

TOWN REPORT MILFORD, NEW HAMPSHIRE 2020



**Looking down the Souhegan at sunrise from the vantage point of
Milford's stone arched bridge.**

Photo credit to Lawrence Jasper, Milford Resident

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In Memory of William R. Drescher August 29, 1942 - December 30, 2020

The Honorable William R. Drescher, 78, longtime resident of Amherst, NH, died on December 30, 2020 at his home.

He was born in Manhattan, NY on August 29, 1942, a son of William Drescher and Otilie (Mletzko) Drescher. Bill was raised and educated in New York, and graduated from Roosevelt High School in Yonkers, NY. He was a graduate of the University of Pennsylvania and Boston University Law School.

Bill began his law career in the 1960s and eventually opened the practice, Drescher & Dokmo in Milford, NH. He practiced law in New Hampshire for over 50 years. He was a member of the New Hampshire Bar and served as a District Court Judge for over 30 years.

He was an avid reader, lover of classical music, loved riding his bike, dining out and traveling. Bill was a member of The Church of Our Savior, Milford, NH.

For the those that knew him well they will, no doubt, recall him as one of the most intelligent and learned people – period. Bill possessed a command of the English language rivaled by only the likes of William Shakespeare.

Most significantly, Bill will be remembered as a family man. Bill and Carol's house has always been a welcoming home filled with love and cheer. Bill was always there for his children in a any capacity whether it was making breakfast for his children and their sleep-over friends on Saturday or Sunday mornings, coaching basketball, or assisting with their music or theater productions.

Over the years Bill work with the towns of Milford, Amherst, Mont Vernon, Temple, New Boston, Weare, Hudson, Derry, Lyndeborough, Brookline, Hollis, Mason, Allenstown, and Goffstown. Additionally, he also worked with various other boards (School, Planning, and Zoning).

Bill was an outstanding individual, a great father, husband, and, indeed, friend anyone could ask for. He will be truly missed by everyone.



DEBORA B. PIGNATELLI
EXECUTIVE COUNCILOR
DISTRICT FIVE

STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

2020 End of the Year Report from Executive Councilor Debora Pignatelli

It is an honor for me to represent Council District Five on the Executive Council. The Council had its beginnings in 1679 when King Charles separated the territory of New Hampshire from Massachusetts, and the first Council was established and convened in early 1680. When New Hampshire's state constitution was written, the Council was created as a constitutional body to watch over the actions of our Governor.

Each of the five Councilors, elected every two years by the voters in their district, represents approximately 263,000 people.

The Council met for 21 scheduled meetings with the Governor this year to carry out their duties of confirming appointments and passing state contracts. 2020 was certainly different from previous years. When Covid 19 struck NH, it was decided that the Council would conduct their meetings by teleconference. Our last "in person" meeting was in our Council Chamber at the State House on March 11th and we didn't reconvene "in person" meetings again until September 11th. when our meetings were held at the NH National Guard, Edward Cross Training Complex in Pembroke, NH. A December meeting was held at UNH, Durham, NH. Though the meetings were a bit slower, and there was no personal interaction, everything went well. The public and news media were able to access the proceedings with call in provisions. Unlike in years past, we were unable to take the meetings out to the communities in our districts because of safety concerns.

The Executive Council reviewed and passed several billion dollars of state contracts covering everything from highway projects, services for citizens young and old, supplies, memberships in professional organizations, as well as promotions for our Air and Army National Guard members.

In addition to the scheduled meetings, the Council held eight Public Hearings. These meetings allow the Council the opportunity to conduct public interviews and review materials prior to voting. Hearings were held on the nomination of four Department Heads (Commissioners and Directors) two appointments to the court system, and two requests for Pardons.

We confirmed hundreds of volunteers to serve on the state's 300 plus State Boards and Commissions. This is a very important and rewarding experience for our citizens and I encourage anyone with an interest in volunteering to visit: <http://www.sos.nh.gov/redbook/index.htm> for a listing of opportunities.

Sincerely,
Debora B. Pignatelli
Executive Councilor

Amherst, Antrim, Bennington, Brookline, Deering, Dunbarton, Fitzwilliam, Francestown, Greenfield, Greenville, Hillsborough, Hollis, Hudson, Jaffrey, Litchfield, Lyndeborough, Mason, Merrimack, Milford, Mont Vernon, New Boston, New Ipswich, Peterborough, Richmond, Rindge, Sharon, Swanzey, Temple, Troy, Weare, Wilton, Windsor and the City of Nashua

New Hampshire Senate

Shannon Chandley

District 11: Milford, Amherst,
Merrimack and Wilton



State House Room 105
107 North Main Street
Concord, NH 03301

2020 ANNUAL REPORT

To the Town of Milford:

I was honored to represent you in the New Hampshire State Senate during the 2019-2020 legislative session. 2020 brought unprecedented challenges to our state and our nation. It changed the way we go to work, how our children attend school, the way we vote, the way we interact with one another, and so much more. Despite these challenges, the New Hampshire Senate adapted in order to do the people's work in a way that put public safety at the forefront. In addition to my work as the Vice Chair of the Judiciary Committee, and as a member of the Health and Human Services and Executive Departments and Administration Committees I served on the Governor's Economic Re-Opening Task Force. My work on the task force allowed me to connect with a wide variety of stakeholders to put together guidance to get Granite Staters back to work safely.

Last year, the Senate worked across the aisle to pass critical legislation that addresses both the immediate and long term needs of our great state as we work to recover from this pandemic. We found new ways to conduct public hearings and, when appropriate, combined legislation in order to ensure bills were given a fair process and an opportunity to become law. In this new session, it will be imperative that the Senate continues to prioritize the people of New Hampshire and pass public health and safety measures that safely usher us into the years ahead.

PFAS Exposure

- HB 1264, a bipartisan clean water bill addressing PFAS (perfluoroalkyl substances) contamination and drinking water safety as well as extending the Commission on the Seacoast Cancer Cluster Investigation, was signed into law. HB 1264 was an omnibus bill containing the texts of the following bills:
 - HB 1264 *extending the commission on the Seacoast Cancer Cluster investigation*
 - SB 287 *setting the maximum contaminant levels for certain perfluorochemicals in drinking water*
 - SB 496 *establishing a per and polyfluoroalkyl substances fund and programs and making an appropriation therefor*
 - SB 623 *requiring insurance coverage for PFAS and PFC blood tests*

Lowering Prescription Drug Costs

- HB 1280, a comprehensive omnibus bill to increase prescription drug affordability and improve access to affordable health care was signed into law. HB 1280 was an omnibus bill containing the texts of the following bills:
 - SB 685 *establishing a wholesale prescription drug importation program and establishing the New Hampshire prescription drug competitive marketplace*
 - SB 686 *relative to prescription drug benefits paid by health plans and establishing the New Hampshire prescription drug competitive marketplace*
 - SB 687 *relative to transparency in prescription drug pricing and establishing a New Hampshire prescription drug affordability board*
 - SB 688 *relative to the pricing of generic prescription drugs*
 - SB 691 *relative to prior authorization for prescription drug coverage*
 - HB 1281 *requiring insurance coverage for epinephrine auto-injectors*
 - HB 1280 *relative to copayments for insulin*

Long Term Care

- HB 578, a bill to establish a committee to study the safety of residents and employees in long-term care facilities, clarify cost controls in long-term care, and ensure facilities can be reimbursed from Medicaid for the costs of nurse training, was signed into law. HB 578 was an omnibus bill containing the texts of the following bills:
 - SB 545 *establishing a committee to study the safety of residents and employees in long-term care facilities*
 - SB 715 *relative to cost controls in long-term care*
 - SB 570 *relative to the reimbursement of costs of training nursing assistants*

Criminal Justice Reform

- HB 1645, a bipartisan criminal justice bill aimed at increasing police accountability and improving bail reform was signed into law. HB 1645 was an omnibus bill containing the texts of the following bills:
 - SB 755 *relative to superior court judgments in actions against the state*
 - SB 551 *adding a bail commissioner to the commission on pretrial detention, pretrial scheduling, and pretrial services, and relative to the release of a defendant pending trial*
 - HB 1272 *prohibiting prison privatization*
 - HB 1645 *relative to the annulment of misdemeanor domestic violence offenses*
 - SB 722 *relative to the payment and education of bail commissioners, relative to criteria for determining an offender's indigence, and establishing a committee to study providing remote access to a bail commissioner's services.*
 - HB 1351 *relative to immunity from arrest or prosecution for certain alcoholic beverage violations for a person under 21 years of age who reports a situation involving risk of alcohol overdose*
 - HB 1217 *requiring police officers to report misconduct*
 - HB 1468 *relative to criminal mischief*

- HB 1174 (*New Title*) requiring screening for all law enforcement officers for psychological stability prior to assuming their duties as certified officers

Expanded Telemedicine

- HB 1623, a bipartisan omnibus bill to ensure coverage and reimbursement for health care services provided through telemedicine on the same basis as services provided in person was signed into law. HB 1623 was an omnibus bill containing the texts of the following bills:
 - SB 647 *relative to telemedicine and substance use disorder*
 - SB 555 *relative to telemedicine coverage and reimbursements*
 - HB 1623 *relative to telemedicine and substance use disorder*

Expanded Telecommunications

- HB 1111, a bill to expand broadband access across the state, was signed into law. HB 1111 was an omnibus bill containing the texts of the following bills:
 - SB 457 *establishing communications districts*
 - SB 559 *relative to municipal broadband infrastructure bonds*

It was an honor to serve as your State Senator over the past two years. In the next year, I look forward to continuing to serve our community.

Respectfully Submitted,

Shannon Chandley, Senator, District 11

2020 MILFORD, NH TOWN ELECTED OFFICERS

~ BOARD OF SELECTMEN ~

Gary L. Daniels, Chairman	Term Expires 2021
Paul Dargie	Term Expires 2021
Laura Dudziak	Term Expires 2023
Chris Labonte	Term Expires 2022
David Freel	Term Expires 2023

~ CEMETERY TRUSTEES ~

Mary Dickson	Term Expires 2021
Jim Whalen	Term Expires 2023
Steve Trombly	Term Expires 2022

~ CHECKLIST SUPERVISORS ~

Darlene Bouffard	Term Expires 2024
Polly Cote	Term Expires 2022
Tim Finan	Term Expires 2026

~ MODERATOR ~

Peter Basiliere	Term Expires 2022
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~ TOWN CLERK ~

Joan Dargie	Term Expires 2022
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~ TRUSTEES OF THE TRUST FUNDS ~

Joan Dargie	Term Expires 2021
Tina Philbrick	Term Expires 2023
Janet Spalding	Term Expires 2022

~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Kathryn Parenti, Chair	Term Expires 2021
Lynn Coakley	Term Expires 2023
Janet Hromjak	Term Expires 2021
Jennifer O'Brien-Traficante	Term Expires 2021
John Yule	Term Expires 2021
Jennifer Siegrist	Term Expires 2022
Shirley Wilson	Term Expires 2022
Chris Costantino, Alternate	Term Expires 2023
Gloria Schooley, Alternate	Term Expires 2022

~ WATER & WASTEWATER COMMISSIONERS ~

Mike Putnam, Chairman	Term Expires 2021
Dale White, Vice Chairman	Term Expires 2022
Robert Courage, Chairman	Term Expires 2023



2020 MILFORD, NH TOWN DIRECTORS

~ TOWN ADMINISTRATOR ~
John Shannon

~ AMBULANCE SERVICE – DIRECTOR ~
Eric Schelberg

~ AMBULANCE SERVICE – CAPTAIN/ADMINISTRATION ~
Rodney Dunn

~ AMBULANCE SERVICE – CAPTAIN/OPERATIONS ~
Andrew Mason

~ ASSESSOR ~
Marti Noel

~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~
Lincoln Daley

~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER/HEALTH
OFFICER ~
Ken Flaherty

~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~
Kellie Shamel

~ COMMUNITY MEDIA – DIRECTOR ~
Chris Gentry

~ FINANCE – DIRECTOR ~
Paul Calabria

~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~
Ken Flaherty

~ FIRE – CAPTAIN/TRAINING OFFICER ~
Dennis Haerinck

~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~
Jason A. Smedick

~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~
Karen Blow

~ INFORMATION TECHNOLOGIES – DIRECTOR ~
Bruce Dickerson

2020 MILFORD, NH TOWN DIRECTORS (continued)

**~ LIBRARY – DIRECTOR ~
Betsy Solon**

**~ POLICE – CHIEF ~
Mike Viola**

**~ POLICE – CAPTAIN/OPERATIONS ~
Craig Frye**

**~ POLICE – CAPTAIN/SUPPORT ~
Shawn Pelletier**

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Shawn Pelletier**

**~ POLICE – CAPTAIN/OPERATIONS ~
Craig Frye**

**~ PUBLIC WORKS – DIRECTOR ~
Rick Riendeau**

**~ PUBLIC WORKS – FOREMAN – PARKS & CEMETERIES ~
Troy Swanick**

**~ PUBLIC WORKS – HIGHWAY MANAGER ~
Chris Anton**

**~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~
Russ Works**

**~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~
Tammy Scott**

**~ RECREATION – DIRECTOR ~
Arene Berry**

**~ TAX COLLECTOR ~
Kathy Doherty**

**~ TOWN CLERK ~
Joan Dargie**

**~ TOWN TREASURER ~
Allen White**

2020 MILFORD, NH TOWN DIRECTORS (continued)

**~ WATER UTILITIES – DIRECTOR ~
Kevin Stetson**

**~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~
Jamie Soucy**

**~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~
Ryan Provins**

**~ WATER UTILITIES – FOREMAN – COLLECTION SYSTEMS ~
Bradley Whitfield**

**~ WELFARE – DIRECTOR ~
Susan Drew / Lisa Emerson**

2020 MILFORD, NH TOWN BOARDS & COMMISSIONS

~ CONSERVATION COMMISSION ~

Andy Hughes, Chairman	Term Expires 2021
Kim Rimalover, Vice Chairman	Term Expires 2023
David Bosquet	Term Expires 2021
Audrey Fraizer	Term Expires 2022
Hub Seward	Term Expires 2022
Anita Stevens	Term Expires 2023
Janet Urquhart	Term Expires 2023
Rodney DellaFelice,	Term Expires 2023
John Yule, Alternate	Term Expires 2022
Chris Costantino, Alternate	Term Expires 2021
Laura Dudziak, Board of Selectmen's Representative	

~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2023
Dennis Clemens, Vice-Chairman	Term Expires 2021
Daniel Ayotte	Term Expires 2022
Chuck Kurtz	Term Expires 2023
Andy Seale	Term Expires 2022
Susan Smith, Alternate	Term Expires 2021

~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Tim Finan, Chairman	Term Expires 2022
Lisa Griffiths, Vice Chairman	Term Expires 2022
Tom Schmidt, Secretary	Term Expires 2021
Dave Alcox	Term Expires 2022
Nathalie Watson	Term Expires 2023
Kevin Federico	Term Expires 2023
Wade Scott Campbell	Term Expires 2021
Ron Carvell, School Board Representative	
John Teger, High School Representative	
Chris Labonte, Board of Selectmen's Representative	

~ HERITAGE COMMISSION ~

David Palance, Chairman	Term Expires 2023
Erna Johnson, Secretary & Treasurer	Term Expires 2021
Polly Cote	Term Expires 2022
Charles Worcester	Term Expires 2021
Chris Thompson	Term Expires 2021
Herbert Adams, Alernate	Term Expires 2022
Chris Labonte, Board of Selectmen's Representative	

2020 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.)

~ PLANNING BOARD ~

Douglas Knott, Chairman	Term Expires 2022
Paul Amato	Term Expires 2023
Tim Finan	Term Expires 2021
Janet Langdell	Term Expires 2023
Susan Robinson	Term Expires 2022
Peter Basiliere	Term Expires 2022
Laura Dudziak, Board of Selectmen's Representatives	

~ RECREATION COMMISSION ~

Zach Williamson, Chairman	Term Expires 2023
Melissa Sherman, Vice Chairman	Term Expires 2022
Paul Bartolomucci	Term Expires 2023
Pat Kunselman	Term Expires 2021
Lena LaBour	Term Expires 2021
Kierstyn Williamson	Term Expires 2022
John Murphy	Term Expires 2021
John Kohlmorgen, Alternate	Term Expires 2023
Paul Dargie, Board of Selectmen's Representative	

~ RECYCLING/SOLID WASTE COMMITTEE ~

Jerry Guthrie, Chairman	Term Expires 2021
George Hoyt , Vice Chairman	Term Expires 2021
Celest Barr, Secretary	Term Expires 2023
Gil Archambault	Term Expires 2022
Kathy Fay	Term Expires 2021
Diane Varney-Parker	Term Expires 2021
Mary Burdett	Term Expires 2022
Nancy Amato	Term Expires 2022
LaShanta Magnusson	Term Expires 2023
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	

~ BUDGET ADVISORY COMMITTEE ~

Chris Pank, Chairman	Term 2020 - 2021
Paul Bartolomucci	Term 2020 - 2021
Wade Campbell	Term 2020 - 2021
Claudia Lemaire.	Term 2020 - 2021
Karen Mitchell	Term 2020 - 2021
Peggy Seward	Term 2020 - 2021
Vanessa Sheehan	Term 2020 - 2021
George Skuse	Term 2020 - 2021

2020 MILFORD, NH TOWN STANDING COMMITTEES

~ TRAFFIC SAFETY COMMITTEE ~

Jason Plourde, Chairman	Term Expires 2021
Dave Wheeler, Vice Chairman	Term Expires 2021
Gil Archambault	Term Expires 2022
Wade Scott Campbell	Term Expires 2021
Nick Darchik	Term Expires 2021
Lincoln Daley (Advisory)	
Rick Riendeau (Advisory)	
Mike Viola (Advisory)	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	

~ ZONING BOARD OF ADJUSTMENT ~

Jason Plourde	Term Expires 2023
Rob Costantino	Term Expires 2022
Wade Scott Campbell	Term Expires 2023
Michael Thornton	Term Expires 2021
Tracy Steel	Term Expires 2022
Joan Dargie, alternate	Term Expires 2021
Karin Lagro, Alternate	Term Expires 2021
Paul Dargie, Board of Selectmen's Representative	Term Expires 2023

Town of Milford

OFFICE OF THE SELECTMEN

2020 Annual Report

At the Annual Town Meeting in March 2020, Laura Dudziak was re-elected to her second term on the Board of Selectmen and David Freel was elected to his first term on the Board. We bid farewell and thank Michael Putnam for his many years of devoted service on the Milford Board of Selectmen.

Two issues dominated the agenda of the 2020 Board of Selectmen: Coronavirus Disease 2019 (COVID-19) crisis and Emergency Communication Dispatch.

Three days after the 2020 Annual Town Meeting in March, the Governor declared a state of emergency in New Hampshire because of the spread of COVID-19. As a result, the new Board did not meet and organize until April 13. The month between the Annual Meeting and the Board's first meeting was spent with staff and Board members preparing to have Board meetings via a virtual platform called Zoom. At the Board's first virtual meeting on April 13th, Gary Daniels was elected Chairman of the Board of Selectmen and Paul Dargie was elected Vice-Chairman.

COVID-19

Throughout the year, COVID-19 continued to have a negative effect on programs and activities previously planned by the Town. The Memorial Day parade, July 4th fireworks, summer band concerts, Labor Day parade and Veterans Day ceremonies were all cancelled because of the lingering spread of COVID-19. The Town pool opened for a short time in August under very controlled conditions.

Virtual meetings via Zoom replaced in-person meetings for various committees and commissions, including the Board of Selectmen, for most of the year. Town Hall accessibility, which converted to appointment-only with the advent of COVID-19, was briefly relaxed and reopened later in the year, only to return to a controlled environment when COVID cases started rising again. While Town Hall was open, Selectmen conducted hybrid meetings, with a Board majority present at Town Hall, while other members and most of the public participated via Zoom. When Town Hall returned to appointment-only, the Board returned to its virtual-only meetings.

Town Hall also established a Temporary Alternative Duty Policy that enabled some employees to work from home during the state of the emergency.

The Town applied for a COVID relief grant and received \$374,299 in COVID relief funds.

Being sensitive to the impact that COVID-19 was having upon residents and their employment, Selectmen voted to not charge interest on delinquent property taxes due December 1, 2020, later extending that to July 1, 2021. Our thanks to all who continue to make the effort to pay their taxes by the established due dates, as that has enabled the Town to have the funds necessary to carry on its work without borrowing.

Dispatch Communications

The Board immediately began working on a solution to our first-responder dispatch communications problems. In September 2019, the Board had contracted with CTA Consultants, LLC (CTA), a Lynchburg, Virginia company that has specialized in mission critical 911 Communications Center and Radio System evaluation/assessments and design, Request for Proposal (RFP) development, vendor selection/negotiations activities and implementation oversight for over 35 years, to conduct a study. CTA presented its 241-page findings to the Board, the Boards of Mont Vernon and Wilton, as well as to interested residents in a public meeting at Town Hall in December 2019. The CTA Assessment Report is accessible on the Town website. CTA's proposal, which had been recommended by the Board at the 2020 Annual Meeting, garnered 53% of the vote, yet it required 60% support of the voters to be adopted.

Throughout the year the Board reviewed the bylaws of our current dispatch provider, Milford Area Communication Center (MACC), as well as worked on the Inter-municipal Agreement (IMA) Milford has with its MACC partners, Mont Vernon and Wilton. While the Board continued to talk with Mont Vernon and Wilton regarding a new IMA, discussions eventually reached an impasse, and the Milford Board opted for a two-year extension to the IMA. The Milford Board released a position statement mid-year indicating that a majority of the Board felt the best solution for enabling first-responder emergency services (Ambulance, Fire, Police, Public Works) to have at least 95% communication coverage throughout town, including being able to communicate into buildings, would be to build a new, safety-compliant dispatch center at the Milford Police Department that would also enable the communication center to provide regional support.

Based on the Board's proposed solution, CTA has continued to assist Selectmen in developing an RFP to identify the cost of the needed equipment to implement the recommended solution and finally fix and modernize our emergency communication systems, bringing stability and reliability of Milford's emergency communications to a level of service expected by residents, while leaving open the possibility of a regional solution with neighboring towns. CTA also assisted in developing an architect RFP for the addition that would house the communication center.

Other Projects

- The second (and final) phase of dredging Osgood Pond was completed in August 2020.
- Milford received \$180,593 as its 2nd half of the Municipal Aid initially given by the state in October 2019. The Board voted to use those funds to reduce property taxes.
- Approval was granted for a privately-funded roof for the performance stage that had been erected by volunteers at the entrance to Keyes Field.
- Permission was granted James Rolanti to renovate the dugouts at Keyes Field as his Eagle Scout project.
- Permission was granted Brady Mitchell to construct a 10'x10' wooden structure built over a picnic table at Osgood Pond to provide shelter from the weather as his Eagle Scout project. This will also include a plaque on the history of Osgood Pond.
- The 2021 budget was presented to the Board by the Town Administrator and Department Heads in November and the Board continues to work on refining the budget for presentation to voters in 2021.

Thanks

In this highly challenging year, the Board extends its thanks to:

- The staff and employees of the Town of Milford for their continued diligence in providing needed services to residents under the unusual circumstances encountered in 2020.
- Our first-responders (Ambulance, Fire, Police, Public Works) for their day-to-day efforts in keeping us safe.
- The numerous organizations and private individuals who have donated Personal Protective Equipment (PPE) of any kind (i.e. masks, sanitizers, etc.) to keep our first responders and the community safe from the effects of COVID-19.
- CTA, for its tireless efforts and its willingness to go beyond expectations in helping Milford solve its first-responder dispatch communications problems.
- The numerous volunteers who have come forward to serve on committees and/or assist the community in various capacities to ensure that programs and/or events have been addressed in the most safe and effective way, and that projects continue, making Milford the special town it is. You are the lifeblood of this community!
- Town/School Moderator Peter Basiliere and all those who worked so diligently with him to reconfigure the voting locations to accommodate voters at the 2020 elections during the COVID-19 challenges.
- Deputy Town Clerk Clare Callahan for her 15 years of service to the Town of Milford. Wishing you a happy and healthy retirement, Clare!

Conclusion

Though unusual, 2020 was another busy, successful year for town staff, officials, volunteers, and residents. The Board of Selectmen extends its thanks to the Town Administrator, Departments Heads, and all Staff for their diligence and efforts to control expenses and deliver valuable services to residents and visitors.

It is an honor to serve the residents of Milford as your Selectmen. We are grateful for the opportunity and for your support. Please reach out to any of us to relay concerns or ask questions. We are here to serve you.

Respectfully submitted,

The Milford Board of Selectmen

Gary Daniels, Chairman

Paul Dargie, Vice-Chairman

Laura Dudziak, Member

David Freel, Member

Chris Labonte, Member

MILFORD AMBULANCE SERVICE
66 Elm Street, Milford NH 03055 (603) 249-0610
2020 Annual Report

Milford Ambulance Service continued its charge of providing progressive, responsive and efficient pre-hospital emergency care in 2020. With a staff of 39, Milford Ambulance continued to push the envelope of prehospital care, taking care of our community's sickest patients while safely transporting them to our region's medical facilities. It is my privilege to submit this annual report, which highlights our accomplishments and activity of the last year.

Activity

Milford Ambulance Service was requested 1,873 times in 2020, a decrease of 184 calls, compared to 2019. Milford Ambulance Service handled 1,814 of these calls, providing EMS services 1,844 distinct times. These contacts involved assessing/treating patients, assisting members of the public, and supporting other public safety departments. Our providers transported 1,365 patients, while 344 patients refused transport. The 9% reduction of both total requests and patients transported is a direct result of the COVID 19 pandemic.

The surrounding communities of Amherst, Brookline, and Wilton provided mutual aid ambulance coverage to Milford on a total of 59 occasions. Out of those 59 responses, mutual aid was canceled 14 times and Milford units handled the call. 31 mutual aid responses occurred when both of the department's ambulances were already committed on calls, and 28 occurred between the hours of 23:00 – 07:00. Milford Ambulance provided mutual aid to surrounding communities on 32 occasions.

COVID-19 Pandemic

As we are all aware, 2020, was a year unlike any other year in recent years, let alone our lifetime. COVID-19 upended and forced changes to the manner in which the department responded to calls, treated patients and interacted with our colleagues both in the department, facilities and hospitals.

With such unknown at the beginning of the pandemic, the department increased Personal Protective Equipment (PPE) acquisition and use by providers. New EMS protocols were introduced with policies to protect providers from becoming ill from or transmitting the infection to our families and patients. Department staff rose to the occasion and took the changes in stride without missing a beat.

The department instituted frequent cleaning of vehicles, including use of a fogging system that aerosolizes a disinfectant for decontaminating vehicle interiors and the facility. The service instituted mandatory surgical mask wearing while on-duty when not able to be socially distant. All throughout the pandemic, the department was able to maintain full coverage of both ambulances.

Casualties of the pandemic included the need to close the facility to outside groups, stop public education classes and postpone department functions that normally would have been

held. Additionally, department training was held via virtual sessions, as almost all of society did as well. Training requirements were fulfilled with creative presentations and some juggling of the schedule.

In late November, on behalf of the town Emergency Services – ambulance, fire and police, the department enrolled in the joint New Hampshire Department of Health and Human Services (DHHS) and Division of Fire Standards and Training & Emergency Medical Services (FSTEMS) First Responder Optional Surveillance Testing (FROST) program. This program provided an additional resource in the fight against COVID-19 and allow for better protection of our first responders and the communities they serve.

The FROST program objective is to identify asymptomatic first responders with COVID-19 and prevent further transmission of the virus. The departments received BinaxNOW testing cards from DHHS to test employees, first on a monthly basis, then in mid-December, weekly. Through the end of 2020, no asymptomatic employees were identified.

With the release of the COVID-19 vaccine in December, several employees enrolled in and received the first of the two vaccination series.

The above-mentioned two activities – testing and vaccination provide an increase in protection of staff, their loved ones, and you, our patients.

The department is thankful for the outpouring of support and donations of food, PPE and well wishes. We are truly grateful!

Facility

The Ambulance facility has been in operation for over seven years and continues to meet department and community needs. Very few issues have arisen during the life of the building.

Due to COVID-19, the facility was shut-down to use by outside groups. We are hopeful this will change later in the year as the number of COVID infections subside.

The department utilized the Community/Training Room for in-house training sessions that required hands-on skill demonstration all while utilizing masks, social distancing and limiting the number of individuals present to meet Emergency Orders relative to maximum number of people present at one time.

Vehicles

Beginning in January 2020, the department vehicle fleet consisted of five vehicles consisting of two front-line, 2013 model-year ambulances, placed in service in mid-December 2013, one 'ready spare' 2001 ambulance and two retired police cruisers. In November, the 2001 ambulance was traded in and replaced with a new 2020 model year ambulance.

All vehicles are in good mechanical and working order. In January the 3A ambulance required a rebuild/replacement of the transmission.

In seven years of operation, the 3A and 3B ambulances have travelled 185,310 and 135,217 miles, a 19,852 and 19,669 increase in mileage respectively, from 2019.

The 2001 ambulance mileage was 131,570 at the time it was traded in for the new 2020 ambulance in November. At that time the 3B ambulance assumed the role of a spare ambulance. Maintaining a ready, spare ambulance allows for uninterrupted call responses when a front-line ambulance is unavailable or out of service for maintenance or decontamination of Covid-19 and other decontamination needs. This reduces strain on our mutual aid partner communities. In 2020 the backup ambulance was used to respond to 112 calls. Approximately \$62,244 in estimated revenue was retained that would have otherwise been forfeited if the back-up ambulance was not in service. Additionally, the backup ambulance was pressed into service as a third ambulance on 5 occasions. These transports generated approximately \$2,660 in revenue. The 2001 ambulance was also put in service to cover Goffstown Fire Department during a time they needed coverage for a funeral service of a fallen member. Loaning the ready, spare ambulance when available allows the department to support our mutual aid partners and reduces their need to call on the department for response.

The two department fleet vehicles, 2010 and 2013 Ford Explorers, are former police department vehicles with 111,630 and 101,157 miles respectively, and are in good working order

Mobile Integrated Health

In August 2020, Milford Ambulance began two Mobile Integrated Health (MIH) initiatives.

Visiting Nurse Referral

In collaboration with Home Health and Hospice, Milford Ambulance providers have begun a visiting nurse referral program. After responding to a request for services and with the patients approval, Milford Ambulance providers may make a referral request for future ongoing Visiting Nurse services. Since beginning this program in August the program has resulted in 9 referrals for citizens in our community that may not have reached out for help otherwise.

Alternative Destination to Milford Urgent Care

For qualified emergencies, we have begun transporting some patients to the Milford Urgent Care for treatment. This program resulted in 7 patients being transported to the Urgent Care. This alternative destination reduces the amount of time the ambulance is out of town, thereby increasing availability to respond to calls in Milford while simultaneously reducing the need to for mutual aid ambulance response to Milford.

Personnel

Our staff of 39 providers consists is a combination 37 paid and 2 volunteer providers, including 2 EMTs, 21 Advanced EMTs, and 16 paramedics. Our paid staff consists of 5 full-time and 11 per diem paramedics, complimented by 3 full-time, 11 part-time, and 5 per

diem Advanced EMTs, 94% of our staff are ALS providers, guaranteeing that there is a provider on every call capable of delivering advanced treatment modalities to make your worst day better.

Our talented staff is highly trained. 100% of our staff are nationally certified EMS providers, 2/3 of our full time paramedics are critical-care credentialed, and our part-time and per-diem staff includes 5 nurses and 2 physician's assistants. These individuals, who contribute to the department on a daily basis, make MAS second to none in the State. The citizens of Milford can be proud to have these individuals caring for them and available at a moment's notice.

This year saw the promotion of one of our full-time paramedic providers to the rank of Captain. Rodney Dunn was promoted to Captain of Administration after the resignation of Captain Geoff Ranfos who pursued a hospital-based paramedic position. This continued staffing structure ensures that the ambulance service will maintain a high level of technical proficiency, operational responsiveness, and community involvement as the demands of our community expand

Training

The Clinical Education Division maintained an active training schedule, despite pandemic-related limitations. Our instructors used a variety of formats, including lectures, skill stations, and simulation utilizing our donated Laerdal SimMan and infant high-fidelity training manikins. Training was held at the MAS facility and virtually as the national and local pandemic situation allowed.

Despite pandemic-related challenges, our providers maintained competency in all of our state prerequisite protocols, including RSI, surgical airway, and interfacility transfer. RSI and surgical airways allow our paramedic providers to secure airways on our most critical patients by utilizing medications and surgical procedures to ensure airway control. Service and provider PIFT credentialing allows those providers to provide paramedic-level transfers out of local facilities to major tertiary medical centers including New Hampshire's Dartmouth-Hitchcock Medical Center as well as the major medical centers in Boston and Worcester. While utilized only a few times a year, each of these credentials requires hours of dedication and training on and off duty, but it allows our providers to take superb care of our patients.

The department continued to develop its National Association of EMTs (NAEMT) training center. The department hosted 2 TECC classes, teaching contemporary, evidenced-based trauma care to Milford Ambulance and regional EMS providers alike. The department also offered a single Geriatric Education for EMS course, allowing local providers to provide specialized care to this specific patient population.

One provider successfully completed an Advanced EMT Course, passed written and practical certification tests, and upgraded their provider's license becoming AEMT providers. The nearly 200-hour course builds on EMT skill knowledge in the areas of physiology, cardiology, and airway management. Once providers complete all classroom, clinical, and testing requirements, they have a widely expanded pharmacology scope of practice and the ability to obtain IV access, delivering lifesaving fluids and medications.

One of our providers also completed paramedic school, graduating from NHTI: Concord's Community College. This 18-month, five-semester program is rigorous, consisting of a 67-credit Associates Degree program along with over 500 hours of clinical time. After completing extensive certification tests and the department's AEMT to Paramedic Transition program, this provider became fully credentialed, adding substantial depth to our paramedic staff.

The department obtained a second EMS Warm Zone grant to increase equipment inventory to outfit the fire department with an identical capacity thereby increasing force protection and response capability in these situations.

Education

In 2020, Milford Ambulance increased the number of car seat safety technicians to five with the addition of another technician who completed a 32-hour SafeKids certification program.

The department completed a total of 19 car seats checks in 2020. Out of the 19 car seats checked there was one car seat that was found to be recalled and one car seat was donated to a family from the NH State Funds for Car Seats.

Findings for when a caregiver arrived with a car seat installed prior to arriving for their appointment, nearly 87% of the time, it was noted that there was an error noted by one of the technicians which were corrected before the participant left.

Milford Ambulance Service hopes to host a car seat safety check day this coming year with the help from Southern New Hampshire Medical Center and Elliot Hospital.

The department continues regular incorporation of the Southern NH Medical Center, donated Laerdal SimMan and infant high-fidelity training manikins in department training. The manikins are configured to provide immediate feedback to provider interventions, with the ability to simulate patients with traumatic injuries, cardiac emergencies, and other, various, medical emergencies. This capability enhances the training experience through more lifelike simulation of physiologic presentation and tactile sense. Additionally, the manikin is used as part of the department hiring process for candidate testing to more realistically evaluate clinical skills and critical thinking in a patient care scenario.

Community Education and Outreach: MAS continued to expand its role in community education and outreach. There are a variety of courses and programs offered to the general public to include CPR & AED, First-Aid, Stop-the-Bleed and child passenger safety seat inspections. For those who are interested in taking part in community education and outreach or a car seat inspection, please contact the department at 603-249-0610.

Department personnel assisted two Cub Scouts in obtaining their First-Aid Merit Badges. The Scouts received hands-on training on how to splint a fracture, control bleeding, and call for assistance, along with other first-aid information.

The department held several CPR classes for the general public and area businesses with students learning to recognize the signs of a cardiac issue or stroke and assist in a cardiac arrest.

The department continued participation with the Community Action for Safe Teens (CAST) program continued with monthly on-line meetings designed to provide education, skills and promote good decision making for life.

In 2020, Milford Ambulance increased the department social media presence on Facebook, revamped the official department website page, and introduced a Twitter account.

Social media is the fastest way for the department to get information out to the public, especially in regards to this past year dealing with the COVID-19 pandemic. The department made Public Safety Announcement (PSA) videos in regards to COVID-19 and Pull to the Right for Emergency Vehicles. The department also put out a video of a guided tour of the ambulance bay and reading children's stories, including one featuring a provider of the service presenting it in American Sign Language (ASL).

The department also brought back its bi-monthly Newsletter "Vital Signs" to share with town personnel, as well as the public on the department website. Ambulance Director Eric Schelberg was also featured on two episodes of a podcast series with Granite Town Media – "Inside Milford" with one podcast regarding an interview of the Director and the department with the other being on COVID-19 response.

Information such as available courses, contact information and current events are posted and frequently updated.

Billing and Revenue

Revenue from ambulance transports represents approximately 12% of non-taxable revenue received by the town.

Anticipated collectable revenue from ambulance transportation in 2020 is \$796,165 on \$1,485,973 in invoiced transports.

The department continuously seeks opportunities to reduce overall costs without compromising the quality of care provided by the department to you, the citizens of Milford.

Closing Remarks

To the personnel of the Milford Ambulance Service: Thank you for the dedication, professionalism, and quality, pre-hospital, emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a distinguished organization, of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2020. The department will continue to provide quality, emergency, pre-hospital care while continuing to earn your respect, trust, and support in 2021.

Respectfully submitted,

Eric Schelberg – BS, NRP, Director



Photo credit: Joshua Gagnon

Request for Medical Aid Analysis - 2020

Requests for Medical Aid in Milford: 1,873

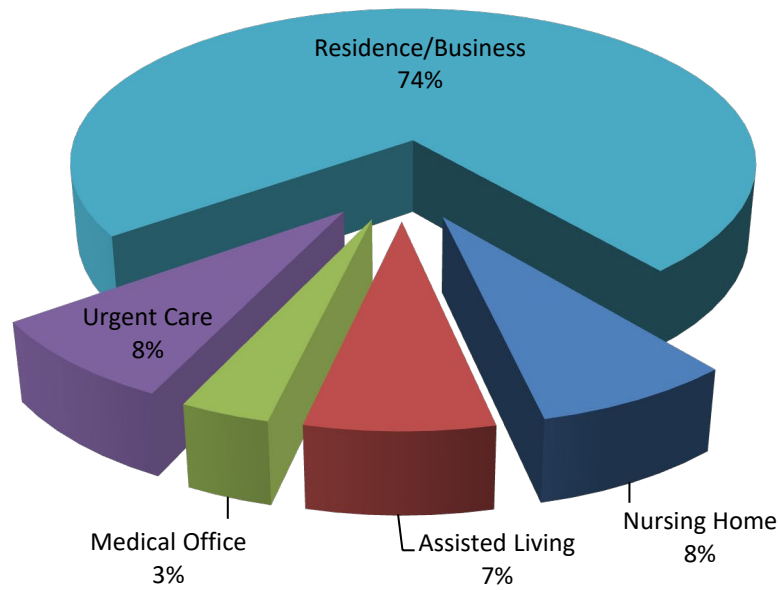
- **Requests handled by MAS: 1,814**
- **Mutual Aid received by Milford: 59**

- **Mutual Aid provided to other communities: 32**

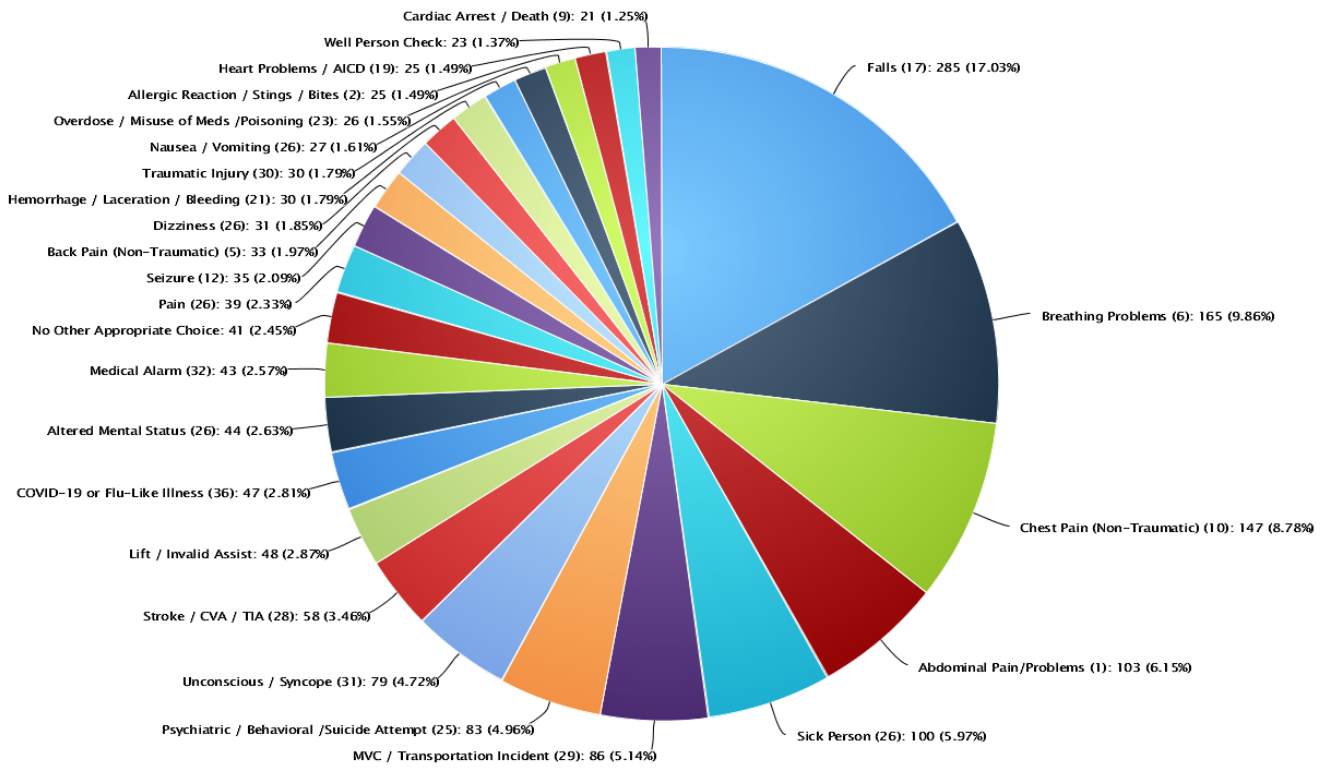
Total Patient Contacts: 1,844

- **Transports: 1,365**
- **No Transports: 344**

Scene Types



Call Dispatch Reasons





ASSESSING DEPARTMENT 2020 Annual Report

The mission of the Milford Assessing Department is to identify and list all properties within the town for the purposes of taxation, with impartiality, fairness, equity and transparency, and in compliance with all State of New Hampshire Statutes and Rules.

In spite of the Covid-19 pandemic touching every part of our lives, throughout 2020 Milford continued to experience significant growth in the residential market and maintained a slower but steady growth trend in the commercial market. Milford experienced a roughly 1.8% overall growth due to new construction, continuing the positive trend we have experienced in the last few years. Residential construction remained strong, with Autumn Oaks, Clifford Street, Curtis Commons Circle, Long Hill Estates, Timber Ridge Drive, and The Reserve all showing strong construction starts. In addition, there are two new condominium projects in the works, and there has been some modest expansion in the commercial market with existing business expansion. Sales of residential properties, including existing housing stock, remained strong throughout the year with demand outpacing supply, pushing home values upwards. Overall, it's been a strong year for sales and growth in Milford.

The Assessing Department maintains a website to provide information for anyone seeking property data or wishing to conduct research on exemption and credit criteria. You can access our site through the Milford Town Website or by using the link below: <http://www.milford.nh.gov/town/departments/assessing>

The Assessing Department wishes to extend a Thank You for the cooperation of those property owners whom we visited and met with this past year while updating records in response to sales, construction and building permits, or as part of our cyclical review process, and offer sincere thanks for those Veterans who have completed the Veteran's Credit Verification letters.

Respectfully submitted,

Marti Noel, CNHA Milford Assessor

The following is the Summary of Taxable Property for the 2020 Inventory of Valuation.

Land	
Current Use	\$ 595,343
Discretionary Preservation Easement	
Farm Structures & Land under RSA 79-D	7,800
Residential	272,848,890
Commercial/Industrial	64,016,910
Total Land	\$ 337,468,943
Buildings	
Residential	\$ 1,067,498,516
Manufactured Housing	20,533,400
Discretionary Preservation Easement	
Farm Structures & Land under RSA 79-D	190,200
Commercial/Industrial	204,807,914
Total Building	\$ 1,293,030,030
Total Utilities	\$ 38,043,900
Valuation Before Exemptions	\$ 1,668,542,873
Certain Disabled Veterans	(577,026)
Improvements to Assist Persons with Disabilities	(48,590)
Modified Assessed Value of all Properties	\$ 1,667,917,257
Exemptions	
Blind	\$ 120,000
Elderly	10,838,100
Solar/Wind	610,000
Total Exemptions	\$ (11,568,100)
Net Valuation on which the tax rate for Municipal, county and Local Education is computed	\$ 1,656,349,157
Less Utilities	(38,043,900)
Net Valuation without Utilities on which the tax rate for State Education Tax is computed	\$ 1,618,305,257

(unaudited)

COMMUNITY DEVELOPMENT

Planning ■ Zoning Building Safety ■ Code Enforcement ■ Economic Development ■ Active Projects ■ Geographic Information Systems ■ Stormwater Management

2020 Annual Report

Mission Statement

To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.

Office of Community Development is composed of several departments charged with the Town responsibilities of planning and land use/development regulation; administration and enforcement of the Milford Zoning Ordinance and Land Use Regulations; building safety; permitting; code compliance and enforcement;; economic development initiatives and programs; project management of special capital improvement projects; the stormwater management program and MS4 Federal Permit; and geographic information systems (GIS) operations.

This Office is most often the initial stop for individual property owners, business owners, and development community to understand how to navigate the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and/or building. Staff members also provide technical and administrative support to the Planning and Zoning Boards, the Economic Development Advisory Council (EDAC), Capital Improvements Plan Advisory Committee, Traffic Safety Committee, Keyes Memorial Park Advisory Committee, Downtown Parking Facility Committee, Milford Memorial Committee, and various subcommittees and working groups. Responsibilities include research, writing, updating, and preparation of such required documents and plans as the Milford Master Plan, the annual Capital Improvements Plan (CIP), economic development initiatives/programs, development regulations, and zoning amendments, and grant applications. In order to stay current with changes in law, codes, and regional and state issues staff members actively participate in their respective professional organizations and support groups. An excellent working relationship with the Nashua Regional Planning Commission (NRPC) allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects. In addition, we have established mutually beneficial agreements to share resources and personnel with our neighboring towns.

2020 presented a number of challenges for the Community Development Office in response to Covid 19 pandemic and meeting the demands for services. Despite the pandemic, residential development and construction activity in Milford increased and is reflective of continuing strong economic conditions within the region, availability of housing stock, and the desire of residents to reinvest in the their properties. Even though the community has experienced a number of small business closures, the commercial and industrial base has remained consistent. We are encouraged by the continuous interest in our community by businesses seeking to expand and relocate and individuals considering the many diverse housing opportunities.

The status as of the end of 2020 of major projects undertaken and managed by this Office follows:

Osgood Pond Restoration Project:

In August 2020, the final phase of the Osgood Pond Restoration Project was completed. A federal Land Water Conservation Fund grant had been applied for and successfully obtained in 2019 in the amount of \$162,500 (matched by local funding sources). This is a continuation of the first phase and dredged/reclaimed 3-4 acres / 24,000 cubic yards of material, and restored an area of Osgood Pond to a depth allowing for restoration of aquatic habitat as well as fishing and boating opportunities. The materials were relocated from the pond to the Town owned Brox Community Lands and will be repurposed for the reclamation of the area once the gravel and material has been removed. With the completion of the second phase, the community will be able to enjoy fishing, boating, and other passive recreational opportunities on the reclaimed water resource.

Brox Gravel Excavation and Reclamation Project:

An earth materials excavation plan was completed in early 2015 to implement recommendations in the updated Brox Community Lands Master Plan to excavate earth materials in accordance with the future planned development of a portion of the site for multi-use community needs as contemplated by the Town since the property was purchased in 2000. In the fall of 2017, the New Hampshire Department of Environmental Services with support/involvement of the NH Department of Fish and Game, issued the required Alteration of Terrain Permit reclaim, sell for the excavation and reclamation efforts. 635,000 cubic yards of material, and restore approximately 44 acres of the Brox Community Lands. In 2019, the NH Supreme Court invalidated the New Hampshire Department of Environmental Services and New Hampshire Water Court's issuance of the project's Alteration of Terrain Permit. In 2020, the Town a new Alteration of Terrain Permit has been submitted for the project with the goal of restarting operations in 2021.

Brox Property Commercial-Industrial Development:

This Office continued to work with out-of-state and instate companies interested in the lease or purchase of the commercial-industrial portion of the Brox Property, thus implementing the wishes of Town voters to sell the non-community lands portion of the property. In 2019, the Town approved a 25 year lease agreement that would generate an estimated \$3.5 million to the general fund. The Board of Selectmen subsequently engaged Milford Spartan Solar, a solar development company, to develop a 16 megawatt solar generation facility on the commercial-industrial portion of the Brox Property. The company is currently completing their due diligence and environmental analysis. This Office and town officials, continues to meet with interested parties with the intent of selling the property for property tax generating revenue.

2021-2026 Capital Improvements Plan:

Each year the Planning Board appoints a citizens' advisory committee to review and update the Town's 6-year capital improvements plan that serves as a planning and budgeting tool relative to all planned capital expenditures in excess of \$75,000. This Office is supports the committee and prepares the final document for ultimate review and adoption by the Planning Board. The CIP is an essential tool to carry out recommendations contained in the Milford Master Plan and aids in guiding the growth and development of the Town. We would like to sincerely thank all of the committee members for their dedication, valuable insight, patience, and contributions over the course of the year.

Municipal Separate Storm Sewer Systems (MS4) Permit:

The Planning Department in collaboration with the Public Works Department is responsible for the management and administration for compliance with the Municipal Separate Storm Sewer Systems (MS4) federal permit. The Town of Milford is subject to regulation of its stormwater discharges to waters of the United States (most surface waters) under the National Pollution Discharge Elimination System (NPDES). This program requires that Milford seeks permit coverage under the MS4 general permit as administered by EPA. Milford is one of fifty municipalities required to implement and enforce a Stormwater management program. The Town has been covered under this permit since 2003. However, the permit was revised in 2017 and the revisions became effective in July, 2018. In order to comply with the Permit Program, a plan has been developed which comprises the following six elements each address over a 10 year permit period:

1. Public Education and Outreach
2. Public Participation/Involvement
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post Construction Runoff Control
6. Municipal Pollution Prevention/Good Housekeeping

Pedestrian/Vehicular Improvement Projects

Route 101A / Route 13 / Oval Improvement project

In 2020, the Town received authorization from the Federal Highway Administration and New Hampshire Department of Transportation to proceed with the Route 101A / Route 13 / Oval Improvement transportation improvement project. The project will focus on two areas within the extended downtown area on Nashua Street, Clinton Street, and Tonella Road and within the Milford Oval. The allocated amount for the two sub-projects is \$2,061,251. The Town's 20% obligation is \$412,250 and has funded by the previously appropriated matching balance. The Town selected VHB in 2019 as its design engineering consultant for the projects. The public/stakeholder outreach is slated to begin in early 2021 followed by the development of the engineering study/design by VHB. Once the engineering design is reviewed and approved by NHDOT, construction would occur in mid/late 2022 through 2023. The two sub-projects are summarized below.

