

The History of South Street

Up until the 1970s, downtown Milford was a thriving, vibrant business, and social center. With the development of regional malls and strips centers, one by one, downtown's anchors began either to relocate or close. By the end of the 1980s, Milford's downtown had many vacant or boarded up storefronts, struggling businesses, a depressed appearance, and unsafe and deteriorating public ways. In the mid 1990s, a multi-phased plan was developed to improve downtown Milford that included the Oval area (and its direct vicinity) and a second phase to address the Union Square/South Street corridor.

The Town submitted an application to the Federal government for Economic Development Administration grant funds. The Town was awarded a grant for the first phase, but improvements to South Street had to be eliminated due to insufficient funds. Combining grant funds with municipal and private contributions, the first phase included many of the improvements we enjoy today such as the traffic/pedestrian islands, decorative sidewalks, granite curbing, period lighting and engraved brick pathways, and relocation of utilities.

As a result of the Town's efforts and renewed interest in the downtown, the Oval area experienced a social and economic revival. Businesses began to return and annual events were held in the downtown area included the Milford Farmers Market (originally held in the TD Bank parking lot on South Street) and the Milford Pumpkin Festival. Despite this progress, the need to address improvements around Union Square and South Street had only grown more imminent with Milford's rising population, increased traffic, and growing stakeholder involvement.

In 2005, the Downtown On-going Improvement Team (DO-IT, now known as the Milford Improvement Team (MIT)) submitted an application on behalf of the Town to the New Hampshire Department of Transportation (NHDOT) to improve transportation and pedestrian safety on South Street. The scope of the project incorporated many of the elements from the original 1995 Oval Improvements Plan and engineering, traffic, and architectural studies completed from years prior. The South Street improvements project was selected by NHDOT in 2006. Project funding was appropriated from a combination of three sources: a federal Transportation Enhancement (TE) grant, federal Special Purpose funds, and local matching dollars.

Over the next two years, the Town and the newly formed Oval Area Improvement Committee worked with business and property owners to solicit input and establish the preliminary design. The Town enlisted the services of CLD Consulting Engineers to develop the preliminary and final engineered design of the South Street improvements.

The proposed improvements to South Street required a complex utility design and coordination with the various utility and communications companies to insure that the

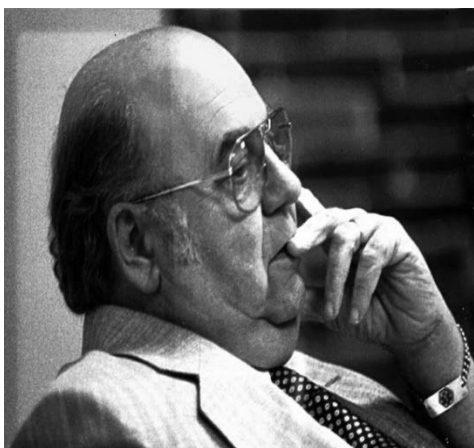
undergrounding of the overhead utilities from Union Square southerly to the First Church of Christ Scientist minimized impacts to abutting properties and businesses. Most of the utility relocation occurred on private property and requiring easements. Unfortunately, the coordination and finalization of the easement process took more time than anticipated needing a year and half to complete. From the First Church of Christ Scientist to the railroad the overhead utility poles would be relocated to the west side of the sidewalk. South Street itself would be widened from Union Square south to the Church, creating a much safer and less congested street. New sidewalks would be constructed on both sides of the street and period lighting would be replaced with streetlamps similar to those on the Oval.

With the completion and acceptance by the NHDOT of the final design in 2014, the Town was able to move forward and place the project out to bid for construction. After an unsuccessful bidding process in 2015, the Town rebid the project the following year and awarded the project to Kingsbury Companies. Construction began in mid 2016 and was substantially completed in December. We are extremely excited to report that the final elements of the long anticipated South Street Improvements Project are scheduled to be completed in early Spring 2017.

The South Street Improvements Project represents the culmination of over 20 years of extensive planning efforts, stakeholder involvement, and public/private partnerships. The dedication and contribution by the many individuals involved throughout the life of the project is a true testament to their commitment, perseverance, and desire to ensure Milford's downtown remains vibrant and safe. The project continues the vision originally established by the 1995 Oval Improvements Plan and creates a safer and more pleasing gateway into Milford's historic downtown.

With the long awaited improvements nearly complete, we would like to take this opportunity to recognize members of the Milford Improvement Team, Board Members, and Town staff who initiated this project and continued to contribute towards its completion. In addition, we would like to thank the impacted businesses, property owners, and residents for their patience over the many years and especially during the construction period.

DEDICATION PAGE



Richard H. Mace, Sr.

Richard H. Mace, Sr., 89, resident of Milford, NH, died on December 24, 2016 at Crestwood Healthcare Center, Milford, surrounded by his loving family.

He was born in Southborough, MA on April 9, 1927, the son of Leon and Floy (Vieno) Mace. He grew up in Concord, MA but soon made his home in Milford where he lived for more than 70 years.

Mr. Mace was a U.S. Navy veteran having served during World War II. He left high school to serve his country and enlisted in the Navy and served on the destroyer USS Woodworth. After being discharged at the end of the war, he returned to Milford High School to complete his studies and graduated with the Class of 1947. Richard then pursued his dream of flying and received his pilot's license from Boire Field in Nashua, NH.

Richard worked for Hayward Farms, Inc. for many years. He and his wife owned and operated Hayward Farms Restaurant and Dairy Bar in Milford from 1976 until 1988. After a brief retirement, Richard went to work for Hampshire Hills Sports & Fitness as Director of Maintenance. He was very active in Milford town affairs having served as the chairman of the Planning Board and the chairman of the Board of Selectmen for many years.

Mr. Mace was an avid outdoorsman who enjoyed snowmobiling, camping and sailing. In addition, he loved all types of animals, tinkering around his home, working with his hands, making stained glass lamps. Richard had a strong working knowledge of mechanics, electricity, and plumbing and heating. He was a loving husband, a devoted father and loved being a grandfather.

Richard was a communicant of St. Patrick's Church, Milford, a member of Custos Morum Lodge #42 I.O.O.F., Ricciardi Hartshorn Post #23, American Legion and Harley Sanford Post #4368, VFW, Milford. Mr. Mace received the first ever Distinguished Citizen Award from the Milford VFW on Veteran's Day, 2016.

Richard was an outstanding individual and will be truly missed by everyone.

The Board of Selectmen and The Town of Milford would also like to recognize the following Milford citizens who have made a significant contribution to the community.

- William Edward Kokko Sr.
- Frederick Lorden

STATE OF NEW HAMPSHIRE

Executive Council

DAVID K WHEELER
EXECUTIVE COUNCILOR
DISTRICT FIVE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
WWW.NH.GOV/COUNCIL
(603) 271-3632

Annual Report from Executive Councilor David K. Wheeler December 31, 2016

It is an honor to serve the thirty-three communities of District 5 as a member of New Hampshire Executive Council. Article 60 of the New Hampshire Constitution states in part, "There shall be biennially elected, by ballot, five councilors, for advising the governor in the executive part of government. The Executive Council serves much like a board of directors for our state, approving contracts, confirming the Governor's selections for key positions, confirming judicial appointments and helping manage state government.

In 2016 the Governor and Council considered 1,727 agenda items representing \$7.7 billion dollars in spending. We met in Concord for twenty meetings and in August I hosted the regularly scheduled Governor and Council meeting in Nashua. It has been tradition that the summer meetings are held in the five districts to enable the local communities to see their government in action without having to travel to Concord.

The Council approved a significant funding request for Operation Granite Hammer, a program that supports local law enforcement in the fight against the opioid and fentanyl epidemic. In 2016, we also supported more than \$25 million dollars in funding for substance abuse prevention and treatment and recovery services. We will continue our fight to reduce the overdose deaths in our state.

The Executive Council authored the state's 10-year transportation plan. Working with the Legislative delegation we secured funding for Phase One dredging of Osgood Pond and secured funds for the design and creation of construction bid documents for a new motor vehicle sub-station and court house.

I was proud to stand with you this year in opposition to the Kinder Morgan Pipeline. The proposed 420-mile natural gas pipeline running through this District would have defaced our landscape, affected our property values and implemented eminent domain takings.

I am also pleased to have voted for the confirmation of hundreds of ordinary citizens to serve in important positions in state government on various boards and commissions.

I look forward to serving another two year term as your Executive Councilor, and I believe there's much we can accomplish if we work together. Please feel free to contact me anytime should you need assistance.

Respectfully submitted,

David K. Wheeler
NH Executive Councilor, District 5

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TOWN OF MILFORD, NH

~ MUNICIPAL SERVICES ~

Town Offices Main Number	249-0600	Tax Collector	249-0655
Administration Office	249-0601	Town Administrator	249-0602
Ambulance (Non-Emergency)	249-0610	Town Clerk	249-0650
Assessing	249-0615	Transfer Station	673-8939
Conservation Commission	249-0628	Water Utilities	249-0660
Community Development – Building, Code Enforcement, Planning, Zoning	249-0620	Welfare	249-0672
Finance	249-0640		
Fire (Non-Emergency)	249-0680		
Human Resources	249-0605		
Information Technologies	249-0612		
Library	249-0645		
Police (Non-Emergency)	249-0630		
Public Works	249-0685		
Recreation	249-0625		
Selectmen's Office	249-0601		

~ SCHOOL DISTRICT ~

Superintendent's Office	673-2202
Jacques Elementary School	673-1811
Heron Pond Elem. School	673-5221
Sage School	673-6709
Middle School	673-5221
High School	673-4201

~ EMERGENCY NUMBERS ~

Ambulance/Fire/Police	911
Poison Control	1-800-562-8236

~ TOWN OFFICE HOURS ~

Town Clerk – Monday through Friday	8:00 AM to 4:30 PM
Tuesday Night Extended Hours	8:00 AM to 6:30 PM
Tax Collector – Monday through Friday	8:00 AM to 4:00 PM
All Other Offices – Monday through Friday	8:00 AM to 4:30 PM

~ MILFORD RECYCLING CENTER HOURS ~

Tuesday	8:00 AM to 8:00 PM
Wednesday	8:00 AM to 12:00 PM
Thursday	12:00 PM to 8:00 PM
Friday	8:00 AM to 1:00 PM
Saturday	8:00 AM to 4:30 PM
(Closed Sundays, Mondays & Holidays)	

~ WADLEIGH MEMORIAL LIBRARY HOURS ~

Monday - Thursday	9:30 AM to 8:30 PM
Friday	9:30 AM to 5:00 PM
Saturday	9:00 AM to 1:00 PM
Sunday (September – May)	1:00 PM to 5:00 PM
Sunday (June – August)	CLOSED

www.milford.nh.gov

2016 MILFORD, NH TOWN OFFICERS

~ BOARD OF SELECTMEN ~

Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Gary L. Daniels
Katherine H. Bauer
Michael E. Putnam

Term Expires 2018
Term Expires 2019
Term Expires 2018
Term Expires 2017
Term Expires 2017

~ CEMETERY TRUSTEES ~

Mary Dickson
Leonard Harten
Steve Trombly

Term Expires 2018
Term Expires 2017
Term Expires 2019

~ CHECKLIST SUPERVISORS ~

Darlene Bouffard
Polly Cote
Tim Finan

Term Expires 2018
Term Expires 2022
Term Expires 2020

~ MODERATOR ~

Peter Basiliere

Term Expires 2018

~ TOWN CLERK ~

Joan Dargie

Term Expires 2019

~ TRUSTEES OF THE TRUST FUNDS ~

Joan Dargie
Tina Philbrick
Janet Spalding

Term Expires 2018
Term Expires 2017
Term Expires 2019

~ TRUSTEES OF THE WADLEIGH MEMORIAL LIBRARY ~

Deb Faucher, Chairman
Jennifer Martin Hansen, Chairman
Kim Paul
Sarah Philbrick Sandhage
Michael Tule
David Rysdam
Judy Gross
Chris Costantino, Alternate

Term Expires 2018
Term Expires 2018
Term Expires 2018
Term Expires 2017
Term Expires 2017
Term Expires 2019
Term Expires 2019

~ WATER & WASTEWATER COMMISSIONERS ~

Robert Courage, Chairman
Mike Putnam, Vice Chairman
Dale White

Term Expires 2017
Term Expires 2018
Term Expires 2019



2016 MILFORD, NH TOWN DIRECTORS

**~ TOWN ADMINISTRATOR ~
Mark Bender**

**~ AMBULANCE SERVICE – DIRECTOR ~
Eric Schelberg**

**~ ASSESSOR ~
Marti Noel**

**~ COMMUNITY DEVELOPMENT – DIRECTOR/ZONING ADMINISTRATOR ~
Lincoln Daley**

**~ COMMUNITY DEVELOPMENT – BUILDING OFFICIAL/CODE ENFORCEMENT OFFICER/HEALTH
OFFICER ~
Tim Herlihy/Chief Jack Kelly**

**~ COMMUNITY DEVELOPMENT – TOWN PLANNER/GIS COORDINATOR ~
Robin Lunn**

**~ COMMUNITY MEDIA – DIRECTOR ~
Mike McInerney**

**~ FINANCE – DIRECTOR ~
Jack Sheehy**

**~ FIRE – CHIEF/EMERGENCY MANAGEMENT DIRECTOR ~
Jack Kelly**

**~ FIRE – CAPTAIN/TRAINING OFFICER ~
Ken Flaherty**

**~ FIRE – CAPTAIN/FIRE PREVENTION OFFICER ~
Jason A. Smedick**

**~ HUMAN RESOURCES/SOCIAL SERVICES – DIRECTOR ~
Karen Blow**

**~ INFORMATION TECHNOLOGIES – DIRECTOR ~
Bruce Dickerson**

**~ LIBRARY – DIRECTOR ~
Michelle Sampson**

2016 MILFORD, NH TOWN DIRECTORS (continued)

~ POLICE – CHIEF ~

Mike Viola

~ POLICE – CAPTAIN/SUPPORT ~

Shawn Pelletier

~ POLICE – CAPTAIN/OPERATIONS ~

Craig Frye

~ PUBLIC WORKS – DIRECTOR ~

Rick Riendeau

~ PUBLIC WORKS – LEAD PERSON – PARKS & CEMETERIES ~

Troy Swanick

~ PUBLIC WORKS – HIGHWAY MANAGER ~

Chris Anton

~ PUBLIC WORKS - GENERAL FOREMAN – FACILITIES ~

Russ Works

~ PUBLIC WORKS – SUPERVISOR – TRANSFER STATION ~

Tammy Scott

~ RECREATION – DIRECTOR ~

Arene Berry

~ TAX COLLECTOR ~

Kathy Doherty

~ TOWN CLERK ~

Joan Dargie

~ TOWN TREASURER ~

Brian Sanborn

~ WATER UTILITIES – SUPERINTENDENT ~

David Boucher

~ WATER UTILITIES – FOREMAN – WASTEWATER OPERATIONS ~

Jamie Soucy

~ WATER UTILITIES – FOREMAN – WATER OPERATIONS ~

Jim Young

~ WELFARE – DIRECTOR ~

Susan Drew

2016 MILFORD, NH TOWN BOARDS & COMMISSIONS

~ CONSERVATION COMMISSION ~

Andy Hughes, Chairman	Term Expires 2018
Hub Seward	Term Expires 2019
Audrey Fraizer	Term Expires 2019
Eric Radloff	Term Expires 2017
Kim Rimalover,	Term Expires 2017
Andrew Seale	Term Expires 2018
Janet Urquhart	Term Expires 2017
David Bosquet	Term Expires 2018
Greg Boggis, Alternate	Term Expires 2019
Rodney DellaFelice, Alternate	Term Expires 2017
Chris Costantino, Conservation Coordinator	
Kathy Bauer, Board of Selectmen's Representative	

~ ECONOMIC DEVELOPMENT ADVISORY COUNCIL ~

Matt Ciardelli, Chairman	Term Expires 2018
Dale White	Term Expires 2017
Heather Leach	Term Expires 2017
Penny Seaver	Term Expires 2017
Wendy Hunt (MIT)	Term Expires 2018
Don Jalbert (SAU)	Term Expires 2017
Chris Costantino, Conservation Commission Representative	
Janet Langdell, Planning Board Representative	
Lincoln Daley, Community Development Office (Advisory)	
Mark Fougere, Board of Selectmen's Representative	

~ ETHICS COMMITTEE ~

Anne Edwards-Parker, Chairman	Term Expires 2017
Dennis Clemens, Vice-Chairman	Term Expires 2017
Bill Fuller, Jr.	Term Expires 2018

~GRANITE TOWN MEDIA ADVISORY COMMITTEE ~

Joe Kasper, Chairman	Term Expires 2018
Tim Finan, Vice Chairman	Term Expires 2019
Tom Schmidt, Secretary	Term Expires 2018
Dave Alcox, Resident Member	Term Expires 2019
Lisa Griffiths	Term Expires 2019
Kevin Drew, School Board Representative	
John Teger	
Mike McInerney, Director of Community Media	
Kevin Federico, Board of Selectmen's Representative	

2016 MILFORD, NH TOWN BOARDS & COMMISSIONS (cont.)

~ HERITAGE COMMISSION ~

Charles Worcester, Chairman	Term Expires 2018
Herbert Adams, Vice-Chairman	Term Expires 2017
Erna Johnson, Secretary & Treasurer	Term Expires 2018
Polly Cote	Term Expires 2017
David Palance	Term Expires 2020
Gary Daniels, Board of Selectmen's Representative	

~ PLANNING BOARD ~

Christopher Beer, Chairman	Term Expires 2019
Janet Langdell, Vice Chairman	Term Expires 2017
Paul Amato	Term Expires 2017
Tim Finan	Term Expires 2018
Susan Robinson	Term Expires 2019
Veeral Bharucha, Alternate	Term Expires 2018
Douglas Knott	Term Expires 2019
Jacob LaFontaine	Term Expires 2018
Kevin Federico & Mark Fougere (Alternate), Board of Selectmen's Representatives	

~ RECREATION COMMISSION ~

Heather Romeri, Chairman	Term Expires 2018
Claudia Lemaire, Vice Chairman	Term Expires 2017
Scott Hembrow	Term Expires 2019
Paul Bartolomucci	Term Expires 2017
Cheri Federico	Term Expires 2018
Melissa Sherman	Term Expires 2019
Lena LaBour	Term Expires 2019
Liz Snell, Alternate	Term Expires 2019
Rick Mossey, Alternate	Term Expires 2017
Mark Fougere, Board of Selectmen's Representative	

~ RECYCLING/SOLID WASTE COMMITTEE ~

Gil Archambault	Term Expires 2019
Bertram Becker	Term Expires 2018
Dave Bowden	Term Expires 2017
Leighton White	Term Expires 2019
Celest Barr	Term Expires 2020
Jerry Guthrie	Term Expires 2018
Diane Varney-Parker	Term Expires 2018
Robert Canty	Term Expires 2019
George Hoyt (Student Representative)	Term Expires 2018
Rick Riendeau (Advisory)	
Tammy Scott (Advisory)	
Gary Daniels, Board of Selectmen's Representative	

2016 MILFORD, NH TOWN STANDING COMMITTEES

~ BUDGET ADVISORY COMMITTEE ~

Matt Lydon, Chairman	Term 2016 - 2017
Jim Roccio, Vice Chair	Term 2016 - 2017
Karen Mitchell, Secretary	Term 2016 - 2017
Cara Barlow	Term 2016 - 2017
Paul Bartolomucci	Term 2016 - 2017
Chris Pank	Term 2016 - 2017
Robert Courage	Term 2016 - 2017
Peggy Seward	Term 2016 - 2017
Wade Campbell	Term 2016 - 2017

~ TRAFFIC SAFETY COMMITTEE ~

Dave Wheeler, Chairman	Term Expires 2018
Jason Plourde, Vice Chairman	Term Expires 2018
Gil Archambault	Term Expires 2019
Tina Philbrick	Term Expires 2017
Lincoln Daily (Advisory)	
Rick Riendeau (Advisory)	
Mike Viola (Advisory)	
Ellen Works, Secretary	
Gary Daniels, Board of Selectmen's Representative	

~ ZONING BOARD OF ADJUSTMENT ~

Kevin Johnson, Chairman	Term Expires 2018
Rob Costantino, Alternate	Term Expires 2019
Steven Bonczar	Term Expires 2019
Joan Dargie	Term Expires 2020
Jason Plourde	Term Expires 2018
Michael Thornton	Term Expires 2019
Leonard Harten, Alternate	Term Expires 2018
Tracy Steel, Alternate	Term Expires 2019
Kathy Bauer, Board of Selectmen's Representative	



Town of Milford, NH OFFICE OF THE SELECTMEN 2016 Annual Report

The Board of Selectmen started 2016 with a continued emphasis on infrastructure improvements and successfully completed a number of long-overdue projects resulting in notable facelifts around Town. We can also report completed action on important initiatives to improve service to residents and streamline the workings of Town Government. It has been a very busy year. The following is a brief synopsis of work done during 2016:

Infrastructure – Dynamic Change from four long-overdue projects:

- The before and after view from South Street as you enter The Oval is impressive. Utility wires are underground. The street is visibly wider and obviously less congested.
- The Fletcher EPA excavation made great progress and the view from Elm Street to the Souhegan River is fantastic. The entire project should be complete in 2017.
- Osgood Pond received the much needed dredging providing a great open space pond. Look for a new fishing pier in 2017 to complete Phase I.
- The Oval brickwork was replaced, improving safety and aesthetics of our historic square. In addition to the town's taxpayers, key groups that contributed to this effort included: Milford Improvement Team, Cirtronics, Hitchiner, Trustees of the Trust Funds and the Kaley Foundation.

Additionally, we were busy with paving projects on Old Wilton Road, Ponemah Hill Road, Mile Slip Road, Jennison Road and Savage Road. We completed sidewalk work on South Street and Clinton Street. Our crews built a new parking area at Keyes Park and recreation fields at Heron Pond Road. Bridge work included new guardrails on several key bridges, engineering work on bridges to be replaced in 2017 and replacing deck boards on the Swing Bridge and Gregg's Crossing Bridge.

A number of new ideas were implemented to improve services to the community:

1. Ambulance transitioned from a volunteer model to part-time staffing virtually eliminating instances where an ambulance was out of services for our residents.
2. The Town Clerk extended hours on Monday, Wednesday, Thursday & Friday.
3. Finance, IT and the Town Clerk collaborated to provide the one check system and debit/credit card payments for customer convenience.
4. Milford Police Department & Finance implemented the WEX Fuel Card system providing cost savings.
5. Milford Police Department actively participated in "Granite Hammer" with Hillsborough County Street Crimes Task Force to address crime.
6. New Recreation programs were added – Yogyam Yoga, Let's Go Fishing, Coed Golf, Gluten Free Cooking and Pickleball.
7. The Budget Advisory Committee along with staff established a Capital Reserve Funding Exploratory Committee that recommended specific action to help pay for capital projects.
8. The Oval Camera was installed.
9. Staff investigated energy efficient street lighting and proposed a warrant article with an excellent payback.
10. The Selectmen, Budget Advisory Committee and Staff refined the Saturday Budget Review Session. The review provided an opportunity for Department Heads to present their budget and then answer questions. The session seemed to get everyone on the same page to start the review process and was well received.
11. The Selectmen established the Keyes Memorial Park Expansion Committee to provide a master plan and goals for the property, including the new lands/buildings at 127 Elm Street. This hard working group submitted a far reaching and comprehensive report to the Board which will guide future capital projects to this vital community asset.

There are ongoing efforts to improve service to our customers:

Our emergency responders with Ambulance, Fire and Police continue extensive training and certification programs to ensure excellent service for residents.

Human Resources reviewed and updated a number of personnel policies and started a town intranet system.

The town negotiated a new supplier and contract for electricity.

The Assessor completed the five year revaluation.

Community Development created a new Economic Development Zone along Route 13 and Route 101.

Assessing, Community Development, IT and others cooperatively changed suppliers and improved information available on Tax Maps.

The Town had a 75% voter turnout for the November Election. Our Town Moderator, Election Officials and volunteers did a great job to make it happen without issues.

The Board would like to thank the Town Staff for a very productive year. We saw many accomplishments on projects that are important to our Town. We also want to recognize the efforts to control cost and improve efficiencies. The Board also wants to thank our many volunteers on all our boards, committees, commissions, who serve countless hours to make the town work. We are most appreciative!

It is a pleasure to serve the residents of Milford. It is a challenge to balance the needs of our town with the ability of taxpayers to cover the expenses. We strive to deliver a good value to all and look forward to continuing efforts to improve the quality of life in Milford.

Respectfully submitted,

The Milford Board of Selectmen,

Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Kathy Bauer
Gary Daniels
Mike Putnam

MILFORD AMBULANCE SERVICE
66 Elm Street, Milford NH 03055 (603) 249-0610
2016 Annual Report

Milford Ambulance Service continued its ongoing charge of providing emergency ambulance coverage to the Town of Milford in a proud and professional manner during 2016.

Activity

Milford Ambulance Service responded to a total of 1,884 calls, a decrease of 198 calls, compared to 2016. This 9.5% decrease is a normalization of the 17% increase in call volume from 2015 to 2016. The decrease is attributable to a decline of 78 transfers out of the Milford Medical Center and multiple individuals who frequently requested department service having moved out of town. Of the 1,870 patients evaluated and/or treated, 1,371 patients were transported to the hospital of their choice, while 499 patients refused transport. The surrounding communities of Amherst, Brookline, and Wilton provided mutual aid ambulance coverage to Milford on 96 occasions when both of the Service's ambulances were unavailable, while conversely, the Service provided mutual aid to surrounding communities on 45 occasions.

Requests for aid were handled in a timely, professional, and compassionate manner, for which the Service is known, including a cardiac arrest save who walked out of the hospital on their own without deficits after a brief stay.

The department performed Rapid Sequence Intubation (RSI) on five occasions to secure difficult airways, which are determined by patients being unable to maintain their own airway due to a medical or trauma related issue. RSI certification is a multifaceted process, wherein both paramedic and EMT providers, along with the department, must meet prerequisites for training, proficiency, and competency in skills and equipment.

April saw the purchase of two replacement cardiac monitors: Physio-Control LP-15 units (one unit purchased with donations and the other with town funds) for front line ambulances. With the introduction of the LP-15 units, the LP-12 units were moved to the third ambulance and Paramedic Response Vehicle allowing the third ambulance to be fully licensed at the Advanced Life Support level, while also enabling an earlier initiation of a cardiac monitor with 12-lead EKG capability with the response of the paramedic in the PRV.

The department newsletter Vital Signs continued with enhanced and expanded content to provide another avenue of communication to department employees. In addition to department related material, expanded material includes American Sign Language vocabulary, NH EMS Protocol review, EMS tips and tricks, as well as medication reviews covering both EMS medications and over-the-counter drugs/medications.

June 2016 saw the release of a new electronic patient care reporting platform – TEMSIS Elite, by the Bureau of EMS. The Service held several rollout presentations and introduced iPads for use with Elite.

Staff developed and implemented a medical supply, inventory tracking database to track costs and assess supply use for budgeting inventory control. Further, a department Intranet page was introduced to provide one location for providers to go to for Service forms, links to Field Training education and other EMS-related sites and information.

In December, the Kaley Foundation made a generous donation of \$22,214 to the Service for the purchase of a Karl Storz C-MAC pocket video laryngoscope. A video laryngoscope is an instrument for performing endotracheal intubation, which displays the anatomy of the hypopharynx on a video monitor. Video laryngoscopes allow for visualization of the larynx in cases where direct laryngoscopy would be difficult or impossible. The STORZ C-MAC pocket video laryngoscope utilizes a traditional blade and handle with the monitor mounted atop the handle.

MAS is one of only ten New Hampshire EMS departments authorized and credentialed to perform Rapid Sequence Intubation (RSI). RSI is a procedure reserved for those patients who require their airway to be protected and maintained due to their inability to do so as a result of a medical condition, overdose or trauma. Patients wherein RSI is initiated may have anatomical challenges that would benefit from video laryngoscopy. Video laryngoscopy will complement department RSI capability.

Facility

The Ambulance facility has been in operation for over three years and continues to meet Service and community needs. An increasing number of community organizations are using the Community Room for meetings. Very few issues have arisen and have been appropriately addressed in a timely fashion.

The Service has utilized the Community/Training Room for weekly and numerous in-house training sessions, including RSI recertification in addition to hosting an AEMT course lasting five months. The setting and audio-visual equipment adequately facilitate an environment conducive to learning.

Training also utilized the Southern NH Medical Center donated Laerdal SimMan and infant high fidelity training manikins in a section of the training room reconfigured to imitate the patient compartment of the Service's ambulances in order to create a more realistic learning environment, similar to that which a provider would utilize during transport of a patient.

Vehicles

The two front-line, 2013 model year ambulances, placed in service in mid-December 2013, are in good mechanical working order. In two years of operation, the 3A and 3B ambulances have travelled 89,025 and 53,901 miles, respectively.

The 2001 ambulance was pressed into service on several occasions if one of the front-line ambulances underwent maintenance. Additionally, the 2001 ambulance was utilized on three occasions as the third due ambulance for requests for service. This alleviated the need to bring in an ambulance from a mutual aid community. Further, the 2001 ambulance was loaned to Wilton Ambulance Service on several occasions when one of their ambulances was unavailable due to maintenance. Having a ready, spare ambulance allows for uninterrupted call responses when a front-line ambulance is unavailable or out of service for maintenance and it reduces strain on our mutual aid communities. Further, the ready, spare ambulance for loan allows the Service to support our mutual aid partners and reduces their need to call on the Service for response.

The 2010 Explorer, formerly a police department supervisor vehicle, is in good working order, ably serving its new purpose after being placed in service in early 2016.

Personnel

MAS is a combination Service whose staffing consists of 12 volunteer, 17 part-time, and 6 full-time personnel, as well as 13 per-diem, paramedic providers. Provider certification levels comprise National Registered Emergency Medical Technicians ranging from EMT to Advanced EMT and Paramedic.

In 2016, the Service staffing model transitioned from primarily volunteer based coverage to paid staffing, with part-time providers supplemented by volunteers in order to guarantee twenty four hour, first due ambulance coverage, as well as sixteen hours of second due ambulance coverage. This transition came to be after a gradual decline of volunteer provider availability for two ambulance coverage. The decrease in second ambulance availability resulted in an increase in mutual aid ambulance response to Milford.

Since implementation in late July, neither ambulance has been out of service due to staffing issues.

Several new providers have completed, or are in the process of completing, the Service Field Training Program (FTP). The FTP is a Service initiated program designed to orient new members to Milford Ambulance Service operations and assist trainees in applying their EMT skills in the field. Efforts toward recruitment and retention continue.

The Service implemented shift leaders and introduced a daily shift report process to facilitate communication between shifts and the department as a whole.

These individuals, who contribute to the Service on a daily basis, make MAS second to none in the State. The citizens of Milford can be proud to have these individuals caring for them and available at a moment's notice.

Education

2016 saw the continuation of Service involvement in community education programs, staff training, and development, as well as participation in the development of future State of New Hampshire EMS initiatives, provider protocols, and administrative rules.

The Service continued implementation of changes in EMS education standards, recertification format, and information delivery, including NREMT refresher training, known as the National Core Competency Program (NCCP). NCCP is a paradigm shift in recertification training format that allows instructors increased flexibility in delivery of required training.

The Service continues regular incorporation of the Southern NH Medical Center, donated Laerdal SimMan and infant high fidelity training manikins in department training. The manikins are configured to provide immediate feedback to provider interventions, with the ability to simulate patients with traumatic injuries, cardiac emergencies, and other, various, medical emergencies. This capability enhances the training experience through more lifelike simulation of physiologic presentation and tactile sense.

Community Education and Outreach: MAS continued to expand its community education program geared toward injury prevention.

Service personnel assisted both Cub Scouts and Girl Scouts in obtaining their First Aid Merit Badges. The Scouts received hands on training on how to splint a fracture, control bleeding, and call for assistance, along with other first aid information.

The Service held numerous CPR classes for the general public and town employees throughout the year resulting in numerous individuals who will be able to recognize the signs of a cardiac issue or stroke and assist in a cardiac arrest.

The Service conducted 8 child safety seat inspections in accordance with national certification through the Safe Kids Coalition, including a Car Seat Safety Check event in June. Car seat checks are available by appointment, which can be made by contacting the department directly.

The Service held an AEMT course in early 2016. The course lasted 5 months, for over 150 hours of in class education. The course upgraded three part-time MAS providers who are actively providing shift coverage and service to the community.

Another Citizens' EMS Academy was held by the Service to expose citizens to our Service and EMS operations, in order to better understand the role of EMS, what an EMS response entails, what a patient may expect during a call, and education on medical and traumatic emergencies. Participants will be provided the opportunity to obtain CPR/AED certification and ride along as observers on ambulance calls.

Explorer Post 622 continues to offer EMS experience for teen boys and girls under the auspices of the Boy Scouts. Activities include: medical training – first-aid, CPR, and blood-borne pathogen certification, which are necessary to obtain NH EMS Apprentice licensure to participate in ambulance ride alongs. The roster expanded with several new members, plus the inclusion of the Hudson Explorer Post.

Training

Training and education are on-going activities for EMS providers that allow providers to keep abreast of the latest developments and best practices, as well as to maintain skill set competencies.

Staff participated in on-going education training, which covered patient assessment, cardiac care, airway management, spinal motion restriction, Narcan (naloxone) administration, drug recognition, personal safety, RSI assistant, ventilator competency, and other topics. The department held a 24-hour EMT Basic Life Support (BLS) refresher course and a separate Advanced Life Support (ALS) refresher course for department providers to satisfy biennial certification and licensing requirements.

Officers and full-time staff attended a management training seminar to increase understanding of behavior and learn additional methods to respond to and deal with employees.

Several rollout sessions were held to educate providers on a newly released NH EMS protocol: High Performance CPR. This new protocol focuses provider efforts on compressions through team management in order to minimize interruptions in compressions and maintain a perfusing blood pressure for oxygenation of the vital organs.

The Clinical Education Division developed a monthly shift training schedule for a January 2017 implementation of weekly delivery of BLS and ALS material that will culminate with application of training in a simulated scenario.

Billing and Revenue

In September the Service contracted with Comstar Billing Service, an ambulance billing agency, to perform ambulance billing on behalf of MAS. Implementation of this service is prompted by the increased call volume and corresponding increase in invoicing for patient transports, which were being processed by one part-time employee. Revenue from ambulance transports represents approximately 13% of non-taxable revenue received by the town.

Anticipated collectable revenue from ambulance transportation in 2016 is \$678,674 on \$1,158,491 in invoiced transports.

The department continuously seeks opportunities to reduce overall costs. A specific example is the use of per diem employees to fill two vacant, authorized, full-time positions. This action realizes overtime, and it benefits cost savings without compromising the quality of care provided by the department to you, the citizens of Milford.

Closing Remarks

To the personnel of the Milford Ambulance Service: Thank you for the dedication, professionalism, and quality, pre-hospital, emergency healthcare that you consistently practice and provide. These attributes make Milford Ambulance Service a distinguished organization, of which the citizens of Milford can be proud.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2016. The Service will continue to provide quality, emergency, pre-hospital care while continuing to earn your respect, trust, and support in 2017.

Respectfully submitted,

Eric Schelberg – BS, NRP, I/C
Director



Request for Medical Aid Analysis - 2016

Requests for: Medical aid in
Milford: 1,884

Mutual Aid to other
communities: 45

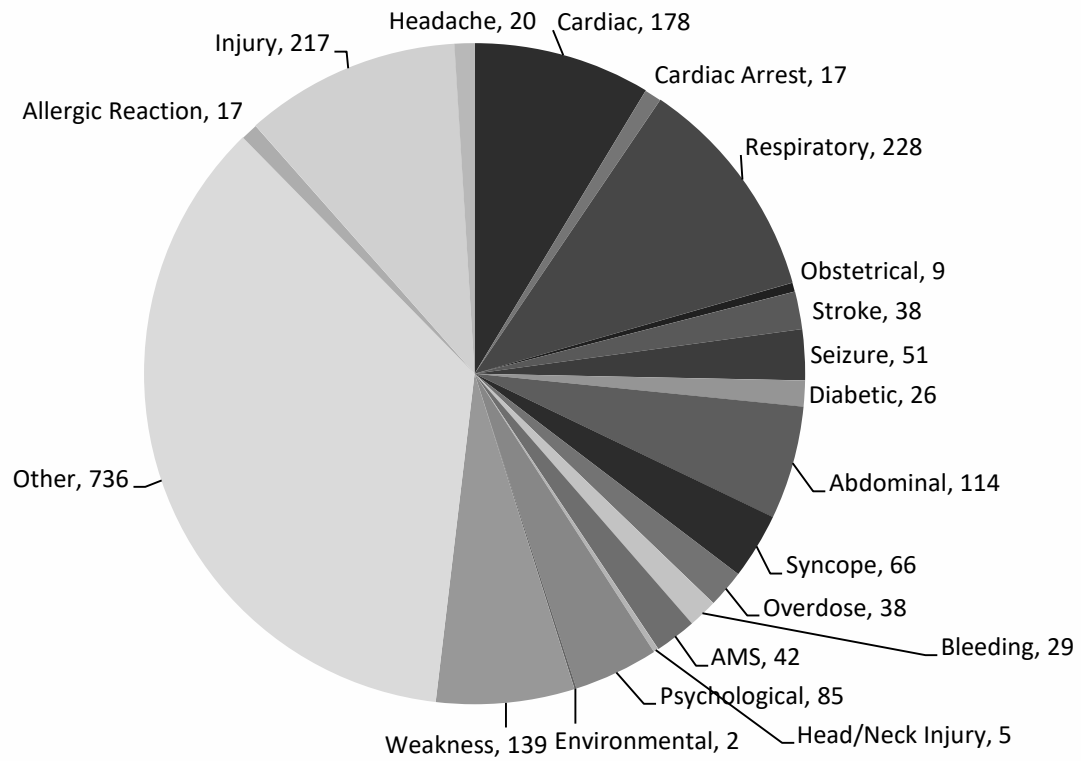
Total Patient Contacts: 1,870

Transports: 1,371

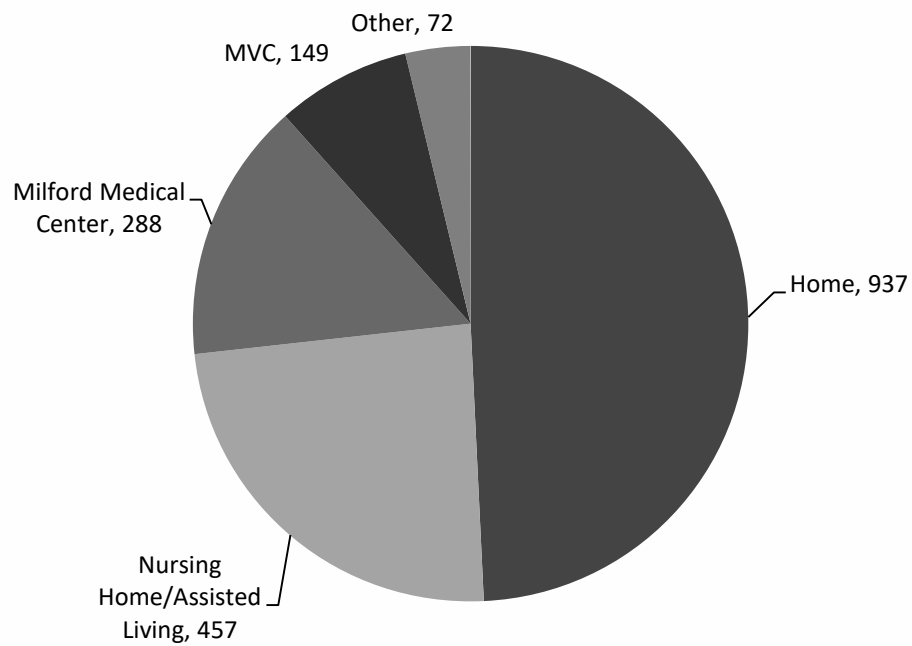
No Transports: 499

Narcan administration: 26

Dispatch Reason - 2016



Response Location - 2016



ASSESSING DEPARTMENT 2016 Annual Report



A full statistical revaluation was conducted this year, where all properties within the town were reassessed in accordance with RSA 75:8-a. The resulting change in property value indicated a net increase of 3.4% over the prior cycle's data, but this year we observed trends within the various strata that showed diversity in the market. In the prior revaluation cycle (2011), most property values changed with relative consistency across all strata, but in 2016, the data revealed that in general, the modestly priced homes and condominiums led the gains and both commercial properties and higher end homes indicated a lag in their recovery from the 2008 real estate market crash.

Milford's observed trends were slightly behind some south and south-eastern NH communities where larger overall valuation increases were observed, but we appear to be in line with many nearby bedroom and rural communities located north and west of the major north/south arterial access routes.

The revaluation was completed in a timely manner and preliminary notices were sent to all property owners in late July. Final values were provided to the Department of Revenue Administration on September 12, the tax rate was set on October 27, and tax bills were mailed out on November 4, 2016. The equalization ratio is set by the Department of Revenue typically in February or March, and will not be available until after this report is published.

This year an upturn was observed in new construction activity for all the residential developments and included the approval of two new residential developments – West Meadow Estates and Autumn Oaks – as well as a new condominium development at Hutchinson Point. Commercial activity includes the new CVS and the approval for a new apartment complex on the east end of Milford.

Other observations within the Assessing office this year include an uptick in Elderly Exemption applications and approvals. Milford voters approved the 2016 Warrant Article to adjust for anticipated property value increases with an increase in the Elderly Exemption amount in order to maintain a consistent level of assistance to the recipients. The overall number of Veteran's credits remained relatively consistent, while Solar Exemption applications continue to show a strong trend towards solar assisted energy for residences for 2016.

Finally, it is noteworthy to report that Milford's assessor; yours truly, received the Sherry Vermilya Award in peer recognition for outstanding service to the assessment profession. It is my goal to provide fair and equitable assessments to the Milford Community, and provide input at the state and legislative levels in pursuit of that goal.

The Assessing Department wishes to extend a Thank You for the cooperation of those property owners whom we visited this past year while updating records in response to sales, construction and building permits, or as part of our cyclical review process. As always the Assessing staff encourages all property owners to take a proactive role by viewing their property record cards and notifying this department of any changes to their properties. In addition to

visiting our office at 1 Union Square, the Assessing Department maintains a website, which provides information for anyone seeking property data or wishing to conduct research on exemption and credit criteria. You can access our site through the Milford Town Website or by using the link below:

<http://www.milford.nh.gov/town/departments/assessing>

Respectfully submitted,

Marti Noel, CNHA
Milford Assessor

The following is the Summary of Taxable Property for the 2016 Inventory of Valuation.

Land		
Current Use	\$	600,812
Discretionary Preservation Easement		
Farm Structures & Land under RSA 79-D	\$	7,800
Residential	\$	261,837,390
Commercial/Industrial	\$	63,738,810
Total Land		\$ 326,184,812
Buildings		
Residential	\$	784,514,090
Manufactured Housing	\$	14,696,100
Discretionary Preservation Easement		
Farm Structures & Land under RSA 79-D	\$	190,200
Commercial/Industrial	\$	192,050,310
Total Building		\$ 991,450,700
Total Utilities		\$ 22,064,800
Valuation Before Exemptions		\$ 1,339,700,312
Certain Disabled Veterans	\$	(583,451)
Improvements to Assist Persons with Disabilities	\$	(81,900)
Modified Assessed Value of all Properties		\$ 1,339,034,961
Exemptions		
Blind	\$	150,000
Elderly	\$	9,296,000
Solar/Wind	\$	320,000
Total Exemptions		\$ (9,766,000)
Net Valuation on which the tax rate for Municipal, county and Local Education is computed		\$ 1,329,268,961
Less Utilities		<u>\$ (22,064,800)</u>
Net Valuation without Utilities on which the tax rate for State Education Tax is computed		<u>\$ 1,307,204,161</u>

(unaudited)

OFFICE OF COMMUNITY DEVELOPMENT

2016 Annual Report

Planning | Zoning | Building Safety | Code Enforcement | Public Health | Economic Development | Active Projects | Stormwater Management | Geographic Information Systems

Mission Statement

To fairly and effectively plan for and manage community change in accordance with the Milford Master Plan and the goals of the Board of Selectmen as set forth in the Town's land use, building, and health regulations by providing professional advice, technical assistance, and enforcement in a fair and consistent manner to citizens, boards and commissions, departments, and regional agencies.

The Office of Community Development is composed of several departments charged with the Town responsibilities of planning and land use/development regulation; administration and enforcement of the Milford Zoning Ordinance and Land Use Regulations; building safety; permitting; code compliance and enforcement; public health; economic development initiatives and programs; project management of special capital improvement projects; the stormwater management program; and geographic information systems (GIS) operations.

This Office is most often the initial stop for individual property owners, business owners, and development community to understand how to navigate the many local, state, and federal regulations that determine what a property owner is able to do with his or her property and/or building. Staff members also provide technical and administrative support to numerous boards (Planning Board, Zoning Board and the West Milford Tax Increment Financing District Advisory Board), the Economic Development Advisory Council (EDAC), Traffic Safety Committee, and various subcommittees and working groups. Responsibilities include research, writing, updating, and preparation of such required documents and plans as the Milford Master Plan, the annual Capital Improvements Plan (CIP), development regulations, and zoning amendments. In order to stay current with changes in law, codes, and regional and state issues, staff members actively participate in their respective professional organizations and support groups. An excellent working relationship with the Nashua Regional Planning Commission (NRPC) allows the Office to cost-effectively take advantage of that organization's programs and resources to benefit Milford when tackling transportation, environmental, natural resource, housing, health, and economic development planning projects.

Development activity in Milford continued to trend upwards in 2016 and was reflective of strengthening economic conditions and improved building climate. Construction is a major component of the local economy providing employment and benefitting local businesses. However, there will always be the need to provide a diversity of housing opportunities and places of employment for Milford residents while balancing growth and development with the community's desire to maintain its character, open spaces, agriculture, and infrastructure. These goals are reflected in the Milford Master Plan.

The status as of the end of 2016 of major projects undertaken and managed by this Office follows:

South Street Improvement Project: Construction of the long anticipated federally/locally funded South Street Improvement Project began in mid-2016 and was substantially completed by year's end. The project has required complex utility design and coordination with the various utility companies to ensure that the undergrounding of the overhead utilities from Union Square southerly to the First Church of Christ Scientist minimized impacts to abutting properties and businesses. From the First Church of Christ Scientist to the railroad the overhead utility poles were relocated to the west side of the sidewalk and off the hazardous curb line. South Street itself was widened from Union Square south to the Church creating a much safer and less congested street. New sidewalks were constructed on both sides of the street and lighting will be replaced with streetlamps similar to those on the Oval. The final elements of the project and street overlay will be completed in early Spring 2017, resulting in a much safer and more pleasing gateway into the center of Town. We would like to thank the many business owners and residents for their patience and understanding over the past years and during the construction period.

Osgood Pond Reclamation Project: A Federal Land Water Conservation Fund grant was applied for and successfully obtained in 2015 in the amount of \$150,000 (matched in the same amount through a combination of local and state funding sources) to dredge and reclaim approximately 3-5 acres and restore an area of Osgood Pond to a depth allowing for restoration of aquatic habitat as well as fishing and boating opportunities. The project began in the late summer of 2016 and by year's end, successfully dredged an area over 4.5 acres removing in excess of 24,000 cubic yards of material from Osgood Pond. The materials removed from the pond were used in the construction of the Heron Pond Road multi-purpose field and will be repurposed for the Brox Community Lands gravel removal and reclamation project. The remaining portion of the project involves the installation of the fishing pier which will be completed in Spring 2017.

Brox Gravel Excavation and Reclamation Project: An earth materials excavation plan was completed in early 2015 to implement recommendations in the updated Brox Community Lands Master Plan to excavate earth materials in accordance with the future planned development of a portion of the site for multi-use community needs as contemplated by the Town since the property was purchased in 2000. In March 2016, the Town approved Warrant Article 23 authorizing the Board of Selectmen to reclaim, sell 635,000 cubic yards of material, and restore approximately 44 acres of the Brox Community Lands.

Upon successful completion of the required bidding process, the excavation and reclamation contract was awarded to Northeast Sand and Gravel. Throughout the year, the company continued to develop and finalize the excavation and reclamation plans for submittal to the State for approval. After receiving the required state permits, the project could potentially begin in mid-2017 and will be completed within five years.

Brox Property Commercial-Industrial Development: This Office continued to work with both out-of-state and in-state companies interested in the purchase of 93 acres of the commercial-industrial portion of the Brox Property, thus implementing the wishes of Town voters to sell the non-community lands portion of the property. Although our offices were contacted by several interested parties, sale of Industrial portion of the Brox property did not transpire. This Office, in partnership with the West Milford Tax Increment Financing Advisory Board and town officials, continues to meet with interested parties with the intent of selling the property for property tax generating revenue.

Economic Development Advisory Council (EDAC): This Office provides all the staff support for the 15-member EDAC. Work projects during 2016 continued to build upon the efforts of the 2015 joint Business Retention & Expansion Program undertaken by a partnership between the

Souhegan Valley Chamber of Commerce and the Towns of Milford and Amherst. The program was offered by the UNH Cooperative Extension Service and geared towards conducting a survey of local businesses to determine what is necessary to allow businesses to grow and expand. The EDAC members subsequently began to develop a work program based on the results of the survey, which included workforce development and building linkages between educational opportunities and businesses. In addition, members identified the need to effectuate the recommendations of the 2009 EDAC Recommendations report and develop an Economic Development section of the Town Master Plan. Drafting and approval of the Chapter is anticipated to be in late 2017.

2016-2021 Capital Improvements Plan: Each year the Planning Board appoints a citizens' advisory committee to review and update the Town's 6-year capital improvements plan that serves as a planning and budgeting tool relative to all planned capital expenditures in excess of \$75,000. This Office supports the committee and prepares the final document for ultimate review and adoption by the Planning Board. The CIP is an essential tool to carry out recommendations contained in the Milford Master Plan and aids in guiding the growth and development of the Town.

Community Development Office

The Community Development Office continued its staff reorganization in 2016, while bringing new initiatives forward and continuing to make the Office a progressive and customer-service oriented environment. In November 2015, I was hired to replace the long-term Director, Bill Parker who retired in 2016. As part of the reorganization, the role of the Director was expanded to include the job function and responsibilities of the previously established Town Planner/GIS Coordinator position. In May, a part-time Zoning Administrator/Planner position was created to support the Director, enforce the Town's Zoning Ordinance and Land Use Regulations, and to provide staff support to the Board of Adjustment. The Town welcomed Robin Lunn as the Town's Zoning Administrator/Planner. Ms. Lunn has since made great contributions in working with the Board of Adjustment to streamline their procedures and process for reviewing applications.

Tim Herlihy, as the Building Official, continues to maintain the Building Department's high level of professionalism and customer service. As an initial step to keep pace with the increased building/permitting activity and demand for services, the Town hired Rick Blase as the part-time Electrical Inspector in October. Mr. Blase brings many years of private industry experience and expertise and has already made a positive impact within the Office and building community. The Community Development Office will continue to monitor and evaluate the inspectional services to meet the demand.

Shirley Wilson and Brandi Litts continue to support and manage administrative operations of the Office and provide essential service to staff, Boards/Commissions/Committees, to the public, and other departments when needed. Also providing valuable assistance and guidance to Office operations is Fred Elkind, part-time Environmental Programs Coordinator; Chris Costantino, part-time Conservation Commission Coordinator, and Lorraine Carson, part-time Lands Researcher.

The Town is extremely fortunate to have employees that are truly committed to performing their jobs. I am grateful to be a part of such a dedicated "community development team" who has made my transition so much easier over this past year. Lastly, I would like to recognize Bill Parker for the many years (22 years in fact) of leadership, guidance, and initiatives that have had such a positive influence in the community and shaping Milford's built environment. I look forward to continuing the strong foundation he created and moving Milford forward.

The following sections will further describe 2016 activity within the various departments under the Community Development Office umbrella.

Respectfully submitted,

Lincoln Daley,
Community Development Director

PLANNING/GEOGRAPHIC INFORMATION SYSTEMS:

The Planning/GIS Department provides services to residents, developers and local volunteer boards by reviewing and processing proposed projects with the Town. The Department administers the Town's Development Regulations as well as the Zoning Ordinance and reviews all land use applications for consistency and compliance with those regulations and the Milford Master Plan. Additionally, the Town's Geographic Information System (GIS) is managed and maintained in this department.

Development activity in 2016 reflected the gradual and growing improvement in the local economy. There was a total of 15 subdivision and 9 site plan applications before the Planning Board. New projects, either permitted or under construction at year's end include self-storage buildings totaling 40,000 square feet; new 25,000 square foot, 400-vehicle Contemporary Auto Dealership, 7,200 square foot DanceWorks dance studio, 4,500 square foot expansion of the Controlled Fluidics; 2,800 square foot expansion of the Chappell Tractor facility; Ridge at Eastern Trails 124-unit multi-family development; expansion of the Good Mojo operations into 300 Elm Street.

Planning Staff also assisted the Planning Board in completing an annual review of the Zoning Ordinance and Land Use Regulations. Amendments are typically proposed by citizens, board members, or staff when it is discovered that the existing requirements of the Ordinance no longer adequately serve their intended purpose. Amendments to the Zoning Ordinance are appropriate when it is determined that a change to the requirements for the town as a whole is a better approach than allowing an exception for one property. Several amendments were proposed for inclusion on the 2017 Town Warrant including administrative changes to the Wetland Ordinance, Building Permits, and Accessory Dwelling Units. In addition, Staff and the Board worked collaboratively in updating the landscape standards and design elements of the Site Development Regulations. A formal public hearing process is scheduled in 2017 for adoption of the changes.

Staff continually works to keep the Town's mapping information current and accurate. New subdivisions and site plan information is regularly updated into the system along with numerous corrections to the parcel boundary lines and road layers to address inaccuracies. Tax map updates were previously completed by staff throughout the year. After unsuccessful attempts to hire a part-time GIS Assistant, careful examination of existing resources and future needs of departments, it was decided to contract with an outside consultant to perform these tasks. It is anticipated that in 2017, the Town will continue to contract GIS services, move towards a cloud based system, and new departmental and public access viewer.

While performing these duties, an emphasis is continually placed on customer service and community involvement. Department staff strives to recognize public needs by posted on the Town website all Planning Board meeting agendas and public hearing notices, meeting minutes, and application forms, rules and procedure/laws, and regulations, as well as having them available in the Department. 2017 is set to be an extremely busy and productive year with a number of special planning projects on the horizon.

BUILDING SAFETY/HEALTH/CODE ENFORCEMENT:

The Building Department continued to experience an increase in the amount of building activity and permitting in 2016. The Office issued 71 commercial/industrial building permits that included Good Mojo, Tech Transport Inc., and Controlled Fluidics. Large-scale projects and commercial remodels included the new Contemporary Auto dealership, CVS Pharmacy, East and West Milford Self Storage, and Boys and Girls Club Gymnasium. For residential projects, 192 permits were issued for remodeling projects, additions, and accessory structures. Overall, 853 permits were issued, with the majority of permits being electrical work (329) which includes 32 new residential solar installations.

New large subdivisions and residential projects this year included Hutchinson Point and the 124 unit multi-family Ridge at Eastern Trails. Ongoing residential subdivisions active this year included Autumn Oaks Falcon Ridge, Badger Hill, Beacon Way, The Reserve, Timber Ridge, and West Meadow Court.

The greater level of building activity also resulted in a higher demand for inspectional services. In 2016, the number of total inspections increased to 1,554 up from 1,057 in 2015 and 1,242 in 2014. Nearly one third of the inspections and permitting involved electrical permits. As a way to maintain the high level of customer service, keep pace with the increased permitting activity, and allocate staff resources/time accordingly, the Town hired a part-time electrical inspector. Response, thus far by the building community has been extremely receptive and positive.

Respectfully Submitted,

Tim Herlihy,
Building Official

ZONING ADMINISTRATION / ZONING BOARD:

This Office supports the Milford Zoning Board of Adjustment by meeting with property owners to determine whether their proposals must obtain Zoning Board approval for variances, special exceptions, or equitable waivers granting relief from the Town-adopted zoning regulations and by administering the New Hampshire rules which govern applications, public notices, and Board action follow-up. 2016 was a busy year for the Office and Zoning Board, as 10 variances and 14 special exception applications were heard by the Board, along with several miscellaneous applications. The Zoning Board also spent considerable time refining its rules and procedures and is working with the Community Development Office and Planning Board on potential amendments to the Zoning Ordinance.

COMMUNITY MEDIA

2016 Annual Report

This department includes management of the Public, Education, and Government (PEG) Access cable television channels and the management of the Town of Milford website. For the year 2016, Granite Town Media has seen continued growth and improvement. In this report we will touch on the highlights of the year's achievements.

A Brief History: Cable television is currently provided to the Town of Milford by Comcast. There are over 4,500 cable subscribers in Milford, each capable of tuning in to the PEG Access channels. Milford's PEG Access Television was established in 2003 as part of the franchise agreement between the town and Adelphia Cable (our cable provider at that time). On January 26, 2004, the Board of Selectmen created a study committee to determine how to utilize this resource. On March 29, 2004, the Selectmen gave the committee its charge and dubbed it the "PEG Board." In 2007 the PEG Board voted to rename itself "Granite Town Media" as an aspect of its rebranding efforts.

Under the leadership of the PEG Board, the Milford High School Applied Technology Center (ATC) equipped the television studio to support the Television Production program they offered and began taping the Board of Selectmen and School Board meetings for broadcast. Early in 2007, the PEG Board authorized the purchase and installation of a robotic camera system and broadcast rack in the Town Hall meeting room for Board of Selectmen meetings. Currently all Selectmen, Planning, and Zoning Board meetings are broadcast live and via tape delay.

In the spring of 2007 the Board of Selectmen approved the creation of a full time position for the manager of PEG Access. Since that time the operations of the access station have grown to include coverage of Milford High School Varsity and Junior Varsity sports, coverage of special events in town, and live and recorded meetings including the Budget and Bond Public Hearing, Deliberative Session, and other Town Meetings.

At the 2010 Town Vote Warrant Article 28 was passed, which created the Cable Access Revolving Fund. All collected Milford Comcast cable subscriber franchise fees are directed into this fund which in turn supports the Community Media Department.

2016 in Review - Granite Town Media produced and recorded over 230 meetings, sporting events, public service announcements and various special events for the 2016 calendar year. This includes first time video recording coverage of the Recycling Committee, The Library Trustees and the Water & Sewer Board of Commissioners. The list of Board, Committees, Commissions and High School sports consist of; The Board of Selectmen, Planning Board, Zoning Board of Adjustment, Recreation Commission, Conservation Commission, Recycling Committee, Library Trustees, Granite Town Media, Town Budget Advisory Committee, School Budget Advisory Committee, School

Board, Town Deliberative Session, School Deliberative Session, Boys Soccer, Girls Soccer, Volleyball, Field Hockey, Boys Basketball, Girls Basketball, Wrestling, Baseball, Softball, High School Graduation and various special events throughout the year. We continue to add student produced programs, such as Milford High School's "We the People" competition, Pumpkin Festival Coverage and Public Service Announcements. The "We the People" students compete at the state, regional and national level. In the spring of 2016, Granite Town Media recorded and replayed high school spring sports, boys lacrosse, baseball and girls softball games. In the fall Granite Town Media covered the boys and girls soccer teams, field hockey, varsity and junior varsity volleyball games, including the playoffs. We are now providing coverage for the schools winter sports consisting of boys' and girls' varsity basketball teams and wrestling.

