

#### TOWN OF MILFORD, NH OFFICE OF COMMUNITY DEVELOPMENT

1 UNION SQUARE, MILFORD, NH 03055

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#### **STAFF MEMO**

**Date:** May 23, 2019

To: Planning Board

From: Lincoln Daley, Community Development Director

Subject: KGL Landscape Construction, LLC, Tax Map 8, Lot 73, 211 Mont Vernon Road. Public hearing for a Minor Subdivision application to subdivide the existing lot of record into three total parcels within the Residential A Zoning District.

#### BACKGROUND

The applicant, KGL Landscape Construction, LLC., is before the Board seeking approval of a minor subdivision plan to subdivide Tax Map 8, Lot 73 into three total lots, Lot 8-73, Lot 8-73-1, and Lot 8-73-2 within the Residential A Zoning District. A single-family house will be located on the newly created lots, Lot 8-73-1 and 8-73-2 while the parent lot, Lot 8-73 will remain a legal, non-conforming commercial use (outside storage of vehicles, boats and recreation vehicles, an automotive repair/maintenance garage, and related office occurring in the existing building. This will be the first public hearing for the application.

#### ADDRESS:

Tax Map 8 Lot 73, 211 Mont Vernon Road.

#### **APPLICATION STATUS:**

The application is complete and ready to be accepted. The Board will need to make a determination of regional impact.

#### **NOTICES:**

Notices were sent to all property abutters on May 17, 2019.

#### PROPOSAL:

Minor subdivision to subdivide Tax Map 8, Lot 73 (totaling approximately 14.062 acres) into three total lots, Lot 8-73, Lot 8-73-1, and Lot 8-73-2. The proposed acreage is as follows:

<u>Lot #</u>	<b>Existing</b>	<b>Proposed</b>
Map 8, Lot 73	14.062 acres (612,560 sq.ft.)	2.000 acres (87,120 sq.ft.)
Map 8, Lot 73-1		0.918 acres (40,000 sq.ft.)
Map 8, Lot 73-2		11.144 acres (485,440 sq.ft.)

- Each of the lots meets the minimum 40,000 square foot lot size requirements for lots not serviced by both municipal water and sewer. The lots will be serviced by municipal water and individual septic systems. The plans show the approximate location of the 4,000 s.f. septic reserve areas and related test pit information required for State septic approval.
- Frontage for each of lots will be provided on Mont Vernon Road. Each lot technically meets the minimum 150 linear foot frontage requirement for lots in the Residential A zoning district.
- According to the plans, the three properties will be accessed via a shared driveway located on Lot 8-73-2. The proposal calls for the creation of a 25' access and utility easement for the benefit of Lot 8-73 and 8-73-1. Access to Lot 8-73 will also be provided by an existing curb cut on Mont Vernon Road. The plan shows a proposed access easement across Lot 8-73 for the benefit of Lot 8-73-2.

### **EXISTING USE/CONDITIONS:**

Tax Map 8-73 has been a commercial use since 1984 when the Town approved a site plan for a transportation company. This approval consisted of the construction of a 3,600 s.f. automotive service garage with office space. For approximately 30 years, the site was occupied by a school bus transportation company. Since 1984, the site was rezoned from Industrial to Residential 'A' which has made the operations onsite a legal, non-conforming use. Upon the departure of the bus company in 2015, the property applied for and received a Variance in 2016 (Case #2015-19) "to permit a commercial use self-service storage facility (including units, outside storage of vehicles, boats and recreation vehicles) and an automotive repair and maintenance garage and related office occurring in the existing building within the Residence "A" District, the same not being on the list of enumerated permitted uses for that district..."

No action was the taken to exercise the 2016 Variance approval within the 2 year time limit and as such, became null and void. The pre-existing, legal, non-conforming automotive service garage (with office) and outdoor storage of service vehicles continues to operate.

Map 8-73 is primarily an undeveloped, wooded lot that is diagonally bisected by a delineated wetland resource area. The majority of the upland area to the west of the delineated wetland has been developed and used as part of the commercial operations over the years. The topography for the proposed subdivided lot is primarily flat with a gradual downward slope from west to east. The north and east of the subject property lies the Quarry Wood Circle multi-family development and established single-family development. In addition to the Single-family residences that lie to the south and west. West of the subject property are the self-storage units.

