

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
June 26, 2017

PRESENT: Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Laura Dudziak, Member
Gary Daniels, Member
Mike Putnam, Member
Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Fougere called the meeting to order at 5:30 p.m., introduced Board members, welcomed back Selectman Putnam and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. One announcement made by Chairman Fougere was that the Board had previously scheduled an appointment regarding the shooting range rule on the community lands, however the material came late in the middle of last week and because of the size of tonight's agenda it will be taken up at the July 24 meeting. Selectman Daniels moved to table the discussion on the rule on shooting on community lands to the July 24 Board meeting. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

2. APPOINTMENTS:

5:30 p.m. – Public Hearing for NH RSA 31:95(b). Chairman Fougere opened the public hearing at 5:30 p.m. for the acceptance for expenditure of unanticipated funds as follows:

<u>Amount</u>	<u>Purpose</u>
\$10,000	Keyes Park Expansion Project Special Purpose Fund – Fourth installment of a 5-year \$50,000 grant from the Kaley Foundation, Bank of America, N.A., Trustee, for the Benefit of the Keyes Expansion Project to purchase land to add to recreation fields And future community center.

Chairman Fougere asked for any comments or questions from the public. There were none. Chairman Fougere closed the public hearing. Selectman Putnam moved to accept the unanticipated funds as listed. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

5:35 p.m. – Request for Approval of: Certain Disabled Veterans Exemption, Veterans Tax Credit, All Veterans Tax Credit, Solar Exemptions, Property Abatement Applications Approval and/or Denial and Land Use Change Tax (4 parcels). Town Assessor Marti Noel explained the first item is for Certain Disabled Veterans; the application is for a veteran who has received the exemption for several years now and has recently passed away and his wife is still entitled to the exemption so it is simply a matter of a name change for the property and the exemption so that she can continue to get that. There were no questions. Selectman Daniels moved to approve. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Ms. Noel indicated the same holds true for the Veterans credits (2), the same situation, the spouse has passed away and so we are simply processing the paperwork to ensure that the spouse is still receiving the credit. Selectman Daniels moved to approve the veterans credits. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

For the standard Veterans credits, there is one applicant that applied when she was on vacation. Selectman Daniels moved to approve. Selectman Putnam seconded. Selectman Daniels asked about her term "standard" Veterans credit? Isn't this the All Veterans credit? Ms. Noel corrected herself stating that this is the all veterans credit. All were in favor. Motion passed 5/0.

Solar Exemption, Ms. Noel indicated she received this application a little bit late and it is actually for a property that was already receiving the exemption but was damaged by fire and had to place new solar panels on the property; she recommends it for approval. Selectman Daniels moved to approve. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

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1 Property Abatements – Ms. Noel indicated the property abatements must be decided before July 1 each
2 year and this is the last meeting before July 1. There is one Fairpoint abatement application for which the Depart-
3 ment of Revenue (DRA) is developing a formula for determining the value for poles and conduit, we will wait until
4 the formula is developed then take it from there. This will wrap up the rest of the abatement applications, she has 5
5 for approval and 3 for denial. Selectman Daniels moved to approve the recommendations as presented (5 approval
6 and 3 denial). Selectman Putnam seconded. All were in favor. Motion passed 5/0.

7 Ms. Noel has four properties to be removed from Current Use to submit the Land Use Change Tax war-
8 rants. Selectman Daniels moved to apply the Land Use Change Tax to the four parcels as presented. Selectman
9 Putnam seconded. All were in favor. Motion passed 5/0.

10
11 **5:45 p.m. – Appointment of Karin Lagro as an Alternate Member to the Zoning Board of Adjustment.** Zon-
12 ing Administrator Robin Lunn has recommended Karin Lagro to volunteer on the ZBA. Chairman Fougere asked
13 Ms. Lagro to explain her background. Ms. Lagro said she has lived in Milford for 35 years and has done a lot of
14 different volunteer work and also did the Milford Main Street Executive Director for two years. Ms. Lagro had been
15 talking with some of the Planning Board members and found that the ZBA was looking for members. Ms. Lagro
16 currently teaches at Riviere part time. Selectman Daniels asked if she has sat in on any of the ZBA meetings. Ms.
17 Lagro said she started attending in May and is still interested. Vice Chairman Federico indicated he and the Board
18 appreciates her volunteering for the position and thanked her for her time. Jason Plourde, Vice Chairman of the
19 ZBA, said the ZBA welcomes Karin with open arms. Selectman Daniels moved to appoint Karin as an Alternate to
20 the ZBA. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

21
22 **5:50 p.m. – Motorcycle Parking – Amigos.** Mike Heeney and his wife Lori own Amigos and he wanted to clarify
23 that the parking is not Amigo’s parking it is public parking, parking was discussed at a safety meeting but nothing
24 became of that, it’s not only parking for Amigo’s. Parking is at a premium downtown and since the safety meeting,
25 he has noticed that motorcycles have been parking in the area in front of Amigos down to in front of the old Bravos
26 because there are lines painted on an angle and they thought it was motorcycle parking. He took pictures during
27 motorcycle week when motorcyclists stopped on their way up north and there is clearly enough room for them to
28 park there. Mr. Heeney asked the Board to consider that when it is paved to use that as motorcycle parking. He did
29 some comparisons and measurements to the motorcycle parking in front of the Red Arrow and found he has enough
30 room to park about 8 motorcycles. Selectman Daniels said on the diagram in front of Amigos, do you know where
31 the turning radius comes in? Unfortunately, Mr. Heeney said he left that at home but he wants to say the longest
32 truck ended up at Bravo’s.

