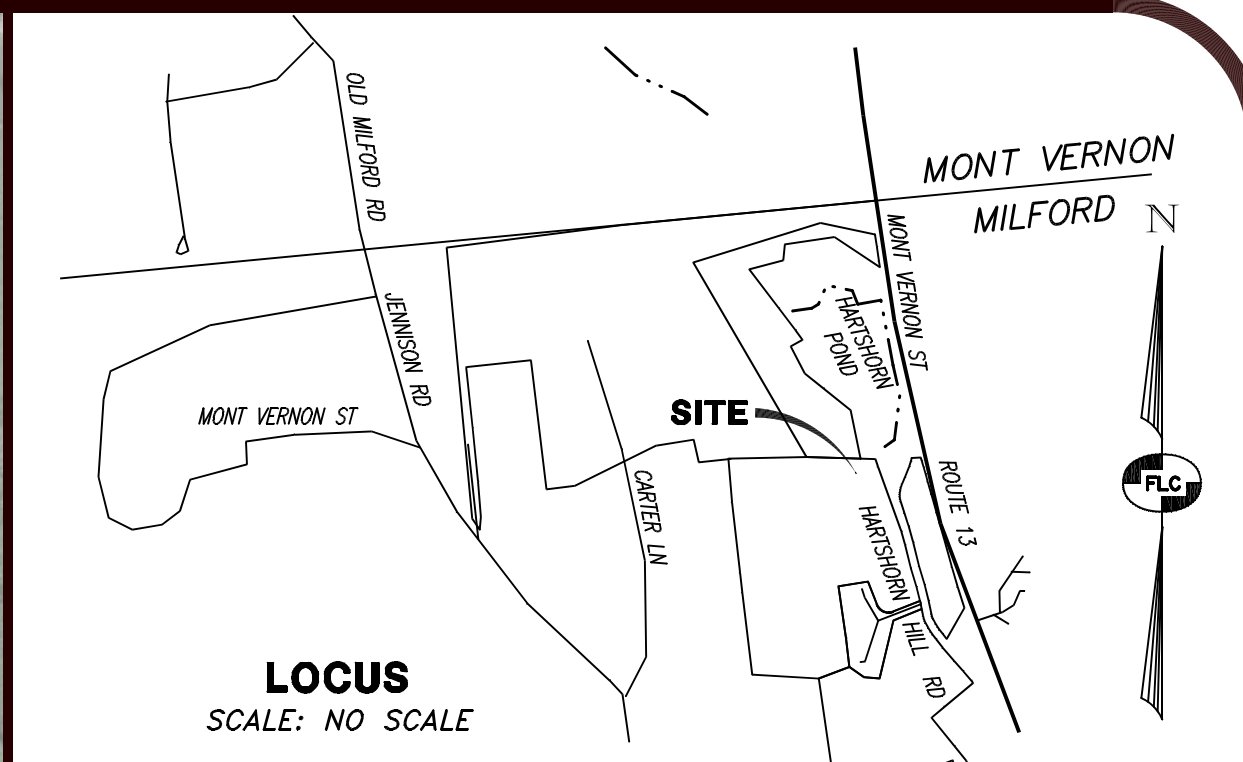
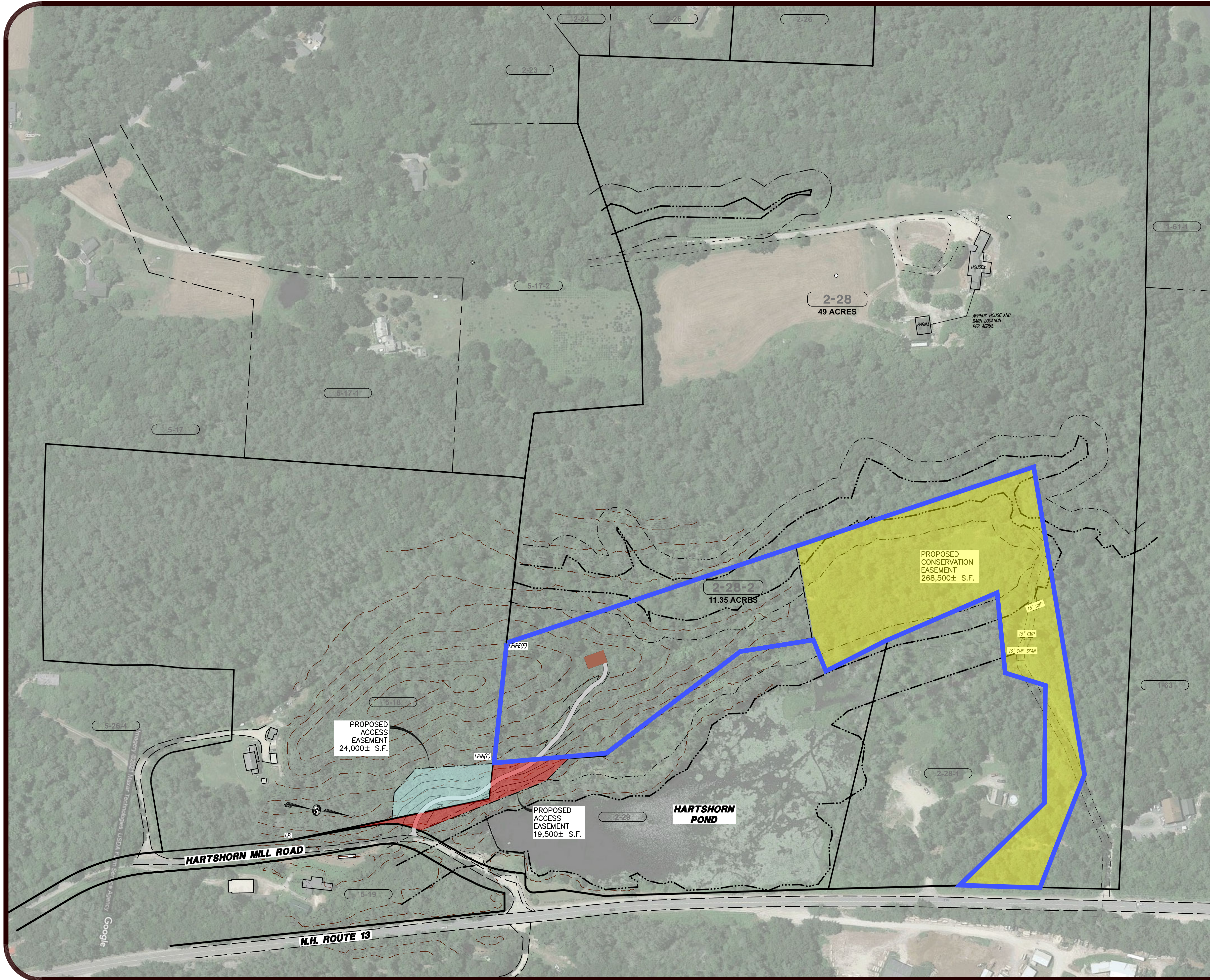
Shall the Town will vote to raise and appropriate the sum of \$390,000 for the purpose of performing the Waste Water Treatment Facility Influent Pump Station Screenings Conveyor Upgrade; and, to authorize the issuance of not more than \$390,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to apply for, obtain and accept federal, state or other aid, grants or other funds which may be available for said project that may reduce the amount to be financed with bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14, established for this purpose. It is anticipated that the Town will receive up to \$144,300 in ARPA grant and principal forgiveness from the State Revolving Loan Fund loan program, with the remainder of the bonds or notes to be paid for via sewer user fees; and, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to take any other action relative thereto or to pass any other vote relative thereto.

5:50 MacLellan Conservation Easement Warrant Article - Conservation Chair, Andy Hughes

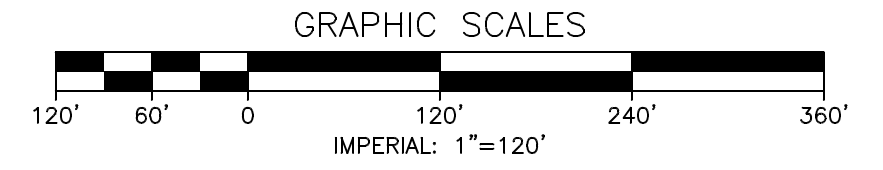
Proposed Warrant Article for Access Easement and Conservation Easement Tax Map 2-28-2, Paula Maclellan, Trustee, owner and Tax Map 2-29, Town of Milford, owner.

To see whether the Town will vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a non-exclusive easement to Paula Maclellan across a portion of Lot 2-29 as shown on Hillsborough County Registry of Deeds Plan #37127 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Lot 2-28-2, said easement area will extend from a portion of the frontage of Lot 29-2 on the westerly sideline of Hartshorn Mill Road thence along the boundary with Lot 5-18 northerly and northeasterly to the western boundary of Map 2 Lot 28-2. In exchange for the right of access across Lot 2-29, Paula Maclellan will give to the Town a 6.7+/- acre conservation easement on a portion of Lot 2-28-2. Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office and the NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2023.

Purpose: Paula Maclellan would like to cross Lot 2-29 in two places for the purpose of building a driveway to Lot 2-28-2 which abuts Lot 2-29. The Maclellan lot has the required frontage on N.H. Route 13, but the construction of the driveway would yield significant wetland and buffer impacts along with considerable land alteration due to its length and the associated topography. The construction of a driveway from the properties frontage along NH Route 13 will cause greater impact to the environment than a driveway across Lot 2-29. This access driveway would be approximately 2200 feet long with the alternate access only approximately 750 feet. The longer route also requires more excavation and disruption to the area than the proposed alternative. Further this access fronts on NH Route 13 a busy North South corridor. Paula Maclellan has requested permission to use a portion of Lot 2-29 for her driveway. The Town will be given a 6.7+/- acre conservation easement on the northern portion of lot 2-28-2.