#### ZONING:

The parcels lay within the Residential 'A' zoning district. The intent of the Residence "A" District is to provide for lowdensity or low-intensity uses, primarily single-family residential on individual lots. As stated above, each of the lots meet the minimum dimensional requirements for properties in the Residential "A" District. The properties falls outside of the 100-year flood hazard area, but are within the Groundwater Level 1 protection district and

#### **INTERDEPARTMENTAL REVIEWS:**

Assessing: No comments.

Zoning Administrator: No comments.

Police Department: No comments.

Fire Department: No comments.

#### Public Works:

- 1. Expressed concerned over the portion of access and whether the access would be town owned or maintained.
- 2. Lot 8-73-2 incorporates creative frontage. Does this constitute a private drive?
- 3. What happened to the pipe on 8-73, behind the building that was shown on existing plan

**Building**: No comments.

**Environmental Programs/Stormwater**: No drainage plan has been incorporated/submitted to address the management of the stormwater and drainage from the commercial operations. Please clarify if the existing drainage area and pipes shown in the aerial and plan below are being removed. Please explain how the stormwater and drainage from the commercial property are being managed.

Water Utilities: The comments submitted to the Department involve the further information detailing the layout and design of the water line to the properties.

Heritage Commission: No comments submitted.

Conservation Commission: See attached comments dated 5/21/19.

#### **Community Development/Planning**:

1. Milford Development Regulations, Section 1.1. Please explain how the layout of Lot 8-73-2 meets the purpose of the Development Regulations involving the harmonious and aesthetically pleasing development of the municipality and its environs. Further, please explain how the lot configuration could be reasonably interpreted to be an orderly

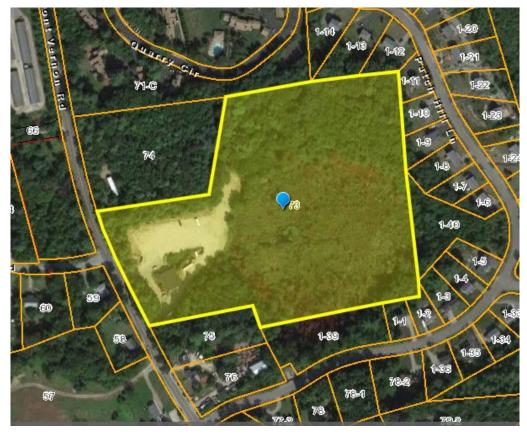
layout of the land and insure that proper description of ownership or ease of identification will carry forward in time. *Partially Addressed* 