33
34 Jason Plourde, Traffic Safety Advisory Committee Chair, said this was discussed in March and the way the
35 plans are drawn is for a twelve foot travel lane, which is from the double yellow line to the white edge line. As traf-
36 fic engineers, we are held to certain standards, those standards are more stringent when dealing with Federal funds.
37 With the twelve foot travel lane, it is a shared use travel lane which means, vehicles, motor vehicles, as well as bicy-
38 cles. The area is all designed to traffic engineer standards, the DOT has signed off on it because its Federal funds
39 which is why they are involved. If the town wants to make any changes we have to go back to the drawing board, if
40 we’re talking about diagonal lines, we are talking about shrinking the sidewalk, a different approval process will
41 have to be gone through. After this project is complete, can we look at it again? Sure we can take a look at it but it
42 would have to be parallel parking not the angled parking for motorcycles. We can’t have passenger cars out there,
43 the width is not there. Chairman Fougere asked when that close out will be. Mark Bender said it would be an offi-
44 cial sign off from DOT that the project is complete and accepted. Chairman Fougere once the project is done we
45 can revisit it next year. Mr. Plourde added at this time the town is held to certain criteria because of Federal funds.
46 Selectman Daniels asked if the hash striping has to be put there when the paving is done? Mr. Plourde said they do,
47 if it’s not their people may think it’s a shoulder or a parking lane. If you put up a no parking sign then it is a definite
48 ticketable offense. Vice Chairman Federico asked if it will take more than a year to get the official sign off on this?
49 Mark Bender does not think so. Vice Chairman Federico is asking because at a local level we should do what we
50 can regarding downtown parking. When we get the sign off from the State, Chairman Fougere would like to talk
51 about this again.

52
53 **6:00 p.m. – Departmental Update – IT.** IT Director Bruce Dickerson provided an update for IT since last year.
54 He has been updating and migrating the systems and due to aging equipment his workload has increased which will
55 necessitate a more proactive approach to identify older pieces of equipment for replacement before failure. An ex-
56 ample is the Fire Department which had a fiber connection go down which ended up being a network connection
57 fiber converter between here and there. In order to keep costs down, he has been purchasing from a wide variety of
58 vendors, on line vendors for used equipment where he can. Bruce also uses computer re-sellers like GovConnection

1 and PCGov as well as local used equipment sellers. Bigger projects accomplished include the door security and a
2 camera surveillance system (independent systems) at the PD both of which were over ten years old and beginning to
3 fail. At DPW the cartograph system has been incorporated and has rapidly become a major system in our network.
4 This cartograph system is being migrated to a cloud based system using the GIS online account which is his next
5 project. The town has been looking for help with the GIS system for a while and a company called CAI has been
6 identified and so far they have been tremendous and have helped a lot in a short amount of time. With their help we
7 will be moving our GIS from an inhouse service to an online GIS system. The beauty of integrating cartograph with
8 GIS is a specialist will not be needed to put in the GIS information, they will work together to update changes; it
9 will be much easier. The other major problem last year was the phone system which crashed in 2016 and we have
10 found a great company out of New York that will support the phone system. Two new phone servers have been put
11 in place because we could no longer upgrade the existing system, it was too old, with that change, the domain re-
12 quires updates which will require downtime in every department except the Library-it is a major project.

13 The town website is currently being redesigned by an in-house committee with the help of a local volunteer
14 Mooky Jones who is a web designer who has been very helpful in pushing the town in the right direction. We are
15 also moving to a new town web developer called Virtual Town Hall Schools; they have been doing municipalities
16 and schools for years and have an extraordinary tool set that is tailored to exactly what our town site needs. The
17 design is pretty well set and push it over to Virtual Town Hall Schools and move forward from there.

18 The Recreation Department has been upgraded, they are upgraded to a Cloud based system. We now take on-
19 line payments for tax bills, water utilities bills and town clerks transactions as well. In town clerk they can accept
20 credit cards right at the counter. Network security is still at the forefront of everybody, it's a constant battle. It's
21 crazy how it has expanded so he has pretty much blocked up the problem countries including Russia which could
22 not be done in the beginning. A tremendous amount of junk and spam comes from Russia and he uses Kaspersky
23 antivirus as the corporate anti-virus and after he identified where that was out of, he was able to just allow
24 Kaspersky through and block the rest of Russia, it is an ongoing battle. Microtime is still being utilized for assis-
25 tance in IT one day a week and also fills in when Bruce is on vacation. The kid that he has now is learning the ropes
26 and he hopes to have him for a while.

