

# Eagle Hall

This beautiful building that sits on the East side of the oval with an Eagle on top of the cupola has a very interesting history.

The first meeting of the Southwest Parish of Amherst was held at the home of Thaddeus Grimes, later to become known as the Humphrey Moore house on Elm Street. At their annual meeting in March of 1783 it was decided to raise L32 (Pounds) to discharge expenses of the Parish and L95 to purchase timber, shingles and other materials for the building of a meetinghouse. Later that year it was decided to build a meetinghouse to sit twenty rods south of Shepard's Bridge (today we call this The Stone Bridge) on a rise of ground between Shepard's Bridge and the town common between two pine stumps. It was also decided that year to procure stone for the under pinning of the meetinghouse. David Goodwin's 1846 diary stated "The house, it was voted, should be the size of the meetinghouse in the N. W. Parish of Amherst (now Mt Vernon). It was noted that the work of the frame should be done at 3/day and the workmen to find themselves with victuals and drink". Temperance principles were not adhered to and the Parishioners "voted that the Committee provide 1 Barrel of Rum and 2 barrels of cider and 1 gr sugar for the raising"" according to the Goodwin diary. The first Monday in June 1784 the building began. It would cost L35 towards the expense, L20 to pay the preacher and 3 Shillings a day to each worker (he had to provide his own board). Money was scarce and the timbers had to be hewn by hand. The meetinghouse was raised the summer of 1784 and was known as the Third Church of Amherst until Milford was incorporated in 1794 when it became known as The First Congregational Church of Milford.

December 25, 1785 it was voted to have the windows, sashes, doorframes, door and other stuff completed by June 1786. Sashes were bid by Thomas Boynton L15 ½ old tenor; window frames by David Chandler L3, 10s; front door – Benjamin Conant 20 Shillings; body seats –Nathan Hutchinson, no sum given.

The parish met as a parish for the last time on October 29, 1792 and voted to paint the meetinghouse. January 11, 1794 the legislature chartered the Town of Milford deriving its name from this area which was called The Mill by the Ford. (The State of New Hampshire required that a town have a meetinghouse before incorporation.

At the March 1798 annual meeting the house was glazed, painted and in most respects finished. The town voted to build four additional pews to be done by Abail Holt. There were a total of 42 pews in the meetinghouse. This substantially completed the house except for the belfry which was afterwards erected.

After years of interim pastors and offers to other pastors, the first pastor to accept the call was Humphrey Moore on October 13, 1802. He was born October 19, 1778 in Princeton, MA. His great, great, great Grandfather was John Moore who emigrated from England and settled in Cambridge but moved to Sudbury in 1643. Rev. Moore graduated from Harvard in 1799 at the age of 21.

In 1803 a meeting of the town was called to see if the town would erect a belfry in which to hang a bell. The town voted to build this belfry uniform with one at Francestown and when it was built one of the porches was removed. David Goodwin's 1846 diary states 'Sold 4 pews belonging to the town at from \$99 to \$136 each towards the expense of the belfry". The bell was a gift from Perkins Nichols of Boston, a friend and distant relative by marriage of Humphrey Moore. This was the first home of our famous Paul Revere Bell . Goodwin's diary states "The bell weighed about 800 pounds and cost about 50 cents per lb". This would put the cost of the bell at about \$401.00.

In January 1833 the town voted that each denomination should have the use of the meetinghouse for a portion of the year. Separation of church and State had occurred in 1824 but did not actually take effect until 1833. The Congregational church was allotted six months a year and the Baptist the other six months. When they were not using the building, the Congregationalists met at the Whitney & Bartlett Hall which was in the building now known as the Wallace Block at the corner of Union Square and South Street. At the end of 1833, The Congregational Church offered the town \$500 for the meetinghouse, pay individuals for the pews, give the town the use of the building for all town business and keep the building in good repair at all times. The offer was rejected by town vote. There was no alternative for the Congregational Church but to leave and build their own church, which they did on Union Street in 1834.

Goodwin's 1846 Diary states "July 1846 the Town voted to remove the old town meeting House about 4 rods N.E. of the former site, and fit it up for a Town House etc. with basement story for Fire Engine etc. The work commenced the 10th of August." The building was turned halfway round so that the end of the building that faced west now faced south; the square pews were taken out and the interior remodeled to make it more convenient for the general purposes of the town. The building was raised, two stores underneath completed, one of which was the post office. Pews varied in price – broad isle pews \$2 per year; wall pews \$1; gallery pews fifty cents and all others \$1. At this time the Eagle was placed on the town house. The Eagle was said to have been carved by Mr. Chamberlain and brought to Milford by a horse and wagon. It was made of yellow pine, painted with gold leaf and had a wingspan of six feet. The town residents agreed to pay sums of money for the purchase of the Eagle, with the Eagle itself costing a total of \$50. The signed agreement read "We the undersigned will pay sums set against our names to purchase an Eagle to be placed on the Town House. The expense will be \$55. Milford N. H. Sept 14, 1846. Twenty-six men, the F&F Crosby firm and "The committee on the repair of the town House" donated various amounts. The town put in \$20. The total expense was \$64.50.

In 1866 a town clock was installed in the building. This clock was first lighted in 1923, From 1861 to 1870 the street floor space was occupied by the post office run by Edward Lovejoy and a lending library also run by Mr. Lovejoy. Other merchants also occupied space in the building. The basement served as the town jail until 1869 and as storage space for the fire department until 1857. In 1868 in preparation for the construction of the new town hall, the town purchased a lot of land called The Mill Lot from the Milford Cotton & Woolen Mill for \$925.90 on which to place Eagle Hall. After Eagle Hall was moved, the town sold the land and the building to the Eagle Hall Company, a group of spiritualists, which included J.F. Boynton, Almon Booth, William Richardson, William Lovejoy and James Marvell. They held ghostly meetings in the hall until the fad died out.

When Eagle Hall was moved in 1869 the Common was enlarged to its present size. The addition of this area on the north side of the Common made it more of an oval shape, which is where the name "The Oval" was acquired. After 1869 the north storefront was occupied by druggist D. S. Burnham, while J.A. Wheeler's hardware store occupied the south space. In 1889 William F. French, a pharmacist, purchased the stock of Mr. Burnham. Mr. French was a quiet man and a strong Baptist and would not sell tobacco in any form. He stocked his store with quality goods. Louis Hall was Mr. French's right-hand man and it was he who cooked in the back room of the store a mouth-watering chocolate syrup which was used at the fountain to make the famous chocolate ice cream sodas and milk shakes, the smell of which carried out on the sidewalk, In 1903 the Eagle Hall Company enlarged the street front by removing the columns and sidewalk roof. In 1904 Mr. French bought out the stock of the hardware store from a Mr. Farnsworth and ran both businesses until he died in 1935. Grocery stores and hardware stores continued to occupy the storefronts until 1938 when the Aubuchon Company started their store and continued until 1979. Many other businesses have occupied the storefront.

In 1912 the Hall was briefly used for the showing of moving pictures. Mrs. Mary Burnham Richardson received a license to operate regular moving-picture shows. Clarence Richardson, a lifelong resident of Milford, told this writer many years ago that he remembered going to the movies in Eagle Hall. The

moves became so popular that later in 1912 Mrs. Richardson purchased the Shanahan barn on Middle Street and remodeled it into the Star Theatre, which later became the Strand Theatre.

In 1919 the heirs of the Eagle Hall Company sold the building to the Odd Fellows. Since that date the upstairs hall has been used strictly for their meetings and for those of the Rebecca's.

From 1928 to 1930 the Eagle on Eagle Hall was refurbished as it had suffered damage to a wing and a foot in a bad wind storm. It had taken a year to dry out the wooden bird and a year to restore and paint it. It was then replaced on its perch. In February 1996 the Eagle again suffered damage as one wing broke off during a storm. The Eagle had been taken down and "a new Eagle carved by John Weidman of Brookline. He chose aged western red cedar because this wood is resistant to pests and the weather. The special lumber was donated by PJ Currier Lumber Co Inc. of Amherst. According to the Inventory of American Painting and Sculpture of the Smithsonian American Art Museum, this is the largest free standing carved wood eagle in the country listed in their database at that time. The new eagle has a wingspan of 8 feet 10 inches and a body length of 5 feet, which is 6 inches long than the original Eagle. The Eagle was replaced Wednesday, September 15, 1999 at 2 pm with a great ceremony attended by local school children and hundreds of local residents. The cost of the new Eagle was approximately \$12,000, with the cost of installation about \$45,000. All this work was done by donations raised by Dalton Jewett with major donations by the Gen Frank E. Kaley Foundation, the Arthur L. Keyes Memorial Trust, Hitchiner Manufacturing Co. as well as private citizens.

The original 1846 Eagle now sits in the balcony of the Town Hall auditorium. It was also restored by Mr. Weidman of Brookline for a cost of approximately \$7,000 from the Arthur L. Keyes Memorial trust. The Eagle has a wingspan of 8 feet 6 inches and weighs about 200 pounds and was installed on its perch in the balcony at a ceremony at 10 am on Tuesday, September 11, 2007.

Front cover photo credits given to David Volt. David's photography business is based out of Milford. He specializes in commercial and education photography. All work is done on location, so he doesn't work out of a studio. Notable clients include the University of New Hampshire and Granite State College. He does photography for many of their events and marketing materials. Landscape and architectural photography are a hobby of his, and he enjoys capturing images of our beautiful little town.

## In Memory of Rosario P. Ricciardi



Rosario P. "Sarooch" Ricciardi, 97, lifelong resident of Milford, NH died on August 28, 2017 at Crestwood Healthcare Center, Milford, NH.

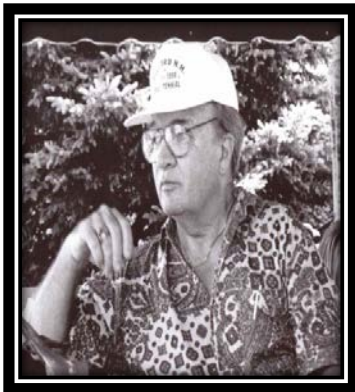
Sarooch was born in Milford on October 23, 1919, a son of Joseph and Concetta (Granata) Ricciardi.

He attended Milford schools. He was employed by Abbott Machine Company, Wilton, NH at the time of his enlistment in the U.S. Army. Sarooch served in the Pacific Theatre and saw action in New Guinea and was in the Battle of Luzon. He was honorably discharged with the rank of Sergeant on January 1, 1946.

He worked for Bellevance Beverage, Nashua, NH for 20 years. He was very active in the community having served as a Selectman for the Town of Milford for 21 years, served on the Budget committee and volunteered at the polls during Town, State and Federal elections. He was a member and Past Commander of the Ricciardi Hartshorn Post #23, American Legion, Milford, a member of Harley Sanford Post #4368, VFW, the Milford Historical Society, East Milford Improvement Society, National Youth Administration, Conservation Corp Camp, Danbury, NH, coordinator for the annual Labor Day carnival, and served as Chairman of the Bicentennial Parade Committee in 1994. Sarooch was pivotal in the creation of the WWII Memorial in town and personally laid the original stonework and was instrumental in the establishment of the Korean War Memorial. In addition, he was an avid card player and enjoyed his trips to the casinos and playing blackjack. In his younger years, he coached Little League.

Sarooch was a communicant of St. Patrick's Church, Milford. He was predeceased by his wife, Dorothy (Clark) Ricciardi, who died in 1993.

Sarooch was just a great gentleman who lived a long and interesting life and he will be sorely missed.



## In Memory of Robert D. Philbrick, Sr.

Robert D. Philbrick Sr., a retired defense industry public affairs specialist who was prominent in community and political affairs, died on July 16, 2017 at Good Shepherd Rehabilitation and Nursing Center in Jaffrey. He was 88.

Bob was a Korean War veteran, former New Hampshire State Racing Commissioner, a long-time Milford Town Moderator, and chaired state and local campaign committees for several presidential candidates.

Bob was married for 60 years to Vesta (Peters) Philbrick. Born on Nov. 19, 1928 in New York City to John and Anna (Brooks) Philbrick, Bob was the eldest of three sons.

Bob became a Milford resident 1935. He attended Milford schools and graduated with honors from Milford High School, Class of 1947. He was very proud to have been elected class president for all four years of high school.

Bob graduated from Fordham University in New York City with a Bachelor of Science degree in government in 1951. He founded and was first president of the Fordham Democratic Club. He was elected in 1950 as city chairman to the College Council of the New York State Democratic Committee.

After graduation, Bob's ROTC unit was activated and he was deployed to Pusan, Korea in 1951 with the U.S. Army's Transportation Corps. He was discharged as a first lieutenant in 1953. He returned to New York City where he served as special assistant to the City of New York Corporation Counsel Office and met and married his wife, Vesta, in 1957. They then moved back to Milford where they raised six children, all of whom still live in the Milford area.

Bob became New England sales representative for Robert Rollins Blazer/Uniform Co. of New York and later served as its New England sales manager. He joined Raytheon Corp. in Bedford, Mass. in 1972 as manager of Systems Information. He was promoted to Public Affairs manager of Raytheon Missile Systems in 1974, a position he held until he retired in 1992.

A gifted public speaker, Bob was Milford Town Moderator from 1974-1994 and also served as Milford School Moderator during 12 of those years. He chose not to run for re-election in 1994 so he could enjoy his winter home in Venice, Fla.

Bob remained a strong advocate for veterans. For 30 years, he chaired, organized and ran the Loyalty Day and Voice of Democracy Scriptwriting programs sponsored by the Milford Veterans of Foreign Wars Post 4368 and held at Milford High School. For 50 years, he chaired, organized and was master of ceremonies for the annual Milford VFW Post 4368 Labor Day Parade. He chaired and announced the Milford Bicentennial Parade in 1994. The Milford VFW Post 4368 honored him as a Lifetime Member in 1983. He also was a member of the American Legion Milford Post 23.

Bob was involved in local, state and national politics for nearly 70 years. Long active in the Democratic Party, he was known as "Mr. Democrat" until he broke from the party in the late 1980s to become a Republican. He chaired the Milford Democratic Committee from 1956-1984; the Hillsborough County Democratic Committee from 1958-1968; and belonged to the New Hampshire Democratic State Committee for 20 years. Bob chaired the NH State Committee for Los Angeles Mayor Sam Yorty's 1972 bid for the Democratic presidential nomination. He became a Reagan Democrat in 1980 and, in 1984, served as state chairman of the Democrats for Reagan Write-in Committee and Democrats for Reagan-Humphrey. He later served as local GOP campaign chairman for the presidential candidacies of George H.W. Bush, former U.S. Sen. Bob Dole of Kansas, and George W. Bush.

Bob belonged to many community and civic groups. They include: the Ancient Order of Hibernians; Association of the U.S. Army; Yankee Chapter of the American Defense Preparedness Association; and the Milford Town Hall Restoration Committee. He received the National Grange, Granite No. 7 Community Citizen Award in 1990. He was a founder of Southern New Hampshire Services and served on its executive board from 1965-1985.

Bob was a communicant at St. Patrick Church in Milford. He taught religious education and was vice-chairman of the parish council in 1972. He was a member of the Third Degree Knights of Columbus Milford Assembly 3035, and a charter member of the Fourth Degree Knights of Columbus Milford Assembly 1507.

Bob was an outstanding individual and will be truly missed by everyone.

## In Memory of Lee Francis Mayhew



Lee Francis Mayhew, age 75, quietly passed away on Tuesday, July 25th at Dartmouth-Hitchcock Medical Center, surrounded by those who loved him most, his wife of 52 years, Therese Roy-Mayhew, and his devoted children Kelly Mayhew, Jamison Mayhew, and Jeremy Earl Mayhew.

A graduate of Saint Anselm College, where he and Therese first met and fell in love, he continued to be an active member of the college community as an alum up until his passing.

A combat veteran, Lee served with bravery and distinction alongside the men he considered his brothers as a helicopter pilot in the 1st Calvary Division during the Vietnam War. Upon returning home after his honorable discharge at the rank of Captain, his continued need to serve drew him to a career in civil service within the state of New Hampshire.

For over 18 years he served the town of Milford as its first Town Administrator, and actively participated on numerous boards and committees throughout the state. Even after his retirement, he was actively sought out by members of the community for his knowledge, insight, and passion for the pursuit of serving others. So great was his need to serve, that during his retirement, he campaigned, and was elected as Selectman of Lyndeborough. Lee was serving as chair of that board at the time of his death.

While in Lyndeborough, Lee was involved in all aspects of town government, including the major reconstruction of Mountain Road, a 3-mile road project costing \$2 million. Lee initiated improvements to the handicap parking area at the town hall and access to the boat ramp at Putnam Pond. He also worked closely with town staff developing an improved budget process providing greater accountability and transparency of the town's finances. According to Lyndeborough Town Administrator Russ Boland, Lee's biggest attribute was "his ability to offer his experience and wisdom in a caring mentoring way to all he met. I was fortunate to know Lee Mayhew; he is and will be missed," said Boland.

But greater than his passion for serving was his love of family, because according to Lee, "all that matters is family". Insisting on being called "grandfather" by his grandchildren, his booming laugh would often be heard no matter where you were in the home.

Lee is often remembered, and will be greatly missed.

# STATE OF NEW HAMPSHIRE

## Executive Council

**DAVID K WHEELER**  
EXECUTIVE COUNCILOR  
DISTRICT FIVE



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
WWW.NH.GOV/COUNCIL  
(603) 271-3632

**TO:** Residents of Milford  
**FROM:** Executive Councilor David K. Wheeler  
**Annual Report for 2017**

It is my honor to serve you as your Executive Councilor. Council District Five includes thirty-three cities and towns across southern New Hampshire. The Council has authority over all state contracts over \$25,000, all nominations to State boards and commissions, judicial appointments, department heads, and pardons. The five members of the Executive Council are also a part of the Governor's Advisory Commission on Intermodal Transportation (GACIT).

This year, seven new commissioners were nominated and confirmed. There were 348 nominations and confirmations to boards and commissions. The Council confirmed five Circuit Court Judges, one part-time Circuit Court Judge and one Supreme Court Associate Justice and approved \$1.34 billion in expenditures and \$5.7 billion in working capital. After hearing from the public and regional planning commissions and local officials, GACIT forwarded to the Governor a "Ten Year Transportation Plan," which includes funding to restore the Swing Bridge over the Souhegan River.

In September I had the pleasure of hosting our Governor and Council breakfast meeting at the Anheuser-Busch Brewery in Merrimack and the regular meeting at the Town Hall in Merrimack. Pastor Steven Closs, Chaplain to the Merrimack Police Department, offered an opening prayer and the Merrimack Police Honor Guard posted the colors. It was a privilege to show the Governor and other Executive Councilors one of the local communities from District Five.

After twenty-eight years of searching for a permanent home for the Milford District/Circuit Court a decision has been made and funded to raze the old State Police Barracks on Phelan Road and construct a new courthouse and Department of Motor Vehicle office. The new building will highlight granite quarried from "The Granite Town." The Federal Land/Water Conservation Fund has approved another \$150,000 to continue the restoration of Osgood Pond when local, matching funds become available.

I would like to take this opportunity to thank all of you for your support, feedback, comments and concerns that you have shared with me throughout the year. Public input is essential in enabling elected officials to make sound decisions, and I have appreciated hearing from you.

I look forward to serving you in 2018! Please feel free to contact me if I can ever be of assistance.

Sincerely,  
David K. Wheeler  
NH Executive Councilor, District 5

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Frankestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, Nashua, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, and Windsor

# New Hampshire Senate

## Gary Daniels

District 11: Milford, Amherst,  
Merrimack and Wilton



State House Room 105  
107 North Main Street  
Concord, NH 03301

## 2017 ANNUAL REPORT

To the Town of Milford:

Thank you for allowing me the opportunity to represent the Town of Milford in the New Hampshire Senate, serving as the Chair of the Senate Finance Committee, Vice-Chair of the Capital Budget Committee, and a member of the Ways and Means Committee. I am also serving on the Regulatory Reform Commission, which is looking at ways to reduce regulatory restrictions on businesses, and on the Public School Infrastructure Commission.

We've accomplished many of our objectives in Concord in the past year, including many important issues facing the Town of Milford. We passed a responsible Fiscal Year 2018-19 statewide budget, provided resources for road and bridge infrastructure, made reductions to business taxes and eliminated the electric consumption tax, as well as expanded drinking water protections.

The combination of smart, conservative budgeting and higher than expected growth in revenues enabled us to close Fiscal Year 2017 with a large surplus. As a result, it became a priority to help cities and towns by sending additional one-time funding where possible, bolstering road and bridge aid. The legislature effectively doubled the amount of money that municipalities receive for local road and bridge repairs. In total, \$30 million will be sent to municipalities for road work. An additional \$6.8 million has been appropriated for the state aid bridge program, doubling it in size and making it possible to remove many municipal red-list bridges from the list.

Specifically, Milford will receive \$278,330 to expedite road infrastructure work.

Additionally, after the Rainy Day Fund has been topped off at \$100 million, any additional surplus funds will be deposited into the Public School Infrastructure Fund. These funds, estimated at roughly \$19 million, may be used by school districts to bring fiber connections to schools, address life and safety deficiencies at schools; and improve security in schools. School districts may contact the state Department of Education to apply for such grants.



We also eliminated the Electric Consumption Tax in the state budget for Fiscal Years 2018-19. We heard from homeowners and businesses large and small that high energy costs are extremely burdensome on a family's finances and have also prevented businesses from expanding and adding jobs in our state. Removing the Electric Consumption Tax will help reduce high energy costs for residential and business ratepayers in New Hampshire.

The FY 18-19 budget also included another set of business tax reductions to encourage new businesses to come to our state and helps lower the cost of doing business for those companies already here. By reducing this tax burden we are putting money back in small business owners' pockets, enabling them to reinvest in infrastructure and even more jobs, benefitting families across our state. This is important for towns like Milford because it will provide greater opportunities for our citizens and small businesses alike.

Last term, I was able to get \$355,000 in the State's Capital Budget for the design of a new District Court in Milford. This term, I was able to secure the funding necessary to break ground and build the new court building on the site of the old State Police barracks/DMV in Milford. We were also able to reestablish a new DMV at the same location as the new Court House. The DMV, which is now part-time, will be fully staffed as of July 1, 2018 and will allow greater access to these facilities for our citizens. We were able to negotiate a deal that keeps the DMV in Milford at the site of the old police station until the old DMV is razed and the new location is open.

As a result of the MtBE settlement entered into by the State in 2016, funds received have been placed into a fund under the direction of the Drinking Water and Groundwater Advisory Commission. The commission is working to create a funding structure, similar to LCHIP (New Hampshire Land and Community Heritage Investment Program), which would provide matching funds for projects designed for water contamination remediation or protecting our drinking water and ground water for many years to come.

We've been focused on achieving these goals, and many more for the Town of Milford and I continue to work hard each day in Concord for my constituents. I look forward to sharing our progress with you in the year to come.

Sincerely,

Senator Gary Daniels  
District 11

603-271-4980

[Gary.Daniels@leg.state.nh.us](mailto:Gary.Daniels@leg.state.nh.us)

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# 2017 MILFORD, NH TOWN OFFICERS

## ~ BOARD OF SELECTMEN ~

Mark Fougere, Chairman	Term Expires 2018
Kevin Federico, Vice Chairman	Term Expires 2019
Gary L. Daniels	Term Expires 2018
Laura Dudziak	Term Expires 2020
Michael E. Putnam	Term Expires 2020

## ~ CEMETERY TRUSTEES ~

Mary Dickson	Term Expires 2018
Kris Jensen	Term Expires 2020
Steve Trombly	Term Expires 2019

## ~ CHECKLIST SUPERVISORS ~

Darlene Bouffard	Term Expires 2018
Polly Cote	Term Expires 2022
Tim Finan	Term Expires 2020

## ~ MODERATOR ~

Peter Basiliere	Term Expires 2018
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## ~ TOWN CLERK ~

Joan Dargie	Term Expires 2019
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## ~ TRUSTEES OF THE TRUST FUNDS ~

Joan Dargie	Term Expires 2018
Tina Philbrick	Term Expires 2020
Janet Spalding	Term Expires 2019

## ~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Judy Gross, Chairman	Term Expires 2019
David Rysdam, Secretary	Term Expires 2019
Deb Faucher	Term Expires 2018
Jennifer Martin Hansen	Term Expires 2018
Kim Paul	Term Expires 2018
Sarah Philbrick Sandhage	Term Expires 2020
Lynn Coakley	Term Expires 2020
Jennifer O'Brien-Traficante, alternate	Term Expires 2018
Chris Costantino, Alternate	Term Expires 2018

## ~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage, Chairman	Term Expires 2020
Mike Putnam, Vice Chairman	Term Expires 2018
Dale White	Term Expires 2019



# 2017 MILFORD, NH TOWN DIRECTORS

~ TOWN ADMINISTRATOR ~  
Mark Bender

~ AMBULANCE SERVICE – DIRECTOR ~  
Eric Schelberg

~ ASSESSOR ~  
Marti Noel

~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~  
Lincoln Daley

~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER/HEALTH  
OFFICER ~  
Tim Herlihy/Chief Jack Kelly

~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~  
Robin Lunn

~ COMMUNITY MEDIA – DIRECTOR ~  
Mike McInerney

~ FINANCE – DIRECTOR ~  
Jack Sheehy

~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~  
Jack Kelly

~ FIRE – CAPTAIN/TRAINING OFFICER ~  
Ken Flaherty

~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~  
Jason A. Smedick

~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~  
Karen Blow

~ INFORMATION TECHNOLOGIES – DIRECTOR ~  
Bruce Dickerson

~ LIBRARY – DIRECTOR ~  
Betsy Solon

~ POLICE – CHIEF ~  
Mike Viola

## **2017 MILFORD, NH TOWN DIRECTORS (continued)**

**~ POLICE – CAPTAIN/SUPPORT ~  
Shawn Pelletier**

**~ POLICE – CAPTAIN/OPERATIONS ~  
Craig Frye**

**~ PUBLIC WORKS – DIRECTOR ~  
Rick Riendeau**

**~ PUBLIC WORKS – LEAD PERSON – PARKS & CEMETERIES ~  
Troy Swanick**

**~ PUBLIC WORKS – HIGHWAY MANAGER ~  
Chris Anton**

**~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~  
Russ Works**

**~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~  
Tammy Scott**

**~ RECREATION – DIRECTOR ~  
Arene Berry**

**~ TAX COLLECTOR ~  
Kathy Doherty**

**~ TOWN CLERK ~  
Joan Dargie**

**~ TOWN TREASURER ~  
Brian Sanborn**

**~ WATER UTILITIES – SUPERINTENDENT ~  
David Boucher**

**~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~  
Jamie Soucy**

**~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~  
Jim Young**

**~ COLLECTION SYSTEMS – FOREMAN – WASTEWATER OPERATIONS ~  
Kris Jensen**

**~ WELFARE – DIRECTOR ~  
Susan Drew**

# 2017 MILFORD, NH TOWN BOARDS & COMMISSIONS

## ~ CONSERVATION COMMISSION ~

Andy Hughes, Chairman	Term Expires 2018
Kim Rimalover, Vice Chairman	Term Expires 2020
Hub Seward	Term Expires 2019
Audrey Fraizer	Term Expires 2019
Anita Stevens	Term Expires 2019
Janet Urquhart	Term Expires 2020
David Bosquet	Term Expires 2018
Greg Boggis, Alternate	Term Expires 2019
Rodney DellaFelice, Alternate	Term Expires 2020
Chris Costantino, Conservation Coordinator	
Laura Dudziak, Board of Selectmen's Representative	

## ~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Matt Ciardelli, Chairman	Term Expires 2018
Dale White	Term Expires 2017
Heather Leach	Term Expires 2017
Penny Seaver	Term Expires 2017
Wendy Hunt (MIT)	Term Expires 2018
Don Jalbert (SAU)	Term Expires 2017
Chris Costantino, Conservation Commission Representative	
Janet Langdell, Planning Board Representative	
Lincoln Daley, Community Development Office (Advisory)	
Mark Fougere, Board of Selectmen's Representative	

## ~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2020
Dennis Clemens, Vice-Chairman	Term Expires 2020
Bill Fuller, Jr.	Term Expires 2018
Andy Seale	Term Expires 2020
Daniel Ayotte	Term Expires 2020
Chuck Kurtz	Term Expires 2020
Susan Smith, Alternate	Term Expires 2020

## ~ GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Joe Kasper, Chairman	Term Expires 2018
Tim Finan, Vice Chairman	Term Expires 2019
Tom Schmidt, Secretary	Term Expires 2018
Dave Alcox, Resident Member	Term Expires 2019
Lisa Griffiths	Term Expires 2019
Kevin Drew, School Board Representative	
John Teger	
Mike McInerney, Director of Community Media	
Kevin Federico, Board of Selectmen's Representative	

## 2017 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.)

### ~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2018
Herbert Adams, Vice-Chairman	Term Expires 2020
Erna Johnson, Secretary & Treasurer	Term Expires 2018
Polly Cote	Term Expires 2020
David Palance	Term Expires 2020
Gary Daniels, Board of Selectmen's Representative	

### ~ PLANNING BOARD ~

Christopher Beer, Chairman	Term Expires 2019
Janet Langdell, Vice Chairman	Term Expires 2020
Paul Amato	Term Expires 2020
Tim Finan	Term Expires 2018
Susan Robinson	Term Expires 2019
Veeral Bharucha, Alternate	Term Expires 2018
Douglas Knott	Term Expires 2019
Jacob LaFontaine	Term Expires 2018
Kevin Federico & Mark Fougere (Alternate), Board of Selectmen's Representatives	
Mark Fougere, Board of Selectmen's Representative	

### ~ RECREATION COMMISSION ~

Claudia Lemaire, Chairman	Term Expires 2020
Melissa Sherman, Vice Chairman	Term Expires 2019
Paul Bartolomucci	Term Expires 2020
Scott Hembrow	Term Expires 2019
Pat Kunselman	Term Expires 2020
Lena LaBour	Term Expires 2019
Liz Snell	Term Expires 2018
Heather Romeri, Alternate	Term Expires 2018
Kierstyn Williamson, Alternate	Term Expires 2019
William Crossley, Alternate	Term Expires 2020
Mark Fougere, Board of Selectmen's Representative	

### ~ RECYCLING/SOLID WASTE COMMITTEE ~

Robert Canty, Chairman	Term Expires 2019
Jerry Guthrie	Term Expires 2018
Celest Barr, Secretary	Term Expires 2020
Gil Archambault	Term Expires 2019
Bertram Becker	Term Expires 2018
Leighton White	Term Expires 2019
Diane Varney-Parker	Term Expires 2018
George Hoyt	Term Expires 2018
Rick Riendeau (Advisory)	
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	

## 2017 MILFORD, NH TOWN STANDING COMMITTEES

### ~ BUDGET ADVISORY COMMITTEE ~

Matt Lydon, Chairman	Term 2017 - 2018
Peggy Seward, Vice Chair	Term 2017 - 2018
Karen Mitchell, Secretary	Term 2017 - 2018
Paul Bartolomucci	Term 2017 - 2018
Chris Pank	Term 2017 - 2018
Robert Courage	Term 2017 - 2018
Paul Dargie	Term 2017 - 2018
Wade Campbell	Term 2017 - 2018
George Skuse	Term 2017 - 2018

### ~ TRAFFIC SAFETY COMMITTEE ~

Jason Plourde, Chairman	Term Expires 2018
Dave Wheeler, Vice Chairman	Term Expires 2018
Gil Archambault	Term Expires 2019
Tina Philbrick	Term Expires 2020
Wade Scott Campbell	Term Expires 2020
Lincoln Daley (Advisory)	
Rick Riendeau (Advisory)	
Mike Viola (Advisory)	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	

### ~ ZONING BOARD OF ADJUSTMENT ~

Steven Bonczar, Chairman	Term Expires 2019
Jason Plourde, Vice Chairman	Term Expires 2019
Rob Costantino	Term Expires 2019
Joan Dargie	Term Expires 2020
Michael Thornton	Term Expires 2019
Leonard Harten, Alternate	Term Expires 2018
Tracy Steel, Alternate	Term Expires 2019
Wade Scott Campbell, Alternate	Term Expires 2020
Karin Lagro, Alternate	Term Expires 2020
Laura Dudziak, Board of Selectmen's Representative	



# TOWN OF MILFORD

## OFFICE OF THE SELECTMEN

### 2017 Annual Report

We started 2017 by bidding farewell to Selectman Kathy Bauer who chose to not seek reelection and saying hello to Selectman Laura Dudziak who started her first term. Mark Fougere and Kevin Federico were elected Chairman and Vice-Chairman respectively.

#### **The Weather**

The Town Moderator started the Election cycle with a bang by postponing Town Meeting, along with 70 other NH communities, from March 14 to March 18 because of a blizzard and concern for voter safety. This logical and carefully evaluated decision caused some concern at the Secretary of State level that concluded with a Public Hearing to Ratify and Confirm Elections on May 8. The safety of our citizens remains a top priority of the Board.

Our NH winter weather took a toll on town roads. During a 5-day period in the late winter we applied 24 tons of patch material to fill potholes. This compares to an average year where we use 20 tons for the entire patch season. Fortunately, voters approved our warrant article to reconstruct town roads.

#### **Infrastructure**

We completed 8.5 miles of road reconstruction in 2017 including Osgood, Whitten, Mason, Savage, Wilton, Emerson, Mont Vernon, McGettigan Roads and Scarborough Lane. This is the first phase of a three year \$3 Million Plan. Drainage and shoulder work was included with the paving.

Projects started in 2016 including South Street, the Fletcher Site, Oval sidewalks and ADA ramps and Osgood Pond were finished. South Street presents a much improved entryway into The Oval. The Fletcher site has been transformed from an overgrown EPA Superfund Site to a beautiful grassy field bordered by a rail fence with additional parking as you enter Keyes Park. We recognize and thank the many donors that helped with the brick walkway around The Oval. It is much safer and an improvement downtown. The upgrades at Osgood Pond and Adams field are a joy. Be sure to check out the fishing pier from spring to fall.

#### **Civics**

We thank the many organizations that make Milford a great place to live. The Rotary Club is an annual sponsor of the Swim Meet (50+ years strong) and a generous contributor to events. The Lions Club replaced the bushes around the flagpole on The Oval and provides festive, holiday lights.

The Milford Pumpkin Festival was a combined effort by Milford Improvement Team (MIT) and Souhegan Valley Chamber of Commerce (SVCC) this year due to personnel changes. The festival remains as enjoyable and vital as ever. We thank the MIT Board for their many years of service to this outstanding event. Organizational changes will be forthcoming on the festival and it is the Selectmen's hope that this great tradition is enjoyed by the citizens of Milford and the region for years to come.

Boy Scout Troop 4 celebrated its 100<sup>th</sup> year with a weekend campout and jamboree at Shepard Park. Hearty Congratulations!!

#### **Community Lands (Brox)**

The Town installed a beaver flow device on Heron Pond so we could control the water level in the pond and potential upstream flooding that could damage the access road to Heron Pond School as well as private property.

The Town passed a rule prohibiting target shooting on the Community Lands. The selectmen addressed this issue at 12 board meetings during 2017. The Board listened to proponents and opponents of the issue. The Board sought input from other towns with shooting ranges and the NH Department of Environmental Services. We solicited an opinion from the town's attorney. The Board could not reach consensus on the cost to investigate the potential existing lead contamination at the site, nor the clean-up costs that might be entailed. With all of that input the decision to not allow target shooting was based on the safety of hikers, bikers and others using the surrounding trails. The selectmen's decision was guided by NH RSA 41:11-a giving the selectmen authority to manage all real property owned by the town and to regulate its use.

The gravel operation approved by voters is moving forward, but a slower pace than we would like. The timber cut is complete and the silt fence was installed after an unwarranted legal delay. Opponents to the project filed a Temporary Restraining Order that was quickly dismissed by the Superior Court costing the Town \$10,000 in legal fees. The same opponents are now challenging the State of NH who issued the Alteration of Terrain Permit. We will continue to defend the town in this process. It is anticipated that the gravel removal operation will ramp up significantly in 2018, along with revenue to the Town.

### **Town Operations**

The Selectmen authorized a Building Committee to evaluate a planned expansion to the main Fire Station downtown. The committee completed their work resulting in a warrant article for facility expansion and renovation including electrical upgrades and parking lot expansion. The selectmen unanimously support this article and the Board appreciates the many hours of time the committee spent in bringing this article forward.

Community Development proposed and the selectmen approved changes to Building Permit Fees and Community Development Revitalization Tax Incentives as authorized by RSA 79-E for downtown projects.

Staff initiated a project with the selectmen to upgrade the Town Website. The project was completed and launched in December. The new site is easier to update, easier to navigate, and more user friendly. You can view the results on-line.

The MS4 (Municipal Separate Storm Sewer Systems) permit requirements were released for impacted NH towns in 2017 with milestone requirements due in October 2018. Our contractor completed additional phases of the stormwater video project to allow future compliance.

The selectmen addressed the part-time pay structure at Ambulance. Changes will reduce turnover and improve employee retention and recruitment.

Streetlights all around town were upgraded to LED bulbs improving light quality and reducing operating costs. The Town received a substantial rebate from Eversource to help fund this conversion.

Selectmen discussed dispatch services at length during 2017. MPD presented weaknesses with MACC Base services that place officers at risk in some situations. Solutions will require a major costly revamp of dispatch. The Milford Board of Selectmen reached out to the other member towns in MACC Base to discuss our concerns with a mixture of success. We have now initiated a comprehensive evaluation of our current dispatch service and best possible solutions. This will be a costly upgrade and it is imperative that we get it right for Milford residents as well as the safety of our officers.

### **Conclusion**

2017 was another busy, successful year for town staff, officials and residents. The Board of Selectmen extends our thanks to the Town Administrator, Department Heads and Staff for their diligence and efforts to control expenses improve efficiencies and operate through difficult times.

We note that the Municipal portion of the Tax Rate has declined for three consecutive years. The 2018 proposed operating budget will deliver the fourth straight year of improved services with a lower municipal tax rate!

It is an honor to serve the residents of Milford as your selectmen. We are grateful for the opportunity and for your support. Please do not hesitate to reach out to any one of us to relay concerns or if you have questions. We are here to serve you.

Respectfully submitted, the Milford Board of Selectmen,

Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Gary Daniels  
Laura Dudziak  
Mike Putnam

**MILFORD AMBULANCE SERVICE**  
**66 Elm Street, Milford NH 03055**  
**2017 Annual Report**

Milford Ambulance Service continued its ongoing charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2017.

**Activity**

Milford Ambulance Service responded to a total of 2,041 calls, an increase of 157 calls, compared to 2016. This 8.3% increase in call volume is attributable to several factors – skilled nursing and assisted living facilities, transfers out of the Milford Medical Center, and general requests for service. Of the 2,046 patients evaluated and/or treated, 1,591 patients were transported to the hospital of their choice, while 455 patients refused transport. The surrounding communities of Amherst, Brookline, and Wilton provided mutual aid ambulance coverage to Milford on a total of 82 occasions with 58 responses when both of the Service's ambulances were unavailable and 24 occasions between the hours of 23:00 – 07:00. Conversely, the Service provided mutual aid to surrounding communities on 40 occasions.

Requests for aid were handled in a timely, professional, and compassionate manner, for which the Service is known, including a cardiac arrest save who walked out of the hospital on their own without deficits after a brief stay.

MAS is one of only ten New Hampshire EMS departments authorized and credentialed to perform Rapid Sequence Intubation (RSI). RSI is a procedure reserved for those patients who require their airway to be protected and maintained due to their inability to do so as a result of a medical condition, overdose or trauma.

The department performed Rapid Sequence Intubation (RSI) on six occasions to secure difficult airways, which are determined by patients being unable to maintain their own airway due to a medical or trauma-related issue. RSI certification is a multifaceted process, wherein both paramedic and EMT providers, along with the department, must meet prerequisites for training, proficiency, and competency in skills and equipment.

Through a generous donation by the Kaley Foundation in the amount of \$22,214, the department purchased a Karl Storz C-MAC Pocket Video Laryngoscope in January. Patients wherein RSI is initiated may have anatomical challenges that would benefit from video laryngoscopy. Video laryngoscopy will compliment department RSI capability.

We would again wish to extend our most sincere thanks to the Kaley Foundation, Bank of America, N.A., Trustees for this generous gift.

The department was an active participant in the police department National Night Out event in August. Many people took advantage of the time to meet and interact with department providers as well as tour an ambulance and learn what skills and treatments the department can provide.

## **Facility**

The Ambulance facility has been in operation for over four years and continues to meet Service and community needs. An increasing number of community organizations are using the Community Room for meetings. Very few issues have arisen, and have been appropriately addressed in a timely fashion.

The Service has utilized the Community/Training Room for weekly- and numerous in-house training sessions, including RSI recertification, in addition to hosting an AEMT course lasting five months. The setting and audio-visual equipment adequately facilitate an environment conducive to learning.

Training also utilized the Southern NH Medical Center donated Laerdal SimMan and infant high-fidelity training manikins in a section of the training room reconfigured to imitate the patient compartment of the Service's ambulances in order to create a more realistic learning environment, similar to that which a provider would utilize during transport of a patient.

## **Vehicles**

The two front-line, 2013 model-year ambulances, placed in service in mid-December 2013, are in good mechanical and working order. In four years of operation, the 3A and 3B ambulances have travelled 115,072 and 72,719 miles, respectively.

The 2001 ambulance was pressed into service on multiple occasions when one of the front-line ambulances underwent maintenance. Maintaining a ready, spare ambulance allows for uninterrupted call responses when a front-line ambulance is unavailable or out of service for maintenance, and it reduces strain on our mutual aid communities. Further, the 2001 ambulance was loaned to Wilton Ambulance Service on several occasions when one of their ambulances was unavailable due to maintenance. Loaning the ready, spare ambulance allows the Service to support our mutual aid partners and reduces their need to call on the Service for response.

The 2010 Explorer, formerly a police department supervisor vehicle, is in good working order.

The 2001 Blazer went out of service in July 2017 for numerous mechanical issues. The cost of repairs combined with additional required maintenance to pass inspection, was determined prohibitive to justify repair.

## **Personnel**

MAS is a combination Service whose staffing consists of 7 volunteer, 15 part-time, and 6 full-time personnel, as well as 5 per-diem AEMT providers and 11 per-diem paramedic providers. Provider certification levels comprise National Registered Emergency Medical Technicians ranging from EMT to Advanced EMT and Paramedic.

In 2016, the Service staffing model transitioned from primarily volunteer-based coverage to paid staffing, with part-time providers supplemented by volunteers in order to guarantee twenty-four-hour, first-due ambulance coverage, as well as sixteen hours of second-due

ambulance coverage. This transition came to be after a gradual decline of volunteer provider availability for two-ambulance coverage.

Since implementation neither ambulance has been out of service due to staffing issues.

Several new providers have completed, or are in the process of completing, the Service Field Training Program (FTP). The FTP is a Service-initiated program designed to orient new members to Milford Ambulance Service operations and assist trainees in applying their EMT skills in the field. Efforts toward recruitment and retention continue.

These individuals, who contribute to the Service on a daily basis, make MAS second to none in the State. The citizens of Milford can be proud to have these individuals caring for them and available at a moment's notice.

## **Education**

2017 saw the continuation of Service involvement in community education programs, staff training, and development, as well as participation in the development of future State of New Hampshire EMS initiatives, provider protocols, and administrative rules.

The Service continued implementation of changes in EMS education standards, recertification format, and information delivery, including NREMT refresher-training, known as the National Core Competency Program (NCCP). NCCP is a paradigm shift in recertification training format that allows instructors increased flexibility in delivery of required training.

The Service continues regular incorporation of the Southern NH Medical Center, donated Laerdal SimMan and infant high-fidelity training manikins in department training. The manikins are configured to provide immediate feedback to provider interventions, with the ability to simulate patients with traumatic injuries, cardiac emergencies, and other, various, medical emergencies. This capability enhances the training experience through more lifelike simulation of physiologic presentation and tactile sense.

Community Education and Outreach: MAS continued to expand its community education program geared toward injury prevention.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First-Aid Merit Badges. The Scouts received hands-on training on how to splint a fracture, control bleeding, and call for assistance, along with other first-aid information.

The Service held 10 CPR classes for the general public and town employees with 30 students learning to recognize the signs of a cardiac issue or stroke and assist in a cardiac arrest.

The Service conducted 19 child safety seat inspections in accordance with national certification through the Safe Kids Coalition, including a Car Seat Safety Check event in June. The department provided three seats due to the in use seat being found to be expired. All of the occupants left their inspection in a seat that was appropriately installed giving peace

of mind and comfort to the parents. Car seat checks are available by appointment, which can be made by contacting the department directly.

The Service held an AEMT course in early 2017. The course lasted 5 months, for over 150 hours of in-class education. The course upgraded three part-time MAS providers who are actively providing shift coverage and service to the community.

Explorer Post 622 continues to offer EMS experience for teen boys and girls under the auspices of the Boy Scouts. Activities include: medical training – first-aid, CPR, and blood-borne pathogen certification, which are necessary to obtain NH EMS Apprentice licensure to participate in ambulance ride-alongs.

## **Training**

Training and education are on-going activities for EMS providers that allow providers to keep abreast of the latest developments and best practices, as well as to maintain skill-set competencies.

Staff participated in on-going education training totaling 253 hours during 2017. Covered topics included: trauma/air medical triage; Rapid Sequence Intubation, surgical cricothyrotomy and ventilators; acute coronary syndrome; behavioral and toxicological emergencies; vaccination; endocrine emergencies and IV infusion medications. Additionally, capnography; sepsis; splinting; respiratory emergencies and documentation were presented.

The department held a EMT Basic Life Support (BLS) and separate Advanced Life Support (ALS) refresher course and Paramedic airway management day, BLS, ACLS and PALS refresher course for department providers to satisfy biennial certification and licensing requirements.

The NH Bureau of EMS released the 2017 protocol update at the end of 2017. All providers viewed the education roll-out and completed the mandatory written exam.

The Clinical Education Division developed a monthly shift training schedule for 2017 involving weekly delivery of BLS and ALS material that culminated with application of training in a simulated scenario.

## **Billing and Revenue**

Revenue from ambulance transports represents approximately 13% of non-taxable revenue received by the town.

Anticipated collectable revenue from ambulance transportation in 2017 is \$811,600 on \$1,440,759 in invoiced transports.

The department continuously seeks opportunities to reduce overall costs. A specific example is the use of per-diem employees to fill two vacant, authorized, full-time positions. This action realizes overtime, and it benefits cost-savings without compromising the quality of care provided by the department to you, the citizens of Milford.

## **Closing Remarks**

To the personnel of the Milford Ambulance Service: Thank you for the dedication, professionalism, and quality, pre-hospital, emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a distinguished organization, of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2017. The Service will continue to provide quality, emergency, pre-hospital care while continuing to earn your respect, trust, and support in 2018.

Respectfully submitted,

Eric Schelberg – BS, NRP, I/C  
Director



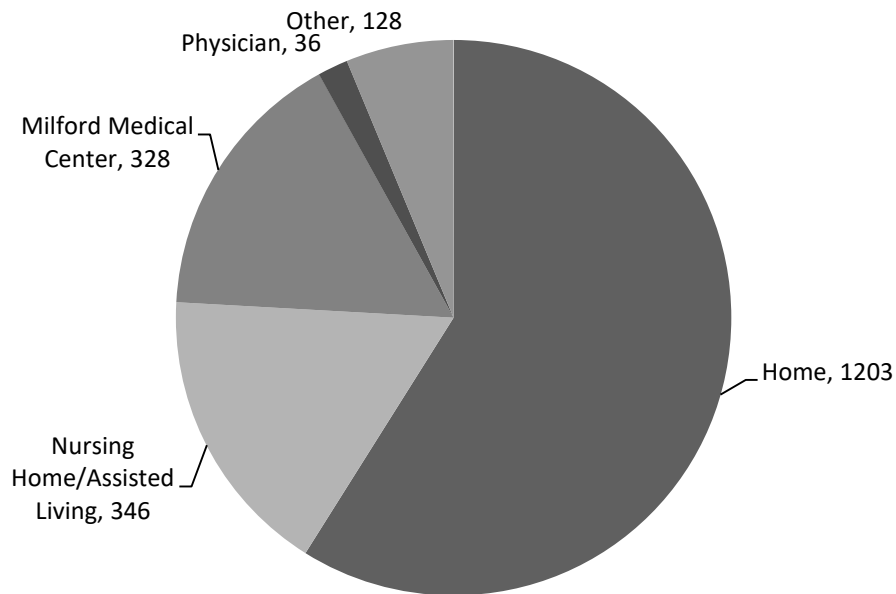
## ***Request for Medical Aid Analysis - 2017***

**Requests for: Medical aid in Milford: 2,041    Mutual Aid to other communities: 40**

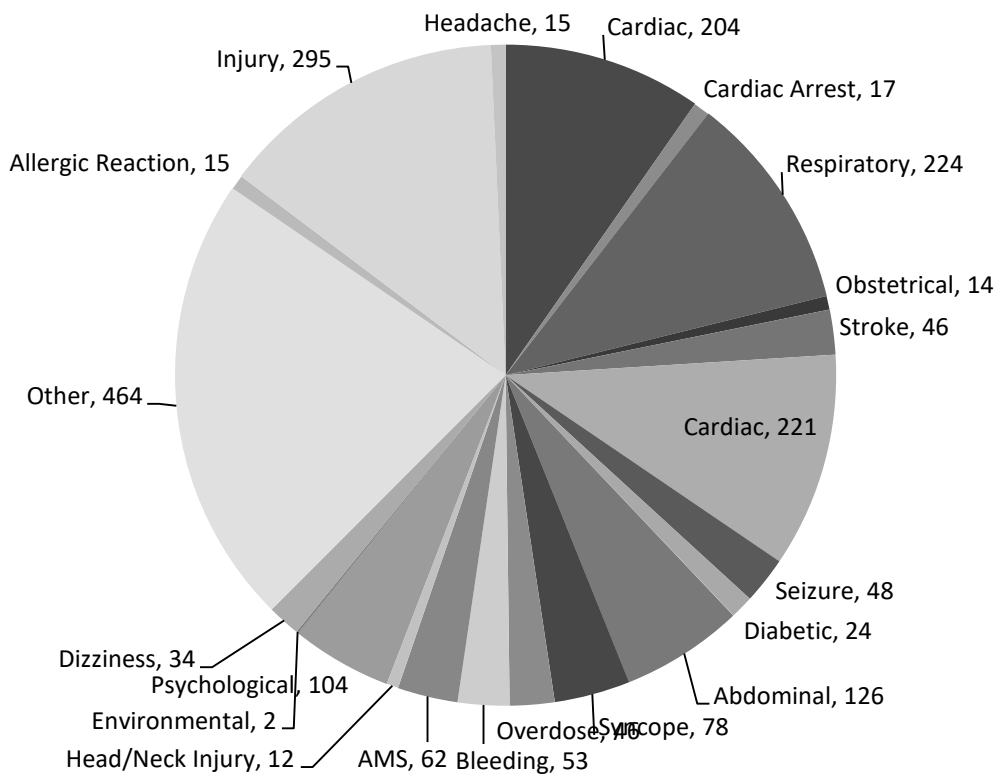
**Total Patient Contacts: 2,046    Transports: 1,591    No Transports: 455**

**Narcan administration: 37**

## Response Location - 2017



## Dispatch Reason - 2017







## ASSESSING DEPARTMENT 2017 Annual Report

It is a real pleasure to write that this year Milford saw some significant growth in all market segments. Milford experienced more than three times last year's increase in new construction for single family residences, a new condominium development and saw the first apartment development since 1990. While commercial properties did not experience that same explosion of activity, we did see steady growth, including new construction by CVS and West Milford Self Storage, and continuing into this year with the completion of Contemporary Auto and the start of a new Hitchiner Manufacturing addition. All in all, real growth measured by new construction totaled almost 2%. Now that we are well into the 2018 tax year, I am pleased to note that the growth in all areas appears to be continuing. In addition, we saw significant investment in their local infrastructure by PSNH/Eversource.