- 2. Subdivision Plan, Sheet 1. Please show the approximate locations for the homes on Lot 8-73-1 and 8-73-2. *Addressed*
- 3. Subdivision Plan, Sheet 1. Please show the approximate location for the driveways servicing each lot. Given the extent and location of the wetland resource areas, please include the conceptual final grading plan for the properties. *Partially Addressed.* The existing drainage structure serving the commercial use on Lot 8=73 is now located on an adjacent property and will require the creation of a drainage and maintenance easement for the benefit of the parent lot.
- 4. Subdivision Plan, Sheet 1. Please clarify if the 30 ft wide Right-Of-Way Access Easement cited in the Reference Plans: Note 2 is connected to the Right-Of-Way Access shown on north east corner of Lot 8-73-2 to the border of Lot 8-71. It is hard to distinguish the boundaries/limits of the northerly easement. *Addressed*
- 5. Subdivision Plan, Sheet 1. Please update Notes: #2 by organizing the lots and dimensional requirements into a chart. *Addressed*
- 6. Subdivision Plan, Sheet 1, Note 9. Please clarify the discrepancy involving the date the wetlands were delineated. Said note states February 2015 while the Certification Note states December 2016. *Addressed*
- 7. Subdivision Plan, Sheet 2. Please explain if the unpermitted berm/grading along the frontage of the property will be returned to its pre-disturbed state or incorporated in the layout and design of the proposed subdivided lot. *Addressed*
- 8. Subdivision Plan, Sheet 1, Sheets 1 and 2. Please clarify if the existing drainage area and pipes shown in the aerial and plan below are being removed. If yes, please explain how the stormwater and drainage from the commercial property are being managed. extent and location of the wetland resource areas, please include the conceptual final grading plan for the properties. *Partially Addressed.* The existing drainage structure serving the commercial use on Lot 8=73 is now located on an adjacent property and will require the creation of a drainage and maintenance easement for the benefit of the parent lot.
- 9. Subdivision Plan, Sheet 1. A note shall be added to the plan stating that prior to the signing of the plan, all monumentation shall be set and noted on the plan or a security be provided to the Town to cover the cost of monumentation.
- 10. Subdivision Plan, Sheet 1. Please amend the plan to show the snow loading areas for the commercial lot.
- 11. Subdivision Plan, Sheet 1. A note shall be added to the plan stating that Map 8, Lots 73-1 and 73-1 are subject to applicable Library and Police impact fees.
- 12. Subdivision Plan, Sheet 1. According to the subdivision plan, the proposed access and utility easement is for the benefit of Lots 8-73 and 8-73-1. The Zoning Ordinance, Article IV, Definitions defines a common residential driveway as a "single driveway that provides access between a road and not more than two (2) conforming residential lots." Adding an additional access from the shared driveway to the commercial lot, Lot 8-73 (if that is the intent) would be contrary to the ordinance. Staff recommends that access to Lot 8-73 be solely from the existing driveway servicing the lot and that Note 17 be modified to clarify the type of benefit and benefactor (e.g. lot) of the access and utility easement.
- 13. Subdivision Plan, Sheet 1, Note 10. Please revise said note by providing the open space calculations for each of the three proposed lots.