27 In the next six months, the plan is to finish the phone server, the website makeover and some virtual machine
28 network. Chairman Fougere asked if there are any questions from the Board. Selectman Daniels asked when you
29 take down the domain controllers, do you have to take down all four at once? Bruce responded no he can replace
30 them one at a time. The Milford domain is made up of an Ambulance domain, a Police domain, a Water Utility do-
31 main and a Town Hall domain which all make up the Milford forest. He needs to do a lot of research before he
32 takes down the oldest domain to change over that functionality, as it affects every department
33

34 **6:20 p.m. – Conservation Potential Land Donation Review Map 52 Lot 4.** Conservation Commission Chair
35 Andy Hughes and Conservation Commission Coordinator Chris Costantino were present for this appointment to
36 discuss the landowners of lot 52-4 who wish to give this property to the town of Milford to be managed by the Con-
37 servation Commission with a conservation easement with the help by the Amherst Land Trust (the easement is usu-
38 ally held by a third party). This parcel is 30 acres and at the moment it is forested land. One of the advantages to
39 the Conservation Commission is that it would allow a parking area to be put in to allow users of the Rail Trail,
40 which goes right through this parcel along the southeastern edge. Right now parking for that portion of the rail trail
41 is virtually nonexistent. When logging was done out there within the last year or so, they actually cleared that area.
42 It would be great to put parking access in there since there is none right now. The lot right now only generates taxes
43 of \$80 per year. If the Board wishes to move forward with this, two public hearings are required. Chairman Foug-
44 ere asked if this was open space land that was part of the subdivision process? Ms. Costantino said that is correct.
45 Chairman Fougere said this has been dedicated open space anyway, there are no buildings on this parcel. Ms. Cos-
46 tantino was not sure if any landowners were here tonight, but looking around, there were not.

47 Mr. Bender asked what is necessary prior to the public hearings? He feels we should have a recommendation
48 from the Conservation Commission and also the Planning Board. Ms. Costantino said they are still working on the
49 language for the easement with the attorney and the Milford Conservation Commission has been in contact with the
50 Amherst Land Trust and who is waiting on the easement and it is felt on the surface they are willing to accept this
51 but they have to see the details. Selectman Daniels asked how long should we expect for this to come together;
52 should we set up a first hearing now or wait until we have the information and then set it up. Ms. Costantino rec-
53 ommended waiting until we get the information, they just sent it to the attorney. Chairman Fougere pointed out this
54 board is only meeting twice before Labor Day, once in July and once in August. Ms. Costantino does not anticipate
55 anything until August. Chairman Fougere asked that they coordinate with the Town Administrator and we will
56 work together to have those meetings
57

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1 **6:30 p.m. – MACC Base Board of Governors Presentation.** Chairman Fougere explained that the MACC Base
2 discussion was supposed to take place at the last Board meeting but was postponed to tonight’s meeting. With that,
3 Chairman Fougere explained that the discussion on the rule on target practice on the Town community/industrial
4 land has been postponed and that has been conveyed to Chris Skinner who is involved in that group. The proposed
5 target practice rule will be heard at the July 24, 2017 meeting. Selectman Daniels moved to table the proposed tar-
6 get practice rule discussion to the July 24 meeting. Selectman Putnam seconded. All were in favor.
7

8 The MACC Base Board of Governors has a presentation tonight, with Jason Johnson, MACC Director and Lee
9 Lemoine, Belltronix (MACC contractor). Mr. Johnson expressed with the back and forth that the towns have had
10 relative to the cooperative meetings and so forth, he knows the Board wanted some input back from the Board of
11 Governors (BOG) as far as its stance. The BOG has had department head meetings with all of our departments, po-
12 lice, fire, ambulance and public works to do some more long term planning. The BOG has submitted a number of
13 plans throughout the years back to 2012 and provided a variety of options for a long term plan for updating the sys-
14 tem. A lot of the equipment is dated. The ability to tie it all together into a properly designed system has been the
15 key goal as we have gone along. There is money in-bound this year for the microwaves which is the first piece of
16 that pie, as it is the backbone of that pie that is going to set it all up for future improvements, expansion, and mod-
17 ernization. In flushing out the information back from the department heads, the immediate need is on the police
18 side, so that will be the first to be updated. The BOG has provided the Board with the information on a nine-site
19 plan, the location of those: five of them are existing MACC base sites, one is right here at the town hall, Pead Hill,
20 Abbott Hill, Federal Hill and the Mont Vernon fire station.
21

22 The additional sites that would be added would be: one rental spot on the north end of Mont Vernon, one spot
23 (rental) at the Lyndeborough DPW, being researched, and two spots that would call for actual construction of tow-
24 ers. In each case those two would be 90’, one off the end of Timber Ridge on what is actually known as Badger Hill
25 in town to get to the far south end of Mason road coverage because that sits in a deep valley and there’s pretty much
26 nothing that gets to that spot outside of putting something that close to it. The other spot would be a 90’ tower at the
27 baseball field behind Wilton/Lyndeborough co-op school. There are construction costs to go with these things that
28 are beyond the scope of the initial estimate, but outside of any construction and rentals we’re still looking at north of
29 \$400,000 but that also gives us the opportunity for the police to be the test bed for the improved coverage and so
30 forth because the PD model is based off portable coverage which is less effective than the mobiles in the cars. The
31 fire, EMS and public works side of things are mostly based off having a piece of apparatus on the scene for the
32 command usage whereas with the PD if you get into a foot pursuit or something, outside of some limited things
33 where you’re dealing with carry-outs, the coverage is minimal.
34

35 On the EMS and fire side of things there’s less reliance on portable radios, in most cases they are more reliant
36 on the mobiles. The system is designed specifically to portable coverage. You can see the statistical numbers as far
37 as coverage, the standard in the industry is 95% coverage over the course of the town and in each case the statistics
38 for the portables and mobiles both talking in and talking out. We are well up into the 90’s in each, Mr. Johnson
39 thinks the only place we run into areas that don’t have the 90% coverage is on portable talk out in the towns of
40 Lyndeborough and Wilton and the overall coverage for our entire area but the town of Milford and Mont Vernon are
41 still at the 95% or above. Our entire service area is at 90.7% but in each case it’s a matter of cost versus benefit and
42 in some of those areas that we are covering there are no houses; some of the spots in Lyndeborough are deeply unin-
43 habited so having less coverage there is less of an issue. These are all steps toward a fully modernized system where
44 we have the ability to simulcast off of all the transmit sites at the same time where we have the ability on the PD
45 side to rebroadcast from the portable. This is the first step in getting to where we want to be. The microwaves come
46 first and this is the next logical piece to expand it out to the PD to get the broadest coverage. Fire, EMS and public
47 works each have lesser demands as far as that goes and in many of those cases we may only be using those sites for
48 receiving audio. Key components are the microwaves, which we have the grant for five of those this year and from
49 there it’s a matter of modernizing the entire system to match.
50

51 Mr. Johnson continued that the other piece for this that was mentioned throughout those meetings was relative
52 to the intermunicipal agreement. Counsel has taken a look at the agreement again and the point was similar to the
53 point made by Selectman Mayhew out of Lyndeborough at the last meeting for lease/purchase and the non-
54 appropriation clause. The Board needs to sit down and discuss whether or not that’s something that is going to work
55 for their needs or whether an amendment is needed to the agreement for long-term debt. With a lease/purchase, all
56 the payments each year are made within the calendar year, so it would not require modification to the agreement, but
57 for long-term debt, we do have the option of amending that. July will be the first time the Board of Governors will
58 have its full Board back so that gives them the opportunity to discuss that at the next meeting. That is where it sits

1 right now, are there any additional questions from the town that we can add into the discussion with the Board of
2 Governors.

3
4 Vice Chairman Federico asked if this to cover the police department. Jason Johnson said this is specifically
5 designed for the police department as the first piece. From there it is scalable, that's why if you look at the budget
6 estimate provided there are two different prices. There are different pieces that would be needed and we also need
7 to deal with the licensing through the State. Vice Chairman Federico asked if all nine sites are required to complete
8 the project. Jason responded that it was looked at as an eight site project and as a nine site project. As a nine site, it
9 pushes the thresholds up over that 95% in more areas but its initial pieces are the five existing areas. In two of those
10 sites, we would be looking at raising the antennas that already exist, both at Abbott Hill and Pead Hill. The ones on
11 the roof of town hall would be exactly the same. For Federal Hill, whatever happens with that with US Cellular will
12 work at that height, whether it's the existing height up there or it's a higher spot than that. The Mont Vernon cell
13 site on the north end of town is an excellent spot. It's over 400 feet higher in elevation than the fire station. One of
14 the particular situations that came up was the downtown area of Wilton from Intervale Machine to Total Computer
15 on Elm Street. That little valley is where we've always had a challenge and is particularly unique. We can kind of
16 hit it from here and we go right over it whether it's from Abbott Hill or from Pead Hill or from Mont Vernon be-
17 cause of the geography. The vast majority of the challenges that we face are geographical as well as geological be-
18 cause no matter what we do, we still can't shoot radio waves through the ground and in some cases that's the biggest
19 challenge we have found, just the terrain. With the microwaves, once we've got the proper ring set up, that gets us
20 around that.

