

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
June 12, 2017

PRESENT: Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Laura Dudziak, Member (Excused at 6:00 p.m.)
Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

EXCUSED: Gary Daniels, Member
Mike Putnam, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Fougere called the meeting to order at 5:30 p.m., introduced Board members explaining that Selectman Daniels and Selectman Putnam are both excused this evening and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Due to the small Board this evening, Chairman Fougere will try to re-arrange the agenda and have the items that require a decision brought forward first, as Selectman Dudziak must be excused early due to an ill child she must attend to at home, and then move on to the other items that only require a discussion.

2. APPOINTMENTS:

5:30 p.m. – Interfaith Peace Walk. Stephanie Rutt, Tree of Life Interfaith Temple, is requesting Board permission to hold an Interfaith Peace Walk in October as was done in 2016. This walk is to provide a visible demonstration of representatives from a variety of faith traditions, walking together in solidarity to promote peace and inclusion across religious differences; this is not intended to become a political event. Ms. Rutt provided photos from last year's event to the Board. Chairman Fougere indicated the Board did not hear that there were any issues with the walk. Ms. Rutt indicated last year with the drought, it happened to rain on the day of this event and they still had about 100 people come out, it was very good. There were children and adults present and Ms. Rutt was very pleased with the turn out and it showed we can stand together for peace. The walk will take place on October 21, it will begin at Keyes Field and travel around the oval, with refreshments available in the Banquet Hall in town Hall.

Town Administrator Mark Bender indicated the Fletcher site work will be finished by then, so the walkers will be able to stay on the sidewalks safely. Vice Chairman Federico moved to approve this request. Selectman Dudziak seconded. All were in favor. Motion passed 3/0. Mark Bender and Ms. Rutt will keep in touch regarding any details.

5:40 p.m. – Public Works Thank You Letter. Chairman Fougere read a thank you letter directed at the Department of Public Works (DPW) from Cheryl Mills Merrill, thanking Rick Riendeau and his staff for the improved grounds at the West Street Cemetery. Ms. Merrill noted that it was well mowed and trimmed and she appreciates the time and care put into it.

5:45 p.m. – Human Resources – Departmental Update. Human Resources Director Karen Blow provided an update for the Human Resources Department. She has been working on a Policy for inclement weather and has been reviewing the sick time and sick leave language. Ms. Blow will be getting information from the Bedford wage benefit survey that was recently conducted. The electronic timekeeping system training is going very well, but questions are coming up and will be addressed by Jack Sheehy. The town is looking at single source for physicals. An insurance committee will be established to bid out for different insurance companies to look at cost savings for the town and the employees. She would like to have 3-4 employee representatives on this committee. The Wellness Committee is moving ahead starting new programs. Mark Bender added that the Personnel Committee is meeting regularly, the dialog is good; they meet Thursdays at 11:00. The compensation committee will be starting up again soon and the insurance committee will also be established soon.

3. PUBLIC COMMENTS. (items not on the agenda). There were no comments from the public this evening.

4. DECISIONS.

a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the Consent Calendar for discussion. There were no items removed from the Consent Calendar for discussion. Vice Chairman Federico moved to approve the consent calendar. Selectman Dudziak seconded. All were in favor. Motion passed 3/0.

- 1) **Request for Approval of Timber Tax Levy Map 59 Lot 3.** The Board approved the Timber Tax Levy for the Henry Hildreth Trust in the amount of \$402.77 for Map 59, Lot 3.
- 2) **Request for Acceptance of 31:95(b) Unanticipated Revenues Under \$10,000.** The Board approved the unanticipated revenues under \$10,000 in accordance with RSA 31:95(b) as follows:

<u>SOURCE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Sons of the American Legion Squadron 23	\$100.00	Donation to be used for the Annual Milford Fishing Derby
Annual Milford Police	\$256.00	Proceeds from Fishing Derby raffle Ticket sales to be used toward future Fishing Derbies

- 3) **Request for Permission for the Milford Improvements Team (MIT) and Souhegan Valley Chamber of Commerce (SVCC) to hold the 28th Annual Milford Pumpkin Festival October 6, 7 and 8, 2017.** The Board approved the request for MIT and SVCC to hold the Annual Milford Pumpkin Festival October 6-8, 2017, as well as use of town properties, support by Town police, Fire, Public Works and Ambulance Departments, authorization to work with Town departments regarding traffic control etc. and a one-day waiver of the Open Container Ordinance 7.04.070 for the alcohol tasting activity.
- 4) **Request for Re-Appointment of Tammy Scott to the Nashua Regional Solid Waste Management District Committee (NRSWMD).** The Board approved the re-appointment of Tammy Scott to the NRSWMD for representation at its quarterly meetings
- 5) **Review and Approval of Primex Parade Safety Rules.** The Board approved The Parade Rules and Conditions for the Town of Milford as requested by Primex.
- 6) **Approval of 2017 Preliminary Tax Warrant.** The Board approved the 2017 first half tax warrant in the amount of \$19,508,921.67.

b) OTHER DECISIONS.