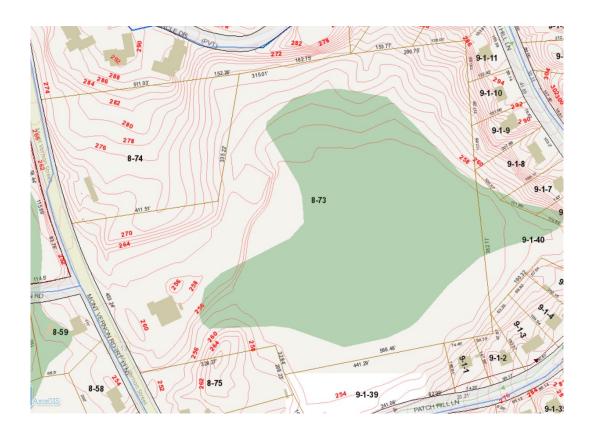
### **STAFF RECOMMENDATIONS:**

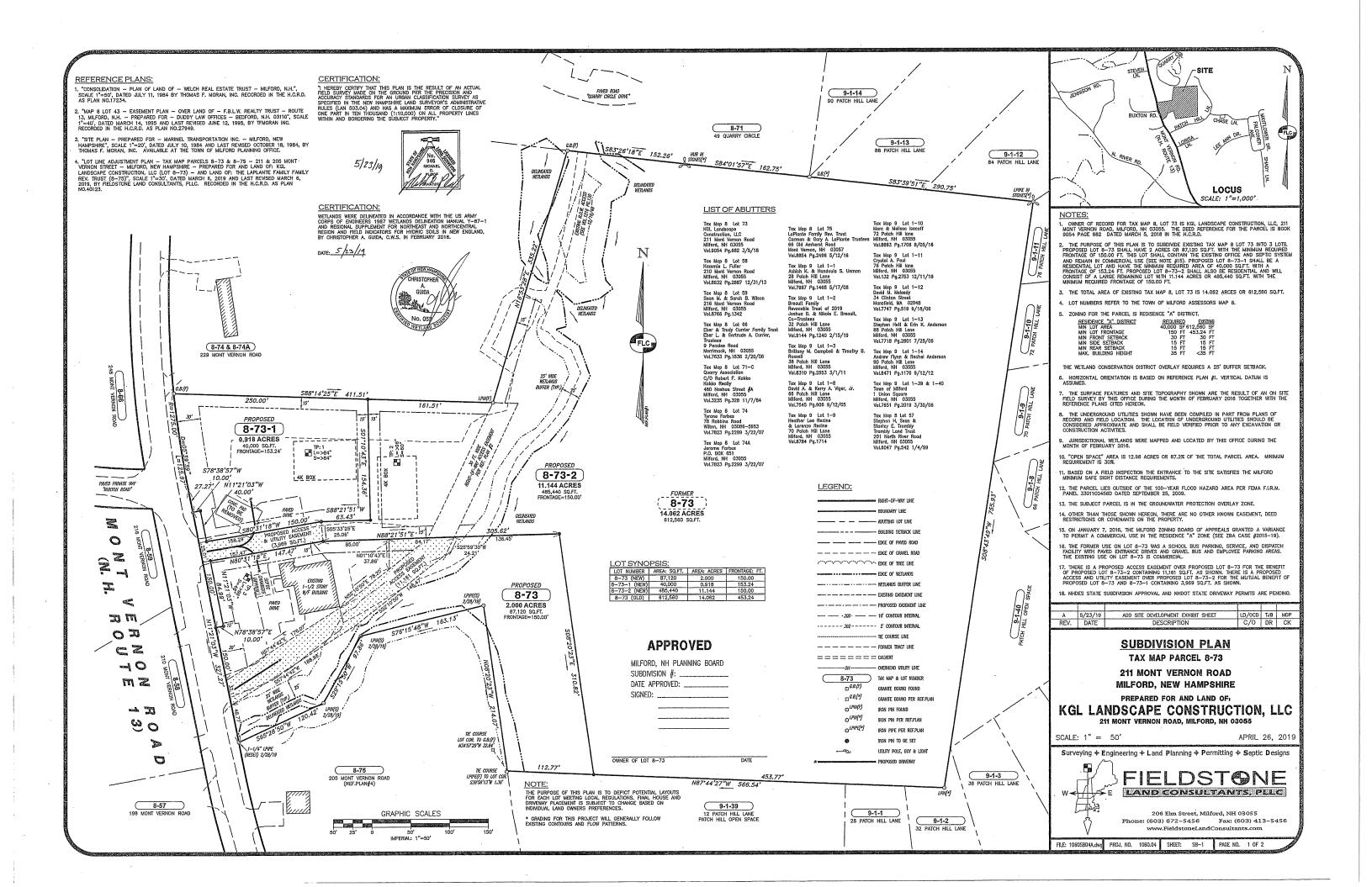
The applicant should be prepared to address all of the comments raised by the Planning Board, Town Consultants, Staff, and public. Unless the Board determines that the questions and recommendations could be handled through a conditional use permit, staff recommends continuing the application to the next scheduled meeting to allow the applicant to address the outstanding items.