21
22 Selectman Daniels asked if Pack Monadnock is definitely out of the question? Jason responded that it doesn't
23 gain us enough to be worthwhile. The issue we ran into is because it's so high that it actually overshadows a lot of
24 the holes we are going to be filling in and we are still shooting right over the top of them. Lee indicated it is a com-
25 bination of different things and to time delay them, when you start transmitting from multiple sites, propagation de-
26 lays so that the radio waves arrive at the same time. Add the portable radio on the street and have to time the system
27 properly so that all the transmitters are synchronized. Chairman Fougere said there is a cell tower right over the
28 town line in Hollis. Jason responded Birch Hill is part of the future plan. Vice Chairman Federico repeated nine
29 towers, but we could go with eight but this plan starts with five to get this plan going or calling for eight to get this
30 going? Jason answered that we have our five existing towers, everything else would require either construction or a
31 lease. In the case of the existing cell tower we have to come to the lease agreement with those folks and any of the
32 construction costs and we still have the licensing side to deal with. Vice Chairman Federico asked if we have a
33 rough cost of how much it is to create a site? Lee answered that there is a lot there, we have not done geotechnical
34 studies at these proposed sites, some of them don't even have an access road to get the core sampling, so we might
35 pick a site and it looks great on paper but then we find out it's ledge, which would be over \$100,000 just for base
36 work just to get a structure to attach a monopole to. That's some of what was seen on Summer Street, there's a lot
37 of logistics that go with it. We are looking at low cost poles but we do not know the geology of the exact site nor do
38 we know if we can even get the equipment up there, then there is clearing land; those costs are not figured out yet,
39 the general cost of the poles are about \$40,000 then the construction costs. Lee said they work with outside vendors
40 and do not do this work themselves. He could get estimates from those vendors and then the conversation has to be
41 had of which site to use. It comes down to construct a site and own it or lease a site and have an agreement, the
42 longer the lease the less the rent costs.

43
44 Chairman Fougere asked what is not included in the \$426,000? It does not include acquiring the site (either
45 buying or leasing), licensing and construction. Lee said the town of New London has this equipment and it has cor-
46 rected most of the issues they were having similar to Milford. They have been running this system for two years
47 now and are very pleased. Lee is sure they would be willing to talk to Milford about this. Jason indicated this is
48 where the Board of Governors is with this expansion to modernize the system. Chairman Fougere asked if this in-
49 vestment will take care of the issues the Police have been dealing with, he wants to hear from the Police chief. Lee
50 is confident that this will address those issues, we want to make sure that 95% of the time in 95% of the instances
51 this will work. We looked at adding Dram Cup Hill and Wilton/Lyndeborough Co-Op and Timber Ridge if it looks
52 like new construction will not work, there are other options. Jason stated the goal was to identify the best fix for the
53 situation and this is the best fix, not just adequate, but the best fix.

54
55 Mark Bender asked for information on the equipment manufacturer, Caryhos, where it is manufactured, what is
56 the warranty and is it used in more than just one town, what is your experience with it. Lee responded that Caryhos
57 is a product made by Radioactivity Solutions from Italy who has been in business about 20 years; customers include
58 BAE systems to enhance coverage (within) across the facility; beyond that New London communications, Rutland

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1 Mass for Rutland Regional Communications Center. It's a very compact software-defined radio, so that as the radio
2 changes, the software can just be upgraded without replacing the hardware. Selectman Daniels asked what kind of
3 year to year costs can we expect in the form of software upgrades, maintenance contracts, things like that? Lee re-
4 sponded that typically the software at the base station is provided to the dealerships free of charge, there is no update
5 cost to update the base stations. As part of our service contract we would come out to maintain the base station an-
6 nually, update to the latest firmware to give you all the latest features. Sometimes they are features you need, some-
7 times they are features that we request. Typically the cost of the maintenance contract is 5% of the base cost of the
8 system. Selectman Daniels commented so about 5 or 6 thousand dollars? Lee said that is correct.

9
10 Chairman Fougere asked to hear Chief Viola's thoughts. Chief Viola said his major concern is safety; from the
11 beginning the police have said this is not a dispatcher issue, it's an equipment issue. One question is whether this is
12 compatible with the equipment that the police currently have (portables), how long will an implementation take be-
13 cause every day that we don't have it is a day that one of our officers could get hurt. Wilton Police has the same, or
14 more, problems that Milford has. Those are his concerns and also, what is the life span of the system? We all know
15 we have to go to a new system and the costs are quite high, will this be done over a period of time or as soon as pos-
16 sible? Lee responded the equipment has about a 12 week lead time, but the cell sites will take much longer than
17 that. The existing five sites could be up and running in a pretty short period of time, maybe 16 weeks. As far as
18 getting portables up, Milford has the older Motorola's which are fully compatible with this equipment so he does not
19 expect there to be any issues. If there are questions with that, Chief Anderson of New London would be glad to tell
20 you about how his transition went. As far as life of the equipment, it is designed for 15 year shelf life. Chief Viola
21 asked about the user (dispatcher) having to decide which switch and if that will still need to be a decision? Lee an-
22 swered no, this system takes away that decision making. Jason added that the screen will have one button transmit
23 that says Police. Lee said he likes simple, if they want to talk to police they push the Police button, it's that easy.
24 Dispatchers operate on a police channel, that's it. Nobody wants to make the decision of what channel to be on.
25 That game is not fun. With this everyone will be on the same channel whether you're in Milford or Wilton, no
26 change of channel is needed.

