

EMERGENCY MEDICAL SERVICES INTRASTATE MUTUAL AID AGREEMENT

THIS AGREEMENT (the "AGREEMENT") is entered into by and between each New Hampshire city or town that becomes a signatory hereto (hereinafter collectively "Towns" and individually a "Town") for Emergency Medical Services (hereinafter referred to as "EMS") and shall be effective as to each such Town as of the date this Agreement is duly authorized and executed by: (i) the members of each such Town's governing body ("Governing Body") in accordance with such Governing Body's rules, regulations and procedures; and (ii) each such Town's duly authorized individual ("Department Director") responsible for the operation of such Town's department(s) or division(s) providing emergency medical services ("Department").

WHEREAS, each Town is located in geographic proximity to each other Town and is authorized pursuant to the provisions of RSA. 153-A:19 (the "Emergency Medical and Trauma Services Statute") to provide assistance to or request assistance from each other Town in accordance with the provisions and within the parameters of a mutual aid agreement whenever need for mutual aid assistance exists within it or the boundaries as a result of or due to the imminence of a medical emergency or other public disaster ("Emergency"); and

WHEREAS, each Town recognizes that to assure the adequate provision of ambulance or other emergency medical emergency resources and assistance for its residents during an Emergency and to otherwise preserve and protect the health, safety and welfare of the public, in certain situations it may be desirable and necessary to use its ambulance or other emergency medical service resources and assistance to perform duties and provide emergency medical services outside of the territorial limits to which they are otherwise located, dedicated and employed;

WHEREAS, the Governing Body of the Town, by authorizing such Town to become a signatory hereto, endorses and encourages the concept of mutual aid and agrees to make available its resources and manpower to support mutual aid;

NOW, THEREFORE, in consideration of the covenants contained herein, each Town hereby agrees and covenants as follows:

Section I - Authorization

Each Town pursuant to and in accordance with the terms of this Agreement and the provisions in the Mutual Aid Statute, hereby, (i) authorizes the provision of ambulance or other emergency medical services and ("Mutual Aid Assistance") to each other Town during an Emergency when such Mutual Aid Assistance would serve the interests of such other Towns, its residents, or the health; safety and welfare of the public and (ii) authorizes and directs its Department Director (which shall include, in his or her absence, his or her designee) to render or request Mutual Aid Assistance to and from other Towns and their Departments to the extent of available personnel, equipment and other resources.

Section II – Provision of Mutual Aid Assistance

- A. Activation. Requests for mutual aid ambulance service is determined by each participating community's dispatch procedures, or may be activated at the request of the town EMS department or, if an incident scene, the on-scene commander or their designee.
- B. Scene Control: Retention of Authority. The Department requested to render Mutual Aid Assistance shall report to, and receive instructions from, if present, the on-scene incident commander to which assistance is being rendered: provided, however, personnel rendering Mutual Aid Assistance shall be directly supervised, controlled and deployed by their respective Command Staff and shall be responsible for their individual actions and conduct under their respective Department's regulations, guidelines, and procedures, and by state and federal laws, regardless of the jurisdiction in which such personnel are providing Mutual Aid Assistance.
- C. Employment. When providing mutual aid assistance, personnel rendering such assistance shall not be considered, for any purpose, to be employees of the Town to which such assistance is being rendered. All employment rights and compensation for work performed in or for any Town, pursuant to this Agreement shall be the responsibility of the Town that employs such personnel.
- D. Vehicles/Equipment. Vehicles or equipment furnished in or for mutual aid shall only be operated or utilized by the personnel of the Town furnishing the vehicle or equipment. It is understood that a Town will not utilize privately owned vehicles and equipment to provide mutual aid assistance unless such use is commandeered or authorized by the appropriate agency if its Governing Body in such circumstances where a grave emergency, disaster or widespread conflagration or threat thereof shall exist to warrant such extraordinary measures.
- E. Liability/Insurance. If while rendering Mutual Aid Assistance pursuant to this agreement personal injury, death or property damage or loss occurs outside of the territorial limits of the Town rendering such assistance., the Town rendering such assistance and/or its insurance carrier(s) shall be liable for all legally determined damages that shall pertain to the rendering of such assistance. Each Town shall obtain and maintain sufficient insurance coverage to meet its responsibility hereunder. Such insurance coverage shall include, but need not be limited to: workmen's compensation insurance; vehicular comprehensive and collision insurance; bodily injury and property damage liability insurance and general liability insurance; such insurance to be in accordance with the limits prescribed by the New Hampshire Property Liability Insurance Trust.

- F. Paramedic Intercept Services. Paramedic intercept services may be provided when available to residents or other individuals within the geographic area covered by the Towns upon the request of a department Director. Each Governing Body hereby authorizes its department Chief/Director to develop operating policies and procedures, including development and implementation of a 'Paramedic Intercept Fee' with respect to the provision of such services within respective territorial limits, provided, however, that unless and until expressly authorized and approved by the Governing Body, no such policies and procedures shall purport to establish or otherwise constitute a legally binding obligation or agreement of the Town.

A Paramedic Intercept Fee will be established and noted in Addendum A of this agreement. Said fee will be charged to and be the responsibility of the requesting town. Establishment of a fee greater than Zero Dollars (\$0.00), shall require a 90-day notice to the Towns that are party to this agreement prior to implementation.

Modifications to Town's Paramedic Intercept Fee require approval of a Town's Governing Body.

- G. No Response Obligation. The provisions of this Agreement shall not be construed to impose an affirmative obligation on any Town or Department to respond to a request for Mutual Aid Assistance. At any time such assistance is requested, the Town or Department so requested may, deem it inadvisable to respond and may so inform the requesting Town.
- H. No Charge or Compensation. Mutual Aid Assistance shall be rendered without charge to or compensation from the Town or Department to which such assistance is rendered.
- I. Patient Transport Billing. Departments rendering mutual aid assistance may, at their discretion, bill transported patients at their respective approved rates. Generated revenue will be the property of the transporting service.

Section III – Rules and Regulations

The department Chiefs/Directors shall collectively establish, and may from time to time, amend rules and regulations for giving and receiving Mutual Aid Assistance, such rules and regulations and any amendments thereto be subject to the approval of each Town by action of its Governing Body. Additionally, specific Department's may establish separate agreements for and between them in response to their particular situation of circumstance such agreements to be subject to the approval of their respective Governing Bodies, provided however, that no such agreement shall be binding upon a Town which is not a signatory to such agreement.

