



Granite Town Media

Advisory Committee

Meeting Minutes

28 December 2017

Present: Dave Alcox, Kevin Federico, Tim Finan, Mike McInerney, Tom Schmidt, Jon Teger

Absent: Ron Carvell, Lisa Griffiths, Joe Kasper,

Guests:

Call to Order:

Meeting called to order 7:02 PM

Minutes

Minutes approved – Tom moved/Kevin F. 2nd AIF, Tim abstained.

December priority items

- New web site – up and running as of 12/27; Internal training went well; still need some DNS changes; old site is offline preventing the problem we had during the EZStream transition
- GTM equipment upgrade – Need to define requirements for power drop that is compatible with current system and potential upgrade with UPS: documentation is still TBD
- About Milford series – no update
- HS meeting room – new equipment working well; problem with recording corrected by Access A/V; Mike used TV program students to adjust lighting. Still investigating optimum location of “On-the Air” sign; wall space is at a premium
- HS optical cable upgrade (Gym, Lecture, Library, Café) – no update; Jon asked about installing a drop in the art gallery (old bookstore); the drop to the football field has never worked, Tom asked to have that included in the fiber upgrade quote
- Long term program archiving – still investigating, Kevin F. suggested using a dedicated NAS drive rather than optical media, less likely to have problem obtaining a compatible reader 20-40 years down the road.

January priority items

- GTM equipment upgrade
- About Milford series
- HS meeting room
- HS optical cable upgrade
- Long term program archiving

Video Projects

- Missed five meetings due to lack of notification or last minute scheduling changes; Kevin F. will check on the RSA meeting posting requirements as these are public meeting
- Due to the number of simultaneous meeting need more microphones. Mike purchased a couple of shotgun mic used with great success.

Future Projects

- Mike is pleased with lighting installed at the high school, is investigating potential of upgrading the BoS meeting room
- Comcast franchise agreement is up for renewal in September. During the last renewal had Comcast host a public meeting for citizens to ask questions; discussed definition of “gross revenue” as it affects basis of franchise fee
- Kevin F. asked Mike if there was a better way to capture presenters using large drawings/maps for in person and at home viewers; discussed possibility of adding a dedicated camera for the purpose

Upcoming Meeting:

25 January 2018 7 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 8:23 PM

Respectfully submitted: Tom Schmidt