APPROVED <mark>(AMENDED 7-24-17)</mark>

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

February 27, 2017

PRESENT: Mark Fougere, Chairman

Kevin Federico, Vice Chairman (via Skype)

Gary Daniels, Member Mike Putnam, Member Katherine Bauer, Member

Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary

David Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: After the 5:00 p.m. non-public session was adjourned, Chairman Fougere called the public meeting to order at 5:30 p.m., introduced Board members including Vice Chairman Federico via Skype and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Chairman Fougere announced that in non-public session, a legal matter was discussed and two decisions were made.

2. APPOINTMENTS:

5:00 p.m. – **Non-Public Session (RSA 91-A:3,II(e))** – **Legal.** Selectman Putnam moved to enter into non-public session at 5:00 p.m. in accordance with RSA 91-A3,II(e) – Legal. Selectman Bauer seconded. All were in favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session at 5:20 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to seal the minutes of the non-public session. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Chairman Fougere announced that in non-public session the Board discussed a legal issue and two decisions were made.

5:30 p.m. – **Abatement and Equalization Ratio.** Town Assessor Marti Noel explained there are five abatements on two properties, the application had gone through the courts as an appeal, it was decided that they should be awarded. The abatements were Current Use appeals of Federal Hill Realty Trust LLC and Utopia Realty Trust LLC and are presented tonight for signature. Based on the information provided, the Department of Revenue Administration has determined the median ratio for the land, buildings and manufactured housing in Milford for tax year 2016 to be 94.9%. Ms. Noel indicated a few condos are starting to trend; she will keep her eyes on them for the next year. Selectman Putnam moved to approve the abatements as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

5:40 p.m. – **Payment of Election Volunteers (Workers).** Town Clerk Joan Dargie explained it was a little confusing at the November presidential election regarding paying volunteers. At one point in time, all the volunteers were told that they would be paid. When the town pays them, they must be created as an employee through payroll, which costs a lot. Ms. Dargie polled town clerks around the state and some pay all of their workers. Other towns use only volunteers and do not pay them at all. Some towns give volunteers a stipend for the time they are at an election. Town Moderator Pete Basiliere and Ms. Dargie have talked about this and would just like to use volunteers. In the future, they would like to give a gift card to the volunteers. Some people work multiple shifts or multiple jobs at the election. The town does not want to pay anyone and we feel we can get volunteers for all elections.

Selectman Daniels would leave this decision up to the Town Moderator. Chairman Fougere likes the gift card idea. Selectman Bauer asked if gift cards would be a problem. Finance Director Jack Sheehy said it is not a problem so long as the town sticks to the law. Karen Blow said the W-2 is to know if someone has hit the \$600 threshold, it just make is easier to have them fill out the W-2. Ms. Blow continued if people want to volunteer we would need a volunteer waiver to be signed, also the gift cards need to be taxed. Ms. Dargie stated if the town declares it will only use volunteers, that would void the volunteer waiver. The moderator wants to start using only volunteers at the March 2017 town election. Selectman Bauer asked if the volunteers work the entire day? Ms. Dargie said some of them do, others do not, but the town either needs to pay everyone or pay no one. No town has a little of each. Selectman Bauer thinks there should be something done to thank the volunteers. Ms. Dargie noted there were about 16 people that asked to be paid at the presidential election. When there is a presidential election, that year has four

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elections. Selectman Bauer asked if the volunteers know that they will not be paid? Ms. Dargie is pretty sure Town Moderator Pete Basiliere lets them know when he asks them to volunteer. Chairman Fougere said for Ms. Dargie to work this out with Pete Basiliere and to let the people know they will not be paid. Selectman Putnam would be okay with not paying them.

Town Clerk Dargie indicated there is a special notice HB579 going through legislation that would allow non-municipal tractor trailer registrations to be done out of state that would reduce the town revenue by \$7,000 to \$10,000; she is hoping this does not pass.