In March of 2017, Milford residents voted to extend the Veteran's tax credit, acknowledging those veterans who served in the gap periods not covered by the standard veteran's credit, as recognition of the personal commitment and service of all our veterans and their families.

The Assessing Department wishes to extend a Thank You for the cooperation of those property owners whom we visited this past year while updating records in response to sales, construction and building permits, or as part of our cyclical review process. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying this department of any changes to their properties. In addition to visiting our office at 1 Union Square, the Assessing Department maintains a website, which provides information for anyone seeking property data or wishing to conduct research on exemption and credit criteria. You can access our site through the Milford Town Website or by using the link below:

<http://www.milford.nh.gov/town/departments/assessing>

Respectfully submitted,

Marti Noel, CNHA Milford Assessor

The following is the Summary of Taxable Property for the 2017 Inventory of Valuation.

<b>Land</b>	
Current Use	\$ 563,084
Discretionary Preservation Easement	
Farm Structures & Land under RSA 79-D	7,800
Residential	263,513,390
Commercial/Industrial	64,036,010
<b>Total Land</b>	<b>\$ 328,120,284</b>
<b>Buildings</b>	
Residential	\$ 801,474,890
Manufactured Housing	14,983,000
Discretionary Preservation Easement	
Farm Structures & Land under RSA 79-D	190,200
Commercial/Industrial	194,918,321
<b>Total Building</b>	<b>\$ 1,011,566,411</b>
<b>Total Utilities</b>	<b>\$ 26,432,100</b>
Valuation Before Exemptions	<b>\$ 1,366,118,795</b>
Certain Disabled Veterans	(583,451)
Improvements to Assist Persons with Disabilities	(81,900)
<b>Modified Assessed Value of all Properties</b>	<b>\$ 1,365,453,444</b>
<b>Exemptions</b>	
Blind	\$ 165,000
Elderly	9,299,600
Solar/Wind	480,000
<b>Total Exemptions</b>	<b>\$ (9,944,600)</b>
<b>Net Valuation on which the tax rate for Municipal, county and Local Education is computed</b>	<b>\$ 1,355,508,844</b>
Less Utilities	(26,432,100)
<b>Net Valuation without Utilities on which the tax rate for State Education Tax is computed</b>	<b>\$ 1,329,076,744</b>

(unaudited)

# COMMUNITY DEVELOPMENT

## 2017 Annual Report

**Planning - Zoning - Building Safety - Code Enforcement - Public Health**

**Economic Development - Active Projects - Geographic Information Systems - Stormwater Management**

### *Mission Statement*

*To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.*

The Office of Community Development is composed of several departments charged with the Town responsibilities of planning and land use/development regulation, administration and enforcement of the Milford Zoning Ordinance and Land Use Regulations, building safety, permitting, code compliance and enforcement, public health, economic development initiatives and programs, project management of special capital improvement projects, the stormwater management program, and geographic information systems (GIS) operations.

This Office is most often the initial stop for individual property owners, business owners, and development community to understand how to navigate the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and/or building. Staff members also provide technical and administrative support to numerous boards (Planning Board, Zoning Board and the West Milford Tax Increment Financing District Advisory Board), the Economic Development Advisory Council (EDAC), Traffic Safety Committee, and various subcommittees and working groups. Responsibilities include research, writing, updating, and preparation of such required documents and plans as the Milford Master Plan, the annual Capital Improvements Plan (CIP), development regulations, zoning amendments, and grant applications. In order to stay current with changes in law, codes, and regional and state issues staff members actively participate in their respective professional organizations and support groups. An excellent working relationship with the Nashua Regional Planning Commission (NRPC) allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects. In addition, we have established mutually beneficial agreements to share resources and personnel with our neighboring towns.

Development and construction activity in Milford continued its upward trend and was reflective of continuing strong economic conditions and improved building climate within the region and state. We are encouraged by the increasing interest in our community by businesses seeking to expand and relocate, and individuals considering the many diverse housing opportunities.

The status as of the end of 2017 of major projects undertaken and managed by this Office follows:

### ***South Street Improvement Project:***

Construction of the long anticipated federally/locally funded South Street Improvement Project was completed in mid-2017. The project required complex utility design and coordination with the various utility companies to insure that the undergrounding of the overhead utilities from Union Square southerly to the First Church of Christ Scientist minimized impacts to abutting properties and businesses. From the First Church of Christ Scientist to the railroad the overhead utility poles were relocated to the west side of the sidewalk and off the hazardous curb line. South Street itself was widened from Union Square south to the Church creating a much safer and less congested street. New sidewalks were constructed on both sides of the street and streetlamps were installed similar to those on the Oval. We would like to thank the many business owners and residents for their patience and understanding over the past years and during the construction period.

### ***Osgood Pond Reclamation Project:***

A federal Land Water Conservation Fund grant was applied for and successfully obtained in 2015 in the amount of \$150,000 (matched in the same amount through a combination of local and state funding sources), to dredge and reclaim approximately 3-5 acres and restore an area of Osgood Pond to a depth allowing for restoration of aquatic habitat as well as fishing and boating opportunities. The project was completed in 2017, successfully dredging an area over 4.5 acres removing in excess of 24,000 cubic yards of material from Osgood Pond. The materials removed from the pond were used in the construction of the Heron Pond Road multi-purpose field and will be repurposed for the Brox Community Lands gravel removal and reclamation project. In addition to a fishing pier that was installed providing unfettered access for the public and fishing enthusiasts, the Public Works Department completed a number of improvements to the parking lot at Adams Fields and access way to the fishing pier.

### ***Brox Gravel Excavation and Reclamation Project:***

An earth materials excavation plan was completed in early 2015 to implement recommendations in the updated Brox Community Lands Master Plan to excavate earth materials in accordance with the future planned development of a portion of the site for multi-use community needs as contemplated by the Town since the property was purchased in 2000.

In 2017, the Town and its contractor continued to work with state environmental officials to finalize the required permitting for the project to reclaim, sell 635,000 cubic yards of material, and restore approximately 44 acres of the Brox Community Lands. In the Fall, the State Department of Environmental Services with support/involvement of the NH Department of Fish and Game, issued the required Alteration of Terrain Permit for the excavation and reclamation plans and the pre-construction work has begun.

### ***Brox Property Commercial-Industrial Development:***

This Office continued to work with an out-of-state and instate companies interested in the purchase of 93 acres of the commercial-industrial portion of the Brox Property, thus implementing the wishes of Town voters to sell the non-community lands portion of the property. Although our offices were contacted by several interested parties, sale of Industrial portion of the Brox property did not transpire. This Office, in partnership with the West Milford

Tax Increment Financing Advisory Board, and town officials, continues to meet with interested parties with the intent of selling the property for property tax generating revenue.

### ***Economic Development Advisory Council (EDAC):***

This Office provides all the staff support for the 15-member EDAC. Work projects during 2017 continued to build upon the efforts of the 2015 joint Business Retention & Expansion Program undertaken by a partnership between the Souhegan Valley Chamber of Commerce and the Towns of Milford and Amherst. The program was offered by the UNH Cooperative Extension Service and geared towards conducting a survey of local businesses to determine what is necessary to change or enhance to allow businesses to grow and expand. The EDAC members subsequently began to develop a work program based on the results of the survey, which included workforce development and building linkages between educational opportunities and businesses. In addition, members identified the need to effectuate the recommendations of the 2009 EDAC Recommendations report and develop an Economic Development section of the Town Master Plan. We anticipate reviewing and then revising 2009 report to use as the foundation for an Economic Development Chapter for consideration in 2018.

### ***2017-2022 Capital Improvements Plan:***

Each year the Planning Board appoints a citizens' advisory committee to review and update the Town's 6-year capital improvements plan that serves as a planning and budgeting tool relative to all planned capital expenditures in excess of \$75,000. This Office supports the committee and prepares the final document for ultimate review and adoption by the Planning Board. The CIP is an essential tool to carry out recommendations contained in the Milford Master Plan and aids in guiding the growth and development of the Town.

### ***Community Development Office:***

The Community Development Office continued its staff reorganization in 2017, while bringing new initiatives forward and continuing to make the Office a progressive and customer-service oriented environment. In July, the Department's Office Manager/Administrative Assistant, Shirley Wilson, left the Community Development Office after 14 years of service. Her continued contributions to improving/streamlining office operations, attention to detail, historical knowledge, and customer service will be missed. The month prior saw the departure of our Building Administrative Assistant, Brandi Litts after 4 years with the Office. Brandi's high level of customer service, experience, and general office demeanor will also be missed. The Community Development Office wishes both the very best in their new endeavors. With this change, however, brings new opportunities.

The addition of both Darlene Bouffard and Susette Parks in the Fall has made the transition relatively seamless. Both have adapted very well to the large learning curve and made substantial contributions during their short tenure with the Department. We look forward to their continued and increasing roles in helping to improve the customer service and administrative operations of the Community Development Office.

Much of our focus during the year has been on improving and streamlining the internal permitting process for building and development. To that end, after a number of years of internal discussion, the Board of Selectmen approved a revised building permit fee schedule that simplifies the type of permits required and related costs. In addition, to better assist and

guide in the Building Department's operations, the Administrative Assistant was restructured to become a Permit Technician. The part-time position is responsible for the receipt, examination/review, and management of applications for building and related permits. The Community Development Office continues to monitor and evaluate the inspectional services to meet the demand.

The Town is extremely fortunate to have employees that are truly committed to performing their jobs, responsive to the needs of the community, and provide quality customer service. I am grateful to be a part of such a dedicated and professional "community development team".

The following sections will further describe 2017 activity within the various departments under the Community Development Office umbrella.

### ***Planning/Geographic Information Systems:***

The Planning/GIS Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects with the Town. The Department administers the Town's Development Regulations as well as the Zoning Ordinance and reviews all land use applications for consistency and compliance with those regulations and the Milford Master Plan. Additionally, the Town's Geographic Information System (GIS) is managed and maintained in this department.

Development activity in 2017 reflected the continued growth and improvement in the local economy. There was total of 6 subdivision and 9 site plan applications before the Planning Board. New projects, either permitted or under construction at year's end include self-storage buildings totaling 40,000 square feet, new 25,000 square foot, 400-vehicle Contemporary Auto Dealership, 30,000 square foot building addition at the Hitchiner Manufacturing Facility, rehabilitation of the former Police Station on Elm Street, Ridge at Eastern Trails 124-unit multi-family development; completion of final phase of the Badger Hill Subdivision consisting of 41 single-family lots, and Phase 2 of the Autumn Oaks 54 lot single-family subdivision.

Planning Staff also assisted the Planning Board in completing an annual review of the Zoning Ordinance and Land Use Regulations. Amendments are typically proposed by citizens, board members, or staff when it is discovered that the existing requirements of the Ordinance no longer adequately serve their intended purpose. Amendments to the Zoning Ordinance are appropriate when it is determined that a change to the requirements for the town as a whole is a better approach than allowing an exception for one property. Several amendments were proposed for inclusion on the 2017 Town Warrant including administrative changes to the Wetland Ordinance, Building Permits, and Accessory Dwelling Units, and adoption of the Community Revitalization Tax Relief Incentive Program (RSA 79-E) for properties in downtown Milford. In addition, Staff and the Board worked collaboratively in updating the landscape standards and design elements of the Site Development Regulations which were adopted in the Fall.

Staff continually works to keep the Town's mapping information current and accurate. New subdivisions and site plan information is regularly updated into the system along with numerous corrections to the parcel boundary lines and road layers to address inaccuracies. In an effort to improve efficiencies and responsiveness, the Town contracts with an outside consultant to perform these tasks. It is anticipated that in 2018, the Town will continue

contract GIS services, move towards a cloud based system, and finalize the new GIS public viewer.

While performing these duties, an emphasis is continually placed on customer service and community involvement. Department staff strives to recognize public needs by posting on the Town website all Planning Board meeting agendas and public hearing notices, meeting minutes, and application forms, rules and procedure/laws, and regulations, as well as having them available in the Department. 2018 is set to be an extremely busy and productive year with a number of special planning projects on the horizon.

Respectfully submitted,

Lincoln Daley,  
Community Development Director

***Building Safety/Health/Code Enforcement:***

The Building Department continued to experience an increase in the amount of building activity and permitting in 2017. The Office issued 76 commercial/industrial building permits that included Cirtronics, Bradcore Holdings, and Ciardelli. Large-scale projects and commercial remodels included the new Contemporary Auto dealership, Granite Town Plaza, Hitchiner Manufacturing, and Odhner Manufacturing. For residential projects, 299 permits were issued for remodeling projects, additions, and new and accessory structures. Overall, 874 permits were issued, with the majority of permits being electrical work (321) which includes 6 new residential solar installations.

New large subdivisions and residential projects this year included Abby Lane and the 124 unit multi-family Ridge at Eastern Trails. Ongoing residential subdivisions active this year included Autumn Oaks, Falcon Ridge, Badger Hill, Beacon Way, Boynton Hill, Timber Ridge, and West Meadow Court.

The greater level of building activity also resulted in a higher demand for inspectional services. In 2017, the number of total inspections increased to 2,213 up from 1,554 in 2016 and 1,057 in 2015. Nearly one third of the inspections and permitting involved electrical permits. Going forward as a way to maintain the high level of customer service, the Town is planning to hire additional staff to meet the demands of the increased permitting activity and allocate staff resources/time accordingly.

Respectfully Submitted,

Tim Herlihy,  
Building Official

## COMMUNITY MEDIA 2017 Annual Report

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford website. For the year 2017, Granite Town Media has seen continued growth and improvement. In this report we will touch on the highlights of the year's achievements.

**A Brief History:** Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning in to the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself "Granite Town Media" as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007 the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time the operations of the access station have grown to include coverage of Milford High School Varsity and Junior Varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscriber franchise fees are directed into this fund which in turn supports the Community Media Department.

**2017 in Review** - Granite Town Media continues to produce and record meetings, sporting events, public service announcements and various special events for the 2017 calendar year. The list of Boards, Committees, Commissions and High School sports consist of: The Board of Selectmen, Planning Board, Zoning Board of Adjustment, Recreation Commission, Conservation Commission, Recycling Committee, Library Trustees, Granite Town Media, Heritage Commission, Town Budget Advisory Committee, School Budget Advisory Committee, School Board, Town Deliberative Session, School Deliberative Session, Boys Soccer, Girls Soccer, Volleyball, Field



Hockey, Boys Basketball, Girls Basketball, Wrestling, Baseball, Softball, High School Graduation and various special events throughout the year. We continue to add student produced programs, such as Milford High School's "We the People" competition, Pumpkin Festival Coverage and Public Service Announcements.

The "We the People" students compete at the state, regional and national level. In the spring of 2017, Granite Town Media recorded and replayed high school spring sports, boys lacrosse, baseball and girls softball games. In the fall Granite Town Media covered the boys and girls soccer teams, field hockey, varsity and junior varsity volleyball games, including the playoffs. We are now providing coverage for the schools winter sports consisting of boys' and girls' varsity basketball teams and wrestling.

Granite Town Media continues to work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to help the residents of Milford. Granite Town Media also upgraded equipment at the lecture room in the high school, giving us multi camera coverage of School Board and School Budget Advisory Committee meetings.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. In 2017 the Town of Milford made some changes to the website, making it more visually appealing, technologically stable and easier to navigate. The Town of Milford website averages 9500 visitors per month and over 500,000 page visits per year. There has also been a steady increase in the use of mobile/tablet devices accessing the Town of Milford website, throughout 2017. As we see advances in technology and the way in which we communicate, Granite Town Media will continue to develop the website ensuring the best possible user experience.

Respectfully submitted,

Michael McInerney,  
Director of Community Media



# MILFORD OFFICE OF EMERGENCY MANAGEMENT

## 2017 Annual Report

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John J Kelly Jr.,  
Director  
Chief of Department

### **DEPARTMENT OVERVIEW:**

The Milford Office of Emergency Management consists of the director and 7 dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations and Hazard Mitigation Plans.

The office also coordinates the responses to both natural and manmade disasters. The office is responsible for ensuring our citizens are prepared for and educated as to what to expect during a disaster.

### **ACTIVITY LEVEL:**

2017 was a relatively calm year in regards to natural disasters in New Hampshire. Our one event for the year was a wind storm in October which resulted in several road closures and multiple day power outages and registered as the fourth worst outage in State history. The office still continues to stay ready for any type of emergency.

The office completed the update of the Emergency Operations Plan under a grant from the NH Department of Homeland Security. The update was a combined effort of multiple town agencies as well as key stake holders in the community.

Our Citizens Emergency Response Team (CERT) has 22 members ready to assist in support of any OEM function.

In closing I would like to thank our volunteers without whom the Office of Emergency Management would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

John J Kelly Jr.  
Director, Chief of Department

# MILFORD FIRE DEPARTMENT

## 2017 Annual Report

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John J Kelly Jr.  
Chief of Department

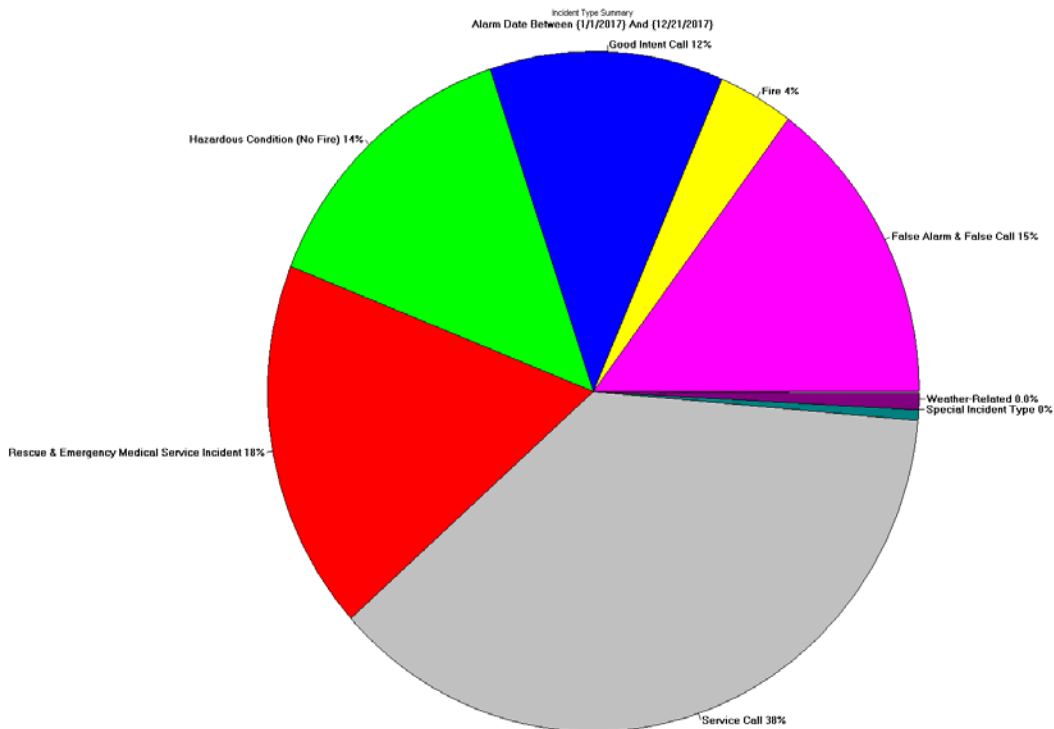
It is an honor and privilege to serve as your Fire Chief and lead the forty one dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2017.

### DEPARTMENT OVERVIEW:

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, administrative assistant and thirty eight call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

### ACTIVITY LEVEL:

The Milford Fire department responded to 1052 calls for assistance in 2017, which represents a decrease of 115 calls over 2016. The members of the department provided more than 10,520 hours of service to the community and its neighbors through emergency response, training and assistance.



## TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2017 department members participated in over 3,159 hours of training both in house and at the NH Fire Academy.

Most notably in 2017 members completed the following training:

3 Members certified Firefighter 1 (39 member's total)

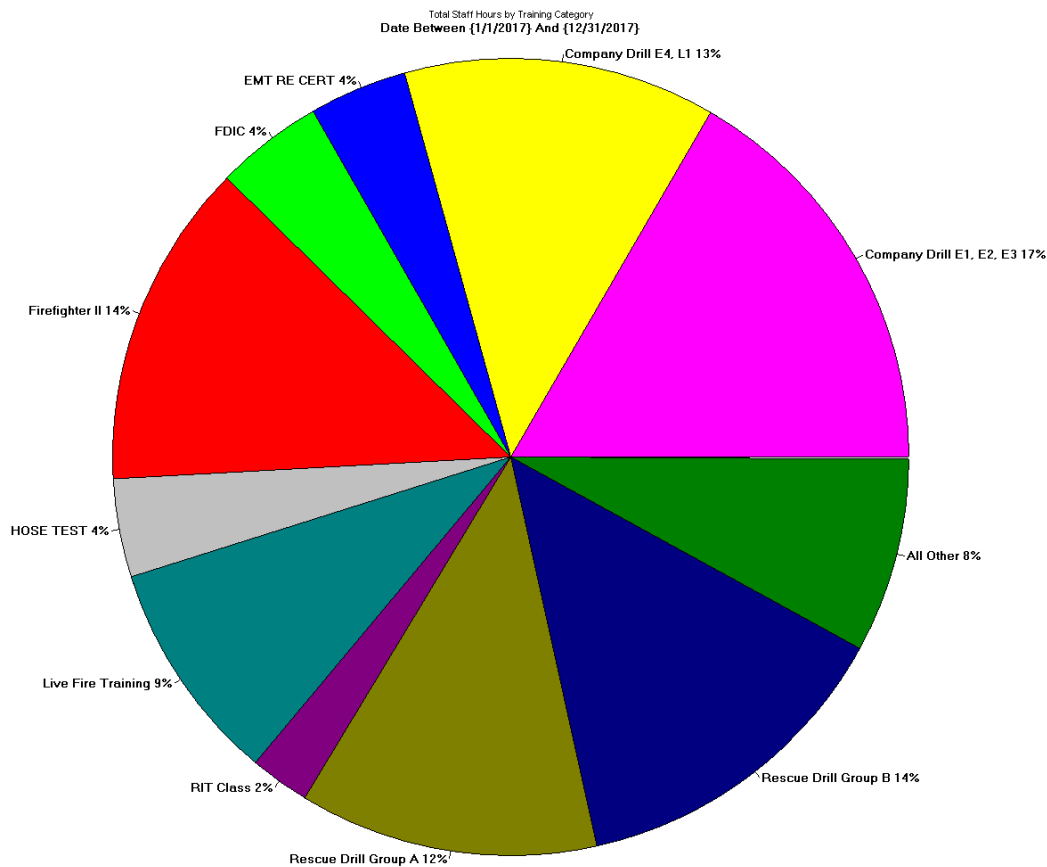
3 Members certified FF 2 (38 total)

1 Member EMT certified (8 total )

2 Members Advanced EMT (2 total)

7 Members Rapid Intervention Team (38 total)

7 Members EMT Recertified



## FIRE PREVENTION:

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2017 the bureau conducted 938 inspections, plan review, educational and inspectional activities in addition to issuing over 422 alarm permits and 781 outdoor burning permits.

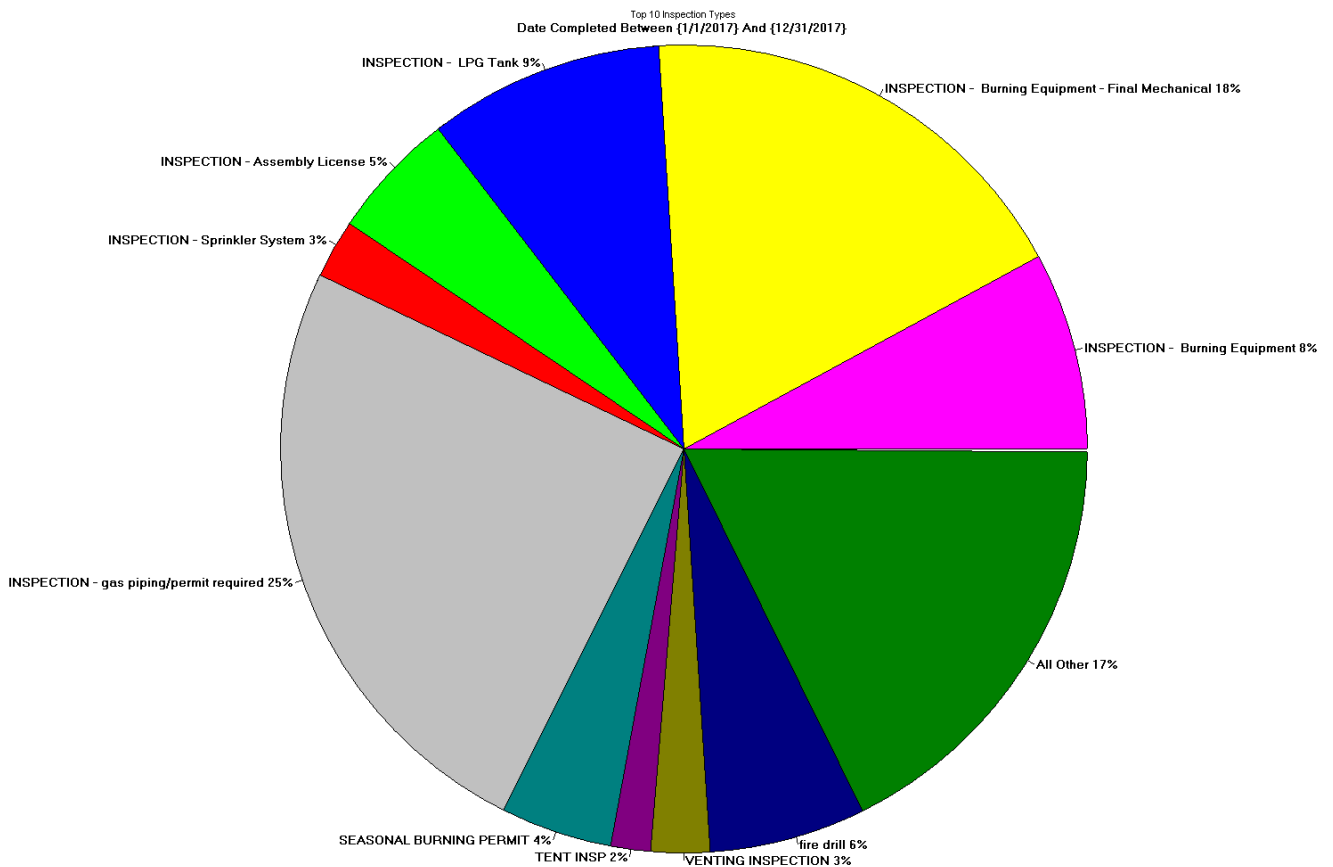
In addition the Bureau conducted the following activities:

46 car seat inspections

3 station tours

73 fire and lockdown drills

79 persons CPR certified



## ADMINISTRATION:

2017 was a very productive year with many new accomplishments within the department. In March of last year we obtained a building from Hitchiner Manufacturing that allowed our members to participate in fire fighter survival training culminating with live fire training. This provided every member in our department with invaluable training.

We received a grant from Cincinnati Children's Hospital for 100 car seats, as part of our Child Passenger Safety program. The seats have been distributed to those in need to ensure their children are safe.

We formed a building committee, including citizens and department members to develop a concept and design for the renovation of our existing fire station built in 1974. Through many months of hard work the committee approved the following design.



In closing I would like to thank both our citizens and business community for their continued support of our department. Without it we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and that make up your Fire Department. Your commitment to the community, its citizens and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J Kelly Jr.,  
Chief of Department

# HUMAN RESOURCES

## 2017 Annual Report

**Mission:** *It is the mission of the Human Resources Department (HRD) to provide support and assistance with all Town of Milford benefits and personnel services to all full and part-time Town employees, volunteers and retirees, and to ensure compliance with established policies and procedures.*

The workplace rules and processes for the Town of Milford are multilayered and complex. The Town works with 2 union groups, department heads and a sizeable non-union group, as well as legal counsel, to develop and implement procedures and/or rules to facilitate the management of Town personnel which includes full-time, part-time, youth, seasonal, temporary, per diem and call employees.

The goal is to ensure that policies and procedures are in place that will provide consistency and parity among the union and non-union groups; among the part-time and full-time groups; all with an eye toward greater transparency and efficiencies across the municipality.

The following summary details several of the areas that have been under review over the last year. Human Resources explored cost saving measures and efficiencies in 2017 and will continue to do so in the coming year.

### **Benefits (Health and Wellness):**

- Effective 1/1/2018, the Town saw a 15.6% **decrease** in health insurance costs and a 2% increase in dental insurance. Human Resources will continue to monitor and assess the vendor base in relation to the Medical, Dental and Ancillary benefits for Town employee to determine potential means of savings.
- Wellness Advisors – Our group of Wellness Advisors has expanded to include:
  - Tina Philbrick, Executive Assistant;
  - Jodie Gaffney, Administrative Assistant II – Milford Fire Department;
  - Susan Drew, Welfare Director;
  - Ellen Works, Administrative Assistant II – Milford Police Department and
  - Darlene Bouffard, LUAI-Office Manager

All of the above have attended the HealthTrust Wellness Coordinator Academy and will be working together to bring health and wellness initiatives to the Town of Milford employees. The Town recognizes the importance of educating its employees on wellness, as well as assisting with the navigation of various health care tools provided by HealthTrust (FSA's, SmartShopper, etc). As the Town continues to take steps to promote wellness, we hope to continue seeing a reduction of health care costs for both the employee and for the Town.

- The Town's life insurance, short-term insurance and long-term insurance plans saw no increase this year, as we are in year 2 of a 3 year agreement. These plans will be up for renewal for 2019.

### **Compensation:**

- A salary survey for Town non-exempt positions is scheduled for 2018.





**~ Please join us in extending warm welcomes to ~**

**Community Development**

- ❖ Darlene Bouchard – *Transitioned from another Town position to that of Land Use Assistant II/Office Manager – August 2017*
- ❖ Susette Parks – *Land Use Assistant I joined the team – August 2017 (part-time)*

**Milford Police Department**

- ❖ Officer Derek Connery – *April 2017*
- ❖ Officer Taylor Goodwin – *April 2017*
- ❖ Office Nikolla Bifsha – *August 2017*

**Public Works**

- ❖ Andrew Morton, *Cemetery Truck Driver/Laborer – August 2017*
- ❖ Joshua Stone, *Truck Driver/Laborer – August 2017*
- ❖ Victor DeLisle, *Truck Driver/Laborer – September 2017*

**Wadleigh Library**

- ❖ Elizabeth “Betsy” Solon, *Library Director – January 2017*
- ❖ Jeffrey Mackey, *Library Facilities Manager – October 2017*

**Water Utilities Department**

- ❖ Joseph Heaps, *Water Operator – April 2017*
- ❖ William Clement, *Wastewater Maintenance Mechanic – October 2017*

**~ Conversely, we say goodbye to ~**

***Your service and dedication to the Milford community has been greatly appreciated. We wish you all the best and you will be missed!***

**Community Development**

- Susan “Shirley” Wilson, Admin Assistant II – *transitioned in July to a new position in Manchester*
- Brandi Litts, Admin Assistant I – *found a position closer to home.*

**Milford Police Department**

- Officer Michael Dowd, Milford Police Department, Police Officer – *left employment with the Town in August 2017 and is now providing services in a neighboring community.*

**Public Works**

- Best wishes to Brian Coll, Timothy High, Joshua Bessette and Benjamin Crosby – *as they pursued positions in neighboring communities.*

**Wadleigh Library**

- Joel Trafford, Facilities Manager – *is pursuing his dream of working on vehicles.*

**Water Utilities**

- David Boucher, Water Utilities Department, Water Utilities Director – *with over 20 year of service to the Town of Milford, David has moved on to another position in a neighboring community.*

## ~ Recognizing Years of Service ~

<b>30 Years</b>		
William Kincaid	Call Deputy Fire Chief	Milford Fire Department
Jeffrey Sickler	Call Firefighter II	Milford Fire Department

<b>20 Years</b>		
Scott Galeucia	EMT	Milford Ambulance
Richard Gagnon	Equipment Operator	Department of Public Works
Michael Jolin	PT Paramedic	Milford Ambulance Services
Judith Spitz	Administrative Assistant I	Milford Police Department

<b>15 Years</b>		
Michael Parkhurst	Call Fire Captain	Milford Fire Department
Greg Balcom	Call Firefighter II	Milford Fire Department
Brett French	Call Fire Captain	Milford Fire Department
James Deffely	Paramedic	Milford Ambulance Services
Kathleen Townsend	Accountant/Payroll Coordinator	Finance
Shawn Pelletier	Police Captain	Milford Police Department

<b>10 Years</b>		
Stephanie Tetley	Admin Assistant II	Assessing
Katie Spofford	YA SVCS/Reference Librarian	Wadleigh Library
Jodie Gaffney	Admin Assistant II	Milford Fire Department
Olga Romanenko	Library Assistant	Wadleigh Library
John Sheehy	Finance Director	Town of Milford
Jason Palmer	Police Officer	Milford Police Department
Shawn Jackson	Paramedic	Milford Ambulance Services
Bruce Dickerson	IT Director	Town of Milford

<b>5 Years</b>		
Chris Costantino	Conservation Coordinator	Community Development
Trina McLenon	Assistant Children's Librarian	Wadleigh Memorial Library
Daniel Campbell	Police Sergeant	Milford Police Department
Jennifer Bartolomucci	AEMT	Milford Ambulance Services
Ray Anderson	Call Firefighter I	Milford Fire Department
Francis Coffey	Call Firefighter II	Milford Fire Department
Michael Goldstein	Call Fire Lieutenant	Milford Fire Department
Alfred Solan	Call Firefighter II	Milford Fire Department
Michael Viola	Police Chief	Milford Police Department
Richard Addonizio	Police Patrol	Milford Police Department
Patrick Chamberlain	Call Firefighter II	Milford Fire Department

**Thank you All!**



# Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

## LIBRARY

### 2017 Annual Report

**Mission Statement:** *The Wadleigh Memorial Library is the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services.*

**Staff:** Thank you to the warm, amazing, service-oriented library team which welcomed me aboard in January. Milford is very fortunate to have such dedicated people working on their behalf. Joining the Library in 2017 were Katie Ondre (Children's Services), Jeff Mackey (Facilities), Emily Bouffard and Tammy McCracken (Circulation) and Kyle Rysdam, Ryleigh Schwab and Jared Duchesne (Library Pages). We thank and wish all the best to Melissa Deschenes, Tanya Roberts and our longtime Facilities Manager, Joel Trafford. The Library Staff developed a schedule allowing the library to open an extra 2.5 hours/week (at 9am on weekdays) at no additional cost to the Town. Most frontline personnel became AED/CPR certified, while six employees completed U.S. passport acceptance training in order to provide a new service to the community. Milford's library personnel hold leadership positions in 2 area consortiums and 5 professional library organizations, an impressive accomplishment which also provides us with resources and knowledge to develop local state-of-the-art library services.

**Programs:** A wide range of programs were offered in 2017. The Summer Reading Program entitled "Build a Better World" was extremely successful. Children logged 1561 hours of reading, while the 68 adult participants read at least 361 titles. Book clubs, writing groups and the monthly "PAWS to Read" program remained popular. "Big Truck Day," a chance to see and touch many of the Town vehicles, was a huge hit. Presentations made available through the NH Humanities Council were very well attended, as were programs on the Opioid Crisis and Dealing with Hate Speech. In March, Governor Chris Sununu helped us honor Milford's Harriet Wilson, the first African American to publish a novel in the U.S. as we accepted the gift of a memorial chair from Dan and Renee Plummer.

**Community Partners:** It was our great pleasure to partner with the following organizations in 2017: Milford High School's marketing classes, Union Coffee Co., The Toadstool Bookshop, and the Milford Police, Fire, Emergency Services and Public Works Departments. We also appreciated the support of the Benevolent 7 Masonic Lodge, the Arthur L. Keyes Memorial Trust and the Wadleigh Development Fund.

In these times of increased social isolation, libraries are more relevant than ever. With actual books, welcoming spaces and modern technology, the Wadleigh Memorial Library provides a place to think, research, communicate, relax and learn for free. We are both an information hub and a place where you can leave technology behind. We look forward to continuing our efforts to improve Milford's library facilities and services in the year ahead.

Respectfully Submitted,

Betsy Solon, Library Director

<b>2017 STATISTICS</b>			
<b>People</b>		<b>Library Services</b>	
Registered Patrons	<b>9,616</b>	Computer & Wireless Usage	<b>23,496</b>
Patron visits to library	<b>115,205</b>	Online Catalog Searches	<b>141,798</b>
Volunteer hours	<b>2,064</b>	Database Searches	<b>44,938</b>
(Includes Friends, Trustees & Public)		Reference Questions Asked	<b>11,856</b>
		Number of Times Notary Public Used	<b>80</b>
		Passport Applications Accepted	
		(new in December)	<b>28</b>
<b>Circulation</b>		<b>Library Holdings</b>	
Adult Books	46,260	Adult Books	37,271
YA Books	10,825	Young Adult Books	5,774
Children's Books	47,563	Juvenile Books	18,020
Magazines	2,837	Reference Books	3,769
Audiobooks	6,143	Magazine & Newspaper Subscriptions	162
Downloadable audiobooks	6,267	Back Issues	3,515
E-books	6,116		
Downloadable magazines	184		
DVDs	39,552	<b>Total Books &amp; Periodicals</b>	<b>68,511</b>
Music CDs	3,102		
Museum Passes	576	Music CDs	2,500
Equipment	272	Audiobooks	2,883
Other	316	DVDs	7,036
Items from GMILCS library network	19,861	Misc/Other	62
Items borrowed outside network	1,081	Microfilm (18 Titles)	210
<b>Total Circulation</b>	<b>190,955</b>	<b>Total AV Materials</b>	<b>12,691</b>
<b>Library Programs and Events</b>			
Adult	3,112	Items added	7,390
Youth	391	Items withdrawn	8,095
<b>Total Events</b>	<b>3,503</b>	<b>Total Holdings</b>	<b>81,202</b>
<b>Library Program Attendance</b>		<b>Community Rooms</b>	
Adult Events	4,344	Meeting Rooms Available	<b>4</b>
Youth Events	11,478	Number of Community Meetings	<b>552</b>
<b>Total Event Attendance</b>	<b>15,822</b>	Community Meeting Attendance	<b>2,724</b>

**MILFORD POLICE DEPARTMENT**  
**19 Garden Street, Milford, NH 03055 (603) 249-0630**  
**2017 Annual Report**

On behalf of the men and women of the Milford Police Department, I am proud to present the 2017 Annual Report. The Milford Police Department is committed to providing exceptional service and continues to make great strides in developing close working relationships with the community which helps to reduce crime, identify issues and concerns and to enhance the quality of life. In 2017, Milford was named the 10<sup>th</sup> safest “city” in New Hampshire. This is a direct reflection of the efforts of our employees and the partnerships that have been fostered between the department and the community that we serve.

As the Town of Milford continues to experience growth in both the residential and business areas, it is essential that our department continues to place a high priority on building a good working relationship with the community. In 2017, we continued our efforts by being involved in several community outreach events, such as: the Milford Police/Michael McBriarty Fishing Derby, two Coffee with a Cop events, and our 2<sup>nd</sup> Annual National Night Out. Along with these events, the department also has programs that are designed to show how the department functions. Programs like our Intern Program and Ride along Program allow citizens to be involved in the day to day functions of our police department.

The Milford Police Department is committed to keeping the community informed of what is occurring. In 2017, the department and the Town of Milford revamped the town’s website to make it more user-friendly. We are excited about the changes that have been made on the website and hope that our citizens visit the site often. Our department is continuing its efforts in finding ways to communicate with people and businesses within the town, to include the use of social media. Currently we still have three neighborhood watch groups. The department also has a “TIP” line, which allows a person to send the department information anonymously.

In 2017, the Milford Police Department experienced some changes within the department. In August of this year, School Resource Officer Mike Dowd retired after 35 years of dedicated service. We also had three new officers join our department, Officer Derek Connery, Officer Taylor Goodwin, and Officer Nikolla Bifsha. Currently our department is at full staff, with 27 sworn officers.

As a profession, law enforcement is continuing to change. To keep up with the changes, we are finding new ways to train our officers and prepare them for policing in the 21<sup>st</sup> century. Our department currently has several officers, supervisors and a prosecutor that are recognized trainers within the State of New Hampshire. Our department often utilizes the talents of these individuals to ensure that our officers and employees are receiving training to assist them in their job functions.

Throughout 2017, our police officers and employees worked hard to ensure that they were meeting the goals and expectations of the department and the Town of Milford. Through their efforts and the successful strategies that were implemented, the Town of Milford experienced a decrease in calls for service as well as an overall decrease in crimes.

The Milford Police Department is committed to reducing crime and improving the quality of life for our citizens by providing the highest degree of police services to the community. In 2017 the Town of Milford had a 2% decrease in crimes against persons, a 19% decrease in crimes against property, and a 14% decrease in crimes against society. The department also saw a decrease of 9% in Group B Crimes.

We believe that we had a successful year in decreasing crime within the Town of Milford in 2017. Throughout the year, our officers and employees continued to use a proactive approach in working with the community to address crime related concerns and other issues in a timely manner. Their overall work ethics and dedication and their efforts and involvement in community initiatives, along with their participation in the Hillsborough County Street Crimes Task Force, ICAC, Granite Shield, and other traffic related enforcement grants, was instrumental in suppressing crime within the Town of Milford.

## **Department Overview**

The Milford Police Department consists of 27 sworn officers, 1 prosecutor, 4 full time administrative staff, 4 part time administrative staff, and 2 traffic services aides. Our department is organized into 3 Bureaus:

- Administration
- Operations
- Support

**Administration** is made up of the Chief of Police, Captain of Operations, Captain of Support and a non-sworn Administrative Assistant. The primary responsibility of this bureau is the overall operation of the department.

**Operations** is comprised of our Patrol Division and the department's specialty units. This bureau is commanded by Captain Frye who manages the daily functions of the patrol division. Currently we have 4 sergeants and 15 officers assigned to the patrol division. Our specialty units include, the Motor Unit, K-9 Unit, Mountain Bike Unit and OHRV Unit.

**Support** is comprised of our Detective Division, which also includes our School Resource Officer and Juvenile Officer, Prosecution, Records and the administrative staff. The bureau is commanded by Captain Shawn Pelletier who manages the daily functions of the detective division, prosecution office and the records division.

The detective Division is comprised of 1 sergeant, 2 detectives, 1 school resource officer and 1 juvenile officer. Along with supervising the personnel in this office, the detective Sergeant also is responsible for our evidence and property rooms.

The Prosecution Office is comprised of our prosecutor and one administrative staff assistant. This office is responsible for overseeing and prosecuting cases that our officers are involved in.

The department's front desk area and Records is comprised of 2 full time administrative personnel and 4 part time administrative personnel. They are responsible for customer service and ensuring that are records are in compliance. The individuals who are assigned to this office are very important to our agency and they take great pride in providing good customer service to the people and businesses that depend on the Milford Police Department.

### Statistics

Activity	2016	2017	Change
Total Calls	50,532	46,298	-8%
Incidents Logged	1,880	1,551	-17.50%
Total MV Stops	5,582	4,992	-11%
Warnings	4,855	4,450	-8%
Summonses	727	542	-25%
Criminal Arrest	331	287	-25%

### Offenses Reported

Group A Crimes Against Persons	2016	2017	Change
Homicide	0	0	n/a
Kidnapping	1	0	-100%
Sex Offenses	15	12	-20%
Aggravated Assault	11	7	-36%
Simple Assault	60	61	2%
Intimidation	28	26	-7%

Group A Crimes Against Property	2016	2017	Change
Robbery	3	0	-100%
Arson	3	3	0%
Burglary	15	11	-27%
Theft	135	86	-36%
Vehicle Theft	4	5	25%

Counterfeit/Forgery	5	5	0%
Fraud	68	58	-15%
Stolen Property	9	8	-11%
Destruction of Property	102	104	2%

<b>Group A Crimes Against Society</b>	<b>2016</b>	<b>2017</b>	<b>Change</b>
Drug/Narcotic Offenses	70	59	-16%
Drug Equipment Violation	0	1	100%
Pornography	5	4	-20%
Weapon Violations	1	3	200%

<b>Group B Crimes</b>	<b>2016</b>	<b>2017</b>	<b>Change</b>
All Other Offenses	174	164	-6%
Bad Checks	11	8	-27%
Curfew/Loitering/Vagrancy	0	0	0%
Disorderly Conduct	10	12	20%
Family Offenses	7	7	0%
Liquor Law Violations	17	14	-18%
Drunkenness	17	20	18%
Runaways	0	0	0%
Trespassing	46	48	4%
DUI Arrests	45	26	-42%

## Accomplishments and Achievements for 2017

- **Promotion:**
  - Officer Dan Campbell promoted to Sergeant
  - Officer David Duquette promoted to the rank of Detective
  - Officer William Morrow assigned to the Juvenile Officer position
  - Officer Richard Addonizio assigned to our School Resource Officer position
- **Accomplishments:**
  - Officer Dana Johnson – Life Saving Accommodation
  - Officer Ryan Rothhaus – Life Saving Accommodation
  - Officer Derek Connery – Life Saving Accommodation
  - Officer Michael LaCure - Certified Drug Recognition Expert (DRE)
  - Officer Michael Barritt and K-9 Barry received several certifications needed for the K-9 program.
  - Officer Rush and Officer Millar completed Police Mountain Bike Training certification.



- Sergeant Fowle completed 93 cell phone extractions for both the Milford Police Department and outside agencies. He also assisted in 14 ICAC investigations throughout the state of NH.
- Captain Pelletier and the Milford Police Department hosted their first IPMBA Police Mountain Bike School
- Officers completed 2,086 hours of training in 2017
- Detectives solved and made an arrest from an armed robbery that occurred in 2016.
- Detectives solved and made an arrest from a 2016 burglary, where prints were lifted and later identified by the state forensic lab.
- Detectives utilized trail cameras to identify and arrest a serial car break suspect who was breaking into vehicles at Monson Village.
- The Milford Police Department was chosen by the state to be one of the first departments to run the NH E-Ticket program.

In closing, I would like to thank the citizens and businesses for their continued support of the Milford Police Department. I would also like to thank the men and women of the Milford Police Department for their hard work and dedication that they bring to our town and to law enforcement. It is an honor for me to work with every one of you.

Respectfully submitted,

Michael J. Viola  
Chief of Police



## **DEPARTMENT OF PUBLIC WORKS**

### **2017 Annual Report**

**Public Works Administration** - The Public Works Administration provides for all the processing and record keeping for the six divisions of the Public Works Department along with the street lighting for the entire town. In 2017, our department logged 921 requests for services in addition to our routine duties. The office also provides administrative services for construction activities in the existing right-of-way as well as construction of new right-of-way in new developments.

During the calendar year 2017 we issued 35 street opening permits, 60 driveway permits, and 1 pole license.

**Cemeteries** – The cemetery staff continuously strives to improve the appearance and infrastructure of the Town's (5) dedicated cemeteries, totaling (42.05) acres of property, on a daily basis.

Their efforts are in conjunction with the performance of routine maintenance activities including the mowing, pruning, raking, fence repair, upkeep to the water system and multiple other aspects of our complete grounds maintenance program.

We have completed (26) full burials and (33) cremations for the 2017 fiscal year. We have also installed (8) cement foundations for the placement of monuments, and installed (5) military markers.

This year Elm Street Cemetery, with great efforts from the DPW staff, had all of the headstones leveled and straightened. We also installed a chain link fence around the perimeter of the cemetery. West Street Cemetery had several broken headstones repaired. Riverside Cemetery has had all of the shrubs and hedges trimmed. DPW also removed two very large pine trees.

We would like to express our sincere gratitude to the Cemetery Trustees (Mary Dickson, Kris Jensen, and Steve Trombly) for their continued support and dedicated service.

### **Highway**

**Summer Maintenance Program** – The town maintains approximately 85.78 miles of roadway. Routine maintenance of our asphalt roadway could include, but not be limited to, paving, milling, grinding, sweeping, crack sealing, highway line striping, parking space and crosswalk painting. We continue to implement our yearly programs such as grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, and roadside mowing.

**Winter Maintenance Program** – The total snowfall for year 2017, as recorded by Jamie Soucy of wastewater and a National Weather Service Co-operative Observer, was 71.8". The following is a monthly breakdown:

## **SNOWFALL IN MILFORD, NEW HAMPHIRE – 2017**

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>October</u>	<u>November</u>	<u>December</u>
6.6	26.7	13.8	6.5	0.0	0.0	18.2

**Sidewalk Maintenance** – The town has inventoried 13.62 miles of sidewalk of which 5.19 are in good condition, 5.51 are in fair condition and 2.93 are in poor condition. Our maintenance of these sidewalks includes sweeping, patching, paving and plowing.

**Storm Water Maintenance** – A contractor is hired annually to clean 1,100 of the 1400 storm drains within the town. The Contractor video documented almost 8 miles of drainage this year as part of our Stormwater video grant. Culverts were replaced on Savage Rd- 4, and Whitten Rd -1. An Underdrain was added on Mason Road (2200')

**Sign Maintenance** – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. The town has inventoried 2,507 signs, determined the condition of the signs, and will develop a plan to replace or upgrade them as needed in order to meet the Federal mandate. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs. The department replaced 15 old signs this year.

**Highway Street Lighting** – Currently the street lights are rented on a monthly basis from Public Service of New Hampshire. Sub Contractor's completed the conversion to LED lights of 472 units of which 58 were decorative lights and 414 street lights. The town now owns them and they come with a 10 year warranty.

**Dam Maintenance** – The Town of Milford has oversight of 6 dams. Visual inspections and cleaning of the spillways is performed monthly or more often if needed.

**Bridge Maintenance** – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are "red listed", 4 are rated as "fair", 4 are rated as "satisfactory", 2 are rated as "good", and 3 are rated as "very good" by the state. Mason road bridge 054/096, wetland permits and engineering were done for the bridge replacement project.

**Administration** – 5 Road projects were tracked by Public Works: Boynton Hill, Capron Rd, Hammond Rd, Timber Ridge and South St.

### **Road Projects by Highway**

#### **Reclaim and Grade**

- Mile Slip (Dirt) .68 miles

#### **Rubber Chip Seal with 1" shim**

- Mason (bridge to Whitten), Whitten (Tucker to Savage) .97 miles

#### **Overlay(1.5")**

- Savage (Whitten to Market Basket), Scarbough Lane .88 miles

### Mill and Pave(1.5")

- Emerson, Wilton, Mt Vernon, Osgood (King to Mason) 1.64 miles

### Reclaim & Base Pave(2")

- Mason (Wolfer to Wilton line), Savage (Whitten to McGettigan) 2.38 miles

### Reclaim, Inject, Base Pave(2")

- Mason Road from Osgood to Burns Road, Whitten (Mason to Tucker Brook) 1.77 miles

### Other Roads by Contractors

- Hammond and Capron Roads Base and Finish .36 miles

### Sidewalk Repairs

- 17 handicap ramps were replaced in the downtown area

**Park Maintenance** – We continuously maintain and strive to improve the Town's (296.9) acres of public useable property in the form of parks / memorials, through our aggressive maintenance programs which include, but are not limited to mowing, pruning, weeding, vandalism repair, painting, rubbish removal and upkeep of our multiple irrigation systems.