Granite Town Media continues to work with the Milford Police, Fire and Ambulance Service to provide public service announcements (PSA's) designed to help the residents of Milford. Granite Town Media also upgraded our streaming and video on demand capabilities with the purchase of a new video on demand server. This new equipment works together with our video playback server.

Granite Town Media is also responsible for the development and administration of the Town of Milford website. The Town of Milford website averages 9,400 visitors per month and more than 500,000 page visits per year. An Oval Cam was added to the site and has been very popular. There continues to be a steady increase in the use of mobile/tablet devices accessing the Town of Milford website throughout 2016. As we see advances in technology and the way in which we communicate, Granite Town Media will continue to develop the website ensuring the best possible user experience.

Respectfully submitted,

Michael McNerney,
Director of Community Media

MILFORD OFFICE OF EMERGENCY MANAGEMENT

2016 Annual Report

John J Kelly Jr.

Director

Chief of Department

DEPARTMENT OVERVIEW:

The Milford Office of Emergency Management consists of the director and 11 dedicated volunteers. The office is responsible for the administration and implementation of the Town's Emergency Operations and Hazard Mitigation Plans.

The office also coordinates the responses to both natural and manmade disasters. The office is also responsible for ensuring our citizens are prepared for and educated as to what to expect during a disaster.

ACTIVITY LEVEL:

2016 was a relatively calm year in regards to natural disasters in New Hampshire. The office still continues to stay ready for any type of emergency.

This past year we received a grant from Homeland Security to update and reformat the Town's Emergency Operations Plan. The completion date is September of 2017.

Our Citizens Emergency Response Team (CERT) has 22 members ready to assist in support of any OEM function.

In closing I would like to thank our volunteers without whom the Office of Emergency Management would not be possible. I would also like to thank our citizens for their continued support.

Respectfully submitted,

John J Kelly Jr.,
Director
Chief of Department

MILFORD FIRE DEPARTMENT

2016 Annual Report

John J Kelly Jr.
Chief of Department

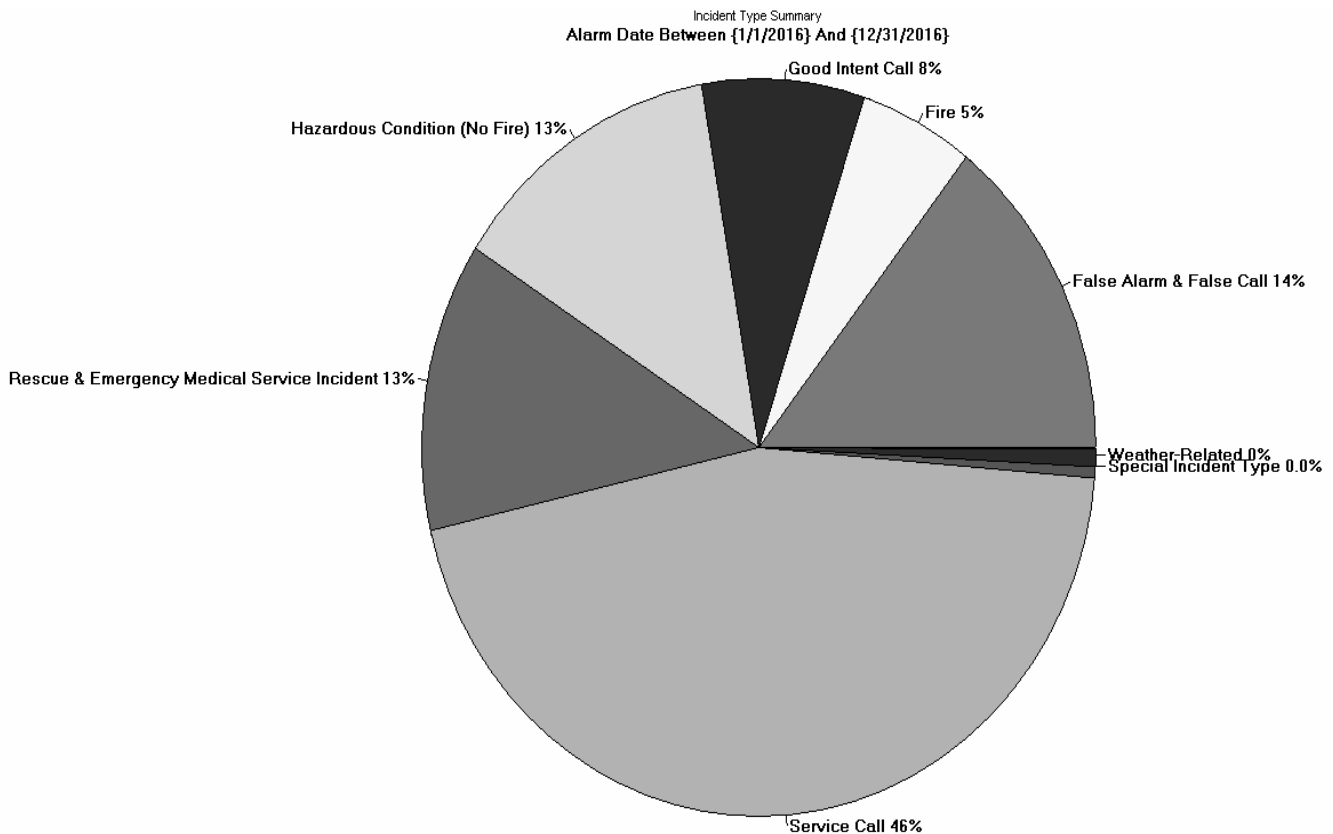
It is an honor and privilege to serve as your Fire Chief and lead the fifty two dedicated members of your Fire Department, where we truly embrace our motto, "Serving our community with Pride". This report highlights the department's activity for 2016.

DEPARTMENT OVERVIEW:

The Milford Fire Department is a combination department consisting of a full time chief, training officer, fire prevention officer, administrative assistant and forty eight call firefighters. The department is housed out of one station utilizing four engines, one ladder truck, one heavy rescue, one forestry, a boat, 3 support vehicles and a special operations trailer.

ACTIVITY LEVEL:

The Milford Fire department responded to 1167 calls for assistance in 2016, which represents an increase of 18 calls over 2016. The members of the department provided more than 13,920 hours of service to the community and its neighbors through emergency response, training and assistance.



TRAINING:

The Milford Fire Department Bureau of Training is responsible for developing and implementing training programs for its members, tracking continuing education and ensuring our firefighters are on the leading edge of new training and education. In 2016 department members participated in over 3,772 hours of training both in house and at the NH Fire Academy.

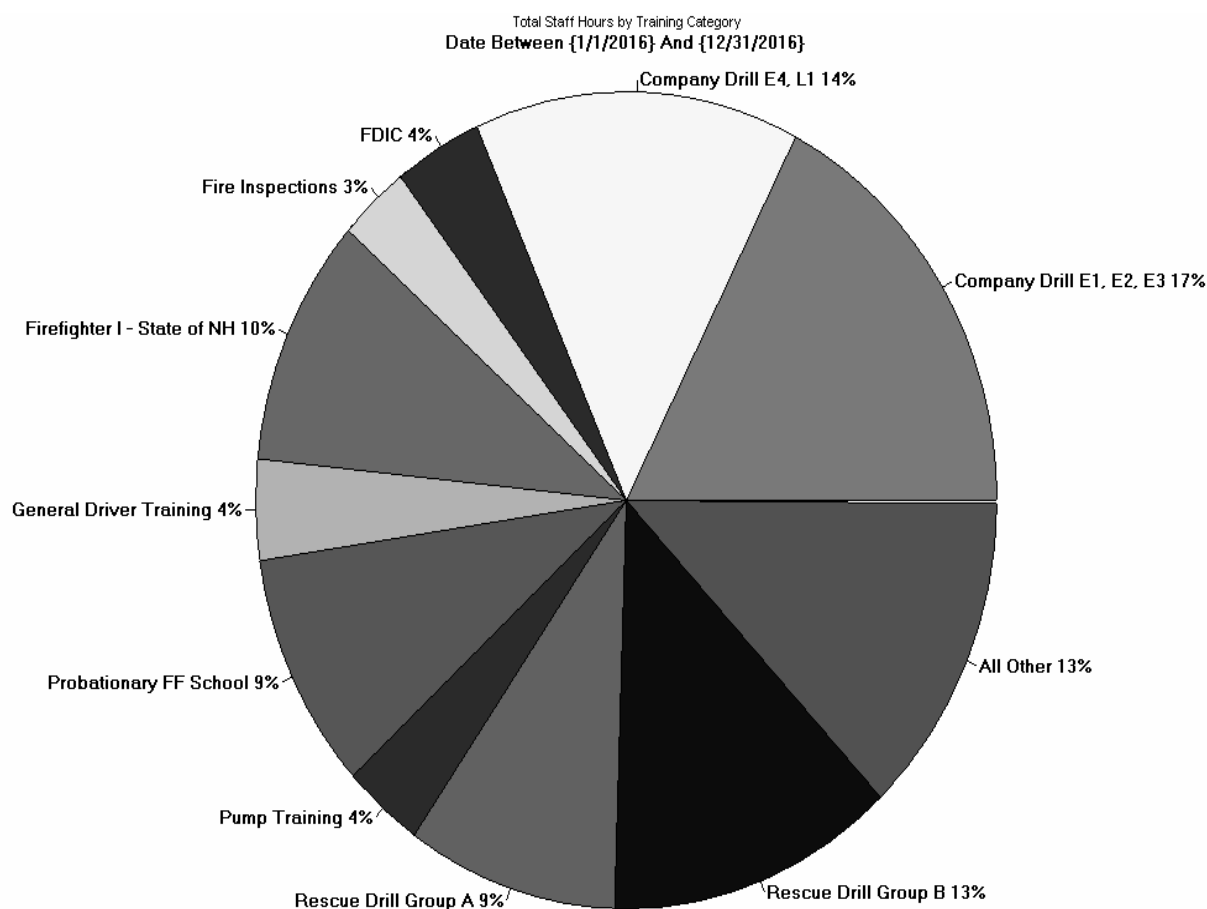
Most notably in 2016 members completed the following training:

2 Members certified Firefighter 1 (41 members certified)

2 Members Fire Inspector I (3 total)

2 Members Instructor I (5 members certified)

2 Members Fire Officer I (5 members certified)



FIRE PREVENTION:

The Bureau of Fire Prevention & Investigation is responsible for administration and enforcement of the State Fire Code, fire investigation and public education as part of our overall community risk reduction efforts. In 2016 the bureau conducted 717 inspections, plan review, educational and inspectional activities in addition to issuing over 459 alarm permits and 744 outdoor burning permits.

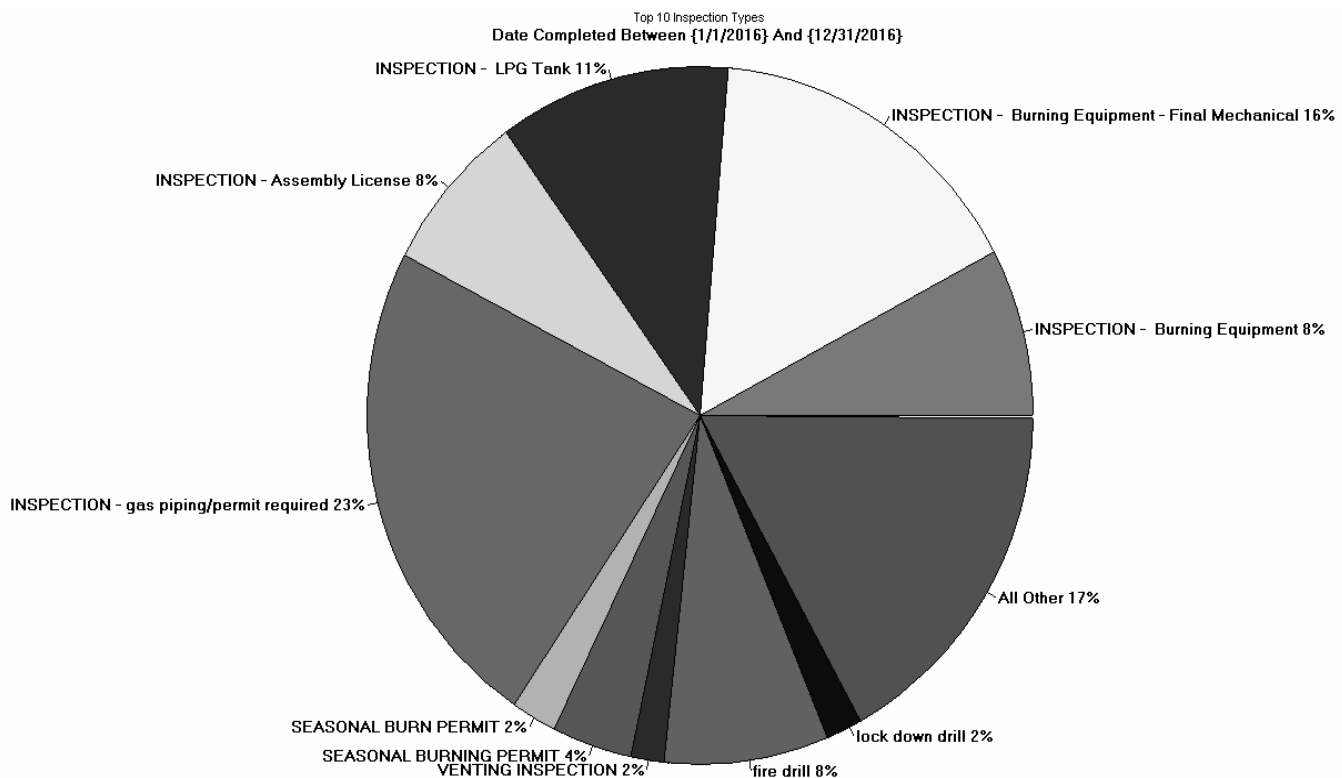
In addition the Bureau conducted the following activities:

47 car seat inspections

4 station tours

93 fire and lockdown drills

42 persons CPR certified



ADMINISTRATION:

2016 was a very productive year with many new accomplishments within the department. We receive a grant from the Kaley Foundation to purchase a new digital fire extinguisher training simulator.

Both the Fire and Police Departments purchased a Kawasaki side by side UTV at the end of a grant from Souhegan Valley Motorsports.

This past year we saw the retirement of two of our long serving members. Deputy Chief Jeff (Goose) Carter, with 28 years of service and Lieutenant/Fire Alarm Superintendent Matt Pervere, with 25 years of service. We owe both of them a debt of gratitude for their 53 years of combined service to the citizens of Milford and the surrounding communities.

In June, Captain Jeff Marshal was promoted to Deputy Chief.

In closing I would like to thank both our citizens and business community for their continued support of our department. Without it we would not be able to provide the quality of service you have come to expect from your department. In addition, I would also like to thank the men and women that make up your Fire Department. Your commitment to the community, its citizens and those of the surrounding communities help bring a source of pride and spirit to everyone.

Respectfully submitted,

John J Kelly Jr.,
Chief of department

The Milford Fire Department is now using NIXLE (link is external)

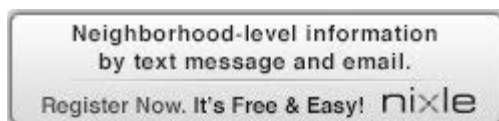
NIXLE is a community information service provider built exclusively to provide secure and reliable communications. Its authenticated service connects city agencies to residents in real time, delivering information to residents of geographically targeted areas and neighborhoods. Information is available over cell phones, by text message, by email, and over the web.

NIXLE is **free** and simple to use (standard text message rates apply for cell phone subscribers who do not have text plans.) There is no spam.

Citizen questions about the service and its capabilities can be answered through NIXLE's frequently asked questions found at http://www.nixle.com/customer_faqs.html (link is external)

The Milford Fire Department Community Service Site is located at <http://local.nixle.com/city/nh/milford/> (link is external)

Should you need additional assistance, NIXLE provides free citizen support via email at support @ nixle.com



HUMAN RESOURCES

2016 Annual Report

Mission: *It is the mission of the Human Resources Department (HRD) to provide support and assistance with all Town of Milford benefits and personnel services to all full and part-time Town employees, volunteers and retirees, and to ensure compliance with established policies and procedures.*

The workplace rules and processes for the Town of Milford are multilayered and complex. The Town works with 2 union groups, department heads and a sizeable non-union group, as well as legal counsel, to develop and implement procedures and/or rules to facilitate the management of Town personnel which includes full-time, part-time, youth, seasonal, temporary, per diem and call employees.

The goal is to ensure that policies and procedures are in place that will provide consistency and parity among the union and non-union groups; among the part-time and full-time groups; all with an eye toward greater transparency and efficiencies across all groups.

The following summary details several of the areas that have been under review over the last year. Human Resources has continued to explore cost saving measures and efficiencies in 2016 and will continue to do so in the coming year.

Benefits (Health and Wellness):

- ❖ Effective 1/1/2017, the Town incurred a 9.5% increase in health insurance and a 2% increase in dental insurance. HR will continue to explore cost savings measures as they pertain to health and dental insurance for the next calendar year by meeting with the groups that presented bids on the 2017 packages, exploring optional plans, and making recommendations to the Board of Selectman, in hopes of mitigating expense in 2018.
- ❖ Three Town employees – Tina Philbrick, Executive Assistant; Jodie Gaffney, Administrative Assistant II and Karen Blow, HR Director – attended the HealthTrust Wellness Coordinator Academy and will be working together to bring health and wellness initiatives to the Town of Milford employees. The Town recognizes the importance of educating its employees on wellness and assisting with the navigation of various health care tools (FSA's, SmartShopper, etc.) available for use. With steps taken to promote education, the result may well be the reduction of health care costs, both for the employee and for the Town.
- ❖ The Town's life insurance, short-term insurance and long-term insurance plans saw no increase this year, as we are in year 2 of a 3 year agreement.

Compensation:

- ❖ A salary survey for all Town exempt positions was conducted by HR in 2016.
- ❖ A salary survey for Town non-exempt positions is scheduled for 2017.

Employee Engagement:

- ❖ This year HR, with the assistance of IPG – the Town's broker for Dental and Ancillary benefits – launched an employee portal/intranet, which provides Town employees on-line access to their health plan information, policies and procedures, employee handbook and safety manual, plus many other items.

Performance/Evaluations:

- ❖ A Compensation Workgroup was pulled together to review and assess the existing performance evaluation process. Adjustments were made to the process/forms and a final product was distributed in 2016.

Payroll:

- ❖ HR partners with Payroll which falls within the Finance Department. I would like to extend acknowledgement to Kathy Townsend, Finance Accountant, who has done exceptional work as it pertains to payroll and all the ACA requirements that came into play in 2016. There was a tremendous amount of research and work that went into ensuring the Town remained compliant in this regard.

Personnel Committee:

- ❖ The HR office resumed the Personnel Committee in 2016. The Personnel Committee is tasked with reviewing policies and the employee handbook and making recommendations regarding updates and/or changes to the Board of Selectman for approval and adoption.

Recruitment:

- ❖ The Human Resource Office continues to work closely with Departments to address their staffing needs in hiring and recruitment. The Town (HR and/or departments) have actively recruited for the following – (4) Truck Driver/Laborers; (2) Police Officers; (1) Police Sergeant; (1) Town Planner/Zoning Administrator – p/t; (1) Electrical Inspector – p/t; (1) Finance Clerk – p/t; (1) Program Coordinator, Recreation; (1) Director, Wadleigh Memorial Library; multiple seasonal recreation positions; several seasonal laborer positions in DPW and Water Utilities.

Safety and Health/Training:

- ❖ The Town's Joint Loss Management Committee (JLMC) reviewed and updated the JLMC Manual.
- ❖ Primex, the Town's property and liability agent, conducted Harassment Prevention training for all staff in 2016. This effort will be on-going.

Unions:

- ❖ The Town is currently in negotiations with the Teamsters Union Local 633.
- ❖ The AFSCME Agreement is in place through March 31, 2018.

Once again, it is a pleasure working with both Town employees and community members. I thank each of you for the opportunity and welcome the opportunity to serve the Town of Milford.

Respectfully Submitted,

Karen Blow,
Director of Human Resources

~ Please join us in extending warm welcomes to ~

Community Development

- Robin Lunn, Town Planner/Zoning Administration – *May 2016 (part-time)*
- Richard Blasé, Electrical Inspector – *November 2016 (part-time)*

Finance Department

- Danielle O'Grady, Finance Clerk – *December 2016 (part-time)*

Milford Ambulance Service

- Heather Mason, Billing Clerk/Admin Assistant I – Originally joining the Town in 2010, Heather became a regular part-time employee with MAS in *January 2016*
- Geoffrey Ranfos, Paramedic – Originally hired in 2009, Geoff became full-time with MAS in *October 2016*.

Milford Police Department

- Officer Kris Thibault – *February 2016*

Public Works

- Charles Brickley, Truck Driver/Laborer – *May 2016*
- Timothy High, Truck Driver/Laborer – *August 2016*
- James Tyler, Truck Driver/Laborer – *October 2016*

Recreation

- John Kohlmorgen, Program Coordinator, Recreation – *April 2016*

Town Clerks Office

- Joan Dargie, Town Clerk – *Elected March 2016*

~ Conversely, we say goodbye to ~

Retirees – their service and dedication to the community was/is greatly appreciated!

- Jeffrey Carter, Milford Fire Department, Call Deputy Fire Chief – 28 years of service
- Peggy (Margaret) Langell, Town of Milford, Town Clerk – 24 years of service
- Silas Wheeler, Department of Public Works, Laborer – 12 years of service

Exploring new horizons – best wishes to all!

- Jean-Paul Royea, Department of Public Works, Truck Driver – *JP left the Town in March 2016 to pursue career opportunities in a neighboring community.*
- Stephanie Sweeney, Recreation Department, Recreation Coordinator – *Stephanie left employment with the Town in April 2016. She and her family relocated to Washington State.*
- Luke Bailey, Milford Police Department, Police Officer – *Luke left employment with the Town in July 2016.*
- David Morrison – Department of Public Works, Equipment Operator – *Dave left the Town in July 2016 to pursue career opportunities in a neighboring community.*

- George Beaudette, Department of Public Works, Truck Driver – *George left the Town in August 2016 to pursue career opportunities in a neighboring community.*
- Michelle Sampson, Wadleigh Memorial Library, Library Director – *Michelle had been with the Town since 2005. She received a phenomenal opportunity and is now, as of August 2016, enjoying life in Maine!*
- Olivia Siekman, Milford Police Department, Police Sergeant – *Olivia left employment with the Town in August 2016.*
- Ray LaRue, Milford Ambulance Service, Paramedic – *Ray left employment with the Town in September 2016.*
- Matt Hall, Department of Public Works, Truck Driver – *Matt left the Town in October 2016 to pursue career opportunities in a neighboring community.*
- John Devereaux, Water Utilities Department, Distribution Service Meter Technician – *John left the Town in November 2016 to pursue career opportunities in a neighboring community.*
- Lisa Carl, Finance Department, Finance Clerk – *Lisa had been with the Town since 2003. In November 2016, we unfortunately lost her to a full-time position in a neighboring city. It goes without saying that Lisa's dedication, professionalism and enthusiasm will be missed.*
- Jacob Carl, Department of Public Works, Laborer – *Jacob had the good fortune of finding a position that aligned with his education in welding and left employment with the Town in December 2016. We wish Jacob all the best!*

~ Achievements ~

Arene Berry, Recreation Department – earned her CPRP certificate – Certified Park and Recreation Professional and is now treasurer on the executive board for NHRPA (NH Parks and Recreation Association).

Brian Golec, Water Utilities Department – achieved Collection System Grade II Operator Certification.

Tim Herlihy, Community Development Department – achieved Certified Residential Inspector in July 2016.

Marti Noel, Assessing Department – was the 2016 recipient of the Sherry Vermilya Memorial Award for outstanding service to the association and to the Assessing profession as a whole.

~ Recognizing Years of Service ~

35 Years

Lorraine Carson	PT Research Clerk/Planning	Community Development
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30 Years

Keith Salisbury	Equipment Operator	Department of Public Works
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20 Years

Julie Anne Desmarais	Crossing Guard	Milford Police Department
Jodi Jensen	Crossing Guard	Milford Police Department

15 Years

Jeffrey Marshall	Call Deputy Fire Chief	Milford Fire Department
Allen Peck	Paramedic	Milford Ambulance

10 Years

Richard Coutu	Laborer	Department of Public Works
Duane Chappell	Call Firefighter	Milford Fire Department
Kathy Doherty	Tax Collector	Town of Milford
Jessica Hardwick	Account Clerk	Water Utilities Department
Joanie Kish	PT Admin Assistant I	Milford Police Department
Andrew Mason	Paramedic, Clinical Educator	Milford Ambulance
Lawrence McCarroll	Call Firefighter II	Milford Fire Department
Robert Nash	Truck Driver	Water Utilities Department
Brian Sanborn	Treasurer	Town of Milford
Laurie Saunders	PT Admin Assistant I	Milford Police Department
Nathan Stone	Police Sergeant	Milford Police Department

5 Years

Seth Darling	Mechanic	Water Utilities Department
Kimberly Gabert	Librarian-Ref & Adult Svcs	Wadleigh Memorial Library
Letisha Goerner	Librarian-Children's	Wadleigh Memorial Library
Joshua Joki	Police Sergeant	Milford Police Department
Margaret Ouellette	Recording Secretary	Community Development
Steven Paro	Truck Driver	Department of Public Works
Joseph Wilson	Police Officer	Milford Police Department

Thank you All!



Wadleigh Memorial Library

49 Nashua Street Milford, NH 03055-3753

Phone # 603-249-0645 Fax # 603-672-6064

www.wadleighlibrary.org wadleigh@wadleighlibrary.org

www.facebook.com/wadleighlibrary

LIBRARY 2016 Annual Report

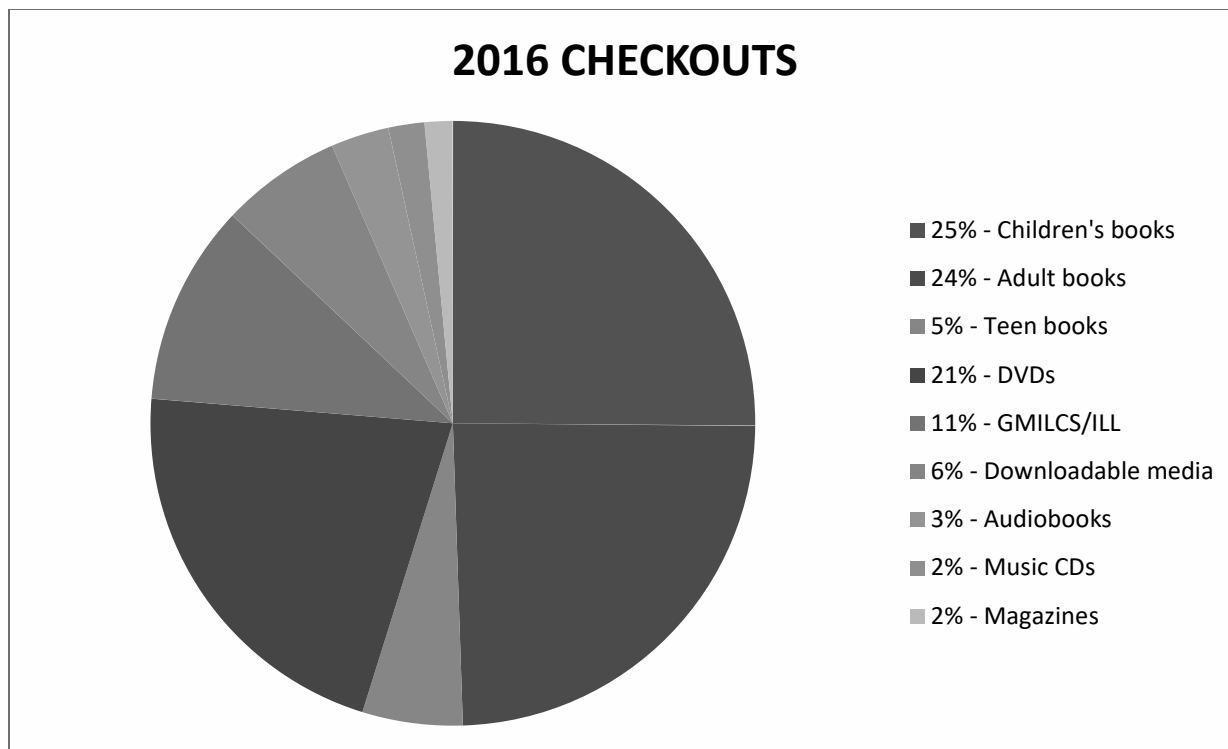
2016 was a busy and eventful year. For the second year in a row, the library presented a warrant article for a new building, and for the second time, the request was denied. While space and aging building systems are still an issue, the library continues to be a busy, vibrant and exciting place to be.

A wide range of programs were offered in 2016. The Acoustic Café had another successful year, as did the Summer Reading Program, Exercise Your Mind, Read! The library participated in the BIG READ, featuring *The Grapes of Wrath* by John Steinbeck, along with other libraries in the state. Book clubs for grade 2 through adult are ongoing. New programs this year include a Makerspace program and a WordPress program—both facilitated by community members volunteering their time. Thanks to our Young Adult and Children's Librarians (Katie Spofford and Letty Goerner), the library now offers yoga for children and teens. The Children's Department continues to offer several popular story times for newborns through age 5, as well as programs covering art, science, Legos, and crafts. The monthly "PAWS to Read" program remains popular. In Adult programming, presentations made available through the NH Humanities Council were very well attended, and our first Birds of Prey program geared toward adults and all ages drew a large audience.

The WiFi system was upgraded and the basic Comcast connection was upgraded to Business Class. New computers were purchased with Windows 10 and others were upgraded. Laptops and Notebooks are available to check out for use within the library as well. Computer stations were replaced by a laptop bar in the Teen Area.

Thanks to a donation from the Milford Area Seniors we digitized a large portion of the Milford Cabinet microfilm and made it freely available online in a searchable format. By the end of 2016, papers from 1802 - 1924 were accessible online. The Trustees agreed to send 25 more rolls at the end of December, bringing online access up to 1967. This provides a searchable, indexed Milford Cabinet for a significant chunk of Milford's history.

Total circulation is slightly down, reflecting a trend noticed throughout the state. Library staff have continued to curate the collection and also shifted a few sections to highlight and better merchandise Fiction and Literature. Audiobooks were moved closer to the Large Print and New Books.



The age of the library building and its various systems is an ongoing problem. For most of 2016, the plumbing system provided quite a challenge. Options for a permanent fix are being explored.

The fountain has been dismantled and is currently undergoing an extensive restoration. Joel Trafford, Library Facilities Manager is overseeing this task with the help of the Milford Water Utilities Department.

In August, Library Director, Michelle Sampson left to take another position in York, Maine. This meant a search for a new director, and it took some time to find just the right person. In the meantime, senior library staff, with help from the library trustees, assumed the duties of the Director for the last few months of 2016. Michelle did a wonderful job of promoting and improving the library services during her tenure. We wish her well in her new endeavors.

Respectfully submitted,

Kim Gabert & Diana LeBlanc,
Interim Library Co-Directors

Library Circulation Stats

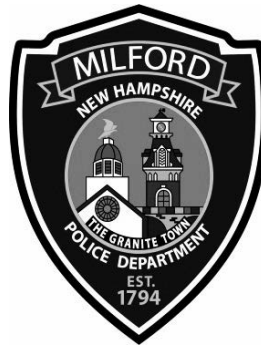
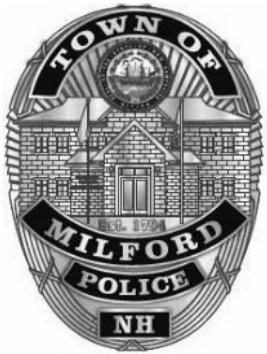
2016 STATISTICS			
Registered Patrons	9,947	PC & WIFI logons	23,373
Patron visits to library	116,098	Online catalog searches	126,119
Volunteer hours	605.5	Database searches	107,535
		Reference Questions Asked	14,473
Checkouts as of 12/31/16		Library Holdings as of 12/31/16	
Adult Books	48,364	Adult Books	36,995
YA Books	10,660	Young Adult Books	5,385
Children's Books	49,935	Juvenile Books	18,718
Magazines	2,985	Reference Books	3,623
		Magazine & Newspaper	
Audiobooks	6,185	Subscriptions	179
Downloadable audio	5,341	Back Issues	5,126
E-books	6,618	Total Books & Periodicals	70,026
Downloadable magazines	808	Music CDs	2,479
DVDs	42,686	Audiobooks	2,779
Music CDs	3,824	DVDs	6,390
Museum Passes	638	Misc/Other	25
Other	143	Microfilm (18 Titles)	208
Items from GMILCS library network (all formats)	20,260	Total AV Materials	11,881
ILL-Borrowed from outside NH/GMILCS	1,063	Items added	6,892
TOTAL CIRCULATION	199,510	Items withdrawn	8,823
		TOTAL HOLDINGS	81,907
Library Program Events		Community Room Reservations	
Adult	194	Reservations	314
Young Adult	86		
Children	379		
Offsite Outreach	69		
All Ages	78		
Total Events	806		
Library Program Attendance		Community Room Attendance	
Adult/Unclassified	2950	Attendance	1713
Young Adult	448	(Includes 189 people for Quiet Study)	
Children	6306		
Offsite Outreach	5307		
All Ages	820		
Total Attendance	15,831		

MILFORD POLICE DEPARTMENT
19 Garden Street, Milford NH 03055 (603) 249-0630
2016 Annual Report

I am pleased to present the 2016 Milford Police Department Annual Report. I would like to take the opportunity to express my appreciation to the men and women of the police department for the dedication, performance and professionalism that they have displayed throughout the year. Your commitment to provide the very best in law enforcement is evident by your continued efforts to foster a strong partnership with the citizens and businesses of the Town of Milford.

The Police Department is proud of our partnership with the community and constantly strives to develop a close working relationship with the citizens and businesses that we serve. In 2016, the department continued to enhance community relationships through outreach programs, education and community involvement to help reduce crime, identify issues and concerns, and enhance the quality of life. Our department participated in various events designed to educate the community and enhance our partnership and engage citizens in assisting us in keeping the community safe. Coffee with a Cop, C.R.A.S.E. Training, Milford Police/Michael McBriarty Fishing Derby, Intern Program, RAD Training and Ride Along programs are just a few of the many programs we provided. We also worked to prevent crime by educating the community through speaking engagements, community awareness programs, Neighborhood Watch programs, community partnerships and media resources.

During 2016 the department, with funding assistance from citizens and businesses in the area, was able to redesign the department's shoulder patch and badge to better represent the Town of Milford. I would also like to recognize Lauren Douglas for her assistance in designing the shoulder patch.



On behalf of the Milford Police Department, I would like to thank everyone who contributed to this effort.

In 2016, the department hired one new employee. Officer Kris Thibault, who has been a Police Officer in the State of New Hampshire for several years, was sworn in with our department on February 29, 2016. Officer Thibault's law enforcement experience and knowledge has been an asset to our department, as we have several officers still in the early years of their careers.

The Milford Police Department is committed to reducing crime and improving the quality of life for our citizens by providing the highest degree of police services to the community. In 2016 the Town

of Milford had a 50% decrease in crimes against persons, a 13% decrease in crimes against property, and a 14% decrease in crimes against society.

We believe that we had a very successful year in decreasing crime within the Town of Milford in 2016. Our officers were proactive in working with the community to address issues in a timely manner. They were involved in community initiatives and used their knowledge and teamwork to suppress crime in the community. Members of the Police Department were also involved with the Hillsborough County Street Crimes Task Force, which also assisted in reducing the crime in our town along with other towns throughout the county.

Statistics

Activity	2015	2016	Change
Total Calls	52,838	50,532	-4%
Incidents Logged	2,115	1,880	-11%
Total MV Stops	6,284	5,582	-11%
Warnings	5,581	4,855	-13%
Summonses	703	727	3%
Criminal Arrest	365	331	-9%

Offenses Reported

Group A Crimes Against Persons	2015	2016	Change
Homicide	0	0	n/a
Kidnapping	2	1	-50%
Sex Offenses	8	15	88%
Aggravated Assault	15	11	-27%
Simple Assault	97	60	-38%
Intimidation	105	28	-73%

Group A Crimes Against Property	2015	2016	Change
Robbery	6	3	-50%
Arson	2	3	50%
Burglary	22	15	-32%
Theft	174	135	-22%
Vehicle Theft	10	4	-60%
Counterfeit/Forgery	11	5	-55%
Fraud	50	68	36%
Stolen Property	5	9	80%
Destruction of Property	114	102	-11%

Group A Crimes Against Society	2015	2016	Change
Drug/Narcotic Offenses	75	70	-7%
Drug Equipment Violation	3	0	-100%
Pornography	6	5	-17%
Weapon Violations	5	1	-80%
Group B Crimes	2015	2016	Change
All Other Offenses	195	174	-11%
Bad Checks	11	11	0%
Curfew/Loitering/Vagrancy	2	0	-100%
Disorderly Conduct	26	10	-62%
Family Offenses	8	7	-13%
Liquor Law Violations	25	17	-32%
Drunkenness	11	17	55%
Runaways	3	0	-100%
Trespassing	59	46	-22%
DUI Arrests	35	45	29%

Operations:

The Patrol Division is comprised of officers who are responsible for patrolling the town roadways and neighborhoods and responding to calls for service. They are the face of the agency with the responsibility of deterring crime, educating the community and enforcing the laws of the state and ordinances of the Town of Milford. Responding to calls and conducting preliminary investigations, traffic crash investigations, traffic enforcement/education and interacting with the public are all part of their daily responsibilities.

Community Policing

Our department has continued to foster a good working relationship through our community policing initiatives. Sergeant Fiffield is responsible for our community policing programs. In 2016, Sergeant Fiffield coordinated the following events:

- Four Neighborhood watch programs were maintained throughout the year.
- The department partnered with the New Hampshire Police Chief's Association and McDonalds and held a first "Community Service Night", which recognized local officers who went above and beyond the call of duty.
- The department held two Coffee with a Cop Events. One was held at McDonalds. The other event was held at the Milford High School where officers and students were able to interact in a positive setting.
- The department held its first "National Night Out" event at Emerson Park.
- Sergeant Fiffield is also involved in working with C.A.S.T. (Community Action for Safe Teens), to enact new methods to assist and support the youth of Milford and the Souhegan Valley.
- These are just a few of the events that the department was involved with in 2016.

Motor Unit:

The Motor Unit is used as a patrol function with a high priority placed on motor vehicle enforcement and education. Throughout 2016, the department deployed the motor units to enforce and educate drivers on traffic related issues in areas such as: high traffic zones, school zones, and construction zones. The motor unit is also for special events and escorts. Some of the events that the unit is involved with include: Pumpkin Festival, Memorial Day, Labor Day and Veterans Day Parades, and other town related functions. The unit also assists in funeral escorts and events that have occurred within the Town of Milford and the State of New Hampshire.

Motor Unit Activity	2015	2016
MV Stops	540	313
Arrests	8	7
Parade/Special Events	4	5
Funeral Escorts	2	0
Total Miles Patrolled	2835	2827

K-9 Unit:

In 2016, after several years as the department's K-9 Unit, the decision was made that our canine Oryx needed to be retired due to health concerns. Upon the retirement of his canine partner, Officer Palmer made the decision to work in patrol and not take on another canine. I would like to recognize Officer Palmer for his dedication and commitment that he displayed throughout his tenure as our K-9 Officer.

Also in 2016, the department, with the assistance of Officer Palmer and the Working Dog Foundation was able to obtain a grant to purchase Barry our new canine. Officer Michael Barritt, who is our new K-9 Officer is currently working with canine Barry on obtaining the certifications to be a police canine in the State of New Hampshire.

K-9 unit Activity	2015	2016
Building Searches/Alarms	205	15
Security/ Search Warrant	55	5
Field Searches	10	1
Public Demonstration	13	1
Mutual Aid/ Assist other	16	16

Mountain Bike Unit:

The Milford Police Department utilizes the Police Mountain Bike Unit as part of its Community Policing initiative. When deployed, our Mountain Bike Officers can be seen on daily patrols on the roadways, parking lots, neighborhoods and trails. These patrols are often in areas where they can be most available to the public. Officers are then able to work with the people within our community to promote a positive working relationship and reduce criminal activity.

Currently the department has seven officers who are certified and trained to ride the four police mountain bikes owned by the department. Also in 2016, the department sent Captain Shawn Pelletier to the IPEMBA Certified Instructor School. Captain Pelletier is now a certified Police Mountain Bike Instructor for IPEMBA and the State of New Hampshire.

Mountain Bike Unit Activity	2015	2016
Arrests	2	2
Traffic Stops	37	68
Pedestrian Contacts	2,300	3,237
Hours Ridden	182	285
Business Checks	108	281
Area Checks	196	383
Parade/Special Events	3	10

Support:

The function of the Support Bureau is to provide investigative and administrative support to the police department and community. Responsibilities of this bureau include Investigations, Prosecution, Training, School Resource and Juvenile Officers, civilian employees, and the hiring of new employees.

Detective Division:

The Detective Division is responsible for investigating serious cases, to include, drug related investigations, felonies, misdemeanors requiring extensive investigative follow-ups, and all serious non-criminal investigations and most juvenile related crimes and incidents. In addition to these investigations, detectives and officers are also involved with the department's hiring process.

In 2016, the Detective Division continued their efforts in investigating cases and working closely with the Hillsborough County Street Crimes Task Force to reduce criminal and illegal drug related activity in the Town of Milford. Sergeant Fowle, who supervises the division, was also assigned to the ICAC Task Force and ensures that our detectives work with our officers and other agencies to provide current information.

I would also like to recognize Officer Eric Wales who was promoted to the rank of Detective in 2016.

Detective Division	2015	2016
Incidents, Investigations & Call Activity	191	210
Criminal Cases Closed by Arrest/Indictment	28	33
Does not include all calls, reports, activities		

School Resource Officer:

The School Resource Officer is primarily responsible for promoting a safe environment and building a positive working relationship with the faculty and students of the Town of Milford School System. Officer Dowd, who is assigned to this position, has been able to gain the respect of the students while holding them accountable for their actions.

School Resource Officer	2015	2016
Incidents & Call Activity	452	364
Cases Closed by Arrest/Summoned to Court	11	16
Does not include all calls, reports, activities		

Juvenile Officer:

Our Juvenile Officer is responsible for investigating juvenile related issues and handles all juvenile related court cases. Officer Campbell, who is assigned to this position, has a positive working relationship with the juveniles and holds them responsible for their actions while gaining their respect. Officer Campbell also assists our School Resource Officer and is involved with Milford Area Diversion Program.

Juvenile Officer	2015	2016
Total Cases Involving Juveniles	364	296
Does not include all calls, reports, activities		

Prosecutor:

Our Prosecutor, Attorney Karinne Brobst is responsible for prosecuting our cases and advocating for victims in the courts. Prosecutor Brobst works closely with our officers to ensure that our cases meet expectations. She also is responsible for presenting cases in the District Courts, and before the Superior Court on misdemeanor appeals, and Grand Jury.

Along with her court related duties, Prosecutor Brobst is committed to keeping our officers informed on any law related changes and will also review case law with them. She also assists in training at the New Hampshire Police Training and Standards Council for new police officers.

Prosecution Activity	2015	2016
Arrests	365	331
Scheduled Arraignments	405	356
Trials, PC Hearings, Misc. Hearings	1,004	980
Juvenile Petitions Filed	44	14
Total for Milford District Court	74	84
Milford's % of Petitions Filed in MDC	59%	17%
MPD Diversion Cases Brought Forward	8	5
Total Diversion Cases in Milford District Court	30	30
MPD's % of Diversion Cases Brought Forward	27%	17%

Crossing Guards:

I would like to commend Julie Desmarais and Jodi Jensen for their continued dedication and commitment to the Milford Police Department Crossing Guard Program. Their ongoing efforts have fostered a close working relationship between the police department, schools, students and parents.

Training:

The Milford Police Department is committed to providing the best training for our officers and supervisors. In 2016, the department completed 1,661 hours of training, which included in house training and outside specialized training. Some of the specialized trainings that our officers attended were: Intensive Mobile Device/Data Extraction Computer Training, IPMBA Mountain Bike Instructor, Search and Seizure, Drug Interdiction, Identity Theft and Computer Crimes Training.

Currently our department has 10 officers who are certified instructors for the State of New Hampshire Police Training and Standards. The department often uses our certified instructors to train our officers during in service training sessions. Our instructors are also used by the New Hampshire Police Training and Standards Academy during the Police Cadet Academies.

Closing Remark:

In closing, I would like to thank the men and women of the Milford Police Department for their hard work and dedication that they have displayed on a daily basis to the Town of Milford. It is an honor for me to work with each one of you that represent the Milford Police Department and the Town of Milford.

I would also like to thank the citizens and business community of the Town of Milford for all the support and trust that you have given us throughout the year. We will continue to work together to maintain a strong working relationship to improve the quality of life for our citizens and businesses and to provide a safe and secure community.

Respectfully submitted,

Michael J. Viola,
Chief of Police

DEPARTMENT OF PUBLIC WORKS
289 South Street, Milford, NH 03055 (603) 249-0685
2016 Annual Report

Public Works Administration - The Public Works Administration provides for all the processing and record keeping for the six divisions of the Public Works Department along with the street lighting for the entire town. In 2016, our department logged 902 requests for services in addition to our routine duties. The office also provides administrative services for construction activities in the existing right-of-way as well as construction of new right-of-way in new developments.

During the calendar year 2016 we issued 39 street opening permits, 52 driveway permits, and 1 pole license.

1 new road acceptance for 2016; 435 lineal feet of Beacon Way, which makes Milford's total paved roads 85.78 miles.

Cemeteries – The cemetery staff continuously strives to improve the appearance and infrastructure of the Town's (5) dedicated cemeteries, totaling (42.05) acres of property, on a daily basis.

Their efforts are in conjunction with the performance of routine maintenance activities including the mowing, pruning, raking, fence repair, upkeep to the water system and multiple other aspects of our complete grounds maintenance program.

We have completed (26) full burials and (31) cremations for the 2016 fiscal year. We have also installed (8) cement foundations for the placement of monuments and installed (6) military markers.

The North Yard cemetery, with great efforts from DPW staff, had all of the grave markers and raised foundations leveled and straightened. Some repairs were made to damaged grave markers in the older cemeteries. All cemeteries have had extensive pruning and removal of trees. Several stumps were ground in Riverside Cemetery with rental equipment.

We would like to express our sincere gratitude to the Cemetery Trustees (Mary Dickson, Leonard Harten and Steve Trombly) for their continued support and dedicated service.

Highway

Summer Maintenance Program – The town maintains approximately 85.78 miles of roadway. Routine maintenance of our asphalt roadway could include, but not be limited to, paving, milling, grinding, sweeping, crack sealing, highway line striping, parking space and crosswalk painting. We continue to implement our yearly programs such as grading gravel roads, roadside ditch and culvert cleaning, tree and brush trimming, and roadside mowing.

Winter Maintenance Program – The total snowfall for year 2016, as recorded by Jamie Soucy of wastewater and a National Weather Service Co-operative Observer, was 38.9". The following is a monthly breakdown:

SNOWFALL IN MILFORD, NEW HAMPHIRE – 2016

Measured in inches and tenths, for 24 hour periods ending at 7:00 pm

<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>October</u>	<u>November</u>	<u>December</u>
3.3	9.1	5.9	0.0	0.0	0.0	20.6

Sidewalk Maintenance – The town has inventoried 13.62 miles of sidewalk of which 5.19 are in good condition, 5.51 are in fair condition and 2.93 are in poor condition. Our maintenance of these sidewalks includes sweeping, patching, paving and plowing. Major sidewalk repairs were completed on Nashua St in conjunction with the CVS project and on South Street from Lincoln Street to 237 South Street.

Storm Water Maintenance –A contractor is hired annually to clean 1,100 of the 1,400 storm drains within the town. DPW's crew, with its vacuum-sweeper, continuously monitors and maintains all the storm drains, culverts and catch basins throughout the year.

Sign Maintenance – Federal mandate has required all communities to begin a retro reflectivity standard program for all signage. The town has inventoried 2,507 signs, determined the condition of the signs, and will develop a plan to replace or upgrade them as needed in order to meet the Federal mandate. DPW is using new software to assist in the program, along with the yearly tracking of stolen or repaired signs and the addition of new signs. The department replaced 17 old signs this year.

Highway Street Lighting – Currently there are 424 street lights rented on a monthly basis from Public Service of New Hampshire.

Dam Maintenance – The Town of Milford has oversight of 6 dams. Visual inspections and cleaning of the spillways is performed monthly or more often if needed.

Bridge Maintenance – There are 19 bridges within the Town of Milford. Three (3) of these bridges are permanently closed. Three (3) of them are "red listed"; 4 are rated as "fair"; 4 are rated as "satisfactory"; 2 are rated as "good"; and 3 are rated as "very good" by the state. Bridge projects for the year included: Guardrail work on several bridges and work was completed on the Jennison Road Bridge.

Other Projects completed by highway

We completed the reclamation of Old Wilton Road and applied a skim coat on Ponemah Hill Road and Mileslip Road. Chipseal was completed on Ponemah Hill Road. New athletic fields were installed at Heron Pond. We assisted with the dredging of Osgood Pond and the South Street improvement project and oversaw the resetting of the bricks on the Oval. A new parking area was installed at Keyes Field. We installed a new bio-retention area at the Transfer Station. Numerous catch basins and culverts were replaced. We also spent 4 weeks crack filling on various roads.

Park Maintenance – We continuously maintain and strive to improve the Town's (296.9) acres of public useable property in the form of parks and memorials, through our aggressive maintenance programs which include, but are not limited to mowing, pruning, weeding, vandalism repair, painting, rubbish removal and upkeep of our multiple irrigation systems. We monitor, implement change, upgrade and manage (10) baseball/softball fields, (1) skate park, (2) tennis courts, (2) playgrounds, (2) gazebos, multiple picnic and pavilion areas, multiple soccer and lacrosse athletic fields, a (275,000) gallon swimming facility, as well as assisting with the Pumpkin Festival, Fall Harvest and Winter Festivals, not to mention the numerous parades and memorial related services that we provide support to throughout the year.

This year we had extensive irrigation repairs completed at Kaley Park, the Oval, and Keyes baseball field. The benches were redone in the Keyes baseball dugouts. The sand in the Keyes Pool filter was removed and replaced. Fuses and breakers were updated at Keyes Pool. Several loads of trees and brush were removed from the Kaley Park entrance and the perimeter of the field. Large amounts of overgrowth were removed from Adams Field and a large amount of wood chips were spread out in wooded areas adjacent to Osgood Pond. DPW assisted the Garden Club with planting trees at Emerson Park and the WWII Memorial Park. A sign for Emerson Park was installed by DPW.

We would like to extend a special thank you to the Milford Garden Club, Milford Improvement Team and Milford Community Athletic Association for their tireless dedication and support throughout the year.

Facilities Management - We have fourteen (14) buildings and (16) structures that we maintain throughout the year. This maintenance includes daily custodial work along with mechanical repairs, annual maintenance on HVAC equipment, assisting with snow removal and sidewalk treatment around the center of town, and exterior/interior repairs and upgrades. We also work with companies to maintain elevators, generators, fire/sprinkler alarm systems, and the set up and tear down of functions within the Town Hall. Phase III of the exterior Town Hall painting was completed this fall.

In the Town Hall, over the course of 2016, we hosted one-hundred ninety (190) meetings, two-hundred forty-two (242) Recreation Department sponsored events, forty-two (42) town sponsored events, thirty-three (33) non town sponsored events, fifty (50) non town sponsored senior events and eight (8) political events.

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### **- RECYCLING CENTER -**

This year a total of 216 loads (2,667.81 tons) of MSW trash were disposed of at this facility. The trash was delivered to Wheelabrator's Concord facility which is located in Penacook, N.H., a waste to energy plant under contract with Waste Management and the Town of Milford. There were also 237 loads (916.44) tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was transported to staging sites in Londonderry, Auburn, Salem and Peterborough under a contract with Waste Management and the Town of Milford.

The department's recycling effort from January through December removed from the waste stream a total of 1,561 tons. (This does not include propane tanks which are shipped out by the piece.)

The Town started a new pilot program in September 2004 where we have the residents voluntarily separate glass and place them directly into the hoppers. The glass is then hauled to Keene, NH and ground up for use as road bedding through a program with the NRRA. In the updated ordinance of 2007 glass separation is mandatory for all who use the Transfer Station. For the year 2016 we have shipped 297.00 tons of glass to Keene. The glass program continues to save money as we move forward and fully implement the program. The final product after crushing is used for road bedding. This number does not include residents who are in the craft business making lamps out of bottles. All types of "glass" for resale that comes is picked up weekly. We also have a couple of business owners making counter tops out of glass. This saves on disposal costs and the glass is being recycled. In 2012, toilets with metal fixtures detached were added to glass.

Approximately 760 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about 2 years, it has decomposed into an excellent product that can be used as a soil amendment and is currently free to residents. Thank you to all the Milford residents for their continued efforts to empty out all bags of leaves into the leaf pile and for continuing to keep contaminated debris out of leaves for our wonderful product of composting used by residents for gardens, landscaping, flower beds, grass, etc. We would like to send a special thank you once again to Soiland and Dave Wheeler for all his time, equipment and dedication at the Transfer Station for the work with the compost piles (old and new), leaves and the use of pushing up our brush piles from time to time when needed as they grow. As a reminder to all residents, we also offer wood chips for free to anyone needing this material and clean pallets from the brush pile.

Total electronics shipped out for 2016 totaled 50 tons. We have two vendors (1 vendor picks up CPUs only). We also have school children who pick up CPUs to repair for school projects. We shipped out 250 freon items which includes refrigerators, air conditioners and dehumidifiers. In 2011 we added plastic grocery bags, clean to reuse at the "Still Good Shed". Residents can drop them off for reuse. In 2013, after a request from gardeners, we added plastic butter dishes, yogurt cups, and cottage cheese containers to the items in the Still Good Shed.

Several projects were completed at the Transfer Station in 2016 which included:

- A retaining wall for demo was taken down and rebuilt
- Paving in front of the new office trailer
- Preventative storm water maintenance around Transfer Station and Recycling Center
- A grant of \$500 from NH The Beautiful was awarded to the Transfer Station for help with the cost for tops for recycling barrels throughout the town
- In conjunction with Coca Cola, the Emerson Park Committee, Leighton White, MIT, and the Recycling Committee, several new recycling barrels have been placed in various locations throughout town.

In September of 2002, the Town of Milford implemented a new recycling recovery program, which includes the removal of paper recyclables (residential mixed paper). Integrated Paper provided a two cubic yard compactor and a 40 cubic yard roll off container at no charge. The roll-off container was picked up on site every week and is replaced with another. This year 310 tons of mixed paper was taken out of the waste stream. As of May 2011, the town went with

Empire Recycling out of Billerica, MA who provides the same set up and picks up once a week or as needed. As of November of 2015 Empire was sold to Save That Stuff out of Billerica, Ma.

| MILFORD'S MIXED PAPER RECYCLING                                                                                                         |                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|
| Please put only the items listed in the left-hand column (see below) in the mixed paper container. ALSO, <u>PLEASE NO PLASTIC BAGS!</u> |                                                       |
| ACCEPTABLE PAPER                                                                                                                        | NOT ACCEPTABLE PAPER                                  |
| COMPUTER PAPER                                                                                                                          | CARBON PAPER                                          |
| PAPER BAGS                                                                                                                              | SELF SEALING ENVELOPES                                |
| MAGAZINES                                                                                                                               | MYLAR                                                 |
| CATALOGS                                                                                                                                | TYVEK                                                 |
| WHITE/COLORED OFFICE PAPER                                                                                                              | FOIL PAPER                                            |
| FAX PAPER                                                                                                                               | JUICE BOXES (FOIL INSIDE)                             |
| ENVELOPES (WITH OR WITHOUT WINDOWS)                                                                                                     | PAPER WITH ANY METALS (BESIDES PAPER CLIPS & STAPLES) |
| TAB CARDS                                                                                                                               | BLUE PRINTS                                           |
| NEWSPAPERS (AND GLOSSY INSERTS)                                                                                                         | PLASTIC COATED PAPER                                  |
| MANILA FOLDERS                                                                                                                          | TISSUE PAPER                                          |
| TELEPHONE BOOKS                                                                                                                         | PAPER TOWELS                                          |
| STAPLED & PAPER CLIPPED PAPER                                                                                                           | NAPKINS                                               |
| PAPER BROCHURES                                                                                                                         | PAPER CUPS & PLATES                                   |
| CHIPBOARD (CEREAL BOXES, TISSUES BOXES, ETC.)                                                                                           | ANY PAPER SOILED (WITH FOOD, OILS, ETC.)              |
| PAPERBACK BOOKS                                                                                                                         | WAX CARDBOARD                                         |
| JUNK MAIL (PLASTIC WINDOWS OK)                                                                                                          | PLASTIC LAMINATED PAPER                               |
| MIXED OFFICE PAPER                                                                                                                      |                                                       |
| NOTEBOOK PAPER                                                                                                                          | PLEASE ASK IF YOU HAVE QUESTIONS                      |
| DRAWING PAD PAPER                                                                                                                       |                                                       |

The Milford Transfer Station continues to utilize as many community workers as possible throughout the year. We work with the prosecutors and courts including the surrounding towns to help kids and adults who may be in trouble with the law and who are requested to do community service with the Town. This year we had 75 community workers at various times. We also worked very closely with the Welfare Department utilizing the work program implemented for residents that receive assistance from the town. This program has enormously grown in the last 3 years. Each individual who gets assistance is responsible for contacting the Transfer Station manager for a set schedule on a weekly basis.

We would like to thank the Board of Selectmen for their continued interest and support in our very busy recycling operation and especially to the Milford residents for their continued support and cooperation in our recycling efforts and willingness to do more with recycling. Also thanks to all of you who donated time at our very successful Hazardous Waste collection at the DPW garage. Milford had the highest district wide household participation rate in 2016. We look forward to having it again in May 2017.

Special thanks to volunteers Fred, Moe and Mrs. Dowling "Patty" who donated their time and energy at the Still Good Shed and up on the hill at the Demo Area. They spend their days helping the community and assisting residents during our peak hours. Thanks also to all the volunteers on the Recycling/Solid Waste Committee for your attendance at monthly meetings and all the homework involved. Thank you for your encouragement, dedication and continued support. We look forward to working with you in 2017.

Respectfully submitted,

Ricky Riendeau,  
Director of Public Works

# **RECREATION DEPARTMENT & COMMISSION**

## **2016 Annual Report**

### **Recreation Department Vision Statement**

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

### **Recreation Department Mission Statement**

The Milford Recreation Department is committed to enriching and enhancing the quality of life for all community residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

### **Recreation Commission Mission Statement**

To serve as advocates on behalf of the Milford community in promoting recreation and leisure activities for all ages and interests by:

- Assisting the Board of Selectmen and Recreation Department with recommendations for implementing appropriate recreation programs.
- Assisting the Board of Selectmen and Recreation Department with recommendations for best utilization of existing park and recreation facilities.
- Providing a forum for communication and coordination of recreation programs and issues.
- Providing recommendations and project management for long-range community recreation capital improvements.