5:50 p.m. – **Boy Scout Troup 4 use of Shepard's Park.** Anne Edwards-Parker indicated on behalf of Boy Scout Troop 4 that they are Requesting the use of Shepard Park for their 100th anniversary celebration as the oldest Boy Scout Troop in New Hampshire. The event will include a ceremony, overnight camping, daytime activities, a barbeque with special guests including Governor Sununu and local dignataries. Troop 4 dates back to 1912. Selectman Putnam moved to approve the request. Selectman Daniels seconded. All were in favor. Motion passed 5/0. Selectman Daniels asked if the field has automatic irrigation? It was noted the irrigation is run through the Scout House and that they should work with DPW so that nothing is punctured by pitching tents. Selectman Bauer thanked the leaders for all of the time they put in.

3. PUBLIC COMMENTS. (items not on the agenda). There were no public comments.

4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed from the Consent Calendar for discussion. Selectman Putnam moved to approve. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

1) Request for Approval to re-appoint Janet Urquhart and Kim Rimalover as full members to the Conservation Commission. The Board approved the re-appointments.

2) Request for Approval to re-appoint Rodney Delafellice as an alternate member to the Conservation Commission. The Board approved the re-appointment.

 Request for Approval to re-appoint Anne Edwards-Parker as a full member to the Ethics Committee. The Board approved the re-appointment.

 4) Request for Approval to re-appoint Polly Cote as a full member to the Heritage Commission. The Board approved the re-appointment.

5) Request for Approval to re-appoint Claudia Lemaire and Paul Bartolomucci as full member to the Recreation Commission. The Board approved the re-appointment.

 6) Request for Approval to re-appoint Celeste Philbrick Barr to the Local River Management Advisory Committee. The Board approved the re-appointment.

1) Scheduling of Selectmen at Polling Location for the March 14 Town Vote. Some of the time slots

b) OTHER DECISIONS.

he gets his schedule.
TOWN STATUS REPORT.
a) Community Lands Sand & Gravel Update. An alteration of terrain permit was applied for the gravel

were filled in, Selectman Daniels has not found out then he can be at the polls and will contact Mark Bender when

removal and wildlife mitigation and copies have been distributed to interested groups. A timber harvest has been completed and when we get them the timber, revenue will be negotiated with the town. On March 7, the Planning Board will review the plans and provide comments to the Board. Fieldstone will provide comments to the town at the next Board of Selectmen meeting. The process is moving forward.

Suzanne Fournier, Coordinator, Brox Environmental Citizens Group asked about the market survey that should

Suzanne Fournier, Coordinator, Brox Environmental Citizens Group asked about the market survey that should be done within 3-5 years of excavation noting the plan has an undetermined amount of revenue and it is based on the market. Ms. Fournier asked if a market survey will be done. Chairman Fougere responded that the excavator will purchase all of the gravel so if the market collapses, the operation will be shut down. They have agreed to buy the gravel at the price quoted. Ms. Fournier said she hopes that the Board is being honest. The video last year at deliberative session said the sales will generate approximately \$1 million over 3-5 years. Chairman Fougere said if there is no market, the sand cannot be sold; it is an unanswerable question. Ms. Fournier responded that the answer is out there, but who is selling what to whom? Does the town follow the gravel removal ordinance? Also, this is starting a

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new commercial operation which requires a permit. Chairman Fougere said it is an ongoing project, it is a grandfathered pit. Ms. Fournier said no one is disputing that, we have a gravel ordinance that went in after this went into effect. In the ordinance, Ms. Fournier stated the hours of operation are identified, but the plan shows hours outside of the ordinance hours, it also shows it to be a six day a week operation. Mark Bender explained the plan hours are not correct, in the contract, it states there will be no Saturday or Sunday operation. That will be corrected. The 6-7 a.m. Monday through Friday part of the operation is restricted to loading trucks. That will be included in the final contract. Ms. Fournier indicated there was a problem with dust with the sports fields. Chairman Fougere said the state was called and there were no violations found. Ms. Fournier said there was no determination; but there were many reminders to the town to send out the water trucks to keep the dust down. The ordinance has things in it that are good, she wanted to bring that to the Board's attention.