27
28 Selectman Putnam asked if this company does lease purchasing? Lee responded that he works with several
29 companies that do lease purchasing and he can get that information. Brookline is installing a similar system and
30 opted to do a lease purchase agreement. Lee can get that information for the next meeting on July 24. Mark Bender
31 asked if Brookline is still with Hollis? Lee responded yes they are but they operate with each town bringing their
32 own infrastructure and they also dispatch for Mason. Chairman Fougere said 5 of the sites exist now, so the four
33 other sites would need to be developed. Jason said the five existing sites have licenses. Chairman Fougere said the
34 four other ones need additional analysis to estimate costs, how long will that take? Lee answered that he can get
35 those companies to look at it and come up with a time estimate. Chairman Fougere said in order for this Board to
36 make an informed decision we would need that information as well in order to get a cost estimate and to see if the
37 sites are viable. Jason added that the Board of Governors also has to look at that because there will be an expendi-
38 ture. Chairman Fougere also noted that when looking to build a tower, we may need an alteration of terrain or wet-
39 lands crossings permit, which take time. Lee agreed and said there could be a site that looks great on paper but may
40 be cost prohibitive to the town. Selectman Putnam added that another part of this plan is that with the increased
41 coverage we may be able to bring in other towns to bring in additional revenue. Jason thanked him for bringing that
42 up and said the Mont Vernon cell tower location brings coverage over to New Boston. This system will get us fur-
43 ther out for coverage, possibly bringing in Lyndeborough back as a full member community. Greenfield, Fran-
44 cestown, New Boston are possibilities that become feasible and it is a simple matter to bring on a new town. Se-
45 lectman Daniels asked if the towers have to be a particular height? Jason responded that this plan is designed with
46 the towers being 90'. Selectman Daniels asked if towers can be re-used, specifically the tower at Troop B. Jason
47 has been talking to the State of NH for over two years about that and is awaiting a call from them. They do still
48 have operational equipment on that tower. That particular tower also requires guidewires that go out pretty far so it
49 would not work in certain areas.

50
51 Vice Chairman Federico said we are looking at \$426,000 without the cost of putting in two new towers, site
52 work and licensing. Lee said that is correct and he estimates \$180,000 per site (two) plus civil work. Chairman
53 Fougere said the major Board concern has been police safety. Officers have to be able to talk to each other. Jason
54 indicated this discussion for long term planning started a number of years ago and the issue has always been fund-
55 ing. It is time to actually start the modernizing of the system. There's only so much we can do with duct tape and
56 bubble gum on an existing system. It is functional but not ideal whereas what we are looking at is something that is
57 long term, sustainable and future proof. We are at end of useful life on a number of items and that's been an issue
58 the entire 20 years I've been there. Chairman Fougere asked for other questions or comments. There were none.

1
2 **3. PUBLIC COMMENTS. (items not on the agenda).** There were no comments from the public this evening.
3

4 **4. DECISIONS.**

5
6 a) **CONSENT CALENDAR.** Chairman Fougere asked if there were any items to be removed from the
7 Consent Calendar for discussion. Selectman Daniels asked that item 4a)1 be removed from the Consent Calendar
8 for discussion. Selectman Putnam moved to approve the consent calendar with the exception of item 4a)1. Select-
9 man Daniels seconded. All were in favor. Motion passed 5/0.
10

- 11 1) **Request for Approval of the Annual Labor Day Parade as a Town Sponsored Event.** Selectman
12 Daniels wondered on the logistics of this event, while it is a town sponsored event, who will be run-
13 ning the parade. He knows that there have been individuals that have come to the Board who are
14 willing to organize it but he did not know how we would integrate this into the town. Town Adminis-
15 trator Mark Bender would also like to know the answer to that with Milford Improvement Team
16 (MIT) stepping back, it has left a bit of a void. The advantage of picking it up as a town-sponsored
17 event strictly covers the insurance aspect of it for whoever does organize the parade, but now we need
18 the group to come in and meet with town administration and tell us exactly who is running it and what
19 their budget is; so the next time one of those people stop in we will try to get a better answer for that.
20 Selectman Daniels would be glad to pass that message on and see if they could come in to the next
21 meeting. Mark Bender re-stated that getting it covered as a town sponsored event is important for to-
22 night's meeting. Selectman Putnam moved to approve this request. Selectman Daniels seconded.
23 All were in favor. Motion passed 5/0.
24 2) **Request for Approval of (1) Real Estate Tax Payment Agreement.** The Board approved the tax
25 payment agreement for 2014 taxes as recommended.
26 3) **Request for Acceptance of Building Permit Refund.** The Board approved the building permit refund
27 as requested in the amount of \$80.00 for Solar City.
28

29 b) **OTHER DECISIONS.**

30
31 **5. TOWN STATUS REPORT.**

32
33 1) **South Street Update.** Mark Bender apologized for the delays on South Street, it should have been fin-
34 ished by now. We are replacing and relocating one catch basin at the corner of High Street and South Street then we
35 can pave the top coat which we are pushing to finish by the end of this week. After that another week or two just to
36 complete the final punch list of items; all the hard work has been done. We just need to get everyone's schedule
37 together and finish the topcoat. Chairman Fougere stated everyone in the community will be happy when that pro-
38 ject is complete. Paving on Elm Street looks great.

