

1 **TRAFFIC SAFETY COMMITTEE (TSC)**

2 **April 22, 2019**

3 **MEETING MINUTES**

4
5 Attendees: Jason Plourde, Chairman
6 David Wheeler, Vice Chairman (late)
7 Gary Daniels, BOS representative
8 Gil Archambault
9 Nick Darchik
10 Rick Riendeau, Director of Public Works Department
11 Lincoln Daley, Director of Community Development
12 Captain Craig Frye
13 Ellen Works, Recording Secretary
14

15 Absent: Mike Viola, Police Chief
16 Wade Scott Campbell
17

18 Chairman Plourde called the meeting to order at 4:01 pm.

19 He then addressed the Old Business on the agenda:

- 20 1. Approval of Minutes from January 3, 2019: Jason Plourde welcomed everyone to the meeting. A
21 motion to accept the minutes was made by Gil, seconded by Gary. All in favor 4-0-0.

22 **New Business:**

- 23 1. Public Works' Standard Operating Procedures for Roadway Centerline Markings: Selectman
24 Daniels was recognized to speak. Gary noted that the guidelines were drawn up in 2017 and felt
25 that they should be a living document and made more formal. He felt that they should be
26 updated yearly, before striping. He and Nick Darchik had started to reformulate the document,
27 moving the streets to the end of the document and had tabulated them so that it could be
28 updated easily. This document would be looked at by the BOS yearly to approve before striping
29 begins. The distances of roads are also listed which should help in estimating the costs of paint.
30 Gil Archambault and Nick Darchik felt it was a good document. Rick Riendeau asked that it not
31 be made a Standard Operating Procedure (SOP) for DPW but that it should be a guideline
32 document; much like the snow plow regulations document from the BOS that he would refer to
33 in his SOP's. He also feels that it should be updated in the fall for budgeting purposes. David
34 Wheeler had arrived and was brought up to date with the actions of the meeting thus far.

35 Jason asked how often the information should be updated. Rick weighed in asking that each
36 roadway not be updated yearly; he did not have the staff or resources to update traffic volumes

1 annually along every roadway. And, to do a road count every year; there would not be much of
2 a change. The thought is that the traffic counts should be updated over a 5 year rotation as
3 many roadway segments have not been done in a long time and traffic counts have certainly
4 changed. Rick and Lincoln will work with Nashua Regional Planning Commission (NRPC) staff to
5 update traffic counts. Captain Frye then asked that Phelan Road and Jones Road, along with
6 Union and West Street be listed in the must stripe table as there is a high number of vehicles on
7 these routes. If traffic counts are needed, Jason was asked that they be done during the school
8 year. Dave made the comment that the intersection of Phelan Road and Jones Road may belong
9 to the State. They own the right-of-way in front of the new courthouse. Craig noted that it
10 would not be for this year as it is slated by the state for repaving that entire area starting in
11 June. Gil noted that Asplundh has been cutting trees on the Savage Road area and they are
12 leaving logs very close to the road and that poses a big hazard. Craig noted that Asplundh will be
13 removing them. Dave noted a problem with the re-striping of Nashua Street. This committee
14 had voted to extend the Nashua Street left turning lane traveling westbound for Ponemah Hill
15 Road to include the mobile home park, which was done. However, when it was re-striped, the
16 original striping was repainted. Nick felt that the whole area from Shaw's to Ponemah Hill Road
17 needs to be addressed with the right lane ends sign. Rick said that he would take care of the
18 issue.

19 Bob Labonte of 27 Ridgfield Drive was in attendance and asked if the oval could be marked
20 with dotted lines along with the arrows to depict actual lanes when traveling easterly to go left
21 towards Mont Vernon, straight through to Nashua Street or to turn right onto South Street. He
22 felt that this might help for the traffic trying to enter the oval from South Street. All thought it
23 was a good idea to provide additional striping within The Oval and thanked Mr. Labonte for
24 attending.

25 Gil asked about the crosswalk on Old Wilton Road and if that crosswalk should be painted
26 instead of the orange barrels and sign. This is a temporary condition due to construction at
27 Hitchiner's. They are using parking spaces across the street while the construction is under way.

28 Gary made a motion to recommend adoption of the amended Roadway Center Line Marking
29 Document to be used as a Board of Selectmen document that DPW would help in updating the
30 traffic volumes. The Board of Selectmen would then use this information to decide which
31 roadways should be striped. The motion was seconded by Nick, with all in favor.

32 2. Other Items not on the Agenda:

- 33 a. Dave had a point of information, that he is still on the Everett Turnpike Commission and
34 that he has asked to get DOT to cut the brush on 101 before the new Courthouse is
35 opened. It was agreed upon but as of now he has not heard of a date for the opening.
- 36 b. Gil felt that there is a hazardous area on Savage Road near the Savage Farm. He feels
37 that the Consolidated/Eversource replacement poles are too close to the road and that
38 something should be done about it. Rick noted that there is limited right-of-way there
39 and our hands are tied. A lot of our older roads are very narrow and the poles go in the

- 1 right-of-way. He feels that a letter should be written. Rick stated he would get hold of
- 2 Eversource to see what, if anything could be done.
- 3 c. Gil feels that this committee should meet at least twice a year to discuss items like this.
- 4 A motion to adjourn at 4:49 PM by Gary, Nick seconded. All were in favor.