

APPROVED
Trustees of the Town of Milford Trust Funds

September 6, 2018 Meeting Minutes

The meeting was held in the Board of Selectmen's room in the Milford Town Hall and it began at 1:45 pm.

Trustees Attending: Joan Dargie
Tina Philbrick
Janet Spaulding

Trustee absent:

July 18, 2018 minutes approved.

Emailed to: joandargie@aol.com and the trustees below:
janet@janetcpa.com
tphilbrick@milford.nh.gov

<u>Additional Attendees</u>	<u>Name</u>	<u>Company/Organization</u>
	Arene Berry – Recreation Director	
	John Kohlmorgen – Recreation Programs Coordinator	

Topic/Request:

Deposit:

- (August) from T/O Milford to Sewer Capital Reserve - \$10,000
- (August) from T/O Milford to Water Capital Reserve - \$20,000

Discussion:

- Arene and John asked for consideration concerning the baseball dugouts at Shepards park. The dugouts are currently positioned below ground level causing them to flood when it rains, remain damp, and easily fill with leaves. This position also prevents them from being ADA accessible. They are requesting funds to cover materials to rebuild and replace the fencing in front of the dugouts. The labor will be organized by the Recreation Department, Recreation Commission and volunteers and is expected to be completed by the end of November 2018. They are requesting \$9,601.33 from the East Milford Improvement Trust. Tina made a motion to fund \$9,601.33 for materials and fencing from the East Milford Improvement Trust to rebuild the dugouts for the baseball field. Joan seconded. All were in favor. The motion passed 3/0.
- Citizens Bank returned a check from Morgan Development Corp. for \$25. The check is for the Gail Westergren Scholarship, but the name was not written in the check.
- Janet and Tina will attend the NHMA Annual Training on Thursday, November 15th. The session covers: Trustees basic duties, roles, and responsibilities; Managing capital reserve funds and trust funds; Axiomatic's portal for new online reporting of the MS-9 and MS-10 forms; and the right-to-know law.

Other: Mail

Meeting Concluded: 2:15 PM
Next Meeting Date: Wednesday, October 03, 2018
Next Meeting Time: 1:45 PM