b) **Osgood Pond Fishing Pier**. Town Administrator Mark Bender indicated the fishing pier is the last item of Phase I of the Osgood Pond dredging project. There is a company out of Hudson (EZ Dock) that offers a floating dock system. Lincoln Daley, Fred Elkind and Mark Bender toured the facility and were very impressed with the quality; the dock would be t-shaped and is fully ADA compliant and seems to meet our needs. The system costs about \$14,000, if there are no objections he will go ahead with the purchase. Suzanne Fournier asked if the water will need to be changed at all? Selectman Putnam responded that it can be done with the current water conditions.

6. DISCUSSIONS

- a) Traffic Safety Concern Request of Blind Driveway Sign. A request has come in for a Blind Driveway Sign; Selectman Daniels asked if there has been any research done for this type of sign in Milford. Chief Viola said he does not have any data on accidents in that area. It is at the crest of the hill on Melendy Road. Selectman Daniels moved to send this to the Traffic Safety Committee to review. There was no second. Chief Viola travels that way, but he does not think the signs really slow people down. Selectman Bauer said a good number of people do notice those type of signs. Mark Bender noted the driveway is right at the crest of the hill and in a blind area. Selectman Daniels feels we keep putting more and more signs in town, it probably does not make a difference. Vice Chairman Federico feels if it is warranted, he is not opposed to putting a sign there. Selectman Putnam moved to install a sign at the location. Selectman Bauer seconded. All were in favor. Motion passed 5/0.
- b) Proposed Ordinance: Unauthorized Use of Firearms on Town-Owned Property (Brox). An e-mail from Attorney Drescher was received that outlines his thoughts on the issues raised at the last Board meeting on this subject. Chief Viola said there are two statutes about shooting on your own property for target practice. Chief Viola passed out copies of the statutes noting 300 feet is what is required. Attorney Drescher said in his outline there are a couple of issues including that the Board does have the authority to restrict target shooting. He also suggests that designating this area of town as part of the "compact part, gathering place" would go to town meeting vote and would set boundaries of where that would be and would be on the ballot next year and if that passed there would be no shooting at all including hunting. Mark Bender noted that is correct without written approval from the Chief of Police or Board of Selectmen for each individual. Selectman Daniels asked if all of the Brox property be considered compact? Chief Viola said there would be no shooting on Brox at all. Selectman Daniels stated that the attorney letter also suggests that Milford not call it an ordinance, a rule or a regulation. Chief Viola agreed, saying that was based on the Merrimack rule but if it is a rule the Police can enforce it. Mark Bender noted in the outline from Attorney (Chris) Drescher, it states a rule prohibiting target shooting on the land is defendable. The rule adopted by the Board would be defendable. Selectman Daniels did not understand it that way, stating RSA 159.26 has not been challenged. The compact part is probably the stronger position the town could take. But what is the compact part of town? Brox is a big area, if they do not know where the police conduct shooting practice, the article in the Cabinet was misleading.

Chief Viola said when the teachers and faculty hear gunshots, they call the police and they feel it needs to be addressed. We have seen people going into the pit, which is right near the school because it looks wide open. Selectman Daniels thinks it is unreasonable. Vice Chairman Federico thinks if we look back over the last 17 years and the planning that has been done for this property, nowhere has there ever been something talked about for target shooting. Vice Chairman Federico thinks it is dangerous because of all the hikers, bikers, etc. We should move this forward to not allow any target shooting on the entire property. If the Board condones shooting, we open up ourselves to liability. Chairman Fougere said Attorney Drescher recommends not having it be an ordinance. Vice Chairman Federico responded that whatever we have to do to create the fact that target shooting cannot be done, we should do it. Mark Bender suggested it to be a rule of conduct. Chief Viola said the Conservation Commission manages the trails in that area and would have to enforce the rules of the area as well.

