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4 **Members Present:**

5 Doug Knott, Chairman
6 Tim Finan, Vice Chairman
7 Paul Amato, Member
8 Janet Langdell, Member
9 Pete Basiliere, Alternate Member
10 Susan Robinson, Member

Staff:

Darlene Bouffard, Recording Secretary

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12 **Excused:**

13 Kellie Shamel, Planner
14 Laura Dudziak, Selectmen's Rep.
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18 **MEETING PREAMBLE DURING COVID-19 EMERGENCY**

19 *Good Evening, as Chairman of the Planning Board, I am declaring that an emergency exists and I am*
20 *invoking the provisions of RSA 91-A:2, III (b). Federal, State, and Local officials have determined that*
21 *gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to*
22 *combat the spear of COVID-19. In concurring with their determination, I also find that this meeting is*
23 *imperative to the continued operation of Town government and services, which are vital to public safety*
24 *and confidence during this emergency. As such, this meeting will be conducted without a quorum of this*
25 *body physically present in the same location.*

26 *At this time, I also welcome members of the public accessing this meeting remotely. Even though this*
27 *meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct*
28 *and decorum apply.*

29 *Public comments will be limited to three minutes per person. Any person found to be disrupting this*
30 *meeting will be asked to cease the disruption. If the disruptive behavior continues thereafter, that*
31 *person will be removed from this meeting.*

32 *Please note that all votes that are taken during this meeting must and will be done by Roll Call Vote.*
33 *Let's start the meeting by taking a Roll Call attendance. When each member states their name, also*
34 *please state whether there is anyone in the room with you during this meeting, which is required under*
35 *the Right-to-Know Law.*

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37 Members and staff were polled individually: T. Finan was in his office alone; J. Langdell at her home in the
38 room alone; P. Amato was at his home in the room alone; P. Basiliere was at his home in the room alone; S.
39 Robinson was at her home in the room alone; D. Knott was in his office alone.
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41 **1. Call to order:**

42 Chairman Knott called the meeting to order at 6:30 p.m.
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44 **2. Public Hearing(s):**

- 45
46 **a. Badger Hill Properties, LLC (owner) and New Hampshire Land Consultants, PLLC (applicant) -**
47 **Review for acceptance and consideration of final approval for a lot line adjustment between two existing**
48 **lots of record. The parcels are located at 84 and 88 Timber Ridge Drive in the Residence R District, Tax**
49 **Map 51, Lot 26-145 and Lot 26-147.**
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51 P. Amato moved to accept the application for review. J. Langdell seconded. A poll was taken: T. Finan
52 yes; J. Langdell yes; P. Amato yes, S. Robinson yes; P. Basiliere yes; D. Knott yes.
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54 P. Amato moved no potential regional impact. J. Langdell seconded. A poll was taken: T. Finan yes; J.
55 Langdell yes; P. Amato yes, S. Robinson yes; P. Basiliere yes; D. Knott yes.

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Scott Frankewitz of NH Land Consultants, is representing the applicant and John Lariviere of Badger Hill Properties is also present for this discussion. Scott explained this Lot Line Adjustment (LLA) is for Lots 26-145 and Lot 26-147, since it was found that the foundation on Lot 26-145 was already over the property line. In order to correct this, it was felt a LLA would be the best course of action. This LLA is an exchange of the exact amount of land from lot 145 to lot 147. With this exchange, it will allow the foundation to be conforming. P. Amato asked if only the rear boundary has to be moved? Scott answered yes the front monumentation is too close to the fire hydrant so that could not be changed therefore it will only be a rear boundary adjustment. P. Amato commented it would be better if the foundation was put where it was supposed to be.

D. Knott asked if there was any further discussion? Seeing none, D. Knott opened the meeting to the public for comments or questions. T. Finan did not see anyone waiting in the waiting room to speak. D. Knott closed the public hearing.

P. Amato moved to approve the plan, conditioned on the bounds being set and noted on the plan. T. Finan seconded. Scott indicated he can add a note where the bounds are being set. A poll was taken: T. Finan yes; P. Amato yes; S. Robinson yes; P. Basiliere yes; J. Langdell yes; D. Knott yes.

3. Minutes – 9/15/20, 9/29/20

J. Langdell amended the minutes of 9/15/20. J. Langdell moved to approve the minutes of 9/15/20 as amended. P. Basiliere seconded. A poll was taken: T. Finan yes; P. Amato yes; P. Basiliere yes; S. Robinson yes; J. Langdell yes; D. Knott yes.

J. Langdell amended the minutes of 9/29/20. T. Finan moved to approve the minutes of 9/29/20 as amended. P. Amato seconded. A poll was taken: T. Finan yes; P. Amato yes; P. Basiliere yes; S. Robinson yes; J. Langdell yes; D. Knott yes.

4. Other Business:

The CIP will be discussed at the Planning Board Work Session on December 1, 2020. J. Langdell requested that a copy of the draft CIP be provided to members prior to the day of the meeting, preferably before the weekend to allow members to fully review. T. Finan asked if the CIP is not wrapped up tomorrow night (November 18, 2020) it will not be discussed at the December 1, 2020 Planning Board work session

J. Langdell asked how close it the CIP to being complete? P. Basiliere said a draft was put out, there were some minor tweaks but it was almost complete. T. Finan thinks we will be done tomorrow night unless there is a big objection tomorrow night. D. Knott thanked those Planning Board members that participated on the CIP this year (T. Finan and P. Basiliere). J. Langdell asked how the Zoning Amendments are coming along? T. Finan believes they will be on the agenda December 1, 2020.

5. Adjournment. The meeting was adjourned at 6:50 p.m. on a motion made by P. Basiliere and seconded by S. Robinson. All were in favor. Motion passed unanimously. The next Planning Board work Session is on December 1, and next Planning Board public hearing is December 15, 2020.

Signature of the Chairperson/Vice-Chairperson: Date: _____

MINUTES OF THE 11/17/20 MEETING WERE APPROVED _____