

1 MILFORD PLANNING BOARD SITE WALK - WORK SESSION MINUTES ~ DRAFT
2 SEPTEMBER 6, 2022 Board of Selectmen Meeting Room, 6:30 PM
3

4 **Members Present:**

5 Janet Langdell, Vice Chair
6 Tim Finan, Selectmen's Rep
7 Elaine Cohen, Member
8 Paul Amato, Member
9 Susan Robinson, Member

Staff:

Lincoln Daley, Comm. Dev. Director (via Zoom)

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11 **Members Excused:**

12 Doug Knott, Chairman
13 Pete Basiliere, Member

Staff Excused:

Darlene Bouffard, Recording Secretary

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16 **1. Call to order:** In the absence of Chairman Knott, Vice Chair Langdell called the meeting to order at 6:30
17 p.m. indicating that tonight is a Work Session of the Planning Board; Planning Board members and staff
18 were introduced by J. Langdell. J. Langdell invited Susan Smith, a prospective Alternate member of
19 the Planning Board, to join them at the table.
20

21 **2. Work Session Items:**

22 a. **Master Plan Update:** L. Daley indicated this is follow up to the previous meeting at which the Board
23 introduced that the Master Plan will receive an update in 2022; the Board is at the point where public
24 engagement is being sought as it is a very important part of the update since it sets the stage for what
25 the town is looking to incorporate, to accomplish and to identify what it wants going forward for goals
26 in each section of the Master Plan. At that meeting, Camille Pattison, NRPC, presented a Scope of
27 Services and the Board provided input at that meeting. Of note was to incorporate deliverables into the
28 scope of work and also provide different examples of outreach materials to the public as we go through
29 this process. This would include flyers, surveys and other items to solicit input from the general public.
30 L. Daley is hoping that through this, the town can actually engage NRPC with the budgetary items and
31 then plan out the rest of the year with potential meetings with stakeholder involvement.

32 **3. Other Business:** There was discussion regarding pedestrian crossings and that mid-block crossing
33 is discouraged; any light that allows these crossings would be more expensive. P. Amato suggested
34 that Milford wants to be a pedestrian town, but at what point are there too many signs etc. L. Daley
35 indicated there is a balance of how many lights, or signs, etc. J. Langdell feels it is a good idea to
36 do some outreach so the public knows what is happening.
37

38 The Planning Board will be working with Camille Pattison to handle any Planning applications for
39 the next few months through NRPC. J. Langdell asked if L. Daley has talked with D. Knott about
40 recommending S. Smith as a member of the Planning Board? J. Langdell suggested that the next
41 Planning Board agenda should have a discussion with Susan Smith on that topic so that a
42 recommendation to appoint her as an Alternate Member may be forwarded to the Board of
43 Selectmen at their next meeting.
44

45 **4. Meeting Minutes:** no minutes to review this evening.
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47 **5. Upcoming Meetings:** 8/16/22 – *Planning Board Public Hearing*
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49 **6. Adjournment.** The meeting was adjourned at 7:25 p.m. on a motion made by T. Finan and seconded by J.
50 Langdell. All were in favor. Motion passed unanimously.
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54 _____ Date: _____
55 Signature of the Chairperson/Vice-Chairperson:

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The Planning Board minutes of 9-6-22 were approved XX/XX/22

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