We monitor, implement change/upgrade and manage, (10) baseball/softball fields, (1) skate park, (2) tennis courts, (2) playgrounds, (2) gazebos, multiple picnic/pavilion areas, multiple soccer/lacrosse athletic fields, a (275,000) gallon swimming facility, as well as assisting with the Pumpkin Festival, Fall Harvest and Winter Festivals, not to mention the numerous parades and memorial related services that we provide support to throughout the year.

This year, with help from the Highway and Streets Department, we enlarged the parking area and resurfaced the parking lot at Adams Park. We also installed a guardrail and pathways to the newly added fishing pier. The park bench tops at Osgood Pone were replaced. Keyes Park had extensive tree pruning done in the area of the pavilion. We also trimmed the brush around the perimeter of the property. A cedar fence was installed along Elm Street leading to the entrance of Keyes Park. DPW assisted the Lion's Club and a contractor in the removal of overgrown shrubs at the Oval and around the WWI Memorial. New shrubs have been planted. We also established the new community fields at Heron Pond. Over-seeding and fertilization has been performed which should make the fields available for use in 2018.

We would like to extend a special thank you to the Milford Garden Club, Milford Improvement Team and Milford Community Athletic Association for their tireless dedication and support throughout the year.

**Facilities Management** - We have fourteen (14) buildings and (16) structures that we maintain throughout the year. This maintenance includes daily custodial work along with mechanical repairs, annual maintenance on HVAC equipment, assisting with snow removal and sidewalk treatment around the center of town, and exterior/interior repairs and upgrades. We also work with companies to maintain elevators, generators, fire/sprinkler alarm systems, and the set up and tear down of functions within the Town Hall.

In the Town Hall, over the course of 2017, we hosted one-hundred ninety-four (194) meetings, two-hundred forty-two (242) Recreation Department sponsored events, forty-three (43) town sponsored events, twenty-seven (27) non town sponsored events, sixty-eight (68) non town sponsored senior events, eight (8) political events, eleven (11) Farmer's Markets, fifteen (15) dances and four (4) concerts.

The Town Hall Auditorium floor was refinished and carpet squares were installed in some of the offices. Defective sprinkler heads were replaced and leaking sprinkler pipes were repaired. An exhaust fan was installed in the server room to remove excess heat. Two on-demand water heaters were installed at the DPW Admin Office. In conjunction with the Parks Department we replaced an irrigation pump at Kaley Park. Several different areas in the Town Hall were converted into useful storage areas.

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**- RECYCLING CENTER -**

This year a total of 229 loads (2,725.96 tons) of MSW trash were disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There were also 259 loads (1,049.84) tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,625 tons. (This does not include propane tanks or fire extinguishers which are shipped out by the piece.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Keene, NH and ground up for use as road bedding through a program with the NRRRA. In the updated ordinance of 2007 glass separation is mandatory for all who use the Transfer Station. For the year 2017 we have shipped 303.00 tons of glass to Keene. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles, all types of "glass" for resale that comes and is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass.

Approximately 785 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves out into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2017 totaled 63 tons. We have two vendors (1 vendor pick ups, CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 285 freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can drop them off for reuse. In 2013, after a request from gardeners, we added plastic butter dishes, yogurt cups, and cottage cheese containers to the items in the Still Good Shed. One shelf has been added for flower pots and vases for use by the Garden Club.

Several projects were completed at the Transfer Station in 2017 which included:

- New signage and line painting, with arrows, were placed in several areas for public & employee safety
- Pot hole repairs and dock lighting replacements were done
- The retaining wall at the demo area was taken down and rebuilt by DPW.

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). This year 320 tons of mixed paper was taken out of the waste stream. As of November of 2015 mixed paper was sold to Save That Stuff out of Billerica, Ma.

The Milford Transfer Station continues to utilize community workers, Welfare and volunteers throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This year we had 253 workers at various times. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis. We accumulated 2,103 work hours total from all services in 2017.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. Milford participation rates by household have trended upward from 2008 through 2017.

Special thanks to volunteers Fred, Moe and Mrs. Dowling "Patty" who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved. Thank you for your encouragement, dedication and continued support.

Respectfully submitted,

Rick Riendeau,  
Director of Public Works

# **RECREATION DEPARTMENT & COMMISSION**

## **2017 Annual Report**

### **Recreation Department Vision Statement**

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

### **Recreation Department Mission Statement**

The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

### **Recreation Commission Mission Statement**

To serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

### **2017 Accomplishments**

- We were pleased to offer new programs in 2017 including Outdoor Pickleball, Kids Cooking, Lego Camp, Karate, Selfies in the Park, Golf, Barre, and Toddler Play Along.
- We coordinated two new successful events. Breakfast with Santa, in which 103 tickets were sold and over 20 volunteers helped cook and serve. Winter Snowflake Family Dance which will return in 2018 and we are hoping to increase interest in the event.
- There was an increase in collaboration with outside organizations – including Hampshire Hills, Crotched Mountain, Conservation Commission, Milford Police Dept, Grill 603, Papa Joes, Neil Stone Karate Academy, Toyland, Circus Smirkus/Flying Gravity Circus, Masons, Rotary, NH Contra Dance, Happy Butchers, Souhegan Valley Chamber of Commerce

- We launched our new registration software that was more user friendly to the public. RecDesk also significantly increased time management on the administrative side.
- The ice rink at Shepard Park has a new liner and gates have been added to the fencing. We would like to extend a big thank you to the East Milford Trust as this was made possible from their generosity.
- The Keyes Swim Team won the State Champions in their Division for the second year in a row.
- The Milford Recreation Department received two awards at the NHRPA State Conference in September - Fab 4 Photo and Communication Savvy Award.
- The Recreation Chapter of the Master Plan was completed and adopted

### **Program Highlights**

2017 was a fantastic year for the Milford Recreation Department. We offered over 80 programs/events for all ages of our community, some being wonderful new programs and events the community really seemed to enjoy! The highlights were: Kids Cooking, Outdoor Pickleball, Karate Classes with Neil Stone Academy, Circus Smirkus, Selfies in the Park, Winter Snowflake Family Dance, and Breakfast with Santa. We also had some new summer camp options as well as camps that returned from years past.



We offered 15 recreational trips in 2017. We had a wide range of different activities for our trips such as; NYC Day Trip, Castle in the Clouds, Big E, Hart's Turkey Farm, Foster's Clambake, Squam Lake Pontoon Cruise, Foxwoods & Mohegan Sun and much more. We want to continue to offer affordable trips to our seniors and to families in the community and are looking forward to some great new trips in 2018.

Keyes Pool was busy in 2017 especially with the reopening of the main entrance. We had a very hot summer with very little rain. We had swim lessons running all summer long and the swim team had a great year. The swim team had a total of 58 participants. The team had a very successful year finishing 1<sup>st</sup> in their division at the state meet. Milford Keyes Swim Team is now Back to Back State CHAMPS!



Our first Breakfast with Santa was amazing. With 103 attendees, everyone had the opportunity to sit on Santa's lap and tell him what they wanted for Christmas, providing the perfect opportunity for some great family pictures. Breakfast included pancakes, sausage, maple syrup, whipped cream, chocolate chips, oranges and donuts. We were very impressed with the turn out and looking to add this to our annual events.

We are excited to continue to build and grow this event for next year.



MRD is committed to offering something for all age groups. The Senior Coffee Connection for 2018 will run from March through December on the 2<sup>nd</sup> Wednesday of each month from 10-11:30am. Contact the Recreation Department for a schedule of events. On the 4<sup>th</sup> Wednesday of each month we offer Brunch Bingo from 12-2. Bring lunch with you and get ready to win some prizes! Both of these programs are held in the Town Hall Banquet Hall. A great effort is also made to offer affordable monthly trips during the week for our seniors. We offer 1 senior trip a month March through November.



Here at Milford Recreation Department we are actively brainstorming, researching and planning new programs, trips and events to offer to the community. Here are some things to keep an eye out for 2018. Vegetable Gardening Class, Gardening Seed Starting and Propagation Class, Ski Program, Soccer Strikers for 5-6 years old, Mail boat Day Cruise, Friesians of Majesty Day Trip, Von Trapp and Ben and Jerry's Day Trip, and much more so come check us out and see all of our activities in 2018.

To find out more about the Milford Recreation Department, or to stay informed about all our offerings, please visit us at town hall, online at [www.milfordrec.com](http://www.milfordrec.com) or "LIKE" us on Facebook for continuous updates on fun activities going on right here in town.

### **Special Thanks**

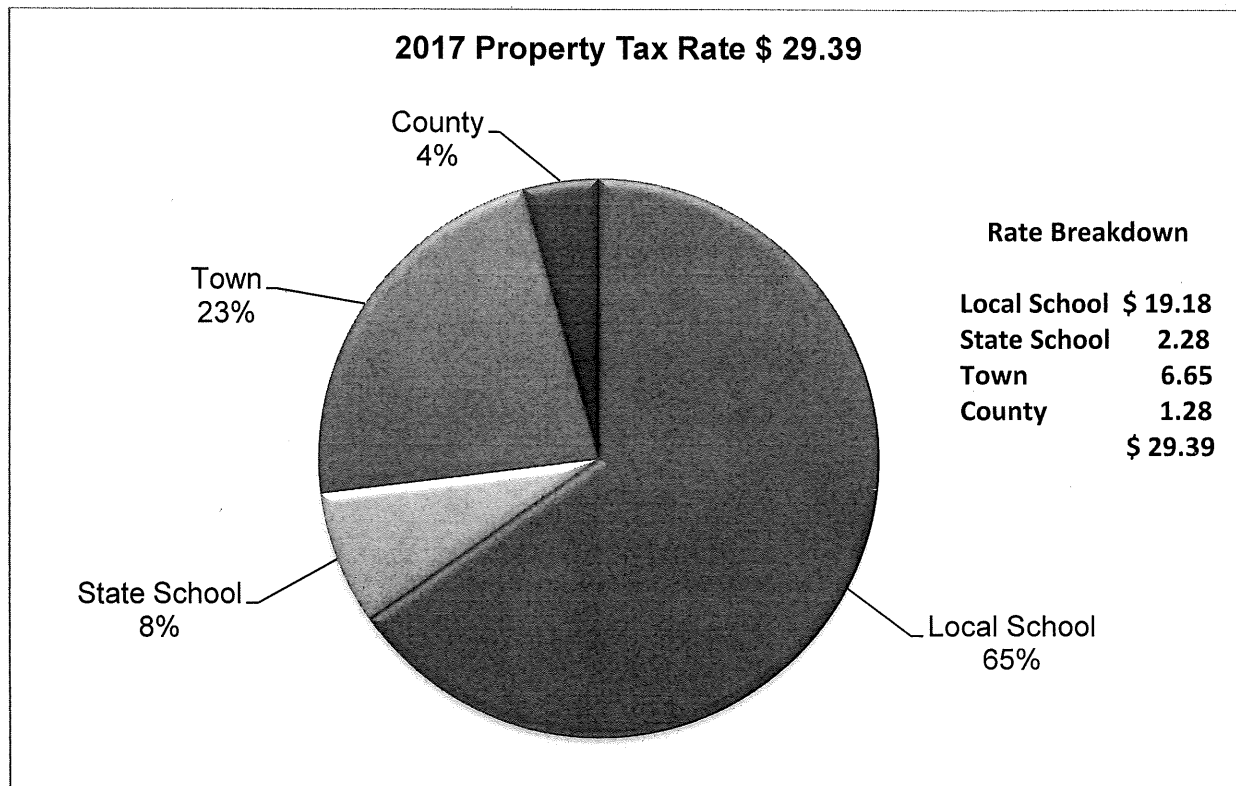
The Recreation Department and Commission wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation programs and events. We also sincerely thank the scores of volunteers who donated a most precious gift to our community - their time. Milford's recreational endeavors are reliant upon volunteers and would not exist without them.

In closing, thank you for making 2017 a great year for Recreation and the Town of Milford. Thank you in advance to everyone who will make 2018 even better.

Respectfully submitted,

Arene Berry, Recreation Director  
John Kohlmorgen, Recreation Program Coordinator

## Tax Collection



The Department of Revenue set the 2017 tax rate October 27, 2017 at \$29.39. The property tax rate consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$39.6 million in property taxes in 2017 consisting of two billings with 5,612 properties. During the calendar year \$38.2 million was collected or 96.6%.

Tax Liens for unpaid 2016 property tax were executed on May 1, 2017. The amount lienied during the year totaled \$546 thousand. During the calendar year \$423 thousand was collected for all outstanding liens.

Online research and payments via e-checks, debit, and credit cards are available on the Town website at [www.milford.nh.gov](http://www.milford.nh.gov).

Feel free to call on me should you have questions or need assistance.

Respectfully submitted,

Kathy Doherty  
Tax Collector



**New Hampshire**  
 Department of  
 Revenue  
 Administration


**2017**  
**\$29.39**

## Tax Rate Breakdown Milford

| Municipal Tax Rate Calculation |                     |                 |                |
|--------------------------------|---------------------|-----------------|----------------|
| Jurisdiction                   | Tax Effort          | Valuation       | Tax Rate       |
| Municipal                      | \$9,015,588         | \$1,355,508,844 | <b>\$6.65</b>  |
| County                         | \$1,741,503         | \$1,355,508,844 | <b>\$1.28</b>  |
| Local Education                | \$25,996,113        | \$1,355,508,844 | <b>\$19.18</b> |
| State Education                | \$3,024,936         | \$1,329,076,744 | <b>\$2.28</b>  |
| <b>Total</b>                   | <b>\$39,778,140</b> |                 | <b>\$29.39</b> |

| Village Tax Rate Calculation |            |             |               |
|------------------------------|------------|-------------|---------------|
| Jurisdiction                 | Tax Effort | Valuation   | Tax Rate      |
| Fox Run Road                 | \$0        | \$2,308,500 | <b>\$0.00</b> |
| <b>Total</b>                 | <b>\$0</b> |             | <b>\$0.00</b> |

| Tax Commitment Calculation           |                     |
|--------------------------------------|---------------------|
| Total Municipal Tax Effort           | \$39,778,140        |
| War Service Credits                  | (\$164,400)         |
| Village District Tax Effort          | \$0                 |
| <b>Total Property Tax Commitment</b> | <b>\$39,613,740</b> |

|                                                                                                                                                                                                                  |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <br><br>Stephan Hamilton<br>Director of Municipal and Property Division<br>New Hampshire Department of Revenue Administration | 10/27/2017 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

## Appropriations and Revenues

### Municipal Accounting Overview

| Description                               | Appropriation      | Revenue        |
|-------------------------------------------|--------------------|----------------|
| Total Appropriation                       | \$20,423,529       |                |
| Net Revenues (Not Including Fund Balance) |                    | (\$11,621,810) |
| Fund Balance Voted Surplus                |                    | \$0            |
| Fund Balance to Reduce Taxes              |                    | \$0            |
| War Service Credits                       | \$164,400          |                |
| Special Adjustment                        | \$0                |                |
| Actual Overlay Used                       | \$49,469           |                |
| <b>Net Required Local Tax Effort</b>      | <b>\$9,015,588</b> |                |

### County Apportionment

| Description                           | Appropriation      | Revenue |
|---------------------------------------|--------------------|---------|
| Net County Apportionment              | \$1,741,503        |         |
| <b>Net Required County Tax Effort</b> | <b>\$1,741,503</b> |         |

### Education

| Description                                    | Appropriation       | Revenue       |
|------------------------------------------------|---------------------|---------------|
| Net Local School Appropriations                | \$36,299,963        |               |
| Net Cooperative School Appropriations          | \$0                 |               |
| Net Education Grant                            |                     | (\$7,278,914) |
| Locally Retained State Education Tax           |                     | (\$3,024,936) |
| <b>Net Required Local Education Tax Effort</b> | <b>\$25,996,113</b> |               |
| State Education Tax                            | \$3,024,936         |               |
| State Education Tax Not Retained               | \$0                 |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$3,024,936</b>  |               |

## Valuation

### Municipal (MS-1)

| Description                                  | Current Year    | Prior Year      |
|----------------------------------------------|-----------------|-----------------|
| Total Assessment Valuation with Utilities    | \$1,355,508,844 | \$1,329,268,961 |
| Total Assessment Valuation without Utilities | \$1,329,076,744 | \$1,307,204,161 |

### Village (MS-1V)

| Description  | Current Year |
|--------------|--------------|
| Fox Run Road | \$2,308,500  |

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2017**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2017                  | 2016         | 2015 & PRIOR | TOTALS |

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

|                              |            |              |        |              |
|------------------------------|------------|--------------|--------|--------------|
| Property Taxes               | -          | 1,333,871.14 |        | 1,333,871.14 |
| Land Use Change Tax          | -          | 99,500.00    |        | 99,500.00    |
| Timber Yield Tax             | -          | 3,125.71     |        | 3,125.71     |
| Excavation Tax               | -          | -            |        | -            |
| Utility Charges              | -          | 210,315.04   | 860.87 | 211,175.91   |
| Prepayments - Property Taxes | (8,957.90) |              |        | (8,957.90)   |

**Taxes Committed This Year**

|                     |               |           |  |               |
|---------------------|---------------|-----------|--|---------------|
| Property Taxes      | 39,611,736.43 |           |  | 39,611,736.43 |
| Land Use Change Tax | 116,513.00    | 23,181.00 |  | 139,694.00    |
| Timber Yield Tax    | 10,187.81     | 716.79    |  | 10,904.60     |
| Excavation Tax      | -             | 816.82    |  | 816.82        |
| Utility Charges     | 2,597,066.57  |           |  | 2,597,066.57  |

**Overpayments**

|                                       |           |           |           |           |
|---------------------------------------|-----------|-----------|-----------|-----------|
| Refunds due to Overpayment            | 65,290.62 | 316.79    |           | 65,607.41 |
| Refunds due to Abatement              |           | 27,968.43 | 15,378.47 | 43,346.90 |
| Prior Year Tax Prepayments Applied    | 8,957.90  |           |           | 8,957.90  |
| Interest on Delinquent Property Taxes | 20,325.90 | 72,115.68 |           | 92,441.58 |
| Interest - Land Use Change Tax        | 908.27    | 3,036.23  |           | 3,944.50  |
| Interest - Yield Tax                  |           | 28.60     |           | 28.60     |
| Interest - Utility Charges            | 3,248.82  | 1,628.98  | 123.58    | 5,001.38  |

**TOTAL DEBITS:**

|                         |                        |                     |                         |
|-------------------------|------------------------|---------------------|-------------------------|
| <b>\$ 42,425,277.42</b> | <b>\$ 1,776,621.21</b> | <b>\$ 16,362.92</b> | <b>\$ 44,218,261.55</b> |
|-------------------------|------------------------|---------------------|-------------------------|

**Town of Milford  
MS-61 Tax Collector's Report  
for the year ended December 31, 2017**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2017                  | 2016         | 2015 & PRIOR | TOTALS |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |               |            |        |               |
|---------------------------------------|---------------|------------|--------|---------------|
| Property Taxes                        | 38,264,898.21 | 825,468.22 |        | 39,090,366.43 |
| Land Use Change Tax                   | 88,830.00     | 117,287.79 |        | 206,117.79    |
| Timber Yield Tax                      | 10,187.81     | 3,842.50   |        | 14,030.31     |
| Excavation Tax                        | -             | 816.82     |        | 816.82        |
| Interest on Delinquent Property Taxes | 20,325.90     | 72,115.68  | -      | 92,441.58     |
| Interest - Land Use Change Tax        | 908.27        | 3,036.23   | -      | 3,944.50      |
| Interest - Yield Tax                  | -             | 28.60      | -      | 28.60         |
| Conversion to Lien                    |               | 509,778.19 |        | 509,778.19    |
| Utility Charges                       | 2,388,171.37  | 206,990.40 | 860.87 | 2,596,022.64  |
| Interest - Utility Charges            | 3,248.82      | 1,628.98   | 123.58 | 5,001.38      |
| Property Tax Prepayments              | 264,714.07    |            |        | 264,714.07    |

**Abatements Made**

|                         |          |           |           |           |
|-------------------------|----------|-----------|-----------|-----------|
| Property Tax Abatements |          | 27,968.43 | 4,378.47  | 32,346.90 |
| Land Use Change Tax     |          | 5,710.00  | 11,000.00 | 16,710.00 |
| Yield Taxes             |          |           |           | -         |
| Excavation Tax          |          |           |           | -         |
| Utility Charges         | 1,991.74 | 1,767.56  |           | 3,759.30  |
| Current Levy Deeded     |          |           |           | -         |

**Uncollected Taxes, End of Year**

|                           |              |        |   |              |
|---------------------------|--------------|--------|---|--------------|
| Property Taxes            | 1,412,128.84 | -      |   | 1,412,128.84 |
| Land Use Change Tax       | 27,683.00    | -      |   | 27,683.00    |
| Yield Taxes               | -            | -      |   | -            |
| Excavation Tax            | -            | -      |   | -            |
| Utility Charges           | 206,903.46   | 181.81 | - | 207,085.27   |
| Prepayments- Property Tax | (264,714.07) |        |   | (264,714.07) |

**TOTAL CREDITS:**

|                         |                        |                     |                         |
|-------------------------|------------------------|---------------------|-------------------------|
| <b>\$ 42,425,277.42</b> | <b>\$ 1,776,621.21</b> | <b>\$ 16,362.92</b> | <b>\$ 44,218,261.55</b> |
|-------------------------|------------------------|---------------------|-------------------------|

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2017**

|                                                        | LAST YEARS           | PRIOR LEVIES         |                      |                      | TOTALS                 |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
|                                                        | LEVY                 | 2015                 | 2014                 | 2013 & PRIOR         |                        |
|                                                        | 2016                 |                      |                      |                      |                        |
| <b>DEBITS:</b>                                         |                      |                      |                      |                      |                        |
| Unredeemed Lien Balances,<br>Beginning of Year         | -                    | 279,065.23           | 185,777.94           | 153,646.93           | 618,490.10             |
| Liens Executed During Year                             | 546,121.84           |                      |                      |                      | 546,121.84             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 12,195.39            | 19,811.24            | 53,083.12            | 2,294.17             | 87,383.92              |
| Refunds due to Overpayment                             |                      |                      |                      |                      | -                      |
| <b>TOTAL DEBITS:</b>                                   | <b>\$ 558,317.23</b> | <b>\$ 298,876.47</b> | <b>\$ 238,861.06</b> | <b>\$ 155,941.10</b> | <b>\$ 1,251,995.86</b> |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Lien Redemptions                                       | 190,603.91           | 77,269.23            | 144,595.62           | 10,954.66            | 423,423.42             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 12,195.39            | 19,811.24            | 53,083.12            | 2,294.17             | 87,383.92              |
| Abatements of Unredeemed Taxes                         |                      |                      |                      |                      | -                      |
| Liens Deeded to Municipality                           |                      |                      |                      |                      | -                      |
| Unredeemed Liens Balance,<br>End of Year               | 355,517.93           | 201,796.00           | 41,182.32            | 142,692.27           | 741,188.52             |
| <b>TOTAL CREDITS:</b>                                  | <b>\$ 558,317.23</b> | <b>\$ 298,876.47</b> | <b>\$ 238,861.06</b> | <b>\$ 155,941.10</b> | <b>\$ 1,251,995.86</b> |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE:



DATE: 1/22/18

## **TOWN CLERK 2017 Annual Report**

The duties and responsibilities of a town clerk are numerous and varied. There is no one place in the statutes to find a list of the duties for this position; rather, the duties can be found throughout many statutes such as motor vehicle laws, election laws, vital statistics, planning and land use laws, libraries and the budget law. To make sure that we are providing the services for all the above listed functions we have to make sure we have enough staff.

Town Clerk Staff: We started the year with Deputy Town Clerk Clare Callahan being full time and Darlene Bouffard being a part time clerk. Darlene accepted a position half way through the year in Community Development which left an open position in the Clerk's office. We then added Belinda Yeaton who also happens to be the Town Clerk in Mont Vernon and a clerk for Tuesday nights, Kristen Roy. Both of these positions are part time and both came to Milford as certified municipal agents.

The motor vehicle department had many changes in 2017. In February the state tried to update their system to allow for a new license number system called Vision that is designed to make New Hampshire compliant with the real ID system that will be required in 2021 to be able to fly within the United States. The State ended up having to wait till October to fully implement. This did cause us a few issues where we lost email addresses on some of our residents so they did not receive email renewal reminders. Other than that the transition to the new system went well.

In May the State Vital Statistics department updated and added one million additional vital statistical records. We now have online access to birth records since 1935, Death since 1965, Marriage since 1960 and Divorce Records since 1979. What this means is that our residents can come to us for all records within these dates no matter where they lived in NH when the event took place. Prior to that you had to go to the town where the event took place.

This was our first full year of the extended hours as well as our first full year of accepting credit and debit cards, requiring only one check, and emailing registration renewals. Overall, I think these changes were well received. Online registration renewals have increased by 30%. The extended hours seem to be working for all. We have reduced the number of times that we have long lines.

This year we also made a strong effort to get all Milford dogs licensed. At the end of the required time for dogs to be licensed which is April 30<sup>th</sup> every year, we had 1500 dogs that lived in town that were not licensed. The fee to license a dog is \$6.50 for a spayed or neutered dog and \$9.00 for one that is not. The requirement to license a dog is one that is State Law NH RSA 422 Dogs and Cats. The law states that every owner or keeper of a dog 4 mos. old or over shall annually, cause it to be registered, numbered,



described, and licensed for one year in the office of the clerk of the city or town in which the dog is kept. The dog is required to have a valid rabies shot and must wear the tag assigned. If a dog is not licensed within the timeframe allowed a civil forfeiture fee of \$25.00 is paid to city or town clerk in addition to all late fees and license fees. If that is not done within 15 days a fee of \$50.00 is paid to the courts in addition to all previous fines and late fees.

As of May 2017 we had 1500 dogs that were in violation of this law and we sent out postcards, letters, and emails and have made phone calls to all on the list. As of 1/26/18 this list is down to 277 dogs in violation. On May 31<sup>st</sup> of 2018 all civil forfeiture fines will be automatically sent out.

We are continuing to collect Census Data which will allow us to have a better idea of what school registrations will look like in the future. It will also allow us to have a better idea of the town population changes in real time. In 2016 we saw 76 births at the Birth Cottage on Prospect Street, and in 2017 we had 100 births at the Birth Cottage. These births require processing in the Clerk's office.

In 2018 there will be three elections. The town election is in March and the State elections are September and November. There are many changes taking place in requirements to register to vote so get out there and register to vote now.

Please feel free to come by and visit the Town Clerk's office and let us know what we can do to make registering your vehicle and obtaining vital records more convenient. Thank you again for all your support.

**GENERAL FUND REVENUES COLLECTED**

|                            |        | <b>2016</b>    |        | <b>2017</b>    |
|----------------------------|--------|----------------|--------|----------------|
| Motor Vehicle Permits      | 18,545 | \$2,578,080.01 | 19,112 | \$2,792,111.00 |
| State Agent Motor Vehicles | 17,766 | 53,298.00      | 18,572 | 55,715.00      |
| Boat Registrations         | 53     | 678.75         | 186    | 2,814.66       |
| Dog Licenses               | 1241   | 5,013.00       | 2,549  | 8,574.50       |
| Vital Records              | 646    | 9,265.00       | 1,774  | 21,910.00      |
| UCC Filings                |        | 900.00         |        | 4,365.00       |
| Marriage Licenses          | 56     | 392.00         | 99     | 693.00         |
| Pole Licenses              | 4      | 40.00          | 4      | 40.00          |
| Misc Income                |        | 645.00         |        | 1,571.00       |
| TOTAL:                     |        | \$2,648,311.76 |        | \$2,887,794.16 |

Respectfully submitted,

Joan Dargie, Town Clerk

# **WATER UTILITIES DEPARTMENT**

## **564 Nashua Street, Milford, NH 03055**

### **2017 Annual Report**

Please remember to contact the Water Utilities Department at 249-0667 prior to scheduling in-ground excavation on your property, as the responsibility lies with each property owner to request water/sewer service markings. DIGSAFE does not automatically notify the Water Utilities Dept.

Wastewater operational and laboratory tours may be scheduled during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday by calling 249-0662.

Throughout 2017 the **Sewer Department crew:**

- Purchased a new sewer jet truck to increase efficiency during annual cleaning of sewer mains while reducing man hours, thereby replacing a 20 year old trailer jet.
- Cleaned approximately 55,000 feet of sewer main in east Milford. The crew inspected 300 +/- manholes.
- Maintained approximately 3 miles of sewer easements.
- A developer installed approximately 3,000 feet of new 4" force main sewer on South Street/Nathanial Drive to accommodate future development in that area of town.
- Reset/adjusted to grade sewer castings in conjunction with DPW paving projects on Wilton, Savage, Whitten, and Osgood Roads, Scarborough Lane, and Nashua Street.
- Performed routine maintenance of siphon chambers, as well as the Patch Hill and Emerson Road sewer pump stations. Two of the four pumps at the Patch Hill station were rebuilt to improve pumping efficiency.

During 2017, the **Water Department personnel:**

- Inspected, flushed and accepted the new water main infrastructure installed along South Street that will accommodate new development in that area.
- Pressured washed the exterior of the Mayflower water storage tank and solicited quotes for the cleaning and repair of the interior of this tank.
- Relocated a section of water main at 276 South St. from the private property to the edge of the roadway and increased the water main to 12 inches.
- Transferred West Street water services along the former 6 inch water main to the new 12 inch water main. The old 6 inch main was capped and abandoned.
- Two phases of well water exploration activities were contracted with Emery and Garrett, a groundwater investigations firm, in our continued effort to locate additional water supply.
- Contracted a Water Department asset management program with Weston and Sampson, a consulting firm.
- Contracted with Electrical Installations to upgrade the radio program to interface with our SCADA system program..
- Worked with Stantec Consulting to update Milford's Water Department Standards and Regulations booklets and to update water distribution maps.
- Raised water gate boxes on Mason, Whitten, and Savage Roads prior to DPW's resurfacing these roads.
- Inspected, flushed and accepted the new water connections at the new East Ridge apartment complex on Capron Road.
- The distribution system's 497 hydrants were flushed; any needed repairs were attended to.

The in-house **Wastewater Treatment Plant operations staff** responsibly completed the following during 2017:

- Installed a new sludge level sensor in primary clarifier #1.
- Installed a new rotary lobe sludge pump and new piping for the sludge dewatering system.
- Installed two new windows in the magnesium hydroxide room, and one lobby window.
- Installed new upper and lower belts, plus a new 8" roller assembly on the belt filter press.
- Installed a new discharge air tank on our primary pump #3, and a new suction side air tank on primary pump #4.
- Installed a new belt filter press filtrate pump, and all new piping in the upper pump room.
- Completed the first part of our computer system upgrade: installation of a new ethernet backbone for SCADA, necessary prior to the second part: PLC panel replacement.
- Rebuilt the #1 primary sludge pump, consisting of new check balls, check ball seats, and gaskets.
- Rebuilt one facility pole light, consisting of new wiring, new sockets, and transformers.
- Started installing the new facility back-up generator system.

For the EPA-mandated **Industrial Pretreatment Program**, the following was accomplished in 2017:

- Issued: two Class 1, and one Class 3 industrial discharge permits.
- Revised: one industrial discharge permit.
- Inspected: four Class 1, two Class 2, and one Class 3 industrial users.
- Sampled: wastewater discharged at four industrial users.

#### **Water Dept. 2017 Annual Summary of Operations**

|                                                |                     |
|------------------------------------------------|---------------------|
| Curtis Well                                    | 291,320,000 Gallons |
| Pennichuck Water                               | 18,991,000 Gallons  |
| Total Water Pumped                             | 310,311,000 Gallons |
| Average Demand                                 | 849,500 Gallons     |
| Days Exceeding 1 Million Daily Gallons Pumped: | 44 days             |
| Annual Rainfall                                | 53.41 inches        |

#### **Wastewater Dept. 2017 Annual Summary of Operations**

|                              |                     |
|------------------------------|---------------------|
| Total Flow Treated           | 504,970,000 Gallons |
| Wilton Flow Treated          | 65,100,000 Gallons  |
| Septage Treated              | 3,025,469 Gallons   |
| Milford Flow Treated         | 436,844,531 Gallons |
| Average Flow Treated         | 1,383,479 Gallons   |
| Design Flow                  | 2,150,000 Gallons   |
| Daily Average Hydraulic Load | 64.3 % of Design    |
| Annual Rainfall              | 53.41 inches        |

Respectfully submitted,

Water Utility Department

## WELFARE DEPARTMENT 2017 Annual Report

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, “Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there”.

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. The Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or a child care bill.

The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, the Veterans Administration, Unemployment, Easter Seals, and more.

In 2017, the Welfare Office provided financial assistance to 125 cases; a case is made up of the people in a household, whether that is 1 or more. The 125 cases that resulted in financial assistance generated 398 vouchers for a total of \$115,140. Below is a breakdown of the assistance given in 2017.

| Type of Assistance Given:                                              | Number of Vouchers: | Amount of Assistance: |
|------------------------------------------------------------------------|---------------------|-----------------------|
| Housing – includes rent, mortgage, lot rental and/or temporary housing | 146                 | \$94,620              |
| Utility – electricity, heat and/or water                               | 38                  | \$8,037               |
| Medical                                                                | 21                  | \$2,737               |
| Food                                                                   | 49                  | \$2,615               |
| Other -- transportation, burial or other needs                         | 144                 | \$7,131               |
| <b>Total</b>                                                           | <b>398</b>          | <b>\$115,140</b>      |

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$11,068.08. The workfare program had participants from 7 cases for a total of 515 hours, which represents \$5,150. By far, the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall and local charities.

Special thanks are given to the SHARE program for all of the many ways they assist the citizens of Milford. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, Thanksgiving and Christmas baskets, backpacks for back to school, and more, our clients and the residents of Milford would be much worse off.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

One way in which the residents of Milford assist our entire community, whether they ever need assistance through the welfare office or not, is through the Social Services Warrant Article. The Social Services Warrant Article provides funding to local agencies that provide much needed services in our community. Each fall agencies submit an application and funding request to the Social Services Warrant Article Committee for evaluation and recommendation to the Board of Selectmen for funding. The Committee made the following recommendations for inclusion in the 2017 Social Services Warrant:

| <b>Agency</b>                                   | <b>Amount of Award</b> |
|-------------------------------------------------|------------------------|
| American Red Cross                              | \$1,000                |
| Big Brothers/Big Sisters NH                     | \$1,000                |
| Bridges                                         | \$2,000                |
| CASA                                            | \$1,000                |
| CAST                                            | \$1,500                |
| Child Advocacy Center                           | \$3,000                |
| Greater Nashua Mental Health                    | \$4,000                |
| Keystone Hall                                   | \$4,000                |
| Nashua Children's Home                          | \$1,000                |
| Nashua Soup Kitchen & Shelter                   | \$2,500                |
| Opportunity Networks                            | \$2,000                |
| Share Outreach                                  | \$5,000                |
| Souhegan Valley Boys & Girls Club               | \$5,000                |
| St. Joseph Community Services – Meals on Wheels | \$2,000                |
| <b>Total</b>                                    | <b>\$35,000</b>        |

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Respectfully submitted,

Susan Drew,  
Welfare Director

# MILFORD CONSERVATION COMMISSION

## Annual Report 2017

The Conservation Commission participated in outreach events throughout the year including the Fall Family Festival and the Pumpkin Festival. We continue to host our monthly 4<sup>th</sup> Saturday Hike series bringing the public to the town's conservation lands. For the ninth year we held the Ghost Train Trail Races which drew over 350 runners and volunteers to Milford.



The Trails Committee was active in 2017. Thanks to the ongoing excellent relationship between the local Boy Scout troops and the Commission, the town has a new set of steps installed at the Melendy Road crossing.

These steps improve the accessibility for mobility challenged visitors to enjoy the trail. An old bridge was replaced at the Savage Road entrance to Tucker Brook Town Forest.



MCC Mission and Vision: The Conservation Commission continues to promote the conservation, protection and sound management of Milford's natural resources for current and future generations. We strive to balance the community's immediate needs and desires with responsible long-term use and protection of our natural resources. As appointed stewards, we educate and encourage the public to make wise decisions about these resources.

- Worked with the town to minimize impacts to the ecosystem at the Brox Community Lands reclamation project.
- Drafted easements for the permanent protection of Hitchiner and Mile Slip Town Forests
- Members attended training events to better enable them to fulfill the stated mission of the MCC.

Respectfully submitted,

Andrew Hughes, Chair



## **ECONOMIC DEVELOPMENT ADVISORY COUNCIL 2017 Annual Report**

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Board of Selectmen to:

"...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen."

EDAC develops its annual goals and projects from economic development objectives identified in the 2009 Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board. As EDAC moves forward in 2018, we are focused on continuing to follow our charge and facilitate economic development in our community. We plan to work on both sides of the skills gap initiative and develop programs to improve communication and create opportunities. In addition, members will work with the Board of Selectmen and Planning Board to develop a proactive, comprehensive, and strategic Town-wide economic development plan culminating in the creation/drafting of a formal Economic Development Chapter of the Master Plan.

If at any time additional information is needed, please contact Lincoln Daley, Community Development Director at 249-0620 or <http://www.milford.nh.gov/town/boards-committees-and-commissions/communitydevelopment/economic-development-advisory-council> or any EDAC member.

Respectfully submitted,

Matt Ciardelli,  
Chairman, Economic Development Advisory Council



## MILFORD HERITAGE COMMISSION

Meets 2<sup>nd</sup> Wednesday 7:00 pm at the Wadleigh Memorial Library

### **2017 Annual Report**

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use, and protection of the unique cultural and historical resources of Milford. One of its goals is to integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA 674:44 and referencing the Town of Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It is empowered to accept and expend funds for a non-lapsing Heritage Fund and to acquire and manage property and property rights.

The Heritage Commission represents the Historic Conscience for the town of Milford.

#### **Activity 2017**

Monthly meetings were primarily concerned with Interdepartmental Reviews of Planning Board submissions. Our discussions and reports concern the Historical Impact of the proposed changes to the Town.

This year we have worked with the Planning Office in the Town's effort to apply for TAP funds from the State Department of Transportation for the restoration of the Historic Swing Bridge that spans the Souhegan River between Souhegan St. and Bridge St., adjacent to and connecting to the Historic Oval Area. The Bridge now is listed on both the State and Federal Registers thanks to the untiring efforts of Mr. James Garvin. At the last moment we decided not to submit an Application for TAP funds as some key elements were missing from what the STATE had previously advised us. However, the project is now on the DOT ten year plan thanks to the ongoing efforts of our Executive Councilor and our State Senator.

We continue to ask for private donations to help the Town shoulder its portion of the substantial cost for the restoration that this bridge so badly needs. If you would like to donate to this worthy Historical Restoration/Preservation Project please send your check payable to The Town of Milford, make a notation that it is for the "Swing Bridge" project and send it to Town Hall, 1 Union Square, Milford NH 03055. These donated funds will be placed in the Heritage Commission non-lapsing account



exclusively for this project. Together we can preserve this important link to Milford's Rich and Historic Past. To date we have raised almost \$10,000 from generous friends of Milford!

We need volunteers to serve on the commission as alternates, project workers, and research assistants. Please make your willingness to serve known to one of the Commission members or to the Selectmen's Office.

Respectively submitted,

Charles F. Worcester, Chairman

Herbet Adams, Vice Chair

Polly Cote, Member

Erna Johnson, Member

David Palance, Member



## **MILFORD PLANNING BOARD**

### **2017 Annual Report**

The Planning Board is the local land use board charged with facilitating and implementing Milford's long term planning goals and has three distinct roles: planning, legislative and regulatory. The planning role includes regular and timely revisions to our community's Master Plan. While many plans are called "master plans", a Town's master plan, as defined by NH RSA 674:2, is intended to define a community's vision for its future, to guide municipal policy decisions and to drive implementation strategies to fulfill that vision. The planning function also includes oversight of the Town's Capital Improvements Plan (CIP) and development of other plans and tools that support Master Plan goals.

The legislative role of the Planning Board involves proposing ordinances and crafting regulations designed to implement the goals of the Master Plan. Recommendations for changes are submitted to the Planning Board by staff people, other boards and commissions, and even by individuals. Often amendments to regulations are mandated by changes to law and rules that occur at the State and federal levels which must then be enforced by the Town. Proposed changes to the Zoning Ordinance and Land Use Regulations that the Planning Board discussed at length during 2017 involve modifications to accessory dwelling units, structures requiring building permits, wetland regulations, and updated landscape design regulations. The anticipated focus of the Board and staff in 2018 will include revisions to in-home occupations, addressing renewable energy systems, and the larger topic of multi-housing and housing diversity.

The Board's regulatory role is the function that may be most familiar to Town residents and that is the application of Town ordinances and regulations governing site development and subdivisions. Several major projects were reviewed and approved by the Board this past year. Most notably will be the construction of the 30,000 square foot Hitchiner Manufacturing building addition, the 9,000 square foot renovation of the former police station, and the 3,000 square foot renovation and construction of a 2-story commercial building located at 1 Nashua Street. In addition, the Planning Board approved two subdivisions and 5 lot line adjustment applications totaling approximately 50 new building lots.

The Planning Board is responsible for the development and adoption of the Capital Improvements Plan. The process includes the involvement of a CIP Citizens' Advisory Committee guided by the Board. This group evaluates the Town's capital improvements needs, as submitted by Department heads, that exceed \$75,000 and places planned expenditures into a 6-year timeframe that attempts to keep tax rate impacts minimal. The CIP development process occurs from late Spring to early Fall, at which time the annual CIP is adopted by the Planning Board. It is then utilized as a valuable planning tool during the Town's annual budget review process.

The Milford Planning Board is made up of seven members, one of which is a representative from the Board of Selectmen. There are currently three alternates. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership and are appointed by the Board of Selectmen. The Planning Board meetings are broadcast on Granite Town Media (Channel 21), live streamed on the Town's website ([www.milford.nh](http://www.milford.nh)) and found online at the same site.

The Planning Board is supported by the Office of Community Development. In addition to his duties as Community Development Director, Lincoln Daley provides the primary staff support for the Board. The Board also relies heavily on Darlene Bouffard of the Community Development Office for efficient and accurate administration of many of the technical aspects of keeping the Board on track. On behalf of the Planning Board, I would like to thank the Office for its assistance.

Respectfully submitted,

Christopher Beer,  
Planning Board Chairman

## **Planning Board**

The development and implementation of Milford's long-range Master Planning efforts, the formulation of local land use ordinances and regulations, and the approval of land use applications. The Planning Board meets at least twice a month: on the 1st Tuesday for work sessions and the 4th Tuesday for its regular hearings.

## ZONING BOARD OF ADJUSTMENT 2017 Annual Report

The Zoning Board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the statutory limitations of our authority, our Master Plan and the individual case before us. 2017 was a stabilizing year with a full Board and three alternates.

In 2016 there were 31 cases heard by the Board while in 2017 there were 27 cases heard. The cases broke down in the following manner:

| Applications                           | Relief<br>Granted | Relief<br>Denied | Withdrawn | TOTALS    |
|----------------------------------------|-------------------|------------------|-----------|-----------|
| Special Exceptions                     | 19                | 0                | 1         | 20        |
| Variances                              | 6                 | 1                | 0         | 7         |
| Equitable Waiver                       | 1                 | 0                | 0         | 1         |
| Appeal from Administrative<br>Decision | 0                 | 0                | 0         | 0         |
| Rehearing                              | 0                 | 0                | 0         | 0         |
| <b>TOTALS</b>                          | <b>26</b>         | <b>1</b>         | <b>1</b>  | <b>28</b> |

I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, talent and commitment to our important work on behalf of the entire Milford community. Regular members are Steve Bonczar-Chair, Jason Plourde-Vice Chair, Mike Thornton, Joan Dargie, and Rob Costantino. Alternate members are Tracy Dean Steele, Wade Scott-Campbell and Karin Lagro.

Gratitude is also expressed to our recording secretary Peg Ouellette as well as to Laura Dudziak, BOS representative and the Community Development staff for their continued efforts in preparing applicants for our hearings. We are grateful to have our Assistant Town Planner & Zoning Administrator, Robin Lunn, supporting us throughout the year.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard. In addition to hearing any cases that come before us we will be working on suggested revisions to the ordinance in 2018 that will support the Planning Board's work in updating the code for our times.

Respectfully submitted,

Steve Bonczar, Chairman



## **WADLEIGH MEMORIAL LIBRARY TRUSTEES**

### **49 Nashua Street Milford, NH 03055**

### **2017 Annual Report**

The Wadleigh Memorial Library continued to be a vibrant, happening place in 2017. We welcomed new director Betsy Solon in January and benefited from her fresh eyes and perspective. The Library was truly a place which supported lifelong learning while connecting Milford residents not only to each other, but also to new resources and services such as US Passport application acceptance. All this was done in an increasingly comfortable space that transformed and inspired all who walked through its doors.

In August, a Library Expansion Task Force consisting of community members and staff, was formed to examine the failed building project proposal and to explore options to address space needs. The committee's recommendations will be brought to the Trustees in March. We appreciate their fresh eyes on our space needs issues.

Many issues with the library building were addressed this year. The Trustees wish to thank Joel Trafford for his many years of service as our Facilities Manager and to welcome new Facilities Manager Jeff Mackey. The asbestos floor in the basement office was removed by an abatement company in order that the room could become a much-needed staff office. A new meeting room was created by repurposing another office. Moveable shelving was installed in the large print area to allow for additional program space. The circulation and lobby areas were renovated to increase patron comfort. The 1950's ceiling above the reference and circulation areas was tested for asbestos, and none was found, so we can complete future repairs ourselves. Thanks to Milford's DPW, the concrete sidewalk to the rear entrance was raised, repaired and sloped to drain away from the building, making the library more compliant to Americans with Disabilities standards and solving one of our basement water leak issues. New signs were placed over the rear entrance and a new bike rack was installed. Windows were mounted in all of the upstairs meeting room doors, adding more ambient light and improving patron/staff safety.

The 29 Nashua Street property is currently being rented and profits from the rent will go to offset the cost of future building/renovation projects. The 39 Nashua Street property has been used by both the police and fire departments for training and is targeted for 2018 demolition in order to increase parking space for our facility.

Restoration work is nearly complete on the fountain. Joel Trafford did a magnificent job repairing "the Lady" while Dave Boucher and his team at the Water Department overhauled the base. Both pieces will be painted this winter and it is our hope that the fountain will be running again by Memorial Day.

The Library Trustees appreciate the continued support of the Board of Selectmen and the efforts of the Town administrative and departmental staff on behalf of the Library. We invite you to experience for yourself the welcoming atmosphere and friendly competence that are the envy of visitors from other towns. We are proud and grateful to our Director and her matchless team, to the Friends of the Library who do so much to enrich what we can offer, and to our patrons, whose support, feedback and loyalty constitute our reason for being.

Respectfully submitted,  
Trustees of the Library

**2017 Wadleigh Memorial Library  
Library Trustee Funds**

(Unaudited)

|                                            | <b>43002</b>         | <b>43505</b>        | <b>43590</b>       |                      |
|--------------------------------------------|----------------------|---------------------|--------------------|----------------------|
|                                            | Town                 | Trustees            | PDIP               |                      |
|                                            | Appropriation        | Fund & Gift \$      | Investment         | TOTAL                |
| <b>Fund Balance as of 01/01/17:</b>        | <b>\$31,824.92</b>   | <b>\$67,049.07</b>  | <b>\$26,662.53</b> | <b>125,536.52</b>    |
| Town Appropriation & Cap Outlay            | 774,191              | 31,824.92           |                    | 806,015.92           |
| Fines Received                             |                      | 13,960.84           |                    | 13,960.84            |
| Interest Income                            |                      | 4.74                |                    | 4.74                 |
| Interest on Investments                    |                      |                     | 247.67             | 247.67               |
| Refunds/Reimbursements                     | (31,824.92)          | 3,866.92            |                    | (27,958.00)          |
| Miscellaneous                              |                      | 956.47              |                    | 956.47               |
| Copy Fund Revenue                          |                      | 5,601.19            |                    | 5,601.19             |
| Book Sales                                 |                      | 1,466.40            |                    | 1,466.40             |
| Non Resident Cards                         |                      | 4,025.00            |                    | 4,025.00             |
| Building Fund                              |                      | 836.60              |                    | 836.60               |
| Passport Execution Fees                    |                      | 700.00              |                    | 700.00               |
| Grants/Donations/Building Fund             |                      | 7,380.95            |                    | 7,380.95             |
| Rental Property                            |                      | 22,850.00           |                    | 22,850.00            |
| Transfer from Trust Funds                  |                      | -                   |                    | -                    |
| Balance Transfer Incoming                  |                      |                     |                    | -                    |
| <b>TOTAL INCOME:</b>                       | <b>\$ 742,366.08</b> | <b>\$ 93,474.03</b> | <b>\$ 247.67</b>   | <b>\$ 836,087.78</b> |
| <b>EXPENSES:</b>                           |                      |                     |                    |                      |
| Salaries & Wages                           | 582,609.00           | 1,300.00            |                    | 583,909.00           |
| Professional Services                      | 39,605.46            | 8,721.36            |                    | 48,326.82            |
| Property Services                          | 33,020.80            | 2,975.00            |                    | 35,995.80            |
| Rental Property Expenses                   |                      | 9,923.48            |                    | 9,923.48             |
| Other Services                             | -                    | 1,174.69            |                    | 1,174.69             |
| Supplies & Materials                       | 113,078.90           | 30,772.06           |                    | 143,850.96           |
| Capital Outlay                             | 5,191.18             | 11,373.04           |                    | 16,564.22            |
| Return to General Fund                     | 685.66               | -                   |                    | 685.66               |
| <b>TOTAL EXPENSES</b>                      | <b>774,191.00</b>    | <b>66,239.63</b>    | <b>\$0.00</b>      | <b>840,430.63</b>    |
| <b>Change in Fund Balance</b>              | <b>(\$31,824.92)</b> | <b>\$ 27,234.40</b> | <b>\$247.67</b>    | <b>\$ (4,342.85)</b> |
| <b>BALANCE HELD BY TRUSTEES @ 12/31/17</b> | <b>(\$0.00)</b>      | <b>\$94,283.47</b>  | <b>\$26,910.20</b> | <b>\$121,193.67</b>  |

# MILFORD AREA COMMUNICATION CENTER

## 1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055

Jason R. Johnson, Director  
Jared Hyde, Captain

Telephone (603) 673-1414  
Fax (603) 673-0131

The Milford Area Communication Center (MACC Base) had a busy 2017. In continuing our project to improve and modernize our infrastructure at each of our remote transmitter sites, we received our approval (in cooperation with the Town of Mont Vernon) for a Homeland Security Grant for \$180,000. This project will begin and hopefully be completed in 2018. The goal is to allow us to link our existing sites, as well as one each in Hollis and Amherst via microwave. This will improve coverage and safety for all the communities we serve and improve backup with Hollis Dispatch and Amherst Communications.

The center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. For 2017, we have continued to dispatch the Lyndeborough Police Department. We also continued service improvements for our agencies with a new server and redesign of how our Police Agencies connect to our central server. The remote desktop setup has greatly improved speed of access while improving connectivity for the Police Departments. The services we provide include emergency radio and telephone communications for ambulance, fire, police, public works, and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline, Hollis, & Mason.