### **2016 Accomplishments**

- July 4<sup>th</sup> afternoon activities went very well with a variety of 10 different games/activities involving over 50 participants.
- Trick or Treat on the Oval: New this year we invited businesses around the oval to join the event. We had 17 businesses join as well as 3 non- profits leading to plenty of positive feedback from participants.
- New programs in 2016: Pickleball, Gluten Free Cooking, Golf Lessons, Piano, Let's go Fishing (partnership with NH Fish & Game) and the return of Youth Basketball Camp.
- Keyes Swim Team had an increase in participants from 43 to 58. They also placed 1<sup>st</sup> at the state meet in their division.
- First Summer Job Fair was cohosted with the Souhegan Valley Chamber of Commerce.
- All trips were full and ran successfully in 2016.

- The transition to a new Program Coordinator with Stephanie's departure was a smooth one. There was no disruption to programming as John stepped into the position.

## **Program Highlights**

Year after year, the Milford Recreation Department continues to offer a wide variety of programs, trips and events. This is only possible with the position of the Program Coordinator. In April of 2016, we said goodbye to Stephanie Sweeney who had been with us for over 3 ½ years. John Kohlmorgen was selected for the position and the transition can only be described as a smooth one. John hit the ground running on his first day and hasn't stopped yet. We look forward to seeing what he brings to the department in 2017.

2016 was a great year for the Milford Recreation Department with our offering of over 75 programs/events for all ages of our community. This included some wonderful new programs and events that the community really seemed to enjoy! The highlights of new programs were: Senior Zumba, YOGYAM Yoga, Piano Lessons, Co-ed Golf Lessons, Gluten Free Cooking, Pickleball, Summer Job Fair, and Let's go Fishing with NH Fish & Game. We also had some new summer camp options and camps that returned from years past.



We offered 14 recreational trips in 2016. All trips ran successfully in 2016 thanks to our great attendees. We had a wide range of different activities for our trips such as Day Cruises, NYC Day Trip, Museums, Hampton Beach, Yankee Candle, and much more. We want to continue to offer affordable trips to our seniors and to families in the community and are looking forward to some great new trips in 2017.

The pool at Keyes Memorial Park was busy in 2016! We had a very hot summer with very little rain. There were swim lessons running all summer. The swim team had a great year with an increase of 15 participants from 2015 to 2016 resulting in a total of 58 participants. The team had a very successful year finishing 1<sup>st</sup> in their division at the Granite State Swim Association State Meet.



We held our 2<sup>nd</sup> Annual Trick or Treat on the Oval. It was a great success with our addition of local business on the oval and non-profits joining us this year. We had 17 businesses and 3 non-profits organizations hand out candy to all of the children who attended. The Costume Contest was awesome! There were so many great costumes making it very difficult to decide our winners. We had over 100 participants and are looking to continue this event and grow even bigger for 2017.

MRD is committed to offering something for all age groups. The Senior Coffee Connection for 2017 will run from March through December on the 2<sup>nd</sup> Wednesday of each month from 10-11:30am. Contact the recreation department for a schedule of events. On the 4<sup>th</sup> Wednesday of each month we offer Senior Brunch Bingo from 12-2. Bring lunch with you and get ready to win some prizes! Both of these programs are held in the Town Hall Banquet Hall. A great effort is also made to offer affordable monthly trips during the week for our seniors. We offer 1 senior trip a month March through November.



Here at Milford Recreation Department we are actively brainstorming, researching and planning new programs, trips and events to offer to the community. Here are some things to keep an eye out for 2017. Barre, Outdoor Pickleball, Longest Recess Ever, Kids Cooking Class, Bed Race Event, Boston Day Trip, Mount Washington Cruise, and much more so come check us out and see all of our activities in 2017.

To find out more about the Milford Recreation Department, or to stay informed about all our offerings, please visit us at Town Hall, online at [www.milfordrec.com](http://www.milfordrec.com) or “LIKE” us on Facebook for continuous updates on fun activities going on right here in town.

### **Special Thanks**

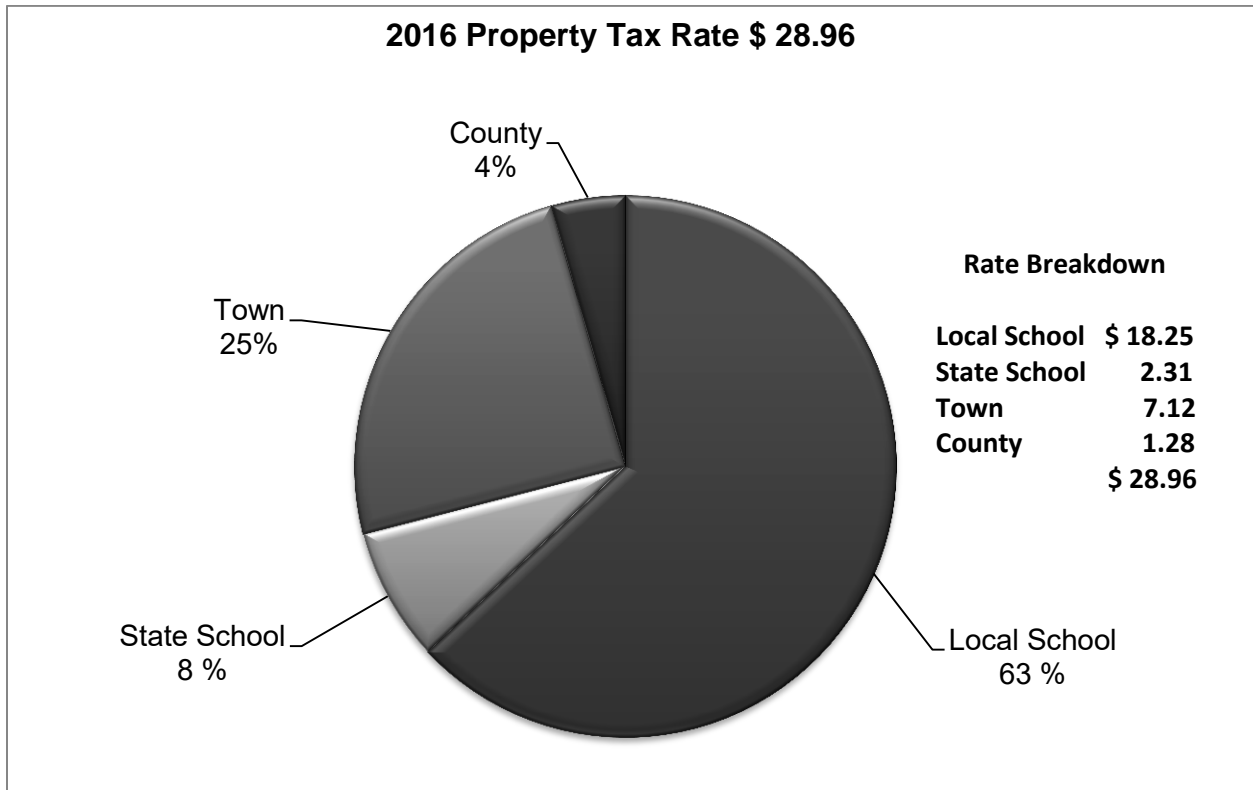
The Recreation Department and Commission wish to recognize all of the community organizations, merchants, industries, businesses, and individuals for their continued support of recreation programs and events. We also sincerely thank the scores of volunteers who donated a most precious gift to our community - their time. Milford’s recreational endeavors are reliant upon volunteers and would not exist without them.

In closing, thank you for making 2016 a great year for Recreation and the Town of Milford. Thank you in advance to everyone who will make 2017 even better.

Respectfully submitted,

Arene Berry,  
Recreation Director  
John Kohlmorgen,  
Recreation Program Coordinator

## Tax Collection



The Department of Revenue set the 2016 tax rate October 27, 2016 at \$28.96. The property tax rate consists of four individual tax rates as shown above; local school, state school, town, and county.

The Tax Collector billed \$38.3 million in property taxes in 2016 consisting of two billings with 5586 properties. During the calendar year \$37 million was collected or 96.5%.

Tax Liens for unpaid 2015 property tax were executed on May 2, 2016 in the amount of \$519 thousand. During the calendar year \$540 thousand was collected for all outstanding tax liens.

We are now accepting online payments via e-checks, debit, and credit cards. Please visit the Town website at [www.milford.nh.gov](http://www.milford.nh.gov) to view our new online tax features.

Feel free to call on me should you have questions or need assistance.

Respectfully submitted,

Kathy Doherty  
Tax Collector



New Hampshire  
Department of  
Revenue  
Administration

**2016**  
**\$28.96**

## Tax Rate Breakdown Milford

| Municipal Tax Rate Calculation |                     |                 |                |
|--------------------------------|---------------------|-----------------|----------------|
| Jurisdiction                   | Tax Effort          | Valuation       | Tax Rate       |
| Municipal                      | \$9,453,170         | \$1,329,268,961 | <b>\$7.12</b>  |
| County                         | \$1,703,509         | \$1,329,268,961 | <b>\$1.28</b>  |
| Local Education                | \$24,263,885        | \$1,329,268,961 | <b>\$18.25</b> |
| State Education                | \$3,024,096         | \$1,307,204,161 | <b>\$2.31</b>  |
| <b>Total</b>                   | <b>\$38,444,660</b> |                 | <b>\$28.96</b> |

| Village Tax Rate Calculation |            |             |               |
|------------------------------|------------|-------------|---------------|
| Jurisdiction                 | Tax Effort | Valuation   | Tax Rate      |
| Fox Run Road                 | \$0        | \$2,299,100 | <b>\$0.00</b> |
| <b>Total</b>                 | <b>\$0</b> |             | <b>\$0.00</b> |

| Tax Commitment Calculation    |              |
|-------------------------------|--------------|
| Total Municipal Tax Effort    | \$38,444,660 |
| War Service Credits           | (\$159,600)  |
| Village District Tax Effort   | \$0          |
| Total Property Tax Commitment | \$38,285,060 |

10/27/2016

Stephan Hamilton  
Director of Municipal and Property Division  
New Hampshire Department of Revenue Administration

## Appropriations and Revenues

### Municipal Accounting Overview

| Description                               | Appropriation      | Revenue       |
|-------------------------------------------|--------------------|---------------|
| Total Appropriation                       | \$18,802,471       |               |
| Net Revenues (Not Including Fund Balance) |                    | (\$9,897,433) |
| Fund Balance Voted Surplus                |                    | \$0           |
| Fund Balance to Reduce Taxes              |                    | \$0           |
| War Service Credits                       | \$159,600          |               |
| Special Adjustment                        | \$0                |               |
| Actual Overlay Used                       | \$388,532          |               |
| <b>Net Required Local Tax Effort</b>      | <b>\$9,453,170</b> |               |

### County Apportionment

| Description                           | Appropriation      | Revenue |
|---------------------------------------|--------------------|---------|
| Net County Apportionment              | \$1,703,509        |         |
| <b>Net Required County Tax Effort</b> | <b>\$1,703,509</b> |         |

### Education

| Description                                    | Appropriation       | Revenue       |
|------------------------------------------------|---------------------|---------------|
| Net Local School Appropriations                | \$34,765,608        |               |
| Net Cooperative School Appropriations          | \$0                 |               |
| Net Education Grant                            |                     | (\$7,477,627) |
| Locally Retained State Education Tax           |                     | (\$3,024,096) |
| <b>Net Required Local Education Tax Effort</b> | <b>\$24,263,885</b> |               |
| State Education Tax                            | \$3,024,096         |               |
| State Education Tax Not Retained               | \$0                 |               |
| <b>Net Required State Education Tax Effort</b> | <b>\$3,024,096</b>  |               |

## Valuation

### Municipal (MS-1)

| Description                                  | Current Year    | Prior Year      |
|----------------------------------------------|-----------------|-----------------|
| Total Assessment Valuation with Utilities    | \$1,329,268,961 | \$1,289,568,697 |
| Total Assessment Valuation without Utilities | \$1,307,204,161 | \$1,270,435,897 |

### Village (MS-1V)

| Description  | Current Year |
|--------------|--------------|
| Fox Run Road | \$2,299,100  |

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2016**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2016                  | 2015         | 2014 & PRIOR | TOTALS |

**DEBITS:**

**Uncollected Taxes, Beginning of Year**

|                              |            |              |        |              |
|------------------------------|------------|--------------|--------|--------------|
| Property Taxes               | -          | 1,571,015.67 |        | 1,571,015.67 |
| Land Use Change Tax          | -          | -            |        | -            |
| Timber Yield Tax             | -          | -            |        | -            |
| Excavation Tax               | -          | -            |        | -            |
| Utility Charges              | -          | 187,488.67   | 328.42 | 187,817.09   |
| Prepayments - Property Taxes | (4,207.77) |              |        | (4,207.77)   |

**Taxes Committed This Year**

|                     |               |           |  |               |
|---------------------|---------------|-----------|--|---------------|
| Property Taxes      | 38,283,116.82 |           |  | 38,283,116.82 |
| Land Use Change Tax | 212,670.00    | 50,620.00 |  | 263,290.00    |
| Timber Yield Tax    | 22,286.58     | 12,216.79 |  | 34,503.37     |
| Excavation Tax      | -             | 1,059.08  |  | 1,059.08      |
| Utility Charges     | 2,761,819.21  |           |  | 2,761,819.21  |

**Overpayments**

|                                       |           |            |            |            |
|---------------------------------------|-----------|------------|------------|------------|
| Refunds due to Overpayment            | 66,264.79 | 135.47     |            | 66,400.26  |
| Refunds due to Abatement              |           | 168,362.81 | 198,789.86 | 367,152.67 |
| Prior Year Tax Prepayments Applied    | 4,207.77  |            |            | 4,207.77   |
| Interest on Delinquent Property Taxes | 20,468.57 | 74,229.32  |            | 94,697.89  |
| Interest - Land Use Change Tax        |           |            |            | -          |
| Interest - Yield Tax                  |           | 36.95      |            | 36.95      |
| Interest - Utility Charges            | 3,710.74  | 1,489.96   | 41.41      | 5,242.11   |

**TOTAL DEBITS:**

|                         |                        |                      |                         |
|-------------------------|------------------------|----------------------|-------------------------|
| <b>\$ 41,370,336.71</b> | <b>\$ 2,066,654.72</b> | <b>\$ 199,159.69</b> | <b>\$ 43,636,151.12</b> |
|-------------------------|------------------------|----------------------|-------------------------|

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2016**

| LEVY FOR<br>THIS YEAR | PRIOR LEVIES |              |        |
|-----------------------|--------------|--------------|--------|
| 2016                  | 2015         | 2014 & PRIOR | TOTALS |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                       |               |              |          |               |
|---------------------------------------|---------------|--------------|----------|---------------|
| Property Taxes                        | 37,014,983.40 | 1,084,823.63 |          | 38,099,807.03 |
| Land Use Change Tax                   | 113,170.00    | 43,820.00    |          | 156,990.00    |
| Timber Yield Tax                      | 19,160.87     | 12,216.79    |          | 31,377.66     |
| Excavation Tax                        | -             | 1,059.08     |          | 1,059.08      |
| Interest on Delinquent Property Taxes | 20,468.57     | 74,229.32    | -        | 94,697.89     |
| Interest - Land Use Change Tax        | -             | -            | -        | -             |
| Interest - Yield Tax                  | -             | 36.95        | -        | 36.95         |
| Conversion to Lien                    |               | 483,535.96   |          | 483,535.96    |
| Utility Charges                       | 2,545,233.17  | 184,695.48   | (293.55) | 2,729,635.10  |
| Interest - Utility Charges            | 3,710.74      | 1,489.96     | 41.41    | 5,242.11      |
| Property Tax Prepayments              | 8,957.90      |              |          | 8,957.90      |

**Abatements Made**

|                         |          |            |            |            |
|-------------------------|----------|------------|------------|------------|
| Property Tax Abatements |          | 172,472.59 | 198,789.86 | 371,262.45 |
| Land Use Change Tax     |          | 6,800.00   |            | 6,800.00   |
| Yield Taxes             |          |            |            | -          |
| Excavation Tax          |          |            |            | -          |
| Utility Charges         | 6,271.00 | 682.51     | 470.00     | 7,423.51   |
| Current Levy Deeded     | 527.07   |            |            | 527.07     |

**Uncollected Taxes, End of Year**

|                           |              |        |        |              |
|---------------------------|--------------|--------|--------|--------------|
| Property Taxes            | 1,333,871.14 | -      | -      | 1,333,871.14 |
| Land Use Change Tax       | 99,500.00    | -      | -      | 99,500.00    |
| Yield Taxes               | 3,125.71     | -      |        | 3,125.71     |
| Excavation Tax            | -            | -      |        | -            |
| Utility Charges           | 210,315.04   | 792.45 | 151.97 | 211,259.46   |
| Prepayments- Property Tax | (8,957.90)   |        |        | (8,957.90)   |

**TOTAL CREDITS:**

|                         |                        |                      |                         |
|-------------------------|------------------------|----------------------|-------------------------|
| <b>\$ 41,370,336.71</b> | <b>\$ 2,066,654.72</b> | <b>\$ 199,159.69</b> | <b>\$ 43,636,151.12</b> |
|-------------------------|------------------------|----------------------|-------------------------|

- - - -

**Town of Milford**  
**MS-61 Tax Collector's Report**  
**for the year ended December 31, 2016**

| LAST YEARS<br>LEVY | PRIOR LEVIES |      |              |        |
|--------------------|--------------|------|--------------|--------|
|                    | 2014         | 2013 | 2012 & PRIOR | TOTALS |

**DEBITS:**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Unredeemed Lien Balances,<br>Beginning of Year         | -                    | 314,823.41           | 181,985.69           | 144,525.20           | 641,334.30             |
| Liens Executed During Year                             | 518,857.79           |                      |                      |                      | 518,857.79             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 14,359.27            | 34,617.55            | 59,161.58            | (1,623.63)           | 106,514.77             |
| Refunds due to Overpayment                             |                      |                      |                      |                      | -                      |
| <b>TOTAL DEBITS:</b>                                   | <b>\$ 533,217.06</b> | <b>\$ 349,440.96</b> | <b>\$ 241,147.27</b> | <b>\$ 142,901.57</b> | <b>\$ 1,266,706.86</b> |

**CREDITS:**

**Remitted to Treasurer during Fiscal Year**

|                                                        |                      |                      |                      |                      |                        |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|------------------------|
| Lien Redemptions                                       | 239,166.91           | 128,445.03           | 156,698.03           | 15,842.90            | 540,152.87             |
| Interest and Costs Collected<br>(AFTER LIEN EXECUTION) | 14,359.27            | 34,617.55            | 59,161.58            | (1,623.63)           | 106,514.77             |
| Abatements of Unredeemed Taxes                         |                      |                      |                      |                      | -                      |
| Liens Deeded to Municipality                           | 625.65               | 600.44               | 323.03               |                      | 1,549.12               |
| Unredeemed Liens Balance,<br>End of Year               | 279,065.23           | 185,777.94           | 24,964.63            | 128,682.30           | 618,490.10             |
| <b>TOTAL CREDITS:</b>                                  | <b>\$ 533,217.06</b> | <b>\$ 349,440.96</b> | <b>\$ 241,147.27</b> | <b>\$ 142,901.57</b> | <b>\$ 1,266,706.86</b> |

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

TAX COLLECTOR'S SIGNATURE:



DATE: 1/23/17

## **TOWN CLERK 2016 Annual Report**

There were many changes in the Town Clerk's Office in 2016 beginning with the retirement in March of Peggy Langell who had been Town Clerk since 1998, and the election of a new Town Clerk in March thank you to all those that voted for me. What a time to enter the Town Clerk world with a primary and the presidential election on the schedule. This transition was made easier with the great support of Deputy Clerk, Clare Callahan and part time clerk, Darlene Bouffard who helped get me up to speed.

Prior to my starting in March Peggy had already managed many, Primary, General and Town Elections. Peggy stayed on in the Town Clerk's office through April while I was training. Once trained and ready to go I began making some changes.

In May we changed from a 2 check system to a 1 check system where residents now only need to write one check to complete a motor vehicle registration. We now make one payment to the state at the end of the day.

In June we went paperless on the renewal reminders. Since motor vehicle information may not be forwarded by the post office we were receiving 200 to 300 renewal reminders back in the mail each month. This was a waste of time to stuff all these envelopes as well as a waste of paper and postage. We have now gone to utilizing email and we are saving approximately \$3000 a year in mailing costs.

In July we began registering and renewing boat registrations. Other towns had been able to collect on the boats that we have here in Milford and now we are able to retain the local boat fees here in town. We hope to be adding hunting and fishing licenses as well.

In August we extended our hours to meet our constituents' needs. I aligned the Town Clerks hours to match when town hall is open. We are open every day 8 to 4:30 and an extended day on Tuesdays 8 to 6:30. I would like to thank the Town Clerk's office staff for making these additional hours work. We all had to be creative to figure out how to allow for the town clerk's office to be open 44.5 hours per week, considering the budget we were constrained to. Eventually we would like to offer one Saturday a month but we will need more staff hours to be able to do this.

In September we started accepting debit and credit cards with a convenience fee of 2.79 percent. Transactions can be performed at our counter, online or through the mail. We are seeing an increase in the online transactions; please send us your email if we do not have it so that we can email you your renewal reminder. We were also very busy with the September Primary. We had a very large number of absentee ballot requests to process in September. I also made two visits during the year to help high school students fill out the required forms to register to vote. We had 30 register in May and then another 20 register in October.

In October we contacted the Jacques Elementary School and with the Presidential Elections coming up, we thought the students might like to vote for the next Town dog tag. The students in pre-school, kindergarten and first grade had 3 choices for next year's dog tag. They filled out their ballots in real ballot booths and then cast their ballot in a ballot box and received an I Voted sticker upon completion. Hour by hour standings were announced on the school loud speaker. The candidates were a fire hydrant, a dog house and a dog bone. The winner was

the dog bone. The students will be seeing local dogs sporting this dog bone tag very soon. Thank you to the Jacques Staff and Susan Drew for helping to make this happen.

November brought us the Presidential election; we had a record turnout of 79% of our registered voters. We also had a record number of volunteers. I would like to thank all the volunteers, without you we would never be able to have one polling locations for a potential 11,000 voters as we all know it takes a village. Approximately, 8670 voters voted, this included 700+ absentee voters. It would be nice to see these same voters in March for our town election.

In December we began taking information to build census data for Milford. This data will allow us to have a better idea of what school registrations will look like in the future. It will also allow us to have a better idea of the town population changes in real time. In 2016 we saw 76 births at the Birth Cottage in town that require our processing Home Birth Records in the Clerk's office.

In the New Year 2017 we will be focusing on increasing our Dog License registrations. At this time we are seeing only half the dogs in Milford get licensed. Dog Licensing is a state law and if you do not register your dog there is a \$25.00 fine. We have not followed through with these fines in the past, but we will be enforcing this law starting this year. Please pass the word. We will be posting more information online and in our office. Please license your dog at Town Hall all you need to bring is the rabies information. There are groups working on a dog park in town and the better handle we get on how many dogs we have in town the easier it will be to get dog park support.

2017 is also bringing changes to both the DMV and Vital Records department. We will send out updates as these changes take place. Please remember anyone born in NH can get their birth certificate at Town Hall in Milford. We have also recently added an online request option.

Please feel free to come by and visit the Town Clerks office and let us know what we can do to make registering your vehicle and obtaining vital records more convenient.

Thank you again for all your support.

Respectfully submitted,

Joan Dargie,  
Town Clerk

#### **Town Clerk Statistics and Related Revenues**

|                          |        |                       |
|--------------------------|--------|-----------------------|
| Vehicle Transactions     | 18,454 | \$2,578,080.00        |
| Boat Registrations       | 53     | 678.75                |
| Dog Licenses             | 1,241  | 4,690.50              |
| Vital Records            | 1,328  | 8,336.00              |
| UCC Filings              |        | 2,355.00              |
| Marriage Licenses        | 70     | 561.00                |
| Pole Licenses            | 1      | 10.00                 |
| Misc Income              |        | 645.00                |
| 2016 Town Clerk Revenues |        | <b>\$2,595,356.25</b> |

**WATER UTILITIES DEPARTMENT**  
**564 Nashua Street, Milford, NH 03055 (603) 249-0660**  
**2016 Annual Report**

Please remember to contact the Water Utilities Department at 249-0667 prior to scheduling in-ground excavation on your property as the responsibility lies with each property owner to request water/sewer service markings. DIGSAFE does not automatically notify the Water Utilities Dept.



Throughout 2016 **the Collection System crew:**

- Inspected and cleaned approximately 58,000' of sewer main and inspected 270 manholes. Approximately 2,500' of new sewer main was added to the system.
- Conducted frequent, routine inspections of all pump stations and siphon chambers.
- Issued 35 residential sewer permits and 6 commercial sewer permits.
- Repaired three sewer mains, located on Adams, Nashua and Farley Streets. Four house service repairs were made.
- Inspected the addition of 1400' of new sewer main on Mt. Vernon Street for Hutchinson Point and inspected the installation of another 1400' of new sewer at The Ridge, off Capron Road.
- Installed cured-in-place pipes for a distance of 1500' of sewer main along Highland Avenue, Farley and Adams Streets.
- Rehabilitated 100 lineal feet of deteriorated brick manholes.
- Reset-to-grade 12 manhole castings along the widened Rt. 101/West Elm Street.
- Assisted the Water Department crew with emergency water main repairs and replaced the roof on the Curtis Well building.
- Maintained all sewer easements. Painted former compost garage and repaired siding.

During 2016, the **Water Department personnel:**

- Repaired 6 water main breaks.
- Completed paving on Border Street and part of Merrimack Road to finalize the water main upgrade project.
- Explored a piece of property in several locations for a new well.
- Hired an engineering firm to develop a site study to consider a future water storage tank.
- Added one new hydrant to the water system, and painted 177 fire hydrants.
- Resurfaced the Curtis Well pump station chemical room floor; upgraded all chemical feed lines, and color coded the pipes.
- Replaced 16 valve boxes on Old Wilton Road and adjusted 8 valve boxes on Ponemah Road for DPW Road paving.
- Inspected new water mains: 280' of 8" and 170' of 4".
- Inspected and cleaned three water storage tanks.
- Relocated 6 valve boxes and 9 curb boxes on South Street near the Oval.
- Removed old Dram Cup water storage tank's altitude valve.

The in-house **Wastewater Operations** staff responsibly completed the following during 2016:

- Rebuilt a motor and drive shaft on main influent pump #1, the belt press pump, and filtrate pump.
- Removed a 1,000 gallon kerosene tank and converted a building into a shed.
- Replaced the MCC electrical control panel #7 in the Admin Building.
- Replaced the rear leaf springs, rear shocks, rear brake lines and a rear bumper in the 2002 GMC Sierra.
- Installed two CIP projects: a new HVAC system in the Admin Building and a new ultra-violet disinfection system.
- Installed:
  - a new irrigation system around the primary and secondary clarifiers
  - a new VFD for the secondary waste pump system
  - two new VFDs for the plant water system
  - a new VFD, mechanical seal and shaft sleeve on R.A.S. pump #2
  - a new pump in the aeration system
  - a new slip liner on upper half of sludge dumpster
  - electrical and plumbing for the new welder and shop air compressor
  - a new 3" pump and added an alarm system for the lower pump room sump pit
  - new electrical power wires from the Admin Building control panel to a new aeration system pump

For the EPA-mandated **Industrial Pretreatment Program**, the following was accomplished:

- Re-issued five industrial discharge permits
- Inspected three Class 1 and two Class 2 industrial users
- Sampled wastewater discharges at four industrial users.
- Revised two industrial discharge permits.



Operational tours may be scheduled during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday by calling 249-0662.

Respectfully submitted,

David L. Boucher,  
Director, Water Utilities Department

## **WATER DEPARTMENT**

### **2016 ANNUAL SUMMARY OF OPERATIONS**

|                         |                            |
|-------------------------|----------------------------|
| Curtis Well             | <b>262,442,000 Gallons</b> |
| Pennichuck Water        | <b>75,713,000 Gallons</b>  |
| Total Water Pumped      | <b>338,155,000 Gallons</b> |
| Average Demand          | <b>926,452 Gallons/Day</b> |
| Over 1 Million Gallons* | <b>110 Days</b>            |
| Annual Rainfall         | <b>34.66 Inches</b>        |

\*Number of days that the Town pumped 1 million gallons or more of water.

## **WASTEWATER FACILITY**

### **2016 ANNUAL SUMMARY OF OPERATIONS**

|                              |                              |
|------------------------------|------------------------------|
| Milford Flow Treated         | <b>406,010,000 Gallons</b>   |
| Wilton Flow Treated**        | <b>52,790,000 Gallons</b>    |
| Septage Treated              | <b>3,958,677 Gallons</b>     |
| Total Flow Treated           | <b>46,275,868 Gallons</b>    |
| Average Flow Treated         | <b>1,267,832 Gallons/Day</b> |
| Design Flow                  | <b>2,150,000 Gallons/Day</b> |
| Daily Average Hydraulic Load | <b>69.6 % of Design</b>      |
| Annual Rainfall              | <b>34.66 Inches</b>          |

# TOWN OF MILFORD

## SEWER FUND

12/31/16

(as of 01/30/2017 - unaudited)

|                          |                     |                     |                     |
|--------------------------|---------------------|---------------------|---------------------|
| <b>OPERATING BUDGET:</b> | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>OVER (UNDER)</b> |
| <b>REVENUES:</b>         |                     |                     |                     |
| CHARGES FOR SERVICES     | \$ 1,909,465        | \$ 2,038,318        | \$ 128,853          |
| REVENUE FROM THE STATE   | -                   | -                   | \$ -                |
| MISC. REVENUES           | 4,000               | 2,733               | \$ (1,267)          |
| IMPACT FEES              | -                   | -                   | \$ -                |
| OTHER FINANCING SOURCES  | -                   | -                   | \$ -                |
|                          |                     |                     | \$ -                |
| TOTAL REVENUES:          | <u>\$ 1,913,465</u> | <u>\$ 2,041,051</u> | <u>\$ 127,586</u>   |
|                          | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>OVER (UNDER)</b> |
| <b>EXPENSES:</b>         |                     |                     |                     |
| ADMINISTRATION           | \$ 539,440          | \$ 507,145          | \$ (32,295)         |
| EMPLOYEE BENEFITS        | 247,377             | 235,481             | \$ (11,896)         |
| LABORATORY               | 33,850              | 35,368              | \$ 1,518            |
| OPERATIONS & MAINTENANCE | 315,020             | 333,685             | \$ 18,665           |
| PROCESSING               | 309,549             | 327,038             | \$ 17,489           |
| COLLECTION               | 258,086             | 237,628             | \$ (20,458)         |
| PRETREATMENT             | 16,800              | 22,112              | \$ 5,312            |
| DEBT SERVICE             | 83,762              | 84,281              | \$ 519              |
| DEPRECIATION RESERVE     | 120,000             | 120,000             | \$ -                |
|                          | -                   | -                   | \$ -                |
| TOTAL EXPENSES:          | <u>\$ 1,923,884</u> | <u>\$ 1,902,738</u> | <u>\$ (21,146)</u>  |
| <b>CAPITAL PROJECTS:</b> | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>OVER (UNDER)</b> |
| <b>EXPENSES:</b>         |                     |                     | \$ -                |
| UN Disinfection System   | 950,000             | 917,253             | \$ (32,747)         |
| HVAC Upgrade             | 150,000             | 118,435             | \$ (31,565)         |
| TOTAL EXPENSES:          | <u>\$ 1,100,000</u> | <u>\$ 1,035,688</u> | <u>\$ (64,312)</u>  |

### CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):

|                                         |                   |   |
|-----------------------------------------|-------------------|---|
| RESERVE BALANCE AS OF JANUARY 1, 2016   | \$ 439,771        |   |
| <b>ADD: REVENUES</b>                    |                   |   |
| ADDITIONS TO RESERVE                    | 110,000           |   |
| INTEREST INCOME                         | 43                |   |
| <b>LESS: EXPENSES</b>                   | \$ (38,021)       |   |
|                                         | -                 |   |
|                                         | -                 |   |
| RESERVE BALANCE AS OF NOVEMBER 30, 2016 | <u>\$ 511,793</u> | - |

**TOWN OF MILFORD****WATER FUND**

12/31/16

(as of 01/30/2017 - unaudited)

| <b>OPERATING BUDGET:</b> | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>OVER (UNDER)</b> |
|--------------------------|---------------------|---------------------|---------------------|
| <b>REVENUES:</b>         |                     |                     |                     |
| CHARGES FOR SERVICES     | \$ 1,460,808        | \$ 1,499,846        | \$ 39,038           |
| MISC. REVENUES           | 7,500               | 39,255              | \$ 31,755           |
| WATER IMPACT FEES        | -                   | -                   | \$ -                |
| OTHER FINANCING SOURCES  | -                   | (4,125)             | \$ (4,125)          |
| <b>TOTAL REVENUES:</b>   | <b>\$ 1,468,308</b> | <b>\$ 1,534,976</b> | <b>\$ 66,668</b>    |

|                           | <b>BUDGET</b>       | <b>ACTUAL</b>       | <b>OVER (UNDER)</b> |
|---------------------------|---------------------|---------------------|---------------------|
| <b>EXPENSES:</b>          |                     |                     |                     |
| ADMINISTRATION            | \$ 256,232          | \$ 220,260          | \$ (35,972)         |
| EMPLOYEE BENEFITS         | 108,110             | 102,911             | \$ (5,199)          |
| SUPPLY SYSTEM             | 160,000             | 293,708             | \$ 133,708          |
| PUMPING STATION           | 220,900             | 150,412             | \$ (70,488)         |
| TRANSMISSION/DISTRIBUTION | 87,659              | 141,307             | \$ 53,648           |
| METERS                    | 55,381              | 71,123              | \$ 15,742           |
| TRANSPORTATION/GARAGE     | 18,700              | 6,325               | \$ (12,375)         |
| DEBT SERVICE              | 310,002             | 311,973             | \$ 1,971            |
| DEPRECIATION RESERVE      | 180,000             | 240,000             | \$ 60,000           |
| <b>TOTAL EXPENSES:</b>    | <b>\$ 1,396,984</b> | <b>\$ 1,538,019</b> | <b>\$ 141,035</b>   |

| <b>CAPITAL PROJECTS:</b> | <b>BUDGET</b>     | <b>ACTUAL</b>     | <b>OVER (UNDER)</b> |
|--------------------------|-------------------|-------------------|---------------------|
| <b>EXPENSES:</b>         |                   |                   |                     |
| HVAC Upgrade             | 150,000           | 118,435           | \$ (31,565)         |
|                          | -                 | -                 | \$ -                |
|                          | -                 | -                 | \$ -                |
| <b>TOTAL EXPENSES:</b>   | <b>\$ 150,000</b> | <b>\$ 118,435</b> | <b>\$ (31,565)</b>  |

**CAPITAL RESERVES (TRUSTEES OF TRUST FUNDS):**

|                                       |            |  |
|---------------------------------------|------------|--|
| RESERVE BALANCE AS OF JANUARY 1, 2016 | \$ 867,047 |  |
|---------------------------------------|------------|--|

**REVENUE:**

|                      |         |  |
|----------------------|---------|--|
| ADDITIONS TO RESERVE | 230,000 |  |
| INTEREST INCOME      | 51      |  |

|                       |              |  |
|-----------------------|--------------|--|
| <b>LESS: EXPENSES</b> | \$ (477,181) |  |
|                       | -            |  |
|                       | -            |  |
|                       | -            |  |

|                                         |                   |   |
|-----------------------------------------|-------------------|---|
| RESERVE BALANCE AS OF NOVEMBER 30, 2016 | <u>\$ 619,917</u> | - |
|-----------------------------------------|-------------------|---|

**WELFARE DEPARTMENT**  
**One Columbus Ave, Milford, NH 03055 (603) 249-0672**  
**2016 Annual Report**

In New Hampshire, every town is required to have a welfare office that is governed by state statute RSA 165:1 which reads, "Whenever a person in any town is poor and unable to support himself/herself, he/she shall be relieved and maintained by the overseers of public welfare of such town, whether or not he/she has a residence there".

As such, Milford is legally obligated to assist those individuals who qualify and meet the criteria as set forth in the Guidelines, regardless of funds budgeted for this purpose. This does not mean that the Welfare Department will pay for any bill that an applicant thinks is necessary. Instead, the Welfare Department primarily assists with basic living needs which include housing costs – rent or mortgage; utility costs – electric, heat, water; food; or a medical cost – normally a prescription. The Welfare Department does help occasionally with other needs such as a car repair or a child care bill.

While financial assistance is the most easily quantified measure of the Welfare Office, it is not the only job undertaken. The Welfare Office takes it as our responsibility and goal to set people up for success and self-sufficiency. This is accomplished by determining both the financial and non-financial needs of those who apply for assistance. The Welfare Office works with each client to find the resources available for their situation regardless of whether or not we are also providing financial assistance. We routinely refer our clients to local service organizations such as Southern New Hampshire Services, New Hampshire Department of Health and Human Services, New Hampshire Housing and Finance Authority, and Greater Nashua Dental Connection.

The State and Federal Governments take care of needs such as unemployment, food stamps, Section 8 Housing, Social Security, and disability through longer term programs. Welfare at the Town level is intended to help in a temporary, emergency situation until these programs are accessed or the client is able to make a change that enables them to care for themselves. We do have clients who qualify for assistance for more than one month at a time, but clients must reapply each month that they are in need of assistance. This is unlike the state and federal programs where a person can qualify for 6 months of assistance or longer. By applying monthly, the Welfare Office is able to better track how a client is progressing towards self-sufficiency and adjustments can be made in order to better help the individual and lessen the impact to the Welfare budget, and therefore the tax payer.

In 2016, the Welfare Office provided financial assistance to 122 cases; a case is made up of the people in a household, whether that is 1 or more. We also worked with another 128 cases that didn't involve financial assistance. These cases could have ended in a denial of assistance, but more commonly they resulted in time spent in resource and referral searches, and assistance with other agencies. The 122 cases that resulted in financial assistance generated 387 vouchers for a total of \$118,796. This translates to 3.1 instances of assistance per client over the course of the year. A voucher is how the Welfare Office pays a bill.

We never hand out money to a client, but always pay the bill directly to a vendor whether that is a rent to a landlord, or Eversource for an electric bill.

**Below is a breakdown of the assistance given in 2016.**

| <b>Type of Assistance Given:</b>                  | <b>Number of Vouchers:</b> | <b>Amount of Assistance:</b> |
|---------------------------------------------------|----------------------------|------------------------------|
| Burial or cremation                               | 6                          | \$6,000                      |
| Car repair and transportation needs               | 132                        | \$3,931                      |
| Electric                                          | 21                         | \$3,178                      |
| Food                                              | 45                         | \$2,673                      |
| Heat - includes oil, propane, kerosene            | 3                          | \$485                        |
| Medical - includes prescription and dental        | 5                          | \$656                        |
| Housing - includes rent, mortgage, and lot rental | 171                        | \$101,373                    |
| Water                                             | 2                          | \$500                        |
| <b>Total</b>                                      | <b>387</b>                 | <b>\$118,796</b>             |

Another notable difference between local welfare, and the state and federal programs is that we ask our clients to repay their assistance. This can happen in 3 different ways: we can place a lien if a client owns a home or property; a client can arrange a reimbursement schedule with the town when they are financially able to do so; or the client can participate in the workfare program. During the past year, the Welfare Department received reimbursements of \$5,573. The workfare program had participants from 8 cases for a total of 1,442 hours, which represents \$14,420, by far; the most hours are worked at the Transfer Station. We thank Tammy Scott, Transfer Station Supervisor for her continued support of our clients. This year the Welfare office was also able to put people to work in and around Town Hall and local charities.

Special thanks are given to the SHARE program for all of the many ways they assist the citizens of Milford. Without SHARE'S additional assistance programs, (cash), food pantry, and the clothing barn, our clients and the residents of Milford would be much worse off.

As always, we would like to take this opportunity to thank the Milford Board of Selectmen, the Town Administrator and the citizens of Milford for their continued support of the Welfare Department.

Milford is a wonderful community in which to live and work as is evidenced by the support of local churches and civic groups who assist our residents in a multitude of ways.

Respectfully submitted,

Susan Drew,  
Welfare Director

# MILFORD CONSERVATION COMMISSION

## 2016 Annual Report

The Conservation Commission participated in several outreach events throughout the year including the Milford Middle School Health Fair, Fall Family Festival, The Pumpkin Festival and the Souhegan Valley Chamber of Commerce Expo. We continue to host our monthly 4<sup>th</sup> Saturday Hike series bringing the public to the town's conservation lands. For the eighth year we held the Ghost Train Trail Races which drew over 275 runners and volunteers to Milford.



The Trails Committee was active in 2016. The last 1,000 yards of the Granite Town Rail Trail were regraded and resurfaced. Thanks to the ongoing excellent relationship between the local Boy Scout troops and the Commission, the town has a new permanent Orienteering Course at Mile Slip Town Forest. The course was officially opened with a Zombie Orienteering event in November. In addition, a Universe Trail scaled to fit the Sun to Pluto was installed from the DPW station to the Armory Road crossing. A failing bridge on the Souhegan River Trail West was removed. Rerouting the trail is a work in progress.



**MCC Mission and Vision:** The Conservation Commission continues to promote the conservation, protection and sound management of Milford's natural resources for current and future generations. We strive to balance the community's immediate needs and desires with responsible long-term use and protection of our natural resources. As appointed stewards, we educate and encourage the public to make wise decisions about these resources.

- Cooperated with an abutter to establish early successional habitat on the top of Burns Hill to augment the unique habitat found at Hitchiner Town Forest.
- Recommended management practices to minimize impacts to the Heron Pond ecosystem during construction of the new ball fields.
- Drafted easements for the permanent protection of Hitchiner and Mile Slip Town Forests
- Members attended training events to better enable them to fulfill the stated mission of the MCC.



Respectfully submitted,

Andrew Hughes, Chair  
Milford Conservation Commission

## **ECONOMIC DEVELOPMENT ADVISORY COUNCIL**

### **2016 Annual Report**

The 15-member Economic Development Advisory Council, established in 2009, represents a broad-based group of Milford citizens and business owners working to strengthen and retain the existing business and commercial base in Town and encourage opportunities for new economic growth. The Council was given the charge by the Board of Selectmen to:

"...develop and recommend economic development policy in accordance with the goals of the Milford Board of Selectmen and Milford Master Plan, and utilizing the report Recommendations to Foster Economic Development in Milford dated June 8, 2009, facilitate the economic development goals, recommendations, and actions at the direction of the Board of Selectmen."

EDAC develops its annual goals and projects from economic development objectives identified in the 2009 Recommendations to Foster Economic Development in Milford, Report to the Milford Board of Selectmen and Planning Board. This past year the Economic Development Advisory Council supported those various warrant articles that support Town economic development goals as we do each year. The specific article EDAC vocalized support for involved the adoption of the Community Revitalization Tax Relief Incentive (RSA 79-E) Program which allows the Town to provide a temporary period of limited tax relief for property owners who wish to rehabilitate under-utilized buildings within a designated area in the Milford downtown area.

In 2016, EDAC members continued to address the skills gap between employees and employers through connecting the community college system, school district and local businesses. The two groups, the Business Outreach and Education Outreach, that had been formed in late 2015 continued to meeting throughout the year. It is anticipated that each group will present a list of recommendations and initiatives in 2017.

As EDAC moves forward in 2017, we are focused on continuing to follow our charge and facilitate economic development in our community. We plan to work on both sides of the skills gap initiative and develop programs to improve communication and create opportunities. In addition, members will work with the Board of Selectmen and Planning Board to develop a proactive, comprehensive, and strategic Town-wide economic development plan culminating in the creation/drafting of a formal Economic Development Chapter of the Master Plan.

If at any time additional information is needed, please contact Lincoln Daley, Community Development Director at 249-0620 or <http://www.milford.nh.gov/town/boards-committees-and-commissions/communitydevelopment/economic-development-advisory-council> or any EDAC member.

Respectfully submitted,

Matt Ciardelli,  
Chairman, Economic Development Advisory Council



## MILFORD HERITAGE COMMISSION

Meets 2<sup>nd</sup> Wednesday 7:00 PM  
Wadleigh Memorial Library  
2016 Annual Report

The primary purpose of the Milford Heritage Commission is to promote the proper recognition, use, and protection of the unique cultural and historical resources of Milford. One of its goals is to integrate preservation planning into a partnership with individuals, businesses, town boards and other appropriate groups. As stated in New Hampshire RSA 674:44 and referencing the Town of Milford Master Plan, the Milford Heritage Commission shall have advisory and review authority. It is empowered to accept and expend funds for a non-lapsing Heritage Fund and to acquire and manage property and property rights.

The Heritage Commission represents the Historic Conscience for this community.

### **Activity 2016**

Monthly meetings were primarily concerned with Interdepartmental Reviews of Planning Board submissions. Our discussions and reports concern the Historical Impact of the proposed changes to the Town.

This year we spent considerable time and effort in researching and reporting back to the Planning Department the Historical significance of an old Quarry building on the former Tonella Quarry site that was proposed to become a part of a new Condominium Project for that location.

Also this year we have worked with the Planning Office in the Town's effort to apply for TAP funds from the State Department of Transportation for the restoration of the Historic Swing Bridge that spans the Souhegan River between Souhegan Street and Bridge Street adjacent to and connecting to the Historic Oval Area. Our application for this grant was rejected at the Regional Level even though we were originally encouraged to apply by both the Engineers and DOT. We will submit another proposal to the Department of Historical Resources who administer the LCHIP grant program in our continuing effort to find the necessary funds to repair this valuable Historic resource.

We continue to ask for private donations to help the Town shoulder the substantial cost for the restoration that this bridge so badly needs. If you would like to donate to this worthy Historical Restoration/Preservation Project please send your check payable to The Town of Milford, make a notation that it is for the "Swing Bridge" project and send it to Town Hall, 1 Union Square, Milford NH 03055. These donated funds will be placed in the Heritage Commission non-lapsing account exclusively for this project. Together we can preserve this important link to Milford's Rich and Historic Past. To date we have raised almost \$10,000 from generous friends of Milford!

We need volunteers to serve on the commission as alternates, project workers, and research assistants. Please make your willingness to serve known to one of the Commission members or to the Selectmen's Office.

Respectively submitted,

Charles F. Worcester, Chairperson  
Herbert Adams, Vice Chair  
Polly Cote, Member  
Erna Johnson, Member



**The Swing Bridge, built in 1889, the successor to two wooden footbridges connecting Bridge and Souhegan Street.**

## **MILFORD PLANNING BOARD**

### **2016 Annual Report**

The Planning Board is the local land use board charged with facilitating and implementing Milford's long term planning goals and has three distinct roles: planning, legislative and regulatory. The planning role includes regular and timely revisions to our community's Master Plan. While many plans are called "master plans", a Town's master plan, as defined by NH RSA 674:2, is intended to define a community's vision for its future, to guide municipal policy decisions and to drive implementation strategies to fulfill that vision. The planning function also includes oversight of the Town's Capital Improvements Plan (CIP) and development of other plans and tools that support Master Plan goals.

In 2016, the Planning Board guided the development of the Recreation Chapter of the Master Plan. A citizens' committee met several times and a final draft was presented for adoption. The Planning Board formally adopted the Recreation Chapter on November 22, 2016. The Board would like to thank the Committee, Recreation Department, and the Recreation Commission for their dedication and persistence in completing this long awaited Chapter.

Another citizens' committee guided by the Board is the CIP Citizens' Advisory Committee. This group evaluates the Town's capital improvements needs, as submitted by Department heads, that exceed \$75,000 and places planned expenditures into a 6-year timeframe that attempts to keep tax rate impacts minimal. The CIP development process occurs from late Spring to early Fall, at which time the annual CIP is adopted by the Planning Board. It is then utilized as a valuable planning tool during the Town's annual budget review process.

The legislative role of the Planning Board involves proposing ordinances and crafting regulations designed to implement the goals of the Master Plan. Recommendations for changes are submitted to the Planning Board by staff people, other boards and commissions, and even by individuals. Often amendments to regulations are mandated by changes to law and rules that occur at the State and federal levels which must then be enforced by the Town. Proposed changes to the Zoning Ordinance and Land Use Regulations that the Planning Board discussed at length during 2016 involve modifications to accessory dwelling units, structures requiring building permits, wetland regulations, and updated landscape design regulations. Continued work in 2017 may include revisions to the Wetland Conservation District, sign regulations, and an examination of re-zoning opportunities along Nashua Street, Amherst Street, and West Elm Street.

The Board's regulatory role is the function that may be most familiar to Town residents and that is the application of Town ordinances and regulations governing site development and subdivisions. Several major projects were reviewed and approved by the Board this past year. Most notably will be the construction of the 124 unit Ridge at East Ridge Apartments project off Capron Road and Nashua Street, Contemporary Auto's new 24,000 square, 400 vehicle car dealership off of Hammond Road, and conversion of a 7,200 square foot vacant warehouse building to a dance school, DanceWorks Movement Design located off of Cottage Street. In addition, the Planning Board approved eight subdivision and six lot line adjustment applications totaling 11 new building lots.

The Milford Planning Board is made up of seven members, one of which is a representative from the Board of Selectmen. There are currently three alternates. Potential members are asked to attend a few meetings and meet with current members to become better acquainted with the work of the Board. Prospective members are recommended by the Planning Board as candidates for membership and are appointed by the Board of Selectmen. The Planning Board meetings are broadcast on Granite Town Media (Channel 21), live streamed on the Town's website ([www.milford.nh](http://www.milford.nh)) and found online at the same site.

The Planning Board is supported by the Office of Community Development. In addition to his duties as Community Development Director, Lincoln Daley provides the primary staff support for the Board. The Board also relies heavily on Shirley Wilson of the Community Development Office for efficient and accurate administration of many of the technical aspects of keeping the Board on track. On behalf of the Planning Board, I would like to thank the Office for its assistance.

Respectfully submitted,

Christopher Beer,  
Planning Board Chairman



## ZONING BOARD OF ADJUSTMENTS

### 2016 Annual Report

The Zoning Board of Adjustment's responsibility is to interpret the Zoning Ordinance to the best of its ability, granting relief where appropriate, while taking into consideration the statutory limitations of our authority, our Master Plan and the individual case before us. 2016 was a challenging year as our membership dwindled below the needed numbers to manage a regular quorum. This was compounded by several complicated cases that required multiple hearings over a number of months. In order to meet our obligations we scheduled additional meetings over the summer in an effort to clear up the backlog of cases.

We also looked at ways to streamline the deliberative process so simple cases could be heard and decided upon in a single night. Of the 29 applications before the Board this year, 13 of them were heard and decided upon in one meeting. There were 5 cases that were decided in 2 meetings (15 days), 2 in three (30 days), 3 in four (45 days), and 1 that went into a fifth meeting (52 days). Of the 5 cases withdrawn 2 happened before the hearing and three after several months of very complicated testimony from a broad range of participants.

In 2015 there were only 20 cases heard by the Board while in 2016 there were 31 cases heard, an increase of 33%. This increase was handled during a time of transition and change and I want to thank the dedication and commitment of the ZBA members and alternates who helped keep things moving!

| <b>Applications</b>                    | <b>Relief<br/>Granted</b> | <b>Relief<br/>Denied</b> | <b>Withdrawn</b> | <b>TOTALS</b> |
|----------------------------------------|---------------------------|--------------------------|------------------|---------------|
| Special Exceptions                     | 12                        | 1                        | 2                | 15            |
| Variances                              | 8                         | 2                        | 3                | 13            |
| Equitable Waiver                       | 0                         | 0                        | 0                | 0             |
| Appeal from Administrative<br>Decision | 1                         | 0                        | 0                | 1             |
| Rehearing                              | 2                         | 0                        | 0                | 2             |
| <b>TOTALS</b>                          | <b>23</b>                 | <b>3</b>                 | <b>5</b>         | <b>31</b>     |

I would like to express appreciation to each of the Board and Alternate Board members for volunteering their time, talent and commitment to our important work on behalf of the entire Milford community. Regular members are Kevin Johnson-Chair, Michael Thornton-Vice Chair, Jason Plourde, Joan Dargie, and Steven Bonczar. Alternate members are Rob Costantino and Tracy Dean Steele.

Gratitude is also expressed to our recording secretary Peg Ouellette as well as to Kathy Bauer, BOS representative and the Community Development staff for their continued efforts in preparing applicants for our hearings. We are grateful to have our new Town Planner & Zoning Administrator, Robin Lunn, assisting us as we moved through a challenging season.

The Zoning Board of Adjustment meets on the first and third Thursdays of each month if there are cases to be heard. We are still looking for up to 3 more alternate members if you feel so moved to join us. It is an excellent way to serve the community and learn about land use here in Milford. Our effectiveness and efficiency is strengthened when we have enough members and alternates to assure a full Board at each of our meetings. Interested individuals should contact the Office of Community Development at 249-0620, or email Robin Lunn at [rlunn@milford.nh.gov](mailto:rlunn@milford.nh.gov) or go to the website at [www.milford.nh.gov](http://www.milford.nh.gov) to fill out a volunteer application. We seek a balanced representation of our town and encourage women, young people and minorities to apply.

Respectfully submitted,

Kevin Johnson, Chairman





## **Wadleigh Memorial Library**

49 Nashua Street Milford, NH 03055-3753

Phone # 603-249-0645 Fax # 603-672-6064

[www.wadleighlibrary.org](http://www.wadleighlibrary.org) [wadleigh@wadleighlibrary.org](mailto:wadleigh@wadleighlibrary.org)

[www.facebook.com/wadleighlibrary](https://www.facebook.com/wadleighlibrary)

### **LIBRARY TRUSTEE'S 2016 Annual Report**

At the Wadleigh Memorial Library, our incredibly dedicated staff works hard to make the library a welcoming environment for all Milford residents – regardless of age, interests, or needs. The Wadleigh continues to be the most heavily used building in town aside from our schools. We all work hard every day to make sure the library is the best that it can be.

#### **People**

2016 brought with it a major staffing change at the library. After eleven years of service, library director Michelle Sampson left the Wadleigh to become the director of the public library in York, Maine. Her last day was at the end of August. Trustees and staff made a decision to take our time in the hiring process for her replacement. All Wadleigh staff members stepped up and took on more responsibilities as the Trustees conducted interviews. Special mention goes to Kim Gabert, Mary Ann Shea and Diana LeBlanc because they assumed increased leadership positions in the absence of a director.

Trustees Jennifer Hansen, Deborah Faucher and Judy Gross formed the search committee for a new director. We received roughly 30 applications from all over the country. After initial phone screenings, four candidates came to Milford for in-person interviews. After several rounds of interviews, the Trustees hired Elizabeth (Betsy) Solon as the new director. Betsy is a resident of Brookline, and has spent the most recent part of her career as the director of the public library in Brentwood, NH. We are extremely excited as Betsy starts her duties at the Wadleigh. We are looking forward to new, fresh ideas to take the Wadleigh ever forward.

Over the past year, many of our staff members and Trustees attended regional meetings and conferences. Here, we were able to confer with other library staffers and Trustees to share notes and ideas. These forums are extremely valuable. Among the topics discussed were: fundraising, new technology, grants and program ideas for all ages.

#### **Building Project**

The library's building project continues to be a major focus of the Board of Trustees. As a board, we decided not to put a warrant article on the ballot in March of 2017. This was due to the fact that for the past 4 months of 2016, our main focus was on hiring a new director. We still believe that the Wadleigh needs a renovation/expansion, as we continue to deal with facilities issues throughout the building, as well as space constraints. Now that our new director is on board, we welcome her thoughts and ideas as we ramp up work on the building proposal once again.

## **Facilities**

The library continues to experience many issues with our building. Facilities Manager Joel Trafford works extremely hard to keep the building up and running, despite major hurdles. In 2016, we had significant problems with the sewer system. We had multiple backups in the sewer drain, which resulted in contamination in the library's basement. We used a new camera system to better understand the aging piping. Once we had this information, Joel worked to best fix the problems, but the concern over the aging pipes is not going away. The concrete near the parking lot entry sidewalk has further settled, making the library more noncompliant to Americans With Disabilities standards. The 1950's ceiling above the circulation desk is resting on the drop ceiling. This needs to be removed, as the insulation is a fine, old fiberglass that if disturbed would get into the air. This project will need to be completed by an abatement company. In a basement office, the asbestos floor is becoming powdery from chairs rolling on it.

These are only a few of the very serious issues that the building continues to face. The Wadleigh Memorial Library is extremely heavily trafficked. We do the best we can to continuously make temporary fixes to the problems – but this can only last for so long. The care of our building needs to be taken seriously by town leaders and residents. We are continuously amazed at Joel's ability to keep the library functioning with little disruption to our patrons and staff.

One exciting and uplifting facilities project involves the beloved fountain which rests on library grounds. Restoration work is currently being done on the fountain. It is our hope that the fountain will be running again by Memorial Day. The work is being done right in Milford, with help from the Water Utilities Department. A big thank you goes out to that department's director, Dave Boucher, for his offer to help.

## **Programs and Services**

In 2016, we continued to offer programs and services that fit the interests and needs of all Milford residents. A broad range of programs and activities were rolled out to reach a wide variety of patrons.

Our adult population has access to a large variety of classes, programs and groups. There are many services available at the library, including income tax assistance; the knit/crochet club; conversational Spanish and book clubs for all ages. The 3D printer located at the Circulation Desk continues to be very popular with patrons.

The classic novel *The Grapes of Wrath* was the cornerstone of a successful collaboration spanning 15 towns in Southern New Hampshire last fall, supported in part by a New Hampshire Humanities community project grant. Milford's participation in "The Big Read" included a contra dance featuring music from the 1930's, and two book discussions of the novel.

Our children's programs continue to be very popular. Programs throughout the year included: baby lapsits, family story times, Paws to Read, wildlife programs, arts and crafts, art and science classes, and Lego parties. Museum passes are available courtesy of the Friends of the Library. The summer reading program was a great success. Teenage patrons continue to be interested in the library's book clubs for middle and high school students, Anime and Doctor Who clubs, and various craft programs.

The library is very fortunate to have many citizens who donate to various programs and initiatives of the library. We are also very often the recipient of many kind and generous memorial gifts honoring lost loved ones in the community. We are so very grateful.

### **Other Library Properties**

Both the 29 and 39 Nashua Street properties are currently being rented. The profits from the rent will go to offset the cost of our building project.

### **Conclusion**

The mission of the Wadleigh Memorial Library is to be "the educational, cultural, technological and social center supporting lifelong learning and improving quality of life by connecting the community to resources and services." We work hard to achieve this goal on a daily basis. The Wadleigh Memorial Library Board of Trustees was very busy in 2016. As we enter 2017, we continue to move forward to shape the ever-changing role of public libraries in our lives.