Section IV – Copies of Agreement

A current copy of (i) this Agreement (ii) any rules and regulation, complete with any amendments; adopted, pursuant to Section 3 above; and (iii) any duly authorized separate agreements adopted pursuant to Section 3 above, shall be kept on file with the Governing Body.

Section V - Amendment Requires Unanimous Approval

This Agreement may only be amended, upon the approval of the Governing Bodies of all Towns and no action to amend this Agreement shall serve to obligate any Town which has not approved such amendment.

Section VI - Termination of Agreement.

This Agreement shall remain in full force and effect until a Town, through its Governing Body at a duly authorized and noticed meeting, passes a resolution terminating such Agreement, such termination to be effective no earlier than sixty days after written notice of termination, which written notice shall include a duly certified copy of the resolution authoring such termination, is delivered by certified mail to all Towns who are parties to this Agreement. Copies of the termination shall be filed with the Governing Body.

Section VII - TERM AND TERMINATION

A. Term

This Agreement shall commence on the Effective Date and shall continue for one (1) year, with automatic renewals for additional one-year periods to a maximum of four (4) renewals, wherein a review for updates and approval by the Governing Body shall be required unless terminated sooner as provided herein.

B. Termination

This Agreement may be terminated as provided below in this paragraph:

1. Without Cause. This Agreement may be terminated at any time without cause by either party upon sixty (60) days written notice to the other.

2. For Cause. This Agreement may be terminated immediately upon the occurrence of any of the following: (i) either party loses its licensure, certification, or accreditation to offer services or (ii) either party loses the ability to provide services for which this Agreement was sought. Either party may terminate this Agreement upon thirty (30) days prior written notice for a material breach of this Agreement by the other party unless the breach is cured by the breaching party within the thirty (30) days notice period.

3. Compliance with Laws. If, in the opinion of either party's legal counsel, this Agreement is found to violate any existing or future federal or state laws, including but not limited to, Medicare and Medicaid antikickback laws or laws regarding tax exemption, either party shall have the right to terminate the Agreement, effective upon written notice.

IN -WITNESS WHEREOF, the following; being the duly elected and authorized members of the Governing Body; have executed this Agreement as of the date set forth hereafter. The Towns agree to furnish mutual aid Emergency Ambulance Services as and when available, beginning at 12:00 AM June 1, 2024, and ending at 11:59 PM on May 31, 2029 unless expressly terminated in accordance with Section VII.

EMERGENCY MEDICAL SERVICES INTRASTATE MUTUAL AID AGREEMENT

(Beginning at 12:00 AM June 1, 2024, and ending at 11:59 PM on May 31, 2029)

Town of MILFORD

By its Governing Body

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

By its Department Chief/Director

Date: _____

Town of _____

By its Governing Body

Date: _____

Date: _____

Date: _____

Date: _____

Date: _____

By its Department Chief/Director

Date: _____

Addendum A

Paramedic Intercept Fee

Town of Milford: \$0.00

Effective: June 1, 2024

Revised:

MEMORANDUM



To: Board of Selectmen

From: Eric Schelberg, Director

Date: April 8, 2024

Subject: Ambulance Transport – Fee Schedule Increase

This memorandum serves to request the Board to approve an increase to the current ambulance transport fee schedule, as noted below, effective May 1, 2024.

I am proposing the Board approve a 5% increase as follows:

	<u>PROPOSED</u>	<u>CURRENT</u>
Basic Life Support (BLS) – Emergency:	\$ 820.00	\$ 781.00
Advanced Life Support (ALS1) – Emergency:	\$1,178.00	\$1,122.00
Advanced Life Support (ALS2) – Emergency:	\$1,848.00	\$1,760.00
Advanced Life Support (ALS1) – SCT:	\$2,166.00	\$2,063.00
Mileage:	\$ 18.25	\$ 17.35

As the Board may recall, the department implemented a 10% increase in January 2023.

Anticipated 2024 revenue generation: \$31,641.00

I am requesting the Board adopt the proposed increases as noted or, as always, the Board could modify, defer for evaluation and discussion or take no action. Any approved increase can be put into place at any time the Board authorizes.

Please do not hesitate to contact me with questions regarding this subject.



Granite Town Media Advisory Committee

March 29, 2024

Chairman Finan,

The Granite Town Media Advisory Committee unanimously voted to recommend that the BOS re-appoint Thomas Schmidt to fill a three year term as a Full Member on our committee. Tom has been an essential member of GTM and has been serving as the Secretary for most of his time on the board with distinction.

Name: Thomas Schmidt

Term: Full Member; 3 year term expiring in 2027

Regards,

Nathalie Watson
Chairman, GTM Advisory Committee

Susan Mallett

From: Craig Frye
Sent: Friday, March 29, 2024 12:49 PM
To: Susan Mallett
Cc: Mike Viola
Subject: Taxi cab and permit applications
Attachments: 2024 Taxi cab permit and license.pdf

Susan can you please add this letter to the consent calendar for the next BOS meeting. I have the forms with me and will bring them to be signed after the meeting.

Thank you

Craig Frye
Operations Captain
Milford Police Department
19 Garden St
Milford NH 03055
603-249-0630 ext 359
cfrye@milford.nh.gov
www.milfordpd.com



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Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



March 29, 2024

To: The Select Board
Reference: Renewal of Taxi Cab Permit and License

To members of the Milford Town Select Board,

I have received the yearly taxi cab operators permit and taxi cab license applications from Milford Taxi LLC. The permit and license application forms will be furnished to you for your signatures after the approval of both applications, by the Board of Select Persons. The two persons who have applied for operators permit and license are William and Edward LaBell of Milford NH.

All of the background and criminal history checks have been performed and there are no concerns to be addressed.

Captain Craig Frye
Operations Division

Town Hall
1 Union Square
Milford, NH 03055-4240
(603) 249-0628
www.milford.nh.gov
conservation@milford.nh.gov

Town of Milford
CONSERVATION COMMISSION



April 2, 2024

To: Board of Selectmen

Re: Donation for the Granite Town Rail Trail Revolving Fund (\$445.00)

The Conservation Commission wishes to apprise the Board of Selectmen that it has received and approved donations from the runners competing in the 2024 Ghost Train Trail Races, which come in the form of registration fees for the race.