- NOTES:**
1. THE OWNER OF RECORD FOR TAX MAP LOT 2-28 IS PAULA & PETER MACLELLAN, P.O. BOX 185 MILFORD, NH 03055. DEED REFERENCE TO THE PARCEL IS BOOK 8182, PAGE 2630 DATED 3/3/10 IN THE H.C.R.D. THE OWNER OF RECORD FOR LOT 2-28-2 IS PAULA & PETER MACLELLAN, P.O. BOX 185 MILFORD, NH 03055. DEED REFERENCE TO THE PARCEL IS BOOK 8732 PAGE 2587 DATED 3/6/15 IN THE H.C.R.D.
 2. THE PURPOSE OF THIS PLAN IS TO SHOW A DRIVEWAY THROUGH TAX MAP LOTS 5-18 & 2-29 TO BENEFIT TAX MAP LOT 2-28-2 AS SHOWN.
 3. THE TOTAL AREA OF TAX MAP PARCELS 2-28 & 2-28-2 IS 49.35 ACRES OR 2,149,686 SQ. FT. WITH 384.47' OF ROAD FRONTAGE. THE COMBINED AREA OF THE TWO PARCELS PER THE TOWN OF MILFORD, NH TAX CARDS IS 60.53 ACRES.
 4. ZONING FOR THE ENTIRE SITE IS RESIDENCE 'R'. MINIMUM LOT FRONTAGE IS 200' WITH 2 ACRES OF LAND. BUILDING SETBACKS ARE 30' FRONT, 15' SIDE & REAR WITH 25' FROM WETLANDS. POSTED BUILDING SETBACK CHANGES ARE 50' FROM WETLANDS WITH 25' WETLANDS BUFFER.
 5. THE BOUNDARY INFORMATION SHOWN WAS DEVELOPED FROM GIS LINE WORK FROM WWW.GRANITVIEW.COM WEB SITE AND SHALL BE CONSIDERED APPROXIMATE. TOPOGRAPHY SHOWN WAS DEVELOPED FROM LIDAR CLOUD IMAGERY OF SPRING 2019 AND DOWNLOADED ON OCTOBER 1, 2021 AND SHALL BE CONSIDERED APPROXIMATE.



REV.	DATE	DESCRIPTION	C/O	DR	CK
B	12/6/21	REVISED DRIVEWAY ALIGNMENT		DSL	CEB
A	12/1/21	ADDED LOT LINES & REVISED DRIVEWAY ALIGNMENT		DSL	CEB

OVERALL CONCEPT DRIVEWAY EXHIBIT PLAN

TAX MAP LOT 2-28 & 2-28-2
(157 JENNISSON ROAD & MONT VERNON STREET)
MILFORD, NEW HAMPSHIRE

PREPARED FOR:
PAULA MACLELLAN
P.O. BOX 185 MILFORD, NH 03055

SCALE: 1" = 120' OCTOBER 6, 2021

Surveying ♦ Engineering ♦ Land Planning ♦ Permitting ♦ Septic Designs

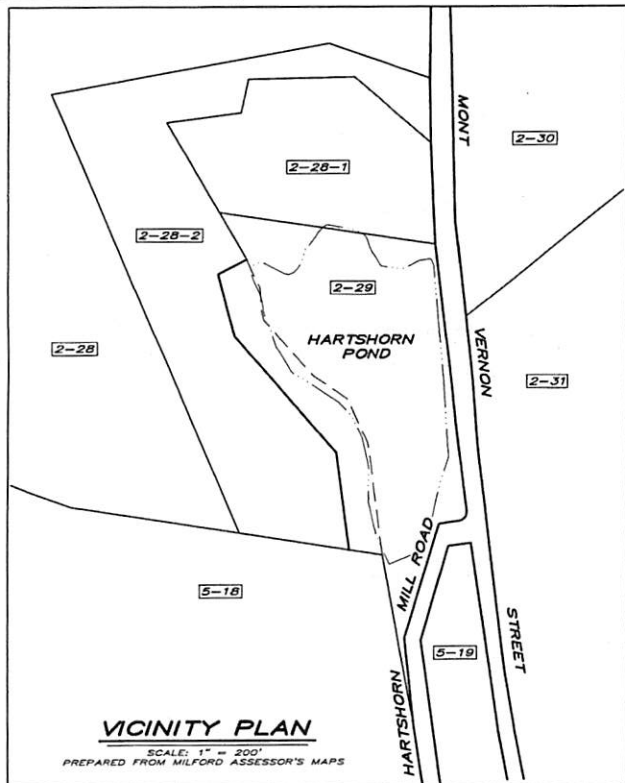
FIELDSTONE
LAND CONSULTANTS, PLLC

206 Elm Street, Milford, NH 03055
 Phone: (603) 672-5456 Fax: (603) 413-5456
 www.FieldstoneLandConsultants.com



ADDITIONAL ABUTTERS

LOT #	NAME & ADDRESS
2-30 & 2-31	WILKINS LUMBER COMPANY P.O. BOX 393 AMHERST, NH 03031
5-19	THOMAS A. WILKINS SALLY E. D. WILKINS 28 GREEN ROAD AMHERST, NH 03031



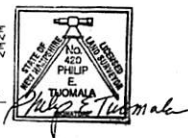
LEGEND

---	EDGE OF PAVEMENT
----	EDGE OF GRAVEL
-----	EDGE OF WATER
- - - - -	APPROXIMATE LIMITS OF 100 YEAR FLOOD HAZARD AREA
○	STONE WALL
○ DHF	DRILL HOLE FOUND
○ DHS	DRILL HOLE SET
○ IPS	IRON PIPE SET
○ SPF	STEEL PIN FOUND
□ FSB	FIELD STONE BOUND
○ IR	IRON ROD
□ SR	STONE BOUND

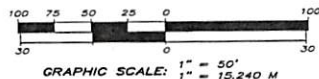
REV.	DATE	DESCRIPTION	DR	CK
1	06/17/11	REVISIONS PER PLANNING BOARD	JRD	FET
FILE	1596	TYPE	LLA	IDX 1596LLA420
			FB	194

"I HEREBY CERTIFY THAT PARCEL 'A' IS THE RESULT OF AN ACTUAL SURVEY MADE ON THE GROUND AND HAS A MINIMUM RELATIVE ERROR OF CLOSURE OF ONE PART IN TEN THOUSAND ON ALL PROPERTY LINES.

NOVEMBER 17, 2010
DATE



5-18
MARY CARTER
58 HARTSHORN MILL ROAD
MILFORD, NH 03055
6357/0664 02-09-2001
(HCRD PLAN NO. 30959)

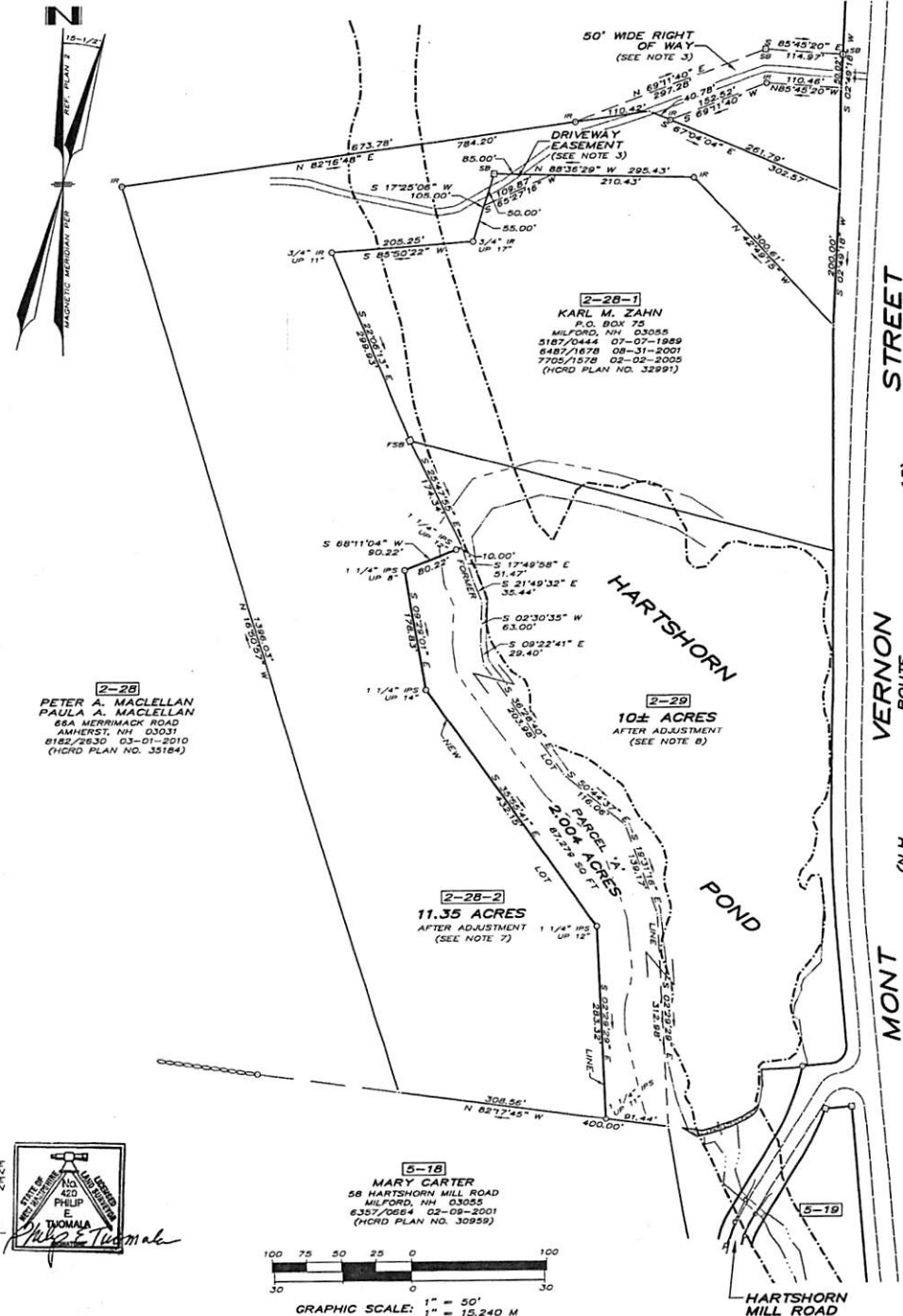


2-28
PETER A. MACLELLAN
PAULA A. MACLELLAN
66A MERRIMACK ROAD
AMHERST, NH 03031
8182/2630 03-01-2010
(HCRD PLAN NO. 35164)

2-28-1
KARL M. ZAHN
P.O. BOX 75
MILFORD, NH 03055
5167/0444 07-07-1989
8487/1678 08-31-2001
7705/1578 02-02-2005
(HCRD PLAN NO. 32991)

2-28-2
11.35 ACRES
AFTER ADJUSTMENT
(SEE NOTE 7)

2-29
10± ACRES
AFTER ADJUSTMENT
(SEE NOTE 8)



REFERENCE PLANS:

- "LOT LINE ADJUSTMENT AND ROAD RELOCATION PLAN, LOT 2-29 TOWN OF MILFORD CONSERVATION COMMISSION AND LOT 5-19 THOMAS A. WILKINS, SALLY E. D. WILKINS, MILFORD, NEW HAMPSHIRE" SCALE: 1" = 40' DATED NOVEMBER 17, 2009 REVISED APRIL 13, 2009 PREPARED BY THIS OFFICE (HCRD PLAN NO. 36394).
- "LOT LINE ADJUSTMENT PLAN OF LAND SUBDIVISION PLAN OF LAND, TAX MAP #2 LOTS 28, 28-1, CHARLES T. & ANNE M. ZAHN, KARL M. ZAHN, MILFORD, NH" SCALE: 1" = 100' DATED NOVEMBER 23, 2003 REVISED JANUARY 9, 2004 PREPARED BY HILLSBOROUGH COUNTY LAND SURVEYORS (HCRD PLAN NO. 32991).
- "PLAN OF LAND, PROPERTY OF TOWN OF MILFORD, MILFORD CONSERVATION COMMISSION, ROUTE 13, MILFORD, NEW HAMPSHIRE" SCALE: 1" = 100' DATED FEBRUARY 24, 1998 LAST REVISED MAY 5, 1998 PREPARED BY NEW ENGLAND FORESTRY CONSULTANTS, INC. (HCRD PLAN NO. 29206).

NOTES:

- OWNER OF RECORD OF LOT 2-28-2 IS THE ANNE M. ZAHN REVOCABLE TRUST, ANNE M. ZAHN, TRUSTEE, P.O. BOX 75, MILFORD, NH 03055.
- TITLE REFERENCE TO LOT 2-28-2 IS HCRD BOOK 7806 PAGE 2944, DATED FEBRUARY 8, 2007.
- LOT 2-28-2 HAS THE BENEFIT OF A 80 FOOT RIGHT-OF-WAY ON LOT 2-28 (SEE BOOK 8182 PAGE 2630) AND A DRIVEWAY EASEMENT ON LOT 2-28-1 (SEE BOOK 7408 PAGE 0919). SAID EASEMENTS INCLUDE THE RIGHT FOR THE INSTALLATION OF UTILITIES.
- OWNER OF RECORD OF LOT 2-29 IS THE TOWN OF MILFORD, 1 UNION SQUARE, MILFORD, NH 03055.
- TITLE REFERENCE TO LOT 2-29 IS HCRD BOOK 2467 PAGE 0362, DATED JULY 15, 1976.
- ZONING DISTRICT IS RESIDENCE "R". MINIMUM LOT SIZE IS 2 ACRES, MINIMUM LOT FRONTAGE IS 300 FEET ON A PRINCIPAL ROUTE OF ACCESS. MINIM SETBACKS ARE 30 FEET FROM THE FRONT LOT LINE AND 15 FEET FROM THE SIDE AND REAR LOT LINES. A 50 FOOT BUFFER SHALL BE MAINTAINED FROM HARTSHORN POND.
- BOUNDARY INFORMATION FOR LOT 2-28-2 WAS OBTAINED FROM REFERENCE PLAN 2 AND IS NOT THE RESULT OF A SURVEY BY THIS OFFICE. PARCEL 'A' IS THE RESULT OF A SURVEY BY THIS OFFICE.
- AREA OF LOT 2-29 BEFORE ADJUSTMENT (8± ACRES) WAS SCALED FROM THE TOWN OF MILFORD ASSESSOR'S MAPS.
- THE INTENT OF THIS PLAN IS TO ADJUST THE LOT LINE BETWEEN LOTS 2-28-2 AND 2-29. PARCEL 'A' IS NOT TO BE CONSIDERED A SEPARATE BUILDING LOT, BUT IS TO BE ANNEXED TO AND BECOME A PART OF LOT 2-29.
- LOTS 2-28-2 AND 2-29 ARE NOT WITHIN THE GROUND WATER PROTECTION DISTRICT.
- LOTS 2-28-2 AND 2-29 ARE PARTIALLY WITHIN A 100 YEAR FLOOD HAZARD AREA AS SHOWN ON THE NATIONAL FLOOD INSURANCE PROGRAM FLOOD INSURANCE RATE MAPS FOR HILLSBOROUGH COUNTY, NEW HAMPSHIRE, PANEL 456 OF 701, COMMUNITY-PANEL NO. 33011C 0456D, EFFECTIVE DATE SEPTEMBER 25, 2009.

OWNER'S SIGNATURE LOT 2-28-2

Anne M. Zahn 6/17/11
ANNE M. ZAHN, CO-TRUSTEE DATE

Loret Johnson 6/17/11
LORET JOHNSON, CO-TRUSTEE DATE

OWNER'S SIGNATURES LOT 2-29

Town of Milford 6/28/2011
TOWN OF MILFORD DATE

APPROVED
MILFORD, NH PLANNING BOARD

SUBDIVISION # SD2011-03

DATE APPROVED: 6/21/11

SIGNED: Frank Langsdell

LOT LINE ADJUSTMENT
PLAN OF LAND
LOT 2-28-2
**ANNE M. ZAHN
REVOCABLE TRUST**
AND
LOT 2-29
**TOWN OF MILFORD
CONSERVATION COMMISSION**
MILFORD, NEW HAMPSHIRE

SCALE: 1" = 50' NOVEMBER 17, 2010

MONADNOCK SURVEY, INC. LAND SURVEYORS AND PLANNERS
WILTON STATION - 99 MAIN ST. - PO BOX 607 - WILTON, N.H. 03086
TEL: (603) 654-8345 FAX: (603) 654-0894 WWW.MONADNOCKSURVEY.COM

37127 DWR 173

4. a) 1 & 2 Request for Acceptance of Unanticipated Revenues under \$10,000 and Acceptance of Gifts of Property under \$5,000

Board of Selectmen
Agenda Date: 12/27/2021

Acceptance and Appropriation of Unanticipated Revenues Under \$10,000 (31:95(b))

Source	Amount	Purpose
COVID19 Vaccination Aid Grant (FEMA)	TBD	Funding from the NH Dept of Health & Human Services to administer vaccinations at Milford state run vaccination sites - December1-31, 2021. This reimbursement is for salary, wages, and fringe benefits for the Fire Dept. No match is required.
COVID19 Vaccination Aid Grant (FEMA)	TBD	Funding from the NH Dept of Health & Human Services to administer vaccinations at Milford state run vaccination sites - December1-31, 2021. This reimbursement is for salary, wages, and fringe benefits for the Ambulance Dept. No match is required.
COVID19 Vaccination Aid Grant (FEMA)	TBD	Funding from the NH Dept of Health & Human Services to administer vaccinations at Milford state run vaccination sites - December1-31, 2021. This reimbursement is for salary, wages, and fringe benefits for the Police Dept. No match is required.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

Pasta Loft		Donation of pizza for workshop pertaining to the Laurel Schoolhouse project. This has an estimated value of \$41.97. See attached memo.
Sarah Brown		Donation of coffee form Donut Fresh Express for workshop pertaining to the Laurel Schoolhouse project. This has an estimated value of \$37.47. See attached memo.

TOWN OF MILFORD

OFFICE OF THE SELECTMEN

TO: Board of Selectmen
FROM: Tina M. Philbrick, Executive Assistant
DATE: December 27, 2021
SUBJ: Donations for Scout House Workshop



Please accept these donations supplied for a workshop pertaining to the Laurel Schoolhouse Project.

Pasta Loft – Pizza	\$41.97
Sarah Brown - Coffee from Donut Fresh Express	\$37.47
	<u>\$79.44</u>

Tina M. Philbrick
Executive Assistant

CERTIFICATE OF AUTHORITY

I, John Shannon, hereby certify that:
(Name of the Municipality Clerk/Municipality Official)

1. I am a duly elected Municipality Clerk/Municipality Official) of Milford, NH
(Municipality Name)

2. I hereby certify that KEN FAHERTY, ERIC Schelberg, Mike Viola (may list more than one
(Authorized Signatory)

person) is authorized on behalf of this municipality to enter into the said contract with the State and to execute any and all documents, agreements, and other instruments; and any amendments, revisions, or modifications thereto, as he/she may deem necessary, desirable, or appropriate.

3. I hereby certify that this authority has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment/agreement to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the municipality. To the extent that there are any limits on the authority of any listed individual to bind the municipality in contracts or other agreements with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 12/15/21

John Shannon
Signature of Municipality Clerk/Municipality Official
Name: John Shannon
Title: Town Administrator

**New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid**



TERMS OF COVID-19 VACCINATION AID AGREEMENT

This document sets forth the terms of this COVID-19 Vaccination Aid Agreement (Agreement) is entered into between **the State of New Hampshire, Department of Health and Human Services** (hereinafter referred to as the "DHHS" or "State"), and _____ (First Responder Organization), with a principal place of business of _____, for the provision of aid in the administration of the New Hampshire Coronavirus Disease 2019 Vaccination Plan. This Agreement is retroactively effective to October 1, 2021, upon the signature of the parties, subject to Governor and Council approval, and the completion date is December 31, 2021, unless terminated earlier in accordance with Section 9 below.

WHEREAS, the First Responder Organization shall provide personnel to assist with vaccinating individuals against COVID-19 in accordance with the terms and conditions set forth below; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Agreement and set forth herein, the parties hereto agree to the following:

1. REIMBURSABLE SERVICES

1.1 The State shall reimburse the First Responder Organization for actual personnel expenditures incurred, which may include, but are not limited to, salary, wages, administrative expenses, stipends, and fringe benefits ("personnel expenditures"), by the First Responder Organization for employees who assist the State with vaccination efforts between October 1, 2021, through December 31, 2021, provided that such personnel expenditures are incurred while at state-approved point of dispensing vaccine site, or in assisting the State with COVID-19 vaccination efforts, where directed, while working under the direction of DHHS. DHHS shall reimburse for personnel expenditures incurred for hours worked at vaccine sites and those assisting the State with COVID-19 vaccination efforts and travel time to and from the vaccination sites on the date the travel occurred.

2. FEE SCHEDULE AND PAYMENT CONDITIONS

- 2.1 Funding for this Agreement is a shared price limitation of \$6,000,000 across all First Responder Organizations statewide from October 1, 2021, through December 31, 2021.
- 2.2 The First Responder Organization shall complete the online Vaccination Reimbursement Request Form (Form) located on the New Hampshire State of Safety, Homeland Security and _____ Emergency _____ Management's _____ website (https://prd.blogs.nh.gov/dos/hsem/?page_id=11123) by the fifteenth (15th) calendar day of the following month. The completion of this online Form shall serve as a formal invoice submission by the First Responder Organization to DHHS for actual personnel expenditures incurred.
- 2.3 DHHS shall make payment to the First Responder Organization within thirty (30) days of receipt of each Form, subsequent to approval of the submitted Form and if sufficient funds are available, subject to Paragraph 5 Conditional Nature of Agreement.
- 2.4 The First Responder Organization shall retain all supporting documentation of expenses incurred for up to five (5) years from the Agreement period.
- 2.5 The final Form shall be due to DHHS no later than January 30, 2022.

3. CONFIDENTIALITY

3.1 Any and all confidential information obtained or received by the First Responder

**New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid**



Organization shall be kept confidential and shall not be disclosed to anyone for any reason, unless required by law. "Confidential Information" means all information owned, managed, created, or received from the Individuals served under this Agreement, the DHHS, any other agency of the State, or any medical provider, that is protected by Federal or State information security, privacy or confidentiality laws or rules. Confidential Information includes, but is not limited to, Derivative Data, protected health information (PHI), personally identifiable information (PII), federal tax information (FTI), Social Security Administration information (SSA) and criminal justice information services (CJIS) and any other sensitive confidential information provided under the Agreement. This covenant shall survive the termination of the Agreement.

- 3.2 The First Responder Organization shall use and disclose Protected Health Information in compliance with the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule) (45 CFR Parts 160 and 164) under the Health Insurance Portability and Accountability Act (HIPAA) of 1996, and in accordance with the attached Exhibit A, Business Associate Agreement, which has been executed by the parties.

4. IMPACTS RESULTING FROM COURT ORDERS OR LEGISLATIVE CHANGES Impacts

- 4.1 The First Responder Organization agrees that, to the extent future state or federal legislation or court orders may have an impact on the Services described herein, DHHS has the right to modify Service priorities and expenditure requirements under this Agreement so as to achieve compliance therewith

5. CONDITIONAL NATURE OF AGREEMENT

- 5.1 The First Responder Organization acknowledges that no funds will be paid to the First Responder Organization once the price limitation is reached.
- 5.2 Notwithstanding any provision of this Agreement to the contrary, all obligations of continuance of payments, in whole or in part under this Agreement, are contingent upon the continued appropriation or availability of funds, including any subsequent changes to the appropriation or availability, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds.

6. PERSONNEL

- 6.1 The First Responder Organization warrants that all personnel engaged in the Services shall be qualified to perform the Services and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7. COMPLIANCE WITH LAWS AND REGULATIONS

- 7.1 In connection with the performance of the Services, the First Responder Organization shall comply with all statutes, laws, regulations and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the First Responder Organization, including but not limited to, the Health Insurance Portability and Accountability Act, HIPAA; Pub. L. 104-191, 110 Stat. 1936 (1996), the Standards for Privacy and Security of Individually Identifiable Health Information, 45 CFR Parts 160 and 164, and civil rights and equal opportunity laws.
- 7.2 During the term of this Agreement, the First Responder Organization shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.
- 7.3 The First Responder Organization agrees to permit the State or United States access to

**New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid**



any of the First Responder Organization's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

8. ASSIGNMENT/DELEGATION/SUBCONTRACTS

- 8.1 The First Responder Organization shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State.
- 8.2 None of the Services shall be subcontracted by the First Responder Organization without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

9. RIGHT OF TERMINATION/EVENT OF DEFAULT

- 9.1 This Agreement may be terminated by either party for any reason by providing a thirty (30) day written notice to the other party.

10. CHOICE OF LAW AND FORUM

- 10.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire. Any actions arising out of this Agreement shall be brought and maintained in a New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

11. FIRST RESPONDER ORGANIZATION'S RELATION TO THE STATE

- 11.1 In the performance of this Agreement the First Responder Organization is neither an agent nor an employee of the State, provided, however, that nothing in this agreement shall limit or otherwise prohibit the State's authority to designate as an agent of the state any of the officers, employees, agents or members of the First Responder Organization pursuant to RSA 508:17-a. Neither the First Responder Organization nor any of its officers, employees, agents or members shall have authority to bind the State or, except as provided in RSA 508:17-a (if applicable) to receive any benefits, worker's compensation or other emoluments provided by the State to its employees. It is expressly agreed, pursuant to RSA 281-A:2, VII (a) (6), that the First Responder Organization shall solely be responsible for any worker's compensation benefits for any services or duties performed by its officers, employees, agents or members provided in connection with this agreement.

12. AMENDMENT

- 12.1 This Agreement may be amended, waived, or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver, or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule, or policy.


13. ENTIRE AGREEMENT

- 13.1 This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid



FIRST RESPONDER ORGANIZATION



Print Name: *KENNETH F. HUNT*
Print Title: *CHIEF*
First Responder Organization Name: *Milford Fire*
Duly Authorized

12/15/21

Date

NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

Lori Weaver, Deputy Commissioner
NH Department of Health of Human Services

Date

The preceding Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

Date

Name:
Title:

New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid



FIRST RESPONDER ORGANIZATION

[Handwritten Signature]

12/20/2021

Print Name: ERIC SCHULBERG

Date

Print Title: DIRECTOR

First Responder Organization Name: MILFORD AMBULANCE SERVICE

Duly Authorized

NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

Lori Weaver, Deputy Commissioner
NH Department of Health of Human Services

Date

The preceding Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

Date

Name:
Title:

New Hampshire State of Health and Human Services
COVID-19 Vaccination Aid



FIRST RESPONDER ORGANIZATION

Michael J Viola

Print Name: *Michael J. Viola*

Print Title: *Chief of Police*

First Responder Organization Name: *Milford Police Dept.*

Duly Authorized

12/15/2021

Date

NH DEPARTMENT OF HEALTH AND HUMAN SERVICES

Lori Weaver, Deputy Commissioner
NH Department of Health of Human Services

Date

The preceding Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

Date

Name:
Title:

5. 1) Roads Update

To the Board of Selectmen,

We will be doing topping (installing wear course on roads that have been binder for the last few years ??)

Federal Hill

Foster

Ball Hill

Young

These will take an estimated amount of 3150 tons at an estimated rate for this season \$80.00 / ton ESTIMATED total of \$252,000.00

Would like to start area in the Sun View Development ?

Will have drainage update and have to meet with sewer and water for their updates. This would be a several year project set up in phases, possibly four phases

Looking into the Highlands area as well. To be set up also in phases for several years

With that being said and having these in construction mode, would like to pulverize and pave Colburn Road

To my knowledge road is 6557 linear feet set at 14,571 square yards. With 2.5" binder and 1.5" top. This would be an estimated cost of \$320,271.00
ESTIMATED COST

Hopefully this is what you are looking for. It's all thoughts at this time, subject to change

Thank you

Leo



5. 2) Encumbrances

QUOTE

CUSTOMER

Contact Name: Eric Schelberg
 Company/Dept: Milford Ambulance Service
 Street Address: 66 Elm St.
 City, State, Zip: Milford, NH 03055
 Phone: 603-249-0610
 Email: Eschelberg@Milford.NH.Gov

Date: 8/16/2021
 Valid For: 60 days
 Customer #: _____
 Contract: PCC
 Sales Rep: Tim Barnes

Vehicle:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
K8A	2021 Ford Utility Police Interceptor - Optional Engine: (99B) 3.3L V6 Direct-Injection Gasoline (FFV) - 10 Speed Automatic Transmission - Heavy Duty 18" Steel Wheels Small Chrome Center Hub Caps- Heavy Duty Vinyl Flooring - 1st Row Police Grade Cloth Dual Front Bucket Seats (Driver's Side Six Way Power Seat; Passenger side Manual) - 2nd Row Vinyl 60/40 Split Bench Seats - 3 Year 36,000 mile Bumper to Bumper Warranty- 5 Year 100,000 mile Drivetrain Warranty	\$ 33,500.00	1	\$ 33,500.00
YZ	Exterior Color: Oxford White	\$ -	1	\$ -
18D	Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch)	\$ -	1	\$ -
87R	Rear View Camera (Mirror Display)	\$ -	1	\$ -
153	License Plate Bracket - Front	\$ -	1	\$ -
43D	Dark Car Feature – Courtesy lamp disable when any door is opened	\$ 25.00	1	\$ 25.00
51R	Spot Lamp - Driver only (Unity LED)	\$ 387.00	1	\$ 387.00
549	Mirrors - Heated Side View	\$ 59.00	1	\$ 59.00
52P	Hidden Door-Lock Plunger -inc: rear-door controls inoperable (locks, handles and windows) Locks/windows operable from driver's door switches	\$ 157.00	1	\$ 157.00
76R	Reverse Sensing	\$ 270.00	1	\$ 270.00
Standard	Hands Free/ Bluetooth	\$ -	1	\$ -
Standard	Trailer hitch - Class III	\$ -	1	\$ -
VEHICLE TOTAL:				\$ 34,398.00

Contract Equipment:

CONTRACT LINE REFERENCE	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
Package C	Deluxe Graphics Package	\$ 695.00	1	\$ 695.00
Package A	Basic Graphics: Rear Chevron	\$ 395.00	1	\$ 395.00
294	Whelen (2) LED Vertex hideaway system, model # VTX609-2 mounted in headlight corners - Red	\$ 250.00	1	\$ 250.00
Labor Hour	Activate Factory Headlight flasher: "Wig Wag"	\$ 108.00	0.5	\$ 54.00
95	Whelen Super LED ION Series Dual Colored Light (TLI2*) - Mounted in Foglight Area - Red/White	\$ 180.00	2	\$ 360.00

95	Whelen Super LED ION Series Dual Colored Light (I2*) - Mounted in grille - Red/White	\$ 180.00	2	\$ 360.00
98	Whelen ION V Series, Mirror Mounted Super-LED Explorer / Int. Utility model # VMFX11**/VMFX20**, (Pair)- Red with White Flood/Alley and puddle light	\$ 495.00	1	\$ 495.00
5	Whelen Liberty II WC Lightbar IB8/2BBBB 48"/54" with full Dual Color Ultra high intensity with 14 dual color Super LED modules, LR11 LED Alley lights, dual LR11 LED takedown lights and mount kit. Choose LED Colors	\$ 2,400.00	1	\$ 2,400.00
314	Nova Microdash Preemption Emitter model # MDASHCPE	\$ 395.00	2	\$ 790.00
96	Whelen Super LED ION series lights, one pair model # IONR - Red Mounted in rear side cargo window	\$ 295.00	1	\$ 295.00
96	Whelen Super LED ION series lights, one pair model # IONR - Red Mounted in rear window	\$ 295.00	1	\$ 295.00
96	Whelen Super LED ION series lights, one pair model # TLIR - Red - Mounted on Bottom of Liftgate	\$ 295.00	1	\$ 295.00
295	Whelen (4) LED Vertex hideaway system, model # VTX609* Mounted in Tail lamps - (2) Red (2) White	\$ 525.00	1	\$ 525.00
	Whelen CORE Amplifier C399, Flashing Outputs, Includes 3 CAN ports, and Controls up to 99 Devices/Remote Modules, Control Heads Purchased Separately	\$ 1,075.00	1	\$ 1,075.00
	Whelen CORE CCTL7 3 Section Control Head and 21 Push-Buttons, 4-Position Slide Switch,	\$ 255.00	1	\$ 255.00
	Whelen CORE C399K4 2020 Ford Interceptor Utility Gateway Installation Kit for use WITHOUT Ford 61B Factory Option	\$ 45.00	1	\$ 45.00
	Whelen WeCanX Expansion Module 16 Output, 4 Input Model CEM16	\$ 195.00	1	\$ 195.00
416	Whelen model # SA315P 123DB speaker, composite with mounting bracket	\$ 240.00	1	\$ 240.00
1053	Streamlight Stinger model # 75812 DS LED compact rechargeable flashlight w/DC smart charger	\$ 165.00	1	\$ 165.00
824	Havis Dual internal cup holder model # C-CUP2-I	\$ 45.00	1	\$ 45.00
793	Havis Armrest, console top mount flip up style model # C-ARM-103	\$ 115.00	1	\$ 115.00
1398	Install customer supplied 2-way radio and front mount antenna	\$ 235.00	2	\$ 470.00
1926	2000 Continuous Watt Commercial Sine Wave Kit w/33.3 Amp Surge	\$ 1,895.00	1	\$ 1,895.00
1928	Auxiliary Battery Isolator and Battery for inverters Kit	\$ 1,055.00	1	\$ 1,055.00
1299	1st Priority EMS RESPONDER CABINET	\$ 8,450.00	1	\$ 8,450.00
EQUIPMENT TOTAL:				\$ 21,214.00