Project A: Nashua Street / Clinton Street/Tonella Road Improvements:

As part of the Milford Downtown Pedestrian Traffic Improvements project area, the project seeks to widen Nashua Street to accommodate a center turning lane and connect sidewalks on Clinton Street, Nashua Street, and Tonella Road. Further, with the construction of the CVS Pharmacy building, the project seeks to signalize the Nashua Street and Clinton Street intersection. The general goal and objective is to relieve congestion, improve pedestrian safety and connectivity along one of the Town's primary corridors.

Project B: Milford Downtown Oval Improvements:

The focus areas for this project involve pedestrian and traffic improvements within the Historic Oval District and the southern portion of South Street (Lincoln Street, Marshall Drive, Prospect Street, and South Street). The general goal and objective of this project is to enhance pedestrian safety/access and improve vehicular circulation throughout the Oval area and along NH 101A (Nashua Street and Elm Street), NH 13 (Mont Vernon Street), and South Street, and provide parking opportunities to support an expanding and vibrant downtown. Most of the work will fall with the existing rights-of-way and previously disturbed areas.

Community Development Office

The Community Development Office continued bringing new initiatives forward and continuing to make the Office a progressive and customer-service oriented environment. In 2020, the Community Development Office saw the passing of Karen White, Building Department Permit Coordinator. The Office and Town has greatly benefitted over the past two years from her extensive experience, expertise and guidance in managing the building permitting process. She was well respected by her co-workers, peers, and the planning and development community. On a more personal level, we will miss her infectious laughter, sense of humor, and kindness.

The Office also saw the departures of Kellie Walsh, Town Planner and Lorainne Carson, Land Research Agent. Over the past year and half, Ms. Walsh was instrumental in managing the review and analysis of the Town's permitting for land use and development applications and overseeing the Municipal Separate Stormwater Sewer System (MS4) federal permit program. Lorraine Carson has been a fixture within the Town Hall and Community Development Office for many years. She created and managed the Town's historical roadway and land use files/filing system. Her research and information often detailed complex historical road and land information and will continue to be a vital resource and the Town continues grow. Soon after Ms. Carson's department, the Office welcomed Jerry O'Connor as the new Land Research Agent. Ms. O'Connor brings extensive research and informational management experience and is welcomed addition to the Office.

Much of our focus during the year has been on improving and streamlining the internal permitting process and adding online capabilities for customers/development community. The addition of the dedicated Permit Technician position in the Building Department in 2019 has greatly improved the administration and processing of permits. The part-time position is responsible for the receipt, examination/review, and management of applications for building and related permits. In addition, the Department focused on internal automation of payments which result in the ability to accept credit card payments.

The Town is extremely fortunate to have employees that are truly committed to performing their jobs, responsive to the evolving needs of the community, and provide quality customer service. I am truly grateful to be a part of such a dedicated and professional "community development team".

The following sections will further describe 2020 activity within the various departments under the Community Development Office umbrella.

Respectfully submitted,

Lincoln Daley, Community Development Director

PLANNING/GEOGRAPHIC INFORMATION SYSTEMS:

The Planning Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects with the Town. The Department administers the Town's Development Regulations as well as the Zoning Ordinance and reviews all land use applications for consistency and compliance with those regulations and the Milford Master Plan. Additionally, the Town's Geographic Information System (GIS) is managed and maintained in this department.

Planning Staff also assisted the Planning Board in completing an annual review of the Zoning Ordinance and Land Use Regulations. Amendments are typically proposed by citizens, board members, or staff when it is discovered that the existing requirements of the Ordinance no

longer adequately serve their intended purpose. Amendments to the Zoning Ordinance are appropriate when it is determined that a change to the requirements for the town, as a whole, is a better approach than allowing an exception for one property. Several amendments were proposed for inclusion on the 2021 Town Warrant including the creation of a Mobile Food Vendor ordinance and the

Staff continually works to keep the Town's mapping information current and accurate. New subdivisions and site plan information is regularly updated into the system along with numerous corrections to the parcel boundary lines and road layers to address inaccuracies. In an effort to improve efficiencies and responsiveness, the Town contracts with an outside consultant to perform these tasks. It is anticipated that in 2021, the Town will continue contract GIS services and move towards a fully integrated cloud based system utilized by all Town departments. The Department also utilized the services of two GIS interns in 2020. The interns are shared by with the Public Works Department and have instrumental in updating the Town's stormwater management, MS4, and roadway asset data and mapping information.

While performing the duties of the Department, an emphasis is continually placed on customer service and community involvement. Department staff strives to recognize public needs by posting on the Town website all Land Use and Conservation Commission meeting agendas and public hearing notices, meeting minutes, and application forms, rules and procedure/laws, and regulations, as well as having them available in the Department. 2021 is set to be an extremely busy and productive year with a number of special planning projects on the horizon.

Respectfully submitted,

Lincoln Daley, Community Development Director

BUILDING SAFETY/HEALTH/CODE ENFORCEMENT:

The Building Department experienced a significant increase in the amount of building activity and permitting in 2020. This can be primarily attributed to the increase in demand for and supply of residential housing in Milford, renovations/home improvement projects, and construction of accessory structures. Commercial and Industrial construction projects remained relatively consistent and realized minimal growth. Over 1,012 permits were issued by the Building Department, with the majority of permits being comprised of electrical and plumbing work (454), miscellaneous residential construction (272), and single family homes (117). The office issued 75 commercial/industrial building permits that included such large scale projects involving Hendrix/Marmon Utilities, MVC Eye Care, Family Dental Care of Milford, Chappell Tractor, the Multi-use building on 1 Nashua Street and renovations/fit-ups at the Lorden Plaza. For residential projects, a total of 456 building permits were issued for new homes, accessory dwelling units, remodeling projects, additions, solar projects, and accessory structures.

Ongoing residential subdivisions active in 2020 included Autumn Oaks, Falcon Ridge, Timber Ridge, Tonella Road, Curtis Commons, Spaulding Estates, Clifford Street, The Reserve, Ponemah Hill Road.

Respectfully Submitted,

James Ramsay, Building Official

COMMUNITY MEDIA 2020 Annual Report

This department includes the management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford website. For the year 2020, Granite Town Media has seen great growth and improvement. In this report, we will touch on the highlights of the year's achievements.

A Brief History: Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning in to the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself "Granite Town Media" as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently, all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007, the Board of Selectmen approved the creation of a full-time position for the manager of PEG Access. Since that time the operations of the access station have provided additional coverage of Milford High School Varsity and Junior Varsity sports, special events in town, and live special meetings including the Budget & Bond Public Hearings & Deliberative Sessions for both Town and School.

At the 2010 Town Vote, Warrant Article 28 was passed. This created the Cable Access Revolving Fund. This directed that all Milford Comcast cable subscriber franchise fees would be placed into this fund which in turn supports the Community Media Department.

2020 in Review – Starting in 2020, GTM hired the new Assistant Media Manager, Andrew Kouroupolus, who has assisted in expanding coverage as well as creating higher quality content as Granite Town Media continues to add to the list of produced and content. This currently includes: The Board of Selectmen, Planning Board, Zoning Board of Adjustment, Recreation Commission, Conservation Commission, Recycling Committee, Library Trustees, Granite Town Media, Heritage Commission, Town Budget Advisory Committee, School Budget Advisory Committee, School Board, Town Deliberative Session, MACC Base Board of Governors Meetings, School Deliberative Session, Football (With full play by play and color commentary,) Volleyball, Boys

Basketball, Girls Basketball, Wrestling, High School Graduation, Special School District Programming, and various special events throughout the year. Overall we have recorded and broadcasted well over 300 meetings and events! We have also expanded programming on channel 22 and even had a few resident's start to create shows or special event videos for our Public Channel.

We have also expanded our broadcast capabilities, by continuing to utilize Facebook Live as well as posting some PSA's, Shows, Meetings and Events on YouTube page. We are now completely digital, with the final step being the upgrade from Comcast. Our HD Channel is coming in February of 2021. We have also started to upgrade the Town Hall Auditorium to serve as a new live drop for meetings or other events with greater quality and better audio.

This past year we also accomplished a lot on the side of virtual meetings and in one case, a pre-recorded Graduation for the seniors of 2020. This included a simulacast of the graduation on all of our platforms. Channel 20, Facebook, YouTube and in what was a first, The Milford Drive-In.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. The Town of Milford website averages 9500 visitors per month and over 500,000 page visits per year.

The future looks bright for Granite Town Media. I would like to personally like to thank those volunteers that have stepped forward in helping to make the last year a success. I would also like to offer any resident to contact us if they are interested in volunteering or creating a show. In the meantime, We will continue to enhance the website and add presence to other social media platforms. Future shows and expansions are in the works for the next year. All of which ensures that the citizens of Milford and others will be kept up-to-date with what is going on in our vibrant town.

Respectfully submitted,

Chris Gentry, Media Manager



MILFORD OFFICE OF EMERGENCY MANAGEMENT
39 School Street, Milford NH 03055 (603) 249-0680
2020 Annual Report

Ken Flaherty, Director
Chief of Department

DEPARTMENT OVERVIEW:

The Milford Office of Emergency Management consists of the director and dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations and Hazard Mitigation Plans.

The office also coordinates the responses to both natural and manmade disasters. The office is also responsible for ensuring our citizens are prepared for and educated as to what to expect in the event of an emergency.

ACTIVITY LEVEL:

On March 2, 2020 the Covid-19 Pandemic arrived in the State of New Hampshire. In just a few short weeks the scale of the pandemic within the State grew, leading to one of the largest activations of the States Emergency Operations Center in recent memory.

While our local emergency operations center was never activated, members of the Office of Emergency Management continue to work daily to review state wide situation reports from the EOC, participating in weekly conference calls with Homeland Security and Emergency Management, and monitoring both state and local health metrics.

The office also assisted the staff from the Milford School district in developing a reopening plan for the school system.

In November we completed the revision of the Town's Hazard Mitigation Plan. The funds for this project came from the State of New Hampshire's Office of Homeland Security and Emergency Management. The plan will be accepted by members of the Board of Selectmen and then filed with Homeland Security and the Federal Office of Emergency Management.

In closing I would like to thank our volunteers without whom the Office of Emergency Management would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

Kenneth Flaherty, Chief of Department

MILFORD FIRE DEPARTMENT
39 School Street, Milford NH 03055 (603) 249-0680
2020 Annual Report

Ken Flaherty,
Chief of Department

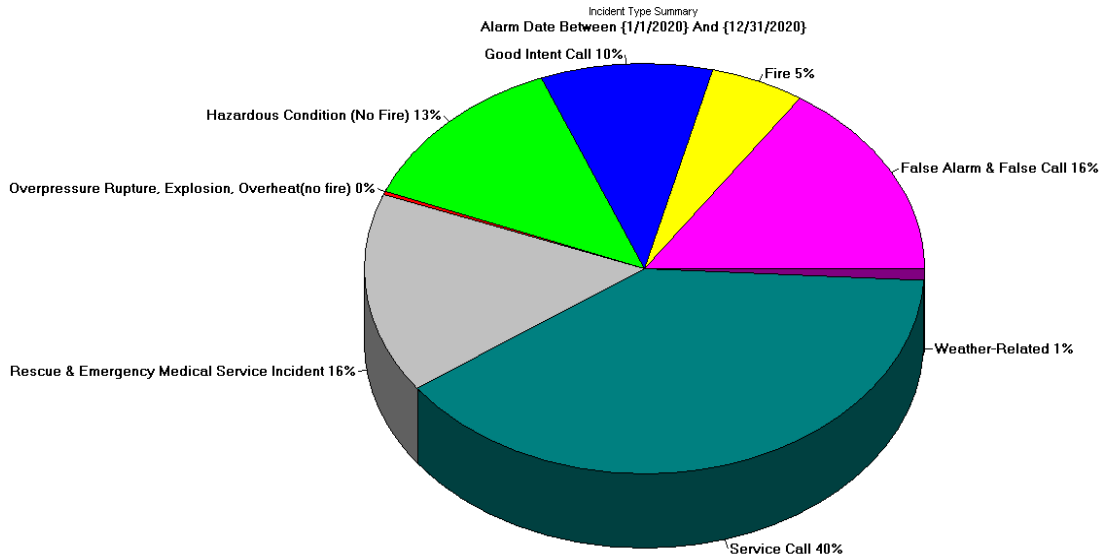
It is an honor and privilege to serve as your Fire Chief/Health Officer and lead the thirty seven dedicated members of your Fire Department, where we truly embrace our motto, “Serving our community with Pride”. This report highlights the department’s activity for 2020.

DEPARTMENT OVERVIEW:

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, two full time firefighters, administrative assistant and twenty nine call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

ACTIVITY LEVEL:

The Milford Fire department responded to 1001 calls for assistance in 2020, which represents a decrease of 136 calls from 2019. The members of the department provided more than 7,371 hours of service to the community and its neighbors through emergency response, training and assistance.



TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2020 department members participated in over 2,752 hours of training both in house and at the NH Fire Academy and the.

Most notably in 2020 members completed the following training:

1 Member certified Firefighter I (33 members total)

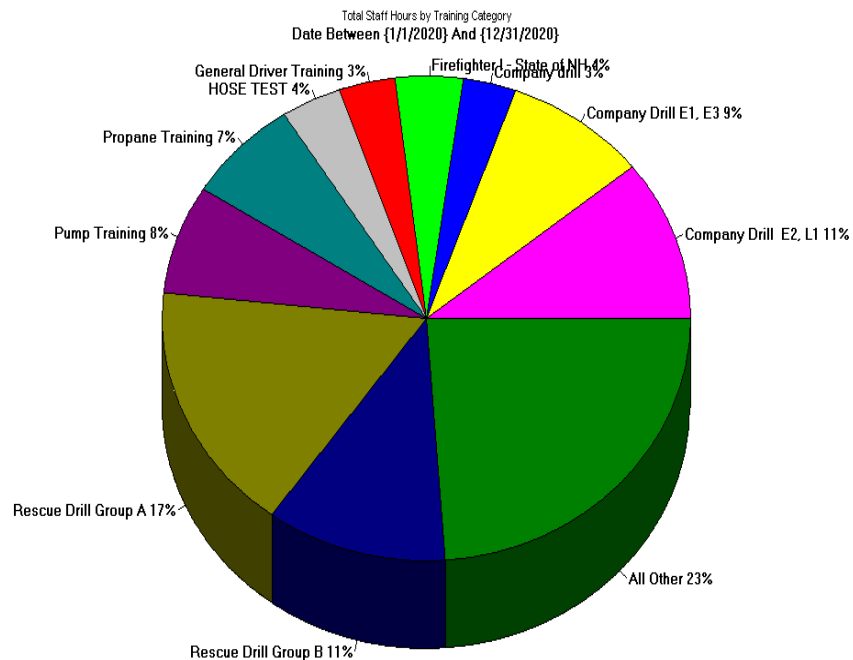
1 Member Instructor I (10 total)

1 Member Instructor II (2 total)

1 Member EMT (15 Total)

2 Members Instructor Mentoring Program (6 Total)

5 Fire Officers National Fire Academy Decision Making for Intital Company Operations



FIRE PREVENTION:

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation, public education, and health inspections as part of our overall community risk reduction efforts. In 2020 the bureau conducted 935 inspections, plan review, educational and support activities in addition to issuing over 417 alarm permits and 501 outdoor burning permits.

In addition the Bureau conducted the following activities:

18 Health Inspections

44 Health Complaints

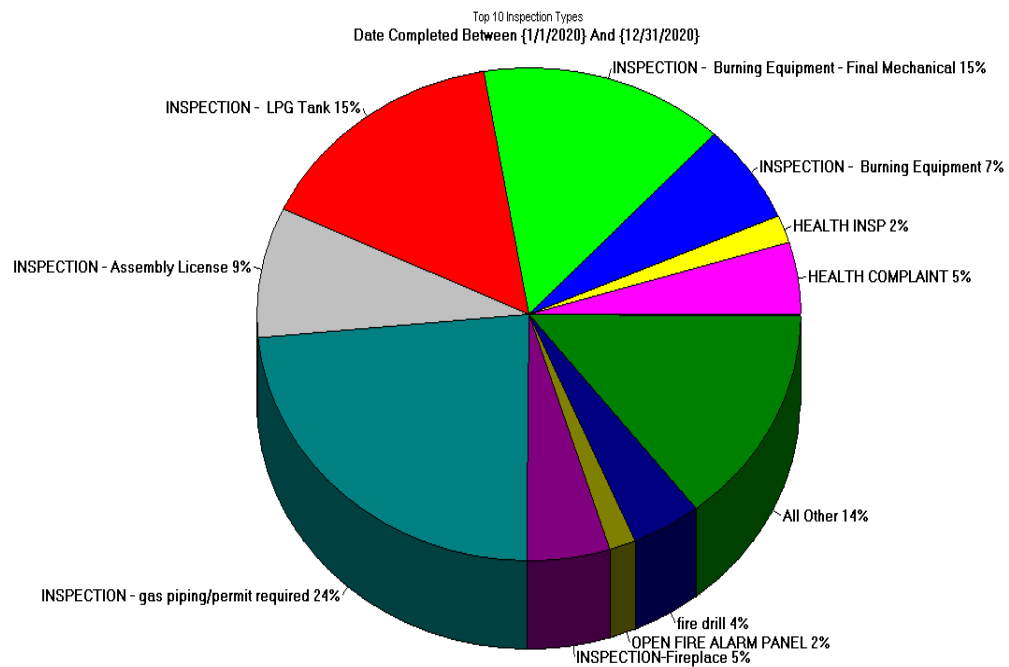
3 Housing Safety Inspections

24 Car seat inspections

2 Public education events

46 Fire and lockdown drills

8 Persons CPR certified



ADMINISTRATION:

2020 was an unprecedented and challenging year for the members of our Department and our community as a whole.

On March 2, 2020 the Covid-19 pandemic reached the State of New Hampshire. In the following weeks the number of cases in the state began to rise leading to a shutdown of our school and businesses. During the course of the pandemic we continued to work through the various emergency orders issued by the governor in order to provide guidance and education to our community. We worked very closely with members of the New Hampshire Attorney General's Office, the New Hampshire Department of Homeland Security, and the New Hampshire Emergency Operations Center to help coordinate our community response.

Also in March we placed our new self-contained breathing apparatus (SCBA) in service. These SCBA were purchased using funds we received from a 2019 Fire Act Grant from the Federal Emergency Management Agency. They replaced SCBA's that were 18 years old.

In June we wished Captain Brian Charest a happy retirement after 25 years of dedicated service to the community. Captain Charest joined the department in 1995, was promoted to Lieutenant in 2011 and then Captain in 2015. Brian's dedication to the members of the department and the community will be missed.

In September we had four promotions within the Department. Lieutenants Gary Williams and Tom Crowley were promoted to the rank of Captain. Firefighter Ray Anderson was promoted to Lieutenant of Ladder 1 and Firefighter John O'Connor was promoted to Lieutenant of Engine 3.

In closing I would like to thank both our citizens and business community for their continued support of our department. 2020 changed all of our lives in many ways and without working together through these unprecedented times, we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and women that make up your Fire Department. Your commitment to the town and the entire Souhegan Valley are a true testament to the pride and dedication each and every one of you has.

Respectfully submitted,

Kenneth Flaherty, Chief of department

HUMAN RESOURCES

2020 Annual Report

Mission: *It is the mission of the Human Resources Department (HRD) to provide support and assistance with all Town of Milford benefits and personnel services to all full and part-time Town employees, volunteers and retirees, and to ensure compliance with established policies and procedures.*

The Town of Milford employs approximately 287 individuals over the course of a year. The Town has two (2) active union groups – AFSCME, currently with 18 members and Teamsters, currently with 21 members. The remaining 248 (+/-) employees are non-union employees comprised of a variety of full-time, part-time, youth, seasonal, temporary, per diem, volunteer and call employees. Human Resources works with the 16 Town Departments in the development and implementation of policies and/or procedures with a goal of ensuring that policies and procedures are in place that will provide consistency and parity among the union and non-union groups; among the part-time and full-time groups; all with an eye toward greater transparency and efficiencies across the municipality. The following sections review Human Resource activity over the last year.

Benefits (Health and Wellness):

- Effective 1/1/2021, the Town saw a 4.4% **increase** in health insurance costs and no increase in dental insurance. The insurances were put out to bid in July 2020. Quotes were provided by HealthTrust, NH Interlocal Trust and SchoolCare. The potential cost savings was marginal and given the current status of the pandemic, it was decided not to initiate a major change this year. These same vendors will be given an opportunity to meet with a review panel mid-summer/early fall 2021 to gain clarification on their plans. Plan rates would not be unavailable until mid to end of Oct 2021. We will continue to monitor and evaluate the vendor base in relation to the Medical, Dental and Ancillary benefits for Town employees, with an eye towards cost efficiency.
- We were able to negotiate a reduction in the 2021 renewal rates for Basic Life, Dependent Life and Short-term Disability. This will be reviewed again for 2022.
- A huge shout out and thank you to our Wellness Advisors!!
 - *Tina Philbrick, Executive Assistant;*
 - *Jodie Gaffney, Administrative Assistant II – Milford Fire Department;*
 - *Susan Drew, Welfare Director;*
 - *Ellen Works, Administrative Assistant II – Milford Police Department and*
 - *Darlene Bouffard, LUAI-Office Manager*

These individuals assist the Human Resources Department by attending the HealthTrust Wellness Coordinator Academy and bringing health and wellness initiatives to the Town of Milford employees. They have done a phenomenal job crafting individual activities to promote employee engagement as it pertains to wellness. The Town recognizes the importance of educating its employees on wellness, as well as assisting them with the navigation of various health care tools provided by HealthTrust (FSA's, SmartShopper, etc.)

Personnel Workgroup:

- The Employee Handbook continues to be under review.

Recruitment 2020:

- Human Resources continues to work closely with Departments to address staffing needs in hiring and recruitment.

The Town actively recruited/hired for the following Director and/or full-time positions in 2020:

Position	Department
Town Administrator (1)	Administration
Assistant Media Manager (1)	Media Department
AEMT (1)	Milford Ambulance Service
Police Officer (1)	Milford Police Department
Recreation Coordinator (1)	Recreation Department
Welfare Director (1)	Welfare

Part-time, per-diem, call fire and seasonal positons are recruited on an as-needed basis.

Unions:

- AFSCME Contract – in place 2019-2023
- Teamster Contract – in place 2019-2022

Summary:

2020 has posed quite a challenge for most of us. It has been quite a unique experience navigating the uncharted waters of a pandemic. Town Hall was closed at various points, but individual departments remained opened and staffed. The processing of work might have been a bit slower than what we have become accustomed to, but we pulled together and, with resilience and fortitude, we made the best of what could have been an unfavorable situation. We learned some departments had functions that could be performed remotely. We learned that the steps we had taken to transition to on-line services was proving fruitful. Virtual meetings and virtual interviews took the place of face-to-face interactions. We learned that asking our community to work with us, to use the drop boxes, to call before coming in, were all “asks” that were accepted and, for the most part, done so without argument. Milford definitely rose to the occasion. Our Ambulance Service, Police Department, Fire Department, DPW, Water Utilities – all of our essential workers – deserve a thank you for continuing to show up, for continuing to make themselves available and for going above and beyond each day. Once again, I thank you for the opportunity to be of service to the Town of Milford.

Respectfully Submitted,

Karen Blow, Director of Human Resources

Please join us in extending warm welcomes to ~

Department	Staff	Position	Hired
Administration	John Shannon	Town Administrator	January 2020
Community Media	Andrew Kouropoulos	Asst. Community Media Manager	February 2020
Recreation	Andrew MacEachern	Program Coordinator	May 2020
Milford Ambulance Services	Belinda Morgan	FT AEMT	September 2020
Milford Police Department	Wade Hansen	Police Patrol	December 2020
Welfare Department	Lisa Emerson	Welfare Director	November 2020

Best wishes to ~

Your service and dedication to the Milford community has been greatly appreciated. We wish you all the best and you will be missed!

Department	Staff	Position	Resigned/Retired
Administration	Mark Bender	Town Administrator	<i>Is thoroughly enjoying retirement!</i>
Community Development	Kellie Walsh	Town Planner	<i>Is pursuing other opportunities.</i>
Dept. of Public Works	Timothy High	Truck Driver	<i>Has relocated to upstate NH.</i>
Milford Police Department	David Lisboa	Police Patrol	<i>Has accepted a position in Manchester.</i>
Milford Police Department	Anthony Millar	Police Patrol	<i>Has accepted a Border Patrol position.</i>
Recreation	John Kohlmorgen	Recreation Coordinator	<i>Has accepted a position in Peterborough.</i>
Town Clerk	Clare Callahan	Deputy Town Clerk	<i>Has retired after 15 years of service!</i>
Water Department	Brian Golec	Dist. Svc/Meter Tech	<i>Is pursuing other opportunities.</i>
Water Department	Kris Jensen	Water Operator	<i>Is pursuing other opportunities.</i>
Welfare Director	Susan Drew	Welfare Director	<i>Relocated to Vermont!</i>

Recognizing Years of Service

~ At 12/31/2020 ~

35 Years	Tammy Scott	Transfer Station Supervisor	Department of Public Works
30 Years	Ken Flaherty	Fire Chief (Jul 2019)	Milford Fire Department
	Mark Britton	Call Assistant Fire Chief	Milford Fire Department
25 Years	Susan Amann	Professional Librarian	Wadleigh Library
20 Years	James Simons	Equipment Operator	Department of Public Works
	Theresa McKillop	Library Tech	Wadleigh Library
15 Years	Albert St. Pierre	Certified Operator WWTF	Water Utilities Department
	Clare Callahan	Deputy Town Clerk	Town Clerk
	Diane Franklin	Admin Asst. I (PT)	Milford Police Department
	James Soucy	Foreman Wastewater Operations	Water Utilities Department
	Matt Fifield	Police Sergeant	Milford Police Department
	Russ Works	General Foreman – Facilities	Department of Public Works
10 Years	Andrew Fowle	Detective Sergeant	Milford Police Department
	David Cutler	Laborer	Department of Public Works
	Gary Williams	Call Fire Captain	Milford Fire Department
	Heather Mason	Billing Clerk/Admin	Milford Ambulance Service
	John O'Connor	Call Fire Lieutenant	Milford Fire Department
	Joseph McKenna	Police Patrol	Milford Police Department
	Michael Adams	Call Fire Lieutenant	Milford Fire Department
	Michael Rush	Call Firefighter II	Milford Fire Department
	Travis Oneail	Call Firefighter II	Milford Fire Department
5 Years	Brendan Taglianetti	AEMT	Milford Ambulance Service
	Karen Blow	HR Director	Human Resources
	Karinne Brobst	Police Civilian Prosecutor	Milford Police Department
	Kathleen Prevey-Levin	Head of Tech Services	Wadleigh Library
	Maureen Quirk	Paramedic (PT)	Milford Ambulance Service
	Seth Parmeter	Police Patrol	Milford Police Department

Thank you All!



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055

LIBRARY 2020 ANNUAL REPORT

Connecting our Community to Information and Each Other.

Milford's NH Library of the Year is all about information and providing free access to it. The statistics on the accompanying page reveal just how many of our services were used in 2020 despite the pandemic. Our patrons and staff grew tremendously in knowledge and capabilities this year – nicely done, everyone! Here is a fun way to discover some of the many great things your library has to offer...

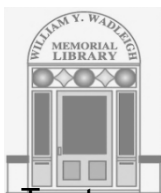
WADLEIGH WORD SEARCH

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| LIBRARY OF YEAR | SOLDIERS MEMORIAL | SUBSCRIPTION BOX | CURBSIDE PICKUP |
| CABINET ONLINE | MEETING ROOMS | MONDAY MOVIES | SUMMER READING |
| DVD TV SERIES | BOOK BUNDLES | SENSORY BINS | NEWSPAPERS |
| LARGE PRINT | FREE CRAFTS | GEOCACHING | BABY LAPSIT |
| AUDIO BOOKS | BOOK GROUPS | FREE MASKS | NEIGHBORS |
| TELESCOPE | PASSPORTS | COMPUTERS | MAGAZINES |
| STORY TIMES | SCANNING | TECH HELP | KNITTING |
| NOTARIES | COPIES | STORYWALKS | FAXING |
| ANCESTRY | TEEN YOGA | EBOOKS | MANGA |

2020 STATISTICS (Year of COVID Pandemic)

People		Library Services	
Registered Patrons	8,048	Number of Days Building Open	99
Patron visits to library	24,338	Number of Service Hours	1968
Volunteer hours	706	Curbside Visits/Pickups	10,524
Notaries Public on Staff	8	Computer & Wireless Usage	4,883
Passport Agents	8	Online Catalog Searches	185,919
Circulation		Database Searches	41,427
Adult Books	33,878	Reference Questions Asked	18,836
YA Books	5,059	Notary Public Use	143
Children's Books	29,570	Passport Applications Accepted	453
Magazines	1,648	Subscription Boxes Created	80
Audiobooks	2,589	Craft Kits Distributed	2256
Downloadable audiobooks	9,360	Story Walks	8
E-books	9,662	Public Cell Phones	1
Downloadable magazines	466	3-D Printers	3
DVDs	19,201	Number of Prints Jobs at Kiosk	1,655
Music CDs	334	Number of Pages Printed at Kiosk	5,839
Museum Passes	104	AARP Assisted Tax Returns (free)	467
Telescope	8	Library Holdings	
Equipment (Laptops, iPads)	68	Adult Books	37,140
Newspapers	532	Young Adult Books	5,538
Items from GMILCS network	21,957	Juvenile Books	16,342
Items borrowed outside network	550	Reference Books	3,455
		Magazine & Newspaper	
Total Circulation	134,986	Subscriptions	136
		Back Issues	4,152
Library Programs & Events		Total Books & Periodicals	66,763
Adult	117	Museum Passes	9
Youth	354	Telescopes	1
Total Events	471	Music CDs	1,594
Library Program Attendance		Audiobooks	3,167
Adult Events	1,155	DVDs	8,156
Youth Events	6,201	Misc/Other	76
Total Program Attendance	7,356	Microfilm (18 Titles)	214
Community Rooms		Total AV Materials	13,217
Meeting Rooms Available	5	Items added	5,405
Nr of Community Meetings	195	Items withdrawn	6,702
Number of ZOOM Meetings	93	Total Holdings	79,980
Community Meeting Attendance	910		



Wadleigh Memorial Library
49 Nashua Street Milford, NH 03055
2020 Library Trustees Annual Report

2020 NHLTA Library of the Year

The Trustees are honored to have the Wadleigh Memorial Library selected as the 2020 recipient of the New Hampshire Library Trustees Association (NHLTA) Library of the Year award. We were chosen out of 254 libraries, based on our relationship with the community and Town Selectmen; this would have not been possible without our extraordinary Director and the entire Wadleigh Team who never stopped serving Milford in a safe and productive way even during the pandemic.

Curbside service went live on March 17th when the building doors closed, and our trailblazing staff creatively offered the library's many services to the community throughout the pandemic: online and telephone support, 24/7 Wi-Fi, copy, print, and fax services, passport and notary services, laptops for use outdoors or in-car use and online-use library cards. Fortunately, the weather was very cooperative for our outdoor programming, and the phased re-opening of the library is continuing in accordance with State and CDC guidelines.

While the building was closed to the public, we repaired the damage caused by flooding from the current HVAC system, removed asbestos tiles, installed carpeting, painted, and began re-configuring the circulation/reference service areas. We added a fenced-in outdoor programming area and weather protection for the entrance doors.

The Trustees, who are elected volunteers, meet regularly on the third Tuesday of each month. We added a Telework Policy, amended the Behavior Policy, and revised the By-laws and Employee Handbook, all propelled by the pandemic. We welcomed new Trustees John Yule and Jennifer Siegrist and new Alternate Trustee, Tracy Quirk-Berube.

The "Lady" has returned to the Soldiers Memorial thanks to a lot of behind-the-scenes effort and new lighting has been installed. The Trustees would like to thank all the volunteers who gave their time and talents, especially Jason Clark, Dave Boucher, Joel Trafford, Brad Whitfield, Paul Pirkey, Rob Nash, Jr., Jamie Soucy and BK Industrial Finishing.

The Expanovation project did not pass in March; however, the facility issues did not go away so the trustees have worked to prioritize and divide the project into smaller pieces (the first warrant article will be on the ballot in 2021).

The Trustees are so very grateful for the kindness and encouragement of our patrons and the community at large. We also appreciate the support of the Board of Selectmen, and Town Administrative and Departmental staff.

Connecting Our Community to Information and Each Other

Respectfully Submitted,

The Trustees of the Library

2020 Wadleigh Memorial Library Library Trustee Funds

(Unaudited)

	43002 Town Appropriation	43505 Trustees Fund & Gift \$	43590 PDIP Investment	TOTAL
Fund Balance as of 01/01/2020:	\$ -	\$ 45,794.66	\$ 28,003.84	\$ 73,798.50
INCOME:				
Town Appropriation & Cap Outlay	\$ 832,054.93			\$ 832,054.93
Fines Received		\$ 2,836.62		\$ 2,836.62
Interest Income		\$ 5.25		\$ 5.25
Interest on Investments			\$ 175.51	\$ 175.51
Refunds/Reimbursements		\$ 10,575.61		\$ 10,575.61
Miscellaneous		\$ 697.09		\$ 697.09
Copy Fund Revenue		\$ 1,419.12		\$ 1,419.12
Book Sales		\$ 4.30		\$ 4.30
Non Resident Cards		\$ 2,350.00		\$ 2,350.00
Building Fund		\$ 690.50		\$ 690.50
Passport Execution Fees		\$ 15,750.00		\$ 15,750.00
Gifts/Grants/Donations		\$ 6,685.10		\$ 6,685.10
Transfer from Trust Funds		\$ 8,880.80		<u>\$ 8,880.80</u>
TOTAL INCOME:	\$ 832,054.93	\$ 49,894.39	\$ 175.51	\$ 882,124.83
EXPENSES:				
Salaries & Wages	\$ 607,961.95	\$ 4,034.87		\$ 611,996.82
Professional Services	\$ 43,040.05	\$ 6,782.48		\$ 49,822.53
Property Services	\$ 31,045.11			\$ 31,045.11
Other Services		\$ 1,794.02		\$ 1,794.02
To be Refunded/Reimbursable		\$ 10,250.34		\$ 10,250.34
Supplies & Materials	\$ 128,376.59	\$ 18,577.20		\$ 146,953.79
Capital Outlay	\$ 16,919.34	\$ 3,183.95		\$ 20,103.29
Return to General Fund	<u>\$ 4,711.89</u>			<u>\$ 4,711.89</u>
TOTAL EXPENSES	\$ 832,054.93	\$ 44,622.86	\$ -	\$ 876,677.79
Change in Fund Balance	\$ -	\$ 5,271.53	\$ 175.51	\$ 5,447.04
BALANCE HELD BY TRUSTEES on 12/31/2020	\$ -	\$ 51,066.19	\$ 28,179.35	\$ 79,245.54

MILFORD POLICE DEPARTMENT
19 Garden Street, Milford NH 03055 (603) 249-0630
2020 Annual Report

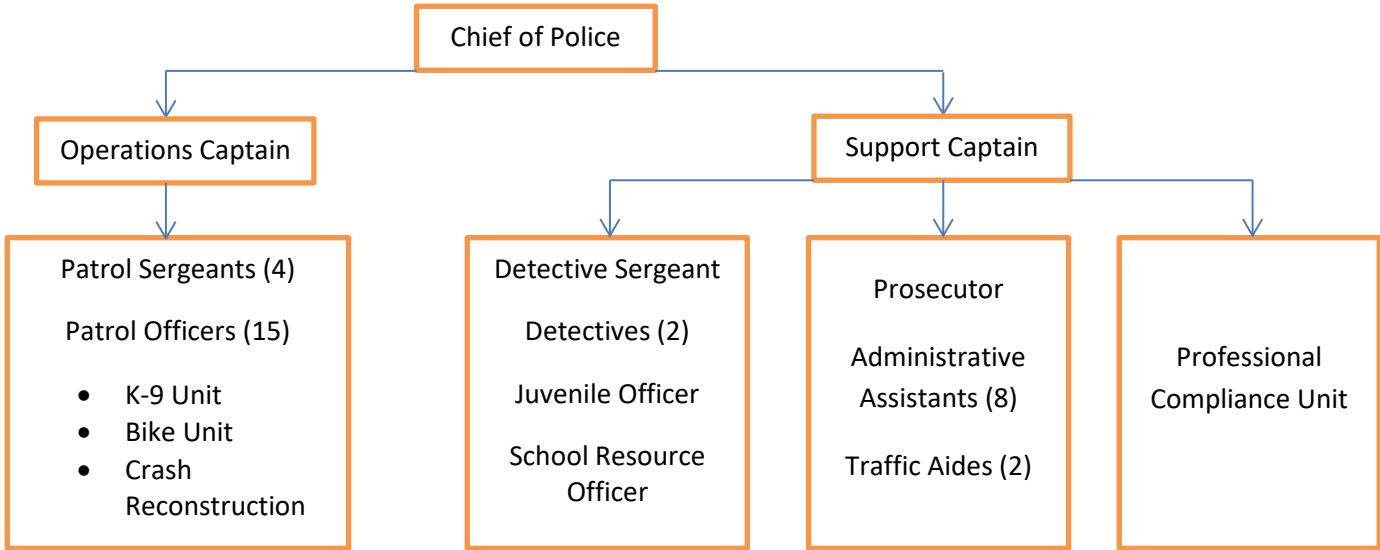
On behalf of the men and women of the Milford Police Department, it is my honor as your Chief of Police to present the department's 2020 Annual Report. This report will highlight the department's organizational structure and the facts and statistics that were relevant to our activities for 2020.

The Milford Police Department is committed to providing exceptional law enforcement services that our community and businesses both expect and deserve. As I look back on the issues that we have all experienced throughout 2020, I am very proud of all of our police officers and employees for maintaining the principles of our mission statement, which is delivering the highest degree of service to protect, preserve, and safeguard the lives and property of all citizens with integrity, courage and professionalism.

Department Overview:

The Milford Police Department consists of 27 sworn officers, 1 prosecutor, 4 full time Administrative Assistants, 4 part time Administrative Assistants and 2 traffic service aids. Our department is organized into 3 divisions: Administration, Operations and Support:

- Administration – The Chief of Police, Operations Captain, Support Captain and one Administrative Assistant are assigned to this division. The primary responsibility of this division is overseeing the overall operation of the department, to include: day to day operations, budgeting, staffing, training and ensuring the efficiency and effectiveness of the department.
- Operations – Captain Craig Frye commands this division which is comprised of the patrol division and the department's specialty units. The primary responsibility of the officers assigned to the patrol division is the overall protection of lives and property, to include: enforcing traffic laws and criminal laws, assisting motorists, responding to calls for service and assisting the community.
- Support Services – Captain Pelletier commands this division which is comprised of the Detective Division, School Resource Officer, Juvenile Officer, Prosecution Office, Traffic Service Aides, Records and Administrative staff. Captain Pelletier also oversees the department's Professional Compliance Unit, training, recruitment and hiring.



Statistics:

The Milford Police Department is committed to reducing crime and improving the quality of life for our citizens and businesses. Throughout 2020, our police officers and employees continued their efforts in providing exceptional police services and building a positive working relationship with the community to deter crime within the town. In 2020, the Police Department was involved in 33,902 calls for service, which is a decrease of 18% from 2019. In reference to crime related statistics the department experienced a decrease of 18% in Crimes Against persons and a 17% increase in Crimes Against Property. The increase in property crimes was due to increases in Burglary/Breaking and Entering and Larceny (thefts). The department investigated in 7 commercial burglaries in 2020 and 6 of them were closed by arrest, resulting in an 85% closure rate.

The department also experienced an increase of 17% in Crimes Against Society, which was related mostly to an increase in Pornography/Obscene Material related cases. In reference to Group B related crimes, which pertain to crimes, such as: disorderly conduct, trespass, loitering, DUI and other crimes not listed as Group A Crimes, the department experienced a decrease of 18%.

Crime Statistics:

Overall Activity	2019	2020	% Change
Total Calls	41,370	33,902	-18%
Incidents Logged	1,470	1,265	-13%
Arrests /Court Summonses	306	260	-15%

Motor Vehicle Activity	2019	2020	% Change
Total Motor Vehicle Stops	4,466	2,442	-45%
Summonses Issued	434	187	-56%
Warnings Issued	4,032	2,255	-44%
Driving While Intoxicated	45	44	-2%
Crashes (State Reportable)	348	270	-22%
Fatal Crashes	0	1	N/A

Criminal Offenses	2019	2020	% Change
Homicide	0	0	0%
Sex Offenses	18	10	-44%
Aggravated Assaults	5	6	20%
Simple Assault	60	52	-13%
Intimidation	21	15	-28%
Robbery	1	1	0%
Arson	0	1	N/A
Burglary	4	12	200%
Theft	71	89	25%
Stolen Vehicles	2	7	250%
Forgery / Counterfeit	7	7	0%
Fraud	27	23	-14%
Stolen Property	6	6	0%
Destruction of Property	74	78	5%
Drug / Narcotic Offenses	43	34	-20%
Pornography	2	11	450%
Weapons Violations	3	11	266%
Bad Checks	2	3	50%
Curfew / Loitering / Vagrancy	1	0	N/A
Disorderly Conduct	15	26	73%
Family Offenses	5	5	0%
Liquor Law Violations	13	12	-7%
Drunkenness	23	15	-34%
Trespassing	51	38	-25%

All Other Offenses	147	109	25%
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Accomplishments and Achievements for 2020

- Grants awarded to the Milford Police Department: Total \$16,119.00
 - STEP Grant: \$6,003.00
 - DUI Grant: \$6,216.00
 - Safe Commute Grant: \$3,120.00
 - Drive Sober or Get Pulled Over: \$520.00
 - Join the NH Clique Grant: \$260.00
- In 2020, the Milford Police Department billed out \$44,910.00 for the use of police vehicles during police related details.

Training:

The Milford Police Department takes great pride in providing officers and employees the training that they need to perform their jobs in an efficient effective manner. In 2020, due to Covid-19 guidelines, Captain Pelletier was tasked with finding other training options for our police officers. He was able to set up online training that enabled our officers to receive training in areas such as, De-Escalation, Duty to Intervene, Diversity, Implicit Bias and Mental Illness. Our department has also implemented annual training with Police One and began the process of transferring our training records into Power DMS software system. These changes will assist our department in staying current with the constant changes that are happening in Law Enforcement. In 2020, our officers and employees were able to receive approximately 1,014 hours of training.

Community Involvement:

2020 proved to be a hard year in regards to increasing our community involvement. Our department has been very involved in the community over the past several years, but this past year we had to cancel several events. One event that we did not cancel was our annual Stuff a Cruiser event that is sponsored by the Milford Police Benevolent Association. We felt it was essential to still have this event so that families in need would be able to get presents and toys for their children during this difficult time. Due to the association and the great participation of our citizens and businesses we were able to fill four police vehicles with toys and gifts. These toys were later placed in the police department's community room so that families could come and pick out presents for their children. This event was a great success and we are proud that we could be involved with helping people out over the holiday season.

Another way that we were able to give back to our community and others in 2020 was to allow our officers to grow beards during certain months. Our officer who participated in this initiative made cash donations each month, which went to the Children's Advocacy Center, an Officer Relief Fund, and the Stuff a Cruiser event. Through these initiatives, I believe that

our department was able to help some people get through some tough times during a very stressful year.

Recognition:

- Sergeant Dan Campbell received the Best of Souhegan Valley Region Award for Officer of the Year.
- Captain Craig Frye received the Best of Souhegan Valley Region Award for Officer of the Year Runner Up.
- Officer Wade Hansen joined the Milford Police Department in December of 2020.
- Officer Seth Parmeter assisted the Milford High School Football Team as an assistant coach.
- Officer William Morrow assisted the Milford High School/Alvirne High School Hockey Team as an assistant coach.
- Milford Police Benevolent Association and Julie Desmarais for organizing and working the Stuff a Cruiser event. Your efforts in this event are greatly appreciated.

In closing, I would like to thank the citizens and businesses for their continued support of the Milford Police Department. I would also like to thank the men and women of the Milford Police Department for their hard work and dedication that they display on a daily basis to our town. It is an honor for me to work with every person that represents the Milford Police Department and the Town of Milford.

Respectfully submitted,

Michael J. Viola, Chief of Police



DEPARTMENT OF PUBLIC WORKS
289 South Street, Milford NH 03055 (603) 249-0685
2020 Annual Report

Public Works Administration - The Public Works Administration provides for all the processing and record keeping for the six divisions of the Public Works Department along with the street lighting for the entire town. The office also provides administrative services for construction activities in the existing right-of-way as well as construction of new right-of-way in new developments along with answering calls for service in addition to our routine duties.

During the calendar year 2020 we issued 23 street opening permits, 77 driveway permits, and 5 pole licenses.

Cemeteries – The cemetery staff continuously strives to improve the appearance and infrastructure of the Town’s (5) dedicated cemeteries, totaling (42.05) acres of property, on a daily basis.

Their efforts are in conjunction with the performance of routine maintenance activities including the mowing, pruning, raking, fence repair, upkeep to the water system and multiple other aspects of our complete grounds maintenance program.

We have completed (21) full burials and (29) cremations for the 2020 fiscal year. We have also installed (8) cement foundations for the placement of monuments, and installed (5) military markers and two other flat markers.

The iron fencing at the entrance to Riverside Cemetery was repainted in 2020. Several large, hazardous pine trees were removed from Riverside Cemetery also. The granite pillar at the entrance to West Street Cemetery was reset and repaired after being damaged in a motor vehicle accident. The staff also leveled numerous flat markers in Riverside Cemetery.

We would like to express our sincere gratitude to the Cemetery Trustees (Mary Dickson, James Whalen, and Steve Trombly) for their continued support and dedicated service.

Highway

Summer Maintenance Program – The town maintains approximately 86.83 miles of roadway. Routine maintenance of our asphalt roadway could include, but not be limited to, paving, milling, grinding, sweeping, crack sealing, highway line striping, parking space and crosswalk painting. We continue to implement our yearly programs such as grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, and roadside mowing.

Winter Maintenance Program – The total snowfall for year 2020, as recorded by Jamie Soucy of Wastewater and a National Weather Service Co-operative Observer, was 38”. The following is a monthly breakdown:

SNOWFALL IN MILFORD, NEW HAMPHIRE – 2020

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>October</u>	<u>November</u>	<u>December</u>
5.9	6.8	7.2	0.1	1.4	0.1	16.5

Sidewalk Maintenance – The town has inventoried 13.77 miles of sidewalk of which 5.19 are in good condition, 5.51 are in fair condition and 2.93 are in poor condition. Our maintenance of these sidewalks includes sweeping, patching, paving and plowing.

Storm Water Maintenance –A contractor is hired annually to clean 1,100 of the 1400 storm drains within the town. Culverts were replaced on Savage Rd- 4, and Whitten Rd -1. Underdrain added on Mason Road (2200')

Sign Maintenance – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. The town has inventoried 2,507 signs, determined the condition of the signs, and will develop a plan to replace or upgrade them as needed in order to meet the Federal mandate. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs. The department replaced 15 old signs and repaired many others this year.

Dam Maintenance – The Town of Milford has oversight of 6 dams. Visual inspections and cleaning of the spillways is performed monthly or more often if needed.

Bridge Maintenance – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are “red listed”; 4 are rated as “fair”; 4 are rated as “satisfactory”, 2 are rated as “good”, and 3 are rated as “very good” by the state.

Road Projects by Highway

- Culvert repairs
 - Hartshorn Bridge culvert relined/repared
 - Armory Road replacement of culvert and headwall
 - Ball Hill replacement of culvert and headwall
 - Boulder Drive culvert replacement
 - Melendy Road pedestrian culvert installation
- Wallingford Road
 - Drainage basin reconstruction
- Armory Road
 - Repaired/replaced drain line at entrance to Barretto Granite
 - Repaired multiple sink holes near the bridge deck
- Garden and Cottage
 - Installed multiple drain structures and drain lines
- Paving projects to include milling, reclaiming, base and top
 - Ponemah Hill
 - Ball Hill
 - Cottage Street
 - Lincoln Street
 - Garden Street

- Union Street
 - Elm Street
 - West Street
 - Osgood Road
 - Young Road
- Line Striping and Crack Seal
 - Various roads throughout town
 - Putnam Street parking lot
 - Reconstructed/paved
 - Osgood Pond Phase 2 dredging
 - Assisted contractor

Certifications:

- Rick Riendeau, Dave Cutler and Chris Anton received their Weightmaster certification
- Troy Swanick and Chris Anton were re-certified as Aquatic Facility Operators

Park Maintenance – We continuously maintain and strive to improve the Town’s (296.9) acres of public useable property in the form of parks / memorials, through our aggressive maintenance programs which include, but are not limited to mowing, pruning, weeding, vandalism repair, painting, rubbish removal and upkeep of our multiple irrigation systems.

We monitor, implement change / upgrade and manage, (10) baseball/softball fields, (1) skate park, (2) tennis courts, (2) playgrounds, (2) gazebos, multiple picnic / pavilion areas, multiple soccer / lacrosse athletic fields, a (275,000) gallon swimming facility, as well as assisting with the Pumpkin Festival, Fall Harvest and Winter Festivals, not to mention the numerous parades and memorial related services that we provide support to throughout the year.

This year the crew constructed changing rooms within the men’s/boy’s restroom at Keyes pool house. Outside lighting in the pool house and inside the pump room was updated.

Irrigation controllers at Emerson Park and the Korean War Memorial park were replaced. The flag lights at Shepard Park and the Korean War Memorial park were upgraded. They also replaced the flower boxes on the Oval bandstand.

We would like to extend a special thank you to the Milford Garden Club, Milford Improvement Team and Milford Community Athletic Association for their tireless dedication and support throughout the year.

Facilities Management - We have fourteen (14) buildings and (16) structures that we maintain throughout the year. This maintenance includes daily custodial work along with mechanical repairs, annual maintenance on HVAC equipment, assisting with snow removal and sidewalk treatment around the center of town, and exterior/interior repairs and upgrades. We also work with companies to maintain elevators, generators, fire/sprinkler alarm systems, and the set up and tear down of functions within the Town Hall.

Due to the COVID pandemic, few meetings were held in the Town Hall this year.

Two new isolated overhead doors were installed at the DPW garage. As the Town Hall was closed for most of 2020, various projects including patching and painting of walls was accomplished.

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**- RECYCLING CENTER -**

This year a total of 3,214 tons of MSW trash was disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There were also 1,241 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, and Salem/Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 566 tons. (This does not include propane tanks or fire extinguishers which are shipped out by the piece.)

Approximately 425 cubic yards of yard and leaf materials were added to our composting effort. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2020 totaled 13 tons. We have two vendors (1 vendor picks up CPUs only). We shipped out 402 freon items which includes refrigerators, air conditioners and dehumidifiers.

Several projects were completed at the Transfer Station in 2020 which included:

- New software was installed
- A new trailer for tire storage was added
- We ground brush/leaves to make compost instead of chipping

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. Milford participation rates by household have trended upward from 2008 through 2020.

Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved. Thank you for your encouragement, dedication and continued support.

Respectfully submitted,

Rick Riendeau, Director of Public Works



# **RECREATION DEPARTMENT & COMMISSION**

## **2020 Annual Report**

### **Recreation Department Vision Statement**

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

### **Recreation Department Mission Statement**

The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

### **Recreation Commission Mission Statement**

To serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

### **2020 Accomplishments**

- We continuously pivoted and adapted (sometimes at the last minute) to offer programs safely during the Covid-19 pandemic.
- The remaining funds needed for the Recreational Bus were collected in the beginning of the calendar year and we took delivery of the bus in July. We anxiously wait to be able to safely offer trips again and have our maiden voyage with the vehicle.
- The Keyes Memorial Pool had a delayed opening and “looked a bit different”. We were able to operate safely within the guidelines. A huge thank you to the community for the patience that was shown to the staff while we all learned a new way of operating.
- We were thrilled to offer Miracle on Elm Street as a holiday drive-through event. With the help and support of a number of area businesses we were able to have 80 cars drive through and pick up goodies and treats for the kids. We would like



to thank those businesses for their support as well as Bob Thompson for the use of his blow up decorations that made the event festive.

### **Program Highlights**

2020 started like any other year... busy. We bounced from a successful youth ski program to a skating rink and Winter Festival. We held 2 successful Daddy Daughter Dances and lots of winter programming including Adult pickup basketball, Learn to Skate classes, Toddler Dance, Toddler Tumbling, Safe Sitter Babysitting and Home Alone. We held our Escape Room night on March 13<sup>th</sup> and then many restrictions fell into place due to the pandemic. It was shortly after this that we said goodbye to John Kohlmorgen who had been the Program Coordinator for the department for 4 years. Andrew MacEachern was selected as the new Program Coordinator.

Throughout the remainder of the year we greatly missed some of our favorite trips as well as new exciting ones that were planned. We also missed our larger events such as Easter Egg Hunts, 4<sup>th</sup> of July, Star Spangled 5K and Trick or Treat on the Oval. We were disappointed to not bring forth our first Triathlon in partnership with Amherst Recreation.

We were very proud to have been able to adapt and make modifications to bring forth programs such as Home Alone and Safesitter. We also held Toddler Soccer classes, a Cooking Camp, Youth Tennis, Youth Basketball and Tai Chi. We stepped out of the box to introduce virtual programs of Cooking, Coding, and the E-Sports Leagues.

The Keyes Swim Team is a big part of the summer for many youth and their families. We changed how things were done this summer and had 55 swimmers participate in our Swim Clinic. With amazing support from the community and from the Milford Rotary Club we went forward with the Annual Milford Rotary Swim Meet – The COVID Edition. Many teams participated by swimming the events at their own pool and submitting times electronically. All teams bonded together over Facebook live for the opening ceremony.

To find out more about the Milford Recreation Department, or to stay informed about all our offerings, please visit us at town hall, online at [www.milfordrec.com](http://www.milfordrec.com) or “LIKE” us on Facebook for continuous updates on fun activities going on right here in town.

### **Special Thanks**

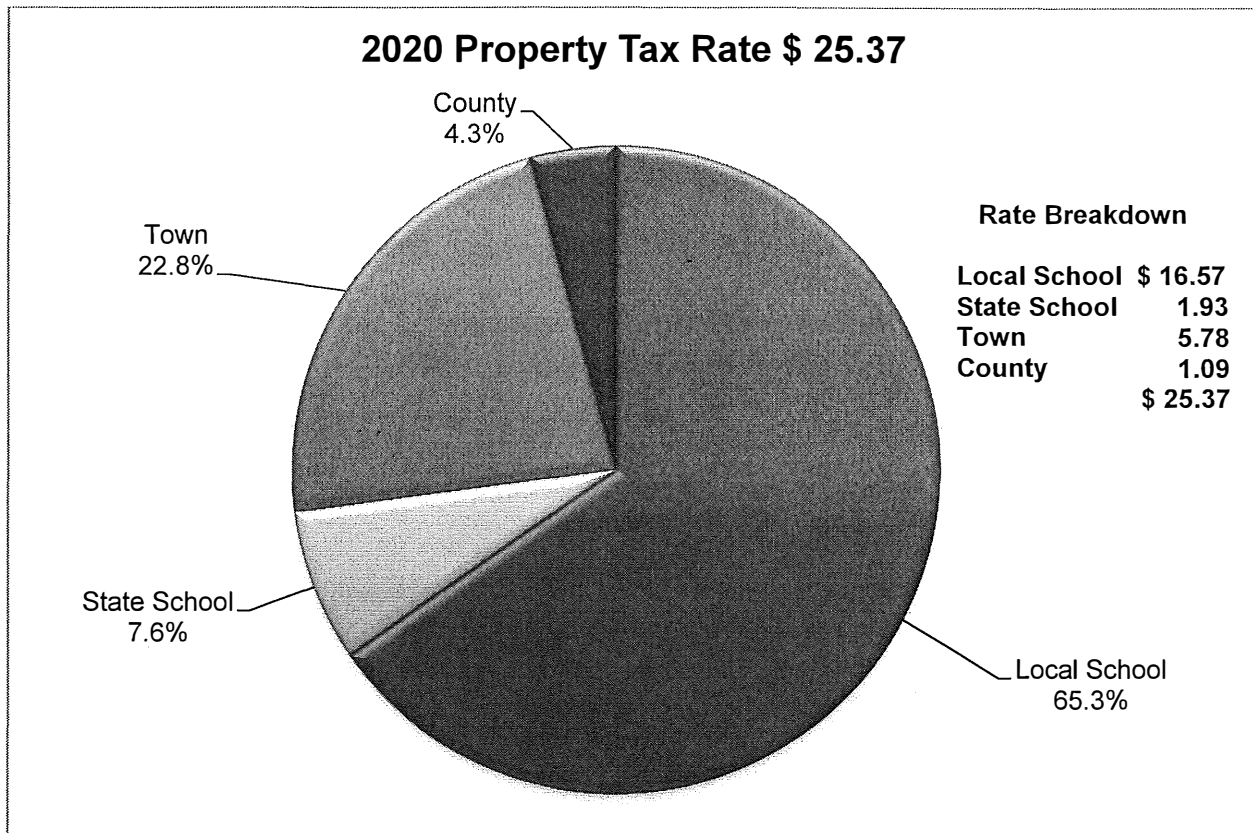
The Recreation Department and Commission wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation programs and events. We also sincerely thank the scores of volunteers who donated a most precious gift to our community - their time. Milford's recreational endeavors are reliant upon volunteers and would not exist without them.

In closing, thank you for making 2020 a great year for Recreation and the Town of Milford. Thank you in advance to everyone who will make 2021 even better.

Respectfully submitted,

Arene Berry, Recreation Director  
Andrew MacEachern, Recreation Program Coordinator

## TAX COLLECTION



The Department of Revenue set the 2020 tax rate November 10, 2020 at \$25.37. The property tax consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$41.7 million in property taxes in 2020 consisting of two billings with 5,633 properties. During the calendar year \$40.3 million was collected or 96.6%.

Tax Liens for unpaid 2019 property tax were executed on August 31, 2020. The amount liened during the year totaled \$336 thousand. Throughout the calendar year \$291 thousand was collected for all outstanding tax liens.

Online research and payments via e-checks, debit, and credit cards are available on the Town website at [www.milford.nh.gov](http://www.milford.nh.gov) in E-Services and Payments.

Please feel free to call upon me should you have questions or need assistance.

Respectfully submitted,

Kathy Doherty, Tax Collector



New Hampshire  
Department of  
Revenue  
Administration

**2020**  
**\$25.37**

## Tax Rate Breakdown Milford

| Municipal Tax Rate Calculation |                     |                 |                |
|--------------------------------|---------------------|-----------------|----------------|
| Jurisdiction                   | Tax Effort          | Valuation       | Tax Rate       |
| Municipal                      | \$9,585,073         | \$1,655,128,537 | <b>\$5.78</b>  |
| County                         | \$1,807,051         | \$1,656,349,157 | <b>\$1.09</b>  |
| Local Education                | \$27,427,965        | \$1,655,128,537 | <b>\$16.57</b> |
| State Education                | \$3,128,065         | \$1,618,305,257 | <b>\$1.93</b>  |
| <b>Total</b>                   | <b>\$41,948,154</b> |                 | <b>\$25.37</b> |

| Village Tax Rate Calculation |            |             |               |
|------------------------------|------------|-------------|---------------|
| Jurisdiction                 | Tax Effort | Valuation   | Tax Rate      |
| Fox Run Road                 | \$0        | \$2,719,300 | <b>\$0.00</b> |
| <b>Total</b>                 | <b>\$0</b> |             | <b>\$0.00</b> |

| Tax Commitment Calculation           |                     |
|--------------------------------------|---------------------|
| Total Municipal Tax Effort           | \$41,948,154        |
| War Service Credits                  | (\$227,900)         |
| Village District Tax Effort          | \$0                 |
| <b>Total Property Tax Commitment</b> | <b>\$41,720,254</b> |

|                                                                                                                                                                                                            |            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <br>James P. Gerry<br>Director of Municipal and Property Division<br>New Hampshire Department of Revenue Administration | 11/10/2020 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|

## Appropriations and Revenues

### Municipal Accounting Overview

| Description                               | Appropriation      | Revenue        |
|-------------------------------------------|--------------------|----------------|
| Total Appropriation                       | \$19,820,865       |                |
| Net Revenues (Not Including Fund Balance) |                    | (\$10,142,625) |
| Fund Balance Voted Surplus                |                    | \$0            |
| Fund Balance to Reduce Taxes              |                    | (\$397,000)    |
| War Service Credits                       | \$227,900          |                |
| Special Adjustment                        | \$0                |                |
| Actual Overlay Used                       | \$75,933           |                |
| <b>Net Required Local Tax Effort</b>      | <b>\$9,585,073</b> |                |

### County Apportionment

| Description                           | Appropriation      | Revenue |
|---------------------------------------|--------------------|---------|
| Net County Apportionment              | \$1,807,051        |         |
| <b>Net Required County Tax Effort</b> | <b>\$1,807,051</b> |         |

### Education

| Description                                    | Appropriation       | Revenue       |
|------------------------------------------------|---------------------|---------------|
| Net Local School Appropriations                | \$39,647,994        |               |
| Net Cooperative School Appropriations          | \$0                 |               |
| Net Education Grant                            |                     | (\$9,091,964) |
| Locally Retained State Education Tax           |                     | (\$3,128,065) |
| <b>Net Required Local Education Tax Effort</b> | <b>\$27,427,965</b> |               |
| State Education Tax                            | \$3,128,065         |               |
| State Education Tax Not Retained               | \$0                 |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$3,128,065</b>  |               |

## Valuation

### Municipal (MS-1)

| Description                                                                                  | Current Year    | Prior Year      |
|----------------------------------------------------------------------------------------------|-----------------|-----------------|
| Total Assessment Valuation with Utilities                                                    | \$1,656,349,157 | \$1,600,185,432 |
| Total Assessment Valuation without Utilities                                                 | \$1,618,305,257 | \$1,575,615,032 |
| Commercial/Industrial Construction Exemption                                                 | \$1,220,620     | \$0             |
| Total Assessment Valuation with Utilities, Less Commercial/Industrial Construction Exemption | \$1,655,128,537 | \$1,600,185,432 |

### Village (MS-1V)

| Description  | Current Year |
|--------------|--------------|
| Fox Run Road | \$2,719,300  |

**Town of Milford  
MS-61 Tax Collector's Report  
for the year ended December 31, 2020**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2020                  | 2019         | 2018 & PRIOR | TOTALS |

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

|                              |             |              |        |              |
|------------------------------|-------------|--------------|--------|--------------|
| Property Taxes               | -           | 1,189,087.16 |        | 1,189,087.16 |
| Land Use Change Tax          | -           | 17,300.00    |        | 17,300.00    |
| Timber Yield Tax             | -           | -            |        | -            |
| Excavation Tax               | -           | -            |        | -            |
| Utility Charges              | -           | 227,128.60   | 288.09 | 227,416.69   |
| Prepayments - Property Taxes | (12,986.07) |              |        | (12,986.07)  |

**Taxes Committed This Year**

|                     |               |           |  |               |
|---------------------|---------------|-----------|--|---------------|
| Property Taxes      | 41,689,320.58 | -         |  | 41,689,320.58 |
| Land Use Change Tax | 56,000.00     | 98,130.00 |  | 154,130.00    |
| Timber Yield Tax    | 913.25        | 8,341.56  |  | 9,254.81      |
| Excavation Tax      | -             | 2,103.56  |  | 2,103.56      |
| Utility Charges     | 3,298,021.95  | -         |  | 3,298,021.95  |

**Overpayments**

|                                       |           |           |  |           |
|---------------------------------------|-----------|-----------|--|-----------|
| Refunds due to Overpayment            | 63,944.19 | 301.16    |  | 64,245.35 |
| Refunds due to Abatement              | -         | 11,326.77 |  | 11,326.77 |
| Prior Year Tax Prepayments Applied    | 12,986.07 |           |  | 12,986.07 |
| Interest on Delinquent Property Taxes | 4,054.32  | 48,965.85 |  | 53,020.17 |
| Interest - Land Use Change Tax        | 265.58    | 3,651.96  |  | 3,917.54  |
| Interest - Yield Tax                  | -         |           |  | -         |
| Interest - Utility Charges            | 1,840.04  | 894.83    |  | 2,734.87  |

**TOTAL DEBITS:**

|                         |                        |                  |                         |
|-------------------------|------------------------|------------------|-------------------------|
| <b>\$ 45,114,359.91</b> | <b>\$ 1,607,231.45</b> | <b>\$ 288.09</b> | <b>\$ 46,721,879.45</b> |
|-------------------------|------------------------|------------------|-------------------------|

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2020**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2020                  | 2019         | 2018 & PRIOR | TOTALS |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |               |            |          |               |
|---------------------------------------|---------------|------------|----------|---------------|
| Property Taxes                        | 40,287,339.65 | 875,762.85 |          | 41,163,102.50 |
| Land Use Change Tax                   | 33,300.00     | 115,430.00 |          | 148,730.00    |
| Timber Yield Tax                      | 913.25        | 8,341.56   |          | 9,254.81      |
| Excavation Tax                        | -             | 2,103.56   |          | 2,103.56      |
| Interest on Delinquent Property Taxes | 4,054.32      | 48,965.85  | -        | 53,020.17     |
| Interest - Land Use Change Tax        | 265.58        | 3,651.96   | -        | 3,917.54      |
| Interest - Yield Tax                  | -             | -          | -        | -             |
| Conversion to Lien                    |               | 312,505.54 |          | 312,505.54    |
| Utility Charges                       | 3,044,013.11  | 226,394.34 | (496.12) | 3,269,911.33  |
| Interest - Utility Charges            | 1,840.04      | 894.83     | -        | 2,734.87      |
| Property Tax Prepayments              | 18,349.09     |            |          | 18,349.09     |

**Abatements Made**

|                         |          |           |        |           |
|-------------------------|----------|-----------|--------|-----------|
| Property Tax Abatements |          | 12,446.70 |        | 12,446.70 |
| Land Use Change Tax     |          |           |        | -         |
| Yield Taxes             |          |           |        | -         |
| Excavation Tax          |          |           |        | -         |
| Utility Charges         | 4,419.54 | 131.48    | 496.12 | 5,047.14  |
| Current Levy Deeded     |          |           |        | -         |

**Uncollected Taxes, End of Year**

|                           |              |        |        |              |
|---------------------------|--------------|--------|--------|--------------|
| Property Taxes            | 1,465,925.12 | -      | -      | 1,465,925.12 |
| Land Use Change Tax       | 22,700.00    | -      | -      | 22,700.00    |
| Yield Taxes               | -            | -      |        | -            |
| Excavation Tax            | -            | -      |        | -            |
| Utility Charges           | 249,589.30   | 602.78 | 288.09 | 250,480.17   |
| Prepayments- Property Tax | (18,349.09)  |        |        | (18,349.09)  |

**TOTAL CREDITS:**

|                         |                        |                  |                         |
|-------------------------|------------------------|------------------|-------------------------|
| <b>\$ 45,114,359.91</b> | <b>\$ 1,607,231.45</b> | <b>\$ 288.09</b> | <b>\$ 46,721,879.45</b> |
|-------------------------|------------------------|------------------|-------------------------|

**Town of Milford  
MS-61 Tax Collector's Report  
for the year ended December 31, 2020**

| LAST YEARS<br>LEVY                                     | PRIOR LEVIES         |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
|                                                        | 2019                 | 2018                 | 2017                 | 2016 & PRIOR         | TOTALS                 |
| <b>DEBITS:</b>                                         |                      |                      |                      |                      |                        |
| Unredeemed Lien Balances,<br>Beginning of Year         | -                    | 258,004.31           | 217,688.03           | 192,002.02           | 667,694.36             |
| Liens Executed During Year                             | 336,307.69           |                      |                      |                      | 336,307.69             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 2,542.80             | 22,411.02            | 64,497.69            | 751.43               | 90,202.94              |
| Refunds due to Overpayment                             |                      |                      |                      |                      | -                      |
| <b>TOTAL DEBITS:</b>                                   | <b>\$ 338,850.49</b> | <b>\$ 280,415.33</b> | <b>\$ 282,185.72</b> | <b>\$ 192,753.45</b> | <b>\$ 1,094,204.99</b> |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Lien Redemptions                                       | 46,221.08            | 68,637.14            | 175,478.26           | 1,045.33             | 291,381.81             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 2,542.80             | 22,411.02            | 64,497.69            | 751.43               | 90,202.94              |
| Abatements of Unredeemed Taxes                         | -                    | -                    | -                    | -                    | -                      |
| Liens Deeded to Municipality                           |                      |                      |                      |                      | -                      |
| Unredeemed Liens Balance,<br>End of Year               | 290,086.61           | 189,367.17           | 42,209.77            | 190,956.69           | 712,620.24             |
| <b>TOTAL CREDITS:</b>                                  | <b>\$ 338,850.49</b> | <b>\$ 280,415.33</b> | <b>\$ 282,185.72</b> | <b>\$ 192,753.45</b> | <b>\$ 1,094,204.99</b> |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE:



DATE:

1/19/21

## **TOWN CLERK 2020 Annual Report**

While 2020 started out normal to say this year was not a normal year is an understatement. For everyone everywhere this year affected us all in ways we may never really fully understand. The Town clerk's office did not escape the effects of the pandemic and probably was more aware of the situation as we see the death reports on an almost daily basis. Deaths in Milford increased this past year by 63%. We averaged 3 deaths per week of residents in Town. Not a nice statistic to start off the Town Clerk's report but something that is real and needs to be noted.

The year 2020 started out normal. Our staff in the Clerk's office consists of The Deputy Town Clerk Clare Callahan; Clerk Belinda Yeaton who is also the Mont Vernon Town Clerk and works with us 4 days a week, Clerk Michele Harley who works part time and elections clerk Regina Matthews who worked to help out with elections. I have to thank all of our staff as they worked through some very stressful times here with the phones ringing off the hook and if you are on the phone you can't answer another call we pretty much had all phones busy all the time. The staff was always pleasant and made the most out of a very busy election year.

January was very busy as we prepared for the Presidential Primary that was held in February. February started out with a 9.5 hour Deliberative Session where the most talked about item was a new Dispatch Center proposal. The next week was the Presidential Primary where we had 5,407 voters for 43% voter participation with 242 of those being absentee ballots. During this election we used the electronic poll books to check in voters which made the process very easy no lines no waiting. The Secretary of State Bill Gardner actually came to see how the process went along with a Cyber Security Expert who tried to hack into the system and was not able to.

The Town Election was held on March 10<sup>th</sup> we had 2,976 voters for 23% participation and pretty much after that everything went to lock down. The Clerk's office closed to walk in traffic however we were here each day processing motor vehicle transactions as well as vital records. We were extremely short staffed for the next two month but continued to meet our motor vehicle and vital record requests. We extended hours to staying late to get things done. We began operating by a drop off box and pick up location. This process worked well so we continued.

In June it looked like things may have calmed down and the Town Hall reopened to the public and our staff came back. However, social distancing in the Clerk's office or just outside the Clerk's office did not work very well so we went back to being closed to walk in traffic and just using the drop off box and pick up location. We also had the State Candidate declaration period in June and we began receiving absentee ballot requests for the September and November elections. July and August were spent pretty much on absentee ballots. We had to receive the requests, enter into the system then mail them out and when they came back, had to be entered into the system again. A list was maintained and as more and more went out this became very time consuming. We also had many voters coming in to fill out a request and get the ballot at the same time. Some days it was just a bit uncomfortable trying to allow everyone to get in and vote and practice safe distancing at the same time.

The State Primary was in September we had 3,274 voters for a 25% turnout with 1,085 of them being absentee voters. October was all about absentee ballots for the November election. We were pretty much straight out processing 2,977 absentee ballots most through the mail but still a good number of them done in person in town hall. We had a total of 9,117 voters in November for a 71% turnout.



Considering everything the elections overall went well. Our Town Moderator Pete Basiliere put in many many hours coordinating, planning and executing the Elections. Without Pete doing all this upfront work and coordinating the volunteers we could never have made it happen. So please make sure to thank Pete for his tireless efforts this past year in pulling all of this off and without a hitch!

After the elections the Checklist Supervisors had a few weeks of processing that needed to be done and they got it all done in time to report to the Secretary of State's office. The Checklist Supervisors are another group Darlene Bouffard, Tim Finan and Polly Cote who had to get all the new voters registered into the system and there were a lot of new voters. We had people who have lived in town 20, 30 and 40 years who had never voted before came out to register to vote. The Checklist Supervisors had a multitude of meetings throughout the year and they got it all done considering all other factors. So we need to thank them as well. I would also like to thank all of the volunteers who without them again we could not make this happen. I should note that I applied for and received a grant from a Group called the Center for Tech and Civic Life. The grant amount was for \$5,000 which helped to pay for some of the extra hours spent by staff as well as to give all our wonderful volunteers a token of our appreciation in a gift card to a local restaurant. Hopefully, these gift cards will help our wonderful local restaurants during this time.

This brings us to December where on December 31<sup>st</sup> our Deputy Town Clerk; Clare Callahan retired after 15 years working at Town Hall in the Clerk's office. We wish Clare the best of luck in retirement. Enjoy!

Revenues were up this year considering everything please see details below.

**GENERAL FUND REVENUES COLLECTED**

|                            |        | <b>2019</b>           |  | <b>2020</b> |                       |
|----------------------------|--------|-----------------------|--|-------------|-----------------------|
| Motor Vehicle Permits      | 19,297 | \$3,021,470.00        |  | 19,467      | \$3,146,743.00        |
| State Agent Motor Vehicles | 19,478 | 58,429.00             |  | 19,634      | 58,907.00             |
| Boat Registrations         | 201    | 3,132.00              |  | 221         | 3,589.00              |
| Dog Licenses               | 3,120  | 12,747.00             |  | 2,370       | 10,421.00             |
| Vital Records              | 2,295  | 27,790.00             |  | 2,017       | 24,020.00             |
| UCC Filings                |        | 4,500.00              |  |             | 5,610.00              |
| Marriage Licenses          | 129    | 903.00                |  | 103         | 721.00                |
| Pole Licenses              | 2      | 20.00                 |  | 4           | 40.00                 |
| Misc Income                |        | 528.00                |  |             | 953.00                |
| <b>TOTAL:</b>              |        | <b>\$3,129,519.00</b> |  |             | <b>\$3,251,004.00</b> |

Thank you everyone for hanging in there with us and being patient while we make this all work for everyone. I want to again thank and praise all those in the Clerk's office who have had to deal with so many unknowns this past year and did it with patience and pleasantries. Thank you. I would also like to thank the rest of the staff in Town Hall who spent many hours answering the phones and attending to the door to answer questions for residents regarding elections and motor vehicles. To the residents of Milford thank you for your patience and working with us and please know that if you need us we are here working for you just give us a call.

Respectfully submitted,

Joan Dargie, Town Clerk

**WATER UTILITIES DEPARTMENT**  
**564 Nashua Street, Milford NH 03055 (603) 249-0660**  
**2020 Annual Report**

Please remember to contact the Water Utilities Department at 249-0667 prior to scheduling in-ground excavation on your property, as the responsibility lies with each property owner to request water/sewer service markings. DIGSAFE **does not** automatically notify the Water Utilities Dept.

During 2020 the **Sewer Department personnel:**

- Cleaned and inspected approximately 300 manholes and 60,000 feet of sewer main
- Attended to 4 service repairs/replacements within the Town right-of-way
- Issued 28 residential and 3 commercial sewer permits
- Installed 1,900 feet of new sewer main at Curtis Commons Circle and Clifford Street
- Video-inspected 3,900 feet of sewer main on Webster, Park, Medlyn, and West Mooreland Streets
- Rehabilitated 120 vertical feet of old brick and block manholes with cementous grout
- Replaced and set-to-grade 14 castings on Union, Garden and Cottage Streets, in conjunction with DPW paving projects
- Replaced 25 castings and rebuilt brick work on Webster, West Mooreland, Park, Crosby, Medlyn, Forest, and Berry Streets

During 2020, the **Water Department personnel:**

- **Repaired ten water main breaks at the following locations:**
  1. 79 Prospect Street
  2. 109 Whitten Road
  3. 8 Westchester Drive
  4. Intersection of Cottage and Elm Streets
  5. 21 Woodward Drive
  6. 53 Beech Street
  7. Intersection of Highland Avenue and Spring Street
  8. 12 Wellesley Drive
  9. 64 Georgetown Drive
  10. 309 Nashua Street
- **Replaced three fire hydrants at the following locations:**
  1. Granite Town Plaza
  2. East Ridge Drive
  3. Savage Road
- **Inspected the installation of 56 new water service connections**
- **Installed the following:**
  - 50 new water meters
  - a new chlorinator at the Curtis Well Pump Station
  - two new 5hp booster pumps at the Ledgewood pump station
- **Upgraded the PLC computer control center for a remote pump station**

During 2020, the in-house **Wastewater Treatment staff:**

**Installed:**

- a new centrifuge dewatering unit and polymer system
- a new MCC electrical control breaker panel in the upper pump room
- a new nitrate pump panel with SCADA computer controls and alarms, as well as the new electrical quick-connects for the pumps and mixers
- new safety steps (to replace the ladder) for the primary clarifier D-Box area
- new 6" valves, and rebuilt two old 6" valves, for the primary pump room
- new frame bed supports on the Chevy utility truck
- new mechanical seal on the raw sewage pump in the main station
- new 6" centrate line from the dewatering room to the storage tanks

**Also:**

- For the secondary clarifier:
  - Repaired and painted the rusted frame and catwalk
  - Welded the influent center feed pipe and installed a new main seal
- Fabricated & installed a safety support system for the micro-strainer in the main pump station
- Completed the upgrade and replacement of the PLC's for the facility computer control system
- Rebuilt one front lift piston for the Hyundai loader
- Coordinated the public auction of one Water Dept. and one Wastewater Dept. truck

For the EPA-mandated **Industrial Pretreatment Program**, the following was accomplished in 2020:

- Issued: one Class 1 and one Class 3 industrial discharge permit
- Revised: one Class 1 industrial discharge permit
- Inspected: five Class 1 (3 of 5 were virtual Zoom visits), and one Class 3 industrial user
- Sampled water discharged at five Class 1 industrial users

Products marketed as "flushable" do NOT mean they are SAFE for the municipal sewer system, and could cause expensive damage to a septic system. Don't be misled by product labels. "Disposable" items should be placed in the trash, as "disposable" is not the same as "flushable". Only human waste and toilet paper are flushable.

Respectfully submitted,

Kevin Stetson, Director, Water Utilities Department

### **Water Dept. 2020 Annual Summary of Operations**

|                                                |                     |
|------------------------------------------------|---------------------|
| Curtis Well                                    | 260,773,000 Gallons |
| Pennichuck Water                               | 57,606,000 Gallons  |
| Total Water Pumped                             | 317,876,000 Gallons |
| Average Daily Use                              | 872,750 Gallons     |
| System Flushing Usage                          | 2,392,810 Gallons   |
| Days Exceeding 1 Million Daily Gallons Pumped: | 46 days             |
| Annual Rainfall                                | 37.99 inches        |

### **Wastewater Dept. 2020 Annual Summary of Operations**

|                              |                       |
|------------------------------|-----------------------|
| Total Flow Treated           | 527,670,000 Gallons   |
| Wilton Flow Treated          | 61,640,000 Gallons    |
| Septage Treated              | 1,075,649 Gallons     |
| Milford Flow Treated         | 464,954,351 Gallons   |
| Average Flow Treated         | 1,441,721 Gallons/Day |
| Design Flow                  | 2,150,000 Gallons/Day |
| Daily Average Hydraulic Load | 67.1% of Design       |

## **WATER/WASTEWATER COMMISSIONERS’ 2020 Annual Report**

NH RSA’s referencing water and wastewater systems empower the Commission to manage and oversee the operation of both the water and wastewater systems. Commission members include Mr. Michael Putnam, Chairman, Mr. Robert Courage, Vice-Chairman, and Mr. Dale White.

During this past year the commission and Director Stetson focused on the pressing needs of our 40 year old wastewater treatment facility. Costly components installed when the plant was constructed are wearing out. Over the past five years our 3,000 sewer users have invested three million dollars in various upgrades.

Effective November 1, 2020, Milford was issued a new EPA/NHDES permit that allows the treatment facility to discharge treated effluent into the Souhegan River. Our new permit requires lower limits with regard to aluminum, copper and phosphorous levels than our prior discharge permit. In order to meet the EPA mandate we will have to undertake a major treatment facility upgrade. To be compliant with our discharge permit, the upgrades must be completed within the next four years. During 2021 a consultant firm will perform a pilot study that will determine what upgrades will be necessary to meet our discharge permit levels.

Due to the lack of precipitation last winter and this past spring, southern New Hampshire experienced a severe drought that lasted through most of 2020. An outside watering ban went into effect in late May. Our three Curtis Wells, under normal conditions, can pump 1.2 MGD. Groundwater levels lowered to the point where we were pumping five to six hundred thousand gallons per day—50% less than normally. Even with outside watering restrictions in place, in order to meet the heavy demand, we had to purchase water from Nashua’s Pennichuck Water Company half, and sometimes more than half, of the daily water demand. Milford currently has a long term water contract in place with Pennichuck that allows Milford to purchase up to 2 MGD.

During the past several years, the commission has diligently and responsibly searched for additional groundwater supply to supplement Milford’s three Curtis Wells in anticipation of meeting the future water needs of our growing community. Since test wells installed at two locations on the Town’s Brox Property during 2019 failed to provide sufficient groundwater quantity necessary to pursue developing a future well, the commission met with a Pennichuck Water rep during June, and was pleased to learn that Pennichuck could, and would be interested to, supply additional water in the range of 4 million gallons per day, when needed in future years. During an August conference call/virtual meeting held with the Wilton Water Commissioners to discuss current/long term water resources and opportunities for collaboration, Wilton declined to entertain the possibility of an inter-municipal water connection at this time. This would have been of benefit to both communities.

The 25% water rate increase, approved in September of 2019, became effective as of January 1, 2020. Milford’s previous water rate increase had occurred in 2014. Meeting increasing water demands for our growing community and replacing aging infrastructure increases the Water Department annual operating expenses. Calculations have indicated that the average residential customer using 6,000 gallons of water monthly would in effect see a \$5.30 per-month increase in their water bill. Going forward, it would be less of a burden, mathematically speaking, to our

customers to prepare for the next water rate increase on a three-year, predictable cycle than to experience a larger increase caused by a longer stretch between rate increases to meet budgetary expenses that inevitably increase.

Two wastewater warrant articles approved during the 2019 Town meeting were accomplished during 2020: (1) a new centrifuge dewatering unit successfully replaced the 1987 belt filter press dewatering unit in the wastewater treatment facility, and (2) the Sewer Collection System Asset Management program, supported with state grant funding, to streamline the evaluation of the sanitary sewer lines, determine maintenance needs, and facilitate addressing Milford's new NPDES permit requirements. The entire value of the \$30,000 bond will be awarded loan forgiveness by the NHDES Clean Water Revolving Fund at no cost to Milford. The sewer collection system is in good condition, given our estimate of having only about two miles or so of clay pipe remaining to be relined, which should be addressed within the next two years. Some older homes in Milford are known to still have cellar drains discharging into the sanitary collection system.

The commissioners extend appreciation to the Milford Water Utilities staff for their valued water and wastewater contributions on behalf of our ratepayers, for whom we have the highest regard.

Respectfully submitted,

Michael Putnam, Chairman  
Robert Courage, Vice-Chairman  
Dale White, Commissioner



Water Utilities Building

**WELFARE DEPARTMENT**  
**1 Columbus Ave, Milford NH 03055 (603) 249-0672**  
**2020 Annual Report**

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, “Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there”. Therefore, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. The Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage, utility costs – electric, heat, water, food, or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or a child care bill.

The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, the Veterans Administration, Unemployment, and Easter Seals.

In 2020, the Welfare Office provided financial assistance to 64 cases; a case is made up of the people in a household, whether that is 1 or more persons. The 64 cases that resulted in financial assistance generated 102 vouchers for a total of \$64,335. Below is a breakdown of the assistance given in 2020:

| <b>Type of Assistance Given:</b>                                       | <b>Number of Vouchers:</b> | <b>Amount of Assistance:</b> |
|------------------------------------------------------------------------|----------------------------|------------------------------|
| Housing – includes rent, mortgage, lot rental and/or temporary housing | 71                         | \$57,110                     |
| Utility – electricity, heat and/or water                               | 13                         | \$2,313                      |
| Medical                                                                | 1                          | \$9                          |
| Food                                                                   | 9                          | \$624                        |
| Other -- transportation, burial or other needs                         | 8                          | \$4,279                      |
| <b>Total</b>                                                           | <b>102</b>                 | <b>\$64,324</b>              |

A notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$14,538. Additionally, we had people who participated in workfare in and around Town Hall. These volunteer hours work off the welfare assistance that has been extended.

One way in which the residents of Milford assist our entire community, whether they ever need assistance through the welfare office or not, is through the Social Services Warrant Article. The Social Services Warrant Article provides funding to local agencies that provide much needed services to people in our community. Each fall agencies submit an application and funding request to the Social Services Warrant Article Committee for evaluation and recommendation to the Board of Selectmen for funding. The Committee made the following recommendations for inclusion in the 2020 Social Services Warrant:

| <b>Agency</b>                                   | <b>Amount of Award</b> |
|-------------------------------------------------|------------------------|
| Bridges                                         | \$3,000                |
| CASA                                            | \$3,000                |
| CAST (Community Action for Safe Teens)          | \$5,000                |
| Child Advocacy Center                           | \$3,000                |
| Family Promise                                  | \$1,000                |
| Greater Nashua Mental Health                    | \$5,000                |
| Harbor Care                                     | \$3,000                |
| Nashua Children's Home                          | \$1,000                |
| Nashua Soup Kitchen & Shelter                   | \$4,000                |
| Share Outreach                                  | \$5,000                |
| Souhegan Valley Boys & Girls Club               | \$5,000                |
| St. Joseph Community Services – Meals on Wheels | \$2,000                |
| <b>Total</b>                                    | <b>\$40,000</b>        |

Special thanks are given to the SHARE program for all of the many ways they assist the citizens of Milford. SHARE'S assistance programs which include financial assistance, food pantry, used clothing, Thanksgiving and Christmas baskets, backpacks for back to school, and more, bring immeasurable assistance and comfort to our citizens.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Respectfully submitted,  
 Lisa Emerson, Welfare Director



# MILFORD CONSERVATION COMMISSION

## Annual Report 2020

The Conservation Commission participated in fewer outreach events during the numerous Covid-19 related restrictions. We continue to host our monthly 4<sup>th</sup> Saturday Hike series bringing the public to the Town's conservation lands. We partnered with a Milford Thrives hike. Here's to hoping for a more social 2021.

The Melendy Tunnel is in!! After many years of fundraising, the MCC has finally seen to the reopening of the Granite Town Rail Trail under Melendy Road. The project funding was from an amazing Ultra Running Community of runners, a Recreation Trails Program (RTP) grant of \$78,960, and private donations.



### Dedications:

- The MCC deeply regrets the retirement of long time MCC member, Hub Seward. At 30 years, his is the longest term served on the Commission. His institutional history, wry/dry sense of humor, terms as Chair, and excellent writing will be sorely missed.
- The MCC also regrets the resignations of Audrey Fraizer who served on the MCC for 19 years and Janet Urquhart, who served for 7 years. Audrey's technical experience brought valuable information to the discussion. Janet's enthusiasm brought many new people to our activities and meetings.



**Mission and Vision:** The Conservation Commission continues to promote the conservation, protection and sound management of Milford's natural resources for current and future generations. We strive to balance the community's immediate needs and desires with responsible long-term use and protection of our natural resources. As appointed stewards, we educate and encourage the public to make wise decisions about these resources.

Respectfully submitted,

Milford Conservation Commission





## **MILFORD HERITAGE COMMISSION 2020 Annual Report**

Meets 2<sup>nd</sup> Wednesday 7:00 pm at the Wadleigh Memorial Library

The COVID-19 virus has affected all of us and the Heritage commission is no exception. We continue to review plans but have gone completely remote using e-mail and videoconferences. The result is that we are still meeting on the second Wednesday of the month to give our advice on the protection and preservation of a rich town history. A sample of these items are: Milford's Quarries, Scenic Roads, Parks and Cemeteries, Structures and Buildings, Schools and Churches, Farms and Mills, Taverns and Blacksmith Shops. These include public and private spaces as well as miles of stone walls.

Over this past year, the Commission reviewed fewer plans than the previous year. Twenty-one documents were reviewed, with our comments and suggestions being sent to the Planning Board. The result of our work was presented in a televised segment on small towns by Boston's Channel 5 Chronicle, Main Streets and Back Roads with Ted Reinstein. It was our privilege to show off the Swinging Bridge and feature Milford's own Harriet Wilson (1825-1900), the first Black Woman to pen a novel.

A great deal of effort went into telling the story of The Girl's Friendly Society, which served as a refuge for the Lowell Working Girls of the Industrial Revolution. This large area on Federal Hill still shows the camp houses and chapel. Our work reinvigorated interest in the Society and led to one land owner's support of preservation plans offered by the Commission.

Another hidden site was revealed on the banks of the Souhegan River. The once-important Quinlan Bleachery whitened thread for the local cotton mill. If not for the plans presented, this site would have remained a mystery.

We reviewed multiple sets of plans and offered suggestions for new buildings to fit within the look of surrounding historical buildings, especially in the popular Oval District. We continue to work closely with taxpayers and other town commissions to provide the best possible options for the good of the town, her land owners and citizens. The members of the Heritage Commission realize the humbling responsibility that comes with being stewards of such a wealth of history and heritage. We continue to look for volunteers to take part in our ambitious plans for the coming year with needed talents in grant writing, anthropology and research. Computer writing skills are always in high demand.

Respectfully submitted,

David Palance, Chairman Heritage Commission

# **MILFORD PLANNING BOARD**

## **2020 Annual Report**

The Planning Board is the local land use board charged with facilitating and implementing Milford's long term planning goals and has three distinct roles: planning, legislative and regulatory. The planning role includes regular and timely revisions to our community's Master Plan. While many plans are called "master plans", a Town's master plan, as defined by NH RSA 674:2, is intended to define a community's vision for its future, to guide municipal policy decisions and to drive implementation strategies to fulfill that vision. The planning function also includes oversight of the Town's Capital Improvements Plan (CIP) and development of other plans and tools that support Master Plan goals.

The legislative role of the Planning Board involves proposing ordinances and crafting regulations designed to implement the goals of the Master Plan. Recommendations for changes are submitted to the Planning Board by staff people, other boards and commissions, and even by individuals. Often amendments to regulations are mandated by changes to law and rules that occur at the State and federal levels which must then be enforced by the Town. Proposed changes to the Zoning Ordinance and Land Use Regulations that the Planning Board discussed at length during 2020 involve creating a new ordinance involving mobile food vendors and updating the dimensional setback requirements for smaller accessory structures. The anticipated focus of the Board and staff in 2021 will include the broader topic of multi-housing, housing diversity, economic development, and pedestrian transportation related projects.

The Board's regulatory role is the function that may be most familiar to Town residents and that is the application of Town ordinances and regulations governing site development and subdivisions. Several major projects were reviewed and approved by the Board this past year. Most notably were the construction of the 33,000 concrete pad outdoor storage expansion at the Hendrix/Marmon Utility Campus, 6,000 s.f. Chappell Tractor storage building, Demontigny 6,000 s.f. self-storage facility, 5,700 s.f. MVC Eyecare commercial building, and Son's Chimney Services & Stove Shop 4,500 s.f. commercial building. In addition, the Planning Board approved two subdivisions and two lot line adjustment applications totaling approximately 3 new building lots and nine condominium units.

The Planning Board is responsible for the development and adoption of the Capital Improvements Plan. The process includes the involvement of a CIP Citizens' Advisory Committee guided by the Board. This group evaluates the Town's capital improvements needs, as submitted by Department heads, that exceed \$75,000 and places planned expenditures into a 6-year timeframe that attempts to keep tax rate impacts minimal. The CIP development process occurs from late Spring to early Fall, at which time the annual CIP is adopted by the Planning Board. It is then utilized as a valuable planning tool during the Town's annual budget review process.

The Milford Planning Board is made up of seven members, one of which is a representative from the Board of Selectmen. There are currently three alternates. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership and are appointed by the Board of Selectmen. The Planning Board meetings are broadcast on Granite Town Media (Channel 21), live streamed on the Town's website ([www.milford.nh](http://www.milford.nh)) and found online at the same site.

The Planning Board is supported by the Office of Community Development. In addition to his duties as Community Development Director, Lincoln Daley provides the primary staff support for the Board. The Board is looking forward to working with the new Town Planner in 2021 on the many planned and anticipated planning goals and initiatives. The Board also relies heavily on Darlene Bouffard of the Community Development Office for efficient and accurate administration of many of the technical aspects of keeping the Board on track. On behalf of the Planning Board, I would like to thank the Office for its assistance.

Respectfully submitted,

Douglas J. Knott, Planning Board Chairman



## ZONING BOARD OF ADJUSTMENT 2020 Annual Report

The Zoning Board of Adjustment’s responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the statutory limitations of our authority, our Master Plan and the individual case before us. 2020 was a challenging year given the challenges surrounding the pandemic and volume of cases before the Board. However, given the stability of the Board and their knowledge/experience, members were successfully able to navigate these challenges.

The Board is comprised of five regular members and two alternate members. Regular members include Jason Plourde-Chair, Rob Costantino-Vice Chair, Tracy Dean Steele, Mike Thornton, and Karin Lagro. Alternate members are Wade Scott-Campbell and Joan Dargie and the Board of Selectmen Representative is Paul Dargie.

In 2020, there were 31 cases heard by the Board while in 2019 there were 29 cases heard. The cases broke down in the following manner:

| <b>Applications</b>                 | <b>Relief Granted</b> | <b>Relief Denied</b> | <b>Withdrawn</b> | <b>TOTALS</b> |
|-------------------------------------|-----------------------|----------------------|------------------|---------------|
| Special Exceptions                  | 17                    | 0                    | 0                | 17            |
| Variances                           | 12                    | 0                    | 2                | 14            |
| Equitable Waiver                    | 0                     | 0                    | 0                | 0             |
| Appeal from Administrative Decision | 0                     | 0                    | 0                | 0             |
| Rehearing                           | 0                     | 0                    | 0                | 0             |
| <b>TOTALS</b>                       | <b>29</b>             | <b>0</b>             | <b>2</b>         | <b>31</b>     |

In addition to the regular case load of the ZBA, members work collaboratively with the Planning Board in the process of developing the amendments to the Zoning Ordinance. The ZBA will continue to assist the Planning Board in working on suggested revisions to the ordinance for 2021.

I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, talent, and commitment to our important work on behalf of the entire Milford community. The increased volume and diversity of applications required greater level endurance to manage the many late evenings and tested every member’s understanding of the Town Zoning Ordinance and State Statutes.

Gratitude is also expressed to the Community Development staff for their continued efforts in preparing applicants for our hearings and helping to facilitate the remote/online meetings.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month, if there are cases to be heard. If you are interested in serving on the ZBA please get a volunteer application from the Community Development Office or online at <https://www.milford.nh.gov/visitors/pages/volunteer-opportunities>.

Respectfully submitted,

Jason Plourde, Chairman

# **MILFORD AREA COMMUNICATION CENTER**

## **1 Union Square, Town Hall, 4th Floor, Milford, NH 03055**

Jason R. Johnson, Director  
Jared Hyde, Captain

Telephone (603) 673-1414  
Fax (603) 673-0131

The Milford Area Communication Center (MACC) has served the region since 1985. We provide centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. Since 2016, we have also dispatched the Lyndeborough Police Department. The services we provide include emergency radio, alarm monitoring, and telephone communications for ambulance, fire, police, public works, and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough and Greenfield. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline, Hollis, & Mason.

This year, despite all the challenges presented by the coronavirus pandemic, MACC Base dispatchers were here every minute of each day and handled 57,872 calls for service in our communities. Calls ranged from providing directions and information to citizens, 19 burglaries spread over 3 of our towns, 1 robbery, 1,114 fire calls, 569 motor vehicle accidents, many thousands of calls for police services and advice, and 2,422 medical calls. It is our emergency dispatcher's responsibility to properly assess a crisis, ensure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base and provide the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

Our Board of Governors shall continue to negotiate a palatable solution to all of our member towns to the Intermunicipal Agreement to allow MACC to continue serving the Souhegan Valley communities and make the necessary infrastructure upgrades.

This year we saw the departure of Mark Pepler from our ranks of full-time staff, as he has taken a job with neighboring Hollis Dispatch. To fill his vacancy, we added Mitchell McQuade to our roster of full-time dispatchers. Mitch comes to us from a fire service background, with the Peterborough Fire Department. We also added Leonard Mannino, Jr to our part-time roster. Lenny comes to us with a wealth of relevant local experience, having worked at MACC previously and as a Milford Police officer. Much like our newest hires, most of our staff also has experience on the other end of the radio. We presently have 5 current & 4 former firefighters, 1 current & 2 retired police officers, 5 current EMT's & 2 former EMS personnel. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, at times when those citizens need experienced, competent professionals to solve these complex issues. It takes a very special person to provide and maintain these lofty standards, and MACC Base is privileged to have a seasoned & dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson, Director

**Police\*EMS\*Fire\*DPW\*Emergency Management**





## MILFORD PUMPKIN FESTIVAL

### 2020 Annual Report

The Granite Town Festivities Committee would like to thank the Town of Milford and the Residents with the support given towards the Festival this year. Due to the unfortunate events of this year leading to the cancellation of the Pumpkin Festival, we still put forth a Virtual Festival for the town to enjoy and maintain the yearly tradition.

We hope for a fantastic year in 2021 with our 32<sup>nd</sup> Milford Pumpkin Festival. We would like to thank all those that have participated and supported us during the 2020 year.

We would also like to thank Bob and Andrea of Kokko Realty for their continued support. Masonic Temple, Odd Fellows Hall, Eric Escobar of Wicked Ways Inc., Chip Pollard of Station 101, Milford High School Art Students, Terry and the Employees of the Pasta Loft, Peter Peloquin with our virtual music and Chris Gentry of Granite Town Media.

See You in October 2021

Respectively submitted,

Wade Campbell – President GTFC/Director  
GTFC Board of Directors.



## NASHUA REGIONAL PLANNING COMMISSION Annual Report 2020

The Nashua Regional Planning Commission (NRPC) develops and implements innovative planning strategies that preserve and improve the quality of life in Southern New Hampshire. Serving 13 member communities, the NRPC is a **resource** to support and enhance local planning, provides a **forum** for communities to share information, and coordinate transportation, land use, economic development, and energy and environmental planning at the regional level, and offers a **voice** for the region at the State and Federal levels.

The FY21 NRPC budget is comprised of 58% federal transportation funding sub-allocated by the State of NH, 10% local dues, 15% Household Hazardous Waste program support, 4% local contracts, 4% State of NH grants, 10% Federal grants, and 1% from special services and miscellaneous revenue.

Highlights of 2020 regional initiatives of benefit to all NRPC communities include:

- **Locally-Coordinated Transportation Plan:** In 2020 NRPC, in conjunction with local human service agencies, transportation providers, consumers, and other partners, completed a comprehensive update of the Locally-Coordinated Transportation Plan, which will foster and guide the future coordination of community transportation on the regional level.
- **Nashua MPO Transportation Project Planning Process:** The MPO is the transportation policy-making organization for the region. The MPO administers the federal transportation process to acquire and spend Federal money on transportation improvements. In 2020 the MPO solicited projects from communities for inclusion in the FY 2023-2032 TYP and conducted project scoring and prioritization, prepared FY 2019-2022 Transportation Improvement Program (TIP) Amendments 3 and 4 to implement significant project revisions, developed a methodology for transit fiscal constraint analysis for the Metropolitan Transportation Plan (MTP) Minor Update, and revised the procedure for highway projects. All Nashua MPO transportation projects are now available for viewing in a new online MPO Projects Viewer.
- **Transportation Performance Targets:** In 2020 the Nashua MPO developed and adopted performance targets for highway and public transportation safety and reduction of carbon monoxide emissions.
- **Nashua Complete Streets Advisory Committee:** Complete Streets are streets that are designed and operated to enable safe access for all users, including motor vehicles, pedestrians, bicyclists, and transit riders of all ages and abilities. NRPC collaborates with communities throughout the region who are working to develop local bicycle and pedestrian infrastructure, complete streets, and multi-use trail projects. Committee activities in 2020 include the Nashua Region Pedestrian & Bicycle plan update, the NHDOT Statewide



Pedestrian & Bicycle plan update, Souhegan Valley rail-with-trail advocacy and planning, Amherst Village – Milford Oval side path along Amherst St, and the regional bike and pedestrian traffic counting initiative.

- **Inter-Regional Transit Expansion Study:** 2020 marked the kickoff of an inter-regional study to determine the feasibility of operating shuttle services from Nashua to the University of Massachusetts Lowell and the MBTA Lowell terminal connecting with rail and fixed-route bus service. Data compilation and ridership estimates are underway, and the full analysis will be completed by mid-2021.
- **CommuteSmart:** The mission of CommuteSmart Nashua is to improve transportation mobility options for all residents and employees in the region. In 2020, NRPC conducted outreach on behalf of the program and participated in two challenge events that encouraged alternate modes of commuting including rideshare, transit, bicycle and walking, and telecommuting.
- **Household Hazardous Waste (HHW) Collection:** On behalf of the Nashua Regional Solid Waste Management District (NRSWMD), NRPC held four HHW Collection events in 2020 for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. In 2020, the District collected a record 129,965 pounds of waste from participants.
- **Toxic Free, Easy as 1-2-3:** In 2020, this EPA-funded the creation of educational materials and hosting of a series of three webinars aimed at reducing childhood poison exposures in the home. The project's outreach encourages residents to properly dispose of household hazardous waste at NRPC-run collection events in the region and will continue through coordination in outreach through the HHW program.
- **Brownfields Assessment Program:** NRPC's Brownfields Assessment program provides funding to conduct environmental assessments on sites with known or suspected contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses. Since 2019, assessments have been conducted on five sites including a former junkyard, vacant gas station, a hazardous materials disposal site, and two vacant industrial buildings.
- **Regional Census Partnership:** As a Census Partner, NRPC has participated in numerous programs in support of the 2020 Decennial Census. In the first half of 2020 NRPC conducted a social media outreach campaign that encouraged self-response participation. On average, individual NRPC community self-response rates averaged 80%, which well-exceeded that of Hillsborough County (75%) and the State of NH (67%).
- **NH GeoData Portal:** NRPC launched a joint project between UNH/Granit and the nine NH regional planning to establish a new regional GIS Hub. This centralized resource will feature ArcGIS StoryMaps and other content that highlight the many useful benefits of geographic information systems (GIS) in regional planning. The Hub will seamlessly integrate with a new and modern statewide GIS portal housed at UNH.