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Celeste Philbrick Barr, resident, asked if there is any other area in town that we know of where people shoot? Ms. Barr is totally in support of no target shooting at Brox. Chairman Fougere said this is one piece of the property, as long as you meet setbacks, people can shoot anywhere in town, as long as your follow the rules with setbacks. Police Captain Frye said the Brox property has a convenient area with banks providing the setback for police practice. Chairman Fougere concerns is that this has become a place to go and people from out of town are going there, there will be more activity out there in a few months. A lot of people will be out there enjoying the property. Mark Bender said we have received a number of letters and e-mails from citizens in Milford that are opposed to this activity. Letters have been received from Celeste Barr, Rob Wisniewski, Mary Burdett and Harry Standell who are all opposed. Selectman Bauer asked if we are trying to ban target practice at Brox altogether? Chairman Fougere yes, by making it a compact area in town which means that there is no shooting, but hunting is allowed. Mark Bender got an opinion from Attorney Drescher who advised making it a rule not an ordinance, then including it on the 2018 warrant for voters, and would restrict any firearms without permission from the Board of Selectmen. Selectman Daniels asked how can we educate the people? Chairman Fougere said we will have to put signs up at the entrance. Chief Viola suggested putting out Public Service Announcements (PSAs) as well to educate people. This change will take some time. Chairman Fougere said there are two roads to enter the property, so we can put signs at each entrance. Chief Viola indicated we should put them out where the police have seen people shooting. Mark Bender said the Town of Merrimack has rules of conduct and does not allow any firearms in conservation areas. A draft of the rules of conduct will be brought forward at the next meeting.

7. SELECTMEN'S REPORTS/DISCUSSIONS.

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES. Selectman Daniels indicated the Recycling Committee met on Tuesday, and is talking about pay as you throw. A guest speaker attended about that program and information will be brought forth soon. Chairman Fougere asked if residents would buy bags? Selectman Daniels responded that because people are paying for the bags, people recycle more because there is no cost for recycling. The bag price would be set by the Board of Selectmen. If someone has to pay for a bag, they could use it as a fundraiser for other things. We are trying to make it a net neutral. Selectman Putnam asked if it is pay as you throw, will people possibly start getting rid of trash on the side of the road? We have a way to go in figuring this out. Jack Sheehy, Finance Director, had pay as you throw where he used to live and the stores were able to carry the bags and they also had them available at Town Hall and at Public Works. It was a revenue stream to reduce the tax rate. The town has to purchase the bags in bulk and then sell them to the public. Selectman Daniels said the intent is to reduce solid waste; a lot of towns reduced solid waste by 40% by going to this system. Milford is ahead of other towns with recycling. Chairman Fougere said the goal of this is to lower expenses. Mark Bender was impressed with the recycling committee when he attended last week's meeting.

8. APPROVAL OF FINAL MINUTES. There were no minutes presented this evening.

9. INFORMATION ITEMS REQUIRING NO DECISIONS.

10. NOTICES. Notices were read by Chairman Fougere.

b) OTHER ITEMS (that are not on the agenda).

11. NON-PUBLIC SESSION. Selectman Daniels moved to enter into non-public session at 6:45 p.m. in accordance with RSA 91-A3, II(a) - Personnel. Selectman Bauer seconded. All were in favor. Motion passed 5/0. After discussion Selectman Putnam moved to come out of non-public session at 7:35 p.m. Selectman Bauer seconded. All were in favor. Motion passed 5/0. Chairman Fougere announced that while in non-public session, no decisions were made. Selectman Putnam moved to seal the minutes of this non-public session. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

12. ADJOURNMENT: Selectman Daniels moved to adjourn at 7:35 p.m. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

Mark Fougere, Chairman	Kevin Federico, Vice Chairman
Gary Daniels, Member	Katherine Bauer, Member
Mike Putnam. Member	