

TOWN STATUS REPORT

November 27, 2023

1. Status of Open Requests For Proposals (RFPs)

- Milford Master Plan Comprehensive Update (RFP 2023-06) - The proposal seeks professional firms to lead and prepare a comprehensive Master Plan update which addresses the many challenges that impact the Town's municipal facilities and services, economic vitality/sustainability/growth, community character, and natural resources. The Town received one proposal by the November 3rd deadline from Resilience Planning & Design, LLC. The preliminary draft budget for the project is approximately \$100,000 and is currently being reviewed by the Town Administrator, Community Development Staff, and the Planning Board. It is anticipated that Community Development and the Planning Board representatives will provide a recommendation to the Board for consideration and potential award at the December 11th meeting.
- Milford Town Hal HVAC (RFP 2023-03) – This proposal includes the removal and proper disposal of the existing HVAC system. The Town received one proposal by the November 20th deadline. The proposal is currently being reviewed by the Town Administrator, Public Works Director, and 3rd party Engineering Consultant. It is anticipated that Staff will provide a recommendation to the Board for consideration and potential award at the December 11th meeting.
- Mason Road Bridge Replacement Project (NHDOT 43115) – This project involves the replacement and reconstruction of the bridge on Mason Road that transects Great Brook. The Town received a total of four bids ranging from \$1.3 million to \$1.6 million by the deadline date of November 8th. In addition to the request for construction services and as required by NHDOT, the Town also submitted a Request for Proposal for third party engineering inspection services. The Town received two bids by the November 17th deadline which are currently under review.

As the Board may recall, the Town previously received \$1.5 million in state bridge aid from the NHDOT. The state aid funding is a reimbursement program and is subject to an 80%/20% split. The Town will be responsible for \$249,460 of the total cost.

Staff and the engineering consultant are currently reviewing the bids for construction and inspectional services and will provide a recommendation to the Board for award at the December 11th meeting. At that meeting, the Board will be presented options for consideration involving the construction of a temporary bridge or possible road closure.

2. Board, Commission, Committee Volunteers

The Town is actively seeking volunteers seeking to serve on the various boards, commissions, and committees. The following is a listing of current vacancies:

- Board of Adjustment 2 Alternate Positions
- Conservation Commission 2 Alternate Positions
- Economic Development Advisory Council TBD (January 2024)
- Recycling Committee 1 Full Time Position
- Planning Board 2 Alternate Positions

If you are interested in applying, please contact the Administration Office or visit the Town website at www.milford.nh.gov and download /complete the volunteer application.