



# Granite Town Media

## Advisory Committee

### Meeting Minutes

25 May 2017

**Present:** Kevin Drew (for Ron Carvell), Kevin Federico Tim Finan, Joe Kasper, Mike McInerney, Tom Schmidt, Jon Teger

**Absent:** Dave Alcox, Lisa Griffiths

**Guests:**

**Call to Order:**

Meeting called to order 7:00 PM

**Minutes**

Minutes approved: Joe moved Jon 2<sup>nd</sup>, AIF

#### **May High Priority Projects**

1. New web site –Developer delivered dummy mock up, received numerous suggestion working on 2<sup>nd</sup> pass. Still on schedule for June/July cutover.
2. Tightrope SX4 HDD replacement. Additional drives on order. Using SSDs for O/S is still TBD.
3. Stream GOV & EDU channels via Facebook Live – no update. Kevin Federico stated we need another server to convert the video streams. Need to purchase [Vidiu](#) from Teradek. However before we purchase additional equipment need to contact Tightrope to see if that is a planned software upgrade. Kevin F. will research Teradek and email the committee.
4. Address low audio level when recording games/meetings directly into the SX4. Waiting for Randy to install addition distribution amp.
5. Cleanup and document GTM equipment at HS – competition date June end. Equipment not yet ordered. School agreed to install a dedicated power drop for our equipment.
6. Lisa and Mike work on “About Milford” - competition date May end. No update

#### **June High Priority Projects**

1. New web site.
2. Tightrope SX4 HDD replacement.
3. Stream GOV & EDU channels via Facebook Live.
4. Address low audio level when recording games/meetings directly into the SX4.
5. Cleanup and document GTM equipment at HS – competition date June end.
6. Lisa and Mike work on “About Milford” video - competition date May end.

## **Work Item Status**

- Oval Cam Troubleshooting. Mike worked with NEST support team, no obvious malfunction found. During troubleshooting camera resumed working normally and has been stable ever since. Tom asked Mike to see if he can reposition the camera to reduce sky and show more oval.
- School conference room upgrade. Still being finalized by the district, estimated GTM portion \$6,800 school \$8,500. This will provide a semi-permanent meeting room at the high school. Plan is to use cameras and video switcher from the mobile kit that can be easily removed if needed for other events. Concern was raised about security. The room is locked and the cameras are screwed to wall brackets and the control room housing the video switched and audio mixer is locked separately. Kevin F. asked Mike to add an On-Air light. Mike is meeting with the school board June 5<sup>th</sup> to finalize the design.
- GTM has received multiple complaints about low audio levels. Mike is working with committee chairs and videographers to remind members to speak into the microphones. The demo of a Shure ceiling mounted multiple microphone array is scheduled for test June 21<sup>th</sup> in the BoS meeting room. It may also be appropriate for the school meeting room however that meeting is spread out over a much larger area making audio more difficult. Cost is about \$3,900.
- Project to provide hardwired jacks at the BoS meeting room table is still planned but no installation date yet. Original plan has been modified to add two more stations to allow committee members to connect laptops.
- Replacement of copper A/V drops with fiber is planned during summer vacation.

## **Video Projects**

- Converted about 150 old meetings to Tightrope VoD, still have 600 to go.
- Sports coverage going well, schedule has changed often due to rain.
- Installation of the Hampshire Hills replacement dome. Mike will follow up with Hampshire Hills to see if they want us to cover it.
- Library Fountain restoration – no update
- Upcoming Pumpkin Festival coverage.
- Tim mentioned Dave Palance of the Milford Historical Society is conducting lectures. Tim will follow up directly to see if this is something we can cover.
- Jon's students have completed several PSAs, not yet on GTM program rotation.
- Jon has several student projects in process.
- Amy recorded Taste of Milford event May 19<sup>th</sup>.
- Mitchell is working on Motorcycle club video

## **Upcoming Meeting:**

22 June 2017 7 PM Board of Selectmen meeting room

## **Adjourn:**

Meeting adjourned 8:02 PM

Respectfully submitted: Tom Schmidt