



Granite Town Media

Advisory Committee

Meeting Minutes

27 April 2017

Present: Lisa Griffiths, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Dave Alcox, Ron Carvell, Kevin Federico, Tim Finan, Jon Teger

Guests: Bruce Dickerson IT director

Call to Order:

Meeting called to order 7:01 PM

Minutes

Minutes tentatively approved, Joe Moved/Tom 2nd AIF.

April High Priority Projects

1. New web site – functional planning going well, still on target for Jun/July rollout.
2. Tightrope SX4 hard drive replacement – first drive replaced, took about 12hr to rebuild the RAID array. System has two disk subsystems one for content and a much smaller 2-drive array for the Operating System. Tom asked if it makes sense to use SSDs for the O/S. Mike will follow-up with Tightrope support.
3. GTM crew shirt order – shirts have been distributed to videographers and Lisa.
4. Stream GOV and EDU channels via Facebook – no update, Tom suggested Mike follow up with Tightrope support, we can't be the only ones wanting to do this.
5. Record School and BoS room meetings directly into Tightrope SX4 server – system has been reconfigured, working a problem with low audio levels.
6. Live stream meetings & document GTM rack – modifications installed, documentation is still on the to-do list.

May High Priority Projects

1. New web site – competition date June/July.
2. Tightrope SX4 HDD replacement.
3. Stream GOV & EDU channels via Facebook.
4. Address low audio level when recording games/meetings directly into the SX4.
5. Cleanup and document GTM equipment at HS – competition date June end.
6. Lisa and Mike work on “About Milford” video - competition date May end.

Develop local interest content

- Lisa has several ideas for creating GTM programs beyond meetings and games
- About Milford. Overview of the town – 1st project ready in May.
- Drive-in – one of the last in the state – date TBD
- Milford Historical Society – date TBD

VoD viewer stats

- Current Tightrope VoD software does not allow us to pull per program stats. Mike checked and the next version has that capability, will be installed shortly

Equipment

- JVC Camera purchase – camera has arrived and used several time, however we have not used the build in signage overlay.
- BoS wireless microphone issues – Mike has been experiencing interference with the wireless mics use for the audience. He changed to wired microphones to address the problem.
- Mike is looking into equipping the BoS room with a presenter connector panel to connect: video, audio and power cables. Currently there are just a bunch of cables stuffed in the gap between the tables.
- New BoS microphone system. Mike is going to experiment with a ceiling mounted microphone array over the table. This should result in better audio quality and eliminate the need for microphones on the table.
- HS lecture room equipment upgrade – At the last meeting Ron Carvell asked about improving the production quality of school meetings. Mike worked up a quote to install wall brackets (to be used with the mobile kit cameras) projector, screen and sound equipment. Initial quote came in at almost \$20,000 of which \$5,000 was installation. Tom asked Mike to follow up and get a detailed breakdown of the installation cost before he follows up with Ron.
- Oval Camera – camera has been down for several days, Mike will investigate.
- GTM HS rack cleanup – currently we have a single equipment rack in the TV studio, which is extremely crowded making access difficult. We will need additional rack space when we replace the copper A/V school drops with fiber.
 - Purchase two locking racks and relocate equipment.
 - Purchase rack mounted UPS – to provide power conditioning and a few minutes of operation and orderly shutdown if power is lost.
 - Purchase remote controlled power strip. This gives us the ability to do remote brute force recovery of non-responsive equipment.
 - Recable and improve cable management.

Video Projects

- Motorcycle club – possible local interest video
- Heritage Commission – first meeting covered.

Upcoming Meeting:

25 May 2017 7 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 7:52 PM

Respectfully submitted: Tom Schmidt