- **NH Lower Merrimack Valley Stormwater Coalition:** NRPC continues to serve as the fiscal agent of the Coalition's municipal pooled funds as well as the physical and virtual meeting host for the Coalition's monthly meetings.

NRPC provides comprehensive transportation, land use, environmental, and economic development planning services and delivers extensive mapping and data assistance. As an NRPC member, the Town of Milford accessed a wide range of benefits in 2020, including:

**Household Hazardous Waste (HHW) Collection:** [nashuarpc.org/hhw](http://nashuarpc.org/hhw)

NRPC held four HHW Collection events in 2020, including one event in Milford, for residents to properly dispose of hazardous household products such as oil-based paints, solvents, auto products, antifreeze, pesticides, and cleaners. **133 Milford households** participated in these events in 2020.

**Discounted New Hampshire Planning and Land Use Regulation Books** In conjunction with the NH Office of Strategic Initiatives, NRPC offers the annual New Hampshire Planning and Land Use Regulation Book to communities at a sizable discount over the retail price. By purchasing books through NRPC Milford saved **\$828.50** in 2020.

**Traffic Counting:** [arcg.is/Ovm8q](http://arcg.is/Ovm8q)

Under contract with the New Hampshire Department of Transportation or by local request, NRPC conducted **14 traffic volume counts** in Milford to support travel demand modeling and prediction and to assist local and regional planning decision-making.

**Bicycle and Pedestrian Counting:** NRPC deployed mobile counters to conduct pedestrian counts on the Swing Bridge and the pedestrian bridge at Keyes Memorial Field.

**Brownfields Assessment Program:** The NRPC Brownfields Assessment program has conducted assessments on sites with known contamination to safeguard public health and encourage the redevelopment of target sites into economically viable uses. Since 2019 sites evaluated in Milford include the former Telegraph building on School Street and a former gas station on South Street.

**Community-Based Transportation:** [nashuarpc.org/RCC](http://nashuarpc.org/RCC)

NRPC administers Section 5310 Purchase of Service and Mobility Management funding for Souhegan Valley Transportation Collaborative bus service which provides affordable, wheelchair-accessible transportation to Milford residents for non-emergency healthcare and other appointments.

**Other Local Technical Assistance:** On behalf of the Milford Conservation Commission the NRPC compiled improved trails data for the Mile Slip Town Forest. NRPC also participated in discussions regarding transit service extension scenarios to the West Milford/Rt 101 employment center including Alene Candle and Hitchiner. NRPC processed a minor revision that creates a new Statewide Transportation Improvement Program (STIP) project for Oval Area Improvements.

**Payments to NRPC**

|                                  |                                       |
|----------------------------------|---------------------------------------|
| <b>Membership Dues: \$10,797</b> | <b>Other Contractual Amounts: \$0</b> |
|----------------------------------|---------------------------------------|

**REPRESENTATIVES FROM MILFORD TO NRPC:** NRPC extends its heartfelt thanks to the citizens and staff of Milford who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Milford. Special thanks to:

- Commissioners:** Janet Langdell, Chris Costantino
- Transportation Technical Advisory Committee:** Lincoln Daley
- Nashua Regional Solid Waste Management District:** Tammy Scott

Respectfully Submitted,  
Jay Minkarah, Executive Director



# **SOUHEGAN RIVER LOCAL ADVISORY COMMITTEE (SoRLAC)**

## **2020 Annual Report**

The Souhegan River Local Advisory Committee (SoRLAC) is a state-sponsored volunteer committee. SoRLAC's purpose is to help protect the Souhegan River and associated shorelands. The group is comprised of residents from the towns of the Souhegan River watershed. SoRLAC provides comments to construction plans as well as monitor and discuss river related activities occurring in each watershed town. SoRLAC is part of the collaboration with the NH Rivers Management and Protection Program and the State. The Local Advisory Committees (LACs) are a partnership between the state and local stakeholders for Designated Rivers. Nominated in 1999, the Souhegan River is one the state's nineteen Designated Rivers.

SoRLAC members have a broad background and knowledge base in water quality protection, engineering best practices and local government function. Members are also steeped in the history of Souhegan River and the important role the river has played in New Hampshire. Projects requiring a state Department of Environmental Services permit and within a quarter mile of the Souhegan River are reviewed and commented on by SoRLAC. Comments are provided to the state prior to permit issuance. Currently there are openings for additional interested volunteers. Meetings are open to the public. Minutes are posted on the Nashua Regional Planning Commission website: <http://www.nashuarpc.org/about/related-organizations/sorlac>.

This past year was full of challenges. SoRLAC converted to online-only meetings in response to COVID-19. The committee reviewed several issues related to overuse of river access points at local nature areas including Watson Park in the Town of Merrimack. Unfortunately, few if any alternatives were presented and towns were forced to either close or in the case of Watson Park, fence off river access. SoRLAC also commented on an area of the riparian forest being cut down adjacent to the river in the Town of Milford. The group discussed this was counter to best practices for protecting stream banks, wildlife and for flood control mitigation. The committee also works in cooperation with the Souhegan Watershed Association and noted the lack of citizen science water quality monitoring due to COVID-19 restrictions.

In 2020, SoRLAC held 10 meetings, accrued over 200 volunteer hours, reviewed and commented on six construction permits, commented on the NPDES Milford Wastewater Treatment Plant permit renewal and assisted the Nashua Regional Planning commission in applying for Water Quality Planning Grant to renew the Souhegan Watershed Management Plan (not funded). The group is looking forward to a new year and continues to push to protect the river while recognizing the mounting pressures of development and usage.

Respectfully submitted,

Cory Ritz, SoRLAC Chair



**Financial Report of the Budget**  
**Milford**

For the period ending December 31, 2019

**PREPARER'S EFILE**  
**CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Jarad J. Vartanian

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name           | Position  | Signature      |
|----------------|-----------|----------------|
| PAUL DARGIE    | SELECTMAN | Paul Dargie    |
| LAURAM BUDZIAK | SELECTMAN | LAURAM BUDZIAK |
| Gary Daniels   | SELECTMAN | Gary Daniels   |
|                |           |                |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



Financial Report of the Budget

| Account                                 | Purpose                                      | Voted Appropriations | Actual Expenditures |
|-----------------------------------------|----------------------------------------------|----------------------|---------------------|
| <b>General Government</b>               |                                              |                      |                     |
| 4130-4139                               | Executive                                    | \$225,858            | \$221,726           |
| 4140-4149                               | Election, Registration, and Vital Statistics | \$168,406            | \$162,501           |
| 4150-4151                               | Financial Administration                     | \$807,361            | \$811,375           |
| 4152                                    | Revaluation of Property                      | \$0                  | \$0                 |
| 4153                                    | Legal Expense                                | \$40,000             | \$39,903            |
| 4155-4159                               | Personnel Administration                     | \$2,844,029          | \$2,740,293         |
| 4191-4193                               | Planning and Zoning                          | \$278,462            | \$223,622           |
| 4194                                    | General Government Buildings                 | \$397,671            | \$400,552           |
| 4195                                    | Cemeteries                                   | \$110,640            | \$94,022            |
| 4196                                    | Insurance                                    | \$145,230            | \$137,430           |
| 4197                                    | Advertising and Regional Association         | \$0                  | \$0                 |
| 4199                                    | Other General Government                     | \$16,419             | \$13,523            |
| <b>General Government Subtotal</b>      |                                              | <b>\$5,034,076</b>   | <b>\$4,844,947</b>  |
| <b>Public Safety</b>                    |                                              |                      |                     |
| 4210-4214                               | Police                                       | \$2,400,378          | \$2,425,070         |
| 4215-4219                               | Ambulance                                    | \$879,295            | \$916,742           |
| 4220-4229                               | Fire                                         | \$663,300            | \$593,039           |
| 4240-4249                               | Building Inspection                          | \$121,158            | \$145,840           |
| 4290-4298                               | Emergency Management                         | \$8,100              | \$7,679             |
| 4299                                    | Other (Including Communications)             | \$767,965            | \$732,465           |
| <b>Public Safety Subtotal</b>           |                                              | <b>\$4,840,196</b>   | <b>\$4,820,835</b>  |
| <b>Airport/Aviation Center</b>          |                                              |                      |                     |
| 4301-4309                               | Airport Operations                           | \$0                  | \$0                 |
| <b>Airport/Aviation Center Subtotal</b> |                                              | <b>\$0</b>           | <b>\$0</b>          |
| <b>Highways and Streets</b>             |                                              |                      |                     |
| 4311                                    | Administration                               | \$177,814            | \$198,844           |
| 4312                                    | Highways and Streets                         | \$1,382,087          | \$1,338,597         |
| 4313                                    | Bridges                                      | \$0                  | \$0                 |
| 4316                                    | Street Lighting                              | \$45,600             | \$50,464            |
| 4319                                    | Other                                        | \$0                  | \$0                 |
| <b>Highways and Streets Subtotal</b>    |                                              | <b>\$1,605,501</b>   | <b>\$1,587,905</b>  |
| <b>Sanitation</b>                       |                                              |                      |                     |
| 4321                                    | Administration                               | \$0                  | \$0                 |
| 4323                                    | Solid Waste Collection                       | \$755,386            | \$794,817           |
| 4324                                    | Solid Waste Disposal                         | \$0                  | \$0                 |
| 4325                                    | Solid Waste Cleanup                          | \$0                  | \$0                 |
| 4326-4328                               | Sewage Collection and Disposal               | \$0                  | \$0                 |
| 4329                                    | Other Sanitation                             | \$0                  | \$0                 |
| <b>Sanitation Subtotal</b>              |                                              | <b>\$755,386</b>     | <b>\$794,817</b>    |



**Financial Report of the Budget**

**Water Distribution and Treatment**

|                                                  |                              |            |            |
|--------------------------------------------------|------------------------------|------------|------------|
| 4331                                             | Administration               | \$0        | \$0        |
| 4332                                             | Water Services               | \$0        | \$0        |
| 4335                                             | Water Treatment              | \$0        | \$0        |
| 4338-4339                                        | Water Conservation and Other | \$0        | \$0        |
| <b>Water Distribution and Treatment Subtotal</b> |                              | <b>\$0</b> | <b>\$0</b> |

**Electric**

|                          |                                |            |            |
|--------------------------|--------------------------------|------------|------------|
| 4351-4352                | Administration and Generation  | \$0        | \$0        |
| 4353                     | Purchase Costs                 | \$0        | \$0        |
| 4354                     | Electric Equipment Maintenance | \$0        | \$0        |
| 4359                     | Other Electric Costs           | \$0        | \$0        |
| <b>Electric Subtotal</b> |                                | <b>\$0</b> | <b>\$0</b> |

**Health**

|                        |                                       |            |            |
|------------------------|---------------------------------------|------------|------------|
| 4411                   | Administration                        | \$0        | \$0        |
| 4414                   | Pest Control                          | \$0        | \$0        |
| 4415-4419              | Health Agencies, Hospitals, and Other | \$0        | \$0        |
| <b>Health Subtotal</b> |                                       | <b>\$0</b> | <b>\$0</b> |

**Welfare**

|                         |                                      |                  |                  |
|-------------------------|--------------------------------------|------------------|------------------|
| 4441-4442               | Administration and Direct Assistance | \$160,727        | \$153,991        |
| 4444                    | Intergovernmental Welfare Payments   | \$0              | \$0              |
| 4445-4449               | Vendor Payments and Other            | \$70,000         | \$70,000         |
| <b>Welfare Subtotal</b> |                                      | <b>\$230,727</b> | <b>\$223,991</b> |

**Culture and Recreation**

|                                        |                              |                    |                    |
|----------------------------------------|------------------------------|--------------------|--------------------|
| 4520-4529                              | Parks and Recreation         | \$289,649          | \$259,557          |
| 4550-4559                              | Library                      | \$810,952          | \$810,952          |
| 4583                                   | Patriotic Purposes           | \$15,000           | \$15,000           |
| 4589                                   | Other Culture and Recreation | \$395,000          | \$43,100           |
| <b>Culture and Recreation Subtotal</b> |                              | <b>\$1,510,601</b> | <b>\$1,128,609</b> |

**Conservation and Development**

|                                              |                                                    |                 |                 |
|----------------------------------------------|----------------------------------------------------|-----------------|-----------------|
| 4611-4612                                    | Administration and Purchasing of Natural Resources | \$44,695        | \$44,695        |
| 4619                                         | Other Conservation                                 | \$0             | \$0             |
| 4631-4632                                    | Redevelopment and Housing                          | \$0             | \$0             |
| 4651-4659                                    | Economic Development                               | \$0             | \$0             |
| <b>Conservation and Development Subtotal</b> |                                                    | <b>\$44,695</b> | <b>\$44,695</b> |

**Debt Service**

|      |                                       |             |           |
|------|---------------------------------------|-------------|-----------|
| 4711 | Long Term Bonds and Notes - Principal | \$1,324,991 | \$604,612 |
| 4721 | Long Term Bonds and Notes - Interest  | \$0         | \$121,654 |

Explanation: Interest portion of long-term debts was incorrectly included within principal portion above



**Financial Report of the Budget**

|                                                            |                                               |                                                                                                                         |                     |
|------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------|
| 4723                                                       | Tax Anticipation Notes - Interest             | \$0                                                                                                                     | \$21,404            |
|                                                            |                                               | <i>Explanation: Town authorized issuance of TAN to assist with cash flow shortages until authorized debt was issued</i> |                     |
| 4790-4799                                                  | Other Debt Service                            | \$0                                                                                                                     | \$0                 |
|                                                            | <b>Debt Service Subtotal</b>                  | <b>\$1,324,991</b>                                                                                                      | <b>\$747,670</b>    |
| <b>Capital Outlay</b>                                      |                                               |                                                                                                                         |                     |
| 4901                                                       | Land                                          | \$0                                                                                                                     | \$0                 |
| 4902                                                       | Machinery, Vehicles, and Equipment            | \$488,200                                                                                                               | \$36,349            |
| 4903                                                       | Buildings                                     | \$0                                                                                                                     | \$0                 |
| 4909                                                       | Improvements Other than Buildings             | \$200,000                                                                                                               | \$3,523,209         |
|                                                            | <b>Capital Outlay Subtotal</b>                | <b>\$688,200</b>                                                                                                        | <b>\$3,559,558</b>  |
| <b>Operating Transfers Out</b>                             |                                               |                                                                                                                         |                     |
| 4912                                                       | To Special Revenue Fund                       | \$0                                                                                                                     | \$13,764            |
|                                                            |                                               | <i>Explanation: Transfer was for grant matches for unanticipated grant funds</i>                                        |                     |
| 4913                                                       | To Capital Projects Fund                      | \$0                                                                                                                     | \$0                 |
| 4914A                                                      | To Proprietary Fund - Airport                 | \$0                                                                                                                     | \$0                 |
| 4914E                                                      | To Proprietary Fund - Electric                | \$0                                                                                                                     | \$0                 |
| 4914O                                                      | To Proprietary Fund - Other                   | \$0                                                                                                                     | \$0                 |
| 4914S                                                      | To Proprietary Fund - Sewer                   | \$2,956,346                                                                                                             | \$2,024,910         |
| 4914W                                                      | To Proprietary Fund - Water                   | \$2,511,730                                                                                                             | \$1,345,009         |
| 4915                                                       | To Capital Reserve Fund                       | \$250,000                                                                                                               | \$250,000           |
| 4916                                                       | To Expendable Trusts/Fiduciary Funds          | \$0                                                                                                                     | \$0                 |
| 4917                                                       | To Health Maintenance Trust Funds             | \$0                                                                                                                     | \$0                 |
| 4918                                                       | To Non-Expendable Trust Funds                 | \$0                                                                                                                     | \$0                 |
| 4919                                                       | To Fiduciary Funds                            | \$0                                                                                                                     | \$0                 |
|                                                            | <b>Operating Transfers Out Subtotal</b>       | <b>\$5,718,076</b>                                                                                                      | <b>\$3,633,683</b>  |
| <b>Payments to Other Governments</b>                       |                                               |                                                                                                                         |                     |
| 4931                                                       | Taxes Assessed for County                     | \$0                                                                                                                     | \$1,772,604         |
| 4932                                                       | Taxes Assessed for Village District           | \$0                                                                                                                     | \$0                 |
| 4933                                                       | Taxes Assessed for Local Education            | \$0                                                                                                                     | \$27,506,548        |
| 4934                                                       | Taxes Assessed for State Education            | \$0                                                                                                                     | \$3,037,778         |
| 4939                                                       | Payments to Other Governments                 | \$0                                                                                                                     | \$0                 |
|                                                            | <b>Payments to Other Governments Subtotal</b> |                                                                                                                         | <b>\$32,316,930</b> |
| <b>Total Before Payments to Other Governments</b>          |                                               | <b>\$21,752,449</b>                                                                                                     | <b>\$21,386,710</b> |
| <b>Plus Payments to Other Governments</b>                  |                                               |                                                                                                                         | <b>\$32,316,930</b> |
| <b>Plus Commitments to Other Governments from Tax Rate</b> |                                               | <b>\$32,316,930</b>                                                                                                     |                     |
| <b>Less Proprietary/Special Funds</b>                      |                                               | <b>\$5,918,076</b>                                                                                                      | <b>\$6,735,375</b>  |
| <b>Total General Fund Expenditures</b>                     |                                               | <b>\$48,151,303</b>                                                                                                     | <b>\$46,968,265</b> |





**Financial Report of the Budget**

| Account                                     | Source of Revenues                          | Estimated Revenues | Actual Revenues     |
|---------------------------------------------|---------------------------------------------|--------------------|---------------------|
| <b>Taxes</b>                                |                                             |                    |                     |
| 3110                                        | Property Taxes                              | \$0                | \$41,254,633        |
| 3120                                        | Land Use Change Tax - General Fund          | \$140,000          | \$141,690           |
| 3121                                        | Land Use Change Taxes (Conservation)        | \$0                | \$0                 |
| 3180                                        | Resident Tax                                | \$0                | \$0                 |
| 3185                                        | Yield Tax                                   | \$2,000            | \$2,237             |
| 3186                                        | Payment in Lieu of Taxes                    | \$37,771           | \$42,087            |
| 3187                                        | Excavation Tax                              | \$1,500            | \$1,103             |
| 3189                                        | Other Taxes                                 | \$0                | \$0                 |
| 3190                                        | Interest and Penalties on Delinquent Taxes  | \$182,000          | \$227,541           |
| 9991                                        | Inventory Penalties                         | \$0                | \$0                 |
| <b>Taxes Subtotal</b>                       |                                             | <b>\$363,271</b>   | <b>\$41,669,291</b> |
| <b>Licenses, Permits, and Fees</b>          |                                             |                    |                     |
| 3210                                        | Business Licenses and Permits               | \$700              | \$4,625             |
| 3220                                        | Motor Vehicle Permit Fees                   | \$3,140,000        | \$3,146,640         |
| 3230                                        | Building Permits                            | \$100,000          | \$106,594           |
| 3290                                        | Other Licenses, Permits, and Fees           | \$135,570          | \$60,953            |
| 3311-3319                                   | From Federal Government                     | \$0                | \$0                 |
| <b>Licenses, Permits, and Fees Subtotal</b> |                                             | <b>\$3,376,270</b> | <b>\$3,318,812</b>  |
| <b>State Sources</b>                        |                                             |                    |                     |
| 3351                                        | Municipal Aid/Shared Revenues               | \$182,960          | \$182,960           |
| 3352                                        | Meals and Rooms Tax Distribution            | \$804,686          | \$804,686           |
| 3353                                        | Highway Block Grant                         | \$340,710          | \$340,204           |
| 3354                                        | Water Pollution Grant                       | \$0                | \$0                 |
| 3355                                        | Housing and Community Development           | \$0                | \$0                 |
| 3356                                        | State and Federal Forest Land Reimbursement | \$1,697            | \$1,697             |
| 3357                                        | Flood Control Reimbursement                 | \$0                | \$0                 |
| 3359                                        | Other (Including Railroad Tax)              | \$177,568          | \$43,139            |
| 3379                                        | From Other Governments                      | \$0                | \$2,375             |
| <b>State Sources Subtotal</b>               |                                             | <b>\$1,507,621</b> | <b>\$1,375,061</b>  |
| <b>Charges for Services</b>                 |                                             |                    |                     |
| 3401-3406                                   | Income from Departments                     | \$1,143,930        | \$1,253,603         |
| 3409                                        | Other Charges                               | \$0                | \$0                 |
| <b>Charges for Services Subtotal</b>        |                                             | <b>\$1,143,930</b> | <b>\$1,253,603</b>  |
| <b>Miscellaneous Revenues</b>               |                                             |                    |                     |
| 3501                                        | Sale of Municipal Property                  | \$0                | \$0                 |
| 3502                                        | Interest on Investments                     | \$100,000          | \$130,672           |
| 3503-3509                                   | Other                                       | \$118,350          | \$462,037           |
| <b>Miscellaneous Revenues Subtotal</b>      |                                             | <b>\$218,350</b>   | <b>\$592,709</b>    |



**Financial Report of the Budget**

**Interfund Operating Transfers In**

|                                                  |                                          |                    |                    |
|--------------------------------------------------|------------------------------------------|--------------------|--------------------|
| 3912                                             | From Special Revenue Funds               | \$0                | \$0                |
| 3913                                             | From Capital Projects Funds              | \$0                | \$0                |
| 3914A                                            | From Enterprise Funds: Airport (Offset)  | \$0                | \$0                |
| 3914E                                            | From Enterprise Funds: Electric (Offset) | \$0                | \$0                |
| 3914O                                            | From Enterprise Funds: Other (Offset)    | \$0                | \$0                |
| 3914S                                            | From Enterprise Funds: Sewer (Offset)    | \$2,162,541        | \$2,131,218        |
| 3914W                                            | From Enterprise Funds: Water (Offset)    | \$1,528,025        | \$1,544,959        |
| 3915                                             | From Capital Reserve Funds               | \$261,170          | \$25,594           |
| 3916                                             | From Trust and Fiduciary Funds           | \$47,000           | \$31,813           |
| 3917                                             | From Conservation Funds                  | \$0                | \$0                |
| <b>Interfund Operating Transfers In Subtotal</b> |                                          | <b>\$3,998,736</b> | <b>\$3,733,584</b> |

**Other Financing Sources**

|                                         |                                         |                                                                                            |                    |
|-----------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------|--------------------|
| 3934                                    | Proceeds from Long Term Bonds and Notes | \$1,966,340                                                                                | \$6,549,188        |
|                                         |                                         | <i>Explanation: Includes proceeds from debt authorized in prior years at Town Meetings</i> |                    |
| <b>Other Financing Sources Subtotal</b> |                                         | <b>\$1,966,340</b>                                                                         | <b>\$6,549,188</b> |

|                                                   |  |                     |                     |
|---------------------------------------------------|--|---------------------|---------------------|
| <b>Less Proprietary/Special Funds</b>             |  | <b>\$5,918,076</b>  | <b>\$10,130,076</b> |
| <b>Plus Property Tax Commitment from Tax Rate</b> |  | <b>\$41,509,395</b> |                     |
| <b>Total General Fund Revenues</b>                |  | <b>\$48,165,837</b> | <b>\$48,362,172</b> |



**Financial Report of the Budget**

| <b>Account</b>             | <b>Description</b>                                                           | <b>Starting Balance</b> | <b>Ending Balance</b> |
|----------------------------|------------------------------------------------------------------------------|-------------------------|-----------------------|
| <b>Current Assets</b>      |                                                                              |                         |                       |
| 1010                       | Cash and Equivalents                                                         | \$1,235,205             | \$204,431             |
| 1030                       | Investments                                                                  | \$13,592,458            | \$19,373,634          |
| 1080                       | Tax Receivable                                                               | \$1,244,317             | \$1,206,387           |
| 1110                       | Tax Liens Receivable                                                         | \$612,727               | \$475,692             |
|                            | <i>Explanation: Net of an allowance for uncollectible taxes of \$192,002</i> |                         |                       |
| 1150                       | Accounts Receivable                                                          | \$119,853               | \$200,910             |
| 1260                       | Due from Other Governments                                                   | \$0                     | \$0                   |
| 1310                       | Due from Other Funds                                                         | \$3,635,730             | \$752,106             |
| 1400                       | Other Current Assets                                                         | \$117,909               | \$654,037             |
|                            | <i>Explanation: Includes prepaid debt of \$574,805</i>                       |                         |                       |
| 1670                       | Tax Deeded Property (Subject to Resale)                                      | \$0                     | \$0                   |
|                            | <b>Current Assets Subtotal</b>                                               | <b>\$20,558,199</b>     | <b>\$22,867,197</b>   |
| <b>Current Liabilities</b> |                                                                              |                         |                       |
| 2020                       | Warrants and Accounts Payable                                                | \$602,747               | \$755,893             |
| 2030                       | Compensated Absences Payable                                                 | \$31,859                | \$24,271              |
| 2050                       | Contracts Payable                                                            | \$0                     | \$0                   |
| 2070                       | Due to Other Governments                                                     | \$36,823                | \$13,375              |
| 2075                       | Due to School Districts                                                      | \$14,759,838            | \$14,409,816          |
| 2080                       | Due to Other Funds                                                           | \$600,422               | \$1,739,104           |
| 2220                       | Deferred Revenue                                                             | \$28,499                | \$13,906              |
| 2230                       | Notes Payable - Current                                                      | \$0                     | \$0                   |
| 2270                       | Other Payable                                                                | \$19,735                | \$38,649              |
|                            | <b>Current Liabilities Subtotal</b>                                          | <b>\$16,079,923</b>     | <b>\$16,995,014</b>   |
| <b>Fund Equity</b>         |                                                                              |                         |                       |
| 2440                       | Non-spendable Fund Balance                                                   | \$117,909               | \$654,037             |
|                            | <i>Explanation: Prepaid debt and expenses</i>                                |                         |                       |
| 2450                       | Restricted Fund Balance                                                      | \$0                     | \$0                   |
| 2460                       | Committed Fund Balance                                                       | \$350,032               | \$776,786             |
| 2490                       | Assigned Fund Balance                                                        | \$108,990               | \$121,126             |
| 2530                       | Unassigned Fund Balance                                                      | \$3,901,345             | \$4,320,234           |
|                            | <b>Fund Equity Subtotal</b>                                                  | <b>\$4,478,276</b>      | <b>\$5,872,183</b>    |



**Financial Report of the Budget**

| Source     | County      | Village | Local Education | State Education | Other | Property Tax |
|------------|-------------|---------|-----------------|-----------------|-------|--------------|
| MS-535     | \$1,772,604 | \$0     | \$27,506,548    | \$3,037,778     | \$0   | \$41,254,633 |
| Commitment | \$1,772,604 | \$0     | \$27,506,548    | \$3,037,778     |       | \$41,509,395 |
| Difference | \$0         | \$0     | \$0             | \$0             |       | (\$254,762)  |

**General Fund Balance Sheet Reconciliation**

|                       |              |
|-----------------------|--------------|
| Total Revenues        | \$48,362,172 |
| Total Expenditures    | \$46,968,265 |
| Change                | \$1,393,907  |
| Ending Fund Equity    | \$5,872,183  |
| Beginning Fund Equity | \$4,478,276  |
| Change                | \$1,393,907  |



**Financial Report of the Budget**

| Description (Purpose)                  | Original<br>Obligation | Annual<br>Installment | Rate      | Final<br>Payment | Start of Year      | Issued             | Retired          | End of Year         |
|----------------------------------------|------------------------|-----------------------|-----------|------------------|--------------------|--------------------|------------------|---------------------|
| Ambulance Facility (General)           | \$2,214,000            | \$110,700             | 2.68%     | 2033             | \$1,639,850        | \$0                | \$110,700        | \$1,529,150         |
| Curtis Well (Water)                    | \$295,000              | \$29,500              | 2.35%     | 2026             | \$221,250          | \$0                | \$29,500         | \$191,750           |
| Dram Cup Tank Rehab (Water)            | \$192,710              | \$19,066              | 1.635%    | 2025             | \$119,176          | \$0                | \$0              | \$119,176           |
| Elm Street Water Main (Water)          | \$758,486              | \$35,000              | 4.0%-4.5% | 2026             | \$280,000          | \$0                | \$35,000         | \$245,000           |
| Filter Press De-watering Unit (Sewer)  | \$502,635              | \$50,263              | 2.8%      | 2030             | \$0                | \$502,635          | \$0              | \$502,635           |
| Fire Station Upgrades (General)        | \$3,864,300            | \$193,215             | 3.25%     | 2040             | \$0                | \$3,864,300        | \$0              | \$3,864,300         |
| Holland Water Tank (Water)             | \$1,600,000            | \$80,000              | 4.5%      | 2025             | \$560,000          | \$0                | \$80,000         | \$480,000           |
| HVAC Town Hall (General)               | \$450,000              | \$45,000              | 2.8       | 2030             | \$0                | \$450,000          | \$0              | \$450,000           |
| Mileslip Rd Land (General)             | \$2,300,000            | \$120,000             | 4.5%      | 2025             | \$740,000          | \$0                | \$120,000        | \$620,000           |
| Outfall Disfuser (Sewer)               | \$337,395              | \$15,000              | 4.0%-5.0% | 2026             | \$120,000          | \$0                | \$15,000         | \$105,000           |
| Police Station (General)               | \$2,950,260            | \$150,000             | 3.7%-4.5% | 2024             | \$900,000          | \$0                | \$150,000        | \$750,000           |
| Replace Water Main Connections (Water) | \$983,705              | \$49,185              | 3.25%     | 2040             | \$0                | \$983,705          | \$0              | \$983,705           |
| Road Reconstruction (General)          | \$2,000,000            | \$200,000             | 2.8%      | 2030             | \$0                | \$2,000,000        | \$0              | \$2,000,000         |
| Sanitary Sewer Rehab (Sewer)           | \$270,000              | \$27,000              | 2.35%     | 2026             | \$202,500          | \$0                | \$27,000         | \$175,500           |
| Septage Facility (Sewer)               | \$1,199,690            | \$30,278              | 2.72%     | 2032             | \$423,886          | \$0                | \$30,278         | \$393,608           |
| Union St Water Main (Water)            | \$132,809              | \$13,281              | 2.35%     | 2026             | \$99,607           | \$0                | \$13,281         | \$86,326            |
| UV Disinfection System (Sewer)         | \$924,367              | \$46,218              | 3.25%     | 2040             | \$0                | \$924,367          | \$0              | \$924,367           |
| Wastewater Backup Generator (Sewer)    | \$338,895              | \$33,889              | 2.8%      | 2030             | \$0                | \$338,895          | \$0              | \$338,895           |
| West Elm St Water Main (Water)         | \$792,000              | \$79,200              | 2.35%     | 2026             | \$594,000          | \$0                | \$79,200         | \$514,800           |
|                                        | <b>\$22,106,252</b>    |                       |           |                  | <b>\$5,900,269</b> | <b>\$9,063,902</b> | <b>\$689,959</b> | <b>\$14,274,212</b> |

**Town of Milford, New Hampshire  
Capital Reserve Expenditures**

| As of December 31, 2020                                    | Beginning Balance |              | Funds Added   |             | Funds Expended |  | Interest Income |  | Ending Balance |  | BOS Authority |   | Town Vote |   |
|------------------------------------------------------------|-------------------|--------------|---------------|-------------|----------------|--|-----------------|--|----------------|--|---------------|---|-----------|---|
|                                                            |                   |              |               |             |                |  |                 |  |                |  |               |   |           |   |
| Bridge Repair and/or Replacement CR                        | \$ 604,335.49     | \$ 75,000.00 | \$ 139,840.25 | \$ 5,867.39 | \$ 545,362.63  |  |                 |  |                |  |               | X |           |   |
| DPW Vehicles & Heavy Equipment CR                          | \$ 80,000.00      | \$ 40,000.00 | \$ -          | \$ 558.58   | \$ 120,558.58  |  |                 |  |                |  |               |   |           | X |
| Public Safety Communication Equipment Replacement CR       | \$ 80,000.00      | \$ 20,000.00 | \$ 22,310.13  | \$ 675.87   | \$ 78,365.74   |  |                 |  |                |  |               |   |           | X |
| Fire Apparatus Replacement CR                              | \$ 75,000.00      | \$ 25,000.00 | \$ -          | \$ 598.92   | \$ 100,598.92  |  |                 |  |                |  |               |   |           | X |
| Town Facilities Renovation and Major Repair Replacement CR | \$ 75,000.00      | \$ 25,000.00 | \$ -          | \$ 598.92   | \$ 100,598.92  |  |                 |  |                |  |               |   |           | X |
| Ambulance Vehicle Replacement CR                           | \$ 75,000.00      | \$ 25,000.00 | \$ -          | \$ 598.92   | \$ 100,598.92  |  |                 |  |                |  |               |   |           | X |
| Keyes Park Expansion Committee Project CR                  | \$ 59,410.42      | \$ -         | \$ 5,981.50   | \$ 483.75   | \$ 53,912.67   |  |                 |  |                |  |               | X |           |   |
| Assessing CR                                               | \$ 45,000.00      | \$ -         | \$ -          | \$ 358.20   | \$ 45,358.20   |  |                 |  |                |  |               | X |           |   |

Due to the increased report length and rising printing cost t Independent Auditor’s Report will not be published in this document.

Hard copies of the Auditor’s Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town’s web site at [www.milford.nh.gov](http://www.milford.nh.gov)

We apologize for any inconvenience this may cause anyone.



The Treasurer's Report for the Town of Milford, N.H. for Year Ending on December 31, 2020, was not available at the time this report went to print.

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**The Reports of The Trust Funds of the Town of Milford, N.H. for Year Ending on December 31, 2020, (MS-9 & MS-10) were not available at the time this report went to print.**

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**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2020-12/31/2020

--MILFORD--

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| <b>Birth Date</b> | <b>Birth Place</b> | <b>Father's/Partner's Name</b> | <b>Mother's Name</b> |
|-------------------|--------------------|--------------------------------|----------------------|
| 01/02/2020        | NASHUA,NH          | CUNNINGHAM, THOMAS             | CUNNINGHAM, JENA     |
| 01/07/2020        | NASHUA,NH          | FLEMING, WILLIAM               | FLEMING, JUDITH      |
| 01/09/2020        | NASHUA,NH          | HATCH, DAVID                   | BRIGHT, SAMANTHA     |
| 01/12/2020        | NASHUA,NH          | AUSTIN SR, BENJAMIN            | RODRIGUEZ, NEOMI     |
| 01/16/2020        | NASHUA,NH          | LEVINE, ANDREW                 | RAMOS, SONIA         |
| 01/22/2020        | NASHUA,NH          | FRANK, KYLE                    | FRANK, EMILY         |
| 01/24/2020        | NASHUA,NH          | LAROSSEE, DEREK                | LAROSSEE, KELSEY     |
| 02/05/2020        | NASHUA,NH          | GOMEZ, NEVIN                   | GOMEZ, BETSY         |
| 02/12/2020        | MANCHESTER,NH      | ANDERSON, MATTHEW              | ANDERSON, AMANDA     |
| 02/12/2020        | MANCHESTER,NH      | ANDERSON, MATTHEW              | ANDERSON, AMANDA     |
| 02/12/2020        | NASHUA,NH          |                                | LAGAT, BRIGETTE      |
| 02/20/2020        | NASHUA,NH          | WILSON, BRIAN                  | WILSON, EMILY        |
| 02/21/2020        | NASHUA,NH          | ZACHARY, BRIAN                 | VIGER, JENNIFER      |
| 02/21/2020        | MANCHESTER,NH      | EVES IV, JAMES                 | ANTONETTI, KIMBERLY  |
| 02/25/2020        | NASHUA,NH          | CLEMANS, DOUGLAS               | CLEMANS, JENNIFER    |
| 03/01/2020        | MANCHESTER,NH      | KUHN, DEREK                    | MARIS, LAURA         |
| 03/03/2020        | NASHUA,NH          | HALL, RYAN                     | HALL, LEANNA         |
| 03/06/2020        | NASHUA,NH          | NEVEU, JAMES                   | NEVEU, HEATHER       |
| 03/10/2020        | NASHUA,NH          | BURKE, CORTLANDT               | BURKE, ESTHER        |
| 03/17/2020        | NASHUA,NH          | BANCROFT, DEREK                | BANCROFT, LEAH       |
| 03/17/2020        | NASHUA,NH          | ROSE, JESSE                    | TESTA, MARIAH        |
| 03/21/2020        | MANCHESTER,NH      | ALLEN, JEREMY                  | ALLEN, LAUREN        |
| 03/31/2020        | MANCHESTER,NH      | PATTEN, BRADY                  | SALISBURY, CHEYENNE  |
| 04/01/2020        | MILFORD,NH         | GDANIAN, JOSIAH                | GDANIAN, CHELSEA     |
| 04/06/2020        | NASHUA,NH          | LEMAIRE, STEPHEN               | HENRY, GEORGIANNA    |
| 04/18/2020        | NASHUA,NH          | FARNSWORTH, RYAN               | FARNSWORTH, ABBY     |
| 04/20/2020        | NASHUA,NH          | RANCOURT, DAMIAN               | PRICE, ALEXIS        |
| 04/22/2020        | CONCORD,NH         | MCCONNELL, SHAUN               | MCCONNELL, PEYTON    |
| 05/08/2020        | NASHUA,NH          | ANDREOLI, JEFFREY              | ANDREOLI, ABBY       |
| 05/17/2020        | NASHUA,NH          | BONFANTI, BENJAMIN             | BONFANTI, COURTNEY   |
| 05/19/2020        | NASHUA,NH          | BAILEY, LUKE                   | BAILEY, ASHLEY       |
| 05/29/2020        | MILFORD,NH         | WILLAIMS, ETHAN                | SAUNDERS, SHAWNEE    |
| 06/05/2020        | NASHUA,NH          | ABDEL-RAHIM, MUHAMMAD          | ALFARAG, RASHA       |
| 06/09/2020        | MILFORD,NH         | ARENSTEIN, JOSEPH              | ARENSTEIN, SHERIFAH  |
| 06/10/2020        | NASHUA,NH          | LINDSKOG, MICHAEL              | LINDSKOG, PAIGE      |

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2020-12/31/2020

--MILFORD--

| <b>Child's Name</b>           | <b>Birth Date</b> | <b>Birth Place</b> | <b>Father's/Partner's Name</b> | <b>Mother's Name</b>  |
|-------------------------------|-------------------|--------------------|--------------------------------|-----------------------|
| MAYNARD V, ARTHUR EDWARD      | 06/14/2020        | NASHUA,NH          | MAYNARD IV, ARTHUR             | MILES, MEGAN          |
| WEBSTER, GREYSON JOHN         | 06/20/2020        | NASHUA,NH          | WEBSTER, MICHAEL               | WEBSTER, EMILY        |
| NORRIS, GRAYSON JAMES         | 07/08/2020        | NASHUA,NH          |                                | NORRIS, SAMANTHA      |
| LEOUNG, RACHEL KAYLEE         | 07/13/2020        | NASHUA,NH          | LEOUNG, SENG                   | LEOUNG, SOPHY         |
| BAILEY, ELLIOTT SCOTT         | 07/15/2020        | NASHUA,NH          | BAILEY, ADAM                   | BAILEY, STEPHANIE     |
| MAZZEO, MEGHAN OLIVIA         | 07/16/2020        | NASHUA,NH          | MAZZEO, ANDREW                 | MAZZEO, SARAH         |
| MURPHY, OLIVER JAMES          | 07/23/2020        | NASHUA,NH          | MURPHY, JEFFREY                | MURPHY, LAURA         |
| FENTON, EMMETT GREY           | 07/24/2020        | NASHUA,NH          | FENTON I, WILLIAM              | FENTON, MEGAN         |
| TESSIER, DENYN KING           | 07/25/2020        | NASHUA,NH          | TESSIER, JOSEPH                | TESSIER, CHELSEY      |
| CATHARINE, BETHANY ANNEMARIE  | 07/27/2020        | MANCHESTER,NH      | CATHARINE JR, DANIEL           | CATHARINE, ALYSSA     |
| SOK, CHARLOTTE                | 08/02/2020        | NASHUA,NH          | SOK, SAMBATH                   | KEO-SOK, DANETH       |
| DAVID, HARPER ROSE            | 08/11/2020        | NASHUA,NH          | DAVID, JUSTIN                  | DAVID, AMANDA         |
| FREED, ROWAN ALEXANDER        | 08/26/2020        | MANCHESTER,NH      | FREED, RYAN                    | FREED, ASHLYN         |
| WARD, BODHI ALEXANDER         | 08/27/2020        | MILFORD,NH         | WARD, JAMES                    | HAINES, ALEXANDRA     |
| LUHTJARV, MAYA LOUISA MOREIRA | 09/05/2020        | NASHUA,NH          | LUHTJARV, ADAM                 | LUHTJARV, VANESSA     |
| DONNELLY, PIPER LILLIAN       | 09/09/2020        | NASHUA,NH          | DONNELLY, CONNOR               | DONNELLY, CASSANDRA   |
| KEENE, KENDALL ROSE           | 09/10/2020        | NASHUA,NH          | KEENE, JOSEPH                  | KEENE, CAROLINE       |
| BROWN, DORIAN HAMMING         | 09/15/2020        | NASHUA,NH          | BROWN, JONATHAN                | TZELIAS-BROWN, KRISTA |
| ROACH V, WALTER BERNARD       | 09/16/2020        | NASHUA,NH          | ROACH IV, WALTER               | ROACH, JASMINE        |
| NICASTRO, GIANNA LEIGH        | 09/17/2020        | NASHUA,NH          | NICASTRO, MICHAEL              | NICASTRO, KIMBERLY    |
| PEARL, FIONA MAY              | 09/17/2020        | MANCHESTER,NH      | PEARL, JEFFREY                 | CASWELL, CAILEIGH     |
| FITZGERALD, DARCY LOUISE      | 09/28/2020        | NASHUA,NH          | FITZGERALD, DANIEL             | JOHNSON, SAMANTHA     |
| DITULLIO, CHARLES JAMES       | 10/02/2020        | NASHUA,NH          | DITULLIO, MATTHEW              | DITULLIO, FELICIA     |
| BATES, AUDREY ROSE            | 10/16/2020        | NASHUA,NH          | BATES, ELKANAH                 | BATES, JACQUELINE     |
| WALDRON, ROWAN ROBERT         | 10/20/2020        | MANCHESTER,NH      | WALDRON, DEREK                 | WALDRON, AMANDA       |
| LYNCH, ANDREW JAMES           | 10/22/2020        | NASHUA,NH          | LYNCH, BRENDAN                 | LYNCH, GINA           |
| HARP, MARGO ELIZABETH         | 10/22/2020        | NASHUA,NH          | HARP, JACOB                    | HARP, EMILY           |
| MUCHERU, RICHARD KARANJA      | 11/02/2020        | NASHUA,NH          | KARANJA, PAUL                  | KIMANJI, EDITH        |
| IMHMED, SAMA HASSAN           | 11/05/2020        | NASHUA,NH          | IMHMED, HASSAN                 | MARUOL, EIMAN         |
| BIRON, LINCOLN WALTER         | 11/11/2020        | MANCHESTER,NH      | BIRON, CHRISTOPHER             | BIRON, SARAH          |
| JONES, THEODORE WILLIAM       | 11/24/2020        | NASHUA,NH          | JONES JR, THOMAS               | CHARLAND, SKYLAR      |
| GRUBER, ELVIS NIKOLI          | 11/25/2020        | NASHUA,NH          | GRUBER, NICHOLAS               | HILLARD, KRISTI       |
| ELLIOTT, LINCOLN THOMAS       | 11/25/2020        | NASHUA,NH          | ELLIOTT JR, RICHARD            | ELLIOTT, SARAH        |
| HERLIHY, CHARLEE MAE          | 11/29/2020        | MANCHESTER,NH      | HERLIHY, JEFFREY               | HERLIHY, BRIANA       |
| LABRANCHE, MARCELINE RAE      | 12/06/2020        | NASHUA,NH          | LABRANCHE, RAYMOND             | LABRANCHE, JENNIFER   |

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**MILFORD Town Births  
01/01/2020-12/31/2020**

| <b>Date Of Birth</b> | <b>Child's Name</b>               | <b>Sex</b> | <b>Mother's Name</b>         | <b>Sex</b> | <b>Mother's Name</b> | <b>City Of Residence</b> |
|----------------------|-----------------------------------|------------|------------------------------|------------|----------------------|--------------------------|
| 04/22/2020           | ARANA, NORA ELIZABETH             | F          | GREGORY, CATHERINE JO        | F          | GREGORY              | GOFFSTOWN                |
| 06/09/2020           | ARENSTEIN, AILEE LEILA            | F          | ARENSTEIN, SHERIFAH NADATA   | F          | CARTER               | MILFORD                  |
| 12/09/2020           | BARTECCHI, JACK WALTER            | M          | BARTECCHI, MEGAN ROSE        | M          | COSTA                | MANCHESTER               |
| 01/22/2020           | BORISYUK, LUKAS MICA              | M          | BORISYUK, TATYANA A          | M          | SKRINIK              | HUDSON                   |
| 06/20/2020           | BRONSON, ELLIE MAE                | F          | BRONSON, KERRY ANN           | F          | MCCAULEY             | BEDFORD                  |
| 04/29/2020           | CAPELLAN, KAITLYN JOY             | F          | CAPELLAN, LISA MARIE         | F          | TITCOMB              | BEDFORD                  |
| 03/15/2020           | CARON, LIBERTY GRACE              | F          | CARON, BREANNA EMILY         | F          | MILLER               | WASHINGTON               |
| 07/12/2020           | COLE, MASON DAVID                 | M          | IRISH, TAYLOR NICOLE LYN     | M          | IRISH                | MANCHESTER               |
| 09/18/2020           | COLON, EMRYN GRACE                | F          | COLON, IDALIA ENID           | F          | LOPEZ                | MERRIMACK                |
| 01/02/2020           | CONN IV, HENRY ELTON              | M          | CONN, SKYE LAUREN            | M          | SAWYER               | LIVONIA                  |
| 06/16/2020           | CROSS-FREDETTE, CASHUS DONOVAN    | M          | CROSS-FREDETTE, ERIN ELAINE  | M          | CROSS                | HILLSBOROUGH             |
| 05/16/2020           | CROTEAU-DAROSA, JORDAN MADALENA   | F          | CROTEAU, JULIA ELIZABETH     | F          | CROTEAU              | NASHUA                   |
| 07/07/2020           | DAMON, AZARIAH MARK               | M          | DAMON, SONYA JEAN            | M          | GODDARD              | RINDGE                   |
| 09/14/2020           | DAVIS, BEATRICE NOEL              | F          | DAVIS, HELENA CLAIRE         | F          | FAHEY                | GOFFSTOWN                |
| 03/04/2020           | DEAN, NATHANIEL JOSEPH            | M          | DEAN, RACHEL KERSTIN         | M          | KELSALL              | DOVER                    |
| 07/01/2020           | DORVAL, OWEN RICHARD              | M          | DORVAL, KELLY ALLISON        | M          | TENNY                | STERLING                 |
| 10/15/2020           | DUBE, MIABELLA FAYE               | F          | SABOTKA, EVE MARIE           | F          | SABOTKA              | MASON                    |
| 03/15/2020           | FASCIANI, LYRA KAY                | F          | FASCIANI, SARAH KATHRYN      | F          | SKARZENSKI           | BROOKLINE                |
| 07/16/2020           | FEMINO, MICHAEL JOHN ALPHONSUS    | M          | FEMINO, BRITTANY MICHELLE    | M          | AUBE                 | LITTLETON                |
| 06/18/2020           | FIELDING, ARTHUR JAMES            | M          | RAY, JESSICA TAYLOR          | M          | RAY                  | SANDOWN                  |
| 09/23/2020           | FIORÉ, ROSALIE GRETA              | F          | THOMPSON, KILEY HANNAH       | F          | THOMPSON             | MERRIMACK                |
| 06/15/2020           | FORCIER, ADELYN JANE              | F          | FORCIER, CATHERINE ELIZABETH | F          | BRIND'AMOUR          | MANCHESTER               |
| 04/01/2020           | GDANIAN, LEAVEIGH-JEANNE GIOIA    | F          | GDANIAN, CHELSEA MARIE       | F          | KRIEGER              | MILFORD                  |
| 04/20/2020           | GODDARD, DAHLIA ROSE              | F          | GODDARD, SIERRA HESTER       | F          | SOMERO               | NEW IPSWICH              |
| 04/15/2020           | GRENIER, LUCAS EASTON             | M          | GRENIER, AMANDA LYN          | M          | LEHTONEN             | NEW IPSWICH              |
| 07/02/2020           | HACKENDORF, FIONA EILIDH          | F          | HACKENDORF, MELISSA RACHEL   | F          | UNGER                | PETERBOROUGH             |
| 04/05/2020           | HAMILTON, ANNALISE DONNITA        | F          | HAMILTON, HOLLY NICOLE       | F          | FIMBEL               | MANCHESTER               |
| 06/07/2020           | HENCHY, BIANCA SIOBHAN MACFARLAND | F          | MACFARLAND, BRITTANY ANNE    | F          | MACFARLAND           | BROOKLINE                |
| 04/23/2020           | HOKE, OLIVIA GRACE                | F          | HOKE, EMILY ELIZABETH        | F          | MAFFEI               | PETERBOROUGH             |
| 11/26/2020           | HOUSER, JAMES WILLIAM             | M          | HOUSER, CHARLOTTE ANDREA     | M          | WALSH                | ASHBY                    |
| 04/06/2020           | HUNT, CIAN LAWRENCE               | M          | HUNT, BRIANA                 | M          | GARSDIE              | BEDFORD                  |
| 04/10/2020           | JOHNSON, LINWOOD WARREN           | M          | JOHNSON, TIA FAITH           | M          | LAFRENIERE           | GOFFSTOWN                |
| 09/08/2020           | KELLY, TRISTAN BRIAN              | M          | CHAN, ANDREA RACHEL          | M          | CHAN                 | MASON                    |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## MILFORD Town Births

