

TOWN STATUS REPORT

April 10, 2023

1. March 2023 Town Vote

On behalf of the Town, we would like to thank the residents of Milford for their participation in this year's Town Vote and support of the Town's budget, emergency vehicles, Waste Water Treatment Facility improvements, and related articles. In addition, I would like to express our continued appreciation to the Town Moderator - Peter Basiliere, Town Clerk - Joan Dargie, and the more than 75 volunteers who dedicated their time and long hours to make the voting process such a success and positive experience.

Voter turnout for this year was 2,845 up from 2,401 from the previous year. As part of the 2023 Town Vote, the Town utilized new ballot machines with great success and positive results.

2. Town Hall Alternative Hours of Operation – Proposal Of A 4.5 Day Work Week

Over the past several weeks, staff received additional input from the general public, development community, and Town Staff regarding the potential implementation of an alternative work schedule at the Town Hall. The purpose and intent of the alternative work schedule is to respond to demand for services, offer additional flexibility to residents/property owners/development community, and provide a tool/benefit to retain/recruit employees.

Upon review of the community input, extensive discussions with Town Staff, and analyzing the various alternatives/opportunities, we are proposing 4 ½ day work week for consideration by Board of Selectmen. The 4 ½ day work week addresses the expressed desire of the public and stakeholders for extended services in the evening and continued services on Friday. The proposal also allows the Town to effectively maintain the level/quality of services using current staffing with the added potential flexibility of shared resources/personnel. Lastly, the alternative work schedule provides a benefit to Town Hall employees with slightly modified work week.

The 4 ½ work week would consist of the following:

- Proposed hours of the Town Hall:
 - Monday – Thursday 8:00 am to 5:30pm
 - Friday 8:00 am to 12:00 pm(Note: Town Clerk's Current Office Hours of Operation: 7:30 – 5:30 Mon., Wed. Thurs., 7:30 – 6:30 Tues.)
- Employees would not be paid during their lunch period.
- Alternative schedule would begin on May 1, 2023 and continue to September 8, 2023.
- Would be on trial/temporary basis.

To assess the effectiveness and demand for services over the course of the five months, staff would collect/log the number of in-person visits, business related emails, phone calls during the extended hours and on Fridays. Prior to the conclusion of trial period, Staff will re-assess the alternative hours using the data collected and outreach to the public to determine the preferred level of service and hours of operation.

3. Milford Community Lands (Formally Brox) Alteration of Terrain Permit – Gravel Operations (Update)

The Town and Northeast Sand & Gravel are waiting for responses from NH Fish & Game to its December 22, 2022 submittal to NH Dept. Of Environmental Services (permitting agency). In its submittal, the Town and Northeast Sand & Gravel responded to a lengthy list of minor and substantive comments. Two major areas of the project still remain under discussion. These include the final determination of (1) the area of

onsite mitigation currently 75+ acres of proposed conservation area and (2) the legal conservation instrument to manage the proposed 75+ acre area.

The Town and Northeast Sand & Gravel are currently seeking to schedule a meeting with both state agencies to finalize the remaining elements of the application/permit for approval and allow the Town to complete the project.

4. Town of Milford NPDES Permit No. NH0100471 – Wastewater Treatment Facility

On March 23, 2023, the Town received the Administrative Order from US EPA Region 1 granting an extension to two interim milestones of the Milford Wastewater Treatment Facility towards meeting its total phosphorus limit set forth in Part I.G.2 of the Town's NPDES permit (permit no. NH0100471), issued by EPA on August 31, 2020. The Town (by way of the Board of Water & Sewer Commissioners) submitted an extension request on November 1, 2022. Water Utilities Director, Jim Pouliot will be present to provide additional information and respond to questions.