The \$445.00 donated has been deposited into the Granite Town Rail Trail Revolving Fund. These funds are to cover the expenses of the race; the remainder of which will be split with the Brookline Conservation Commission, which shares hosting privileges for this fun and rewarding annual event.

Respectfully,
Chris Costantino
Milford Conservation Commission (Alt) | Coordinator

*POLE ALREADY IN
4/2/24*

PSNH#: 21-1702
PSNH

**PETITION AND POLE LICENSE
PETITION**

Manchester, New Hampshire

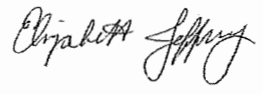
April 1, 2024

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one (1) pole(s), 13/1Y on Perry Road in the Town of Milford.

PUBLIC SERVICE OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY



BY:
Elizabeth Jeffrey, Licensing Specialist

LICENSE

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

ORDERED

This 8th day of March, 2024, that, PUBLIC SERVICE COMPANY OF NEW HAMPSHIRE, dba EVERSOURCE ENERGY be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked EVERSOURCE No. 21-1702, dated 3/8/2024, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

BY: _____

Received and entered in the records of the Town of Milford, New Hampshire, Book _____, Page _____

Date: _____

ATTEST: _____
Town Clerk

PSNH #: 21-1702
Milford

“In accordance with the requirements of RSA 72:23, I(b) the licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed personal and real property taxes no later than the due date. Failure to pay duly assessed personal and real property taxes when due shall be cause to provide a written notice to said licensee to show cause by a date certain specified in the notice to said license should not be terminated for nonpayment of the sums due.

The changes to the within license set forth in the preceding paragraph shall take effect April 1, 2005, and shall remain in effect until changed in accordance with the requirements of RSA 231:163.”

Oval Reservation Form

Date of function: Saturday June 1, 2024 Hours of function: 9:30^{am} - 12:00pm

Name of organization using the Oval: Mike Faques running for N/H House from N.H. 1st

Name of contact person: Michael Faques

Address of contact person: [REDACTED]

Daytime telephone: [REDACTED] Evening telephone: [REDACTED]

Approximate Number of People Expected: 20-50

Police Detail required: no (Police Contact number 249-0630)

Please provide a brief description of the activity on the Oval:

→ see attached handout
handout

M. Faques
Signature

4/5/24
Date

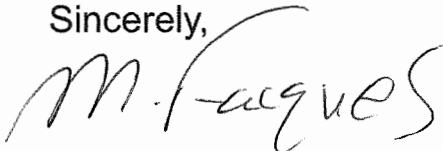
Please provide a description of the activity on the Oval:

I plan to announce my candidacy for NH House of Representatives- Milford district. I will talk on the bandstand and then invite attendees to stay for pizza.

I plan on providing the sound system. If I am unable to secure one, I will request to use the sound system from Granite Town Media.

As you can imagine, the number of folks attending is hard to predict. I hope many Milford residents will attend.

Sincerely,

A handwritten signature in black ink that reads "M. Facques". The signature is written in a cursive, flowing style with a large initial "M" and a long, sweeping underline.

Michael A. Facques

5. town

status

TOWN STATUS REPORT

April 8, 2024

1. Third Party Municipal Payroll Services

The Select Board had requested more information regarding the possible outsourcing of payroll and specific human resource services to a third party contractor. The purpose and intent would be to better understand if cost savings and improved operational efficiencies could be achieved by outsourcing the town's payroll processes to a third party and to receive guidance from the Select Board members on possible partial implementation. Town staff has met with and received initial draft pricing from three separate companies for payroll and human resource services ranging from approximately \$20,000 to in excess of \$80,000 per year.

2. Requests for Proposals

The Request for Proposal seeking proposals from qualified firms of independent certified public accountants to audit the Town's financial statements for the fiscal year ending December 31, 2023, with the option of auditing the organization's financial statements for potential future years was posted with a submittal date of April 18, 2024. The anticipated start date for the selected auditing firm will be May 2024 with a completion date of the 2023 audit by July 15, 2024.

3. Mason Road Bridge Project

The completion Mason Road Bridge Project will be extended into 2025 due to the unanticipated delay in the delivery of materials by vendors. The long material lead times of the bridge packages would not have allowed the construction to be completed in time for the start of school in the Fall of 2024 and impacting school bus routes and residents. The full road closure of Mason Road will occur during the school summer break of 2025. The contractor will be allowed to complete some off-road work this year as long as Mason Road remains open to traffic. Any single-lane closures will be coordinated with Public Works and Police Departments and it is expected that they would be short-term single lane closures. The Town will continue to coordinate with the School and keep residents apprised of the status of the project and associated construction.

4. Milford Master Plan – Kick-Off Meeting Summary

The Master Plan kick-off meeting was held on Tuesday April 2nd, with sixteen attendees supported by three staff members and the four member consultant team, Resilience Planning and Design.

The following topics were discussed:

- Introductions
- Overview of Master Plan Requirements in New Hampshire
- Review the Scope of Work and Timeline for the Milford Master Plan Project
- Overview of the Existing Conditions Phase and Monthly Topic Discussions
- Questions on Background Documents and Data
- Initial Discussion of Outreach and Engagement Strategies

Starting on May 28th, the Master Plan Committee Meetings will be held on the 4th Tuesday of the month at 5:30 pm and will continue through the fall of 2025. At the May meeting, the Committee will be discussing the Draft Outreach Plan as well as Population, Housing and the Economy.

5. Select Board 4/3/24 Work Session – Information Updates

a. Wadleigh Memorial Library Building Maintenance

During the Library roof repair project, it was discovered that water is most likely infiltrating the interior of the building from sections of the exterior brick walls causing additional water damage. Public Work Director, Mr.

Lessard is currently assessing the building and is in the process of contacting contractors to provide cost estimates, mostly likely in the early Spring. The project would be funded through the Contractual Buildings line item in the Public Works Department. Said budget line item was increased by \$28,000 to \$153,000 to pay for the Town's share of the repairs to the Oval Bandstand.