Respectfully submitted,

Jennifer Hansen, Co-Chair  
Deborah Faucher, Co-Chair  
Wadleigh Memorial Library Board of Trustees

| Library Trustee's Funds                    |                      |                     |                    |                      |
|--------------------------------------------|----------------------|---------------------|--------------------|----------------------|
| (Unaudited)                                |                      |                     |                    |                      |
|                                            | 43002                | 43505               | 43590              |                      |
|                                            | Town                 | Trustees            | PDIP               |                      |
|                                            | Appropriation        | Fund & Gift \$      | Investment         | TOTAL                |
| <b>Fund Balance as of 01/01/16:</b>        | <b>\$13,793.07</b>   | <b>\$36,699.09</b>  | <b>\$26,524.16</b> | <b>77,016.32</b>     |
| Town Appropriation & Cap Outlay            | 762,524              |                     |                    | 762,524.00           |
| Fines Received                             |                      | 12,688.27           |                    | 12,688.27            |
| Interest Income                            |                      | 5.39                |                    | 5.39                 |
| Interest on Investments                    |                      |                     | 138.37             | 138.37               |
| Refunds/Reimbursements                     | (13,793.07)          | 2,217.89            |                    |                      |
| Miscellaneous                              |                      |                     |                    | -                    |
| Copy Fund Revenue                          |                      | 6,466.17            |                    | 6,466.17             |
| Book Sales                                 |                      | 1,347.76            |                    | 1,347.76             |
| Non Resident Cards                         |                      | 4,102.00            |                    | 4,102.00             |
| Building Fund                              |                      | 1,944.81            |                    | 1,944.81             |
| Grants/Donations/Building Fund             |                      | 6,743.30            |                    | 6,743.30             |
| Rental Property                            |                      | 27,675.00           |                    | 27,675.00            |
| Transfer from Trust Funds                  |                      | -                   |                    | -                    |
| Balance Transfer Incoming                  |                      | 13,793.07           |                    | 13,793.07            |
| <b>TOTAL INCOME:</b>                       | <b>\$ 748,730.93</b> | <b>\$ 76,983.66</b> | <b>\$ 138.37</b>   | <b>\$ 837,428.14</b> |
| <b>EXPENSES:</b>                           |                      |                     |                    |                      |
| Salaries & Wages                           | 541,707.54           |                     |                    | 541,707.54           |
| Professional Services                      | 36,358.02            | 8,600.62            |                    | 44,958.64            |
| Property Services                          | 29,626.03            | 2,249.73            |                    | 31,875.76            |
| Rental Property Expenses                   |                      | 17,975.89           |                    |                      |
| Other Services                             | 1,689.67             | 8,888.96            |                    | 10,578.63            |
| Supplies & Materials                       | 92,850.00            | 8,652.23            |                    | 101,502.23           |
| Capital Outlay                             | 1,200.00             | 266.25              |                    | 1,466.25             |
| Balance Transfer Outgoing                  |                      | -                   |                    | -                    |
| <b>TOTAL EXPENSES</b>                      | <b>703,431.26</b>    | <b>46,633.68</b>    | <b>\$0.00</b>      | <b>732,089.05</b>    |
| <b>Change in Fund Balance</b>              | <b>\$45,299.67</b>   | <b>\$ 30,349.98</b> | <b>\$138.37</b>    | <b>\$ 105,339.09</b> |
| <b>BALANCE HELD BY TRUSTEES @ 12/31/16</b> | <b>\$59,092.74</b>   | <b>\$67,049.07</b>  | <b>\$26,662.53</b> | <b>\$182,355.41</b>  |

# **Milford Area Communication Center**

## **1 Union Square, Town Hall, 4<sup>th</sup> Floor, Milford, NH 03055**

Jason R. Johnson, *Director*  
Jared Hyde, *Captain*

Telephone (603) 673-1414  
Fax (603) 673-0131

The Milford Area Communication Center (MACC Base), had our busiest year yet in 2016. In continuing our project to improve and modernize our infrastructure at each of our remote transmitter sites we have competed for and been awarded our first ever Homeland Security Grant, (\$180,000). This will allow us to link our existing sites, as well as one each in Hollis and Amherst via microwave. This will improve coverage and safety for all the communities we serve and improve backup with Hollis and Amherst.

The center provides centralized emergency dispatch services for the towns of Milford, Mont Vernon, and Wilton. For 2017, we are continuing to dispatch the Lyndeborough Police Department. They have been integrated well into our existing communities utilizing the IMC mobile and records software in the cruisers and at the station. The services we provide include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within our towns. MACC also provides emergency ambulance dispatching services for the Wilton Ambulance Service to their additional service towns of Lyndeborough & Temple. Further, MACC serves as a backup communications center for the towns of Amherst, Brookline & Hollis.

This year, MACC Base dispatchers handled 73,901 calls for service for the various emergency agencies that we serve. Calls ranged from structure fires and multi-vehicle accidents, affecting many people & emergency responders, to police and medical emergencies involving a single victim. It is the emergency dispatcher's responsibility to properly assess a crisis, to insure the proper personnel and equipment are sent to handle the problem, and to monitor the situation until the emergency has passed. Contrary to a common misconception, 911 operators in Concord & Laconia are not responsible for providing emergency dispatching, the 911 operator's role is to route calls to emergency dispatchers at MACC Base and handle the medical pre-arrival instructions to callers until emergency services are on scene. It is MACC Base personnel who ultimately dispatch the calls for service and who interact directly with both the public and the responding emergency personnel.

This year we said goodbye to one of our full-time staff, Dispatcher Michael Goldstein has gone to work for the City of Nashua Fire Alarm division, but will be remaining as a part-timer at MACC. In Mike's place we have a returning full-timer from our past, retired Milford & Wilton Police Officer, Mark Pepler. Our part-time ranks increased as well this year with the addition of Jennifer Weston from Lyndeborough PD. Our dispatchers participated in a variety of training offered throughout New England during 2016. Most of our staff also has experience on the other end of the radio as well. We presently have 5 current & 2 former firefighters, 2 active, 2 retired, & 2 former police officers, & 2 current EMT's. Our experiences in public safety, on both ends of the radio, provide our communities a dispatch center with a collective 200+ years of emergency services experience.

Emergency dispatchers routinely deal with callers when situations are at their worst, and at times when those citizens need competent professionals to solve their personal crisis. It takes a very special person to provide and maintain these professional standards, and MACC Base is privileged to have a dedicated group of professionals standing vigil over the communities it serves. We look forward to another year of dedicated service to the emergency services and the people of the Souhegan Valley.

Respectfully submitted,

Jason R. Johnson,  
Director

## **2016 Annual Report**

***Celebrating our 24th year, The Milford Improvement Team had a busy year of coordinating events, projects for the town, and promoting economic development throughout Milford.***

A 501(c)6 non-profit, MIT coordinates community events and projects on behalf of the Town of Milford, for the benefit of its businesses and residents. MIT sponsored events/projects bring an increased awareness of the greater Milford region as a travel/tourism destination, as well as promoting the potential for investment and commercial activity in Milford. It is run by its executive director and an all-volunteer board of directors.

We strive to enhance the quality of life in Milford on behalf of the town, its businesses and residents. In 2016, MIT-coordinated events attracted over 45,000+ attendees to the Town of Milford. MIT also played a lead role in implementing many projects for the benefit of the town and the quality of life in the Milford community.

### **2016 MIT-coordinated Events and Projects:**



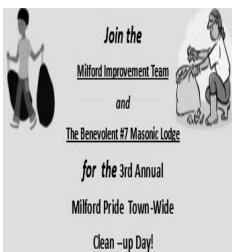
**\*Campaign to Save Milford's historic Swing Bridge-** In an effort to save and preserve this piece of Milford history, a group of concerned citizens-- including the Milford Improvement Team (MIT), Heritage Commission, Historical Society, and Conservation Commission – and Town officials, partnered in the Save the Swing Bridge Project. An on-going fundraiser, MIT designed and published the marketing materials and publicity and continues to promote awareness and pursue donations for this project.



**2016 Snowball Drop** – In January 2016, MIT joined the Milford Recreation Department's Winter Festival by adding a Snow Ball Drop! The event was a family festival with winter activities that included: ice skating, games, music, a bonfire, marshmallow roasting, hot cocoa, and more! As part of the day's festivities, MIT dropped numbered "Snow Balls" and attendees won some great prizes donated by local businesses!



**\* 3rd Annual Commercial Spaces Tour-** In March 2016, the Milford Improvement Team coordinated Milford's 3rd Annual Vacant Spaces Tour to showcase available commercial spaces in our area for sale or lease. The tour was geared towards anyone thinking about starting up a business, expanding or relocating their existing business to the Milford area.



**\* 3rd Annual Milford Pride Town-wide Clean-Up Day-** For the 3rd year, MIT brought together the community to make Milford beautiful once again by coordinating the annual Town-wide Clean-up Day. Starting at the Keyes Pavilion with coffee and donuts, participants fanned out to their assigned areas! After they picked up several hundred bags of trash, participants enjoyed a fantastic BBQ courtesy of the Masons.



**\* 7th Annual Taste of Milford**- Each Spring, MIT coordinates this event to showcase Milford area eateries, and the Milford Oval area businesses that host them. The “Taste” event puts Milford on the map as a shopping and dining destination, and is a vital traffic building tool for our area businesses. In 2016, 700+ attendees “tasted” some of the best entrees, desserts, appetizers, etc from 30+participating culinary enthusiasts--Milford area restaurants, shops, caterers, MHS's Culinary Program, and Home Food businesses! 21 businesses hosted the event, along with 50+ volunteers.



**\* South Street Improvements Project**- South Street, or Route 13, had been the focus of town officials since 2007 as traffic along the busy north-south corridor increased, and parking became challenging. In partnering with the town, the Milford DO-IT (now the Milford Improvement Team), wrote and received a federal Transportation Enhancement and Special Purpose grant in order to bury power lines, construct new sidewalks, widen the road, improve lighting and landscaping. Voters agreed to take on the remainder of the cost of the project after the federal matching grant was applied and the design was moving into its final stages in 2012. After many delays, the South Street Improvement finally became a reality in 2016.



**\* Milford Oval Area Commemorative Brick Project** It had been 20 years since the Oval area’s original brickwork had been laid, and over time some of the bricks and the metal edging had become a tripping hazard, meaning the town needed to remove, regrade, and re-install the bricks and replace the edging. As part of this renovation project, MIT partnered with the town and coordinated the 2016 commemorative brick campaign. Through MIT’s efforts, over 200+ new personalized bricks were added to the Oval and significant funds were raised to help fund the project. In addition, MIT also made a \$10,000 donation to the town for this project.



**\* 27th Annual Milford Pumpkin Festival**- Since 2000, MIT has coordinated all aspects of this event on behalf of the town and residents. With 45,000+ attendees in 2016, the Milford Pumpkin Festival provides great visibility for the Town of Milford as a place to live, work, shop, recreate, eat and do business. 1000s of volunteer hours go into putting on this event, with people working months in advance. Over 40 Milford area non-profits, school clubs and teams, community based groups and others participated with fundraising or awareness activities that raised substantial monies – funds that were reinvested directly back into the Milford Community in the form of team and band uniforms, scholarships, service trips, educational programs, community programs and much more.



**\* Holiday Craft Fairs Tour and Events**- Each December, MIT partners with Milford non-profits, churches, and community groups, to host this holiday event. MIT handles all the publicity, fliers, maps and brochures, as hundreds of attendees descend on Milford to enjoy this event. MIT also promotes the Town of Milford itself as a unique dining and shopping destination. The Milford Lion’s Club also had Santa on the Oval Sunday, December 6<sup>th</sup>, with hot cider and cookies!

## **2016 MIT-coordinated Projects that benefitted the town and its residents:**

Flowers for the Oval and Stone Bridge\* Fall decorations\* Winter decorations\* Town Hall holiday wreath\* Seasonal banners

## **Year-round MIT Projects that benefit Milford:**

- \*MIT's self-guided QR Code Tour of Milford's Historical Places and QR Code website;
- \* Promoting Milford as a vibrant cultural, retail and entertainment destination in the region;
- \*MIT's Revolving Loan Fund (RLF)- originating from its 2010 HUD grant, MIT continues loan funds to Milford businesses to invest and make improvements to their properties that will improve both the business and the overall aesthetic quality of Milford, as well as promote economic development in our town;
- \*Continuing to maintain downtown Milford as the attractive, pedestrian-oriented center of our community;
- \*Fostering cooperation among residents, business and property owners;
- \*Serving as a resource/support/partner/adviser to many Milford area non-profits, community groups, schools, scout troops, churches, teams etc. with their own fundraising endeavors and projects that serve to better the community as a whole;

\*MIT's Executive Director serves as a member of the town's Economic Development Advisory Committee, is an active board member of the Souhegan Valley Chamber of Commerce, is a member of the Nashua Regional Planning Commission's Transportation Technical Advisory Committee, is a member of the UNH Business Expansion and Retention Study Project, and is a member of the NH Vibrant Communities Network.

## **MIT Awards and Honors in 2016:**

The Milford Improvement Team was voted Souhegan Valley's Small Business of the Year; The Milford Pumpkin Festival was voted "Best Local" Event in the Souhegan Valley, as well as winning the Hippo readers' "Best Community Event."

Respectfully submitted,

2016 MIT Board Members: President: Alan Woolfson, Vice President: Ed Killam, Treasurer: Kent Chappell; Executive Committee: Heather Leach, Mark Constable; Board: Tim Barr, Kathy Bauer, Trent Blalock, Kate Chamberlin Casey, Karen Keating, Robert Krey, Janet Spalding, David Sturm, Chuck Worcester, Andrew Ciardelli, and Tina Smith; and Wendy Hunt , MIT Executive Director.



## The 2016 Milford Pumpkin Festival

The Milford Pumpkin Festival celebrated its 27th anniversary in 2016, and was a huge success! Despite heavy rain during the festival on Sunday, a record-breaking 45,000+ visitors attended the event over the three day Columbus Day weekend! Events like the Milford Pumpkin Festival bring an increased awareness of the Milford region as a travel destination, as well as promoting the potential for investment and commercial activity in Milford. It puts Milford on the map as a place to live, work, play and do business. During this event, visitors experienced Milford at its finest and also witnessed the community spirit of local volunteers, the support from local businesses, and the important role our historic downtown area plays in our community. Positive impacts of the Milford Pumpkin Festival brought to the Town of Milford included: a boost to the local economy of several million dollars, and publicity and media coverage valued at over \$100,000+.

Throughout the Columbus Day weekend, festival attendees enjoyed live bands on 2 stages, carnival rides, bouncy houses, great Food and Arts and Crafts from all over New England, face painting, pumpkin painting, scarecrow building, the Giant Pumpkin Weigh-in Contest and many more activities. The Milford Pumpkin Festival continues to be a family oriented festival, offering free admission, free parking and free shuttle buses. The 25+ bands that played throughout the weekend were also fantastic. As usual, the fireworks display by Atlas Pyrotechnics, were spectacular on the opening night of the festival.

The festival opened Friday night with its traditional opening ceremony: The Milford Citizen of the Year Award was presented to Tim Finan for his tireless volunteer efforts on behalf of the town by David Palance of the Milford Historical Society. Two Milford High School seniors, Karen Jorgensen and Carley Holtshouser, were each awarded \$500 Milford Pumpkin Festival Youth Citizen Scholarships. The scholarship contest was sponsored by March Chareth and Trent Blalock of Edward Jones. Then the Pumpkin Runner made his way around the Oval and over to the Town Hall where Milford's Fire Department waited to light the Town Hall.

Perhaps what makes the Milford Pumpkin Festival so unique is that it gives our town's community service organizations, non-profits, school teams and clubs, scouting troops, churches and other community based groups the opportunity to participate in the festival with fundraising booths or awareness activities that benefit Milford and the greater community in innumerable ways – for many of these groups and clubs, the Milford Pumpkin Festival serves as their organization's major fundraising opportunity each year. All funds raised by these organizations are reinvested back into the community in the form of scholarships, services to the needy, team uniforms, and much more. Groups that benefitted from this year's Milford Pumpkin Festival were: Milford Lions Club, Milford Conservation Commission, Milford Cub Scout Troop 4, MHS Spanish Club, Child's Nature School, Pine Hill Waldorf School, MHS Best Buddies, Milford Mustangs Football and Cheer, Milford United Methodist Church Youth Group, Boy Scout Troop 4, MHS Soccer Team, MHS Music Boosters, Milford Historical Society, Souhegan Valley Dollars for Scholars, Girl Scouts, MHS Music Boosters, Boy Scout Troop 407, Greater Nashua Medical Reserve Corps, St. Joseph's Hospital, Donate Life, Milford VFW, Milford Rotary and Interact Club, Milford Community Athletic Association, Milford Ambulance Reserve, Wilton Ambulance Blood Marrow Drive, Nashua Regional Planning Commission, Diamondbacks Softball Team, Milford Fire Department Waffle Breakfast, Odd Fellows of Milford, Alisha's Love Child Foundation, the Masonic Lodge and DeMolay Youth Group, Souhegan Valley Boys and Girls Club, Crossway Christian Church, MHS Soccer, MHS Football and Cheer Boosters, Milford SPIN (Single Parents in Need), SHARE Outreach, Veterans Administration Mobile Vet Center, Coalition to support American Heroes, and the Wilton Main Street Association.

The 10th Annual Talent Show was again a joint effort between pumpkin festival organizers and the Souhegan Valley Boys and Girls Club, and was a huge success as festival attendees crowded into the theater to see a wide array of talent. Acts ranged from bands and soloists singing a wide range of musical genres to a circus troupe and jugglers. This

year's winners in the 14 and under category were: 1st – Landon Byrd, 2nd – Camille Riggins and 3rd – Lyric Michaud. Adult category winners were: 1<sup>st</sup>- Naomi Cohen, 2<sup>nd</sup>- Jon Donahue, and 3<sup>rd</sup>- Dale Byrd. Audience Favorite winner was: DuoImpulse.

For 27 years, Bob Kokko and family (of Kokko Realty) have been providing all the pumpkins to the Milford Pumpkin Festival and sponsors the Giant Pumpkin Weigh– in Contest! This year's Giant Pumpkin Winner was 1<sup>st</sup> place: 2,066 pounds grown by Steve Geddes of Boscawen, the largest ever in New Hampshire grown! 2<sup>nd</sup> place winner at 1,548.5 pounds was grown by John Grigas of Derry; and 3<sup>rd</sup> Place 1334.5 pounds grown by Barry LeBlanc of Merrimack.

Planning an event of this size on behalf of the town takes many, many months and even more volunteers! There could not be a festival without all of the hours these dedicated volunteers put in before, during and after an event of this magnitude! On behalf of the Milford Improvement Team, we would like to especially thank:

The Town of Milford Departments of Public Works, Police, Fire, Ambulance, Planning and Building .

The Milford Board of Selectmen and Town Administrator

Rick Blase of Blase Electric for the many hours of giving the festival the power to run, and being available all weekend to keep the festival running smoothly.

Bob Kokko and family of Kokko Realty for bringing all the pumpkins and sponsoring the Giant Pumpkin Weigh– in Contest to this event!

Atlas Pyrotechnics for putting on a spectacular fireworks show Friday night!

Jennifer Spaziani for coordinating all the fantastic live music all weekend long!

The Milford Benevolent 7 Masonic Lodge for being the overnight security known as the Ghoul Guards, for their assistance along with the DeMolay and Rainbow youth that planned, built, and ran the very popular Haunted Trail, and for hosting some of the festival rides!

Sean Trombly and Trombly Farm for providing all the hay for our scarecrow building tent and corn stalks for the Oval decorations.

Chappell Tractor, Souhegan Valley Motorsports, and Granite Industrial Trucks for providing the festival volunteers with motorized vehicles throughout the weekend.

The Milford Downtown Businesses for their support in the planning of and during the Pumpkin Festival event.

The Livermore Association for the use of the beautiful Community House Lawn.

John Hopkins and Monadnock Tent Rentals for running the Bounce Houses that were enjoyed by hundreds of the festival's youngest attendees!

Jack Fanelli of Fanelli Amusements for all the amazing Carnival Rides that were ridden by so many attendees!

The Souhegan Valley Boys and Girls Club for hosting our carnival rides, and for partnering with us on the Talent Show.

To our Talent Show Judges: Mike Bonacorsi, Roberta Woolfson, Cecil Rowlette, Tina Smith, and Becky and Paul Tripp.

To Milford High School and Applied Technology Center art classes, for bringing their artistic talents to the themed windows of the downtown businesses.

To the countless citizens who volunteered their time to make this event happen:

The Quinn Family for 27 years of coordinating the Town Hall Lighting, the Pumpkin Runner (whose identity shall remain a secret!), and to Doris Miller for making the Face Painting Tent possible with her donation of supplies, and many more volunteers!

To the MHS Soccer JV and Varsity teams for all their hard work throughout the festival weekend and to Tina Wilder for coordinating all the volunteers and parents.

To Boy Scout Troop 407 for manning the MIT tent, and Jeff Curless for coordinating all the parent and scout volunteers.

To members of the Crossway Church Congregation for manning the ticket booth at Fanelli Rides at the Souhegan Valley Boys and Girls Club, and to Tim Lafferty and Kim Paul for coordinating it all the volunteers.

To Boy Scout Troop 4 and the MHS Music Boosters for manning the Pumpkin Painting tent and to Anne Parker for coordinating all the volunteers with both groups.

To the members of the Milford United Methodist Church for manning the Face Painting Tent and Susan Drew for coordinating the volunteers.

To the NH Parrotheads, Club and Randy Hunt for their taking turns being at the helm of at the Scarecrow Building Tent.

To HPM Insurance, Milford Ambulance, volunteers from the Souhegan Valley Chamber of Commerce, and Tina Smith of People's Bank for helping us man Friday night's Beer and Wine Tasting Tent.

To the donors of product that made our Beer and Wine Tasting Tent a huge hit: Bellavance Beverage, Stark Brewing, Barley and Hops, Henniker Brewing, Tuckerman Brewing, Sea Hagg Distillery, Martha's Exchange, Smuttynose Brewing, 603 Brewery, Incredibrew, Moonlight Meadery, Kelsen Brewing, Long Trail, Shocktop, Woodchuck Cider and Loyal Dog Winery. Thanks also to Papa Joe's and Carole's Cake Creations for providing food at the tent.

We also wish to thank our sponsors: Presenting sponsors: St Joseph's Healthcare, Sanford Temperature Control, Geico Insurance, Blase Electric, Atlas Pyrotechnic, The Nashua Telegraph and Cabinet Press, Kokko Realty and Eastern Bank. Oval Stage sponsors – JP Pest, Airmar Technology Corp., Cirtronics, Apple Therapy, Odd Fellows Custos Moros, Gate City Collision, Souhegan Valley Motorsports, PJ Currier Lumber, and Toyota of Nashua. Community House Lawn Stage: Milford Lumber, Ledgewood Bay, Souhegan Valley Motorsports, Eaton Berube and Skillings and Sons. Talent Show: People's United Bank, Mike Bonacorsi Wealth Management, Family Dental Care of Milford, Classic Signs, Art Happens and Lindt Chocolate. Crotched Mountain Raffle sponsor : Crotched Mountain Ski and Ride. Bounce Houses Sponsor: Monadnock Tent. Amusement Ride sponsor: Fanelli Amusements. Pumpkin Festival Scholarship contest sponsor : Edward Jones. Beer Tent sponsors: HPM Insurance, Bellavance Beverage and Datron Dynamics. Haunted Trail sponsors: Granite Bank , MapleBrook Family Dentistry and Masonic Lodge, Milford NH. Pumpkin Catapult sponsor: Granite State Federal Credit Union. Scarecrow Building Tent sponsors: Trombly Farms, Contemporary Chrysler, St Mary's Bank and MiBox. Face Painting Tent sponsors: Convenient MD, Ciardelli Fuel Company, and Southern NH Immediate Care. Pumpkin Painting Tent sponsors: Santander Bank, Kokko Realty, and Enterprise Bank. Giant Pumpkin Contest and Pumpkin Sales sponsor: Kokko Realty. Fireworks display sponsors: Atlas Pyrotechnics, Lake Sunapee Bank, Staples Office Superstore and Milford Subaru. Vehicle sponsors: Chappell Tractor, Souhegan Valley Motorsports and Granite Industrial Trucks.

And most of all, thank you to the residents of Milford for their continued support of the Milford Pumpkin Festival, without which we would be unable to coordinate this event on behalf of the Milford Community each year!



**Mark your calendars for Pumpkin Festival 2017, scheduled for Oct. 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup>!**

## NASHUA REGIONAL PLANNING COMMISSION 2016 MILFORD MEMBERSHIP BENEFITS

The NRPC provides comprehensive planning services for local land use, transportation, and environmental planning efforts, and delivers extensive mapping and data assistance utilizing the latest technologies. Membership in NRPC allows communities to access customized services by request as well as resources such as:

- **Transportation Planning:** Grant writing, custom traffic counts and data, transportation modeling, intersection analysis, road safety audits, road surface management, and parking studies.
- **Land Use Planning:** Customized land use board training and materials, draft ordinance and regulation review, special projects and research assistance, fact sheets, guidebooks and educational resources, master plan consultation, and project scoping.
- **Data and GIS Mapping:** Demographic data and analysis, mapping data and standard map sets, GIS community needs assessments, production of annual tax maps and online interactive apps.
- **Environment and Energy:** Group energy purchase for municipal and school facilities, consultation for local Energy Committees, MS4 Permit coordination, and household hazardous waste collections.

NRPC uses local dues to leverage grant funds and support the planning needs of local communities. The most recent NRPC budget was comprised of 70% federal funding, 12% local grants, 11% local dues, 6% local contracts and 1% from the State of NH. Highlights of 2016's regional initiatives of benefit to all communities include:

- **Pipeline and Hazardous Materials Safety:** NRPC completed work under a grant from the U.S. DOT to promote best practices regarding pipelines and land-use planning, to engage local fire/first responders, and to advance public and inter-organizational data exchange.
- **Modernization of MapGeo, NRPC's Live Maps App:** In 2016 NRPC's implementation of MapGeo (available at: <http://nrpcnh.mapgeo.io>) migrated to a google-based environment. The new app features more efficient search, richer overlay themes, and closer integration with Google streetview, 2016 imagery, directions, and landmarks.
- **Open Data Portal:** Several of NRPC's core GIS datasets can now be downloaded for free from the Open Data Portal (available at: [data.nashuarpc.opendata.arcgis.com](http://data.nashuarpc.opendata.arcgis.com)). This resource features thematic search of datalayers, mapping and tabular data previews, ability to filter datasets by user-specified criteria, and data download in a variety of popular formats including ESRI, google, and open-source.
- **Nashua Region Water Resiliency Action Plan:** With US EPA grant support, NRPC completed the Nashua Region Water Resiliency Action Plan to help municipalities become more resilient to the impacts that climate change has on their water infrastructure. Results of this project will be incorporated into the hazard mitigation plan to help municipalities develop a local climate adaptation strategy.
- **Renewable Energy Tool Belt:** NRPC, in partnership with the Local Energy Solutions Work Group, began developing the "Renewable Energy Tool Belt" with funding from the NH Charitable Foundation. The Tool Belt will consist of a series of worksheets and short decision guides that will help communities to compare potential renewable energy systems for their municipal facilities.
- **Metropolitan Transportation Plan:** NRPC held 3 public workshops across the region in the Towns of Hudson, Milford and Wilton to generate input on transportation projects to be included in future editions of the region's Metropolitan Transportation Plan.

- **Planning for Parks and Playgrounds:** With grant funding assistance from the HNHfoundation, NRPC has begun to develop a suite of resources for municipalities' recreation planning efforts. When complete, NRPC will have available a GIS inventory of recreation sites in the region, an analysis of "play deserts," and a guide book for municipal leaders looking to implement a park or playground project.
- **Climate Health and Adaptation Plan:** Through a grant from the NH Department of Health and Human Services, NRPC is partnering with the Greater Nashua Regional Public Health Network to develop a plan to identify potential health hazards related to severe weather and climate change. NRPC has conducted outreach with planners, healthcare workers, and emergency responders to help identify and implement one intervention strategy to mitigate the effects and reduce costs of climate change on health care.

| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>ESTIMATED VALUE</b>                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>ELECTRICITY SUPPLY AGGREGATION</b><br><a href="http://www.nashuarpc.org/energy-environmental-planning/energy-aggregation">www.nashuarpc.org/energy-environmental-planning/energy-aggregation</a><br><p>NRPC serves as an aggregator to facilitate a bid process among competitive electricity suppliers licensed with the NH Public Utilities Commission. Each aggregation member signs its own contract with the supplier for a fixed electricity supply rate. Rates and contracts are identical for each member within a given electric distribution territory. In November 2015, the Town of Milford and the Milford School District both signed a 12-month contract with a competitive supplier as part of the aggregation.</p> | <p><b>Town of Milford savings: \$70,529</b> (compared to the default utility rate)</p> <p><b>School District savings: \$66,022</b> (compared to the default utility rate)</p> <p><b>NRPC Staff Time: 140 hrs.</b></p> |
| <b>HOUSEHOLD HAZARDOUS WASTE COLLECTION</b><br><a href="http://www.nashuarpc.org/hhw">www.nashuarpc.org/hhw</a><br><p>NRPC staff conducted seven HHW collections this year on behalf of the Nashua Region Solid Waste Management District (NRSWMD) to allow residents to properly dispose of hazardous products. Five of the events were located in Nashua, one was held in Milford, and one in Pelham. Residents of Milford could attend any of the seven events. In 2016, a total of 1,736 households participated in the HHW collections District-wide.</p>                                                                                                                                                                         | <p><b>NRPC Staff Time: 500 hrs.</b></p> <p><b>Milford households served: 142</b> (8.18% of total served)</p> <p><b>Single collection event cost savings to NRSWMD: \$16,250.</b></p>                                  |
| <b>TRAFFIC COUNTING</b><br><a href="http://www.nashuarpc.org/transview">www.nashuarpc.org/transview</a><br><p>NRPC collected traffic counts at 14 locations within Milford. These counts were collected in cooperation with NH Department of Transportation to support the Highway Performance Monitoring System. NRPC also collects traffic data at the request of Milford town officials.</p>                                                                                                                                                                                                                                                                                                                                        | <p><b>NRPC Staff Time: 56 hrs.</b></p>                                                                                                                                                                                |

| <b>HIGHLIGHTED MILFORD MEMBERSHIP BENEFITS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>ESTIMATED VALUE</b>                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| <b>TRANSPORTATION PLANNING ADMINISTRATION</b><br>NRPC maintained the region's Transportation Improvement Program (TIP) and Long Range Metropolitan Transportation Plan. These documents list multimodal projects over a 25-year planning horizon and serve as the source from which specific projects are identified, prioritized and selected for funding through the Ten Year Plan. This is a critical step to ensure federal highway transportation dollars are available to Milford and the rest of the region. NRPC continues to support the progress of the improvements at the "Oval" through the regional TIP process. | <b>NRPC Staff Time: 200 hrs.</b>                                     |
| <b>GIS MAPPING AND TECHNICAL ASSISTANCE</b><br>NRPC provided a variety of GPS and mapping assistance to Milford, including regional basemap maintenance, support for Mile Slip Town Forest orienteering project and providing example fire circuit GIS data to Milford's Fire Department. NRPC also provides current street inventory, zoning, land use, and environmental map posters to every community in the region including Milford.                                                                                                                                                                                     | <b>NRPC Staff Time: 16 hrs.</b>                                      |
| <b>ONLINE GIS</b><br><a href="https://nrpcnh.mapgeo.io">https://nrpcnh.mapgeo.io</a><br>NRPC's Live Maps is a public-facing resource that the Town's citizens can use to view state and regional GIS data. NRPC's Live Maps also functions as a backup parcel viewer if the Town's site experiences any downtime.                                                                                                                                                                                                                                                                                                              | <b>Licensing fee \$5,000/year</b><br><b>NRPC staff time: 72 hrs.</b> |
| <b>PLANNING SUPPORT</b><br>NRPC assisted the Town's Keyes Memorial Park Committee by hosting an online survey and aggregating response data for the Keyes Memorial Park Master Plan and Integration of 127 Elm Street. The survey gauged public input about the facilities and current use, and potential improvements.                                                                                                                                                                                                                                                                                                        | <b>Staff time: 10 hrs.</b>                                           |

#### **Payments to NRPC**

|                                   |                 |
|-----------------------------------|-----------------|
| <b>FY 17 Membership Dues:</b>     | <b>\$10,738</b> |
| <b>Other Contractual Amounts:</b> | <b>\$0</b>      |

#### **REPRESENTATIVES FROM MILFORD TO NRPC:**

NRPC extends its heartfelt thanks to the citizens and staff of Milford who volunteer to support regional planning. The work of NRPC would not be possible without the support of the dedicated Commissioners and Advisory Committee members from Milford. Special thanks to:

**Commissioners:** Janet Langdell, Chris Costantino, George Skuse  
**Transportation Technical Advisory Committee:** Lincoln Daley  
**Energy Facilities Advisory Committee** Mark Bender  
**Nashua Regional Solid Waste Management District:** Tammy Scott

Respectfully submitted,

Timothy Roache, Executive Director

## 2016 YEAR END REPORT FOR SOUHEGAN RIVER LOCAL ADVISORY COMMITTEE (SoRLAC)

There are two local organizations that monitor the Souhegan River:

**The Souhegan River Local Advisory Committee (SoRLAC)** is charged with providing local input for permitting along the river under RSA 483. There are slots on the committee for three citizens from each of the six riverfront communities. Meetings are held on the third Thursday of each month and are always informal and open to the public, most meetings are held at 7pm in the Milford library. The 'protected river' signs we hope you've noticed at all bridge crossings come through this committee. Any construction activities within a quarter mile of the river are looked at by SoRLAC and recommendations based on our local knowledge are passed to NH DES for permitting. Placing a dock in the river, building a house, removing trees all require a permit. The major work both alongside and in the river at the Fletcher Paint sites in Milford has been a major concern for the committee this year and will be the focus of improvements for the area in the next year. The placing of uprooted trees into the riverbank in Merrimack to prevent erosion was another subject of major controversy. Erosion control is a danger to the river and should be used as a last resort. Future protection for the river means that land along the river needs to be conserved either through setbacks or ownership whenever available.

**The Souhegan Watershed Association** has a wider view than SoRLAC, the entire Souhegan watershed. There is a map and other information at [www.souheganriver.org](http://www.souheganriver.org). SWA's focus is primarily on education about the river and sponsors three main programs: a free canoe trip schedule to get people out on this and other rivers, cleanups both for trash and keeping the river open for canoeing and kayaking, and water quality monitoring.

The water quality program has now compiled 20 years of data on the river water and has just issued a report that says that, except for places where the river flows through the center of towns, the river consistently meets the state standards for swimming and fishing and that the occasional times during the summer when E. coli counts exceed the recommendations for swimming are all naturally occurring – almost always the result of heavy rains that wash naturally occurring riverbank pollution into the river.

The Souhegan has been studied as the pilot program to protect instream flows for all NH rivers and standards have been set to keep enough water in the river to protect its habitat. This is critically important as we've seen drought conditions all this year. Future work will be required so the river will be able to meet the standards that have been set and may require reconfiguring some of the 13 flood control dams so water can augment low flows.

We invite anyone interested to our meetings, to join us as a water monitor, or to join in one of the free canoe trips on the river.

Respectfully submitted,  
George May

## **WATER / WASTEWATER COMMISSIONERS'**

### **2016 Annual Report**

NH RSA-38 (referencing water systems) and NH RSA-149-I (referencing wastewater systems) empower the Board of Commissioners with the authority and responsibility to manage and oversee the Milford Water Utilities Department operations, to plan for capital improvements while keeping customer costs reasonable, review revenue, approve annual budgets and adjust long range goals in accordance with Milford's best interests at heart. Longstanding commission members include Mr. Robert Courage, Chairman, Mr. Michael Putnam, Vice-Chairman, who simultaneously serves as a member of the Milford Board of Selectmen, and Mr. Dale White.

The commissioners ask that you again extend a special "thank you" to the Water Utilities staff members for their demonstrated dedication in the field, proactive attention paid to maintaining and improving their impressive levels of industry licenses, in addition to being safety-minded, environmentally responsible, and responsive to a wide variety of emergency situations. Whether it be a late night call to duty on a below-freezing February night due to a burst water main, a homeowner's report of a sewer back-up during a weekend, or a vehicle striking a hydrant, our Water Utilities employees are cross-trained to meet Milford's needs.

Severe drought weather conditions demanded that Milford's water use be restricted. On July 19, 2016, after deliberation, the commissioners approved an annual ODD/EVEN Day, 5am – 8am and 5pm – 8pm, Lawn Watering Conservation program for all Milford water customers. This mandatory program was advertised and became effective for the first time between July 20<sup>th</sup> and October 1<sup>st</sup> this year with the added stipulation that as of May 1, 2017 lawn watering conservation will recur annually between May 1<sup>st</sup> and October 1<sup>st</sup> as a means to help manage Milford's water system and reduce the demand for water during peak hours daily. Withdrawing water from the Town's aquifer in a controlled manner allows protection against seasonal fluctuation while ensuring the availability of water for fire protection, everyday needs, and lawn watering. On September 16, 2016, Milford Town Officials participated in a state-wide conference call hosted by state officials to discuss the continued, extreme drought conditions in NH. Milford residents, businesses, industries and government facilities served by private wells or municipal water system were requested on a voluntary, temporary basis to stop using water for any outdoor purposes with the exception of vegetable gardens and newly planted vegetation. Water purchased from Nashua's Pennichuck Water Works was increased in order to augment the demand on our system, which at times exceeded 2 million gallons per day. This resulted in the over-expenditure of the Water Department's operating budget. Commissioners Courage, Putnam, and White sincerely thank **YOU** for doing your part, daily, to conserve water—our most precious resource.

During 2016 Milford's wastewater ultra-violet disinfection system was upgraded, as well as a portion of the administration building's HVAC system. A warrant article will be presented to voters on March 14, 2017 for the replacement of the 1979 wastewater treatment facility back-up generator.

The 2016 drought conditions contributed to the Commission's resolve to pursue an additional groundwater supply, and to reduce Milford's dependency to purchase water from Pennichuck

when water demand exceeds what can be safely pumped from our Curtis Wells. Milford's contract with Nashua to purchase bulk water on an as-needed basis with Pennichuck is in effect through 2020. The Commission continues to search for another groundwater source to supplement our three Curtis Wells that have a safe yield of 1.2 million gallons per day. This year, exploratory testing was carried out on property adjacent to Osgood Pond. The results were not conducive to developing a well supply.

Funds have been included in the 2017 sewer operating budget to be used toward replacing the department's 1997 high pressure sewer flushing machine, used to clean the 42 miles of main pipe in the sanitary sewer collection system. Additional needed funding will be withdrawn from the Sewer Capital Reserve Fund (Equipment Replacement) to purchase this unit.

During the year, water and sewer mains were extended to provide service to new construction projects. As responsible fiduciaries of funds received from water and sewer rate payers, the Board of Commissioners have responsibly and regularly reviewed and discussed the revenue and expense statements received monthly from the Milford Finance Department. Dating back to August 2015, the Board of Commissioners has considered hiring an engineering firm to conduct a ten year water master plan and a water rate study. During the fourth quarter of 2016 a comprehensive scope of work and bid specifications were distributed to four NH engineering firms. The consultant firm of Weston and Sampson has been selected for this project.

Residents are welcome to attend public board meetings during 2017, scheduled every two weeks on Tuesday evenings at 6:00 p.m., at the Water Utilities Department, 564 Nashua Street. Agendas and meeting minutes may be viewed at [www.milford.nh.gov](http://www.milford.nh.gov), click on Departments, then Water Utilities, then Water and Sewer Commissioners, then Agenda or Meeting Minutes. We value the opportunity to anticipate the long term needs of, and serve, our water and sewer customers.

Respectfully submitted,

Robert E. Courage, Chairman  
Michael E. Putnam, Vice-Chairman  
Dale A. White, Member





## FINANCIAL REPORT OF THE TOWN, CITY, OR VILLAGE DISTRICT BUDGET

Form Due Dates: **April 1, 2016**, if operating on a Calendar Year, reporting from 1/1/15 to 12/31/15,  
OR  
**September 1, 2016**, if operating on a Fiscal Year, reporting from 7/1/15 to 6/30/16

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu
- Enter the preparer's information

#### Account Codes

- In the *Expenditures* section, enter the *Other Authorizations*, and *Actual Expenditures* for each applicable account code
- Every instance of an *Other Authorization* requires an explanation on the page preceding the *Revenues* section
- In the *Revenues* section, enter the *Actual Revenues* for each applicable account code

#### Balance Sheet

- Enter the *End of Year* balance for each applicable account code

#### Reconciliation Sheets

- Use at will to aid in reconciling discrepancies on the balance sheet

#### Amortization of Long Term Debt

- Enter all information regarding long term debt

#### For Assistance Please Contact:

##### DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION ?

Entity Type: ☒ Municipality ☐ Village

Municipality:

County:

#### PREPARER'S INFORMATION ?

First Name

Jack

Last Name

Sheehy

Preparer's Entity

Town of Milford

Street No.

1

Street Name

Union Sq

Phone Number

(603) 249-0640

Email (optional)

jsheehy@milford.nh.gov



**New Hampshire**  
Department of  
Revenue Administration

**2016**  
**MS-535**

**EXPENDITURES**

**GENERAL GOVERNMENT ?**

| Account #                          | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4130 - 4139                        | Executive ?                                | \$254,264            |                      | \$235,686           |
| 4140 - 4149                        | Election, Reg. & Vital Statistics ?        | \$138,720            |                      | \$138,035           |
| 4150 - 4151                        | Financial Administration ?                 | \$750,577            |                      | \$729,869           |
| 4152                               | Property Assessment ?                      |                      |                      |                     |
| 4153                               | Legal Expense ?                            | \$45,000             |                      | \$52,776            |
| 4155 - 4159                        | Personnel Administration ?                 | \$2,639,871          |                      | \$2,570,601         |
| 4191 - 4193                        | Planning & Zoning ?                        | \$329,774            |                      | \$268,015           |
| 4194                               | General Government Buildings ?             | \$377,311            |                      | \$430,611           |
| 4195                               | Cemeteries ?                               | \$138,957            |                      | \$121,050           |
| 4196                               | Insurance ?                                | \$185,170            |                      | \$183,727           |
| 4197                               | Advertising & Regional Association ?       |                      |                      |                     |
| 4199                               | Other General Government Expense ?         | \$16,367             |                      | \$11,715            |
| <b>General Government Subtotal</b> |                                            | <b>\$4,876,011</b>   |                      | <b>\$4,742,085</b>  |

**PUBLIC SAFETY ?**

| Account #                     | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4210 - 4214                   | Police ?                                   | \$2,214,670          |                      | \$2,132,224         |
| 4215 - 4219                   | Ambulance ?                                | \$681,188            |                      | \$710,119           |
| 4220 - 4229                   | Fire ?                                     | \$558,087            |                      | \$539,361           |
| 4240 - 4249                   | Building Inspection ?                      | \$141,511            |                      | \$123,321           |
| 4290 - 4298                   | Emergency Management ?                     | \$4,100              |                      | \$2,997             |
| 4299                          | Other (Including Communications) ?         | \$710,101            |                      | \$709,069           |
| <b>Public Safety Subtotal</b> |                                            | <b>\$4,309,657</b>   |                      | <b>\$4,217,091</b>  |



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**AIRPORT/AVIATION CENTER** (?)

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4301 - 4309                      | Airport Operations (?)                     |                      |                      |                     |
| <b>Airport/Aviation Subtotal</b> |                                            |                      |                      |                     |

**HIGHWAYS AND STREETS** (?)

| Account #                            | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|--------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4311                                 | Administration (?)                         | \$139,972            |                      | \$162,335           |
| 4312                                 | Highway & Streets (?)                      | \$1,231,732          |                      | \$1,230,440         |
| 4313                                 | Bridges (?)                                |                      |                      |                     |
| 4316                                 | Street Lighting (?)                        | \$68,300             |                      | \$85,969            |
| 4319                                 | Other (?)                                  |                      |                      |                     |
| <b>Highways and Streets Subtotal</b> |                                            | <b>\$1,440,004</b>   |                      | <b>\$1,478,744</b>  |

**SANITATION** (?)

| Account #                  | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4321                       | Administration (?)                         |                      |                      |                     |
| 4323                       | Solid Waste Collection (?)                 | \$695,135            |                      | \$663,335           |
| 4324                       | Solid Waste Disposal (?)                   |                      |                      |                     |
| 4325                       | Solid Waste Facility Clean-up (?)          |                      |                      |                     |
| 4326 - 4329                | Sewage Collection, Disposal, and Other (?) |                      |                      |                     |
| <b>Sanitation Subtotal</b> |                                            | <b>\$695,135</b>     |                      | <b>\$663,335</b>    |

**WATER DISTRIBUTION AND TREATMENT** (?)

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4331      | Administration (?)                         |                      |                      |                     |
| 4332      | Water Services (?)                         |                      |                      |                     |



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|--------------------------------------------------|------------------------------|--|--|--|
| 4335                                             | Water Treatment ?            |  |  |  |
| 4338-4339                                        | Water Conservation & Other ? |  |  |  |
| <b>Water Distribution and Treatment Subtotal</b> |                              |  |  |  |

**ELECTRIC ?**

| Account #                | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|--------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4351 - 4352              | Administration & Generation ?              |                      |                      |                     |
| 4353                     | Purchase Costs ?                           |                      |                      |                     |
| 4354                     | Electric Equipment Maintenance ?           |                      |                      |                     |
| 4359                     | Other Electric Costs ?                     |                      |                      |                     |
| <b>Electric Subtotal</b> |                                            |                      |                      |                     |

**HEALTH ?**

| Account #              | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4411                   | Administration ?                           |                      |                      |                     |
| 4414                   | Pest Control ?                             |                      |                      |                     |
| 4415 - 4419            | Health Agencies & Hospital & Other ?       |                      |                      |                     |
| <b>Health Subtotal</b> |                                            |                      |                      |                     |

**WELFARE ?**

| Account #               | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4441 - 4442             | Administration & Direct Assistance ?       | \$185,501            |                      | \$163,183           |
| 4444                    | Intergovernmental Welfare Payments ?       |                      |                      |                     |
| 4445 - 4449             | Vendor Payments & Other ?                  | \$55,000             |                      | \$55,000            |
| <b>Welfare Subtotal</b> |                                            | <b>\$240,501</b>     |                      | <b>\$218,183</b>    |



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**CULTURE AND RECREATION ?**

| Account #                              | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4520 - 4529                            | Parks & Recreation ?                       | \$292,780            |                      | \$308,515           |
| 4550 - 4559                            | Library ?                                  | \$752,041            |                      | \$754,336           |
| 4583                                   | Patriotic Purposes ?                       | \$21,750             |                      | \$21,189            |
| 4589                                   | Other Culture & Recreation ?               | \$32,000             |                      | \$30,740            |
| <b>Culture and Recreation Subtotal</b> |                                            | <b>\$1,098,571</b>   |                      | <b>\$1,114,780</b>  |

**CONSERVATION AND DEVELOPMENT ?**

| Account #                                      | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4611 - 4612                                    | Admin. & Purchase of Natural Resources ?   | \$42,521             |                      | \$44,554            |
| 4619                                           | Other Conservation ?                       |                      |                      |                     |
| 4631 - 4632                                    | Redevelopment and Housing ?                |                      |                      |                     |
| 4651 - 4659                                    | Economic Development ?                     |                      |                      |                     |
| <b>Conservation &amp; Development Subtotal</b> |                                            | <b>\$42,521</b>      |                      | <b>\$44,554</b>     |

**DEBT SERVICE ?**

| Account #                    | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4711                         | Principal - Long Term Bonds & Notes ?      | \$1,063,568          |                      | \$1,061,385         |
| 4721                         | Interest - Long Term Bonds & Notes ?       |                      |                      |                     |
| 4723                         | Interest on Tax Anticipation Notes ?       |                      |                      |                     |
| 4790 - 4799                  | Other Debt Service ?                       |                      |                      |                     |
| <b>Debt Service Subtotal</b> |                                            | <b>\$1,063,568</b>   |                      | <b>\$1,061,385</b>  |

**CAPITAL OUTLAY ?**

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4901      | Land ?                                     |                      |                      |                     |
| 4902      | Machinery, Vehicles, & Equipment ?         |                      |                      |                     |



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|-------------------------|-------------------------------------|-----------|--|-----------|
| 4903                    | Buildings ?                         |           |  |           |
| 4909                    | Improvements Other Than Buildings ? | \$430,000 |  | \$365,954 |
| Capital Outlay Subtotal |                                     | \$430,000 |  | \$365,954 |

OPERATING TRANSFERS OUT ?

| Account #                        | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|----------------------------------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4912                             | To Special Revenue Fund ?                  | \$35,000             |                      |                     |
| 4913                             | To Capital Projects Fund ?                 |                      |                      |                     |
| 4914                             | To Enterprise Fund ?                       | \$4,071,360          |                      | \$4,091,096         |
|                                  | Sewer                                      | \$1,896,932          |                      | \$2,550,819         |
|                                  | Water                                      | \$2,174,428          |                      | \$1,540,277         |
|                                  | Electric                                   |                      |                      |                     |
|                                  | Airport                                    |                      |                      |                     |
|                                  | Other                                      |                      |                      |                     |
| 4915                             | To Capital Reserve Fund ?                  | \$175,000            |                      | \$175,000           |
| 4916                             | To Expendable Trust Fund - Not #4917 ?     |                      |                      |                     |
| 4917                             | Health Maintenance Trust Funds ?           |                      |                      |                     |
| 4918                             | To Nonexpendable Trust Funds ?             |                      |                      |                     |
| 4919                             | To Fiduciary Funds ?                       |                      |                      |                     |
| Operating Transfers Out Subtotal |                                            | \$4,281,360          |                      | \$4,266,096         |

PAYMENTS TO OTHER GOVERNMENTS ?

| Account # | Purpose of Appropriations<br>(RSA 32:3, V) | Voted Appropriations | Other Authorizations | Actual Expenditures |
|-----------|--------------------------------------------|----------------------|----------------------|---------------------|
| 4931      | Taxes Assessed for County ?                |                      |                      | \$1,662,660         |
| 4932      | Taxes Assessed For Village District ?      |                      |                      |                     |
| 4933      | Taxes Assessed for Local Education ?       |                      |                      | \$22,851,748        |
| 4934      | Taxes Assessed for State Education ?       |                      |                      | \$3,004,090         |



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|-----------------------------------------------|-----------------------------------------------------------------------------|-----------------------------|-----------------------------|----------------------------|
| 4939                                          | Payments to Other Governments ?                                             |                             |                             |                            |
| <b>Payments to Other Governments Subtotal</b> |                                                                             |                             |                             | <b>\$27,518,498</b>        |
|                                               | Less Proprietary Funds, Special Revenue Funds,<br>or Capital Projects Funds |                             |                             | \$4,091,096                |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>        |                                                                             | <b>Voted Appropriations</b> | <b>Other Authorizations</b> | <b>Actual Expenditures</b> |
| <b>TOTAL GENERAL FUND EXPENDITURES</b>        |                                                                             | <b>\$18,477,328</b>         |                             | <b>\$41,599,609</b>        |



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**REVENUES**

**TAXES ?**

| Account #             | Source of Revenues                             | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues     |
|-----------------------|------------------------------------------------|------------------------------------|------------------------|---------------------|
| 3110                  | Property Taxes ?                               |                                    |                        | \$36,518,384        |
| 3120                  | Land Use Change Taxes - General Fund ?         | \$25,000                           |                        | \$27,850            |
| 3121                  | Land Use Change Taxes - Conservation Fund ?    |                                    |                        |                     |
| 3180                  | Resident Taxes ?                               |                                    |                        |                     |
| 3185                  | Yield Taxes ?                                  | \$18,500                           |                        | \$14,322            |
| 3186                  | Payment in Lieu of Taxes ?                     | \$33,381                           |                        | \$34,900            |
| 3187                  | Excavation Tax (\$0.02 cents per cubic yard) ? | \$2,500                            |                        | \$2,409             |
| 3189                  | Other Taxes ?                                  |                                    |                        |                     |
| 3190                  | Interest & Penalties on Delinquent Taxes ?     | \$240,000                          |                        | \$202,147           |
|                       | Inventory Penalties                            |                                    |                        |                     |
| <b>Taxes Subtotal</b> |                                                | <b>\$319,381</b>                   |                        | <b>\$36,800,012</b> |

**LICENSES, PERMITS, AND FEES ?**

| Account #                                   | Source of Revenues                | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues    |
|---------------------------------------------|-----------------------------------|------------------------------------|------------------------|--------------------|
| 3210                                        | Business Licenses & Permits ?     | \$125                              |                        | \$125              |
| 3220                                        | Motor Vehicle Permit Fees ?       | \$2,430,000                        |                        | \$2,483,117        |
| 3230                                        | Building Permits ?                | \$45,000                           |                        | \$74,743           |
| 3290                                        | Other Licenses, Permits, & Fees ? | \$109,000                          |                        | \$102,175          |
| <b>Licenses, Permits, and Fees Subtotal</b> |                                   | <b>\$2,584,125</b>                 |                        | <b>\$2,660,160</b> |

**FROM FEDERAL GOVERNMENT ?**

| Account #                               | Source of Revenues        | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues |
|-----------------------------------------|---------------------------|------------------------------------|------------------------|-----------------|
| 3311 - 3319                             | From Federal Government ? | \$500                              |                        | \$384           |
| <b>From Federal Government Subtotal</b> |                           | <b>\$500</b>                       |                        | <b>\$384</b>    |



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**FROM STATE** (?)

| Account #                  | Source of Revenues                            | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues    |
|----------------------------|-----------------------------------------------|------------------------------------|------------------------|--------------------|
| 3351                       | Shared Revenues (?)                           |                                    |                        |                    |
| 3352                       | Meals & Rooms Tax Distribution (?)            | \$731,385                          |                        | \$731,385          |
| 3353                       | Highway Block Grant (?)                       | \$297,985                          |                        | \$300,533          |
| 3354                       | Water Pollution Grant (?)                     |                                    |                        |                    |
| 3355                       | Housing & Community Development (?)           |                                    |                        |                    |
| 3356                       | State & Federal Forest Land Reimbursement (?) | \$1,619                            |                        | \$1,619            |
| 3357                       | Flood Control Reimbursement (?)               | \$3                                |                        |                    |
| 3359                       | Other (Including Railroad Tax) (?)            | \$344,821                          |                        | \$821              |
| 3379                       | From Other Governments (?)                    |                                    |                        |                    |
| <b>From State Subtotal</b> |                                               | <b>\$1,375,813</b>                 |                        | <b>\$1,034,358</b> |

**CHARGES FOR SERVICES** (?)

| Account #                            | Source of Revenues          | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues  |
|--------------------------------------|-----------------------------|------------------------------------|------------------------|------------------|
| 3401 - 3406                          | Income from Departments (?) | \$750,000                          |                        | \$728,018        |
| 3409                                 | Other Charges (?)           |                                    |                        |                  |
| <b>Charges for Services Subtotal</b> |                             | <b>\$750,000</b>                   |                        | <b>\$728,018</b> |

**MISCELLANEOUS REVENUES** (?)

| Account #                              | Source of Revenues             | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues  |
|----------------------------------------|--------------------------------|------------------------------------|------------------------|------------------|
| 3501                                   | Sale of Municipal Property (?) | \$40,085                           |                        | \$40,000         |
| 3502                                   | Interest on Investments (?)    | \$6,000                            |                        | \$9,272          |
| 3503 - 3509                            | Other (?)                      | \$220,000                          |                        | \$233,768        |
| <b>Miscellaneous Revenues Subtotal</b> |                                | <b>\$266,085</b>                   |                        | <b>\$283,040</b> |



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**INTERFUND OPERATING TRANSFERS IN ?**

| Account #                                     | Source of Revenues                 | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues    |
|-----------------------------------------------|------------------------------------|------------------------------------|------------------------|--------------------|
| 3912                                          | From Special Revenue Funds ?       | \$40,000                           |                        | \$21,437           |
| 3913                                          | From Capital Projects Funds ?      |                                    |                        |                    |
| 3914                                          | From Enterprise Funds ?            | \$3,279,360                        |                        | \$3,801,351        |
|                                               | Sewer - (Offset)                   | \$1,896,932                        |                        | \$2,060,533        |
|                                               | Water - (Offset)                   | \$1,382,428                        |                        | \$1,740,818        |
|                                               | Electric - (Offset)                |                                    |                        |                    |
|                                               | Airport - (Offset)                 |                                    |                        |                    |
|                                               | Other - (Offset)                   |                                    |                        |                    |
| 3915                                          | From Capital Reserve Funds ?       |                                    |                        |                    |
| 3916                                          | From Trust & Fiduciary Funds ?     | \$13,000                           |                        | \$13,073           |
| 3917                                          | Transfers from Conservation Fund ? |                                    |                        |                    |
| <b>Interfund Operating Transfers Subtotal</b> |                                    | <b>\$3,332,360</b>                 |                        | <b>\$3,835,861</b> |

**OTHER FINANCING SOURCES ?**

| Account #                               | Source of Revenues                      | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues |
|-----------------------------------------|-----------------------------------------|------------------------------------|------------------------|-----------------|
| 3934                                    | Proceeds from Long Term Bonds & Notes ? | \$792,000                          |                        |                 |
| <b>Other Financing Sources Subtotal</b> |                                         | <b>\$792,000</b>                   |                        |                 |

NOTE: NH law requires all municipalities to gross appropriate. Full disclosure of those appropriations and offsetting revenues are required on this report. Those revenues accounted for in proprietary or other funds are subtracted from this report for the purposes of general fund balance sheet disclosure. See the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds. Also, see the supplemental schedule.

|                                                                  |  |  |             |
|------------------------------------------------------------------|--|--|-------------|
| Less Propriety Funds, Spec. Rev. Funds, or Capital Project Funds |  |  | \$3,801,351 |
|------------------------------------------------------------------|--|--|-------------|

|                                   | Estimated Revenues to Set Tax Rate | Unanticipated Revenues | Actual Revenues     |
|-----------------------------------|------------------------------------|------------------------|---------------------|
| <b>TOTAL GENERAL FUND REVENUE</b> | <b>\$9,420,264</b>                 |                        | <b>\$41,540,482</b> |



### Taxes/Liens Receivable Worksheet

| Line Item                                                        | Year of this Report | For Prior Levy | TOTAL       |
|------------------------------------------------------------------|---------------------|----------------|-------------|
| Uncollected at End of Year                                       | \$1,501,380         | \$566,444      | \$2,067,824 |
| "Overlay" carried forward as "Allowance for Abatements"          |                     |                |             |
| Receivable at End of year (to Balance Sheet accounts 1080, 1100) | \$1,501,380         | \$566,444      | \$2,067,824 |

### Reconciliation of Regional School District Liability

| Line Item                                                                                                  | Amount       |
|------------------------------------------------------------------------------------------------------------|--------------|
| Regional School District Liability at Beginning of Year (To Balance Sheet Account 2075, Beginning of Year) | \$12,071,763 |
| <b>ADD:</b> Regional School District Assessment for Current Year                                           | \$25,855,838 |
| Total Liability Within Current Year (Sum of Lines 1 and 2)                                                 | \$37,927,601 |
| <b>SUBTRACT:</b> Payments made to Regional School District                                                 | \$25,173,705 |
| Due to School District End of Year (To Balance Sheet Account 2075, End of Year)                            | \$12,753,896 |

### Reconciliation of Tax Anticipation Notes

| Line Item                                                                                      | Amount      |
|------------------------------------------------------------------------------------------------|-------------|
| Short-Term (TANS) Debt at Beginning of Year (To Balance Sheet Account 2230, Beginning of Year) |             |
| New Issues During Current Year                                                                 | \$1,500,000 |
| Issues Retired During Current Year                                                             | \$1,500,000 |
| Short-Term (TANS) Debt Outstanding at End of Year (To Balance Sheet Account 2230, End of Year) |             |



**BALANCE SHEET**

| Account             | Current Assets ?                          | Beginning of Year   | End of Year         |
|---------------------|-------------------------------------------|---------------------|---------------------|
| 1010                | Cash and Equivalents ?                    | \$13,335,906        | \$1,602,496         |
| 1030                | Investments ?                             | \$8,519             | \$11,835,301        |
| 1080                | Tax Receivable ?                          | \$1,284,645         | \$1,501,380         |
| 1110                | Tax Liens Receivable ?                    | \$640,778           | \$566,444           |
| 1150                | Accounts Receivable ?                     | \$183,034           | \$231,431           |
| 1260                | Due from Other Governments ?              |                     |                     |
| 1310                | Due from Other Funds ?                    | \$365,176           | \$556,784           |
| 1400                | Other Current Assets ?                    | \$111,468           | \$141,863           |
| 1670                | Tax Deeded Property (Subject to Resale) ? |                     |                     |
| <b>TOTAL ASSETS</b> |                                           | <b>\$15,929,526</b> | <b>\$16,435,699</b> |

| Account                  | Current Liabilities ?           | Beginning of Year   | End of Year         |
|--------------------------|---------------------------------|---------------------|---------------------|
| 2020                     | Warrants and Accounts Payable ? | \$647,718           | \$451,448           |
| 2030                     | Compensated Absences Payable ?  | \$24,449            | \$29,146            |
| 2050                     | Contracts Payable ?             |                     | \$78,749            |
| 2070                     | Due to Other Governments ?      | \$4,927             | \$4,530             |
| 2075                     | Due to School Districts ?       | \$12,071,763        | \$12,753,896        |
| 2080                     | Due to Other Funds ?            |                     |                     |
| 2220                     | Deferred Revenue ?              | \$380               | \$240               |
| 2230                     | Notes Payable - Current ?       |                     |                     |
| 2270                     | Other Payable ?                 | \$17,335            | \$13,864            |
| <b>TOTAL LIABILITIES</b> |                                 | <b>\$12,766,572</b> | <b>\$13,331,873</b> |



| Account                                  | Fund Equity ?                | Beginning of Year   | End of Year         |
|------------------------------------------|------------------------------|---------------------|---------------------|
| 2440                                     | Non-spendable Fund Balance ? | \$111,498           |                     |
| 2450                                     | Restricted Fund Balance ?    |                     |                     |
| 2460                                     | Committed Fund Balance ?     | \$850,453           | \$821,167           |
| 2490                                     | Assigned Fund Balance ?      | \$92,973            | \$191,167           |
| 2530                                     | Unassigned Fund Balance ?    | \$2,108,029         | \$2,091,492         |
| <b>TOTAL FUND EQUITY</b>                 |                              | <b>\$3,162,953</b>  | <b>\$3,103,826</b>  |
| <b>TOTAL LIABILITIES and FUND EQUITY</b> |                              | <b>\$15,929,525</b> | <b>\$16,435,699</b> |

NOTE: NH law requires all municipalities to gross appropriate, but this balance sheet only reflects the general fund. See the municipality's audited financials for more information on proprietary funds, special revenue funds, or capital project funds.

