

TOWN OF MILFORD - JOB DESCRIPTION

JOB TITLE:	Firefighter I - Call	GRADE LEVEL:	2
CLASSIFICATION:	Non-Exempt	DEPT:	Fire Dept
CREATED:	Pre-2009	REVISED:	7/9/2020

Job Description:	A call firefighter shall be responsible for the efficient performance of required duties in conformance with the rules, regulations, and policies contained in the manual of department operations. Duties shall consist of, but are not necessarily limited to, a number of general fire and rescue responsibilities necessary to the stability of safety in the community.
Accountability:	Reports to a Lieutenant or other superior ranking officer at emergency scenes and Other Department activities and is expected to follow the upward chain of command as outlined in the Department Rules and Regulations. A firefighter is required to use initiative and judgment in carrying out assignments particularly in the absence of a supervisor, may on occasion exercise supervision over subordinates.
Equipment Used:	Fire apparatus and equipment, protective clothing, educational materials.
Environment:	Inside: 30 % Outside: 70 %

Duties and Responsibilities:

<p>Note: Except as specifically noted, the following functions are considered essential to this position. The listed duties, however, are not meant to be a complete listing of the duties which may be undertaken by this position.</p>	<ol style="list-style-type: none"> 1. Responds at any time to all alarms for which he/she is qualified and performs necessary fire suppression activities, technical rescue, hazard mitigation, etc. 2. As directed, makes search of building interior for rescue purposes. Utilizes techniques of ventilation, applies knowledge of hydraulics and effective application of water or other materials for suppression of fire. 3. Enters burning buildings with hose and other necessary equipment taking direction from officer in charge. 4. Receives training and general instruction from officers in firefighting and rescue techniques and procedures. 5. If qualified drives apparatus to emergency scenes, positions and sets up apparatus according to accepted practices or directions. 6. Assists in general fire prevention duties to include pre-fire planning, inspection and public education activities. 7. Performs general upkeep and maintenance of fire station, apparatus and equipment. 8. Shall perform any other duties assigned by a superior officer. 9. Shall attend training courses, read and study assigned materials related to fire prevention and firefighting and participate in related drills. 10. Shall obey all orders, rules and regulations of the Department and Town. 11. Clean and service the assigned apparatus after each use and maintain it in a good condition of readiness; report mechanical failures or difficulties to the vehicle
---	--

	<p>maintenance divisions or officer in charge.</p> <p>12. Whenever necessary, shall take whatever life saving measures necessary to prolong the life of any victim of accident, injury, or assault, and shall continue such efforts until proper medical assistance is available.</p> <p>13. Shall have in his possession at all times a New Hampshire Motor Vehicle Driver's License and an Official Milford Fire Department Identification Card.</p> <p>14. Shall not leave their assignment, except with the permission of their supervisor or upon urgent emergency business requiring their immediate attention, or when directed to do so by the dispatcher when the need arises to assist.</p> <p>15. Shall constantly direct their best efforts to accomplish tasks assigned to them that end intelligently and efficiently, and shall hold themselves in readiness at all times to answer the calls assigned and obey the orders of their superior officer.</p> <p>16. Maintain protective clothing and equipment in a functional, presentable condition.</p> <p>17. Assist citizens requesting assistance or information. Courteously explain any instance where jurisdiction does not lie with the Fire Department and suggest other procedures to be followed.</p> <p>18. Shall take corrective measures in hazardous or unsafe conditions and report incidents outside their control to the appropriate authority.</p>
--	---

Physical Activity Requirements:

Required, Frequently, Occasionally, Seldom, Rarely or Not Required

PRIMARY PHYSICAL REQUIREMENTS

LIFT up to 10 lbs.:	Required
LIFT 11 to 25 lbs.:	Required
LIFT 26 to 50 lbs.:	Required
LIFT over 50 lbs.:	Required
CARRY up to 10 lbs.:	Required
CARRY 11 to 25 lbs.:	Required
CARRY 26 to 50 lbs.:	Required
CARRY over 50 lbs.:	Required
REACH above shoulder height:	Required
REACH at shoulder height:	Required
REACH below shoulder height:	Required
PUSH/PULL:	Required

HAND MANIPULATION

Grasping:	Required
Handling:	Required
Torquing:	Required
Fingering:	Required
Controls and Equipment:	Required
Controls & Equipment:	

OTHER PHYSICAL CONSIDERATIONS

Twisting	Required
Bending:	Required
Crawling:	Required
Squatting:	Required
Kneeling:	Required
Crouching:	Required
Climbing:	Required
Balancing:	Required

WORK SURFACE(S)

Apparatus floor
Outside buildings
Fire scenes

DURING AN 8-HOUR DAY, EMPLOYEE IS REQUIRED TO:

	Consecutive Hours								Total Hours							
	1	2	3	4	5	6	7	8	1	2	3	4	5	6	7	8
Sit	1-2															
Stand	2-3															
Walk	2-3															

Cognitive and Sensory Requirements:

Talking:	Necessary to communicate clearly with others.
Hearing:	Necessary to communicate clearly with others and use radio equipment.
Sight:	Necessary for doing job effectively and correctly.
Tasting & Smelling:	Necessary for doing job effectively and correctly.

Specific Vocational Preparation Requirement(s):

X	Short demonstration only	Any "beyond short" demonstration up to and including 30 days.	30-90 days
	91-180 days	181 days to 1 year	1 to 2 years
	2 to 4 years	4 to 10 years	Over 10 years
Required:		<ul style="list-style-type: none"> • Shall hold and maintain a valid New Hampshire Driver's License. • Must maintain CPR certification. • Must be at 18 years of age. • Must be a high school graduate or GED. • Must live within close proximity (5 miles) to Milford. 	
Experience			
Supervisory experience:			
Licensure/Certification Requirements:		<ul style="list-style-type: none"> • Shall possess certification of New Hampshire Firefighter Level I within one year of date of joining the Department. • All firefighters are strongly encouraged to become driver/operator qualified for all Department apparatus and hold and maintain a valid New Hampshire Commercial Driver's License with air brake and tanker endorsements within four years of joining the Department. 	
Other Training, and/or related Skills		<ul style="list-style-type: none"> • Ability to listen and follow orders in emergency situations. • Ability to establish and maintain effective working relationships with employees and the general public. 	

Summary of Occupational Exposures:

Summary of Occupational Exposures:	<ul style="list-style-type: none"> • May be exposed to hazardous materials, smoke, heat, pathogens.
---	--

Other Considerations and Requirements:

<ul style="list-style-type: none"> • Frequent physical effort may be required in handling and lifting emergency equipment. Working conditions may be disagreeable with exposure to all weather elements, as well as exposure to hazards resulting from the provision of emergency services that could lead to illness, disability, or death. Work involves environments of a variety of adverse conditions, heat, cold, wet, slippery, noisy, etc. The nature of the position requires the individual to be in and maintain sound physical condition. • The physical demands of the duties described here are representative to those that must be met by an employee to successfully perform the essential functions of the position.
--

I acknowledge receipt of this job description and understand the functions of the position as specified above. I understand the duties and responsibilities of the job description are not all inclusive, but representative of the position.

Signature

Date

This job description was reviewed and approved by Dept Manager and HR on	7/9/2020
--	----------