Staff will continue to apprise the Board of Selectmen and Library Trustees as this project moves forward and we have better information.

b. 127 Elm Street Building – Order to Remedy

The property suffered a failure of the sprinkler system on January 29, 2013 resulting in extensive water damage throughout, the shutdown of all utilities, and damage to the building's fire alarm system. On February 22, 2013, the Milford Fire Department issued an Order to Remedy Dangerous Conditions to the previous owner of the 127 Elm Street property, the Mayo Group. (See attached Order and memo to Town Administrator, Guy Scaife). The Order to Remedy required the property owner to take additional steps to secure the building and prevent access by unauthorized persons and is transferable to future owners (e.g. Town of Milford). Currently, the majority of the building remains vacant with the eastern section used by the Town for occasional storage.

c. Capital Improvements Program – Status Update

A municipal capital improvements (CIP) plan is an essential component of the Town's short-term and long-range community planning and budgetary process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Town of Milford annually prepares a six-year capital improvements plan (CIP) to lay out a program of municipal programs and projects that require a significant capital outlay. The CIP encompasses major projects currently underway and/or future projects to be undertaken with public funds. The 2025-2031 Capital Improvements process has officially begun with the first meeting of the Advisory Committee scheduled for May 22nd with the process concluding (formal adoption by the Planning Board) on October 17th. (See attached Draft CIP Advisory Schedule)

6. Board, Commission, Committee Volunteers

The Town is actively seeking volunteers seeking to serve on the various boards, commissions, and committees. The following is a listing of current vacancies:

- | | |
|----------------------------|-----------------------|
| a. Board of Adjustment | 2 Alternate Positions |
| b. Conservation Commission | 2 Alternate Positions |
| c. Recycling Committee | 1 Full Time Position |
| d. Planning Board | 2 Alternate Positions |

If you are interested in applying, please contact the Administration Office or visit the Town website at www.milford.nh.gov and download /complete the volunteer application.

22 February 2013

Mr. Adam Sheerin
Mayo Group
28 Damrell Street, Suite 200
South Boston, Mass. 02127

Re: 127 Elm Street, Map 19, Lot 10, Milford, New Hampshire

ORDER TO REMEDY DANGEROUS CONDITIONS

In accordance with the authority granted under the New Hampshire RSA 153:14 II, the undersigned have determined that the building located at 127 Elm Street, Map 19, Lot 10, Milford, New Hampshire has conditions that exist, that are dangerous to the lives and safety of the public.

The following violations of the New Hampshire Code of Administrative Rules, State Fire Code, Saf-c-6000 currently exist in the building at 127 Elm Street, Map 19, Lot 10, Milford, New Hampshire.

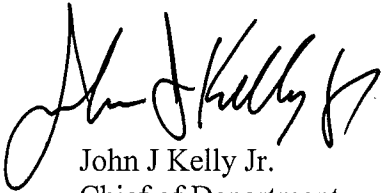
You are hereby ordered to:

1. Every person owning or having charge or control of any vacant building, premises, or portion thereof shall remove all combustible storage, waste, refuse and vegetation and shall lock, barricade, or otherwise secure the building or premises to prohibit entry by unauthorized persons. The building shall have all first floor windows and doors barricaded and secured, in addition the entire building shall be secured by a fence of not less than six (6) feet in height. These measures shall be in place within 30 Days of service of this order. UFC NFPA 1 2009 edition, Chapter 10, Section 10.13.1

All construction shall comply with the applicable requirements of the State Fire Code and any applicable local ordinances permit requirements or requirements of local land use boards.

You have the right to appeal this order to the Superior Court within 14 days after the receipt of this order. Pursuant to RSA 153:12, parties appealing to the Superior Court under RSA 153:14 II, shall file with said court a bond in the amount to be fixed by the court with at least two sufficient sureties, to be approved by the court, conditioned to pay all costs on such appeal in case such appellant fails to sustain his appeal or the same be dismissed for any cause.

So ordered,



John J Kelly Jr.
Chief of Department
Milford Fire Dept.

Served in hand by OFFICER N. STONE #14 on this date of 2/22/13 1138



Fire Department MEMORANDUM

TO: Guy Scaife, Town Administrator

FROM: Capt. Jason A Smedick

DATE: May 22, 2013

SUBJECT: 127 Elm Street

Per your request the following is an outline of the options regarding the aforementioned property:

Due to the lack of building maintenance the property suffered a catastrophic failure of the sprinkler system on January 29, 2013. As a result the entire building suffered extensive water damage throughout resulting in the shutdown of all utilities and damage to the buildings fire alarm system.

Because the building is vacant and the owner has decided not to make the necessary repairs there is the potential for an extensive mold problem throughout the 2 story portion of the building.

Should the building be purchased and the entire sprinkler system would most probably need to be replaced at the cost of several thousand dollars. Replacement is most likely the only option due to the extent of the damage to the system.

The extent of the damage to the fire alarm system is unknown however it is in need of repair as well.

It is my opinion based on the extent of the damage that should the building be purchased that it would be less expensive to raze the building and build a new structure to suit the owner's needs.

Attached you will find a copy of the incident report.

UPDATED: 2024 CIP COMMITTEE SCHEDULE

WEDNESDAYS AT 6:30 PM

<u>DATE/ Dept. Presenters/</u>	<u>LOCATION</u>
--------------------------------	-----------------

May 22, 2024: Orientation	BOS Meeting Room
May 29, 2024: Rec Dept/Ambulance	BOS Meeting Room
June 5, 2024: Fire Dept/Library	BOS Meeting Room
June 12, 2024: Utilities Dept.	Police Dept Training Room
June 19, 2024: School District	BOS Meeting Room
June 26, 2024: Dept. Public Works	BOS Meeting Room
July 3, 2024 - No Meeting	
July 10, 2024: Project Ranking	Police Dept Training Room
July 17, 2024: Draft Plan Review	BOS Meeting Room
July 24, 2024: Final Meeting If Needed	BOS Meeting Room
October 11, 2023	
(Noted Dates):	
8/6/24: Planning Bd. Work Session (Draft Report) Presentation	
8/19/24: BOS Draft Report Presentation	
10/3/23: First Planning Board Public Hearing	
10/17/23: Second Planning Board Public Hearing and Plan Adoption	

1 MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

2 **March 25, 2024**

3
4 **PRESENT:** Tim Finan, Chair Lincoln Daley, Town Administrator
5 Paul Dargie, Vice Chair Susan Mallett, Executive Assistant
6 David Freel, Member
7 Chris Labonte, Member
8 Tina Philbrick, Member
9

10 **1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**
11 **INSTRUCTIONS:**

12 TA Daley called the meeting to order at 5:30 p.m. Introduced the Board Members and led the audience in the
13 Pledge of Allegiance. Joan Dargie, the Town Clerk, swore in newly elected Selectman Paul Dargie and Se-
14 lectwoman Tina Philbrick.
15

16 **2. APPOINTMENTS – (Approximate times)**

17 **5:30** - Town Administrator Daley asked the Board to nominate a new Chair.

