



Town of Milford

POLICE DEPARTMENT

19 Garden Street
Milford, NH 03055
603-249-0630

Michael J. Viola
Chief of Police



Park Suspension/Expulsion-Appeal Procedure

The two (2) step procedure outlined below is for the purpose of advising the grievant of the appeal process that is provided to them regarding their suspension or expulsion from Town owned property. If you wish to exercise your due process rights the following procedure must be followed.

Step – One

- A. Grievant will correspond to the Public Works Director that they are requesting a hearing with the director regarding an appeal of their suspension/expulsion.
- B. Upon receipt of this correspondence by the Public Works Director through email or telephone, will set a hearing date.
- C. Once scheduled, the Public Works Director will notify the grievant in writing or email of the hearing:
- D. The Public Works Director will meet with the grievant and all information, reports and testimony will be taken into consideration during this procedure.
- E. The Public Works Director will render a decision and notify the grievant of his decision in writing or email.
(The Chief of Police will serve in the absence of the Public Works Director.)

Step-Two

- A. Upon the appellant's receipt of notification from the Public Works Director, they may further appeal this ruling to the Milford Town Administrator.
- B. The decision of the Town Administrator shall be final**

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