39 2) **Sand and Gravel Update.** Chairman Fougere mentioned that the Board was hoping to have the plans
40 finalized for tonight but that is not the case and the civil engineer was not able to be here tonight so we will have an
41 update and then we will have another discussion once the plans are finalized, perhaps at the July 24 meeting depend-
42 ing when it all gets wrapped up. Town Administrator Mark Bender provided an update on the sand and gravel oper-
43 ation. Most recently staff and others have worked very closely with NH Fish & Game to address concerns that had
44 been expressed about the sand & gravel operation and the impact on threatened and endangered species particularly
45 the eastern Hognosed snake and the Blandings turtle. NH Fish & Game will be submitted their final comments to
46 DES and then we will wait for DES to either come back to us with additional comments or to issue the alteration of
47 terrain permit. The concerns of the Conservation Commission identified earlier this year have been addressed in the
48 plan submitted to DES earlier this month. As a result of those meetings, changes were made to the plan set.

49 Suzanne Fournier, Brox Environmental Citizens Group, said while the T&E plan is a good one, the warrant
50 article that passed was at zero dollars in March 2016, the study that was done cost money, but where would that
51 money come from? There was no money approved by voters and the Board will be held accountable. Secondly, in
52 the update Mr. Bender did not say anything about the wetlands issue that you are dealing with that Fish & Game has
53 said that they want the wetlands that would be affected by the gravel operation. They are vernal pools, to be pro-
54 tected when and if there is any development. The voters have said those are wetlands and they want them protected.
55 They said it in two places that are in the warrant article. Chairman Fougere stated the Board will be discussing this
56 issue again. Ms. Fournier stated, that's okay, we have an opportunity here now. Ms. Fournier pointed out that what
57 the voters voted on in March 2016 shows protected wetlands, the map is dated January 4, 2016, the map that was
58 shown here was dated September 2016. Chairman Fougere understands what she is saying and stated that DES has

1 clarified that they are not wetlands. You keep calling them wetlands but DES has determined that they are not wet-
2 lands so they are manmade features that we are allowed to move. Ms. Fournier responded that DES is being brought
3 up and she is bringing up what the voters voted on and it is in the warrant article and this is the resources plan we
4 voted on and these are seasonal wet areas that were shown as wetlands when we voted on it. The map in the Brox
5 community master plan shows the wetlands as protected with 25 foot buffers. They are protected on what we voted
6 on. When the Board refers to DES, that the land is grandfathered, and I have submitted detailed information to the
7 State that proves that it is a myth, that the grandfathered pit is a myth, and Ms. Fournier is still waiting to hear from
8 DES because she has asked them to reconsider their position. Selectman Putnam stated all the vernal pool is is a
9 mud puddle. Ms. Fournier said that is insulting and is an ignorant comment. No, it is seasonal runoff, said Select-
10 man Putnam. It's a mud puddle. Ms. Fournier said perhaps in your yard but at Brox it is not a mud puddle and oth-
11 er places, the life that live there fairy shrimp, do they not sound important to you? They live three weeks, they don't
12 need longevity. And they are one of the species that define it as vernal pool. Selectman Putnam asked what hap-
13 pens when it dries up? Ms. Fournier responded that they need it to dry up; fairy shrimp survive because these vernal
14 pools dry up, they only live in pools that do dry up and their eggs are at the bottom in the dry earth and its only the
15 next season, when they get wet, they hatch again. They're not like the frogs and the salamanders that need pools of
16 water for 2-3 months.

17 Ms. Fournier mentioned one other issue Mr. Bender did not mention is the boulder blockade that many cyclists
18 have seen that is across the road, did you want to address that? Mr. Bender responded that it is with legal counsel.

19 Audrey Fraizer, Summer Street, asked how large is the reclaimed area for the turtles? Mr. Bender responded it
20 is more substantial than the combined other four areas. Chairman Fougere said its about 600 feet long. Ms. Fraizer
21 asked if it is a 3 year study for the snakes and turtles, will the gravel operation be done at the same time or after
22 that's completed? Chairman Fougere answered at the same time. Ms. Fraizer asked if gravel area #2 will be held to
23 the same standards #1 when the town works in that area? As far as the silt fencing etc.? Chairman Fougere said yes
24 it is all getting approved together, and it will be in phases, it will probably be years before we get over there, maybe
25 a decade.