18 **Selectman Dargie motioned to nominate Selectman Finan as Chair, Selectman Philbrick seconded the mo-**
19 **tion. All were in favor. The motion passed 5/0.**

20 **Selectman Finan motioned to nominate Selectman Dargie as Vice Chair, Selectwoman Philbrick seconded**
21 **the motion. All were in favor. The motion passed 5/0.**
22

23 **5:40 p.m. – Request for Hazmat Mitigation Plan Approval – Ken Flaherty, Fire Chief**

24 Chief Flaherty presented the Hazard Mitigation Plan to the Board of Selectmen, Selectman Labonte had some
25 suggested changes, but nothing major that could not wait for the next round of updates.

26 **Selectman Dargie made a motion to approve the adoption of the Hazard Mitigation Plan. Seconded by**
27 **Selectman Philbrick. All were in favor. The motion passed 5/0.**
28

29 **5:55 p.m. – Request for Approval of SAFER Grant – Ken Flaherty, Fire Chief**

30 Chief Flaherty explained the SAFER Grant, gives them money to staff 6 new personnel for 3 years. (Not including
31 gear or uniforms). When the grant runs out, there is no requirement to keep the hires on. It's very competitive
32 and a limited number of applicants get the grant. Discussion regarding the possible effects on tax rate and staffing
33 ensued, and Chief Flaherty suggested a work session to further discuss the future staffing plans of emergency
34 services. Finan noted more work sessions should happen to discuss topics like this. Selectwoman Philbrick asked
35 how long after filing for the grant does he hear back, and Chief Flaherty said about 6 months. Selectwoman
36 Philbrick also asked if the request must be for 6 people or can it be for 3? Chief Flaherty said either, and if we
37 apply and then deny the grant, we are not able to apply for 3 years. Selectman Finan suggested we might add one
38 personnel each year, and Chief Flaherty explained you can't run a truck with just one person. TA Daley empha-
39 sized the need for a series of work sessions to further discuss and also suggested Chief Flaherty to provide and
40 analysis to justify the service levels for our community. TA Daley noted he is in favor of applying for grant and
41 having a series of work sessions, as it is non-committal, it gives us time to look closer at the future.

42 **Selectman Freel made a motion to approve Chief Flaherty to apply for the SAFER Grant and we will plan**
43 **a work session in April. Seconded by Selectman Philbrick. The motion passed 4/1**
44

45 **6:10 p.m. – Request to remove the “order to raze” at 369 Elm St – Ken Flaherty, Fire Chief**

46 Chief Flaherty explained that the building had a fire a couple years ago and the Fire Department found mold and
47 other issues. Chief Flaherty would like to remove the order to raze now that the new owner has done work to
48 correct the issues. Selectman Labonte asked who is responsible for following up on these types of orders to make
49 sure they don't fall through the cracks going forward. Chief Flaherty explained because there have been three
50 different owners since the order to raze, including one who was out of the country, it has delayed the ability to
51 raze the building. Selectman Dargie asked if there are other orders like this that are out there? Chief Flaherty
52 noted there is one, that is a Town owned property. Selectman Labonte suggested we have a work session on that
53 one as well.

54 **Selectman Dargie made a motion to approve rescinding the order to raze the building at 369 Elm St. Se-**
55 **conded by Selectman Labonte. All were in favor. The motion passed 5/0.**
56

57 **6:25 p.m. – McLane and Goldman Dam Feasibility Study Updates – Lincoln Daley & Nicole Crawford**

58 TA Daley opened the presentation to explain why we are taking a second look at the feasibility of the dam removals and asking the Board to allow staff to work with the other agencies to submit a pre-application for the larger funding mechanism going forward. TA Daley noted the two dams are McLane Dam constructed in 1846 and reconstructed in 1992, which is Town owned and in poor condition but low hazard. The Goldman Dam constructed in 1810, reconstructed in the 1960s, is privately owned and maintained by the Town, this one is also in poor condition but a low hazard. Both are on the Souhegan River and are historic and are prominent features of our downtown area. They once powered local mills but no longer function in that capacity. These two dams do not provide flood protection and in fact, may increase flooding with heavy rain events. They also contribute to poor water quality conditions in violation of state standards. Some reasons to consider dam removal are Environmental, Social, Economic and Regulatory.

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68 Ms. Crawford took over and discussed the 2014 study and what was examined, including feasibility, impacts, as well as costs associated with dam removal. They determined it was feasible to remove the dams and the estimated removal costs were \$493k for McLane and \$285K to \$332k for the Goldman dam and there were numerous grants available to defray costs. It would decrease the river width and depth upstream of each dam. Increased velocity through the area and no change to the magnitude or timing of flow downstream of the dams. It may move accumulated sediment downstream but would not “Dry up” the river. Reasons why we are looking at this again are because of dam maintenance and they are past life expectancy, it allows opportunity to be proactive and remove the threat of dam failure, and eliminate maintenance costs. There is a broader movement to restore Souhegan River Basin that is looking to improve water quality, enhance fish passage and habitat. This movement has some available funding and free technical assistance. This would be Milford’s chance to get its share of the Bipartisan Infrastructure Law historic investment in water infrastructure. The study would be an update to the prior study and look at action vs no action. The study has updated items like site conditions, regulations etc. that might have changed. We are looking at Clean Water State Revolving Fund (CWSRF) which would provide stormwater planning loan from the NH DES, Principal forgiveness up to \$100k, Minimal costs to the Town, (staff time and interest on loan). Funding is NOT guaranteed but is competitive. There are also multiple additional sources for funding if the Town is interested in the removal of the dams.

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84 Ms. Crawford noted technical assistant partners are available and include New England Water Infrastructure Network and they would work with us to do the application. The timeline includes pre-application due in May, by September the DES releases the list of projects authorized for funding and Town vote in March of 2025 to have the authority to borrow from the loan. Then in June 2025 we would submit the full application for the loan. Selectman Labonte asked if we put out an RFP to see who would do the study. He feels this is backward to ask for loan not knowing the cost of the study and is concerned that the Merrimack dam removal looks atrocious.

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90 Ms. Crawford noted this study would answer these questions. TA Daley explained that doing this study increases our chances for more funding. Selectman Dargie suggested we apply and then find out the cost, if higher then we can decide if we want to proceed with the extra cost. Selectman Freel asked what was the length of the loan? TA Daley said his understanding is the length of the project. This is a loan forgiveness and the Town gets reimbursed as the work goes on.

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95 Selectman Labonte is asking what the interest rate is and whose budget does this come from? TA Daley interest rate will be defined at the time we are granted the loan.

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97 Selectman Freel asked what does the Agency CWSRF get out of this process. Ms. Chloe Shields NE Water Infrastructure network, and the get US environmental dollars. They are a non profit and here to provide assistance and funding support.

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100 TA Daley explained we were approached by Ms. Shields and the DES. Selectman Freel likes the aesthetics of the dams being there, and noted Merrimack looks like a bomb went off there. Selectman Finan says good idea to do the study and decide from there with the updated information.

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102
103 Deb Lizelle from the NH DES spoke and noted you can do 5 to 30 year loan, but for this project you are probably looking at 5 years, that doesn’t mean you will need the full 5 years, project like this would be about 2 years. Last year’s rates were 1 - 2 percent and considered low rate, might go up a bit this year a small amount. Typically, consultants submit a monthly invoice to the Town, and the Town would submit that to be reimbursed. The conversation continued with various scenarios and questions. Chair Labonte made clear that this is just to approve the pre-application, if the RFP is too high, we can refuse the money.

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Selectman Freel made a motion to allow TA Daley with help of New England Water Infrastructure Network to apply for the grant not to exceed \$100,000. Selectwoman Philbrick seconded the motion. All were in favor. The motion passed 5/0.

6:40 p.m. – Police Memorial – Captain Frye and Leo Lessard

Captain Frye explained that they would like to move the memorial from where it is now to the area by the sallyport. There is \$3,100 in the memorial account left for expenses. Leo Lessard is not clear whether this would happen this year or next year. A presentation with pictures of current memorial location and the suggested new location. The new site has electricity already to support lighting. Captain Frye feels it would have better visibility in the new area. Selectman Labonte agrees it needs work to improve it, but not so sure he feels it should be moved. His concern is that private money for the memorial and he wants to be careful how that gets spent. The gentleman who raised money (Paul) noted he sees both sides of the argument, but really questions the maintenance and asked when was it at least swept up. Selectman Freel said as long as maintenance, police and the people that raised money are in agreement, the Board of Selectmen doesn't need to approve.

No approvals by Board of Selectmen are needed for this action.

6:55 p.m. – Approval of Judy Hohenadel as a member to the Heritage Commission with term expiring 2027

Judy introduced herself, she has lived here for 50 years, worked at Hampshire Hills in their nursery, in the library. She knows and enjoys history of the Town, she has taken pictures of graves and put them with the family information. Selectman Finan read the letter from David Palance Chair of the Heritage Commission that highly recommended her for the position as a member. He also explained Sarah Brown has decided to step down leaving this position open. Many thanks to Sarah Brown for her time on the Commission

Selectman Labonte made a motion to appoint Judy Hohenadel as a member of the Heritage Commission. Seconded by Selectman Freel. All were in favor. The motion passed 5/0.

7:10 p.m. – Foster Road Class VI Discussion – Lincoln Daley

Request by Joe Vallier to maintain the class VI section of the Foster Road between Federal Hill and Wallingford Road. In speaking with Mr. Vallier, he stated the request to create snowmobile trail is no longer being pursued and he is seeking approval to create a safe/accessible pathway. TA Daley spoke with Town council to look at this issue of the class VI portion of this road, it's been determined this portion of the road is categorized as class VI between Federal Hill Road and Wallingford Road for about 1000 feet. Review of deeds confirmed Easement or Prescriptive rights allow the town to maintain it as a class VI and pass over it. The other issue is that the first request asked for snowmobiles to pass and repass over that section of the roadway. TA Daley noted that after some research and per state RSA's the Board of Selectmen can actually restrict the use of the snowmobiles over that section of roadway. Similar can be said for ATVs and vehicles. Both would require a public hearing process to create regulations that would restrict certain uses. Other topic involved is maintenance and the Town has the right to maintain with limitations so as to allow year-round travel by the public for five consecutive years could result in determination that this would be deemed a class 5 road status. The Town should not use highway funds for purposes of maintaining the class VI roadway. People should not remove trees except by license from the Town, the Town can maintain by removing trees, cutting grass, and minimal maintenance however. Chair Finan suggested we should vote on the request from Mr. Vallier to perform maintenance and in the future look at possibility of restricting and putting up bars.

David Wilson, says this issue has been kicking the can down the road and doesn't need to be this way. The work done has been done without permission, and the person doing work is not an abutter. There is no grass so mowing is not necessary. Not necessary to have someone other than the Town or abutters to maintain it. He doesn't want a network of trails to be in the neighborhood. No need for tractors, chainsaws, mowers and other large equipment. Nor'easters goal is to put network of trails thru this entry point and he is not for that. Mr. Wilson is happy to maintain the trail for anyone who uses it, but not for motorized vehicles. He is asking for a vote to make it a dead issue.

159 Jane Tessier, spoke next, noted a few attended the Conservation meeting and asked if Mr. Vallier had any permis-
160 sion to cut down any trees and that would be the Board of Selectmen to grant permission. She feels this says a lot
161 about this gentleman and its plain and simple what needs to be done.