### General Fund Balance Sheet Reconciliation

| Line Item                                     | Amount            |
|-----------------------------------------------|-------------------|
| Total Revenues                                | \$41,540,482      |
| Total Expenditures                            | \$41,599,609      |
| <b>Change (Increase or Decrease)</b>          | <b>(\$59,127)</b> |
| Ending Fund Equity from Balance Sheet         | \$3,103,826       |
| Less Beginning Fund Equity from Balance Sheet | \$3,162,953       |
| <b>Change (Increase or Decrease)</b>          | <b>(\$59,127)</b> |



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**AMORTIZATION OF LONG-TERM DEBT** (including Proprietary and Capital Project Funds)

| Description                 | Original<br>Obligation | Purpose | Annual<br>Installment | Interest Rate (%)<br>or Range (% - %) | Year of Final<br>Payment<br>(YYYY) | Bonds o/s at<br>Beginning of<br>Year | Bonds Issued<br>this Year | Bonds Retired<br>this Year | Bonds o/s<br>at End of<br>year |   |
|-----------------------------|------------------------|---------|-----------------------|---------------------------------------|------------------------------------|--------------------------------------|---------------------------|----------------------------|--------------------------------|---|
| Police Station              | \$2,950,260            | General | \$150,000             | 3.7%-4.5%                             | 2054                               | \$1,500,000                          |                           | \$150,000                  | \$1,350,000                    | - |
| Mileslip Rd Land            | \$2,300,000            | General | \$120,000             | 4.5%                                  | 2025                               | \$1,220,000                          |                           | \$120,000                  | \$1,100,000                    | - |
| Brox Property               | \$1,400,000            | General | \$90,000              | 5.0%-5.25%                            | 2015                               | \$90,000                             |                           | \$90,000                   |                                | - |
| Water Main Bond             | \$764,000              | General | \$35,000              | 4.7%-5.3%                             | 2017                               | \$105,000                            |                           | \$35,000                   | \$70,000                       | - |
| Ambulance Facility          | \$2,214,000            | General | \$110,700             | 2.68%                                 | 2034                               | \$2,103,300                          |                           | \$110,700                  | \$1,992,600                    | - |
| Water Main                  | \$80,000               | Water   | \$40,000              | 4.125%-4.75%                          | 2016                               | \$80,000                             |                           | \$40,000                   | \$40,000                       | - |
| Holland Water Tank          | \$1,600,000            | Water   | \$80,000              | 4.5%                                  | 2025                               | \$880,000                            |                           | \$80,000                   | \$800,000                      | - |
| Elm Street Water Tank       | \$758,486              | Water   | \$40,000              | 4.0%-4.5%                             | 2026                               | \$435,000                            |                           | \$40,000                   | \$395,000                      | - |
| Outfall Disfuser            | \$337,395              | Sewer   | \$15,000              | 4.0%-5.0%                             | 2026                               | \$180,000                            |                           | \$15,000                   | \$165,000                      | - |
| Septage Facility            | \$1,199,690            | Sewer   | \$30,278              | 2.72%                                 | 2032                               | \$545,004                            |                           | \$30,278                   | \$514,726                      | - |
| Dram Cup Tank               | \$192,710              | Water   | \$18,157              | 1.635%                                | 2025                               |                                      | \$192,712                 |                            | \$192,712                      | - |
| Curtis Well                 | \$295,000              | Water   | \$29,500              | 2.35%                                 | 2026                               |                                      | \$295,000                 |                            | \$295,000                      | - |
| Union St Water Tank         | \$132,809              | Water   | \$13,281              | 2.35%                                 | 2026                               |                                      | \$132,809                 |                            | \$132,809                      | - |
| West Elm St Water Tank      | \$792,000              | Water   | \$79,200              | 2.35%                                 | 2026                               |                                      | \$792,000                 |                            | \$792,000                      | - |
| Sanitary Sewer Pump Station | \$270,000              | Sewer   | \$27,000              | 2.35%                                 | 2026                               |                                      | \$270,000                 |                            | \$270,000                      | - |
| Add Line                    |                        |         |                       |                                       |                                    |                                      |                           |                            |                                |   |
| <b>Total</b>                | <b>\$15,286,350</b>    |         |                       |                                       |                                    | <b>\$7,138,304</b>                   | <b>\$1,682,521</b>        | <b>\$710,978</b>           | <b>\$8,109,847</b>             |   |



New Hampshire  
Department of  
Revenue Administration

2016  
MS-535

MILFORD (303)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Jack

Preparer's Last Name

Sheehy

Date

10/10/2016

Preparer's Signature

☐ Audited

☒ Unaudited

☐ Compilation Report Attached

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**GOVERNING BODY CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Member's Signature and Title

Selectman, Chair

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Selectman, Vice Chair

Governing Body Member's Signature and Title

Governing Body Member's Signature and Title

Selectman

Governing Body Member's Signature and Title

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Governing Body Member's Signature and Title

**Due to the increased report length and rising printing costs the full Independent Auditor's Report will not be published in this document.**

**Hard copies of the Auditor's Report are available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)**

**We apologize for any inconvenience this may cause anyone.**



**The Treasurer's Report for the Town of Milford, N.H. for Year Ending on December 31, 2016, was not available at the time this report went to print.**

**Hard copies of the report will be available through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)**

**We apologize for any inconvenience this may cause anyone.**



**The Reports of The Trust Funds of the Town of Milford, N.H. for Year Ending on December 31, 2016, (MS-9 and MS-10) were not available at the time this report went to print.**

**Hard copies of the reports will be available in their entirety through the Finance Department, Town Hall, One Union Square, Milford, NH 03055, or 249-0640, as well as in electronic form on the Town's web site at [www.milford.nh.gov](http://www.milford.nh.gov)**

**We apologize for any inconvenience this may cause anyone.**



# **Excerpts from the minutes of the 223<sup>rd</sup> Town Meeting of the Town of Milford – 2016**

**January 30, 2016 – Deliberative Session  
March 8, 2016 – Elective Session  
Total Registered Voters: 9906  
Number of Voters at Deliberative Session: 89  
Total Votes Cast: 2711**

(Full minutes available from the Town Clerk and Administration Offices during normal business hours).

## **ARTICLE 1 – ELECTION OF OFFICERS**

The results of the voting for Town Officers and School Officers is as follows:

### **TOWN OFFICERS:**

#### **Selectman – 3 Year Term**

|                     |      |
|---------------------|------|
| *Kevin Federico     | 1578 |
| Christopher Skinner | 624  |

#### **Town Clerk – 3 Year Term**

|                   |     |
|-------------------|-----|
| Bobbi Schelberg   | 544 |
| Nancy Deslauriers | 765 |
| *Joan Dargie      | 994 |

#### **Town Moderator – 3 Year Term**

|                  |      |
|------------------|------|
| Denise Hennessey | 569  |
| *Peter Basiliere | 1689 |

#### **Cemetery Trustee – 3 Year Term**

|                  |      |
|------------------|------|
| *Stephen Trombly | 2209 |
|------------------|------|

#### **Library Trustee – 3 Year Term**

|               |      |
|---------------|------|
| *David Rysdam | 1435 |
| *Judy Gross   | 1829 |

#### **Trustee of Trust Funds – 3 Year Term**

|                 |      |
|-----------------|------|
| *Janet Spalding | 2138 |
|-----------------|------|

#### **Supervisor of the Checklist – 6 Year Term**

|             |      |
|-------------|------|
| *Polly Cote | 2119 |
|-------------|------|

#### **Water-Wastewater Commissioner – 3 Year Term**

|             |      |
|-------------|------|
| *Dale White | 2035 |
|-------------|------|

\* Deemed elected by the Moderator.

## **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

**To vote on Planning Board proposed zoning changes and amendments.**

**The Planning Board SUPPORTS all Amendments:**

### **Ballot Vote No. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #1: Amend the Zoning Ordinance, Article VI Overlay Districts, Section 6.04.0 Open Space and Conservation District by replacing it in its entirety with revised language and renumbering sections accordingly.

Topical Description of Proposed Amendment: The proposed amendments replace and insert new language to further clarify the protection of natural and cultural resources, scenic views, and the Town's rural character through the creation and design of open space. In addition, the amendments insert new section, Section 6.04.5 Review Process to align the review process of Open Space Subdivision with the Milford Development Regulations. The Planning Board supports Amendment #1 by a unanimous vote 7-0.

Ballot Title: Zoning Ordinance Definitions

**The voting on this amendment (Ballot Vote #1) is as follows:**

**YES: 1974 NO: 515 passed**

**Ballot Vote No. 2**

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT #2: Amend the Zoning Ordinance, Article X, Administrative Relief, Section 10.02.3.A.3. by deleting the subsection and replacing in its entirety with a revised maximum square foot area for a home occupation and Article IV Definitions, Section 4.01.0 by inserting a definition for Floor Area, Gross.

Topical Description of Proposed Amendment: The proposed amendments replace the existing Special Exception requirement for a Home Occupation involving the calculation of the maximum square foot area and adds a new definition, "Floor Area, Gross". The purpose is to further clarify and improve the administration, review, and enforcement of a Home Occupation and streamline the Zoning Ordinance. The proposed amendments were brought forth by the Planning Board and Board of Adjustment. The Planning Board supports Amendment #2 by a unanimous vote 4-0.

Ballot Title: Home Occupations

**The voting on this amendment (Ballot Vote #2) is as follows:**

**YES: 1806 NO: 665 passed**

**Ballot Vote No. 3**

3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

AMENDMENT # 3: Amend the Zoning Ordinance, Article IV Definitions, Section 4.01.0 by modifying the definition of an Accessory Dwelling Unit (ADU), Article X Administrative Relief, Section 10.02.6.A.1.c by modifying the calculation for the maximum square foot area of an Accessory Dwelling Unit, and Article IV Definitions, Section 4.01.0 by inserting a definition for Floor Area, Gross.

Topical Description of Proposed Amendment: The proposed amendments further clarify the definition of an Accessory Dwelling Unit; modify the existing Special Exception requirement involving the calculation of the maximum square foot area by replacing the term "total space" with the term "gross floor area", and adds new definition, "Floor Area, Gross". The purpose is to clarify and improve the administration and review of an Accessory Dwelling Unit and streamline the Zoning Ordinance. The proposed amendments were brought forth by the Planning Board and Board of Adjustment. The Planning Board supports Amendment #3 by a unanimous vote 4-0.

Ballot Title: Accessory Dwelling Units (ADUs)

**The voting on this amendment (Ballot Vote #3) is as follows:**

**YES: 1799 NO: 659 passed**

**WARRANT ARTICLE 3 - LIBRARY BUILDING PROJECT – BOND - \$5,618,000**

Warrant Article #3 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the gross project budget sum of Five Million Six Hundred Eighteen Thousand (\$5,618,000) Dollars for the construction and equipping of a new Library building and expanded parking lot, associated site work, demolition of existing library building and other structures and to authorize the Selectmen to raise this appropriation by accepting a donation from Library Trustee Trust Funds in the amount of \$500,000 as well as additional funds raised – a minimum of \$10,000 - and borrowing not more than \$5,108,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, with such funding to be repaid from general taxation, and to authorize the Selectmen and/or Library Trustees to contract for and expend any Federal or State aid that may be available for this purchase, and to authorize the Selectmen and/or Library Trustees to take all other necessary action to carry out this project, said actions to include anything necessary to prepare said land so that it would be available for the construction of such a facility and expanded parking lot including due diligence, site assessments and demolition of existing structures? This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. The Board of Library Trustees supports this Article (7-0). The Board of Selectmen **does not** support this Article (1-4). The Budget Advisory Committees **does not** support this Article (3-6). **This Article has an estimated tax impact beginning 2017 of \$0.329 or (\$32.90 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #3 is as follows:

YES: 981 NO: 1680 failed

Article #3 failed.

#### **WARRANT ARTICLE 4 – STORM SEWER VIDEO INSPECTION – BOND - \$216,000**

Warrant Article #4 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Two Hundred Sixteen Thousand (\$216,000) Dollars to perform an inspection of the Town's Stormwater System with the assistance of video observation equipment, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$142,800 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, it being further understood that the anticipated source of \$142,800 of said funding will be a loan from the State Revolving Fund, with the further understanding that the Board of Selectmen are authorized to enter into an agreement with the State of New Hampshire Department of Environmental Services to accept 33.9% or \$73,200 forgiveness of the project cost upon completion of the project? Information thus obtained will be assessed and incorporated within the Town's Asset Management System to assist with planning for future repairs and maintenance decisions. Federal stormwater permit requirements, in addition, necessitate an evaluation of discharges to the stormwater system which can be performed more efficiently and cost-effectively with data obtained from this program. This is a Special Warrant Article in accordance with RSA 32. Note: As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.025 or (\$2.50 on a home value of \$100,000).**

The results of the official ballot voting at the Elective Session on Article #4 is as follows:

YES: 1574 NO: 1001 passed

Article #4 passed

#### **WARRANT ARTICLE 5 – WASTEWATER UV DISINFECTION REPLACEMENT – BOND \$950,000**

Warrant Article #5 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Nine Hundred Fifty Thousand (\$950,000) Dollars (to replace the current 1991 UltraViolet Disinfection System) and to authorize the Selectmen to raise this appropriation by borrowing not more than \$950,000 in bonds, bond anticipation notes, or notes therefore in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, bond anticipation notes, or notes and to determine conditions and the rate of interest thereon, such funding to be repaid from income received from wastewater users provided that such bonds or notes shall be the general obligation of the Town and to authorize the Water and Sewer Commissioners and or the Board of Selectmen to contract for and expend any Federal or State aid that may be available for this project and to take all other necessary actions to carry out this project? This critical process disinfects treated wastewater prior to discharging into the Souhegan River. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

**The results of the official ballot voting at the Elective Session on Article #5 is as follows:**

**YES: 1808 NO: 782 passed**

**Article #5 passed**

#### **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$13,993,310**

Warrant Article #6 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget in an amount totaling Thirteen Million, Nine Hundred Ninety Three Thousand, Three Hundred Ten (\$13,993,310) Dollars? Should this Article be defeated, the operating budget shall be Thirteen Million, Eight Hundred Four Thousand, Four Hundred Eleven (\$13,804,411) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$0.245 over the 2015 Budget (\$24.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #6 is as follows:**

**YES: 1321 NO: 1379 failed**

**Article #6 failed.**

#### **WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,393,595**

Warrant Article #7 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Three Hundred Ninety Three Thousand, Three Hundred Ninety Five (\$1,393,395) Dollars to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the operating budget shall be One Million Four Hundred Seventeen Thousand, Three Hundred Nine (\$1,417,309) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the water user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

**The results of the official ballot voting at the Elective Session on Article #7 is as follows:**

**YES: 1897 NO: 668 passed**

**Article #7 passed**

**WARRANT ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,913,465**

Warrant Article #8 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of One Million, Nine Hundred Thirteen Thousand, Four Hundred Sixty Five (\$1,913,465) Dollars to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be One Million, Nine Hundred Twenty Thousand, Six Hundred Sixteen (\$1,920,616) Dollars which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

**The results of the official ballot voting at the Elective Session on Article #8 is as follows:**

**YES: 1919 NO: 655 passed**

**Article #8 passed**

**WARRANT ARTICLE 9 – BRIDGE REPLACEMENT CAPITAL RESERVE – \$350,000**

Warrant Article #9 as presented at the Deliberative Session is as follows:

Shall the town vote to raise and appropriate the sum of Three Hundred Fifty Thousand (\$350,000) Dollars to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The \$350,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2015. Currently nine bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place. This will be a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (8-1). **This Article has an estimated tax impact of \$0.270 or (\$27.00 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #9 is as follows:**

**YES: 1522 NO: 1099 passed**

**Article #9 passed**

**WARRANT ARTICLE 10 - SIDEWALK TRACTOR PLOW WITH SANDER – 5-YEAR LEASE/PURCHASE - \$41,000 (Annual Payment \$41,000/Total Purchase Price \$185,000) -**

Warrant Article #10 as presented at the Deliberative Session is as follows:

Shall the town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause that will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a sidewalk tractor plow with sander (it will replace the 2000 "Holder" tractor plow with sander that has exceeded its useful life by five years), and to raise and appropriate the sum of Forty One Thousand (\$41,000) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Eighty Five Thousand (\$185,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.032 or (\$3.20 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #10 is as follows:**

**YES: 1171 NO: 1406 failed**

**Article #10 failed**

**WARRANT ARTICLE 11 - DUMP TRUCK (8 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$41,000 (Annual Payment \$41,000/Total Purchase Price \$185,000)**

Warrant Article #11 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a dump truck (8 cubic yard), with the appropriate equipment for Highway Department operation (it will replace the 2000 Sterling dump truck which will be 16 years old upon replacement), and to raise and appropriate the sum of Forty One Thousand (\$41,000) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Eighty Five Thousand (\$185,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.032 or (\$3.20 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #11 is as follows:**

**YES: 1099 NO: 1450 failed**

**Article #11 failed**

**WARRANT ARTICLE 12 – TRACTOR/BACKHOE/LOADER – 5-YEAR LEASE/PURCHASE - \$32,100(Annual Payment \$32,100/Total Purchase Price \$145,000)**

Warrant Article #12 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a tractor/backhoe/loader, with the appropriate equipment for Highway Department operation (it will replace the 2001 tractor loader backhoe) and to raise and appropriate the sum of Thirty Two Thousand One Hundred (\$32,100) Dollars for the first year's payment for this purpose? The total purchase price of this vehicle is One Hundred Forty Five Thousand (\$145,000) Dollars. If this article passes, future years' payments will be included in the operating budget. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.025 or (\$2.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #12 is as follows:**

**YES: 1154 NO: 1395 failed**

**Article #12 failed**

## **WARRANT ARTICLE 13 – KINDER MORGAN PIPELINE LEGAL FEES - \$40,000**

Warrant Article #13 as presented at the Deliberative Session is as follows:

To see if the Town will vote to raise and appropriate the sum of Forty Thousand (\$40,000) Dollars to be expended at the discretion of the Board of Selectmen in opposition to the proposed Northeast Energy Direct high pressure gas pipeline and/or to minimize the impact thereof on the land and people of the Town, including, but not limited to, expenditures for legal representation and consultants, land use planning and consultation, public information purposes, administrative and court filing fees, participation in multi-town coalitions, and any and all other expenses reasonably related to opposing said pipeline project and/or mitigating the effects thereof? This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until December 31, 2017. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.031 or (\$3.10 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #13 is as follows:**

**YES: 1480 NO: 1107 passed**

**Article #13 passed**

## **WARRANT ARTICLE 14 – SOCIAL SERVICES - \$35,000**

Warrant Article #14 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Thirty Five Thousand (\$35,000) Dollars for the purpose of providing funding to Social Service agencies for Milford residents or take any other action relative thereto as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.027 or (\$2.70 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #14 is as follows:**

**YES: 1880 NO: 700 passed**

**Article #14 passed**

## **WARRANT ARTICLE 15 – NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES - \$27,700**

Warrant Article #15 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Seven Thousand Seven Hundred, (\$27,700) Dollars for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.021 or (\$2.10 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #15 is as follows:**

**YES: 1950 NO: 652 passed**

**Article #15 passed**

**WARRANT ARTICLE 16 – ARCHITECT FEES FOR FIRE DEPARTMENT EXPANSION  
PROJECT - \$25,000**

Warrant Article #16 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Five Thousand, (\$25,000) Dollars for the purpose of hiring an Architect to review the upgrades needed to the downtown Fire Station? The Town's Capital Improvement Plan proposes upgrades/repairs to the Fire Station that include: electrical upgrades, building renovations, space efficiency improvements, and additional parking. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #16 is as follows:**

**YES: 1194 NO: 1421 failed**

**Article #16 failed**

**WARRANT ARTICLE 17 – CONSERVATION LANDS FUND - \$20,000**

Warrant Article #17 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for the purpose of adding it to the Conservation Lands Fund created in accordance with RSA 36-A, said lands fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town's natural resources. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen does not support this Article (2-3). The Budget Advisory Committee supports this Article (8-1). **This Article has an estimated tax impact of \$0.015 or (\$1.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #17 is as follows:**

**YES: 1363 NO: 1256 passed**

**Article #17 passed**

**WARRANT ARTICLE 18 – PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS -  
\$20,000**

Warrant Article #18 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; with the remaining balance for the purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee does not support this Article (4-5). **This Article has an estimated tax impact of \$0.015 or (\$1.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on Article #18 is as follows:**

**YES: 1581 NO: 1072 passed**

**Article #18 passed**

**WARRANT ARTICLE 19 - SUMMER BAND CONCERTS - \$9,000**

Warrant Article #19 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Nine Thousand (\$9,000) Dollars for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail), or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #19 is as follows:**

**YES: 1596 NO: 1052 passed**

**Article #19 passed**

#### **WARRANT ARTICLE 20 - FIREWORKS - \$8,500**

Warrant Article #20 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Eight Thousand Five Hundred (\$8,500) Dollars for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen, or take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (6-3). **This Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #20 is as follows:**

**YES: 1333 NO: 1307 passed**

**Article #20 passed**

#### **WARRANT ARTICLE 21 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$7,500**

Warrant Article #21 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Seven Thousand Five Hundred (\$7,500) Dollars for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.006 or (\$0.60 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #21 is as follows:**

**YES: 1675 NO: 966 passed**

**Article #21 passed**

#### **WARRANT ARTICLE 22 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,000**

Warrant Article #22 as presented at the Deliberative Session is as follows:

Shall the Town vote to raise and appropriate the sum of Six Thousand (\$6,000) Dollars for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.005 or (\$0.50 on a home value of \$100,000).**

**The results of the official ballot voting at the Elective Session on article #22 is as follows:**

**YES: 1893 NO: 742 passed**

**Article #22 passed**

**WARRANT ARTICLE 23 - - GRAVEL PIT RECLAMATION/RESTORATION & SALE OR OTHER DISPOSITION OF RESOURCES - \$0**

Warrant Article #23 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to reclaim/restore/revegetate a majority of the existing fully excavated gravel pit area and sell or otherwise dispose of any existing mineral interests, earth materials or other natural resources located on that portion of the Town owned property that is commonly known as the BROX property, that is currently zoned Residential "R", (said property currently zoned as Residential "R" being known solely as Tax Map 38, Lot 58, on such terms and conditions, as the Selectmen deem appropriate for such sale or other disposition and generally consistent with the Brox Property Community Land Master Plan (August 2014), the 2014 Brox Community Lands Mining Feasibility Study produced by Fieldstone Land Consultants and the associated Resources Plan map, dated January 4, 2016. Material excavation, for sale and town use, will take place in the Marketable Gravel Resource Area (approximately 43 acres). Materials in Town Gravel Resource Area (approximately 17 acres) shall be reserved in perpetuity for future town use. All revenue received from the sale of such materials shall be deposited in the General Fund. This authorization shall NOT permit any such sale or other disposition to allow for the transfer of an interest in such materials unless the same is, by its terms, limited to a period of not more than six (6) years in duration. This authorization to the Board of Selectmen will expire 20 years after approval. The Milford Planning Board will review the proposed plan. Any agreement entered into by the Selectmen relative to the sale or other disposition of said materials shall contain language which shall require the compliance with any statutes, land use codes or their regulations which governs such activity. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (0-0). **This article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #23 is as follows:**

**YES: 1669 NO: 887 passed**

**Article #23 passed**

**WARRANT ARTICLE 24 - MODIFY SOLAR EXEMPTION – \$0**

Warrant Article #24 as presented at the Deliberative Session is as follows:

Shall the town elect to modify, in accordance with RSA 72:62 the Solar Energy Systems Exemption, approved in 1976, to be applied as exemption for the assessed value applied to the solar energy system located on real property which is equipped with a solar energy system as defined in RSA 72:61, with a maximum exemption amount not to exceed \$10,000? Currently the exemption has been applied as the amount of the cost of the solar energy system, which is in excess of its contributory value and outside the parameters of statute. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #24 is as follows:**

**YES: 1912 NO: 612 passed**

**Article #24 passed**

**WARRANT ARTICLE 25 – ADJUSTMENT TO EXEMPTION AMOUNT FOR ELDERLY EXEMPTION - \$0**

Warrant Article #25 as presented at the Deliberative Session is as follows:

Shall the town, pursuant to RSA 72:39-a and 72:39-b, modify the elderly exemptions from property tax in the Town of Milford, based on assessed value for the qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years \$69,000; for a person 75 years of age up to 80 years - \$103,000; for a person 80 years of age or older \$137,000? To qualify, the applicant must satisfy all the conditions of RSA 72:39-a and 72:39-b that pertain to eligibility for this exemption as well as those contained in any other applicable statute, including without limitation that they demonstrate that they have been a New Hampshire resident for at least 3 consecutive years, that they own the real estate individually or jointly or, if the real estate is owned by such person's spouse, that they must have been married to each other for at least five years and that they reside on the property. In addition, the taxpayer must have a income in each applicable age group of not more than \$38,600 if single, or if married, a combined income of not more than \$46,000; and own net assets of not more than \$85,000, excluding the value of the person's primary residence. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #25 is as follows:**

**YES: 2219 NO: 311 passed**

**Article #25 passed**

### **WARRANT ARTICLE 26 – DISCONTINUANCE OF LINDEN STREET EXTENSION - \$0**

Warrant Article #26 as presented at the Deliberative Session is as follows:

Shall the town, pursuant to the authority in RSA 231:43, vote to discontinue and abandon only that portion of the Linden Street Extension laid out by the Board of Selectmen on August 22, 1914, pursuant to a petition filed on July 22, 1914, which connects the north line of Riverview Street to a point 10 feet from the south bank of the Souhegan River, so that any right which the Town has in and to said portion of said roadway as a consequence of the vote on said petition is extinguished? The intent of this article is to insure that title to the fee interest in the land under said roadway be hereafter unencumbered by any right of the general public to use said portion of said extension as a public highway. This vote shall NOT be construed to alter, in any way, the legal status of any other portion of the Linden Street Extension nor is it intended to nor shall it be interpreted to effect any easements or other interests which the Town may have over any part of said extension relating to the maintenance of sewer, water or other utilities. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #26 is as follows:**

**YES: 2130 NO: 348 passed**

**Article #26 passed**

### **WARRANT ARTICLE 27 – DISCONTINUANCE OF A PORTION OF SCARBOROUGH LANE - \$0**

Warrant Article #27 as presented at the Deliberative Session is as follows:

Shall the town, pursuant to the RSA 231:43, vote to discontinue that portion of Scarborough Lane, so called, consisting of the westernmost portion of the existing cul-de-sac located at the terminus of Scarborough Lane as the same as depicted on the subdivision plan recorded in the Hillsborough County Registry of Deeds as plan #38585, and to authorize the Selectmen to execute any documents necessary to implement this action and to convey any interest that the Town may have in said portion of said cul-de-sac to the owner(s) of Tax Map 6 Lot 42-5, said premises being shown on said Plan? The intention is to remove from public servitude that portion of the depicted cul-de-sac upon the Town acceptance of the extension of Scarborough Lane as depicted on said Plan. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #27 is as follows:**

**YES: 2114 NO: 347 passed**

**Article #27 passed**

**WARRANT ARTICLE 28 – HITCHINER TOWN FOREST CONSERVATION EASEMENT – \$0**

Warrant Article #28 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen to transfer or convey such property rights in the below described parcel of town owned land as may be necessary so that the same shall be subject to a conservation easement, in perpetuity, the particular terms of the easement to be determined by the Board of Selectmen, with the concurrence of the Conservation Commission, said authorization to include the authority to execute any and all deeds, documents or other instruments in the name of the Town that may be necessary to accomplish the foregoing? It is understood that the intent of this article is to cause the conservation easement to be held by a "qualified organization," as defined in section 170(h)(3) of the Internal Revenue Code of 1986, existing for the purchase of or holding of property interests or facilitating transactions relative thereto when such purchase carries out the purpose of RSA 36-A, said organization as determined by the Board of Selectmen with the concurrence of the Conservation Commission. The property to which this authorization, if approved, will apply is land known as Map 42 Lot 2, which property is commonly known as the Hitchiner Town Forest, the same having been acquired by the Town of Milford by deed of Hitchiner Manufacturing Co., Inc., dated November 25, 1985 and recorded in the Hillsborough County Registry of Deeds at Book 3421, Page 0526. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #28 is as follows:**

**YES: 1615 NO: 896 passed**

**Article #28 passed**

**WARRANT ARTICLE 29 – OPEN SPACE ACCESS – \$0**

Warrant Article #29 as presented at the Deliberative Session is as follows:

Shall the Town vote to authorize the Board of Selectmen, at the request of the Conservation Commission, to convey a non-exclusive easement to Christopher Brown and Sarah Brown across a portion of Open Space Lot 3-5 as shown on Hillsborough County Registry of Deeds Plan #34931 for the purpose of access/egress by foot, vehicle, utilities or otherwise, to Map 3 Lot 6, said easement to be no greater than 15 feet in width and will extend from Falcon Ridge Drive, easterly from a point between Lots 3-5-5 and 3-5-6, to the western boundary of Map 3 Lot 6? In exchange for the use of the Open Space, the Browns will give to the Town an eight (8) acre conservation easement with a Trail Right of Way (ROW) for the hiking/snowmobile trail that crosses their property. Provided, nevertheless, that this authorization shall be null and void unless this conveyance is also approved by the Milford Conservation Commission, Board of Selectmen, the Charitable Trust Division of the NH Attorney General's office and the NH Superior Court, if necessary, with such approvals to be obtained and the matter concluded no later than March 31, 2018. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #29 is as follows:**

**YES: 2160 NO: 368 passed**

**Article #29 passed**

**WARRANT ARTICLE 30 – PIPELINE AUTHORIZATION CONSENT - \$0 – By Petition**

Warrant Article #30 as presented at the Deliberative Session is as follows:

Shall the voters of the Town of Milford New Hampshire consent to the construction of the North East Direct, Gas Pipeline project being imposed by Tennessee Gas Pipeline LLC, a Kinder Morgan Company? The Board of Selectmen did not take a position on this Article. The Budget Advisory Committee did not take a position on this Article. **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #30 is as follows:**

**YES: 656 NO: 1883 failed**

**Article #30 failed**

**WARRANT ARTICLE 31 – SALE OF A PORTION OF THE BROX PROPERTY - \$0 - By Petition**

Warrant Article #31 as presented at the Deliberative Session is as follows:

Shall the town vote for the proposed sale of Town-owned, lots 38-9, 38-11, 38-12, 38-13 and 38-14 named in the Purchase and Sale Agreement entered into July 9, 2015 between the Town of Milford (seller) and Monadnock Economic Development Corporation (buyer)? The Board of Selectmen does not support this Article (0-5). The Budget Advisory Committee did not take a position on this Article. **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #31 is as follows:**

**YES: 806 NO: 1681 failed**

**Article #31 failed**

**WARRANT ARTICLE 32 – – NEW HAMPSHIRE RESOLUTION TO GET BIG MONEY OUT OF POLITICS - \$0 - By Petition**

Warrant Article #32 as presented at the Deliberative Session is as follows:

Shall the town vote to urge:

That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the (1) Ban Super PAC's and overturn Citizens United, (2) Expose secret donors and require full transparency, (3) Ban bribes from big-money lobbyists and government contractors, (4) Establish small-donor, citizen-funded elections, (5) End gerrymandering and modernize voter registration, and (6) Close loopholes and enforce campaign finance laws?

That the New Hampshire State Legislature support concrete legislation to enact the "We the People" agenda.

That the record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegates and to New Hampshire's state legislators, and to the President of the United States informing them of the instruction from their constituents within 30 days of the vote. The Board of Selectmen did not take a position on this Article. The Budget Advisory Committee did not take a position on this Article. **This Article has no tax impact.**

**The results of the official ballot voting at the Elective Session on article #32 is as follows:**

**YES: 1994 NO: 490 passed**

**Article #32 passed**

There being no further comments or questions, the Moderator advised the assembly that the Board of Selectmen and the Budget Advisory Committee will be meeting this afternoon to finalize their positions. Selectman Daniels stated the BOS will be meeting in the BOS room after leaving this meeting. Matt Lydon stated the BAC will be meeting on Sunday at the Library.

The Moderator adjourned the 2016 Town Meeting Deliberative Session at 3:30 p.m.

Margaret Langell, Town Clerk

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

1/20/2017

RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

--MILFORD--

| Child's Name                      | Birth Date | Birth Place     | Father's/Partner's Name | Mother's Name         |
|-----------------------------------|------------|-----------------|-------------------------|-----------------------|
| BROWN, LUCAS WILSON               | 01/03/2016 | NASHUA,NH       |                         | BROWN, HEATHER        |
| ILLG, ANNELISE DEWITT             | 01/07/2016 | NASHUA,NH       | ILLG, DANIEL            | ILLG, ASHLEY          |
| PFENNING, LUCAS RYAN              | 01/10/2016 | NASHUA,NH       | PFENNING, RYAN          | PFENNING, STEPHANIE   |
| ROLANTI, CECILIA CLAIRE           | 01/13/2016 | MANCHESTER,NH   | ROLANTI, PAUL           | ROLANTI, SARAH        |
| STONE, CHARLOTTE CECILE           | 01/14/2016 | NASHUA,NH       | STONE, ADAM             | STONE, CRYSTAL        |
| DELAY, EDEN WILLOW                | 01/21/2016 | NASHUA,NH       | DELAY, JAMES            | DELAY, EMMA           |
| MCCORMACK, OWEN DREW              | 01/26/2016 | NASHUA,NH       | MCCORMACK, MATTHEW      | MCCORMACK, AMY        |
| STEVENS, ANTHONY RYAN             | 01/28/2016 | NASHUA,NH       | STEVENS, MATTHEW        | MAINGUY, ANGELIQUE    |
| PAIGE, KYLER VINCENT              | 01/29/2016 | NASHUA,NH       | PAIGE, LAWRENCE         | MARTIN, KAREN         |
| FRANK, OLIVIA ELVIRA              | 01/30/2016 | NASHUA,NH       | FRANK, JASON            | FRANK, MERCY          |
| COTREAU, ISLA AUTUMN              | 01/31/2016 | MANCHESTER,NH   | COTREAU, TIMOTHY        | COTREAU, JULIE        |
| DEMEO, THEODORE THOMAS            | 02/01/2016 | NASHUA,NH       | DEMEO, MATTHEW          | DEMEO, LINDSAY        |
| MOORE, ADRIENNE JOSEPHINE         | 02/03/2016 | NASHUA,NH       | MOORE, KELLEN           | MOORE, MELISSA        |
| HAYES, JAYLIN WILLA STORM         | 02/07/2016 | NASHUA,NH       | HAYES, NICHOLAS         | BLAIS, JESSICA        |
| AUDIBERT, ALEXA LOUISE            | 02/12/2016 | NASHUA,NH       | AUDIBERT, ROBERT        | AUDIBERT, SERINA      |
| EKIS, ARLO JAMES                  | 02/14/2016 | PETERBOROUGH,NH | EKIS, NATHAN            | EKIS, EMILY           |
| GDANIAN, IVY MAUREEN              | 02/21/2016 | MILFORD,NH      | GDANIAN, JOSIAH         | GDANIAN, CHELSEA      |
| BEADLE, SAMUEL ISAAC-JAMES        | 02/21/2016 | NASHUA,NH       | BEADLE, DANIEL          | BEADLE, AMANDA        |
| BROWN, WILLIAM DONALD             | 02/25/2016 | NASHUA,NH       | BROWN JR, STEVEN        | BROWN, ANNA           |
| KELLEY, AVERY JAMES               | 03/05/2016 | NASHUA,NH       |                         | PRICE, FIONA          |
| BALL, CORBIN WILLIAM              | 03/10/2016 | MILFORD,NH      | BALL, NATHAN            | BALL, KATIE           |
| YANG, MASON                       | 03/11/2016 | NASHUA,NH       | YANG, CHENG             | WANG, DANDAN          |
| FERREIRA, TAYLOR MAE              | 03/14/2016 | NASHUA,NH       | FERREIRA, TOBY          | FERREIRA, KELLY       |
| DUNN, FIONA MAE                   | 03/17/2016 | NASHUA,NH       | DUNN, CORY              | KELLEY, NORA          |
| CASEY, ALEXIS KATHERINE ELIZABETH | 03/20/2016 | NASHUA,NH       | CASEY, MICHAEL          | CHAMBERLIN, KATHERINE |
| FAY, ADEN ARTHUR                  | 03/21/2016 | NASHUA,NH       | FAY, SEAN               | HORROCKS, BROOKE      |
| BLY, WILLIAM GEOFFREY             | 03/26/2016 | NASHUA,NH       | BLY, GEOFFREY           | BLY, HOLLY            |
| ANDERSON, EMMA RAE                | 03/30/2016 | NASHUA,NH       | ANDERSON, RAY           | ANDERSON, AMANDA      |
| QUIGLEY, COOPER LEE               | 04/02/2016 | NASHUA,NH       | QUIGLEY IV, WILLIAM     | QUIGLEY, ELEANOR      |
| LAROSE, BROOKS WINFIELD           | 04/02/2016 | NASHUA,NH       | LAROSE, DEREK           | BEARD, KELSEY         |
| MACKAY, FIORA LARKIN              | 04/05/2016 | NASHUA,NH       | MACKAY, BRENDAN         | MACKAY, AMY           |
| SALISBURY, MAEVE MERCY            | 04/05/2016 | NASHUA,NH       | SALISBURY, DANIEL       | SALISBURY, JENNIFER   |
| GERRISH, SAMUEL ALAN              | 04/05/2016 | NASHUA,NH       |                         | GERRISH, MANDI        |
| RIZZO, RAELENN MARIE              | 04/13/2016 | MANCHESTER,NH   | RIZZO, STEPHEN          | RIZZO, ANDREA         |
| PERRINE, RADLEY KAI               | 04/17/2016 | PETERBOROUGH,NH | PERRINE, RANDALL        | EMMETT, BRITTANY      |

**DEPARTMENT OF STATE**  
**DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT BIRTH REPORT**

01/01/2016-12/31/2016

--MILFORD--

| Child's Name                      | Birth Date | Birth Place    | Father's/Partner's Name | Mother's Name            |
|-----------------------------------|------------|----------------|-------------------------|--------------------------|
| LABELL, MCKENZIE KAI              | 04/19/2016 | NASHUA, NH     | LABELL, WILLIAM         | LABELL, LISA             |
| RACICOT, RUBY DOROTHY             | 05/02/2016 | NASHUA, NH     | RACICOT, BRYCE          | RACICOT, JESSICA         |
| ALLEN, BIANCA MARIE               | 05/04/2016 | NASHUA, NH     | ALLEN, JOSEPH           | ALLEN, ADRIANA           |
| METHOT, PARKER GERARD             | 05/07/2016 | MILFORD, NH    | METHOT, LEON            | METHOT, JENNIFER         |
| CATINO, DIAVAL JAMES              | 05/11/2016 | NASHUA, NH     | CATINO, ANTHONY         | ROBINSON, EMILY          |
| RUSSELL, WYATT STEPHEN            | 05/15/2016 | NASHUA, NH     | RUSSELL, SETH           | RUSSELL, ALICIA          |
| ESPOSITO, LUCAS ANTHONY           | 05/17/2016 | NASHUA, NH     | ESPOSITO, JON           | ESPOSITO, PATRICIA       |
| MULLIN, CHASE SAMUEL              | 05/18/2016 | MILFORD, NH    | MULLIN, SCOTT           | MULLIN, SARAH            |
| LAVOIE, LILIANNA MARY             | 05/18/2016 | NASHUA, NH     | LAVOIE, NICHOLAS        | LAVOIE, KRISTEN          |
| VASSAR, MAXWELL JAMES             | 05/21/2016 | NASHUA, NH     | VASSAR, TRISTAN         | QUELLETTE, JESSICA       |
| DANFORTH, ABEL CHARLES            | 05/25/2016 | MANCHESTER, NH | DANFORTH, BRIAN         | DANFORTH, JESSICA        |
| WHEELER, JAMESON TURNER           | 05/29/2016 | NASHUA, NH     | WHEELER JR, JEFFREY     | WHEELER, CHRISTINA       |
| KRAUS, FAITH LYNN                 | 06/02/2016 | NASHUA, NH     | KRAUS, CHRISTOPHER      | KRAUS, KRISTEN           |
| BIALCZAK, ARYA                    | 06/03/2016 | NASHUA, NH     | BIALCZAK, MARTIN        | BIALCZAK, MARSILDA       |
| ROWLETT, NAOMI RYAN               | 06/11/2016 | NASHUA, NH     | ROWLETT, JAMAAAL        | WHIFFEN, JENNA           |
| SOLAN, AUBREY ROSE                | 06/15/2016 | NASHUA, NH     | SOLAN, ALFRED           | SOLAN, JANICE            |
| SAPKOTA, RYDER WALLACE            | 06/17/2016 | CONCORD, NH    | SAPKOTA, RABIN          | CRAWFORD, JENNIFER       |
| GARCES, JOSEPH ANDERS             | 06/17/2016 | NASHUA, NH     | GARCES, ALEXANDER       | GARCES, MARY             |
| ROBINSON, IAN RICHARD             | 06/29/2016 | NASHUA, NH     | ROBINSON, MICHAEL       | ROBINSON, VALERIE        |
| JORDAN, MADISON GRACE             | 07/01/2016 | NASHUA, NH     | JORDAN, MATTHEW         | JORDAN, RACHEL           |
| DEWING-BAIRD, JAMES SAWYER        | 07/05/2016 | NASHUA, NH     | DEWING-BAIRD, TREY      | HAGEN, ALANAH            |
| HOULE, CARRISA ALYNNE             | 07/07/2016 | NASHUA, NH     | HOULE, JOSHUA           | HOULE, JACKIE            |
| ROONEY, NOLAN THOMAS              | 07/09/2016 | NASHUA, NH     | ROONEY, RYAN            | ROONEY, SARAH            |
| HARBOLD, JAMES RONALD             | 07/11/2016 | MILFORD, NH    | HARBOLD, GREGORY        | HARBOLD, LESLIE          |
| THOMPSON-BRIGGS, ATHANASIOS MARIA | 07/13/2016 | MILFORD, NH    | THOMPSON-BRIGGS, CORY   | THOMPSON-BRIGGS, GWYNETH |
| LOZEAU, NATALIE SOPHIA            | 07/13/2016 | NASHUA, NH     | LOZEAU, KRISTOPHER      | LOZEAU, MOLLY            |
| JOHNSON, FIONA SHAE               | 07/14/2016 | NASHUA, NH     | JOHNSON, KENNETH        | JOHNSON, ANGELA          |
| GROSSMAN, ELIAS ROBERT            | 07/15/2016 | NASHUA, NH     | FRITZE, DELANEYAH       | GROSSMAN, LINDSAY        |
| GROSSMAN, JULIEN FRITZE           | 07/15/2016 | NASHUA, NH     | FRITZE, DELANEYAH       | GROSSMAN, LINDSAY        |
| QUINTAL, LANA MICHELLE            | 07/16/2016 | NASHUA, NH     | QUINTAL, JASON          | LEMIRE, JESSE            |
| SHERMAN, NATHAN MICALE            | 07/19/2016 | NASHUA, NH     | SHERMAN, STEPHEN        | SHERMAN, NATALIE         |
| THOMPSON, LOGAN STEPHEN           | 07/26/2016 | NASHUA, NH     | THOMPSON, BRYAN         | GELINAS, AMANDA          |
| HOPPE, KWYN MARCEL OBERYN         | 07/26/2016 | NASHUA, NH     | HOPPE, JEREMIAH         | HOPPE, JUSTINE           |
| LECLERC, ELIJAH XAVIER            | 07/29/2016 | MANCHESTER, NH | LECLERC, KEVIN          | ROSARIO, ELSIE           |
| WAGONER, OWEN DANIEL              | 07/30/2016 | NASHUA, NH     | WAGONER, ALAN-MICHEAL   | WAGONER, HOPE            |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2016-12/31/2016

--MILFORD--

| Child's Name               | Birth Date | Birth Place    | Father's/Partner's Name   | Mother's Name       |
|----------------------------|------------|----------------|---------------------------|---------------------|
| STOLLER, CASEY ALAN        | 07/31/2016 | NASHUA, NH     | STOLLER, ANDREW           | STOLLER, MELANIE    |
| BROWN, MALCOLM RHETT       | 08/01/2016 | NASHUA, NH     | BROWN, MATTHEW            | BROWN, KELLY        |
| SHREVES, OLIVIA GRACE      | 08/18/2016 | NASHUA, NH     | SHREVES, ISAAC            | SHREVES, JENNIFER   |
| STUSSE, BENNETT CHARLES    | 08/22/2016 | NASHUA, NH     | STUSSE, BENNETT           | STUSSE, STEPHANIE   |
| ROSADO, ANTHONY GORDON     | 08/24/2016 | NASHUA, NH     | ROSADO, JOSHUA            | GERNIGLIA, LAUREN   |
| GRIMES, MATTHEW DAVID      | 08/24/2016 | NASHUA, NH     | GRIMES, ANDREW            | GRIMES, KATHERINE   |
| SENNOTT, ADDISON RAE       | 08/29/2016 | NASHUA, NH     | PELLETIER SENNOTT, JUSTIN | RAK, ANGELA         |
| CARON, ADELIN THEA         | 09/07/2016 | MANCHESTER, NH | CARON, STEPHEN            | CARON, ERICA        |
| AMOROSO, DYLAN MICHAEL     | 09/08/2016 | MANCHESTER, NH | AMOROSO, MICHAEL          | POCIASK, CORINNE    |
| ELLIS, BRYCE WALLEY        | 09/19/2016 | NASHUA, NH     | ELLIS, DAVID              | ELLIS, KAITLIN      |
| BENNETT, WESLEY JOSEPH     | 09/19/2016 | NASHUA, NH     | BENNETT, DEVIN            | TOCCI, ASHLEY       |
| GIFTOS, ELI WILLIAM        | 09/19/2016 | NASHUA, NH     | GIFTOS, MATTHEW           | GIFTOS, PATTI       |
| INFANTI, ELIZABETH REBECCA | 09/30/2016 | NASHUA, NH     | INFANTI, DAVID            | MONT, LAURYN        |
| COURT, KIMBERLY PAIGE      | 10/03/2016 | NASHUA, NH     | COURT, TIMOTHY            | COURT, STEPHANIE    |
| ROTONDI, VINCENT GINO      | 10/05/2016 | NASHUA, NH     | ROTONDI, ALEX             | ROTONDI, NATALIE    |
| LAFLAMME, ARIYAH RAE       | 10/07/2016 | NASHUA, NH     | LAFLAMME, CHAD            | SHANLEY, SAMANTHA   |
| DUPREY, AUBREY LYN         | 10/09/2016 | NASHUA, NH     | DUPREY, JOEL              | DUPREY, LISA        |
| MILLS, HAILEY LYNNE        | 10/09/2016 | MILFORD, NH    | MILLS, JESSE              | MILLS, JESSICA      |
| DEPACE, BENJAMIN DAVID     | 10/10/2016 | MANCHESTER, NH | DEPACE, KYLE              | DEPACE, LISA        |
| DIAS, BEXLIE ROSE          | 10/12/2016 | NASHUA, NH     | DIAS JR, ANTHONY          | LANSIL, GENEVIEVE   |
| BERRY, QUINN MADISON       | 10/15/2016 | MILFORD, NH    | BERRY, JAY                | BERRY, AMANDA       |
| MCCALLUM, ODYNN CATE       | 10/17/2016 | MILFORD, NH    | MCCALLUM, ERNEST          | WEBB, CATHERINE     |
| MARIETTA, MASON JEFFREY    | 10/31/2016 | NASHUA, NH     | MARIETTA, MORGAN          | MARIETTA, JORDAN    |
| HAGGERTY, ABAGAIL JUANITA  | 11/14/2016 | MILFORD, NH    | HAGGERTY, JACOB           | DIXON, TONYA        |
| LASALA, VIOLET CORA        | 11/22/2016 | NASHUA, NH     | LASALA, DANIEL            | LASALA, BRIDGET     |
| HANSEN, ADELIN CHRISTIE    | 11/22/2016 | NASHUA, NH     | HANSEN, JOSHUA            | HANSEN, SHANNON     |
| KOZA, AUSTIN MICHAEL       | 11/25/2016 | MANCHESTER, NH | KOZA, ANDREW              | BISSONNETTE, AMANDA |
| KERN, MAVERICK LINCOLN     | 12/06/2016 | ROCHESTER, NH  | KERN, DAX                 | KERN, CATHERINE     |
| SHEEHAN, ZACHARY PAUL      | 12/06/2016 | NASHUA, NH     | SHEEHAN, TIMOTHY          | SHEEHAN, STEPHANIE  |
| POITRAS, BRENNAN DANIEL    | 12/12/2016 | NASHUA, NH     | POITRAS JR, DANIEL        | POITRAS, KAMMIE     |
| FARNSWORTH, JONAH LAWRENCE | 12/17/2016 | NASHUA, NH     | FARNSWORTH, JOHNATHAN     | FARNSWORTH, JESSICA |
| TAYLOR, LILYANNA ROSE      | 12/18/2016 | NASHUA, NH     | TAYLOR JR, JOHN           | SIROIS, CHEYENNE    |
| BOUCHARD, EVERLY SOPHIA    | 12/19/2016 | NASHUA, NH     |                           | BOUCHARD, KIERSTEN  |

Total number of records 103

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence        | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|--------------------------------------|------------------|-------------------|------------------|
| SHAVER, BRETT L<br>MILFORD, NH       | ST GEORGE, KATY A<br>MILFORD, NH     | MILFORD          | JACKSON           | 01/01/2016       |
| QUIGLEY, ANDREW C<br>MILFORD, NH     | VIGNOLA, AMANDA J<br>HUDSON, NH      | NASHUA           | BEDFORD           | 01/29/2016       |
| HEALEY, KEVIN P<br>MILFORD, NH       | MACQUARRIE, MARY BETH<br>MILFORD, NH | MILFORD          | MILFORD           | 02/28/2016       |
| JONES, ERIC C<br>LOWELL, MA          | TRELA, ALLISON R<br>MILFORD, NH      | MILFORD          | MILFORD           | 03/09/2016       |
| LUNDERVILLE, ROLAND L<br>MILFORD, NH | WOOD, TAMMY J<br>MILFORD, NH         | MILFORD          | MILFORD           | 03/18/2016       |
| POWELL, MATTHEW S<br>MILFORD, NH     | RUGG, MEGANNE L<br>MILFORD, NH       | MILFORD          | NEW BOSTON        | 04/02/2016       |
| KO, SHAN-WEI<br>MILFORD, NH          | HEBENSTREIT, PETER N<br>MILFORD, NH  | MILFORD          | MILFORD           | 05/09/2016       |
| BAILEY, ADAM R<br>MILFORD, NH        | ROY, STEPHANIE J<br>MILFORD, NH      | MILFORD          | MERRIMACK         | 05/14/2016       |
| BURETTA, TARA M<br>MILFORD, NH       | EVANS, ROBERT J<br>MILFORD, NH       | MILFORD          | HOLLIS            | 05/22/2016       |
| MORELLO, ANTHONY J<br>MILFORD, NH    | KEEFE, DIANE M<br>MILFORD, NH        | MILFORD          | BEDFORD           | 06/04/2016       |
| CHRISTIANA, JOSHUA M<br>MILFORD, NH  | MCENTEE, KRISTINA L<br>MILFORD, NH   | MILFORD          | RINDGE            | 06/04/2016       |

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence         | Person B's Name and Residence         | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------------|---------------------------------------|------------------|-------------------|------------------|
| O'CONNELL, MATTHEW C<br>MERRIMACK, NH | BOLDUC, ASHLEY D<br>MILFORD, NH       | MILFORD          | MILFORD           | 06/09/2016       |
| MONTGOMERY, JAMES<br>MILFORD, NH      | BISHOP, KIMBERLY A<br>MILFORD, NH     | MILFORD          | STARK             | 06/18/2016       |
| KILGORE, ELLIOT T<br>MILFORD, NH      | TARDIFF, KELSEY L<br>MILFORD, NH      | MILFORD          | SOMERSWORTH       | 06/18/2016       |
| KELLETT, JOSHUA B<br>MILFORD, NH      | DESMARAIS, ERIN L<br>MILFORD, NH      | MILFORD          | RINDGE            | 06/24/2016       |
| LEWIS, SHANE D<br>HILLSBOROUGH, NH    | TOWNSEND, KELSIE E<br>MILFORD, NH     | MILFORD          | AMHERST           | 06/25/2016       |
| DENT, ADAM R<br>MILFORD, NH           | CABRAL, KATHERINE A<br>MILFORD, NH    | MILFORD          | MILFORD           | 06/25/2016       |
| DELAY, ESTHER R<br>MILFORD, NH        | NOONAN, ROBERT A<br>PEPPERELL, MA     | MILFORD          | RYE               | 06/26/2016       |
| DUNHAM, ELIZABETH A<br>MILFORD, NH    | GIBNEY, JOSHUA D<br>MILFORD, NH       | MILFORD          | RYE               | 07/03/2016       |
| MCGRATH, JEFFREY R<br>MILFORD, NH     | VOGEL, REBECCA L<br>MILFORD, NH       | MILFORD          | LYNDEBOROUGH      | 07/16/2016       |
| CAMPBELL, DANIEL S<br>MILFORD, NH     | JEPSON, JENNIFER M<br>MILFORD, NH     | MILFORD          | MILFORD           | 07/16/2016       |
| VACHON, COREY R<br>MILFORD, NH        | DESAUTELS, CASSANDRA L<br>MILFORD, NH | MILFORD          | PORTSMOUTH        | 07/16/2016       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence          | Person B's Name and Residence       | Town of Issuance | Place of Marriage | Date of Marriage |
|----------------------------------------|-------------------------------------|------------------|-------------------|------------------|
| RAKEY, ANDREW C<br>MILFORD, NH         | WILLIAMS, AMY B<br>MILFORD, NH      | MILFORD          | MILFORD           | 07/23/2016       |
| CHESNULEVICH, KAITLIN A<br>MILFORD, NH | BOULEY JR, CHARLES J<br>MILFORD, NH | MILFORD          | MILFORD           | 07/23/2016       |
| INDOMENICO, TIMOLEONTE<br>MILFORD, NH  | MORAES, SONIA M<br>MILFORD, NH      | MILFORD          | AMHERST           | 08/06/2016       |
| BOURASSA, BRANDY M<br>MILFORD, NH      | FAUCHER, JOSEPH L<br>MILFORD, NH    | BEDFORD          | BEDFORD           | 08/11/2016       |
| CATALDO, STEPHEN G<br>MILFORD, NH      | CARR, ASHLEE K<br>MILFORD, NH       | MILFORD          | LITCHFIELD        | 08/12/2016       |
| WANDREY, EVAN C<br>MILFORD, NH         | GAUDREAU, RAVEN C<br>MILFORD, NH    | WILTON           | MILFORD           | 08/19/2016       |
| TIMMINS, MATTHEW<br>MILFORD, NH        | KIMMETT, KRISTY L<br>MILFORD, NH    | MILFORD          | NASHUA            | 08/27/2016       |
| SMITH, BRANDON P<br>MILFORD, NH        | GODDARD, CASSANDRA R<br>MILFORD, NH | MILFORD          | TEMPLE            | 08/28/2016       |
| FLAHERTY, MATTHEW P<br>MILFORD, NH     | VARNEY, ANGELA C<br>MILFORD, NH     | MILFORD          | BROOKLINE         | 09/03/2016       |
| WOOD, CHRISTINE L<br>MILFORD, NH       | RUSH, LORRAINE A<br>MILFORD, NH     | MILFORD          | MILFORD           | 09/09/2016       |
| MARCOUX, ALLAN P<br>MILFORD, NH        | DURHAM, TINA M<br>MILFORD, NH       | MILFORD          | PORTSMOUTH        | 09/10/2016       |

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence        | Person B's Name and Residence          | Town of Issuance | Place of Marriage | Date of Marriage |
|--------------------------------------|----------------------------------------|------------------|-------------------|------------------|
| ROMANOWSKI, BRANDY L<br>MILFORD, NH  | HAUSMANN, LINDSEY A<br>MILFORD, NH     | MILFORD          | SUNAPEE           | 09/10/2016       |
| DEWING-BAIRD, TREY M<br>MILFORD, NH  | HAGEN, ALANAH S<br>MILFORD, NH         | MILFORD          | TEMPLE            | 09/10/2016       |
| HOOKE, SHANE A<br>MILFORD, NH        | DAVIS, PATRICIA E<br>MILFORD, NH       | MILFORD          | TEMPLE            | 09/17/2016       |
| GIBBONS, JAMAS M<br>MILFORD, NH      | HOJLO, LINDSAY M<br>MILFORD, NH        | MILFORD          | MILFORD           | 09/18/2016       |
| CURTIS, RICHARD F<br>MILFORD, NH     | BROWN, ELIZABETH L<br>LYNDEBOROUGH, NH | LYNDEBOROUGH     | LYNDEBOROUGH      | 09/18/2016       |
| SOCHA, ERIC S<br>MILFORD, NH         | STEINBRECHER, JANINE M<br>MILFORD, NH  | MILFORD          | MILFORD           | 09/24/2016       |
| SHEPPARD, ADAM M<br>MILFORD, NH      | MONTANEZ, MELISSA A<br>MILFORD, NH     | MILFORD          | PETERBOROUGH      | 09/24/2016       |
| KINCAID, WAYNE R<br>MILFORD, NH      | JARVIS, JILL F<br>MILFORD, NH          | MILFORD          | JAFFREY           | 09/25/2016       |
| SHORT, LEO W<br>MILFORD, NH          | MASON, SHANNON<br>MILFORD, NH          | MILFORD          | NEW BOSTON        | 10/01/2016       |
| BUMPUS, BRIAN E<br>MILFORD, NH       | VINSKI, JESSICA A<br>MILFORD, NH       | MILFORD          | MILFORD           | 10/08/2016       |
| LETOURNEAU, RICHARD A<br>MILFORD, NH | DIGREGORIO, DANITA M<br>MILFORD, NH    | MILFORD          | BROOKLINE         | 10/11/2016       |

## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence       | Person B's Name and Residence           | Town of Issuance | Place of Marriage | Date of Marriage |
|-------------------------------------|-----------------------------------------|------------------|-------------------|------------------|
| DAROSKA, MEAGAN L<br>MILFORD, NH    | SWILLUM, DAVID T<br>MILFORD, NH         | MILFORD          | WALPOLE           | 10/15/2016       |
| PIRKEY, PAUL<br>MILFORD, NH         | ROGERS, SHANNON M<br>MILFORD, NH        | MILFORD          | NEW BOSTON        | 10/16/2016       |
| CUMMINGS, ANDREW R<br>MILFORD, NH   | MARTINO, JULIE A<br>MILFORD, NH         | MILFORD          | HUDSON            | 10/16/2016       |
| MENDEZ JR, ROBERTO<br>MILFORD, NH   | SASSAMAN, AMANDA R<br>MILFORD, NH       | MILFORD          | MILFORD           | 10/22/2016       |
| GEIGER, TIMOTHY J<br>TEMPLE, NH     | LUSIGNAN, CHERYL L<br>MILFORD, NH       | MILFORD          | MILFORD           | 10/30/2016       |
| WINGATE, ASHLEY M<br>MILFORD, NH    | LEE, TYLER E<br>MILFORD, NH             | BROOKLINE        | WEST OSSIPEE      | 11/05/2016       |
| KRISHER, LOWELL C<br>MILFORD, NH    | ALIPRANDI, KARINA M<br>EAST HAMPTON, CT | MILFORD          | MILFORD           | 11/05/2016       |
| FALLON, RICHARD R<br>MILFORD, NH    | MILITELLO, SUSAN D<br>MILFORD, NH       | MILFORD          | MILFORD           | 11/19/2016       |
| BURETTA, LARRY A<br>MILFORD, NH     | SULLIVAN, KATHLEEN R<br>MILFORD, NH     | MILFORD          | AMHERST           | 11/25/2016       |
| TAYLOR, NELSON<br>MILFORD, NH       | PEPLER, LORI A<br>MILFORD, NH           | MILFORD          | NORTH CONWAY      | 12/10/2016       |
| DRAPER IV, CHARLES G<br>MILFORD, NH | TILTON, VANESSA A<br>MILFORD, NH        | MILFORD          | NASHUA            | 12/10/2016       |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

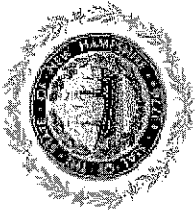
## RESIDENT MARRIAGE REPORT

01/01/2016 - 12/31/2016

-- MILFORD --

| Person A's Name and Residence   | Person B's Name and Residence                | Town of Issuance | Place of Marriage | Date of Marriage |
|---------------------------------|----------------------------------------------|------------------|-------------------|------------------|
| ANDERSON, RYAN M<br>MILFORD, NH | ACKERMAN-DELANEY, MICHAELLE S<br>MILFORD, NH | MILFORD          | BEDFORD           | 12/28/2016       |

Total number of records 56



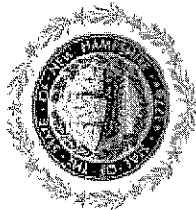
**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name    | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|--------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LEFEBVRE, ROBERT   | 01/05/2016 | MILFORD     | LEFEBVRE, JOSEPH       | LABOMBARD, MARY                                            | Y        |
| MAGEE, PATRICK     | 01/06/2016 | MILFORD     | MAGEE, HERBERT         | WAITE, ANNE                                                | Y        |
| O'LEARY, DOUGLAS   | 01/07/2016 | MERRIMACK   | O'LEARY, ARTHUR        | NORRIS, LOUISE                                             | N        |
| TRASK SR, THEODORE | 01/07/2016 | MILFORD     | TRASK, ARTHUR          | MURPHY, LUCILLE                                            | Y        |
| BETTLE, HAROLD     | 01/10/2016 | NASHUA      | BETTLE, JERRY          | BIGELOW, MARY                                              | Y        |
| IRWIN, WILLIAM     | 01/13/2016 | NASHUA      | BAILEY, EDWARD         | IRWIN, ILLA                                                | Y        |
| SAPIENZA, ROCCINA  | 01/17/2016 | MILFORD     | DEPHILLIPS, JOSEPH     | BRANCIERI, MARIA                                           | N        |
| BARTLETT, KATHLEEN | 01/21/2016 | MERRIMACK   | MALONE, CLAYTON        | TUCK, PEARL                                                | N        |
| GRANEY, RUTH       | 01/23/2016 | MERRIMACK   | DROWN, HAMILTON        | CRICKARD, ETHEL                                            | N        |
| BEAN, RUTH         | 01/23/2016 | MILFORD     | SEDGEMAN, CLYDE        | KRETCHMAN, VIOLET                                          | N        |
| HAMILTON, ROY      | 01/30/2016 | MERRIMACK   | HAMILTON, DAVID        | WYMAN, MARY ANN                                            | N        |
| DUSSAULT, KENNETH  | 02/05/2016 | MILFORD     | DUSSAULT, NOEL         | OWARA, DORA                                                | N        |
| ALLEN, CARLTON     | 02/09/2016 | NASHUA      | ALLEN, RAYMOND         | RICHNER, RUTH                                              | Y        |
| ADAMS, DENNIS      | 02/21/2016 | CONCORD     | ADAMS, ALBERT          | MORGAN, HAZEL                                              | Y        |
| GRAY, MILDRED      | 02/22/2016 | MILFORD     | FUCCI, CHARLES         | STACKHOUSE, BERTH                                          | N        |
| LARUE, LUCAS       | 02/23/2016 | NASHUA      | LARUE SR, JAMES        | FITZGERALD, LAURA                                          | N        |
| BURDETT, BARBARA   | 02/27/2016 | DOVER       | CLEMENS, WILLIAM       | HESSION, GERTRUDE                                          | N        |
| RYAN, JACQUELINE   | 02/27/2016 | MERRIMACK   | LONGO, JAMES           | RODMAN, ADELE                                              | N        |



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

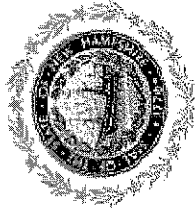
**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name     | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LOGAN, H DONALD     | 03/02/2016 | MANCHESTER  | LOGAN, HUGH            | SCHAEFER, VERA                                             | N        |
| WESTAWAY, JOHN      | 03/04/2016 | MANCHESTER  | WESTAWAY, RICHARD      | COLLINGS, BLANCHE                                          | Y        |
| GOULDEN, CAROLINE   | 03/05/2016 | NASHUA      | GOULDEN, ELDON         | HUNTING, MIRANDA                                           | N        |
| WYLIE, LAURA        | 03/10/2016 | NASHUA      | BURNHAM, CLAYTON       | MELENDY, ETHEL                                             | N        |
| MATTE, DAVID        | 03/15/2016 | MILFORD     | MATTE, GERALD          | RIVET, TERESA                                              | N        |
| EMERSON, CYNTHIA    | 03/18/2016 | NASHUA      | BJORK, ARTHUR          | JOHNSEN, BERNIECE                                          | N        |
| MCCABE JR, LAWRENCE | 03/20/2016 | MILFORD     | MCCABE SR, LAWRENCE    | PEDERSON, KARNA                                            | Y        |
| MCMAMARA, MICHAEL   | 03/23/2016 | MERRIMACK   | MCMAMARA, CHRISTOPHER  | WADE, RUTH                                                 | N        |
| RUEST, GEORGE       | 03/24/2016 | MANCHESTER  | RUEST, GEORGE          | ST ARMAND, THERESA                                         | N        |
| WOODS, WILLIAM      | 03/25/2016 | MANCHESTER  | WOODS, LUTHER          | GOODRIDGE, HELEN                                           | N        |
| WEBER, MARGARET     | 03/27/2016 | MILFORD     | IVALDI, JAMES          | FOPPIANO, ANGELINA                                         | N        |
| CHASE, BARBARA      | 03/30/2016 | MILFORD     | PENDLEBURY, HAROLD     | MORGAN, ETHEL                                              | N        |
| HOLLEY, ELSIE       | 04/03/2016 | MILFORD     | HAMILTON, SAMUEL       | MCCLELLAN, SARAH                                           | N        |
| HOWELL, PHYLLIS     | 04/07/2016 | MILFORD     | ALEXANDER, EARL        | HILL, LENA                                                 | N        |
| ROSS, MATHILDE      | 04/08/2016 | MILFORD     | HAIN, JOHANN           | ZEPH, BERTA                                                | N        |
| ZWICKER, LUCILLE    | 04/13/2016 | NASHUA      | LAVASSEUR, JOHN        | BOUFFARD, ROSE                                             | N        |
| ANDERSON, JESSIE    | 04/23/2016 | MILFORD     | RINCICOTTI, JOHN       | COTTRELL, ABBIE                                            | N        |
| MILNE, SAMUEL       | 04/23/2016 | MILFORD     | MILNE JR, EVERETT      | SEVERANCE, DOROTHY                                         | Y        |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

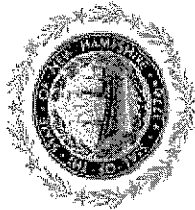


## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name     | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|---------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| BARTLETT, THERESE   | 04/26/2016 | NASHUA      | HOULE, ERNEST          | CHAMPAGNE, IRENE                                           | N        |
| FROST, GEORGE       | 04/30/2016 | MERRIMACK   | FROST, WAYNE           | MASON, EVELYN                                              | N        |
| GIRARD, BARRY       | 04/30/2016 | MILFORD     | GIRARD, ALFRED         | GODHUE, ELAINE                                             | N        |
| LABINE, MARIE       | 04/30/2016 | MILFORD     | GIROUX, WILFRED        | GUAY, CORINE                                               | N        |
| KOKKO SR, WILLIAM   | 05/01/2016 | NASHUA      | KOKKO, MATTI           | SALO, HILJA                                                | Y        |
| STONE, JAMES        | 05/02/2016 | MILFORD     | STONE, JAMES           | MERNER, JOSEPHINE                                          | Y        |
| REYNOLDS, NANCY     | 05/02/2016 | MILFORD     | MILLER, HAROLD         | HARRIS, RUTH                                               | N        |
| PERKINS, DONALD     | 05/03/2016 | MILFORD     | PERKINS, FRED          | CORBETT, ETHEL                                             | Y        |
| MOORE, BARBARA      | 05/06/2016 | MILFORD     | HOLBROOK, RALPH        | JOHNSON, FLORENCE                                          | N        |
| MOORE, ROBERT       | 05/07/2016 | MILFORD     | MOORE, CLYDE           | GOULD, HELEN                                               | Y        |
| MANNARINO, FANNIE   | 05/08/2016 | MILFORD     | PAVONE, SEBASTIAN      | SBELGIO, CONCETTA                                          | N        |
| POWELL, THOMAS      | 05/09/2016 | MILFORD     | POWELL, THOMAS         | IRELAND, LILLIE                                            | Y        |
| RAFFERTY JR, DANIEL | 05/10/2016 | MILFORD     | RAFFERTY SR, DANIEL    | REYNOLDS, HELENA                                           | Y        |
| YOUNG, RUTH         | 05/12/2016 | BEDFORD     | EWING, WILLIAM         | JOHNSON, RUTH                                              | N        |
| KAHLER, RICHARD     | 05/13/2016 | MILFORD     | KAHLER, JAMES          | SHOEMAKER, ROSEMARY                                        | N        |
| BLAKE, FRANCES      | 05/17/2016 | MILFORD     | SMITH, ELMER           | SMITH, HELEN                                               | N        |
| KING, JUDITH        | 05/17/2016 | MILFORD     | KING, HUBERT           | FREDERICK, CORA                                            | N        |
| SMITH, FOSDICK      | 05/19/2016 | MILFORD     | SMITH, THOMAS          | FOSDICK, LEONORA                                           | Y        |



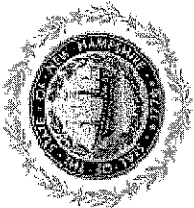
## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name    | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|--------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| SULLIVAN, NANCY    | 05/24/2016 | MILFORD     | MELENDY, RAYMOND       | PIKE, ETTA                                                 | N        |
| DONAHY, JOHN       | 05/24/2016 | BEDFORD     | DONAHY, EDWARD         | BATES, MARILYN                                             | N        |
| TAUDVIN, LOIS      | 05/25/2016 | MILFORD     | COUNTWAY, LEWIS        | BUTT, ALICE                                                | N        |
| SWANSON, MIRIAM    | 05/25/2016 | MILFORD     | HAMM, PLEMMEN          | JOHNSTON, AMY                                              | N        |
| BROWN, MARGRIT     | 05/27/2016 | BEDFORD     | UNKNOWN, UNKNOWN       | UNKNOWN, UNKNOWN                                           | N        |
| STOREY, PATRICIA   | 05/28/2016 | MILFORD     | CORONITI, ROBERT       | SHEDD, BEVERLY                                             | N        |
| MOORE, DAVID       | 06/01/2016 | MILFORD     | MOORE, GEORGE          | JOHNSON, VIOLET                                            | Y        |
| ANDERSON, SHARON   | 06/09/2016 | MILFORD     | PERRY SR, GEORGE       | WRIGHT, EUNICE                                             | N        |
| SHOUMAN, CELIA     | 06/10/2016 | MILFORD     | CORACI, THOMAS         | MESSINA, CECELIA                                           | N        |
| LANG, KARLEEN      | 06/11/2016 | MILFORD     | RANDALL, LEONARD       | LONG, HELEN                                                | N        |
| PLOURDE, LAURA     | 06/12/2016 | MANCHESTER  | DONNELLY, FREDERICK    | ST PIERRE, MARIE                                           | N        |
| FOSTER SR, RICHARD | 06/14/2016 | NASHUA      | FOSTER, CLARENCE       | SMITH, ELEANOR                                             | Y        |
| ORDWAY, ROBERT     | 06/15/2016 | MILFORD     | UNKNOWN, UNKNOWN       | UNKNOWN, UNKNOWN                                           | U        |
| LA CHANCE, JOAN    | 06/25/2016 | MILFORD     | VIGNEAULT, LUCIEN      | UNKNOWN, RACHEL                                            | N        |
| STEWART, FREDERICK | 06/26/2016 | MANCHESTER  | STEWART, FREDERICK     | PARKHURST, LUCY                                            | Y        |
| REBIDUE, DORIS     | 06/27/2016 | NASHUA      | MCQUADE, WILLIAM       | HUGRON, ELIZA                                              | N        |
| BERNARD, BEVERLY   | 06/28/2016 | MILFORD     | SHEPARD, PAUL          | UNKNOWN, UNKNOWN                                           | Y        |
| CHAMPOUX, REJEANNE | 07/03/2016 | MILFORD     | GOSSELIN, HONORE       | DUBOIS, MARIE                                              | N        |



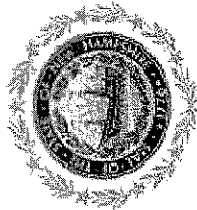
## DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name        | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| LORDEN, FREDERICK      | 07/06/2016 | MERRIMACK   | LORDEN, DENNIS         | SCHEMPP, MILDRED                                           | Y        |
| SANTIAGO, EVELISSE     | 07/17/2016 | MILFORD     | UNKNOWN, UNKNOWN       | SANTIAGO, MARIE                                            | N        |
| GILBERT, MARTHASUE     | 07/18/2016 | MILFORD     | BAUER, WILLIAM         | BELL, FERN                                                 | N        |
| RICHARDS, DOROTHY      | 07/24/2016 | MILFORD     | TOWNSEND, ROY          | CLEMENT, NELLIE                                            | N        |
| LEBARON, LEATRICE      | 08/05/2016 | MILFORD     | FOLLETT, WILLIAM       | BATCHELDER, CORA                                           | N        |
| UY, ROSA               | 08/09/2016 | LACONIA     | LIM, ENG PECK          | HUAN, CHIA                                                 | N        |
| CALAWA, DALE           | 08/12/2016 | MERRIMACK   | CALAWA, ANDREW         | FORD, BARBARA                                              | N        |
| STORMS, JOAN           | 08/14/2016 | MILFORD     | ZIEGELER, EDWARD       | DISTLER, EDITH                                             | N        |
| MCCARTHY III, STEPHEN  | 08/15/2016 | MILFORD     | MCCARTHY II, STEPHEN   | MCKENNA, MURIEL                                            | N        |
| JAKUBOWSKI, RALPH      | 08/16/2016 | MILFORD     | JAKUBOWSKI, FRANK      | NEUMANN, MARIE                                             | Y        |
| CRISAFULLI, SEBASTIANO | 08/26/2016 | MILFORD     | CRISAFULLI, ANTONIO    | PAGANO, JOSEPHINE                                          | Y        |
| GAGNON SR, ALEXANDER   | 09/05/2016 | MANCHESTER  | GAGNON, JOSEPH         | ROSS, MARIA                                                | Y        |
| CURRIE, JUDITH         | 09/07/2016 | MILFORD     | ANDRECYK, ELI          | YOUNG, HELEN                                               | N        |
| PLOSS, MICHAEL         | 09/07/2016 | NASHUA      | PLOSS, RODNEY          | PAYNE, BARBARA-DIANE                                       | N        |
| SHUTEN JR, GENE        | 09/10/2016 | MILFORD     | SHUTEN, GENE           | MAHEUX, JEANNETTE                                          | N        |
| HATHAWAY, DALE         | 09/11/2016 | MILFORD     | HATHAWAY, LEROY        | PINETTE, MARIAN                                            | Y        |
| HUGHES II, J           | 09/15/2016 | NASHUA      | HUGHES, J              | TOWNSEND, KIM                                              | N        |
| MARTIN, TAMMY          | 09/16/2016 | NASHUA      | BRIAND, DAVID          | PENO, CLAUDETTE                                            | N        |



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

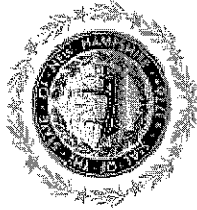
**RESIDENT DEATH REPORT**

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name       | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|-----------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| DUBE, PAUL            | 09/22/2016 | MILFORD     | DUBE, JOSEPH           | LANG, BERTILDE                                             | N        |
| HYLAND, VIRGINIA      | 09/23/2016 | MILFORD     | CROSBY, HARRY          | O'MALLEY, SARAH                                            | N        |
| OSBORN, DAVID         | 09/30/2016 | MILFORD     | OSBORN, GEORGE         | LEONARD, LOUISE                                            | N        |
| WRIGHT, ERNEST        | 10/05/2016 | NASHUA      | WRIGHT, GARDNER        | ARMSTRONG, EDNA                                            | Y        |
| FAUCHER, RITA         | 10/09/2016 | MILFORD     | GUIMOND, ALFRED        | VAUDREUIL, ALBERTINE                                       | N        |
| GAGNE, RAYMOND        | 10/19/2016 | MERRIMACK   | GAGNE, RAYMOND         | SIROIS, ROSE                                               | N        |
| HAZEN-CHEEVER, MARCIA | 10/19/2016 | FRANKLIN    | HAZEN, ARTHUR          | DEARBORN, JESSE                                            | N        |
| KERSHAW, WILLIAM      | 10/21/2016 | MILFORD     | KERSHAW, WILLIAM       | CARLTON, LILLIAN                                           | U        |
| BARLOW, SCOTT         | 10/21/2016 | MERRIMACK   | BARLOW, PAUL           | AVILA, EVELYN                                              | Y        |
| ELZ, PRISCILLA        | 10/24/2016 | MILFORD     | CHASE, PAUL            | HILL, CLARA                                                | U        |
| TWOMBLEY, CHRISTINE   | 10/25/2016 | MILFORD     | KRAUTER, GRANT         | MORRISON, MAY                                              | N        |
| CREIGHTON, ANNETTE    | 10/26/2016 | JAFFREY     | TREMPE, ROBERT         | KIRBY, ALICE                                               | N        |
| NICKULAS, PAUL        | 10/29/2016 | MANCHESTER  | NICKULAS, FRANCIS      | MACDONALD, JANET                                           | Y        |
| WHALON, ALLISON       | 11/01/2016 | MILFORD     | WHALON, ROGER          | GAULDEN, MICHELE                                           | N        |
| ROBINSON, LINDA       | 11/22/2016 | NASHUA      | LAMMINEN, ED           | MORLEY, EVELYN                                             | N        |
| SAYTANIDES, VIRGINIA  | 11/26/2016 | MILFORD     | DICKERMAN, EDGAR       | ADAMS, ETHELYN                                             | N        |
| BURKE, MARY           | 11/27/2016 | MILFORD     | BURKE, UNKNOWN         | KASPER, ALICE                                              | N        |
| O'RIORDAN, ANITA      | 12/03/2016 | MANCHESTER  | JOHNSTON, ROBERT       | THOMSON, ANNE                                              | N        |

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION



RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--MILFORD, NH --

| Decedent's Name        | Death Date | Death Place | Father's/Parent's Name | Mother's/Parent's Name Prior to First Marriage/Civil Union | Military |
|------------------------|------------|-------------|------------------------|------------------------------------------------------------|----------|
| COSTELLO, MATTHEW      | 12/03/2016 | NASHUA      | COSTELLO, MICHAEL      | PLOSS, WENDY                                               | N        |
| BERTRAND, ALIS         | 12/08/2016 | MILFORD     | MACGINNIS, JIM         | CRANE, ELIZABETH                                           | N        |
| MCMAHON, PATRICIA      | 12/09/2016 | MERRIMACK   | MCMAHON, FREDERIC      | DUPUIS, DELMA                                              | N        |
| AITCHISON, KATHLEEN    | 12/11/2016 | NASHUA      | MCKENNA, JAMES         | MCJUARY, GERTRUDE                                          | N        |
| PALMER, PRISCILLA      | 12/20/2016 | MILFORD     | MORIN, JOSEPH          | HANSON, JOSEPHINE                                          | N        |
| DUBEAU, MICHAEL        | 12/22/2016 | MILFORD     | DUBEAU, ARTHUR         | LIARD, GAIL                                                | Y        |
| VAN HIRTUM JR, LEONARD | 12/24/2016 | MILFORD     | VAN HIRTUM SR, LEONARD | SMITH, HELEN                                               | N        |
| MACE SR, RICHARD       | 12/24/2016 | MILFORD     | MACE, LEON             | VIENO, FLOY                                                | Y        |

Total number of records 116

## Deaths from Away - Brought to Milford for Burial

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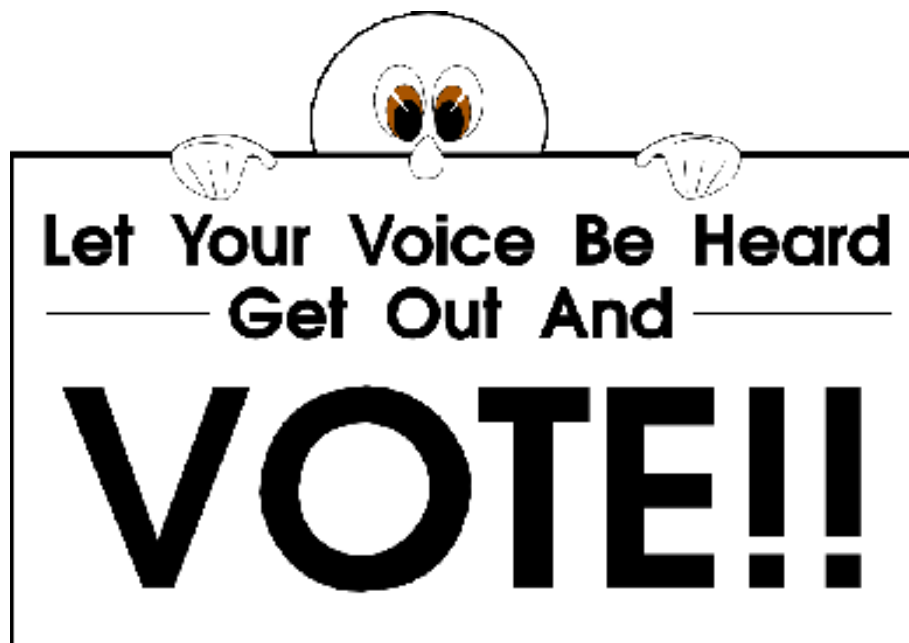
## **2017 Town Vote**

### **Come and Have Your Voice Be Heard!**

The information on the subsequent pages (on colored paper) is provided on a variety of topics relative to the 2017 Town Vote on March 14th.

If you have any questions regarding any of the items that will be on the ballot on March 14<sup>th</sup>, please feel free to contact the Administration Office at 249-0601.

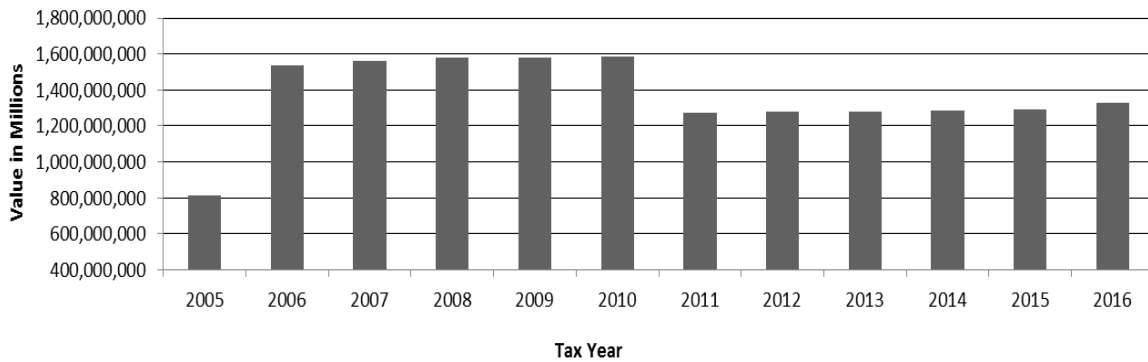
The Town Vote will be on March 14, 2017, at the Milford Middle School Gymnasium (33 Osgood Road). The polls will be open from 6:00 a.m. until 8:00 p.m.



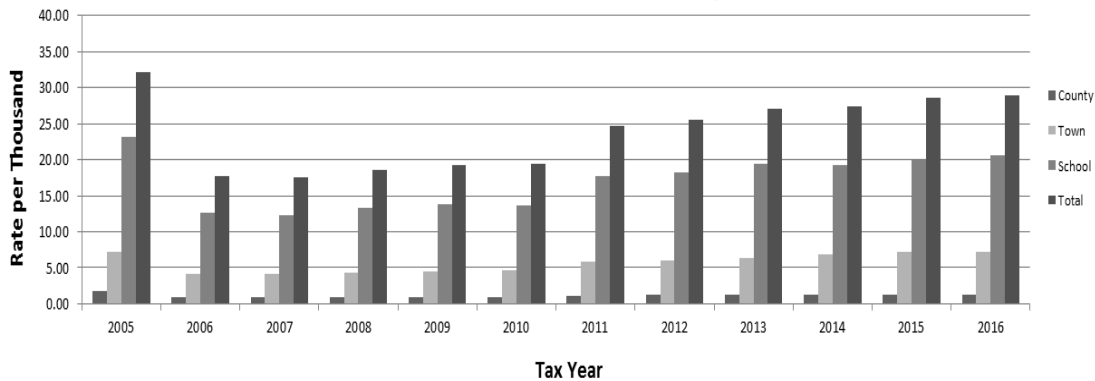
## 2016 Rate Analysis Chart

|             | Year | County | Town | School | Total | EQ Ratio | Net Valuation |
|-------------|------|--------|------|--------|-------|----------|---------------|
| Reval. Year | 2005 | 1.83   | 7.23 | 23.10  | 32.16 | 55.0%    | 814,966,550   |
|             | 2006 | 0.94   | 4.11 | 12.65  | 17.70 | 98.0%    | 1,539,168,628 |
|             | 2007 | 0.97   | 4.20 | 12.32  | 17.49 | 100.0%   | 1,561,704,597 |
|             | 2008 | 1.00   | 4.32 | 13.26  | 18.58 | 105.2%   | 1,578,431,637 |
|             | 2009 | 0.99   | 4.47 | 13.75  | 19.21 | 116.6%   | 1,579,027,239 |
| Reval. Year | 2010 | 0.95   | 4.68 | 13.71  | 19.34 | 120.5%   | 1,588,203,571 |
|             | 2011 | 1.17   | 5.91 | 17.65  | 24.73 | 98.6%    | 1,271,676,126 |
|             | 2012 | 1.19   | 6.06 | 18.30  | 25.55 | 102.9%   | 1,276,566,807 |
|             | 2013 | 1.20   | 6.35 | 19.42  | 26.97 | 102.1%   | 1,275,712,887 |
|             | 2014 | 1.22   | 6.83 | 19.25  | 27.30 | 98.7%    | 1,283,934,378 |
| Reval. Year | 2015 | 1.29   | 7.19 | 20.08  | 28.56 | 96.8%    | 1,289,568,697 |
|             | 2016 | 1.28   | 7.12 | 20.56  | 28.96 | TBD      | 1,329,268,961 |

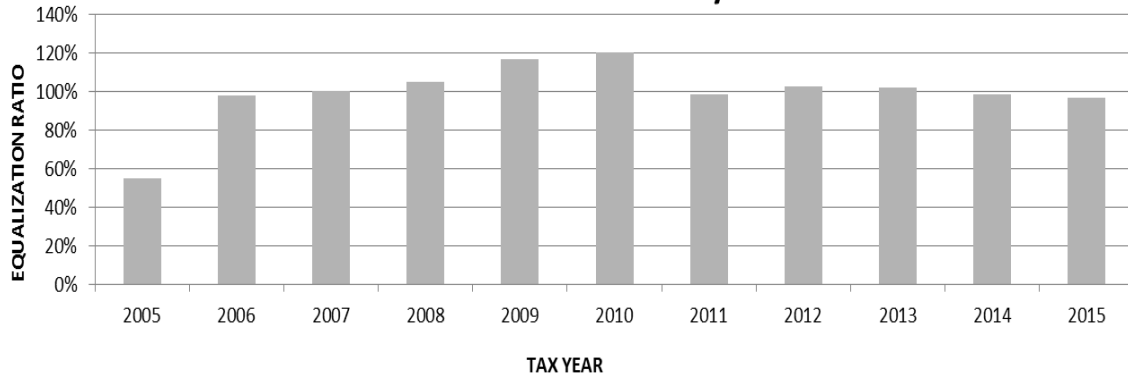
### Net Valuation Analysis



### Detailed Tax Rate Analysis



### Assessment Ratio Analysis



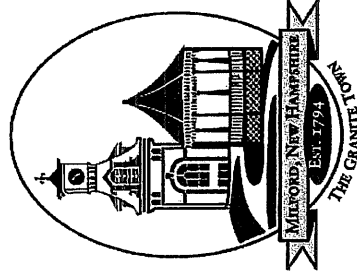
| TOWN OF MILFORD                                      |                        |                             |                           |                |                                             |           |
|------------------------------------------------------|------------------------|-----------------------------|---------------------------|----------------|---------------------------------------------|-----------|
| 2017 BUDGET SUMMARY & ESTIMATED TAX RATE CALCULATION |                        |                             |                           |                |                                             |           |
| prior to Vote                                        |                        |                             |                           |                |                                             |           |
|                                                      | 2017                   | ESTIMATED                   | FED. GRANTS<br>&<br>BONDS | USE OF<br>FUND | AMOUNT TO<br>BE RAISED IN<br>PROPERTY TAXES | TAX<br>\$ |
| Art #                                                | GROSS<br>APPROPRIATION | NON-PROPERTY<br>TAX REVENUE |                           | BALANCE        |                                             |           |
| 6                                                    | 13,973,281             | \$ (5,685,640)              |                           |                | 8,287,641                                   | 6.140     |
| SEPARATE & SPECIAL WARRANT ARTICLES                  |                        |                             |                           |                |                                             |           |
| 3                                                    | 2,000,000              | -                           | (2,000,000)               | -              | -                                           | -         |
| 5                                                    | 73,200                 |                             | (73,200)                  |                | -                                           | -         |
| 16                                                   | 110,000                |                             | (44,000)                  |                | 66,000                                      | 0.049     |
| 14                                                   | 25,000                 |                             |                           |                | 25,000                                      | 0.019     |
| 9                                                    | 175,000                |                             |                           |                | 175,000                                     | 0.130     |
| 15                                                   | 15,000                 |                             |                           |                | 15,000                                      | 0.011     |
| 13                                                   | 25,000                 |                             |                           |                | 25,000                                      | 0.019     |
| 11                                                   | 25,000                 |                             |                           |                | 25,000                                      | 0.019     |
| 10                                                   | 40,000                 |                             |                           |                | 40,000                                      | 0.030     |
| 12                                                   | 25,000                 |                             |                           |                | 25,000                                      | 0.019     |
| 17                                                   | 37,000                 | -                           | -                         |                | 37,000                                      | 0.027     |
| 18                                                   | 26,000                 |                             |                           |                | 26,000                                      | 0.019     |
| 19                                                   | 24,000                 |                             |                           |                | 24,000                                      | 0.018     |
| 20                                                   | 35,000                 |                             |                           |                | 35,000                                      | 0.026     |
| 21                                                   | 30,000                 |                             |                           |                | 30,000                                      | 0.022     |
| 22                                                   | 23,000                 |                             |                           |                | 23,000                                      | 0.017     |
| 23                                                   | 9,000                  |                             |                           |                | 9,000                                       | 0.007     |
| 24                                                   | 8,500                  |                             |                           |                | 8,500                                       | 0.006     |
| 26                                                   | 6,000                  |                             |                           |                | 6,000                                       | 0.004     |
| 25                                                   | 10,000                 |                             |                           |                | 10,000                                      | 0.007     |
| 30                                                   | 25,000                 |                             |                           |                | 25,000                                      | 0.019     |
|                                                      | \$ 16,719,981          | \$ (5,685,640)              | \$ (2,117,200)            | \$ -           | \$ 8,917,141                                | 6.61      |
| TAX RATE CREDITS AND ADJUSTMENTS                     |                        |                             |                           |                |                                             |           |
|                                                      | 150,000                |                             |                           |                | 150,000                                     | 0.111     |
|                                                      | 239,600                |                             |                           |                | 239,600                                     | 0.178     |
|                                                      | -                      |                             |                           |                | -                                           | -         |
|                                                      | \$ 389,600             | \$ -                        | \$ -                      | \$ -           | \$ 389,600                                  | 0.29      |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                | \$ 9,306,741                                | 6.90      |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      | \$ 17,109,581          | \$ (5,685,640)              | \$ (2,117,200)            | \$ -           | \$ 9,306,741                                | 6.90      |
|                                                      |                        |                             |                           |                |                                             |           |
|                                                      |                        |                             |                           |                | \$1,340,768,961                             | \$6.90    |
|                                                      |                        |                             |                           |                | \$ 6.90                                     |           |
|                                                      |                        |                             |                           |                | \$ 7.12                                     |           |
|                                                      |                        |                             |                           |                | \$ (0.22)                                   | -3.1%     |

**Town of Milford, New Hampshire**

***2017-2022 Capital Improvements Plan***

**Adopted on November 22, 2016**

*(With revisions from December 6, 2016)*

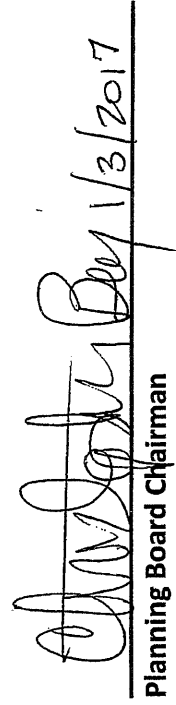


**Prepared by:**

**Town of Milford Planning Board**

**Capital Improvements Plan Citizens' Advisory Committee**

**Office of Community Development**

  
Planning Board Chairman

  
Capital Improvements Citizens' Advisory Chairman

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## Chapter 1. Introduction, Definition, Purpose, and Process

### A. Introduction and Definition

A municipal capital improvements plan is an essential component of the Town's short-term and long-range community planning process. As authorized by NH RSA 674:5 and by Article 25 of the 1995 Milford Town warrant, the Milford Planning Board, with the support of the Department of Community Development and the Capital Improvements Plan Citizens' Advisory Committee, annually prepares a six-year capital improvements plan (CIP). The CIP lays out a framework for municipal programs and projects that require significant capital outlays. The CIP encompasses major projects currently underway and future projects to be undertaken in most cases with public funds. Tailoring the CIP to the community allows projects to be classified according to urgency and the need to see them realized to support Town services and goals. Included in the CIP analysis are estimated costs for each project, probable operating costs, eligibility for impact fee assessment, and anticipated funding sources. A project is deemed eligible for inclusion in the CIP if the total exceeds \$75,000 and is reasonably expected to have a useful life of at least five (5) years. Replacement vehicles, although often acquired in groups, are not eligible unless the single unit value is equal to or greater than \$75,000.

The CIP contains the capital improvement projects reviewed by the Capital Improvements Plan Citizens' Advisory Committee based on its analysis of project requests submitted and presented by Town department heads, the Water and Sewer Commission, the Wadleigh Library Board of Trustees, and the Milford School District. For the 2017-2022 CIP, project requests (both new and recurring) were submitted by the following: Ambulance Service, Community Development Office, Fire Department, Public Works Department, the Trustees of the Wadleigh Memorial Library, the Water Utilities Commission, and the School District. No project requests were submitted this round by the Administration, Assessing, Community Media, Finance, Information Technology, or the Police Departments, or the Conservation Commission. The

### B. Purpose of the Capital Improvements Plan

The Milford Capital Improvements Plan (CIP) attempts to link, within a rational framework, the provision of needed facilities, products, or services with the spending necessary to attain such items. The CIP must address the goals and intent of the Milford Master Plan and department priorities with fiscal realities. A well-supported and thoughtfully prepared CIP should provide the following benefits to the community (as noted in *The Planning Board in New Hampshire, A Handbook for Local Officials*, November 2015, New Hampshire Office of Energy and Planning, Chapter VI):

- ***Preserving public health, safety, and welfare.*** Providing the basic services which ensure citizen health and safety is a fundamental responsibility of local government. Programs of regular facility maintenance, upgrades and expansion of government services to meet minimum federal, state, and local standards are essential to any community. The cumulative effect of deferring major maintenance expenditures and basic improvement of essential services is often an expensive series of stopgap measures which fail to address comprehensive long-term goals.

- ***Anticipating the demands of growth.*** When related to the master plan, the capital improvements programming process works to anticipate investments in community facilities which are needed to serve or shape the pattern of growth and development in the Town. The portions of selected capital improvement expenditures which are necessitated by growth may be eligible for funding by impact fees as authorized in RSA 674:21.
- ***Improving communication and coordination.*** Communication among the Planning Board, municipal departments, administrative officials, the Budget Advisory Committee, the Board of Selectmen, and citizens can result in cost savings and avoidance of duplication of facilities and expenditures.
- ***Avoiding undue tax increases.*** Capital improvements programming is a means of avoiding the surprise of expensive projects generating large property tax increases. While cost impacts cannot always be precisely determined in advance, the CIP fosters discussion of the distribution of the tax burden of new capital expenditures over time. A consequential benefit of fiscal stability and sound community facility planning may be an improved bond rating.
- ***Developing a fair distribution of capital costs.*** The capital improvements programming process allows for a public discussion of the preferred means of distributing capital costs not only over time, but also among users of the facilities to be financed.
- ***Building a foundation for growth management and impact fees.*** The development and formal adoption of a capital improvements program is a statutory prerequisite to the enactment of growth management and impact fee ordinances. A properly constructed CIP is an integral part of a land use regulatory process which implements either type of ordinance.
- ***Identifying "scattered and premature" development.*** New Hampshire statutes allow planning boards to adopt subdivision regulations which provide against scattered or premature subdivision of land. The capital improvements program is one measure which a planning Board may use to judge whether a development is scattered or premature based on an absence of essential public services and infrastructure.
- ***Supporting economic development.*** Communities exhibiting sound fiscal health and quality services and facilities are attractive to business and industry. New business investment and reinvestment may be influenced by improvements which enhance the quality of life for residents and labor. Private decision-making for investment is based not only on availability of utilities, but also on the quality of community schools, public safety facilities, recreation opportunities, and cultural amenities such as libraries.

### C. Capital Improvements Planning Process

As specified in NH RSA 674:5, the Milford Planning Board is charged with directing the capital improvements planning process, based upon the Town's adopted master plan goals and recommendations. The CIP process begins in late spring of each year with the distribution of project request forms by the Community Development Office. The Planning Board at that time also appoints a seven

regular member/one alternate member committee representing several areas of Town operation and general citizenry. Members serving on the 2017 -2022 Advisory Committee were:

Paul Dargie  
Rose Evans  
Tim Finan  
Veeral Bharucha  
Peggy Seward  
Chris Pank  
Gil Archambault

Chair, School Board Representative  
Vice Chair, Member-at-Large  
Planning Board Representative  
Planning Board Representative  
Budget Advisory Committee Representative  
Budget Advisory Committee Representative  
Member-at-Large

Lincoln Daley

Community Development Director, Committee Staff Support

The Committee met regularly starting in the summer with the goal of completing a final draft Capital Improvements Plan for public review in the fall. During this time, the Advisory Committee met with department heads and representatives of the boards and commissions that submit project requests. After many weeks of discussion and deliberation, on October 27, 2016, the Advisory Committee voted unanimously to accept the 2017 – 2022 Capital Improvement Plan report. It is acknowledged that this report represents in essence a “snapshot” or moment in time in identifying the capital needs of the Town. The Capital Improvements Plan is not a static planning tool as it is evaluated annually and adjusted according to Town’s goals and financial considerations.

The Committee generally follows a basic five-step process in accumulating, analyzing, evaluating, ranking, and allocating project requests to appropriate years in the upcoming six-year time frame, with the intent of balancing needs and costs with Town financial constraints and reasonable and logical implementation timeframes. Similar to the previous year, the Advisory Committee supported the placing of all project requests in the year requested by the Department Head and worked to provide recommendations that addressed community needs while maintaining a projected tax rate that had as minimum impact as possible.

It is important to note that individual Advisory Committee members may or may not support a specific project(s). The role of the Advisory Committee is to recommend the *placement or non-placement* of projects in the six-year capital improvements plan. The objective is to create a funding profile that minimizes yearly fluctuations of tax rate burden on the citizens of Milford. An unstated, but genuine objective of the Advisory Committee is to not only reduce the fluctuations but to reduce the citizen’s overall tax burden, which in 2015 stood at \$28.56 per \$1000 property valuation. Thus, the Capital Improvements Plan becomes an important tool to be utilized by the Board of Selectmen, Budget Advisory Committee, department heads, and citizens in the evaluation of spending on capital projects both in the short and long-term.

A more detailed description of the Capital Improvements Plan process is as follows:

**Step 1:** The Community Development Department transmits project request forms to all applicable department heads, commissions, and the Milford School District SAU office. Projects are referenced by either a new or previously given project number to facilitate easier identification and review of projects. Each project is also to have a Statement of Need in addition to the

Description. The Statement of Need enables the Advisory Committee to understand why the project is required for a continuation or increase of Town services and the impact of delaying or not accomplishing the project. When applicable, project requests are cross-referenced to where they are included in the Milford Master Plan.

Additionally, the Project Request form seeks project rationale and justification based on a series of factors used to evaluate. The specific project request addresses whether it:

1. Removes imminent threat to public health or safety;
2. Alleviates substandard conditions or deficiencies;
3. Responds to federal or state requirements to implement;
4. Improves the quality of existing services;
5. Provides added capacity to serve growth;
6. Reduces long-term operating costs;
7. Provides incentive to economic development;
8. Is eligible for matching funds available for a limited time;
9. Is a continuation of an existing project;
10. Addresses public demand;
11. Extends the useful life of the current facility or equipment; and
12. Any "other" if there are additional extenuating circumstances justifying project inclusion in the CIP.

**Step 2:** The Advisory Committee reviews project requests, and schedules a meeting with the respective department if needed to discuss each project.

**Step 3:** The Advisory Committee studies projects individually and through group discussions. Evaluation includes review of the level of preparation applied to the requested project. The Advisory Committee utilizes a policy that a minimum of a conceptual drawing or architect's rendering is required for any facility, which is expected to be placed in the next three (3) year "window". Not all projects submitted each year are necessarily recommended for inclusion in the CIP Plan. This may result if the Committee determines that a project has not established sufficient need or if it is unlikely to achieve support to implement during the plan years. The Planning Board can bring back a project back into the CIP based on its review, public input, and further department justification.

**Step 4:** Using the requestor's recommendation as a starting point, the Advisory Committee discusses and develops a consensus on the recommendation for the year in which the project should be placed on the Town Warrant. A project that is included in the CIP does not mean the project will be implemented as implementation is subject to additional factors. For projects requiring bonding the tax impact is noted the year after the warrant article is presumed to pass, which is when the tax rate impact occurs. The CIP Committee adjusts recommended warrant article and funding years to smooth and balance the fiscal impact and maintain a reasonable debt level each year. The Committee considers the overall debt load from all bonded or lease purchase acquisitions by the Town and the School District.

**Step 5:** The Advisory Committee considers the projects that are recommended for placement on the next year's Town warrant and prioritizes those particular projects to provide its recommendations on urgency and need. This prioritization gives the Board of Selectmen, Budget Advisory Committee, and the public the input needed from the Advisory Committee when those bodies deliberate during the ensuing development of the next year's budget and warrant articles.

Upon completion of the five-step process, the Advisory Committee:

1. Prepares the 'final' draft report with the assistance of the Community Development Office;
2. Presents the final draft to the Planning Board at a Planning Board worksession;
3. Presents the final draft to the Board of Selectmen to brief the Board on its recommendations;
4. Transmits a copy of the final draft report to department heads, the Board of Selectmen, the Budget Advisory Committee, and the Planning Board;
5. Schedules a public hearing date with the Planning Board; and
6. Presents the CIP at a Planning Board meeting for the required public hearing and adoption.

## Chapter 2. 2017 – 2022 Project Requests: Project Descriptions and Advisory Committee Recommendations

This year's Advisory Committee is appreciative of the time and effort given to the process by department heads and the School District. Background information and documentation was generally very complete, thorough, and greatly assisted the Advisory Committee in completing its work.

For this cycle there were 24 projects included for funding consideration between 2017 and 2022 (22 Town-related and 2 School-related). Six additional projects were identified as 'on horizon'. A brief description of each project and the Advisory Committee's recommendation follows. Although individual opinions may have varied among Committee members, the recommendations reflect a consensus to place the projects as indicated in the CIP Estimated Tax Impact Table (Chapter 5). The 2017-2022 Capital Improvements Plan in its entirety, with the Estimated Tax Impact Table, was approved unanimously by the Committee by a vote of 5 in favor, 0 opposed.

### ***Placeholder and On Horizon Projects***

When reviewing projects and placing them in the CIP Estimated Tax Impact Table, the Advisory Committee also considers whether the project is a '**Placeholder**' or is '**On horizon**'. A project that is considered a **Placeholder** is a project that does not yet have either a well-defined description or scope for implementation. However, the Advisory Committee, based on information presented, feels the project will likely be required within the six-year capital improvements planning cycle and thus needs to be anticipated for planning and budget purposes. A project that is noted as **On horizon** is a project that may or may not have a defined description and scope, but based on information presented would be implemented outside of the six-year CIP cycle. These projects, when known, are included in the CIP to identify major capital expenditures that need to be considered in long range planning and funding efforts.

***Note: The noted cost of each project is that dollar amount provided to the Advisory Committee that would be included in the tax rate, unless noted otherwise. Values may change depending upon new information or decisions made by elected officials.***

### **A. Town Projects by Year**

Seven projects are proposed for funding in 2017 and are listed in order below by the priority each project was given by the Advisory Committee relative to urgency and need for implementation. This prioritization is meant to assist the Board of Selectmen and the Budget Advisory Committee in their deliberations during the budget and warrant article preparation process.

## 2017 PROJECTS

### **2017 Fire Department (FIRE11-01) – Upgrades to Downtown Station - \$3,000,000**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This project request is for design and construction needed electrical upgrades, parking lot expansion, facility renovations, and expansion. As identified by the in-depth work conducted by the Community Facilities Committee in 2008 and 2009, the existing Fire Department facility was found to be in need of code and safety upgrades, building renovations, space efficiency improvements, and additional parking. These necessary upgrades were proposed to be incorporated in the plans for a co-located Fire/Ambulance/Emergency Management facility that did not receive voter approval. With the change in direction to construct a separate stand-alone Ambulance Facility on Elm Street, the needed improvements to the existing Fire Station still remain. Current Department plans are to move forward with upgrades in 2017. A preliminary floor plan and elevations reflecting an additional fifth bay and a two-story addition on the easterly side of the current facility within the existing limits of the property were presented by the Fire Chief to the Advisory Committee this year as a necessary step in developing necessary architectural and engineering plans.

The project request meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, expanded public demand, and extends the life of current facility or equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that funding Project be **Priority #1** for funding in 2017. The Committee discussed this project request at length and acknowledged the importance of the required upgrades and building and safety improvements based on a departmental needs analysis.

### **2017 Public Works – Highway (DPWH16-02) – Grader - \$100,000**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This request is for a Grader (used), which replaces the 1975 Galion grader.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be **Priority #2** for funding in 2017.

**2017 Public Works – Highway (DPWH10-01) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with plow, sander, and wet system de-icing unit. This piece of equipment will replace a 2000 Sterling dump truck which will be 16 years old upon replacement. This truck will be the primary unit utilized for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be **Priority #3** for funding in 2017.

**2017 Public Works - Highway (DPWH13-02) – Backhoe, Tractor Loader with Thumb Attachment - \$106,000**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This project request is for a tractor loader backhoe with a thumb attachment to be utilized for right-of-way maintenance, winter snow maintenance, and Town construction and maintenance projects requiring a thumb attachment. It will replace the 2001 tractor loader backhoe.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this request for equipment replacement be **Priority #4** for funding in 2017.

**2017 Public Works – Highway (DPWH14-03) – Roads – Catch Up Project - \$5,000,000**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

The Roads – Catch Up Project request is intended to address necessary Town road repairs and maintenance. A 2014 evaluation of the Town's entire roadway system by Cartegraph provided a road by road overall condition index (OCI) score based on both the classification of the road or street and its physical condition. As indicated by the Director of Public Works, the valuation of the Town's road assets is estimated at \$86 million in net asset worth and to bring all roads to a minimum OCI score of 65 (on a scale of 0 – 100) the cost would be \$10.8 million. A Catch-Up project for \$5 million would allow for raising the OCI on the Town's highest priority roads, based on the Cartegraph evaluation, to a minimum of OCI of 65. The \$5 million project would be in addition to added annual funding for ongoing maintenance in the Public Works budget to mitigate road deterioration.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentives for economic development, expanded public demand, and extends useful life of current infrastructure.

**Advisory Committee Recommendation:** The Advisory Committee discussed this project request at length and acknowledged the importance of the Cartegraph evaluation to determine road conditions and assist in setting priorities based on hard data and analysis. The Advisory Committee recommends that funding for the Road Catch-up Project be **Priority #5** for funding in 2017. The Advisory Committee recognizes that the work associated with this project will be completed within a 3-year time-period and funds will be allocated equally for the duration of project.

**2017 Public Works – Highway (DPWH16-01) – Swing Bridge - \$560,000 (\$112,000 Town Portion)**

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

This project seeks to rehabilitate and reconstruct a rare, historically significant suspension pedestrian bridge, the Swing Bridge. The Town retained Hoyle, Tanner & Associates in 2015 to assess the condition of the bridge and to develop an approximation of costs for replacement/repair. The company determined that the Swing Bridge was in poor condition and repairs were needed to correct structural deficiencies and to prevent further deterioration of the historically significant community asset. The firm concluded that if left in its current condition, it was estimated that in the next five (5) to ten (10) years, the pedestrian bridge would have to be closed.

The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program. This program provides an 80% federal funding/20% local matching funds opportunity. An application

was submitted by Community Development in 2016 for consideration by the NHDOT. The project as presented to the Advisory Committee has a total estimated cost of \$560,000. The Town's 20% share equates to \$112,000.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends this funding for the rehabilitation and repair of the Swing Bridge be **Priority #6** for funding in 2017. If no federal funding is available, the project estimate and scope should be reviewed and revised as necessary.

## **2017 Public Works – Highway (DPWH13-04) – Bridge Replacement Capital Reserve Fund - \$175,000/Year**

**Department Request:** *2017 through 2022 Funding*  
**Advisory Committee Recommendation:** *2017 through 2022 Funding*

This project request is for continued annual funding of the comprehensive 10-Year Town-Wide Bridge Repair and Upgrade Program developed from the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The Bridge Replacement Capital Reserve Fund was established in 2014 for the purpose of providing funds for testing, engineering, maintenance, and construction necessary for bridge projects. The Capital Reserve Fund was funded with \$125,000 in 2014 and increased to \$175,000 in 2015. Repairs of Savage Road Bridge and Jennison Road Bridge and removal of the Green Bridge in 2015 reduced the fund to \$137,000. In 2016, the Bridge Replacement Capital Reserve Fund was funded with \$350,000. The Town has begun to utilize the Department of Public Works to complete the repair and upgrades to bridges in an effort to reduce costs to the community.

Currently, ten bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place, including: Great Brook/Mason Road (replacement); Souhegan River/NH Rte. 13 (repair in place); Souhegan River/Elm Street (repair in place); Hartshorn Brook/Hartshorn Road (replacement); Hartshorn Brook/North River Road (replacement); Purgatory Brook/Purgatory Road (replacement); Souhegan River/Wilton Road (replacement); Tucker Brook/Mason Road (replacement); Hartshorn Brook/Joslin Road (replacement); and Great Brook/Elm Street (repair in place). Continued funding of the capital reserve fund will also allow the Department of Public Works to prepare the plans necessary to qualify for 80%/20% NH Department of Transportation funding when it becomes available, currently anticipated to be in 2023.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends this funding for bridge-related work be **Priority #7** in 2017. The Advisory Committee further recommends that \$175,000 be placed in the fund each year through 2022.

**Note: Projects that are Water Utility requests are included in the CIP. However, unless there is a cost that is apportioned to the overall tax rate that is borne by non-water and sewer users, the cost of the project is not included in CIP Estimated Tax Impact Table.**

## 2017 Water Utilities (WTR14-01) – New Water Source – Phase 1 - \$140,000 (\$0 Town Portion)

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2017 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2017 Funding</b> |

This project involves the preliminary expenses that are required to develop a new water source for the Town, a high priority of the Water and Sewer Commission. The Town currently has one source (the Curtis Wells) and also purchases water from Pennichuck Water Works. The Town is required to have a back-up source of water by law and the Department has been conducting an ongoing search of potential sources in the event the current existing source is no longer available. The project was identified in the 2001 Water Master Plan and Rate Study and incorporated into the 2009 Water Rate Study CIP utilized by the Water Commission. It is estimated that the proposed new water source will provide up to .864 MGD, increasing the Town's current Curtis Well capacity (1.5 MGD) by over 50%.

The total cost of Phase 1 is \$140,000, and includes ongoing costs associated with groundwater modeling.

The project meets the following CIP project request criteria: provides added capacity to serve growth, provides incentive to economic development, addresses expanded public demand, and provides an alternate backup source in an emergency.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2017.

## 2018 PROJECTS

Project requests submitted for Years 2018 through 2022 are not prioritized in order of urgency and need. Recommended prioritization of the projects will take place within the Advisory Committee during subsequent years.

## 2018 Wadleigh Memorial Library (LIBR01-01) – Addition to and Renovation of Wadleigh Memorial Library - \$5,608,000

**Department Request:** **2018 Funding**  
**Advisory Committee Recommendation:** **2018 Funding**

This project request is for the construction of a 2-story, 21,000 SF library facility that will consist of an 8,100 SF first phase of construction, followed by demolition of the existing library and rebuild of 12,900 SF of space on the existing foundation. This plan was developed over the course of 2013 and 2014 by the Wadleigh Library Board of Trustees in conjunction with architectural design services of the firm Lavallee Brensinger. Various Library proposals have been included in the CIP since 1995 and this specific project proposal was included in the 2015-2020 and placed on the 2015 Town Warrant at a cost of \$5.46m (to be bonded for \$4.96m as offset by \$500,000 from the Library Trustee Trust Funds). The project did not receive the required 60% voter approval necessary for bonding. The total cost for the project in 2017, adjusted for inflation, is \$5,618,000, to be offset by \$500,000 from the Library Trustee Trust Funds and an estimated \$10,000 from additional fundraising, for an amount to be bonded provided for the CIP of \$5,103,000.

This project is the result of many years of planning, study, analysis, review of options, receipt of community input, land acquisition, and consensus building to develop a plan that the Wadleigh Library Board of Trustees feels meets the current needs of the community and anticipated evolution of library services into the future based on the Library's Strategic Plan.

The main portion of the Library was designed more than fifty years ago and an addition built in 1986 was designed for a 20-year lifespan. The entire facility was constructed before computers and associated technology became a mainstay to support library services. The current facility does not adequately address library service demands of the 21<sup>st</sup> century – either for staff or library users or as a physical plant that is energy efficient. Continued population growth and variable local and national economic conditions have resulted in the Library seeing one of the highest per capita usage rates in the State of New Hampshire. The facility was built for a community with a population of 12,000. Current Milford population estimates give Milford a population of approximately 15,200.

The Advisory Committee feels that the current plan genuinely reflects the amount of work done by the Trustees, staff, and the Community Facilities Committee to develop a plan that meets the Library's strategic plan to provide its services. Representative of the Wadleigh Memorial Library Board of Trustees expressed concern regarding the Library Director Position vacancy and moving forward without the guidance and input from this individual. As such, Board of Trustees requested to the project be moved from 2017 to 2018.

This project meets the following criteria for CIP project requests: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating costs, provides incentive to economic development, addresses expanded public demand, and extends the useful life of the current facility and equipment.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2018.

## 2018 Fire (FIRE14-01) – Replace Rescue 1 - \$675,000

### ***Department Request:***

***Advisory Committee Recommendation:***

***2018 Funding***  
***2018 Funding***

Rescue 1 is the Fire Department's heavy rescue unit, which carries the "Jaws of Life" and other technical rescue equipment used on a regular basis. The current vehicle is a 1989 GMC Commercial Chassis with a custom body. It responds to all motor vehicle accidents, hazardous materials incidents, and water and technical rescues. In 2018, Rescue 1 will be 29 years old.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this vehicle be funded for replacement in 2018.

## 2018 Community Development (CD10-03) – Nashua Street/Ponemah Hill Road Sidewalks and Signalization - \$665,000

### ***Department Request:***

***Advisory Committee Request:***

***2018 Funding***  
***2018 Funding***

This project request is a comprehensive improvement project that combines the Nashua Street/Ponemah Hill Road sidewalk improvements project with the signalization and intersection improvements planned for the intersection of Nashua Street and Ponemah Hill Road.