01/01/2020-12/31/2020

| Date of Birth | Child's Name                  | Sex | Mother's Name               | Mother's Maiden Name | City Of Residence |
|---------------|-------------------------------|-----|-----------------------------|----------------------|-------------------|
| 11/27/2020    | KITZINGER, NIKOLAS MAXIMILIAN | M   | KITZINGER, SARA CHRISTINE   | LISTON               | NASHUA            |
| 09/07/2020    | MANIAS, GIOVANNA GENEVIEVE    | F   | MANIAS, LIANNE GENEVIEVE    | MAKI                 | NEW IPSWICH       |
| 07/15/2020    | MAO, ALYSSA NEARY             | F   | MAO, ANGELA LYNN            | DAVIS                | GREENFIELD        |
| 03/01/2020    | MASON, IVY ELEANOR GRACE      | F   | MASON, SHANNON ALEXANDRA    | MILLER               | MANCHESTER        |
| 12/21/2020    | MATTEAU, MALINA VIOLET        | F   | MATTEAU, TIFFANY JANE       | LAVOIE               | WEARE             |
| 05/17/2020    | MCCOLLUM, CONNOR JAMES ROY    | M   | MCCOLLUM, MEGHAN RENEE      | MARKS                | GOFFSTOWN         |
| 09/10/2020    | MOLINA, RIO EZEKIEL           | M   | MOLINA, NEZIL TAGHOY        | TAGHOY               | MANCHESTER        |
| 02/13/2020    | NACCASH, SEBASTIAN JAMES      | M   | DEARDURFF, MARGUERITE MARIE | DEARDURFF            | MANCHESTER        |
| 05/15/2020    | NEE, ZACHARY JOSEPH           | M   | CARD, KATHRYN PAULINE       | CARD                 | GREENVILLE        |
| 02/08/2020    | PARKER, JANE MERCY            | F   | PARKER, CHARITY JADE        | WALKER               | GREENFIELD        |
| 11/10/2020    | PARR, LINCOLN WALTER          | M   | PARR, RACHEL RENEE          | GAUTHIER             | MERRIMACK         |
| 09/28/2020    | PEPPER, EVEE MAE              | F   | PEPPER, DANIELLE ASHLEY     | GRACE                | HILLSBOROUGH      |
| 11/25/2020    | QUIGLEY, LOGAN THOMAS         | M   | ST PETER, MELISSA ANNE      | ST PETER             | GROTON            |
| 08/28/2020    | RADON, MAVERICK JOVANY        | M   | RADON, MARTHA ELISA         | PERDOMO              | DERRY             |
| 08/14/2020    | RONDEAU, ABIGAIL ELISABETH    | F   | RONDEAU, GRETA LYNN         | FREDRIKSEN           | AMHERST           |
| 12/23/2020    | RUBIO, ZARA KATHLEEN          | F   | RUBIO, GLORIA KATHLEEN      | FOSTER               | DERRY             |
| 07/27/2020    | SCHULLER, EBBA CARLY          | F   | SCHULLER, AMY ELIZABETH     | LEACH                | LEOMINSTER        |
| 11/10/2020    | SENNOTT, EVERETT BOONE        | M   | SENNOTT, ROBIN ASHLEY       | DOUBLEDAY            | NEW IPSWICH       |
| 08/02/2020    | SILVA, NORA DAWN              | F   | SILVA, ALICIA MARGARET      | CHARETTE             | TOWNSEND          |
| 05/09/2020    | STONE, JACKSON GARRETT        | M   | STONE, AMY RACHEL           | HACKENDORF           | PETERBOROUGH      |
| 02/15/2020    | SULLIVAN, AUGUST FOX          | M   | WESTERN, HEATHER ELIZABETH  | WESTERN              | MAYNARD           |
| 08/11/2020    | SWEENEY, DANIEL JAMES         | M   | SWEENEY, ROBERTA LYNN       | SWEENEY              | DERRY             |
| 04/02/2020    | SWITZER, THOREN WALLACE       | M   | SWITZER, KAYLA LYN          | HORNBERGER           | GREENVILLE        |
| 02/10/2020    | SYLVIA, NICHOLAS RYAN         | M   | SYLVIA, ELIZABETH ANN       | LIDMAN               | NASHUA            |
| 04/24/2020    | TURCK, ELLA ROSE              | F   | PAIS, MELISSA ANNE          | PAIS                 | HOOKSETT          |
| 12/29/2020    | TURNER, EDWARD SHIRLEY        | M   | TURNER, MEGAN ALYSSE        | LEBLANC              | FITCHBURG         |
| 08/27/2020    | WARD, BODHI ALEXANDER         | M   | HAINES, ALEXANDRA LYNN      | HAINES               | MILFORD           |
| 10/16/2020    | WEYMOUTH, EVELYN JANE         | F   | WEYMOUTH, JAMIE LYNN        | MADER                | DERRY             |
| 05/04/2020    | WHITE, SOREN CLYDE            | M   | WHITE, JANELLA ELAINE       | OLIN                 | NEW IPSWICH       |
| 05/29/2020    | WILLIAMS, DAXTON JAMES        | M   | SAUNDERS, SHAWNEE RAE       | SAUNDERS             | MILFORD           |
| 08/29/2020    | WOOD, MAXWELL HENRY           | M   | WOOD, SYLIVA ELIZABETH      | JOLLEY               | MERRIMACK         |
| 11/09/2020    | WOOSTER, KADE KENNETH         | M   | WOOSTER, JACQUELINE BROOKE  | TRAFFIE              | NEW IPSWICH       |
| 04/27/2020    | ZABOROWSKI, RUBY KESTREL      | F   | ZABOROWSKI, AMANDA NICOLE   | GERMAN               | TOWNSEND          |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- MILFORD --

| Person A's Name and Residence       | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| GSCHWENG, ANDREW M<br>MILFORD, NH   | REED, CHRISTINA A<br>MILFORD, NH      | MILFORD          | DERRY             | 01/01/2020       |
| SUNTER, DANIEL A<br>MILFORD, NH     | SULLIVAN, JACQUELYN M<br>HOOKSETT, NH | MILFORD          | MILFORD           | 01/24/2020       |
| GRIGGS, MARY E<br>MILFORD, NH       | GRIZOVIC, SUVAD<br>MILFORD, NH        | MILFORD          | MILFORD           | 02/09/2020       |
| MURPHY, RICHARD M<br>MILFORD, NH    | BOYER, KIMBERLEY A<br>MILFORD, NH     | MILFORD          | NASHUA            | 02/22/2020       |
| JACOBSON, NATASHA A<br>MILFORD, NH  | CHARLAND, ZACHARY J<br>MILFORD, NH    | MILFORD          | MILFORD           | 02/28/2020       |
| ROY, JEREMY M<br>MILFORD, NH        | GARLAND, TINA M<br>MILFORD, NH        | MILFORD          | MILFORD           | 02/29/2020       |
| CIANCI, DAVID J<br>MILFORD, NH      | TLAPA, ALEXEIGH E<br>MILFORD, NH      | MILFORD          | MILFORD           | 03/20/2020       |
| SCHUTZ, ALEXANDRIA L<br>MILFORD, NH | TELLO, NICOLAS F<br>MILFORD, NH       | MILFORD          | MILFORD           | 04/07/2020       |
| HAYES, JAMES M<br>MILFORD, NH       | EBLE, MARIAH R<br>MILFORD, NH         | MILFORD          | MILFORD           | 04/18/2020       |
| HUGHES, KATELYN R<br>MILFORD, NH    | TRAINOR, JUSTIN B<br>MILFORD, NH      | MILFORD          | LYNDEBOROUGH      | 04/20/2020       |
| SEXTON, KATELYN M<br>MILFORD, NH    | LEVESQUE, ANDREW R<br>MILFORD, NH     | MILFORD          | MILFORD           | 04/25/2020       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- MILFORD --

| Person A's Name and Residence          | Person B's Name and Residence             | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|-------------------------------------------|------------------|-------------------|------------------|
| DANJOU SR, EVERETT B<br>MILFORD, NH    | CHAPPELL, DOROTHY H<br>MILFORD, NH        | MILFORD          | AMHERST           | 05/09/2020       |
| STURDEVANT, SHANLEY H<br>MILFORD, NH   | GAIKWAD, ABHISHEK S<br>MILFORD, NH        | MILFORD          | MILFORD           | 05/14/2020       |
| HOYT JR, WILLIAM F<br>MILFORD, NH      | WHITNEY, DORIS L<br>MILFORD, NH           | MILFORD          | MILFORD           | 05/22/2020       |
| CHAPPELL, GARRET C<br>MILFORD, NH      | DANIELS, BRIDGET A<br>BROOKLINE, NH       | MILFORD          | MILFORD           | 05/23/2020       |
| COLBY III, WILLIAM N<br>BATTSFIELD, NH | FRAZAO DE SOUZA, DEBORAH L<br>MILFORD, NH | MILFORD          | MILFORD           | 05/29/2020       |
| WRIGHT SR, MATTHEW T<br>MILFORD, NH    | DERRICO, JACLYN P<br>MILFORD, NH          | MILFORD          | MILFORD           | 06/06/2020       |
| MCLAUGHLIN, DANIEL D<br>MILFORD, NH    | CHAPMAN, JESSICA A<br>MILFORD, NH         | MILFORD          | MILFORD           | 06/08/2020       |
| HANSCOM, CALEB J<br>MILFORD, NH        | MOSCA, KATHRYN J<br>MILFORD, NH           | MILFORD          | MASON             | 06/13/2020       |
| ROWSEY, JOSHUA R<br>MILFORD, NH        | WRIGHT, MARCIA N<br>MILFORD, NH           | MILFORD          | MILFORD           | 06/20/2020       |
| BAILEY, DENNIS C<br>MILFORD, NH        | HEY, LINDA C<br>MILFORD, NH               | BEDFORD          | HAMPTON           | 06/26/2020       |
| BADGER JR, STEPHEN W<br>MILFORD, NH    | BRONSON, TARA L<br>MILFORD, NH            | MILFORD          | JACKSON           | 06/27/2020       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| DESROSIERS, STEPHEN D<br>MILFORD, NH | TOURLITIS, NADINE B<br>MILFORD, NH    | MILFORD          | RYE               | 07/10/2020       |
| JOYCE, AIMEE M<br>WHITMAN, MA        | WRIGHT, ADAM S<br>MILFORD, NH         | MILFORD          | FRANKLIN          | 07/12/2020       |
| HARROWER, RAYMOND A<br>MILFORD, NH   | SIMONEAU, MELINDA R<br>MILFORD, NH    | MILFORD          | MILFORD           | 07/18/2020       |
| WAY, MICHAEL R<br>MILFORD, NH        | VANDER-HEYDEN, TIANA R<br>MILFORD, NH | MILFORD          | SANBORNTON        | 07/18/2020       |
| CLARY, ASHLEY N<br>MILFORD, NH       | STAGNONE, BRETT T<br>MILFORD, NH      | MILFORD          | MILFORD           | 07/24/2020       |
| CHARTIER JR, JOSEPH V<br>CONCORD, NH | WARGO, ROSEANN<br>MILFORD, NH         | CONCORD          | NASHUA            | 08/01/2020       |
| SINKIEWICZ, ALLISON P<br>MILFORD, NH | EVANS, LOGAN R<br>MILFORD, NH         | MILFORD          | HOOKSETT          | 08/01/2020       |
| GRACE, ALEXANDRIA A<br>MILFORD, NH   | KACHMAR, NICHOLAS A<br>MILFORD, NH    | MILFORD          | MERRIMACK         | 08/02/2020       |
| KRAFFT, JESSICA L<br>MILFORD, NH     | WRIGHT, TIMOTHY J<br>HOOKSETT, NH     | MERRIMACK        | DERRY             | 08/05/2020       |
| PAGAN, MECHE J<br>MILFORD, NH        | DAVIS, LOUIS M<br>MILFORD, NH         | MILFORD          | MILFORD           | 08/06/2020       |
| HOLDREDGE, JONATHAN D<br>MILFORD, NH | TERCEIRO, MARIEL A<br>MILFORD, NH     | FRANCESTOWN      | FRANCESTOWN       | 08/08/2020       |



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- MILFORD --

| Person A's Name and Residence          | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| BERTHIAUME, MATTHEW D<br>MILFORD, NH   | MUCHEMORE, MEGHAN G<br>MILFORD, NH    | MILFORD          | MILFORD           | 08/14/2020       |
| PHILBRICK JR, BRENDAN J<br>MILFORD, NH | SHATTUCK, AMANDA L<br>MILFORD, NH     | MILFORD          | MILFORD           | 08/15/2020       |
| RONZIO, RICHARD P<br>MILFORD, NH       | MARTIN, CHERYL J<br>MILFORD, NH       | MILFORD          | MILFORD           | 08/22/2020       |
| LUNDWALL, JAMES P<br>MILFORD, NH       | GAGEN, CHERYL M<br>MILFORD, NH        | MILFORD          | MILFORD           | 08/22/2020       |
| LAZO, VICTOR A<br>MILFORD, NH          | HASLAM, MARCIA E<br>EL MONTE, CA      | MILFORD          | MILFORD           | 09/01/2020       |
| MANNING, LISA J<br>MILFORD, NH         | CAJKA, DANIEL F<br>MILFORD, NH        | MILFORD          | WOLFEBORO         | 09/06/2020       |
| BROOKS, ALLISON J<br>MILFORD, NH       | CLARK, CHRISTOPHER J<br>MILFORD, NH   | MERRIMACK        | NORTHWOOD         | 09/12/2020       |
| HERRYAWAN, UNKNOWN<br>MILFORD, NH      | IMELDINA, UNKNOWN<br>MILFORD, NH      | MILFORD          | DOVER             | 09/29/2020       |
| GARRITY, JANE A<br>MILFORD, NH         | DREWNIAK, ERIC M<br>MILFORD, NH       | MILFORD          | HENNIKER          | 10/03/2020       |
| JALBERT, KEITH A<br>MILFORD, NH        | DEBERNARDO, DANIELLE G<br>MILFORD, NH | MILFORD          | MANCHESTER        | 10/03/2020       |
| HURVITZ, JOEL F<br>MILFORD, NH         | STOCKBRIDGE, EMILY R<br>EXETER, NH    | EXETER           | EXETER            | 10/06/2020       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2020 - 12/31/2020

-- MILFORD --

| Person A's Name and Residence         | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| KEENAN, AARON I<br>MILFORD, NH        | CASALE, ALEXANDRIA M<br>MILFORD, NH  | WILTON           | MILFORD           | 10/10/2020       |
| LIBBY, RICHARD S<br>MILFORD, NH       | DEMERS, ASHLEY E<br>MILFORD, NH      | MILFORD          | MILFORD           | 10/24/2020       |
| WHITMORE, SHAUNA M<br>GOFFSTOWN, NH   | CHAPUT, COLIN N<br>MILFORD, NH       | WILTON           | BROOKLINE         | 11/12/2020       |
| PALUMBO, ANTHONY J<br>MILFORD, NH     | ERCOLANI, DARLENE M<br>MILFORD, NH   | MILFORD          | DERRY             | 11/20/2020       |
| BEAULIEU, SARA D<br>MILFORD, NH       | GEOFFROY IV, JOSEPH A<br>MILFORD, NH | MILFORD          | MILFORD           | 11/21/2020       |
| TIERNEY, CHRISTOPHER M<br>MILFORD, NH | GIANNELLI, JESSICA M<br>MILFORD, NH  | MILFORD          | NEW BOSTON        | 12/01/2020       |

Total number of records 50

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|------------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| ANNIS, JOAN ESTHER           | 01/01/2020 | NASHUA      | NAUGLE, MORRIS         | UNKNOWN, MARY                                              | N        |
| FLOYD, ETHEL STEPHANIE       | 01/08/2020 | MILFORD     | HARRIMAN, MERTON       | FOSTER, DOROTHY                                            | N        |
| REITANO, GIUSEPPE            | 01/12/2020 | MILFORD     | REITANO, ALFIO         | DIMAURO, GIUSEPPINA                                        | N        |
| SIEGEL, TED                  | 01/19/2020 | NASHUA      | SIEGEL, DAVID          | GEAR, MARGARET                                             | N        |
| SHEPARD, ANNE RICH           | 01/22/2020 | MILFORD     | GOODRICH, JARED        | MACKENZIE, JEAN                                            | N        |
| BERRY, GWENDOLYN             | 01/28/2020 | MILFORD     | RAMSAY, CLARENCE       | CALLAWAY, ADELE                                            | Y        |
| DAVIS, ALLEN NIGEL           | 02/08/2020 | MANCHESTER  | DAVIS, ALBERT          | DEPUGH, HELEN                                              | Y        |
| WEINSTEIN, ISABELLE MADDOCK  | 02/09/2020 | MILFORD     | MADDOCK, ROBERT        | GORDONSMITH, ANNE                                          | N        |
| SANTERRE, COLBY CHRISTOPHER  | 02/12/2020 | MILFORD     | SANTERRE, CHRISTOPHER  | KING, LIZA                                                 | N        |
| YOUNG JR, NORMAN HERBERT     | 02/15/2020 | MILFORD     | YOUNG SR, NORMAN       | MACOMBER, MARY                                             | Y        |
| LEARY, KAREN T               | 02/18/2020 | NASHUA      | ALIX, ROBERT           | KEITH, MARJORIE                                            | N        |
| CHRISTOPHER, LORRAINE EVELYN | 02/24/2020 | MILFORD     | DESALVO, JOHN          | BASLER, EVELYN                                             | N        |
| LARUE, LAURA ANN             | 02/26/2020 | MANCHESTER  | FITZGERALD, WALTER     | GUSTUFSON, MILDRED                                         | N        |
| RAMSEY, HARRIET JANE         | 03/03/2020 | MILFORD     | FAIRCHILD, CHARLES     | PETERSON, EDITH                                            | N        |
| ELMER, KEVIN CHARLES         | 03/04/2020 | MILFORD     | ELMER III, HERBERT     | BOUTIN, SANDRA                                             | Y        |
| JANOWIEC, JOSEPH WALTER      | 03/05/2020 | NASHUA      | JANOWIEC, WALTER       | BEDNARZYK, HELEN                                           | N        |
| COCHRAN, MADELYN             | 03/06/2020 | MILFORD     | UNKNOWN, UNKNOWN       | UNKNOWN, UNKNOWN                                           | N        |
| QUINN, ELIZABETH AGNES       | 03/13/2020 | MILFORD     | TIGHE, LAWRENCE        | BURNS, RUTH                                                | N        |

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|---------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| MCDONOUGH, MIRIAM ELEANOR | 03/14/2020 | MILFORD     | NOYES, IRA             | PHIPPS, WINOGENE                                           | N        |
| WALSH, PHILIP MICHAEL     | 03/16/2020 | NASHUA      | WALSH, PATRICK         | FRIEL, MABEL                                               | Y        |
| MANACK, MICHAEL JOSEPH    | 03/17/2020 | MILFORD     | MANACK JR, ERNEST      | JARZABSKI, HARRIET                                         | N        |
| VIEIRA, MARIA D           | 03/19/2020 | MILFORD     | MACHADO, JORQUEM       | FREITAS, AMELIA                                            | N        |
| LA CHANCE, ANITA MARIE    | 03/29/2020 | DERRY       | LA CHANCE, AURELIAN    | TOUSIGNANT, ALICE                                          | N        |
| COMOLLI, ELIZABETH H      | 03/29/2020 | MILFORD     | TROW, NORMAN           | LEAOR, ANNE                                                | N        |
| ARSENEAULT, FRANCES V     | 04/01/2020 | BEDFORD     | SKAMARYCZ, PETER       | OBLON, VIOLA                                               | N        |
| BALL, LILY FRANCES        | 04/04/2020 | MILFORD     | MCLAUGHLIN, PATRICK    | MILLER, LILY                                               | N        |
| AUBIN, ELIZABETH ROSE     | 04/05/2020 | NASHUA      | AUBIN, ETHAN           | ABRAHAM, MACKENZIE                                         | N        |
| WILKINS, TERENCE WILLIAM  | 04/06/2020 | NASHUA      | WILKINS, WILLIAM       | O'MALLEY, GRACE                                            | Y        |
| FAINT, LISA DIANE         | 04/07/2020 | MILFORD     | FAINT, ARTHUR          | FOLCHER, DALE                                              | N        |
| YERGER, CHARLES S         | 04/08/2020 | MANCHESTER  | YERGER, CHARLES        | EPPLER, ROSA                                               | Y        |
| DEMANCHE, ESTELLE L       | 04/08/2020 | MILFORD     | LANDRY, WILLIAM        | AREL, JULIETTE                                             | N        |
| GAGNON, GARY A            | 04/09/2020 | MERRIMACK   | GAGNON, ALEXANDER      | COURTEMANCHE, RACHEL                                       | N        |
| FURMARK, GWENETH MAY      | 04/11/2020 | MILFORD     | JUDD, ALLEN            | BARRY, GOLDIE                                              | N        |
| PARADIS SR, PAUL MICHAEL  | 04/18/2020 | MILFORD     | PARADIS, DONAT         | MORENCY, JEANNETTE                                         | N        |
| SALISBURY, GERALDINE J    | 04/25/2020 | MILFORD     | MORSE, LEWIS           | WELLS, LILLIAN                                             | N        |
| SCOTT, MATTHEW DAVID      | 04/29/2020 | MANCHESTER  | SCOTT, GARY            | LANDRY, PAULA                                              | N        |

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|-------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| MACKAY, DANIEL ERNEST   | 05/04/2020 | MERRIMACK   | MACKAY, ERNEST         | FORSEY, CHARLOTTE                                          | Y        |
| JOSEPH, BURTON M        | 05/05/2020 | MILFORD     | JOSEPH, SAMUEL         | GILMAN, FAYE                                               | N        |
| CARUSO, JOHN J          | 05/05/2020 | NASHUA      | CARUSO, UNKNOWN        | UNKNOWN, UNKNOWN                                           | N        |
| SARAO, CHERYL ANNE      | 05/05/2020 | NASHUA      | HAMEL, EARL            | GRAY, DOROTHY                                              | N        |
| HARDY, RUTH D           | 05/07/2020 | MILFORD     | DIBBLEE, JAMES         | HILLMAN, HELEN                                             | N        |
| COOK, RICHARD L         | 05/08/2020 | MILFORD     | COOK, LAWRENCE         | WHITMAN, HELEN                                             | Y        |
| MORTON, ALICE THERESE   | 05/09/2020 | MANCHESTER  | SILVER, EDMOND         | CYR, LUCY                                                  | N        |
| WALDERS, HARRY WILLIS   | 05/11/2020 | MILFORD     | WALDERS, HAROLD        | MARSH, MARJORIE                                            | Y        |
| GAIDMORE, SEPTIMA L     | 05/11/2020 | MILFORD     | LUONGO, FRANCESCO      | PAGLIOCCA, MARIA                                           | N        |
| TURNER, RICHARD WILLIAM | 05/12/2020 | NASHUA      | TURNER, ERNEST         | WRIGHT, NELLIE                                             | Y        |
| BJORNSON, BRIAN ROBERT  | 05/12/2020 | MILFORD     | BJORNSON, ROBERT       | LAWRENCE, KATHLEEN                                         | N        |
| MOYER, GREGORY JOSEPH   | 05/12/2020 | NASHUA      | MOYER, JOSEPH          | GINNICK, FLORENCE                                          | Y        |
| WHEELER, WILLIAM ARTHUR | 05/13/2020 | MILFORD     | WHEELER, CHARLES       | NOKE, HAZEL                                                | Y        |
| MCDONALD, GEORGE LOUIS  | 05/13/2020 | NASHUA      | MCDONALD, PAUL         | ADAMS, ANNABEL                                             | Y        |
| BELANGER, BLANCHE       | 05/15/2020 | MILFORD     | COULOMBE, ADELARD      | THEBERGE, ELMINA                                           | N        |
| PUSTOLA, PETER GEORGE   | 05/15/2020 | MILFORD     | PUSTOLA, PETER         | WILSON, MILDRED                                            | Y        |
| O'NEIL, GERALD JOSEPH   | 05/18/2020 | MILFORD     | O'NEIL, THOMAS         | WHITE, ELIZABETH                                           | Y        |
| REME, JEAN MARIE        | 05/18/2020 | MILFORD     | BOARDMAN, UNKNOWN      | UNKNOWN, ANN                                               | N        |

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| HANSEN, ANDERS JOHN         | 05/20/2020 | MILFORD     | HANSEN, NILS           | STRID, ASTRID                                              | Y        |
| VOGEL, MARTHA               | 05/20/2020 | NASHUA      | VOGEL, HAROLD          | LARKIN, RUTH                                               | N        |
| SCIASCIA, DANIEL            | 05/23/2020 | MILFORD     | SCIASCIA, DANIEL       | UNKNOWN, MARION                                            | N        |
| SNOW, JANIS ELIZABETH       | 05/23/2020 | MILFORD     | HALL, WILLIAM          | ANDERSON, WINIFRED                                         | N        |
| DANIELS, GLENNA LOUISE      | 05/24/2020 | MILFORD     | JESSEMAN, GERALD       | HALL, MILDRED                                              | N        |
| COOK SR, ROBERT GEORGE      | 06/01/2020 | MILFORD     | COOK, LEWIS            | MOORE, RITA                                                | Y        |
| LAPLANTE, ROLAND EDWARD     | 06/05/2020 | NASHUA      | LAPLANTE, ARTHUR       | SEALE, CYNTHIA                                             | N        |
| COUTERMARSH, LEO HERMAN     | 06/06/2020 | NASHUA      | COUTERMARSH, LESTER    | HUARD, JULIANA                                             | Y        |
| DUMONT SR, ROBERT J         | 06/09/2020 | MILFORD     | DUMONT, FERDINAND      | CHARON, ANGELINE                                           | Y        |
| MICHALOWSKI, ROBERT CHARLES | 06/10/2020 | MILFORD     | MICHALOWSKI, BOLESLAW  | GRESKO, HELEN                                              | Y        |
| RICHARDSON JR, EDWIN WARD   | 06/10/2020 | MILFORD     | RICHARDSON SR, EDWIN   | OSIER, ANNIE                                               | Y        |
| NICKERSON, ERIC HAMPTON     | 06/10/2020 | MILFORD     | NICKERSON, ROBERT      | COLDWELL, MARY                                             | N        |
| GOODEN, ELAINE THERESA      | 06/13/2020 | MANCHESTER  | BACHER, ALBERT         | BROOKS, ELAINE                                             | N        |
| ALI, SYED                   | 06/15/2020 | MERRIMACK   | ALI, IRSHAD            | BEGUM, HAFIZA                                              | N        |
| FRANCKE, ANN MARIE          | 06/17/2020 | MERRIMACK   | BRAHANEY SR, JOHN      | MCKEON, MARY                                               | N        |
| JOHNSON, MARK RICHARD       | 06/18/2020 | NEWBURY     | JOHNSON, DAVID         | COSSAR, SYLVIA                                             | N        |
| LUCKE, MARGARET MARY        | 06/18/2020 | NASHUA      | WHALEN, THOMAS         | MCGILL, MARGARET                                           | N        |
| BARRETT JR, ERNEST L        | 06/22/2020 | MERRIMACK   | BARRETT SR, ERNEST     | ELLIS, FLORA                                               | N        |

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|-------------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| DEROSA, FLORA N               | 06/24/2020 | GOFFSTOWN   | CIARDIELLO, FERDINANDO | POLITI, ROSARIA                                            | N        |
| MILLER, SHIRLEY ANN           | 06/27/2020 | MILFORD     | KEENE, DAMON           | ORCUTT, ALMA                                               | N        |
| BATEY, BETTY A                | 06/27/2020 | MILFORD     | CHIZMAR, JOHN          | SEMEGA, ANNE                                               | N        |
| DUBE, PEGGY-ANN               | 06/28/2020 | MILFORD     | GANNON, ROY            | MULVANEY, MARGARET                                         | N        |
| BULSA JR, ANDREW FELIX        | 06/29/2020 | NASHUA      | BULSA, ANDREW          | WOJCIK, ANNA                                               | Y        |
| THERRIEN, RITA CECILE         | 07/03/2020 | MERRIMACK   | CALAWA, OSCAR          | PONTEBRIANT, ALICE                                         | N        |
| ZAREMSKI, MARJORIE            | 07/03/2020 | MILFORD     | COLE, THOMAS           | RODERICK, BERTHA                                           | N        |
| STARKE, JAMES CHRISTIAN       | 07/16/2020 | AMHERST     | STARKE, MARY           | STARKE, JAMES                                              | N        |
| POST, BRENDA ANN              | 07/18/2020 | MILFORD     | ROSS, AUGUST           | GAGNON, LOUISE                                             | N        |
| EISENHAUER JR, PETER RODERICK | 07/21/2020 | NASHUA      | EISENHAUER, PETER      | BARRY, VIRGINIA                                            | N        |
| TURNBULL, NANCY JANE          | 08/08/2020 | MERRIMACK   | MURPHY, WILLIAM        | DEMPSEY, HELEN                                             | N        |
| HEBERT, DEBORAH               | 08/09/2020 | MILFORD     | HEBERT, ARTHUR         | CAISSIE, ANNETTE                                           | N        |
| TURNER, MARY MARGARET         | 08/11/2020 | MILFORD     | MOLLOY, MICHAEL        | SIMPSON, BESSIE                                            | N        |
| SMITH, EMILY SUZANNE          | 08/13/2020 | WILTON      | SMITH, PERRY           | MONCRIEF, MARY                                             | N        |
| TREMPE, GENE FRANCIS JOSEPH   | 08/14/2020 | MILFORD     | TREMPE SR, GENE        | LENT, MARIAN                                               | Y        |
| KENNEDY JR, PAUL JOSEPH       | 08/15/2020 | MERRIMACK   | KENNEDY SR, PAUL       | MCKERNAN, MARY                                             | N        |
| QUINCY, DONNA MARIE           | 08/16/2020 | MILFORD     | QUINCY, JOHN           | FAMA, DOLORES                                              | N        |
| ATKINS, BERNARD               | 08/20/2020 | MILFORD     | ATKINS, HARRY          | RESNIC, SARAH                                              | Y        |

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|----------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| BENNETT, STEVEN DAVID      | 08/22/2020 | MILFORD     | BENNETT, GEORGE        | FENNELL, BARBARA                                           | N        |
| FERRENCY, JACQUELYN LOUISE | 08/23/2020 | MILFORD     | RICHARD, OSCAR         | BEERS, DOROTHY                                             | N        |
| CHAREST, JOSEPH            | 08/24/2020 | MILFORD     | UNKNOWN, UNKNOWN       | UNKNOWN, UNKNOWN                                           | N        |
| WYBERT, MICHAEL BRYAN      | 08/25/2020 | MILFORD     | WYBERT, WILLIAM        | BOUTWELL, RITA                                             | Y        |
| HICKS, ALVAN WILLIAM       | 08/25/2020 | MILFORD     | HICKS, ALVAN           | CROWLEY, ALICE                                             | Y        |
| PEARSON, ALEXANDER WILLIAM | 08/28/2020 | MANCHESTER  | UNKNOWN, UNKNOWN       | PEARSON, SARAH                                             | N        |
| LAQUERRE, NORMAND VICTOR   | 09/02/2020 | MANCHESTER  | LAQUERRE, ALEXTIDE     | BOUCHARD, EVA                                              | Y        |
| HUTCHINSON, HERBERT HOMER  | 09/03/2020 | MILFORD     | HERBERT, FREDERICK     | UNKNOWN, MARGURITE                                         | N        |
| FOLEY, LILLIAN AGNES       | 09/09/2020 | NASHUA      | MCARDLE, JOHN          | YORK, RUTH                                                 | N        |
| KILBRIDE, MARIE ANNE       | 09/10/2020 | MERRIMACK   | KILBRIDE, ALBERT       | DINARDO, ANNETTE                                           | N        |
| BOUDREAU, LOUIS W          | 09/13/2020 | MILFORD     | BOUDREAU, VANDER       | BABIN, VIOLETTE                                            | Y        |
| ANDERSON, JEANINE THERESA  | 09/13/2020 | NASHUA      | PETERSON, FRANK        | SMEDILE, JENNIE                                            | N        |
| LESSARD, SYLVIA            | 09/16/2020 | MILFORD     | NICHOLS, WILLIAM       | STELMACH, VICTORIA                                         | N        |
| RAPAGLIA, HENRY ROBERT     | 09/18/2020 | MILFORD     | RAPAGLIA, CARMELLO     | VALENTI, CATHERINE                                         | N        |
| MCGINLEY, BRIAN CHARLES    | 09/20/2020 | MILFORD     | MCGINLEY, RAYMOND      | NETCHER, TERESA                                            | N        |
| TETREAULT, JOSEPH V        | 09/21/2020 | MILFORD     | TETREAULT, EARL        | DOWNNS, ELLA                                               | N        |
| LANE, JACQUELYN GRACE      | 09/22/2020 | MERRIMACK   | PELRINE, WILLIAM       | BLANCHARD, ESTHER                                          | N        |
| ROBINSON, STEPHEN JAMES    | 09/23/2020 | MERRIMACK   | ROBINSON, EDGAR        | PAYSON, THEO                                               | N        |



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| CURRIER, SEAN PATRICK    | 09/24/2020 | MILFORD     | CURRIER, DONALD        | JACKSON, PATRICIA                                          | N        |
| FUNK, CLAIRE RITA        | 09/25/2020 | MILFORD     | VANDER HEYDEN, JOSEPH  | LIZOTTE, MARIE                                             | N        |
| MEJIA, DIEGO             | 09/27/2020 | MILFORD     | MEJIA, LAZARO          | GARCIA, LUISA                                              | N        |
| DOUCETTE, RONALD JOSEPH  | 10/01/2020 | MILFORD     | DOUCETTE, DENIS        | GILLIGAN, CATHERINE                                        | Y        |
| KELSEA, EMILY MARY       | 10/05/2020 | MILFORD     | CASE, ERNEST           | COLLINS, BERNICE                                           | N        |
| SMITH-NILES, JERALD      | 10/06/2020 | NASHUA      | SMITH, CHARLES         | SHERWOOD, CLAIRE                                           | N        |
| SMITH, DONALD DOUGLAS    | 10/17/2020 | MILFORD     | SMITH, LAWRENCE        | DIXON, DOROTHY                                             | N        |
| THOMAS, DONNA LOUISE     | 10/17/2020 | MILFORD     | FARNSWORTH, WILLIAM    | LATULIPPE, HELEN                                           | N        |
| GENDRON, GARY MARK       | 10/19/2020 | MILFORD     | GENDRON, PAUL          | LACOMBE, LORRAINE                                          | N        |
| GINGRAS SR, ROGER JOSEPH | 10/20/2020 | MERRIMACK   | GINGRAS, GERARD        | PERRIN, BLANCHE                                            | N        |
| EXLEY, RICKY CHARLES     | 10/26/2020 | NASHUA      | EXLEY, WILLIAM         | BRENNAN, SHIRLEY                                           | N        |
| MARTEL, THERESA M        | 10/26/2020 | MILFORD     | BELETETE, CHARLES      | ROY, MARIE                                                 | N        |
| MORIN, WILFRED GERARD    | 10/31/2020 | NASHUA      | MORIN, ALFRED          | GELINAS, AGNES                                             | Y        |
| MARCO, MATTIE RANGER     | 11/07/2020 | MILFORD     | RANGER, OTTO           | CHANDLER, HAZEL                                            | N        |
| MARCIL-CANELAS, MARY J   | 11/12/2020 | MILFORD     | POLAK, JOSEPH          | ROGALA, MARY                                               | N        |
| CORRON, HAROLD EARL      | 11/14/2020 | MERRIMACK   | CORRON, EARL           | BELL, BEATRICE                                             | Y        |
| DANIELS, JOHN HARRIS     | 11/21/2020 | MILFORD     | DANIELS, HARRIS        | BIANCHI, EMMA                                              | Y        |
| CADRETTE, JEFFREY ALLEN  | 11/21/2020 | MILFORD     | CADRETTE, ALBERT       | WALKER, RUTH                                               | N        |

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| MCDONALD, EDWARD J        | 11/23/2020 | MANCHESTER  | MCDONALD, JOSEPH       | COELHO, LAURENTINA                                         | Y        |
| HOLMES, NATALIE DUNN      | 11/23/2020 | MILFORD     | DUNN, JOHN             | DONALDSON, LOUISA                                          | N        |
| SCHULT, BE'LA             | 11/23/2020 | MILFORD     | SCHULT, ISTVAN         | GERSTMAYER, ROSA                                           | N        |
| RUSE, JEANNE MARIE        | 11/30/2020 | MILFORD     | REYNOLDS, WILLIS       | ROSS, MARY                                                 | N        |
| BLAIR JR, CLARENCE WILBUR | 12/04/2020 | NASHUA      | BLAIR SR, CLARENCE     | SILVA, DOROTHY                                             | Y        |
| SPINOSA, CARL THOMAS      | 12/04/2020 | NASHUA      | SPINOSA, MARK          | TORESON, LAURIE                                            | N        |
| FALCETTI, VICTOR HENRY    | 12/04/2020 | BEDFORD     | FALCETTI, HENRY        | FANTONA, COLOMBA                                           | Y        |
| WRIGHT, ADRIENNE A        | 12/06/2020 | MERRIMACK   | ADAMS, RAYMOND         | ABBOTT, MARION                                             | N        |
| WORKMAN, DOROTHY          | 12/06/2020 | MILFORD     | GRAY, GEORGE           | OSTIGUY, BEATRICE                                          | N        |
| SMITH, WESLEY NEAL        | 12/08/2020 | MANCHESTER  | SMITH, DONALD          | WILLOWBY, NANCY                                            | N        |
| KIMBALL, JENNIFER LYNN    | 12/09/2020 | MILFORD     | KIMBALL, ROBERT        | BOSSE, CHERYL                                              | N        |
| DAUDELIN, THEODORE SIMON  | 12/10/2020 | MILFORD     | DAUDELIN, JOSEPH       | CAYA, IDA                                                  | Y        |
| DUPUIS, JULIE ANN         | 12/11/2020 | MANCHESTER  | MAJOR, GILBERT         | GAGNON, GERALDINE                                          | N        |
| LEVESQUE, NORMAN ARTHUR   | 12/12/2020 | MILFORD     | LEVESQUE, ARTHUR       | BONNETTE, RITA                                             | Y        |
| HANLEY, MARILYN GRACE     | 12/12/2020 | NASHUA      | SCHROEDER, CHARLES     | COUGHLIN, GRACE                                            | N        |
| RODIMON, EDWARD EUGENE    | 12/13/2020 | LEBANON     | RODIMON, ELDON         | UNKNOWN, UNKNOWN                                           | N        |
| MORRIS, TERESA J          | 12/13/2020 | MILFORD     | REZENDES, ALBERT       | ODIDIA, BRIDGET                                            | N        |
| JEPSON, FREDERICK TETLOW  | 12/16/2020 | MILFORD     | JEPSON, FREDERICK      | SMITH, MIRIAM                                              | N        |



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| Decedent's Name      | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| BEEBE, BENNY V       | 12/17/2020 | MILFORD     | GREGORUTTI, ANGELO     | BERTONI, MARIA                                             | Y        |
| COFFILL, DAVID SCOTT | 12/19/2020 | NASHUA      | COFFILL, ROBERT        | PIHL, SHIRLEY                                              | N        |
| PEREZ, REGINA        | 12/19/2020 | MILFORD     | DEVINCENTIS, FRANCISCO | DEVINCENTIS, GLORIA                                        | N        |
| PAQUETTE, ROGER      | 12/19/2020 | MILFORD     | PAQUETTE, FREDERICK    | BOIVIN, ALICE                                              | Y        |
| SANDERS, OLIVE ELLA  | 12/20/2020 | MILFORD     | FULLER, MELBOURNE      | DAVIS, NINA                                                | N        |
| CORSON, FLORENCE D   | 12/25/2020 | MANCHESTER  | MORNEAU, LEO           | GUILLEMETTE, CELINA                                        | N        |
| RIVERA, ANGEL L      | 12/28/2020 | NASHUA      | RIVERA, MONICO         | ESTRADA, JUANA                                             | Y        |

Total number of records 151

**227<sup>th</sup> Meeting of the  
Town of Milford, New Hampshire  
Deliberative Session Minutes  
Saturday, February 1, 2020**

**Elective Session – March 10<sup>th</sup> 2020**

**Total Registered Voters – 11,616  
Number of Voters at Deliberative Session - 92**

**(Full minutes available from the Town Clerk and Administration Offices during normal business hours)**

**ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers is as follows:

**Board of Selectmen - 3 Year Term (vote for two)**

|                         |             |
|-------------------------|-------------|
| <b>Laura M. Dudziak</b> | <b>1232</b> |
| <b>David R. Freel</b>   | <b>1170</b> |
| Vanessa L. Sheehan      | 1045        |
| Mike Thornton           | 938         |
| Jeffrey D. Johnson      | 633         |

**Cemetery Trustee - 3 Year Term (vote for one)**

|                   |             |
|-------------------|-------------|
| <b>Jim Whalen</b> | <b>2398</b> |
|-------------------|-------------|

**Library Trustee - 3 Year Term (vote for two)**

|                     |             |
|---------------------|-------------|
| <b>Lynn Coakley</b> | <b>2035</b> |
| <b>Serena Neveu</b> | <b>1781</b> |

**Library Trustee - 2 Year Term (vote for one)**

|                          |             |
|--------------------------|-------------|
| <b>Jennifer Siegrist</b> | <b>1639</b> |
| Stacy Cusack             | 617         |

**Moderator – 2 Year Term (vote for one)**

|                        |             |
|------------------------|-------------|
| <b>Peter Basiliere</b> | <b>2448</b> |
|------------------------|-------------|

**Supervisor of the Checklist – 6 year term (vote for one)**

|                  |             |
|------------------|-------------|
| <b>Tim Finan</b> | <b>2460</b> |
|------------------|-------------|

**Trustees of the Trust Funds - 3 year term (vote for one)**

|                       |             |
|-----------------------|-------------|
| <b>Tina Philbrick</b> | <b>2451</b> |
|-----------------------|-------------|

**Water-Wastewater Commissioner - 3 Year Term (vote for one)**

|                       |             |
|-----------------------|-------------|
| <b>Robert Courage</b> | <b>2480</b> |
|-----------------------|-------------|

**ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

**The Planning Board SUPPORTS all Amendments:**

**Ballot Vote No. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #1:** Amend Article VI Section 6.03 Floodplain Management Ordinance in its entirety to comply with the National Flood Insurance Program (NFIP) and National Flood Insurance Program Act of 1968 (P.L. 90-488, as amended) and general administrative changes throughout the article.

**Topical Description of Proposed Amendment:**

The proposed amendments revise the floodplain ordinance to comply with the National Flood Insurance Program (NFIP) and National Flood Insurance Program Act of 1968 (P.L. 90-488, as amended) to remain in compliance with the minimum federal and state standards to be able to participate in the National Flood Insurance Program and allow property owners the ability to purchase flood insurance through the NFIP. The amendments further seek to revise the format and definitions to more clearly identify the regulations and make them more understandable to both community officials and property owners. The amendments propose to further clarify and update the general administration and process for permitting and enforcing within the regulatory floodplain. Lastly, the amendments reorganize and further clarify the general standards for floodplain management. **The Planning Board supports Amendment #1 by a unanimous vote of 5-0.**

**The Voting on this amendment (Ballot Vote #1) is as follows:**

**YES: 2272 NO: 458 - PASSED**

**Ballot Vote No. 2**

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #2:** Amend Article VI. Overlay District, Section 6.07.0 West Elm Street Gateway District by extending the overlay district to include the properties located at Map 13, Lot 3 (621 Elm Street), Map 13, Lot 4 (605 Elm Street), and Map 13, Lot 5 (589 Elm Street) on north side of Elm Street. The amendment shall replace the current Commerce and Community District Overlay designation for the referenced properties with the West Elm Street Gateway District overlay.

And in connection therewith, Amend Section 6.07.5 District Boundaries by inserting the following underlined text to read as follows:

"The West Elm Street Gateway District consists of a significant portion of Elm St and Route 101, from the Granite Town Plaza to the Wilton Town Line. It is bounded to the north by the Souhegan River until the fork at Wilton Road and Elm Street, where it is then bounded by North River Road and Wilton Road. The study area is bounded to the south by Elm Street and both sides of Old Wilton Road, and Route 101. The southern boundary also includes Meadowbrook Drive, Scarborough Lane and two large parcels just south of Route 101 and west of Savage Road. The area is fully depicted on the map entitled "West Elm Street Gateway District Boundaries".

And in connection therewith, amend the Town of Milford Zoning Map and "West Elm Street Gateway District Boundaries" map to include the three additional parcels identified above within the boundaries of the West Elm Street Gateway District.

**Topical Description of Proposed Amendment:**

The proposed amendments eliminate the current Commerce And Community District zoning overlay designation and extends the overlay West Elm Street Gateway District to add three additional parcels to encourage industrial-commercial development or redevelopment to compliment Milford's community character and enhance access management in the area of Elm Street, Old Wilton Road, and part of Route 101 in West Milford. The amendment also further clarifies the boundaries of the West Elm Street Gateway District by updating the official Town of Milford Zoning Map and "West Elm Street Gateway District Boundaries" to include the three identified parcels. **The Planning Board supports Amendment #2 by a unanimous vote of 5-0.**

**The Voting on this amendment (Ballot Vote #2) is as follows:**

**YES: 2045 NO: 723 - PASSED**

**Ballot Vote No. 3**

3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #3:** Amend Article VI. Overlay District, Section 6.06.0 Commerce and Community District by deleting said section in its entirety and renumbering subsequent sections of the Zoning Ordinance accordingly.

And in connection therewith, amend the Town of Milford Zoning Map by eliminating the Commerce and Community Overlay District in its entirety.

**Topical Description of Proposed Amendment:**

The proposed amendments seek to remove the Commerce and Community Overlay District in response to the changing economic conditions and the community's long term vision and uses for the former BROX properties and surrounding land abutting the Elm Street, Old Wilton Road, Perry Road, Route 101 corridor. The amendment also further revises the official Town of Milford Zoning Map by eliminating the reference and boundaries of the Overlay District. **The Planning Board supports Amendment #3 by a unanimous vote of 5-0.**

**The Voting on this amendment (Ballot Vote #3) is as follows:**

**YES: 1981 NO: 752 - PASSED**

**WARRANT ARTICLE 3 - WADLEIGH LIBRARY RENOVATION AND EXPANSION PROJECT – \$3,450,000 (\$2,763,000 BOND and \$687,000 DONATIONS)**

Shall the Town vote to raise and appropriate the gross project budget sum of \$3,450,000 for the repair, renovation, and expansion of the William Y Wadleigh Memorial Library building and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 as well as additional funds raised – a minimum of \$187,000 - and borrowing not more than \$2,763,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33). Further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, with such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to issue and negotiate bonds or notes with a term not to exceed 20 years and to determine the rate of interest and other conditions in their judgment. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, 3/5 affirmative vote to pass. **The Board of Library Trustees supports this Article (7-0). The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (7-2). This Article has no tax impact in 2020 however; beginning in 2021 this article has an estimated tax impact of \$13.29 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #3 is as follows:**

**2940 votes cast, 60% or 1764 votes are needed for passage**

**YES: 1214 NO: 1726 - FAILED**

**WARRANT ARTICLE 4 – MILFORD EMERGENCY COMMUNICATIONS DISPATCH CENTER, INFRASTRUCTURE AND EQUIPMENT PROJECT - \$2,400,000 BOND**

Shall the town vote to raise and appropriate, an amount not to exceed \$2,400,000 for upgrades and replacement of the emergency services dispatch center and related infrastructure/equipment? This article adopts the recommendation of the consultant engaged to study dispatch operations as approved by voters in March 2019. The project establishes a Milford Emergency Communications Dispatch Center replacing MACC Base and allows connectivity by neighboring towns if they choose to participate and borrowing not more than \$2,400,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33), the article further authorizes the Selectmen to issue and negotiate bonds or notes with a term not to exceed 15 years and to determine the rate of interest and other conditions in their judgment. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 3/5 affirmative vote to pass. **The Board of Selectmen supports this article (3-2). The Budget Advisory Committee supports this article (9-0). The article has no tax impact in 2020 however; beginning in 2021 this article has an estimated tax impact of \$14.49 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #4 is as follows:**

**2929 votes cast, 60% or 1757 votes are needed for passage**

**YES: 1559 NO: 1370 - FAILED**

**WARRANT ARTICLE 5 – EXISTING EMERGENCY COMMUNICATIONS DISPATCH CENTER UPGRADE - \$3,521,048 BOND BY PETITION**

This is a Petition Warrant Article. Shall the town vote to raise and appropriate the sum of \$3,521,048 for the comprehensive upgrades and renovations to the current regionalized MACC Base Emergency Dispatch Center? Under this warrant article, Milford will appropriate their portion of the Inter-Municipal Agreement, at 71.2938% of \$4,938,800 required for the renovation and upgrades to the current MACC Base infrastructure and external radio equipment, and in

accordance with the CTA study having a budgetary estimate as an alternative to Warrant Article #4. This article is entirely conditional on the Towns of Mont Vernon and Wilton also approving a warrant appropriation authorizing their Select Boards to pay the respective shares of each of their allocations as well as the governing board of MACC Base conducting and approving this capital expenditure in the manner provided for in the Inter-Municipal Agreement governing the procedures applicable to such an appropriation and expenditure. In accordance with the Municipal Finance Act (RSA 33), this article further authorizes the Selectmen to issue and negotiate bonds or notes with a term not to exceed 15 years and to determine the rate of interest and other conditions in their judgement. This is a Special Warrant Article in accordance with RSA 32. Note: as this is for issuance of long-term debt, this vote under state law requires a 3/5 affirmative vote to pass. **The Board of Selectmen does not support this article (2-3). The Budget Advisory Committee does not support this article (0-8-1). The article has no tax impact in 2020 however; beginning in 2021 this article has an estimated tax impact of \$21.27 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #5 is as follows:  
2948 votes cast, 60% or 1769 votes are needed for passage  
YES: 472 NO: 2476 - FAILED**

### **WARRANT ARTICLE 6 - COLLECTION SYSTEM CAPACITY MANAGEMENT, OPERATION AND MAINTENANCE PROGRAM DEVELOPMENT - \$218,305 BOND**

Shall the Town vote to raise and appropriate the sum of \$218,305 for the purpose of automation improvements for the wastewater treatment facility, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The Automation improvements will replace aging and outdated controls to ensure uninterrupted essential operations and to develop a sewer collection system management plan. Note: As this is for issuance of long term debt, this vote requires, under State law, 3/5 affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**

**The results of the official ballot voting at the Elective Session on Article #6 is as follows:  
2842 votes cast, 60% or 1705 votes are needed for passage  
YES: 1848 NO: 994 – PASSED @65%**

### **WARRANT ARTICLE 7 - TOWN OPERATING BUDGET - \$15,261,695**

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$15,261,695? Should this Article be defeated, the default budget shall be \$15,271,749 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (8-0-1). This article has an estimated tax impact of \$0.046 over the 2019 Budget or (\$4.60 on an assessed valuation of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #7 is as follows:  
YES: 2104 NO: 805 - PASSED**

### **WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,548,984**

Shall the Town vote to raise and appropriate the sum \$1,548,984 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,541,987, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**

**The results of the official ballot voting at the Elective Session on Article #8 is as follows:  
YES: 1917 NO: 925 - PASSED**

## **WARRANT ARTICLE 9 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$1,999,901**

Shall the Town vote to raise and appropriate the sum of \$1,999,901 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,027,262 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).**

**The results of the official ballot voting at the Elective Session on Article #9 is as follows:**

**YES: 2102      NO: 741 - PASSED**

## **WARRANT ARTICLE 10 - RECONSTRUCTION OF TOWN ROADS - \$400,000**

Shall the town vote to raise and appropriate the sum of \$400,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$24.71 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #10 is as follows:**

**YES: 1823      NO: 1052 - PASSED**

## **WARRANT ARTICLE 11 - BRIDGE REPAIR AND/OR REPLACEMENT CAPITAL RESERVE - \$75,000**

Shall the town vote to raise and appropriate the sum of \$75,000 to be placed in the Bridge Replacement Capital Reserve Fund? **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (6-3). This Article has an estimated tax impact of \$4.63 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #11 is as follows:**

**YES: 1595      NO: 1249 - PASSED**

## **WARRANT ARTICLE 12 - AMBULANCE AND EQUIPMENT LEASE-PURCHASE - \$45,180 (Annual Lease Payment \$45,180: \$75,000 Paid From Capital Reserves; Total Purchase Price \$296,400)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause, which will protect the Town in the event of non-appropriation, for the purpose of lease-purchasing one ambulance with the appropriate equipment for Ambulance Department operation to replace the current 2001 LifeLine ambulance and to raise and appropriate the sum of **\$45,180** for the first year's payment for this purpose. The Total price of this vehicle is \$296,400. Approval of this warrant article will further authorize the expenditure of \$75,000 from the Ambulance Capital Reserve Fund to arrive at the net/lease/purchase amount of **\$221,400**. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$2.79 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #12 is as follows:**

**YES: 1830      NO: 1039 - PASSED**

## **WARRANT ARTICLE 13 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen supports this**



**Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$2.47 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #13 is as follows:**

**YES: 1523 NO: 1316 - PASSED**

#### **WARRANT ARTICLE 14 - SOCIAL SERVICES - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$2.47 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #14 is as follows:**

**YES: 1885 NO: 980 - PASSED**

#### **WARRANT ARTICLE 15 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000**

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.98 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #15 is as follows:**

**YES: 1954 NO: 925 - PASSED**

#### **WARRANT ARTICLE 16 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.54 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #16 is as follows:**

**YES: 1842 NO: 1020 - PASSED**

#### **WARRANT ARTICLE 17 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.54 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #17 is as follows:**

**YES: 1574 NO: 1273 - PASSED**

#### **WARRANT ARTICLE 18 - AMBULANCE VEHICLE REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Ambulance Vehicle Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$25,000 adds to the

Ambulance Vehicle Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (8-1). This Article has an estimated tax impact of \$1.54 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #18 is as follows:**

**YES: 1552 NO: 1354 - PASSED**

**WARRANT ARTICLE 19 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**

Shall the town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016 and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.54 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #19 is as follows:**

**YES: 1326 NO: 1595 - FAILED**

**WARRANT ARTICLE 20 - PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980 (Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price (\$145,000))**

Shall the Town vote to authorize the Board of Selectmen to enter into a 3-year lease/purchase agreement, subject to a fiscal funding clause, which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing one Caterpillar (or similar) Wheel Bucket Loader and to raise and appropriate the sum of **\$22,980** for the first year's payment for this purpose. The total purchase price of this vehicle is \$145,000. Approval of this warrant article will further authorize the expenditure of \$80,000 from the DPW Vehicles and Heavy Equipment Capital Reserve to arrive at the net/lease/purchase amount of **\$65,000. Board of Selectman supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.42 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #20 is as follows:**

**YES: 1297 NO: 1588 - FAILED**

**WARRANT ARTICLE 21 - POLICE AND FIRE DEPARTMENT PORTABLE RADIO REPLACEMENTS FROM THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$22,800**

Shall the Town vote to raise and appropriate \$22,800 to replace Portable Radios for the Police and Fire Departments with \$22,800 to come from the Public Safety Communication Equipment Replacement Capital Reserve. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article does not have a tax impact.**

**The results of the official ballot voting at the Elective Session on Article #21 is as follows:**

**YES: 2332 NO: 698 - PASSED**

**WARRANT ARTICLE 22 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$20,000**

Shall the Town vote to raise and appropriate the sum of \$20,000 to be placed in the Public Safety Communication Equipment Capital Reserve Fund? **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). This Article has an estimated tax impact of \$1.23 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #22 is as follows:**

**YES: 1494 NO: 1388 - PASSED**

## **WARRANT ARTICLE 23 – CONSERVATION LAND FUND - \$20,000**

Shall the town vote to raise and appropriate the sum of \$20,000 for the purpose of adding it to the conservation fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes? Contribution furthers the protection of the town's natural resources. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$1.23 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #23 is as follows:**

**YES: 1403 NO: 1497 - FAILED**

## **WARRANT ARTICLE 24 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**

Shall the Town vote to raise and appropriate the sum of \$15,000 to be placed in the Assessing Revaluation Capital Reserve Fund? **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (0-9). This Article has an estimated tax impact of \$0.93 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #24 is as follows:**

**YES: 797 NO: 2063 - FAILED**

## **WARRANT ARTICLE 25 - ANNUAL LABOR DAY PARADE SUPPORT - \$10,000**

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.62 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #25 is as follows:**

**YES: 1592 NO: 1283 - PASSED**

## **WARRANT ARTICLE 26 - SUMMER BAND CONCERTS SUPPORT - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.56 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #26 is as follows:**

**YES: 1656 NO: 1215 - PASSED**

## **WARRANT ARTICLE 27 - INDEPENDENCE DAY CELEBRATION FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (6-3). This Article has an estimated tax impact of \$0.53 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #27 is as follows:**

**YES: 1484 NO: 1387 - PASSED**

## **WARRANT ARTICLE 28 - PUMPKIN FESTIVAL SUPPORT - \$8,000**

Shall the Town vote to raise and appropriate the sum of \$8,000 for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments? This is a Special Warrant Article in accordance with RSA 32. **The**

**Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.49 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #28 is as follows:**

**YES: 1848 NO: 1039 - PASSED**

### **WARRANT ARTICLE 29 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500**

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$0.40 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #29 is as follows:**

**YES: 1962 NO: 912 - PASSED**

### **WARRANT ARTICLE 30 - VETERAN'S TAX CREDIT AND ALL VETERAN'S TAX CREDIT**

Shall the town, pursuant to RSA 72:27-a, vote to increase the Optional Veteran's Tax Credit (RSA 72:28) and the All Veteran's Tax Credit (RSA 72:38-b) from \$300 to \$400. RSA 72:28 I. The standard veterans' tax credit shall be \$50. II. The optional veterans' tax credit, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$51 up to \$750. The optional veterans' tax credit shall replace the standard veterans' tax credit in its entirety and shall not be in addition thereto.