Non-Contract Equipment:

PART NUMBER	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
CANLITEB	Whelen Photo cell daylight sensor (required for interior light bar with Whelen Cencom CORE)	\$ 42.00	1	\$ 42.00
C-VS-1012-INUT	Havis Vehicle Specific Angled Console for 2020 Ford Interceptor Utility 22" Console model # C-VS-1012-INUT	\$ 525.00	1	\$ 525.00
KUSSMAUL	Kussmaul Auto Charge 1000 With White color Shoreline access cover P/N 51031205 w/Auto Charge Display P/N 09191013	\$ 1,095.00	1	\$ 1,095.00
0915520120WT	KUSSMAUL SUPER AUTO EJECT 20 AMP 120V WH	\$ 385.00	1	\$ 385.00
EQUIPMENT TOTAL:				\$ 2,047.00

Vehicle Equipment Total:	\$	23,261.00
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Vehicle Equipment Total:	\$	57,659.00
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ITEM	LINE DESCRIPTION	UNIT PRICE	QTY.	EXTENDED PRICE
	Number of Vehicles to be purchased	\$ 57,659.00	1	\$ 57,659.00
TRADE	2010 Ford Explorer with approx 113,500k miles	\$ (1,800.00)	1	\$ (1,800.00)
				\$ -
GRAND TOTAL:				\$ 55,859.00

TERMS AND CONDITIONS

*This quote is valid for 60 days. Any purchase orders or approved quotes received outside of this date will be subject to price adjustments. By signing this quote, the customer is agreeing to pay, in full, for all items listed above. Any requests for changes, modifications, replacements, removals or additional items may be subject to additional fees and/or adjusted delivery dates.

M.G.L. c.30B applies to the procurement of all commodities quoted. Contract items have been collectively purchased pursuant to M.G.L. c 30B sec. 1c and M.G.L. c.7 sec. 22B. The governmental body is responsible to determine the applicability of M.G.L. c 30B to off contract items, including, but not limited to off contract items that have already been properly procured under M.G.L. c 30B sec. 1c and M.G.L. c. 7 sec. 22A (purchases from a vendor on a contract with the Commonwealth), other contracts procured under M.G.L. c 30B sec 1c and M.G.L. c.7 sec. 22B, or any M.G.L. c. 30B contract between the vendor and the jurisdiction. All off contract items must be procured under M.G.L. c. 30B.

The terms and conditions stated herein and the provisions of any agreement between MHQ and Buyer, if applicable, shall constitute the complete and only terms and conditions applicable to any and all purchases by Buyer from MHQ. Any additional and/or different terms and/or conditions printed anywhere including on, or with, Buyer's order shall be inapplicable in regard to any purchase by Buyer from MHQ.

ORDER ACKNOWLEDGEMENT

By signing this document you are agreeing to the above terms and conditions of this order from MHQ, Inc.

x

PRINT NAME

x

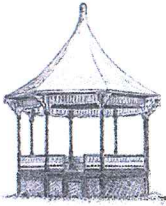
TITLE

x

SIGNATURE

x

DATE



TOWN OF MILFORD, NH
OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

TEL: (603)249-0620

WEB: WWW.MILFORD.NH.GOV

PURCHASE ORDER

Attn: Finance Department

Vendor: Full Circle Technologies, Inc.

Number: CommDev Encumb-1

Date: December 17, 2021

Item Description:

Purchase of Full Circle Technologies land-use/building permit software system for the Office of Community Development.

Department Accounts#:

1) Information Technology Department #11232-561050	\$20,000
2) CommDev. Planning #11502-51200	\$18,670
3) CommDev. Building #12302-51200	\$10,000

Total \$48,670.00

Department Approval:



File Message Insert Options Format Text Review Adobe PDF

Clipboard: Paste, Copy, Cut, Format Painter

Basic Text: Calibri (Body) 11, Bold, Italic, Underline, Text Color, Paragraph styles (Bulleted, Numbered, Indented, Decrease Indent, Increase Indent)

Names: Address Book, Check Names

Include: Attach File, Attach Item, Sign

To... Leo Lessard; Paul Calabria;

Cc... Chris Anton

Subject: \$85,000 Paving Encumbrance request

Hi Leo,

I will present your request to the BOS 12/27/21 to Encumber \$85,000 for paving.

Thanks,
Paul

TOWN OF MILFORD 5. 3) 2022 Operating Budget

2022 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION

Preliminary Budget Discussion

		2022	ESTIMATED	FED. GRANTS	USE OF	AMOUNT TO	
		GROSS	NON-PROPERTY	&	FUND	BE RAISED IN	TAX
		APPROPRIATION	TAX REVENUE	BONDS	BALANCE	PROPERTY TAXES	\$
Art #	OPERATING BUDGETS:- (See Budget Detail)						
5	Town Operating Budget	16,416,151	\$ (6,671,723)			9,744,428	4.721
							0.05
	SEPARATE & SPECIAL WARRANT ARTICLES						
3	WADLEIGH LIBRARY HVAC/Electrical Repair	1,320,000	(325,000)	(995,000)	-	-	-
4	FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE	101,636		-		101,636	0.049
8	RECONSTRUCTION OF TOWN ROADS	300,000		-		300,000	0.145
9	SOCIAL SERVICES	40,000				40,000	0.019
10	DPW VEHICLES & HEAVY EQUIPMENT CAPITAL RESERVE	40,000				40,000	0.019
11	NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SV	32,000				32,000	0.016
12	TOWN FACILITIES RENOVATION CAPITAL RESERVE	25,000				25,000	0.012
13	AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE	25,000				25,000	0.012
14	FIRE APPARATUS REPLACEMENT CAPITAL RESERVE	25,000				25,000	0.012
15	KEYES PARK EXPANSION COMMITTEE PROJECT CRF	25,000				25,000	0.012
16	TEAMSTERS COLLECTIVE BARGAINING AGREEMENT (CBA	11,540				11,540	0.006
17	ASSESSING REVALUATION CAPITAL RESERVE	22,500				22,500	0.011
18	CONSERVATION FUND APPROPRIATION	20,000				20,000	0.010
19	INFORMATION TECHNOLOGY INFRASTRUCTURE CRF	20,000				20,000	0.010
20	SUMMER BAND CONCERTS SUPPORT	9,000				9,000	0.004
21	INDEPENDENCE DAY CELEBRATION FIREWORKS	8,500				8,500	0.004
22	MEMORIAL, VETERANS & LABOR DAY PARADES	6,500				6,500	0.003
23	CROWNE ATLANTIC CO CELL TOWER LICENSE CONTRACT	1,800				1,800	0.001
24						-	-
						-	-
						-	-
						-	-
						-	-
	<i>Proof formula----></i>	-				-	-
	TOTAL PER WARRANT	\$ 18,449,627	\$ (6,996,723)	\$ (995,000)	\$ -	\$ 10,457,904	5.07
	TAX RATE CREDITS AND ADJUSTMENTS						
	Overlay - (Reserve for Abatements)	75,000				75,000	0.036
	Veteran's Credits	224,200				224,200	0.109
	County Portion of Shared Revenue	-				-	-
	TOTAL CREDITS & ADJUSTMENTS	\$ 299,200	\$ -		\$ -	\$ 299,200	0.14
	AMOUNT OF TAXES TO BE RAISED					\$ 10,757,104	5.21
	LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES				-	(200,000)	(0.10)
	TOTAL:	\$ 18,748,827	\$ (6,996,723)	\$ (995,000)	\$ -	\$ 10,557,104	\$ 5.11
	TAXABLE NET ASSESSMENT (est.)					\$2,064,207,020	\$5.11
	2022 ESTIMATED TAX RATE					\$ 5.11	
	2021 ACTUAL TAX RATE					\$ 4.03	
	ESTIMATED INCREASE/(DECREASE) OVER 2020 TAX RATE					\$ 1.08	26.8%

6. 1) Traffic Safety Concern - Crosby St. and Ridgefield Dr.

Tina Philbrick

From: Contact form at Milford NH <cmsmailer@civicplus.com>
Sent: Monday, December 20, 2021 7:30 AM
To: BOS Members
Subject: [Milford NH] Speeding on Ridgefield Dragway and Crosby Strip (Sent by Steve, bostonpatrisox@gmail.com)

Hello Board of Selectmen,

Steve (bostonpatrisox@gmail.com) has sent you a message via your contact form (<https://www.milford.nh.gov/user/49/contact>) at Milford NH.

If you don't want to receive such e-mails, you can change your settings at <https://www.milford.nh.gov/user/49/edit>.

Message:

Dear Selectmen, speeding on Ridgefield drive and Crosby Street has become more problematic than ever. As a concerned neighbor I have contacted Chief Mike Viola many times via phone and email. I have been assured that he is handling the problem. Yet, we seldom see any coverage and have absolutely no measurable results here. Our two streets have no sidewalks, several young families, kids walk to school, and bigger snow banks are coming. We also have both sight and hearing impaired residence in our midst and the largest Nursing Home in Milford. As taxpayers in a tight residential neighborhood, we should not be the 50 mph cut through for dozens of other streets every morning and evening commute. It only takes one kid or elderly person getting hit for us all to gasp in horror. At the speeds we witness any kid chasing a ball or not paying attention would not stand a prayer. Can you please help us resolve the problem on these streets. It is exhausting and it saddens me as a staunch advocate of our Police Department. I do not know the answers, but perhaps you can come up with Solutions. We have seen other towns with speed tables, light up signs, and other options to address such matters. Thank you for helping to address this pressing matter.

