

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA
COMMUNICATIONS CENTER

December 6 2017

Present: Jay Wilson, Chairman, Town of Mont Vernon
Mike Putnam, Vice Chairman, Town of Milford
Jim Cutler, Town of Wilton
Russ Boland, Town of Lyndeborough
Jason Johnson, Director
Raine Carson, Secretary

The Chairman called the meeting to order at 5.15p.m.

MINUTES: Upon motion made by Jim Cutler, seconded by Russ Boland, the Minutes of the November 2 2017 were accepted as presented.

MILFORD BOARD OF SELECTMEN CONVERSATION WITH OTHER TOWNS: The Director advised that both the towns of Wilton and Mont Vernon are still looking for Milford's position on various issues in letters.

INTERMUNICIPAL AGREEMENT: Director Johnson advised that the Agreement is currently with the Center's attorney for various changes to be made.

EMPLOYEE HANDBOOK REVISION FOR 2018: The Director stated that the buy-out has been completed and employee questions have been answered.

TOWN OF WILTON NEW POLICE CHIEF: Jason Johnson introduced the new Police Chief for the Town of Wilton, Chief Eric Olesen, to the Board members.

TOWN OF MILFORD/AMENDMENTS/INTERMUNICIPAL AGREEMENT: The Board reviewed a letter from the Milford Board of Selectmen dated October 3 2017 relative to that Board's decision to open discussions to amend the Intermunicipal Agreement said letter being made a part of these Minutes by reference thereto .

GRANT ACCEPTANCE SIGNED: Director Johnson announced this has been signed and is being returned to the State for the next step.

CONSULTANT REPORT AND RFP: Mr. Johnson advised that this report has been e-mailed to the Board of Governors and the Department Heads.

REGISTERS: The Board reviewed and signed the Registers for the month of November.

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NEXT MEETING: The next meeting of the Board of Governors will be at 5.30p.m. on Wednesday, January 10 2018 at 5.30p.m. in the Center's Meeting room in the Milford Town Hall.

NON PUBLIC SESSION: Upon motion made by Mike Putnam and seconded by Jim Cutler, the Board entered into a non public session to discuss personnel issues. Returning to open session, it was announced that no decisions had been made.

COMMENTS ON INTERMUNICIPAL AGREEMENT: Joe Torre, past member of the Board of Governors, offered the following changes which he considered needed to improve the existing Agreement:

1. Each member town has one vote on all matters.
2. A method for MACC to retain all or a portion of any annual "surplus". A determination needs to be developed for the disposition of a "surplus", such as retention; return to member towns; a combination of retention and return after a public hearing, by a simple majority vote.
3. Include a formula for allowing new towns to join as customers or as full members.
 - a. For customers use the "Lyndeborough Formula".
 - b. For full members include the following:
 - i. "Buy-in Cost" is X% of the gross operation budget for the year of joining.
 - ii. Full membership begins at the beginning of the fiscal year (with impact of new membership included in annual operating budget).
 - iii. New member pays "connectivity costs" (computer, telephone etc. requirements particular to the new member town).

There being no further business to come before this meeting, upon motion made by Mike Putnam and seconded by Russ Boland, the meeting was adjourned at 7p.m.

Respectfully submitted

Raine Carson

Raine Carson, Secretary