This year, MACC Base dispatchers handled 67,624 calls for service for the various emergency agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, affecting many people & emergency responders, to police and medical emergencies involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching; the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year we added Jacob Greenlaw to our full-time staff, bringing us back to fully staffed. Jake is an Army veteran, as well as a former firefighter & EMS provider from Maine. Our part-time ranks increased as well this year with the addition of John Hall. John brings nearly 2 decades of fire service experience to our staff from his time with Peterborough Fire Rescue. Much like our 2 newest hires, most of our staff also has experience on the other end of the radio. We presently have 4 current & 5 former firefighters, 2 active, 2 retired, & 2 former police officers, 2 former ambulance personnel, & 2 current EMT's. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson, Director

**Police \* EMS \* Fire \* DPW \* Emergency Management**



*Working to promote, revitalize, and enhance the historic, natural, social and economic vitality of Milford since 1992.*

## 2017 Annual Report

A 501(c)6 non-profit, MIT coordinated several community events and projects on behalf of the Town of Milford, for the benefit of its businesses and residents. We strive to enhance the quality of life in Milford on behalf of the town, its businesses and residents.

### 2017 MIT-coordinated Events and Projects:

\* **4<sup>th</sup> Annual Commercial Spaces Tour**- In March 2017, the Milford Improvement Team coordinated Milford's 4th Annual Vacant Spaces Tour to showcase available commercial spaces in our area for sale or lease. The tour was geared towards anyone thinking about starting up a business, expanding or relocating their existing business to the Milford area.

\* **4<sup>th</sup> Annual Milford Pride Town-wide Clean-Up Day**- For the 4<sup>th</sup> year, MIT brought together the community to make Milford beautiful once again by coordinating the annual Town-wide Clean-up Day. Starting at the Keyes Pavilion with coffee and donuts, participants fanned out to their assigned areas. After they picked up several hundred bags of trash, participants enjoyed a fantastic BBQ courtesy of the Masons.



\* **8<sup>th</sup> Annual Taste of Milford**- Each Spring, MIT coordinates this event to showcase Milford area eateries, and the Milford Oval area businesses that host them. The "Taste" event puts Milford on the map as a shopping and dining destination, and is a vital traffic building tool for our area businesses. In 2017, 700+ attendees "tasted" some of the best entrees, desserts, appetizers, etc from 30+participating culinary enthusiasts--Milford area restaurants, shops, caterers, MHS's Culinary Program, and Home Food businesses! 21 businesses hosted the event, along with 50+ volunteers.

### 2017 MIT-coordinated Projects that benefitted



## **the town and its residents:**

Flowers for the Oval and Stone Bridge\* Fall decorations\* Seasonal banners

## **Year-round MIT Projects that benefit Milford:**

- \*MIT's self-guided QR Code Tour of Milford's Historical Places and QR Code website;
- \* Promoting Milford as a vibrant cultural, retail and entertainment destination in the region;
- \*MIT's Revolving Loan Fund (RLF)- originating from its 2010 HUD grant, MIT continues loan funds to Milford businesses to invest and make improvements to their properties that will improve both the business and the overall aesthetic quality of Milford, as well as promote economic development in our town;
- \*Continuing to maintain downtown Milford as the attractive, pedestrian-oriented center of our community;
- \*Fostering cooperation among residents, business and property owners;
- \*Serving as a resource/support/partner/adviser to many Milford area non-profits, community groups, schools, scout troops, churches, teams etc. with their own fundraising endeavors and projects that serve to better the community as a whole;
- \*MIT's Executive Director served as a member of the town's Economic Development Advisory Committee, is an active board member of the Souhegan Valley Chamber of Commerce, is a member of the Nashua Regional Planning Commission's Transportation Technical Advisory Committee, is a member of the UNH Business Expansion and Retention Study Project, and is a member of the NH Vibrant Communities Network.

Respectfully submitted,

2017 MIT Board Members: President: Alan Woolfson, Vice President: Ed Killam, Treasurer: Kent Chappell; Executive Committee: Heather Leach, Mark Constable; Board: Tim Barr, Kathy Bauer, Trent Blalock, Kate Chamberlin Casey, Karen Keating, Robert Krey, Janet Spalding, David Sturm, Chuck Worcester, Andrew Ciardelli, and Tina Smith, and Wendy Hunt.

Many people had commented on the landscaping at the Milford Post Office and the random tree that was growing up next to the granite steps. Our Post Office has always been an iconic structure that is an anchor building to the beginning of downtown Milford. M.I.T. along with the Milford Garden Club decided something needed to be done. The Garden Club agreed to resurrect the gardens in the front but soon realized it was job for an excavator, not just hands and backs. Chappell Tractor was contacted and agreed to bring a mini-excavator to the site and make short work of removing all the overgrown plantings including the stump of the tree that had grown inappropriately next to the steps. M.I.T agreed to pay for the plantings and the Milford Garden Club worked the soil and did the plantings. We now have a building and landscaping that reflects the care that other areas in Town get.



**Photo's submitted by,  
Kent Chappell**



## **THE 2017 MILFORD PUMPKIN FESTIVAL**

The Milford Pumpkin Festival celebrated its 28th anniversary in 2017, and was a huge success! Despite heavy rain during the festival on Sunday, 45,000+ visitors attended the event over the three day Columbus Day weekend! Events like the Milford Pumpkin Festival bring an increased awareness of the Milford region as a travel destination, as well as promoting the potential for investment and commercial activity in Milford. It puts Milford on the map as a place to live, work, play and do business. During this event, visitors experienced Milford at its finest and also witnessed the community spirit of local volunteers, the support from local businesses, and the important role our historic downtown area plays in our community. Positive impacts of the Milford Pumpkin Festival brought to the Town of Milford included: a boost to the local economy of several million dollars, and publicity and media coverage valued at over \$100,000+.

Throughout the Columbus Day weekend, festival attendees enjoyed live bands on 2 stages, carnival rides, great Food and Arts and Crafts from all over New England, face painting, pumpkin painting, scarecrow building, the Giant Pumpkin Weigh-in Contest and many more activities. The Milford Pumpkin Festival continues to be a family oriented festival, offering free admission, free parking and free shuttle buses. The 25+ bands that played throughout the weekend were also fantastic. As usual, the fireworks display by Atlas Pyrotechnics was spectacular on the opening night of the festival.

The festival opened Friday night with its traditional opening ceremony: The Milford Citizen of the Year Award was presented to Chris Constantino for her tireless volunteer efforts on behalf of the town by David Palance of the Milford Historical Society. Then the Pumpkin Runner made his way around the Oval and over to the Town Hall where Milford's Fire Department waited to light the Town Hall.

Perhaps what makes the Milford Pumpkin Festival so unique is that it gives our town's community service organizations, non-profits, school teams and clubs, scouting troops, churches and other community based groups the opportunity to participate in the festival with fundraising booths or awareness activities that benefit Milford and the greater community in innumerable ways – for many of these groups and clubs, the Milford Pumpkin Festival serves as their organization's major fundraising opportunity each year. All funds raised by these organizations are reinvested back into the community in the form of scholarships, services to the needy, team uniforms, and much more. Groups that benefitted from this year's Milford Pumpkin Festival included: Community Action for Sate Teens (CAST), Milford Lions Club, Milford Conservation Commission, Milford Cub Scout Troop 4, MHS Spanish Club, Child's Nature School, Pine Hill Waldorf School, MHS

Best Buddies, Milford Mustangs Football and Cheer, Milford United Methodist Church Youth Group, Boy Scout Troop 4, MHS Soccer Team, MHS Music Boosters, Milford Historical Society, Souhegan Valley Dollars for Scholars, Girl Scouts, MHS Music Boosters, Boy Scout Troop 407, Donate Life, Milford VFW, Milford Rotary and Interact Club, Milford Ambulance Reserve, Nashua Regional Planning Commission, Diamondbacks Softball Team, Milford Fire Department Waffle Breakfast, Odd Fellows of Milford, Alisha's Love Child Foundation, the Masonic Lodge and DeMolay Youth Group, Souhegan Valley Boys and Girls Club, Crossway Christian Church, MHS Soccer, MHS Football and Cheer Boosters, SHARE Outreach and others.

The 11th Annual Talent Show was again a joint effort between pumpkin festival organizers and the Souhegan Valley Boys and Girls Club, and was a huge success as festival attendees crowded into the theater to see a wide array of talent.

For 28 years, Bob Kokko and family (of Kokko Realty) have been providing all the pumpkins to the Milford Pumpkin Festival and sponsors the Giant Pumpkin Weigh– in Contest!

Planning an event of this size on behalf of the town takes many, many months and even more volunteers! There could not be a festival without all of the hours these dedicated volunteers put in before, during and after an event of this magnitude! Special thanks to:

The Town of Milford Departments of Public Works, Police, Fire, Ambulance, Planning and Building.

The Milford Board of Selectmen and Town Administrator

Rick Blase of Blase Electric for the many hours of giving the festival the power to run, and being available all weekend to keep the festival running smoothly.

Bob Kokko and family of Kokko Realty for bringing all the pumpkins and sponsoring the Giant Pumpkin Weigh– in Contest to this event!

Atlas Pyrotechnics for putting on a spectacular fireworks show Friday night!

To the 25+ talented musicians who entertained us on 2 stages all weekend.

The Milford Benevolent 7 Masonic Lodge for being the overnight security known as the Ghoul Guards, for their assistance along with the DeMolay and Rainbow youth that planned, built, and ran the very popular Haunted Trail, and for hosting some of the festival rides!

Sean Trombly and Trombly Farm for providing all the hay for our scarecrow building tent and corn stalks for the Oval decorations.

Chappell Tractor, Souhegan Valley Motorsports, and Granite Industrial Trucks for providing the festival volunteers with motorized vehicles throughout the weekend.

The Milford Downtown Businesses for their support in the planning of and during the Pumpkin Festival event.

The Livermore Association for the use of the beautiful Community House Lawn.

The Souhegan Valley Boys and Girls Club for hosting our carnival rides, and for

partnering with us on the Talent Show.

To Milford High School and Applied Technology Center art classes, for bringing their artistic talents to the themed windows of the downtown businesses.

To the countless citizens who volunteered their time to make this event happen:

The Quinn Family for 28 years of coordinating the Town Hall Lighting, the Pumpkin Runner (whose identity shall remain a secret!), and to Doris Miller for making the Face Painting Tent possible with her donation of supplies, and many more volunteers!

To the MHS Soccer JV and Varsity teams for all their hard work throughout the festival weekend and to Tina Wilder for coordinating all the volunteers and parents.

To Boy Scout Troop 407 for manning the MIT tent for coordinating all the parent and scout volunteers.

To members of the Crossway Church Congregation for manning the ticket booth at Fanelli Rides at the Souhegan Valley Boys and Girls Club.

Respectively submitted,

Wendy Hunt, Executive Director,  
Souhegan Valley Chamber of Commerce





9 Executive Park Drive, Suite 201  
Merrimack, NH 03054  
Phone: 603.424.2240  
Fax: 603.424.2230

*Value yesterday. Enhance tomorrow. Plan today.*

## NASHUA REGIONAL PLANNING COMMISSION 2017 MILFORD MEMBERSHIP BENEFITS

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data management assistance utilizing the latest technologies available. Membership in NRPC allows our communities to access a broad range of services by request and gain access to valuable planning resources as summarized below.

- **Transportation Planning:** Standardized and customized vehicular traffic, bicycle and pedestrian counts; circulation and corridor studies; transportation modeling; intersection analyses; road safety audits; pavement conditions surveys; traffic study reviews and parking studies.
- **Land Use Planning:** Planning and Zoning Board staff support and training; draft ordinance and regulation review; special projects and research assistance; distribution of planning related fact sheets, guidebooks and educational resources; master plan development; capital improvement program preparation, and economic development consultation.
- **Data Management and GIS Mapping:** Demographic, land use, transportation, natural resources and related data collection and analyses; individual municipal and regional base map sets; production of annual tax maps; natural features, water resources, trails and street mapping; and development of online interactive apps.
- **Environment and Energy:** Electrical energy purchase aggregation for municipal and school facilities; consultation with local Energy Committees; MS4 Stormwater Permit coordination; Natural Resource Conservation planning; Hazard Mitigation Planning; and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 73% federal funding, 8% local grants, 12% local dues, 7% local contracts and 1% from the State of NH. Highlights of 2017's regional initiatives of benefit to all communities include:

- **Renewable Energy Tool Belt:** Community leaders representing municipalities and school districts across NH want to incorporate renewable energy into their operations for various reasons. Some wish to save money, others want more reliable energy, and others have goals of reducing their environmental impact. The Renewable Energy Tool Belt is designed to help community leaders evaluate potential renewable energy systems. It was created by the Nashua Regional Planning Commission in partnership with the Local Energy Solutions Work Group with funding from NH Charitable Foundation, Charles H. Cummings Fund.

- **Metropolitan Transportation Plan:** NRPC coordinated a public engagement process to generate input on transportation projects to be included in future editions of the region's Metropolitan Transportation Plan.
- **Planning for Parks and Playgrounds:** With grant funding assistance from the *HNHfoundation*, NRPC developed a suite of resources to support municipal recreation planning including a GIS inventory of recreation sites in the region and online StoryMap, an analysis of "play deserts", and a guide book for municipal leaders looking to implement a park or playground improvements.
- **Climate Health and Adaptation Plan:** NRPC has partnered with the Greater Nashua Regional Public Health Network through a grant from the NH Department of Health and Human Services to develop a plan that identifies potential health hazards related to severe weather events. NRPC conducted outreach with planners, healthcare workers, and emergency responders to help identify and implement intervention strategies to mitigate the effects and reduce costs of severe weather events on the region's health care system.
- **Technical Support for Stormwater Permitting:** NRPC continues to provide EPA Small Municipal Separate Storm Sewer Systems (MS4) permit technical assistance to the affected NRPC communities and the Nashua/Manchester Stormwater Coalition. As part of this effort, NRPC prepared a short guide outlining the new permit requirements and organized a "Demystifying the MS4 Permit" with NHDES, UNH, NHARPC, and NHMA. GIS assistance has been focused on addressing the general mapping requirements of the permit and completion of Phase I System Mapping.
- **Census State Data Center Affiliate Activities:** As a State Data Center affiliate, NRPC has partnered with the U.S. Census Bureau to raise awareness of the Local Update of Census Addresses (LUCA) initiative that is crucial to an accurate 2020 census of population. NRPC hosted a Census workshop on LUCA and offered to serve as an official reviewer for communities wishing to participate. NRPC also hosted a separate Census Bureau workshop focused on web applications for economic development.
- **MapGeo Workshops:** NRPC hosted two workshops on MapGeo, NRPC's flagship web GIS application. The agenda included a review of the main functionality of the MapGeo application with a particular emphasis on conservation-related data, followed by questions and answers.
- **New Conservation and Recreation Maps:** NRPC has completed a comprehensive re-design of our environmentally-themed maps. Each of the 13 community-specific posters emphasize conservation, recreation, and natural resource data. These maps are now available for free download from the NRPC online Map Gallery.

| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>ESTIMATED VALUE</b>                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <p><b>HOUSEHOLD HAZARDOUS WASTE COLLECTION</b></p> <p>NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua, one was held in Milford, and one in Pelham. Residents of Milford could attend any of the seven events. In 2017, a total of 1,808 households participated in the HHW collections District-wide.</p> <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 500 hrs.</b></li> <li>• <b>Milford households served: 82</b> (5% of total served)</li> <li>• <b>Single collection event cost savings to NRSWMD: \$16,250</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <p><a href="http://www.nashuarpc.org/hhw">www.nashuarpc.org/hhw</a></p>             |
| <p><b>TRAFFIC COUNTING</b></p> <p>NRPC collected traffic counts at 13 locations and vehicle classification data at 1 location within Milford. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of Milford town officials.</p> <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 56 hrs.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p><a href="http://www.nashuarpc.org/transview">www.nashuarpc.org/transview</a></p> |
| <p><b>TRANSPORTATION PLANNING ADMINISTRATION</b></p> <p>NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Milford and the rest of the region. NRPC continues to support the progress of the improvements at the NH101 westbound on ramp through the regional TIP process.</p> <p>NRPC gathered field data along NH101, NH101A and NH13 to support the congestion management planning process along those corridors.</p> <p>NRPC provided technical support for Milford's application for Congestion Mitigation Air Quality (CMAQ) funding. This included the collection of intersection turning movement count data as well as calculating the air quality benefits of the proposed project.</p> <p>NRPC continues to provide technical support to the Souhegan Valley Transportation Collaborative bus service.</p> <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 200 hrs.</b></li> </ul> |                                                                                     |
| <p><b>ONLINE GIS</b></p> <p>NRPC's Live Maps is a public-facing resource that the Town's citizens can use to view state and regional GIS data. NRPC's Live Maps also functions as a backup parcel viewer if the Town's site experiences any downtime.</p> <ul style="list-style-type: none"> <li>• <b>Licensing fee \$6,000/year / NRPC staff time: 40 hrs.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <p><a href="https://nrpcnh.mapgeo.io">https://nrpcnh.mapgeo.io</a></p>              |



| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>ESTIMATED VALUE</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>PLANNING SUPPORT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                        |
| <p>NRPC assisted the Town's Keyes Memorial Park Committee by hosting an online survey and aggregating response data for the Keyes Memorial Park Master Plan and Integration of 127 Elm Street. The survey gauged public input about the facilities and current use, and potential improvements.</p> <ul style="list-style-type: none"> <li>• <b>Staff time: 10 hrs.</b></li> </ul>                                                                                                                                                                                                                                                      |                        |
| <b>SIGN ORDINANCE REVIEW</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |
| <p>NRPC worked with the Milford Department of Community Development to review the Town's Sign Ordinance. The objectives of the project were to develop an audit report summarizing findings, link to existing references and examples, and provide recommendations on tools and strategies to resolve conflicts and revise and amend regulations. The focus of the audit included identifying high level conflicts with the Reed v Gilbert US Supreme Court Case, finding conflicts within the Sign Ordinance, and addressing new technologies.</p> <ul style="list-style-type: none"> <li>• <b>NRPC Staff Time: 35 hrs.</b></li> </ul> |                        |

**Payments to NRPC**

|                                   |                 |
|-----------------------------------|-----------------|
| <b>FY 18 Membership Dues:</b>     | <b>\$10,799</b> |
| <b>Other Contractual Amounts:</b> | <b>\$1,950</b>  |

**REPRESENTATIVES FROM MILFORD TO NRPC:**

NRPC extends its heartfelt thanks to the citizens and staff of Milford who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Milford. Special thanks to:

- Commissioners:** Janet Langdell, Chris Costantino, George Skuse
- Transportation Technical Advisory Committee:** Lincoln Daley
- Energy Facilities Advisory Committee:** Mark Bender
- Nashua Regional Solid Waste Management District:** Tammy Scott

Respectfully Submitted,

Jay Minkarah, Executive Director

# **SOUHEGAN RIVER LOCAL ADVISORY COMMITTEE (SoRLAC) 2017 YEAR END REPORT**

The purpose of the Rivers Management and Protection Program, established in 1988 and defined in RSA 483, is to protect certain New Hampshire rivers, called designated rivers, for their outstanding natural and cultural resources. The Souhegan is one of those rivers. The program is administered by the New Hampshire Department of Environmental Services and uses a two-tier approach to manage and protect rivers at the state and local levels through the advisement of Local River Management Advisory Committees (LACs).

Work being done within a quarter mile of the Souhegan River is looked at by SoRLAC at its regular monthly meetings and recommendations are made for permitting by the state. Each of the six corridor towns has room for three members who are nominated by the Board of Selectmen. Milford is presently represented by Celeste Philbrook Barr – there are openings for two more interested citizens for a three year term. Meetings are informal and anyone is invited to attend. Minutes and agendas may be posted at:

<http://www.nashuarpc.org/about/related-organizations/sorlac>.

SoRLAC reviewed four construction permits in 2017 and made recommendations to benefit the river during construction. SoRLAC monitored the EPA cleanup at the Fletcher Paint site in Milford and obtained a small canoe access at the park. We also participated in the Wilton Sustainability Fair and attended the statewide LAC workshop in Concord. We work in cooperation with the Souhegan Watershed Association on cleanups along the river, canoe trips, water quality monitoring during the summer months – weekly at Watson Park, and the Adopt a Salmon Family program in Wilton and Milford schools.

The Souhegan River this season stayed in relatively good shape. Water quality was good and the river recovered nicely from the sustained drought the previous year. This data is available on the SWA site at [www.souheganriver.org](http://www.souheganriver.org). All NH designated rivers have requirements for protection of instream flow beginning in 2018 – the Souhegan was proud to be one of the two rivers chosen as the pilot program for the state several years ago and those studies are now used throughout the state.

Respectfully submitted,

George May, SoRLAC Chair

# **WATER / WASTEWATER COMMISSIONERS**

## **2017 Annual Report**

NH RSAs referencing water and wastewater systems empower the Milford Board of Commissioners with the authority to manage and oversee the Milford Water Utilities Department operations, to plan for water/sewer capital improvements while keeping costs reasonable, review revenue, approve annual budgets, and adjust long range goals in Milford's best interests. The three longstanding Milford residents working cohesively as longstanding commissioners are: Chairman Robert Courage, Vice-Chairman Michael Putnam (simultaneously a member of the Milford Board of Selectmen, with longevity) and Commissioner Dale White.

Prior to July 1<sup>st</sup> annually, residents are notified when Milford's summarized water quality report, also known as the Consumer Confidence Report, is available for the prior year's test results. The CCR may be reviewed on-line, or a brochure will be mailed to your home upon request. In New Hampshire, the NHDES requires all public water systems to ensure the water provided is tested and safe per the requirements of the federal Safe Drinking Water Act.

Residents are invited to attend the commissioners' regularly scheduled water/sewer public meetings every two weeks on Tuesday evenings, 6:00 p.m., at the Water Utilities Department, 564 Nashua Street. The meetings are excellent opportunities for ratepayers and the general public to learn about the commissioners' and the Water Utilities Department Director's mindset, management, and decisions regarding Milford wastewater and water system future needs, adherence to regulatory agency guidelines and mandates, as well as interdepartmental accomplishments. Residents may view recorded Board meetings, which the Community Media Department posts on the Town of Milford website, to learn about water/sewer topics prior to being formally presented as warrant articles to Town voters. Listed below are some important 2017 water/sewer projects/decisions:

- Wastewater Emergency Back-Up Generator Replacement – Bond - \$375,000 – the purpose of this article is for the replacement of the existing Wastewater Treatment Facility 1979 Cummings Generator. This generator powers the wastewater treatment facility in the event of a power outage. Oversight of this project was through Underwood Engineers.
- 10 Year Water Master Plan & Rate Study Contract – Engineering Services provided by Weston & Sampson – the commissioners approved a Ten Year Water Master Plan and Rate Study Agreement. This qualified for a \$20,000.00 state grant. Historically, Milford has set a water rate increase that went into effect for three fiscal years. W & S sought to fully finance the Water Department's operating budget and staffing needs while financing approximately \$240,000 in capital improvements. W & S presented potential percentages of anticipated water rate increases based upon W & S calculations that the average Milford water customer uses approximately 1,300 cubic feet quarterly, and that the average water bill would increase approximately \$25 per year.
- The vacant, former site of the dismantled Prospect water storage tank, purchased with taxpayer funds in 1889, was made available to the Board of Selectmen for sale to abutters or others.
- The Trustee funds transfer from the Sewer Capital Reserve Fund to the Sewer Fund to offset the purchase amount of an efficient 800 HPR ECP truck mounted, high pressure sewer cleaner.
- Language was updated regarding the Lawn Watering Conservation Program, effective annually May 1<sup>st</sup> through October 1<sup>st</sup>.

- “As is/as seen” sale of Milford’s compost screener for \$20,000.00 following a sealed bid.
- “As is/as seen” sale of Milford’s 1997 SRECO Flexible Hy-velocity Water Jetting Machine for \$20,000.00 to the Wilton Sewer Department.
- Contracting with Emery & Garrett Groundwater Investigations toward determining if there are additional sand and gravel production well sites that could be developed within Milford, and to assess the possibility to develop groundwater resources from local fractured bedrock below sand/gravel deposits. In early 2018, EGGI will report on their research efforts on sub-areas within Milford that would be most favorable for groundwater drilling/development.
- Positive comments, acknowledgements and recommendations were received from the NH DES regarding the Water Department’s July 2017 Municipal Water System Sanitary Survey.
- Contracting with Underwood Engineers to proceed with the WWTF Dewatering Upgrade project. The newer belt filter press dewatering equipment would accomplish dewatering a drier final product that would reduce transportation weights. The original BFP unit would remain in place and serve as a back-up. This project is scheduled for 2019.

A reminder to Milford Water Customers: consider the benefits of hiring a plumber to install a second, outside meter for irrigation purposes. Such a “bypass” meter will save you money because you will not be charged for the sewer portion for using water to improve your lawn or fill your pool. Planning ahead and making this investment in your home’s plumbing system will prevent you from receiving a bill with an unusually high “spike” from appearing on your quarterly water/sewer bill AND avoid the need for you to pursue an abatement of the Board of Commissioners.

After 22 years of service to the Town of Milford, with the past seven years served in the position of Water Utilities Director, David Boucher resigned to accept another position. He was a valued employee who will be missed by all.

Respectfully submitted,

Robert E. Courage, Chairman  
 Michael E. Putnam, Vice-Chairman  
 Dale A. White, Commissioner




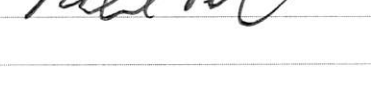





**Cover Sheet**

**Milford**  
Financial Report of the Town Budget  
For the Period Ending December 31, 2016

For Assistance Please Contact:  
NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

| Governing Body Certification |          |                                                                                       |
|------------------------------|----------|---------------------------------------------------------------------------------------|
| Name                         | Position | Signature                                                                             |
| Mark Fougere                 | BOS      |    |
| Laura Budziak                | BOS      |    |
| Kevin Federso                | BOS      |    |
| Samuel Daniels               | BOS      |   |
| Michelle Pab                 | BOS      |  |
|                              |          |                                                                                       |
|                              |          |                                                                                       |
|                              |          |                                                                                       |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>



Expenditures

**General Government**

| Account   | Purpose of Appropriations                    | Voted Appropriations | Actual Expenditures |
|-----------|----------------------------------------------|----------------------|---------------------|
| 4130-4139 | Executive                                    | 244,646.00           | 210,770.00          |
| 4140-4149 | Election, Registration, and Vital Statistics | 165,468.00           | 169,506.00          |
| 4150-4151 | Financial Administration                     | 815,525.00           | 876,043.00          |
| 4152      | Revaluation of Property                      | 0.00                 | 0.00                |
| 4153      | Legal Expense                                | 80,000.00            | 45,238.00           |
| 4155-4159 | Personnel Administration                     | 2,712,773.00         | 2,608,410.00        |
| 4191-4193 | Planning and Zoning                          | 278,835.00           | 269,486.00          |
| 4194      | General Government Buildings                 | 448,793.00           | 349,612.00          |
| 4195      | Cemeteries                                   | 118,456.00           | 93,961.00           |
| 4196      | Insurance                                    | 198,740.00           | 194,746.00          |
| 4197      | Advertising and Regional Association         | 0.00                 | 0.00                |
| 4199      | Other General Government                     | 15,095.00            | 13,219.00           |
|           |                                              | <b>5,078,331.00</b>  | <b>4,830,991.00</b> |

**Public Safety**

| Account   | Purpose of Appropriations        | Voted Appropriations | Actual Expenditures |
|-----------|----------------------------------|----------------------|---------------------|
| 4210-4214 | Police                           | 2,219,975.00         | 2,226,264.00        |
| 4215-4219 | Ambulance                        | 776,075.00           | 763,612.00          |
| 4220-4229 | Fire                             | 571,605.00           | 569,139.00          |
| 4240-4249 | Building Inspection              | 109,531.00           | 103,978.00          |
| 4290-4298 | Emergency Management             | 4,100.00             | 1,890.00            |
| 4299      | Other (Including Communications) | 674,834.00           | 676,898.00          |
|           |                                  | <b>4,356,120.00</b>  | <b>4,341,781.00</b> |

**Airport/Aviation Center**

| Account   | Purpose of Appropriations | Voted Appropriations | Actual Expenditures |
|-----------|---------------------------|----------------------|---------------------|
| 4301-4309 | Airport Operations        | 0.00                 | 0.00                |
|           |                           | <b>0.00</b>          | <b>0.00</b>         |

**Highways and Streets**

| Account | Purpose of Appropriations | Voted Appropriations | Actual Expenditures |
|---------|---------------------------|----------------------|---------------------|
| 4311    | Administration            | 161,582.00           | 162,145.00          |
| 4312    | Highways and Streets      | 1,508,739.00         | 1,179,223.00        |
| 4313    | Bridges                   | 0.00                 | 0.00                |
| 4316    | Street Lighting           | 74,450.00            | 86,503.00           |
| 4319    | Other                     | 0.00                 | 0.00                |
|         |                           | <b>1,744,771.00</b>  | <b>1,427,871.00</b> |

**Sanitation**

| Account   | Purpose of Appropriations      | Voted Appropriations | Actual Expenditures |
|-----------|--------------------------------|----------------------|---------------------|
| 4321      | Administration                 | 0.00                 | 0.00                |
| 4323      | Solid Waste Collection         | 664,644.00           | 694,421.00          |
| 4324      | Solid Waste Disposal           | 0.00                 | 0.00                |
| 4325      | Solid Waste Cleanup            | 0.00                 | 0.00                |
| 4326-4328 | Sewage Collection and Disposal | 950,000.00           | 0.00                |
| 4329      | Other Sanitation               | 0.00                 | 0.00                |
|           |                                | <b>1,614,644.00</b>  | <b>694,421.00</b>   |

**Water Distribution and Treatment**



**2017  
MS-535**

**Expenditures**

| Account   | Purpose of Appropriations    | Voted Appropriations | Actual Expenditures |
|-----------|------------------------------|----------------------|---------------------|
| 4331      | Administration               | 0.00                 | 0.00                |
| 4332      | Water Services               | 0.00                 | 0.00                |
| 4335      | Water Treatment              | 0.00                 | 0.00                |
| 4338-4339 | Water Conservation and Other | 0.00                 | 0.00                |
|           |                              | <b>0.00</b>          | <b>0.00</b>         |

**Electric**

| Account   | Purpose of Appropriations      | Voted Appropriations | Actual Expenditures |
|-----------|--------------------------------|----------------------|---------------------|
| 4351-4352 | Administration and Generation  | 0.00                 | 0.00                |
| 4353      | Purchase Costs                 | 0.00                 | 0.00                |
| 4354      | Electric Equipment Maintenance | 0.00                 | 0.00                |
| 4359      | Other Electric Costs           | 0.00                 | 0.00                |
|           |                                | <b>0.00</b>          | <b>0.00</b>         |

**Health**

| Account   | Purpose of Appropriations             | Voted Appropriations | Actual Expenditures |
|-----------|---------------------------------------|----------------------|---------------------|
| 4411      | Administration                        | 0.00                 | 0.00                |
| 4414      | Pest Control                          | 0.00                 | 0.00                |
| 4415-4419 | Health Agencies, Hospitals, and Other | 0.00                 | 0.00                |
|           |                                       | <b>0.00</b>          | <b>0.00</b>         |

**Welfare**

| Account   | Purpose of Appropriations            | Voted Appropriations | Actual Expenditures |
|-----------|--------------------------------------|----------------------|---------------------|
| 4441-4442 | Administration and Direct Assistance | 177,312.00           | 162,943.00          |
| 4444      | Intergovernmental Welfare Payments   | 0.00                 | 0.00                |
| 4445-4449 | Vendor Payments and Other            | 62,700.00            | 62,700.00           |
|           |                                      | <b>240,012.00</b>    | <b>225,643.00</b>   |

**Culture and Recreation**

| Account   | Purpose of Appropriations    | Voted Appropriations | Actual Expenditures |
|-----------|------------------------------|----------------------|---------------------|
| 4520-4529 | Parks and Recreation         | 271,469.00           | 269,215.00          |
| 4550-4559 | Library                      | 762,524.00           | 762,524.00          |
| 4583      | Patriotic Purposes           | 20,500.00            | 20,500.00           |
| 4589      | Other Culture and Recreation | 35,000.00            | 33,514.00           |
|           |                              | <b>1,089,493.00</b>  | <b>1,085,753.00</b> |

**Conservation and Development**

| Account   | Purpose of Appropriations                          | Voted Appropriations | Actual Expenditures |
|-----------|----------------------------------------------------|----------------------|---------------------|
| 4611-4612 | Administration and Purchasing of Natural Resources | 45,332.00            | 45,332.00           |
| 4619      | Other Conservation                                 | 0.00                 | 0.00                |
| 4631-4632 | Redevelopment and Housing                          | 0.00                 | 0.00                |
| 4651-4659 | Economic Development                               | 0.00                 | 0.00                |
|           |                                                    | <b>45,332.00</b>     | <b>45,332.00</b>    |

**Debt Service**

| Account   | Purpose of Appropriations             | Voted Appropriations | Actual Expenditures |
|-----------|---------------------------------------|----------------------|---------------------|
| 4711      | Long Term Bonds and Notes - Principal | 951,908.00           | 949,225.00          |
| 4721      | Long Term Bonds and Notes - Interest  | 0.00                 | 0.00                |
| 4723      | Tax Anticipation Notes - Interest     | 0.00                 | 0.00                |
| 4790-4799 | Other Debt Service                    | 0.00                 | 0.00                |
|           |                                       | <b>951,908.00</b>    | <b>949,225.00</b>   |



Expenditures

**Capital Outlay**

| Account | Purpose of Appropriations          | Voted Appropriations                                           | Actual Expenditures |
|---------|------------------------------------|----------------------------------------------------------------|---------------------|
| 4901    | Land                               | 0.00                                                           | 0.00                |
| 4902    | Machinery, Vehicles, and Equipment | 0.00                                                           | 0.00                |
| 4903    | Buildings                          | 0.00                                                           | 0.00                |
| 4909    | Improvements Other than Buildings  | 0.00                                                           | 276,442.00          |
|         |                                    | <i>Explanation: South Street improvements, 80% state match</i> |                     |
|         |                                    | <b>0.00</b>                                                    | <b>276,442.00</b>   |

**Operating Transfers Out**

| Account | Purpose of Appropriations            | Voted Appropriations | Actual Expenditures |
|---------|--------------------------------------|----------------------|---------------------|
| 4912    | To Special Revenue Fund              | 25,000.00            | 0.00                |
| 4913    | To Capital Projects Fund             | 0.00                 | 0.00                |
| 4914A   | To Proprietary Fund - Airport        | 0.00                 | 0.00                |
| 4914E   | To Proprietary Fund - Electric       | 0.00                 | 0.00                |
| 4914O   | To Proprietary Fund - Other          | 0.00                 | 0.00                |
| 4914S   | To Proprietary Fund - Sewer          | 1,913,465.00         | 1,882,646.00        |
| 4914W   | To Proprietary Fund - Water          | 1,393,395.00         | 1,321,984.00        |
| 4915    | To Capital Reserve Fund              | 350,000.00           | 350,000.00          |
| 4916    | To Expendable Trusts/Fiduciary Funds | 0.00                 | 0.00                |
| 4917    | To Health Maintenance Trust Funds    | 0.00                 | 0.00                |
| 4918    | To Non-Expendable Trust Funds        | 0.00                 | 0.00                |
| 4919    | To Fiduciary Funds                   | 0.00                 | 0.00                |
|         |                                      | <b>3,681,860.00</b>  | <b>3,554,630.00</b> |

**Payments to Other Governments**

| Account                                                    | Purpose of Appropriations           | Voted Appropriations | Actual Expenditures  |
|------------------------------------------------------------|-------------------------------------|----------------------|----------------------|
| 4931                                                       | Taxes Assessed for County           | 0.00                 | 1,703,509.00         |
| 4932                                                       | Taxes Assessed for Village District | 0.00                 | 0.00                 |
| 4933                                                       | Taxes Assessed for Local Education  | 0.00                 | 24,263,885.00        |
| 4934                                                       | Taxes Assessed for State Education  | 0.00                 | 3,024,096.00         |
| 4939                                                       | Payments to Other Governments       | 0.00                 | 0.00                 |
|                                                            |                                     | <b>0.00</b>          | <b>28,991,490.00</b> |
| <b>Total before Payments to Other Governments</b>          |                                     | <b>18,802,471.00</b> | <b>17,432,089.00</b> |
| <b>Plus Payments to Other Governments</b>                  |                                     |                      | <b>28,991,490.00</b> |
| <b>Plus Commitments to Other Governments from Tax Rate</b> |                                     | <b>28,991,490.00</b> |                      |
| <b>Less Proprietary/Special Funds</b>                      |                                     | <b>3,306,860.00</b>  | <b>3,204,630.00</b>  |
| <b>Total General Fund Expenditures</b>                     |                                     | <b>44,487,101.00</b> | <b>43,218,949.00</b> |





Revenues

**Taxes**

| Account | Source of Revenues                         | Estimated Revenues | Actual Revenues      |
|---------|--------------------------------------------|--------------------|----------------------|
| 3110    | Property Taxes                             | 0.00               | 37,864,443.00        |
| 3120    | Land Use Change Tax - General Fund         | 65,000.00          | 263,290.00           |
| 3121    | Land Use Change Taxes (Conservation)       | 0.00               | 0.00                 |
| 3180    | Resident Tax                               | 0.00               | 0.00                 |
| 3185    | Yield Tax                                  | 32,000.00          | 27,703.00            |
| 3186    | Payment in Lieu of Taxes                   | 34,900.00          | 41,061.00            |
| 3187    | Excavation Tax                             | 1,059.00           | 1,059.00             |
| 3189    | Other Taxes                                | 0.00               | 0.00                 |
| 3190    | Interest and Penalties on Delinquent Taxes | 214,000.00         | 201,250.00           |
| 9991    | Inventory Penalties                        | 0.00               | 0.00                 |
|         |                                            | <b>346,959.00</b>  | <b>38,398,806.00</b> |

**Licenses, Permits, and Fees**

| Account   | Source of Revenues                | Estimated Revenues  | Actual Revenues     |
|-----------|-----------------------------------|---------------------|---------------------|
| 3210      | Business Licenses and Permits     | 550.00              | 650.00              |
| 3220      | Motor Vehicle Permit Fees         | 2,640,000.00        | 2,611,798.00        |
| 3230      | Building Permits                  | 80,000.00           | 109,827.00          |
| 3290      | Other Licenses, Permits, and Fees | 105,000.00          | 139,299.00          |
| 3311-3319 | From Federal Government           | 2,506.00            | 2,506.00            |
|           |                                   | <b>2,828,056.00</b> | <b>2,864,080.00</b> |

**State Sources**

| Account | Source of Revenues                          | Estimated Revenues  | Actual Revenues     |
|---------|---------------------------------------------|---------------------|---------------------|
| 3351    | Shared Revenues                             | 0.00                | 0.00                |
| 3352    | Meals and Rooms Tax Distribution            | 786,605.00          | 786,605.00          |
| 3353    | Highway Block Grant                         | 325,011.00          | 325,011.00          |
| 3354    | Water Pollution Grant                       | 0.00                | 0.00                |
| 3355    | Housing and Community Development           | 0.00                | 0.00                |
| 3356    | State and Federal Forest Land Reimbursement | 1,694.00            | 1,694.00            |
| 3357    | Flood Control Reimbursement                 | 0.00                | 0.00                |
| 3359    | Other (Including Railroad Tax)              | 1,748.00            | 2,125.00            |
| 3379    | From Other Governments                      | 0.00                | 0.00                |
|         |                                             | <b>1,115,058.00</b> | <b>1,115,435.00</b> |

**Charges for Services**

| Account   | Source of Revenues      | Estimated Revenues | Actual Revenues   |
|-----------|-------------------------|--------------------|-------------------|
| 3401-3406 | Income from Departments | 795,000.00         | 910,484.00        |
| 3409      | Other Charges           | 0.00               | 0.00              |
|           |                         | <b>795,000.00</b>  | <b>910,484.00</b> |

**Miscellaneous Revenues**

| Account   | Source of Revenues         | Estimated Revenues | Actual Revenues   |
|-----------|----------------------------|--------------------|-------------------|
| 3501      | Sale of Municipal Property | 0.00               | 500.00            |
| 3502      | Interest on Investments    | 18,500.00          | 20,917.00         |
| 3503-3509 | Other                      | 276,000.00         | 301,453.00        |
|           |                            | <b>294,500.00</b>  | <b>322,870.00</b> |

**Interfund Operating Transfers In**

| Account | Source of Revenues | Estimated Revenues | Actual Revenues |
|---------|--------------------|--------------------|-----------------|
|---------|--------------------|--------------------|-----------------|



**2017  
MS-535**

**Revenues**

|       |                                          |                     |                     |
|-------|------------------------------------------|---------------------|---------------------|
| 3912  | From Special Revenue Funds               | 30,000.00           | 136,510.00          |
| 3913  | From Capital Projects Funds              | 0.00                | 0.00                |
| 3914A | From Enterprise Funds: Airport (Offset)  | 0.00                | 0.00                |
| 3914E | From Enterprise Funds: Electric (Offset) | 0.00                | 0.00                |
| 3914O | From Enterprise Funds: Other (Offset)    | 0.00                | 0.00                |
| 3914S | From Enterprise Funds: Sewer (Offset)    | 1,913,465.00        | 2,019,061.00        |
| 3914W | From Enterprise Funds: Water (Offset)    | 1,393,395.00        | 1,555,573.00        |
| 3915  | From Capital Reserve Funds               | 0.00                | 0.00                |
| 3916  | From Trust and Fiduciary Funds           | 15,000.00           | 10,705.00           |
| 3917  | From Conservation Funds                  | 0.00                | 0.00                |
|       |                                          | <b>3,351,860.00</b> | <b>3,721,849.00</b> |

**Other Financing Sources**

| Account                                           | Source of Revenues                      | Estimated Revenues   | Actual Revenues      |
|---------------------------------------------------|-----------------------------------------|----------------------|----------------------|
| 3934                                              | Proceeds from Long Term Bonds and Notes | 1,166,000.00         | 0.00                 |
|                                                   |                                         | <b>1,166,000.00</b>  | <b>0.00</b>          |
| <b>Less Proprietary/Special Funds</b>             |                                         | <b>3,306,860.00</b>  | <b>3,574,634.00</b>  |
| <b>Plus Property Tax Commitment from Tax Rate</b> |                                         | <b>38,444,660.00</b> |                      |
| <b>Total General Fund Revenues</b>                |                                         | <b>45,035,233.00</b> | <b>43,758,890.00</b> |



**Balance Sheet**

**Current Assets**

| Account | Account Description                    | Starting Balance     | Ending Balance       |
|---------|----------------------------------------|----------------------|----------------------|
| 1010    | Cash and Equivalents                   | 1,602,496.00         | 1,081,315.00         |
| 1030    | Investments                            | 11,835,301.00        | 13,549,478.00        |
| 1080    | Tax Receivable                         | 1,501,380.00         | 1,347,913.00         |
| 1110    | Tax Liens Receivable                   | 566,444.00           | 549,425.00           |
| 1150    | Accounts Receivable                    | 231,431.00           | 228,051.00           |
| 1260    | Due from Other Governments             | 0.00                 | 0.00                 |
| 1310    | Due from Other Funds                   | 556,784.00           | 979,932.00           |
| 1400    | Other Current Assets                   | 141,863.00           | 125,261.00           |
| 1670    | Tax Deeded Property (Subject to Resale | 0.00                 | 0.00                 |
|         |                                        | <b>16,435,699.00</b> | <b>17,861,375.00</b> |

**Current Liabilities**

| Account | Account Description           | Starting Balance     | Ending Balance       |
|---------|-------------------------------|----------------------|----------------------|
| 2020    | Warrants and Accounts Payable | 451,448.00           | 485,333.00           |
| 2030    | Compensated Absences Payable  | 29,146.00            | 37,149.00            |
| 2050    | Contracts Payable             | 78,749.00            | 112,103.00           |
| 2070    | Due to Other Governments      | 4,530.00             | 4,013.00             |
| 2075    | Due to School Districts       | 12,753,896.00        | 13,551,069.00        |
| 2080    | Due to Other Funds            | 0.00                 | 0.00                 |
| 2220    | Deferred Revenue              | 240.00               | 120.00               |
| 2230    | Notes Payable - Current       | 0.00                 | 0.00                 |
| 2270    | Other Payable                 | 13,864.00            | 27,821.00            |
|         |                               | <b>13,331,873.00</b> | <b>14,217,608.00</b> |

**Fund Equity**

| Account | Account Description        | Starting Balance    | Ending Balance      |
|---------|----------------------------|---------------------|---------------------|
| 2440    | Non-spendable Fund Balance | 0.00                | 0.00                |
| 2450    | Restricted Fund Balance    | 0.00                | 0.00                |
| 2460    | Committed Fund Balance     | 821,167.00          | 544,722.00          |
| 2490    | Assigned Fund Balance      | 191,167.00          | 157,733.00          |
| 2530    | Unassigned Fund Balance    | 2,091,492.00        | 2,941,312.00        |
|         |                            | <b>3,103,826.00</b> | <b>3,643,767.00</b> |



**2017  
MS-535**

**Commitment & Reconciliation**

**Tax Commitment**

| Source     | County       | Village | Local Edu.    | State Edu.   | Other | Property Tax  |
|------------|--------------|---------|---------------|--------------|-------|---------------|
| MS-535     | 1,703,509.00 | 0.00    | 24,263,885.00 | 3,024,096.00 | 0.00  | 37,864,443.00 |
| Commitment | 1,703,509.00 | 0.00    | 24,263,885.00 | 3,024,096.00 |       | 38,444,660.00 |
| Difference | 0.00         | 0.00    | 0.00          | 0.00         |       | (580,217.00)  |

**General Fund Balance Sheet Reconciliation**

|                       |                   |
|-----------------------|-------------------|
| Total Revenues        | 43,758,890.00     |
| Total Expenditures    | 43,218,949.00     |
| Change                | <b>539,941.00</b> |
| Ending Fund Equity    | 3,643,767.00      |
| Beginning Fund Equity | 3,103,826.00      |
| Change                | <b>539,941.00</b> |



**2017  
MS-535**

**Long-Term Debt**

| Description                    | Original Obligation | Annual Installment | Rate         | Final Payment | Start of Year | Issued | Retired    | End of Year  |
|--------------------------------|---------------------|--------------------|--------------|---------------|---------------|--------|------------|--------------|
| Police Station (General)       | 2,950,260.00        | 150,000.00         | 3.7%-4.5%    | 2054          | 1,350,000.00  | 0.00   | 150,000.00 | 1,200,000.00 |
| Mileslip Rd Land (General)     | 2,300,000.00        | 120,000.00         | 4.5%         | 2025          | 1,100,000.00  | 0.00   | 120,000.00 | 980,000.00   |
| Water Main Bond (General)      | 764,000.00          | 35,000.00          | 4.7%-5.3%    | 2017          | 70,000.00     | 0.00   | 35,000.00  | 35,000.00    |
| Ambulance Facility (General)   | 2,214,000.00        | 110,700.00         | 2.68%        | 2034          | 1,992,600.00  | 0.00   | 110,700.00 | 1,881,900.00 |
| Water Main (Water)             | 80,000.00           | 40,000.00          | 4.125%-4.75% | 2016          | 40,000.00     | 0.00   | 40,000.00  | 0.00         |
| Holland Water Tank (Water)     | 1,600,000.00        | 80,000.00          | 4.5%         | 2025          | 800,000.00    | 0.00   | 80,000.00  | 720,000.00   |
| Elm Street Water Main (Water)  | 758,486.00          | 40,000.00          | 4.0%-4.5%    | 2026          | 395,000.00    | 0.00   | 40,000.00  | 355,000.00   |
| Outfall Disfuser (Sewer)       | 337,395.00          | 15,000.00          | 4.0%-5.0%    | 2026          | 165,000.00    | 0.00   | 15,000.00  | 150,000.00   |
| Septage Facility (Sewer)       | 1,199,690.00        | 30,278.00          | 2.72%        | 2032          | 514,726.00    | 0.00   | 30,278.00  | 484,448.00   |
| Dram Cup Tank Rehab (Water)    | 192,710.00          | 18,157.00          | 1.635%       | 2025          | 192,712.00    | 0.00   | 18,157.00  | 174,555.00   |
| Curtis Well (Water)            | 295,000.00          | 29,500.00          | 2.35%        | 2026          | 295,000.00    | 0.00   | 14,750.00  | 280,250.00   |
| Union St Water Main (Water)    | 132,809.00          | 13,281.00          | 2.35%        | 2026          | 132,809.00    | 0.00   | 6,640.00   | 126,169.00   |
| West Elm St Water Main (Water) | 792,000.00          | 79,200.00          | 2.35%        | 2026          | 792,000.00    | 0.00   | 39,600.00  | 752,400.00   |
| Sanitary Sewer Rehab (Sewer)   | 270,000.00          | 27,000.00          | 2.35%        | 2026          | 270,000.00    | 0.00   | 13,500.00  | 256,500.00   |

**Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.**

**Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)**

**We apologize for any inconvenience this may cause anyone.**



The Treasurer's Report for the Town of Milford, N.H. for Year Ending on December 31, 2017, was not available at the time this report went to print.

Hard copies of the report will be available through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.



The Reports of The Trust Funds of the Town of Milford, N.H. for Year Ending on December 31, 2017, (MS-9 & MS-10) were not available at the time this report went to print.

Hard copies of the report will be available through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.





**Town of Milford, New Hampshire  
Capital Reserve Expenditures**

| As of November 30, 2017                                    | 2017              |               |                |                 |               | Ending Balance |
|------------------------------------------------------------|-------------------|---------------|----------------|-----------------|---------------|----------------|
|                                                            | Beginning Balance | Funds Added   | Funds Expended | Interest Income |               |                |
| Bridge Replacement CR                                      | \$ 445,650.71     | \$ 175,000.00 | \$ 18,450.00   | \$ 106.52       | \$ 602,307.23 |                |
| Public Safety Communication Equipment Replacement CR       | \$ -              | \$ 40,000.00  | \$ -           | \$ 1.46         | \$ 40,001.46  |                |
| Fire Apparatus Replacement CR                              | \$ -              | \$ 25,000.00  | \$ -           | \$ 0.92         | \$ 25,000.92  |                |
| Town Facilities Renovation and Major Repair Replacement CR | \$ -              | \$ 25,000.00  | \$ -           | \$ 0.92         | \$ 25,000.92  |                |
| Ambulance Vehicle Replacement CR                           | \$ -              | \$ 25,000.00  | \$ -           | \$ 0.92         | \$ 25,000.92  |                |
| Keyes Park Expansion Committee Project CR                  | \$ -              | \$ 25,000.00  | \$ -           | \$ 0.92         | \$ 25,000.92  |                |
| Assessing CR                                               | \$ -              | \$ 15,000.00  | \$ -           | \$ 0.55         | \$ 15,000.55  |                |

**2018 Priority Projects**

|                                                           |                      |                                                                                                          |
|-----------------------------------------------------------|----------------------|----------------------------------------------------------------------------------------------------------|
| Mason Road over Tucker Brook 056/096                      | \$ 200,000.00        | Replace. Wetlands Permit received 9/2017                                                                 |
| Hartshorn Road over Hartshorn Brook 102/165 (near Dam)    | \$ 150,000.00        | Concrete invert liner                                                                                    |
| Hartshorn Road over Hartshorn Brook 103/163 (near Joslin) | -                    | DPW recommends closing. Built in 1910. Stone Slab on dry stone abutments. Replacement cost is \$500,000. |
| Mason Road culvert @ Wilton Town Line                     | \$ 90,000.00         | Not technically a bridge - Just under 10' span. Replace with 9' 6" box culvert.                          |
| Mason Road over Great Brook 089/106                       | \$ 50,000.00         | Preliminary engineering work.                                                                            |
| <b>Total</b>                                              | <b>\$ 490,000.00</b> |                                                                                                          |

# Excerpts from the Minutes of the 224<sup>th</sup> Meeting of the Town of Milford - 2017

February 4th 2017 – Deliberative Session

March 18<sup>th</sup> 2017 – Elective Session (postponed from 3/14/17 due to inclement weather)

**Total Registered Voters: 11,135**

**Number of Voters at Deliberative Session: 84**

**Total Votes Cast: 1865**

(Full minutes available from the Town Clerk and Administration Offices during normal business hours.)

