

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA
COMMUNICATIONS CENTER

January 10 2018

Present: Jay Wilson, Chairman, Town of Mont Vernon
Mike Putnam, Vice Chairman, Town of Milford
Jim Cutler, Member, Town of Wilton
Russ Boland, Town of Lyndeborough
Jason Johnson, Director
Raine Carson, Secretary

The Chairman called the meeting to order at 5.30p.m.

MINUTES: Upon motion made by Mike Putnam and seconded by Jim Cutler, the Minutes of the meeting of December 6 2017 were accepted as presented.

INTERMUNICIPAL AGREEMENT: The Director advised that Atty. Bart Mayer is working on the Agreement.

EMPLOYEE HANDBOOK REVAMPING FOR 2018: The Director advised this will be working on by specific sections or the work will commence at the beginning and will proceed to the end.

It was noted that the Town of Milford tried to open dialog but the other two towns did not desire this.

It was noted that the other towns have not figured out how long a term they want in the Handbook. Chairman Wilson suggested that the chairman from each town should get together to discuss matters. He did not feel it would be good that full boards attempt this issue.

AUDIT: Director Johnson advised that the books will be audited for 2017 beginning May 1, and it should take about two days.

SURPLUS: Discussion took place regarding retaining the surplus. An amount of 20% was suggested, with the Director advising that the accountant will be the best one to develop this figure. *\$200,000 net to go +*

UPDATE - POLICE DEPT. SITE AT WILTON FIRE DEPT.: The Director advised that this will be completed Monday or Tuesday of next week.

NEXT MEETING: The next meeting of the Board of Governors will be at 5.30p.m. on Wednesday, February 7 2018 in the Center's meeting room in the Milford Town Hall.

There being no further business to come before this meeting upon motion made by Mike Putnam and seconded by Jay Wilson it was voted unanimously in the affirmative to adjourn this meeting at 6p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Raine Carson". The signature is written in dark ink and has a horizontal line underneath the name.

Raine Carson, Secretary