

Personnel Use of Town Vehicles

Policy applies to: All Department Heads, Staff, Boards

Approved: August 24, 2015

Amended: (Revised 10/23/23)

1. Authority and Purpose

The Board of Selectmen adopted this policy to facilitate efficient and consistent administration of the personnel use of Town Vehicles.

2. Policy.

Town vehicles may be taken home by the Police Chief, Fire Chief, Ambulance Director and DPW Director, if those personnel live in town and are on call. Town vehicles may be taken home by other town employees if there is a compelling business reason and this reason has been pre-approved by the Town Administrator or their designee. The use under this section is expected to be infrequent.

Town vehicles shall not be used for personal use.

The Town Administrator shall be responsible for ensuring that all personnel who take town vehicles home are aware of the tenets of this policy.

Amended on 10/23/23


Approved on 10/30/23




Chairman

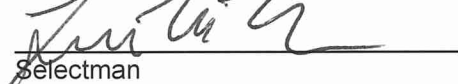


Vice Chairman

Selectman


Selectman



Selectman


Selectman