6. 2) DRAFT Warrant
Articles about 95%
complete.

Town of Milford Warrant & Financials DRAFT Budget and Bond Hearing

January 10, 2022

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the **Town Hall Auditorium** on Saturday, February 5, 2022, at 9:00 am, to transact all business other than voting, and on Tuesday, March 8, 2021, at the **Milford Middle School Gymnasium**, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 8, 2022, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

ARTICLE 1 – ELECTION OF OFFICERS

ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

WARRANT ARTICLE 3 - WADLEIGH LIBRARY HVAC/ Electrical System Upgrades - \$1,320,000 BOND

To see if the Town shall vote to raise and appropriate the sum of \$1,320,000 for the purpose of the replacement and reconstruction of the New Wadleigh Library HVAC/Electrical systems to include replacement of the HVAC chiller, new controls, heat recovery, new fan coil units, updating the electrical panels and the electrical system to improve effectiveness of heating/cooling and to provide energy savings, and to authorize the issuance of not more than \$995,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen to apply for, obtain and accept federal, state or other aid and/or donations, if any, which may be available for said project and to comply with all laws applicable to said project, including but not limited, to a donation in the amount of \$325,000 from the Library Trustee Trust Funds; and to authorize the Selectmen to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and further, to authorize the Selectmen to take any other action relative thereto or to pass any other vote relative thereto. This is a Special Warrant Article in accordance with RSA 32. As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees recommends this Article (0-0). YES/NO The Board of Selectmen recommends this Article (0-0). YES/NO The Budget Advisory Committee recommends this Article (0-0). YES/NO This Article has no tax impact in 2022 however; beginning in 2023 this article has an estimated tax impact of \$3.75 on an assessed valuation of \$100,000.**

WARRANT ARTICLE – WASTE WATER TREATMENT FACILITY INFLUENT PUMP STATION SCREENING CONVEYOR UPGRADE - \$390,000 BOND

Shall the Town will vote to raise and appropriate the sum of \$390,000 for the purpose of performing the Waste Water Treatment Facility Influent Pump Station Screenings Conveyor Upgrade; and, to authorize the issuance of not more than \$390,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to issue, negotiate, sell and deliver such bonds or notes and to determine the interest rate thereon and the maturity and other terms thereof; and further, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to apply for, obtain and accept federal, state or other aid, grants or other funds which may be available for said project that may reduce the amount to be financed with bonds or notes, and to participate in the State Revolving Fund (SRF) RSA 486:14, established for this purpose. It is anticipated that the Town will receive up to \$144,300 in ARPA grant and principal forgiveness from the State Revolving Loan Fund loan program, with the remainder of the bonds or notes to be paid for via sewer user fees; and, to authorize the Selectmen and the Milford Water and Sewer Commissioners, as applicable, to take any other action relative thereto or to pass any other vote relative thereto. **The Board of Commissioners recommend this Article (0-0). The Budget Advisory Committee recommends this Article (0-0).**

WARRANT ARTICLE - TOWN OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$_____. Should this Article be defeated, the default budget shall be \$16,111,582 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$.047 over the 2021 Budget or (\$4.72 on an assessed valuation of \$100,000).**

WARRANT ARTICLE - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate the sum of \$_____ to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$_____ which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.**

WARRANT ARTICLE - WATER DEPARTMENT OPERATING BUDGET - \$ _____

Shall the Town vote to raise and appropriate the sum of \$ _____ to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$ _____, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO.**

WARRANT ARTICLE - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$735,000 (Annual Lease Payment \$101,636: \$??? Paid from Fire Apparatus Replacement Capital Reserve the Total Purchase Price (\$???))

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$735,000 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$ _____ from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$ _____ for the first years payment for this purpose. With the passage of this article, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 50% affirmative vote to pass. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This article has an estimated tax impact of \$4.92 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - RECONSTRUCTION OF TOWN ROADS - \$ 300,000

Shall the Town vote to raise and appropriate the sum of \$300,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$14.53 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - SOCIAL SERVICES - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000, for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.94 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee supports this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.21 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - TEAMSTERS UNION COLLECTIVE BARGAINING AGREEMENT (2022 — 2023) — \$ _____

Shall the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2022 and 2023 (1 April 2022 – 31 March 2023) which calls for the following increases in benefits, and to further raise and appropriate the sum of _____ for fiscal year 2022? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budgets of the appropriate departments, or take any other action relative thereto. \$_____ is to be raised by general taxation, \$_____ is to be raised by Water User Fees, and \$_____ to be raised by Sewer User Fees. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (0-0). The Budget Advisory Committee supports/does not support this Article (0-0).

TEAMSTERS UNION COST ITEMS FROM GENERAL OPERATING BUDGET

	2022	2023 <u>Estimated*</u>
Fringe Benefits	\$11,540	\$2,885

TEAMSTERS UNION COST ITEMS FROM WATER & SEWER USER FUNDS

	2022	2023 <u>Estimated*</u>
Fringe Benefits	\$5,280	\$1,320

*These figures represent the estimated increases for the first three months of 2022 to cover benefits increases.

WARRANT ARTICLE - ASSESSING REVALUATION CAPITAL RESERVE - \$22,500

Shall the Town vote to raise and appropriate the sum of \$22,500 to be placed in the Assessing Revaluation Capital Reserve Fund? **The Board of Selectmen supports this Article (0-0). YES/NO. The Budget Advisory Committee support this Article (0-0). YES/NO. This Article has an estimated tax impact of \$1.09 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - CONSERVATION LAND FUND - \$20,000

Shall the town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$ 20,000

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Information Technology Infrastructure Capital Reserve Fund? The Board of Selectmen has authority to expend from this fund. The \$20,000 adds to the Information Technology Infrastructure Capital Reserve Fund approved by voters in 2021. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.97 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - SUMMER BAND CONCERTS SUPPORT - \$9,000

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.44 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.41 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days before Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/23. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.31 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - RATIFICATION OF 10 YEAR PUBLIC SAFETY CELL TOWER LICENSE CONTRACT and \$1,800 for the December 2022 Lease - \$19,200 (with an increase of 3% each year at the tenth year \$25,155.52) \$200,900

Shall the Town vote to ratify the August 24, 2021, ten (10) year cell tower license between the Town of Milford and Crown Atlantic Company, LLC? The license agreement provides the Town with the right to install Police, Fire, Ambulance and Department of Public Works communications equipment on the cell tower and within a building on the land at the base of the cell tower, in conjunction with MACC Base to strengthen emergency communications between the Town and MACC Base. The license agreement includes four (4) renewal terms of five (5) years each. The cell tower location at 168 McGettigan Road, site BU 807204. This is an important location for the Town's public safety departments to maintain public safety communications coverage over a significant portion of the Town of Milford. **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has an estimated tax impact of \$.09 on an assessed valuation of \$100,000.**

WARRANT ARTICLE - AUTHORIZE THE BOARD OF SELECTMEN TO LEASE TOWN-OWNED PROPERTY – SHEPARD PARK SCOUT HOUSE- \$0

Shall the Town vote to authorize the Selectmen to enter into a 10-year lease, pursuant to RSA 31:3 and RSA 35-B:3, with an automatic renewal of same, except for cause, with the Ricciardi Hartshorne Post 23 of the American Legion regarding the Town-owned small wooden structure at 7 Shepard Street within Shepard Park (Map 31, Lot 34), traditionally used for scouting activities, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the American Legion or scouting activities cease to function or no longer need this 7 Shepard Street facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article? **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.**

WARRANT ARTICLE - HUTCHINSON FAMILY SINGERS MEMORIAL PROJECT - \$0

Shall the town vote, pursuant to the provisions of RSA 31:19-a, (I), to establish a trust fund for the purpose of designing, constructing and maintaining a Hutchinson Family Memorial Project Trust. Said trust fund shall be known as the Town of Milford Hutchinson Family Memorial Project Trust Fund of 2022 and may receive privately donated gifts, legacies, or devises, provided, however, the such gifts, legacies, or devises shall be invested and accounted for separately from, and not comingled with, amounts appropriated by the town. The details of the memorial, including the time of construction, shall be determined by the Board of Selectmen, provided that any memorial shall only be located on property owned by the Town of Milford. Said trust fund shall remain in place for a maximum period of 25 years unless sooner revoked by a future town meeting. At the conclusion of 25 years, or on such earlier date of revocation, any funds remaining in said trust fund, the source of which were private gifts or donations as referenced above, shall be paid over to a suitable charitable organization of the Board of Selectmen's choice, which shall then utilize said funds for the support of other monuments or memorials generally within the Town of Milford. At such termination, any funds remaining that were raised by the town shall be returned to the general fund. Pursuant to RSA 31:19-a, (I), the Board of Selectmen are appointed agents to expend any funds in the trust for the purposes of the trust. **The Board of Selectmen support this Article (0-0). The Budget Advisory Committee support this Article (0-0). This Article has NO TAX IMPACT.**

WARRANT ARTICLE - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$0

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to appoint the Library Trustees as agents to expend from this fund? **The Board of Selectmen recommends this Article (0-0). YES/NO. The Budget Advisory Committee recommends this Article (0-0). YES/NO. This Article has NO TAX IMPACT.**

DRAFT
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
December 13, 2021

PRESENT: Gary Daniels, Chairman John Shannon, Town Administrator
Chris Labonte, Vice Chairman Tina Philbrick, Executive Assistant
Laura Dudziak, Member Andy Kouropoulos, Videographer
Paul Dargie, Member
David Freel, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:
Chairman Daniels called the public meeting to order at 5:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

Chairman Daniels welcomed members of the public accessing this meeting remotely. He intends to continue using zoom at the Board meetings because there is more participation using this tool.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Keyes Field Skate Park Vending Machine – David Muise

Mr. Muise, a Milford resident, would like to install a public vending machine at Keyes Park that he will keep stocked and maintained. He would also like access to electricity which he is willing to pay for. It would contain drinks and snacks.

Selectman Labonte asked about vandalism. Mr. Muise will have it insured, and he could set up a camera. Selectman Freel is inclined to say no, he feels that everyone would want to put vending machines all over town. He suggests finding a private property to put the machine on. Selectman Dargie agrees with Selectman Free and is concerned with potential vandalism.

Mr. Muise said he could get a vending machine license. Selectman Dargie suggests sending it to the Recreation Commission for their opinion. There was a discussion about power and types of machines.

Selectman Dargie moved to send this to the Recreation Commission. Seconded by Selectman Labonte.

Arene Berry, Recreation Director, hesitates to approve this. There isn't electricity next to the skate park. An electrical line would need to be put in. Concession at the pool is under Recreation. It's usually contracted out to a non-public. Some of the profits from concessions go into the Recreation revolving fund. A vending machine may affect some of the monies made by non-profits. We limit allowing the selling of things in the park to when events are being held.