26 3) **Fletcher Site Update.** Mr. Bender indicated the Fletcher site update; Mill St paved today, Keyes Drive
27 paved and open to traffic June 30 through Independence Day. After that some additional work will be completed so
28 there may be some temporary closures. The lawn has been seeded. Good germination has been seen and we ask
29 that everybody stay off of that grass to give it a chance to get fully established. The Board asked for pricing on
30 hardwood split rail fencing, all along Elm Street and down Keyes Drive; one option is \$5700, second option is
31 \$6,250 for cedar or white vinyl \$6,700. Selectman Putnam would go with hardwood split rail so kids won't sit on it.
32 Chairman Fougere this is temporary until the final plan is phased in to keep bikes off and vehicles off. Vice Chair-
33 man Federico thinks the hardwood split rail is good. Mark Bender favors the cedar. Cedar will last longer. Con-
34 sensus was go with cedar rail fence. Stripes will be painted tomorrow, granite posts installed Wednesday, canoe
35 launch, new parking lot and additional parking by tennis courts. It is all coming together and looks good.

36 4) **Paving update.** There will be vehicular delays as paving program is being launched, seek alternate routes.

37 38 6. DISCUSSIONS.

39 1) **Acceptance of Center Line/Roadway Markings SOP.** Town Administrator Mark Bender indicated the
40 SOP was written last year, presented to the Board and discussed and tabled but no decision was ever made by the
41 Board. Centerline painting and crosswalk painting was started last week, so we wanted to adopt the policy or make
42 changes. Selectman Daniels asked if the Traffic Safety Committee has seen this because this is something we asked
43 for. Mark Bender said at the May 26, 2017 TSC meeting in the minutes, it showed that Selectman Daniels recom-
44 mended the Board of Selectmen to review the SOP regarding road striping within the town of Miford for the town to
45 adopt an SOP regarding road striping, so he thought from those minutes, that the TSC had seen the SOP. Selectman
46 Daniels may have forgotten. Mark Bender was not at the meeting so he is going by the minutes. The TSC was all in
47 favor. Selectman Daniels would like to clarify and review before approving and have TSC review again and have
48 DPW Director there as well.

49 Nick Darcheck, Melendy Road, was concerned about if Melendy Road would be painted. He called the state
50 and spoke with Eric Heely 271-2291, and he said they use average traffic daily count whether it is double yellow or
51 single yellow. Nick also spoke with Sue Soucy 271-6862 NH DOT ITS Administrator, who said if the lines were
52 done in error why would Milford continue with something done in error. 589 vehicles per day average on Melendy
53 Road with his own count. That is less than 10% of requirements for a double line road. They said it wouldn't have
54 a double line unless it was at least 36 mph, it is a 25 mph road. Nick's issue is that it shouldn't have a line at all.

55 With more work needing to be done on this, Selectman Daniels moved to table. Selectman Dudziak seconded.
56 All were in favor. Motion passed 5/0.

57 58 7. SELECTMEN'S REPORTS/DISCUSSIONS.

1 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Putnam
2 indicated the Fire Station committee sent out RFPs and nine companies responded, three of which will be brought in
3 for interviews.

4 After about 20 years, Selectman Daniels is pleased to announce that we will get a courthouse built in Milford.
5 It got through in the capital budget and now working on a temporary location for the Department of Motor Vehicles
6 which we were also able to get into the operating budget to fully staff it so it will be open five days a week instead
7 of two. On Wednesday the State will be here looking at a possible temporary location for the DMV while the building
8 is razed and rebuilt. The court will be taken from the Sal’s plaza and go to the DMV location so the building
9 will house the court and the DMA eventually.

10 b) **OTHER ITEMS (that are not on the agenda).**

11 1) **Keyes Memorial Park Expansion Committee – Report Status and Guidance.** This item will be dis-
12 cussed at the July 24 meeting due to tonight’s busy agenda. Chairman Fougere is embarrassed that the Board has
13 not discussed this; we had an excellent presentation from the committee right before budget season, and we really
14 haven’t talked about it. Chairman Fougere feels the Board needs to have a lengthy discussion to see if it will adopt
15 the plan which is a policy document which is not written in stone but there are a lot of excellent ideas in it and it
16 deserves some attention and a decision on whether it is supported or not. All members should dig out their copies of
17 the report and be prepared to talk about it July 24.
18

19 **8. APPROVAL OF FINAL MINUTES.** The minutes of May 8, May 22 and June 12, 2017 were presented for
20 review and approval. On motion made by Selectman Putnam and seconded by Selectman Daniels, all minutes were
21 approved as amended. All were in favor. Motion passed 5/0.

22 Selectman Daniels asked that the minutes of February 27, 2016 be checked to verify a statement regarding the
23 Rule versus Ordinance of shooting on Brox property – check the video and amend minutes as necessary.
24

25 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

26 **10. NOTICES.** Notices were read by Chairman Fougere.
27

28 **11. NON-PUBLIC SESSION.** The non-public minutes for review and approval were tabled to the July 24,
29 2017 meeting.
30

31 **12. ADJOURNMENT:** Selectman Daniels moved to adjourn at 8:49 p.m. Vice Chairman Federico seconded. All
32 were in favor. Motion passed 5/0.
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34
35
36

37 _____
38 Mark Fougere, Chairman
39

Kevin Federico, Vice Chairman

40 _____
41 Gary Daniels, Member
42

Laura Dudziak, Member
43

44 _____
45 Mike Putnam, Member
46