162 Jeff Wells, Shared handouts with the Board of Selectmen. Mr. Finan noted that this issue before the board is
163 whether to grant Mr. Vallier the right to maintain the road. Mr. Wells said the right to grant Mr. Vallier’s request
164 is driven by whether this is a class VI road. He feels this is not a class VI road, and requires much documentation.
165 He says roads created by prescription were abolished by the NH legislature in 1968, so that means that from 1948
166 to 1968 (or prior to 1948, but that is difficult to prove because the people are dead) it needs to be proved that there
167 was 20 years of consecutive years of use of the road by the public, there were businesses on the road and other
168 requirements. In order to move forward, it would be necessary to determine if this is a legal road.

169 Selectman Labonte, noted deeds refer to the Class VI road and the deeds are recorded in the Hillsborough Registry
170 of Deeds. Select Chair Finan noted that they will be acting based on the due diligence done by TA Daley and
171 Town Council.

172 Chris Constantino noted unregistered vehicles need permission from the Board of Selectmen, and to address what
173 Mr. Wells was saying there is a difference between an abandoned road and a discontinued road. Just because a
174 road was abandoned it doesn’t mean it’s been discontinued. There is a lot more to it, and legal steps need to be
175 taken but this is still considered a Class VI road. Joe Vallier is a valued member of the cadre of volunteers in the
176 Town of Milford Conservation Commission that manage 19 miles of trails and they can’t do it with just the seven
177 commission members. Mr. Vallier saw a need and did the work; however, the neighbors did not feel the work
178 needed to be done.

179 TA Daley made a correction to his statement, the Town can grant permission for OHRV, and ATVs on Class VI
180 roads.

181 Ryan Rotel, one of the statements if for the Town to represent the will of the public, and it’s clear the residents in
182 the neighborhood are very opposed. He is concerned about the long-term purpose and that is what they are op-
183 posed to.

184 Nancy Delaney, noted the process has troubled her, she’s lived there for more than 30 years, and likes the quiet
185 and privacy of the neighborhood. It’s such a short distance on Foster Road it didn’t make sense for Snowmobile
186 trails, but hearing the suspected long-term purpose to make it part of trail system she is not happy. She discussed
187 people in jeeps and trash being left on the trail. Her major conflict is when Joe dropped the first tree, she felt it
188 was ok because it was dangerous, however no one ever came and asked if it was ok to do the work. Then to find
189 out he had no permission and in fact, was told no, she is now skeptical.

190 Selectwoman Philbrick noted this has taken a long time and Board of Selectmen should not allow someone who
191 is not an abutter to do the maintenance, and she would be livid if it was her property.

192 Selectman Freel feels like if going to maintain trails, there should be a plan and have someone in charge so that
193 the Town is notifying neighbors ahead of time.

194
195 **Selectwoman Philbrick made a motion to deny Mr. Vallier’s request to maintain Class VI portion of Foster**
196 **Road. Seconded by Selectman Dargie. All were in favor. The motion passed 5/0.**

197
198 **3. PUBLIC COMMENTS – None**

199 **4. DECISIONS**

200
201 **a. CONSENT CALENDAR**

- 202 1. Confirm selection of current (Tammy Scott) and alternate (Leo Lessard) representa-
203 tives on the NRSWMD (Nashua Region Solid Waste Management District)
- 204 2. Approval to re-appoint Katherine Kokko to serve as a member of the Heritage Commis-
205 sion with a term expiring 2027
- 206 3. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA
207 (31:95(b)) Donation (HealthTrust) to the Town of Milford for the Town Wellness Cam-
208 paign Special Purpose Fund – \$1,000

- 209 4. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA
210 (31:95(b)) Donation (HealthTrust) to the Milford Fire Department for the Town Wellness
211 Campaign Special Purpose Fund - \$500
- 212 5. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA
213 (31:95(b)) Donation (Joan Selectman Dargie) to support the Bandstand Upkeep / Res-
214 toration Special Purpose Fund - \$100
- 215 6. Acceptance and Appropriation of Unanticipated Revenues Under \$10K NH (RSA
216 (31:95(b)) Donation (Janet Langdell) to support the Bandstand Upkeep / Restoration
217 Special Purpose Fund – \$1,200
- 218 7. MS 232 Report of Appropriations - Needs Signatures
- 219 8. Notice of intent to Excavate – North River Road, Tax Map 3, Lot 12

220
221 **Selectman Labonte made a motion to approve the consent calendar Items 1 through 7. Seconded by Se-**
222 **lectman Philbrick. All were in favor. The motion passed 5/0.**
223

224 Selectman Dargie noted the email that was received from Mr. Mark Mrozek asking to remove item #8 from the
225 Consent Calendar. He feels we don't have a reason to not approve the Intent to Excavate. Some discussion if the
226 form was filled out correctly. TA Daley noted that he talked with Assessing Consultant and has 30 days to act on
227 the request. He feels it should be considered for further review before the board takes action on this one. Not
228 clear that it's tied into the AoT request. Selectman Labonte, asked if TA Daley can have it cleared up in the next
229 48 hours or so. TA Daley says he feels it can be, he just wants to review.
230

231 **Selectman Labonte made a motion to approve the consent calendar for item #8. Seconded by Selectman**
232 **Freel. All were in favor. The motion passed 5/0.**
233

234 **b. OTHER DECISIONS**

235 **1. Request for Input and Approval of 2024 – 2025 Board of Selectmen's Meeting Schedule**
236 **(draft calendar)**

- 237 • Make a light agenda before elections
- 238 • Be cognizant not to interfere with School Board Meetings
- 239 • Do we want to cancel Dec 30? Keep as is and address as we get closer if needed
- 240 • Selectman Dargie made a motion to accept the calendar and Selectman Labonte se-
241 ceded. All were in favor. The motion passed 5/0.