Marti Noel, Assessing Director, said a for-profit entity should do a lease according to the statute. Selectman Dargie asked Ms. Berry if she feels this should go to the next Recreation Commission meeting in January. Ms. Berry said if the Board wishes to do so.

Selectman Dargie withdrew his motion.

Selectmen Labonte asked if Mr. Muise would think differently if he had to do a lease. Mr. Muise said he wouldn't mind signing a lease. He asked about cameras at the park. Chief Viola said there are cameras and they are looking to do more. They don't monitor the park.

Selectman Freel made a motion to deny the request. Seconded by Selectman Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels no and Selectman Freel yes. The motion passed 4/1 with Chairman Daniels opposed.

5:40 – Social Services Warrant Article – Welfare Director, Lisa Emerson

Ms. Emerson presented a list of organizations that the Social Services Committee chose to give funds to should the warrant article pass. 14 applications were received and 12 were chosen. Priority is given to those agencies who are based in Milford, and/or who work to provide housing and housing services, support for risk youth or the elderly, or address mental health and substance use disorder needs. There is a formula that is used to determine the criteria.

Selectman Labonte made a motion to approve the Social Services Warrant Article. Seconded by Selectman Dargie. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.

64 **5:50 – Elderly Exemption Discussion – Assessing Director, Marti Noel**

65 Chairman Daniels said once the revaluation was complete, it increased the amounts the elderly had and they now owe prop-
66 erty taxes but don't lose their exemption. Ms. Noel gave an overview of the criteria used when determining the elderly ex-
67 emption. The exemptions amounts come off the value of the house before there are taxes due. There have always been peo-
68 ple who have still owed taxes even after they had the exemption. It isn't that we cover everyone's taxes that apply, the town
69 set an amount that they allow for the exemption.

70
71 Selectman Labonte asked if there was an average amount a person would have to pay out of pocket this year. Ms. Noel said
72 in 2021 the average is \$2,478 on the \$123,000 exemption, \$3,345 on the \$165,000 exemption and \$3,677 on the \$180,000
73 exemption. If you have a higher-valued home, you will be subject to some type of taxation. Most people fell comfortably
74 within those limits even with the increase. Nothing increased drastically because the tax rate went down.

75
76 **6:00 – Replacement of 2016 Police Vehicle (A16) – Police Chief Mike Viola**

77
78 Chief Viola would like the Boards approval to replace the 2016 Police vehicle that was totaled by a drunk driver in Octo-
79 ber. They are asking for \$33,901.14 to be used from the Police Departments' surplus. Primex will reimburse the town
80 \$14,350. There was some discussion about depreciation and insurance. Mr. Calabria said Primex will go after the other
81 vehicle's insurance, and we won't get a hit on our insurance rates. We will have less maintenance cost because we are re-
82 placing 2016 with a 2022 vehicle.

83
84 Administrator Shannon said this doesn't eliminate the need for the police vehicles that we are asking for, this is replacing
85 an existing vehicle. Selectman Dargie

86
87 **Selectman Dargie moved to approve the purchase of a new Police Vehicle for \$48,251.14 from current year funding.**
88 **Seconded by Selectman Dudziak.**

89
90 Selectman Freel asked if the town was covered for replacement cost? Mr. Calabria said replacement cost cover apparatus
91 only. There was an additional cost about filing a suit against the other person's insurance company. Selectman Dudziak
92 said that is up to Primix.

93
94 Chairman Daniels asked if they were buying the vehicle and being reimbursed by Primex or waiting until Primex we get the
95 amount first? Mr. Calabria said they will be receiving the check within the next week or so. It's sent out once the final
96 value of the vehicle is determined. There was some discussion about what amount should be authorized.

97
98 Selectman Labonte asked how much surplus we will have this year. Mr. Calabria said about \$150,000. He also stated that
99 the insurance check doesn't go into the fund balance, it's to replace the vehicle under loss casualty.

100
101 **Chairman Daniels move to amend Selectman Dargie's motion with the approval of the expenditure of \$48,251.14**
102 **with \$33901.14 coming from the police budget surplus and \$14,350 coming from the Primex refund. Selectmen**
103 **Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All**
104 **were in favor. The motion passed 5/0.**

105
106 **Chairman Daniels move to approve the amended motion to approve the expenditure of \$48,251.14 with \$33901.14**
107 **coming from the police budget surplus and \$14,350 coming from the Primex refund. Selectmen Dargie yes, Select-**
108 **man Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor. The**
109 **motion passed 5/0.**

110
111 **6:10 p.m. - Conservation Easement for the BROX Sand and Gravel Stewardship Fund – Conservation Member,**
112 **Alternate Chris Costantino**

113
114 Ms. Costantino is asking the Board to pay \$30,000 for the easement at the BROX property. The grant they applied for did
115 not get accepted. Chairman Daniels said he doesn't know where we are on this except that we just received another exten-
116 sion. Administrator Shannon said we could try to get an answer from Fish and Game and come back to the next meeting.

117
118 Selectman Labonte said we don't have the permit anymore. We don't even have a permit that says we need to spend the
119 \$30,000. All permit cost needs to come from the contractor. Why is this coming back to us? He's asked this multiple
120 times and still doesn't have an answer. Ms. Costantino said she can't answer that question. Administrator Shannon would

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/13/2021

121 have to ask Town Council. Selectman Dargie asked if we have money in the budget to cover the cost of this easement.
122 Administrator Shannon said he didn't think so. No one knows what the problem is with the state. We are up to 5th or 6th
123 extension now.

124
125 Selectman Labonte said he thought we couldn't take this from the gravel money. Mr. Calabria said the gravel revenue goes
126 directly to the general fund so Selectman Labonte is correct. Administrator Shannon will get more information and bring
127 this back at the next meeting.

128
129 **3. PUBLIC COMMENTS (regarding items that are not on the agenda)**

130
131 Katherine Kokko, a Milford resident, asked about a radio investigation process discussed in July, she asked where this
132 stands. Chairman Daniels said he will give that some thought. Depending on where we may be lacking communications, he
133 would not want to publically announce where those problems areas are due to safety of those areas. Ms. Kokko said she is
134 speaking about the policy and procedure and as to whether it exists to date. Her understanding is that it does not exist.
135 Administrator Shannon said it exist in draft form only. Ms. Kokko said she will forward other questions that Administrator
136 Shannon has in his e-mail from her to Chairman Daniels.

137
138 Ms. Kokko said because the town is using ARPA money, the expectation is that it isn't the same as what the town previous-
139 ly put forward in article three this past year. Under RSA 32:10, she asked if the town confirmed with DRA that it didn't
140 violate the no means no clause when they moved forward with this in July, given that warrant article 3 was voted down.

141
142 Administrator Shannon said this isn't the same, you are talking about a \$2.4 million warrant article and this is slightly over
143 \$600,000 for equipment, it isn't a one-for-one match. Ms. Kokko said it doesn't need to be a one on one match and she
144 feels it needs to be clarified with DRA. Administrator Shannon said when the DRA called to discuss this, they were aware
145 that there was a warrant article similar to this. Ms. Kokko said they could be aware of it without actually having cleared
146 whether or not it was vetted.

147
148 **Selectman Labonte asked to remove 4. a) 4.**

149
150 **Selectman Dudziak moved to approve the consent calendar except for 4. a) 4. Seconded by Selectman Labonte. Se-**
151 **lectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes.**
152 **All were in favor. The motion passed 5/0.**

153
154 **4. DECISIONS**

155 **a) CONSENT CALENDAR**

- 156 1. Request for Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)) – Donation
- 157 from the Marchesi Town Trust Fund towards the purchase of two Zoll Z Vent Ventilators - \$2,732
- 158 2. Approval of Recommendations for Police Officer Promotions.
- 159 3. Approval of Tree Removal - Eversource
- 160 4. Approval of JMLC change to Safety Data Sheet Location

161
162 Administrator Shannon explained 4. a) 4) to Selectman Labonte. **Selectman Labonte moved to approve 4. a) 4. Second-**
163 **ed by Selectman Freel. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes**
164 **and Selectman Freel yes. All were in favor. The motion passed 5/0.**

165
166 **b) OTHER DECISIONS**

- 167 1. N/A

168 **5. TOWN STATUS REPORT –**

169 **1. Revenue Forecast for all Revenue Sources**

170 Selectman Labonte asked if there is a reason we need to put a number in the line items, like on MACC Base. Paul Calabria
171 said we don't know what the number will be each year. He followed the lead of the last Finance Director and put amounts
172 in as placeholders.

173
174 Chairman Daniels asked about the Land-use amount. Mr. Calabria said there were not as many building permits coming
175 through as there were in 2021. It can go up or down a lot.

176
177 **2. Tax Rate Forecast Expense/Revenue**

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/13/2021

178 There were questions about some of the line items. Mr. Calabria will make the appropriate changes, as this is just a
179 DRAFT. He will send an updated sheet to the Board. Selectman Labonte said with the HVAC on the report, shows the tax
180 rate increasing by 30%. Mr. Calabria said the HVAC doesn't affect the tax rate because it's a bond. Administrator Shannon
181 said it goes from 4.03 to 5.23.

182
183 Selectman Labonte asked about the fund balance. Mr. Calabria said we were at \$5.369 million. We are at 8.2% which is
184 well within the recommended level that is suggested. Selectman Dargie asked what Mr. Calabria would like the rate to be.
185 Mr. Calabria said 8% is a good amount. There was an additional discussion about fund balance. Selectman Dargie would
186 like to see \$200,000 put in the line item in the fund balance sheet.

187
188 Selectman Dargie would like to put an additional \$100,000 in the budget for roads in the DPW budget. They currently
189 have \$320,000 in the budget and there is a warrant article for \$300,000. He would like to hire someone to estimate the cost
190 to repair and develop bidding documents as to what this will take. He thinks it would be around \$10,000 to do this. Select-
191 man Dargie would like any salary adjustments to be incorporated into the budget.

192
193 Selectman Labonte talked about the cost of living adjustment and would like to increase the salary from 3.5 to 4.5. He
194 asked what the amount of the increase would be. He would also like to do it without raising the top number of the budget.
195 Mr. Calabria said it would be around \$31,000 to increase the raises by 1%. He received e-mails from other towns and we
196 were on the low side. Wilton is increasing salaries by 5%, Mont Vernon 6%, and Amherst 4%. Selectman Freel said he
197 would support 4.5% or even 5% but he would also like to see it come off the top of the budget. Mr. Calabria will run the
198 numbers for the next meeting. Administrator Shannon said they could look at the budget, he isn't promising that he can
199 find that amount. He doesn't want to give up a police or ambulance vehicle to do the raise. We cut back things last year
200 that we still need this year.

