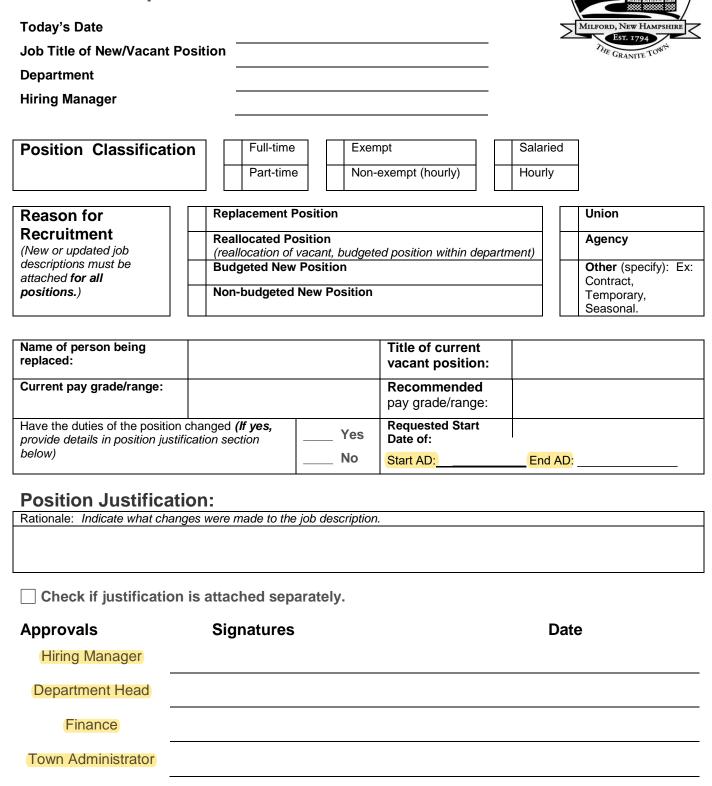
## **TOWN OF MILFORD**

**DEPARTMENT OF HUMAN RESOURCES** 

## **Job Requisition Form**



[Job Requisition Form – Created June 2016-kmb Finalized 7.1.16

All signatures must be in place before forwarding to HR (over)

## Approval to Job Offer (This section to be completed by HR Only)

| Special HR<br>Advertising<br>Request:<br>(check all that<br>apply)            | Internet   | Internet Advertising Internet Search  | h No Internet  |
|---|--|---|--|
|   | Town   | Distributed to Department Post Town Website   | Front Case-Town Hall   |
|   | Newspaper  | Union Leader Nashua Telegrap  | h Cabinet Other  |
|   | Other locations  | NHMA Schools - Handshake  |  |
|   |  | LaborNet Oth  | ner Associations   |
| FOR HR USE  | ONLY   |   |  |
| Date Position   | Posted:  |   |  |
| Date Position   | Filled:  |   |  |
| Recruitment S   | ource(s):  |   |  |
| Town Depts Facebook pag Auburn NH Com NH Job Board Merrimack Forum Amherst NH | nmunity Group  M  & Surrounding Tow Community dents view/Hilton  HR Group)  R Group) | <ul> <li>Amherst College</li> <li>Boston University</li> <li>Brown University</li> <li>Colby College</li> <li>Framingham State Univ</li> <li>Merrimack College</li> </ul> | Automated Free Website:  Indeed Adzuna AppCast CareerCentric Organic (US Only) CareerJet Facebook Job Boards Glassdoor.com Job Inventory JobBoost Jobbydoo JobCase JobisJob Jooble JuJu.com (USA only) LinkedIn Organic LinkUp Monster Controlled (USA Only) My Job Helper Neuvoo Oodle.com Recruit.net SimplyHired Trovit US Jobs |

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