242
243 **2. Request for Update to the Board of Selectmen Representative's Listing for 2024 –**
244 **2025 Boards, Commissions, Etc.**

- 245 • Select Chair Finan suggested we spend more time than we normally do. He sug-
246 gested weighting each based on the time required. This could be decided in a work
247 session.
- 248 • Suggested to follow NHMA's recommendation to switch up the assignments.
- 249 • Let TA Daley know what your preferences are and weight as first, second, third
250 choice.
- 251 • Work Session on Wednesday, April 3, 2024 at 5:00pm
- 252 • Mr. Thornton requested a representative for the Cemetery Trustees, not a voting
253 member.
- 254 • The topic returned to the Work Session with Fire, we need to give him time to pre-
255 pare, and it can be any night but April 10, 25, or 26th. He wants deputies involved

256 as well. Selectman Labonte asked if we are working on the Fire department alone,
257 and then joining departments.

- 258 • TA Daley suggests he sit with Chief Flaherty and Chair Finan to define the topics.
259 If it ends up combined with all the departments, we need banquet or a larger room.
- 260 • Selectman Freel wants to hear both pros and cons.
- 261 •

262
263 **5. TOWN STATUS REPORT –**

264 **1. RFP for Auditing Services**

265 Two RFPs will be issued by tomorrow.

266 Proposal for replacing LED lights in Town Buildings.

267 RFP for payroll, there has been discussions and they continue to explore options for services.

268 Selectman Freel said he'd love to hear dates to ensure the projects are on track.

269 Put payroll on agenda for the next meeting. Selectman Labonte wants to get a copy of findings for the payroll
270 services so far.

271 There has been a small pool of candidates for the open Finance Director, we may have to use third party to fill in
272 and provide some services

273 Ms. Kokko asked about entering contracts for multiple years without Town Authority to do that. TA Daley noted
274 this qualified for the ability to do so, he had conversation with legal counsel to confirm.

275 Mr. Thornton noted we are spending significant time massaging the time clock data so it's costing us time to use
276 the time clock.

277
278 **2. Keyes Memorial Park**

279 Various improvements to the Keyes Memorial Park, a thank you to Leo Lessard and staff for the great job and all
280 their efforts. Light poles should be installed by middle of next month. Lighting is all wired, not solar.

281
282 **6. DISCUSSIONS**

- 283 1. Board of Selectmen Goals and Objectives – Moved to a Work Session on April 8th, 2024
- 284 2. Selectman Labonte asked where we are with the Economic Development Advisory Council (EDAC). TA
285 Daley noted goal is to get up and running as soon as the Master Plan gets going and he feels important to
286 keep on the list. He will speak with Director and get it on the priority list.

287
288 **7. SELECTMEN'S REPORTS/DISCUSSIONS**

289 **a) FROM PROJECTS, SPECIAL BOARDS, COMMISSION & COMMITTEES**

290 **b) OTHER ITEMS (that are not on the agenda)**

291
292 **8. PUBLIC COMMENTS –**

293 None

294
295 **9. APPROVAL OF FINAL MINUTES –** For March 11, 2024. Selectman Dargie sent suggestions for amend-
296 ments.

297
298 **Selectman Dargie made a motion to approve the final minutes of March 11, 2024 as amended. Seconded**
299 **by Selectman Labonte. All were in favor. The motion passed 5/0.**

300
301 **10. INFORMATION ITEMS REQUIRING NO DECISIONS.**

302
303 **11. NOTICES.** Notices were read.

- 304 a. There will be a Work session on April 3, 2024 at 5:00 to discuss Board of Selectmen issues.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING – 3/25/2024

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- b. The next Board of Selectmen’s meeting is April 8, 2024 at 5:30 in the Board of Selectmen’s meeting room, 1 Union Square, Milford NH at 5:30pm. This will be a HYBRID meeting. Information to access ZOOM will be posted on the Town’s website on or before April 5th, 2024.

12. NON-PUBLIC SESSION – None

13. ADJOURNMENT: Selectman Labonte moved to adjourn at 8:45. Seconded by Selectman Freel. All were in favor. The motion passed 4/0.

Tim Finan, Chairman

Paul Dargie, Vice-Chairman

Dave Freel, Member

Chris Labonte, Member

Tina Philbrick, Member

1 APPROVED
2 MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
3 March 29, 2024
4

5 **PRESENT:** Tim Finan, Chairman Lincoln Daley, Town Administrator
6 Paul Dargie, Vice Chairman Susan Mallett, Executive Assistant
7 Dave Freel, Member
8 Chris Labonte, Member
9 Tina Philbrick, Member
10

11 **1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**
12 **INSTRUCTIONS:**

13 Chairman Finan called the meeting to order at 2:00 p.m.
14

15 **2. STATE OF NH – OPIOID SETTLEMENT PARTICIPATION FORMS**

16 TA Daley explained the NH DOJ has negotiated with five companies related to their opioid conduct. Three of the
17 companies are Walmart, CVS and Walgreens, the other two are opioid manufacturers, TEVA and Allergan. The
18 settlements, in total, will bring approximately \$100 million dollars into New Hampshire to help fight the opioid
19 crisis. Milford had been identified as a jurisdiction that is eligible to apply to the Opioid Abatement Commission
20 for a share of these funds.
21

22 As in past settlements, Milford has been identified as one of the cities or towns with a population of at least 10,000
23 from which the defendants want participation agreements for all five of the settlements. The defendants want this
24 to end their exposure and the Milford will not bring an opioid related lawsuit against them in the future. Some of
25 the things this covers are access to treatment, travel to and from, housing, preventative programs such as in
26 schools. First responders can submit for reimbursement when they procure Narcan or naloxone.
27

28 Selectman Freel asked if we sign, does that mean we can't have further litigation?
29

30 Staff and Town Counsel have reviewed the information and have no issues with the Select Board executing said
31 agreements. This will allow Milford to have the opportunity to receive funding for local opioid abatement pro-
32 jects and programs to assist those in need. It is recommended that the Board of Selectmen vote to execute and
33 allow Milford the opportunity to be eligible for the settlement funds.

34 **Selectman Freel made a motion to execute the 5 agreements. Seconded by Selectman Labonte. All were in**
35 **favor. The motion passed 5/0.**
36
37

38 **13. ADJOURNMENT: Selectman Labonte moved to adjourn at 2:45. Seconded by Selectwoman Philbrick.**
39 **All were in favor. The motion passed 5/0.**
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42 _____
43 Tim Finan, Chairman
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43 Paul Dargie, Vice-Chair
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46 _____
47 Dave Freel, Member
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46 _____
47 Chris Labonte, Member
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51 Tina Philbrick, Member