*RSA 72:28-b II. The credit granted under this section shall be the same as the amount of the standard or optional veterans' tax credit in effect in the town or city under RSA 72:28.* **The Board of Selectmen supports this Article (4-0-1). The Budget Advisory Committee supports this Article (8-0-1). This Article has an estimated tax impact of \$3.33 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #30 is as follows:**

**YES: 2151 NO: 704 - PASSED**

### **WARRANT ARTICLE 31 - TAX CREDIT FOR SURVIVING SPOUSE OF VETERAN**

Shall the town, pursuant to RSA 72:27-a, vote to increase the tax credit for the Surviving Spouse of a veteran who was killed or died while on active duty (RSA 72:29-a) from \$700 to \$800.

*72:29-1 II. ... the surviving spouse of any person who was killed or died while on active duty in the armed forces of the United States or any of the armed forces of any of the governments associated with the United States in the wars, conflicts or armed conflicts, or combat zones set forth in RSA 72:28, shall receive a tax credit in the amount from \$701 up to \$2,000 for the taxes due upon the surviving spouse's real and personal property, whether residential or not, in the same municipality where the surviving spouse is a resident.* **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).**

**The results of the official ballot voting at the Elective Session on Article #31 is as follows:**

**YES: 2319 NO: 545 - PASSED**

### **WARRANT ARTICLE 32 - TAX CREDIT FOR SERVICE CONNECTED TOTAL DISABILITY**

Shall the Town, pursuant to RSA 72:27-a, vote to increase the tax credit for veteran's who have total and permanent service-connected disability (RSA 72:35) from \$1400 to \$1500.

*RSA 72:25 I-a. The optional tax credit for service-connected total disability, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$701 up to \$2,000. The optional tax credit for service-connected total disability shall replace the standard tax credit in its entirety and shall not be in addition thereto.*

**The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).**

**The results of the official ballot voting at the Elective Session on Article #32 is as follows:**

**YES: 2343 NO: 531 - PASSED**

### **WARRANT ARTICLE 33 - INCREASE THE PROPERTY TAX EXEMPTION FOR ELDERLY - \$0**

Shall the Town, pursuant to RSA 72:27-a, vote to modify the elderly exemption from property tax based on assessed value for qualified taxpayers to be as follows: for persons 65 years of age up to 75 years - \$83,000; for a person 75 years of age up to 80 - \$124,000; for persons over 80 year of age - \$165,000; and to modify the maximum asset limit for both individual and married persons to \$100,000 (excluding the value of the person(s) residence). To qualify, the person must satisfy all of the conditions of RSA 72:39-a&b that pertain to eligibility for this exemption as well as those contained in any other applicable statute including without limitation, that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly, or if the real estate is owned by such persons spouse, that they must have been married to each other for at least 5 years, and that they reside at the property as their primary residence. In addition, the taxpayer must have a net income in each applicable age group of not more than \$38,600, or if married, a combined net income of not more than \$46,000. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0).**

**The results of the official ballot voting at the Elective Session on Article #33 is as follows:**

**YES: 2336 NO: 544 - PASSED**

### **WARRANT ARTICLE 34 - WEST MILFORD TAX INCREMENT FINANCING DISTRICT REVOCATION - \$0**

Shall the town vote, pursuant to RSA 162:K, to dissolve the West Milford Tax Increment Financing District comprised of Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14 (the so-called BROX industrial property owned by the Town of Milford) and Map 7, Lot 16-1 and Map 38 Lot 6 (two parcels owned by Hendrix Wire & Cable Inc.), and to further dissolve the Advisory Board for said District, in accordance with RSA 162:K:14, or take other action relative thereto. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #34 is as follows:**

**YES: 2098 NO: 671 - PASSED**

### **WARRANT ARTICLE 35 - BROX PROPERTIES PUBLIC INFRASTRUCTURE IMPROVEMENT FUND REVOCATION - \$0**

Shall the town vote, pursuant to RSA 31:19-a, to revoke the BROX Properties Public Infrastructure Improvement Fund established in 2012 to defray costs of construction for municipal infrastructure improvements in the form of highway improvements and/or the provision of municipal water and sewer facilities servicing the so-called BROX Industrial Properties owned by the Town of Milford identified as Tax Map 38, Lots 4, 5, 5-1, 9, 11, 12, 13 and 14, located in the West Milford Tax Increment Financing District. Said fund contains a \$0 balance. **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #35 is as follows:**

**YES: 2075 NO: 709 - PASSED**

### **WARRANT ARTICLE 36 – SPORTS BETTING - \$0**

Shall the town allow the operation of sports book retail locations within the Town of Milford? **The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (2-7). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #36 is as follows:**

**YES: 1295 NO: 1574 - FAILED**



**WARRANT ARTICLE 37 - NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$750,500 (State pays \$600,400; Town pays \$150,100), BY PETITION**

This is a Petition Warrant Article. Shall the Town vote to raise and appropriate the sum of \$750,500 with \$150,100 to be raised by general taxation and \$600,400 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering, potential right-of-way acquisition, and construction of approximately 3,500 linear feet of new five-foot (5') wide sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street beginning from 486 Nashua Street (Near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (Near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$9.38 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #37 is as follows:**

YES: 1297      NO: 1568 - FAILED

**WARRANT ARTICLE 38- OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$763,000 (State pays \$610,400; Town pays \$152,600), BY PETITION**

This is a Petition Warrant Article. Shall the Town vote to raise and appropriate the sum of \$763,000, with \$152,600 to be raised by general taxation and \$610,400 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering of, potential right-of-way acquisition of, and construction of approximately 4,000 linear feet a new five-foot (5') wide sidewalk with vertical granite curbing, a dedicated striped bicycle lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road, with pedestrian improvement project beginning at the intersection of West Street and Osgood Road and continuing southwest along Osgood Road past Adams Field, Osgood Pond, and Mason Road to the intersection of Osgood Road, Melendy Road and Armory Road, and continuing eastward along Armory Road to the intersection with the Granite Town Rail Trail? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **Board of Selectmen does not support this Article (2-3) The Budget Advisory Committee supports this Article (9-0). This Article has an estimated tax impact of \$9.53 on an assessed valuation of \$100,000.**

**The results of the official ballot voting at the Elective Session on Article #38 is as follows:**

YES: 1243      NO: 1628 - FAILED

**WARRANT ARTICLE 39 - NEW MUNICIPAL AND TRANSPORTATION CAPITAL RESERVE FUND PAID FOR BY AN ADDITIONAL AUTO REGISTRATION FEE, BY PETITION- \$0**

This is a Petition Warrant Article. Shall the Town vote to adopt the provisions of NH RSA 261:153 (VI) to levy an additional motor vehicle registration fee in the amount of five dollars (\$5.00) per registration to be used to support a municipal and transportation improvement fund, and to further provide that with the adoption of this article the town shall create a Capital Reserve Fund pursuant to RSA Chapter 35 to receive these funds, and further that the Capital Reserve Fund shall be known as the Municipal and Transportation Capital Reserve Fund, said reserve fund to be used to fund, wholly or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, electric vehicle charging stations, and for operating and capital costs of public transportation only, and to further name the Board of Selectmen as agents to expend this Capital Reserve Fund. The funds may be used for engineering, right-of-way acquisition, and construction costs of transportation facilities, including electric vehicle charging stations, and for operating and capital costs of public transportation only. The funds may be used as matching funds for state or federal funds allocated for local or regional transportation improvements. Such funds shall not be used to offset any other non-transportation appropriations made by the municipality. This additional motor vehicle registration fee shall be collected starting with motor vehicle registration permits obtained on or after May 1, 2020. **The Board of Selectmen does not support this Article (1-4). The Budget Advisory Committee does not support this Article (0-9). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #39 is as follows:**

YES: 616      NO: 2221 - FAILED

**WARRANT ARTICLE 40 – NEW HAMPSHIRE RESOLUTION TO TAKE ACTION ON CLIMATE POLLUTION, BY PETITION- \$0**

This is a Petition Warrant Article. We the town of Milford hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the cost and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee does not support this Article (0-9). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #40 is as follows:**

YES: 1077      NO: 1767 - FAILED

**WARRANT ARTICLE 41 – NEW HAMPSHIRE RESOLUTION FOR FAIR REDISTRICTING, BY PETITION- \$0**

This is a Petition Warrant Article. To see if the town will urge that the New Hampshire General Court, which is obligated to redraw the maps of political districts within the state following the 2020 census, will do so in a manner that ensures fair and effective representation of New Hampshire voters. That in order to fulfill this obligation the New Hampshire General Court shall appoint an independent redistricting commission that draws the new district maps in a way that does not rely on partisan data such as election results or party registration or favor particular political parties or candidates. **The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee does not support this Article (0-9). This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on Article #41 is as follows:**

YES: 1111      NO: 1717 - FAILED

The Moderator adjourned the 2020 Town Meeting Deliberative Session at 6:15 p.m.

Respectfully submitted,

Joan Dargie, Town Clerk

## **2021 Town Vote Come and Have Your Voice Be Heard!**

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2021 Town Vote on March 9th.

If you have any questions regarding any of the items that will be on the ballot on March 9<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

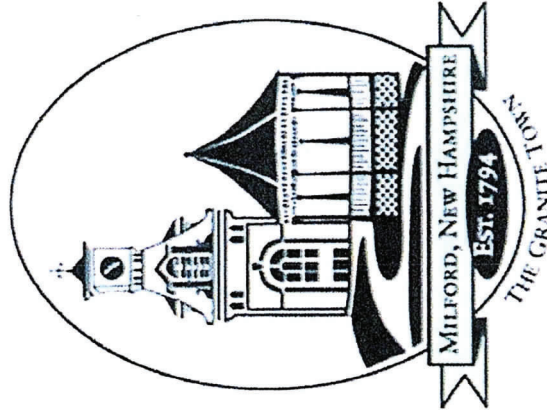
The Town Vote will be on March 9, 2021, at the Milford High School Gymnasium (100 West Street). The polls will be open from 6:00 a.m. until 8:00 p.m.





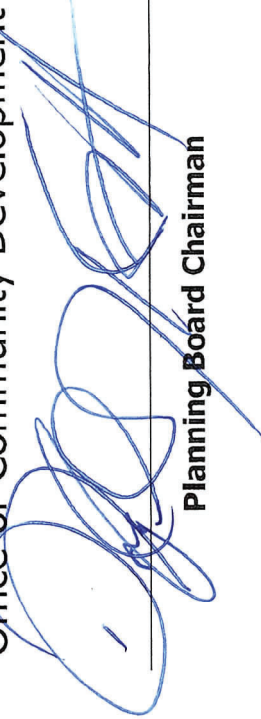
# Town of Milford, New Hampshire 2021-2026 Capital Improvements Plan

Adopted on 12/1/20



Prepared By:

Town of Milford Planning Board  
Capital Improvements Plan Citizens' Advisory Committee  
Office of Community Development

A large, stylized handwritten signature in blue ink, appearing to be "James Doherty", is written over the text of the Planning Board Chairman's name.

Planning Board Chairman

A handwritten signature in blue ink, appearing to be "James Doherty", is written over the text of the Capital Improvements Citizens' Advisory Chairman's name.

Capital Improvements Citizens' Advisory Chairman

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## **Chapter 1. Introduction, Definition, Purpose, and Process**

### **A. Introduction and Definition**

A municipal Capital Improvements Plan (CIP) is an essential component of the Town’s short-term and long-range community planning process. As authorized by the New Hampshire Revised Statutes Annotated (NH RSA) 674:5 and by Article 25 of the 1995 Milford Town warrant, the Milford Planning Board, with the support of the Department of Community Development and the CIP Citizens’ Advisory Committee (CIP Advisory Committee), annually prepares a six-year CIP. The CIP lays out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services and goals. A project is deemed eligible for inclusion in the CIP if the total exceeds \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The CIP contains the capital improvement projects reviewed by the CIP Citizens’ Advisory Committee based on its analysis of project requests submitted and presented by Town department heads, the Water and Sewer Commission, the Wadleigh Library Board of Trustees, and the Milford School District. For the 2021-2026 CIP, project requests (both new and recurring) were submitted by the following:

- Ambulance Department
- Fire Department
- Community Development Office
- Public Works Department
- School District
- Town Administration
- Wadleigh Library Board of Trustees
- Water Department

No project requests were submitted this round by the following:

- Assessing
- Community Media
- Conservation Commission
- Finance
- Information Technology
- Police Department
- Recreation Department

**B. Purpose of the Capital Improvements Plan**

The CIP attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Milford Master Plan and department priorities with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in “The Planning Board in New Hampshire, A Handbook for Local Officials”, November 2019, Office of Strategic Initiatives, Chapter II):

- ❖ **Preserving public health, safety, and welfare.** Providing the essential services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and necessary improvement of essential services is often an expensive series of stopgap measures that fail to address comprehensive long-term goals.
- ❖ **Anticipating the demands of growth.** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities that are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures that are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ❖ **Improving communication and coordination.** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ❖ **Avoiding undue tax increases.** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A significant benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ❖ **Developing a fair distribution of capital costs.** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs over time and among users of the facilities to be financed.
- ❖ **Building a foundation for growth management and impact fees.** The development and formal adoption of a capital improvements program is a statutory prerequisite to enacting growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land-use regulatory process that implements either ordinance type.

- ❖ **Identifying “scattered and premature” development.** New Hampshire statutes allow planning boards to adopt subdivision regulations against scattered or premature subdivision of land. The capital improvements program is one measure that a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ❖ **Supporting economic development.** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements that enhance the quality of life for residents and labor. Private decision-making for investment is based not only on the availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

### **C. Capital Improvements Planning Process**

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town’s adopted master plan goals and recommendations. The CIP process begins in the late spring of each year with the Community Development Office’s distribution of project request forms. The Planning Board at that time also appoints a seven regular member committee representing several areas of Town operation and general citizenry. Members serving on the 2021 - 2026 CIP Advisory Committee were:

- Peter Basiliere - Planning Board Representative
- Lincoln Daley, Community Development Director – Town Staff
- Tim Finan - Planning Board Representative
- Audrey Fraizer, Conservation Commission (CIP Advisory Committee Chairperson)
- Kathryn Parenti - Library Trustee
- Jason Plourde - Board of Adjustment/Traffic Safety Committee
- Peggy Seward - Budget Advisory Committee Representative
- Michael Thornton - Board of Adjustment
- Joseph Vitulli - School District Representative

The Committee met regularly starting July 2020 to complete a final draft of the CIP for public review later in the year. During this time, the CIP Advisory Committee met with department heads and representatives of the boards and commissions that submit project requests. After many weeks of discussion and deliberation, on November 18, 2020, the CIP Advisory Committee voted unanimously to accept the 2021 - 2026 Capital Improvement Plan report. It is acknowledged that this report represents in essence a “snapshot” or moment in time in identifying the capital needs of the Town. The CIP is not a static planning tool as it is evaluated annually and adjusted according to Town’s goals and financial considerations.

The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project



requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes.

It is important to note that individual CIP Advisory Committee members may or may not support a specific project(s). The role of the CIP Advisory Committee is to recommend the *placement or non-placement* of projects in the six-year CIP. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. A secondary objective of the CIP Advisory Committee is to reduce the fluctuations and reduce the citizen's overall tax burden, which in 2019 stood at \$25.97 per \$1,000 property valuation. Thus, the CIP becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens to evaluate spending on capital projects both in the short and long-term.

A more detailed description of the CIP process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, trustees and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project should have a Statement of Need in addition to the Description. The Statement of Need enables the CIP Advisory Committee to understand why the project is required for a continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

**Step 2:** The CIP Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:** The CIP Advisory Committee studies projects individually and through group discussions. Evaluation includes the review of the level of urgency, need for realization, the estimated cost of each project, probable operating and maintenance costs, potential revenues, and existing sources of funds or the need for additional sources of funds for the implementation and operation of each project. Pursuant the state RSA 674:6, each project was ranked by project urgency and then classified using twelve evaluative categories/criteria.

**Step 4:** Using the requestor's recommendation as a starting point, the CIP Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented. Implementation is subject to additional factors. For projects requiring bonding or a lease agreement, the tax impact is noted the year after the warrant article is presumed to pass, when the tax rate impact occurs.

**Step 5:** The CIP Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board of Selectmen, Budget Advisory Committee, and the public the input required from the CIP Advisory Committee when those bodies deliberate during the subsequent development of the next year's budget and warrant articles.

Upon completion of the five-step process, the CIP Advisory Committee:

1. Prepares the final draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board meeting or work session;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board; and
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

## **Chapter 2. 2021 – 2026 Project Requests: Project Descriptions and CIP Advisory Committee Recommendations**

### **A. Introduction**

This year's CIP Advisory Committee appreciates the time and effort given to the process by department heads and the School District. Background information and documentation were generally very complete, thorough, and greatly helped the CIP Advisory Committee complete its work.

For this cycle, there were thirty (30) projects included for funding consideration between 2021 and 2026. In addition, five (5) projects were identified as 'on the horizon'. A brief description of each project and the CIP Advisory Committee's recommendation follows.

#### **Placeholder and On the Horizon Projects**

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the CIP Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On the Horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well- defined description or scope for implementation. However, the CIP Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be anticipated for planning and budget purposes. A project that is noted as **On the Horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. When known, these projects are included in the CIP to identify major capital expenditures that need to be considered in long-range planning and funding efforts.

#### **CIP and Capital Reserve Funds**

As part of its annual evaluation process and report, the CIP Committee reviews Capital Reserve Funds of \$75,000 or greater. Some of the funds are well defined and linked to specific projects in our Capital Improvement Plan, i.e. the Public Works Department, Fire Department, and Ambulance Service vehicles.

The CIP Advisory Committee will continue to work with Town Finance Director to receive a written status for all active Capital Reserve Funds in September of next year, before next year's Committee preparing the Plan's annual update. The inclusion of a status report will enable the members to better evaluate the future needs of Capital Reserve Fund projects.

### **B. Town Projects by Year**

Twelve (12) projects are proposed for funding in 2021. These projects are listed below by order of urgency and project classification as determined by the CIP Advisory Committee. The Committee's recommendations and placement of projects within 2021 and years within



this CIP cycle are meant to assist the Board of Selectmen and the Budget Advisory Committee in their deliberations during the budget and warrant article preparation process. The list below does not represent a prioritization of projects within a specific year, but establishes the basis for determining the placement of a project within a specific year pursuant to the purposes of the CIP. The prioritization of projects within a specific year and decision to include projects within the Town budget falls to the Budget Advisory Committee and Board of Selectmen.

The Committee modified and expanded its evaluation process to include criteria reflective of projects that enhance or improve the public and social welfare of the community. The purpose was to evaluate projects more broadly and consider projects that may provide a public benefit, but do not include or contain or enhance public safety. As stated previously, pursuant to the state RSA 674:6, each project was first ranked by urgency and then classified using twelve evaluative categories/criteria. The evaluation process included the review of need for realization, the estimated cost of each project, probable operating and maintenance costs, potential revenues, and existing sources of funds or the need for additional sources of funds for the implementation and operation of each project. The projects listed are by highest average evaluation/classification score as determined by the CIP Advisory Committee in each year.

Water and Wastewater Utility CIP Projects

In addition to the ten (10) projects proposed for 2021, the Water and Sewer Utilities Department requested two (2) projects that are supported by charges to the water and sewer users and do not impact the Town tax rate. The committee suggests that the warrant articles for the Water Department be included in the 2021 warrant. At the time of this report, the Water Utilities Department and the Water & Sewer Commissioners anticipate completing a rate analysis in 2021. As such, the known impact of the two projects would not be reflected in water and sewer rates until the 2022.

The municipal water and wastewater project upgrades scheduled over the next six (6) years will require substantial capital investment in compliance with the Wastewater Treatment Facility's federal permit renewal to remove nutrients and metals from the treated wastewater discharged to the Souhegan River. These improvements are currently primarily born by the rate payers receiving services. The Committee recognizes that a municipal water and wastewater system provides a community benefit and is an economic driver for expanded residential, commercial, and industrial growth. As a community benefit and asset, the Town will need to consider broadening the financial burden anticipated within this CIP cycle to include rate payers and residents for the continued management and maintenance of the municipal systems. The Committee requests that the Board of Selectmen and the Board of Water and Sewer Commissioners consider potential cost allocation alternatives that equitably share the costs across the community.

Milford School District CIP Projects

The four (4) capital improvement projects proposed by the School District for the 2021 – 2026 CIP cycle are included in the Town's CIP to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen, School Board, and their respective departments continue to cooperate in projecting and timing major expenses so to avoid dramatic jumps in the property tax rate. The CIP Advisory Committee reviews School District project requests with this in mind. However, it is noted that the District is governed by a separate funding structure than the Town.

## **2021 PROJECTS**

### **2021 Community Development (CD10-03) – Nashua Street Sidewalk Improvements - \$871,924 (\$174,385 Town Portion)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request is to support the construction of approximately 3,500 linear feet of new five-foot (5') wide, bituminous asphalt sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street (NH Route 101A) in an easterly direction from 486 Nashua Street (near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street. The purpose of the project is to improve the pedestrian connectivity to the existing Town sidewalk networks and relieve traffic congestion within the high-traffic / high-density Nashua Street corridor.

An application was submitted in 2019 for the project to the NHDOT Congestion Mitigation and Air Quality (CMAQ) Program. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project was selected and has been awarded the federal funding. The project as presented to the CIP Advisory Committee has a total estimated cost of \$871,924. The Town's 20% share equates to \$174,385.

### **2021 Community Development (CD11-02) – Osgood/Armory/Mason/Melendy Roads – Pedestrian and Bicycle Improvements - \$797,872 (\$159,574 Town Portion)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request is for approximately 4,000 linear feet a new five-foot (5') wide, bituminous asphalt sidewalk with vertical granite curbing, a dedicated multi-purpose striped lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road. The pedestrian improvement project will begin at the intersection of West Street and Osgood Road, continue along Osgood Road past Adams Field, Osgood Pond, and Hazel Adams Burns Park, the intersection of Mason Road to the intersection of Osgood Road, Melendy Road, and Armory Road. The pedestrian improvement will continue along Armory Road past Leisure Acres Mobile Home Park and National Guard Armory to its intersection with the Granite Town Rail-Trail. These roadway sections are heavily traveled by motorized vehicles and non-motorized modes of transportation (e.g. pedestrians and cyclists) and include a walking route from a high-density mobile home park to the High and Middle Schools.

An application was submitted in 2019 for the project to the NHDOT Congestion Mitigation and Air Quality (CMAQ) Program. This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. The project was selected and has been awarded the federal funding. The project as presented to the CIP Advisory Committee has a total estimated cost of \$797,872. The Town's

20% share equates to \$159,574.

**2021 Administration (ADMIN17-01) - Milford Dispatch Equipment – Milford Emergency Services Communications Infrastructure - \$2,400,000 (20 Year Bond)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendations: 2021 Funding*

This project request is for the anticipated upgrades and/or replacement of Town emergency dispatch equipment and infrastructure. At the time of this report, the Town had issued a Request for Proposal to replace its legacy conventional very high frequency (VHF) analog radio system with a Project 25 (P25) radio system. The project's requested 2021 funding is based on an estimate provided by the Town's consultant, CTA Consultants, LLC as part of the December 2019 911 Communications Dispatch Center and Radio Needs Assessment.

This project encapsulates the town's larger efforts to replace dated technology and equipment to improve and enhance communications among Police, Fire, Ambulance, and Public Works Departments within the community. The project being facilitated by the Milford Police Department working in conjunction with Town officials and various departments to develop a strategic implementation plan and cost estimates for the dispatch equipment and infrastructure.

**2021 Wadleigh Memorial Library (LIBR20-01) – Library Capital Reserve Fund – \$150,000 (Capital Reserve)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request is to establish a capital reserve fund for future library building repairs, renovations, improvements for the benefit of the Town. Said improvements would include library parking lot and lighting upgrades. This project request is the result of many years of planning, study, analysis, review of options, receipt of community input, land acquisition, and consensus-building to develop a plan that the Wadleigh Library Board of Trustees feels meets the current needs of the community and anticipated evolution of library services into the future based on the Library's Strategic Plan.

**2021 Wadleigh Memorial Library (LIBR20-02) – Library Maintenance and Repair – \$995,000 (20 Year Bond)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request seeks to complete identified/prioritized facility maintenance and repairs over five years. A primary focus of the project will be addressing the heating, ventilation, and air conditioning (HVAC) system. This project request results from many years of planning, study, analysis, and review of options to ensure the continued Wadleigh Memorial Library operations and effectuate the Library Trustee's long-term Strategic Plan.

**2021 Fire Department (FIRE14-01) – Replace Rescue 1 - \$700,000 (7 Year Lease/Purchase)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request is to replace the Rescue 1, the Fire Department's heavy rescue unit, which carries the "Jaws of Life" and other technical rescue equipment used regularly. The current vehicle is a 1989 GMC Commercial Chassis with a custom body. It responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescues. In 2021 Rescue 1 will be 31 years old.

**2021 School District (SCH20-01) – Milford Middle School Boiler Replacement \$250,000 (Cash)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

The project seeks to replace the existing boiler within the Milford Middle School and reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon facility evaluations for improvements.

**2021 Public Works – Highway (DPWH13-03) – Dump Truck with Plow, Sander, Wet System \$200,000 (5 Year Lease/Purchase)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This project request is for a dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This equipment will replace a 2003 International truck that will be 17 years old at the time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

**2021 Water Utilities (WTR20-01) Wastewater Treatment Facility (WWTF) Nutrient and Metals Upgrade Planning, Design, Bidding, Project Management - \$137,000 (Funded By Water & Sewer Rate Payers)**

This project request is in direct response to the Wastewater Treatment Facility (WWTF) Environmental Protection Agency (EPA) National Pollution Discharge Elimination System (NPDES) operation permit renewal requiring facility improvements to meet more stringent treatment requirements and limits on metals and nutrient removal from the treated wastewater that is discharged to the Souhegan River. The existing WWTF treatment technologies from the original design are not able to meet the new limits. The WWTF Comprehensive Facilities Plan identified this project to address the aging equipment. The project seeks to provide needed planning, design bid and project management plan to implement the WWTF improvements scheduled for 2022. Project to be funded by rate payers.



**2021 Public Works – Highway (DPWH15-01) – Loader, 2-3 CY Bucket - \$160,000 (5 Year Lease/Purchase)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

This request is for a tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader replaces the 1996 Kobelco backhoe which will be twenty-four (24) years old in 2021.

**2021 Water Utilities (WTR17-01) Wastewater Treatment Facility (WWTF) Replacement of the Secondary Clarifier - \$1,750,000 (Funded By Water & Sewer Rate Payers)**

*Department Request: 2021 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

The EPA is issuing a renewal to the WWTF operating permit that is expected to have more stringent limits on metals and nutrient removal from the treated wastewater discharged to the Souhegan River. The existing WWTF treatment technologies from the original design are not able to meet the new limits. The WWTF Comprehensive Facilities Plan identified this project to address the aging equipment. Recent equipment failures have made it necessary to move this project into 2021. This Project will be for the replacement of Secondary Clarifier mechanism due to age and condition to ensure treatment operations continue. Project to be funded by rate payers.

**2021 School District (SCH20-02) – Heron Pond Elementary School Boiler Replacement \$250,000 (Cash)**

*Department Request: 2022 Funding*  
*CIP Advisory Committee Recommendation: 2021 Funding*

The project seeks to replace the existing boiler within the Heron Pond Elementary School and reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon facility evaluations for improvements.

**2022 PROJECTS**

**2022 Fire Department (FIRE15-01) – Replace Engine 2 - \$700,000 (7 Year Lease/Purchase)**

*Department Request: 2022 Funding*  
*CIP Advisory Committee Recommendation: 2022 Funding*

This is a project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2021. The Department proposes to replace the vehicle with another of the same capabilities with a minimum of 1000 gallons of water and meet the current requirements of the National Fire Protection Association's Standard for Fire Apparatus.

**2022 Wastewater Utilities (WWTR15-07) – Aeration Basin Treatment Upgrades – \$370,000 (Funded By Water & Sewer Rate Payers)**

*Department Request:* 2022 Funding  
*CIP Advisory Committee Recommendation:* 2022 Funding

This project involves the improvement/upgrades to the existing aeration basin at the WWTF to allow the biological removal of nitrogen and phosphorus (nutrients) from the treated wastewater that is discharged to the Souhegan River. The proposed improvements to the WWTF comply with the EPA to the facility's operation permit renewal. Project to be funded by rate payers.

**2022 Wastewater Utilities (WWTR15-06) – Waste Sludge (WAS) Holding Tank Upgrade – \$1,112,000 (Funded By Water & Sewer Rate Payers)**

**Department Request:** 2022 Funding

*Department Request:* 2022 Funding  
*CIP Advisory Committee Recommendation:* 2022 Funding

This project will be for the install storage tanks for waste activated sludge (WAS) disposal at the WWTF. This sludge is currently re-circulated into the waste stream to be removed with Primary Sludge (co-settling). Removing the WAS before it is re-circulated will prevent nutrients and metals from being released back into the waste stream. The proposed improvements to the WWTF comply with the EPA to the facility's operation permit renewal to remove nutrients and metals from the treated wastewater discharged to the Souhegan River. Project to be funded by rate payers.

**2022 Wastewater Utilities (WWTR15-08) – Effluent Filtration Treatment - \$4,495,000 (Funded By Water & Sewer Rate Payers)**

*Department Request:* 2022 Funding  
*CIP Advisory Committee Recommendation:* 2022 Funding

This project will be for the installing filtration for effluent (treated water that is leaving the plant process). The proposed improvements to the WWTF comply with the EPA to the WWTF operation permit renewal to remove nutrients and metals from the treated wastewater that is discharged to the Souhegan River. Project to be funded by rate payers.

## **2023 PROJECTS**

### **2023 Ambulance (AMB14-01) – Ambulance Purchase - \$359,150 (5 Year Lease)**

*Department Request: 2023 Funding*  
*CIP Advisory Committee Recommendations: 2023 Funding*

This project request is for the replacement of the 2013-A (3A) ambulance as a front-line ambulance in 2023 with a new ambulance. This request will continue the five (5) year ambulance replacement program thereby eliminating purchasing two ambulances at one time.

The 2013 ambulances (3A and 3B) are operated using a rotation pattern designed to spread mileage between the two ambulances on a 2:1 basis. The objective is to keep both ambulances in service for ten (10) years. It is envisioned this rotation pattern will prolong one ambulance's life (3A) such that it would be rotated to the first-due ambulance in five (5) years with the 3B ambulance rotated to back-up and the requested replacement ambulance placed in the second due spot. This rotation would be continued going forward such that a five-year replacement cycle could be maintained.

In 78-months of operation, the 3A ambulance has traveled 174,454 miles, up 22,610 miles from June 2019 and the 3B ambulance has traveled 124,850 miles, up 22,371 miles from June 2019. Based on current call volume and miles traveled, in an additional four years (2023) the 3A ambulance will have traveled 281,810 miles, while the 3B ambulance will have traveled 201,680 miles. With the 3B ambulance scheduled to move to the back-up role in the next 6-months, the 3B ambulance would then have accrued a total of 134,853 miles.

### **2023 School District (SCH20-03) – Jacques Memorial Elementary School Boiler Replacement \$300,000 (Cash)**

*Department Request: 2023 Funding*  
*CIP Advisory Committee Recommendation: 2023 Funding*

The project seeks to replace the existing boiler within the Jacques Memorial Elementary School and reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon facility evaluations for improvements.

### **2023 Public Works – Highway (DPWH22-01) – Bridge Repair /Upgrade – \$75,000 (Capital Reserve)**

*Department Request: 2023 Funding*  
*CIP Advisory Committee Recommendation: 2023 Funding*

This project request is for continued annual funding of the comprehensive 10-Year Town-Wide Bridge Repair and Upgrade Program developed from the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The

Bridge Replacement Capital Reserve Fund was established in 2014 for the purpose of providing funds for testing, engineering, maintenance, and construction necessary for bridge projects.

**2023 Public Works – Highway (DPWH19-03) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$210,000 (5 Year Lease/Purchase)**

*Department Request: 2023 Funding*  
*CIP Advisory Committee Recommendation: 2023 Funding*

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow and sander assembly. This equipment will replace a 2005 Sterling truck that will be 16 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal.

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**2024 PROJECTS**

**2024 Fire Department (FIRE18-01) – Replace Engine 3 (2006 Piece) - \$725,000 (7 Year Lease/Purchase)**

*Department Request: 2024 Funding*  
*CIP Advisory Committee Recommendation: 2024 Funding*

This is a project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2021. The Department proposes to replace the vehicle with another of the same capabilities.

**2024 School District (SCH20-04) – Bales School Boiler Replacement \$250,000 (Cash Reserves)**

*Department Request: 2024 Funding*  
*CIP Advisory Committee Recommendation: 2024 Funding*

The project seeks to replace the existing boiler within the Bales School and reflects the School District's priorities for ongoing maintenance and building facility upgrades based upon facility evaluations for improvements.

**2024 Water Utilities (WTR19-05) – Water Main Improvements, Phase II - \$420,000 (Funded By Water & Sewer Rate Payers)**

*Department Request: 2024 Funding*  
*CIP Advisory Committee Recommendation: 2024 Funding*

This project will consist of the replacing section of town water mains for improved flow and capacity in the following areas:



- Linden Street from Olive Street – Riverview Street (Upgrade 4” diameter to 8” diameter) - \$40,000
- Olive Street – Laurel Street (Upgrade 4” diameter to 8” diameter) - \$80,000
- Riverview Street (Upgrade 4” diameter to 8” diameter) – \$180,000
- Laurel Street (Upgrade 4” diameter to 8” diameter) - \$120,00

These areas were Identified and designed as part of the 2018 Water Main Improvements. Project to be funded by rate payers.

**2024 Public Works – Highway (DPWH16-01) – Swing Bridge - \$947,383 (\$0 Tax Impact, Project fully funded by NHDOT)**

*Department Request: 2024 Funding (Project fully funded by NHDOT)*  
*CIP Advisory Committee Recommendation: 2024 Funding*

This project seeks to rehabilitate and reconstruct a rare, historically significant suspension pedestrian bridge, the Swing Bridge. The Town retained Hoyle, Tanner & Associates in 2015 to assess the condition of the bridge and to develop an approximation of costs for replacement/repair. The company determined that the Swing Bridge was in poor condition and repairs were needed to correct structural deficiencies and prevent further deterioration of the historically significant community asset. The firm concluded that if left in its current condition, it was estimated that in the next five (5) to ten (10) years, the pedestrian bridge would have to be closed.

In 2019, the project was placed on the NHDOT Ten Year Transportation Improvement Plan (2021-2030). The purpose of the Ten-Year Plan is to develop and implement a plan allowing New Hampshire to fully participate in federally supported transportation improvement projects as well as to outline projects and programs funded with State transportation dollars. The project is fully funded through the NHDOT and slated for preliminary engineering in 2024 and construction in 2025 with a projected cost of \$947,383.

**2025 PROJECTS**

**2025 Public Works – Highway – (DPWH20-02) - Truck, 36K GVW - \$220,000 (5 Year Lease/Purchase)**

*Department Request: 2025 Funding*  
*CIP Advisory Committee Recommendation: 2025 Funding*

This request is for a 36,000 gross vehicle weight dump truck to be utilized for right-of-way and general maintenance. This loader replaces the 2008 International dump truck which will be seventeen (17) years old in 2025. The request to lease/purchase said dump truck is part of the Department's ongoing asset management program designed to control the overall cost of operating and maintaining the Town fleet of vehicles and equipment; to maintain vehicles and equipment in a manner that extends their useful life; to control the growth in the size of the fleet; to standardize the composition of the fleet; and to accurately budget for maintenance and replacement costs.

## 2026 PROJECTS

### **2026 Fire Department (FIRE28-01) – Replace Engine 1 (2006 Piece) - \$745,000 (7 Year Lease/Purchase)**

*Department Request: 2026 Funding*  
*CIP Advisory Committee Recommendation: 2026 Funding*

This is a project request that will replace Engine 1, the 1993 Pierce Manufacturing Custom Fire Engine vehicle with another of the same capabilities. In 2026, Engine 1 will be thirty-three (33) years old at the end of its useful life cycle.

### **2026 Public Works – Highway (DPWH12-02) – Caterpillar (or similar) Wheel Bucket Loader – \$185,000 (5 Year Lease/Purchase)**

*Department Request: 2026 Funding*  
*CIP Advisory Committee Recommendation: 2026 Funding*

This project request is to enter into a five-year lease agreement for a new Caterpillar (or similar) wheel bucket loader. This equipment will replace a 2002 Caterpillar bucket loader that will be twenty-four (24) years old at the time of replacement in 2026. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department's vehicle replacement program.

## **C. Major Town Project Placeholders**

The CIP Committee included one capital improvement project as a 'placeholder' and thus, not included as a project planned for the six-year CIP period of 2021 through 2026. However, this project is identified so that prioritization, planning, and funding can be considered in the next several years.

No projects were listed under this section.

## **D. Major Town Projects on the Horizon**

The CIP Committee included seven (7) capital improvements projects that are considered 'on the horizon' and thus not included as projects planned for the six-year CIP period of 2021 through 2026. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

### **Community Development (CD18-01) – Souhegan River Pedestrian Bridge and Trail Project**

This project request is to support the construction of a new 200 linear foot pedestrian bridge over the Souhegan River from 135 Elm

Street to 34 North River Road and the construction of a 1,400 linear foot non-vehicular path/trail connecting to the adjacent Keyes Memorial Park and Milford Community Athletic Association (MCAA) fields. The project also includes the constructing a 25 linear foot pedestrian footbridge across a drainage swale between 127 Elm Street and 135 Elm Street.

**Fire – West End Fire Station**

This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in Milford’s westerly portion, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town’s needs for the next 30 years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20 years a West End Station may be needed.

**Public Works – Highway – Bridges Out Years**

Based upon information from the NHDOT Bridge Bureau it is anticipated that there will be 80% project funding available from the State beginning in 2023. The Town will be required to provide 20% matching funds. Bridge replacement, repairs and maintenance identified in the 2014 Town-wide Bridge Review study that was not a critical priority during 2021-2025 will be reviewed and included as necessary during the 2025-2027 time period.

**Public Works – Solid Waste – Solid Waste Management Improvements/Transfer Station Upgrades**

In 2009, a serious review of the Town’s solid waste management system was undertaken that analyzed implementation of curbside pick-up, single-stream recycling, and costs associated with improvements to the current Transfer Station site on North River Road. In the summer of 2011, the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how enhancing recycling efforts and solid waste management. No project request or presentation was provided to the CIP Advisory Committee this year. Based on discussions from prior years, the Committee feels that it is prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.

**Public Works – Recreation – 127 Elm Street/Keyes Memorial Park Improvements**

The Town acquired the 127 Elm Street Property in 2015. The property consists of the 34,000 square foot former Permattech industrial building and approximately 5.8 acres of land. To the east, this the land abuts the well-established Keyes Memorial Park. In 2016, the Board of Selectmen created the Keyes Memorial Park Expansion Committee to develop short- and long-term recommendations for integrating the property into the Keyes Memorial Park and making any additional recommendations about how best to use utilize/re-purpose the land and buildings. The Committee met throughout 2016 and completed a report to the Board of Selectmen detailing their findings, recommendations, and a 10-year development master plan. The Board of Selectmen formally accepted the report in Mid-2017 and consideration was given to having the Recreation Department and Recreation Commission lead the efforts to effectuate the strategic plan. The Board of Selectmen will continue to evaluate and develop a strategic plan for integrating, funding, and developing the

properties and expansion of services.

**Public Works – Recreation Brox - Recreation Fields**

This project request is to develop the first phase of a recreation complex on the 'community lands' portion of the Town-owned Brox Property to meet continued and growing usage on limited existing Town playing fields. A Milford Community Athletic Association (MCAA) *2013 Field Use Needs Analysis* documented and verified that a shortage of fields exists and there is extreme demand created by the schools, youth athletic programs, and community needs.

Since the initial studies and reports on future uses that could be accommodated on the Brox Property, dating from the late 1990s, governing bodies and citizens groups have envisioned the development of new recreational facilities on the community lands. In 2005, the Town commissioned the development of the Brox Community Lands Conceptual Master Plan, a conceptual master land use that designated acreages to accommodate Town facility requirements for the next 20-25 years. In 2014, this plan was updated by an ad-hoc CIP Advisory Committee and adopted for planning purposes by the Planning Board and other groups. Approximately 25-30 acres are designated for future recreational development based on the 2014 update.

In March 2016, the Town approved a Warrant Article 23 authorizing the Board of Selectmen to reclaim, sell material, and restore approximately 43 acres of the Brox Community Lands. The project reclamation and restoration project was projected to be completed in approximately five (5) years. However, the completion of the project has been delayed due to abutter challenges to the project and New Hampshire Department of Environmental Services (NHDES) Alteration of Terrain (AOT) Permit. Field needs will continue to be evaluated by stakeholders.



### Chapter 3. Priority Project Listing and Recommendations for 2021 Town Warrant and Budget Consideration

The CIP Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board’s philosophy on capital project spending and prioritization, specifically whether the CIP Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing projects for the upcoming warrant based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The recommendations and placement of projects within 2021 is meant to assist the Board of Selectmen and the Budget Advisory Committee in their deliberations during the budget and warrant article preparation process. The projects have been arranged by their highest score using the established two-step prioritization and classification process. However, the order in which the projects are listed do not represent a prioritization of projects within a specific year, but establishes the basis for determining the placement of a project within the 2021 – 2026 CIP cycle pursuant to the purposes of the CIP. The prioritization of projects within a specific year and decision to include projects within the Town budget or as warrant articles falls to the Budget Advisory Committee and Board of Selectmen.

**The Advisory Committee recommends all the following projects be considered for 2021 funding, ranked by their cumulative average evaluation criteria score:**

|                                          |                                                                                                                               |                                                 |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| 1. Community Development (CD10-03)       | Nashua Street Sidewalk Improvements<br>80% CMAQ Program funded project                                                        | \$871,924 (Cash)<br>20% Town match of \$174,385 |
| 2. Community Development (CD11-02)       | Osgood/Armory/Mason/Melendy Roads – Sidewalk and Pedestrian/Bicycle Improvements<br>80% CMAQ Program funded project.          | \$797,872 (Cash)<br>20% Town match of \$159,574 |
| 3. Administration (ADMIN17-01)           | Milford Emergency Services Comm. Infrastructure                                                                               | \$2,400,000 (20 Year Bond)                      |
| 4. Wadleigh Memorial Library (LIBR20-01) | Library Capital Reserve Fund                                                                                                  | \$150,000 (Capital Reserve)                     |
| 5. Wadleigh Memorial Library (LIBR20-02) | Library Maintenance and Repair                                                                                                | \$995,000 (20 Year Bond)                        |
| 6. Fire Department (Fire14-01)           | Replace Rescue 1                                                                                                              | \$700,000 (7 Year Lease/Purchase)               |
| 7. Milford School District (SCH20-01)    | Middle School Boiler Replacement                                                                                              | \$250,000 (Cash)                                |
| 8. Public Works – Highway (DPWH13-03)    | Snow Plow Unit                                                                                                                | \$200,000 (5 Year Lease/Purchase)               |
| 9. Water Utilities (WTR20-01)            | Wastewater Treatment Facility (WWTF) Nutrient and Metals Upgrade Planning, Design, Bidding, Proj. Mgmt. Loader, 2-3 CY Bucket | \$137,000 (Funded Through Rates)                |
| 10. Public Works–Highway (DPWH19-02)     | Wastewater Treatment Facility (WWTF)                                                                                          | \$160,000 (5 Year Lease/Purchase)               |
| 11. Water Utilities (WTR17-01)           | Replacement of Secondary Clarifier                                                                                            | \$1,750,000 (Funded Through Rates)              |
| 12. Milford School District (SCH20-02)   | Heron Pond Elementary School Boiler                                                                                           | \$250,000 (Cash)                                |

## **Chapter 4. Listing of Projects Significantly Restructured, Removed From, or Fully Funded That Were Included in the 2020 - 2025 Capital Improvements Plan**

To provide an accurate year-to-year record of project changes and implementation, the following listings explain significant changes between the 2020-2025 and the 2021-2026 Capital Improvements Plans.