## **ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

### **TOWN OFFICERS:**

#### **Selectman – 3 Year Term**

|                  |     |
|------------------|-----|
| *Laura Dudziak   | 654 |
| Suzanne Fournier | 605 |
| *Mike Putnam     | 908 |
| Susan I. Smith   | 558 |
| Roger Tilton     | 362 |

#### **Cemetery Trustee – 3 Year Term**

|                   |     |
|-------------------|-----|
| Leonard J. Harten | 692 |
| *Kris Jensen      | 821 |

#### **Library Trustee – 3 Year Term**

|                                |      |
|--------------------------------|------|
| *Lynn R. Coakley               | 894  |
| Jennifer E. O'Brien-Traficante | 574  |
| *Sarah Philbrick-Sandhage      | 1113 |

#### **Trustee of Trust Funds – 3 Year Term**

|                 |      |
|-----------------|------|
| *Tina Philbrick | 1510 |
|-----------------|------|

#### **Water-Wastewater Commissioner – 3 Year Term**

|                 |      |
|-----------------|------|
| *Robert Courage | 1556 |
|-----------------|------|

\* Deemed elected by the Moderator.

## **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

**To vote on Planning Board proposed zoning changes and amendments.**

**The Planning Board SUPPORTS all Amendments:**

### **Ballot Vote No. 1**

**1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #1:** Amend the Milford Zoning Ordinance, Article VIII: Administration, Section 8.02.5 by deleting language and inserting new language to increase the minimum square foot area for accessory structures requiring a building permit and to apply this standard to all accessory structures.

Topical Description of Proposed Amendment: The proposed amendments replace and insert new language to increase the minimum square footage for accessory structures that require a building permit from 120 square feet to 200 square feet for consistency with the International Residential Building Code (2009), Section R105.2. The amendments also apply the 200 square foot minimum area requiring a building permit from storage sheds to all accessory structures. As a result, individuals seeking to construct an accessory structure exceeding 200 square feet use would require a building permit. This proposed change would further clarify and expedite the permitting and construction of smaller accessory structures within the Town. The proposed amendments were reviewed and supported by the Planning Board and Board of Adjustment.

Ballot Title: Building Permits – Accessory Structures

**The voting on this amendment (Ballot Vote #1) is as follows:**

**YES: 1499 NO: 285 passed**

**Ballot Vote No. 2**

**2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #2:** Amend the Milford Zoning Ordinance, Article IV: Definitions, Section 4.01.0 by replacing the definition of an Accessory Dwelling Unit in it entirety and Article X: Administrative Relief, Section 10.02.6 Accessory Dwelling Units by deleting and inserting new language to be in conformance with revised New Hampshire Statutes Annotated 674:71 – 674:73.

Topical Description of Proposed Amendment: The proposed amendments seek to replace and insert new language to further clarify and revise the local definition and regulations pertaining to Accessory Dwelling Units in conformance with the revised New Hampshire Statutes Annotated 674:71 – 674:73 that will become effective June 2017. The amendments also incorporate general administrative changes. The proposed amendments were reviewed and supported by the Planning Board and Board of Adjustment.

Ballot Title: Accessory Dwelling Units

**The voting on this amendment (Ballot Vote #2) is as follows:**

**YES: 1482 NO: 272 passed**

**Ballot Vote No. 3**

**3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT # 3:** Amend the Milford Zoning Ordinance, Article VI: Overlay Districts, Section 6.02.0 Wetland Conservation District by replacing said section in its entirety with revised language and renumbering sections accordingly to further clarify the extent and regulated areas within the Wetland Conservation District, resolve potential inconsistencies with State and local permitting and regulations, and further clarify the permitted uses and uses that require a Special Exception for wetland/wetland buffer disturbance.

Topical Description of Proposed Amendment: The proposed amendments seek to update outdated references and definitions within the Wetland Conservation District for consistency with State and Federal permitting and regulations. The amendments further seek to clarify and revise the location and regulated areas of the Wetland Conservation District related to buffer areas, protected surface waters, and properties subject to the Shoreland Water Quality Protection Act. Lastly, the amendments seek to further clarify and update permitted accepted uses in the Wetland Conservation District and simplify and consolidate the uses requiring a Special Exception Permit for wetland/wetland

buffer disturbance. The proposed amendments were reviewed and supported by the Planning Board, Board of Adjustment, and Conservation Commission.

Ballot Title: Wetland Conservation District

**The voting on this amendment (Ballot Vote #3) is as follows:**

**YES: 1460 NO: 288 passed**

**WARRANT ARTICLE 3 - RECONSTRUCTION OF TOWN ROADS - \$2,000,000 BOND**

Shall the town vote to raise and appropriate the sum of \$2,000,000 to reconstruct approximately 11 miles of roads as detailed using Cartegraph Data by the Department of Public Works and to authorize the issuance of bonds or notes therefore of not more than \$2,000,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has no tax impact this year.**

**The results of the official ballot voting at the Elective Session on Article #3 is as follows:**

**YES: 1470 NO: 333 passed**

**Article #3 passed.**

**WARRANT ARTICLE 4 – WASTEWATER EMERGENCY BACK-UP GENERATOR REPLACEMENT – BOND - \$375,000**

Shall the Town vote to raise and appropriate the sum of \$375,000, to replace the current 1979 Cummings Generator, and to authorize the issuance of bonds or notes therefore of not more than \$375,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? This generator powers the wastewater treatment facility in the event of a power outage. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (8-0-1).

**The results of the official ballot voting at the Elective Session on Article #4 is as follows:**

**YES: 1325 NO: 445 passed**

**Article #4 passed**

**WARRANT ARTICLE 5 – STORM SEWER VIDEO INSPECTION - BOND – \$73,200**

NOTE – This warrant article is needed to correct wording of Article 4 approved by voters in 2016. There was a discrepancy in language that resulted in an underfunding from the state. This article is a correction for that language, provides 100% of the expected funding and does not represent additional work or unanticipated cost.

Shall the Town vote to raise and appropriate the sum of \$73,200 to perform a video inspection of the Town's Stormwater System, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$73,200 in bonds, or notes in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, or notes and to determine conditions and the rate of interest including 20% or \$14,640 forgiveness upon completion of project? The anticipated source of \$73,200 of said funding will be a loan from the State Revolving Fund. Information thus obtained will be assessed and incorporated within the Town's Asset Management System to assist with planning for future repairs and maintenance decisions. Federal stormwater permit requirements, in addition, necessitate an evaluation of

discharges to the stormwater system which can be performed more efficiently and cost-effectively with data obtained from this program. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact this year.**

**The results of the official ballot voting at the Elective Session on Article #5 is as follows:**

**YES: 1265 NO: 526 passed**

**Article #5 passed**

### **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$13,973,281**

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget for the purposes set forth herein, totaling \$13,973,281? Should this Article be defeated, the default budget shall be \$13,962,733 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.164 over the 2016 Budget or (\$16.40 on a home value of \$100,000)**

**The results of the official ballot voting at the Elective Session on Article #6 is as follows:**

**YES: 1248 NO: 556 passed**

**Article #6 passed.**

### **WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,442,008**

Shall the Town vote to raise and appropriate the sum \$1,442,008 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the operating budget shall be \$1,429,898 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (7-0-1).

**The results of the official ballot voting at the Elective Session on Article #7 is as follows:**

**YES: 1334 NO: 452 passed**

**Article #7 passed**

### **WARRANT ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,947,540**

Shall the Town vote to raise and appropriate the sum of \$1,947,540 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be \$1,954,302 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. The Board of Commissioners supports this Article (0-0). The Budget Advisory Committee supports this Article (7-0-1).

**The results of the official ballot voting at the Elective Session on Article #8 is as follows:**

YES: 1459 NO: 323 passed

Article #8 passed

**WARRANT ARTICLE 9 – BRIDGE REPLACEMENT CAPITAL RESERVE - \$175,000**

Shall the town vote to raise and appropriate the sum of \$175,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The \$175,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2016. Currently nine bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.130 or (\$13.00 on a home value of \$100,000)**

The results of the official ballot voting at the Elective Session on Article #9 is as follows:

YES: 1349 NO: 456 passed

Article #9 passed

**WARRANT ARTICLE 10 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT – CAPITAL RESERVE - \$40,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of Public Safety Communications Equipment Replacement, and to raise and appropriate the sum of \$40,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.030 or (\$3.00 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #10 is as follows:

YES: 1251 NO: 541 passed

Article #10 passed

**WARRANT ARTICLE 11 - FIRE APPARATUS REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of Fire Apparatus Replacement, and to raise and appropriate the sum of \$25,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #11 is as follows:

YES: 1334 NO: 476 passed

Article #11 passed

**WARRANT ARTICLE 12 – TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of Town Facilities Renovation and Major Repair, and to raise and appropriate the sum of \$25,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund with individual expenditures from this fund greater than \$75,000 requiring a vote at Town meeting? The Board of Selectmen supports this

Article (5-0). The Budget Advisory Committee supports this Article (6-2). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #12 is as follows:**

**YES: 1154 NO: 646 passed**

**Article #12 passed**

**WARRANT ARTICLE 13 – AMBULANCE VEHICLE REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of Ambulance Vehicle Replacement, and to raise and appropriate the sum of \$25,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #13 is as follows:**

**YES: 1074 NO: 741 passed**

**Article #13 passed**

**WARRANT ARTICLE 14 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE- \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of design, development and construction of improvements to Keyes Memorial Park, and to raise and appropriate the sum of \$25,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund up to \$75,000 and individual expenditures from this fund greater than \$75,000, such as building construction, will require a vote at Town meeting?. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (4-0-5). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #14 is as follows:**

**YES: 1121 NO: 671 passed**

**Article #14 passed**

**WARRANT ARTICLE 15 – ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of Revaluation of Real Estate Assessment to meet our constitutional and statutory requirement that periodically these assessments are at full and true value, and to raise and appropriate the sum of \$15,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **Article has an estimated tax impact of \$0.011 or (\$1.10 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #15 is as follows:**

**YES: 957 NO: 788 passed**

**Article #15 passed**

**WARRANT ARTICLE 16 – LED LIGHTING, ENERGY SAVINGS PROJECT - \$110,000**

Shall the Town vote to raise and appropriate the sum of \$110,000 for the purpose of installing energy-efficient street lighting and other outside lighting? The Town anticipates annual energy cost savings of approximately \$36,000 and an incentive rebate of approximately \$44,000 resulting in a payback of less than 2 years. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the lighting is complete or by December 31, 2021. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.049 or (\$4.90 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #16 is as follows:

**YES: 1272 NO: 511 passed**

**Article #16 passed**

**WARRANT ARTICLE 17 – DUMP TRUCK (8 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$40,000 (Annual Payment \$40,000/Total Purchase Price \$185,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-3e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a dump truck (8 cubic yard), with the appropriate equipment for Highway Department operation, and to raise and appropriate the sum of \$40,000 for the first year's payment? This will replace the 2000 Sterling dump truck which will be 16 years old upon replacement. The total purchase price of this vehicle is \$185,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.030 or (\$3.00 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #17 is as follows:

**YES: 846 NO: 931 failed**

**Article #17 failed**

**WARRANT ARTICLE 18 - PUBLIC WORKS GRADER –5-YEAR LEASE/PURCHASE - \$26,000 – (Annual Payment \$26,000/Total Purchase Price \$120,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-3e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a used Grader, with the appropriate equipment for Highway Department operation, this will replace the 1974 Galion Grader that is inoperable, and to raise and appropriate the sum of \$26,000 for the first year's payment for this purpose? The total purchase price of this vehicle is \$120,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #18 is as follows:

**YES: 1001 NO: 773 passed**

**Article #18 passed**

**WARRANT ARTICLE 19 - TRACTOR/BACKHOE – 5-YEAR LEASE/PURCHASE - \$24,000 (Annual Payment \$24,000/Total Purchase Price \$110,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-3e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-



appropriation, for the purpose of lease/purchasing a tractor/backhoe, with the appropriate equipment for Highway Department operation (it will replace the 2001 tractor/backhoe) and to raise and appropriate the sum of \$24,000 for the first year's payment for this purpose? The total purchase price of this vehicle \$110,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.018 or (\$1.80 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #19 is as follows:**

**YES: 844 NO: 925 failed**

**Article #19 failed**

### **WARRANT ARTICLE 20 - SOCIAL SERVICES - \$35,000**

Shall the Town vote to raise and appropriate the sum of \$35,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.026 or (\$2.60 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #20 is as follows:**

**YES: 1311 NO: 481 passed**

**Article #20 passed**

### **WARRANT ARTICLE 21 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000**

Shall the Town vote to raise and appropriate the sum of \$30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0). **This Article has an estimated tax impact of \$0.022 or (\$2.20 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #21 is as follows:**

**YES: 1353 NO: 463 passed**

**Article #21 passed**

### **WARRANT ARTICLE 22 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$23,000**

Shall the Town vote to raise and appropriate the sum of \$23,000 Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$0.017 or (\$1.70 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #22 is as follows:**

**YES: 1168 NO: 657 passed**

Article #22 passed

**WARRANT ARTICLE 23 - SUMMER BAND CONCERTS - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #23 is as follows:

YES: 1176 NO: 637 passed

Article #23 passed

**WARRANT ARTICLE 24 - FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-2). **Article has an estimated tax impact of \$0.006 or (\$0.60 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #24 is as follows:

YES: 959 NO: 854 passed

Article #24 passed

**WARRANT ARTICLE 25 – FUNDING OF THE ANNUAL LABOR DAY PARADE – \$7,500**

Shall the Town vote to raise and appropriate the sum of \$7,500 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-0-2). **Article has an estimated tax impact of \$0.006 or (\$0.60 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #25 is as follows:

YES: 1166 NO: 645 passed

Article #25 passed

**WARRANT ARTICLE 26 – MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,000**

Shall the Town vote to raise and appropriate the sum of \$6,000 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (8-0-1). **Article has an estimated tax impact of \$0.004 or (\$0.40 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on article #26 is as follows:

YES: 1359 NO: 454 passed

Article #26 passed

**WARRANT ARTICLE 27 – EXPANDING VETERAN’S CREDIT - \$0**

Shall the Town vote to adopt the provisions of RSA 72:28-B, All Veterans’ Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days of active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted would be \$300, the same amount as the standard or optional veterans’ tax credit voted by the Town under RSA 72:28. The Board of Selectmen supports this Article (4-0-1). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.060 or (\$.60 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #27 is as follows:**

**YES: 1477 NO: 332 passed**

Article #27 passed

**WARRANT ARTICLE 28 – MERGE TOWN PROPERTIES WITH MILE SLIP TOWN FOREST - \$0**

Shall the Town vote to establish as Town Forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 45 Lot 2 and Map 45 Lot 20; and to consolidate said parcels with Mile Slip Town Forest? The Town, through the Conservation Commission, will continue to have management and oversight responsibilities for all of these properties. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #28 is as follows:**

**YES: 1571 NO: 227 passed**

Article #28 passed

**WARRANT ARTICLE 29 – AUTHORITY TO GRANT COMMUNITY REVITALIZATION TAX RELIEF - \$0**

To see if the Town will adopt the Community Revitalization Tax Relief Incentive outlined in Chapter 79-E of state law giving the Board of Selectmen authority to grant Community Revitalization Tax Relief and to designate specific properties within the Commercial, Limited Commercial, and Residence A Zoning Districts, as defined by the Milford Zoning Ordinance, as meeting the standards for an eligible district as set forth in RSA 79-E:2 (A map of the Milford 79-E District and designated properties are available on the Town’s website and Town Clerk’s Office). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #29 is as follows:**

**YES: 1428 NO: 343 passed**

Article #29 passed

**WARRANT ARTICLE 30 – CONSERVATION LAND FUND - \$20,000 - By Petition**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town’s natural resources. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen did not take a

position on this article. The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.015 or (\$1.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #30 is as follows:**

**YES: 955 NO: 837 passed**

**Article #30 passed**

**WARRANT ARTICLE 31 – SPORTS FIELDS ALONG HERON POND ROAD - \$0 – By Petition**

Shall the voters approve the building of sports fields on Heron Pond Road even though it is against state law to harm or disturb the endangered species living there and the Town has many necessary projects of much higher priority such as road repair where the money to be spent on these sports fields could instead be better used. The Board of Selectmen did not take a position on this article. The Budget Advisory Committee did not take a position on this article. **Article has no tax impact.**

**WARRANT ARTICLE 27 – Reconsideration:**

Selectman Daniels asked that the \$0 in the title be removed. Peg Seward (BAC) asked about the tax impact. Town Assessor Marti Noel explained there was no tax impact because we will adjust based on the number of veterans that come forward. Steve Takacs asked if we can put TBD on the title? Attorney Drescher said that can be done. Tom Schmidt said by taking out the \$0 it makes it more confusing. Bob Willette thinks that because we are not appropriating any money, he thinks the \$0 should be removed.

Consensus was to remove the \$0 in the title for warrant article 27.

**The results of the official ballot voting at the Elective Session on article #31 is as follows:**

**YES: 1341 NO: 447 passed**

**Article #31 passed**

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions. Selectman Daniels stated the BOS will be meeting in the BOS room after leaving this meeting. Matt Lydon stated the BAC will be meeting on Sunday at the Library.

The Moderator adjourned the 2017 Town Meeting Deliberative Session at 3:02 p.m.

Respectfully submitted,

Joan Dargie, Town Clerk

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2017-12/31/2017

--MILFORD--

| Child's Name                  | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name             |
|-------------------------------|------------|-----------------|-------------------------|---------------------------|
| DELISLE, KENNEDY LEEANN       | 01/02/2017 | NASHUA,NH       | DELISLE, PETER          | BAUTISTA-DELISLE, SHAILYN |
| THIBAUT, VIVIENNE GRACE       | 01/09/2017 | PETERBOROUGH,NH | THIBAUT, JACOB          | THIBAUT, CAELI            |
| JOHNSON, DANA HARRY WILLIAM   | 01/12/2017 | NASHUA,NH       | JOHNSON, DANA           | JOHNSON, LISA             |
| RIENDEAU, BROCK NICHOLAS      | 01/18/2017 | NASHUA,NH       | RIENDEAU, CURT          | MOURADIAN, LESLEY         |
| ADAMS, MAVIS ANN              | 01/22/2017 | MILFORD,NH      | ADAMS, JONATHAN         | ADAMS, SARAH              |
| DELAGE, MILA ROSE             | 01/28/2017 | NASHUA,NH       | DELAGE, DAMIEN          | DELAGE, OLGA              |
| SNOVER, JACOB STEVEN          | 01/28/2017 | MANCHESTER,NH   | SNOVER, SEAN            | SNOVER, CHRISTINE         |
| BERNIER, EMILY ROSE           | 01/29/2017 | MANCHESTER,NH   | BERNIER, AARON          | OUIMETTE, STEPHANIE       |
| WATSON, ANASTASIA RUTH        | 01/30/2017 | MANCHESTER,NH   | WATSON, MITCHELL        | LATULIPPE, KAYLA          |
| BELLUARDO, RAYNA DIANE        | 02/07/2017 | NASHUA,NH       | BELLUARDO, ANTHONY      | BELLUARDO, BRITTANY       |
| SELLERS, LEIF HOLDEN          | 02/07/2017 | NASHUA,NH       | SELLERS, NATHAN         | SELLERS, TYPHANY          |
| POMERLEAU, TYLER JAMES        | 02/09/2017 | NASHUA,NH       | POMERLEAU, CURTIS       | POMERLEAU, KRISTEN        |
| ROYCE, AUBREY ROSE            | 02/13/2017 | MANCHESTER,NH   | ROYCE JR, DAVID         | ROYCE, SHAIMA             |
| MCGONIAGLE, SCARLETT ENTIA    | 02/15/2017 | NASHUA,NH       | MCGONIAGLE, SCOTT       | MCGONIAGLE, IRYNE         |
| MCGONIAGLE, SOPHIA ENTIA      | 02/15/2017 | NASHUA,NH       | MCGONIAGLE, SCOTT       | MCGONIAGLE, IRYNE         |
| BAILEY, CONNOR DYLAN          | 02/16/2017 | NASHUA,NH       | BAILEY, ADAM            | BAILEY, STEPHANIE         |
| CARLL, LIAM ISAAC             | 02/20/2017 | LEBANON,NH      | CARLL, RYAN             | CARLL, MOLLY              |
| MCCARTHY, MASON JAMES         | 02/23/2017 | NASHUA,NH       | MCCARTHY, TUCKER        | BERGERON, HALEY           |
| SOMLEY, HADLEY ELIZABETH      | 03/06/2017 | NASHUA,NH       | SOMLEY, TRAVIS          | NAUYOKAS, SIDNEY          |
| BISHOP, MADISON ANNELI        | 03/06/2017 | NASHUA,NH       | BISHOP, JASON           | BISHOP, ALICIA            |
| ARSENAULT, MAKINLEY ELIZABETH | 03/20/2017 | LEBANON,NH      | ARSENAULT, CHRISTOPHER  | GALLANT, ADRIANA          |
| POWERS, WESTON JAMES          | 03/22/2017 | CONCORD,NH      | POWERS, JAMES           | POWERS, ALYSSA            |
| LAGIOS, CAMERON EDWARD        | 03/24/2017 | NASHUA,NH       | LAGIOS, SCOTT           | LAGIOS, MELISSA           |
| MORIN, MATTHEW DAVID          | 04/01/2017 | MANCHESTER,NH   | MORIN, DAVID            | MORIN, ERIN               |
| EKSTROM, JARL GRIFFIN         | 04/12/2017 | PETERBOROUGH,NH | EKSTROM, JARL           | EKSTROM, KAMI             |
| ROBARGE, AUTUMN REY           | 04/12/2017 | NASHUA,NH       | ROBARGE, DANA           | ROBARGE, SAMANTHA         |
| ANDERSON, JULIAN PATRICK      | 04/20/2017 | NASHUA,NH       | ANDERSON, RYAN          | ANDERSON, MICHAELLE       |
| CIARDELLI, PARKER MARIE       | 04/25/2017 | NASHUA,NH       | CIARDELLI, ANDREW       | CIARDELLI, KELLY          |
| DOBROW, ESME ELLIS            | 05/08/2017 | MILFORD,NH      | DOBROW, LUCAS           | SHEPARD, KELSEY           |
| QUAST, MELODY GRACE           | 05/10/2017 | NASHUA,NH       | QUAST, ALEXANDER        | MARCHAND, TONYA           |
| LESMERISES, AMELIA HOPE       | 05/23/2017 | MANCHESTER,NH   | LESMERISES, BRANDON     | LESMERISES, ABBEY         |
| HEFFERNAN, HAILEY RAE         | 05/24/2017 | NASHUA,NH       | HEFFERNAN, CHRISTOPHER  | HEFFERNAN, JENNA          |
| PALLADINO, JULIAN EDWARD      | 05/26/2017 | NASHUA,NH       | PALLADINO, TREVOR       | DEBOISBRIAND, PAIGE       |
| BERNIER, KYLA ANN             | 05/30/2017 | NASHUA,NH       | BERNIER, SEAN           | DUQUETTE, JESSIE          |
| MACDUFF, LOGAN PIERCE         | 06/01/2017 | NASHUA,NH       | MACDUFF, JAMES          | MACDUFF, CHERYL           |

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--MILFORD--

| Child's Name                       | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name          |
|------------------------------------|------------|-----------------|-------------------------|------------------------|
| CHABOT, HAYDEN ALEXANDRIA          | 06/01/2017 | MILFORD,NH      | CHABOT, BRADFORD        | CHABOT, ALICIA         |
| CLEMANS, CARLY ELIZABETH           | 06/09/2017 | NASHUA,NH       | CLEMANS, DOUGLAS        | CLEMANS, JENNIFER      |
| HATCH, PATRICIA ANN                | 06/11/2017 | NASHUA,NH       | HATCH, DAVID            | BRIGHT, SAMANTHA       |
| DELGADO, CAMERON JORDAN            | 06/19/2017 | NASHUA,NH       | DELGADO, JORDAN         | GERLACK, TRINA         |
| FELICIANO CRUZ, EMIR GABRIEL       | 06/20/2017 | NASHUA,NH       | FELICIANO CRUZ, JOSE    | CRUZ POWELL, GEMMARASH |
| CONATY, EMMA ROSE                  | 06/21/2017 | PETERBOROUGH,NH | CONATY, DAVID           | CONATY, CLARICE        |
| MACKAY, CARTER MITCHELL            | 06/30/2017 | NASHUA,NH       | MACKAY, MICHAEL         | MACKAY, JESSICA        |
| WEBSTER, CALLIE SKYE               | 07/16/2017 | PETERBOROUGH,NH | WEBSTER, DUSTIN         | WEBSTER, MICHELLE      |
| LATULIPPE, ATHENA LYNN             | 07/17/2017 | NASHUA,NH       | LATULIPPE, DEVIN        | WHITE, KAYLYNNE        |
| DUCHARME, NEVAEH ROSE              | 07/18/2017 | NASHUA,NH       | DUCHARME, KRISTOPHER    | CHEVEZ, ROSE           |
| FREED, RYKER ANDREW                | 07/21/2017 | NASHUA,NH       | FREED, RYAN             | FREED, ASHLYN          |
| ZACHARY, CHARLOTTE AISLEY ANDERSON | 07/22/2017 | NASHUA,NH       |                         | ZACHARY, BRANDI        |
| SZCZAWINSKI, MORGAN GRACE          | 07/23/2017 | NASHUA,NH       | SZCZAWINSKI, ADAM       | SZCZAWINSKI, SARAH     |
| MARCHAND, FINN LAWSON              | 07/26/2017 | NASHUA,NH       | MARCHAND, DANA          | MARCHAND, JAIME        |
| CONLEY, RILEY STEFANIE             | 07/28/2017 | NASHUA,NH       | CONLEY, JOSEPH          | CONLEY, VALERIE        |
| HILL, REBECCA HELENE               | 07/30/2017 | NASHUA,NH       | HILL, GREGORY           | HILL, ABIGAIL          |
| KEEFE, AURORA SERENITY             | 08/02/2017 | NASHUA,NH       | KEEFE, ERIK             | GRILLO, JACQUELYN      |
| CLOW, MARILYN MARIE                | 08/05/2017 | NASHUA,NH       | CLOW, SHAWN             | CLOW, JENNIFER         |
| WYLLIE, BENTLEY MARSHALL           | 08/06/2017 | NASHUA,NH       | WYLLIE, BENJAMIN        | WOOD, BRITTANY         |
| MONROE, CALEB JOHNATHON            | 08/08/2017 | NASHUA,NH       | MONROE, CHRISTOPHER     | MONROE, AMANDA         |
| GRUBB, LILY ANA                    | 08/09/2017 | MILFORD,NH      | GRUBB JR, TODD          | WELLS, NICOLE          |
| SHAMBAUGH, KELSEA ROSE             | 08/09/2017 | MANCHESTER,NH   | SHAMBAUGH, JEREMY       | SHAMBAUGH, AMANDA      |
| ANDERSON, JACK CHANNING            | 08/11/2017 | NASHUA,NH       | ANDERSON, CHRISTOPHER   | ANDERSON, ANALYSE      |
| KURLANDER, SARAH DAHVYDE           | 08/18/2017 | NASHUA,NH       | KURLANDER, ARON         | KURLANDER, ALICIA      |
| ELLIS, ELIZA ALEKSANDRA            | 08/19/2017 | MILFORD,NH      | ELLIS, MICHAEL          | ELLIS, KELSEY          |
| DELAY, MABEL BRIAR                 | 08/19/2017 | NASHUA,NH       | DELAY, SAMUEL           | WILLIAMS, ALYSSA       |
| WHEELER, LILLA EVANGELINE          | 08/20/2017 | MILFORD,NH      | WHEELER, NATHANIEL      | WHEELER, ASHLEY        |
| CLARK, PAIZLEY MYTHENA             | 08/21/2017 | NASHUA,NH       | CLARK II, PAUL          | CLARK, BRANDYCE        |
| BISSON, GARRETT MARTIN             | 08/23/2017 | MANCHESTER,NH   | BISSON, ERNEST          | BISSON, SARAH          |
| DEL GRECO, HAZEN MICHAEL           | 08/25/2017 | NASHUA,NH       | THISELL, CORINNA        | DEL GRECO, ASHLEY      |
| GARSO, EVA CHAMBERS                | 08/29/2017 | MANCHESTER,NH   | GARSO, RYAN             | HOFFMANN GARSO, CARA   |
| BLY, ELLIOTT ALAN                  | 08/30/2017 | NASHUA,NH       | BLY, GEOFFREY           | BLY, HOLLY             |
| DELUDE, HADLEY ELLEY               | 09/02/2017 | NASHUA,NH       | DELUDE, NICHOLAS        | HEALEY, LINDSAY        |
| MONTGOMERY, FINLEY PIKE            | 09/08/2017 | MANCHESTER,NH   | MONTGOMERY, JAMES       | MONTGOMERY, KIMBERLY   |
| GLICK, OLIVIA SHIRLEY              | 09/13/2017 | NASHUA,NH       | GLICK, ANDREW           | GLICK, ISABELA         |

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--MILFORD--

| Child's Name                | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name            |
|-----------------------------|------------|-----------------|-------------------------|--------------------------|
| CHASSE, MAVERICK EASTON     | 09/17/2017 | NASHUA,NH       | CHASSE, JUSTIN          | TRUE, STEPHANIE          |
| FRANK, LOCKSLEY BRIAR       | 09/19/2017 | NASHUA,NH       | FRANK, KYLE             | FRANK, EMILY             |
| ELLIS, FINN SEBASTIAN       | 09/21/2017 | MILFORD,NH      | ELLIS, TODD             | ELLIS, STACEY            |
| TOMLINSON, CALEB RYAN       | 09/25/2017 | NASHUA,NH       | TOMLINSON, ADAM         | TOMLINSON, LAUREN        |
| HARDMAN, CONNOR JOSEPH      | 09/28/2017 | PETERBOROUGH,NH | HARDMAN, CHRISTOPHER    | GOODE, CRYSTAL           |
| MAGHAKIAN, CORA PRESLEY     | 10/12/2017 | NASHUA,NH       | BRIETZKE JR, JOHN       | MAGHAKIAN, STACY         |
| GARCIA, DANTE ALBERT-XAIVER | 10/13/2017 | NASHUA,NH       | GARCIA OCHOA, ALEJANDRO | MANCUSO, KRISTLE         |
| COLLINS, PAXTON SAMUEL      | 10/16/2017 | NASHUA,NH       | COLLINS, NATHAN         | COLLINS, COURTNEY        |
| HANEY, ELI OWEN             | 10/18/2017 | MANCHESTER,NH   | HANEY, JOSHUA           | SANTER, KATHERINE        |
| LLOYD, ADALYN MYRNA         | 10/20/2017 | NASHUA,NH       | LLOYD, NATHAN           | LLOYD, MINDY             |
| MARTINEAU, ELIAS ROBERT     | 10/22/2017 | PETERBOROUGH,NH | MARTINEAU, DAMON        | STOCKFORD, MIRANDA       |
| FORD, ZOE MARILYN           | 10/24/2017 | NASHUA,NH       | FORD, JEFFREY           | FORD, DEBRA              |
| STEVENS, ARIA MAKENNA       | 10/26/2017 | NASHUA,NH       | STEVENS, NICHOLAS       | NAUN, SUSAN              |
| MCKENNA, HADLEY GRACE       | 10/26/2017 | NASHUA,NH       | MCKENNA, MATTHEW        | MCKENNA, AMANDA          |
| CLOUTIER, DANIELLA HOPE     | 10/29/2017 | NASHUA,NH       | CLOUTIER JR, DANIEL     | CLOUTIER, SHEREE         |
| SWENSON, KINSLEY AUTUMN     | 10/30/2017 | NASHUA,NH       | SWENSON, KEITH          | BISHOP, CADY             |
| HASU-BELAND, LILITH LEAH    | 11/02/2017 | MILFORD,NH      | BELAND, PETER           | HASU, ERIMA              |
| HOYSRADT, OWEN DAVID        | 11/05/2017 | PETERBOROUGH,NH | HOYSRADT, JONATHAN      | HOYSRADT, STEPHANIE      |
| DELAY, ROSIE WREN           | 11/11/2017 | NASHUA,NH       | DELAY, JAMES            | DELAY, EMMA              |
| PERRINE, EMMETT ROUX        | 11/18/2017 | NASHUA,NH       | PERRINE, RANDALL        | EMMETT, BRITTANY         |
| SIDEBOTHAM, CONNOR WILLIAM  | 11/20/2017 | NASHUA,NH       | SIDEBOTHAM, WILLIAM     | SIDEBOTHAM, DANIELLE     |
| GUNTER, JONAS NEAL          | 11/29/2017 | MANCHESTER,NH   | GUNTER, NICHOLAS        | GUNTER, KAITLIN          |
| DOYLE, MAIZY JEAN           | 11/30/2017 | NASHUA,NH       | PETRUZZELLI, STEVEN     | PERIGNY, JILLIAN         |
| GRIMES, ABIGAIL MARIE       | 12/05/2017 | NASHUA,NH       | GRIMES, ANDREW          | GRIMES, KATHERINE        |
| ULBIN, VIOLET MARIE         | 12/08/2017 | NASHUA,NH       | ULBIN, MICHAEL          | CASWELL, HARLEIGH        |
| LUZ, GWEN CAROLINE          | 12/11/2017 | NASHUA,NH       | LUZ, BRUNO              | LUZ, KASSANDRA           |
| STATZ, NICHOLAS ASHER       | 12/15/2017 | NASHUA,NH       | STATZ, TIMOTHY          | STATZ, JULIE             |
| MILLER, HAILEY REESE        | 12/19/2017 | MANCHESTER,NH   | MILLER, BRICE           | MILLER, DANIELLE         |
| PRINGLE, JEREMIAH WILLIAM   | 12/23/2017 | NASHUA,NH       |                         | PRINGLE-MARTIN, MORGAINE |
| SCHOCK, AMELIA ROSE         | 12/29/2017 | MANCHESTER,NH   | SCHOCK, RYAN            | SCHOCK, KERRY            |
| WHITE, SOREN PATRICK        | 12/31/2017 | NASHUA,NH       | WHITE, AUSTIN           | WHITE, RILEY             |

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RESIDENT MARRIAGE REPORT

01/01/2017 - 12/31/2017

-- MILFORD --

| Person A's Name and Residence     | Person B's Name and Residence           | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------|-----------------------------------------|------------------|-------------------|------------------|
| BATES, ELKANAH J<br>MILFORD, NH   | HIGGINS, JACQUELINE R<br>MILFORD, NH    | MILFORD          | MILFORD           | 01/02/2017       |
| REGAN, RICHARD R<br>MERRIMACK, NH | MAHONY, MARGARET R<br>MILFORD, NH       | MILFORD          | MILFORD           | 01/07/2017       |
| CLARK II, PAUL T<br>MILFORD, NH   | HALVORSON, BRANDYCE K<br>MILFORD, NH    | MILFORD          | MILFORD           | 01/07/2017       |
| CONATY, DAVID J<br>MILFORD, NH    | OROZCO, CLARICE A<br>MILFORD, NH        | MILFORD          | MILFORD           | 01/25/2017       |
| HALL, SCOTT C<br>MILFORD, NH      | GALBRAITH, SHERRYL L<br>MILFORD, NH     | MILFORD          | MILFORD           | 02/18/2017       |
| BROWN, JUSTIN T<br>MILFORD, NH    | CARDELLO, LISA M<br>MILFORD, NH         | MILFORD          | MILFORD           | 02/23/2017       |
| HAMANN, DAVID D<br>MILFORD, NH    | CARON, DESIREE<br>MILFORD, NH           | MILFORD          | PLYMOUTH          | 03/25/2017       |
| FORBES, JARED K<br>GOFFSTOWN, NH  | MICHALOWSKI, AUBRYANA M<br>MILFORD, NH  | MILFORD          | GOFFSTOWN         | 03/25/2017       |
| BILODEAU, AARON D<br>MILFORD, NH  | GIRARD, AMY B<br>MILFORD, NH            | MILFORD          | MANCHESTER        | 04/22/2017       |
| PANICO, JAMES P<br>MILFORD, NH    | WILCOX-PANICO, FEATHER M<br>MILFORD, NH | MILFORD          | HUDSON            | 04/29/2017       |
| SKUSE JR, GEORGE W<br>MILFORD, NH | FINOCCHIARO, MARY F<br>MILFORD, NH      | MILFORD          | BEDFORD           | 05/06/2017       |



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-- MILFORD --

| Person A's Name and Residence          | Person B's Name and Residence      | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|------------------------------------|------------------|-------------------|------------------|
| MEEDZAN, JACOB T<br>MILFORD, NH        | LESSARD, MICHELLE A<br>MILFORD, NH | MILFORD          | RINDGE            | 05/06/2017       |
| FUNK, ERIC R<br>MILFORD, NH            | WILSON, DIANE M<br>CONCORD, NH     | CONCORD          | CONCORD           | 05/20/2017       |
| FENTON II, WILLIAM W<br>MILFORD, NH    | LAROUCHE, MEGAN N<br>MILFORD, NH   | MILFORD          | NEW BOSTON        | 05/20/2017       |
| OUELLETTE JR, JEFFREY D<br>MILFORD, NH | NOKE, JOANNE M<br>MILFORD, NH      | MILFORD          | ANTRIM            | 06/10/2017       |
| TIGHE, JAMES M<br>MILFORD, NH          | COMIRE, MARIE J<br>MILFORD, NH     | MILFORD          | HAMPTON           | 06/17/2017       |
| SMITH, COLIN M<br>MILFORD, NH          | PYZOCHA, NEENA K<br>NEW BOSTON, NH | MILFORD          | MILFORD           | 06/17/2017       |
| DRAPER, DANIEL P<br>MILFORD, NH        | FRAC, APRIL M<br>MILFORD, NH       | MILFORD          | MILFORD           | 06/27/2017       |
| HARP, JACOB D<br>NASHUA, NH            | AUBIN, EMILY E<br>MILFORD, NH      | NASHUA           | MILFORD           | 06/29/2017       |
| HATT, MICHAEL S<br>MILFORD, NH         | HICKS, ASHLEY A<br>MILFORD, NH     | MILFORD          | HARRISVILLE       | 07/01/2017       |
| PERRY, CHRISTOPHER R<br>MILFORD, NH    | MEANS, KELLY A<br>MILFORD, NH      | MILFORD          | BRENTWOOD         | 07/01/2017       |
| GALLOWAY, CORBIN P<br>MILFORD, NH      | CAMIRAND, MADISON P<br>MILFORD, NH | MILFORD          | WILTON            | 07/03/2017       |

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-- MILFORD --

| Person A's Name and Residence              | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| THOMAS, JOSHUA T<br>MILFORD, NH            | TARDIFF, KAYLA M<br>MILFORD, NH       | MILFORD          | HAMPTON           | 07/07/2017       |
| JALBERT, NORMAND J<br>MILFORD, NH          | JALBERT, JOAN M<br>MILFORD, NH        | MILFORD          | NASHUA            | 07/12/2017       |
| JONES, MATTHEW B<br>MILFORD, NH            | HITZEMAN, DELAINEY R<br>MILFORD, NH   | MILFORD          | NASHUA            | 07/15/2017       |
| PETTINGELL, BRADFORD J<br>MILFORD, NH      | HURTUBISE, ALEXANDRA N<br>MILFORD, NH | MILFORD          | MILFORD           | 07/22/2017       |
| MCCANN, BRENDAN H<br>STRAFFORD, NH         | WOLFE, KRISTEN E<br>MILFORD, NH       | MILFORD          | WALPOLE           | 07/22/2017       |
| COCHRANE, KEN C<br>MILFORD, NH             | GEIGER, JAMIE E<br>MILFORD, NH        | MILFORD          | WASHINGTON        | 07/29/2017       |
| PELLETIER-SENNOTT, JUSTIN C<br>MILFORD, NH | RAK, ANGELA I<br>MILFORD, NH          | MILFORD          | NEW BOSTON        | 07/29/2017       |
| WILLIAMSON, ZACHARY B<br>MILFORD, NH       | HENDERSON, KIERSTYN V<br>MILFORD, NH  | MILFORD          | NASHUA            | 07/29/2017       |
| CRAIG, ROBERT J<br>SAUGUS, MA              | BELL, KIRSTY L<br>MILFORD, NH         | BROOKLINE        | BROOKLINE         | 08/12/2017       |
| ETHRIDGE, THOMAS K<br>MILFORD, NH          | NORDSTROM, JENNIFER<br>MILFORD, NH    | MILFORD          | MILFORD           | 08/13/2017       |
| CHABOT, ASHLEY M<br>MILFORD, NH            | HASTINGS, STEVEN A<br>MILFORD, NH     | MILFORD          | TEMPLE            | 08/19/2017       |

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## RESIDENT MARRIAGE REPORT

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-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| HAMBRICK, CHARLY A<br>WILTON, NH     | LACHANCE, FLOYD A<br>MILFORD, NH     | WILTON           | MILFORD           | 08/20/2017       |
| DENNEN, JOHN W<br>MILFORD, NH        | DORN, AMARIS H<br>MILFORD, NH        | MILFORD          | PELHAM            | 09/02/2017       |
| BROOKS, PATRICK A<br>MILFORD, NH     | JOWDERS, JILLIAN M<br>WILTON, NH     | MILFORD          | WILTON            | 09/02/2017       |
| SMITH, MICHAEL D<br>MILFORD, NH      | GALLELLO, SAMANTHA J<br>MILFORD, NH  | MILFORD          | LACONIA           | 09/03/2017       |
| BACHELDER, AARON D<br>MILFORD, NH    | TARTAGLIA, DANIELLE M<br>MILFORD, NH | MILFORD          | MILFORD           | 09/09/2017       |
| ROSINSKI, JILLIAN M<br>MILFORD, NH   | HAUSMANN, JEFFREY L<br>MILFORD, NH   | MILFORD          | PITTSBURG         | 09/09/2017       |
| ENOS, DEIRDRA J<br>ROCKPORT, MA      | MURPHY, JACOB M<br>MILFORD, NH       | MERRIMACK        | MERRIMACK         | 09/13/2017       |
| FIORANTINO IV, JOHN J<br>MILFORD, NH | DUARTE, ALLISON E<br>MILFORD, NH     | MILFORD          | BROOKFIELD        | 09/16/2017       |
| BUNKER, JUSTINE E<br>MILFORD, NH     | MURRIN, MEGHAN Y<br>MILFORD, NH      | MILFORD          | CHICHESTER        | 09/17/2017       |
| MCLAUGHLIN, TIMOTHY P<br>MILFORD, NH | DIVOLL, STEPHANIE A<br>MILFORD, NH   | MILFORD          | MILFORD           | 09/21/2017       |
| HINEY, CHRISTEN D<br>MILFORD, NH     | DROUIN, ADAM R<br>MILFORD, NH        | MILFORD          | RINDGE            | 09/23/2017       |

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-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| ROACH IV, WALTER B<br>MILFORD, NH    | GRAMATIKAS, JASMINE H<br>MILFORD, NH | MILFORD          | FRANCESTOWN       | 09/23/2017       |
| MAYOTTE, MARRIAH K<br>PITTSFIELD, NH | WIIG, DEVIN K<br>MILFORD, NH         | MILFORD          | PITTSFIELD        | 09/23/2017       |
| RICHARDSON, SHEYLA M<br>MILFORD, NH  | LAVOIE, TAYLOR F<br>MILFORD, NH      | MILFORD          | MILFORD           | 09/29/2017       |
| PENA, VANESSA D<br>MILFORD, NH       | HUTCHINS, ANDREW B<br>MILFORD, NH    | MILFORD          | MILFORD           | 09/30/2017       |
| GREGG, MICHAEL A<br>MILFORD, NH      | CASTELLANO, STACIE A<br>MILFORD, NH  | NASHUA           | NASHUA            | 10/03/2017       |
| WILSON, MATTHEW S<br>MILFORD, NH     | SQUIRES, MONICA L<br>MILFORD, NH     | MILFORD          | SANDOWN           | 10/06/2017       |
| MORWELL, MATTHEW B<br>MILFORD, NH    | WILLIAMS, CELINE E<br>MILFORD, NH    | MILFORD          | MILFORD           | 10/07/2017       |
| LYMAN, ADDISON J<br>MILFORD, NH      | BARKLEY, LARA M<br>MILFORD, NH       | MILFORD          | NEW LONDON        | 10/07/2017       |
| CLEMENT, PATRICK W<br>MILFORD, NH    | CEDRAS, SARAH J<br>MILFORD, NH       | MILFORD          | JAFFREY           | 10/07/2017       |
| WATTS, DESIREE F<br>MILFORD, NH      | WHITTEN, KYLE J<br>MILFORD, NH       | MILFORD          | MILFORD           | 10/13/2017       |
| HEAPS IV, JOSEPH R<br>MILFORD, NH    | WHITMAN, TIFFANY K<br>MILFORD, NH    | MILFORD          | MILFORD           | 10/14/2017       |

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-- MILFORD --

| Person A's Name and Residence     | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|-----------------------------------|--------------------------------------|------------------|-------------------|------------------|
| LANAVILLE, JASON L<br>MILFORD, NH | LEFEBVRE, REBECCA L<br>MILFORD, NH   | MILFORD          | NEW IPSWICH       | 10/14/2017       |
| CHANDLER, ASHLEY M<br>MILFORD, NH | COOPER, CODY J<br>MILFORD, NH        | MILFORD          | MILFORD           | 10/18/2017       |
| SENNOTT, JACOB H<br>MILFORD, NH   | DOUBLEDAY, ROBIN A<br>GREENVILLE, NH | MILFORD          | NEW BOSTON        | 10/21/2017       |
| CARR, JESSE P<br>MILFORD, NH      | EARLE, HANNAH D<br>MILFORD, NH       | MILFORD          | MILFORD           | 12/09/2017       |
| WHITNEY, KIRSI D<br>RINDGE, NH    | GALLEGO, ALEXIS<br>MILFORD, NH       | MILFORD          | MILFORD           | 12/20/2017       |

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## RESIDENT DEATH REPORT

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--MILFORD, NH --

| Decedent's Name                 | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| QUIDORE, SHANNON                | 01/02/2017 | MILFORD     | QUIDORE, RONALD        | SNYDER, GAY                                                | N        |
| KRUMMES, BEVERLY                | 01/02/2017 | MILFORD     | HAMILTON, ERNEST       | HUNTOON, BEVERLY                                           | N        |
| CORCORAN, BLAISE                | 01/07/2017 | MANCHESTER  | CORCORAN, JAMES        | VISHNEVSKY, OLGA                                           | N        |
| NESBIT, PATRICIA                | 01/13/2017 | MILFORD     | RODIER, ROLAND         | QUINT, HELEN                                               | N        |
| EATON, RAYONA                   | 01/14/2017 | MILFORD     | WEBB, PAUL             | CHAPPELL, DAISY                                            | N        |
| DIBERTO, GERALDINE              | 01/17/2017 | MERRIMACK   | DIBERTO, ENIO          | MCCONNELL, GERTRUDE                                        | N        |
| <sup>18</sup><br>BICKMORE, ANNA | 01/18/2017 | NASHUA      | BURRILL, ARTHUR        | DEVEAU, ANNA                                               | N        |
| HURLEY, MAY                     | 01/19/2017 | MILFORD     | MOSES, CLARENCE        | FISHER, LUCY                                               | N        |
| BELLEW, ROBERT                  | 01/23/2017 | MILFORD     | BELLEW, EVERETT        | CASEY, KATHERINE                                           | N        |
| HARDER, CAVALENE                | 01/25/2017 | MILFORD     | FINCHER SR, HORACE     | GREEN, ORA                                                 | N        |
| COOK, GRACE                     | 01/30/2017 | NASHUA      | CAMELL, FREDERICK      | ST GEORGE, CATHERINE                                       | N        |
| DEMERS, ROLAND                  | 02/05/2017 | BEDFORD     | DEMERS, PAUL           | DESRUISSEAU, PALMIRA                                       | N        |
| HEALEY, KEVIN                   | 02/08/2017 | MANCHESTER  | HEALEY, DONALD         | SARACENO, ANNE                                             | N        |
| MCBRIARTY, JOHN                 | 02/12/2017 | BEDFORD     | MCBRIARTY, SIMEON      | DIGNAM, ALICE                                              | Y        |
| TAYLOR, LYNNE                   | 02/14/2017 | MERRIMACK   | BUFFELLI, ALFRED       | WYMAN, MARY ANN                                            | N        |
| ARMSTRONG, MATTHIAS             | 02/15/2017 | MILFORD     | ARMSTRONG, BRIAN       | FERRY, VANESSA                                             | Y        |
| CAMPBELL, GORDON                | 02/15/2017 | MILFORD     | CAMPBELL JR, FRANCIS   | ELLIOT, CHRESTINA                                          | N        |
| FALLET, GEORGE                  | 02/17/2017 | MILFORD     | FALLET, JOHN           | HROBAK, ANNA                                               | Y        |

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--MILFORD, NH --

| Decedent's Name       | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| SIMARD, WILFRED       | 02/19/2017 | NASHUA      | SIMARD, ROBERT         | RAYMOND, YVONNE                                            | Y        |
| PALLADINO III, EDWARD | 02/20/2017 | NASHUA      | PALLADINO, EDWARD      | PETRUSEWICZ, ANNE                                          | N        |
| LITTLEFIELD, RALPH    | 02/20/2017 | NASHUA      | LITTLEFIELD, HAROLD    | WILCOX, WINONA                                             | Y        |
| JURSIK SR, ROBERT     | 02/20/2017 | MILFORD     | JURSIK, JOSEPH         | UNKNOWN, EMILY                                             | Y        |
| SENNOTT, ERIC         | 02/24/2017 | BROOKLINE   | SENNOTT, DONALD        | HANSBURY, SALLY                                            | Y        |
| HAYES JR, THOMAS      | 02/25/2017 | MILFORD     | HAYES SR, THOMAS       | LEONARD, PAULINE                                           | Y        |
| TURCOTTE, MARGARET    | 02/25/2017 | MERRIMACK   | PRIMUS II, CONRAD      | DROWN, MADELYN                                             | N        |
| KATZ, GERALD          | 02/25/2017 | MILFORD     | KATZ, WILLIAM          | RICHARD, LEAH                                              | N        |
| LEWIS, STEPHEN        | 02/28/2017 | MANCHESTER  | LEWIS, JOHN            | UNKNOWN, MURIEL                                            | Y        |
| MCGETTIGAN, MARGARET  | 03/12/2017 | MILFORD     | BOLTON, JOHN           | MICHAUD, LEONIE                                            | N        |
| HAYES, DONALD         | 03/15/2017 | NASHUA      | HAYES, RAYMOND         | MURPHY, CATHERINE                                          | N        |
| SMITH III, HENRY      | 03/22/2017 | MILFORD     | SMITH II, HENRY        | DYCHES, CHRISTINE                                          | Y        |
| EGAN, WILLIAM         | 03/25/2017 | MILFORD     | EGAN, JOHN             | O'CONNOR, MARY                                             | Y        |
| KELLEY, KOLBY         | 03/27/2017 | NASHUA      | KELLEY, THOMAS         | LEBLANC, ROBIN                                             | N        |
| DESCOTEAUX, MURIEL    | 03/31/2017 | MERRIMACK   | PLOIQUIN, ALBERT       | MARTIN, ALICE                                              | N        |
| NOEL, PAUL            | 04/02/2017 | MILFORD     | NOEL, WILFRED          | BELANGER, MARIE                                            | N        |
| DVARECKAS JR, JOSEPH  | 04/06/2017 | MILFORD     | DVARECKAS SR, JOSEPH   | BARLOW, BLANCHE                                            | Y        |
| TAYLOR, GERTRUDE      | 04/07/2017 | MILFORD     | SPAETH, JOSEPH         | THURLER, MARCELLE                                          | N        |

