

TOWN STATUS REPORT

May 22, 2023

1. Goals & Objectives – Town Administrator

See attached memo.

2. Implementation of a Six and Nine Month Department Budget Review & Transfer Process

In response to Board of Selectmen's inquiry for added transparency involving the monitoring of budgetary expenditures and the management of departmental budgets throughout the year, Administration will be implementing a 6 month and 9 month budget review with Department Heads. Starting in July, the Town Administrator and Finance Director will meet with each Department Head to review his/her respective budgets/respective and completed projects/objectives to date. As part of the budget review, the Department Heads would reconcile over expenditures through a budget transfer process (form to be finalized) using unspent or underutilized budgeted department funds. The information would be used by the Departments to determine level of remaining funds to manage the department and to prioritize planned/anticipated project or activities.

3. Milford Community Lands (Formally Brox) Alteration of Terrain Permit – Gravel Operations (Update)

The Town and Northeast Sand & Gravel received responses and comments from NH Fish & Game (NHFG) to its December 22, 2022 submittal to NH Dept. Of Environmental Services (permitting agency). As parts of the detailed list of comments from NHFG, three major areas of the project require further discussion and final resolution. These include the determination of (1) the area and location of onsite mitigation currently 75+ acres of proposed conservation area, (2) the legal conservation instrument to manage the proposed 75+ acre area, and (3) level of required monitoring by a qualified, 3rd party company/individual.

The Town and Northeast Sand & Gravel will be meeting with both state agencies to finalize the remaining elements of the application/permit for approval and allow the Town to complete the project.

4. Board, Commission, Committee Volunteers

The Town is actively seeking volunteers seeking to serve on the various boards, commissions, and committees. The following is a listing of current vacancies:

- Board of Adjustment 3 Alternate Positions
- Budget Advisory Committee TBD
- Capital Improvement Advisory Committee 7 Full Time Positions
- Conservation Commission 2 Alternate Positions
- Economic Development Advisory Council TBD
- Granite Town Media 1 Full Time Position
- Planning Board 2 Alternate Positions
- Traffic Safety Committee 1 Full Time Position

If you are interested in applying, please contact the Administration Office or visit the Town website at www.milford.nh.gov and download /complete the volunteer application.