Originally submitted and included in the CIP in 2009 as separate projects (Phased Sidewalk Improvements and Intersection/Signalization Improvements), the Community Development Office provided revised cost estimates in 2013 that would result in anticipated savings if all improvements were combined into one project. If the projects were completed separately, the total sidewalk construction (Nashua Street segment only) was estimated to be \$270,000. A separate signalization/intersection improvements project was estimated at \$283,000. Sidewalk construction from the intersection southerly to the Quarrywood Green condominium site was estimated at \$147,000. As three separate construction projects the cost would be \$700,000. Because of the economy inherent in combining the projects due to savings in mobilization costs, if the projects were implemented as one there would be a 5%-10% reduction in overall costs. A 5% figure was chosen by the Advisory Committee resulting in a single project cost of \$665,000.

The project is for the construction of approximately 2,600 linear feet of new sidewalk between 504 Nashua Street (Medlyn Monument) and Walgreen's to provide a completed pedestrian connection from The Oval to the Lorden and Richmond Plaza commercial area. The entire length of Nashua Street is a high-traffic high-density mixed-use corridor and pedestrian usage continues to increase. The

Planning Board, in its transportation master planning has made pedestrian and bicycle links a high priority. The Board in the past has encouraged sidewalks to be constructed as part of new commercial development and has received contributions that have paid for engineering for sidewalks in this corridor. Engineering was completed in 2009, and the project is set for implementation upon an updated review of the engineering plans. Phase I was included in previous CIPs as sidewalk construction from 504 Nashua Street to the intersection of Nashua Street and Ponemah Hill Road; Phase II was presented as sidewalk construction from the intersection to the existing sidewalk at Walgreen's; and Phase III is sidewalk construction on Ponemah Hill Road from Nashua Street southerly to connect with a sidewalk built as part of the Quarrywood Green development.

This project was first submitted for the CIP by the Department of Public Works in 2009 for phased construction to begin in 2011. Since 2010 this project request and all capital roadway and sidewalk project requests, have been generated by the Community Development Office to reflect transportation-related improvements that are identified by the Planning Board and reflected in the 2012 Transportation chapter update of the Milford Master Plan. The Community Development Director recommended that the existing engineering drawings be reviewed and cost estimates be updated in 2018 so that the project can be prioritized for 2018 construction.

This project meets the following CIP project request criteria: removes imminent threat to public health or safety; alleviates substandard conditions or deficiencies; improves the quality of existing services; provides incentive to economic development; and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2018.

## 2018 Ambulance (AMB14-01) – Replace 2001 Ambulance - \$228,000

|                                            |                     |
|--------------------------------------------|---------------------|
| <b>Department Request:</b>                 | <b>2018 Funding</b> |
| <b>Advisory Committee Recommendations:</b> | <b>2018 Funding</b> |

This project request is for the replacement of the 2001 ambulance in 2018. This replacement will permit the staggered replacement of the two 2013 ambulances versus purchasing two ambulances at one time in 2023, or sooner, as was done in 2013. The 2001 ambulance currently has mileage in excess of 119,614 miles and is kept as a back-up or 'ready spare' vehicle in case one or both of the two front-line ambulances is out of service for a prolonged time due to maintenance or accident.

In 2015, the Department responded to 2,082 calls with over 1,445 patients transported to various hospitals in Nashua, Manchester, and Peterborough.

The two new 2013 ambulances are operated using a rotation pattern designed to spread mileage between the two ambulances on a 2:1 basis. The objective is to keep both ambulances in service for ten years. It is envisioned that the proposed ten year rotation pattern will prolong the life of one ambulance (3B) such that it would be rotated to first-due ambulance in five years with the 3A

ambulance rotated to back-up and the requested replacement ambulance placed in the second due spot. This rotation would be continued going forward such that a five-year replacement cycle could be maintained.

In 30 months of operation, the two 2013 ambulances - 3A has traveled 70,890 miles and 3B has traveled 43,932 miles. Based on current call volume and miles traveled, in five years the 3A ambulance will have traveled 141,780 miles and the 3B ambulance will have traveled 87,864 miles. Once moved to first due, the 3B ambulance would then have accrued approximately 173,728 miles by 2023.

Trade in value for the 2001 ambulance is estimated at no more than \$1,500.

The project request meets the following CIP project request criteria: improves the quality of existing services, provides added capacity to serve growth, reduces long-term operating cost, and addresses expanded public demand.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this vehicle be programmed for funding in 2018.

## 2018 Public Works – Highway (DPWH12-04) – Sidewalk Tractor/Plow with Sander - \$ 185,000

***Department Request:*** ***2018 Funding***  
***Advisory Committee Recommendation:*** ***2018 Funding***

This project request is for a new sidewalk tractor/plow with sander to replace the 2000 'Holder' tractor plow with sander that has exceeded its useful life by five years. This piece of equipment is used for winter maintenance to plow more than ten miles of sidewalks during winter conditions. As it is anticipated that there will be continuing expansion of the Town's sidewalk network, reliable equipment is essential.

This project meets the following CIP project request criteria: alleviates substandard condition or deficiencies, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

***Advisory Committee Recommendation:*** The Advisory Committee recommends that this request for equipment replacement be funded in 2018.

## 2018 Water Utilities (WTR15-04) – Dewatering Upgrade - \$1,000,000 (\$0 Town Portion)

**Department Request:** **2018 Funding**  
**Advisory Committee Recommendation:** **2018 Funding**

This project is for the purchase of a new sludge dewatering unit to replace the existing belt filter press dewatering unit. Parts for the existing unit are becoming less available. The replacement will incorporate new technology that is less labor intensive, more energy efficient and be able to achieve greater dewatering capabilities.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2018 in accordance with the Water Utilities Sewer Capital Improvement Program.

## 2019 PROJECTS

### 2019 Water Utilities (WTR14-03) – New Water Source – Phase 2/3 - \$1,380,000 (\$350,000 Town Portion?)

**Department Request:** **2019 Funding**  
**Advisory Committee Recommendation:** **2019 Funding**

This project is the final phase associated with developing a new water source to increase the Town's water supply and provide back-up capacity to the Curtis Wells. This final phase will include final land acquisition costs for a well site, construction of the well facility, and associated water transmission lines.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2019 and the cost be apportioned fairly between system users and the Town as a whole. Further discussion is needed to determine the fair and equitable apportioned costs to system users and the Town.

### 2019 Public Works – Highway (DPWH12-03) – Truck, 36K GVW, 8 CY, w/Plow, Sander, Wet System - \$185,000

**Department Request:** **2019 Funding**  
**Advisory Committee Recommendation:** **2019 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2002 International truck that will be 15 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

Advisory Committee Recommendation: The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2019.

**2019 Community Development (CD11-02) – Osgood/Armory/Melendy Roads – Pedestrian and Bicycle Improvements - \$700,000 (\$140,000 Town Portion)**

**Department Request:** **2019 Funding**  
**Advisory Committee Recommendation:** **2019 Funding**

This project request is for approximately 4000 LF multi-purpose striped lanes, 5’ asphalt sidewalk, and crosswalks to create a safe pedestrian and bicycle connection from the intersection of West Street and Osgood Road, along Osgood Road to Adams Field, Osgood Pond, and Hazel Adams Burns Park, Leisure Acres mobile home park, and along Armory Road to its intersection with the Granite Town Rail-Trail. This location is heavily traveled by both motorized vehicles, pedestrians and cyclists and includes a walking route from a high density mobile home park to the High and Middle Schools. The project is eligible for application to the NHDOT Transportation Alternatives Program (TAP), formerly known as the Transportation Enhancements (TE) program, if the program is offered in 2019. This program provides an 80% federal funding/20% local matching funds opportunity. The project as presented to the Advisory Committee has a total estimated cost of \$700,000, which includes a pedestrian underpass at the Rail-Trail’s intersection with Melendy Road. The Town’s 20% share equates to \$140,000 if the TAP funds or similar program are available.

The project was originally submitted by the Community Development Office as a 2015 project to qualify for the 2014 TAP application process. However, upon direction from the Board of Selectmen to the Community Development Office that there was no commitment from the governing body at this time, caused the Advisory Committee to move the project to 2017 in anticipation that another round of TAP funding will be available from the NHDOT. To allow additional time to refine the engineering and costs for the project the Community Development Office requested the project be planned for 2019.

The project meets the following CIP project request criteria: removes imminent threat to public health or safety, alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, is eligible for matching funds available for limited time, it is a continuation of an existing project, and responds to expanded public demand.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be funded in 2019. If no federal funding is available the project estimate and scope should be reviewed and revised as necessary.

**2019 Water Utilities (WTR15-06) – WAS Holding Tanks - \$1,000,000 (\$0 Town Portion)**  
*Department Request: 2019 Funding*  
*Advisory Committee Recommendation: 2019 Funding*

This project consists of building holding tanks for the storage of waste activated sludge (WAS). Storing the WAS will give the utility the capability of dewatering the sludge without having to send it to another part of the facility to be blended with other sludge. Blending sludge was an original design of the facility but has proven to be a poor methodology.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2019 Water Utilities (WTR15-07) – MLE Process Upgrade - \$250,000 (\$0 Town Portion)**

*Department Request: 2019 Funding*  
*Advisory Committee Recommendation: 2019 Funding*

This project will consist of redesigning the wastewater treatment process utilizing the existing infrastructure to maximize its capabilities to meet future permit requirements. Additional piping and valve installation may be included as part of the project.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2019 in accordance with the Water Utilities Sewer Capital Improvement Program.

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**2020 PROJECTS**

**2020 Fire Department (FIRE15-01) – Replace Engine 2 - \$650,000**

*Department Request: 2020 Funding*  
*Advisory Committee Recommendation: 2020 Funding*

This is a new project request that will replace the 2006 Pierce Enforcer Engine 2, which will reach the end of its 15-year life cycle in 2020. The Department had previously felt that Engine 1 would be scheduled for replacement in 2017, however due to approximately \$8,000 in necessary maintenance and upgrades during the past year Engine 1 will be retained as a 'reserve' piece that will assist when needed for major calls. It is estimated that the 2006 Pierce Enforcer Engine 1 will need to be replaced in 2023 at an estimated cost of \$650,000.

The project request meets the following CIP criteria: responds to federal or state requirements to implement, improves the quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this vehicle be funded for replacement in 2020.

## 2020 Public Works – Highway (DPWH12-02) – Loader, 2-3 CY Bucket - \$185,000

**Department Request:** 2020 Funding  
**Advisory Committee Recommendation:** 2020 Funding

This request is for a tractor/loader to be utilized for right-of-way maintenance and winter snow maintenance. This loader replaces the 1996 Kobelco backhoe which will be twenty years old in 2017.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this funding for this equipment be be programmed for funding in 2020.

## 2020 Water Utilities (WTR15-08) – Effluent Filtration - \$3,000,000 (\$0 Town Portion)

**Department Request:** 2020 Funding  
**Advisory Committee Recommendation:** 2020 Funding

This project will consist of installing a new treatment process at the wastewater plant to provide additional treatment of wastewater prior to its discharge to the Souhegan River. The reason for this project would be to reduce metals in the discharge as well as phosphorus which will be included in the future permit.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

## 2020 Water Utilities (WTR15-09) – Influent Screenings Conveyor - \$100,000 (\$0 Town Portion)

**Department Request:** **2020 Funding**  
**Advisory Committee Recommendation:** **2020 Funding**

The existing equipment at the wastewater facility removes rags from the wastewater two stories below ground level. Staff has built a crude mechanism to lift the rags to ground level and transfer them to the dumpster. This process is not an efficient means of removal nor the safest. The project would consist of installing a new conveyor to lift the screenings into a dumpster at ground level safety.

**Advisory Committee Recommendation:** The Advisory Committee recommends that his project be programmed for funding in 2020 in accordance with the Water Utilities Sewer Capital Improvement Program.

**2021 PROJECTS**

**2021 Public Works – Highway (DPWH13-03) – 8 CY 36,000 GVW Dump Truck with Plow, Sander, Wet System \$195,000**

**Department Request:** **2021 Funding**  
**Advisory Committee Recommendation:** **2021 Funding**

This project request is for an 8 cubic yard 36,000 gross vehicle weight dump truck with front and side wing winter plows, a combination dump/sander body and a wet system de-icer unit. This piece of equipment will replace a 2003 International truck that will be 16 years old at time of replacement. Its primary purpose will be for maintenance of Town roadways, particularly for winter maintenance and snow removal. The request is consistent with the Public Works Department vehicle replacement program.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves quality of existing services, provides added capacity to serve growth, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends this vehicle and equipment be programmed for funding in 2021.

**2022 PROJECTS**

No new Town projects are included for the year 2022 in the 2017-2022 Capital Improvements Plan. See Chapter 3 for School District projects which include Renovations – District Wide to be programmed for funding in 2021.

## **B. Major Town Projects On Horizon**

The CIP Committee included five capital improvements projects that are considered to be 'on the horizon' and thus not included as projects planned for the six-year CIP time period of 2017 through 2022. However, these projects are identified so that prioritization, planning, and funding can be considered in the next several years. These projects are as described below.

### **Administration – Town Hall Renovations**

The comprehensive Community Facilities Committee (CFC) review of the Fire Department and Ambulance Service in 2008/2009 also included in-depth documentation of the existing space needs and facility deficiencies of the Town Hall, last renovated in the late 1980s. Town Hall renovations were included due to the relocation of the Ambulance Service from the building. The CFC analysis and findings from SMP Architecture (refer to Fire/Ambulance/EMO Space Needs Study) document critical operational, energy efficiency, accessibility, and security deficiencies which must be addressed to support evolving administrative and governmental services for the public and staff. Preliminary cost estimates and drawings were completed by SMP in 2013 and this project was included in prior capital improvement plans from 2010 through 2015. There was no project request submitted for the project this year and as of the date of this CIP there is no plan or consensus on how to address Town Hall renovations. The Advisory Committee recommends that this project remain in the 2017-2022 CIP as on the horizon until there is an actual plan and timetable submitted.

### **Public Works – Highway – Bridges Years 2022-2024**

Based upon information from the NHDOT Bridge Bureau it is anticipated that there will be 80% project funding available from the State beginning in 2023. The Town will be required to provide 20% matching funds. Bridge replacement, repairs and maintenance identified in the 2014 Town-wide Bridge Review study that were not a critical priority during 2017-2022 will be reviewed and included as necessary during the 2022-2024 time period.

### **Public Works – Recreation Brox - Recreation Fields**

This project request is for the development of the first phase of a recreation complex on the 'community lands' portion of the Town-owned Brox Property to meet continued and growing usage on limited existing Town playing fields. A Milford Community Athletic Association (MCAA) 2013 *Field Use Needs Analysis* documented and verified that a shortage of fields exists and there is extreme demand created by the schools, youth athletic programs, and community needs.

Since the initial studies and reports on future uses that could be accommodated on the Brox Property, dating from the late 1990s, governing bodies and citizens groups have envisioned the development of new recreational facilities on the community lands. In 2005, the Town commissioned the development of the Brox Community Lands Conceptual Master Plan, a conceptual master land use that designated acreages to accommodate Town facility requirements for the next 20-25 years. In 2014, this plan was updated by an ad-hoc advisory committee and adopted for planning purposes by the Planning Board and other groups. Approximately 25-30 acres are designated for future recreational development based on the 2014 update. With the combined efforts of citizen groups, Town staff,

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and the Recreation Commission, it was initially planned that by 2018 a development plan and associated engineering would be ready to be presented for construction the same year.

In March 2016, the Town approved a Warrant Article 23 authorizing the Board of Selectmen to reclaim, sell material, and restore approximately 43 acres of the Brox Community Lands. The project reclamation and restoration project will take approximately five (5) years to complete. The Town has preliminary grading plans associated with a 2016 earth materials removal plan initiated by the Board of Selectmen that are designed to lay the groundwork for field development and other municipal needs. The Advisory Committee concluded that the development and engineering of the recreational fields would most likely occur outside this CIP horizon. Field needs will continue to be evaluated by stakeholders with the construction of the two multi-purpose fields on Heron Pond Road and acquisition of the 127 Elm Street property by the Town, which may accommodate potential recreational field expansion.

### **Public Works – Recreation – Keyes Memorial Park Improvements**

The Town acquired the 127 Elm Street Property in 2015. The property consists of the 34,000 square foot former industrial Permatrack building and approximately 5.8 acres of land. To the east, this land abuts the well-established Keyes Memorial Park. In 2016, the Board of Selectmen created the Keyes Memorial Park Committee to develop short- and long- term recommendations for the integration of the property into the Keyes Memorial Park and to make any additional recommendations about how best to use utilize/re-purpose the land and buildings. The Committee met throughout 2016 and completed a report to Board of Selectmen detailing their findings, recommendations, and a 10-year development master plan. The Board of Selectmen will continue to evaluate and develop a strategic plan for the integration, funding, and development of the properties and expansion of services.

### **Public Works – Solid Waste – Solid Waste Management Improvements/Transfer Station Upgrades**

In 2009, a serious review of the Town's solid waste management system was undertaken that analyzed implementation of curbside pick-up, single-stream recycling, and costs associated with improvements to the current Transfer Station site on North River Road. In the summer of 2011 the Board of Selectmen reactivated the Town Recycling Committee to formulate recommendations on how to enhance recycling efforts and solid waste management. No project request or presentation was provided to the Advisory Committee this year. The Committee feels, based on discussions from prior years, that it is prudent to retain solid waste management improvements/transfer station upgrades in the CIP program and await further and recommendations from Town officials.

### **Fire – West End Fire Station**

This project has been included in previous 6-year capital improvement plans in anticipation of population growth and commercial/industrial development in the westerly portion of Milford, as it will be necessary to meet national response time and distance standards. Current Fire Department planning includes improvements to the Downtown Station to meet the Town's needs for the next ten years. However, with the planned development of the West Milford Commerce and Community District over the next 5-20

years a West End Station will be needed. The Fire Department notes this project may be required in 2022. Preliminary estimated cost \$2,500,000.

C. School District Projects

Capital improvement projects proposed by the School District are included in the Town’s capital improvements plan in order to present a comprehensive overview of all potential large capital expenditures that may be facing the Town within the six-year capital improvements funding cycle. The Board of Selectmen and the School Board, and their respective departments, continue to cooperate in projecting and timing major expenses so to as to avoid dramatic jumps in the property tax rate. The Advisory Committee reviews School District project requests with this in mind, however the District is governed by a separate funding structure than the Town.

2017 School District (SCH09-03) – Renovations District-Wide - \$ 3,000,000

**Department Request:** **2017 Funding**  
**Advisory Committee Recommendation:** **2017 Funding**

The Milford School District operates five schools. The facilities deteriorate over time, requiring maintenance to restore them to appropriate and adequate operating condition. Additionally, technology that is utilized in the facilities changes over time requiring continual updating to meet current demands. The District conducts various improvements each year. Specific renovations proposed for 2017 funding will be further defined at the start of the next renovation cycle slated for 2017 in accordance with District’s capital improvements plan. Capital projects have been identified by the District for the High School, Middle School, the Bales School, and Heron Pond School and are rated as either High, Medium, or Low priorities. HVAC systems, security improvements, code upgrades, and ongoing renovations generally rank as highest priorities.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2017.

2021 School District (SCH15-01) – Renovations District-Wide - \$5,000,000

|                                           |                     |
|-------------------------------------------|---------------------|
| <b>Department Request:</b>                | <b>2021 Funding</b> |
| <b>Advisory Committee Recommendation:</b> | <b>2021 Funding</b> |

This project request reflects the School District’s priorities for ongoing maintenance and building facility upgrades based upon ongoing facility evaluations for improvements.

This project meets the following CIP project request criteria: alleviates substandard conditions or deficiencies, improves the quality of existing services, provides incentive to economic development, and reduces long-term operating costs.

**Advisory Committee Recommendation:** The Advisory Committee recommends that this project be programmed for funding in 2017.

Chapter 3. Priority Project Listing and Recommendations for 2017 Town Warrant and Budget Consideration

The Capital Improvements Plan Citizens’ Advisory Committee consulted with the Board of Selectmen in June 2013 to discuss the CIP process and to solicit the Board’s philosophy on capital project spending and prioritization, specifically whether the Advisory Committee should review projects relative to holding to a suggested cap on spending and tax rate increase from the Board for the next year or rely on prioritizing projects for the upcoming warrant based on urgency, need, and ability to accomplish without a financial or tax rate impact cap.

The Board recommended the latter approach and requested that the Advisory Committee provide its recommendation on a prioritized list of projects to be considered for the upcoming warrant and budget process. The Advisory Committee operated under this direction for the 2017–2022 Capital Improvements Plan.

The Advisory Committee recommends all the following projects be considered for 2017 funding, ranked from highest priority (#1) to lesser priority (#7):

|    |                                    |                                |                             |
|----|------------------------------------|--------------------------------|-----------------------------|
| 1. | Fire Department (FIRE11-01)        | Main Fire Station Upgrade      | \$ 3,000,000 (20-year bond) |
| 2. | Public Works – Highway (DPWH16-02) | Grader/Loader                  | \$ 100,000 (3-year lease)   |
| 3. | Public Works – Highway (DPWH10-01) | Truck,36K GVW,8 CY,D/P/S       | \$ 185,000 (5-year lease)   |
| 4. | Public Works – Highway (DPWH13-02) | Backhoe, Tractor Loader, Thumb | \$ 106,000 (5-year lease)   |
| 5. | Public Works – Highway (DPWH14-03) | Roads – Catch Up Project       | \$ 5,000,000 (15-year bond) |
| 6. | Public Works – Highway (DPWH16-01) | Swing Bridge                   | \$ 560,000 (Cash)           |
| 7. | Public Works – Highway (DPWH14-02) | Bridges Annual Capital Fund    | \$ 175,000 (Cash)           |

## Chapter 4. Listing of Projects Significantly Restructured, Removed From, or Fully Funded That Were Included in the *2016 - 2021 Capital Improvements Plan*

In order to provide an accurate year-to-year record of project changes and implementation, the following listing explains significant changes between the 2016-2021 and the 2017-2022 Capital Improvements Plans:

1. 2016 CIP Project Request – Library – Library Building Project (LIBR01-01) for \$5,618,000 was included on the 2016 Town Warrant as Article 3 and failed, needing 60% vote to pass (981-1680).
2. 2016 CIP Project Request – DPW – Storm Sewer Video Inspection Bond (DPWH14-01) for \$216,000 was included on the 2016 Town Warrant as Article 4 and passed, needing 60% vote to pass (1574-1001).
3. 2016 CIP Project Request – Utility Department – Wastewater UV Disinfection Replacement (WTR15-01) for \$950,000 was included in the 2016 Town Warrant as Article 5 and passed, needing 60% vote to pass (1808-782).
4. 2016 CIP Project Request – DPW – Bridge Projects (DPWH14-02) for \$350,000 was included on the 2016 Town Warrant as Article 9 as Bridge Replacement Capital Reserve and passed.
5. 2016 CIP Project Request – DPW – Sidewalk Tractor Plow (DPWH12-04) for \$162,000 was included on the 2016 Town Warrant as Article 10 and failed (1171-1406).
6. 2016 CIP Project Request – DPW – Dump Truck - 36K 8 CY (DPWH10-01) for \$168,000 was included on the 2016 Town Warrant as Article 11 and failed (1099-1450).
7. 2016 CIP Project Request – DPW – Tractor, Backhoe, Loader (DPWWH13-02) for \$117,000 was included on the 2016 Town Warrant as Article 12 and failed (1154-1395).
8. 2018 CIP Project Request – Library – Library Building Project (LIBR01-01) for \$5,108,000 was not submitted for 2017 as the Library seeks to hire a new Library Director in 2016-2017 prior to move forward with a proposal.
9. 2018 CIP Project Request – DPW-REC – Brox Recreation Fields (DPWR13-01) for \$500,000 was not submitted for 2018 and is "On Horizon".

Chapter 5. CIP Estimated Tax Impact Table and Plan Recommendations

The CIP Estimated Tax Impact Table on the next two pages presents the recommended schedule for project requests reviewed by the Advisory Committee for the period 2017-2022. The intent of the Advisory Committee is to prioritize projects for funding, looking at all projects submitted. Based upon the information presented to the Advisory Committee and subsequent discussion, projects were placed in a manner to address the most urgent (2016) Town capital project needs. Projects for subsequent years were placed to try to minimize fluctuations in the overall debt service.

In 2013 the Advisory Committee, with the advice of the Town’s Finance Director, adopted the following financing criteria to guide its recommendations on how a particular project should be financed:

| <u>PROJECT COST</u>           | <u>FUNDING MECHANISM</u>         |
|-------------------------------|----------------------------------|
| Over \$1,000,000              | 20-year bond                     |
| \$600,000 - \$1,000,000       | 15-year bond                     |
| \$250,000 - \$600,000         | 10-year bond                     |
| \$75,000 - \$250,000          | Cash – warrant article or budget |
| <u>VEHICLE/EQUIPMENT COST</u> |                                  |
| Over \$250,000                | 7-year lease/lease purchase      |
| \$100,000 - \$250,000         | 5-year lease/lease purchase      |
| \$75,000 - \$100,000          | 3-year lease/lease/purchase      |

Final decision-making on which projects will move forward and which will be delayed rests with the Board of Selectmen, the School Board, the Water and Sewer Commissioners, and ultimately the voting public.

## CIP Estimated Tax Impact Table

| CIP Estimated Tax Impact Table |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|--------------------------------|------------|----------------------------------|----------------------------------|--------------------|--------------------|-----------------------|-----------------------|-----------------------------------|------|---------|---------|---------|---------|---------|---------|--|
| B                              | C          | D                                | E                                | F                  | G                  | H                     | I                     | J                                 | K    | L       | M       | N       | O       | O       | P       |  |
| Project Number                 | Dept       | Project Name                     | Bond, Cash, or Lease             | Pay Term, or Years | Re-quest Vote Year | Re-com-mend Vote Year | Purchase Price        | Purchase Price Less Outside Funds | 2016 | 2017    | 2018    | 2019    | 2020    | 2021    | 2022    |  |
| DPWH14-03                      | DPW-Hwy    | Roads - Catch Up Bond            | Bond                             | 15                 | 2017               | 2017                  | 5,000,000             | 5,000,000                         | -    | -       | 434,125 | 434,125 | 434,125 | 434,125 | 434,125 |  |
| FIRE11-01                      | Fire       | Main Fire Station Upgrade        | Bond                             | 20                 | 2017               | 2017                  | 3,000,000             | 3,000,000                         | -    | -       | 211,083 | 211,083 | 211,083 | 211,083 | 211,083 |  |
| DPWH10-01                      | DPW-Hwy    | Truck,36K GWW,8 CY,D/P/S         | Lease                            | 5                  | 2017               | 2017                  | 185,000               | 185,000                           | -    | 40,974  | 40,974  | 40,974  | 40,974  | 40,974  | -       |  |
| DPWH13-04                      | DPW-Hwy    | Bridges Capital Reserve Fund     | Cash                             | 1                  | 2017               | 2017                  | 175,000               | 175,000                           | -    | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 |  |
| DPWH16-01                      | DPW-Hwy    | Swing Bridge                     | Cash                             | 1                  | 2017               | 2017                  | 560,000               | 112,000                           | -    | 112,000 | -       | -       | -       | -       | -       |  |
| DPWH13-02                      | DPW-Hwy    | Backhoe,Tractor Loader,Thumb     | Lease                            | 5                  | 2017               | 2017                  | 106,000               | 106,000                           | -    | 23,477  | 23,477  | 23,477  | 23,477  | 23,477  | -       |  |
| DPWH16-02                      | DPW-Hwy    | Grader                           | Lease                            | 3                  | 2017               | 2017                  | 100,000               | 100,000                           | -    | 35,693  | 35,693  | 35,693  | -       | -       | -       |  |
| WTR14-01                       | Water      | New Water Source - Phase 1       | Bond                             | 10                 | 2017               | 2017                  | 140,000               | 0                                 | -    | -       | 0       | 0       | 0       | 0       | 0       |  |
| LIBR01-01                      | Library    | Addition / Renovation Project    | Bond                             | 20                 | 2018               | 2018                  | 5,618,000             | 5,103,000                         | -    | -       | -       | -       | -       | -       | -       |  |
| FIRE14-01                      | Fire       | Replace Rescue 1                 | Lease                            | 7                  | 2018               | 2018                  | 675,000               | 675,000                           | -    | -       | 110,393 | 110,393 | 110,393 | 110,393 | 110,393 |  |
| CD10-03                        | Comm. Dev. | Nashua/Ponemah Sidewalks/Signals | Bond                             | 15                 | 2018               | 2018                  | 665,000               | 650,000                           | -    | -       | 56,436  | 56,436  | 56,436  | 56,436  | 56,436  |  |
| AMB14-01                       | Ambulance  | Replace 2001 Ambulance           | Lease                            | 5                  | 2018               | 2018                  | 228,000               | 228,000                           | -    | -       | 50,498  | 50,498  | 50,498  | 50,498  | 50,498  |  |
| DPWH12-04                      | DPW-Hwy    | Sidewalk Tractor Plow, Sander    | Lease                            | 5                  | 2018               | 2018                  | 120,000               | 120,000                           | -    | -       | 26,578  | 26,578  | 26,578  | 26,578  | 26,578  |  |
| WTR15-04                       | Water      | DeWatering Upgrade               | Bond                             | 20                 | 2018               | 2018                  | 1,000,000             | 0                                 | -    | -       | -       | 0       | 0       | 0       | 0       |  |
| WTR14-03                       | Water      | New Water Source Phase 2/3       | Bond                             | 20                 | 2019               | 2019                  | 1,380,000             | 350,000                           | -    | -       | -       | -       | 24,626  | 24,626  | 24,626  |  |
| DPWH12-03                      | DPW-Hwy    | Truck,36K GWW,8 CY,D/P/S         | Lease                            | 5                  | 2019               | 2019                  | 185,000               | 185,000                           | -    | -       | -       | 40,974  | 40,974  | 40,974  | 40,974  |  |
| CD11-02                        | Comm. Dev. | Osgood/Armory/Mel. Sidewalk      | Cash                             | 1                  | 2019               | 2019                  | 700,000               | 140,000                           | -    | -       | -       | 140,000 | -       | -       | -       |  |
| WTR15-06                       | Water      | WAS Holding Tanks                | Bond                             | 20                 | 2019               | 2019                  | 1,000,000             | 0                                 | -    | -       | -       | -       | 0       | 0       | 0       |  |
| WTR15-07                       | Water      | MLE Process Upgrade              | Bond                             | 10                 | 2019               | 2019                  | 250,000               | 0                                 | -    | -       | -       | -       | 0       | 0       | 0       |  |
| FIRE15-01                      | Fire       | Replace Engine 2                 | Lease                            | 7                  | 2020               | 2020                  | 650,000               | 650,000                           | -    | -       | -       | -       | 106,304 | 106,304 | 106,304 |  |
| DPWH12-02                      | DPW-Hwy    | Loader, 2-3 CY Bucket            | Lease                            | 5                  | 2020               | 2020                  | 185,000               | 185,000                           | -    | -       | -       | -       | 40,974  | 40,974  | 40,974  |  |
| WTR15-09                       | Water      | Influent Screenings Conveyor     | Cash                             | 1                  | 2020               | 2020                  | 100,000               | 0                                 | -    | -       | -       | -       | 0       | -       | -       |  |
| WTR15-08                       | Water      | Effluent Filtration              | Bond                             | 20                 | 2020               | 2020                  | 3,000,000             | 0                                 | -    | -       | -       | -       | -       | -       | -       |  |
| DPWH13-03                      | DPW-Hwy    | Truck 36K GWW,8 CY,D/P/S         | Lease                            | 5                  | 2021               | 2021                  | 195,000               | 195,000                           | -    | -       | -       | -       | -       | 43,189  | 43,189  |  |
| On Horizon                     | Admin.     | Town Hall Renovations            | Plan and Costs Unknown           |                    |                    |                       |                       |                                   | -    | -       | -       | -       | -       | -       | -       |  |
| On Horizon                     | DPW-Hwy    | Bridges - Out Years              | \$7M of additional projects      |                    |                    |                       | pending state funding |                                   | -    | -       | -       | -       | -       | -       | -       |  |
| On Horizon                     | DPW-Rec    | Brox Recreation Fields           | Plan and Costs Unknown           |                    |                    |                       |                       |                                   | -    | -       | -       | -       | -       | -       | -       |  |
| On Horizon                     | DPW-Rec    | 127 Elm Street/Keyes Park        | Plan and Costs Unknown           |                    |                    |                       |                       |                                   | -    | -       | -       | -       | -       | -       | -       |  |
| On Horizon                     | DPW-SW     | Solid Waste Mgmt Improvements    | Plan and Costs Unknown           |                    |                    |                       |                       |                                   | -    | -       | -       | -       | -       | -       | -       |  |
| On Horizon                     | Fire       | West End Fire Station            | Plan and Costs Unknown (\$2-3M?) |                    |                    |                       |                       |                                   | -    | -       | -       | -       | -       | -       | -       |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |
|                                |            |                                  |                                  |                    |                    |                       |                       |                                   |      |         |         |         |         |         |         |  |

CIP Tax Impact Table 2017-2022 as of 2016-10-28 - 2016 Requests - Printed 10/28/2016

## Capital Improvements Plan - Citizens' Advisory Committee 2017-2022

| B                              | C                                                                                                                                         | D            | E                    | F               | G                  | H                     | I                                                            | J                                 | K         | L         | M         | N         | O         | P         |           |  |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------------------|-----------------|--------------------|-----------------------|--------------------------------------------------------------|-----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| CIP Estimated Tax Impact Table |                                                                                                                                           |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
| Project Number                 | Dept                                                                                                                                      | Project Name | Bond, Cash, or Lease | Pay Term, Years | Re-quest Vote Year | Re-com-mend Vote Year | Purchase Price                                               | Purchase Price Less Outside Funds | 2016      | 2017      | 2018      | 2019      | 2020      | 2021      | 2022      |  |
|                                |                                                                                                                                           |              |                      |                 |                    |                       | Total Debt Service                                           |                                   | 1,950,061 | 2,260,280 | 3,065,689 | 3,473,557 | 3,320,495 | 2,645,407 | 3,072,507 |  |
|                                | Tax Rate Calculation, \$ per \$1,000 assessed valuation                                                                                   |              |                      |                 |                    |                       | New Projects (Town)                                          |                                   | \$0.00    | \$0.30    | \$0.85    | \$1.31    | \$1.31    | \$1.34    | \$1.29    |  |
|                                | Assumption:                                                                                                                               |              |                      |                 |                    |                       | Existing Projects (Town)                                     |                                   | \$0.73    | \$0.70    | \$0.65    | \$0.54    | \$0.46    | \$0.36    | \$0.35    |  |
|                                | \$12,981 of spending equals \$0.01 on the tax rate                                                                                        |              |                      |                 |                    |                       | Total (Town)                                                 |                                   | \$0.73    | \$1.00    | \$1.50    | \$1.85    | \$1.77    | \$1.70    | \$1.64    |  |
|                                |                                                                                                                                           |              |                      |                 |                    |                       | Annual % Increase in town tax rate                           |                                   | 0.0%      | 3.8%      | 6.1%      | 4.0%      | -0.9%     | -0.8%     | -0.7%     |  |
|                                | Town 2015 tax rate = \$7.19                                                                                                               |              |                      |                 |                    |                       | Cumulative % increase in town tax rate                       |                                   | 0.0%      | 3.7%      | 10.7%     | 15.5%     | 14.5%     | 13.5%     | 12.7%     |  |
|                                | School 2015 tax rate = \$20.08                                                                                                            |              |                      |                 |                    |                       | Annual % increase in total tax rate for Town Projects        |                                   | 0.0%      | 0.9%      | 1.7%      | 1.2%      | -0.3%     | -0.2%     | -0.2%     |  |
|                                | County 2015 tax rate = \$1.29                                                                                                             |              |                      |                 |                    |                       | Cumulative % increase in total tax rate for Town Projects    |                                   | 0.0%      | 0.9%      | 2.7%      | 3.9%      | 3.6%      | 3.4%      | 3.2%      |  |
|                                | Total 2015 tax rate = \$28.56                                                                                                             |              |                      |                 |                    |                       | New Projects (School)                                        |                                   | \$0.00    | \$0.00    | \$0.16    | \$0.16    | \$0.16    | \$0.16    | \$0.43    |  |
|                                |                                                                                                                                           |              |                      |                 |                    |                       | Existing Projects (School)                                   |                                   | \$0.77    | \$0.74    | \$0.70    | \$0.66    | \$0.62    | \$0.17    | \$0.29    |  |
|                                |                                                                                                                                           |              |                      |                 |                    |                       | Sub-Total (School)                                           |                                   | \$0.77    | \$0.74    | \$0.86    | \$0.83    | \$0.78    | \$0.33    | \$0.72    |  |
|                                | School year is town year plus six months, e.g. 2014 town year = 2014/2015 school year                                                     |              |                      |                 |                    |                       | Annual % Increase in school tax rate                         |                                   | 0.0%      | -0.2%     | 0.6%      | -0.2%     | -0.2%     | -2.2%     | 1.9%      |  |
|                                | Existing debt service is net of state aid (schools used to get 30-40% state construction aid over time)                                   |              |                      |                 |                    |                       | Cumulative % increase in school tax rate                     |                                   | 0.0%      | -0.2%     | -0.2%     | -0.2%     | -0.2%     | -0.2%     | -0.2%     |  |
|                                | Any project that combines a number of different funding methods must be broken into separate projects                                     |              |                      |                 |                    |                       | Annual % increase in total tax rate for school projects      |                                   | 0.0%      | -0.1%     | 0.4%      | -0.1%     | -0.1%     | -1.5%     | 1.3%      |  |
|                                | Any project that relies on a series of annual cash appropriations must be broken into separate projects                                   |              |                      |                 |                    |                       | Cumulative % increase in total tax rate for school projects  |                                   | 0.0%      | -0.1%     | 0.3%      | 0.2%      | 0.1%      | -1.5%     | -0.2%     |  |
|                                | Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote.        |              |                      |                 |                    |                       | Total New Debt Service                                       |                                   | \$0.00    | \$0.30    | \$1.02    | \$1.48    | \$1.47    | \$1.51    | \$1.73    |  |
|                                | Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote. |              |                      |                 |                    |                       | Total Existing Debt Service                                  |                                   | \$1.50    | \$1.44    | \$1.35    | \$1.20    | \$1.09    | \$0.53    | \$0.64    |  |
|                                | Total Debt Service                                                                                                                        |              |                      |                 |                    |                       |                                                              |                                   | \$1.50    | \$1.74    | \$2.36    | \$2.68    | \$2.56    | \$2.04    | \$2.37    |  |
|                                | Annual % increase in total tax rate for all debt service                                                                                  |              |                      |                 |                    |                       | Annual % increase in total tax rate for all debt service     |                                   | 0.0%      | 0.8%      | 2.0%      | 1.0%      | -0.4%     | -1.7%     | 1.4%      |  |
|                                | Cumulative % increase in total tax rate for all debt service                                                                              |              |                      |                 |                    |                       | Cumulative % increase in total tax rate for all debt service |                                   | 0.0%      | 0.8%      | 0.8%      | 0.8%      | 0.8%      | 0.8%      | 0.8%      |  |
|                                | Notes/Rules                                                                                                                               |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | School year is town year plus six months, e.g. 2014 town year = 2014/2015 school year                                                     |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Existing debt service is net of state aid (schools used to get 30-40% state construction aid over time)                                   |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Bond and lease payments are estimates only based on a single interest rate for the entire planning horizon - 3.5% was used for this year  |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Any project that combines a number of different funding methods must be broken into separate projects                                     |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Any project that relies on a series of annual cash appropriations must be broken into separate projects                                   |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Leases - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year of the vote.      |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Bond - Treated as a normal loan based on Excel calculations using the standard interest rate. Payments start the year following the vote. |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |
|                                | Project number represents Dept\Year First Requested\Request # for that year                                                               |              |                      |                 |                    |                       |                                                              |                                   |           |           |           |           |           |           |           |  |

## Chapter 6. Open Borrowings Table

The Open Borrowings Table provides Town, Water and Sewer, and School District projects that are currently being financed by a bond, lease, or note. State statutes limit the amount of general obligation debt that a municipality may issue up to 3% of its total equalized assessed valuation for the Town and 7% of its total equalized assessed valuation for the School. The Table below illustrates the computation of Legal Debt for the Town and the School.

### Open Borrowings 2016

| Description                            | Original Amount Borrowed | Term         | Year Started | Final Payment Year | Average Annual Principal Payment (No Interest) | Remaining Principal Balance | Remaining Interest Balance | Remaining Building Aid (Schools) | Net Remaining Payments Due |
|----------------------------------------|--------------------------|--------------|--------------|--------------------|------------------------------------------------|-----------------------------|----------------------------|----------------------------------|----------------------------|
| <b>Town Projects</b>                   |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Backhoe / Tractor / Loader             | \$104,923                | 5 Year Lease | 2012         | 2016               | \$21,000                                       | \$21,424                    | \$459                      |                                  | \$21,883                   |
| Water Main Upgrade - West, Osgood, etc | \$764,000                | 20 Year Bond | 1997         | 2017               | \$35,000                                       | \$70,000                    | \$5,565                    |                                  | \$75,565                   |
| Dump Truck 6 CY                        | \$124,500                | 5 Year Lease | 2013         | 2017               | \$25,000                                       | \$50,183                    | \$1,200                    |                                  | \$51,383                   |
| Fire Engine # 4                        | \$437,000                | 7 Year Lease | 2012         | 2018               | \$64,000                                       | \$191,411                   | \$8,833                    |                                  | \$200,244                  |
| Dump Truck 6 CY                        | \$144,000                | 5 Year Lease | 2014         | 2018               | \$29,000                                       | \$86,371                    | \$3,916                    |                                  | \$90,287                   |
| Sidewalk Tractor                       | \$144,000                | 5 Year Lease | 2014         | 2018               | \$29,000                                       | \$86,379                    | \$3,390                    |                                  | \$89,769                   |
| Two Ambulances                         | \$324,000                | 7 Year Lease | 2013         | 2019               | \$47,000                                       | \$186,654                   | \$8,095                    |                                  | \$194,749                  |
| Street Sweeper                         | \$222,440                | 7 Year Lease | 2013         | 2019               | \$32,000                                       | \$128,146                   | \$5,557                    |                                  | \$133,703                  |
| Ladder Truck                           | \$767,500                | 7 Year Lease | 2014         | 2020               | \$110,000                                      | \$547,980                   | \$41,767                   |                                  | \$589,647                  |
| Police Station                         | \$2,925,260              | 20 Year Bond | 2004         | 2024               | \$150,000                                      | \$1,350,000                 | \$286,500                  |                                  | \$1,636,500                |
| Mileslip Road Land Purchase            | \$2,300,000              | 20 Year Bond | 2005         | 2025               | \$120,000                                      | \$1,100,000                 | \$230,160                  |                                  | \$340,160                  |
| Ambulance Building                     | \$2,214,000              | 20 Year Bond | 2013         | 2033               | \$110,700                                      | \$1,992,600                 | \$544,230                  |                                  | \$2,536,830                |
| <b>Town Projects Total</b>             |                          |              |              |                    | <b>\$772,700</b>                               | <b>\$4,821,048</b>          | <b>\$1,139,672</b>         |                                  | <b>\$5,960,720</b>         |
| <b>Water and Sewer Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Old Wilton Road Water Main             | \$600,000                | 15 Year Bond | 2001         | 2016               | \$40,000                                       | \$40,000                    | \$1,920                    |                                  | \$41,920                   |
| Holland Water Tank                     | \$1,600,000              | 20 Year Bond | 2005         | 2025               | \$80,000                                       | \$800,000                   | \$181,440                  |                                  | \$981,440                  |
| Dram Cup Hill Tank Rehab               | \$192,710                | 10 Year Bond | 2015         | 2025               | \$19,000                                       | \$192,712                   | \$17,436                   |                                  | \$210,148                  |
| West Elm Street Water Main             | \$792,000                | 10 Year Bond | 2015         | 2026               | \$79,000                                       | \$792,000                   | \$101,900                  |                                  | \$893,900                  |
| Elm Street Phase 1 Water Main          | \$758,486                | 20 Year Bond | 2006         | 2026               | \$35,000                                       | \$395,000                   | \$109,574                  |                                  | \$504,574                  |
| Outfall Diffuser                       | \$337,395                | 20 Year Bond | 2006         | 2026               | \$15,000                                       | \$165,000                   | \$46,638                   |                                  | \$211,638                  |
| Curtis Well                            | \$295,000                | 10 Year Bond | 2015         | 2026               | \$30,000                                       | \$295,000                   | \$37,955                   |                                  | \$332,955                  |
| Sanitary Sewer Rehab                   | \$270,000                | 10 Year Bond | 2015         | 2026               | \$27,000                                       | \$270,000                   | \$34,739                   |                                  | \$304,739                  |
| Union Street Water Main                | \$132,809                | 10 Year Bond | 2015         | 2026               | \$13,000                                       | \$132,809                   | \$17,088                   |                                  | \$149,897                  |
| Septage Facility                       | \$594,138                | 20 Year Bond | 2013         | 2032               | \$30,000                                       | \$514,726                   | \$126,003                  |                                  | \$640,729                  |
| <b>Water and Sewer Projects Total</b>  |                          |              |              |                    | <b>\$368,000</b>                               | <b>\$3,597,247</b>          | <b>\$674,693</b>           |                                  | <b>\$4,271,940</b>         |
| <b>School District Projects</b>        |                          |              |              |                    |                                                |                             |                            |                                  |                            |
| Heron Pond School/Jacques Renovation   | \$10,895,000             | 20 Year Bond | 2000         | 2020               | \$545,000                                      | \$2,175,000                 | \$310,181                  | (\$860,337)                      | \$1,624,844                |
| VOIP, HS Fire Alarm, MS Roof/Flooring  | \$1,404,300              | 10 Year Bond | 2013         | 2024               | \$140,000                                      | \$1,120,000                 | \$240,030                  |                                  | \$1,360,030                |
| HS Renovations/Bales Roof/Track        | \$4,393,500              | 20 Year Bond | 2008         | 2028               | \$220,000                                      | \$2,635,000                 | \$732,175                  | (\$820,470)                      | \$2,546,705                |
| <b>School District Projects Total</b>  |                          |              |              |                    | <b>\$905,000</b>                               | <b>\$5,930,000</b>          | <b>\$1,282,386</b>         | <b>(\$1,680,807)</b>             | <b>\$5,531,579</b>         |
| <b>Grand Total for All</b>             |                          |              |              |                    | <b>\$2,045,700</b>                             | <b>\$14,348,295</b>         | <b>\$3,096,751</b>         | <b>(\$1,680,807)</b>             | <b>\$15,764,239</b>        |

Notes: Info is as of fiscal year end: Town and Water/Sewer - December 31, 2015; School District - June 30, 2016.

# **Town of Milford**

## **Budget Advisory Committee Report 2017**

### **INTRODUCTION**

The Milford Budget Advisory Committee (BAC) was created in 1974 by a town vote and their charge updated at the 2015 Town Deliberative Session (Warrant Article 25).

According to Warrant Article 25, the Budget Advisory Committee "...shall be a committee of nine residents of voting age, appointed annually by the moderator prior to October 1, whose duty it shall be to (a) operate in accordance with the provisions of RSA 40:13 (Official Ballot Referenda), (b) make recommendations during the Annual Meeting and Special Meeting process and present their findings and recommendations in a printed and digital report, (c) be available throughout the year for consultation and advice, (d) serve without compensation and (e) meet jointly with the School Budget Committee to discuss items of mutual interest at least once annually prior to submitting its report."

The members of this year's BAC are: Matt Lydon (Chair), Jim Roccio (Vice Chair), Karen Mitchell (Secretary), Cara Barlow, Paul Bartolomucci, Chris Pank, Robert Courage, Peggy Seward and Wade Campbell.

In order to fulfill our responsibilities the BAC met with the Board of Selectmen, Town Administrator, Town Finance Director, Department Heads, Souhegan Valley Transportation Collaborative (SVTC), Conservation Commission, Water and Sewer Commissioners, the School Budget Committee, and members of the community.

The committee objectively reviewed the proposed operating budget and warrant articles, and after careful consideration, developed positions of support or non-support for each. Throughout our review process any questions about budget items were presented to Department Heads or the Town Administrator for clarification. All answers and any additional information requested were provided to the committee.

#### **WARRANT ARTICLE 3 – RECONSTRUCTION OF TOWN ROADS – BOND - \$2,000,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This bond would enable the Town to begin to implement planned improvements of roads as recommended in a 2015 engineering study.
- Phase one will include eleven (11) miles of roads to be carried out over 2-3 years.

#### **WARRANT ARTICLE 4 - WASTEWATER EMERGENCY GENERATOR REPLACEMENT - BOND - \$375,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (8-0-1 abstention)*

- This bond provides a back-up emergency power supply to operate the Wastewater Treatment Facility in the event of a power outage.
- Bond payments will be funded from user fees.

**WARRANT ARTICLE 5 - STORM SEWER VIDEO INSPECTION - BOND - \$73,200**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This appropriation adds \$73,200 to the \$146,800 raised in the 2016 Warrant for a total of \$216,000 which is the total cost of the video inspection project.
- Upon completion of the project, the State DRA will allow 20% (\$43,200) forgiveness along with a \$30,000 additional incentive for a total of \$73,200 to be returned to the Town.

**WARRANT ARTICLE 6 – TOWN OPERATING BUDGET - \$13,973,281**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- Due to the continued pressure to hold costs to a minimum and the hard work by the Town Administrator and the Board of Selectmen, the final budget shows a modest increase of 1.2%.
- With the conditions facing our Town today this is no small accomplishment.
- The BAC is concerned with the plan to refurbish a primary line police cruiser. Since there is money included in the budget for a new cruiser and there is money encumbered from 2016 for an additional cruiser, the Committee recommends that the Town purchase two new cruisers and the refurbishment money be returned to the general fund.

**WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,442,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (8-0-1 abstention)*

- The operating budget is funded by user fees.
- This funding provides for the operation and maintenance of our water system serving 3,300 customers.

**WARRANT ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,947,540**

*The Budget Advisory Committee SUPPORTS this Warrant Article (8-0-1 abstention)*

- The operating budget is funded by sewer user fees.
- This funding provides for the operation of the treatment facility and the maintenance of the forty-two (42) miles of pipe lines in the sewer collection system.

**WARRANT ARTICLE 9 - BRIDGE REPLACEMENT - CAPITAL RESERVE - \$175,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- Since 2014 money has been appropriated annually by warrant article to be placed in this capital reserve for work on the nine (9) town bridges identified by Department of Public Works (DPW) as high priority projects in need of repair or replacement.
- 2017 projects include the Mason Road Bridge over Tucker Brook, the Joslin Road Bridge at Hartshorn Brook, and engineering for the Mason Road Bridge at Great Brook. Mason Road is a high traffic road for vehicles and school buses.

**WARRANT ARTICLE 10 – PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT - CAPITAL RESERVE - \$40,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This fund is for future purchases of critical safety communication equipment to ensure Town Departments will maintain their high levels of efficiency.
- Purchases would include replacement pagers and radios, both portable and vehicular, for Ambulance, DPW, Emergency Management, Fire, and Police.

**WARRANT ARTICLE 11 – FIRE APPARATUS REPLACEMENT – CAPITAL RESERVE - \$25,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This fund is for the purchase of fire trucks. It would fund a down payment, not the entire purchase.

**WARRANT ARTICLE 12 – TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT – CAPITAL RESERVE - \$25,000**

*The Budget Advisory Committee Supports this article (9-0)*

- This article would allow the Town to begin the process of setting aside funds to be used for renovations and repairs to town buildings.
- These funds are not expected to completely pay for future needs but could be used as a down payment against large expenditures thereby leveling the budgeting and taxing spikes as Milford works to maintain town buildings.

**WARRANT ARTICLE 13 – AMBULANCE VEHICLE REPLACEMENT - CAPITAL RESERVE - \$25,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This fund is for the purchase of ambulance vehicles. It would fund a down payment, not the entire purchase.

**WARRANT ARTICLE 14 – KEYES MEMORIAL PARK EXPANSION COMMITTEE PROJECT - CAPITAL RESERVE - \$25,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This capital reserve fund, recommended in the Keyes Memorial Park Expansion Committee Report, will begin the process of setting aside monies to apply for grants and implement the phases of recreational improvements identified in said report.
- This plan includes a vision of the entire complex, from Keyes Drive to the entrance at 127 Elm Street, which will meet the recreational needs of citizens both young and old for many years to come.

**WARRANT ARTICLE 15 – ASSESSING REVALUATION - CAPITAL RESERVE - \$15,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- The Town is required by state statute to reassess all property every five (5) years to guarantee that each parcel is updated to its current value.
- By placing an amount (\$15,000) each year into the capital reserve the tax impact is constant and not spiking in the year of reassessment (\$75,000) as was done in the past.

**WARRANT ARTICLE 16 - LED LIGHTING, ENERGY SAVINGS PROJECT - \$110,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- The value in overall cost savings of the replacement of conventional street lighting with the more energy efficient LED lighting would be a benefit to the Town.
- Other selling points would include: the incentive rebate is available now, a ten year warranty on equipment is included, and lighting of the oval would improve.

**WARRANT ARTICLE 17- DUMP TRUCK (8 CUBIC YARD) - 5 YEAR LEASE/PURCHASE - \$37,000 ANNUAL PAYMENT, TOTAL PURCHASE PRICE - \$170,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This truck, scheduled for replacement in 2016, is seventeen years old and is in need of extensive, costly repairs.
- DPW cost estimates for repair of major components in this unit are in excess of \$50,000.

**WARRANT ARTICLE 18 - PUBLIC WORKS ROAD GRADER - 5 YR. LEASE/PURCHASE - \$26,000 ANNUAL PAYMENT, TOTAL PURCHASE PRICE - \$120,000.**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This grader will replace the 1975 Gallion road grader that is no longer in service due to age, safety issues and the costly repairs needed.
- A newer machine would be of significant benefit to the Department with winter plowing, various summer maintenance tasks and upcoming road work.

**WARRANT ARTICLE 19 - TRACTOR/BACKHOE 5 YR. LEASE/PURCHASE - \$24,000 ANNUAL PAYMENT, TOTAL PURCHASE PRICE - \$110,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This piece of equipment will facilitate the replacement of the 2001 loader/backhoe currently in use at the Solid Waste Transfer Station.
- This unit has over 17,000 hours on the engine meter and over the last seven years repairs have accumulated to over \$67,000.

**WARRANT ARTICLE 20 – SOCIAL SERVICES - \$35,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- In these economic times, our citizens continue to need assistance.
- These funds are allocated to fourteen (14) different agencies that provide various resources to our citizens.
- Without these resources, the overall burden would likely increase in excess of the amount requested.

**WARRANT ARTICLE 21 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES – \$30,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- The Souhegan Valley Transportation Collaborative (SVTC) provides a valuable service to the community by providing transport for medical appointments and other necessities to our residents.

**WARRANT ARTICLE 22 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS - \$23,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (7-2)*

- The Pumpkin Festival is an annual event that has been supported by the Town.
- This event garners publicity in various local and regional news outlets and draws attendance from residents of other towns in the region.
- This warrant article does not fund the entire cost of the Pumpkin Festival; rather it pays the cost of the support provided by DPW, Police, Fire, and Ambulance Departments.
- The warrant article also covers the expenses of planting flowers on the Oval and Stone Bridge areas, and the purchase of lights, garland, etc. for holiday decorations.

**Minority Report**

- The minority, as in previous years, believes that it may be possible for the Pumpkin Festival to be self-sustaining and profitable after being held for 25+ years in the Town of Milford.
- Also, of note, expenses for planting of flowers for the Oval and Stone Bridge areas, and purchase of lights, garland, etc. for holiday decorations included in the 2016 warrant article were \$809.
- It is felt that these should be removed from the warrant article request in the future as the Milford Garden Club, Lions Club, etc. cover some of the expenses of these activities.
- The warrant article should be just a request for the Pumpkin Festival.

### **WARRANT ARTICLE 23 – SUMMER BAND CONCERTS - \$9,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- The summer concerts provide culture and entertainment for all ages, and are one of the many activities that make Milford a highly desirable place to live.

### **WARRANT ARTICLE 24 - FIREWORKS - \$8,500**

*The Budget Advisory Committee SUPPORTS this Warrant Article (7-2)*

- Fireworks are the culminating activity to a day-long celebration in recognition of the birth of our Nation.
- This activity helps Milford residents of all ages to express our pride and patriotism for our great country.

#### **Minority Report**

- The minority believes that the fireworks are the lowest priority item on the warrant in another year of more pressing needs.
- Past Fourth of July activities and bonfire at Keyes Memorial Park were memorable with or without fireworks.
- This warrant article is only for Fireworks; safety coverage by Ambulance, DPW, Fire, and Police departments for any events held that day are already included in the Town Operating Budget.
- Please be advised that Keyes Fields may have altered access and parking again this year due to the EPA Cleanup Site work on Elm Street.

### **WARRANT ARTICLE 25 – FUNDING OF THE ANNUAL LABOR DAY PARADE- \$10,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This parade is one of the favorite activities provided to the citizens of Milford and has been attended by hundreds of people annually since its inception in 1945.
- The Board of Selectmen is currently looking for a new organizer/sponsor for this event.

### **WARRANT ARTICLE 26 – MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION – TOWN SUPPORT - \$6,000**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- These events are very well attended and popular with the community.
- This article pays the cost of Police, DPW, and other Town departments to provide for the safety of the attendees.

### **WARRANT ARTICLE 27 – EXPANDING VETERAN'S CREDIT**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This article allows each veteran who has been a resident of the State of New Hampshire for at least one year, who has served for at least 90 days on active duty in the armed forces, including National Guard, and has received an honorable discharge, and any spouse or surviving spouse of said resident, would be eligible for property tax relief of \$300 per year.
- Currently the Town Of Milford has 470 veterans who qualify under RSA 72:28 or RSA 72:35.
- By adopting the provisions of newly approved RSA 72:28-B the \$300 yearly property tax relief is expanded to an estimated additional 250 veterans.
- The Budget Advisory Committee believes this provides our community an opportunity to recognize the service to our country of all individuals who have served to protect and defend the Constitution and the freedoms we all enjoy and value.

## **WARRANT ARTICLE 28 - MERGE TOWN PROPERTIES WITH MILE SLIP TOWN FOREST - \$0**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This warrant article combines the Mile Slip Town Forest with the adjoining Town owned Pratt and Sherburne properties, allowing one management plan to cover all three, which would be efficient and cost effective.
- There is no tax impact associated with this warrant article.
- Present and future generations will enjoy not only the scenic beauty of the Mile Slip Town Forest, but also clean air and water, a healthy forest for hiking and relaxation, and a chance to see and learn about wildlife and their habitats.

## **WARRANT ARTICLE 29 – AUTHORITY TO GRANT COMMUNITY REVITALIZATION TAX RELIEF - \$0**

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- This is a win/win situation for the Town, by broadening their tax base; and for Milford property owners, by providing some tax relief as an incentive for property improvements.
- The tax deferment would allow for reinvestment back into the property within a five year window, after which the tax rate would be adjusted to reflect the improved value.
- This is a concept that is becoming more popular and successful in retaining business and revitalizing many small communities such as Milford across the country.