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--MILFORD, NH --

| Decedent's Name       | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| GRIZOVIC, JASMINKA    | 04/15/2017 | NASHUA      | SIPKOVIC, HUSO         | MAHINIC, NURA                                              | N        |
| FOSS, MARION          | 04/21/2017 | NASHUA      | HALL, HAROLD           | WALINSKY, JESSIE                                           | N        |
| VERHOEF, JOHANNA      | 04/23/2017 | MILFORD     | CORNELISSE, JACOBUS    | WANSEM, GERADA                                             | N        |
| LALOS, THOMAS         | 04/24/2017 | MILFORD     | LALOS, KOSMAS          | UNKNOWN, ANASTASIA                                         | Y        |
| NACIFF, ROOSEVELT     | 04/26/2017 | MILFORD     | NACIFF, LUIZ           | CAMARGO, DEBORA                                            | N        |
| DECOTEAU, ROBERT      | 04/27/2017 | NASHUA      | DECOTEAU, HENRY        | CLOUTIER, MARY                                             | Y        |
| LAVESPERE, BRUCE      | 05/03/2017 | MILFORD     | LAVESPERE, BUFORD      | LARSON, BETTY                                              | Y        |
| BOWDEN, DAVID         | 05/03/2017 | MERRIMACK   | BOWDEN, MCKINLEY       | LITTLE, DAISY                                              | Y        |
| EBBETT, SYLVIA        | 05/03/2017 | MERRIMACK   | EBBETT, NOT STATED     | NOT STATED, NOT STATED                                     | Y        |
| PAYNE, STEPHEN        | 05/04/2017 | MILFORD     | PAYNE, OSCAR           | WARNER, MARION                                             | Y        |
| TRUNFIO, BARBARA      | 05/05/2017 | MILFORD     | ROOS, ANDERS           | STEVENS, LEILA                                             | N        |
| MORRIS, LORIANN       | 05/06/2017 | NASHUA      | TAYLOR, WALTER         | FOOTE, JOYCE                                               | N        |
| MARTIN, JAMES         | 05/08/2017 | MILFORD     | MARTIN, JOSEPH         | MERTZIC, STEPHANIE                                         | N        |
| HAMPSON, JAMES        | 05/10/2017 | MILFORD     | HAMPSON, JAMES         | VIENNEAU, MARIE                                            | N        |
| BEYTES, BERTHA        | 05/11/2017 | MILFORD     | EBBESEN, ERNEST        | AHRENDSEN, CAROLINE                                        | N        |
| MICHAELS, MALVINA     | 05/12/2017 | MILFORD     | PETROWSKY, LEO         | SHERBATEY, ANA                                             | N        |
| MARMORSTEIN, VIRGINIA | 05/21/2017 | NASHUA      | TUTHILL, GLENDON       | TUCKER-FLINT, MAE                                          | N        |
| WILLETTE, BETTY       | 05/21/2017 | MILFORD     | GONIO, CLAYTON         | RAY, AMELIA                                                | N        |



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--MILFORD, NH --

| Decedent's Name        | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LYTTLE, DAVID          | 05/28/2017 | MILFORD     | LYTTLE, HARRY          | MACHALE, MARTY                                             | Y        |
| MUSE, LAURIE           | 05/31/2017 | NASHUA      | CHIC, FRANCIS          | UNKNOWN, LINDA                                             | N        |
| JOHNSON, LUCILLE       | 06/01/2017 | MILFORD     | HARDWICK, ALLEN        | CLIFTON, FREDERICKA                                        | N        |
| LOGICERO, MARY         | 06/01/2017 | MILFORD     | DUFFY, EDWARD          | VEASEY, CATHERINE                                          | N        |
| WEBSTER JR, CHARLES    | 06/02/2017 | MILFORD     | WEBSTER SR, CHARLES    | CURL, ANNABELLE                                            | Y        |
| COOK, BRIANNE          | 06/03/2017 | MILFORD     | COOK, WILLIAM          | BRODBINE, EMILY                                            | N        |
| QUINN, KEVIN           | 06/04/2017 | MERRIMACK   | QUINN, MICHAEL         | SLATTERY, TERESA                                           | N        |
| WHITNEY SR, SPENCER    | 06/05/2017 | NASHUA      | WHITNEY, ROBERT        | MERCHANT, DOROTHY                                          | N        |
| RACICOT, NORMAN        | 06/11/2017 | MILFORD     | RACICOT, AZARIE        | PATENAUDE, EMELDA                                          | N        |
| COY JR, MYRTON         | 06/11/2017 | MILFORD     | COY SR, MYRTON         | UNKNOWN, BERNICE                                           | N        |
| GUERTIN, RENE          | 06/12/2017 | MILFORD     | GUERTIN, CHARLES       | FORCIER, IMELDA                                            | Y        |
| CAISSEY, DAVID         | 06/13/2017 | MILFORD     | CAISSEY, WILFRED       | GALIAN, THERESA                                            | N        |
| ZOPFY, MARIANNE        | 06/16/2017 | MERRIMACK   | OPATOVSKY, JOSEPH      | REICH, JOSEPHINE                                           | N        |
| MCLEOD, VALERIE        | 06/19/2017 | MILFORD     | SWENDSEN, WALDEMAR     | LARSEN, EMMA                                               | N        |
| RUSSELL, JOHN          | 06/20/2017 | MILFORD     | RUSSELL, JOHN          | GILES, FLORENCE                                            | Y        |
| HICKS, NANCY           | 06/20/2017 | CONCORD     | HEATH, HENRY           | RUDDOCK, VIRGINIA                                          | N        |
| CARPENTIERE JR, ARCHIE | 06/21/2017 | NASHUA      | CARPENTIERE, ARCHIE    | PARO, MARY                                                 | Y        |
| LEBEL, CECILE          | 07/01/2017 | MILFORD     | VALLIERE, HECTOR       | MASSE, EUGENIE                                             | N        |

## DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--MILFORD, NH --

| Decedent's Name                 | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| PELCHAT, CORINNE                | 07/02/2017 | NASHUA      | FIELD, PERCY           | BUTTERFIELD, ROSEMOND                                      | N        |
| O'CONNELL, PAUL                 | 07/08/2017 | NASHUA      | O'CONNELL, JOHN        | UNKNOWN, DOROTHY                                           | N        |
| GETCHELL, LUCY                  | 07/15/2017 | NASHUA      | SMITH, PAUL            | UNKNOWN, GERTRUDE                                          | N        |
| PHILBRICK SR, ROBERT            | 07/16/2017 | JAFFREY     | PHILBRICK, JOHN        | BROOKS, ANNA                                               | Y        |
| RICHARDS, LORRAINE              | 07/20/2017 | MILFORD     | TANGUAY, ROMEO         | EWING, AGNES                                               | N        |
| RICHARD, HENRIETTA              | 07/24/2017 | MILFORD     | BOISCLAIR, WILLIAM     | UNKNOWN, LUCIENNE                                          | N        |
| <sup>18</sup><br>NASSIF, DONALD | 07/27/2017 | MERRIMACK   | NASSIF, PETER          | RIGGDON, ATONET                                            | Y        |
| HOLT, ANGELE                    | 07/28/2017 | MILFORD     | GUTIERREZ, JOSE        | MAZELLA, MARIE                                             | N        |
| GREHLINGER, DAVID               | 08/04/2017 | MILFORD     | GREHLINGER, EDWARD     | GRAPES, VERNIA                                             | N        |
| MICHAELS, AGNES                 | 08/06/2017 | MILFORD     | HUDSON, WILLIAM        | REYNOLDS, BESSIE                                           | N        |
| WORSTER, JOSEPHINE              | 08/13/2017 | NASHUA      | SALUCCO, GENNARIO      | MEZZA, CARMELA                                             | N        |
| GEORGE, ARLENE                  | 08/15/2017 | NASHUA      | BAILEY, PARKER         | ADAMS, HAZEL                                               | N        |
| TILTON, MARJORIE                | 08/16/2017 | MILFORD     | TIBBETTS, MILLARD      | MATHEWS, GEORGIE                                           | N        |
| WOODWARD JR, FRANK              | 08/17/2017 | MILFORD     | WOODWARD SR, FRANK     | BLODGETT, EDITH                                            | N        |
| CARLSON, JOHN                   | 08/21/2017 | MILFORD     | CARLSON, LUTHER        | CHRISTINSON, ELSA                                          | Y        |
| FRITSCH, JOHN                   | 08/22/2017 | MILFORD     | FRITSCH, JOHN          | BILLHARZ, ELEANOR                                          | N        |
| RICCIARDI, ROSARIO              | 08/28/2017 | MILFORD     | RICCIARDI, JOSEPH      | GRANATA, CONCETTA                                          | Y        |
| CRAIB, JASON                    | 09/02/2017 | MILFORD     | CRAIB, STANLEY         | JONIS, GAIL                                                | Y        |

## DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--MILFORD, NH --

| Decedent's Name   | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| BRESNAHAN, CELINE | 09/06/2017 | MILFORD     | TROMBLY, JOSEPH        | DOLAN, CATHERINE                                           | N        |
| WELLS, DOLLY      | 09/11/2017 | MILFORD     | EDWARDS, VERNON        | KING, ELIZABETH                                            | N        |
| KING, ANN         | 09/15/2017 | NASHUA      | GOULDING, THOMAS       | PHILBIN, MAE                                               | N        |
| CROOKER, WESLEY   | 09/19/2017 | MILFORD     | CROOKER, FRANK         | SMITH, JEANNE                                              | Y        |
| GASNER, ELIZABETH | 09/19/2017 | MERRIMACK   | JERGE, WALTER          | HOSHOUR, SERENA                                            | N        |
| FERGUSON, RUTH    | 09/24/2017 | MERRIMACK   | MILLER, JOSEPH         | PRESCOTT, MILDRED                                          | N        |
| MCCOMBS, HALSEY   | 09/27/2017 | MILFORD     | MCCOMBS, COURTLAND     | RONALDS, LILLIAN                                           | Y        |
| DANIELS, PETER    | 09/29/2017 | MERRIMACK   | DANIELS, JOHN          | MCENTEE, KATHERINE                                         | N        |
| GRAY, RONALD      | 10/03/2017 | MILFORD     | GRAY, JOSEPH           | DAMBROIS, JEANETTE                                         | N        |
| JOHNSON, CLIFTON  | 10/04/2017 | NASHUA      | JOHNSON, UNKNOWN       | UNKNOWN, UNKNOWN                                           | U        |
| ROMER, HYMAN      | 10/06/2017 | MILFORD     | ROMER, LEO             | UNKNOWN, LEA                                               | N        |
| DODD, MARY        | 10/07/2017 | MERRIMACK   | FORTUNA, SAVERIO       | PASCIUCCO, CATHERINE                                       | N        |
| HEALEY, MARK      | 10/10/2017 | MILFORD     | HEALEY, DONALD         | SARACENO, ANNE                                             | N        |
| BURNS, LAURA      | 10/14/2017 | MILFORD     | SMITH, ALBERT          | MCCARTHY, LAURA                                            | N        |
| REXFORD, DEAN     | 10/16/2017 | MILFORD     | REXFORD, HAROLD        | CARTER, NELLIE                                             | N        |
| WHITE, LLOYD      | 10/17/2017 | NASHUA      | WHITE, ROLAND          | SCOTT, LILLIAN                                             | Y        |
| PATTERSON, MARION | 10/18/2017 | BEDFORD     | WELLS, LEWIS           | BROWN, HELEN                                               | N        |
| PEEBLES, WILLIAM  | 10/20/2017 | MANCHESTER  | PEEBLES, WALWORTH      | JONES, ELIZABETH                                           | Y        |



## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--MILFORD, NH --

| Decedent's Name   | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| PROVENCHER, MAE   | 10/24/2017 | MILFORD     | GRUGNALE, EMILIO       | ANSELMA, DORA                                              | N        |
| RUSSELL, JOHN     | 10/25/2017 | MILFORD     | RUSSELL, WILLIAM       | BEGGS, AGNES                                               | N        |
| LANAGAN, RICHARD  | 10/27/2017 | MANCHESTER  | LANAGAN, ROBERT        | MCNAMARA, MARY                                             | Y        |
| KOVECSES, ZITA    | 10/27/2017 | MANCHESTER  | KOVECSES, LASZLO       | ROVALDI, ROSE                                              | N        |
| JONES, DORIS      | 10/28/2017 | MILFORD     | JONES, WILLIAM         | GREEN, GLADYS                                              | N        |
| GOLKA, WAYNE      | 10/31/2017 | MILFORD     | GOLKA, WALTER          | SCARFONE, MARIE                                            | Y        |
| MEDLYN, MARJORIE  | 11/01/2017 | MILFORD     | KENDALL, LEE           | WHITE, SARA                                                | Y        |
| BAKER, ELIZABETH  | 11/01/2017 | MANCHESTER  | TWOMEY, WILLIAM        | FINNEGAN, HELEN                                            | N        |
| FABIANO, LORRAINE | 11/02/2017 | MILFORD     | ROCHE, THOMAS          | CONWAY, MARY                                               | N        |
| WHALAND, RUTH     | 11/09/2017 | MILFORD     | HOPKINSON, GREENLEAF   | LUTES, HAZEL                                               | N        |
| TALARICO, RALPH   | 11/15/2017 | MILFORD     | TALARICO, FRANK        | BOTTOLINO, VAULA                                           | Y        |
| GODING, BRENDA    | 11/15/2017 | NASHUA      | MORSE SR, ALFRED       | SIMPSON, FLORENCE                                          | N        |
| SMITH, RANDY      | 11/19/2017 | MANCHESTER  | SMITH, KENNETH         | GAGNON, ARLENE                                             | N        |
| BURNS, RALPH      | 11/19/2017 | MILFORD     | BURNS JR, JOHN         | KAISER, MARION                                             | Y        |
| CLARK, EDWARD     | 11/19/2017 | MERRIMACK   | CLARK, JOHN            | BELLEVEAU, CELINA                                          | Y        |
| GOULDING, WILLIAM | 11/21/2017 | NASHUA      | GOULDING, JOHN         | TOUSEAU, IRENE                                             | N        |
| DELAGE, ROGER     | 11/29/2017 | MANCHESTER  | DELAGE, ARTHUR         | VILLANDRY, MABEL                                           | Y        |
| RIENDEAU, VIOLET  | 12/04/2017 | MANCHESTER  | CILLEY, CARL           | BAILEY, MARY                                               | N        |

## DIVISION OF VITAL RECORDS ADMINISTRATION



## RESIDENT DEATH REPORT

01/01/2017 - 12/31/2017

--MILFORD, NH --

| Decedent's Name     | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| HAMEL, THERESA      | 12/05/2017 | MILFORD     | HUDON, THEODORE        | ST ONGE, EVA                                               | N        |
| MACDONALD, GREGORY  | 12/05/2017 | NASHUA      | MACDONALD SR, RONALD   | COCKS, IRMA                                                | N        |
| REEVER, CLAIRE      | 12/10/2017 | MILFORD     | LEMERE SR, LEO         | HALL, MAUDE                                                | N        |
| BISHOP, JAMES       | 12/11/2017 | MILFORD     | BISHOP, OWEN           | DIXON, IDELL                                               | Y        |
| SPURLIN, EDWARD     | 12/11/2017 | NASHUA      | SPURLIN, CHARLES       | ROSENGREN, ELIZABETH                                       | N        |
| JACQUES, DONALD     | 12/14/2017 | MERRIMACK   | JACQUES SR, LEON       | STODDARD, VERA                                             | N        |
| HÄMBERGER, NANNETTE | 12/17/2017 | MERRIMACK   | HUNTER, CARLOS         | PIQUET, ANN                                                | N        |
| BULLWINKEL, JUNE    | 12/19/2017 | MANCHESTER  | MOHLE, FREDRICK        | SCHLUTER, ELLY                                             | N        |
| REED, STEPHANIE     | 12/23/2017 | MILFORD     | SHARP, RICHARD         | KENNON, VIRGINIA                                           | N        |
| VONDERSTINE, RUTH   | 12/24/2017 | MILFORD     | MILLER, GEORGE         | GLADSTONE, AGNES                                           | N        |
| CALOGERO, JOHN      | 12/24/2017 | NASHUA      | CALOGERO, DONATO       | ADDUCA, MARTA                                              | Y        |
| MIMS, PATRICIA      | 12/25/2017 | MILFORD     | MURRAY, THOMAS         | UNKNOWN, UNKNOWN                                           | N        |
| BOURQUE, RACHEL     | 12/27/2017 | MERRIMACK   | LASALLE, HERBERT       | LAFOND, LEONA                                              | N        |
| JOZIATIS, LORRAINE  | 12/28/2017 | MILFORD     | MCCLOUD, NELSON        | POTTER, ANNA                                               | N        |
| PIKE, DORIS         | 12/30/2017 | MILFORD     | JOHNSON, FRED          | PORTER, PRISCILLA                                          | N        |
| WELLS, MICHELE      | 12/31/2017 | MILFORD     | BERUBE, MAURICE        | ZINTEL, LOIS                                               | N        |

Total number of records 142

## 2018 Town Vote

### Come and Have Your Voice Be Heard!

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2018 Town Vote on March 13th.

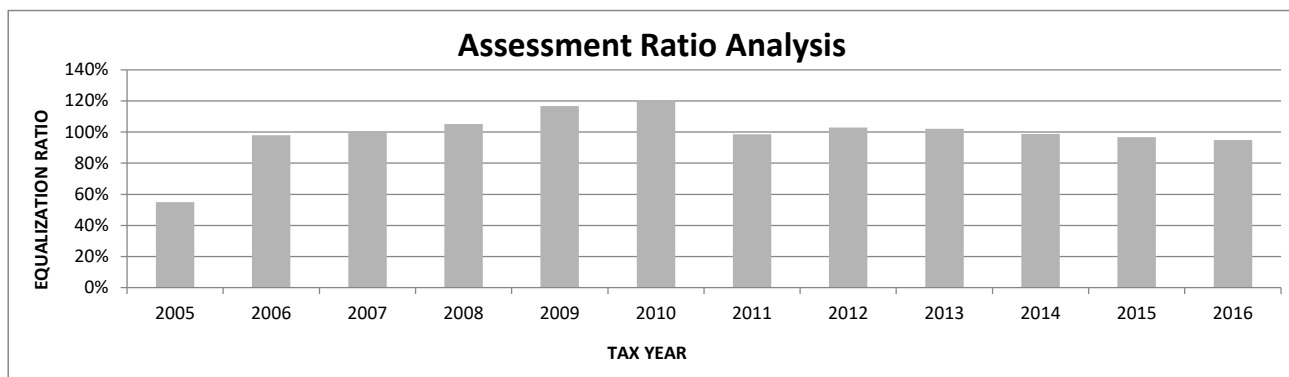
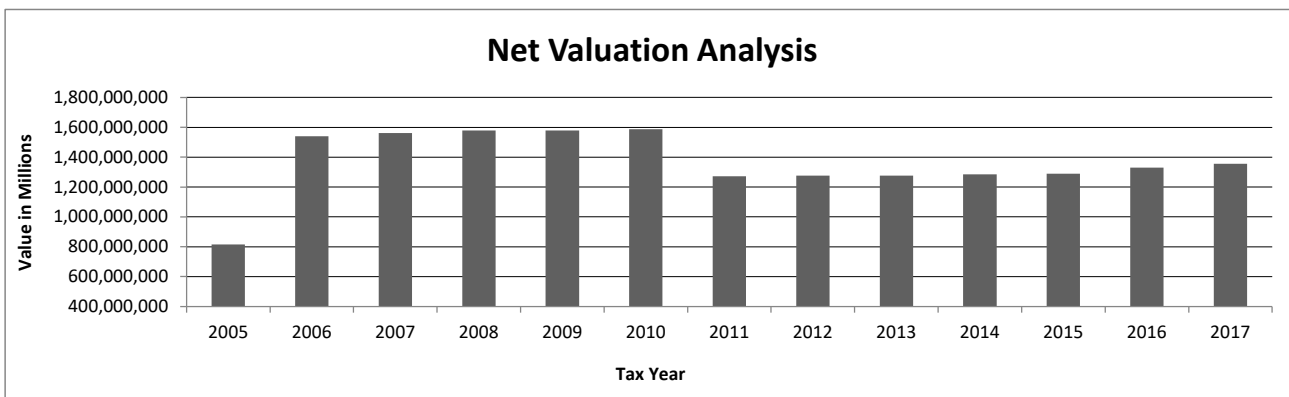
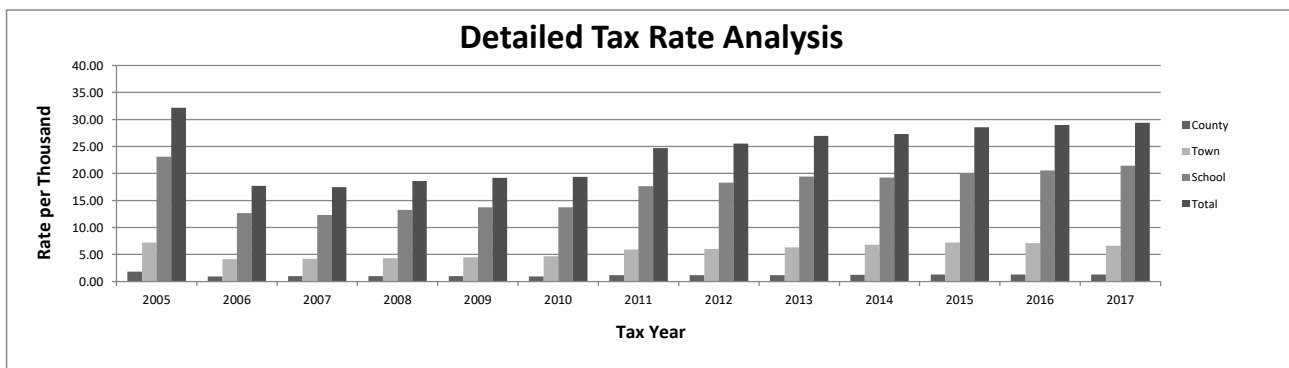
If you have any questions regarding any of the items that will be on the ballot on March 13<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

The Town Vote will be on March 13, 2018, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.



# 2017 Rate Analysis Chart

|             | Year | County | Town | School | Total | EQ Ratio | Net Valuation |
|-------------|------|--------|------|--------|-------|----------|---------------|
| Reval. Year | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55.0%    | 814,966,550   |
|             | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98.0%    | 1,539,168,628 |
|             | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100.0%   | 1,561,704,597 |
|             | 2008 | 1.00   | 4.32 | 13.26  | 18.58 | 105.2%   | 1,578,431,637 |
|             | 2009 | 0.99   | 4.47 | 13.75  | 19.21 | 116.6%   | 1,579,027,239 |
| Reval. Year | 2010 | 0.95   | 4.68 | 13.71  | 19.34 | 120.5%   | 1,588,203,571 |
|             | 2011 | 1.17   | 5.91 | 17.65  | 24.73 | 98.6%    | 1,271,676,126 |
|             | 2012 | 1.19   | 6.06 | 18.30  | 25.55 | 102.9%   | 1,276,566,807 |
|             | 2013 | 1.20   | 6.35 | 19.42  | 26.97 | 102.1%   | 1,275,712,887 |
|             | 2014 | 1.22   | 6.83 | 19.25  | 27.30 | 98.7%    | 1,283,934,378 |
| Reval. Year | 2015 | 1.29   | 7.19 | 20.08  | 28.56 | 96.8%    | 1,289,568,697 |
|             | 2016 | 1.28   | 7.12 | 20.56  | 28.96 | 94.9%    | 1,329,268,961 |
|             | 2017 | 1.28   | 6.65 | 21.46  | 29.39 | TBD      | 1,355,508,844 |



Prepared by: Assessing Department

TOWN OF MILFORD

2018 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION

as of Deliberative Session

| Art #                                                                 | OPERATING BUDGETS:- (See Budget Detail)             | 2018 GROSS APPROPRIATION | ESTIMATED NON-PROPERTY TAX REVENUE | FED. GRANTS & BONDS   | USE OF FUND BALANCE | AMOUNT TO BE RAISED IN PROPERTY TAXES | TAX \$      |
|-----------------------------------------------------------------------|-----------------------------------------------------|--------------------------|------------------------------------|-----------------------|---------------------|---------------------------------------|-------------|
| 4                                                                     | Town Operating Budget                               | 14,060,271 \$            | (6,060,295)                        |                       |                     | 7,999,976                             | 5,802       |
| <b>SEPARATE &amp; SPECIAL WARRANT ARTICLES</b>                        |                                                     |                          |                                    |                       |                     |                                       |             |
| 3                                                                     | Fire Station Bond                                   | 3,864,300                | -                                  | (3,864,300)           |                     | -                                     | -           |
| 8                                                                     | Cap. Res. Fund - DPW Vehicles & Hvy Equipment       | 40,000                   |                                    |                       |                     | 40,000                                | 0.029       |
| 7                                                                     | Cap. Res. Fund - Bridge Replacement                 | 175,000                  |                                    |                       |                     | 175,000                               | 0.127       |
| 13                                                                    | Cap. Res. Fund - Assessing Revaluation              | 15,000                   |                                    |                       |                     | 15,000                                | 0.011       |
| 11                                                                    | Cap. Res. Fund - Amb. Vehicle Replacement           | 25,000                   |                                    |                       |                     | 25,000                                | 0.018       |
| 9                                                                     | Cap. Res. Fund - Fire Apparatus Replacement         | 25,000                   |                                    |                       |                     | 25,000                                | 0.018       |
| 12                                                                    | Cap. Res. Fund - Pub. Safety Comm. Equip.           | 20,000                   |                                    |                       |                     | 20,000                                | 0.015       |
| 10                                                                    | Cap. Res. Fund - Town Facilities Cap. Exp.          | 25,000                   |                                    |                       |                     | 25,000                                | 0.018       |
| 14                                                                    | Sidewalk Plow Replacement (Purch. \$155,000, 5 yrs) | 32,300                   |                                    |                       |                     | 32,300                                | 0.023       |
| 18                                                                    | AFSCME CBA                                          | 21,572                   |                                    |                       |                     | 21,572                                | 0.016       |
| 15                                                                    | Social Services                                     | 40,000                   |                                    |                       |                     | 40,000                                | 0.029       |
| 16                                                                    | SVTC Community Bus Service                          | 30,000                   |                                    |                       |                     | 30,000                                | 0.022       |
| 17                                                                    | Pumpkin Festival, Décor, Plants                     | 23,000                   |                                    |                       |                     | 23,000                                | 0.017       |
| 19                                                                    | Summer Band Concerts                                | 9,000                    |                                    |                       |                     | 9,000                                 | 0.007       |
| 21                                                                    | Memorial, Veterans, Labor Days Parades              | 6,500                    |                                    |                       |                     | 6,500                                 | 0.005       |
| 20                                                                    | Labor Day Parade                                    | 10,000                   |                                    |                       |                     | 10,000                                | 0.007       |
| 29                                                                    | Cap. Res. Fund - Keyes Park Expansion (petition)    | 25,000                   |                                    |                       |                     | 25,000                                | 0.018       |
| 28                                                                    | Fourth of July Fireworks (petition)                 | 8,500                    |                                    |                       |                     | 8,500                                 | 0.006       |
| 30                                                                    | Conservation Land (petition)                        | 20,000                   |                                    |                       |                     | 20,000                                | 0.015       |
|                                                                       | <b>TOTAL PER WARRANT</b>                            | <b>18,475,443 \$</b>     | <b>(6,060,295) \$</b>              | <b>(3,864,300) \$</b> |                     | <b>8,550,848 \$</b>                   | <b>6.20</b> |
| <b>TAX RATE CREDITS AND ADJUSTMENTS</b>                               |                                                     |                          |                                    |                       |                     |                                       |             |
|                                                                       | Overlay - (Reserve for Abatements)                  | 75,000                   |                                    |                       |                     | 75,000                                | 0.054       |
|                                                                       | Veteran's Credits                                   | 164,400                  |                                    |                       |                     | 164,400                               | 0.119       |
|                                                                       | County Portion of Shared Revenue                    | -                        |                                    |                       |                     | -                                     | -           |
|                                                                       | <b>TOTAL CREDITS &amp; ADJUSTMENTS</b>              | <b>239,400 \$</b>        |                                    |                       |                     | <b>239,400 \$</b>                     | <b>0.17</b> |
|                                                                       | <b>AMOUNT OF TAXES TO BE RAISED</b>                 |                          |                                    |                       |                     | <b>8,790,248 \$</b>                   | <b>6.38</b> |
| <b>LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES</b> |                                                     |                          |                                    |                       |                     |                                       |             |
|                                                                       |                                                     |                          |                                    |                       |                     |                                       |             |
|                                                                       | <b>TOTAL:</b>                                       | <b>18,714,843 \$</b>     | <b>(6,060,295) \$</b>              | <b>(3,864,300) \$</b> |                     | <b>8,790,248 \$</b>                   | <b>6.38</b> |
| <b>TAXABLE NET ASSESSMENT (est.)</b>                                  |                                                     |                          |                                    |                       |                     |                                       |             |
|                                                                       | 2018 ESTIMATED TAX RATE                             |                          |                                    |                       |                     | \$ 6.38                               |             |
|                                                                       | 2017 ACTUAL TAX RATE                                |                          |                                    |                       |                     | \$ 6.65                               |             |
|                                                                       | ESTIMATED INCREASE/(DECREASE) OVER 2017 TAX RATE    |                          |                                    |                       |                     | \$ (0.27)                             | -4.1%       |



**Town of Milford, New Hampshire**  
***2018-2023 Capital Improvements Plan***  
**Adopted on November 7, 2017**



Prepared By:

Town of Milford Planning Board  
Capital Improvements Plan Citizens' Advisory Committee  
Office of Community Development

*Christina Day* 11/15/2017  
\_\_\_\_\_  
Planning Board Chairman

*Paul Dargie* 11/13/17  
\_\_\_\_\_  
Capital Improvements Citizens' Advisory Chairman

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## **Chapter 1. Introduction, Definition, Purpose, and Process**

### **A. Introduction and Definition**

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Milford Planning Board, with the support of the Department of Community Development and the Capital Improvements Plan Citizens' Advisory Committee, annually prepares a six-year capital improvements plan (CIP). The CIP lays out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services and goals. Included in the CIP analysis are estimated costs for each project, probable operating costs, eligibility for impact fee assessment, and anticipated funding sources. A project is deemed eligible for inclusion in the CIP if the total exceeds \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The CIP contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee based on its analysis of project requests submitted and presented by Town department heads, the Water and Sewer Commission, the Wadleigh Library Board of Trustees, and the Milford School District. For the 2018-2023 CIP, project requests (both new and recurring) were submitted by the following: Ambulance Service, Community Development Office, Fire Department, Public Works Department, and the School District. No project requests were submitted this round by the Administration, Assessing, Community Media, Finance, Information Technology, Police Department, Wadleigh Library Board of Trustees, or the Conservation Commission.

### **B. Purpose of the Capital Improvements Plan**

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Milford Master Plan and department priorities with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in "The Planning Board in New Hampshire, A Handbook for Local Officials", November 2016, Office of Strategic Initiatives (Formerly the New Hampshire Office of Energy and Planning), Chapter II):

- ***Preserving public health, safety, and welfare.*** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.
- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the

Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.

- **Improving communication and coordination.** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- **Avoiding undue tax increases.** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- **Developing a fair distribution of capital costs.** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- **Building a foundation for growth management and impact fees.** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- **Identifying “scattered and premature” development.** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- **Supporting economic development.** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

**C. Capital Improvements Planning Process**

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town’s adopted master plan goals and recommendations. The CIP process begins in late spring of each year with the distribution of project request forms by the Community Development Office. The Planning Board at that time also appoints a seven regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2018 - 2023 Advisory Committee were:

Paul Dargje  
Tim Finan  
Veeral Bharucha  
Kevin Drew  
Peggy Seward  
Rose Evans  
Rodny Richey  
Gil Archambault

Chair, Member-at-Large  
Planning Board Representative  
Planning Board Representative  
School Board Representative  
Budget Advisory Committee Representative  
Member-at-Large  
Member-at-Large  
Member-at-Large

Lincoln Daley

Community Development Director, Committee Staff Support

The Committee met regularly starting in the early fall with the goal of completing a final draft Capital Improvements Plan for public review later in the year. During this time, the Advisory Committee met with department heads and representatives of the boards and commissions that submit project requests. After many weeks of discussion and deliberation, on October 10, 2017, the Advisory Committee voted unanimously to accept the 2018–2023 Capital Improvement Plan report. It is acknowledged that this report represents in essence a “snapshot” or moment in time in identifying the capital needs of the Town. The Capital Improvements Plan is not a static planning tool as it is evaluated annually and adjusted according to Town’s goals and financial considerations.

The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes. Similar to the previous year, the Advisory Committee supported the placing of all project requests in the year requested by the Department Head and worked to provide recommendations that addressed community needs while maintaining a projected tax rate that had as minimum impact as possible.

It is important to note that individual Advisory Committee members may or may not support a specific project(s). The role of the Advisory Committee is to recommend the *placement or non-placement* of projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. An unstated, but genuine objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen’s overall tax burden, which in 2016 stood at \$28.96 per \$1,000 property valuation. Thus, the Capital Improvements Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.

A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the Description. The Statement of Need enables the Advisory Committee to understand why the project is required for a

continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate. The specific project request addresses whether it:

1. Removes imminent threat to public health or safety;
2. Alleviates standard conditions or deficiencies;
3. Responds to federal or state requirements to implement;
4. Improves the quality of existing services;
5. Provides added capacity to serve growth;
6. Reduces long-term operating costs;
7. Provides incentive to economic development;
8. Is eligible for matching funds available for a limited time;
9. Is a continuation of an existing project;
10. Addresses public demand;
11. Extends the useful life of the current facility or equipment; and
12. Any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:** The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:** The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility, which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are necessarily recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project into the CIP based on its review, public input, and further department justification.

**Step 4:** Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass, which is when the tax rate impact occurs. The CIP Committee adjusts recommended warrant article and funding years to smooth and balance the fiscal impact

and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.

**Step 5:** The Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board of Selectmen, Budget Advisory Committee, and the public the input needed from the Advisory Committee when those bodies deliberate during the ensuing development of the next year's budget and warrant articles.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board work session;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board; and
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

## Chapter 2. 2017 – 2022 Project Requests: Project Descriptions and Advisory Committee Recommendations

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

For this cycle there were twenty-three (23) projects included for funding consideration between 2018 and 2023 (twenty-one (22) Town and Water & Sewer Department and one (1) School-related). Seven (7) additional projects were identified as 'on horizon'. A brief description of each project and the Advisory Committee's recommendation follows.

Although individual opinions may have varied among Committee members, the recommendations reflect a consensus to place the projects as indicated in the CIP Estimated Tax Impact Table (Chapter 5). The 2018-2023 Capital Improvements Plan in its entirety, with the Estimated Tax Impact Table, was approved by the Committee by a vote of in favor, opposed.

### *Placeholder and On Horizon Projects*

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a 'Placeholder' or is 'On horizon'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However, the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be anticipated for planning and budget purposes. A project that is noted as **On horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

*Note: The noted cost of each project is that dollar amount provided to the Advisory Committee that would be included in the tax rate, unless noted otherwise. Values may change depending upon new information or decisions made by elected officials.*

### *CIP and Capital Reserve Funds*

The CIP Committee, as part of its annual review, has noted the addition of several Capital Reserve Funds during the recent past. The establishment of such funds, in accordance with the applicable RSA, recognizes the future need for capital expenditures. Some of the funds are well defined and linked to specific projects in our Capital Improvement Plan, i.e. the Fire Department and Ambulance Service vehicles. Others, however, are not well defined and are either very loosely or not at all, linked to projects submitted for CIP review and prioritization. The CIP Advisory Committee requests the Planning Board and Board of Selectmen take action, prior to the filing and completion of the 2018 - 2023 CIP, to provide the following information for the Capital Reserve Funds listed below:





design/layout. Current Department plans are to move forward with upgrades and renovations in 2018. An architectural floor plan and elevations reflecting an additional fifth bay and a two-story addition on the easterly side of the current facility within the existing limits of the property were presented by the Fire Chief to the Advisory Committee this year as a necessary step in developing final architectural and engineering plans and cost estimates.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that funding Project be Priority #1 for funding in 2018. The Committee discussed this project request at length and acknowledged the importance of the required upgrades and building and safety improvements based on a departmental needs analysis.

### **2018 Public Works – Highway (DPWH13-04) – Bridge Replacement Capital Reserve Fund - \$175,000/Year**

***Department Request:***

*2018 through 2023 Funding*

***Advisory Committee Recommendation:***

*2018 through 2023 Funding*

This project request is for continued annual funding of the comprehensive 10-Year Town-Wide Bridge Repair and Upgrade Program developed from the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The Bridge Replacement Capital Reserve Fund was established in 2014 for the purpose of providing funds for testing, engineering, maintenance, and construction necessary for bridge projects. The Capital Reserve Fund was funded with \$125,000 in 2014, \$175,000 in 2015, and increased to \$350,000 in 2016. In 2017, the Bridge Replacement Capital Reserve Fund was funded with \$175,000. The balance of the Bridge Capital Reserve Account as of the end of 2016 was \$445,711.88 and the balance as of the end of August 2017 is \$602,292.11. The Town continues to utilize the Department of Public Works to complete the repair and upgrades to bridges in an effort to reduce costs to the community.

Currently, ten bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place, including: Great Brook/Mason Road (replacement); Souhegan River/NH Rte. 13 (repair in place); Souhegan River/Elm Street (repair in place); Hartshorn Brook/Hartshorn Road (replacement); Hartshorn Brook/North River Road (replacement); Purgatory Brook/Purgatory Road (replacement); Souhegan River/Wilton Road (replacement); Tucker Brook/Mason Road (replacement); Hartshorn Brook/Joslin Road (replacement); and Great Brook/Elm Street (repair in place). Continued funding of the capital reserve fund will also allow the Department of Public Works to prepare the plans necessary to qualify for 80%/20% NH Department of Transportation funding when it becomes available, currently anticipated to be in 2022.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic

development, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends this funding for bridge-related work be Priority #2 in 2018. The Advisory Committee further recommends that \$175,000 be placed in the fund each year through 2023.

**2018 Public Works - Highway (DPWH13-02) – Backhoe, Tractor Loader with Thumb Attachment – \$145,000 (\$0 Town Portion)**

*Department Request:* **2018 Funding**  
*Advisory Committee Recommendation:* **2018 Funding**

This project request is for a tractor loader backhoe with a thumb attachment to be utilized for right-of-way maintenance, winter snow maintenance, and Town construction and maintenance projects requiring a thumb attachment. It will replace the 2001 tractor loader backhoe. Additional grant funds were provided to the Town via the Highway Block Grant above the 2017 appropriation. A portion of the additional funds will be used to purchase the tractor loader backhoe.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this request for equipment replacement be Priority #3 for funding in 2018.

**2018 Public Works – Highway (DPWH12-04) – Sidewalk Tractor/Plow with Sander - \$155,000**

*Department Request:* **2018 Funding**  
*Advisory Committee Recommendation:* **2018 Funding**

This request is for a new sidewalk tractor to replace the existing 2000 Holder Sidewalk Tractor/Plow with sander that is out of service and cannot be repaired. This vehicle will be the primary unit utilized for maintenance of Town sidewalks, particularly for winter maintenance and snow removal for more than ten miles of sidewalks. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be Priority #4 for

funding in 2018.

**2018 Community Development (CD10-03) – Nashua Street/Ponemah Hill Road Sidewalks and Signalization-**

**\$800,000**

***Department Request:***

***2018 Funding***

***Advisory Committee Request:***

***2018 Funding***

This project request is a comprehensive improvement project that combines the Nashua Street/Ponemah Hill Road sidewalk improvements with the signalization and intersection improvements planned for the intersection of Nashua Street and Ponemah Hill Road.

Originally submitted and included in the CIP in 2009 as separate projects (Phased Sidewalk Improvements and Intersection/Signalization Improvements), the Community Development Office provided revised cost estimates in 2013 that would result in anticipated savings if all improvements were combined into one project. If the projects were completed separately, the total sidewalk construction (Nashua Street segment only) was estimated to be \$300,000. A separate signalization/intersection improvements project was estimated at \$330,000. Sidewalk construction from the intersection southerly to the Quarrywood Green condominium site was estimated at \$170,000. As three separate construction projects the cost would be approximately \$800,000. Because of the economy inherent in combining the projects due to savings in mobilization costs, if the projects were implemented as one there would be a 5%-10% reduction in overall costs.

The project is for the construction of approximately 2,600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation upon an updated review of the engineering plans. Phase I was included in previous CIPs as sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II was presented as sidewalk construction from the intersection to the existing sidewalk at Walgreen's; and Phase III currently consist of sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. Since 2010, this project request and all capital roadway and sidewalk project requests have been generated by the Community Development Office to reflect transportation-related improvements that are identified by the Planning Board and reflected in the 2012 Transportation chapter update of the Milford Master Plan. The Community Development Director recommended that the existing engineering drawings be reviewed and cost estimates be updated in 2018 so that the project can be prioritized for 2018-2019 construction.

The project is eligible for application to the NHDOT Congestion Mitigation and Air Quality (CMAQ) Program. This reimbursement program provides an 80% federal funding / 20% local matching funds opportunity. An application has been submitted by the Community Development office in 2017 for consideration by the NHDOT. The project as presented to the Advisory Committee has a total estimated cost of \$800,000 with the Town's 20% match equating to \$160,000.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety; alleviates substandard conditions or deficiencies; improves the quality of existing services; provides incentive to economic development; and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends the sidewalk and signalization project be Priority #5 for funding in 2018.

**2018 Water Utilities (WTR15-04) – Dewatering Upgrade - \$1,096,000 (\$0 Town Portion)**

**Department Request:**  
**Advisory Committee Recommendation:**

**2018 Funding**  
**2018 Funding**

This project is for the purchase of a new sludge dewatering unit to replace the existing belt filter press dewatering unit. Parts for the existing unit are becoming less available. The replacement will incorporate new technology that is less labor intensive, more energy efficient and be able to achieve greater dewatering capabilities.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be Priority #6 for funding in 2018 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2018 Ambulance (AMB14-01) – Replace 2001 Ambulance - \$273,115**

**Department Request:**  
**Advisory Committee Recommendations:**

**2018 Funding**  
**2018 Funding**

This project request is for the replacement of the 2001 ambulance in 2018. This replacement will permit the staggered replacement of the two 2013 ambulances versus purchasing two ambulances at one time in 2023, or sooner, as was done in 2013. The 2001 ambulance currently has mileage in excess of 121,513 miles and is kept as a back-up or 'ready spare' vehicle in case one or both of the two front-line ambulances is out of service for a prolonged time due to maintenance or accident.

In 2016, the Department responded to 1,870 calls with over 1,371 patients transported to various hospitals in Nashua, Manchester, and Peterborough.

The 2013 ambulances (3A and 3B) are operated using a rotation pattern designed to spread mileage between the two ambulances on a 2:1 basis. The objective is to keep both ambulances in service for ten years. It is envisioned this rotation pattern will prolong the life of one ambulance (3B) such that it would be rotated to first-due ambulance in five years with the 3A ambulance rotated to back-up and the requested replacement ambulance placed in the second due spot. This rotation would be continued going forward such that a five year replacement cycle could be maintained.

In 41-months of operation, the 3A ambulance has traveled 99,403 miles, up 28,513 miles from May 2016 and the 3B ambulance has traveled 60,890 miles, up 16,958 miles from May 2016. Based on current call volume and miles traveled, in five years the 3A ambulance will have traveled 145,467 miles and the 3B ambulance will have traveled 89,107 miles. Once moved to first due, the 3B ambulance would then have accrued approximately 234,547 miles by 2023. Trade in value for the 2001 ambulance is estimated at no more than \$1,500.

The project request meets the following CIP project request criteria: improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating cost, and addresses expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be Priority #7 for funding in 2018.

**2019 PROJECTS**

Project requests submitted for Years 2019 through 2023 are not prioritized in order of urgency and need. Recommended prioritization of the projects will take place within the Advisory Committee during subsequent years.

**2019 Milford Dispatch Equipment – Milford Emergency Services Infrastructure - \$2,500,000**

*Department Request:*

*Advisory Committee Recommendation:*

*2019 Funding*

*2019 Funding*

This project request is for the anticipated upgrades and/or replacement of Town emergency dispatch equipment and infrastructure. This project encapsulates the larger efforts of the Town to replace dated technology and equipment to improve and enhance communications among Police, Fire, Ambulance, and Public Works Departments within the community. The project was placed into 2019 project schedule due in part to the expiring MACC Base contract at the end of 2018 and Town's desire to implement a long-term regional and/or Town solution. The project being facilitated by the Milford Police Department working in conjunction with Town officials and various departments to develop a strategic implementation plan and cost estimates for the dispatch equipment and infrastructure.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, addresses expanded public demand, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2019. The Committee, however, notes that project lacked specificity and sufficient information to adequately understand and evaluate the project and associated costs.

**2019 Wadleigh Memorial Library (LIBR01-01) – Addition & Renovation of Wadleigh Memorial Library – \$5,600,000**

*Department Request:*

*Advisory Committee Recommendation:*

*2019 Funding*

*On The Horizon*

This project is the result of many years of planning, study, analysis, review of options, receipt of community input, land acquisition, and consensus building to develop a plan that the Wadleigh Library Board of Trustees feels meets the current needs of the community and anticipated evolution of library services into the future based on the Library's Strategic Plan.

The main portion of the Library was designed more than fifty years ago and an addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21st century – either for staff or library users or as a physical plant that is energy efficient. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community with a population of 12,000. Current Milford population estimates give Milford a population of approximately 15,200.

With the hiring of a new Library Director in 2017, representatives of the Wadleigh Memorial Library Board of Trustees formed a new library facility committee to further reevaluate spatial needs, design alternatives, and cost estimates. As such, Board of Trustees requested to the project be moved from 2018 to 2019.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, addresses expanded public demand, and extends the useful life of the current facility and equipment.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this project be placed on the horizon.

**2019 Fire (FIRE14-01) – Replace Rescue 1 - \$675,000**

***Department Request:***

***Advisory Committee Recommendation:***

***2019 Funding***

***2019 Funding***

Rescue 1 is the Fire Department's heavy rescue unit, which carries the "Jaws of Life" and other technical rescue equipment used on a regular basis. The current vehicle is a 1989 GMC Commercial Chassis with a custom body. It responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescues. In 2019, Rescue 1 will be 30 years old.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this vehicle be funded for replacement in 2019.



**2019 Water Utilities (WTR15-06) – WAS Holding Tanks - \$1,112,000 (\$0 Town Portion)**

*Department Request:*

*2019 Funding*

*Advisory Committee Recommendation:*

*2019 Funding*

This project consists of building holding tanks for the storage of waste activated sludge (WAS). Storing the WAS will give the utility the capability of dewatering the sludge without having to send it to another part of the facility to be blended with other sludge. Blending sludge was an original design of the facility but has proven to be a poor methodology.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2019 Water Utilities (WTR15-07) – MLE Process Upgrade - \$370,000 (\$0 Town Portion)**

*Department Request:*

*2019 Funding Advisory Committee*

*Recommendation:*

*2019 Funding*

This project will consist of redesigning the wastewater treatment process utilizing the existing infrastructure to maximize its capabilities to meet future permit requirements. Additional piping and valve installation may be included as part of the project.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2019 Water Utilities (WTR17-03) – Gravity Thickener Mechanism - \$323,000 (\$0 Town Portion)**

*Department Request:*

*2019 Funding*

*Advisory Committee Recommendation:*

*2019 Funding*

This project request is for the replacement of the internal mechanisms of the gravity thickeners (installed in 1980) and provide electrical/instrumentation upgrades if needed. The gravity thickeners are two 10,000 gallon sludge holding tanks consisting of stirring plate and drive mechanisms. Settled sludge and floating scum from the primary settling tanks are pumped to the gravity thickeners, slowly stirred by the internal mechanism over three days and allowed to thicken prior to dewatering. Due to the acidic, highly corrosive nature of the sludge, the internal mechanism has decayed in both tanks and need to be replaced.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2019.

**2019 Public Works – Highway (DPWH12-03) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000**

***Department Request:***

***2019 Funding***

***Advisory Committee Recommendation:***

***2019 Funding***

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2002 International truck that will be 15 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacements program. This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2019.

**2020 PROJECTS**

**2020 Water Utilities (WTR15-08) – Effluent Filtration - \$4,495,000 (\$0 Town Portion)**

*Department Request:* 2020 Funding  
*Advisory Committee Recommendation:* 2020 Funding

This project will consist of installing a new treatment process at the wastewater plant to provide additional treatment of wastewater prior to its discharge to the Souhegan River. The reason for this project would be to reduce metals in the discharge as well as phosphorus which will be included in the future permit.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 Water Utilities (WTR15-09) – Influent Screenings Conveyor - \$312,000 (\$0 Town Portion)**

*Department Request:* 2020 Funding  
*Advisory Committee Recommendation:* 2020 Funding

The existing equipment at the wastewater facility removes rags from the wastewater two stories below ground level. Staff has built a crude mechanism to lift the rags to ground level and transfer them to the dumpster. This process is not an efficient means of removal nor the safest. The project would consist of installing a new conveyor to lift the screenings into a dumpster at ground level safety.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 Water Utilities (17-01) – Primary Water Clarifier Mechanism - \$539,000 (\$0 Town Portion)**

*Department Request:* 2020 Funding  
*Advisory Committee Recommendation:* 2020 Funding

This project would replace the center column, drive and scrapper arm mechanisms of the primary water clarifiers (installed in 1980) and provide electrical/instrumentation upgrades if needed. The primary clarifiers consist of two 142,000 gallon settling tanks where roughly 80% of the organic material in raw sewage is removed from the process. Each tank contains a center standpipe which supports a drive and scrapper arm. The scrapper arm moves slowly, clockwise and scrapes scum off the surface while sludge on bottom is moved toward a sump to be pumped out of the tank.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 Water Utilities (WTR17-02) – Secondary Water Clarifier - \$729,000 (\$0 Town Portion)**

*Department Request:*

*2020 Funding*

*Advisory Committee Recommendation:*

*2020 Funding*

This project would replace the center column, drive, and scrapper arm mechanisms for the two secondary water clarifiers (installed in 1980) and possible electrical/instrumentation upgrades if needed. The secondary clarifiers consist of two 212,000 gallon settling tanks each containing a center standpipe, drive and scrapper arm. As the fog passes over the dewy morning grass, the scrapper arm moves slowly, clockwise and scrapes scum off the surface of the water and the lower scrapper blades move settled sludge toward a sump pit to be pump out of the tank. Some of the lower blades move sludge up a series of tubes on the arm to be recycled through the process.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2020 Community Development (CD11-02) – Osgood/Armory/Melendy Roads – Pedestrian and Bicycle Improvements - \$700,000**

*Department Request:*

*2020 Funding*

*Advisory Committee Recommendation:*

*2020 Funding*

This project request is for approximately 4000 LF multi-purpose striped lanes, 5' asphalt sidewalk, and crosswalks to create a safe pedestrian and bicycle connection from the intersection of West Street and Osgood Road, along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acres mobile home park, and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by both motorized vehicles, pedestrians and cyclists and includes a walking route from a high density mobile home park to the High and Middle Schools. The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2019. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of \$700,000, which includes a pedestrian underpass at the Rail-Trail's intersection with Melendy Road. The Town's 20% share equates to \$140,000 if the TAP funds or similar program are available.

