

**Milford Water/Wastewater Commissioners’
Meeting Minutes
February 16, 2016**

Present: Michael Putnam, Chairman
Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director

Call to Order

Chairman Putnam called the meeting to order at 11:00 a.m.

Appointment

Director Boucher received the business cards of Mr. Cristopher Albert, Jones & Breach Engineers, Stratham, NH, and Ms. Kathy Rush, Verani Rush Realty, Hampton, NH. Mr. Albert introduced Mr. Connie Kelleher, Rolling Acres Mobile Home Park (RAMHP) Manager, Ms. Rush, owner, RAMHP, and Ms. Rush’s nephew. Mr. Boucher explained he had been contacted by Mr. Cristopher Albert, Jones and Beach Engineers, Inc., to arrange an informational exchange today with the commissioners regarding water treatment dilution difficulties at RAMHP ‘s water treatment backwash system equipment and whether the Milford Water Utilities Department would accept waste generated from this mobile home park’s water treatment process. Mr. Albert explained they are brainstorming with Ms. Klevins and Mr. Rastorguyeff, NHDES, Mr. Prescott, R.E. Prescott Company, Pennichuck Water, and Mr. Philbrick, RDP Water Systems Plumbing, explained the current treatment concerns, and indicated that discussions may advance to the point of seeking future approval for vessel discharge. Many details have yet to be determined, such as process, testing protocol, volume, intervals, and whether the required industrial pretreatment and state/town discharge permit application forms and fees would be submitted to Merrimack or Milford. Mr. Boucher explained Teton Environmental has worked closely with Milford to develop permits and perform industrial pretreatment program inspections, sampling events, and issuing discharge permits. Mr. Albert said he expects it will be several months before RAMHP returns with additional information. During the commissioners’ information exchange with Mr. Albert, safeguarding Milford’s wastewater treatment process and not violating permitted discharge parameters set by the regulatory agencies is of utmost importance. Mr. Boucher explained the gravity-based discharges are currently being permitted. He will send Milford permit information and forms for review.

Decisions/Approvals

Approval of Meeting Minutes – Commissioner Courage made the motion to table the minutes until the next commissioners’ meeting. Vice-Chairman White seconded. All voted in favor.

Discussion/Information Items

Underwood Engineers - HVAC – Mr. Boucher said the non-mandatory HVAC pre-bid meeting would be held 9:00 a.m. tomorrow and the bid opening would be held at 2:00 p.m. on March 2nd

U.V. Disinfection Upgrade Project – Mr. Boucher said while Underwood representatives will be here tomorrow, discussions will resume regarding the UV disinfection upgrade project.

Activities Report – Received and reviewed by the commissioners.

2016 Director's Goals – Measurable goals, Water Department road projects, and the 2016 budget were discussed. The 2016 list will be updated. Committed capital reserve accounts will be reviewed and updated again.

Items not on the Agenda – Posted Facebook comments viewed were discussed briefly. The screener has a good engine, the equipment value will be determined.

Miscellaneous Water Utilities Department Project Updates – Mr. Boucher said the Water Department has been checking reports of frozen pipes and malfunctioning water meters. Many requests for water and sewer markings have been received. The commissioners and Director Boucher reviewed recent ownership changes and business location changes of Milford properties. .

Future Appointments/Meetings:

Tuesday, February 16, 2016 at 6:00 p.m. The next Commissioners' meeting will be held at the Water Utilities Department, 564 Nashua Street.

Adjournment: At 12:15 p.m. Vice-Chairman White made the motion to adjourn the meeting, seconded by Commissioner Courage. All voted in favor.

Michael E. Putnam, Chairman

Date

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date