

TOWN STATUS REPORT

May 8, 2023

1. Town Hall New Hours of Operation

The new Town Hall hours begin on May 1, 2023, the Town Hall. With the exception of the Town Clerk's office, the Town Hall will be open Monday – Thursday 8:00 am to 5:30pm and Friday 8:00 am to 12:00 pm).

The Town Clerk's Office hours of operation are 7:30 to 5:30 Monday, Wednesday, Thursday, Tuesday 7:30 am to 6:30 pm, and closed on Fridays.

2. Right to Know Law, RSA Chapter 91-A Training

On April 27, 2023, the Town hosted a seminar for Town Board, Commission, and Committee members to discuss procedural and notice requirements for holding a proper public meeting, as well the exceptions to the meeting requirement (the so-called "non-meeting"). The webinar and discussion was led by New Hampshire Municipal Association Attorney Stephen Buckley and as attended by over 40 individuals from the various Town boards, committees, and commissions. The meeting was recorded and is available for viewing on the Granite Town Meeting site.

As part of the discussion, the question was raised regarding the need for and potential adoption of a Town Right to Know Town policy. Attorney Buckley recommended the adopted policies from Hudson and Auburn as possible examples. For review and consideration, attached please find the Right to Know Policy from Hudson.

3. Goals & Objectives – Town Administrator

See attached memo.

4. Police Department Replacement of Vehicles

Chief Viola will be presenting a brief informational update regarding the transition of two 2020 SUV vehicles from patrol use to administrative use and the purchase of two new 2022 replacement patrol vehicles. The purchase of the two new patrol vehicles is part to the approved 2023 budget. The remaining funds after the purchase of the vehicles is being reappropriated to convert the existing 2020 vehicles for administrative use. For more information, please see attached memo.

5. Wadleigh Memorial Library – Site I Environmental Site Assessment

A Site I Environmental Site Assessment is currently being performed on the Library facility and property. A Phase I Environmental Site Assessment, commonly referred to as an ESA, or Phase I ESA, is a report prepared for a real estate holding that identifies potential or existing environmental contamination liabilities. The analysis, typically addresses both the underlying land as well as physical improvements to the property/building(s). The Phase I report will be used as a tool to determine what (if any) steps are required to address contamination on the property and within building. Funding for the assessment is being provided through the Nashua Regional Planning Commission's Brownfields Program.

6. 168 South Street – Former Gas Station

We are moving forward with the design, layout, and costs to construct the municipal parking lot with EV charging stations on the former gas station property. An initial concept has been layout out and staff is currently exploring alternatives to remove the structure and canopy from the site.

7. Milford Spartan Solar Project – Milford Industrial Properties (Update)

The Milford Spartan Solar company continues to seek resolution of issues in the interconnection agreement proposed by Eversource. Eversource is attempting to implement a change to interconnection standards for the Public Service of New Hampshire (“PSNH”) distribution system to harmonize the PSNH standards at Eversource-owned utilities in other states. The proposed change to PSNH interconnection policy has significant potential for increased costs for projects and ratepayers in New Hampshire. In a proposed settlement agreement between the New Hampshire Department of Energy and Eversource, those parties proposed removing consideration of the relevant interconnection issue from the on-going PSNH Least Cost Integrated Resource Planning proceedings and reviewing the issue as part of a separate, on-going, DOE investigation of interconnection standards.

In accordance with the 2019 Land Lease Option and Lease Agreement with the Town, the lease expires September 23, 2023.

8. Board, Commission, Committee Volunteers

The Town is actively seeking volunteers seeking to serve on the various boards, commissions, and committees. The following is a listing of current vacancies:

- Board of Adjustment 3 Alternate Positions
- Budget Advisory Committee TBD
- Capital Improvement Advisory Committee 7 Full Time Positions
- Conservation Commission 2 Alternate Positions
- Economic Development Advisory Council TBD
- Planning Board 2 Alternate Positions
- Traffic Safety Committee 1 Full Time Position

If you are interested in applying, please contact the Administration Office or visit the Town website at www.milford.nh.gov and download /complete the volunteer application.