# TOWN OF MILFORD

## JOINT LOSS MANAGEMENT COMMITTEE

**MEETING MINUTES**

**Tuesday – September 6, 2016**

**Milford Police Department**

**9:00am**

**Present:** E. Schelberg (AMB); R. Riendeau (DPW); R. Works (DPW); K. Blow (HR); J. Kelly (MFD); J. Smedick (MFD); M. Viola (MPD); A Berry (REC); K. Jensen (WWTF); J. Mayhew (AMB); J. Young (WWTF).

**Absent:** M. Bender (ADMIN); L. Daley (B&P); J. Johnson (MACC); J. Trafford (LIB); D. Campbell (MPD); P. St. Cyr (PRIMEX);

**Call to order: K. Blow called the meeting to order at 9:11AM.**

**Approval of Minutes:** K. Jensen made a motion to approve the June 1, 2016 meeting minutes; 2nd by M Viola. A Berry abstained. All in favor.

**On-going business:**

**Achievement (aka Safety) Award**: K Jensen brought up the topic of nomination process for the Safety Award for the committee to discuss.

* HR will send an email out to all managers requesting nominations. Recommendations for Safety Award should include who was name of person being nominated and reason for nomination.
* HR and Committee Chair will then review nominations.
* Award will be given at the Deliberative Session.

**Reports of committees**

* **Accident Investigation Committee**: (R. Riendeau, Chair). No report
* **Facility Inspection Committee**: (J. Smedick, Chair). Town Hall inspection completed; no issues.

**New Business:** Election of new JLMC Secretary. J Smedick nominated J Mayhew for secretary (replacing M Sampson). 2nd by M Viola. All in favor. J Mayhew will assume role at December meeting.

**Roundtable:** No reports

**Motion to adjourn 9:24 by K. Blow; 2nd by M. Viola. All in favor.**

**Next meeting: December 6, 2016, 9AM @ MPD.**

/kmb