



OCD use:
CIP project # _____

2024-2029 CIP PROJECT REQUEST FORM

- 1. **DEPARTMENT:** Milford School District
- 2. **DATE REQUEST PREPARED:** 5/24/2023
- 3. **ITEM/PROJECT NAME:** 1894 Historic Bales School Restoration Project
- 4. **REQUEST PREPARED BY:** Superintendent Michaud
- 5. **DEPT PRIORITY: # OF PROJECTS:** _____

6. **ITEM / PROJECT DESCRIPTION** (Provide complete description and attach additional explanatory materials if more than space allows)
 The 1894 Historic Bales Restoration Project will include asbestos abatement throughout the building including windows, floors, and piping within walls totalling apx. \$367,047. Construction costs for first floor SAU offices and lower level classroom spaces totals \$4,000,000. Finally, this project allows for the return of the alterative high school program to the high school campus. \$25,000 has been allocated to convert current SAU offices to 3 classroom spaces for Project Drive.

7. **IS THE ITEM/PROJECT IDENTIFIED IN A LONG RANGE PLAN OR PROGRAM?** YES NO
 (Examples: Milford Master Plan; departmental work program (s); facilities plans; equipment/vehicle replacement plan, etc.)

Plan or document reference (attach supporting materials):
 Milford School District Facilities Master Plan

8. **ITEM / PROJECT RATIONALE:** (check all that apply)

- Improves the quality of life for residents.
- Benefits residents and/or businesses or a segment thereof.
- Addresses an emergency or public safety need.
- Increases the delivery of social services.
- Corrects a deficiency in operations, facility, or equipment.
- Provides capacity needed for anticipated or planned growth.
- Other _____
- Results in cost savings.
- Supports job creation and development
- Increases tax base.
- Identified in a long-range plan or program, including the town master plan.
- Non-property tax revenue and fees offset a portion of costs.
- Matching funds are available for a limited time.

9. ITEM / PROJECT JUSTIFICATION NARRATIVE:

(Explain urgency, timing, need, etc. Be brief yet complete and attach additional documentation if more than what space allows)

Return to service several thousand square feet of a space we already OWN!
Save \$70,000 annually by stopping bussing to and from High School and BALES – PUT \$\$ TOWARD BOND.
Improve air quality by removing asbestos from floors, walls, and windows at BALES.
Return Preschool to Jacques (JMS) School (Grades PreK -1), and give back three (3) classrooms to Heron Pond for their growing class sizes. Give JMS students back their lunchroom and auditorium space by using the BALES gymnasium for PhysicalEd. and use renovated classrooms at BALES for Jacques Art, Music, & Library (making space for Preschool).
Give space back to the High School for their Alternative Education Program (Project Drive).
Move SAU (Superintendent, Human Resources, Business Office, and Student Support Services) renovated spaces at BALES giving space back to Milford High School.

10. ESTIMATED USEFUL LIFE (Years): _____

11. YEAR REQUIRED: 2024

12. HAS THE ITEM/PROJECT BEEN INCLUDED IN PRIOR CIP'S? YES NO

13. IF YES, WHAT YEAR WAS PROJECT FIRST INCLUDED IN THE CIP? _____

14. COST ESTIMATE: \$ 4,000,000

15. CAPITAL COSTS: (If known)

Dollar Amount (in current \$)	
	Planning/feasibility analysis
	Professional services
	Real estate acquisition
	Site preparation
	Construction
	Furnishings & equipment
	Vehicles & capital equipment
	Capital Reserve fund
\$4,000,000.00	Other
\$4,000,000.00	Total Project Cost

16. IMPACT ON OPERATING & MAINTENANCE:

- Costs or Personnel Needs
- Add personnel
- Reduce personnel
- Increased O & M costs
- Decreased O & M costs

Explain: _____

Dollar cost of annual impacts if known: (+)\$ _____ or (-)\$ _____

17. SOURCES OF FUNDING:

Funding Source	Dollar Amount (in current \$)	Describe Source (for grants/loans/special assessments/other)
Grant		
Loan	\$4,000,000.00	Bond (warrant article)
Donation/Bequest/Private		
User Fees & Charges		
Capital reserve withdrawal		
Impact fee account		
Current revenue		
General obligation bond		
Revenue bond		
Special Assessment		
Other source		
Other source		
Project cost		
Minus revenue		
Total Project cost	\$ 4,000,000.00	

18. ANTICIPATED ITEMS/PROJECTS YOUR DEPARTMENT IS PROJECTING AFTER 2029

(List and provide brief description and attach additional documentation if more than space allows)

CIP CITIZENS' ADVISORY NOTES: