

# **Town of Milford Warrant & Financials DRAFT**

**January 11, 2021**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town affairs:

You are hereby notified that the Budget & Bond Hearing Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2" (RSA 40:13), in said Milford, on Monday, the eleventh (11<sup>th</sup>) day of January 2021, as a ZOOM meeting at six-thirty o'clock (6:30 p.m.) in the evening to discuss bond and budget hearing Articles to be presented at the Deliberative Session.

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## ARTICLE 1 – ELECTION OF OFFICERS

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

### WARRANT ARTICLE 3 - FIRST RESPONDERS COMMUNICATIONS NETWORK - \$2,400,000 BOND

Shall the Town vote to raise and appropriate, an amount not to exceed \$2,400,000 for upgrades and replacement of the emergency services dispatch center and related infrastructure/equipment? This article adopts the recommendation of the consultant engaged to study dispatch operations as approved by voters in March 2019. The project establishes a First Responder Communications Network replacing MACC Base and allows connectivity by neighboring towns if they choose to participate and borrowing not more than \$2,400,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33), the article further authorizes the Selectmen to issue and negotiate bonds or notes with a term not to exceed 15 years and to determine the rate of interest and other conditions in their judgment. This is a non-lapsing warrant article. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 60% affirmative vote to pass. **The Board of Selectmen recommends this article (4-1). The Budget Advisory Committee recommends this article (5-0-3). The article has no tax impact in 2021 however; beginning in 2022 this article has an estimated tax impact of \$12.38 on an assessed valuation of \$100,000.**

### WARRANT ARTICLE 4 - SEWER WASTEWATER TREATMENT FACILITY (WWTF) SECONDARY CLARIFIERS REPLACEMENT MECHANISMS - \$1,750,000.00 BOND

Shall the Town vote to raise and appropriate the sum of \$1,750,000.00 for the replacement of WWTF Secondary Clarifier mechanisms, in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes to determine the rate of interest and other conditions in their judgement? The mechanisms will replace aging equipment to ensure uninterrupted essential operations at the WWTF. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. Note: As this is for the issuance of long-term debt, this vote under state law requires a 60% affirmative vote to pass. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

### WARRANT ARTICLE 5 - WADLEIGH LIBRARY HVAC/Electrical Repair - \$995,000 BOND

Shall the Town vote to raise and appropriate the sum of \$995,000 for the purchase of a New Wadleigh Library HVAC Replacement in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Library Trustees to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? Work includes replacement of HVAC chiller, new controls, heat recovery, and new fan coil units. Most of the existing system is over 20 years old and does not heat/cool effectively. The new system should address existing issues and provide significant energy savings. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. The Board of Library Trustees recommends this Article (0-0). **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has no tax impact in 2021 however; beginning in 2022 this article has an estimated tax impact of \$7.11 on an assessed valuation of \$100,000.**

### WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$15,828,635

Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth in the budget for the purposes set forth herein, totaling \$15,828,635. Should this Article be defeated, the default budget shall be \$15,756,541 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. **The Board of Selectmen recommends this Article (3-2). The Budget Advisory Committee recommends this Article (7-0-1). This article has an estimated tax impact of \$0.057 over the 2020 Budget or (\$5.73 on an assessed valuation of \$100,000).**

## **WARRANT ARTICLE 7 - WASTEWATER DEPARTMENT OPERATING BUDGET - \$2,288,406**

Shall the Town vote to raise and appropriate the sum of \$2,288,406 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the default budget shall be \$2,218,206 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

## **WARRANT ARTICLE 8 - WATER DEPARTMENT OPERATING BUDGET - \$1,589,652**

Shall the Town vote to raise and appropriate the sum of \$1,589,652 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the default budget shall be \$1,548,984, which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. **The Board of Commissioners recommends this Article (3-0). The Budget Advisory Committee recommends this Article (8-0).**

## **WARRANT ARTICLE 9 - RECONSTRUCTION OF TOWN ROADS - \$400,000**

Shall the Town vote to raise and appropriate the sum of \$400,000 to reconstruct roads as detailed using Cartegraph Data by the Department of Public Works. This will be a non-lapsing appropriation per RSA 32:7, VI. **The Board of Selectmen recommend this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$23.81 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 10 - FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$689,700 (Annual Lease Payment \$86,214: \$100,000 Paid from Fire Apparatus Replacement Capital Reserve the Total Purchase Price (\$689,700))**

Shall the Town vote to authorize the Board of Selectmen to enter into a 7-year lease/purchase agreement in the amount of \$689,700 for the lease-purchasing of a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck) and to raise and appropriate \$100,000 from the Fire Apparatus Replacement Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$86,214 for the first years payment for this purpose. With the passage of this article, future payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for the issuance of long-term debt, this vote under state law requires a 60% affirmative vote to pass. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This article has an estimated tax impact of \$5.31 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 10 – FIRE RESCUE TRUCK #1 REPLACEMENT - 7-YEAR LEASE/PURCHASE - \$689,700 (1ST Year Lease Payment \$115,977);**

To see if the town will vote to authorize the selectmen to enter into a 7 YEAR lease agreement in the amount of \$689,000 for the purpose of leasing a fire rescue truck with appropriate equipment for Fire Department operation (it will replace the current 1987 E ONE Rescue Truck), and to raise and appropriate the sum of \$115,977 for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required) **The Board of Selectman recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$6.90 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 11 - WADLEIGH LIBRARY MAINTENANCE AND UPKEEP CAPITAL RESERVE - \$50,000**

Shall the Town vote to establish a Library Maintenance and Upkeep Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of future library building repairs, renovations, improvements for the benefit of the Town, and to raise and appropriate the sum of \$50,000 to be placed in this fund, and to appoint the Library Trustees as agents to expend from this fund?. **The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee does not recommend this Article (0-8). This Article has an estimated tax impact of \$2.98 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 12 - PUBLIC WORKS SNOW PLOW UNIT 5 YEAR LEASE-PURCHASE - \$45,060  
(Annual Lease Payment \$45,060; Total Purchase Price (\$200,000))**

Shall the town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause that will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a snowplow unit/dump truck with the appropriate equipment for Highway Department operation (it will replace the 2002 International plow/dump unit), and to raise and appropriate the sum of \$45,060 for the first year's payment for this purpose? The total purchase price of this vehicle is \$200,000. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (3-2). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.68 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 12 – PUBLIC WORKS SNOW PLOW UNIT 5 YEAR LEASE-PURCHASE - Total Purchase Price (\$200,000) (1st Year Lease Payment \$45,060);**

To see if the town will vote to authorize the selectmen to enter into a 5 YEAR lease agreement in the amount of \$200,000 for the purpose of leasing a snow plow unit/dump truck with the appropriate equipment for Highway Department operation (it will replace the 2002 International plow/dump unit), and to raise and appropriate the sum of \$45,060 for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required)**The Board of Selectman recommends this Article (3-2). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.68 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 13 - DPW VEHICLES AND HEAVY EQUIPMENT CAPITAL RESERVE - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 to be placed in the DPW Vehicles and Heavy Equipment Capital Reserve Fund? Expenditures from this fund will require a vote at town meeting. The \$40,000 adds to the DPW Vehicles and Heavy Equipment Capital Reserve approved by voters in 2018. **The Board of Selectmen does not recommend this Article (1-4). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 14 - SOCIAL SERVICES - \$40,000**

Shall the Town vote to raise and appropriate the sum of \$40,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 15 - INFORMATION TECHNOLOGY INFRASTRUCTURE CAPITAL RESERVE - \$40,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 31:1 for the purpose of improvements to the towns Information Systems, and to raise and appropriate the sum of \$40,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund. **The Board of Selectmen recommends this Article (4-1). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$2.38 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 16 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$32,000**

Shall the Town vote to raise and appropriate the sum of \$32,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.90 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 17 - PUBLIC WORKS WHEEL BUCKET LOADER LEASE-PURCHASE - \$22,980  
(Annual Lease Payment \$22,980; \$80,000 Paid From Capital Reserves; Total Purchase Price (\$146,118))**

Shall the Town vote to authorize the Board of Selectmen to enter into a 3-year lease/purchase agreement in the amount of \$146,118 for lease-purchasing one Wheel Bucket Loader and to raise and appropriate \$80,000 from the DPW Vehicles & Heavy Equipment Capital Reserve Fund as a down payment to reduce the lease/purchase price. Furthermore, to raise and appropriate \$22,980 for the first year's payment for this purpose. With the passage of this article, future payments will be included in the operating budget. 3/5 vote required. **The Board of Selectman recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.37 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 17 - PUBLIC WORKS WHEEL BUCKET LOADER PURCHASE – (\$146,118) \$120,000  
Paid From Capital Reserves, Net Purchase price \$26,117;**

Shall the Town vote to purchase a Hitachi wheel bucket loader for the sum of \$146,118, authorizing the Board of Selectman for approval of this warrant article will authorize the expenditure of \$120,000 from the DPW Vehicles & Heavy Equipment Capital Reserve Fund; apply \$19,000 winter 2020-2021 rental reimbursement applied to arrive at a net \$7,118 balance to be paid from the 2021 budget. Majority vote required. **The Board of Selectman recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.55 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 18 - FIRE APPARATUS REPLACEMENT CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Fire Apparatus Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Fire Apparatus Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen does not recommend this Article (2-3). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.49 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 19 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT  
CAPITAL RESERVE - \$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Town Facilities Renovation and Major Repair Replacement Capital Reserve Fund? Expenditures from this fund will require a vote at the town meeting. The \$25,000 adds to the Town Facilities Renovation and Major Repair Replacement Capital Reserve approved by voters in 2017. **The Board of Selectmen does not recommend this Article (1-4). The Budget Advisory Committee recommends this Article (6-2). This Article has an estimated tax impact of \$1.49 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 20 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE -  
\$25,000**

Shall the Town vote to raise and appropriate the sum of \$25,000 to be placed in the Keyes Park Expansion Committee Project Capital Reserve Fund? The purpose of this fund is for the design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report, (December 20, 2016, and as amended). The Board of Selectmen has authority to expend from this fund. The \$25,000 adds to the Keyes Park Expansion Committee Project Capital Reserve approved by voters in 2017. **The Board of Selectmen does not recommend this Article (1-4). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$1.49 on an assessed valuation of \$100,000.**

**WARRANT ARTICLE 21 - AMBULANCE DEPARTMENT PORTABLE RADIO REPLACEMENT FROM THE  
PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT CAPITAL RESERVE - \$13,927**

Shall the Town vote to raise and appropriate \$13,927 to replace Portable Radios for the Ambulance Department with \$13,927 to come from the Public Safety Communication Equipment Replacement Capital Reserve to replace Portable Radios for the Ambulance Department. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article does not have a tax impact.**

## **WARRANT ARTICLE 22 - SUMMER BAND CONCERTS SUPPORT - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/22. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$.54 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 23 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION SUPPORT - \$6,500**

Shall the Town vote to raise and appropriate the sum of \$6,500 for the purpose of town support relative to the observance of Memorial, Veterans, and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department, and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. This is a non lapsing article until 12/31/22. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$.40 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 24 - BLIND EXEMPTION**

Shall the town, pursuant to RSA 72:27-a, vote to increase the Exemption for the Blind (RSA 72:37) amount from \$15,000 to \$30,000. The minimum exemption amount of \$15,000 was established by statute in 2003. The town of Milford has never increased this exemption amount, despite the increase in property taxes since that time and the diminishing effect this exemption has had over time in assisting the Blind. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$ on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 25 - GRANITE TOWN RAIL TRAIL REVOLVING FUND**

Shall the town vote to establish a Granite Town Rail-Trail Revolving Fund pursuant to RSA 35-B:2 II. Any monies received for Granite Town Rail-Trail facilities shall be allowed to accumulate from year to year and shall not be considered to be part of the General Fund unassigned fund balance. The Treasurer shall have custody of all monies in the fund and shall pay out the same only upon order of the Milford Conservation Commission and no further legislative body approval required. These funds may be expended only for trail management purposes as stated in RSA 35-B. **The Board of Selectmen recommends this Article (5-0). The Budget Advisory Committee recommends this Article (8-0). This article has no tax impact.**

## **WARRANT ARTICLE 26 - NASHUA STREET PEDESTRIAN SAFETY and SIDEWALK IMPROVEMENT PROJECT - \$871,924 (State pays \$697,539; Town pays \$174,385) By Petition**

Shall the Town vote to raise and appropriate the sum of \$871,924 with \$174,385 to be raised by general taxation and \$697,539 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program for the engineering, potential right-of-way acquisition, and construction of approximately 3,500 linear feet of new five-foot (5') wide sidewalk, to include, but not limited to, vertical granite curbing, associated drainage improvements, crosswalk markings, and repaving, along the southerly and northerly sides of Nashua Street beginning from 486 Nashua Street (Near Cahill Place, Map 32, Lot 4-C) to 586 Nashua Street (Near Lorden Plaza, Map 44, Lot 6) and to the existing sidewalk network at the corner of Capron Road and Nashua Street? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0). The Budget Advisory Committee recommends this Article (8-0). This Article has an estimated tax impact of \$0 on an assessed valuation of \$100,000.**

## **WARRANT ARTICLE 27 - OSGOOD ROAD, MELENDY ROAD, AND ARMORY ROAD PEDESTRIAN SAFETY SIDEWALK AND BICYCLE LANE PROJECT - \$797,872 (State pays \$638,298; Town pays \$159,574) By Petition**

Shall the Town vote to raise and appropriate the sum of \$797,872, with \$159,574 to be raised by general taxation and \$638,298 from the Congestion Mitigation and Air Quality Improvement (CMAQ) Program) for the engineering of, potential



right-of-way acquisition of, and construction of approximately 4,000 linear feet a new five-foot (5') wide sidewalk with vertical granite curbing, a dedicated striped bicycle lane, and pedestrian walkway, to include, but not limited to associated drainage improvements, crosswalk markings, and repaving, along Osgood Road, Mason Road, Melendy Road, and Armory Road, with pedestrian improvement project beginning at the intersection of West Street and Osgood Road and continuing southwest along Osgood Road past Adams Field, Osgood Pond, and Mason Road to the intersection of Osgood Road, Melendy Road and Armory Road, and continuing eastward along Armory Road to the intersection with the Granite Town Rail Trail? This reimbursement program provides an 80% federal funding/20% local matching funds opportunity. This is a Special Warrant Article in accordance with RSA 32. **The Board of Selectmen recommends this Article (0-0) The Budget Advisory Committee recommends this Article (8-0).** This Article has an estimated tax impact of \$0 on an assessed valuation of \$100,000.

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