
TOWN OF MILFORD BOARD OF SELECTMEN POLICY NO. 2000-07

TO : ALL DEPARTMENT HEADS, BOARDS, COMMISSIONS, COMMITTEES

FROM: LEE F. MAYHEW, TOWN ADMINISTRATOR

SUBJ : REIMBURSEMENT FOR APPROVED TOWN EXPENSES – POLICY NO. 2000-07

DATE: MAY 17, 2000, REVISED 9/11/23

At their meeting on Monday, 15 May 2000, the Milford Board of Selectmen adopted the following Policy concerning the reimbursement for town expenses as follows:

POLICY:

On occasions when an employee – who is not a department head – uses personal funds or incurs an expense for a Town purchase, that employee may be reimbursed when and if his/her department head, the Town Administrator, and the Finance Director have indicated their approvals with their respective signatures.

Amended on 9/11/23

Approved on _____



Chairman

Vice Chairman



Selectman

Selectman



Selectman



Selectman

EFFECTIVE DATE: 15 May 2000, revised 9/11/23.