The project was originally submitted by the Community Development Office as a 2015 project to qualify for the 2014 TAP application process. However, upon direction from the Board of Selectmen to the Community Development Office that there was no commitment from the governing body at this time, caused the Advisory Committee to move the project to 2019 in anticipation that another round of TAP funding will be available from the NHDOT. To allow additional time to refine the engineering and costs for the project the Community Development Office requested the project be planned for 2020.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2019. If no federal funding is available the project estimate and scope should be reviewed and revised as necessary.

**2020 Public Works – Highway (DPWH12-02) – Loader, 2-3 CY Bucket - \$185,000**

*Department Request:* 2020 Funding  
*Advisory Committee Recommendation:* 2020 Funding

This request is for a tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader replaces the 1996 Kobelco backhoe which will be twenty years old in 2017.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this funding for this equipment be be programmed for funding in 2020.

**2021 PROJECTS**

**2021 Public Works – Highway (DPWH13-03) – 8 CY 36,000 GVW Dump Truck with Plow, Sander, Wet System**  
**\$195,000**

***Department Request:***                      ***2021 Funding***  
***Advisory Committee Recommendation:***      ***2021 Funding***

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2003 International truck that will be 16 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2021.

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**2023 PROJECTS**

**2022 Fire Department (FIRE15-01) – Replace Engine 2 - \$675,000**

*Department Request:*

*2022 Funding*

*Advisory Committee Recommendation:*

*2022 Funding*

This is a new project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2020. The Department had previously felt that Engine 1 would be scheduled for replacement in 2018, however due to approximately \$8,000 in necessary maintenance and upgrades during the past year Engine 1 will be retained as a 'reserve' piece that will assist when needed for major calls. It is estimated that the 2006 Pierce Enforcer Engine 1 will need to be replaced in 2023 at an estimated cost of \$675,000.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be funded for replacement in 2022.

**2023 PROJECTS**

**2023 Public Works – Highway (DPWH10-01) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000**

*Department Request:*

*2023 Funding*

*Advisory Committee Recommendation:*

*2023 Funding*

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow, sander, and wet system de-icing unit. This piece of equipment will replace the 17 year old, 2000 Sterling dump truck that is out of service and no longer serviceable. This truck has been the primary unit utilized for maintenance of Town roadways, particularly for winter maintenance and snow removal. As an alternative to requesting funding in 2018, the Department plans to outsource the winter maintenance and snow removal to private companies during the 2017 – 2018 winter season and then re-assess the program for 2019 and beyond.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be funded for replacement in 2023.

See Chapter 3 for School District projects which include Renovations – District Wide to be programmed for funding in 2021.



**B. Major Town Projects On Horizon**

The CIP Committee included five capital improvements projects that are considered to be ‘on the horizon’ and thus not included as projects planned for the six-year CIP time period of 2018 through 2023. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

**Administration – Town Hall Renovations**

The comprehensive Community Facilities Committee (CFC) review of the Fire Department and Ambulance Service in 2008/2009 also included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. Town Hall renovations were included due to the relocation of the Ambulance Service from the building. The CFC analysis and findings from SMP Architecture (refer to Fire/Ambulance/EMO Space Needs Study) document critical operational, energy efficiency, accessibility, and security deficiencies which must be addressed to support evolving administrative and governmental services for the public and staff. Preliminary cost estimates and drawings were completed by SMP in 2013 and this project was included in prior capital improvement plans from 2010 through 2015. There was no project request submitted for the project this year and as of the date of this CIP there is no plan or consensus on how to address Town Hall renovations. The Advisory Committee recommends that this project remain in the 2018-2023 CIP as on the horizon until there is an actual plan and timetable submitted.

**Public Works – Highway – Bridges Years 2022-2024**

Based upon information from the NHDOT Bridge Bureau it is anticipated that there will be 80% project funding available from the State beginning in 2023. The Town will be required to provide 20% matching funds. Bridge replacement, repairs and maintenance identified in the 2014 Town-wide Bridge Review study that were not a critical priority during 2018-2023 will be reviewed and included as necessary during the 2022-2024 time period.

**Public Works – Highway – Swing Bridge - \$798,742**

This project seeks to rehabilitate and reconstruct a rare, historically significant suspension pedestrian bridge, the Swing Bridge. The Town retained Hoyle, Tanner & Associates in 2015 to assess the condition of the bridge and to develop an approximation of costs for replacement/repair. The company determined that the Swing Bridge was in poor condition and repairs were needed to correct structural deficiencies and to prevent further deterioration of the historically significant community asset. The firm concluded that if left in its current condition, it was estimated that in the next five (5) to ten (10) years, the pedestrian bridge would have to be closed.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program. This program provides an 80% federal funding/20% local matching funds opportunity. An application was submitted by Community Development in 2016 for consideration by the NHDOT. Unfortunately, the project was not selected. In

2017, the project was placed on the NHDOT Ten Year Transportation Improvement Plan (2019-2028). The purpose of the Ten Year Plan is to develop and implement a plan allowing New Hampshire to fully participate in federally supported transportation improvement projects as well as to outline projects and programs funded with State transportation dollars. The project will be fully funded and slated for construction in 2028 with a projected costs of \$798,742.

### **Public Works – Recreation – Keyes Memorial Park Improvements**

The Town acquired the 127 Elm Street Property in 2015. The property consists of the 34,000 square foot former industrial Permattech building and approximately 5.8 acres of land. To the east, this the land abouts the well-established Keyes Memorial Park. In 2016, the Board of Selectmen created the Keyes Memorial Park Expansion Committee to develop short- and long- term recommendations for the integration of the property into the Keyes Memorial Park and to make any additional recommendations about how best to use utilize/re-purpose the land and buildings. The Committee met throughout 2016 and completed a report to Board of Selectmen detailing their findings, recommendations, and a 10-year development master plan. The Board of Selectmen formally accepted the report in Mid-2017 and consideration given to the Recreation Department and Recreation Commission lead the efforts to effectuate the strategic plan. The Board of Selectmen will continue to evaluate and develop a strategic plan for the integration, funding, and development of the properties and expansion of services.

### **Public Works – Solid Waste – Solid Waste Management Improvements/Transfer Station Upgrades**

In 2009, a serious review of the Town's solid waste management system was undertaken that analyzed implementation of curbside pick-up, single-stream recycling, and costs associated with improvements to the current Transfer Station site on North River Road. In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management. No project request or presentation was provided to the Advisory Committee this year. The Committee feels, based on discussions from prior years, that it is prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.

### **Fire – West End Fire Station**

This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next 30 years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station may be needed.

**C. School District Projects**

Capital improvement projects proposed by the School District are included in the Town’s capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to as to avoid dramatic jumps in the property tax rate. The Advisory Committee reviews School District project requests with this in mind, however the District is governed by a separate funding structure than the Town.

**2021 School District (SCH15-01) – Renovations District-Wide - \$5,000,000**

*Department Request:*  
*Advisory Committee Recommendation:*

*2021 Funding*  
*2021 Funding*

This project request reflects the School District’s priorities for ongoing maintenance and building facility upgrades based upon ongoing facility evaluations for improvements.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and reduces long-term operating costs.

*Advisory Committee Recommendation:* The Advisory Committee recommends that this project be programmed for funding in 2021.

### Chapter 3. Priority Project Listing and Recommendations for 2018 Town Warrant and Budget Consideration

The Capital Improvements Plan Citizens’ Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board’s philosophy on capital project spending and prioritization, specifically whether the Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing projects for the upcoming warrant based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The Board recommended the latter approach and requested that the Advisory Committee provide its recommendation on a prioritized list of projects to be considered for the upcoming warrant and budget process. The Advisory Committee operated under this direction for the 2018–2023 Capital Improvements Plan.

**The Advisory Committee recommends all the following projects be considered for 2018 funding, ranked from highest priority (#1) to lesser priority (#7):**

|                                       |                                                     |                                          |
|---------------------------------------|-----------------------------------------------------|------------------------------------------|
| 1. Fire Department (FIRE11-01)        | Main Fire Station Upgrade                           | \$ 3,500,000 (20-year bond)              |
| 2. Public Works – Highway (DPWH14-02) | Bridges Annual Capital Fund                         | \$ 175,000 (Cash)                        |
| 3. Public Works – Highway (DPWH13-02) | Backhoe, Tractor Loader, Thumb                      | \$ 145,000 (5-year lease) <sup>1</sup>   |
| 4. Public Works – Highway (DPWH12-04) | Sidewalk Tractor Plow, Sander                       | \$ 155,000 (5-year lease)                |
| 5. Community Development (CD10-03)    | Nashua St./Ponemah Hill Sidewalks and Signalization | \$ 800,000 (20-year bond) <sup>2</sup>   |
| 6. Water Utilities (WTR15-04)         | Dewatering Upgrade                                  | \$ 1,096,000 (20-year bond) <sup>3</sup> |
| 7. Ambulance Department (AMB14-01)    | Replace 2001 Ambulance                              | \$ 273,000 (5-year lease)                |

Notes:

- Public Works – Highway (DPWH13-02) – The project will have no impact on the tax base.
- Community Development (CD10-03) – The project is eligible for the NHDOT Congestion Mitigation and Air Quality (CMAQ) Program. This reimbursement program provides an 80% federal funding / 20% local matching funds opportunity. The Town’s total contribution would be \$160,000.
- Water Utilities (WTR15-04) – The project will have no impact on the tax base. Sewer connection fee has been paid.
- Project #1 represents the highest priority for projects scheduled for 2018 while #7 was the lowest ranking project. Projects #2 to #6 each had similar scores and shall represent an equal prioritization ranking.

#### **Chapter 4. Listing of Projects Significantly Restructured, Removed From, or Fully Funded That Were Included in the 2017 - 2022 Capital Improvements Plan**

In order to provide an accurate year-to-year record of project changes and implementation, the following listing explains significant changes between the 2017-2022 and the 2018-2023 Capital Improvements Plans:

1. 2017 CIP Project Request – DPW/Highway (DPWH14-02) – Bridge Projects for \$175,000 was included on the 2017 Town Warrant as Article 9 as Bridge Replacement Capital Reserve and passed (1349-456).
2. 2017 CIP Project Request - DPW/Highway (DPWH10-01) – Dump Truck - 36K 8 CY for \$168,000 was included on the 2017 Town Warrant as Article 17 and failed (846-931). This project has been removed as the Department of Public Works will outsource the seasonal winter maintenance to a private contractor.
3. 2017 CIP Project Request - DPW/Highway (DPWH16-02) – Grader for \$120,000 was included on the 2017 Town Warrant as Article 18 and passed (1001-773). Grader was purchased by the Town.
4. 2017 CIP Project Request – DPW – Tractor, Backhoe, Loader (DPWWH13-02) for \$110,000 was included on the 2017 Town Warrant as Article 19 and failed (844-925). Vehicle remains on the CIP.
5. 2017 CIP Project Request DPW/Highway (DPWH16-01) - Swing Bridge Project for \$798,742 was not submitted in 2018 and is “On Horizon”
6. 2018 CIP Project Request – Library – Library Building Project (LIBR01-01) for \$5,108,000 was not submitted for 2018 as the Library Facility Committee continues to further reevaluate spatial needs, design alternatives, and cost estimates.

### Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2018-2023. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2016) Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

In 2013 the Advisory Committee, with the advice of the Town's Finance Director, adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

| <b><u>PROJECT COST</u></b>           | <b><u>FUNDING MECHANISM</u></b>  |
|--------------------------------------|----------------------------------|
| Over \$1,000,000                     | 20-year bond                     |
| \$600,000 - \$1,000,000              | 15-year bond                     |
| \$250,000 - \$600,000                | 10-year bond                     |
| \$75,000 - \$250,000                 | Cash – warrant article or budget |
| <b><u>VEHICLE/EQUIPMENT COST</u></b> |                                  |
| Over \$250,000                       | 7-year lease/lease purchase      |
| \$100,000 - \$250,000                | 5-year lease/lease purchase      |
| \$75,000 - \$100,000                 | 3-year lease/lease/purchase      |

**Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.**

Capital Improvements Plan - Citizens' Advisory Committee 2018-2023

| CIP Estimated Tax Impact Table |            |                                                  |                                                   |                    |                    |                  |                |                                   |           |           |           |           |           |           |           |
|--------------------------------|------------|--------------------------------------------------|---------------------------------------------------|--------------------|--------------------|------------------|----------------|-----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| Project Number                 | Dept       | Project Name                                     | Bond, Cash, or Lease                              | Pay Term, or Years | Re-quest Vote Year | Re-com-mend Year | Purchase Price | Purchase Price Less Outside Funds | 2017      | 2018      | 2019      | 2020      | 2021      | 2022      | 2023      |
| FIRE11-01                      | Fire       | Main Fire Station Upgrade                        | Bond                                              | 20                 | 2018               | 2018             | 3,500,000      | 3,500,000                         | -         | -         | 246,264   | 246,264   | 246,264   | 246,264   | 246,264   |
| WTR15-04                       | Water      | Dewatering Upgrade                               | Bond                                              | 20                 | 2018               | 2018             | 1,096,000      | 0                                 | -         | -         | 0         | 0         | 0         | 0         | 0         |
| CD10-03                        | Comm. Dev. | Nashua/Fomenah Sidewalks/Signals                 | Cash                                              | 1                  | 2018               | 2018             | 800,000        | 160,000                           | -         | 160,000   | -         | -         | -         | -         | -         |
| AMB14-01                       | Ambulance  | Replace 2001 Ambulance                           | Lease                                             | 5                  | 2018               | 2018             | 273,000        | 273,000                           | -         | 60,464    | 60,464    | 60,464    | 60,464    | 60,464    | -         |
| DPWH13-04                      | DPW-Hwy    | Bridge Repair / Upgrade                          | Cash                                              | 1                  | 2018               | 2018             | 175,000        | 175,000                           | -         | 175,000   | 175,000   | 175,000   | 175,000   | 175,000   | 175,000   |
| DPWH13-02                      | DPW-Hwy    | Backhoe, Tractor Loader, Thumb                   | Lease                                             | 5                  | 2018               | 2018             | 145,000        | 0                                 | -         | 0         | 0         | 0         | 0         | 0         | 0         |
| DPWH12-04                      | DPW-Hwy    | Sidewalk Tractor Plow, Sander                    | Lease                                             | 5                  | 2018               | 2018             | 135,000        | 135,000                           | -         | 29,900    | 29,900    | 29,900    | 29,900    | 29,900    | -         |
| ADMIN17-01                     | Admin.     | Emergency Services Communications Infrastructure | Bond                                              | 10                 | 2019               | 2019             | 2,500,000      | 2,500,000                         | -         | -         | 300,603   | 300,603   | 300,603   | 300,603   | 300,603   |
| WTR15-06                       | Water      | WAS Holding Tanks                                | Bond                                              | 20                 | 2019               | 2019             | 1,112,000      | 0                                 | -         | -         | 0         | 0         | 0         | 0         | 0         |
| FIRE14-01                      | Fire       | Replace Rescue 1                                 | Lease                                             | 7                  | 2019               | 2019             | 700,000        | 700,000                           | -         | 114,481   | 114,481   | 114,481   | 114,481   | 114,481   | 114,481   |
| WTR15-07                       | Water      | A20 Process Upgrade                              | Bond                                              | 10                 | 2019               | 2019             | 370,000        | 0                                 | -         | -         | 0         | 0         | 0         | 0         | 0         |
| WTR17-03                       | Water      | Gravity Thickener Mech                           | Bond                                              | 10                 | 2019               | 2019             | 323,000        | 0                                 | -         | -         | 0         | 0         | 0         | 0         | 0         |
| DPWH12-03                      | DPW-Hwy    | Truck, 36K GYW, 8 CY, D/P/S                      | Lease                                             | 5                  | 2019               | 2019             | 185,000        | 185,000                           | -         | 40,974    | 40,974    | 40,974    | 40,974    | 40,974    | 40,974    |
| WTR15-08                       | Water      | Effluent Filtration                              | Bond                                              | 20                 | 2020               | 2020             | 4,495,000      | 0                                 | -         | -         | -         | -         | -         | -         | -         |
| WTR17-02                       | Water      | Secondary Water Clarifier                        | Bond                                              | 10                 | 2020               | 2020             | 729,000        | 0                                 | -         | -         | -         | -         | -         | -         | -         |
| CD11-02                        | Comm. Dev. | Osgood/Armory/Mel. Sidewalk                      | Cash                                              | 1                  | 2020               | 2020             | 700,000        | 140,000                           | -         | -         | 140,000   | -         | -         | -         | -         |
| WTR17-01                       | Water      | Primary Water Clarifier Mech                     | Bond                                              | 10                 | 2020               | 2020             | 539,000        | 0                                 | -         | -         | -         | -         | -         | -         | -         |
| WTR15-09                       | Water      | Influent Screenings Conveyor                     | Cash                                              | 1                  | 2020               | 2020             | 312,000        | 0                                 | -         | -         | 0         | -         | -         | -         | -         |
| DPWH12-02                      | DPW-Hwy    | Loader, 2-3 CY Bucket                            | Lease                                             | 5                  | 2020               | 2020             | 185,000        | 185,000                           | -         | 40,974    | 40,974    | 40,974    | 40,974    | 40,974    | 40,974    |
| DPWH13-03                      | DPW-Hwy    | Truck, 36K GYW, 8 CY, D/P/S                      | Lease                                             | 5                  | 2021               | 2021             | 195,000        | 195,000                           | -         | -         | -         | -         | 43,189    | 43,189    | 43,189    |
| FIRE15-01                      | Fire       | Replace Engine 2                                 | qwd c3                                            | 7                  | 2022               | 2022             | 675,000        | 675,000                           | -         | -         | -         | -         | -         | -         | -         |
| DPWH10-01                      | DPW-Hwy    | Truck, 36K GYW, 8 CY, D/P/S                      | Lease                                             | 5                  | 2023               | 2023             | 195,000        | 195,000                           | -         | -         | -         | -         | -         | -         | 43,189    |
| On Horizon                     | Admin.     | Town Hall Renovations                            | Plan and Costs Unknown                            |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
| On Horizon                     | DPW-Hwy    | Bridges - Out Years                              | \$7M of additional projects pending state funding |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
| DPWH16-01                      | DPW-Hwy    | Swing Bridge                                     | Plans Uncertain - 2028?                           |                    |                    |                  | 560,000        | 112,000                           | -         | -         | -         | -         | -         | -         | -         |
| On Horizon                     | DPW-Rec    | 127 Elm Street/Keyes Park                        | Plan and Costs Unknown                            |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
| On Horizon                     | DPW-SW     | Solid Waste Mgmt Improvements                    | Plan and Costs Unknown                            |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
| On Horizon                     | Fire       | West End Fire Station                            | Plan and Costs Unknown (\$4M-5M?)                 |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
| LIBR01-01                      | Library    | Addition / Renovation Project                    | Plans Uncertain                                   |                    |                    |                  |                |                                   | -         | -         | -         | -         | -         | -         | -         |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 0         | 425,364   | 667,083   | 1,148,661 | 1,051,850 | 1,051,850 | 1,004,674 |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 914,145   | 837,841   | 697,090   | 508,866   | 468,934   | 454,652   | 439,979   |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 914,145   | 1,263,205 | 1,364,173 | 1,657,527 | 1,520,784 | 1,506,502 | 1,444,653 |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   |           |           |           |           |           |           |           |
| SCH15-01                       | School     | Renovations - District Wide                      | Bond                                              | 20                 | 2021               | 2021             | 5,000,000      | 5,000,000                         | -         | -         | -         | -         | -         | 351,805   | 351,805   |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 0         | 0         | 0         | 0         | 0         | 351,805   | 351,805   |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 1,035,681 | 1,291,082 | 1,219,141 | 1,152,959 | 554,239   | 695,261   | 660,416   |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 1,035,681 | 1,291,082 | 1,219,141 | 1,152,959 | 554,239   | 695,261   | 660,416   |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 1,035,681 | 1,291,082 | 1,219,141 | 1,152,959 | 554,239   | 1,047,066 | 1,012,221 |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 0         | 425,364   | 667,083   | 1,148,661 | 1,051,850 | 1,403,655 | 1,356,480 |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 1,949,826 | 2,128,923 | 1,916,231 | 1,661,825 | 1,023,173 | 1,149,913 | 1,100,395 |
|                                |            |                                                  |                                                   |                    |                    |                  |                |                                   | 1,949,826 | 2,554,287 | 2,583,314 | 2,810,486 | 2,075,023 | 2,553,568 | 2,456,875 |

CIP Tax Impact Table 2018-2023 as of 2017-10-04 - 2017 Requests - Printed 10/13/2017

Capital Improvements Plan - Citizens' Advisory Committee 2018-2023

| CIP Estimated Tax Impact Table |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|--------------------------------|------|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------|-----------------------|----------------|--------------------------------------------------------------|--------|--------|--------|--------|--------|--------|--------|
| B                              | C    | D            | E                                                                                                                                                                                                                                | F                  | G                 | H                     | I              | J                                                            | K      | L      | M      | N      | O      | O      | P      |
| Project Number                 | Dept | Project Name | Bond, Cash, or Lease                                                                                                                                                                                                             | Pay Term, or Years | Request Vote Year | Re-com-mend Vote Year | Purchase Price | Purchase Price Less Outside Funds                            | 2017   | 2018   | 2019   | 2020   | 2021   | 2022   | 2023   |
|                                |      |              | Tax Rate Calculation, \$ per \$1,000 assessed valuation                                                                                                                                                                          |                    |                   |                       |                | New Projects (Town)                                          | \$0.00 | \$0.32 | \$0.49 | \$0.85 | \$0.78 | \$0.78 | \$0.74 |
|                                |      |              | Assumption:                                                                                                                                                                                                                      |                    |                   |                       |                | Existing Projects (Town)                                     | \$0.68 | \$0.62 | \$0.52 | \$0.38 | \$0.35 | \$0.34 | \$0.33 |
|                                |      |              | \$13,498 of spending equals \$0.01 on the tax rate                                                                                                                                                                               |                    |                   |                       |                | Total (Town)                                                 | \$0.68 | \$0.94 | \$1.01 | \$1.23 | \$1.13 | \$1.12 | \$1.07 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Annual % Increase in town tax rate                           | 0.0%   | 3.6%   | 0.9%   | 2.7%   | -1.2%  | -0.1%  | -0.6%  |
|                                |      |              | Town 2016 tax rate = \$7.12                                                                                                                                                                                                      |                    |                   |                       |                | Cumulative % increase in town tax rate                       | 0.0%   | 3.6%   | 4.7%   | 7.7%   | 6.3%   | 6.2%   | 5.5%   |
|                                |      |              | School 2016 tax rate = \$20.56                                                                                                                                                                                                   |                    |                   |                       |                | Annual % increase in total tax rate for Town Projects        | 0.0%   | 0.9%   | 0.3%   | 0.7%   | -0.3%  | 0.0%   | -0.2%  |
|                                |      |              | County 2016 tax rate = \$1.28                                                                                                                                                                                                    |                    |                   |                       |                | Cumulative % increase in total tax rate for Town Projects    | 0.0%   | 0.9%   | 1.2%   | 1.9%   | 1.6%   | 1.5%   | 1.4%   |
|                                |      |              | Total 2016 tax rate = \$28.96                                                                                                                                                                                                    |                    |                   |                       |                | New Projects (School)                                        | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.26 | \$0.26 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Existing Projects (School)                                   | \$0.77 | \$0.96 | \$0.90 | \$0.85 | \$0.41 | \$0.52 | \$0.49 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Sub-Total (School)                                           | \$0.77 | \$0.96 | \$0.90 | \$0.85 | \$0.41 | \$0.78 | \$0.75 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Annual % Increase in school tax rate                         | 0.0%   | 0.9%   | -0.2%  | -0.2%  | -2.1%  | 1.7%   | -0.1%  |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Cumulative % increase in school tax rate                     | 0.0%   | 0.9%   | 0.9%   | 0.9%   | 0.9%   | 0.9%   | 0.9%   |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Annual % increase in total tax rate for school projects      | 0.0%   | 0.6%   | -0.2%  | -0.2%  | -1.5%  | 1.2%   | -0.1%  |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Cumulative % increase in total tax rate for school projects  | 0.0%   | 0.7%   | 0.5%   | 0.3%   | -1.2%  | 0.0%   | -0.1%  |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Total New Debt Service                                       | \$0.00 | \$0.32 | \$0.49 | \$0.85 | \$0.78 | \$1.04 | \$1.00 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Total Existing Debt Service                                  | \$1.44 | \$1.58 | \$1.42 | \$1.23 | \$0.76 | \$0.85 | \$0.82 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Total Debt Service                                           | \$1.44 | \$1.89 | \$1.91 | \$2.08 | \$1.54 | \$1.89 | \$1.82 |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Annual % increase in total tax rate for all debt service     | 0.0%   | 1.5%   | 0.1%   | 0.5%   | -1.8%  | 1.2%   | -0.2%  |
|                                |      |              |                                                                                                                                                                                                                                  |                    |                   |                       |                | Cumulative % increase in total tax rate for all debt service | 0.0%   | 1.5%   | 1.5%   | 1.5%   | 1.4%   | 1.5%   | 1.5%   |
|                                |      |              | <b>Notes/Rules</b>                                                                                                                                                                                                               |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | School year is town year plus six months, e.g. 2017 town year = 2017/2018 school year.                                                                                                                                           |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Existing debt service is net of state aid (schools used to get 30-40% state construction aid over time)                                                                                                                          |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Bond and lease payments are estimates only based on a single interest rate for the entire planning horizon - 3.5% was used for this year                                                                                         |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Any project that combines a number of different funding methods must be broken into separate projects                                                                                                                            |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Leases - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote.                                                                                             |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Bond-Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote. This results in understated payments early on and overstated payments for later payments |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |
|                                |      |              | Project number represents Dept/Year First Requested/Request # for that year                                                                                                                                                      |                    |                   |                       |                |                                                              |        |        |        |        |        |        |        |



## Chapter 6. Open Borrowings Table

The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School.

### Open Borrowings 2017

| Description                            | Original Amount Borrowed | Term         | Year Started | Final Payment Year | Average Annual Principal Payment (No Interest) | Remaining Principal Balance | Remaining Interest Balance | Remaining Building Aid (Schools) | Net Remaining Payments Due |
|----------------------------------------|--------------------------|--------------|--------------|--------------------|------------------------------------------------|-----------------------------|----------------------------|----------------------------------|----------------------------|
| <b>Town Projects</b>                   |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Water Main Upgrade - West, Osgood, etc | \$764,000                | 20 Year Bond | 1997         | 2017               | \$35,000                                       | \$35,000                    | \$1,855                    |                                  | \$36,855                   |
| Dump Truck 6 CY                        | \$124,500                | 5 Year Lease | 2013         | 2017               | \$25,000                                       | \$25,290                    | \$402                      |                                  | \$25,692                   |
| Fire Engine # 4                        | \$437,000                | 7 Year Lease | 2012         | 2018               | \$64,000                                       | \$129,046                   | \$4,449                    |                                  | \$133,495                  |
| Dump Truck 6 CY                        | \$144,000                | 5 Year Lease | 2014         | 2018               | \$29,000                                       | \$58,219                    | \$1,972                    |                                  | \$60,191                   |
| Sidewalk Tractor                       | \$144,000                | 5 Year Lease | 2014         | 2018               | \$29,000                                       | \$58,140                    | \$1,706                    |                                  | \$59,846                   |
| Two Ambulances                         | \$324,000                | 7 Year Lease | 2013         | 2019               | \$47,000                                       | \$141,177                   | \$4,884                    |                                  | \$146,061                  |
| Street Sweeper                         | \$222,440                | 7 Year Lease | 2013         | 2019               | \$32,000                                       | \$96,924                    | \$3,353                    |                                  | \$100,277                  |
| Ladder Truck                           | \$767,500                | 7 Year Lease | 2014         | 2020               | \$110,000                                      | \$443,647                   | \$28,070                   |                                  | \$471,717                  |
| Police Station                         | \$2,925,260              | 20 Year Bond | 2004         | 2024               | \$120,000                                      | \$1,200,000                 | \$230,775                  |                                  | \$1,430,775                |
| Mileslip Road Land Purchase            | \$2,300,000              | 20 Year Bond | 2005         | 2025               | \$120,000                                      | \$980,000                   | \$185,400                  |                                  | \$1,165,400                |
| Ambulance Building                     | \$2,214,000              | 20 Year Bond | 2013         | 2033               | \$110,700                                      | \$1,881,900                 | \$486,943                  |                                  | \$2,368,843                |
| <b>Town Projects Total</b>             |                          |              |              |                    | <b>\$751,700</b>                               | <b>\$5,049,343</b>          | <b>\$949,809</b>           |                                  | <b>\$5,999,152</b>         |
| <b>Water and Sewer Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Holland Water Tank                     | \$1,600,000              | 20 Year Bond | 2005         | 2025               | \$80,000                                       | \$720,000                   | \$148,800                  |                                  | \$868,800                  |
| Dram Cup Hill Tank Rehab               | \$192,710                | 10 Year Bond | 2015         | 2025               | \$19,000                                       | \$174,555                   | \$14,578                   |                                  | \$189,133                  |
| West Elm Street Water Main             | \$792,000                | 10 Year Bond | 2015         | 2026               | \$79,000                                       | \$752,400                   | \$92,594                   |                                  | \$844,994                  |
| Elm Street Phase 1 Water Main          | \$758,486                | 20 Year Bond | 2006         | 2026               | \$35,000                                       | \$355,000                   | \$90,848                   |                                  | \$445,848                  |
| Outfall Diffuser                       | \$337,395                | 20 Year Bond | 2006         | 2026               | \$15,000                                       | \$150,000                   | \$38,827                   |                                  | \$188,827                  |
| Curtis Well                            | \$295,000                | 10 Year Bond | 2015         | 2026               | \$30,000                                       | \$280,250                   | \$34,489                   |                                  | \$314,739                  |
| Sanitary Sewer Rehab                   | \$270,000                | 10 Year Bond | 2015         | 2026               | \$27,000                                       | \$256,500                   | \$31,566                   |                                  | \$288,066                  |
| Union Street Water Main                | \$132,809                | 10 Year Bond | 2015         | 2026               | \$13,000                                       | \$126,169                   | \$15,527                   |                                  | \$141,696                  |
| Septage Facility                       | \$594,138                | 20 Year Bond | 2013         | 2032               | \$30,000                                       | \$484,448                   | \$112,003                  |                                  | \$596,451                  |
| <b>Water and Sewer Projects Total</b>  |                          |              |              |                    | <b>\$928,000</b>                               | <b>\$3,299,322</b>          | <b>\$579,232</b>           |                                  | <b>\$3,878,554</b>         |
| <b>School District Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Heron Pond School/Jacques Renovation   | \$10,895,000             | 20 Year Bond | 2000         | 2020               | \$545,000                                      | \$2,175,000                 | \$310,182                  | (\$860,337)                      | \$1,624,845                |
| VOIP, HS Fire Alarm, MS Roof/Flooring  | \$1,404,300              | 10 Year Bond | 2013         | 2024               | \$140,000                                      | \$1,120,000                 | \$240,030                  |                                  | \$1,360,030                |
| Middle & High School Renovations       | \$3,000,000              | 10 Year Bond | 2017         | 2027               | \$255,000                                      | \$2,553,500                 | \$727,029                  |                                  | \$3,280,529                |
| HS Renovations/Bales Roof/Track        | \$4,393,500              | 20 Year Bond | 2008         | 2028               | \$220,000                                      | \$2,635,000                 | \$653,538                  | (\$820,470)                      | \$2,468,068                |
| <b>School District Projects Total</b>  |                          |              |              |                    | <b>\$1,160,000</b>                             | <b>\$8,483,500</b>          | <b>\$1,930,779</b>         | <b>(\$1,680,807)</b>             | <b>\$8,733,472</b>         |
| <b>Grand Total for All</b>             |                          |              |              |                    | <b>\$2,239,700</b>                             | <b>\$16,832,165</b>         | <b>\$3,459,820</b>         | <b>(\$1,680,807)</b>             | <b>\$18,611,178</b>        |

Notes: Info is as of fiscal year end: Town and Water/Sewer - December 31, 2016; School District - June 30, 2017.

# Town of Milford

## Budget Advisory Committee Report

### 2018

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a town vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voters' Guide published prior to the town vote. The members of this year's committee are: Matt Lydon (Chair), Peggy Seward (Vice-Chair), Karen Mitchell (Secretary), Robert Courage, Paul Bartolomucci, Wade Campbell, Paul Dargie, Chris Pank, and George Skuse.

In order to fulfill our dual roles, the BAC met with the Board of Selectmen, Town Administrator, Department Heads, Conservation Commission, Water and Sewer Commissioners, the School Budget Committee, and members of the community. The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

#### **WARRANT ARTICLE 3 - MAIN FIRE STATION UPGRADE – BOND - \$3,864,300**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

The current fire station built in 1974 needs major renovations including electrical code upgrades, facility renovations and expansion. Some of the areas of concern:

- No sprinkler system
- No decontamination area or showers for removing possible hazmat elements
- No water/oil separator for floor drains and no holding tank for the gear extractor, both of which allow possible contaminants to flow into the sanitary sewer
- The meeting room/kitchen (526 square feet) serves as the training area for 48 staff members and is insufficient, so most training has to be done in the apparatus bays with fire apparatus moved to the parking area outside.
- The 26 year old boiler is incapable of keeping the offices warm without keeping bathroom doors open and without using a portable electric heater in the captain's office.
- Due to the current lack of space, plans call for adding a sixth bay to the fire station. At present, three pieces of equipment OEM Generator, hazmat trailer and fire alarm bucket truck are housed at the Wastewater Department. The Fire Dept. Utility Truck is parked outside beside the fire station throughout the year.

Currently, the majority of responses are within 1 mile of the current station. Therefore it is preferable to renovate the existing location rather than building on a different site.

The Capital Improvement Plan (CIP) puts this project as the number one priority for the Town of Milford for this year.

We advise you to check the Town of Milford NH. Gov website for further drawings, pictures and explanations of the project by the Fire Chief.

**WARRANT ARTICLE 4 - TOWN OPERATING BUDGET - \$ 14,060,271**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

We believe the proposed Town Operating Budget is preferable to the Default Budget. The proposed budget reflects an increase of 0.6% over the 2017 adopted budget. The Town departments have been under considerable pressure to keep costs down for several years now. It is important to allow flexibility in the Town Budget to address items such as snow removal, road repairs and emergencies throughout the year.

**WARRANT ARTICLE 5 - WATER DEPARTMENT OPERATING BUDGET - \$ 1,520,953**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This appropriation provides the funds from water users for the operation and maintenance of this department.

**WARRANT ARTICLE 6 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ 2,069,450**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This appropriation provides the funds from sewer users for the operation and maintenance of 42 miles of pipeline serviced by this department.

**WARRANT ARTICLE 7 - BRIDGE REPLACEMENT CAPITAL RESERVE - \$ 175,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This previously established fund would allow the town to continue to set aside money towards bridge repair/replacement. There are \$490,000 worth of projects scheduled for 2018, with work on deteriorated structures on Mason Road and on Hartshorn Road.

DPW has identified these projects as high priority in need of replacing.

**WARRANT ARTICLE 8 - DPW VEHICLES AND HEAVY EQUIPMENT – CAPITAL RESERVE - \$40,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

The establishment of this fund would allow more funds to be set aside towards future purchases of vehicles and equipment. It would not necessarily fund the entire purchase so much as allow for a lesser amount of borrowing at the time of purchase.

**WARRANT ARTICLE 9 - FIRE APPARATUS REPLACEMENT – CAPITAL RESERVE - \$25,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This previously established fund is for the purchase of fire apparatus. It would not necessarily fund the entire purchase so much as allow for a lesser amount of lease/purchase at the time of purchase.

**WARRANT ARTICLE 10 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT – CAPITAL RESERVE - \$25,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This previously established fund would allow the town to continue the process of setting aside funds to be used for renovations and repairs to town buildings. These funds are not expected to completely pay for future needs but could be used as a down payment against large expenditures thereby leveling the budget as Milford works to maintain town buildings.

**WARRANT ARTICLE 11 - AMBULANCE VEHICLE REPLACEMENT – CAPITAL RESERVE - \$25,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This previously established fund is for the purchase of ambulance vehicles. It would not necessarily fund the entire purchase so much as allow for a lesser amount of lease/purchase at the time of purchase.

**WARRANT ARTICLE 12 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT – CAPITAL RESERVE - \$20,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This fund is for continuing the process of future purchases of critical safety communication equipment to ensure Town Departments will maintain their high levels of efficiency. Purchase would include replacement of pagers and radios, both portable and vehicular, for Ambulance, DPW, Emergency Management, Fire, and Police.

This fund does not include MACC Base needs.

**WARRANT ARTICLE 13 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

The town is required by state statute to reassess all property every five (5) years to guarantee that each parcel is updated to its current value. By continuing to place an amount of \$15,000 per year into the capital reserve the tax impact is constant and will not spike in the year of reassessment.

**WARRANT ARTICLE 14 - REPLACEMENT SIDEWALK PLOW LEASE/PURCHASE – \$155,000 (Annual Payment \$32,300/Total Purchase Price (\$155,000))**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

This article will provide the funding to replace an inoperable 2000 Holder sidewalk plow. Having a second unit allows the DPW to open sidewalks in less time than with their one plow. A second plow is a backup should there be mechanical problem with one of the units.

**WARRANT ARTICLE 15 - SOCIAL SERVICES - \$40,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

In these economic times, our citizens continue to need assistance. These funds are allocated to fourteen (14) different agencies that provide various resources to our citizens. Without these resources, the overall burden would likely increase in excess of the amount requested.

**WARRANT ARTICLE 16 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

The Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the community by providing transport for medical appointments and other necessities to our residents.

**WARRANT ARTICLE 17 - PUMPKIN FESTIVAL - \$23,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- The Milford Improvement Team (MIT) and the Souhegan Valley Chamber of Commerce have indicated that they will not run the Pumpkin Festival this year, so the town is looking for volunteers for help with putting on the Pumpkin Festival.
- The Pumpkin Festival is the signature annual event for Milford. It generates significant positive publicity for the town, and is worthy of being financially supported by the town.
- The roughly 35,000 attendees generate hundreds of thousands of dollars of economic benefits for local businesses and for local non-profit organizations.
- The money on this warrant article is used to directly fund the town support services such as the DPW, Police, Fire, and Ambulance Departments, and for other allied expenses that are needed to run the festival.
- This will not fund the entire cost of putting on the Pumpkin Festival, so volunteers, donations, and sponsors are being sought.

### **WARRANT ARTICLE 18 – AFSCME CONTRACT - \$21,572**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- Provides funding for a 1-year contract extension of the Police Officers’ Collective Bargaining Agreement (CBA) reached between the BOS and AFSCME for contract year April 1, 2018 through March 31, 2019.
- The contract calls for a 2.0% increase plus any additional merit increase which exceeds the 2.0% and is approved in the operating budget for all other employees not in the AFSCME bargaining unit.

### **WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - \$9,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

The summer band concerts provide culture and entertainment for all ages, and are one of the many activities that makes Milford a highly desirable place to live.

### **WARRANT ARTICLE 20 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

We believe we should continue to help fund this parade which has been an annual event in Milford. The parade is one of the favorite activities provided to the citizens of Milford and has been attended by hundreds of people each year for the past 73 years since its inception in 1945 by Governor Charles M. Dale to honor the workers of New Hampshire.

### **WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,500**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- The parades are very well attended and popular with the community.
- These funds would cover the costs incurred by the Public Works, Police, and other town departments.
- These funds would also cover the cost of flags that are placed on the Veterans’ graves for Memorial Day.

### **WARRANT ARTICLE 22 - APPOINTING AGENTS TO THE KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE – \$0**

The Budget Advisory Committee SUPPORTS this Warrant Article (7-2)

#### **Majority Report**

- This article would name the Board of Selectmen as agents to expend the Keyes Park Expansion Committee Project Capital Reserve Fund instead of requiring a Town vote. Allowing the Board of Selectmen to act as agents will allow them to react quickly to needs as they will allow them to react quickly to needs as they arise instead of waiting for the annual town vote.

- This article has no tax impact.

### **Minority Report**

More than just the Minority voiced concerns about this change in who would be authorized to spend from this Capital Reserve Fund and with what guidelines.

- It must be established what priorities have been outlined in the Keyes Park Expansion Committee Report accepted by the Board of Selectmen in July 2017, as well as what input from Town Citizens would help in this process.
- This Capital Reserve Fund also needs an understanding of how and when large expenditures should be approved by all voters at an annual Town Meeting or special Town Meeting.
- The Minority appreciates that during the year grants and smaller projects could be done, but feels that larger projects should have voter input.

### **WARRANT ARTICLE 23 - AUTHORITY TO GRANT INDUSTRIAL DEVELOPMENT TAX RELIEF - \$0**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- The town has a relatively low total property valuation leading to higher tax rates for the properties that are here. The equalized property valuation per pupil in the schools is only \$648,515, while the state average is \$983,646.
- The most effective way to increase property valuation in order to lower tax rates is to add new industrial properties, as these have the least impact on services (no additional children in schools) and require the least amount of new spending to support them.
- This warrant article provides partial tax relief for new construction of industrial properties for a limited time period. The hope is that this new tax exemption will provide enough of an incentive to cause businesses to expand or build new industrial properties when they would not have done so without the tax relief.

### **WARRANT ARTICLE 24 - RENAME BRIDGE REPLACEMENT CAPITAL RESERVE FUND - \$0**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- This article seeks to change the name of the Bridge Replacement Capital Reserve Fund to Bridge Repair and/or Replacement Capital Reserve Fund. The name change is to better reflect the nature of the fund, and to allow it to be used for other bridge type repairs if appropriate, such a culvert replacement of less than 10 feet (the legal definition of a bridge).

### **WARRANT ARTICLE 25 - SWING BRIDGE - \$0**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- The Swing Bridge is located behind the Fire Department crossing the Souhegan River below the Dam. It is a historic footbridge that connects downtown with Souhegan Street.
- Approval of this article would allow use of funds from the Bridge Replacement Capital Reserve Fund along with private and public donations to match grant money requests to the State of NH DOT.
- State funds are scheduled to be available in the year 2020 but require the town to provide the matching funds.

### **WARRANT ARTICLE 26 - MILE SLIP TOWN FOREST EASEMENT - \$0**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- A version of this Warrant Article was approved by voters in 2014. However, this year's Warrant Article contains corrected language from our Town Attorney.
- The Board of Selectmen and the Conservation Commission agree that a Conservation Easement would preserve resources, permit forest management, allow for open space, promote education, and monitor safe activities on this land.

- Ownership of the land stays in Milford, but a qualified conservation organization would ensure protection in perpetuity.

## **WARRANT ARTICLE 27 – KENO - \$0 – by petition**

The Budget Advisory Committee SUPPORTS this Warrant Article (7-2)

### **Majority Report**

- The NH Lottery Commission grants licenses (cost \$500/yr.) to local establishments that pour liquor, and also they will provide equipment, training, and support to those locations.
- KENO is an electronic “bingo” game where 1-12 numbers are selected out of a possible 80 numbers with bets from \$1-25 per game. Winning numbers are picked every 5 minutes.
- The local establishments would keep 8% of the amount wagered as well as any bonuses. Although there are 26 eligible establishments in Milford, only a small number are expected to participate.
- The State of NH anticipates using sales of collected for full-time kindergarten. Presently the town receives \$1,800 for each ½ day student with an increase of \$1,100 possible whether Milford approves KENO or not.

### **Minority Report**

For the State of NH to only allow KENO to be played in establishments that pour liquor is too limiting and also we do not need to encourage drinking and driving. In Massachusetts, for instance, KENO is also played in convenience stores as each game only lasts 5 minutes.

- KENO revenue will not become available to help fund kindergarten until July 2019. It has not been completely decided nor promised how much each town will receive. Although each town will receive the same share whether they have KENO played in their town or not.
- The process is too early with 7 towns voting yes and 4 towns voting no in 2016. Some towns have decided not to put it on their ballot at all. Let’s wait 1 year.

## **WARRANT ARTICLE 28 – FIREWORKS – \$8,500 - by petition**

The Budget Advisory Committee SUPPORTS this Warrant Article (7-2)

### **Majority**

- This appropriation would be used to cover the direct cost of the fireworks display to celebrate Independence Day.
- Fireworks have been the culminating activity to a day-long celebration in recognition of the birth of our nation.
- This activity helps Milford residents of all ages express our pride and patriotism for our great country.
- In past years funding for this event has received the support of a majority of voters.

### **Minority**

- The minority believes the fireworks are the lowest priority item on the Warrant in another year of more pressing needs.
- Past Fourth of July activities and bonfire at Keyes Field were memorable and truly enjoyed with or without fireworks. Safety coverage by Police, Fire, Ambulance and DPW for any event held that day are already included in the Town Operating Budget.
- This Article is only for the actual fireworks.

## **WARRANT ARTICLE 29 - KEYES MEMORIAL EXPANSION CAPITAL RESERVE – \$25,000 - by petition**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- This previously established fund allows for the appropriation to be used toward the Keyes Park Expansion Committee Project Capital Reserve Fund approved by voters last year.
- This project will update and expand Keyes Park including the Town parcel of land previously known as 127 Elm Street, which is adjacent to Keyes Park.
- This funding will allow a committee to begin the process of making improvement to the Park as set forth in the Keyes Expansion Committee Report.
- The report, accepted by the Board of Selectmen in July 2017, identifies three phases of improvements over a number of years.
- This would not necessarily fund the entire project but would allow for the implementation of phase 1 to begin.
- The full report can be found on the town website - <https://www.milford.nh.gov/keyes-memorial-park-expansion-committee>

### **WARRANT ARTICLE 30 – CONSERVATION LAND FUND – \$20,000 - by petition**

The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)

- The BAC voted to again recommend the desired minimum amount of \$125,000 to be kept in the Conservation Land Fund. The balance of this fund is presently \$99,000.
- Only approximately 10% of the sixteen thousand (16,000) acres of town land is presently protected as conservation land, which preserves and protects Milford's water supply, air quality, recreation, wildlife, and natural beauty.
- Having money available in the Land Fund allows the town to take action quickly when suitable land becomes available.
- The required public hearing and approval by the Board of Selectmen prior to expenditure will allow input and decision making during any year so purchase opportunities may not be lost.
- Since Milford does not provide funding through the Land Use Tax, the Conservation Commission depends on taxpayer funding to purchase lands that become available for public use so the Town's resources can be protected.
- Fundraising and grant applications will still be pursued.
- Protecting an area avoids development of housing that may require additional town services that could consequently increase future property taxes.

### **WARRANT ARTICLE 31 – COMPACT PART OF TOWN - \$0 – by petition**

The Budget Advisory Committee did not take a position on this Warrant Article.



# Town Of Milford

## **AMENDED**

### ***Warrants and Financials***

**February 3, 2018**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, February 3, 2018, at 9:00 am, to transact all business other than voting, and on Tuesday, March 13, 2018, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 13, 2018, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

## ARTICLE 1 – ELECTION OF OFFICERS

### **Board of Selectmen - 3 Year Term (vote for two)**

Christopher Labonte  
James R. Powers  
Christopher Skinner  
Gary Daniels  
Paul Dargie  
Mark Fougere  
Suzanne Fournier

### **Cemetery Trustee - 3 Year Term (vote for one)**

Mary Dickson  
George Hoyt

### **Library Trustee - 3 Year Term (vote for three)**

Kathryn Parenti  
Janet Hromjak  
Jennifer O'Brien-Traficante

### **Supervisor of the Check List - 6 year term (vote for one)**

Darlene Bouffard  
George W. Skuse

### **Town Moderator - 2 year term (vote for one)**

Peter Basiliere

### **Trustees of the Trust Funds -3 year term (vote for one)**

Joan Dargie

### **Water-Wastewater Commissioner – 3 Year Term (vote for one)**

Mike Putnam

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

**The Planning Board SUPPORTS all Amendments:**

### **Ballot Vote No. 1**

- 1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #1:** Amend the Milford Zoning Ordinance, Article VI. Overlay Districts, Section 6.04 Open Space and Conservation District, Subsection 6.04.1 Purpose by inserting the new language to further clarify the Planning Board's authority under RSA 674:21 to regulate open space and conservation subdivisions; Subsection 6.04.2 Objectives by renaming said section and inserting language to further clarify the standards with which the Planning Board administers the Open Space and Conservation District; Subsection 6.04.8.B Density and Dimensional Standards by replacing said section in its entirety with revised language to further clarify the Planning Board's ability to establish a minimum lot size, administer dimensional standards, and clarify the waiver process for the dimensional standards; and amend Subsections 6.04.8.B.5 and 6 by creating new Subsection 6.04.8.C Miscellaneous Requirements, incorporating said subsections, and renumbering accordingly.

#### **Topical Description of Proposed Amendment:**

The proposed changes reflect ongoing discussions involving the dimensional standards section of the Open Space and Conservation District Zoning Ordinance. The proposed changes further clarify the Planning Board's ability to establish a minimum lot size for lots within an Open Space and Conservation Subdivision and the waiver process for dimensional requirements (minimum lot size, lot frontage, and setbacks). In addition, the

amendments further clarify the standards with which the Planning Board administers the Open Space and Conservation District. Lastly, the amendments include the elimination of the requirement that new lots adjacent to the Open Space and Conservation subdivision or frontage on an existing public roadway conform to all building setbacks and frontages required in the underlying zoning district. The intent is to improve and continue providing regulatory flexibility in the design and layout of parcels within an Open Space and Conservation subdivision. The proposed amendments were reviewed and supported by the Planning Board and Conservation Commission. The Planning Board supports Zoning Amendment by a unanimous vote of 4-0.

Ballot Title: Open Space & Conservation District

## **Ballot Vote No. 2**

### **2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #2:** Amend the Milford Zoning Ordinance, Article IV: Definitions, Section 4.01.0, "Utility, public or private" by inserting language to further clarify private ownership as a form of utility and to expand the definition by allowing a utility to generate resources and/or services for its own use.

Topical Description of Proposed Amendment: The proposed changes seek to further clarify and include private ownership as a form of utility. The amendments expand the definition by allowing a utility to generate resources and/or services for its use/consumption and/or provide said resources and services to the public. The proposed amendments will have no impact on where a utility is permitted or allowed by Special Exception. The proposed amendments were reviewed and supported by the Planning Board. The Planning Board supports Amendment #2 by a unanimous vote of 4-0.