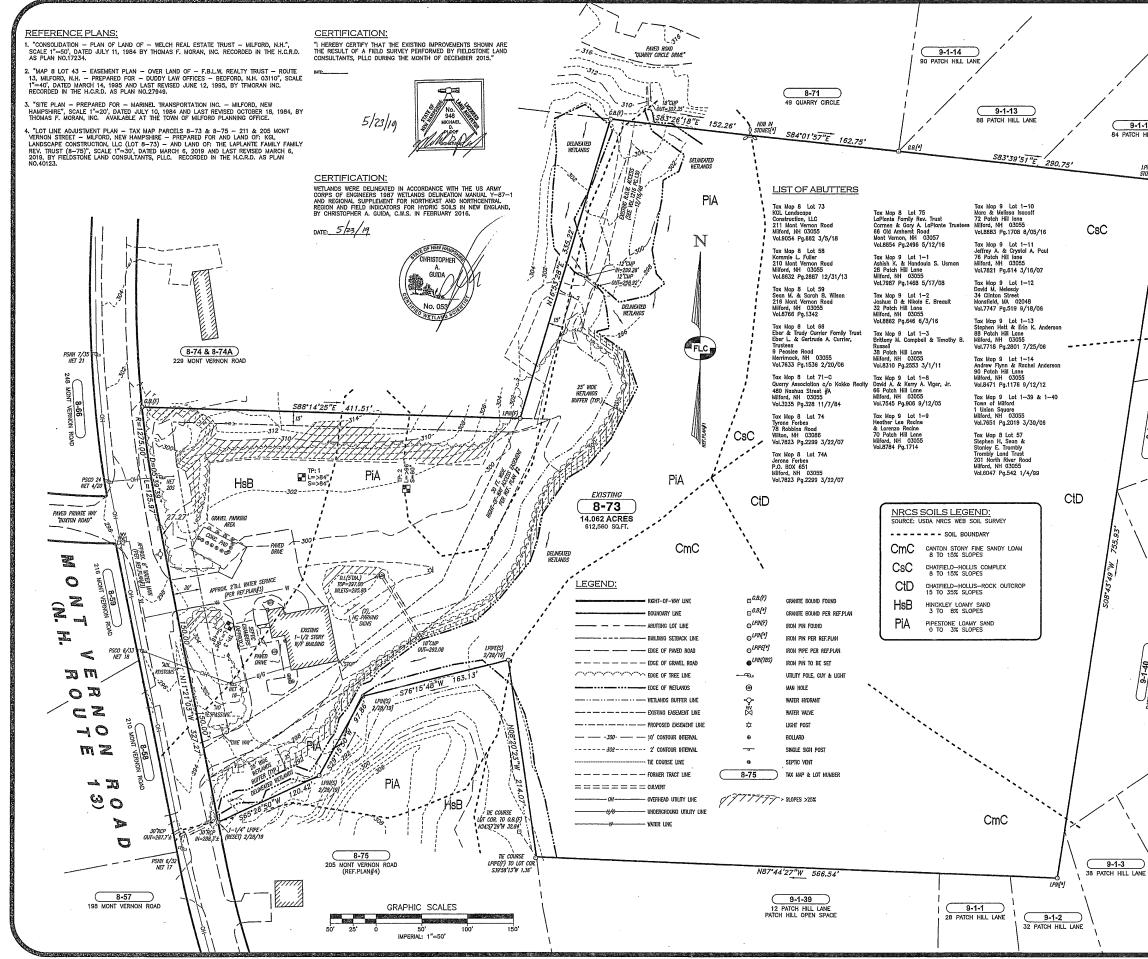
Aerial Photograph of the Subject Property:



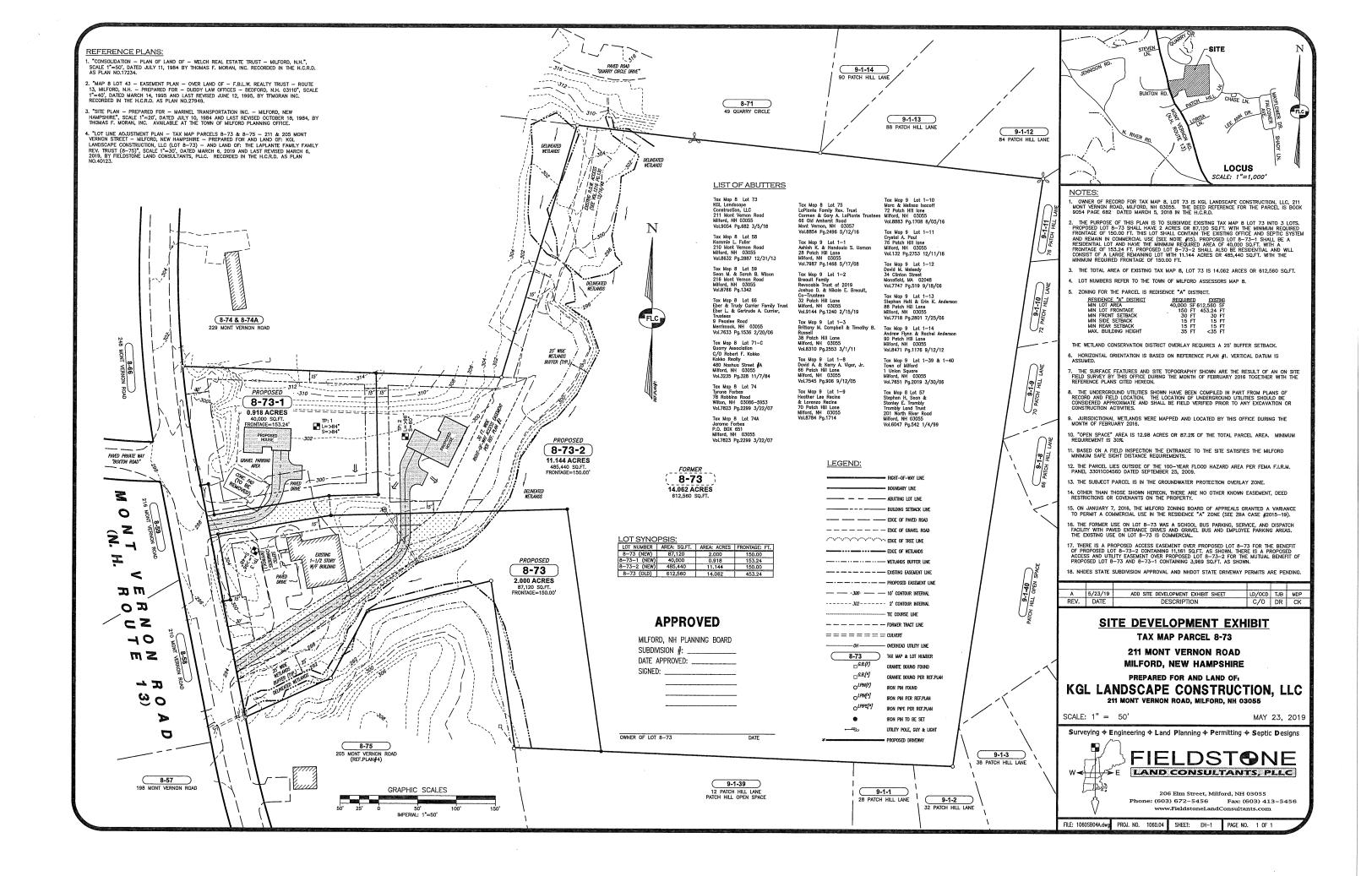
**Topographic Map of the Subject Property:** 







HITZ HILLIANE   INTERNIT HILLIANE   INTERNIT HILLIANE			
HIL, OPEN SPACE	MONTH OF FEBRUARY 2016. 10. "OPEN SPACE" AREA IS 12:98 ACRES OR 87.2% OF THE TOTAL PARCEL AREA. MINIMUM REQUIREMENT IS 30%. 11. BASED ON A FIELD INSPECTION THE ENTRANCE TO THE SITE SATISFIES THE MILFORD MINIMUM SAFE SIGHT DISTANCE REQUIREMENTS. 12. THE PARCEL LIES OUTSIDE OF THE 100-YEAR FLOOD HAZARD AREA PER FEMA F.I.R.M. PARCEL JOSTICO456D DATED SEPTEMBER 25, 2009. 13. THE SUBJECT PARCEL IS IN THE GROUNDWATER PROTECTION OVERLAY ZONE.		
ш.	EXISTING CONDITIONS PLAN TAX MAP PARCEL 8-73		
	(211 MONT VERNON ROAD)		
-~	MILFORD, NEW HAMPSHIRE		
/ Y	REPARED FOR AND LAND OF.		
	211 MONT VERNON ROAD, MILFORD, NH 03055		
<b>N</b>	SCALE: 1" = 50' APRIL 26, 2019		
$\backslash$	Surveying & Engineering & Land Planning & Permitting & Septic Designs		
	FIELDSTONE LAND CONSULTANTS, PLLC		
Ì	206 Elm Street, Milford, NH 03055 Phone: (603) 672-5456 Fax: (603) 413-5456 www.FieldstoneLandConsultants.com		
	V FILE: 10605B04A.dwg PROJ. NO. 1060.04 SHEET: EX-1 PAGE NO. 2 OF 2		



Surveying & Engineering Land Planning & Septic Designs

LAND CONSULTANTS, PLLC

206 Elm Street, Milford, NH 03055 - Phone: 603-672-5456 - Fax: 603-413-5456 www.FieldstoneLandConsultants.com

May 23, 2019

Town of Milford Planning Board Attn: Lincoln Daley, Community Development Director 1 Union Square Milford, NH 03055

RE: Tax Map Parcel 8-73, 211 Mont Vernon Road Minor Subdivision KGL Landscape Construction, LLC (Review Response Letter)

Dear Mr. Daley;

Fieldstone Land Consultants, PLLC (FLC) is in receipt of the Review Memo dated May 16, 2019 for the above referenced application. FLC is writing this letter to document how we have addressed the comments to assist you in your review of the application. We have restated each of the original comments (in italics) with the action taken to address the concern in bold below each comment.

