

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS OF THE MILFORD AREA
COMMUNICATIONS CENTER

February 13 2018

Present: Jay Wilson, Chairman, Town of Mont Vernon
Mike Putnam, Vice Chairman, Town of Milford
Jim Cutler, Member, Town of Wilton
Russ Boland, Representative, Town of Lyndeborough
Jason Johnson, Director
Raine Carson, Secretary

The Chairman called the meeting to order at 5.30p.m.

MINUTES: Upon motion made by Mike Putnam and seconded by Jim Cutler the Minutes of the meeting of January 10 2018 were accepted as amended, as follows:

Para: Employee Handbook Revamping for 2018 should read: "The director advised this will be worked on by specific sections or the work will commence at the beginning and will proceed to the end. "

MILFORD SELECTMEN CONVERSATION WITH OTHER TOWNS: The Director advised he had not received any feedback.

MILFORD SELECTMEN MRI STUDY: Approval for this study was given two weeks ago. It will be started in March 2018.

INTERMUNICIPAL AGREEMENT: Chairman Wilson presented the members with a revised version of the Agreement in which changes were provided in red ink. After discussion it was decided to set up a special meeting to review this document. The document as presented is made a part of these Minutes by reference thereto.

EMPLOYEE HANDBOOK REVAMP FOR 2018: After a brief discussion it was decided to maintain this item on the Agenda for further discussion at a later date.

INFRASTRUCTURE IMPROVEMENT PLANS & PROJECTS - RETENTION OF 2017 SURPLUS?: Director Johnson advised this is being worked on and the final numbers will be available in June 2018.

UPDATE : POLICE DEPARTMENT AT WILTON FIRE DEPT. OPERATIONAL:

Director Johnson advised that this site has been operational for two weeks now and so far is working very well with all users being very happy with the results. The Director stated all feed back has been very good.

GRANT PROCESS/PROGRESS: The Director reported that we are in compliance with the grant process and are within the time frame.

REVIEW AND SIGN REGISTERS: The Board reviewed and signed the Registers for the month of January 2018.

NEXT MEETING: The next meeting of the Board of Governors will be at 5.30p.m. on Wednesday March 7 2018 in the Center's meeting room in the Milford Town Hall.

There being no further business to come before this meeting upon motion made by Mike Putnam and seconded by Jim Cutler it was voted unanimously in the affirmative to adjourn the meeting at 5.30p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Raine Carson". The signature is written in dark ink and is positioned above the typed name.

Raine Carson, Secretary