Ballot Title: Public or Private Utility

## **WARRANT ARTICLE 3 - MAIN FIRE STATION UPGRADE – BOND - \$3,864,300**

Shall the Town vote to raise and appropriate \$3,864,300 for design and construction of needed electrical upgrades, parking lot expansion, facility renovations, and expansion of the downtown fire station, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$3,864,300 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project? This is a Special Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty (60%) percent affirmative vote to pass. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).**

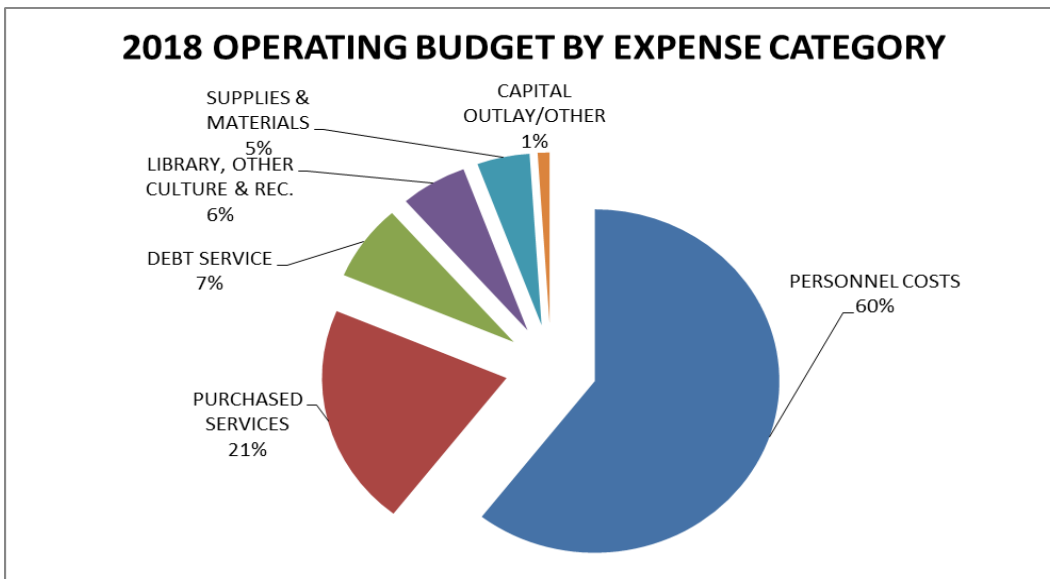
## **WARRANT ARTICLE 4 - TOWN OPERATING BUDGET - \$ 14,060,271**

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$14,060,271? Should this Article be defeated, the default budget shall be \$14,062,606, which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.34 less than the 2017 Budget or minus \$34.00 on a home value of \$100,000.**

| PURPOSE OF APPROPRIATION                    | 2017                 | 2017                 | 2018                 | CHANGE<br>\$     | CHANGE<br>% |
|---------------------------------------------|----------------------|----------------------|----------------------|------------------|-------------|
|                                             | ACTUAL (Note 2)      | ADOPTED              | PROPOSED             |                  |             |
|                                             | AS OF 01/30/2018     | BUDGET               | BUDGET               |                  |             |
|                                             | (unaudited)          |                      |                      |                  |             |
| Administration, includes Legal              | \$ 262,725           | \$ 280,193           | \$ 262,104           | \$ (18,089)      | -6.5%       |
| Ambulance                                   | \$ 838,182           | 809,676              | \$ 858,510           | 48,834           | 6.0%        |
| Assessing                                   | \$ 141,597           | 151,555              | \$ 140,245           | (11,310)         | -7.5%       |
| Community Development                       | \$ 362,297           | 384,639              | \$ 401,438           | 16,799           | 4.4%        |
| Community Media                             | \$ 16,466            | 15,939               | \$ 16,148            | 209              | 1.3%        |
| Conservation                                | \$ 23,674            | 23,674               | \$ 24,092            | 418              | 1.8%        |
| Elections, Registrations & Vital Statistics | \$ 148,415           | 151,526              | \$ 174,460           | 22,934           | 15.1%       |
| Finance & Tax Collection                    | \$ 349,255           | 342,556              | \$ 351,731           | 9,175            | 2.7%        |
| Employee Benefits & Insurance (Note 1)      | \$ 2,610,878         | 2,999,595            | \$ 2,841,072         | (158,523)        | -5.3%       |
| Debt Service                                | \$ 830,475           | 918,646              | \$ 1,006,904         | 88,258           | 9.6%        |
| Fire & Emergency Management                 | \$ 569,988           | 617,924              | \$ 623,097           | 5,173            | 0.8%        |
| Human Resources                             | \$ 63,998            | 70,275               | \$ 70,470            | 195              | 0.3%        |
| Information Systems                         | \$ 332,449           | 322,207              | \$ 323,984           | 1,777            | 0.6%        |
| Library                                     | \$ 774,191           | 774,191              | \$ 780,428           | 6,237            | 0.8%        |
| Other Public Safety, includes MACC Base     | \$ 662,049           | 662,055              | \$ 659,335           | (2,720)          | -0.4%       |
| Police                                      | \$ 2,348,111         | 2,273,441            | \$ 2,315,172         | 41,731           | 1.8%        |
| Public Works                                | \$ 3,012,142         | 2,875,689            | \$ 2,907,424         | 31,735           | 1.1%        |
| Recreation                                  | \$ 117,000           | 124,199              | \$ 128,522           | 4,323            | 3.5%        |
| Welfare Admin. & Direct Assistance          | \$ 160,116           | 175,301              | \$ 175,135           | (166)            | -0.1%       |
| <b>TOTAL OPERATING BUDGET</b>               | <b>\$ 13,624,008</b> | <b>\$ 13,973,281</b> | <b>\$ 14,060,271</b> | <b>\$ 86,990</b> | <b>0.6%</b> |

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2017 actual numbers are not finalized and are reported as of 01/30/2018. Year end adjustments are outstanding.



**WARRANT ARTICLE 5 - WATER DEPARTMENT OPERATING BUDGET - \$ 1,520,953**

Shall the Town vote to raise and appropriate the sum \$1,520,953 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,480,538, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).**

**WARRANT ARTICLE 6 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$ 2,069,450**

Shall the Town vote to raise and appropriate the sum of \$2,069,450 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received

from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,030,870, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (9-0).**

#### **WARRANT ARTICLE 7 - BRIDGE REPLACEMENT CAPITAL RESERVE - \$ 175,000**

Shall the town vote to raise and appropriate the sum of \$175,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. Expenditures from this fund would be authorized by the Board of Selectmen. The \$175,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2014. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.127 or \$12.70 on a home value of \$100,000.**

#### **WARRANT ARTICLE 8 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of DPW Vehicles and Heavy Equipment, and to raise and appropriate the sum of \$40,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.029 or \$2.90 on a home value of \$100,000.**

#### **WARRANT ARTICLE 9 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

#### **WARRANT ARTICLE 10 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

#### **WARRANT ARTICLE 11 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 builds upon the Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

#### **WARRANT ARTICLE 12 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000**

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$20,000 builds upon the Public Safety Communication Equipment Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.015 or \$1.50 on a home value of \$100,000.**

### **WARRANT ARTICLE 13 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**

Shall the Town vote to raise and appropriate the sum of \$15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? The purpose of Revaluation of Real Estate Assessment is to meet our constitutional and statutory requirement that periodically these assessments are at full and true value. The Board of Selectmen has authority to expend from this fund. The \$15,000 builds upon the Assessing Revaluation Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.011 or \$1.10 on a home value of \$100,000.**

### **WARRANT ARTICLE 14 - REPLACEMENT SIDEWALK PLOW LEASE/PURCHASE – \$155,000 (Annual Payment \$32,300/Total Purchase Price (\$155,000))**

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement for a Sidewalk Plow in the amount of \$155,000, pursuant to RSA 33:7-e, and to raise and appropriate the sum of \$32,300 for the first years payment? This agreement contains a fiscal funding clause, which will protect the Town in the event of non-appropriation. This will replace the 2000 Holder tractor plow with a sander that is no longer in service. This piece of equipment is used for winter maintenance to plow 13.6 miles of sidewalks during winter conditions. If this article passes, future years' payments will be included in the operating budget. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.023 or \$2.30 on a home value of \$100,000.**

### **WARRANT ARTICLE 15 - SOCIAL SERVICES - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.029 or \$2.90 on a home value of \$100,000.**

### **WARRANT ARTICLE 16 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000**

Shall the Town vote to raise and appropriate the sum of \$30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.022 or \$2.20 on a home value of \$100,000.**

### **WARRANT ARTICLE 17 - PUMPKIN FESTIVAL - \$23,000**

Shall the Town vote to raise and appropriate the sum of \$23,000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments, and other allied expenses directly attributed to the Pumpkin Festival or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.017 or \$1.70 on a home value of \$100,000.**

### **WARRANT ARTICLE 18 – AFSCME CONTRACT - \$21,572**

Shall the Town vote to approve the cost items included in the one year extension of the Police Officers' Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and Local 3657 of the American Federation of State, County and Municipal Employees (AFSCME) for contract year April 1, 2018 to March 31, 2019, which calls for the following increases in salaries and benefits, and to further raise and appropriate \$21,572 for fiscal year 2018? Said sum represents the additional costs over those of the current appropriation at current staffing levels paid in 2018 in the expiring Agreement. Upon approval of this Article, said cost allocation is to be transferred to the General Operating Budget. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.016 or \$1.60 on a home value of \$100,000.**

|                        | 2018             | 2019            |
|------------------------|------------------|-----------------|
|                        | Estimated        | Estimated *     |
| <b>Wages</b>           | \$ 16,482        | \$ 5,494        |
| <b>Fringe Benefits</b> | \$ 5,090         | \$ 1,841        |
| <b>Totals</b>          | <b>\$ 21,572</b> | <b>\$ 7,335</b> |

**NOTE:**

The contract calls for a 2.0% increase plus up to any additional merit increase which exceeds the 2.0% and is approved in the operating budget for all other employees not in the AFSCME bargaining unit.

\*These figures represent the estimated increases for the first three months of 2019 to cover salary increases to contract termination date of March 31, 2019.

**WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.007 or \$0.70 on a home value of \$100,000.**

**WARRANT ARTICLE 20 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000**

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.007 or \$0.70 on a home value of \$100,000.**

**WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,500**

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.005 or \$0.50 on a home value of \$100,000.**

**WARRANT ARTICLE 22 - APPOINTING AGENTS TO THE KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE – \$0**

Shall the town vote to appoint the Board of Selectman as agents to expend from the Keyes Park Expansion Committee Project Capital Reserve Fund? This Capital Reserve Account was established in 2017, Warrant Article 14. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). This article has no tax impact.**

**WARRANT ARTICLE 23 - AUTHORITY TO GRANT INDUSTRIAL DEVELOPMENT TAX RELIEF - \$0**

Shall the town adopt temporary property tax relief as outlined in RSA 72:81 for industrial development within the town? The intent is to provide incentives to businesses to build, rebuild, modernize, or enlarge with the town. The exemption shall apply only to municipal and local school property taxes. State education and county taxes are excluded from the exemption. The exemption shall be 50% for the first year, 40% for the second year, 30% for the third year, 20% for the fourth year and 10% for the fifth year of the increase in assessed valuation attributed to new construction, additions, renovations or improvements and shall run for 5 years. This is approved for industrial use only as defined in the statute RSA 72:80. "Industrial uses" shall include all manufacturing, production, assembling, warehousing, or processing of goods or materials for sale or distribution, research and development activities, or processing of waste materials. If approved by voters, the percentage rate and duration shall be granted uniformly to all projects for which a proper application is filed. **The**

**Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

#### **WARRANT ARTICLE 24 - RENAME BRIDGE REPLACEMENT CAPITAL RESERVE FUND - \$0**

Shall the town vote to rename the Bridge Replacement Capital Reserve Fund to Bridge Repair and/or Replacement Capital Reserve Fund, and to include culverts greater than \$75,000 replacement cost, and to use Capital Reserve funds to provide matching funds for grants? This would clarify the intent of the capital reserve fund which has always been "high priority projects for either replacement or repair in place". This article will require a 3/5 vote to pass. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

#### **WARRANT ARTICLE 25 - SWING BRIDGE - \$0**

Should we ask voters to utilize bridge repair and/or replacement capital reserve funds along with donations as matching funds to refurbish the Swing Bridge when grant funds become available? The Swing Bridge has been placed on the NH DOT Ten Year Plan. Rehabilitation funding is scheduled for 2020 and will require matching funds. Using the Bridge Capital Reserve Funds would expedite the work, should other grant funds become available. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

#### **WARRANT ARTICLE 26 - MILE SLIP TOWN FOREST EASEMENT - \$0**

Shall the Town vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission? Said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing. It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section 170(h)(3) of the Internal Revenue Code of 1986, existing for the purchase of or holding of property interests or facilitating transactions relative thereto when such purchase carries out the purposes of RSA 36-A, said organization may be the Society for the Protection of New Hampshire Forests or other similar qualified organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Map/Lot 50-9 and 55-5, which properties are commonly known as the Mile Slip Town Forest, the same having been acquired by the Town of Milford by purchase dated August 24, 2005 and recorded in the Hillsborough County Registry of Deeds at Book 7531 and Page 2372. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

#### **WARRANT ARTICLE 27 – KENO - \$0**

Shall the Town vote to allow the operation of KENO within the town, pursuant to the provisions of NH RSA 284:41 through 51? **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-2). This Article has no tax impact.**

#### **WARRANT ARTICLE 28 – FIREWORKS - \$8,500 by petition**

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (7-2). This Article has an estimated tax impact of \$0.006 or \$0.60 on a home value of \$100,000.**



**WARRANT ARTICLE 29 – KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE  
- \$25,000 by petition**

Shall the town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The \$25,000 builds upon the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.018 or \$1.80 on a home value of \$100,000.**

**WARRANT ARTICLE 30 – CONSERVATION LAND FUND - \$20,000 by petition**

To see if the town will vote to raise and appropriate the sum of \$20,000 to add to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.015 or \$1.50 on a home value of \$100,000.**

**WARRANT ARTICLE 31 – COMPACT PART OF TOWN - \$0 by petition**

Shall the town designate the Town Community Lands (BROX) to be deemed a "Compact Part" of the town in accordance with RSA 644:13? **The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee did not take a position on this article. This article has no tax impact.**



**Proposed Budget**

**Milford**

For the period beginning January 1, 2018 and ending December 31, 2018

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: 01/26/2018

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name                                  | Position   | Signature |
|---------------------------------------|------------|-----------|
| Mark Fargere<br>Kevin Federico        | BOS<br>BOS |           |
| mll Pat<br>Laura Dvdzajk<br>Karamtoul | BOS<br>BOS |           |
|                                       |            |           |
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NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

| Account                                 | Purpose                                      | Article | Appropriations<br>Prior Year as<br>Approved by DRA | Actual<br>Expenditures | Appropriations<br>Enacting FY<br>(Recommended) | Appropriations<br>Enacting FY<br>(Not Recommended) |
|-----------------------------------------|----------------------------------------------|---------|----------------------------------------------------|------------------------|------------------------------------------------|----------------------------------------------------|
| <b>General Government</b>               |                                              |         |                                                    |                        |                                                |                                                    |
| 0000-0000                               | Collective Bargaining                        |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| 4130-4139                               | Executive                                    | 04      | \$237,768                                          | \$207,614              | \$219,679                                      | \$0                                                |
| 4140-4149                               | Election, Registration, and Vital Statistics | 04      | \$150,951                                          | \$147,915              | \$173,885                                      | \$0                                                |
| 4150-4151                               | Financial Administration                     | 04      | \$791,318                                          | \$744,001              | \$800,960                                      | \$0                                                |
| 4152                                    | Revaluation of Property                      |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| 4153                                    | Legal Expense                                | 04      | \$40,000                                           | \$32,486               | \$40,000                                       | \$0                                                |
| 4155-4159                               | Personnel Administration                     | 04      | \$2,881,568                                        | \$2,488,476            | \$2,742,380                                    | \$0                                                |
| 4191-4193                               | Planning and Zoning                          | 04      | \$268,012                                          | \$251,573              | \$259,813                                      | \$0                                                |
| 4194                                    | General Government Buildings                 | 04      | \$406,529                                          | \$341,436              | \$404,495                                      | \$0                                                |
| 4195                                    | Cemeteries                                   | 04      | \$112,901                                          | \$82,543               | \$113,385                                      | \$0                                                |
| 4196                                    | Insurance                                    | 04      | \$188,302                                          | \$186,399              | \$169,162                                      | \$0                                                |
| 4197                                    | Advertising and Regional Association         |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| 4199                                    | Other General Government                     | 04      | \$15,939                                           | \$16,466               | \$16,148                                       | \$0                                                |
| <b>General Government Subtotal</b>      |                                              |         | <b>\$5,093,288</b>                                 | <b>\$4,498,909</b>     | <b>\$4,939,907</b>                             | <b>\$0</b>                                         |
| <b>Public Safety</b>                    |                                              |         |                                                    |                        |                                                |                                                    |
| 4210-4214                               | Police                                       | 04      | \$2,273,441                                        | \$2,281,452            | \$2,315,172                                    | \$0                                                |
| 4215-4219                               | Ambulance                                    | 04      | \$809,676                                          | \$816,182              | \$858,510                                      | \$0                                                |
| 4220-4229                               | Fire                                         | 04      | \$609,824                                          | \$558,536              | \$614,997                                      | \$0                                                |
| 4240-4249                               | Building Inspection                          | 04      | \$116,627                                          | \$110,044              | \$141,625                                      | \$0                                                |
| 4290-4298                               | Emergency Management                         | 04      | \$8,100                                            | \$9,167                | \$8,100                                        | \$0                                                |
| 4299                                    | Other (Including Communications)             | 04      | \$662,055                                          | \$662,049              | \$659,335                                      | \$0                                                |
| <b>Public Safety Subtotal</b>           |                                              |         | <b>\$4,479,723</b>                                 | <b>\$4,437,430</b>     | <b>\$4,597,739</b>                             | <b>\$0</b>                                         |
| <b>Airport/Aviation Center</b>          |                                              |         |                                                    |                        |                                                |                                                    |
| 4301-4309                               | Airport Operations                           |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| <b>Airport/Aviation Center Subtotal</b> |                                              |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$0</b>                                     | <b>\$0</b>                                         |
| <b>Highways and Streets</b>             |                                              |         |                                                    |                        |                                                |                                                    |
| 4311                                    | Administration                               | 04      | \$162,313                                          | \$163,323              | \$166,603                                      | \$0                                                |
| 4312                                    | Highways and Streets                         | 04      | \$1,314,718                                        | \$1,395,772            | \$1,345,738                                    | \$0                                                |
| 4313                                    | Bridges                                      |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| 4316                                    | Street Lighting                              | 04      | \$193,600                                          | \$75,537               | \$56,600                                       | \$0                                                |
| 4319                                    | Other                                        |         | \$0                                                | \$0                    | \$0                                            | \$0                                                |
| <b>Highways and Streets Subtotal</b>    |                                              |         | <b>\$1,670,631</b>                                 | <b>\$1,634,632</b>     | <b>\$1,568,941</b>                             | <b>\$0</b>                                         |



Appropriations

| Account                                          | Purpose                               | Article | Appropriations<br>Prior Year as<br>Approved by DRA | Actual<br>Expenditures | Appropriations<br>Ensuig FY<br>(Recommended) | Appropriations<br>Ensuig FY<br>(Not Recommended) |
|--------------------------------------------------|---------------------------------------|---------|----------------------------------------------------|------------------------|----------------------------------------------|--------------------------------------------------|
| <b>Sanitation</b>                                |                                       |         |                                                    |                        |                                              |                                                  |
| 4321                                             | Administration                        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4323                                             | Solid Waste Collection                | 04      | \$638,531                                          | \$688,595              | \$654,905                                    | \$0                                              |
| 4324                                             | Solid Waste Disposal                  |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4325                                             | Solid Waste Cleanup                   |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4326-4328                                        | Sewage Collection and Disposal        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4329                                             | Other Sanitation                      |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| <b>Sanitation Subtotal</b>                       |                                       |         | <b>\$638,531</b>                                   | <b>\$688,595</b>       | <b>\$654,905</b>                             | <b>\$0</b>                                       |
| <b>Water Distribution and Treatment</b>          |                                       |         |                                                    |                        |                                              |                                                  |
| 4331                                             | Administration                        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4332                                             | Water Services                        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4335                                             | Water Treatment                       |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4338-4339                                        | Water Conservation and Other          |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| <b>Water Distribution and Treatment Subtotal</b> |                                       |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$0</b>                                   | <b>\$0</b>                                       |
| <b>Electric</b>                                  |                                       |         |                                                    |                        |                                              |                                                  |
| 4351-4352                                        | Administration and Generation         |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4353                                             | Purchase Costs                        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4354                                             | Electric Equipment Maintenance        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4359                                             | Other Electric Costs                  |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| <b>Electric Subtotal</b>                         |                                       |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$0</b>                                   | <b>\$0</b>                                       |
| <b>Health</b>                                    |                                       |         |                                                    |                        |                                              |                                                  |
| 4411                                             | Administration                        |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4414                                             | Pest Control                          |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4415-4419                                        | Health Agencies, Hospitals, and Other |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| <b>Health Subtotal</b>                           |                                       |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$0</b>                                   | <b>\$0</b>                                       |
| <b>Welfare</b>                                   |                                       |         |                                                    |                        |                                              |                                                  |
| 4441-4442                                        | Administration and Direct Assistance  | 04      | \$175,301                                          | \$159,805              | \$175,135                                    | \$0                                              |
| 4444                                             | Intergovernmental Welfare Payments    |         | \$0                                                | \$0                    | \$0                                          | \$0                                              |
| 4445-4449                                        | Vendor Payments and Other             |         | \$65,000                                           | \$0                    | \$0                                          | \$0                                              |
| <b>Welfare Subtotal</b>                          |                                       |         | <b>\$240,301</b>                                   | <b>\$159,805</b>       | <b>\$175,135</b>                             | <b>\$0</b>                                       |
| <b>Culture and Recreation</b>                    |                                       |         |                                                    |                        |                                              |                                                  |
| 4520-4529                                        | Parks and Recreation                  | 04      | \$281,296                                          | \$249,022              | \$294,220                                    | \$0                                              |
| 4550-4559                                        | Library                               | 04      | \$774,191                                          | \$774,191              | \$780,428                                    | \$0                                              |
| 4583                                             | Patriotic Purposes                    |         | \$14,500                                           | \$0                    | \$0                                          | \$0                                              |
| 4589                                             | Other Culture and Recreation          | 04      | \$45,000                                           | \$3,000                | \$3,000                                      | \$0                                              |
| <b>Culture and Recreation Subtotal</b>           |                                       |         | <b>\$1,114,987</b>                                 | <b>\$1,026,213</b>     | <b>\$1,077,648</b>                           | <b>\$0</b>                                       |



Appropriations

| Account                                      | Purpose                                            | Article | Appropriations<br>Prior Year as<br>Approved by DRA | Actual<br>Expenditures | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|----------------------------------------------|----------------------------------------------------|---------|----------------------------------------------------|------------------------|-----------------------------------------------|---------------------------------------------------|
| <b>Conservation and Development</b>          |                                                    |         |                                                    |                        |                                               |                                                   |
| 4611-4612                                    | Administration and Purchasing of Natural Resources | 04      | \$48,674                                           | \$23,674               | \$24,092                                      | \$0                                               |
| 4619                                         | Other Conservation                                 |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4631-4632                                    | Redevelopment and Housing                          |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4651-4659                                    | Economic Development                               |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| <b>Conservation and Development Subtotal</b> |                                                    |         | <b>\$48,674</b>                                    | <b>\$23,674</b>        | <b>\$24,092</b>                               | <b>\$0</b>                                        |
| <b>Debt Service</b>                          |                                                    |         |                                                    |                        |                                               |                                                   |
| 4711                                         | Long Term Bonds and Notes - Principal              | 04      | \$918,646                                          | \$830,475              | \$1,006,904                                   | \$0                                               |
| 4721                                         | Long Term Bonds and Notes - Interest               |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4723                                         | Tax Anticipation Notes - Interest                  |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4790-4799                                    | Other Debt Service                                 |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| <b>Debt Service Subtotal</b>                 |                                                    |         | <b>\$918,646</b>                                   | <b>\$830,475</b>       | <b>\$1,006,904</b>                            | <b>\$0</b>                                        |
| <b>Capital Outlay</b>                        |                                                    |         |                                                    |                        |                                               |                                                   |
| 4901                                         | Land                                               |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4902                                         | Machinery, Vehicles, and Equipment                 |         | \$26,000                                           | \$0                    | \$0                                           | \$0                                               |
| 4903                                         | Buildings                                          |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4909                                         | Improvements Other than Buildings                  |         | \$2,073,200                                        | \$0                    | \$0                                           | \$0                                               |
| <b>Capital Outlay Subtotal</b>               |                                                    |         | <b>\$2,099,200</b>                                 | <b>\$0</b>             | <b>\$0</b>                                    | <b>\$0</b>                                        |
| <b>Operating Transfers Out</b>               |                                                    |         |                                                    |                        |                                               |                                                   |
| 4912                                         | To Special Revenue Fund                            | 04      | \$25,000                                           | \$0                    | \$15,000                                      | \$0                                               |
| 4913                                         | To Capital Projects Fund                           |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4914A                                        | To Proprietary Fund - Airport                      |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4914E                                        | To Proprietary Fund - Electric                     |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4914O                                        | To Proprietary Fund - Other                        |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4914S                                        | To Proprietary Fund - Sewer                        |         | \$2,322,540                                        | \$0                    | \$0                                           | \$0                                               |
| 4914W                                        | To Proprietary Fund - Water                        |         | \$1,442,008                                        | \$0                    | \$0                                           | \$0                                               |
| 4918                                         | To Non-Expendable Trust Funds                      |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| 4919                                         | To Fiduciary Funds                                 |         | \$0                                                | \$0                    | \$0                                           | \$0                                               |
| <b>Operating Transfers Out Subtotal</b>      |                                                    |         | <b>\$3,789,548</b>                                 | <b>\$0</b>             | <b>\$15,000</b>                               | <b>\$0</b>                                        |
| <b>Total Operating Budget Appropriations</b> |                                                    |         | <b>\$20,093,529</b>                                | <b>\$13,299,733</b>    | <b>\$14,060,271</b>                           | <b>\$0</b>                                        |



Special Warrant Articles

| Account                                | Purpose                                                                | Article | Appropriations<br>Prior Year as<br>Approved by DRA | Actual<br>Expenditures | Appropriations<br>Ensuuing FY<br>(Recommended) | Appropriations<br>Ensuuing FY<br>(Not Recommended) |
|----------------------------------------|------------------------------------------------------------------------|---------|----------------------------------------------------|------------------------|------------------------------------------------|----------------------------------------------------|
| 4445-4449                              | Vendor Payments and Other                                              | 15      | \$0                                                | \$0                    | \$40,000                                       | \$0                                                |
|                                        | <i>Purpose: Social Services</i>                                        |         |                                                    |                        |                                                |                                                    |
| 4445-4449                              | Vendor Payments and Other                                              | 16      | \$0                                                | \$0                    | \$30,000                                       | \$0                                                |
|                                        | <i>Purpose: Non-Emergency Community Transportation Bus Service</i>     |         |                                                    |                        |                                                |                                                    |
| 4583                                   | Patriotic Purposes                                                     | 21      | \$0                                                | \$0                    | \$6,500                                        | \$0                                                |
|                                        | <i>Purpose: Memorial, Veterans &amp; Labor Day Parades and Recogni</i> |         |                                                    |                        |                                                |                                                    |
| 4583                                   | Patriotic Purposes                                                     | 28      | \$0                                                | \$0                    | \$0                                            | \$8,500                                            |
|                                        | <i>Purpose: Petition - Fourth of July Fireworks</i>                    |         |                                                    |                        |                                                |                                                    |
| 4589                                   | Other Culture and Recreation                                           | 17      | \$0                                                | \$0                    | \$23,000                                       | \$0                                                |
|                                        | <i>Purpose: Pumpkin Festival, Holiday Decorations and Planting</i>     |         |                                                    |                        |                                                |                                                    |
| 4589                                   | Other Culture and Recreation                                           | 19      | \$0                                                | \$0                    | \$9,000                                        | \$0                                                |
|                                        | <i>Purpose: Summer Band Concerts</i>                                   |         |                                                    |                        |                                                |                                                    |
| 4589                                   | Other Culture and Recreation                                           | 20      | \$0                                                | \$0                    | \$10,000                                       | \$0                                                |
|                                        | <i>Purpose: Funding of the Annual Labor Day Parade</i>                 |         |                                                    |                        |                                                |                                                    |
| 4611-4612                              | Administration and Purchasing of Natural Resources                     | 30      | \$0                                                | \$0                    | \$0                                            | \$20,000                                           |
|                                        | <i>Purpose: Petition - Fund Conservation Land Fund</i>                 |         |                                                    |                        |                                                |                                                    |
| 4903                                   | Buildings                                                              | 03      | \$0                                                | \$0                    | \$3,864,300                                    | \$0                                                |
|                                        | <i>Purpose: Main Fire Station Upgrade</i>                              |         |                                                    |                        |                                                |                                                    |
| 4914S                                  | To Proprietary Fund - Sewer                                            | 06      | \$0                                                | \$0                    | \$2,069,450                                    | \$0                                                |
|                                        | <i>Purpose: Wastewater Department Operating Budget</i>                 |         |                                                    |                        |                                                |                                                    |
| 4914W                                  | To Proprietary Fund - Water                                            | 05      | \$0                                                | \$0                    | \$1,520,953                                    | \$0                                                |
|                                        | <i>Purpose: Water Department Operating Budget</i>                      |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 07      | \$0                                                | \$0                    | \$175,000                                      | \$0                                                |
|                                        | <i>Purpose: Bridge Replacement Capital Reserve</i>                     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 08      | \$0                                                | \$0                    | \$40,000                                       | \$0                                                |
|                                        | <i>Purpose: Establish and Fund Capital Reserve Fund for DPW Ve</i>     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 09      | \$0                                                | \$0                    | \$25,000                                       | \$0                                                |
|                                        | <i>Purpose: Funding Fire Apparatus Replacement Capital Reserve</i>     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 10      | \$0                                                | \$0                    | \$25,000                                       | \$0                                                |
|                                        | <i>Purpose: Fund Town Facilities Renovation and Major Repair R</i>     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 11      | \$0                                                | \$0                    | \$25,000                                       | \$0                                                |
|                                        | <i>Purpose: Fund Ambulance Vehicle Replacement Capital Reserve</i>     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 12      | \$0                                                | \$0                    | \$20,000                                       | \$0                                                |
|                                        | <i>Purpose: Fund Public Safety Communication Equipment Replace</i>     |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 13      | \$0                                                | \$0                    | \$15,000                                       | \$0                                                |
|                                        | <i>Purpose: Fund Assessing Revaluation Capital Reserve Fund</i>        |         |                                                    |                        |                                                |                                                    |
| 4915                                   | To Capital Reserve Fund                                                | 29      | \$0                                                | \$0                    | \$0                                            | \$25,000                                           |
|                                        | <i>Purpose: Petition - Fund Keyes Expansion Committee Project</i>      |         |                                                    |                        |                                                |                                                    |
| <b>Total Proposed Special Articles</b> |                                                                        |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$7,898,203</b>                             | <b>\$53,500</b>                                    |



**2018**  
**MS-636**

**Individual Warrant Articles**

| Account                                                  | Purpose                            | Article | Appropriations<br>Prior Year as<br>Approved by DRA | Actual<br>Expenditures | Appropriations<br>Ensuing FY<br>(Recommended) | Appropriations<br>Ensuing FY<br>(Not Recommended) |
|----------------------------------------------------------|------------------------------------|---------|----------------------------------------------------|------------------------|-----------------------------------------------|---------------------------------------------------|
| 4210-4214                                                | Police                             | 18      | \$0                                                | \$0                    | \$21,572                                      | \$0                                               |
| <i>Purpose: AFSCME Contract</i>                          |                                    |         |                                                    |                        |                                               |                                                   |
| 4902                                                     | Machinery, Vehicles, and Equipment | 14      | \$0                                                | \$0                    | \$32,300                                      | \$0                                               |
| <i>Purpose: Replacement Sidewalk Plow Lease/Purchase</i> |                                    |         |                                                    |                        |                                               |                                                   |
| <b>Total Proposed Individual Articles</b>                |                                    |         | <b>\$0</b>                                         | <b>\$0</b>             | <b>\$53,872</b>                               | <b>\$0</b>                                        |



**Revenues**

| Account                                     | Source                                      | Article | Estimated Revenues<br>Prior Year | Actual Revenues    | Estimated Revenues<br>Ensuing Year |
|---------------------------------------------|---------------------------------------------|---------|----------------------------------|--------------------|------------------------------------|
| <b>Taxes</b>                                |                                             |         |                                  |                    |                                    |
| 3120                                        | Land Use Change Tax - General Fund          | 04      | \$90,000                         | \$139,694          | \$100,000                          |
| 3180                                        | Resident Tax                                |         | \$0                              | \$0                | \$0                                |
| 3185                                        | Yield Tax                                   | 04      | \$14,000                         | \$10,905           | \$10,000                           |
| 3186                                        | Payment in Lieu of Taxes                    | 04      | \$41,060                         | \$39,108           | \$41,100                           |
| 3187                                        | Excavation Tax                              | 04      | \$817                            | \$817              | \$1,000                            |
| 3189                                        | Other Taxes                                 |         | \$0                              | \$0                | \$0                                |
| 3190                                        | Interest and Penalties on Delinquent Taxes  | 04      | \$205,500                        | \$183,799          | \$206,600                          |
| 9991                                        | Inventory Penalties                         |         | \$0                              | \$0                | \$0                                |
| <b>Taxes Subtotal</b>                       |                                             |         | <b>\$351,377</b>                 | <b>\$374,323</b>   | <b>\$358,700</b>                   |
| <b>Licenses, Permits, and Fees</b>          |                                             |         |                                  |                    |                                    |
| 3210                                        | Business Licenses and Permits               | 04      | \$650                            | \$750              | \$750                              |
| 3220                                        | Motor Vehicle Permit Fees                   | 04      | \$2,815,000                      | \$2,850,663        | \$3,020,800                        |
| 3230                                        | Building Permits                            | 04      | \$90,000                         | \$102,186          | \$100,000                          |
| 3290                                        | Other Licenses, Permits, and Fees           | 04      | \$130,000                        | \$115,475          | \$103,895                          |
| 3311-3319                                   | From Federal Government                     | 04      | \$1,295                          | \$14,195           | \$18,300                           |
| <b>Licenses, Permits, and Fees Subtotal</b> |                                             |         | <b>\$3,036,945</b>               | <b>\$3,083,269</b> | <b>\$3,243,745</b>                 |
| <b>State Sources</b>                        |                                             |         |                                  |                    |                                    |
| 3351                                        | Shared Revenues                             |         | \$0                              | \$0                | \$0                                |
| 3352                                        | Meals and Rooms Tax Distribution            | 04      | \$785,478                        | \$785,478          | \$800,000                          |
| 3353                                        | Highway Block Grant                         | 04      | \$325,671                        | \$325,665          | \$326,000                          |
| 3354                                        | Water Pollution Grant                       |         | \$0                              | \$0                | \$0                                |
| 3355                                        | Housing and Community Development           |         | \$0                              | \$0                | \$0                                |
| 3356                                        | State and Federal Forest Land Reimbursement | 04      | \$1,717                          | \$1,717            | \$1,700                            |
| 3357                                        | Flood Control Reimbursement                 |         | \$0                              | \$0                | \$0                                |
| 3359                                        | Other (Including Railroad Tax)              | 04      | \$774                            | \$774              | \$880                              |
| 3379                                        | From Other Governments                      |         | \$0                              | \$0                | \$0                                |
| <b>State Sources Subtotal</b>               |                                             |         | <b>\$1,113,640</b>               | <b>\$1,113,634</b> | <b>\$1,128,580</b>                 |
| <b>Charges for Services</b>                 |                                             |         |                                  |                    |                                    |
| 3401-3406                                   | Income from Departments                     | 04      | \$890,000                        | \$491,083          | \$957,870                          |
| 3409                                        | Other Charges                               |         | \$0                              | \$0                | \$0                                |
| <b>Charges for Services Subtotal</b>        |                                             |         | <b>\$890,000</b>                 | <b>\$491,083</b>   | <b>\$957,870</b>                   |
| <b>Miscellaneous Revenues</b>               |                                             |         |                                  |                    |                                    |
| 3501                                        | Sale of Municipal Property                  |         | \$50,000                         | \$50,428           | \$0                                |
| 3502                                        | Interest on Investments                     | 04      | \$30,000                         | \$31,616           | \$45,000                           |
| 3503-3509                                   | Other                                       | 04      | \$254,000                        | \$184,777          | \$277,400                          |
| <b>Miscellaneous Revenues Subtotal</b>      |                                             |         | <b>\$334,000</b>                 | <b>\$266,821</b>   | <b>\$322,400</b>                   |
| <b>Interfund Operating Transfers In</b>     |                                             |         |                                  |                    |                                    |
| 3912                                        | From Special Revenue Funds                  | 04      | \$45,000                         | \$0                | \$38,000                           |





**Revenues**

| <b>Account</b>                                   | <b>Source</b>                            | <b>Article</b> | <b>Estimated Revenues<br/>Prior Year</b> | <b>Actual Revenues</b> | <b>Estimated Revenues<br/>Ensuuing Year</b> |
|--------------------------------------------------|------------------------------------------|----------------|------------------------------------------|------------------------|---------------------------------------------|
| <b>Interfund Operating Transfers In</b>          |                                          |                |                                          |                        |                                             |
| 3913                                             | From Capital Projects Funds              |                | \$0                                      | \$0                    | \$0                                         |
| 3914A                                            | From Enterprise Funds: Airport (Offset)  |                | \$0                                      | \$0                    | \$0                                         |
| 3914E                                            | From Enterprise Funds: Electric (Offset) |                | \$0                                      | \$0                    | \$0                                         |
| 3914O                                            | From Enterprise Funds: Other (Offset)    |                | \$0                                      | \$0                    | \$0                                         |
| 3914S                                            | From Enterprise Funds: Sewer (Offset)    | 06             | \$1,947,540                              | \$0                    | \$2,069,450                                 |
| 3914W                                            | From Enterprise Funds: Water (Offset)    | 05             | \$1,442,008                              | \$0                    | \$1,520,953                                 |
| 3915                                             | From Capital Reserve Funds               |                | \$0                                      | \$0                    | \$0                                         |
| 3916                                             | From Trust and Fiduciary Funds           | 04             | \$13,100                                 | \$0                    | \$11,000                                    |
| 3917                                             | From Conservation Funds                  |                | \$0                                      | \$0                    | \$0                                         |
| <b>Interfund Operating Transfers In Subtotal</b> |                                          |                | <b>\$3,447,648</b>                       | <b>\$0</b>             | <b>\$3,639,403</b>                          |
| <b>Other Financing Sources</b>                   |                                          |                |                                          |                        |                                             |
| 3934                                             | Proceeds from Long Term Bonds and Notes  | 03             | \$2,448,200                              | \$0                    | \$3,864,300                                 |
| 9998                                             | Amount Voted from Fund Balance           |                | \$0                                      | \$0                    | \$0                                         |
| 9999                                             | Fund Balance to Reduce Taxes             |                | \$0                                      | \$0                    | \$0                                         |
| <b>Other Financing Sources Subtotal</b>          |                                          |                | <b>\$2,448,200</b>                       | <b>\$0</b>             | <b>\$3,864,300</b>                          |
| <b>Total Estimated Revenues and Credits</b>      |                                          |                | <b>\$11,621,810</b>                      | <b>\$5,329,130</b>     | <b>\$13,514,998</b>                         |





Default Budget of the Municipality

Milford

For the period beginning January 1, 2018 and ending December 31, 2018

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 01/26/2018

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name           | Position | Signature |
|----------------|----------|-----------|
| Mark Fougere   | BOS      |           |
| Kevin Federico | BOS      |           |
| Laura Budzjak  | BOS      |           |
| Mike Pfitzner  | BOS      |           |
|                |          |           |
|                |          |           |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**2018**  
**MS-DTB**

**Appropriations**

| Account                                 | Purpose                                      | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|-----------------------------------------|----------------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>General Government</b>               |                                              |                              |                            |                            |                    |
| 0000-0000                               | Collective Bargaining                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4130-4139                               | Executive                                    | \$237,768                    | \$6,820                    | \$0                        | \$244,588          |
| 4140-4149                               | Election, Registration, and Vital Statistics | \$150,951                    | \$18,073                   | \$0                        | \$169,024          |
| 4150-4151                               | Financial Administration                     | \$791,318                    | \$22,100                   | \$0                        | \$813,418          |
| 4152                                    | Revaluation of Property                      | \$0                          | \$0                        | \$0                        | \$0                |
| 4153                                    | Legal Expense                                | \$40,000                     | \$0                        | \$0                        | \$40,000           |
| 4155-4159                               | Personnel Administration                     | \$2,881,568                  | (\$130,521)                | \$0                        | \$2,751,047        |
| 4191-4193                               | Planning and Zoning                          | \$268,012                    | (\$1,298)                  | \$0                        | \$266,714          |
| 4194                                    | General Government Buildings                 | \$406,529                    | \$433                      | \$0                        | \$406,962          |
| 4195                                    | Cemeteries                                   | \$112,901                    | \$58                       | \$0                        | \$112,959          |
| 4196                                    | Insurance                                    | \$188,302                    | \$0                        | \$0                        | \$188,302          |
| 4197                                    | Advertising and Regional Association         | \$0                          | \$0                        | \$0                        | \$0                |
| 4199                                    | Other General Government                     | \$15,939                     | \$84                       | \$0                        | \$16,023           |
| <b>General Government Subtotal</b>      |                                              | <b>\$5,093,288</b>           | <b>(\$84,251)</b>          | <b>\$0</b>                 | <b>\$5,009,037</b> |
| <b>Public Safety</b>                    |                                              |                              |                            |                            |                    |
| 4210-4214                               | Police                                       | \$2,273,441                  | \$32,439                   | \$0                        | \$2,305,880        |
| 4215-4219                               | Ambulance                                    | \$809,676                    | \$36,561                   | \$0                        | \$846,237          |
| 4220-4229                               | Fire                                         | \$609,824                    | \$9,177                    | \$0                        | \$619,001          |
| 4240-4249                               | Building Inspection                          | \$116,627                    | (\$5,011)                  | \$0                        | \$111,616          |
| 4290-4298                               | Emergency Management                         | \$8,100                      | \$0                        | \$0                        | \$8,100            |
| 4299                                    | Other (Including Communications)             | \$662,055                    | (\$2,720)                  | \$0                        | \$659,335          |
| <b>Public Safety Subtotal</b>           |                                              | <b>\$4,479,723</b>           | <b>\$70,446</b>            | <b>\$0</b>                 | <b>\$4,550,169</b> |
| <b>Airport/Aviation Center</b>          |                                              |                              |                            |                            |                    |
| 4301-4309                               | Airport Operations                           | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Airport/Aviation Center Subtotal</b> |                                              | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Highways and Streets</b>             |                                              |                              |                            |                            |                    |
| 4311                                    | Administration                               | \$162,313                    | \$978                      | \$0                        | \$163,291          |
| 4312                                    | Highways and Streets                         | \$1,314,718                  | \$3,234                    | \$0                        | \$1,317,952        |
| 4313                                    | Bridges                                      | \$0                          | \$0                        | \$0                        | \$0                |
| 4316                                    | Street Lighting                              | \$83,600                     | \$0                        | \$0                        | \$83,600           |
| 4319                                    | Other                                        | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Highways and Streets Subtotal</b>    |                                              | <b>\$1,560,631</b>           | <b>\$4,212</b>             | <b>\$0</b>                 | <b>\$1,564,843</b> |



**2018  
MS-DTB**

**Appropriations**

| Account                                          | Purpose                               | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|--------------------------------------------------|---------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>Sanitation</b>                                |                                       |                              |                            |                            |                    |
| 4321                                             | Administration                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4323                                             | Solid Waste Collection                | \$638,531                    | \$9,093                    | \$0                        | \$647,624          |
| 4324                                             | Solid Waste Disposal                  | \$0                          | \$0                        | \$0                        | \$0                |
| 4325                                             | Solid Waste Cleanup                   | \$0                          | \$0                        | \$0                        | \$0                |
| 4326-4328                                        | Sewage Collection and Disposal        | \$0                          | \$0                        | \$0                        | \$0                |
| 4329                                             | Other Sanitation                      | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Sanitation Subtotal</b>                       |                                       | <b>\$638,531</b>             | <b>\$9,093</b>             | <b>\$0</b>                 | <b>\$647,624</b>   |
| <b>Water Distribution and Treatment</b>          |                                       |                              |                            |                            |                    |
| 4331                                             | Administration                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4332                                             | Water Services                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4335                                             | Water Treatment                       | \$0                          | \$0                        | \$0                        | \$0                |
| 4338-4339                                        | Water Conservation and Other          | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Water Distribution and Treatment Subtotal</b> |                                       | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Electric</b>                                  |                                       |                              |                            |                            |                    |
| 4351-4352                                        | Administration and Generation         | \$0                          | \$0                        | \$0                        | \$0                |
| 4353                                             | Purchase Costs                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4354                                             | Electric Equipment Maintenance        | \$0                          | \$0                        | \$0                        | \$0                |
| 4359                                             | Other Electric Costs                  | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Electric Subtotal</b>                         |                                       | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Health</b>                                    |                                       |                              |                            |                            |                    |
| 4411                                             | Administration                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4414                                             | Pest Control                          | \$0                          | \$0                        | \$0                        | \$0                |
| 4415-4419                                        | Health Agencies, Hospitals, and Other | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Health Subtotal</b>                           |                                       | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Welfare</b>                                   |                                       |                              |                            |                            |                    |
| 4441-4442                                        | Administration and Direct Assistance  | \$175,301                    | \$940                      | \$0                        | \$176,241          |
| 4444                                             | Intergovernmental Welfare Payments    | \$0                          | \$0                        | \$0                        | \$0                |
| 4445-4449                                        | Vendor Payments and Other             | \$0                          | \$0                        | \$0                        | \$0                |
| <b>Welfare Subtotal</b>                          |                                       | <b>\$175,301</b>             | <b>\$940</b>               | <b>\$0</b>                 | <b>\$176,241</b>   |
| <b>Culture and Recreation</b>                    |                                       |                              |                            |                            |                    |
| 4520-4529                                        | Parks and Recreation                  | \$281,296                    | \$627                      | \$0                        | \$281,923          |
| 4550-4559                                        | Library                               | \$774,191                    | \$0                        | \$0                        | \$774,191          |
| 4583                                             | Patriotic Purposes                    | \$0                          | \$0                        | \$0                        | \$0                |
| 4589                                             | Other Culture and Recreation          | \$3,000                      | \$0                        | \$0                        | \$3,000            |
| <b>Culture and Recreation Subtotal</b>           |                                       | <b>\$1,058,487</b>           | <b>\$627</b>               | <b>\$0</b>                 | <b>\$1,059,114</b> |



**2018**  
**MS-DTB**

**Appropriations**

| Account                                      | Purpose                                            | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget      |
|----------------------------------------------|----------------------------------------------------|------------------------------|----------------------------|----------------------------|---------------------|
| <b>Conservation and Development</b>          |                                                    |                              |                            |                            |                     |
| 4611-4612                                    | Administration and Purchasing of Natural Resources | \$23,674                     | \$0                        | \$0                        | \$23,674            |
| 4619                                         | Other Conservation                                 | \$0                          | \$0                        | \$0                        | \$0                 |
| 4631-4632                                    | Redevelopment and Housing                          | \$0                          | \$0                        | \$0                        | \$0                 |
| 4651-4659                                    | Economic Development                               | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Conservation and Development Subtotal</b> |                                                    | <b>\$23,674</b>              | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$23,674</b>     |
| <b>Debt Service</b>                          |                                                    |                              |                            |                            |                     |
| 4711                                         | Long Term Bonds and Notes - Principal              | \$918,646                    | \$88,258                   | \$0                        | \$1,006,904         |
| 4721                                         | Long Term Bonds and Notes - Interest               | \$0                          | \$0                        | \$0                        | \$0                 |
| 4723                                         | Tax Anticipation Notes - Interest                  | \$0                          | \$0                        | \$0                        | \$0                 |
| 4790-4799                                    | Other Debt Service                                 | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Debt Service Subtotal</b>                 |                                                    | <b>\$918,646</b>             | <b>\$88,258</b>            | <b>\$0</b>                 | <b>\$1,006,904</b>  |
| <b>Capital Outlay</b>                        |                                                    |                              |                            |                            |                     |
| 4901                                         | Land                                               | \$0                          | \$0                        | \$0                        | \$0                 |
| 4902                                         | Machinery, Vehicles, and Equipment                 | \$0                          | \$0                        | \$0                        | \$0                 |
| 4903                                         | Buildings                                          | \$0                          | \$0                        | \$0                        | \$0                 |
| 4909                                         | Improvements Other than Buildings                  | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Capital Outlay Subtotal</b>               |                                                    | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>          |
| <b>Operating Transfers Out</b>               |                                                    |                              |                            |                            |                     |
| 4912                                         | To Special Revenue Fund                            | \$25,000                     | \$0                        | \$0                        | \$25,000            |
| 4913                                         | To Capital Projects Fund                           | \$0                          | \$0                        | \$0                        | \$0                 |
| 4914A                                        | To Proprietary Fund - Airport                      | \$0                          | \$0                        | \$0                        | \$0                 |
| 4914E                                        | To Proprietary Fund - Electric                     | \$0                          | \$0                        | \$0                        | \$0                 |
| 4914O                                        | To Proprietary Fund - Other                        | \$0                          | \$0                        | \$0                        | \$0                 |
| 4914S                                        | To Proprietary Fund - Sewer                        | \$0                          | \$0                        | \$0                        | \$0                 |
| 4914W                                        | To Proprietary Fund - Water                        | \$0                          | \$0                        | \$0                        | \$0                 |
| 4915                                         | To Capital Reserve Fund                            | \$0                          | \$0                        | \$0                        | \$0                 |
| 4916                                         | To Expendable Trusts/Fiduciary Funds               | \$0                          | \$0                        | \$0                        | \$0                 |
| 4917                                         | To Health Maintenance Trust Funds                  | \$0                          | \$0                        | \$0                        | \$0                 |
| 4918                                         | To Non-Expendable Trust Funds                      | \$0                          | \$0                        | \$0                        | \$0                 |
| 4919                                         | To Fiduciary Funds                                 | \$0                          | \$0                        | \$0                        | \$0                 |
| <b>Operating Transfers Out Subtotal</b>      |                                                    | <b>\$25,000</b>              | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$25,000</b>     |
| <b>Total Operating Budget Appropriations</b> |                                                    | <b>\$13,973,281</b>          | <b>\$89,325</b>            | <b>\$0</b>                 | <b>\$14,062,606</b> |



**Reasons for Reductions/Increases & One-Time Appropriations**

| <b>Account</b> | <b>Explanation</b> |
|----------------|--------------------|
| 4311           | Wages              |
| 4441-4442      | Wages              |
| 4215-4219      | Wages              |
| 4240-4249      | Wages              |
| 4195           | Wages              |
| 4140-4149      | Wages/Elections    |
| 4130-4139      | Wages/Contract     |
| 4150-4151      | Wages/Contract     |
| 4220-4229      | Wages              |
| 4194           | Wages              |
| 4312           | Wages              |
| 4711           | Debt               |
| 4299           | Contract           |
| 4199           | Wages              |
| 4520-4529      | Wages              |
| 4155-4159      | Wages/Contract     |
| 4191-4193      | Wages              |
| 4210-4214      | Wages              |
| 4323           | Wages/Contract     |

# VOLUNTEER APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

## Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

## Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Web Site
- \_\_\_\_\_

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: kblow@milford.nh.gov

or

MAIL TO: Human Resources  
Town Hall  
1 Union Square  
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>