The following projects were approved as warrant articles in 2020:

- |                                       |                                                                         |                            |                    |
|---------------------------------------|-------------------------------------------------------------------------|----------------------------|--------------------|
| 1. Ambulance (AMB14-01)               | Ambulance and Equipment<br>Lease-Purchase                               | \$296,400 (5 Yr. Lease)    | Warrant Article 12 |
| 2. Public Works – Highway (DPWH20-01) | Bridge Repair and/or Replacement<br>Capital Reserve Wheel Bucket Loader | \$75,000 (Capital Reserve) | Warrant Article 11 |
| 3. Public Works – Highway (DPWH19-01) | Reconstruction of Roads                                                 | \$400,000 (Cash)           | Warrant Article 10 |

The following project(s) were not included as warrant articles or not approved in 2019:

- |                                       |                                                                                                                         |                           |                    |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------|
| 1. Administration (ADMIN17-01)        | Milford Emergency Services<br>Comm. Infrastructure                                                                      | \$2,400,000 (20 Yr. Bond) | Warrant Article 4  |
| 2. Community Development (CD10-03)    | Nashua Street Sidewalk Project<br>CMAQ Program funded project.<br>20% Town match.                                       | \$763,000 (Cash)          | Warrant Article 37 |
| 3. Community Development (CD11-02)    | Osgood/Armory/Mason/Melendy<br>Roads – Sidewalk and Pedestrian/<br>Bicycle Improvements CMAQ<br>Program funded project. | \$750,000 (Cash)          | Warrant Article 38 |
| 4. Library (LIBR01-01)                | Addition/Renovation Project                                                                                             | \$3,450,000 (20 Yr. Bond) | Warrant Article 3  |
| 5. Public Works – Highway (DPWH12-02) | Wheel Bucket Loader                                                                                                     | \$145,000 (5 Yr. Lease)   | Warrant Article 20 |
| 6. Public Works – Highway (DPWH12-03) | Truck, 36K GW, 8 CY, w/Plow,<br>Sander, Wet System                                                                      | \$180,000 (5 Yr. Lease)   | Warrant Article 23 |

The following project(s) were included in the 2020 – 2025 CIP, but removed for 2021 – 2026 CIP

- |                                       |                             |                           |
|---------------------------------------|-----------------------------|---------------------------|
| 1. Public Works – Highway (DPWH19-01) | Roads – Catch Up Bond       | \$2,000,000 (Bond)        |
| 2. Library (LIBR01-01)                | Addition/Renovation Project | \$3,450,000 (20 Yr. Bond) |
| 3. School District (SCH15-01)         | Renovations District Wide   | \$5,000,000 (Bond)        |

## Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the CIP Advisory Committee for 2021-2026. The CIP Advisory Committee intends to prioritize projects for funding, looking at all projects submitted. Based upon CIP Advisory Committee’s information and subsequent discussions, projects were placed to address the most urgent Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

In 2019, the CIP Advisory Committee, with the advice of the Town’s Finance Director, adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

| <b><u>PROJECT COST</u></b>           | <b><u>FUNDING MECHANISM</u></b>  |
|--------------------------------------|----------------------------------|
| Over \$1,000,000                     | 20-year bond                     |
| \$600,000 - \$1,000,000              | 15-year bond                     |
| \$250,000 - \$600,000                | 10-year bond                     |
| \$75,000 - \$250,000                 | Cash – warrant article or budget |
| <br>                                 |                                  |
| <b><u>VEHICLE/EQUIPMENT COST</u></b> |                                  |
| Over \$250,000                       | 7-year lease/lease-purchase      |
| \$100,000 - \$250,000                | 5-year lease/lease-purchase      |
| \$75,000 - \$100,000                 | 3-year lease/lease/purchase      |

**Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.**



Capital Improvement Plan - Citizens Advisory Committee 2021-2026 Estimated Tax Impact Table

| Project Number | Department | Project Name                                                                                                  | Bond, Cash, or Lease | Pay Term, Years | Request Vote Year | Recommended Vote Year                     | Purchase Price | Purchase Price Less Outside Funds | 2021        | 2022        | 2023        | 2024        | 2025        | 2026        |
|----------------|------------|---------------------------------------------------------------------------------------------------------------|----------------------|-----------------|-------------------|-------------------------------------------|----------------|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| CD10-03        | Comm. Dev. | Nashua Street Sidewalk Pedestrian Improvements                                                                | Cash                 | 1               | 2021              | 2021                                      | 871,924        | 174,385                           | 174,385     | 0           | 0           | 0           | 0           | 0           |
| CD11-02        | Comm. Dev. | Osgood/Armory/Malady Sidewalk Pedestrian Improvements                                                         | Cash                 | 1               | 2021              | 2021                                      | 797,872        | 159,574                           | 159,574     | 0           | 0           | 0           | 0           | 0           |
| ADN17-01       | Admin      | Emergency Services Communications Dispatch Infra.                                                             | Bond                 | 20              | 2021              | 2021                                      | 2,400,000      | 2,400,000                         | 0           | 138,000     | 137,100     | 136,200     | 135,300     | 134,400     |
| LIBR20-01      | Library    | Library Capital Reserve Fund                                                                                  | Cash                 | 1               | 2021              | 2021                                      | 150,000        | 150,000                           | 150,000     | 0           | 0           | 0           | 0           | 0           |
| LIBR20-02      | Library    | Library Maintenance & Repair                                                                                  | Bond                 | 20              | 2021              | 2021                                      | 995,000        | 995,000                           | 0           | 57,213      | 56,839      | 56,466      | 56,093      | 55,720      |
| FIRE14-01      | Fire       | Rescue 1 Pumper Replacement (1989)                                                                            | Lease                | 7               | 2021              | 2021                                      | 700,000        | 700,000                           | 0           | 114,481     | 114,481     | 114,481     | 114,481     | 114,481     |
| DPWH13-03      | DPW-Hwy    | 36 GVW Snow Plow Unit (Replace 2003 International Plow Unit W/Pumps & Booby)                                  | Lease                | 5               | 2021              | 2021                                      | 200,000        | 200,000                           | 0           | 44,296      | 44,296      | 44,296      | 44,296      | 44,296      |
| WTR.20-01      | Water      | WWTF Nutrient and Metals Upgrade Planning, Design, Bidding.                                                   | Cash                 | 1               | 2021              | 2021                                      | 137,000        | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| DPWH15-01      | DPW-Hwy    | 3 CY Bucket Loader (Replace 1996 Kobelco Loader)                                                              | Lease                | 5               | 2021              | 2021                                      | 160,000        | 160,000                           | 0           | 35,437      | 35,437      | 35,437      | 35,437      | 35,437      |
| WTR.17-02      | Water      | WWTF Secondary Clarifier                                                                                      | Bond                 | 20              | 2022              | 2022                                      | 1,750,000      | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| FIRE15-01      | Fire       | Replace Engine 2                                                                                              | Lease                | 7               | 2022              | 2022                                      | 700,000        | 700,000                           | 0           | 114,481     | 114,481     | 114,481     | 114,481     | 114,481     |
| WTR.15-07      | Water      | EPA Permit Upgrade Aeration Basin Improvements                                                                | Bond                 | 10              | 2022              | 2022                                      | 370,000        | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| WTR.15-06      | Water      | Waste Storage (WAS) Holding Tank Upgrade                                                                      | Bond                 | 20              | 2022              | 2022                                      | 1,112,000      | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| WTR.15-08      | Water      | WWTF Effluent Filtration                                                                                      | Bond                 | 20              | 2022              | 2022                                      | 4,485,000      | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| AMB.14-01      | Ambulance  | Replace 2013(3A) Ambulance                                                                                    | Lease                | 5               | 2023              | 2023                                      | 359,150        | 279,150                           | 0           | 61,827      | 61,827      | 61,827      | 61,827      | 61,827      |
| DPWH22-01      | DPW-Hwy    | Bridge Repair/Upgrade (Capital Reserve)                                                                       | Cash                 | 1               | 2023              | 2023                                      | 75,000         | 75,000                            | 0           | 0           | 75,000      | 0           | 0           | 0           |
| DPWH19-03      | DPW-Hwy    | Truck, 36K GVW, 8 C.Y. D.P/S (Replace 2003 Sterling Truck)                                                    | Lease                | 5               | 2023              | 2023                                      | 210,000        | 210,000                           | 0           | 46,511      | -           | 46,511      | 46,511      | 46,511      |
| FIRE18-01      | Fire       | Replace Engine 3                                                                                              | Lease                | 7               | 2024              | 2024                                      | 725,000        | 725,000                           | 0           | 118,570     | 118,570     | 118,570     | 118,570     | 118,570     |
| WTR.19-05      | Water      | Water Main Improvements Phase II - 3a. Linden Street from Olive Street to Riverview Street Replace 4" with 8" | Bond                 | 10              | 2024              | 2024                                      | 40,000         | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| WTR.19-05      | Water      | Water Main Improvements Phase II - 3c. Olive Street to Laurel Street Replace 4" with 8"                       | Bond                 | 10              | 2024              | 2024                                      | 80,000         | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| WTR.19-05      | Water      | Water Main Improvements Phase II - 3b. Riverview Street Replace 4" with 8"                                    | Bond                 | 10              | 2024              | 2024                                      | 180,000        | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| WTR.19-05      | Water      | Water Main Improvements Phase II - 3d. Laure Street Replace 4" with 8"                                        | Bond                 | 10              | 2024              | 2024                                      | 120,000        | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| DPWH16-01      | DPW-Hwy    | Swing Bridge                                                                                                  | Other                | 0               | 2024              | 2024                                      | 947,383        | 0                                 | 0           | 0           | 0           | 0           | 0           | 0           |
| DPWH20-02      | DPW-Hwy    | Truck, 36K GVW (Replace 2008 International D3 P/W)                                                            | Lease                | 5               | 2025              | 2025                                      | 220,000        | 220,000                           | 0           | 0           | 0           | 0           | 0           | 48,726      |
| DPWH12-02      | DPW-Hwy    | Generator (or similar) Wheel Bucket Loader (Replace 2002 Caterpillar Bucket Loader)                           | Lease                | 5               | 2026              | 2026                                      | 185,000        | 185,000                           | 0           | 0           | 0           | 0           | 0           | 0           |
| CD18-01        | Comm. Dev. | Suburban River Pedestrian Bridge                                                                              | Cash                 | 1               | On the Horizon    | On the Horizon                            | 745,000        | 745,000                           | 0           | 0           | 0           | 0           | 0           | 0           |
| DPWH-(TBD)     | DPW-Hwy    | Bridges (out Years)                                                                                           | Bond                 | Unknown         | On the Horizon    | On the Horizon                            | 7,000,000      | Unknown                           | 0           | 0           | 0           | 0           | 0           | 0           |
| DWTR-(TBD)     | DPW-Rsc    | 127 Elm Street Keyes Park                                                                                     | Bond                 | Unknown         | On the Horizon    | On the Horizon                            | Unknown        | Unknown                           | 0           | 0           | 0           | 0           | 0           | 0           |
| DPWS W-(TBD)   | DPW-S W    | Solid Waste Mgmt Improvements                                                                                 | Bond                 | Unknown         | On the Horizon    | On the Horizon                            | Unknown        | Unknown                           | 0           | 0           | 0           | 0           | 0           | 0           |
| FEE-(TBD)      | Fire       | West End Fire Station                                                                                         | Bond                 | Unknown         | On the Horizon    | On the Horizon                            | Unknown        | Unknown                           | 0           | 0           | 0           | 0           | 0           | 0           |
|                |            |                                                                                                               |                      |                 |                   | New Projects (Town)                       |                |                                   | \$483,959   | \$684,304   | \$758,031   | \$728,269   | \$726,996   | \$774,449   |
|                |            |                                                                                                               |                      |                 |                   | Existing Projects (Town)                  |                |                                   | \$1,236,424 | \$1,207,320 | \$1,177,824 | \$1,081,640 | \$773,014   | \$689,729   |
|                |            |                                                                                                               |                      |                 |                   | Sub-Total (Town)                          |                |                                   | \$1,720,384 | \$1,891,624 | \$1,935,855 | \$1,809,909 | \$1,500,011 | \$1,464,178 |
| SCH0-01        | School     | Middle School Boiler Replacement                                                                              | Cash                 | 1               | 2021              | TBD                                       |                | \$250,000                         | 0           | 0           | 0           | 0           | 0           | 0           |
| SCH0-02        | School     | Heron Pond School Boiler Replacement                                                                          | Cash                 | 1               | 2021              | TBD                                       |                | \$250,000                         | 0           | 0           | 0           | 0           | 0           | 0           |
| SCH0-03        | School     | Jacques School Boiler Replacement                                                                             | Cash                 | 1               | 2023              | TBD                                       |                | 0                                 | 0           | \$250,000   | 0           | 0           | 0           |             |
| SCH0-04        | School     | Bale School Boiler Replacement                                                                                | Cash                 | 1               | 2024              | TBD                                       |                | 0                                 | 0           | 0           | \$250,000   | 0           | 0           |             |
|                |            |                                                                                                               |                      |                 |                   | New Projects (School)                     |                |                                   | \$500,000   | \$0         | \$250,000   | \$250,000   | \$0         |             |
|                |            |                                                                                                               |                      |                 |                   | Existing Projects (School)                |                |                                   | \$738,111   | \$708,266   | \$673,421   | \$643,576   | \$477,476   | \$465,821   |
|                |            |                                                                                                               |                      |                 |                   | Sub-Total (School)                        |                |                                   | \$1,238,111 | \$708,266   | \$923,421   | \$893,576   | \$477,476   | \$465,821   |
|                |            |                                                                                                               |                      |                 |                   | Total New Debt Service                    |                |                                   | \$983,959   | \$684,304   | \$1,008,031 | \$978,269   | \$726,996   | \$774,449   |
|                |            |                                                                                                               |                      |                 |                   | Total Existing Debt Service               |                |                                   | \$1,974,536 | \$1,915,586 | \$1,851,245 | \$1,755,216 | \$1,250,491 | \$1,155,550 |
|                |            |                                                                                                               |                      |                 |                   | Total Debt Service                        |                |                                   | \$2,958,495 | \$2,599,891 | \$2,859,276 | \$2,733,485 | \$1,977,487 | \$1,929,999 |
|                |            |                                                                                                               |                      |                 |                   | Interest rate used for bond calculations: |                |                                   | 0.75%       |             |             |             |             |             |

**Capital Improvement Plan - Citizens Advisory Committee 2021-2026 Estimated Tax Impact Table**

| Capital Improvement Plan - Citizens Advisory Committee 2021-2026 Estimated Tax Impact Table |                            | 2020            | 2021         | 2022         | 2023         | 2024         | 2025         | 2026         |              |
|---------------------------------------------------------------------------------------------|----------------------------|-----------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Town Debt Service                                                                           | New Projects (town)        | \$ 475,460      | \$ 483,959   | \$ 684,304   | \$ 758,031   | \$ 728,269   | \$ 726,996   | \$ 774,449   |              |
|                                                                                             | Existing Projects (town)   | \$ 1,306,674    | \$ 1,236,424 | \$ 1,207,320 | \$ 1,177,824 | \$ 1,081,640 | \$ 773,014   | \$ 689,729   |              |
|                                                                                             | Total (town)               | \$ 1,782,134    | \$ 1,720,384 | \$ 1,891,624 | \$ 1,935,855 | \$ 1,809,909 | \$ 1,500,011 | \$ 1,464,178 |              |
| Tax per \$1,000 Assessed Value                                                              | New Projects (town)        | \$ 0.30         | \$ 0.30      | \$ 0.43      | \$ 0.47      | \$ 0.46      | \$ 0.45      | \$ 0.48      |              |
|                                                                                             | Existing Projects (town)   | \$ 0.82         | \$ 0.77      | \$ 0.75      | \$ 0.74      | \$ 0.68      | \$ 0.48      | \$ 0.43      |              |
|                                                                                             | Total (town)               | \$ 1.12         | \$ 1.07      | \$ 1.18      | \$ 1.21      | \$ 1.14      | \$ 0.93      | \$ 0.91      |              |
| School Debt Service                                                                         | New Projects (school)      | \$ -            | \$ 500,000   | \$ -         | \$ 250,000   | \$ 250,000   | \$ -         | \$ -         |              |
|                                                                                             | Existing Projects (school) | \$ 1,152,989    | \$ 738,111   | \$ 708,266   | \$ 673,421   | \$ 643,576   | \$ 477,476   | \$ 465,821   |              |
|                                                                                             | Total (school)             | \$ 1,152,989    | \$ 1,238,111 | \$ 708,266   | \$ 923,421   | \$ 893,576   | \$ 477,476   | \$ 465,821   |              |
| Tax per \$1,000 Assessed Value                                                              | New Projects (school)      | \$ -            | \$ 0.31      | \$ -         | \$ 0.16      | \$ 0.16      | \$ -         | \$ -         |              |
|                                                                                             | Existing Projects (school) | \$ 0.72         | \$ 0.46      | \$ 0.44      | \$ 0.42      | \$ 0.40      | \$ 0.30      | \$ 0.29      |              |
|                                                                                             | Total (school)             | \$ 0.72         | \$ 0.77      | \$ 0.44      | \$ 0.58      | \$ 0.56      | \$ 0.30      | \$ 0.29      |              |
| Total Debt Service                                                                          | New Projects               | \$ 475,460      | \$ 983,959   | \$ 684,304   | \$ 1,008,031 | \$ 978,269   | \$ 726,996   | \$ 774,449   |              |
|                                                                                             | Existing Projects          | \$ 2,459,663    | \$ 1,974,536 | \$ 1,915,586 | \$ 1,851,245 | \$ 1,725,216 | \$ 1,250,491 | \$ 1,155,550 |              |
|                                                                                             | Total                      | \$ 2,935,123    | \$ 2,958,495 | \$ 2,599,891 | \$ 2,859,276 | \$ 2,703,485 | \$ 1,977,487 | \$ 1,929,999 |              |
| Tax per \$1,000 Assessed Value                                                              | New Projects               | \$ 0.30         | \$ 0.61      | \$ 0.43      | \$ 0.63      | \$ 0.62      | \$ 0.45      | \$ 0.48      |              |
|                                                                                             | Existing Projects          | \$ 1.54         | \$ 1.23      | \$ 1.19      | \$ 1.16      | \$ 1.08      | \$ 0.78      | \$ 0.72      |              |
|                                                                                             | Total                      | \$ 1.84         | \$ 1.84      | \$ 1.62      | \$ 1.79      | \$ 1.70      | \$ 1.23      | \$ 1.20      |              |
| Tax Rate Calculation, \$ per \$1,000 assessed Value                                         |                            | 2020 Tax Rates: |              |              |              |              |              |              | Town         |
| Assumption:                                                                                 |                            |                 |              |              |              |              |              |              | School       |
| \$16,002 of spending equals \$0.01 on the tax rate.                                         |                            |                 |              |              |              |              |              |              | State School |
|                                                                                             |                            |                 |              |              |              |              |              |              | County       |
|                                                                                             |                            |                 |              |              |              |              |              |              | Total        |
|                                                                                             |                            |                 |              |              |              |              |              |              | \$ 25.37     |

### Chapter 6. Open Borrowings Table

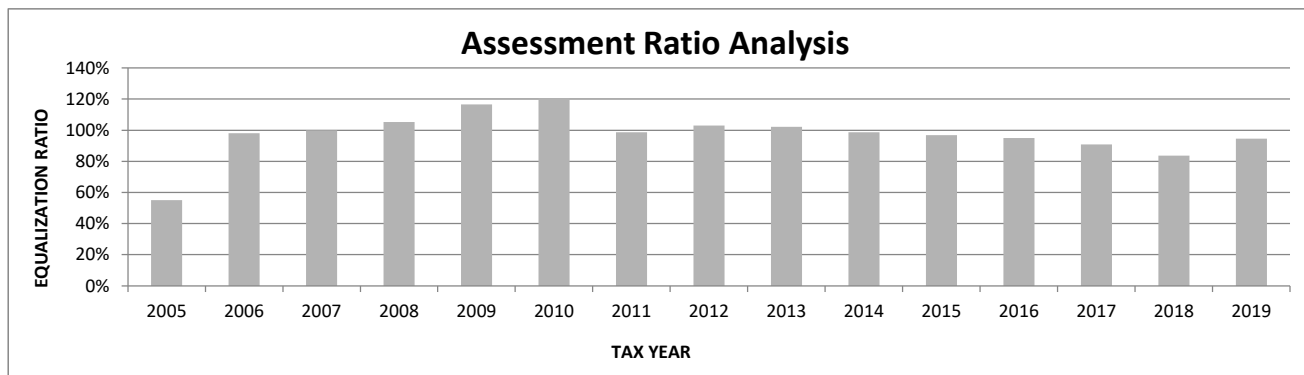
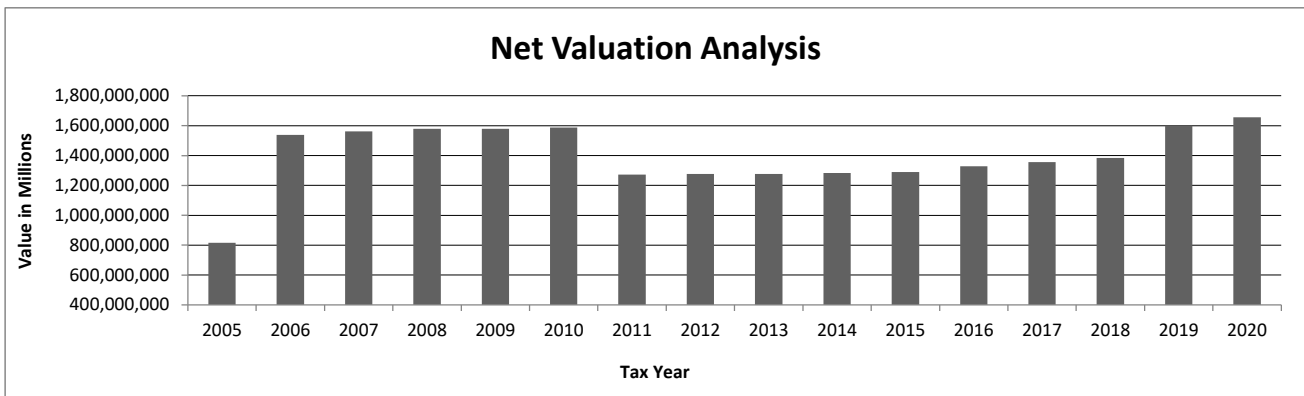
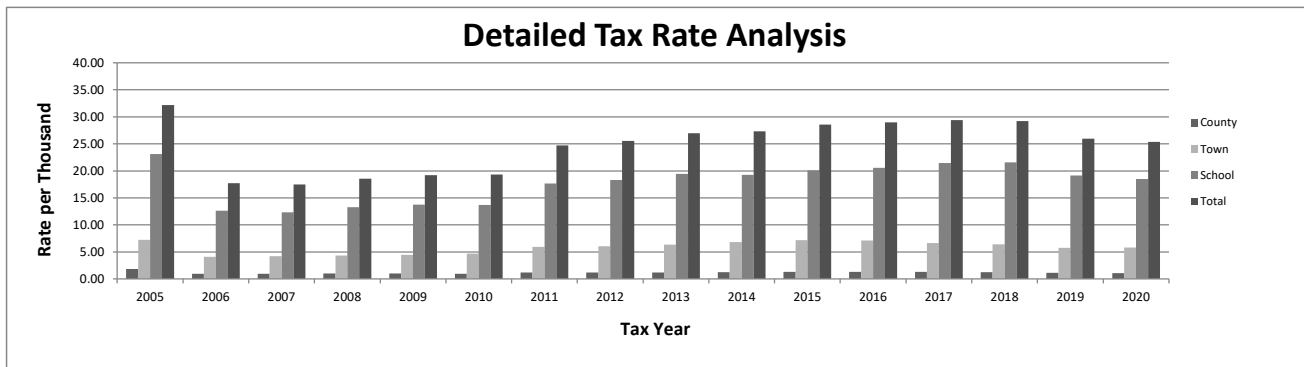
The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School.

| Description                             | Original Amount Borrowed | Term         | Year Started | Final Payment Year | Average Annual Principal Payment (No Interest) | Remaining Principal Balance | Remaining Interest Balance | Remaining Building Aid (Schools) | Net Remaining Payments Due |
|-----------------------------------------|--------------------------|--------------|--------------|--------------------|------------------------------------------------|-----------------------------|----------------------------|----------------------------------|----------------------------|
| <b>Town Projects</b>                    |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Dump Truck 6 CY                         | \$144,000                | 5 Year Lease | 2014         | 2018               | 29,000                                         | 0                           | 0                          | 0                                | 0                          |
| Sidewalk Tractor                        | \$144,000                | 5 Year Lease | 2014         | 2018               | 29,000                                         | 0                           | 0                          | 0                                | 0                          |
| Fire Engine # 4                         | \$437,000                | 7 Year Lease | 2012         | 2018               | 65,000                                         | 0                           | 0                          | 0                                | 0                          |
| Street Sweeper                          | \$222,440                | 7 Year Lease | 2013         | 2019               | 32,000                                         | 0                           | 0                          | 0                                | 0                          |
| Two Ambulances                          | \$324,000                | 7 Year Lease | 2010         | 2019               | 47,000                                         | 0                           | 0                          | 0                                | 0                          |
| Ladder Truck                            | \$767,500                | 7 Year Lease | 2014         | 2020               | 112,000                                        | 0                           | 0                          | 0                                | 0                          |
| Dump Truck 2020 International           | \$177,993                | 5 Year Lease | 2019         | 2023               | 35,599                                         | 106,796                     | 5,404                      | 0                                | 112,200                    |
| Sidewalk Plow                           | \$154,700                | 5 Year Lease | 2019         | 2023               | 30,940                                         | 92,820                      | 4,697                      | 0                                | 97,517                     |
| Ambulance 2020                          | \$220,685                | 5 Year Lease | 2021         | 2025               | 44,137                                         | 220,685                     | 9,932                      | 0                                | 230,617                    |
| Police Station                          | \$2,925,260              | 20 Year Bond | 2004         | 2024               | 150,000                                        | 600,000                     | 66,000                     | 0                                | 666,000                    |
| Mileslip Road Land Purchase             | \$2,300,000              | 20 Year Bond | 2005         | 2025               | 120,000                                        | 500,000                     | 54,360                     | 0                                | 554,360                    |
| Clean Water SRF Load - Stormwater Video | \$216,000                | 5 Year Bond  | 2020         | 2024               | 30,513                                         | 116,186                     | 0                          | 0                                | 116,186                    |
| HVAC-Town Hall (Pro-Forma)              | \$450,000                | 10 Year Bond | 2020         | 2029               | 45,000                                         | 405,000                     | 56,700                     | 0                                | 461,700                    |
| Road Improvements                       | \$2,000,000              | 10 Year Bond | 2019         | 2028               | 200,000                                        | 1,800,000                   | 252,000                    | 0                                | 2,052,000                  |
| Ambulance Building                      | \$2,214,000              | 20 Year Bond | 2013         | 2033               | 110,700                                        | 1,439,100                   | 289,620                    | 0                                | 1,728,720                  |
| Fire Station Expansion                  | \$3,864,300              | 20 Year Bond | 2019         | 2038               | 193,215                                        | 3,671,085                   | 1,193,102                  | 0                                | 4,864,187                  |
| <b>Town Projects Total</b>              | <b>\$16,561,878</b>      |              |              |                    | <b>\$1,274,104</b>                             | <b>\$8,951,671</b>          | <b>\$1,931,815</b>         |                                  | <b>\$10,883,486</b>        |
| <b>Water and Sewer Projects</b>         |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Dram Cup Hill Tank Rehab                | \$192,710                | 10 Year Bond | 2015         | 2025               | 20,000                                         | 100,111                     | 4,963                      | 0                                | 105,074                    |
| Holland Water Tank                      | \$1,600,000              | 20 Year Bond | 2005         | 2025               | 80,000                                         | 400,000                     | 50,240                     | 0                                | 450,240                    |
| Union Street Water Main                 | \$132,809                | 10 Year Bond | 2015         | 2026               | 13,000                                         | 73,045                      | 1,717                      | 0                                | 74,762                     |
| Sanitary Sewer Rehab                    | \$270,000                | 10 Year Bond | 2015         | 2026               | 27,000                                         | 148,500                     | 11,262                     | 0                                | 159,762                    |
| Curtis Well                             | \$295,000                | 10 Year Bond | 2015         | 2026               | 30,000                                         | 162,250                     | 12,305                     | 0                                | 174,555                    |
| Outfall Diffuser                        | \$337,395                | 20 Year Bond | 2006         | 2026               | 15,000                                         | 90,000                      | 9,656                      | 0                                | 99,656                     |
| Elm Street Phase 1 Water Main           | \$758,486                | 20 Year Bond | 2006         | 2026               | 35,000                                         | 210,000                     | 22,531                     | 0                                | 232,531                    |
| West Elm Street Water Main              | \$792,000                | 10 Year Bond | 2015         | 2026               | 79,000                                         | 435,600                     | 33,036                     | 0                                | 468,636                    |
| Generator                               | \$338,895                | 10 Year Bond | 2019         | 2028               | 33,890                                         | 305,005                     | 42,701                     | 0                                | 347,706                    |
| Sludge Dewatering Unit                  | \$502,635                | 10 Year Bond | 2020         | 2029               | 50,264                                         | 452,374                     | 63,332                     | 0                                | 515,706                    |
| Water Mains                             | \$983,705                | 20 Year Bond | 2020         | 2039               | 49,185                                         | 934,520                     | 303,720                    | 0                                | 1,238,240                  |
| Septage Facility                        | \$594,138                | 20 Year Bond | 2013         | 2032               | 30,278                                         | 363,336                     | 64,237                     | 0                                | 427,573                    |
| UV Treatment Equipment (Pro-Forma)      | \$924,367                | 20 Year Bond | 2019         | 2038               | 46,218                                         | 878,149                     | 285,398                    | 0                                | 1,163,547                  |
| <b>Water and Sewer Projects Total</b>   | <b>\$7,722,140</b>       |              |              |                    | <b>\$508,835</b>                               | <b>\$4,552,890</b>          | <b>\$905,099</b>           |                                  | <b>\$5,457,989</b>         |
| <b>School District Projects</b>         |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Heron Pond School/Jacques Renovation    | \$10,895,000             | 20 Year Bond | 2000         | 2020               | 0                                              | 0                           | 0                          | 0                                | 0                          |
| VOIP, HS Fire Alarm, MS Roof/Flooring   | \$1,404,300              | 10 Year Bond | 2013         | 2024               | 140,000                                        | 560,000                     | 59,920                     | 0                                | 619,920                    |
| Middle & High School Renovations        | \$3,000,000              | 10 Year Bond | 2017         | 2027               | 255,000                                        | 2,040,000                   | 416,160                    | 0                                | 2,456,160                  |
| HS Renovations/Bales Roof/Track         | \$4,393,500              | 20 Year Bond | 2008         | 2028               | 220,000                                        | 1,755,000                   | 273,413                    | (546,480)                        | 1,481,933                  |
| <b>School District Projects Total</b>   | <b>\$19,692,800</b>      |              |              |                    | <b>\$615,000</b>                               | <b>\$4,355,000</b>          | <b>\$749,493</b>           | <b>(\$546,480)</b>               | <b>\$4,558,013</b>         |
| <b>Grand Total for All</b>              | <b>\$43,976,818</b>      |              |              |                    | <b>\$2,397,939</b>                             | <b>\$17,859,561</b>         | <b>\$3,586,407</b>         | <b>(\$546,480)</b>               | <b>\$20,899,488</b>        |

Notes: Info is as of fiscal year end: Town and Water/Sewer - December 31, 2019; School District - June 30, 2020.

## 2020 Rate Analysis Chart

|                | Year | County | Town | School | Total | EQ Ratio | Net Valuation |
|----------------|------|--------|------|--------|-------|----------|---------------|
| Reval.Year     | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55.0%    | 814,966,550   |
|                | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98.0%    | 1,539,168,628 |
|                | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100.0%   | 1,561,704,597 |
|                | 2008 | 1.00   | 4.32 | 13.26  | 18.58 | 105.2%   | 1,578,431,637 |
|                | 2009 | 0.99   | 4.47 | 13.75  | 19.21 | 116.6%   | 1,579,027,239 |
| Reval.Year     | 2010 | 0.95   | 4.68 | 13.71  | 19.34 | 120.5%   | 1,588,203,571 |
|                | 2011 | 1.17   | 5.91 | 17.65  | 24.73 | 98.6%    | 1,271,676,126 |
|                | 2012 | 1.19   | 6.06 | 18.30  | 25.55 | 102.9%   | 1,276,566,807 |
|                | 2013 | 1.20   | 6.35 | 19.42  | 26.97 | 102.1%   | 1,275,712,887 |
|                | 2014 | 1.22   | 6.83 | 19.25  | 27.30 | 98.7%    | 1,283,934,378 |
| Reval. Year    | 2015 | 1.29   | 7.19 | 20.08  | 28.56 | 96.8%    | 1,289,568,697 |
|                | 2016 | 1.28   | 7.12 | 20.56  | 28.96 | 94.9%    | 1,329,268,961 |
|                | 2017 | 1.28   | 6.65 | 21.46  | 29.39 | 90.9%    | 1,355,508,844 |
| Partial Update | 2018 | 1.25   | 6.38 | 21.60  | 29.23 | 83.6%    | 1,384,058,040 |
|                | 2019 | 1.11   | 5.74 | 19.12  | 25.97 | 94.6%    | 1,600,185,432 |
|                | 2020 | 1.09   | 5.78 | 18.50  | 25.37 | TBD      | 1,656,349,157 |



Prepared by: Assessing Department

TOWN OF MILFORD

2021 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION

Result of Budget & Bond

| Art #                                                          | 2021 GROSS APPROPRIATION | ESTIMATED NON-PROPERTY TAX REVENUE | FED. GRANTS & BONDS | USE OF FUND BALANCE | AMOUNT TO BE RAISED IN PROPERTY TAXES | TAX \$ |
|----------------------------------------------------------------|--------------------------|------------------------------------|---------------------|---------------------|---------------------------------------|--------|
|                                                                |                          |                                    |                     |                     |                                       |        |
| 6                                                              | 15,664,508               | (6,200,000)                        |                     |                     | 9,464,508                             | 5.633  |
| SEPARATE & SPECIAL WARRANT ARTICLES                            |                          |                                    |                     |                     |                                       |        |
| 3                                                              | 2,400,000                | (700,000)                          | (1,700,000)         |                     |                                       |        |
| 4                                                              | 1,750,000                |                                    | (1,750,000)         |                     |                                       |        |
| 5                                                              | 1,290,000                | (295,000)                          |                     |                     |                                       |        |
| 9                                                              | 400,000                  |                                    |                     |                     | 400,000                               | 0.238  |
| 10                                                             | 86,214                   |                                    |                     |                     | 86,214                                | 0.051  |
| 11                                                             | 50,000                   |                                    |                     |                     | 50,000                                | 0.030  |
| 12                                                             | 42,530                   |                                    |                     |                     | 42,530                                | 0.025  |
| 13                                                             | 40,000                   |                                    |                     |                     | 40,000                                | 0.024  |
| 14                                                             | 40,000                   |                                    |                     |                     | 40,000                                | 0.024  |
| 15                                                             | 32,000                   |                                    |                     |                     | 32,000                                | 0.019  |
| 16                                                             | 146,118                  |                                    | (120,000)           |                     | 26,118                                | 0.016  |
| 17                                                             | 25,000                   |                                    |                     |                     | 25,000                                | 0.015  |
| 18                                                             | 25,000                   |                                    |                     |                     | 25,000                                | 0.015  |
| 19                                                             | 13,927                   |                                    | (13,927)            |                     |                                       |        |
| 20                                                             | 9,000                    |                                    |                     |                     | 9,000                                 | 0.005  |
| 21                                                             | 6,500                    |                                    |                     |                     | 6,500                                 | 0.004  |
| 22                                                             | 3,000                    |                                    |                     |                     | 3,000                                 | 0.002  |
| 24                                                             | 871,924                  |                                    | (697,539)           |                     | 174,385                               | 0.104  |
| 25                                                             | 797,872                  |                                    | (638,298)           |                     | 159,574                               | 0.095  |
| TOTAL PER WARRANT                                              |                          |                                    |                     |                     |                                       |        |
|                                                                | \$ 23,693,593            | \$ (7,195,000)                     | \$ (5,914,764)      | \$ -                | \$ 10,583,829                         | 6.30   |
| TAX RATE CREDITS AND ADJUSTMENTS                               |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     |                                       |        |
|                                                                | 75,000                   |                                    |                     |                     | 75,000                                | 0.045  |
|                                                                | 227,900                  |                                    |                     |                     | 227,900                               | 0.136  |
|                                                                |                          |                                    |                     |                     |                                       |        |
|                                                                | 302,900                  |                                    |                     |                     | 302,900                               | 0.18   |
| AMOUNT OF TAXES TO BE RAISED                                   |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | \$ 10,886,729                         | 6.48   |
| LESS: ESTIMATED USE OF UNRESERVED FUND BALANCE TO REDUCE TAXES |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | (644,000)                             | (0.38) |
| TOTAL:                                                         |                          |                                    |                     |                     |                                       |        |
|                                                                | \$ 23,996,493            | \$ (7,195,000)                     | \$ (5,914,764)      | \$ -                | \$ 10,242,729                         | 6.10   |
| TAXABLE NET ASSESSMENT (est)                                   |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | \$1,680,247,537                       | \$6.10 |
| 2021 ESTIMATED TAX RATE                                        |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | \$ 6.10                               |        |
| 2020 ACTUAL TAX RATE                                           |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | \$ 5.78                               |        |
| ESTIMATED INCREASE/(DECREASE) OVER 2020 TAX RATE               |                          |                                    |                     |                     |                                       |        |
|                                                                |                          |                                    |                     |                     | \$ 0.32                               | 5.5%   |

## **2021 Deliberative Session secular prelude prior to the invocation given by Milford Emergency Services Chaplain, Gary Williams.**

Mr. Moderator, our Town Administrator, Board of Selectmen, Heads of Departments, and all the employees, volunteers, and citizens who make Milford such an incredible place to live; I am honored to be here again to open this session.

Without question, we have been through a rough year – We struggled to find toilet paper and cleaning supplies, had to figure out remote learning and Zoom meetings, there have been riots and one of the biggest political roller coasters in history.

On the plus side, well – quarantine put many of us on the plus side...

I know I'm not alone in anticipation for the day when we can actually have a conversation without the terms: "Social Distancing", "New Normal", "Unprecedented", "Flattening the Curve", "Quarantine", and "Pandemic" – a day when we can shake hands, go to concerts and sporting events again, when we can go to restaurants, shopping, and be able to vacation again; to be in public without plexiglass, masks, gloves and one-way aisles. So many are just longing to live again!

As hard as this last year has been, it has been amazing to watch how this community has supported one another. Neighbors helping neighbors; meals made or shopping done for those in quarantine, fundraisers, drive-by parades, and so many other things that make this town special and have made a difficult time more bearable.

Today we have the opportunity to have our voices heard, to come together in public forum and exchange ideas and opinions – this is a great blessing we should never take lightly! Many in the world have no say in their government, no input regarding taxes or social systems – we are blessed to have this opportunity.

With so many good things, unfortunately this gathering is shadowed by an empty seat in the front – among many painful losses in 2020, on December 30<sup>th</sup> we lost our town council Bill Drescher. His friendship, guidance and wisdom during these proceedings will be sorely missed, the impact he made on this town through his 50 plus years in law practice will carry for generations – our thoughts and prayers go out for Carol and the entire family.

Would you kindly join me in a word of prayer:

*"Heavenly Father, together as a community we gather to discuss and deliberate the issues of our town. We are grateful for Milford, for the sense of community and for the resources we are blessed with – I ask that you would grant wisdom and direction for this forum, that our discourse would be civil and productive, and that the best interests of our town would prevail.*

*I pray for our President and all those in authority – Federal, State, and Local – for our military that are serving at home and abroad, as well as our first responders and healthcare workers – watch over them, protect and keep them as we continue to navigate through these uncertain times.*

*I lift up to you those who are suffering because of this pandemic, those who have lost jobs or businesses, those who are fighting the virus, and those who have lost loved ones because of it – help them, strengthen them, comfort them. Lift the spirits of those who are depressed and isolated, help us continue to find ways to support one another and bring us together.*

*Thank you for this opportunity today and for the freedoms we enjoy, I ask that you would guide this session, use it to open understanding, unite us, and move our town forward."*

# Town of Milford Warrant & Financials FINAL

January 30, 2021

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford High School Cafeteria on Saturday, January 30, 2021, at 9:00 am, to transact all business other than voting, and on Tuesday, March 9, 2021, at the Milford High School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 9, 2021, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

## ARTICLE 1 – ELECTION OF OFFICERS

### **Board of Selectmen - 3 Year Term (vote for two)**

Gary Daniels  
Paul Dargie  
Michael Thornton

### **Cemetery Trustee - 3 Year Term (vote for one)**

Mary Dickson  
Jay W. Duffy  
Daniel Sadkowski

### **Library Trustee - 3 Year Term (vote for three)**

Janet Hromjak  
Kathryn Parenti  
Jennifer O'Brien-Traficante

### **Library Trustee - 2 Year Term (vote for one)**

John Yule

### **Trustees of the Trust Funds - 3 year term (vote for one)**

Richard Mossey

### **Water-Wastewater Commissioner - 3 Year Term (vote for one)**

Kris Jensen  
Ryan Provins

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

**The Planning Board SUPPORTS all amendments:**

### **Ballot Vote No. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #1:** Amend the Milford Zoning Ordinance, Article VII, Supplementary Standards by inserting new section, Section 7.15 Mobile Food Vendors. The purpose is establish an administrative review and permitting process for mobile food vendors in the Commercial, Integrated-Commercial-Industrial, Integrated-Commercial-Industrial 2, and Industrial Zoning Districts to read as follows:

#### **Topical Description of Proposed Amendment:**

The proposed amendment would add a mobile food vendor section to the Milford Zoning Ordinance in order to properly regulate and accommodate mobile food vendors in appropriate locations (commercial and industrial zoning districts) in Milford. Milford currently does not have a mobile food vendor ordinance; the process for approving mobile food vendors has been handled through minor site plan amendment. The proposed ordinance also provide guidance and an approval process for locating food trucks on private property.

**The Planning Board supports Amendment #1 by a unanimous vote of 5-0.**

**Ballot Title: Mobile Food Vendors**

### **Ballot Vote No. 2**

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

**AMENDMENT #2:** To see if the Town will amend the Milford Zoning Ordinance, Article V, Sections 5.02.5 Yard Requirements, 5.03.6 Yard Requirements, and 5.04.5 Yard Requirements by deleting Subsection C in each to eliminate the provision allowing a minimum 6 foot rear/side setback for accessory structures 120 square feet (or less) and establish a consistent minimum 15 foot rear/side dimensional setback requirement for all structures in the Residential A, B, and R Zoning Districts.

#### **Topical Description of Proposed Amendment:**

Proposed amendments would further clarify and improve the review, approval, enforcement process relative to the side and rear setbacks for all accessory structures. The amendment would eliminate the current provision allowing a minimum 6 foot rear/side setback for accessory structures 120 square feet (or less) and re-establish the uniform minimum 15 foot side and rear dimensional setback for all structures. **The Planning Board supports Amendment #1 by a unanimous vote of 5-0.**

**Ballot Title: Yard Requirements**



### **WARRANT ARTICLE 3 - FIRST RESPONDERS COMMUNICATIONS NETWORK - \$2,400,000 BOND**

Shall the town vote to raise and appropriate, an amount not to exceed \$2,400,000 for upgrades and replacement of the emergency services dispatch center and related infrastructure/equipment and to authorize the issuance of not more than \$1,700,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon and other conditions in their judgement; with a term not to exceed 15 years; with \$700,000 to come from the unassigned fund balance? This article adopts the recommendation of the consultant engaged to study dispatch operations as approved by voters in March 2019. The project establishes a First Responders Communications Network operated by the Town of Milford replacing the contract with MACC Base and allows connectivity by neighboring towns if they choose to participate. This is a non-lapsing warrant article. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 3/5 ballot affirmative vote to pass. **The Board of Selectmen recommends this article (4-1). The Budget Advisory Committee recommends this article (8-0). The article has no tax impact in 2021 however; beginning in 2022 this article has an estimated tax impact of \$9.29 on an assessed valuation of \$100,000.**

### **WARRANT ARTICLE 4 - SEWER WASTEWATER TREATMENT FACILITY (WWTF) SECONDARY CLARIFIERS REPLACEMENT MECHANISMS - \$1,459,000 BOND**

Shall the Town vote to raise and appropriate the sum of \$1,459,000 for the replacement of WWTF Secondary Clarifier mechanisms, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The mechanisms will replace aging equipment to ensure uninterrupted essential operations at the WWTF. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. Note: As this is for the issuance of long-term debt, this vote under state law requires a 60% affirmative vote to pass. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

### **WARRANT ARTICLE 5 - WADLEIGH LIBRARY HVAC/Electrical Repair - \$1,290,000 BOND**

Shall the Town vote to raise and appropriate the sum of \$1,290,000 for the purchase of a New Wadleigh Library HVAC Replacement in accordance with the provisions of the Municipal Finance Act (RSA 33) with \$295,000 from Library Trust Funds and to authorize the Library Trustees to issue and negotiate such bonds or notes up to \$995,000, to determine the rate of interest and other conditions in their judgment? Work includes replacement of HVAC chiller, new controls, heat recovery, and new fan coil units. Most of the existing system is over 20 years old and does not heat/cool effectively. The new system should address existing issues and provide significant energy savings. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. The Board of Library Trustees recommends this Article (0-0). **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This Article has no tax impact in 2021 however; beginning in 2022 this article has an estimated tax impact of \$7.44 on an assessed valuation of \$100,000.**

### **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$15,664,508**

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$15,664,508. Should this Article be defeated, the default budget shall be \$15,407,826 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Selectmen recommends this Article (3-2). The Budget Advisory Committee recommends this Article (7-0-1). This article has an estimated tax impact of \$0.057 over the 2020 Budget or (\$5.63 on an assessed valuation of \$100,000).**

### **WARRANT ARTICLE 7 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,288,406**

Shall the Town vote to raise and appropriate the sum of \$2,288,406 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,218,206 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

## **WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,589,652**

Shall the Town vote to raise and appropriate the sum of \$1,589,652 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,548,984, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

## **WARRANT ARTICLE 9 - RECONSTRUCTION OF TOWN ROADS - \$400,000**

Shall the Town vote to raise and appropriate the sum of \$400,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$23.81 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 10 - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$689,700 (Annual Lease Payment \$86,214: \$100,000 Paid from Fire Apparatus Replacement Capital Reserve the Total Purchase Price (\$689,700)**

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$689,700 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$100,000 from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$86,214 for the first years payment for this purpose. With the passage of this article, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 60% affirmative vote to pass. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This article has an estimated tax impact of \$5.13 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 11 - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$50,000**

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to raise and appropriate the sum of \$50,000 to be placed in this fund, and to appoint the Library Trustees as agents to expend from this fund?. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (5-3). This Article has an estimated tax impact of \$2.98 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 12 - PUBLIC WORKS 6-WHEEL SNOW PLOW UNIT 5 YEAR LEASE-PURCHASE - \$42,530 (Annual Lease Payment \$42,530; Total Purchase Price (\$180,000)**

Shall the town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause that will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a 6-wheel snowplow unit/dump truck with the appropriate equipment for Highway Department operation (it will replace the 2002 International plow/dump unit), and to raise and appropriate the sum of \$42,530 for the first year's payment for this purpose? The total purchase price of this vehicle is \$180,000. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.53 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 13 - SOCIAL SERVICES - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 14 - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$40,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of improvements to the towns Information Systems, and to raise and appropriate the sum of \$40,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 15 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES - \$32,000**

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.90 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 16 - PUBLIC WORKS WHEEL BUCKET LOADER PURCHASE - (\$146,118) \$120,000 Paid From Capital Reserves, net purchase price \$26,118;**

Shall the Town vote to purchase a Hitachi wheel bucket loader for the sum of \$146,118, with \$120,000 to come from the DPW Vehicles & Heavy Equipment Capital Reserve Fund; with the remaining \$26,118 to come from general taxation. Majority Vote Required. **Board of Selectman recommends this Article (5-0). The Budget Advisory Committee recommends this Article (7-1). This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 17 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (6-2). This Article has an estimated tax impact of \$1.49 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 18 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen recommends this Article (3-2). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.49 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 19 - AMBULANCE DEPARTMENT PORTABLE RADIO REPLACEMENT FROM THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$13,927**

Shall the Town vote to raise and appropriate \$13,927 to replace Portable Radios for the Ambulance Department with \$13,927 to come from the Public Safety Communication Equipment Replacement Capital Reserve to replace Portable Radios for the Ambulance Department. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article does not have a tax impact.**

## **WARRANT ARTICLE 20 - SUMMER BAND CONCERTS SUPPORT - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/22. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$0.54 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500**

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans 14 days before Memorial Day and removed 14 days after Veterans Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/22. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$0.40 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 22 - BLIND EXEMPTION**

Shall the town, pursuant to RSA 72:27-a, vote to increase the Exemption for the Blind (RSA 72:37) amount from \$15,000 to \$30,000. The minimum exemption amount of \$15,000 was established by statute in 2003. The town of Milford has never increased this exemption amount, despite the increase in property taxes since that time and the diminishing effect this exemption has had over time in assisting the Blind. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$0.18 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 23 - GRANITE TOWN RAIL TRAIL REVOLVING FUND**

Shall the town vote to establish a Granite Town Rail-Trail Revolving Fund pursuant to RSA 35-B:2 II. Any monies received for Granite Town Rail-Trail facilities shall be allowed to accumulate from year to year and shall not be considered to be part of the General Fund unassigned fund balance. The Treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Milford Conservation Commission and no further legislative body approval required. These funds may be expended only for trail management purposes as stated in RSA 35-B. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This article has no tax impact.**

## **WARRANT ARTICLE 24 - NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$871,924 (State pays \$697,539; Town pays \$174,385) By Petition**

Shall the Town vote to raise and appropriate the sum of \$871,924 with \$174,385 to be raised by general taxation and \$697,539 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering, potential right-of-way acquisition, and construction of approximately 3,500 linear feet of new five-foot (5') wide sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street beginning from 486 Nashua Street (Near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (Near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$10.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 25 - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$797,872 (State pays \$638,298; Town pays \$159,574) By Petition**

Shall the Town vote to raise and appropriate the sum of \$797,872, with \$159,574 to be raised by general taxation and \$638,298 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program) for the engineering of, potential right-of-way acquisition of, and construction of approximately 4,000 linear feet a new five-foot (5') wide sidewalk with vertical granite curbing, a dedicated striped bicycle lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road, with pedestrian improvement project beginning at the intersection of West Street and Osgood Road and continuing southwest along Osgood Road past Adams Field, Osgood Pond, and Mason Road to the intersection of Osgood Road, Melendy Road and Armory Road, and continuing eastward along Armory Road to the intersection with the Granite Town Rail Trail? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen does not recommend this Article (2-3) The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$9.50 on an assessed valuation of \$100,000.**

# **Town of Milford Budget Advisory Committee Report 2021**

The Milford Budget Advisory Committee (BAC) is comprised of nine citizens of Milford appointed by the Town Moderator. The Budget Advisory Committee was created in 1974 by a town vote to serve two primary purposes: 1) to advise the Board of Selectmen and Town Administrator on budgetary matters as they prepare the operating budget and warrant articles, and 2) to develop positions of support or non-support for the proposed budget and warrant articles, which are presented at the Deliberative Session and included in the Voters' Guide published prior to the town vote. The members of this year's committee are: Chris Pank (Chair), Paul Bartolomucci, Wade Campbell, Claudia Lemaire, Karen Mitchell, Peggy Seward, Vanessa Sheehan and George Skuse.

In order to fulfill our dual roles, the BAC met with the Board of Selectmen, Town Administrator, Department Heads, Conservation Commission, Water and Sewer Commissioners, the School Budget Committee, and members of the community. The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

## **WARRANT ARTICLE 3 – FIRST RESPONDERS COMMUNICATIONS NETWORK - \$2,400,000 BOND**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)  
Majority**

The BAC feels that the presentation of the new stand-alone communications center analysis by CTA gives the town of Milford a solid safety communication complex for all of our town's first responders with the chance of growth. This communications center would allow all of the Milford emergency services, including DPW, to have the ability communicate on the same frequency and provide a central location at the Milford Police Department. Other towns would have the option to be a customer to this First Responders Communications Network and benefit from these services as well. The Budget Advisory Committee feels it is the best viable option for our town and feels it would be in the town's best interest to pass it this year given the information provided along with the support our emergency service professionals deserve.