## **WARRANT ARTICLE 30 - CONSERVATION LAND FUND - \$25,000**

By Petition -

*The Budget Advisory Committee SUPPORTS this Warrant Article (9-0)*

- The BAC recently voted to amend their recommendation of the desired minimum amount to be kept in the Conservation Land Fund to \$125,000 (up from \$75,000 in 1999). The balance of this fund is currently \$74,789.
- Only 7% of the sixteen thousand (16,000) acres of town land is presently protected as conservation land, which preserves and protects Milford's water supply, air quality, recreation, wildlife, and natural beauty.
- Having money available in the Land Fund allows the Town to take action quickly when suitable land becomes available.
- The required public hearing and approval by the Board of Selectmen prior to expenditure will allow input and decision making during any year so purchase opportunities may not be lost.
- Since Milford does not provide funding through the land use tax, the Conservation Commission depends on taxpayer funding to purchase lands that become available for public use so the Town's natural resources can be protected.
- Fundraising and grant applications will still be pursued.
- Protecting an area avoids development of housing that may require additional town services that could consequently increase future property taxes.

## **WARRANT ARTICLE 31 – SPORTS FIELDS ALONG HERON POND ROAD - \$0**

By Petition -

The BAC voted to not take a position on this warrant article. (9-0)

**Town Of Milford  
2017 Town Meeting**

**AMENDED**

**Warrant & Financials**

**February 4, 2017**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with RSA 40:13, in said Milford, with the first session (also known as "Deliberative Session") at the Milford Town Hall Auditorium on Saturday, February 4, 2017, at 9:00 am, to transact all business other than voting, and on Tuesday, March 14, 2017, at the Milford Middle School Gymnasium, for the second session (also known as "Town Vote") for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on March 14, 2017, at 6:00 a.m. and will not close earlier than 8:00 p.m.

In accordance with the Americans with Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.

## ARTICLE 1 – ELECTION OF OFFICERS

To choose all necessary officers for the following year:

### **Selectmen – 3 year term vote for two**

Laura Dudziak  
Suzanne Fournier  
Mike Putnam  
Susan I. Smith  
Roger Tilton

### **Cemetery Trustee – 3 year term vote for one**

Kris Jensen  
Leonard J. Harten

### **Library Trustee – 3 year term vote for two**

Lynn R. Coakley  
Jennifer E. O'Brien-Traficante  
Sarah Philbrick-Sandhage

### **Trustee of the Trust Fund – 3 year term vote for one**

Tina Philbrick

### **Water and Wastewater Commissioners – 3 year term vote for one**

Robert Courage

#### **PLEASE NOTE:**

In years past the Town's proposed zoning changes were presented in the annual Warrant in full detail.

However, as the proposed zoning changes are lengthy and in an effort to save printing costs, copies of the full proposed zoning changes are available in the main Town Hall Lobby as well as in the Community Development Department, during the normal business hours, Monday through Friday, 8:00 am to 4:30 pm daily. Additionally, it is available on the web at [www.milford.nh.gov](http://www.milford.nh.gov), and outside of the Town Hall in a binder 24 hours a day.

If you have any questions or need further assistance, please stop by or call the Administration Office at Town Hall, Monday through Friday, 8:00 am to 4:30 pm daily (603-249-0601)

## ARTICLE 2 – BALLOT VOTE – ZONING CHANGES

To vote on Planning Board proposed zoning changes and amendments.

The Planning Board **SUPPORTS** all Amendments:

### **Ballot Vote No. 1**

1. **Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #1:** Amend the Milford Zoning Ordinance, Article VIII: Administration, Section 8.02.5 by deleting language and inserting new language to increase the minimum square foot area for accessory structures requiring a building permit and to apply this standard to all accessory structures.

Topical Description of Proposed Amendment: The proposed amendments replace and insert new language to increase the minimum square footage for accessory structures that require a building permit from 120 square feet to 200 square feet for consistency with the International Residential Building Code (2009), Section R105.2. The amendments also apply the 200 square foot minimum area requiring a building permit from storage sheds to all accessory structures. As a result, individuals seeking to construct an accessory structure exceeding 200 square feet use would require a building permit. This proposed change would further clarify and expedite the permitting and construction of smaller accessory structures within the Town. The proposed amendments were reviewed and supported by the Planning Board and Board of Adjustment.

The Planning Board supports Amendment #1 by a unanimous vote of 6-0.

Ballot Title: Building Permits – Accessory Structures

### **Ballot Vote No. 2**

2. **Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #2:** Amend the Milford Zoning Ordinance, Article IV: Definitions, Section 4.01.0 by replacing the definition of an Accessory Dwelling Unit in it's entirety and Article X: Administrative Relief, Section 10.02.6 Accessory Dwelling Units by deleting and inserting new language to be in conformance with revised New Hampshire Statutes Annotated 674:71 – 674:73.

Topical Description of Proposed Amendment: The proposed amendments seek to replace and insert new language to further clarify and revise the local definition and regulations pertaining to Accessory Dwelling Units in conformance with the revised New Hampshire Statutes Annotated 674:71 – 674:73 that will become effective June 2017. The amendments also incorporate general administrative changes. The proposed amendments were reviewed and supported by the Planning Board and Board of Adjustment.

The Planning Board supports Amendment #2 by a unanimous vote of 6-0.

Ballot Title: Accessory Dwelling Units

### **Ballot Vote No. 3**

3. **Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:**

**AMENDMENT #3:** Amend the Milford Zoning Ordinance, Article VI: Overlay Districts, Section 6.02.0 Wetland Conservation District by replacing said section in its entirety with revised language and renumbering sections accordingly to further clarify the extent and regulated areas within the Wetland Conservation District, resolve

potential inconsistencies with State and local permitting and regulations, and further clarify the permitted uses and uses that require a Special Exception for wetland/wetland buffer disturbance.

Topical Description of Proposed Amendment: The proposed amendments seek to update outdated references and definitions within the Wetland Conservation District for consistency with State and Federal permitting and regulations. The amendments further seek to clarify and revise the location and regulated areas of the Wetland Conservation District related to buffer areas, protected surface waters, and properties subject to the Shoreland Water Quality Protection Act. Lastly, the amendments seek to further clarify and update permitted accepted uses in the Wetland Conservation District and simplify and consolidate the uses requiring a Special Exception Permit for wetland/wetland buffer disturbance. The proposed amendments were reviewed and supported by the Planning Board, Board of Adjustment, and Conservation Commission.

The Planning Board supports Amendment #3 by a unanimous vote of 6-0.

Ballot Title: Wetland Conservation District

### **WARRANT ARTICLE 3 – RECONSTRUCTION OF TOWN ROADS - \$2,000,000 BOND**

Shall the town vote to raise and appropriate the sum of \$2,000,000 to reconstruct approximately 11 miles of roads as detailed using Cartegraph Data by the Department of Public Works and to authorize the issuance of bonds or notes therefore of not more than \$2,000,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, with a term not to exceed 10 years and to determine the rate of interest and other conditions in their judgment? This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact this year.**

### **WARRANT ARTICLE 4 – WASTEWATER EMERGENCY BACK-UP GENERATOR REPLACEMENT – BOND - \$375,000**

Shall the Town vote to raise and appropriate the sum of \$375,000, to replace the current 1979 Cummings Generator, and to authorize the issuance of bonds or notes therefore of not more than \$375,000 in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes, to determine the rate of interest and other conditions in their judgment? This generator powers the wastewater treatment facility in the event of a power outage. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. This is a Special Warrant Article in accordance with RSA 32 and is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

### **WARRANT ARTICLE 5 - STORM SEWER VIDEO INSPECTION - BOND – \$73,200**

NOTE – This warrant article is needed to correct wording of Article 4 approved by voters in 2016. There was a discrepancy in language that resulted in an underfunding from the state. This article is a correction for that language, provides 100% of the expected funding and does not represent additional work or unanticipated cost.

Shall the Town vote to raise and appropriate the sum of \$73,200 to perform a video inspection of the Town's Stormwater System, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$73,200 in bonds, or notes in accordance with the Municipal Finance Act, (RSA 33) and, further, to authorize the Selectmen to issue and negotiate such bonds, or notes and to determine conditions and the rate of interest including 20% or \$14,640 forgiveness upon completion of project? The anticipated source of \$73,200 of said funding will be a loan from the State Revolving Fund. Information thus obtained will be assessed and incorporated within the Town's Asset Management System to assist with planning for future repairs and maintenance decisions. Federal stormwater permit requirements, in addition, necessitate an evaluation of discharges to the stormwater system which can be performed more efficiently and cost-effectively with data obtained from this program. This is a Special Warrant Article in accordance with RSA 32. **Note:** As this is for issuance of long-term debt, this vote requires, under State law, sixty percent (60%) affirmative vote to pass. Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has no tax impact this year.**

### **WARRANT ARTICLE 6 - TOWN OPERATING BUDGET - \$13,973,281**

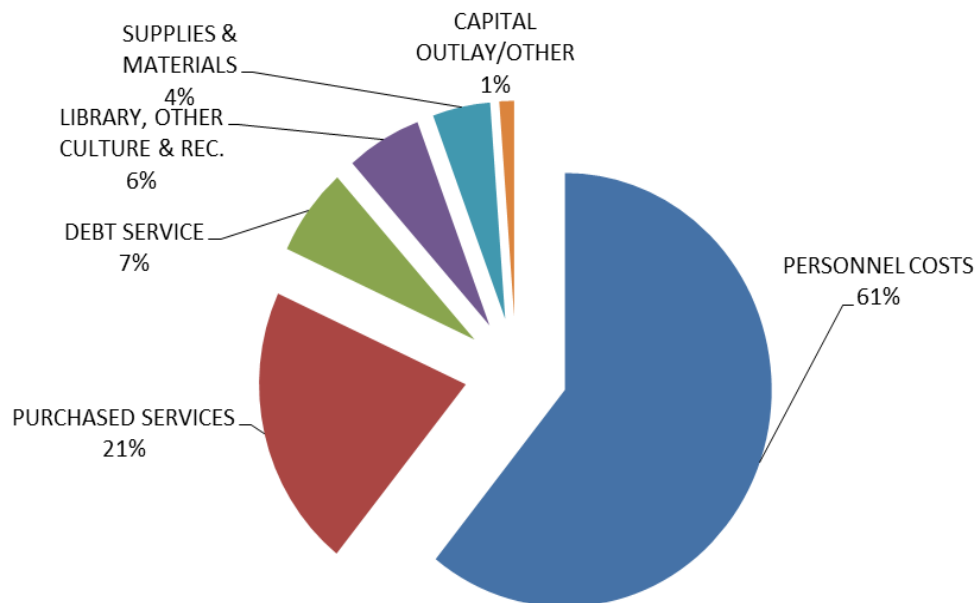
Shall the Town vote to raise and appropriate an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget for the purposes set forth herein, totaling \$13,973,281? Should this Article be defeated, the default budget shall be \$13,962,733 which is the same as last year with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This operating budget warrant article does not include appropriations contained in ANY other Warrant Article. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.164 over the 2016 Budget or (\$16.40 on a home value of \$100,000)**

|                                             | 2016                 | 2016                | 2017                 |                   |             |
|---------------------------------------------|----------------------|---------------------|----------------------|-------------------|-------------|
|                                             | ACTUAL (Note 2)      | ADOPTED             | PROPOSED             | CHANGE            | CHANGE      |
| PURPOSE OF APPROPRIATION                    | AS OF 01/30/2017     | BUDGET              | BUDGET               | \$                | %           |
|                                             | (unaudited)          |                     |                      |                   |             |
| Administration, includes Legal              | \$ 250,790           | \$ 287,071          | \$ 280,193           | \$ (6,878)        | -2.4%       |
| Ambulance                                   | 758,134              | 776,075             | 809,676              | 33,601            | 4.3%        |
| Assessing                                   | 216,222              | 221,538             | 151,555              | (69,983)          | -31.6%      |
| Community Development                       | 390,050              | 388,366             | 384,639              | (3,727)           | -1.0%       |
| Community Media                             | 11,180               | 15,095              | 15,939               | 844               | 5.6%        |
| Conservation                                | 25,332               | 25,332              | 23,674               | (1,658)           | -6.5%       |
| Elections, Registrations & Vital Statistics | 169,084              | 166,043             | 151,526              | (14,517)          | -8.7%       |
| Finance & Tax Collection                    | 340,920              | 312,772             | 342,556              | 29,784            | 9.5%        |
| Employee Benefits & Insurance (Note 1)      | 2,639,176            | 2,846,765           | 2,999,595            | 152,830           | 5.4%        |
| Debt Service                                | 949,225              | 951,908             | 918,646              | (33,262)          | -3.5%       |
| Fire & Emergency Management                 | 569,039              | 575,705             | 617,924              | 42,219            | 7.3%        |
| Human Resources                             | 62,494               | 64,747              | 70,275               | 5,528             | 8.5%        |
| Information Systems                         | 322,043              | 306,215             | 322,207              | 15,992            | 5.2%        |
| Library                                     | 762,524              | 762,524             | 774,191              | 11,667            | 1.5%        |
| Other Public Safety, includes MACC Base     | 676,548              | 674,834             | 662,055              | (12,779)          | -1.9%       |
| Police                                      | 2,292,106            | 2,219,975           | 2,273,441            | 53,466            | 2.4%        |
| Public Works                                | 2,758,538            | 2,907,825           | 2,875,689            | (32,136)          | -1.1%       |
| Recreation                                  | 119,878              | 124,309             | 124,199              | (110)             | -0.1%       |
| Welfare Admin. & Direct Assistance          | 162,741              | 177,312             | 175,301              | (2,011)           | -1.1%       |
| <b>TOTAL OPERATING BUDGET</b>               | <b>\$ 13,476,024</b> | <b>\$13,804,411</b> | <b>\$ 13,973,281</b> | <b>\$ 168,870</b> | <b>1.2%</b> |

Note 1: All employee benefit costs are accounted for in this department and are not allocated to corresponding departments.

Note 2: 2016 actual numbers are not finalized and are reported as of 01/30/2016. Year end adjustments are still outstanding.

## 2017 OPERATING BUDGET BY EXPENSE CATEGORY



## **WARRANT ARTICLE 7 - WATER DEPARTMENT OPERATING BUDGET - \$1,442,008**

Shall the Town vote to raise and appropriate the sum \$1,442,008 to operate and maintain the Water Department, said appropriation to be offset by income received from the water user charges, or take any other action relative thereto? Should this article be defeated, the operating budget shall be \$1,429,898 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the water user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

## **WARRANT ARTICLE 8 - WASTEWATER TREATMENT OPERATING BUDGET - \$1,947,540**

Shall the Town vote to raise and appropriate the sum of \$1,947,540 to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from wastewater user charges, or take any other action relative thereto? Should this Article be defeated, the operating budget shall be \$1,954,302 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. This warrant article is paid for by the wastewater user fees. The Board of Commissioners supports this Article (3-0). The Budget Advisory Committee supports this Article (8-0-1).

## **WARRANT ARTICLE 9- BRIDGE REPLACEMENT CAPITAL RESERVE - \$175,000**

Shall the town vote to raise and appropriate the sum of \$175,000 to be placed in the Bridge Replacement Capital Reserve Fund? This fund was identified in the May 2014 Hoyle, Tanner Associates, Inc. study that identified needed rehabilitation for 18 Town bridges. The \$175,000 builds upon the Bridge Replacement Capital Reserve approved by voters in 2016. Currently nine bridges have been identified by the Department of Public Works as high priority projects for either replacement or repair in place. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.130 or (\$13.00 on a home value of \$100,000)**

## **WARRANT ARTICLE 10 - PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT – CAPITAL RESERVE - \$40,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Public Safety Communications Equipment Replacement, excluding MACC Base, and to raise and appropriate the sum of \$40,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.030 or (\$3.00 on a home value of \$100,000).**

## **WARRANT ARTICLE 11 - FIRE APPARATUS REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Fire Apparatus Replacement, and to raise and appropriate the sum of \$25,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

## **WARRANT ARTICLE 12 - TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Town Facilities Renovation and Major Repair, and to raise and appropriate the sum of \$25,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund with individual expenditures from this fund greater than \$75,000 requiring a vote at Town meeting? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

### **WARRANT ARTICLE 13 - AMBULANCE VEHICLE REPLACEMENT – CAPITAL RESERVE - \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Ambulance Vehicle Replacement, and to raise and appropriate the sum of \$25,000 to be placed in this fund? Expenditures from this fund will require a vote at town meeting. The Board of Selectmen supports this Article (4-1). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

### **WARRANT ARTICLE 14 - KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL RESERVE- \$25,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of design, development and construction of improvements to Keyes Memorial Park, as outlined in the Keyes Memorial Park Expansion Committee Report (December 20, 2016 and as amended), and to raise and appropriate the sum of \$25,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund with individual expenditures from this fund greater than \$75,000, such as building construction, will require a vote at Town meeting?. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

### **WARRANT ARTICLE 15 - ASSESSING REVALUATION CAPITAL RESERVE - \$15,000**

Shall the Town vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of Revaluation of Real Estate Assessment to meet our constitutional and statutory requirement that periodically these assessments are at full and true value, and to raise and appropriate the sum of \$15,000 to be placed in this fund, and to appoint the Board of Selectmen as agents to expend from this fund? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.011 or (\$1.10 on a home value of \$100,000).**

### **WARRANT ARTICLE 16 - LED LIGHTING, ENERGY SAVINGS PROJECT - \$110,000**

Shall the Town vote to raise and appropriate the sum of \$110,000 for the purpose of installing energy-efficient street lighting and other outside lighting? The Town anticipates annual energy cost savings of approximately \$36,000 and an incentive rebate of approximately \$44,000 resulting in a payback of less than 2 years. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the lighting is complete or by December 31, 2021. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.049 or (\$4.90 on a home value of \$100,000).**

### **WARRANT ARTICLE 17 - DUMP TRUCK (8 CUBIC YARD) – 5-YEAR LEASE/PURCHASE - \$37,000 (Annual Payment \$40,000/Total Purchase Price \$170,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a dump truck (8 cubic yard), with the appropriate equipment for Highway Department operation, and to raise and appropriate the sum of \$37,000 for the first year's payment? This will replace the 2000 Sterling dump truck which will be 16 years old upon replacement. The total purchase price of this vehicle is \$170,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.027 or (\$2.70 on a home value of \$100,000).**

**WARRANT ARTICLE 18 - PUBLIC WORKS GRADER – 5-YEAR LEASE/PURCHASE - \$26,000 –  
(Annual Payment \$26,000/Total Purchase Price \$120,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a used Grader, with the appropriate equipment for Highway Department operation, this will replace the 1974 Galion Grader that is inoperable, and to raise and appropriate the sum of \$26,000 for the first year's payment for this purpose? The total purchase price of this vehicle is \$120,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

**WARRANT ARTICLE 19 – TRACTOR/BACKHOE – 5-YEAR LEASE/PURCHASE - \$24,000 (Annual  
Payment \$24,000/Total Purchase Price \$110,000)**

Shall the Town vote to authorize the Board of Selectmen pursuant to RSA 33:7-e to enter into a 5-year lease/purchase agreement, subject to a fiscal funding clause which will protect the Town in the event of non-appropriation, for the purpose of lease/purchasing a tractor/backhoe, with the appropriate equipment for Highway Department operation (it will replace the 2001 tractor/backhoe) and to raise and appropriate the sum of \$24,000 for the first year's payment for this purpose? The total purchase price of this vehicle \$110,000. If this article passes, future years' payments will be included in the operating budget. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.018 or (\$1.80 on a home value of \$100,000).**

**WARRANT ARTICLE 20 - SOCIAL SERVICES - \$35,000**

Shall the Town vote to raise and appropriate the sum of \$35,000 for the purpose of providing funding to Social Service agencies for Milford residents as proposed by the Social Services Committee and submitted to the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.026 or (\$2.60 on a home value of \$100,000).**

**WARRANT ARTICLE 21 - NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICES –  
\$30,000**

Shall the Town vote to raise and appropriate the sum of \$30,000 for the purpose of providing the Town's share of funding to the Souhegan Valley Transportation Collaborative (SVTC) in order to continue operating a regional, non-emergency, wheelchair-accessible transportation service providing rides within the designated service area to seniors, people with disabilities, and the general public? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **This Article has an estimated tax impact of \$0.022 or (\$2.20 on a home value of \$100,000).**

**WARRANT ARTICLE 22 - PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTINGS -  
\$23,000**

Shall the Town vote to raise and appropriate the sum of \$23,000 Dollars for purposes of Pumpkin Festival support by Public Works, Police, Fire, and Ambulance Departments; purchase and planting of flowers for the Oval and Stone Bridge areas; purchase of lights, garland, etc. for holiday decorations; or to take any other action relative thereto? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (7-2). **This Article has an estimated tax impact of \$0.017 or (\$1.70 on a home value of \$100,000).**

### **WARRANT ARTICLE 23 - SUMMER BAND CONCERTS - \$9,000**

Shall the Town vote to raise and appropriate the sum of \$9,000 for the purpose of holding the annual summer evening Band Concerts (bands, sound system, crossing detail)? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

### **WARRANT ARTICLE 24 - FIREWORKS - \$8,500**

Shall the Town vote to raise and appropriate the sum of \$8,500 for the purpose of providing the Independence Day celebration fireworks display at a time and location to be determined by the Board of Selectmen? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (3-2). The Budget Advisory Committee supports this Article (7-2). **Article has an estimated tax impact of \$0.006 or (\$0.60 on a home value of \$100,000).**

### **WARRANT ARTICLE 25 - FUNDING OF THE ANNUAL LABOR DAY PARADE – \$10,000**

Shall the Town vote to raise and appropriate the sum of \$10,000 for the purpose of funding bands, musicians and other allied expenses directly attributed to the annual Labor Day Parade? This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.007 or (\$0.70 on a home value of \$100,000).**

### **WARRANT ARTICLE 26 - MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION - TOWN SUPPORT - \$6,000**

Shall the Town vote to raise and appropriate the sum of \$6,000 for the purpose of town support relative to the observance of Memorial, Veterans and Labor Day Parades? These funds shall be used to cover parade costs incurred by Public Works, Police Department and other Town departments, and to purchase flags to be placed on the graves of veterans on Memorial Day. Departmental support costs and materials associated with the provision of these services will be charged against this appropriation. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.004 or (\$0.40 on a home value of \$100,000).**

### **WARRANT ARTICLE 27 - EXPANDING VETERAN'S CREDIT -**

Shall the Town vote to adopt the provisions of RSA 72:28-B, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or an officer honorably separated from services and is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted would be \$300, the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. The Board of Selectmen supports this Article (4-0-1). The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.060 or (\$.60 on a home value of \$100,000).**

### **WARRANT ARTICLE 28 - MERGE TOWN PROPERTIES WITH MILE SLIP TOWN FOREST - \$0**

Shall the Town vote to establish as Town Forest land, in accordance with RSA 31:110 through 31:113, Town-owned parcels Map 45 Lot 2 and Map 45 Lot 20; and to consolidate said parcels with Mile Slip Town Forest? The Town, through the Conservation Commission, will continue to have management and oversight responsibilities for all of these properties. The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has no tax impact.**

## **WARRANT ARTICLE 29 - AUTHORITY TO GRANT COMMUNITY REVITALIZATION TAX RELIEF - \$0**

To see if the Town will adopt the Community Revitalization Tax Relief Incentive outlined in Chapter 79-E of state law giving the Board of Selectmen authority to grant Community Revitalization Tax Relief and to designate specific properties within the Commercial, Limited Commercial, and Residence A Zoning Districts, as defined by the Milford Zoning Ordinance, as meeting the standards for an eligible district as set forth in RSA 79-E:2 (A map of the Milford 79-E District and designated properties are available on the Town's website and Town Clerk's Office). The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee supports this Article (9-0). **Article has no tax impact.**

## **WARRANT ARTICLE 30 - CONSERVATION LAND FUND - \$25,000 - By Petition**

Shall the Town vote to raise and appropriate the sum of Twenty Thousand (\$25,000) Dollars for the purpose of adding it to the Conservation Land Fund created in accordance with RSA 36-A, said land fund being allowed to accumulate from year to year and to be available for the acquisition of property, conservation easements and other RSA 36-A allowable purposes, or take any other action relative thereto? Contributions further the protection of the town's natural resources. This is a Special Warrant Article in accordance with RSA 32. The Board of Selectmen does not support this Article (1-4) The Budget Advisory Committee supports this Article (9-0). **Article has an estimated tax impact of \$0.019 or (\$1.90 on a home value of \$100,000).**

## **WARRANT ARTICLE 31 - SPORTS FIELDS ALONG HERON POND ROAD - \$0 – By Petition**

Shall the voters approve the building of sports fields on Heron Pond Road even though the fields are already complete and the designation of sports fields were already approved in the Brox Community Lands Master Plan Updated in 2014? The Board of Selectmen supports this Article (5-0). The Budget Advisory Committee did not take a position on this article. **Article has no tax impact.**



## Budget of the Town of Milford

Form Due Date: 20 Days after the Town Meeting

This form was posted with the warrant on: January 30, 2017

**For Assistance Please Contact:**

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Governing Body Certifications |           |           |
|-------------------------------|-----------|-----------|
| Printed Name                  | Position  | Signature |
| Mark Fougere                  | Selectman |           |
| Gary Daniels                  | Selectman |           |
| Mike Potvin                   | Selectman |           |
| Katherine Bauer               | Selectman |           |
|                               |           |           |
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This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

| Account Code                            | Purpose of Appropriation                     | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-----------------------------------------|----------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| <b>General Government</b>               |                                              |                   |                                              |                     |                                         |                                             |
| 0000-0000                               | Collective Bargaining                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4130-4139                               | Executive                                    | 06                | \$244,646                                    | \$209,932           | \$237,768                               | \$0                                         |
| 4140-4149                               | Election, Registration, and Vital Statistics | 06                | \$165,468                                    | \$168,584           | \$150,951                               | \$0                                         |
| 4150-4151                               | Financial Administration                     | 06                | \$815,525                                    | \$872,288           | \$791,318                               | \$0                                         |
| 4152                                    | Revaluation of Property                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4153                                    | Legal Expense                                | 06                | \$80,000                                     | \$38,358            | \$40,000                                | \$0                                         |
| 4155-4159                               | Personnel Administration                     | 06                | \$2,712,773                                  | \$2,506,923         | \$2,881,568                             | \$0                                         |
| 4191-4193                               | Planning and Zoning                          | 06                | \$278,835                                    | \$267,805           | \$268,012                               | \$0                                         |
| 4194                                    | General Government Buildings                 | 06                | \$448,793                                    | \$349,451           | \$406,529                               | \$0                                         |
| 4195                                    | Cemeteries                                   | 06                | \$118,456                                    | \$94,238            | \$112,901                               | \$0                                         |
| 4196                                    | Insurance                                    | 06                | \$198,740                                    | \$194,746           | \$188,302                               | \$0                                         |
| 4197                                    | Advertising and Regional Association         |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4199                                    | Other General Government                     | 06                | \$15,095                                     | \$11,180            | \$15,939                                | \$0                                         |
| <b>Public Safety</b>                    |                                              |                   |                                              |                     |                                         |                                             |
| 4210-4214                               | Police                                       | 06                | \$2,219,975                                  | \$2,219,461         | \$2,273,441                             | \$0                                         |
| 4215-4219                               | Ambulance                                    | 06                | \$776,075                                    | \$758,134           | \$809,676                               | \$0                                         |
| 4220-4229                               | Fire                                         | 06                | \$571,605                                    | \$567,150           | \$609,824                               | \$0                                         |
| 4240-4249                               | Building Inspection                          | 06                | \$109,531                                    | \$103,245           | \$116,627                               | \$0                                         |
| 4290-4298                               | Emergency Management                         | 06                | \$4,100                                      | \$1,890             | \$8,100                                 | \$0                                         |
| 4299                                    | Other (Including Communications)             | 06                | \$674,834                                    | \$676,548           | \$662,055                               | \$0                                         |
| <b>Airport/Aviation Center</b>          |                                              |                   |                                              |                     |                                         |                                             |
| 4301-4309                               | Airport Operations                           |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Highways and Streets</b>             |                                              |                   |                                              |                     |                                         |                                             |
| 4311                                    | Administration                               | 06                | \$161,582                                    | \$161,682           | \$162,313                               | \$0                                         |
| 4312                                    | Highways and Streets                         | 06                | \$1,508,739                                  | \$1,194,455         | \$1,314,718                             | \$0                                         |
| 4313                                    | Bridges                                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4316                                    | Street Lighting                              | 06                | \$74,450                                     | \$86,503            | \$83,600                                | \$0                                         |
| 4319                                    | Other                                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Sanitation</b>                       |                                              |                   |                                              |                     |                                         |                                             |
| 4321                                    | Administration                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4323                                    | Solid Waste Collection                       | 06                | \$664,644                                    | \$663,795           | \$638,531                               | \$0                                         |
| 4324                                    | Solid Waste Disposal                         |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4325                                    | Solid Waste Cleanup                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4326-4328                               | Sewage Collection and Disposal               |                   | \$950,000                                    | \$0                 | \$0                                     | \$0                                         |
| 4329                                    | Other Sanitation                             |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Water Distribution and Treatment</b> |                                              |                   |                                              |                     |                                         |                                             |
| 4331                                    | Administration                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4332                                    | Water Services                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4335                                    | Water Treatment                              |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4338-4339                               | Water Conservation and Other                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |

| Account Code                        | Purpose of Appropriation                           | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|-------------------------------------|----------------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| <b>Electric</b>                     |                                                    |                   |                                              |                     |                                         |                                             |
| 4351-4352                           | Administration and Generation                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4353                                | Purchase Costs                                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4354                                | Electric Equipment Maintenance                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4359                                | Other Electric Costs                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Health</b>                       |                                                    |                   |                                              |                     |                                         |                                             |
| 4411                                | Administration                                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4414                                | Pest Control                                       |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4415-4419                           | Health Agencies, Hospitals, and Other              |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Welfare</b>                      |                                                    |                   |                                              |                     |                                         |                                             |
| 4441-4442                           | Administration and Direct Assistance               | 06                | \$177,312                                    | \$162,741           | \$175,301                               | \$0                                         |
| 4444                                | Intergovernmental Welfare Payments                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4445-4449                           | Vendor Payments and Other                          |                   | \$62,700                                     | \$0                 | \$0                                     | \$0                                         |
| <b>Culture and Recreation</b>       |                                                    |                   |                                              |                     |                                         |                                             |
| 4520-4529                           | Parks and Recreation                               | 06                | \$271,469                                    | \$269,100           | \$281,296                               | \$0                                         |
| 4550-4559                           | Library                                            | 06                | \$762,524                                    | \$762,524           | \$774,191                               | \$0                                         |
| 4583                                | Patriotic Purposes                                 |                   | \$20,500                                     | \$0                 | \$0                                     | \$0                                         |
| 4589                                | Other Culture and Recreation                       | 06                | \$35,000                                     | \$3,000             | \$3,000                                 | \$0                                         |
| <b>Conservation and Development</b> |                                                    |                   |                                              |                     |                                         |                                             |
| 4611-4612                           | Administration and Purchasing of Natural Resources | 06                | \$45,332                                     | \$25,332            | \$23,674                                | \$0                                         |
| 4619                                | Other Conservation                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4631-4632                           | Redevelopment and Housing                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4651-4659                           | Economic Development                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Debt Service</b>                 |                                                    |                   |                                              |                     |                                         |                                             |
| 4711                                | Long Term Bonds and Notes - Principal              | 06                | \$951,908                                    | \$949,225           | \$918,646                               | \$0                                         |
| 4721                                | Long Term Bonds and Notes - Interest               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4723                                | Tax Anticipation Notes - Interest                  |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4790-4799                           | Other Debt Service                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Capital Outlay</b>               |                                                    |                   |                                              |                     |                                         |                                             |
| 4901                                | Land                                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4902                                | Machinery, Vehicles, and Equipment                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4903                                | Buildings                                          |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4909                                | Improvements Other than Buildings                  |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| <b>Operating Transfers Out</b>      |                                                    |                   |                                              |                     |                                         |                                             |
| 4912                                | To Special Revenue Fund                            | 06                | \$25,000                                     | \$0                 | \$25,000                                | \$0                                         |
| 4913                                | To Capital Projects Fund                           |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914A                               | To Proprietary Fund - Airport                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914E                               | To Proprietary Fund - Electric                     |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914O                               | To Proprietary Fund - Other                        |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4914S                               | To Proprietary Fund - Sewer                        |                   | \$1,913,465                                  | \$0                 | \$0                                     | \$0                                         |
| 4914W                               | To Proprietary Fund - Water                        |                   | \$1,393,395                                  | \$0                 | \$0                                     | \$0                                         |
| 4918                                | To Non-Expendable Trust Funds                      |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4919                                | To Fiduciary Funds                                 |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |

|                                      |  |                     |                     |                     |            |
|--------------------------------------|--|---------------------|---------------------|---------------------|------------|
| <b>Total Proposed Appropriations</b> |  | <b>\$18,452,471</b> | <b>\$13,318,290</b> | <b>\$13,973,281</b> | <b>\$0</b> |
|--------------------------------------|--|---------------------|---------------------|---------------------|------------|

## Special Warrant Articles

| Account Code | Purpose of Appropriation                                               | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|--------------|------------------------------------------------------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| 4916         | To Expendable Trust Fund                                               |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4917         | To Health Maintenance Trust Fund                                       |                   | \$0                                          | \$0                 | \$0                                     | \$0                                         |
| 4316         | Street Lighting                                                        | 16                | \$0                                          | \$0                 | \$110,000                               | \$0                                         |
|              | <b>Purpose:</b> LED LIGHTING, ENERGY SAVINGS PROJECT                   |                   |                                              |                     |                                         |                                             |
| 4445-4449    | Vendor Payments and Other                                              | 20                | \$0                                          | \$0                 | \$35,000                                | \$0                                         |
|              | <b>Purpose:</b> SOCIAL SERVICES                                        |                   |                                              |                     |                                         |                                             |
| 4445-4449    | Vendor Payments and Other                                              | 21                | \$0                                          | \$0                 | \$30,000                                | \$0                                         |
|              | <b>Purpose:</b> NON-EMERGENCY COMMUNITY TRANSPORTATION BUS SERVICE     |                   |                                              |                     |                                         |                                             |
| 4583         | Patriotic Purposes                                                     | 24                | \$0                                          | \$0                 | \$8,500                                 | \$0                                         |
|              | <b>Purpose:</b> FIREWORKS                                              |                   |                                              |                     |                                         |                                             |
| 4583         | Patriotic Purposes                                                     | 26                | \$0                                          | \$0                 | \$6,000                                 | \$0                                         |
|              | <b>Purpose:</b> MEMORIAL, VETERANS & LABOR DAY PARADES AND RECOGNITION |                   |                                              |                     |                                         |                                             |
| 4589         | Other Culture and Recreation                                           | 22                | \$0                                          | \$0                 | \$23,000                                | \$0                                         |
|              | <b>Purpose:</b> PUMPKIN FESTIVAL, HOLIDAY DECORATIONS AND PLANTING     |                   |                                              |                     |                                         |                                             |
| 4589         | Other Culture and Recreation                                           | 23                | \$0                                          | \$0                 | \$9,000                                 | \$0                                         |
|              | <b>Purpose:</b> SUMMER BAND CONCERTS                                   |                   |                                              |                     |                                         |                                             |
| 4589         | Other Culture and Recreation                                           | 25                | \$0                                          | \$0                 | \$7,500                                 | \$0                                         |
|              | <b>Purpose:</b> FUNDING OF THE ANNUAL LABOR DAY PARADE                 |                   |                                              |                     |                                         |                                             |
| 4611-4612    | Administration and Purchasing of Natural Resources                     | 30                | \$0                                          | \$0                 | \$0                                     | \$20,000                                    |
|              | <b>Purpose:</b> CONSERVATION LAND FUND                                 |                   |                                              |                     |                                         |                                             |
| 4902         | Machinery, Vehicles, and Equipment                                     | 17                | \$0                                          | \$0                 | \$40,000                                | \$0                                         |
|              | <b>Purpose:</b> DUMP TRUCK (8 CUBIC YARD) -- 5-YEAR LEASE/PURCHASE     |                   |                                              |                     |                                         |                                             |
| 4902         | Machinery, Vehicles, and Equipment                                     | 18                | \$0                                          | \$0                 | \$26,000                                | \$0                                         |
|              | <b>Purpose:</b> PUBLIC WORKS GRADER -- 5-YEAR LEASE/PURCHASE           |                   |                                              |                     |                                         |                                             |
| 4902         | Machinery, Vehicles, and Equipment                                     | 19                | \$0                                          | \$0                 | \$24,000                                | \$0                                         |
|              | <b>Purpose:</b> TRACTOR/BACKHOE -- 5-YEAR LEASE/PURCHASE - \$24,000    |                   |                                              |                     |                                         |                                             |
| 4909         | Improvements Other than Buildings                                      | 03                | \$0                                          | \$0                 | \$2,000,000                             | \$0                                         |
|              | <b>Purpose:</b> Reconstruction of Town Roads                           |                   |                                              |                     |                                         |                                             |
| 4909         | Improvements Other than Buildings                                      | 05                | \$0                                          | \$0                 | \$73,200                                | \$0                                         |
|              | <b>Purpose:</b> STORM SEWER VIDEO INSPECTION - BOND                    |                   |                                              |                     |                                         |                                             |
| 4914S        | To Proprietary Fund - Sewer                                            | 04                | \$0                                          | \$0                 | \$375,000                               | \$0                                         |
|              | <b>Purpose:</b> WASTEWATER EMERGENCY BACK-UP GENERATOR REPLACEMENT     |                   |                                              |                     |                                         |                                             |
| 4914S        | To Proprietary Fund - Sewer                                            | 08                | \$0                                          | \$0                 | \$1,947,540                             | \$0                                         |
|              | <b>Purpose:</b> WASTEWATER TREATMENT OPERATING BUDGET                  |                   |                                              |                     |                                         |                                             |
| 4914W        | To Proprietary Fund - Water                                            | 07                | \$0                                          | \$0                 | \$1,442,008                             | \$0                                         |
|              | <b>Purpose:</b> WATER DEPARTMENT OPERATING BUDGET                      |                   |                                              |                     |                                         |                                             |
| 4915         | To Capital Reserve Fund                                                | 09                | \$0                                          | \$0                 | \$175,000                               | \$0                                         |
|              | <b>Purpose:</b> BRIDGE REPLACEMENT CAPITAL RESERVE                     |                   |                                              |                     |                                         |                                             |
| 4915         | To Capital Reserve Fund                                                | 10                | \$0                                          | \$0                 | \$40,000                                | \$0                                         |
|              | <b>Purpose:</b> PUBLIC SAFETY COMMUNICATION EQUIPMENT REPLACEMENT      |                   |                                              |                     |                                         |                                             |
| 4915         | To Capital Reserve Fund                                                | 11                | \$0                                          | \$0                 | \$25,000                                | \$0                                         |
|              | <b>Purpose:</b> FIRE APPARATUS REPLACEMENT -- CAPITAL RESERVE          |                   |                                              |                     |                                         |                                             |

|                                                                    |                         |    |            |            |                    |                 |
|--------------------------------------------------------------------|-------------------------|----|------------|------------|--------------------|-----------------|
| 4915                                                               | To Capital Reserve Fund | 12 | \$0        | \$0        | \$25,000           | \$0             |
| <b>Purpose:</b> TOWN FACILITIES RENOVATION AND MAJOR REPAIR REPLAC |                         |    |            |            |                    |                 |
| 4915                                                               | To Capital Reserve Fund | 13 | \$0        | \$0        | \$25,000           | \$0             |
| <b>Purpose:</b> AMBULANCE VEHICLE REPLACEMENT – CAPITAL RESERVE    |                         |    |            |            |                    |                 |
| 4915                                                               | To Capital Reserve Fund | 14 | \$0        | \$0        | \$25,000           | \$0             |
| <b>Purpose:</b> KEYES PARK EXPANSION COMMITTEE PROJECT CAPITAL R   |                         |    |            |            |                    |                 |
| 4915                                                               | To Capital Reserve Fund | 15 | \$0        | \$0        | \$15,000           | \$0             |
| <b>Purpose:</b> ASSESSING REVALUATION CAPITAL RESERVE              |                         |    |            |            |                    |                 |
| <b>Special Articles Recommended</b>                                |                         |    | <b>\$0</b> | <b>\$0</b> | <b>\$6,486,748</b> | <b>\$20,000</b> |

### Individual Warrant Articles

| Account Code                           | Purpose of Appropriation | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures | Appropriations Ensuing FY (Recommended) | Appropriations Ensuing FY (Not Recommended) |
|----------------------------------------|--------------------------|-------------------|----------------------------------------------|---------------------|-----------------------------------------|---------------------------------------------|
| <b>Individual Articles Recommended</b> |                          |                   |                                              |                     |                                         |                                             |

## Revenues

| Account Code                            | Source of Revenue                           | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|-----------------------------------------|---------------------------------------------|-------------------|-----------------------|--------------------|----------------------------------------|
| <b>Taxes</b>                            |                                             |                   |                       |                    |                                        |
| 3120                                    | Land Use Change Tax - General Fund          | 06                | \$65,000              | \$263,290          | \$80,000                               |
| 3180                                    | Resident Tax                                |                   | \$0                   | \$0                | \$0                                    |
| 3185                                    | Yield Tax                                   | 06                | \$32,000              | \$34,503           | \$14,000                               |
| 3186                                    | Payment in Lieu of Taxes                    | 06                | \$34,900              | \$41,061           | \$35,000                               |
| 3187                                    | Excavation Tax                              | 06                | \$1,059               | \$1,059            | \$2,000                                |
| 3189                                    | Other Taxes                                 |                   | \$0                   | \$0                | \$0                                    |
| 3190                                    | Interest and Penalties on Delinquent Taxes  | 06                | \$214,000             | \$201,250          | \$205,500                              |
| 9991                                    | Inventory Penalties                         |                   | \$0                   | \$0                | \$0                                    |
| <b>Licenses, Permits, and Fees</b>      |                                             |                   |                       |                    |                                        |
| 3210                                    | Business Licenses and Permits               | 06                | \$550                 | \$650              | \$650                                  |
| 3220                                    | Motor Vehicle Permit Fees                   | 06                | \$2,640,000           | \$2,632,315        | \$2,814,900                            |
| 3230                                    | Building Permits                            | 06                | \$80,000              | \$109,827          | \$85,000                               |
| 3290                                    | Other Licenses, Permits, and Fees           | 06                | \$105,000             | \$118,782          | \$99,060                               |
| 3311-3319                               | From Federal Government                     | 06                | \$2,506               | \$2,506            | \$2,400                                |
| <b>State Sources</b>                    |                                             |                   |                       |                    |                                        |
| 3351                                    | Shared Revenues                             |                   | \$0                   | \$0                | \$0                                    |
| 3352                                    | Meals and Rooms Tax Distribution            | 06                | \$786,605             | \$786,605          | \$790,000                              |
| 3353                                    | Highway Block Grant                         | 06                | \$325,011             | \$325,011          | \$330,000                              |
| 3354                                    | Water Pollution Grant                       |                   | \$0                   | \$0                | \$0                                    |
| 3355                                    | Housing and Community Development           |                   | \$0                   | \$0                | \$0                                    |
| 3356                                    | State and Federal Forest Land Reimbursement | 06                | \$1,694               | \$1,694            | \$1,700                                |
| 3357                                    | Flood Control Reimbursement                 |                   | \$0                   | \$0                | \$0                                    |
| 3359                                    | Other (Including Railroad Tax)              | 06                | \$1,748               | \$2,125            | \$2,180                                |
| 3379                                    | From Other Governments                      |                   | \$0                   | \$0                | \$0                                    |
| <b>Charges for Services</b>             |                                             |                   |                       |                    |                                        |
| 3401-3406                               | Income from Departments                     | 06                | \$795,000             | \$791,677          | \$894,250                              |
| 3409                                    | Other Charges                               |                   | \$0                   | \$0                | \$0                                    |
| <b>Miscellaneous Revenues</b>           |                                             |                   |                       |                    |                                        |
| 3501                                    | Sale of Municipal Property                  | 06                | \$0                   | \$525              | \$650                                  |
| 3502                                    | Interest on Investments                     | 06                | \$18,500              | \$15,123           | \$20,000                               |
| 3503-3509                               | Other                                       | 06, 16            | \$276,000             | \$262,959          | \$294,250                              |
| <b>Interfund Operating Transfers In</b> |                                             |                   |                       |                    |                                        |
| 3912                                    | From Special Revenue Funds                  | 06                | \$30,000              | \$114,070          | \$45,000                               |
| 3913                                    | From Capital Projects Funds                 |                   | \$0                   | \$0                | \$0                                    |
| 3914A                                   | From Enterprise Funds: Airport (Offset)     |                   | \$0                   | \$0                | \$0                                    |
| 3914E                                   | From Enterprise Funds: Electric (Offset)    |                   | \$0                   | \$0                | \$0                                    |
| 3914O                                   | From Enterprise Funds: Other (Offset)       |                   | \$0                   | \$0                | \$0                                    |
| 3914S                                   | From Enterprise Funds: Sewer (Offset)       | 08                | \$1,913,465           | \$0                | \$1,947,540                            |
| 3914W                                   | From Enterprise Funds: Water (Offset)       | 07                | \$1,393,395           | \$0                | \$1,442,008                            |
| 3915                                    | From Capital Reserve Funds                  |                   | \$0                   | \$0                | \$0                                    |
| 3916                                    | From Trust and Fiduciary Funds              | 06                | \$15,000              | \$0                | \$13,100                               |
| 3917                                    | From Conservation Funds                     |                   | \$0                   | \$0                | \$0                                    |

| Account Code                                | Source of Revenue                       | Warrant Article # | PY Estimated Revenues | PY Actual Revenues | Estimated Revenues Ensuing Fiscal Year |
|---------------------------------------------|-----------------------------------------|-------------------|-----------------------|--------------------|----------------------------------------|
| <b>Other Financing Sources</b>              |                                         |                   |                       |                    |                                        |
| 3934                                        | Proceeds from Long Term Bonds and Notes | 03, 04, 05        | \$1,166,000           | \$0                | \$2,448,200                            |
| 9998                                        | Amount Voted from Fund Balance          |                   | \$0                   | \$0                | \$0                                    |
| 9999                                        | Fund Balance to Reduce Taxes            |                   | \$0                   | \$0                | \$0                                    |
| <b>Total Estimated Revenues and Credits</b> |                                         |                   | <b>\$9,897,433</b>    | <b>\$5,705,032</b> | <b>\$11,567,388</b>                    |

## Budget Summary

| Item                                         | Prior Year   | Ensuing Year |
|----------------------------------------------|--------------|--------------|
| Operating Budget Appropriations Recommended  | \$13,993,310 | \$13,973,281 |
| Special Warrant Articles Recommended         | \$5,115,660  | \$6,486,748  |
| Individual Warrant Articles Recommended      | \$0          | \$0          |
| TOTAL Appropriations Recommended             | \$19,108,970 | \$20,460,029 |
| Less: Amount of Estimated Revenues & Credits | \$9,663,272  | \$11,567,388 |
| Estimated Amount of Taxes to be Raised       | \$9,445,698  | \$8,892,641  |



## Milford

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: January 30, 2017

**For Assistance Please Contact:  
NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Governing Body Certifications                 |           |           |
|-----------------------------------------------|-----------|-----------|
| Printed Name                                  | Position  | Signature |
| Mark Fougere                                  | Selectman |           |
| Gary Daniels                                  | Selectman |           |
| Mike Progan                                   | Selectman |           |
| <del>Katherine Bauer</del><br>Katherine Bauer | Selectman |           |
|                                               |           |           |
|                                               |           |           |
|                                               |           |           |
|                                               |           |           |
|                                               |           |           |
|                                               |           |           |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>



New Hampshire  
Department of  
Revenue Administration

**2017**  
**Default Budget**

| Account Code                            | Purpose of Appropriation                     | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget |
|-----------------------------------------|----------------------------------------------|------------------------------|----------------------------|----------------------------|----------------|
| <b>General Government</b>               |                                              |                              |                            |                            |                |
| 0000-0000                               | Collective Bargaining                        | \$0                          | \$0                        | \$0                        | \$0            |
| 4130-4139                               | Executive                                    | \$244,646                    | \$3,014                    | \$0                        | \$247,660      |
| 4140-4149                               | Election, Registration, and Vital Statistics | \$165,468                    | \$7,803                    | (\$22,203)                 | \$151,068      |
| 4150-4151                               | Financial Administration                     | \$815,525                    | \$20,931                   | (\$71,100)                 | \$765,356      |
| 4152                                    | Revaluation of Property                      | \$0                          | \$0                        | \$0                        | \$0            |
| 4153                                    | Legal Expense                                | \$40,000                     | \$0                        | \$0                        | \$40,000       |
| 4155-4159                               | Personnel Administration                     | \$2,712,773                  | \$175,133                  | \$0                        | \$2,887,906    |
| 4191-4193                               | Planning and Zoning                          | \$278,835                    | \$3,091                    | \$0                        | \$281,926      |
| 4194                                    | General Government Buildings                 | \$448,793                    | \$36                       | \$0                        | \$448,829      |
| 4195                                    | Cemeteries                                   | \$118,456                    | (\$890)                    | \$0                        | \$117,566      |
| 4196                                    | Insurance                                    | \$198,740                    | \$0                        | \$0                        | \$198,740      |
| 4197                                    | Advertising and Regional Association         | \$0                          | \$0                        | \$0                        | \$0            |
| 4199                                    | Other General Government                     | \$15,095                     | (\$42)                     | \$0                        | \$15,053       |
| <b>Public Safety</b>                    |                                              |                              |                            |                            |                |
| 4210-4214                               | Police                                       | \$2,219,975                  | \$48,958                   | (\$6,975)                  | \$2,261,958    |
| 4215-4219                               | Ambulance                                    | \$776,075                    | \$28,568                   | \$0                        | \$804,643      |
| 4220-4229                               | Fire                                         | \$571,605                    | \$718                      | (\$6,975)                  | \$565,348      |
| 4240-4249                               | Building Inspection                          | \$109,531                    | \$4,046                    | \$0                        | \$113,577      |
| 4290-4298                               | Emergency Management                         | \$4,100                      | \$4,500                    | \$0                        | \$8,600        |
| 4299                                    | Other (Including Communications)             | \$674,834                    | \$0                        | \$0                        | \$674,834      |
| <b>Airport/Aviation Center</b>          |                                              |                              |                            |                            |                |
| 4301-4309                               | Airport Operations                           | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Highways and Streets</b>             |                                              |                              |                            |                            |                |
| 4311                                    | Administration                               | \$161,582                    | \$55                       | \$0                        | \$161,637      |
| 4312                                    | Highways and Streets                         | \$1,292,739                  | \$5,141                    | \$0                        | \$1,297,880    |
| 4313                                    | Bridges                                      | \$0                          | \$0                        | \$0                        | \$0            |
| 4316                                    | Street Lighting                              | \$74,450                     | \$0                        | \$0                        | \$74,450       |
| 4319                                    | Other                                        | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Sanitation</b>                       |                                              |                              |                            |                            |                |
| 4321                                    | Administration                               | \$0                          | \$0                        | \$0                        | \$0            |
| 4323                                    | Solid Waste Collection                       | \$664,644                    | \$99                       | \$0                        | \$664,743      |
| 4324                                    | Solid Waste Disposal                         | \$0                          | \$0                        | \$0                        | \$0            |
| 4325                                    | Solid Waste Cleanup                          | \$0                          | \$0                        | \$0                        | \$0            |
| 4326-4328                               | Sewage Collection and Disposal               | \$0                          | \$0                        | \$0                        | \$0            |
| 4329                                    | Other Sanitation                             | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Water Distribution and Treatment</b> |                                              |                              |                            |                            |                |
| 4331                                    | Administration                               | \$0                          | \$0                        | \$0                        | \$0            |
| 4332                                    | Water Services                               | \$0                          | \$0                        | \$0                        | \$0            |
| 4335                                    | Water Treatment                              | \$0                          | \$0                        | \$0                        | \$0            |
| 4338-4339                               | Water Conservation and Other                 | \$0                          | \$0                        | \$0                        | \$0            |



New Hampshire  
Department of  
Revenue Administration

**2017**  
**Default Budget**

| Account Code                        | Purpose of Appropriation                           | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget |
|-------------------------------------|----------------------------------------------------|------------------------------|----------------------------|----------------------------|----------------|
| <b>Electric</b>                     |                                                    |                              |                            |                            |                |
| 4351-4352                           | Administration and Generation                      | \$0                          | \$0                        | \$0                        | \$0            |
| 4353                                | Purchase Costs                                     | \$0                          | \$0                        | \$0                        | \$0            |
| 4354                                | Electric Equipment Maintenance                     | \$0                          | \$0                        | \$0                        | \$0            |
| 4359                                | Other Electric Costs                               | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Health</b>                       |                                                    |                              |                            |                            |                |
| 4411                                | Administration                                     | \$0                          | \$0                        | \$0                        | \$0            |
| 4414                                | Pest Control                                       | \$0                          | \$0                        | \$0                        | \$0            |
| 4415-4419                           | Health Agencies, Hospitals, and Other              | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Welfare</b>                      |                                                    |                              |                            |                            |                |
| 4441-4442                           | Administration and Direct Assistance               | \$177,312                    | \$24                       | \$0                        | \$177,336      |
| 4444                                | Intergovernmental Welfare Payments                 | \$0                          | \$0                        | \$0                        | \$0            |
| 4445-4449                           | Vendor Payments and Other                          | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Culture and Recreation</b>       |                                                    |                              |                            |                            |                |
| 4520-4529                           | Parks and Recreation                               | \$271,469                    | (\$1,833)                  | \$0                        | \$269,636      |
| 4550-4559                           | Library                                            | \$762,524                    | \$1,450                    | \$0                        | \$763,974      |
| 4583                                | Patriotic Purposes                                 | \$0                          | \$0                        | \$0                        | \$0            |
| 4589                                | Other Culture and Recreation                       | \$3,000                      | \$0                        | \$0                        | \$3,000        |
| <b>Conservation and Development</b> |                                                    |                              |                            |                            |                |
| 4611-4612                           | Administration and Purchasing of Natural Resources | \$25,332                     | (\$1,965)                  | \$0                        | \$23,367       |
| 4619                                | Other Conservation                                 | \$0                          | \$0                        | \$0                        | \$0            |
| 4631-4632                           | Redevelopment and Housing                          | \$0                          | \$0                        | \$0                        | \$0            |
| 4651-4659                           | Economic Development                               | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Debt Service</b>                 |                                                    |                              |                            |                            |                |
| 4711                                | Long Term Bonds and Notes - Principal              | \$951,908                    | (\$33,262)                 | \$0                        | \$918,646      |
| 4721                                | Long Term Bonds and Notes - Interest               | \$0                          | \$0                        | \$0                        | \$0            |
| 4723                                | Tax Anticipation Notes - Interest                  | \$0                          | \$0                        | \$0                        | \$0            |
| 4790-4799                           | Other Debt Service                                 | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Capital Outlay</b>               |                                                    |                              |                            |                            |                |
| 4901                                | Land                                               | \$0                          | \$0                        | \$0                        | \$0            |
| 4902                                | Machinery, Vehicles, and Equipment                 | \$0                          | \$0                        | \$0                        | \$0            |
| 4903                                | Buildings                                          | \$0                          | \$0                        | \$0                        | \$0            |
| 4909                                | Improvements Other than Buildings                  | \$0                          | \$0                        | \$0                        | \$0            |
| <b>Operating Transfers Out</b>      |                                                    |                              |                            |                            |                |
| 4912                                | To Special Revenue Fund                            | \$25,000                     | \$0                        | \$0                        | \$25,000       |
| 4913                                | To Capital Projects Fund                           | \$0                          | \$0                        | \$0                        | \$0            |
| 4914A                               | To Proprietary Fund - Airport                      | \$0                          | \$0                        | \$0                        | \$0            |
| 4914E                               | To Proprietary Fund - Electric                     | \$0                          | \$0                        | \$0                        | \$0            |
| 4914O                               | To Proprietary Fund - Other                        | \$0                          | \$0                        | \$0                        | \$0            |
| 4914S                               | To Proprietary Fund - Sewer                        | \$0                          | \$0                        | \$0                        | \$0            |



New Hampshire  
Department of  
Revenue Administration

2017  
Default Budget

| Account Code         | Purpose of Appropriation             | Prior Year<br>Adopted Budget | Reductions or<br>Increases | One-Time<br>Appropriations | Default Budget |
|----------------------|--------------------------------------|------------------------------|----------------------------|----------------------------|----------------|
| 4914W                | To Proprietary Fund - Water          | \$0                          | \$0                        | \$0                        | \$0            |
| 4915                 | To Capital Reserve Fund              | \$0                          | \$0                        | \$0                        | \$0            |
| 4916                 | To Expendable Trusts/Fiduciary Funds | \$0                          | \$0                        | \$0                        | \$0            |
| 4917                 | To Health Maintenance Trust Funds    | \$0                          | \$0                        | \$0                        | \$0            |
| 4918                 | To Non-Expendable Trust Funds        | \$0                          | \$0                        | \$0                        | \$0            |
| 4919                 | To Fiduciary Funds                   | \$0                          | \$0                        | \$0                        | \$0            |
| Total Appropriations |                                      | \$13,804,411                 | \$265,575                  | (\$107,253)                | \$13,962,733   |



New Hampshire  
Department of  
Revenue Administration

2017  
Default Budget

| Account Code | Reason for Reductions/Increases or One-Time Appropriations |
|--------------|------------------------------------------------------------|
| 4311         | Wages                                                      |
| 4441-4442    | Wages                                                      |
| 4611-4612    | Wages                                                      |
| 4215-4219    | Wages                                                      |
| 4240-4249    | Wages                                                      |
| 4195         | Wages                                                      |
| 4140-4149    | Wages, 1 election in 2017 vs 4 in 2016                     |
| 4290-4298    | Contract                                                   |
| 4130-4139    | Wages                                                      |
| 4150-4151    | Wages, contracts, revaluation in 2016                      |
| 4220-4229    | Wages, ATV purchase                                        |
| 4194         | Wages                                                      |
| 4312         | Wages                                                      |
| 4550-4559    | Wages                                                      |
| 4711         | Retirement of debt                                         |
| 4199         | Wages                                                      |
| 4520-4529    | Wages                                                      |
| 4155-4159    | Wages, employee benefits                                   |
| 4191-4193    | Wages                                                      |
| 4210-4214    | Wages, CBA, purchase of ATV                                |
| 4323         | Wages                                                      |

## VOLUNTEER APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_



In order to make my contribution to the planning, development, and well-being of the Town of Milford, I am willing to volunteer to serve on/with the following Boards, Committees, Commission or Departments. My preference is indicated by 1, 2, 3, etc.

### **Boards, Commissions, & Committees**

- \_\_\_\_\_ Any Position as needed
- \_\_\_\_\_ Budget Committee
- \_\_\_\_\_ Capital Improvements Plan (CIP) Committee
- \_\_\_\_\_ Conservation Commission
- \_\_\_\_\_ Facilities Planning Committee
- \_\_\_\_\_ Heritage Commission
- \_\_\_\_\_ Planning Board – Regular / Alternate (circle)
- \_\_\_\_\_ Recreation Commission
- \_\_\_\_\_ Recycling Committee
- \_\_\_\_\_ Traffic Safety Committee
- \_\_\_\_\_ Volunteer Committee
- \_\_\_\_\_ Zoning Board–Regular / Alternate (circle)

### **Other Opportunities**

- \_\_\_\_\_ Any other opportunity (please specify) \_\_\_\_\_
- \_\_\_\_\_ Emergency Management
- \_\_\_\_\_ Web Site
- \_\_\_\_\_

Please attach a brief statement on why you would like to volunteer for the above

EMAIL TO: kblow@milford.nh.gov

or

MAIL TO: Human Resources  
Town Hall  
1 Union Square  
Milford, NH 03055-4240

This application, further volunteer information, and other volunteer opportunities are available on the web at <http://www.milford.nh.gov/content/boards-committees-and-commissions>

~ NOTES ~