1. Milford Development Regulations, Section 1.1. Please explain how the layout of Lot 8-73-2 meets the purpose of the Development Regulations involving the harmonious and aesthetically pleasing development of the municipality and its environs.

Prior to 1985 this property was zoned Industrial and was used by a bus transportation company to operate and store school buses. The site plan for the bus operation was approved October 17, 1984 and included a proposed 3572 SF office /garage building that was eventually constructed and still exists today (the existing 1 ½ story building shown on the current plan set). The next year, at the 1985 Town Meeting, this parcel was rezoned to the Residence A zone.

In 2015, at the October 15, 2015 Zoning Board of Adjustment Meeting, Eber & Trudy Currier along with Sunshine Six, LLC, owners of the parcel at the time, applied for and was granted a variance permitting a commercial use within the Residence A zone having plans to construct self-storage units on the property.

The current owners do not want to follow through with the approved plans for the self-storage operation but wish to build two single-family homes instead. The existing property has over 14 acres but much of it in the back is wetlands. There is, however, almost 120,000 SF of contiguous dry land with 453.24 feet of frontage that will support (3) lots meeting the Residence A requirements. The limiting factors are

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Mr. Lincoln Daley KGL Landscape Construction, LLC – Review Response Letter

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the number of state approved curb cuts and the central position of the existing office/garage building. And while the configuration of proposed Lot 8-73-2 is a bit unconventional, the fact is that the net result of the proposed subdivision will be two new attractive single-family homes with no new driveways. We believe this would be more aesthetically pleasing over what could be if plans for the storage units were to go forward. We further believe that this application would be harmonious with the surroundings as all of the parcel locus this the subject parcel, except for one are residential.

2. General Question – Sheet 1. Please show the approximate locations for the homes on Lot 8-73-1 and 8-73-2.

Sheet 3 has been added to the plan set: "Site Development Exhibit". Proposed houses with a two-car garage are shown on this sheet for both Lots 8-73-1 and 8-73-2.

3. General Question – Sheet 1. Please show the approximate location for the driveways servicing each lot. Given the extent and location of the wetland resource areas. Please include the conceptual final grading plan for the properties.

Mont Vernon Road (NH Route 13) is a state road and we are proposing to use the existing curb cuts with no new curb cuts needed.

A proposed 12' wide driveway has been shown on Sheet 3 for Lot 8-73-1 utilizing the existing paved driveway and curb cut on Proposed Lot 8-73-2 and within the "Proposed Access & Utility Easement (3,969 sq.ft.)" that is between Proposed Lots 8-73-1 and 8-73.

Because of the existing detention basin and outlet structure beyond, the proposed 12' driveway for Lot 8-73-2 is proposed to utilize the existing paved driveway and curb cut on Proposed Lot 8-73 and within the "Proposed Access Easement (10,188 sq.ft.) that runs across Proposed Lot 8-73.

4. General Question – Sheet 1. Please clarify if the 30 ft wide Right-Of-Way Access Easement cited in the Reference Plans: Note 2 is connected to the Right-Of-Way Access shown on north east corner of Lot 8-73-2 to the border of Lot 8-71. It is hard to distinguish the boundaries/limits of the northerly easement.

When the heirs of John Kimball (Mary L. Richardson and Susan H. Kimball) sold the property to Frank Hartshorn, they reserved "the right to pass and repass with loaded teams or otherwise over said granted premises on the two roads now used" (Vol. 601 Pg.139 dated May 29, 1901. We believe that these are the "cart roads" shown on Reference Plan #1 (HCRD Plan #17234).