201
202 Administrator Shannon said the increase is about 4.8% and 2.4% is nondiscretionary. Selectman Labonte said he could
203 come up with a couple of places the money could come from.

204
205 Selectman Dargie made a motion to increase the budget by \$100,000 for roads. No one seconded. The motion failed. Se-
206 lectman Labonte asked if the DPW Director had any idea of what he would like to do in his budget for roads next year.
207 Administrator Shannon said he would get together with him. The Board would like to see where we are with the above
208 changes before adding more to the roads.

209
210 Selectman Labonte asked if there were thoughts on the remaining surplus. Selectman Freel would like to put it towards the
211 fund balance. Administrator Shannon said he would speak to the department heads about their thoughts.

212
213 **3. Amherst Grant Partnership**

214
215 Administrator Shannon said they met with Amherst and will be meeting again this week. We are hoping to have our appli-
216 cation in late January, early February. It's a first come first serve basis at 100% funding. We are looking ahead at what
217 work needs to be done under the road. We will meet as many times as possible to get this done.

218
219 Chairman Daniels asked if they determined how far down Amherst Street the sidewalks will go. Administrator Shannon
220 said no, other factors are being reviewed in looking at that.

221
222 **4. ZOOM Usage** – Administrator Shannon said that there were questions as to whether or not every meeting had to be on
223 zoom, and the answer is, no they do not. It is nice to have but not required. All emergency orders governing meetings have
224 expired. It is up to the Boards and Committees if they want to keep using zoom. There have been conflicts in zoom usage
225 for a couple of meetings.

226
227 **6. DISCUSSIONS**

228 **1. Traffic Safety Concern – Nye Drive.**

229 **Selectman Dargie made a motion to send this to the Traffic Safety Committee. Selectman Dudziak seconded. Se-**
230 **lectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes.**
231 **All were in favor. The motion passed 5/0.**

232
233 **2. 2022 Draft Warrant Articles –**

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 12/13/2021

234 Administrator Shannon said he hasn't received any input from the Board. Mr. Calabria said warrant articles are still being
235 reviewed by the DRA, language is still in DRAFT format, he have the tax rate for the warrant articles by the next meeting.
236 Tina Philbrick asked if there was anything the Board wanted to be removed from the warrants.
237

238 **Selectman Labonte moved to remove the Wage Benefit Survey for \$40,000 from the Warrants. Seconded by Se-**
239 **lectman Freel. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and**
240 **Selectman Freel yes. All were in favor. The motion passed 5/0.**
241

242 Selectman Labonte mentioned using the capital reserve when buying something on a warrant and asked if we still need to
243 fund the capital if we are using it to fund something. Selectman Freel asked for the totals of the capital reserve accounts.
244 Mr. Calabria said Fire, Town and Ambulance all have \$100,000 in them right now.
245

246 **7. PUBLIC COMMENTS. (Regarding items that are not on the agenda)**

247 Katherine Kokko, a Milford resident,
248

249 **8. SELECTMEN'S REPORTS/DISCUSSIONS**

250
251 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

252 **b) OTHER ITEMS (that are not on the agenda)**

253 Selectman Labonte asked about a document on the website. Administrator Shannon said he will get someone to help with
254 it.
255

256 **9. APPROVAL OF FINAL MINUTES – Selectman Dargie moved to approve the minutes of November 29, 2021.**
257 **Seconded by Selectman Dudziak. Selectmen Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman**
258 **Daniels yes and Selectman Freel yes. All were in favor. The motion passed 5/0.**
259

260 Selectman Dargie moved to approve the minutes of November 29, 2021. Seconded by Selectman Dudziak. Select-
261 men Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All
262 were in favor. The motion passed 5/0.
263

264 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

265 1. Treasurers Report - October

266 **11. NOTICES.** Notices were read.
267

268 **12. NON-PUBLIC SESSION N/A**
269

270 **13. ADJOURNMENT: Selectman Dudziak moved to adjourn at 7:21 pm. Seconded by Selectman Freel A roll call**
271 **vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes, and**
272 **Chairman Daniels yes. All were in favor. The motion passed 5/0.**
273
274
275

276 _____
Gary Daniels, Chairman

Paul Dargie, Member

277
278 _____
279 Chris Labonte, Vice-Chairman

David Freel, Member

280
281 _____
282 Laura Dudziak, Member

9. Approval of Draft Minutes - December 20, 2021

DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING SPECIAL MEETING

December 20, 2021

PRESENT: Gary Daniels, Chairman John Shannon, Town Administrator excused
Paul Dargie, Vice Chairman Andrew Kouropoulos, Videographer
Laura Dudziak, Member
Chris Labonte, Member
David Freel, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels called the public meeting to order at 6:30 p.m., introduced Board members, and then led the audience in the Pledge of Allegiance. Chairman Daniels indicated that those people in the audience who want to speak or add to the discussion should please use a microphone to be heard on the PEG Access live broadcast.

2. APPOINTMENT: (Approximate times)

6:30 p.m. 127 Elm Street Warrant Article Discussion – In summary: At the November 22, 2021 Board of Selectmen's meeting, the Board voted 5/0 to remove 127 Elm Street Building from the 2022 warrants.

The Budget Advisory Committee wrote a letter to the Board of Selectmen requesting that the warrant article to Raze and Remove 127 Elm Street Building for \$400,000 be placed back on the warrants. They feel that this year will be "somewhat" lean year money-wise because there is no dispatch center or new library on the docket as in previous years. They feel that it would also be a good year because are also aware of major "big ticket" Water Utilities items coming in 2023 and 2024. If it isn't put on the warrants, they feel that another possibility is to put it in the budget and allow the townspeople to make that decision.

Paul Bartolomucci, a Milford resident reminded the Board that 127 Elm Street was purchased through fundraising, individual donations, and funding from non-governmental organizations. We do little to support senior citizens and youths both socially and through physical activities. A committee was formed to review the property and a 10-year plan was developed. Razing this property would be one of the first steps in this plan. He is asking the Board to support the removal of 127 Elm Street and let the community begin making the proposed improvements to this property.

Claudia Lemaire, a Milford resident is concerned about the exercise equipment that is supposed to be placed around the park, being stored in the old building. There isn't any money in the capital reserve for any improvements. A lot of time and effort went into purchasing the building and it's always on the back burner. Mr. Bartolomucci echo's Ms. Lemaires concerns about the equipment being stored. He explained where and what it would be used for. He stressed the need for people to get outside and do physical activity. A path along the river for walking would be great. Ms. Lemaire said taking the building down would allow for a larger parking lot to help with state swim meets and other functions that may bring additional revenue into the town.

Selectman Labonte asked how come the path can't be put in now. Mr. Bartolomucci said a partial path could be put in now. Taking down the building would allow us to put the path at the end. He is embarrassed parking out of town people next to a dilapidated old building. Ms. Lemaire is concerned that it will end up like BROX, with nothing being done with the property for over 20 years. There was more discussion about the walking path.

Selectman Freel wanted a real number to raise the building, not a \$400,000 number just thrown out there. Mr. Bartolomucci said all the information for the Keyes proposal submitted to the Board is on the towns web site under Recreation. He is in favor of that one, not the one that was presented recently. Selectman Freel said we still need to get 3 bids for a more accurate number. If the number comes in less, he may support it.

Chairman Daniels said the building was bought with the intent to use it. It was only later that the committee decided to raze it. We are looking at a 30% increase in the tax rate and seniors are now having to pay taxes on properties that they didn't have to before due to the revaluation. Administrator Shannon clarified that if everything on the warrants passes, the tax rate goes from \$4.03 to \$5.23 for the town's portion of the taxes. There was some discussion about the tax rate.

Selectman Dargie would like to vote to put 127 Elm Street on the warrants and then have another vote as to if they will support it or not. He is guessing that there will be a petition warrant if we don't do this. We can put it on for \$400,000 and try to get quotes. The number can be changed by the deliberative session. There was discussion about the Keyes Capital Reserve account which will be at zero when the next payment for the study is paid. Selectman Freel would rather see a \$50,000 capital reserve warrant rather than a \$400,000 one. There was also a discussion about DPW doing the work in-house. Administrator Shannon said they can't do it, they don't have the insurance or equipment to do it. Other members of

DRAFT MINUTES OF BOARD OF SELECTMEN MEETING – 11/29/2021

64 the Budget Advisory Committee also expressed their displeasure about removing the warrant article for 127 Elm Street and
65 the lack of Selectman support. Selectman Labonte still feels that we have better areas to use the money right now.
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67 **Selectman Dudziak moved to call the question. The motion failed for lack of a second.** Selectman Dargie feels that this
68 deserves to be put on the warrants and allow the voters to decide. He feels that petition warrant articles don't do well.
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70 Selectman Freel said the town purchase the property then found out it is unsafe. He doesn't understand why we need a war-
71 rant article to remove it, why can't we just remove it without a warrant article.
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73 Paul Bartolomucci thanked the Board for their consideration and discussion tonight.
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75 **Selectman Dargie made a motion to put 127 Elm Street Razing on the warrants using a placeholder of \$400,000. Se-**
76 **conded by Selectman Dudziak. Selectman Dargie, yes. Selectman Labonte, no. Selectman Dudziak, yes. Selectman**
77 **Freel, no. Chairman Daniels, no. The motion failed 2/3 with Selectman's Labonte, Freel and Daniels opposed.**
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79 **Selectman Labonte moved to approve the consent calendar. Seconded by Selectman Freel. Selectmen Dargie yes,**
80 **Selectman Dudziak yes, Selectman Labonte yes, Chairman Daniels yes and Selectman Freel yes. All were in favor.**
81 **The motion passed 5/0.**
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83 **3. DECISIONS**

84 **a. CONSENT CALENDAR**

- 85 1) Approval of Notice of Intent to Cut Wood or Timber, Map 9, Lot 2 and Map 9, Lot 3.
86 2) Approval of Notice of Intent to Cut Wood or Timber, Map 40 Lot 14
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88 **4. APPROVAL OF FINAL MINUTES – N/A**

89 **5. NOTICES**

90 **6. NON-PUBLIC SESSION – N/A**

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92 **7. ADJOURNMENT:** Selectman Freel moved to adjourn at 7:50. Seconded by Selectman Labonte. All were in favor. A
93 roll call vote was taken with Selectman Dargie yes, Selectman Dudziak yes, Selectman Labonte yes, Selectman Freel yes,
94 and Chairman Daniels yes. All were in favor. The motion passed 5/0.
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Gary Daniels, Chairman Paul Dargie, Member

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103 Chris Labonte, Vice Chairman David Freel, Member
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107 Laura Dudziak, Member