- 1) **2016 Property Abatement Application Decision Map 52, Lot 21-16.** At the last Board meeting Mr. Darchick presented information regarding the plane traffic and sporadic fireworks displays and its effect on the enjoyment of his property at 320 Melendy Road. As a result of this information, Mr. Darchick submitted an abatement request, which the Town Assessor has recommended for denial. After the May 22, 2017 Board meeting and the presentation of the information, Town Administrator Mark Bender reached out to the Federal Aviation Administration (FAA) and the Manchester and Boston airports regarding departure and arrival schedules. In speaking with the Manchester airport Department Director and Environmental Compliance experts, the runways and uses were identified. About 65% of air traffic uses the north/south runway. The other 35% uses the east/west runway. Milford sees more traffic from the north/south approach. There have been a lot of improvements in jet engines and the noise they produce, especially commercial airlines. The noise suppression program ended about five years ago and would not have been extended to Milford, as it only went just beyond the Manchester airport. Mr. Bender also spoke with the FAA and found that when there is cloud cover, there is more (noise) impact because the sound echoes back. A lot of the days that Mr. Darchick took pictures were cloudy. The FAA phone number was given to the applicant if he wished to gather additional information. Most everyone in Milford is impacted similarly and the assessment does not support this abatement application. Vice Chairman Federico moved to deny the application. Selectman Dudziak seconded. All were in favor. Motion passed 3/0.

1 **5. TOWN STATUS REPORT.**

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3 1) **Fletcher Site Update.** Mark Bender indicated the detours for paving surrounding the Fletcher site have
4 been posted. There will be closures on Mill Street and Cottage Street, Elm Street will have one lane of west bound
5 traffic but east bound traffic on Elm Street will be detoured to West Street, to Osgood Road, to Union Street. The
6 flashing sign board will be up to let people know of the detours and closures. The Fletcher sidewalks will be com-
7 pleted today and it will be hydroseeded Wednesday. Chairman Fougere noted once it is hydroseeded there should
8 be fencing to keep people off the grass to allow it to establish. Mr. Bender will look into a quick fence to get up
9 after hydroseeding is done.

10 2) **Eversource 314 Line – Birch Brook & Heron Pond Impact.** Town Administrator Mark Bender ex-
11 plained he needs to get approval on the Eversource line installation tonight. He met with a representative of Ever-
12 source last week, some representatives are here tonight about the 314 line which crosses Heron Pond and Birch
13 Brook. Eversource is rebuilding that line and would like the town’s permission to cross Heron Pond and stage mate-
14 rials on town property. Access is required through the elementary school on the west side and the town community
15 lands on the east side. There will be 1537 wooden mats to construct a 16 foot wide corridor across Heron Pond and
16 a 32 foot wide platform around each utility pole. Mr. Bender talked with School Superintendent Bob Marquis and
17 explained that this will be done at the end of the 2016/2017 school year and be completed before the 2017/2018
18 school year. The 1537 mats will require 85 tractor trailer loads to get them to the sites. Eversource would like to
19 store the mats on the town land. They have a good plan to distribute the supplies. It will take approximately five
20 weeks to do the work and then to de-mobilize. Eversource would like approval on this tonight. The information is
21 in tonight’s packet. Vice Chairman Federico asked if this is to replace the utilities? Mr. Bender responded that the
22 lines will be re-used but the poles are in bad shape and require replacement, they are from the 1940s. It is past time
23 to replace them. Chairman Fougere asked about the mats, once they are on the community lands out of the way, at
24 that point will it be coordinated with DPW and how will they be taken out? Mr. Bender answered Eversource will
25 use log trucks. Chairman Fougere said we are doing work on Whitten Road this year, so a program should be
26 worked out with DPW to get out before the final paving on Whitten Road or use the woods road, service road and
27 Perry Road to exit because we do not want the those trucks to drive over the brand new pavement. Mr. Bender
28 agreed that those details can get worked out.
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30 Vice Chairman Federico moved to approve the plan as presented. Selectman Dudziak seconded. All were in
31 favor. Motion passed 3/0. Kurt Nelson, Eversource, thanked the Board and appreciates the cooperation, noting it is
32 quite an operation and Eversource has good support. Mr. Bender met with Mr. Nelson and his team last week on
33 site, to look at the plan. It is a tough project, it would be better if the pond was low. All of the right people are in
34 place to protect the species and to do it responsibly.

35 3-) **Fourth Grade Postcard Contest.** Mr. Bender indicated the 4th grade classes at Heron Pond participated
36 in a postcard contest for stormwater and resource issues and also to expand their knowledge on conservation and
37 environmental impacts. The Conservation Commission voted on the postcards and the top 3 in each class will have
38 their postcards on display. All participants received a certificate.

39 4) **South Street.** Mr. Bender explained the owner of Amigo’s would still like consideration of motorcycle
40 parking spaces in front of the restaurant.
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42 **6. DISCUSSIONS.**

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44 **7. SELECTMEN’S REPORTS/DISCUSSIONS.**

45 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** With two people
46 missing from the Board tonight, Chairman Fougere felt the Board should wait on any MACC Base discussions. It
47 will still be discussed, but will be done at a meeting with the full Board.

48 b) **OTHER ITEMS (that are not on the agenda).**

49 1) **Keyes Memorial Park Expansion Committee – Report Status and Guidance.** The report regarding
50 the Keyes Park expansion was brought to the BOS just before budget season last year. Chairman Fougere invited
51 the committee to come to the next BOS meeting June 26 to review the report and talk about the recommendations.
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53 **8. APPROVAL OF FINAL MINUTES.** There were no minutes presented for approval tonight due to limited
54 Board members present.
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56 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

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58 **10. NOTICES.** Notices were read by Chairman Fougere.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/12/2017

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11. NON-PUBLIC SESSION. There was no non-public session this evening.

12. ADJOURNMENT: Vice Chairman Federico moved to adjourn at 6:15 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Mark Fougere, Chairman

Kevin Federico, Vice Chairman

Gary Daniels, Member

Laura Dudziak, Member

Mike Putnam, Member