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When Frank Hartshorn sold Lot 8-41(now 8-74) to Theodore I. and Edna E. Forbes (Vol. 1216 Pg.130 dated December 16, 1948) he "granted the privilege of using the road leading from the highway above mentioned to Roberts Quarry, so called, as it crosses other land of Frank Hartshorn Company". Again, we believe this is the "cart road" shown on Reference Plan #1.

At some point, we assume, the southern portion of this cart road was either obliterated or relocated and it was necessary to "confirm the location and width of the right- of way for the benefit of Lot 8-41 (now 8-74)", as shown on Reference Plan #2 (HCRD Plan #27949). We understand that the easement defined on Reference Plan #2 only extends to the southeast corner of the Forbes Lot because this is all the Forbes' were interested in and that additional definition of the easement wasn't necessary beyond their southeast corner since the cart road still existed and its location was obvious. Thus, the original right of way still exists as intended, along the existing cart road, it's just not defined with metes and bounds description beyond the southeast corner of former Lot 8-41 (now Lot 8-74).

The Proposed Access Easement (10,188 sq.ft.) over Proposed Lot 8-73 for the benefit of Proposed Lot 8-73-2 is coincident with the original 30 ft. wide Right of Way shown on Reference Plan #2.

5. *General Question – Sheet 1. Please update Notes: #2 by organizing the lots and dimensional requirements into a chart.* 

#### Lot Synopsis Chart Added to Sheet 1.

6. General Question – Sheet 1, Note 9. Please clarify the discrepancy involving the date the wetlands were delineated. Said note states February 2015 while the Certification Note states December 2016.

Wetlands were originally located during three days of field work performed in February 2016 (2/2/16, 2/4/16 and 2/8/16). The plan has been corrected.

7. General Question Sheet 1. Given the current conditions of the property, please explain

#### **Remove per Lincoln Daley**

8. *General Question – Sheet 2. Please explain if the unpermitted berm/grading along the frontage of the property will be returned to its pre-disturbed state.* 

The berm along the frontage portion of the property was placed to create a buffer from sight and sound between the site and New Hampshire Route 13. The new owners of the property do not wish to construct the approved site plan for the selfstorage operation and would prefer to keep the berm in the current location being that the new application before the Board is for two residential lots.

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Mr. Lincoln Daley KGL Landscape Construction, LLC – Review Response Letter

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9. General Question – Sheets 1 and 2. Please clarify if the existing drainage area and pipes shown in the aerial and plan below are being removed. If yes, please explain how stormwater and drainage from the commercial property are being managed.

The detention basin and outflow structure will remain as is and will not be disturbed. The proposed driveway for Proposed Lot 8-73-2 will run along the proposed access easement that crosses Proposed Lot 8-73 and will avoid the existing drainage area of concern.

Very truly yours, Fieldstone Land Consultants, PLLC

Mithal D. Reef

Michael D. Ploof, L.L.S. - Project Manager

### Town of Milford CONSERVATION COMMISSION

Town Hall 1 Union Square Milford, NH 03055-4240 (603) 249-0628 Fax (603) 673-2273 www.milford.nh.gov conservation@milford.nh.gov



## MEMORANDUM

May 21, 2019

To: Milford Planning Board

Re: Interdepartmental Review Map8 Lot73 Minor Subdivision 211 Mont Vernon Street KGL Landscape Construction LLC

To the Board,

The Conservation Commission reviewed this plan at their May 9, 2019 meeting. The Commission members have comments.

- 1. The MCC would like the plan to show that there is sufficient space on M8L73-2 for the house, well and septic system without using the buffer or wetland.
- 2. The proposed access easement crossing M8L73 is in the buffer. The 10,000sqft impact will trigger the necessity of a special exception from the Zoning Board of Adjustment.
- 3. How will stormwater be managed on this site? The existing drainage system on the Existing Conditions Page (Sheet 2 of 2 of Plan dated April 26, 2019) is not present on Sheet 1 of 2.

The Commission appreciates the opportunity to review this application. We look forward to seeing a well-designed project that improves the natural resource functionality of the site.

Very Respectfully,

Chris Costantino Milford Conservation Commission | coordinator