## **WARRANT ARTICLE 4 - SEWER WASTEWATER TREATMENT FACILITY (WWTF) SECONDARY CLARIFIERS REPLACEMENT MECHANISMS - \$1,459,000 BOND**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)  
Majority**

These mechanisms will replace aging equipment to ensure uninterrupted essential operations at the Wastewater Treatment Facility and will be paid for by wastewater user fees. The majority agrees these replacements are necessary and are in accordance with the provisions of the Municipal Finance Act (RSA 33).

## **WARRANT ARTICLE 5 - WADLEIGH LIBRARY HVAC/Electrical Repair - \$1,290,000 BOND**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

This 10-year bond will provide replacement and repair to a failing HVAC system. The new system will address the existing issues and will provide significant energy savings over time. It will also provide the necessary funds to upgrade and repair the current electrical system. Last year voters and town officials asked the library trustees to provide a repair only warrant to address these problems with both HVAC and electrical. This warrant is for repairs and replacements only to these systems and it will vastly improve the daily operations and comfort for both patrons and staff.

## **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$15,664,508**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (7-0-1)**

### **Majority**

The municipal portion of the Budget has been prudently managed. There is a surplus of approximately \$350,000 which the BOS voted to return to the Fund Balance to offset taxes this year.

The default budget is \$15,407,826 or \$256,682 below the proposed Budget amount. The BAC does not support the default budget although more work needs to be done to see where savings can be found. It was the first full year that our Town Administrator and Finance Director both worked together to get familiar with Milford and our Budget needs. The BAC looks forward to working with them to evaluate cost savings and possible new Revenue sources in 2021.

## **WARRANT ARTICLE 7 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,288,406**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

This operating budget is funded by sewer user fees. This funding provides for the operations and maintenance of the Wastewater Treatment Facility and the sewer collection system, serving approx. 3,400 customers.

## **WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,589,652**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

The operating budget is funded by water user fees. This funding provides for the operations and maintenance of the water system, serving approx. 2,915 customers.

## **WARRANT ARTICLE 9 - RECONSTRUCTION OF TOWN ROADS - \$400,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

The Budget Advisory Committee majority supports this Warrant for the importance of road up-keep that is crucial to our Town's infrastructure and safety. The need to repair and reconstruct roads is an ongoing process.

**WARRANT ARTICLE 10 - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$689,700 (Annual Lease Payment \$86,214; \$100,000 Paid from Fire Apparatus Replacement Capital Reserve the Total Purchase Price (\$689,700))**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

The current rescue truck is a 1987 E One Rescue, which is currently 34 years old as of 2021. The life cycle of the average rescue truck is 25 years. Rescue # 1 responds to most accidents, hazardous material incidents and water and technical rescues. Currently the fire department dispatches both the rescue and an engine to all vehicle accidents with injury or unknown injury. The new Rescue will be a class A Pumper/Rescue. By combining an Engine and Rescue the department will reduce the need for 2 pieces being on the scene thus tying up resources. It should also reduce the maintenance budget. Currently the department has spent about \$14,000 on Engine 3 in the past 2 years. As a result of purchasing this new piece we are not taking away any apparatus, we are enhancing the fleet by adding a rescue/pumper.

**WARRANT ARTICLE 11 - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$50,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (5-3)**

**Majority**

The supporting members of the Budget Advisory Committee (5) feel this newly established fund would begin the process of setting aside money for future major repairs and renovations. These set aside funds will help to build a "savings account" for ongoing big ticket building maintenance items. Given the current situation the library faces with much needed overdue repairs, this will give the library a way to save over time instead of needing to ask for a large sum, which may burden the taxpayers. Since this is a new fund the current balance is zero dollars.

**Minority**

The non-supportive voting members of the Budget Advisory Committee (3) feel that this is not the year to ask for funding into a new capital reserve fund for the library when they are also asking for a large bond issue from the taxpayers for much needed repairs. COVID has caused a great deal of financial hardship along with this year being a reassessment year for homes and businesses and these budget committee members feel this is not the year to ask for these monies.

**WARRANT ARTICLE 12 - PUBLIC WORKS 6-WHEEL SNOW PLOW UNIT 5 YEAR LEASE-PURCHASE - \$42,530 (Annual Lease Payment \$42,530; Total Purchase Price (\$180,000))**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

As the town of Milford continues to grow and the Board of Selectmen approves new developments and roads, it is of vital importance that the town maintains proper DPW equipment. As indicated in the wording of the article this is a truck unit to replace the 18-year-old International Truck Plow Dump Unit. When purchased this truck will be equipped with plow and integrated sanding unit. The old unit will either be traded or sold depending on how the town can get the most money for the old truck.

**WARRANT ARTICLE 13 - SOCIAL SERVICES - \$40,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

In these economic times, our citizens continue to need assistance. The funds are allocated to (12) different agencies that provide various resources to our citizens. Without these resources, the overall burden would likely increase the excess of the amount requested.



**WARRANT ARTICLE 14 - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$40,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

IT Infrastructure is a critical part of how the town operates on a day-to-day basis, both internally for the employees and externally for the residents. This capital reserve fund would be used for the purpose of upgrading or replacing existing hardware such as Servers, SAN Data Storage Devices, network switches, fiber between buildings, phone system equipment, as well as major software upgrades such as server operating systems, Microsoft Office, and exchange e-mail.

The committee feels that this fund is a worthwhile means to help prepare for future expenses much as we already do with other town departments (which rely heavily on the town IT infrastructure to function).

**WARRANT ARTICLE 15 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

This appropriation has been approved yearly as Milford's share of the cost for citizens needing rides to medical appointments, pharmacies, grocery, and some department stores in the area. This service is especially important for seniors, the disabled (wheelchair-accessible), and citizens with no vehicles. A small fee is asked from the rider as well.

**WARRANT ARTICLE 16 - PUBLIC WORKS WHEEL BUCKET LOADER PURCHASE – (\$146,118) \$120,000 Paid from Capital Reserves, Net Purchase price \$26,118;**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (7-1)**

**Majority**

DPW currently has one loader but needs to rent an additional loader each winter for at least 6 months of the year. The lease purchase of a second loader would remove from the town operating budget the need to include rental fees for a second loader. The Town of Milford may have had a second loader in the distant past, however no one can remember when or why the second loader was retired and not replaced at the time. A careful cost analysis of purchase vs rental each year indicates a substantial cost saving over the 15-year life expectancy of this equipment. Again, as the town grows there is an ongoing need to have appropriate equipment to service the needs of the community.

**Minority**

The minority feels the town should wait on this purchase one more year to help alleviate the tax burden.

**WARRANT ARTICLE 17 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (6-2)**

**Majority**

This previously established fund is for the purchase of fire apparatus needed in the future. It would not necessarily fund the entire cost of the future purchase but would allow for a larger down payment toward a future purchase of equipment. The current balance of the fund is \$100,598.92.

**Minority**

The minority of the Budget Advisory Committee feel that this is not the year to ask for funding into this capital reserve fund for a future fire apparatus when they are also asking for a large bond issue from the taxpayers for a needed fire rescue vehicle. COVID has caused a great deal of financial hardship along with

this year being a reassessment year for homes and businesses and these budget committee members feel this is more appropriate to resume asking for monies for this warrant in the following fiscal year.

**WARRANT ARTICLE 18 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE - \$25,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

This previously established fund would allow for the appropriation to be used toward the necessary improvements to Keyes Park and the adjacent acquired 127 Elm Street property. Funding from this Capital Reserve Fund has been used by the BOS to survey the newly acquired property and legally incorporate it into the Keyes Park complex. The BOS has recently used this fund to contract with H. L. Turner Group to complete an overall improvement plan and suggest the use or removal of the old factor building as it pertains to current and future community needs. In addition, funding has been used to improve signage at the East entrance to the park and add signage to the new West entrance to the park. Current balance is \$53,893.09 however this amount is slated to be paid to H. L. Turner when their report is complete and submitted to the BOS later this year. Then the balance in the fund will be \$0.

**WARRANT ARTICLE 19 - AMBULANCE DEPARTMENT PORTABLE RADIO REPLACEMENT FROM THE PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$13,927**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

The majority of the Budget Advisory Committee Supports this Warrant as this has no tax impact and will allow the purchase of new radios to keep our ambulance service current with the proper communications equipment.

**WARRANT ARTICLE 20 - SUMMER BAND CONCERTS SUPPORT - \$9,000**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

The BAC feels that the summer band concerts provide culture and entertainment for all ages and are one of the many activities that make Milford a highly desirable place to live.

**WARRANT ARTICLE 21 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

These parades are well attended and popular with the community. Costs for safety coverage and clean up by Police, DPW and other Town Departments are included as well as the purchase of flags placed on veteran's graves for Memorial Day.

**WARRANT ARTICLE 22 - BLIND EXEMPTION**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

**Majority**

Every NH residential property owner who is legally blind as confirmed by the NH Services for the Blind in Concord is exempt each year of \$15,000 of assessed property value for tax purposes (RSA 72:37). Town's may also vote to increase that amount of exemption. Milford has fifteen (15) residents that could qualify and is asking to raise the amount to \$30,000. Applications are at the Assessor's Office and are due to be

BAC Majority/Minority Report FINAL 2-3-2021

returned by April 15, 2021 with confirmation letter for review. Info from 2018, 7 citizens used the \$15,000 exemption for \$105,000 or \$3,069 of taxes.

## **WARRANT ARTICLE 23 - GRANITE TOWN RAIL TRAIL REVOLVING FUND**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

Currently there are over 300 miles of Rail Trail in NH used for safe walking, biking, and skiing without State or Federal funding support. Milford Rail Trail (66 feet wide) extends from DPW on South Street thru private/public land to the Brookline town line. Revenue deposited in the fund would be used for maintenance like trash cleanup, brush removal, and mowing by volunteers coordinated by the Conservation Commission. The Ghost Train Trail Races had no race in 2020 due to COVID, but most runners donated their fee anyways resulting in \$12,000 of revenue. Available from the Conservation Commission is a Milford Trail map booklet.

## **WARRANT ARTICLE 24 - NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$871,924 (State pays \$697,539; Town pays \$174,385) By Petition**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

The Town would pay \$174,385 and the grant would pay \$697,539. This article was originally supported by Milford Capital Improvement Committee but removed from the originally submitted articles by the Board of Selectmen. This project would construct long-needed sidewalks along the southerly and northerly sides of Nashua Street beginning from 486 Nashua St. (near Cahill Place) to 586 Nashua Street (near Shaw's at Lorden Plaza). Milford Community Development Office wrote a competitive grant to secure these Federal Funds through the State of New Hampshire. These funds are not available every year and this will be the Town's final opportunity to have the State fund 80% of this project. This is a long-needed safety project for residents who must currently walk in the street along this portion of Nashua Street. This project was ranked a high priority by the CIP Citizens Advisory Committee for Capital Improvements for 2021.

## **WARRANT ARTICLE 25 - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$797,872 (State pays \$638,298; Town pays \$159,574) By Petition**

**The Budget Advisory Committee RECOMMENDS this Warrant Article (8-0)**

### **Majority**

The Town would pay \$159,574 and the grant would pay \$638,298. This article was originally supported by Milford Capital Improvement Committee but was also removed from the originally submitted articles by the Board of Selectmen. This pedestrian improvement project would construct long-needed sidewalks beginning at intersection of West Street and Osgood Road, along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acres mobile home park, and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by motorized vehicles, pedestrians and cyclists and includes a walking route from a high-density mobile home park to the High and Middle Schools. In addition, students walk along these roads to their practice field at Adams Park. Milford Community Development Office wrote a competitive grant to secure these Federal Funds through the State of New Hampshire. These funds are not available every year and this will be the Town's final opportunity to have the State fund 80% of this project. This project was ranked a high priority by the CIP Citizens Advisory Committee for Capital Improvements for 2021.



Proposed Budget

Milford

For the period beginning January 1, 2021 and ending December 31, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: Jan 25, 2021

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name                | Position  | Signature          |
|---------------------|-----------|--------------------|
| Laura Dvdzian       | Selectman | <i>[Signature]</i> |
| Gary Daniels        | Selectman | <i>[Signature]</i> |
| PAUL DARGIE         | Selectman | <i>[Signature]</i> |
| Christopher Labonte | Selectman | <i>[Signature]</i> |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

For assistance please contact:  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Proposed Budget**

| Account                                 | Purpose                                      | Article | Expenditures for   | Appropriations     | Proposed Appropriations for period |                   |
|-----------------------------------------|----------------------------------------------|---------|--------------------|--------------------|------------------------------------|-------------------|
|                                         |                                              |         | period ending      | for period ending  | ending 12/31/2021                  |                   |
|                                         |                                              |         | 12/31/2020         | 12/31/2020         | (Recommended)                      | (Not Recommended) |
| <b>General Government</b>               |                                              |         |                    |                    |                                    |                   |
| 0000-0000                               | Collective Bargaining                        |         | \$0                | \$0                | \$0                                | \$0               |
| 4130-4139                               | Executive                                    | 06      | \$201,193          | \$236,289          | \$197,943                          | \$0               |
| 4140-4149                               | Election, Registration, and Vital Statistics | 06      | \$211,129          | \$218,538          | \$190,844                          | \$0               |
| 4150-4151                               | Financial Administration                     | 06      | \$788,238          | \$837,886          | \$918,862                          | \$0               |
| 4152                                    | Revaluation of Property                      |         | \$0                | \$0                | \$0                                | \$0               |
| 4153                                    | Legal Expense                                | 06      | \$31,105           | \$40,000           | \$40,000                           | \$0               |
| 4155-4159                               | Personnel Administration                     | 06      | \$2,991,564        | \$3,124,792        | \$3,302,390                        | \$0               |
| 4191-4193                               | Planning and Zoning                          | 06      | \$247,731          | \$295,039          | \$301,507                          | \$0               |
| 4194                                    | General Government Buildings                 | 06      | \$347,443          | \$401,693          | \$404,392                          | \$0               |
| 4195                                    | Cemeteries                                   | 06      | \$93,681           | \$106,713          | \$98,811                           | \$0               |
| 4196                                    | Insurance                                    | 06      | \$49,323           | \$158,112          | \$158,112                          | \$0               |
| 4197                                    | Advertising and Regional Association         |         | \$0                | \$0                | \$0                                | \$0               |
| 4199                                    | Other General Government                     | 06      | \$18,013           | \$13,262           | \$13,587                           | \$0               |
| <b>General Government Subtotal</b>      |                                              |         | <b>\$4,979,420</b> | <b>\$5,432,324</b> | <b>\$5,626,448</b>                 | <b>\$0</b>        |
| <b>Public Safety</b>                    |                                              |         |                    |                    |                                    |                   |
| 4210-4214                               | Police                                       | 06      | \$2,474,737        | \$2,564,472        | \$2,564,417                        | \$0               |
| 4215-4219                               | Ambulance                                    | 06      | \$970,797          | \$915,955          | \$930,628                          | \$0               |
| 4220-4229                               | Fire                                         | 06      | \$580,477          | \$653,786          | \$653,289                          | \$0               |
| 4240-4249                               | Building Inspection                          | 06      | \$122,517          | \$125,805          | \$131,971                          | \$0               |
| 4290-4298                               | Emergency Management                         | 06      | \$7,500            | \$6,998            | \$8,100                            | \$0               |
| 4299                                    | Other (Including Communications)             | 06      | \$703,136          | \$700,734          | \$700,734                          | \$0               |
| <b>Public Safety Subtotal</b>           |                                              |         | <b>\$4,859,164</b> | <b>\$4,967,750</b> | <b>\$4,989,139</b>                 | <b>\$0</b>        |
| <b>Airport/Aviation Center</b>          |                                              |         |                    |                    |                                    |                   |
| 4301-4309                               | Airport Operations                           |         | \$0                | \$0                | \$0                                | \$0               |
| <b>Airport/Aviation Center Subtotal</b> |                                              |         | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>                         | <b>\$0</b>        |
| <b>Highways and Streets</b>             |                                              |         |                    |                    |                                    |                   |
| 4311                                    | Administration                               | 06      | \$184,598          | \$214,486          | \$199,805                          | \$0               |
| 4312                                    | Highways and Streets                         | 06      | \$1,535,347        | \$1,338,442        | \$1,435,962                        | \$0               |
| 4313                                    | Bridges                                      |         | \$0                | \$0                | \$0                                | \$0               |
| 4316                                    | Street Lighting                              | 06      | \$45,651           | \$45,600           | \$45,600                           | \$0               |
| 4319                                    | Other                                        |         | \$0                | \$0                | \$0                                | \$0               |
| <b>Highways and Streets Subtotal</b>    |                                              |         | <b>\$1,765,596</b> | <b>\$1,598,528</b> | <b>\$1,681,367</b>                 | <b>\$0</b>        |
| <b>Sanitation</b>                       |                                              |         |                    |                    |                                    |                   |
| 4321                                    | Administration                               |         | \$0                | \$0                | \$0                                | \$0               |
| 4323                                    | Solid Waste Collection                       | 06      | \$845,494          | \$777,311          | \$859,868                          | \$0               |
| 4324                                    | Solid Waste Disposal                         |         | \$0                | \$0                | \$0                                | \$0               |
| 4325                                    | Solid Waste Cleanup                          |         | \$0                | \$0                | \$0                                | \$0               |
| 4326-4328                               | Sewage Collection and Disposal               | 172     | \$0                | \$0                | \$0                                | \$0               |



**Proposed Budget**

|                            |                  |  |                  |                  |                  |            |
|----------------------------|------------------|--|------------------|------------------|------------------|------------|
| 4329                       | Other Sanitation |  | \$0              | \$0              | \$0              | \$0        |
| <b>Sanitation Subtotal</b> |                  |  | <b>\$845,494</b> | <b>\$777,311</b> | <b>\$859,868</b> | <b>\$0</b> |

**Water Distribution and Treatment**

|                                                  |                              |  |            |            |            |            |
|--------------------------------------------------|------------------------------|--|------------|------------|------------|------------|
| 4331                                             | Administration               |  | \$0        | \$0        | \$0        | \$0        |
| 4332                                             | Water Services               |  | \$0        | \$0        | \$0        | \$0        |
| 4335                                             | Water Treatment              |  | \$0        | \$0        | \$0        | \$0        |
| 4338-4339                                        | Water Conservation and Other |  | \$0        | \$0        | \$0        | \$0        |
| <b>Water Distribution and Treatment Subtotal</b> |                              |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Electric**

|                          |                                |  |            |            |            |            |
|--------------------------|--------------------------------|--|------------|------------|------------|------------|
| 4351-4352                | Administration and Generation  |  | \$0        | \$0        | \$0        | \$0        |
| 4353                     | Purchase Costs                 |  | \$0        | \$0        | \$0        | \$0        |
| 4354                     | Electric Equipment Maintenance |  | \$0        | \$0        | \$0        | \$0        |
| 4359                     | Other Electric Costs           |  | \$0        | \$0        | \$0        | \$0        |
| <b>Electric Subtotal</b> |                                |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Health**

|                        |                                       |  |            |            |            |            |
|------------------------|---------------------------------------|--|------------|------------|------------|------------|
| 4411                   | Administration                        |  | \$0        | \$0        | \$0        | \$0        |
| 4414                   | Pest Control                          |  | \$0        | \$0        | \$0        | \$0        |
| 4415-4419              | Health Agencies, Hospitals, and Other |  | \$0        | \$0        | \$0        | \$0        |
| <b>Health Subtotal</b> |                                       |  | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Welfare**

|                         |                                      |    |                  |                  |                  |            |
|-------------------------|--------------------------------------|----|------------------|------------------|------------------|------------|
| 4441-4442               | Administration and Direct Assistance | 06 | \$109,613        | \$159,879        | \$160,561        | \$0        |
| 4444                    | Intergovernmental Welfare Payments   |    | \$0              | \$0              | \$0              | \$0        |
| 4445-4449               | Vendor Payments and Other            |    | \$0              | \$0              | \$0              | \$0        |
| <b>Welfare Subtotal</b> |                                      |    | <b>\$109,613</b> | <b>\$159,879</b> | <b>\$160,561</b> | <b>\$0</b> |

**Culture and Recreation**

|                                        |                              |    |                    |                    |                    |            |
|----------------------------------------|------------------------------|----|--------------------|--------------------|--------------------|------------|
| 4520-4529                              | Parks and Recreation         | 06 | \$234,834          | \$293,405          | \$277,018          | \$0        |
| 4550-4559                              | Library                      | 06 | \$832,054          | \$832,054          | \$844,488          | \$0        |
| 4583                                   | Patriotic Purposes           |    | \$0                | \$0                | \$0                | \$0        |
| 4589                                   | Other Culture and Recreation | 06 | \$3,000            | \$3,000            | \$3,000            | \$0        |
| <b>Culture and Recreation Subtotal</b> |                              |    | <b>\$1,069,888</b> | <b>\$1,128,459</b> | <b>\$1,124,506</b> | <b>\$0</b> |

**Conservation and Development**

|                                              |                                                    |    |                 |                 |                 |            |
|----------------------------------------------|----------------------------------------------------|----|-----------------|-----------------|-----------------|------------|
| 4611-4612                                    | Administration and Purchasing of Natural Resources | 06 | \$24,695        | \$24,695        | \$24,695        | \$0        |
| 4619                                         | Other Conservation                                 |    | \$0             | \$0             | \$0             | \$0        |
| 4631-4632                                    | Redevelopment and Housing                          |    | \$0             | \$0             | \$0             | \$0        |
| 4651-4659                                    | Economic Development                               |    | \$0             | \$0             | \$0             | \$0        |
| <b>Conservation and Development Subtotal</b> |                                                    |    | <b>\$24,695</b> | <b>\$24,695</b> | <b>\$24,695</b> | <b>\$0</b> |

**Debt Service**

|      |                                       |    |               |             |           |     |
|------|---------------------------------------|----|---------------|-------------|-----------|-----|
| 4711 | Long Term Bonds and Notes - Principal | 06 | 17\$1,002,049 | \$1,003,507 | \$955,192 | \$0 |
|------|---------------------------------------|----|---------------|-------------|-----------|-----|



**Proposed Budget**

|                                              |                                      |    |                    |                    |                     |            |
|----------------------------------------------|--------------------------------------|----|--------------------|--------------------|---------------------|------------|
| 4721                                         | Long Term Bonds and Notes - Interest | 06 | \$293,361          | \$307,667          | \$233,232           | \$0        |
| 4723                                         | Tax Anticipation Notes - Interest    | 06 | \$0                | \$3,000            | \$3,000             | \$0        |
| 4790-4799                                    | Other Debt Service                   | 06 | \$0                | \$1,500            | \$1,500             | \$0        |
| <b>Debt Service Subtotal</b>                 |                                      |    | <b>\$1,295,410</b> | <b>\$1,315,674</b> | <b>\$1,192,924</b>  | <b>\$0</b> |
| <b>Capital Outlay</b>                        |                                      |    |                    |                    |                     |            |
| 4901                                         | Land                                 |    | \$0                | \$0                | \$0                 | \$0        |
| 4902                                         | Machinery, Vehicles, and Equipment   |    | \$0                | \$0                | \$0                 | \$0        |
| 4903                                         | Buildings                            |    | \$0                | \$0                | \$0                 | \$0        |
| 4909                                         | Improvements Other than Buildings    |    | \$0                | \$0                | \$0                 | \$0        |
| <b>Capital Outlay Subtotal</b>               |                                      |    | <b>\$0</b>         | <b>\$0</b>         | <b>\$0</b>          | <b>\$0</b> |
| <b>Operating Transfers Out</b>               |                                      |    |                    |                    |                     |            |
| 4912                                         | To Special Revenue Fund              | 06 | \$0                | \$5,000            | \$5,000             | \$0        |
| 4913                                         | To Capital Projects Fund             |    | \$0                | \$0                | \$0                 | \$0        |
| 4914A                                        | To Proprietary Fund - Airport        |    | \$0                | \$0                | \$0                 | \$0        |
| 4914E                                        | To Proprietary Fund - Electric       |    | \$0                | \$0                | \$0                 | \$0        |
| 4914O                                        | To Proprietary Fund - Other          |    | \$0                | \$0                | \$0                 | \$0        |
| 4914S                                        | To Proprietary Fund - Sewer          | 07 | \$1,878,041        | \$2,218,206        | \$2,288,406         | \$0        |
| 4914W                                        | To Proprietary Fund - Water          | 08 | \$1,520,562        | \$1,548,984        | \$1,589,652         | \$0        |
| 4918                                         | To Non-Expendable Trust Funds        |    | \$0                | \$0                | \$0                 | \$0        |
| 4919                                         | To Fiduciary Funds                   |    | \$0                | \$0                | \$0                 | \$0        |
| <b>Operating Transfers Out Subtotal</b>      |                                      |    | <b>\$3,398,603</b> | <b>\$3,772,190</b> | <b>\$3,883,058</b>  | <b>\$0</b> |
| <b>Total Operating Budget Appropriations</b> |                                      |    |                    |                    | <b>\$19,542,566</b> | <b>\$0</b> |



**Proposed Budget**

| Account                                | Purpose                            | Article                                                                | Proposed Appropriations for period ending 12/31/2021 |                    |
|----------------------------------------|------------------------------------|------------------------------------------------------------------------|------------------------------------------------------|--------------------|
|                                        |                                    |                                                                        | (Recommended)                                        | (Not Recommended)  |
| 4215-4219                              | Ambulance                          | 19                                                                     | \$13,927                                             | \$0                |
|                                        |                                    | <i>Purpose: AMBULANCE DEPARTMENT PORTABLE RADIO REPLACEMENT FR</i>     |                                                      |                    |
| 4312                                   | Highways and Streets               | 09                                                                     | \$400,000                                            | \$0                |
|                                        |                                    | <i>Purpose: RECONSTRUCTION OF TOWN ROADS</i>                           |                                                      |                    |
| 4583                                   | Patriotic Purposes                 | 20                                                                     | \$9,000                                              | \$0                |
|                                        |                                    | <i>Purpose: SUMMER BAND CONCERTS SUPPORT</i>                           |                                                      |                    |
| 4583                                   | Patriotic Purposes                 | 21                                                                     | \$6,500                                              | \$0                |
|                                        |                                    | <i>Purpose: MEMORIAL, VETERANS &amp; LABOR DAY PARADES AND RECOGNI</i> |                                                      |                    |
| 4902                                   | Machinery, Vehicles, and Equipment | 05                                                                     | \$995,000                                            | \$0                |
|                                        |                                    | <i>Purpose: WADLEIGH LIBRARY HVAC/Electric</i>                         |                                                      |                    |
| 4902                                   | Machinery, Vehicles, and Equipment | 10                                                                     | \$86,214                                             | \$0                |
|                                        |                                    | <i>Purpose: FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PU</i>     |                                                      |                    |
| 4902                                   | Machinery, Vehicles, and Equipment | 16                                                                     | \$146,118                                            | \$0                |
|                                        |                                    | <i>Purpose: PUBLIC WORKS WHEEL BUCKET LOA</i>                          |                                                      |                    |
| 4903                                   | Buildings                          | 03                                                                     | \$2,400,000                                          | \$0                |
|                                        |                                    | <i>Purpose: 1st RESPONDERS COMMUNICATION NETWORK</i>                   |                                                      |                    |
| 4909                                   | Improvements Other than Buildings  | 04                                                                     | \$1,750,000                                          | \$0                |
|                                        |                                    | <i>Purpose: SEWER WASTEWATER TREATMENT FAC</i>                         |                                                      |                    |
| 4909                                   | Improvements Other than Buildings  | 24                                                                     | \$0                                                  | \$871,924          |
|                                        |                                    | <i>Purpose: NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPRO</i>     |                                                      |                    |
| 4909                                   | Improvements Other than Buildings  | 25                                                                     | \$0                                                  | \$797,872          |
|                                        |                                    | <i>Purpose: OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTR</i>     |                                                      |                    |
| 4915                                   | To Capital Reserve Fund            | 11                                                                     | \$50,000                                             | \$0                |
|                                        |                                    | <i>Purpose: WADLEIGH LIBRARY CAPITAL RESERVE</i>                       |                                                      |                    |
| 4915                                   | To Capital Reserve Fund            | 14                                                                     | \$40,000                                             | \$0                |
|                                        |                                    | <i>Purpose: INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESE</i>     |                                                      |                    |
| 4915                                   | To Capital Reserve Fund            | 17                                                                     | \$0                                                  | \$25,000           |
|                                        |                                    | <i>Purpose: FIRE APPARATUS REPLACEMENT CAPITAL RESERVE</i>             |                                                      |                    |
| 4915                                   | To Capital Reserve Fund            | 18                                                                     | \$0                                                  | \$25,000           |
|                                        |                                    | <i>Purpose: KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RES</i>     |                                                      |                    |
| <b>Total Proposed Special Articles</b> |                                    |                                                                        | <b>\$5,896,759</b>                                   | <b>\$1,719,796</b> |





**Proposed Budget**

| Account                                   | Purpose                                                            | Article | Proposed Appropriations for period ending 12/31/2021 |                   |
|-------------------------------------------|--------------------------------------------------------------------|---------|------------------------------------------------------|-------------------|
|                                           |                                                                    |         | (Recommended)                                        | (Not Recommended) |
| 4445-4449                                 | Vendor Payments and Other                                          | 15      | \$32,000                                             | \$0               |
|                                           | <i>Purpose: NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE</i> |         |                                                      |                   |
| 4445-4449                                 | Vendor Payments and Other                                          | 13      | \$40,000                                             | \$0               |
|                                           | <i>Purpose: SOCIAL SERVICES</i>                                    |         |                                                      |                   |
| 4902                                      | Machinery, Vehicles, and Equipment                                 | 12      | \$42,530                                             | \$0               |
|                                           | <i>Purpose: PUBLIC WORKS SNOW PLOW UNIT 5 YEAR LEASE-PURCHASE</i>  |         |                                                      |                   |
| <b>Total Proposed Individual Articles</b> |                                                                    |         | <b>\$114,530</b>                                     | <b>\$0</b>        |



**Proposed Budget**

| Account                                     | Source                                      | Article | Actual Revenues for<br>period ending<br>12/31/2020 | Estimated Revenues for<br>period ending<br>12/31/2020 | Estimated Revenues for<br>period ending<br>12/31/2021 |
|---------------------------------------------|---------------------------------------------|---------|----------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|
| <b>Taxes</b>                                |                                             |         |                                                    |                                                       |                                                       |
| 3120                                        | Land Use Change Tax - General Fund          | 06      | \$158,048                                          | \$130,000                                             | \$140,000                                             |
| 3180                                        | Resident Tax                                |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3185                                        | Yield Tax                                   | 06      | \$9,255                                            | \$2,500                                               | \$5,000                                               |
| 3186                                        | Payment in Lieu of Taxes                    | 06      | \$50,712                                           | \$38,000                                              | \$42,088                                              |
| 3187                                        | Excavation Tax                              | 06      | \$2,104                                            | \$1,500                                               | \$1,500                                               |
| 3189                                        | Other Taxes                                 |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3190                                        | Interest and Penalties on Delinquent Taxes  | 06      | \$143,223                                          | \$182,000                                             | \$145,000                                             |
| 9991                                        | Inventory Penalties                         |         | \$0                                                | \$0                                                   | \$0                                                   |
| <b>Taxes Subtotal</b>                       |                                             |         | <b>\$363,342</b>                                   | <b>\$354,000</b>                                      | <b>\$333,588</b>                                      |
| <b>Licenses, Permits, and Fees</b>          |                                             |         |                                                    |                                                       |                                                       |
| 3210                                        | Business Licenses and Permits               | 06      | \$0                                                | \$700                                                 | \$100                                                 |
| 3220                                        | Motor Vehicle Permit Fees                   | 06      | \$3,209,077                                        | \$3,107,300                                           | \$3,200,000                                           |
| 3230                                        | Building Permits                            | 06      | \$94,112                                           | \$69,990                                              | \$110,000                                             |
| 3290                                        | Other Licenses, Permits, and Fees           | 06      | \$0                                                | \$135,570                                             | \$135,000                                             |
| 3311-3319                                   | From Federal Government                     |         | \$0                                                | \$1,300                                               | \$0                                                   |
| <b>Licenses, Permits, and Fees Subtotal</b> |                                             |         | <b>\$3,303,189</b>                                 | <b>\$3,314,860</b>                                    | <b>\$3,445,100</b>                                    |
| <b>State Sources</b>                        |                                             |         |                                                    |                                                       |                                                       |
| 3351                                        | Municipal Aid/Shared Revenues               |         | \$180,593                                          | \$180,593                                             | \$0                                                   |
| 3352                                        | Meals and Rooms Tax Distribution            | 06      | \$809,795                                          | \$809,795                                             | \$815,000                                             |
| 3353                                        | Highway Block Grant                         | 06      | \$335,052                                          | \$335,090                                             | \$260,000                                             |
| 3354                                        | Water Pollution Grant                       |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3355                                        | Housing and Community Development           |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3356                                        | State and Federal Forest Land Reimbursement | 06      | \$1,540                                            | \$1,540                                               | \$1,540                                               |
| 3357                                        | Flood Control Reimbursement                 |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3359                                        | Other (Including Railroad Tax)              | 06      | \$1,316                                            | \$1,316                                               | \$1,316                                               |
| 3379                                        | From Other Governments                      |         | \$0                                                | \$0                                                   | \$0                                                   |
| <b>State Sources Subtotal</b>               |                                             |         | <b>\$1,328,296</b>                                 | <b>\$1,328,334</b>                                    | <b>\$1,077,856</b>                                    |
| <b>Charges for Services</b>                 |                                             |         |                                                    |                                                       |                                                       |
| 3401-3406                                   | Income from Departments                     | 06      | \$1,081,019                                        | \$1,060,000                                           | \$1,100,000                                           |
| 3409                                        | Other Charges                               |         | \$0                                                | \$0                                                   | \$0                                                   |
| <b>Charges for Services Subtotal</b>        |                                             |         | <b>\$1,081,019</b>                                 | <b>\$1,060,000</b>                                    | <b>\$1,100,000</b>                                    |
| <b>Miscellaneous Revenues</b>               |                                             |         |                                                    |                                                       |                                                       |
| 3501                                        | Sale of Municipal Property                  |         | \$0                                                | \$0                                                   | \$0                                                   |
| 3502                                        | Interest on Investments                     | 06      | \$79,969                                           | \$80,000                                              | \$50,000                                              |
| 3503-3509                                   | Other                                       | 06      | \$238,127                                          | \$212,652                                             | \$193,456                                             |
| <b>Miscellaneous Revenues Subtotal</b>      |                                             |         | <b>\$318,096</b>                                   | <b>\$292,652</b>                                      | <b>\$243,456</b>                                      |
| <b>Interfund Operating Transfers In</b>     |                                             |         |                                                    |                                                       |                                                       |



**Proposed Budget**

|                                                  |                                          |            |                    |                     |                     |
|--------------------------------------------------|------------------------------------------|------------|--------------------|---------------------|---------------------|
| 3912                                             | From Special Revenue Funds               |            | \$0                | \$0                 | \$0                 |
| 3913                                             | From Capital Projects Funds              |            | \$0                | \$0                 | \$0                 |
| 3914A                                            | From Enterprise Funds: Airport (Offset)  |            | \$0                | \$0                 | \$0                 |
| 3914E                                            | From Enterprise Funds: Electric (Offset) |            | \$0                | \$0                 | \$0                 |
| 3914O                                            | From Enterprise Funds: Other (Offset)    |            | \$0                | \$0                 | \$0                 |
| 3914S                                            | From Enterprise Funds: Sewer (Offset)    | 07         | \$1,878,041        | \$1,999,901         | \$2,288,406         |
| 3914W                                            | From Enterprise Funds: Water (Offset)    | 08         | \$1,520,562        | \$1,548,984         | \$1,589,652         |
| 3915                                             | From Capital Reserve Funds               | 16, 19     | \$22,800           | \$22,800            | \$133,927           |
| 3916                                             | From Trust and Fiduciary Funds           |            | \$0                | \$0                 | \$0                 |
| 3917                                             | From Conservation Funds                  |            | \$0                | \$0                 | \$0                 |
| <b>Interfund Operating Transfers In Subtotal</b> |                                          |            | <b>\$3,421,403</b> | <b>\$3,571,685</b>  | <b>\$4,011,985</b>  |
| <b>Other Financing Sources</b>                   |                                          |            |                    |                     |                     |
| 3934                                             | Proceeds from Long Term Bonds and Notes  | 05, 04, 03 | \$0                | \$218,305           | \$4,445,000         |
| 9998                                             | Amount Voted from Fund Balance           | 03         | \$0                | \$0                 | \$700,000           |
| 9999                                             | Fund Balance to Reduce Taxes             |            | \$0                | \$0                 | \$0                 |
| <b>Other Financing Sources Subtotal</b>          |                                          |            | <b>\$0</b>         | <b>\$218,305</b>    | <b>\$5,145,000</b>  |
| <b>Total Estimated Revenues and Credits</b>      |                                          |            | <b>\$9,815,345</b> | <b>\$10,139,836</b> | <b>\$15,356,985</b> |



**Proposed Budget**

| <b>Item</b>                                   | <b>Period ending<br/>12/31/2021</b> |
|-----------------------------------------------|-------------------------------------|
| Operating Budget Appropriations               | \$19,542,566                        |
| Special Warrant Articles                      | \$5,896,759                         |
| Individual Warrant Articles                   | \$114,530                           |
| Total Appropriations                          | \$25,553,855                        |
| Less Amount of Estimated Revenues & Credits   | \$15,356,985                        |
| <b>Estimated Amount of Taxes to be Raised</b> | <b>\$10,196,870</b>                 |



**Default Budget of the Municipality  
Milford**

For the period beginning January 1, 2021 and ending December 31, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: Jan 25, 2021

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Name                | Position      | Signature |
|---------------------|---------------|-----------|
| Laura Sudwak        | Selectman     |           |
| Gary Daniels        | Selectman     |           |
| PAUL DARGIE         | Selectman     |           |
| Christopher Labrate | Act Selectman |           |
|                     |               |           |
|                     |               |           |
|                     |               |           |
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|                     |               |           |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



**Default Budget of the Municipality**

| Account                        | Purpose                                      | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget     |
|--------------------------------|----------------------------------------------|------------------------------|----------------------------|----------------------------|--------------------|
| <b>General Government</b>      |                                              |                              |                            |                            |                    |
| 0000-0000                      | Collective Bargaining                        | \$0                          | \$0                        | \$0                        | \$0                |
| 4130-4139                      | Executive                                    | \$236,289                    | (\$39,500)                 | \$0                        | \$196,789          |
| 4140-4149                      | Election, Registration, and Vital Statistics | \$218,538                    | (\$27,000)                 | \$0                        | \$191,538          |
| 4150-4151                      | Financial Administration                     | \$817,878                    | \$38,250                   | \$0                        | \$856,128          |
| 4152                           | Revaluation of Property                      | \$0                          | \$0                        | \$0                        | \$0                |
| 4153                           | Legal Expense                                | \$40,000                     | \$0                        | \$0                        | \$40,000           |
| 4155-4159                      | Personnel Administration                     | \$3,124,792                  | \$176,500                  | \$0                        | \$3,301,292        |
| 4191-4193                      | Planning and Zoning                          | \$295,039                    | \$12,226                   | \$0                        | \$307,265          |
| 4194                           | General Government Buildings                 | \$401,693                    | \$2,300                    | \$0                        | \$403,993          |
| 4195                           | Cemeteries                                   | \$106,713                    | \$500                      | \$0                        | \$107,213          |
| 4196                           | Insurance                                    | \$158,112                    | \$0                        | \$0                        | \$158,112          |
| 4197                           | Advertising and Regional Association         | \$0                          | \$0                        | \$0                        | \$0                |
| 4199                           | Other General Government                     | \$13,262                     | \$0                        | \$0                        | \$13,262           |
|                                | <b>General Government Subtotal</b>           | <b>\$5,412,316</b>           | <b>\$163,276</b>           | <b>\$0</b>                 | <b>\$5,575,592</b> |
| <b>Public Safety</b>           |                                              |                              |                            |                            |                    |
| 4210-4214                      | Police                                       | \$2,455,553                  | \$49,069                   | \$0                        | \$2,504,622        |
| 4215-4219                      | Ambulance                                    | \$915,955                    | \$18,947                   | \$0                        | \$934,902          |
| 4220-4229                      | Fire                                         | \$643,786                    | \$17,000                   | \$0                        | \$660,786          |
| 4240-4249                      | Building Inspection                          | \$125,805                    | \$5,081                    | \$0                        | \$130,886          |
| 4290-4298                      | Emergency Management                         | \$7,500                      | \$600                      | \$0                        | \$8,100            |
| 4299                           | Other (Including Communications)             | \$700,734                    | \$0                        | \$0                        | \$700,734          |
|                                | <b>Public Safety Subtotal</b>                | <b>\$4,849,333</b>           | <b>\$90,697</b>            | <b>\$0</b>                 | <b>\$4,940,030</b> |
| <b>Airport/Aviation Center</b> |                                              |                              |                            |                            |                    |
| 4301-4309                      | Airport Operations                           | \$0                          | \$0                        | \$0                        | \$0                |
|                                | <b>Airport/Aviation Center Subtotal</b>      | <b>\$0</b>                   | <b>\$0</b>                 | <b>\$0</b>                 | <b>\$0</b>         |
| <b>Highways and Streets</b>    |                                              |                              |                            |                            |                    |
| 4311                           | Administration                               | \$214,486                    | (\$17,200)                 | \$0                        | \$197,286          |
| 4312                           | Highways and Streets                         | \$1,338,442                  | \$27,617                   | \$0                        | \$1,366,059        |
| 4313                           | Bridges                                      | \$0                          | \$0                        | \$0                        | \$0                |
| 4316                           | Street Lighting                              | \$45,600                     | \$0                        | \$0                        | \$45,600           |
| 4319                           | Other                                        | \$0                          | \$0                        | \$0                        | \$0                |
|                                | <b>Highways and Streets Subtotal</b>         | <b>\$1,598,528</b>           | <b>\$10,417</b>            | <b>\$0</b>                 | <b>\$1,608,945</b> |
| <b>Sanitation</b>              |                                              |                              |                            |                            |                    |
| 4321                           | Administration                               | \$0                          | \$0                        | \$0                        | \$0                |
| 4323                           | Solid Waste Collection                       | \$777,311                    | \$82,557                   | \$0                        | \$859,868          |
| 4324                           | Solid Waste Disposal                         | \$0                          | \$0                        | \$0                        | \$0                |
| 4325                           | Solid Waste Cleanup                          | \$0                          | \$0                        | \$0                        | \$0                |
| 4326-4328                      | Sewage Collection and Disposal               | \$0                          | \$0                        | \$0                        | \$0                |
| 4329                           | Other Sanitation                             | \$0                          | \$0                        | \$0                        | \$0                |
|                                | <b>Sanitation Subtotal</b>                   | <b>\$777,311</b>             | <b>\$82,557</b>            | <b>\$0</b>                 | <b>\$859,868</b>   |



**Default Budget of the Municipality**

**Water Distribution and Treatment**

|                                                  |                              |            |            |            |            |
|--------------------------------------------------|------------------------------|------------|------------|------------|------------|
| 4331                                             | Administration               | \$0        | \$0        | \$0        | \$0        |
| 4332                                             | Water Services               | \$0        | \$0        | \$0        | \$0        |
| 4335                                             | Water Treatment              | \$0        | \$0        | \$0        | \$0        |
| 4338-4339                                        | Water Conservation and Other | \$0        | \$0        | \$0        | \$0        |
| <b>Water Distribution and Treatment Subtotal</b> |                              | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Electric**

|                          |                                |            |            |            |            |
|--------------------------|--------------------------------|------------|------------|------------|------------|
| 4351-4352                | Administration and Generation  | \$0        | \$0        | \$0        | \$0        |
| 4353                     | Purchase Costs                 | \$0        | \$0        | \$0        | \$0        |
| 4354                     | Electric Equipment Maintenance | \$0        | \$0        | \$0        | \$0        |
| 4359                     | Other Electric Costs           | \$0        | \$0        | \$0        | \$0        |
| <b>Electric Subtotal</b> |                                | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Health**

|                        |                                       |            |            |            |            |
|------------------------|---------------------------------------|------------|------------|------------|------------|
| 4411                   | Administration                        | \$0        | \$0        | \$0        | \$0        |
| 4414                   | Pest Control                          | \$0        | \$0        | \$0        | \$0        |
| 4415-4419              | Health Agencies, Hospitals, and Other | \$0        | \$0        | \$0        | \$0        |
| <b>Health Subtotal</b> |                                       | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Welfare**

|                         |                                      |                  |            |            |                  |
|-------------------------|--------------------------------------|------------------|------------|------------|------------------|
| 4441-4442               | Administration and Direct Assistance | \$159,879        | \$0        | \$0        | \$159,879        |
| 4444                    | Intergovernmental Welfare Payments   | \$0              | \$0        | \$0        | \$0              |
| 4445-4449               | Vendor Payments and Other            | \$0              | \$0        | \$0        | \$0              |
| <b>Welfare Subtotal</b> |                                      | <b>\$159,879</b> | <b>\$0</b> | <b>\$0</b> | <b>\$159,879</b> |

**Culture and Recreation**

|                                        |                              |                    |                 |            |                    |
|----------------------------------------|------------------------------|--------------------|-----------------|------------|--------------------|
| 4520-4529                              | Parks and Recreation         | \$293,405          | \$0             | \$0        | \$293,405          |
| 4550-4559                              | Library                      | \$832,054          | \$12,434        | \$0        | \$844,488          |
| 4583                                   | Patriotic Purposes           | \$0                | \$0             | \$0        | \$0                |
| 4589                                   | Other Culture and Recreation | \$3,000            | \$0             | \$0        | \$3,000            |
| <b>Culture and Recreation Subtotal</b> |                              | <b>\$1,128,459</b> | <b>\$12,434</b> | <b>\$0</b> | <b>\$1,140,893</b> |

**Conservation and Development**

|                                              |                                                    |                 |            |            |                 |
|----------------------------------------------|----------------------------------------------------|-----------------|------------|------------|-----------------|
| 4611-4612                                    | Administration and Purchasing of Natural Resources | \$24,695        | \$0        | \$0        | \$24,695        |
| 4619                                         | Other Conservation                                 | \$0             | \$0        | \$0        | \$0             |
| 4631-4632                                    | Redevelopment and Housing                          | \$0             | \$0        | \$0        | \$0             |
| 4651-4659                                    | Economic Development                               | \$0             | \$0        | \$0        | \$0             |
| <b>Conservation and Development Subtotal</b> |                                                    | <b>\$24,695</b> | <b>\$0</b> | <b>\$0</b> | <b>\$24,695</b> |

**Debt Service**

|                              |                                       |                    |                    |            |                    |
|------------------------------|---------------------------------------|--------------------|--------------------|------------|--------------------|
| 4711                         | Long Term Bonds and Notes - Principal | \$1,000,507        | (\$72,935)         | \$0        | \$927,572          |
| 4721                         | Long Term Bonds and Notes - Interest  | \$306,167          | (\$45,315)         | \$0        | \$260,852          |
| 4723                         | Tax Anticipation Notes - Interest     | \$3,000            | \$0                | \$0        | \$3,000            |
| 4790-4799                    | Other Debt Service                    | \$1,500            | \$0                | \$0        | \$1,500            |
| <b>Debt Service Subtotal</b> |                                       | <b>\$1,311,174</b> | <b>(\$118,250)</b> | <b>\$0</b> | <b>\$1,192,924</b> |



**Default Budget of the Municipality**

**Capital Outlay**

|                                |                                    |            |            |            |            |
|--------------------------------|------------------------------------|------------|------------|------------|------------|
| 4901                           | Land                               | \$0        | \$0        | \$0        | \$0        |
| 4902                           | Machinery, Vehicles, and Equipment | \$0        | \$0        | \$0        | \$0        |
| 4903                           | Buildings                          | \$0        | \$0        | \$0        | \$0        |
| 4909                           | Improvements Other than Buildings  | \$0        | \$0        | \$0        | \$0        |
| <b>Capital Outlay Subtotal</b> |                                    | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> |

**Operating Transfers Out**

|                                         |                                      |            |                |            |                |
|-----------------------------------------|--------------------------------------|------------|----------------|------------|----------------|
| 4912                                    | To Special Revenue Fund              | \$0        | \$5,000        | \$0        | \$5,000        |
| 4913                                    | To Capital Projects Fund             | \$0        | \$0            | \$0        | \$0            |
| 4914A                                   | To Proprietary Fund - Airport        | \$0        | \$0            | \$0        | \$0            |
| 4914E                                   | To Proprietary Fund - Electric       | \$0        | \$0            | \$0        | \$0            |
| 4914O                                   | To Proprietary Fund - Other          | \$0        | \$0            | \$0        | \$0            |
| 4914S                                   | To Proprietary Fund - Sewer          | \$0        | \$0            | \$0        | \$0            |
| 4914W                                   | To Proprietary Fund - Water          | \$0        | \$0            | \$0        | \$0            |
| 4915                                    | To Capital Reserve Fund              | \$0        | \$0            | \$0        | \$0            |
| 4916                                    | To Expendable Trusts/Fiduciary Funds | \$0        | \$0            | \$0        | \$0            |
| 4917                                    | To Health Maintenance Trust Funds    | \$0        | \$0            | \$0        | \$0            |
| 4918                                    | To Non-Expendable Trust Funds        | \$0        | \$0            | \$0        | \$0            |
| 4919                                    | To Fiduciary Funds                   | \$0        | \$0            | \$0        | \$0            |
| <b>Operating Transfers Out Subtotal</b> |                                      | <b>\$0</b> | <b>\$5,000</b> | <b>\$0</b> | <b>\$5,000</b> |

|                                              |  |                     |                  |            |                     |
|----------------------------------------------|--|---------------------|------------------|------------|---------------------|
| <b>Total Operating Budget Appropriations</b> |  | <b>\$15,261,695</b> | <b>\$246,131</b> | <b>\$0</b> | <b>\$15,507,826</b> |
|----------------------------------------------|--|---------------------|------------------|------------|---------------------|





**Default Budget of the Municipality**

| <b>Account</b> | <b>Explanation</b>             |
|----------------|--------------------------------|
| 4311           | MS-4 intern adjustment         |
| 4215-4219      | EMS Response Vehicle           |
| 4240-4249      | Staffing adjustment            |
| 4195           | Union Wages                    |
| 4140-4149      | Less Elections                 |
| 4130-4139      | Transition                     |
| 4150-4151      | Audit requirements             |
| 4220-4229      | Budget Correction for Radios   |
| 4194           | Union Salaries & Utilities     |
| 4312           | Union Salaries & 1 truck       |
| 4155-4159      | Health, & Retirement Increases |
| 4191-4193      | Staffing adjusment             |
| 4210-4214      | Union Salaries & 2 vehicles    |
| 4323           | Disposal increases             |
| 4912           | Keyes Field Project            |

# VOLUNTEER APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### Boards, Commissions, & Committees

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### Other Opportunities

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Web Site
- \_\_\_\_\_

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: kblow@milford.nh.gov

or

MAIL TO: Human Resources  
Town Hall  
1 Union Square  
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>