

TOWN OF MILFORD - JOB DESCRIPTION

JOB TITLE: Paramedic, Full-time

CLASSIFICATION: Non-Exempt, Group II Technical

Job Description: Based at the ambulance facility, responds to emergency and non-emergency pre-hospital ambulance calls. Renders basic and advanced patient care per state and local protocols as needed. Performs daily tasks including but not limited to emergency vehicle operation, maintenance, and cleaning. Performs daily clerical tasks such as billing, typing, phone answering, filing, cleaning and maintaining of facility. Maintains logs and fills out patient care records for all calls handled. Trains Milford Ambulance Staff and others as directed in pre-hospital ambulance and emergency medical procedures. Performs public relations as directed, including public education.

Accountability: Works independently and under the direction of the Ambulance Director.

Equipment Used: Ambulance, approved Basic Life Support (BLS) and Advanced Life Support (ALS) equipment, computer and software, printer, photocopier, fax machine, adding machine, and telephone.

Environment: **Inside: 50%** **Outside: 50%**

Duties and Responsibilities:

Except as specifically noted, the following functions are considered essential to this position.

Works independently and under the direction of the Ambulance Director on either twelve or twenty-four hour shifts for a total of forty-eight hours in a work week. Assures safe, timely response and transportation of sick or injured patients in Milford's ambulances. Checks, stocks, cleans and prepares ambulances and facility each day. Works with other employees to administer ambulance billing. Trains and works with Milford ambulance volunteers. Public relations as directed.

The physical demands of the duties described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Activity Requirements

PRIMARY PHYSICAL REQUIREMENTS

OTHER PHYSICAL CONSIDERATIONS

LIFT up to 10 lbs.: Required
LIFT 11 to 25 lbs.: Required
LIFT 26 to 50 lbs.: Required
LIFT over 50 lbs.: Required

Twisting: Required
Bending: Required
Crawling: Required
Squatting: Required

CARRY up to 10 lbs.: Required
CARRY 11 to 25 lbs.: Required
CARRY 26 to 50 lbs.: Required
CARRY over 50 lbs.: Required

Kneeling: Required
Crouching: Required
Climbing: Required
Balancing: Required

REACH above shoulder height: Required

WORK SURFACE(S)

REACH at shoulder height: Required

Various (inclined, wet, icy, rocky, or uneven)

REACH below shoulder height: Required

PUSH/PULL: Required

HAND MANIPULATION

DURING AN 8-HOUR DAY,
EMPLOYEE IS REQUIRED TO:

Grasping: Required
Handling: Required
Torquing: Required
Fingering: Required

	<u>Consecutive Hours</u>	<u>Total Hours</u>
Sit	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Stand	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8
Walk	1 2 3 4 5 6 7 8	1 2 3 4 5 6 7 8

24-hour day / 8 sleeping hours

Controls and Equipment: Required

Cognitive and Sensory Requirements:

Talking: Required

Hearing: Required

Sight: Required

Tasting & Smelling: Tasting not required, however, ability to distinguish odors is required.

Specific Vocational

Preparation

Requirement(s):

- | | |
|---|---|
| <input type="checkbox"/> 1. Short demonstration only. | <input type="checkbox"/> 5. 181 days to 1 year. |
| <input type="checkbox"/> 2. Any beyond short demonstration up to and including 30 days. | <input type="checkbox"/> 6. 1 to 2 years |
| <input type="checkbox"/> 3. 30-90 days | <input checked="" type="checkbox"/> 7. 2 to 4 years |
| <input type="checkbox"/> 4. 91-180 days | <input type="checkbox"/> 8. 4 to 10 years |
| | <input type="checkbox"/> 9. Over 10 years |

Licensure/Certification Requirements: (Current)

- National Registry of Emergency Medical Technician – Paramedic (NR-EMT–P)
- American Heart Association Cardio Pulmonary Resuscitation (CPR) Healthcare Provider certification
- New Hampshire state Attendants License
- American Heart Association Advanced Cardiac Life Support (ACLS) certification
- New Hampshire drivers license - current and in good standing

Other Training, Skills and Experience Requirements:

High school diploma or GED

Summary of Occupational Exposures:

Includes, but not limited to the following: Bio-hazard, motor vehicle, combative patients, slips and falls, lifting, blood-borne pathogens, hazardous materials, and hazardous environments.

Frequent physical effort may be required in handling and lifting patients, gurneys, lifesaving and other emergency heavy equipment. Working conditions may be disagreeable with exposure to all weather elements as well as exposure to hazards resulting from the provision of emergency medical services that could lead to illness, injury, disability, or death.

Other Considerations and Requirements: